

# Māori Consultative Committee

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## OPEN MINUTES

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Meeting Date: **Wednesday 10 May 2017**  
Time: **3pm-4pm**  
Venue: **Main Committee Room  
3rd floor Civic Building  
231 Hastings Street  
Napier**

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**Present:** Piri Prentice (in the Chair), Cr Api Tapine, Tiwana Aranui, Mayor Dalton

**In Attendance:** Chief Executive, Director Community Services, Director City Infrastructure, Manager Community Strategies, Maori Engagement, MTG Hawke's Bay, Cr Maxine Boag

**Administration:** Governance Team

## KARAKIA

## APOLOGIES

### APOLOGIES

### MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

#### Councillors Tapine / Prentice

That the Committee:

Accept the apology from Liz Ratima and George Reti  
Accept the apology from Tiwana Aranui for lateness.

**CARRIED**

## CONFLICTS OF INTEREST

Nil

## PUBLIC FORUM

Nil

## ANNOUNCEMENTS BY THE CHAIRPERSON

The Chair presented his completed Register of Interests form and noted that other members of the committee should be presented with their forms to complete.

In response to the Chair's concern on a proposal for a sinking trawler to be positioned in the reef for the use of diving, it was clarified that:

- Any consents of this nature do not fall under Napier City Council's purview, but are likely to fall under Hawke's Bay Regional Council.
- The Mayor shares similar concerns including of retaining cleanliness of the dive site.
- Cr. Tapine as a newly appointed member on the Hawke's Bay Regional Council planning committee will find out more about the consent and report back to the Committee.

## ANNOUNCEMENTS BY THE MANAGEMENT

### Quorum

The Mayor noted that it was often difficult to achieve quorum with the current number of members on this committee and proposed that appointing a further member may help address this. Cr Tapine advised that he anticipated that the process of reviewing the Terms of Reference of the committee, with the requisite consultation involved, may well bring the committee to the attention of more whanau and spark renewed interest in participation. It was also suggested that the meeting time could be adjusted to better meet the needs of the committee members; 3pm could be difficult to navigate with work and other commitments.

*Tiwana Aranui joined the meeting at 3.15pm*

### Cemetery Hours

The Director City Infrastructure responded to a query regarding the cemetery operating hours that had been raised at the previous meeting.

The cemetery is open 8am – 4pm Monday to Friday, and 8am-12noon on Saturdays. It is not open on Sundays or public holidays. Burials outside of these times may take place by arrangement with the Sexton, however this will incur extra charges to cover the costs of providing the services. It was noted that Saturdays and public holidays are particularly difficult for whanau, as the practices appropriate to a tangi take some time.

The Director City Infrastructure noted that no extra charges are incurred for bookings that have been made for times within normal cemetery hours and happen to take longer than the usual hours, or where parties are late as long as they arrive within the opening hours.

The Director will email the current cemetery hours and charges to the Committee.

It was agreed that the Chair and Tiwana Aranui would confirm the specific issues (for example, weighing up the costs to the marae of hosting mourners for a longer period of time compared with the extra costs of a burial out of ordinary hours).

## CONFIRMATION OF MINUTES

### Councillor Tapine / Mayor Dalton

That the Minutes of the meeting held on 29 March 2017 were taken as a true and accurate record of the meeting.

CARRIED

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## NEW ITEMS FOR MĀORI CONSULTATIVE COMMITTEE

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### 1. UPDATE ON PROPOSED PROCESS FOR REVIEWING THE TERMS OF REFERENCE OF THE MĀORI CONSULTATIVE COMMITTEE

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|--|--|
| <i>Type of Report:</i>                 | <i>Information</i>                             |
| <i>Legal Reference:</i>                | <i>Local Government Act 2002</i>               |
| <i>Document ID:</i>                    | <i>352298</i>                                  |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Jane McLoughlin, Team Leader Governance</i> |

#### 1.1 Purpose of Report

To review the notes from the Terms of Reference ('TOR') intersessional meeting and agree the next steps and time frame for the TOR.

#### At the Meeting

Cr Tapine advised that research has been undertaken into the processes that other similar organisations have been through to review their own TOR.

It is anticipated that the process of reviewing the TOR will contribute in its own right to building engagement and creating new or greater interest in participating in and with this Committee.

Representatives from Wairoa District Council have agreed to meet with this Committee to go through their own recent experiences with their equivalent Committee and renewing its TOR.

## MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

Mayor Dalton / Tiwana Aranui

The Committee:

- a. Discuss the proposed Terms of Reference for reviewing the Māori Consultative Committee.
- b. Agree to the proposed Terms of Reference for reviewing the Māori Consultative committee, including the proposed timeframe.
- c. Note the invitation by Wairoa's Standing Committee to speak to the Committee about the changes they have implemented and lessons learnt.

CARRIED

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## REPORTS FROM STANDING COMMITTEES

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### MĀORI CONSULTATIVE COMMITTEE RECOMMENDATION

T Aranui / Mayor Dalton

That the Māori Consultative Recommendations arising from the discussion of the Committee reports, be submitted to the Council meeting for consideration.

CARRIED

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## REPORTS FROM STRATEGY AND INFRASTRUCTURE COMMITTEE HELD 19 APRIL 2017

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### 1. PARK ISLAND MASTER PLAN REVIEW

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|--|---|
| <i>Type of Report:</i>                 | <i>Legal and Operational</i>                            |
| <i>Legal Reference:</i>                | <i>Resource Management Act 1991</i>                     |
| <i>Document ID:</i>                    | <i>347334</i>   |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Antoinette Campbell, Director Community Services</i> |

#### 1.1 Purpose of Report

To outline the process undertaken in reviewing the 2013 Park Island Master Plan and provide the updated Park Island Master Plan 2016 for Council's consideration.

**At the Māori Consultative Committee meeting**

The Director Community Services advised that the Park Island Master Plan was reviewed in 2016 and the updated document taken to the recent Strategy and Infrastructure Committee meeting. Multiple new artificial turfs are proposed, along with increased lighting, which will improve the longevity of the fields and increase the times of day available for training. There will also be an overall increase in the amount of sports space.

Since that meeting further updates have been made following new information from the Hawke's Bay Rugby Union regarding the structure and layout of their fields and club building.

**MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

**Councillor Tapine / Tiwana Aranui**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

**COMMITTEE'S RECOMMENDATION**

**Councillor Brosnan / Councillor Hague**

That Council

- a. Adopt the Park Island Master Plan 2016 and
- b. That a District Plan Change is initiated to rezone Park Island's Northern Sports Hub to meet the Master Plan objectives.

**CARRIED**

**2. MCLEAN PARK RE-TURF PROJECT**

|  |  |
|--|--|
| <b>Type of Report:</b>                 | <i>Operational and Procedural</i>                                |
| <b>Legal Reference:</b>                | <i>Enter Legal Reference</i>                                     |
| <b>Document ID:</b>                    | <i>348170</i>  |
| <b>Reporting Officer/s &amp; Unit:</b> | <i>Debra Stewart, Team Leader Parks, Reserves, Sportsgrounds</i> |

**2.1 Purpose of Report**

The purpose of this report is to update Council on the Mclean Park Re-turf Project and seek approval for an additional \$330,000 to be transferred from the Sportsground Renewal fund to enable the hybrid turf to be secured this (2016/17) financial year.

**At the Māori Consultative Committee meeting**

The Director City Infrastructure provided a brief overview of the status of the McLean Park re-turfing project and associated works.

**MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

**Councillor Tapine / Tiwana Aranui**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

### **COMMITTEE'S RECOMMENDATION**

**Councillors Jeffery / Wise**

That Council:

- a. receive the report titled McLean Park Re-Turf Project.
- b. approve an additional \$330,000 to be transferred to the McLean Park Re-turf Project from the Sportsground Renewal fund to be spent in the 2016/2017 financial year.

**CARRIED**

## **3. GROUND LEASE - HAWKE'S BAY SPEEDWAY CLUB INCORPORATED**

|  |   |
|--|---|
| <i>Type of Report:</i>                 | <i>Legal</i>                            |
| <i>Legal Reference:</i>                | <i>Reserves Act 1977</i>                |
| <i>Document ID:</i>                    | <i>347418</i>                           |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Bryan Faulknor, Manager Property</i> |

### **3.1 Purpose of Report**

To obtain Council approval to grant a new ground lease to the Hawke's Bay Speedway Club Incorporated for the land occupied by the Club's racetrack and buildings at Papakura Domain for a term of ten years with one ten year right of renewal.

#### **At the Māori Consultative Committee meeting**

No discussion was had on this item.

### **MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

**Councillor Tapine / Tiwana Aranui**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

### **COMMITTEE'S RECOMMENDATION**

**Councillor Brosnan / Councillor McGrath**

That Council

- a. Grant a new ground lease to the Hawke's Bay Speedway Club Incorporated for the land occupied by the Club's racetrack and buildings at Papakura Domain for a term of ten years with one ten year right of renewal; and
- b. That the terms and conditions of the lease will be as per Council's standard terms for leases on Reserve land to community groups.

CARRIED

#### 4. GROUND LEASE - HAWKE'S BAY SEAFARERS WELFARE SOCIETY INCORPORATED

**Type of Report:** Legal  
**Legal Reference:** Reserves Act 1977  
**Document ID:** 347419  
**Reporting Officer/s & Unit:** Bryan Faulknor, Manager Property

##### 4.1 Purpose of Report

To obtain Council approval to grant a new ground lease to the Hawke's Bay Seafarers Welfare Society Incorporated, for the land occupied by the Seafarers Centre on Marine Parade, for a term of 15 years with one fifteen year right of renewal.

##### At the Māori Consultative Committee meeting

No discussion was had on this item.

##### MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

###### Councillor Tapine / Tiwana Aranui

That the Council resolve that the Committee's recommendation be adopted.

CARRIED

##### COMMITTEE'S RECOMMENDATION

###### Councillor Brosnan / Councillor Wise

That Council

- a. Grant a new ground lease to the Hawke's Bay Seafarers Society Incorporated, for the land occupied by the Seafarers Centre on Marine Parade, for a term of 15 years with one 15 year right of renewal; and
- b. That the terms and conditions of the lease will be as per Council's standard terms for leases on Reserve land to community groups.

CARRIED

#### 5. OMARUNUI REFUSE LANDFILL JOINT COMMITTEE MINUTES, 17 MARCH 2017

**Type of Report:** Information  
**Legal Reference:** Local Government Act 2002  
**Document ID:** 347158  
**Reporting Officer/s & Unit:** Jon Kingsford, Director Infrastructure Services

##### 5.1 Purpose of Report

To provide key points of interest and a copy of the minutes from the Omarunui Refuse Landfill Joint Committee meeting held on 17 March 2017.

**At the Māori Consultative Committee meeting**

No discussion was had on this item.

**MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

**Councillor Tapine / Tiwana Aranui**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

**COMMITTEE'S RECOMMENDATION**

**Councillor Wise / Councillor White**

That Council:

- a. receive the minutes from the Omarunui Refuse Landfill Joint Committee held on 17 March 2017.

**CARRIED**

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## **REPORTS FROM REGULATORY COMMITTEE HELD 19 APRIL 2017**

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### **1. ADOPTION OF THE 2016 REVIEW OF THE HERETAUNGA PLAINS URBAN DEVELOPMENT STRATEGY**

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|--|---|
| <i>Type of Report:</i>                 | <i>Enter Significance of Report</i>         |
| <i>Legal Reference:</i>                | <i>Enter Legal Reference</i>                |
| <i>Document ID:</i>                    | 344792                                      |
| <i>Reporting Officer/s &amp; Unit:</i> | Dean Moriarity, Team Leader Policy Planning |

#### **1.1 Purpose of Report**

The purpose of this report is for the Council to adopt the 2016 Review of the Heretaunga Plains Urban Development Strategy (HPUDS2016).

**At the Māori Consultative Committee meeting**

Mayor Dalton provided a brief overview of the intentions of the HPUD strategy.

**MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

**Mayor Dalton / Councillor Tapine**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

**COMMITTEE'S RECOMMENDATION**

**Councillors Jeffery / White**

That Council:



- a. receives and notes the HPUDS Implementation Working Groups Hearing meeting record and the recommendation reports
- b. adopts the Review of the Heretaunga Plains Urban Development Strategy (HPUDS2016) in accordance with the Joint Working Group's recommendations on submissions, as set out in the appendices attached to this report, as the regional strategy to direct urban development from 2015 to 2045.
- c. appoints Councillor White as the second elected member (in addition to Councillor Jeffery) on the Implementation Working Group of HPUDS to represent Napier City Council's interest.
- d. approves the Terms of Reference for the Heretaunga Plains Urban Development Strategy Implementation Working Group for the 2016-19 Triennium, conditional on the other two partner councils (Hawkes Bay regional Council and Hastings District Council) also agreeing to the same Terms of Reference.

**CARRIED**

## **2. FREEDOM CAMPING WORKING GROUP UPDATE**

|  |   |
|--|---|
| <i>Type of Report:</i>                 | <i>Procedural</i>   |
| <i>Legal Reference:</i>                | <i>N/A</i>  |
| <i>Document ID:</i>                    | <i>347883</i>   |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Kim Anstey, Planner Policy/Analyst<br/>Paulina Wilhelm, Manager City Development</i> |

### **2.1 Purpose of Report**

The purpose of this report is update Council on the progress of the Freedom Camping Working Group and present the terms of reference (ToR) that the group have adopted.

#### **At the Māori Consultative Committee meeting**

Cr Tapine provided a short update on the status of the Freedom Camping Working Party.

#### **MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

##### **Mayor Dalton / Councillor Tapine**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

#### **COMMITTEE'S RECOMMENDATION**

##### **Councillors White / Wise**

That Council

- a. Approve the Freedom Camping Working Group Terms of Reference.

**CARRIED**

### 3. STREET NAMING - TE AWA ESTATE

|  |  |
|--|--|
| <i>Type of Report:</i>                 | <i>Procedural</i>  |
| <i>Legal Reference:</i>                | <i>N/A</i>   |
| <i>Document ID:</i>                    | <i>347705</i>  |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Paul O'Shaughnessy, Team Leader Resource Consents</i> |

#### 3.1 Purpose of Report

The purpose of this report is obtain Council approval for three new street names within stages X, XI, XII and XIII of the Te Awa Estates residential subdivision

#### At the Māori Consultative Committee meeting

The Mayor advised that it had been noted by councilors that there were no local rivers in the three proposed names. The list that the names were chosen from has already been carefully researched and brought to both Council and this Committee some years ago. It was also noted that many local rivers have already been recognised in existing street names and duplication was important to avoid, particularly for emergency services.

#### MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

##### Mayor Dalton / Councillor Tapine

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

#### COMMITTEE'S RECOMMENDATION

##### Mayor Dalton / Councillor White

That the Council

- a. Approve three new streets within the Te Awa Estates subdivision (consent plan 09067 approved in August 2010) as follows:

Road 3 (stages XI and XII) - Hurunui Drive

Road 12 (stage X) - Kaituna Place

Road 11 (stage XIII) - Arrow Place

**CARRIED**

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## REPORTS FROM FINANCE COMMITTEE HELD 3 MAY 2017

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### 1. HB LASS LIMITED - DRAFT STATEMENT OF INTENT

|  |   |
|--|---|
| <i>Type of Report:</i>                 | <i>Operational and Procedural</i>                   |
| <i>Legal Reference:</i>                | <i>Local Government Act 2002</i>                    |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Adele Henderson, Director Corporate Services</i> |

#### 11.1 Purpose of Report

To provide the draft Statement of Intent 2017/18 for Hawke's Bay Local Authority Shared Services Limited (HB LASS Ltd) to Council for its consideration as part of the reporting requirements for council-controlled organisations.

#### At the Māori Consultative Committee meeting

The Chief Executive provided a brief update on HBLASS and the draft Statement of Intent.

#### MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

**Tiwana Aranui / Councillor Tapine**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

#### COMMITTEE'S RECOMMENDATION

**Councillor Hague / Councillor Jeffery**

That Council:

- a. Receive the Draft Statement of Intent for 2017/18 for HB LASS Limited (HB LASS Ltd) and provide any feedback to the HB LASS board by 31 May 2017.

**CARRIED**

### 2. QUARTERLY REPORT TO 31 MARCH 2017

|  |   |
|--|---|
| <i>Type of Report:</i>                 | <i>Operational</i>  |
| <i>Legal Reference:</i>                | <i>Local Government Act 2002</i>  |
| <i>Document ID:</i>                    | <i>347953</i>   |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Mary Quinn, Senior Management Accountant<br/>Caroline Thomson, Chief Financial Officer</i> |

#### 2.1 Purpose of Report

To consider the Quarterly Report on performance by Activity Group for the period 1 January 2017 to 31 March 2017 and the Health and Safety Report to March 2017.

**At the Māori Consultative Committee meeting**

The Chief Executive provided a brief overview of the report from the third quarter, noting that a surplus had been returned due to greater tourist revenue than forecast.

**MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

**Tiwana Aranui / Councillor Tapine**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

**COMMITTEE'S RECOMMENDATION**

**Councillor Taylor / Councillor Hague**

That Council:

- a. Receive the Quarterly Report for the period 1 January 2017 to 31 March 2017.
- b. Receive the Health and Safety Report to March 2017.

**CARRIED**

**3. JOINT WASTE FUTURES PROJECT COMMITTEE - TERMS OF REFERENCE**

|  |  |
|--|--|
| <i>Type of Report:</i>                 | <i>Procedural</i>                        |
| <i>Legal Reference:</i>                | <i>Local Government Act 2002</i>         |
| <i>Document ID:</i>                    | <i>349973</i>                            |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Deborah Smith, Governance Advisor</i> |

**3.1 Purpose of Report**

The purpose of this report is to obtain approval from Council for the amended Terms of Reference (ToR) for the Joint Waste Futures Project Steering Committee.

**At the Māori Consultative Committee meeting**

It was noted that a large amount of work is going into waste minimisation and there has been a significant reduction in waste tonnage over the year.

**MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

**Tiwana Aranui / Councillor Tapine**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

**COMMITTEE'S RECOMMENDATION**

**Councillors Dallimore / Tapine**

That Council

- a. Approve the updated Terms of Reference for the Joint Waste Futures Project Steering Committee.
- b. Appoint Cr Brosnan as the third Napier City Council representative to the Committee.

**CARRIED**

**4. HAWKE'S BAY CREMATORIUM COMMITTEE - MINUTES OF MEETING 10 APRIL 2017**

|  |  |
|--|--|
| <i>Type of Report:</i>                 | <i>Information</i>                       |
| <i>Legal Reference:</i>                | <i>Local Government Act 2002</i>         |
| <i>Document ID:</i>                    | <i>350013</i>                            |
| <i>Reporting Officer/s &amp; Unit:</i> | <i>Deborah Smith, Governance Advisor</i> |

**4.1 Purpose of Report**

To provide the minutes from the Hawke's Bay Crematorium Committee to Council.

**At the Māori Consultative Committee meeting**

No discussion was had on this item.

**MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION**

**Tiwana Aranui / Councillor Tapine**

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

**COMMITTEE'S RECOMMENDATION**

**Councillors Taylor / McGrath**

That Council

- a. Receive the draft minutes of the Hawke's Bay Crematorium Committee from the meeting on 10 April 2017

**CARRIED**

## 5. COASTAL HAZARDS JOINT COMMITTEE - DRAFT MINUTES 28 FEBRUARY 2017

**Type of Report:** Procedural  
**Legal Reference:** Local Government Act 2002  
**Document ID:** 350014  
**Reporting Officer/s & Unit:** Deborah Smith, Governance Advisor

### 5.1 Purpose of Report

To provide Council with the draft minutes from the meeting of the Coastal Hazards Joint committee on 28 February 2017.

#### At the Māori Consultative Committee meeting

No discussion was had on this item.

#### MĀORI CONSULTATIVE COMMITTEE'S RECOMMENDATION

Tiwana Aranui / Councillor Tapine

That the Council resolve that the Committee's recommendation be adopted.

**CARRIED**

#### COMMITTEE'S RECOMMENDATION

Councillors Dallimore / Jeffery

That Council

- a. Receive the draft minutes from the Coastal Hazards Joint Committee meeting held on 28 February 2017.

**CARRIED**

A brief round table korero was held where attendees noted pieces of work that are currently key within their own spheres.

*The meeting closed at 4pm.*

**APPROVED AND ADOPTED AS A TRUE AND ACCURATE RECORD OF THE MEETING**

**CHAIRPERSON:** \_\_\_\_\_

**DATE OF APPROVAL:** \_\_\_\_\_