

NAPIER CITY COUNCIL Civic Building 231 Hastings Street, Napier Phone: (06) 835 7579 www.napier.govt.nz

Ordinary Meeting of Council

OPEN AGENDA

Meeting Date: Time: Venue:	Wednesday 10 August 2016 3.00pm Main Committee Room 3rd floor Civic Building 231 Hastings Street Napier
Council Members	The Mayor (In the Chair), Councillors Boag, Brosnan, Hamilton, Herbert, Jeffery, McGrath, Price, Pyke, Taylor, White and Wise
Officer Responsible	Chief Executive, Wayne Jack
Administrator	Committee Adminstrator, Judy Buttery

Next Council Meeting Wednesday 21 September 2016

Ordinary Meeting of Council - 10 August 2016 - Open Agenda

ORDER OF BUSINESS

APOLOGIES

Nil

CONFLICTS OF INTEREST

ANNOUNCEMENTS BY THE MAYOR

ANNOUNCEMENTS BY THE MANAGEMENT

CONFIRMATION OF MINUTES

That the Draft Minutes of the Ordinary Meeting of Council held on Wednesday, 29 June 2016 be confirmed as a true and accurate record of the meeting.

That the Draft Minutes of the Extraordinary Meeting of Council held on Wednesday, 13 July 2016 be confirmed as a true and accurate record of the meeting.

LOCAL GOVERNMENT ACT 2002

The Council resolves, in terms of Section 82 (3) of the Local Government Act 2002, that the principles set out in that section have been observed in such manner that the Napier City Council consider, in its discretion, is appropriate to make decisions on the recommendations set out in this agenda (including the Public Excluded section).

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NEW REPORTS

1. WATCHMAN ROAD PROJECT PARTNERSHIP

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit:

Operational Local Government Act 2002 300845 Jon Kingsford, Director Infrastructure

1.1 Purpose of Report

To obtain Council approval in relation to funding, land purchase and procurement of physical works in association with the Watchman Road Project that is being delivered in partnership with NZTA and Hawke's Bay Airport Limited.

Officer's Recommendation

- a. That Council approve project funding to the value of \$2m (excl GST) on the basis that NZTA subsidy is obtained for the local road portion of the project.
- b. That Council agree to NZTA purchasing all parcels of land owned by the Department of Conservation and administered by Napier City Council as identified in Attachment B, for the purposes of delivering the project.
- c. That Council approve the sale of a minor portion of leasehold land currently leased to the Westshore Motor Camp as identified in Attachment B, for the delivering of the project in accordance with the Public Works Act.
- d. That Council accept that physical works for the project will be procured by NZTA through their procurement processes on a competitive tender basis.

MAYOR'S RECOMMENDATION

That the officer's recommendation be adopted.

1.2 Background Summary

The driving environment associated with the State Highway 2 (SH2) / Watchman Road intersection and SH2 / Hawke's Bay Airport Limited (HBAL) access Intersection is unsafe and results in motorists taking more risk than is deemed appropriate.

The New Zealand Transport Agency (NZTA) has developed a project solution that meets the safe system approach to high risk roads and future proofs the network for expected growth.

NZTA have sought a partnering approach with both the Hawke's Bay Airport Limited (HBAL) and the Napier City Council (NCC) to the delivery of a project that

incorporates the intersection of local roads with state highway, a widening of Watchman Road and a new road within the Airport complex that will collectively deliver a significant improvement to motorists using the airport, local roads and state highway.

The design concept is illustrated in Attachment A.

1.3 Issues

The significant issue that this project seeks to address is the significant safety risk presented to motorists by the existing network layout. The current layout has resulted in recent fatalities and to do nothing is not an option.

1.4 Significance and Consultation

The direct cost to Council of \$1m is at the value threshold as defined in Council's Significance and Engagement Policy for consultation

Funding of Council's share will be a mix of financial contributions, new capital and \$1m through NZTA subsidy. The direct cost to Council is to be funded from existing budget allowances and therefore will not result in addition cost to ratepayers.

On this basis no further consultation is considered necessary.

1.5 Implications

Financial

Council's funding share in this project is \$2m to be made up as follows:

Roading Capital projects/Transportation Proposals	\$1,000,000 (excl GST)
NZTA Financial Assistance	\$1,000,000 (excl GST)

The total project construction cost is currently estimated to be \$9m, made up of the following components:

NZTA	\$5.528m (excl GS
NCC	\$2.000m (excl GS
HBAL	\$1.500m (excl GS
Total	\$9.028m (excl GS

These costs exclude design and consenting costs, which are being met by NZTA directly.

Social & Policy

Not applicable.

Risk

There is some risk associated with entering a partnership on this project at this stage. A great deal of the consultation and design around environmental mitigation measures required to offset any project driven dis-benefits has already been completed. Fundamentally this committed the project to a design solution that is not of Council's choosing.

Another risk that deserves consideration is associated with project timeframes. The target timeframes for this project are for construction to commence in October and to be completed in March 2017. This construction period in itself has risks associated with the busy nature of Napier's summer period, however the great risk is associated with the amount of work to be completed within the condensed timeframe. Both of these risks have been communicated to NZTA and they are for the project team to manage.

1.6 Options

The options available to Council are as follows:

- 1. Agree to a partnership approach to this project (including a partnership in terms of funding) with NZTA managing the design, procurement process and physical works.
- 2. Reject the partnership approach meaning each section of road will be constructed separately, to differing timeframes.

1.7 Development of Preferred Option

FUNDING

Napier City Council officers have been engaging with NZTA to further develop the project in a partnership approach.

As a result, NZTA have supported an application made by Council to the Regional Land Transport Plan to amend the plan to include the Watchman Road project. This amendment was adopted by the Regional Land Transport Committee and has enabled Council to apply for subsidy at a 51% Financial Assistance Rate against the total cost to Council of \$2m.

Funding of Council's share of this project is as follows:

Annual Plan allowance	\$ 540,000 (excl GST)
Roading Capital projects (bulk funded)	\$ 460,000 (excl GST)
NZTA Financial Assistance	\$1,000,000 (excl GST)
TOTAL	\$2,000,000 (excl GST)

LAND PURCHASE

In order to construct the integrated project as currently designed, NZTA must purchase several small parcels of land as illustrated in **Attachment B**.

This shows discreet parcels of land either side of Watchman Road and two parcel of land either side of Pandora Road that are required to deliver the project.

Three of the four parcels of land are Crown derived reserve and therefore in the ownership of the Department of Conservation, but have been vested in trust with Council to oversee the management of the respective reserves.

On this basis, Council approval in principle to NZTA acquiring the land is required to satisfy the land acquisition process.

The fourth parcel of land of the southern side of the Pandora Road approach to the proposed round-a-bout is Council owned freehold/leasehold land. A small quantity of land is required in the corner of this property to enable the full design to be delivered. The sale of this land can occur under the Public Works Act with agreement by both parties to the sale / purchase of the land.

PROCUREMENT

NZTA have proposed to the Project Governance Team (which includes representatives from HBAL, NCC and NZTA) that NZTA process, procedures and resources be utilised to deliver this project.

This includes the procurement of a physical works contractor. Although the exact procurement methodology has not yet been identified, NZTA have agreed that this will be a competitively tendered process.

Given that Council's own procurement methodology closely follows NZTA's, there should be no concerns held that the process will not be robust.

1.8 Attachments

- A Design Concept <u>J</u>
- B Land to be purchased \underline{J}





2. DRAFT SHADE POLICY

Type of Report:	Procedural
Legal Reference:	N/A
Document ID:	301433
Reporting Officer/s & Unit:	Jessica Wilson, Community Planning Advisor

2.1 Purpose of Report

To seek approval to release the Draft Shade Policy for public feedback. Proposed policy is **Attachment A.**

Officer's Recommendation

That approval be given to release of the Draft Shade Policy for public feedback.

MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

2.2 Background Summary

This policy has been developed in response to submissions to the Council's Annual Plan requesting provision of shade in public places.

2.3 Issues

Exposure to UVR increases the risk of skin cancer. New Zealanders have a tendency to 'seek the sun' and our skin cancer rates are among the highest in the world. Napier City Council provides and supports a range of outdoor facilities e.g playgrounds, recreational outdoor areas, and reserves. Shade provision in these areas may help reduce the impacts of sun exposure.

2.4 Significance and Consultation

This policy does not require a special consultative procedure. The public will be asked to provide input and feedback on the draft policy before the policy is finalised.

2.5 Implications

Financial

Implementation of the Policy will be included as a cost for any new projects and project upgrades. It is likely once shade provision is assessed for existing areas, there may be costs for additional shading. These costs will be absorbed into existing budgets, with priority areas being completed first.

Social & Policy

A shade policy will enhance the health and wellbeing of the City. Where people are outdoors enjoying the many facilities that our City has to offer, exposure to the effects of ultraviolet radiation can be minimized through the provision of adequate shading. People also have a responsibility in minimizing their own exposure to ultraviolet radiation.

Risk

That the public feedback received, requests a broadening of the policy beyond Council's scope.

1.6 Development of Preferred Option

The draft will be released online and directly to key stakeholders for comment. The final policy will consider the feedback provided.

Next steps	Indicative dates
Release draft policy for public feedback	15 August – 15
Release drait policy for public reeuback	September
Collate and summarise feedback	Mid October
Develop final policy and implementation plan	Mid October
Present final policy to Council for approval	November
Initiate implementation plan	December

2.7 Attachments

A Draft Shade Policy 😃

Napier City Council Draft Shade Policy

Purpose

The purpose of this Shade Policy (the Policy) is to:

- 1. Reduce the impacts of sun exposure.
- 2. Support the Napier City Council's outcomes to provide infrastructure and services to support good health and wellbeing; and safe and accessible recreational facilities.

Background

The Cancer Society identifies that skin cancer is the most common cancer in New Zealand, with New Zealanders at high risk of developing a skin cancer during their lifetime. Our skin cancer rates are among the highest in the world. Melanoma incidence rates in Australia and New Zealand are around four times as high as those found in Canada, the USA and the United Kingdom.

New Zealand's high skin cancer rates are due to:

- the high levels of Ultra Violet Rays (UVR) in New Zealand during daylight savings months;
- low ozone levels over New Zealand;
- our outdoor lifestyle and tendency to 'seek the sun'; and,
- the high proportion of people with fair skin. Light skin and eye colour, large numbers of moles and excessive sun exposure (particularly intermittent episodes of sunburn), especially in childhood and adolescence, can increase your risk of skin cancer.

Napier City Council recognises that skin cancer is preventable.

Council's Role

The Council recognises it has a role in providing safe and accessible recreational facilities for the people of Napier. A shade policy will enhance the health and wellbeing of the City. Where people are outdoors enjoying the many facilities that our City has to offer, exposure to the effects of ultraviolet radiation can be minimized through the provision of adequate shading. People also have a responsibility in minimizing their own exposure to ultraviolet radiation.

Policy objectives

The objectives of this policy are to:

- Contribute to a reduction in the incidence of skin cancer in Napier, and
- Reduce people's exposure to ultraviolet radiation through provision of shade opportunities, either natural or structured components, or a combination of both in Napier's parks, reserves, outdoor areas in facilities and at outdoor events.

Principles

- The Policy is guided by national legislative and policy direction and by community feedback.
- The Policy is aimed at lessening the effects of sun exposure on the people of Napier, particularly children and young people.
- The focus of the Policy is on providing more shaded environments for the people of Napier as practicable and appropriate.

Scope

The Policy covers focuses on the provision of shade where people undertake an activity for extended periods and includes the following areas:

- Playgrounds including seated areas.
- Sit and stay areas e.g BBQ areas.
- Recreational outdoor areas e.g swimming pools.
- Reserves, including sportsgrounds, popular beach reserves, and amenity areas e.g parks and gardens.

Considerations

Settings may require different approaches and need to consider the following factors:

- Levels of use and activity.
- Site characteristics and growing conditions e.g exposure, public profile.
- CPTED principles e.g access, surveillance and sightlines.
- Where possible, natural shading options are preferred because it blocks direct UVR, absorbs indirect UVR and is considered aesthetically pleasing and more environmentally friendly.

Process

Napier City Council will undertake to gain a preliminary understanding of existing shade in Napier to determine priority areas for shading and will assist with additional shading. Consideration of shading will be given to new projects and existing project upgrades.

Monitoring and Review

The Council will review this Policy every three years, or at an appropriate alternative time.

The Policy remains in force until such time as it is reviewed.

Sources

Cancer Society NZ (2016). *SunSmart.* Retrieved from <u>https://central-districts.cancernz.org.nz/en/reducing-cancer-risk-2/what-you-can-do/sunsmart/</u>

Palmerston North City Council (2016). *Sun Protection Policy*. Retrieved from <u>http://www.pncc.govt.nz/plans-policies-and-public-documents/policies/sun-protection-policy/</u>

Greenwood, J.S., Soulos, G.P., & Thomas, N.D. (1998). *Under Cover: Guidelines for shade planning and design*. Retrieved from <u>https://cancernz.org.nz/assets/Sunsmart/Sunsmart-resources/Guidelines-Under-Cover.pdf</u>

3. REGIONAL ECONOMIC DEVELOPMENT STRATEGY

Type of Report:ProceduralLegal Reference:N/ADocument ID:302395Reporting Officer/s & Unit:James Rowe, Economic Development Manager

3.1 Purpose of Report

To adopt Mataraki - Hawke's Bay Regional Economic Development Strategy (REDS).

Officer's Recommendation

That the Regional Economic Development Strategy be adopted.

MAYOR'S RECOMMENDATION

That the officer's recommendation be adopted.

3.2 Background Summary

The Regional Economic Development Strategy (REDS) for Hawke's Bay – Matariki - was launched by Government Ministers on 27 July 2016. This announcement was the culmination of nearly two years' work with broad and deep regional engagement. The project grew out of the earlier (2011) REDS which contained much that was valuable but which was never fully committed to by stakeholders, nor fully implemented. The process started by Business Hawke's Bay aimed to "refresh" the 2011 REDS, but soon concluded that the region needed a broad, partnered and well-resourced effort to achieve the best result for Hawke's Bay.

The subsequent work was undertaken by a project team representing the councils, Business Hawke's Bay, Iwi and Post Settlement Governance Entities and Central Government, with the assistance of consultants, and reporting to a regional Governance Group that is ultimately responsible for delivering the project.

The outcome is an exciting vision for the whole Hawke's Bay region, a set of aspirational but achievable objectives, a fully engaged strategy, and a detailed action plan. The strategy is a work of strong partnership and high level collaboration between Maori and regional stakeholders.

The Strategy's focus is very much on jobs and on providing career opportunities and pathways for our people, now and into the future. But we want to encourage innovative and productive businesses that will create good, well-paying jobs and to create a positive and vibrant business culture where the rewards are great for those who have great business ideas.

A set of provisional arrangements will help transition the region towards the adoption of an appropriate and fully researched delivery model for REDS that is planned to be up and running from early 2017.

The strategy will build upon the many recent economic initiatives and emerging opportunities already occurring in Hawke's Bay, and will provide strong future direction, well-resourced and partnered leadership and delivery of REDS' core objectives.

A copy of the strategy is **Attachment A.**

3.3 Issues

The purpose of REDS is to provide strategic direction and a detailed and costed action plan for economic development in Hawke's Bay for the next five to ten years. REDS is a "living document" that will provide an agile framework for the region and will be able to respond to shifting opportunities and emerging challenges. The success of the strategy will depend on continuing collaboration across all regional organisations involved in the delivery of economic development – including Councils, Maori stakeholder groups, industry groups, business, the social sector, government agencies and central Government.

Delivery of the strategy will require the ongoing support of councils, while recognising that no one single agency will be responsible for delivery all of the strategy. It will require a networked approach. The delivery of REDS will not require councils to give up their own economic development activities, but will allow councils to leverage off REDS regional initiatives and the central Government financial support attached to many of the proposed actions. Councils will continue to provide economic development services to their own communities.

Councils and stakeholders have to be realistic about what can be achieved. A strategy is not a panacea, nor is it a silver bullet for the region. No economic development strategy or delivery model can guarantee regional economic success, nor the flow through benefits to everyone in the community. However, a well-developed and strongly supported strategy can ensure that we as a region focus on deliverables, on developing new economic opportunities, on growing and attracting new talent and skills, and on giving the best support we can to our businesses.

3.4 Significance and Consultation

There was extensive consultation during the REDS process beginning with an engaged scoping process; the development of a detailed survey; over one hundred interviews with key regional stakeholders and businesses; two innovation cafés (workshops), the second of which was designed to capture the thinking and aspirations of younger business owners and entrepreneurs in the region; presentations to Hawke's Bay Councils in July 2016; and, most importantly of all, a co-designed strategy and action plan with Maori groups.

3.5 Implications

Financial

Many of the action items are to be funded or supported by the Government, as per the recent announcement. This is a very welcome development for the Hawke's Bay region.

Councils will be required to contribute to the support of the delivery model, but this is currently the subject of an independent investigation of delivery options and this work will be presented separately to councils for later endorsement.

As a living document, the action plan is likely to change in the future, and new items will be added. Individual items in the current action plan that are linked to councils will require a commitment at a future date with integration into Long Term Plans / Annual Plans through the usual council planning processes.

Social & Policy

Not applicable.

Risk

Not applicable.

3.6 Options

The options for Council are to either adopt REDS or to not adopt REDS at this time.

3.7 Development of Preferred Option

The preferred option is to adopt the strategy and continue the support the implementation of the identified actions. The strategy has been developed in consultation with key stakeholders and was taken out to the wider community, iwi and various organisations inviting comment and feedback. The process has produced a truly regional economic development strategy that has been embraced by iwi, government, councils and the local community.

3.8 Attachments

A Regional Economic Development Strategy (REDS) (Under Separate Cover) 🔿

REPORT / RECOMMENDATIONS FROM THE STANDING COMMITTEES

MAORI CONSULTATIVE COMMITTEE MEETING - 3 AUGUST 2016

NEW ITEMS FOR MAORI CONSULTATIVE COMMITTEE

1. OROTU DRIVE RECREATION RESERVE REVOCATION

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Legal N/A 296220 Jon Kingsford, Director Infrastructure

1.1 Purpose of Report

Council wishes to consult with Iwi, in respect of the proposed revocation of a local purpose recreation reserve, currently located adjacent to Orotu Drive, opposite the Kapiti Drive roundabout, within the Parklands Residential Estate.

Officer's Recommendation

That the proposal to revoke the existing recreational reserve be supported, and that lwi consent to the proposal, and accept the recommendation.

MAORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

T Aranui / G Reti

That the proposal to revoke the existing recreational reserve be supported, and that lwi consent to the proposal, and accept the recommendation.

CARRIED

1.2 Background Summary

Previously, the Napier City Council originally held an interest in fee simple in the lands that is now the Reserve.

The land that is now the Reserve was declared a recreation reserve by the Napier City Council in anticipation of the future development of Area 3 of the Parklands Residential Development, with a separate title issuing for the Reserve on 21 February 2012. The area is shown highlighted on the **Plan 1** – **Attachment A.** The Reserve was created as part of Stage 8, being a condition of Resource Consent RMS 07135, for Parkland Area 2.

However, the Reserve has never been developed or used as a recreation reserve and has remained as bare land that is indistinguishable from the fee simple land that surrounds it. With the subsequent development of the original Master Plan for Park Island, it was proposed that Area 3 and Area 4 of the Parklands Residential Development would be separated by a parcel of land (which is much larger than the Reserve) that would be declared recreation reserve and developed as a sports park. Accordingly, the impact of the revocation of the reservation of the Reserve would be minimal.

Consequently, the subdivision plan for Area 3 of the Parklands Residential Development has been amended so that the proposed residential land is shown overlapping the reserve land, (see highlighted, on **Plan 2** – **Attachment B**), in anticipation of the recreational area being incorporated into the proposed Park Island Sportsground development.

1.3 Issues

The approved subdivision layout for Parklands Area 3 currently shows the reserve overlapping part of the proposed residential development. The revocation of the Reserve will permit the sale of those sections that are shown overlapping the area.

Should the revocation be refused, the reserve shall have to remain as is, and the residential area amended accordingly.

Should any additional recreational space in an adjacent part of the development be deemed necessary, the matter can be addressed as the revised Park Island Master Plan is finalised.

1.4 Significance and Consultation

Pursuant to Section 24(1) of the Reserves Act 1977, the proposed revocation of the Reserve was publicly advertised on Saturday 25 June 2016, in the Hawke's Bay Today newspaper, inviting the submission of any objections to be made within 4 weeks of the advert being placed.

The submissions period closed on 23 July 2016 9 submissions were received.

1.5 Implications

Financial

Not applicable.

Social & Policy

Not applicable.

Risk

Not applicable.

1.6 Preferred Outcome

As part of the revocation process, the Developer (Napier City Council) wishes to advise lwi of the proposal to revoke the existing Reserve, and seek input to the proposed revocation. Any feedback from lwi, will be included in the submission to Council for a formal resolution to revoke the Reserve.

1.7 Attachments

- А
- Plan 1 <u>J</u> Plan 2 <u>J</u> В



Ordinary Meeting of Council - 10 August 2016 - Open Agenda



MAORI CONSULTATIVE COMMITTEE RECOMMENDATION

That the Maori Consultative Committee recommendations be adopted.

Note: The Maori Consultative Committee Recommendations in relation to the Standing Committees items are recorded with each specific item.

REPORTS FROM AUDIT AND RISK COMMITTEE HELD 22 JULY 2016

1. CORPORATE RISK MANAGEMENT FRAMEWORK

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit:

Information N/A 295790 Heather Mabin, Strategic Financial Advisor/Analyst

1.1 Purpose of Report

To present a progress report to the Committee that details the implementation of the Corporate Risk Management Framework (CRMF) at Napier City Council (NCC).

COMMITTEE'S RECOMMENDATION

Councillor Wise / Mayor Dalton

That the report be received.

2. NCC DELEGATIONS & AUTHORITIES FRAMEWORK PROGRESS REPORT

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Information N/A 296104 Heather Mabin, Strategic Financial Advisor/Analyst

2.1 Purpose of Report

To update the Committee on the progress of the implementation of the delegations and authorities framework at Napier City Council (NCC).

COMMITTEE'S RECOMMENDATION

Councillor Wise / Foster

That the report be received.

REPORTS FROM REGULATORY COMMITTEE HELD 27 JULY 2016

1. LEE/MEEANEE ROAD INTERSECTION

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit:

Legal Public Works Act 1981 294105 Bryan Faulknor, Corporate Property Manager

1.1 Purpose of Report

To seek Council approval in accordance with Section 114 of the Public Works Act 1981 to consent to the land described in the Schedule hereto to be declared road and vested in the Napier City Council.

MAORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

L Ratima / G Reti

That the Council resolve that the Committee's recommendation be adopted.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Brosnan / Wise

That Council resolve in accordance with Section 114 of the Public Works Act 1981 to consent to the land described in the Schedule hereto to be declared road and vested in the Napier City Council.

2. MARINE PARADE REDEVELOPMENT CARPARKS

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Legal and Operational Traffic Regulations 288933 Kim Anstey, Planner Policy/Analyst

2.1 Purpose of Report

To consider a vehicle parking limit of P120 in the carparks established as part of the Marine Parade redevelopment.

MAORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

L Ratima / G Reti

That the Council resolve that the Committee's recommendation be adopted.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Price / Hamilton

That P120 time limited parking be adopted for the carparks created as part of the Marine Parade redevelopment.

3. STREET NAMING

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Procedural N/A 293047 Paul O'Shaughnessy, Senior Resource Consent Planner

3.1 Purpose of Report

To obtain Council approval for one new street name, Te Roera Drive, for a recent subdivision located off Puketapu Road and in the vicinity of the Dolbel Reserve.

MAORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

L Ratima / G Reti

That the Council resolve that the Committee's recommendation be adopted.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Price / White

That the proposed street name "Te Roera Drive", for a subdivision located off Puketapu Road be approved.

4. URBAN ENVIRONMENTS BYLAW

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Legal and Operational Local Government Act 2002 295609 Kim Anstey, Planner Policy/Analyst

4.1 Purpose of Report

To consider the proposal to review and consolidate Council's bylaws that relate to place based activities into a single Urban Environments Bylaw.

MAORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

L Ratima / G Reti

That the Council resolve that the Committee's recommendation be adopted.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Jeffery / Wise

- a. That officers commence reviewing Council bylaws beginning with the Stormwater Bylaw and a new Urban Environments Bylaw.
- b. That a draft statement of proposal and draft Urban Environments Bylaw be prepared for approval by Council, for formal consultation via the Special Consultative Procedure of the Local Government Act 2002.

5. COMMERCIAL ACTIVITIES IN RESERVES

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Operational N/A 295793 Fleur Lincoln, Resource Consents Planner (Heritage) Debra Stewart, Reserves Asset Manager

5.1 Purpose of Report

To gain approval to commence a review of the current regulatory framework for commercial activities in reserves that will present recommendations for an integrated regulatory framework that reflects the strategic direction of the City Vision.

MAORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

L Ratima / G Reti

That the Council resolve that the Committee's recommendation be adopted.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Jeffery / McGrath

- a) That Council officer's commence a review of the policy framework that regulates commercial activities in reserves;
- b) That Council officer's presented recommendations to Council highlighting those changes needed to ensure an integrated regulatory framework that is consistent with the strategic direction established in the City Vision.

6. STOPPING A PORTION OF BATTERY ROAD

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Legal Local Government Act 1974 290832 Jason Pratt, Projects & Development Engineer

6.1 Purpose of Report

To obtain Council approval to initiate the road stopping process in accordance with the 10th schedule of the Local Government Act 1974 and sale of approximately 65m² of legal road to 12-18, 20 and 22 Battery Road, Napier.

MAORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

L Ratima / G Reti

That the Council resolve that the Committee's recommendation be adopted.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Hamilton / Wise

- a. That pursuant to Section 342 of the Local Government Act 1974 to initiate the stopping of approximately 65m² of legal road in accordance with the Tenth Schedule to the Local Government Act 1974.
- b. That upon completion of the Tenth Schedule stopping process, the stopped road is sold to the owners of the adjacent properties 12-18, 20 and 22 Battery Road at valuation plus all associated legal, survey and valuation costs.

7. GRANTS ALLOCATION SUBCOMMITTEE

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Operational N/A 293775 Belinda McLeod, Admin Team Leader (Community Development)

7.1 Purpose of Report

To receive the minutes of the Grants Allocation Sub Committee from the meeting held 28 June 2016. Attachment A

MAORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

L Ratima / G Reti

That the Council resolve that the Committee's recommendation be adopted.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Brosnan / Taylor

That the minutes of the Grants Allocation Sub Committee meeting held 28 June 2016 be received and the recommendations be adopted.

REPORTS UNDER DELEGATED AUTHORITY

1. REQUESTS FOR OFFICIAL INFORMATION

Type of Report: Legal Reference:

Document ID: Reporting Officer/s & Unit: Information Local Government Official Information and Meetings Act 1987 301705 Wayne Jack, Chief Executive

1.1 Purpose of Report

To report on written requests for official information received since the Council Meeting held 29 June 2016.

Officer's Recommendation

That the requests for official information be received.

MAYOR'S RECOMMENDATION

That the officer's recommendation be adopted.

1.2 Attachments

A Official Information Requests <u>J</u>

Requests for Information under the Local Government Official Information & Meetings Act 1987

Date Received	Requestor	Nature of Enquiry	Date Responded/ Under Action
04.05.2016	Peter Twigg	Shed 5 Freeholding: Copy of latest CBRE Consultants Report, copy of original policy as it was adopted, confirmation of consultation undertaken prior to adoption, date of adoption by full Council	27.05.2016 Further information requested 07.06.2016, Completed
14.06.2016	Gifford Devine	Te Awa Structure Plan – copies of any briefing papers, any notes taken by Council officers, minutes of meetings, follow up correspondence, copies of any Council reports pertinent to future use or development of land within the area or immediately adjacent to it	30.06.2016 29.06.2016
27.06.2016	Taxpayers Union	Average residential costs of rates and other Council charges for 2014/15 & 2015/16 financial years	28.06.2016
29.06.2016	Chen Palmer Partners	Civic Block Café – all available information as to financial viability of the Café including any relevant business plans and balance sheets.	Under action (Wayne)
30.06.2016	Taxpayers Union		
06.07.2016	Taxpayers Union		
08.07.2016	Alani Vailahi - NZ First	i - NZ In each financial year since 2006 the number of dwellings, sections, commercial and industrial premises that have been classified as abandoned and disposed of. Average rates arrears built up before property deemed abandoned, average costs Council incurs with acquiring abandoned properties.	
08.08.2016	Taxpayers Union	Total number of LGOIMA requests received for year 30 June 2015 to 30 June 2016, average amount of time taken to respond, number of requests refused, total amount charged to respond to requests, number of complaints to Ombudsman relating to requests. Does Council collate and publish attendance records for its representatives.	13.07.2016
22.07.2016	Grimshaw & Co	List of all building consents issued August 2006 to January 2016	22.07.2016

2. LIQUOR LICENCES

Type of Report:InformationLegal Reference:Sale and Supply of Alcohol Act 2012Document ID:301707Reporting Officer/s & Unit:Richard Munneke, Planning Manager

2.1 Purpose of Report

To report on the Liquor Licences issued under delegated authority for June and July 2016, see Attachment A.

Officer's Recommendation

That the report be received.

MAYOR'S RECOMMENDATION

That the officer's recommendation be adopted.

2.2 Attachments

A Liquor Licences June and July 2016. J

REPORT ON LIQUOR LICENCES ISSUED UNDER DELEGATED AUTHORITY FOR THE MONTH OF JUNE 2016

DECISION NO.	APPLICANT	TYPE OF LICENCE	
0264	Rebecca Tacon	Special	
0265	Bruce More	Manager	
0266	Provedore	On-licence	
0267	Bluewater	On-licence	
0268	Meeanee Hotel	TA	
0269	Bryan Thomason	Manager	
0270	Meredith Marshall	Manager	
0271	Design Cuisine Limited	On-licence	
0272	Potham Sports Limited	On-licence	
0273	Leslea Robertson	Manager	
0274	Harsh Malhotra	Manager	
0275	Hawkes Bay Club	Special	
0276	Hawkes Bay Cricket	Special	
0277	Charlotte Williams	Special	
0278	Peter Holley	Manager	
0279	Jagmittar Hundal	Manager	
0280	Carole Wilkinson	Manager	
0281	Diane Boardman	Manager	
0282	Bruce Wells	Manager	
0283	Michelle Hutchinson	Manager	
0284	Ex-royal navalmens	Club licence	
0285	HB Spirts Ltd	Off licence	
0286	Sideline Bar	On-licence	
0287	Liquorland Onekawa	Off licence	
0288	Tamatea Pak n Save	ТА	
0289	R5 Limited	ТА	
0290	Duke of Gloucester	Special	
0291	Donna Rapa	Manager	
0292	Lucy Wilson	Manager	
0293	Keri Powell	Manager	
0294	Kathryn Stokes	Manager	
0295	Wayne Corlett	Manager	
0296	Larissa Duwakin	Manager	
0297	Anmol Julka Manager		
0298	Duke of Gloucester Special		
0299	Chalita Chaipun Special		
0300	Stanley Supermarket	market TA	
0301	HB Darts	Club licence	
0302	Breakers	On-licence	
REPORT ON LIQUOR LICENCES ISSUED UNDER DELEGATED AUTHORITY FOR THE MONTH OF JULY 2016

DECISION NO.	APPLICANT	TYPE OF LICENCE
0303	Daniel John Somerville	Manager
0304	The Duke of Gloucester Limited	Special
0305	Kristen Nash (Napier Central School)	Special
0306	Hawkes Bay Rugby Football Union (Inc)	Special
0307	Evert Van Florenstein	Special
0308	Hawkes Bay Rugby Football Union (Inc)	Special
0309	Napier Pirate Rugby & Sports Club Inc.	Special
0310	Pukunui Kai Limited	On-licence

3. **RESOURCE CONSENTS**

Type of Report:	Information
Legal Reference:	Resource Management Act 1991
Document ID:	301708
Reporting Officer/s & Unit:	Paul O'Shaughnessy, Senior Resource Consent Planner

3.1 Purpose of Report

To present the report on Resource Consents issued under delegated authority from 1 June - 31 July 2016.

Officer's Recommendation

That the report be received.

MAYOR'S RECOMMENDATION

That the officer's recommendation be adopted.

3.2 Attachments

A Resource Consents for July 2016 <u>J</u>

RM160030		Applicant	Prop-1	Activity Status	Decision Date
RIVI100030	23 Park Road	Toby & Yvette Goodman	To construct a garage infringing the front yard setback requirement	Land Use - Restricted Discretionary	26/07/2016
RM160054	12 Chaucer Road South	G.S.P Developments	To relocate a dwelling as a Controlled activity	Land Use - Controlled	4/07/2016
RM160063	5A The Esplanade	Shaleen Russell & Paolo Pancotti	To construct a residential dwelling unable to comply with the yard, height in relation to boundary, open space, visitor car parking and onsite manoeuvring requirements	Land Use - Restricted Discretionary	7/07/2016
RM160074	4 Havelock Road	P Dosser	Erect carport a within the 5m front yard and 1m side yard set backs	Land Use - Restricted Discretionary	5/07/2016
RM160078	95 Ford Road	Deborah Neave & Trevor Neave	Establish & operate a commercial activity (doggy day care) within the Large Format Retail zone	Land Use - Discretionary	13/07/2016
RM160080	32 Austin Street	D Atkin	To construct a new building for the existing tenancy resulting in no on-site manoeuvring for 8m rigid vehicles	Land Use - Restricted Discretionary	5/07/2016
RM160081	48A Charles Street	Amy Pryce & Trent Pryce	To carryout alterations to an existing dwelling that infringe the 3m height in relation to boundary rule	Land Use - Restricted Discretionary	15/07/2016
RM160082	3 Onehunga Road	Eddie Stewart & Vicky Stewart	Relocate building and two shipping containers	Land Use - Controlled	19/07/2016
RM160086	153 Emerson Street	The Tennyson Trust	Alterations to a Group 1 Heritage building	Land Use - Discretionary	26/07/2016
RMS16032	327 Riverbend Road	R Cooray	Main Rural subdivision creating one additional undersized lot (two lots in total)	Subdivision - Non-complying	8/07/2016
RMS16039	157 Marine Parade	Norfolk House Limited	Boundary adjustment within the Inner City Commercial zone	Subdivision - Controlled	13/07/2016
RMS16040	9 Bill Hercock Street	Tarahills Family Trust	Residential subdivision creating one additional lot (two in total)	Subdivision - Controlled	13/07/2016
RMS16041	757 Main North Road	D O MacDonald	Creation of right of way	Right of Way	8/07/2016
RMS16042	45 Sears Road	Trevettes Orchard Limited	Main Rural subdivision to create one additional lot (two in total) with balance to be amalgamated with adjoining lot	Subdivision - Non-complying	20/07/2016
RMS16043	2 Cadbury Road	Woodchux Industries Limited	Subdivision to facilitate a boundary adjustment	Subdivision - Controlled	26/07/2016
RMS16044	238A Poraiti Road	M J Reeves	Rural residential 3 lot subdivision	Subdivision - Restricted Discretionary	28/07/2016

4. TENDERS LET

Type of Report:InformationLegal Reference:Local Government Act 2002Document ID:301709Reporting Officer/s & Unit:Jon Kingsford, Director Infrastructure

4.1 Purpose of Report

To report on Tenders let under delegated authority from 21 June 2016 to 21 July 2016, see Attachment A.

Officer's Recommendation

That the report be received.

MAYOR'S RECOMMENDATION

That the officer's recommendation be adopted.

4.2 Attachments

A Tenders 👃

TENDERS LET UNDER DELEGATED AUTHORITY SINCE LAST REPORTING 21 June 2016 TO 29 July 2016

1. Tenders let by the Hearings Committee

CONTRACT 1096 - Marine Parade Redevelopment Stage 2

Tenders were publicly invited for the above contract. Three tenders were received ranging from \$4,284,846.00 to \$5,018,680.61.

The Architects (PMA) estimate was \$3,995,775.00 excluding GST.

Contract 1096 Marine Parade Redevelopment Stage 2 was awarded to Russell Roads for the negotiated sum of three million, seven hundred and forty-six thousand, four hundred and eighty-eight dollars (\$3,746,488.00) excluding GST.

CONTRACT 1093 - Fryer Road Reconstruction

On 17 June 2016 the Hearings Committee approved the direct appointment of Higgins Contractors for the Fryers Road Construction contract in order to meet contractual obligations to them. Higgins Contractors have now supplied a price and a schedule of rates for consideration by Council.

The Engineers Estimate was \$747,983.60.

Contract 1093 Fryer Road Reconstruction be awarded to Higgins Contractors for the negotiated sum of seven hundred and fifty-nine thousand, six hundred and ninety-six dollars and ninety-eight cents (\$759,696.98) excluding GST.

2. Contracts over \$100,000.00 let under Chief Executive / Works Asset Manager's discretion

CONTRACT 1101 Greenmeadows Shops Footpath Upgrade

Two tenders were received ranging from \$170,644.41to \$172,507.95.

The engineer's estimate was \$166,200.00.

It was recommended the tender from Higgins Contractors be accepted in the sum of \$170,644.41.

CONTRACT 1084 Te Awa Detention Basin Bulk Earthworks Haulage

Eight tenders were received ranging from \$5.20CM rate to \$8.95CM Rate.

The engineer's estimate was \$125,000.00.

It was recommended that Higgins Contractors Ltd be accepted in the sum of \$5.20 CM rate (\$130,000.00).

CONTRACT 1099 National Aquarium of NZ Café Extension and Alteration

Four tenders were received ranging from \$299.000.00 to \$307,414.00.

The engineer's estimate was \$250,000.00.

Taking into consideration the delivery time limit which was critical, it was recommended the tender from Atkin Construction be accepted in the sum of \$299,393.00.

5. SCHEDULE OF DOCUMENTS EXECUTED UNDER SEAL

Type of Report: Legal Reference: Document ID: Reporting Officer/s & Unit: Operational N/A 301710 Wayne Jack, Chief Executive

5.1 Purpose of Report

To report of documents executed under seal, from 21 June 2016 to 31 July 2016.

Officer's Recommendation

That the report be received.

MAYOR'S RECOMMENDATION

That the officer's recommendation be adopted.

5.2 Attachments

A Documents from 21 July to 31 July 2016 <u>J</u>

Schedule of Documents Executed Under Seal For the Period 21 June 2016 to 1 August 2016

22.06.2016	Easement in Gross – 22 Churchill Drive
27.06.2016	Assignment of Lease – Charter Boats Ltd to Pania Seafoods Ltd
30.06.2016	Surrender of Easement – 31 Jervois Road
06.07.2016	Lease of Reserve – Napier Judo Club on Bledisloe Park
08.07.2016	Lease of Reserve - Napier Athletic Club, Marewa Park
12.07.2016	Warrants – Sarah Pryor
15.07.2016	Lease re-structuring new bond – 16 Austin Street
25.07.2016	Deed of Lease of Reserve - HB Canoe Club, container for storage
25.07.2016	Bond – 9 Anzac Avenue
01.08.2016	Easement – Kenny Road

K\Judy\Formats\Documents Executed under Seal.Doc

PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

New Reports

- 1. Park Island Northern Hub Development
- 2. Citizens' Civic Awards

Reports from Audit and Risk Committee held 22 July 2016

- 1. Provisional Capital Plan 2015/16 Progress Report
- 2. Napier City Council Investment and Debt report
- 3. Napier City Council Internal Audit
- 4. Napier City Council Deloitte Report July 2016
- 5. 2016/17 Insurance Renewal Programme
- 6. Napier City Council Health & Safety Report
- 7. Napier City Council Transition of Outlook to the Cloud

Reports from Regulatory Committee held 27 July 2016

- 1. Waipatiki Beach Holiday Park
- 2. Grants Allocation Subcommittee Recommendations

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) TO THE PASSING OF THIS RESOLUTION
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
New Reports		
1. Park Island Northern Hub Development	7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official

		Information and Meetings Act 1987.
2. Citizens' Civic Awards	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
Reports from Audit and Risl	Committee held 22 July 201	6
1. Provisional Capital Plan 2015/16 Progress Report	7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information 7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Napier City Council Investment and Debt report	7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
3. Napier City Council Internal Audit	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

		 (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the
		Local Government Official Information and Meetings Act 1987.
4. Napier City Council Deloitte Report July 2016	7(2)(a) Protect the privacy of natural persons, including that of a deceased person 7(2)(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
5. 2016/17 Insurance Renewal Programme	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
6. Napier City Council Health & Safety Report	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
7. Napier City Council Transition of Outlook to the	7(2)(b)(ii) Protect information where the making available of the information would be likely	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the

Cloud	unreasonably to prejudice the	meeting would be likely to
	commercial position of the person who supplied or who is the subject of the information	result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
Reports from Regulatory Co	mmittee held 27 July 2016	
1. Waipatiki Beach Holiday Park	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Grants Allocation Subcommittee Recommendations	7(2)(b)(i) Protect information where the making available of the information would disclose a trade secret 7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.