

Finance Committee

OPEN MINUTES

Meeting Date: **Wednesday 14 June 2017**
Time: **4.01pm**
Venue: **Main Committee Room
3rd floor Civic Building
231 Hastings Street
Napier**

Present: Councillor Wise (In the Chair), Mayor Dalton, Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, Mcgrath, Price, Tapine, Taylor, White, Wise and Wright

In Attendance: Director Corporate Services, Director City Infrastructure, Chief Financial Officer, Manager Business Transformation and Excellence, Corporate Planner

Administration: Governance Team

APOLOGIES

Nil

CONFLICTS OF INTEREST

Nil

PUBLIC FORUM

Nil

ANNOUNCEMENTS BY THE MAYOR

A short seminar will be held following this meeting.

ANNOUNCEMENTS BY THE CHAIRPERSON

Nil

ANNOUNCEMENTS BY THE MANAGEMENT

Nil

CONFIRMATION OF MINUTES

Councillors Brosnan / Wright

That the Minutes of the meeting held on 3 May 2017 were taken as a true and accurate record of the meeting.

CARRIED

NOTIFICATION AND JUSTIFICATION OF MATTERS OF EXTRAORDINARY BUSINESS

(Strictly for information and/or referral purposes only).

AGENDA ITEMS

1. FUNDING APPLICATIONS

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| <i>Type of Report:</i> | <i>Operational</i> |
| <i>Legal Reference:</i> | <i>Local Government Act 2002</i> |
| <i>Document ID:</i> | <i>351363</i> |
| <i>Reporting Officer/s & Unit:</i> | <i>Belinda McLeod, Community Funding Advisor</i> |

1.1 Purpose of Report

To seek approval to apply for external funding to purchase two all-terrain wheelchairs for community use on the foreshore and inline hockey rink boards for Bay Skate.

At the Meeting

There was no discussion on this item.

COMMITTEE'S RECOMMENDATION

Councillors Wright / Brosnan

That Council:

- a. Approve that applications for external funding are made to purchase of two all-terrain wheelchairs.
- b. Approve that applications for external funding are made to purchase inline hockey rink boards for Bay Skate.

CARRIED

2. FEES & CHARGES 2017/18

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| <i>Type of Report:</i> | <i>Operational</i> |
| <i>Legal Reference:</i> | <i>Local Government Act 2002</i> |
| <i>Reporting Officer/s & Unit:</i> | <i>Caroline Thomson, Chief Financial Officer</i> |

2.1 Purpose of Report

To approve Fees and Charges for the year commencing 1 July 2017.

At the Meeting

In response to questions from Councillors, it was clarified that:

- On page 58 of the agenda, the MTG Film Admission “concession” is for senior citizens and community services card holders; this will be specified in the fees and charges schedule.

It was noted that there is some perception in the community that our facilities are quite expensive for community groups to hire and people are often surprised when they see the actual costs which much lower than they had expected. It was suggested that better communication of pricing be advertised.

ACTION

Officers to advise if the Meanee Quay “living aboard” charge is being monitored, along with any wastewater discharges from the boats.

COMMITTEE'S RECOMMENDATION

Councillors Price / Tapine

That Council

- a. Adopt the Schedule of Fees and Charges for 2017/18.

Note that once the Schedule of Fees and Charges for 2017/18 has been adopted, it will form part of the supporting information for the 2017/18 Annual Plan.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Taylor / Brosnan

That Council

- b. Resolve that a **DECISION OF COUNCIL** is required urgently to allow for notification of the Schedule in advance of it becoming effective on 1 July 2017.

CARRIED

COMMITTEE'S RECOMMENDATION

Councillors Wright / McGrath

- c. This will require the following resolution to be passed before the decision of Council is taken: That, in terms of Section 82 (3) of the Local Government Act 2002. That the principles set out in that section have been observed in such manner that the Napier City Council considers, in its discretion, is appropriate to make decisions on the recommendation.

CARRIED

3. SECTION 17A REVIEW WORK PROGRAMME PLAN

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| <i>Type of Report:</i> | <i>Legal and Operational</i> |
| <i>Legal Reference:</i> | <i>Local Government Act 2002</i> |
| <i>Document ID:</i> | <i>356245</i> |
| <i>Reporting Officer/s & Unit:</i> | <i>Rachael Horton, Manager Business Excellence & Transformation</i> |

3.1 Purpose of Report

The purpose of this paper is to provide Council with an update on the progress of the Local Government Act (2002) Section 17A service delivery reviews

At the Meeting

In response to questions from Councillors, it was clarified that:

- Section 17a reviews are focussed on current services.
- The priority level of reviews incorporates the cost of the activity and any proposed

changes to the levels of service.

- Where possible, opportunities to work with other local Councils on reviews will be identified via HBLASS – for example a review of transportation may be undertaken jointly with Hastings District Council.
- The review of security has yet to be scoped but is likely to include items such as uplift of money, alarm monitoring and so on. It would not include community security as this is not a current activity.
- The intention is to take a wider view on the reviews, meeting our legislative requirements as well as aligning our activities with our strategic goals.

COMMITTEE'S RECOMMENDATION

Councillors Hague / White

That Council

- a. Note that Local Government Act Section (2002) 17A of the Local Government Act places an obligation on local authorities to routinely review their services for cost effectiveness.
- b. Note the timeframe for the reviews Napier City Council will undertake.
- c. Endorse the proposed schedule of Section 17A reviews.

CARRIED

4. HB LASS LIMITED - STATEMENT OF INTENT

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| <i>Type of Report:</i> | <i>Operational and Procedural</i> |
| <i>Legal Reference:</i> | <i>Local Government Act 2002</i> |
| <i>Reporting Officer/s & Unit:</i> | <i>Adele Henderson, Director Corporate Services</i> |

41.1 Purpose of Report

To receive the Final Statement of Intent 2017/18 for Hawke's Bay Local Authority Shared Services Limited (HB LASS Ltd) to Council as part of the reporting requirements for Council-Controlled Organisations.

At the Meeting

There was no discussion on this item.

COMMITTEE'S RECOMMENDATION

Mayor Dalton / Councillor White

That Council:

- a. Receive the Final approved Statement of Intent for 2017/18 for HB LASS Limited (HB LASS Ltd).

CARRIED

5. HB MUSEUMS TRUST STATEMENT OF INTENT 2017 - 19

Type of Report: Legal
Legal Reference: Local Government Act 2002
Document ID: 358905
Reporting Officer/s & Unit: Adele Henderson, Director Corporate Services

5.1 Purpose of Report

To receive the final Statement of Intent 2017 – 19 for the Hawke’s Bay Museums Trust to Council required for reporting requirements for Council-Controlled Organisations.

At the Meeting

There were no major changes made to the Statement of Intent from the previous but was rather a ‘fine tuning’ of the document.

COMMITTEE'S RECOMMENDATION

Councillors White / Wright

That Council:

Receive the final Hawke’s Bay Museums Trust Statement of Intent 2017 – 19.

CARRIED

6. HAWKE'S BAY AIRPORT LIMITED - STATEMENT OF INTENT

Type of Report: Operational and Procedural
Legal Reference: Local Government Act 2002
Reporting Officer/s & Unit: Adele Henderson, Director Corporate Services

6.1 Purpose of Report

To receive the final Statement of Intent 2017/18 for Hawke’s Bay Airport Limited (HBAL) to Council required for reporting requirements for Council-Controlled Organisations.

At the Meeting

There was no discussion on this item.

COMMITTEE'S RECOMMENDATION

Mayor Dalton / Councillor Taylor

That Council:

- a. Receive the final Statement of Intent for 2017/18 for Hawke’s Bay Airport Limited (HBAL).

CARRIED

PUBLIC EXCLUDED ITEMS

Councillors Hague / Wright

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Hawke's Bay Airport Limited - Report to Shareholders
2. Bad Debt Write Off

CARRIED

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

| GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED | REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER | GROUND(S) UNDER SECTION 48(1) TO THE PASSING OF THIS RESOLUTION |
|---|--|---|
| 1. Hawke's Bay Airport Limited - Report to Shareholders | 7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities | 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987. |
| 2. Bad Debt Write Off | 7(2)(a) Protect the privacy of natural persons, including that of a deceased person 7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities | 48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987. |

The meeting moved into committee at 4.18pm.

APPROVED AND ADOPTED AS A TRUE AND ACCURATE RECORD OF THE

MEETING

CHAIRPERSON: _____

DATE OF APPROVAL: _____