



# COMMUNITY SERVICES COMMITTEE

## Open Minutes

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Meeting Date: Wednesday 6 December 2017

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Time: 4.01pm – 4.28pm

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Venue Large Exhibition Hall  
Napier Conference Centre  
Marine Parade  
Napier

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Present: The Mayor, Deputy Mayor White (In the Chair), Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, Wise and Wright

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In Attendance: Chief Executive, Director Corporate Services, Director City Infrastructure, Director City Strategy, Director Community Services, Manager Business Transformation and Excellence, Revenue and Treasury Manager, Manager Community Strategies, Manager Visitor Experiences, Libraries Manager, Manager Communications and Marketing, Senior Advisor Policy, Corporate Accountant

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Administration: Governance Team

## Apologies

Nil

## Conflicts of interest

Nil

## Public forum

**Barbara Walker and Colleen Kaye –**

**Hawke's Bay Fallen Soldiers' Memorial Hospital Chaplaincy Service**

Barbara and Colleen spoke on the services offered by the chaplaincy service, including:

- Providing 24/7 support to those at the hospital and visitors, as well as some in the community
- Sourcing appropriate guidance for those holding a variety of faiths
- Blessing hospital transport planes should someone pass away en route
- Facilitating Anzac and remembrance Day services at the hospital

The service currently has 1.6FTE chaplains and a network of volunteers. Cranford Hospice has a separate chaplain, although they work closely together.

They receive funding from the Ministry of Health, the Hawke's Bay District Health Board, local churches, private businesses and individuals and through their own fundraising.

Ideally they require 2 full time chaplains with administration support.

Councillors recommended that the Service contact the Manager Community Strategies to discuss the community funds available to which they may be able to apply for a grant.

## Announcements by the Mayor

Nil

## Announcements by the Chairperson

Nil

## Announcements by the management

Nil

## Confirmation of minutes

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Councillors Wright / Wise

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That the Minutes of the meeting held on 25 October 2017 were taken as a true and accurate record of the meeting.

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Carried

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## Notification and justification of matters of extraordinary business

(Strictly for information and/or referral purposes only).

# AGENDA ITEMS

## 1. HOURS OF OPERATION - MTG HAWKE'S BAY AND NAPIER LIBRARIES

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<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	420487
<i>Reporting Officer/s &amp; Unit:</i>	Sally Jackson, Manager Visitor Experience

### 1.1 Purpose of Report

To review the MTG Hawke's Bay and the Napier Libraries hours of operation to better meet the needs of the community during the temporary co-location of the two facilities.

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#### At the Meeting

The Libraries Manager advised that adjustments to the opening hours have been made for simplicity across the two entities (MTG and library). The opening hours have been extended in the morning as the MTG hosts evening events and requires set up time for these from 5pm.

In response to questions from Councillors, it was clarified that:

- The messaging to the community will be carefully constructed to manage any concerns regarding an overall downsizing of the town library.
- Some adjustments will need to be made to the gallery work that is completed before the building opens; this will impact on what is done when by whom, but will not require extra staff.
- Extra cleaning will be required but it is expected that the current budgets will allow for this.

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Committee's recommendation

Councillors Hague / Boag

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That Council:

- a. Approve that commencing 7 February 2018, the MTG Hawke's Bay and Napier City Library and the Taradale Library change its hours of operation to be open to the general public as follows:
  - The MTG Hawke's Bay and temporary Napier City Library open Monday to Sunday 9.30am – 5.00pm, and
  - The Taradale Library open Monday to Friday 9.30am – 5.30pm and Saturday & Sunday from 10.00am – 4pm.
- b. Approve that the hours of operation for both the MTG Hawke's Bay and the Napier Libraries are reviewed at the end of the temporary co-location period.

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Carried

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## 2. LIBRARY FEES AND CHARGES

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*Type of Report:* Operational and Procedural

*Legal Reference:* N/A

*Document ID:* 421204

*Reporting Officer/s & Unit:* Antoinette Campbell, Director Community Services

### 2.1 Purpose of Report

To seek approval to remove the Reservations Fees in place for the Napier Libraries.

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#### At the Meeting

The Libraries Manager noted that the removal of reservation fees is in line with other libraries across the country and is a good way to ensure that access to books continues over the temporary relocation period.

Committee's recommendation

Councillors Jeffery / Wise

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That Council:

- a) Approve that the Reservations Fees be removed from the Napier City Council Fees and Charges schedule effective immediately;
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- b) Review the removal of this fee at the end of the temporary transition period.
  - c) That a **DECISION OF COUNCIL** is required urgently so officers can promote the change and the extended loan period with the public as soon as possible. This will require the following resolution to be passed before the decision of Council is taken:

That, in terms of Section 82 (3) of the Local Government Act 2002, that the principles set out in that section have been observed in such manner that the Napier City Council considers, in its discretion, is appropriate to make decisions on the recommendation.

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Carried

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### **DECISION OF COUNCIL**

Councillors Wright / Wise

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That, in terms of Section 82 (3) of the Local Government Act 2002, that the principles set out in that section have been observed in such manner that the Napier City Council considers, in its discretion, is appropriate to make decisions on the recommendation.

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Carried

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Council Resolution Councillors Taylor / Hague

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That Council:

- a) Approve that the Reservations Fees be removed from the Napier City Council Fees and Charges schedule effective immediately;
- b) Review the removal of this fee at the end of the temporary transition period.

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Carried

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### **3. JOINT ALCOHOL STRATEGY REVIEW**

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*Type of Report:* Operational

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*Legal Reference:* N/A

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*Document ID:* 422034

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*Reporting Officer/s & Unit:* Michele Grigg, Senior Advisor Policy

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### 3.1 Purpose of Report

To update Council on the feedback process for the revised Joint Alcohol Strategy, and to request adoption of the revised Strategy.

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#### At the Meeting

The Senior Advisor Policy and team were commended on the Strategy.

In response to questions from councillors it was clarified that:

- The Strategy will address problem drinking across all sectors of the community; while there is an initial focus on youth and Māori there is a recognition that problem drinking occurs across all demographics and one is not being penalised while another is ignored.
- The selected indicators have existing baseline data and ongoing sources to feed into annual reporting and five yearly reviews of the Strategy.

Committee's recommendation

Councillors Price / White

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- a. That Council adopts the revised Joint Alcohol Strategy 2017.

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Carried

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The meeting closed at 4.28pm

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Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....