



# ORDINARY MEETING OF COUNCIL

## Open Minutes

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Meeting Date: Tuesday 11 December 2018

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Time: 3.00pm-4.25pm

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Venue Council Chamber  
Hawke's Bay Regional Council  
159 Dalton Street  
Napier

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Present The Mayor (In the Chair), Councillors Boag, Brosnan, Dallimore,  
Hague, Jeffery, McGrath, Price [until 4.16pm], Tapine, Taylor,  
White, Wise and Wright

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In Attendance Chief Executive, Director Corporate Services, Director  
Community Services, Director Infrastructure Services, Director  
City Services, Director City Strategy, Manager Communications  
and Marketing, Chief Financial Officer, Manager Community  
Strategies, Manager Property, Strategic Planning Lead, Urban  
Design Lead, Communications Specialist

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Administration Governance Team

## Apologies

Nil

## Conflicts of interest

Nil

## Public forum

### **Jenny Pearce - Manager, Citizens Advice Bureau Napier branch**

Jenny Pearce spoke on behalf of the Citizens Advice Bureau Napier branch (CAB), requesting that Council reconsider the decision to relocate CAB to Taradale. She noted that it is paramount for CAB to be located in a central location where the public can access their services. They request Council assistance with additional funding of \$15,000 per annum to remain in their current location for 3-5 years, or until another suitable location can be sourced.

In response to questions from Councillors, the following points were clarified:

- Additional funding is required from around June 2019.
- CAB will approach their current landlord and come back to Council officers regarding a possible renewal of their lease.
- The Manager Community Strategies advised that the original intention in relocating CAB to the Taradale community hub was to be able to offer CAB a community rate in a Council building, as opposed to paying a private rental.

Since this decision was made however, time has moved on and the library building and site has presented itself as an opportunity to consider incorporating CAB into the new library development.

Council officers agree with the requirement for CAB to be located in the CBD and are trying to facilitate this through the library development; they have discussed a temporary solution of extending the lease.

## Announcements by the Mayor

Nil

## Announcements by the management

Nil

## Confirmation of minutes

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Council resolution Councillors Price / Taylor

That the Draft Minutes of the Ordinary meeting held on 30 October 2018 be confirmed as a true and accurate record of the meeting.

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Carried

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Council resolution Councillors Brosnan / Dallimore

That the Draft Minutes of the Extraordinary meeting held on 30 November 2018 be confirmed as a true and accurate record of the meeting.

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Carried

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### Questions from Councillors for Further Action

Item	Requestor	Action
4	Cr Brosnan	Should Council be reporting on wet weather overflows under wastewater management; we are currently reporting on dry weather overflows only.
4	Cr Hague	How are the risks being addressed regarding building consent performance and the changes to playground inspections.

# AGENDA ITEMS

## 1. HAWKE'S BAY AIRPORT LTD ANNUAL REPORT 2018

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*Type of Report:* Procedural

*Legal Reference:* Local Government Act 2002

*Document ID:* 667551

*Reporting Officer/s & Unit:* Caroline Thomson, Chief Financial Officer

### 1.1 Purpose of Report

To present to Council the Hawke's Bay Airport Ltd Annual Report 2018.

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#### At the meeting

Tony Porter, Stuart Ainslie and Sarah Park of Hawke's Bay Airport Ltd (HBAL) spoke to the 2018 Annual Report providing an overview of the financials and reported on increasing growth in passenger numbers. Councillors were walked through floorplans for the new terminal building and given an update as to progress. Security screening and car parking were highlighted as upcoming projects.

In response to questions from Councillors, the following points were clarified:

- HBAL confirmed that no formal approach had been made in relation to Mana Ahuriri and the government's shareholding.
  - They are working closely with partners, including Mana Ahuriri and environmental agencies around health and safety concerns regarding proximity to the estuary and cycle pathways etc.
  - The expanded plans for the terminal footprint may have coincided with the appointment of the new CEO but Directors were already uncomfortable with the size of the planned expansion prior to his appointment. The growth over the last three years has warranted the expansion and when the CEO commenced, the project was not too far along to reassess the plans. Security screening was thought to be a long way off when the plans were first considered but government has since indicated this is now inevitable. HBAL are comfortable that they have created more opportunity by spending additional capital at this time.
  - It is inevitable that jets will be introduced at Hawke's Bay Airport in the future; jets deliver a better scale of economy for airlines on certain routes.
  - Tapping into the export market would significantly increase the economic benefit to the region; this absolutely should be explored in future but how this would look is not known at this point.
  - The commercial model for carparking will be assessed. It is expected at some point that parking cost increases may need to be considered, but any increases would be carefully assessed and appropriate for the product offering.
  - HBAL are partnering with the Masterplan reviewer to create a safe connection into the airport zone for pedestrians and the cycle pathways.
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Council resolution Councillors Dalton / Taylor

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That Council:

- a. Receive the Hawke's Bay Airport Ltd Annual Report 2018

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Carried

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## 2. WHAKARIRE REVETMENT FUNDING PROPOSAL

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*Type of Report:* Operational

*Legal Reference:* Local Government Act 2002

*Document ID:* 679075

*Reporting Officer/s & Unit:* Caroline Thomson, Chief Financial Officer

### 2.1 Purpose of Report

To obtain approval from Council on the public/private funding split for the Whakarire revetment.

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#### At the meeting

Councillor Dallimore noted his objection to the officer's 'in principle' recommendation as he did not believe the Whakarire Avenue ratepayers should be required to contribute to the funding to repair damage caused by others; however, agreed to proceed with the 3% private allocation to ensure progress is made in this matter. The Mayor subsequently proposed that the motion be amended to remove the words 'in principle'.

The following points were discussed by Councillors:

- It was noted that the intention of the Coastal Hazards Strategy is to create zones of benefit and if we had a regional funding model in place, the public figure of 97% would be spread across the wider region.
- This does not affect future decisions regarding mitigation for other damage.
- \$300 per annum for 30 years, for the 12 properties identified in the report, is considered to be an elegant and fair solution to protect these properties in future.
- It was confirmed that consultation will be undertaken regarding the funding model and residents will have the opportunity to engage in this process.
- It was suggested that a one-off payment could be preferred by some residents.
- The impact of the 97% public good, being the balance of ratepayers, will be \$6 per annum.

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#### Officer's Recommendation

That Council:

- a. Approve, in principle, a funding option of 97% public and 3% private allocation for the revetment works at Whakarire Avenue in accordance with Section 101(3) of the Local Government Act the Council.
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- b. Discuss options of funding by general rate or UAGC with preference to be identified and further details to be brought back to Council for consideration and subsequent community consultation.
  - c. Note that consultation will be undertaken as appropriate comprising informal consultation on a proposed funding option as per part a above, culminating in formal consultation as part of the 2019/20 Annual Plan process.

**Substitute Motion** Councillors Dalton / Hague

Council resolution

That Council:

- a. Approve a funding option of 97% public and 3% private allocation for the revetment works at Whakarire Avenue in accordance with Section 101(3) of the Local Government Act the Council.
- b. Discuss options of funding by general rate or UAGC with preference to be identified and further details to be brought back to Council for consideration and subsequent community consultation.
- c. Note that consultation will be undertaken as appropriate comprising informal consultation on a proposed funding option as per part a above, culminating in formal consultation as part of the 2019/20 Annual Plan process.

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Carried

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### 3. NAPIER LIBRARY SITE SELECTION EVALUATION APPROACH

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*Type of Report:* Procedural

*Legal Reference:* N/A

*Document ID:* 674862

*Reporting Officer/s & Unit:* Fleur Lincoln, Strategic Planning Lead  
Natasha Carswell, Manager Community Strategies

#### 3.1 Purpose of Report

To resolve to approve the Napier Library site evaluation method, including criteria and weighting, as prepared by the Library Site Project Steering Group.

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#### At the meeting

Councillors acknowledged and thanked staff involved in developing the site evaluation method and noted that the criteria has been very well considered.

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Council resolution Councillors Wright / White

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That Council:

- a. Approve the Napier Library site evaluation method

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Carried

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#### **4. QUARTERLY REPORT FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2018**

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*Type of Report:* Operational and Procedural

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 675093

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*Reporting Officer/s & Unit:* Caroline Thomson, Chief Financial Officer

##### **4.1 Purpose of Report**

To consider the Quarterly Report for the three months ended 30 September 2018.

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##### **At the meeting**

In response to questions from Councillors, the following points were clarified:

- It was originally thought that the Taradale reservoir would be brought online before the end of December but this is unlikely as contractors have not completed works yet. This reservoir is not critical to meet water demands over summer; however, Council could occupy the reservoir on a temporary basis if required.
- Officers will come back to Council as to whether we should be reporting on wet weather overflows under wastewater management; we are currently reporting on dry weather overflows only.
- Officers will email Councillors as to how the risks are being addressed regarding building consent performance and the changes to playground inspections.
- The City Strategy measures noted are new measures brought in to report on the performance of the directorate.

The Chief Executive provided an update to Councillors on the events over the weekend as a result of the Church Road booster coming on board. Officers were testing the booster for the summer period which resulted in an increased flow rate and change in direction. Some discolouration was expected, but not the levels that occurred. The team are considering other ways to address the sediment issue and a Councillor workshop will be held to discuss options.

It was noted that the flushing of the pipes had been advertised and staff were very responsive, but unfortunately they cannot be everywhere at once and were required to cover a much larger area than intended.

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As far as addressing goodwill with the community, the best way to repair this is to fix the problem. Officers are considering elements of the three waters programme that could potentially be brought forward, such as the Taradale bore field, or zone metering to better understand how water moves through our network. Officers advised they are aiming for early 2019 for de-chlorinated water station location options and the design process is underway; however, reactive work continues to slow progress in this space.

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Council resolution Councillors Wise / Wright

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That Council:

- a. Receive the Quarterly Report for the three months ended 30 September 2018.

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Carried

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## **5. TERMS OF REFERENCE FOR THE CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE**

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*Type of Report:* Operational

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 664668

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*Reporting Officer/s & Unit:* Deborah Smith, Team Leader Governance

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### **5.1 Purpose of Report**

To present the updated Terms of Reference of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee for adoption by Council.

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#### **At the meeting**

It was agreed that the hybrid model regarding membership to the Clifton to Tangoio Coastal Hazards Strategy Joint Committee was the most appropriate.

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Council resolution Councillors Jeffery / Brosnan

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That Council:

- a. Adopt the updated Terms of Reference for the Clifton to Tangoio Coastal Hazards Strategy Joint Committee as at 28 September 2018.

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Carried

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## 6. HB CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE - UNCONFIRMED MINUTES

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*Type of Report:* Information

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*Legal Reference:* N/A

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*Document ID:* 679538

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*Reporting Officer/s & Unit:* Cheree Ball, Governance Advisor

### 6.1 Purpose of Report

To present to Council the unconfirmed minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on 27 August 2018.

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### At the meeting

There was no discussion on this item.

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Council resolution Councillors Dalton / Taylor

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That Council:

- a. Receive the unconfirmed minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on 27 August 2018.

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Carried

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***Councillor Price left the meeting at 4.16pm.***

# REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

## MĀORI CONSULTATIVE COMMITTEE MEETING - 4 December 2018

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Council resolution Councillors Tapine / Boag

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That the Māori Consultative Committee Minutes be received.

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Carried

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Note: The Māori Consultative Committee Recommendations in relation to the Standing Committees items are recorded with each specific item.

## REPORTS FROM STRATEGY AND INFRASTRUCTURE COMMITTEE HELD 13 NOVEMBER 2018

### 1. COMPLIANCE WITH CURRENT DRINKING-WATER STANDARDS FOR NEW ZEALAND - 2017/18

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*Type of Report:* Information

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*Legal Reference:* N/A

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*Document ID:* 656402

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*Reporting Officer/s & Unit:* Santha Agas, Team Leader 3 Waters

#### 1.1 Purpose of Report

The purpose of this report is to advise Council of:

- The outcome of the report received from Central North Island Drinking Water Assessment Unit (CNIDWAU) on compliance with the Drinking-water Standards for New Zealand 2005 (Revised 2008) and duties under Health Act 1956.
- The scheduled programme of works in the next 5 years to improve the quality of Napier's Water Supply network.

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**At the meeting**

In response to questions from Councillors, it was acknowledged that the report from management has unfortunately not been completed due to conflicting priorities.

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Council resolution Councillors Brosnan / Hague

That Council:

- a. Receive the update on compliance with current drinking-water standards.

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Carried

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## 2. SPEED LIMIT BYLAW REVIEW 2018

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*Type of Report:* Legal and Operational

*Legal Reference:* Local Government Act 2002

*Document ID:* 468094

*Reporting Officer/s & Unit:* Tony Mills, Senior Roading Engineer

### 2.1 Purpose of Report

The purpose of this report is to recommend Council to commence formal public consultation on the proposed changes to the “Napier City Council Speed Limits Bylaw 2012” and the accompanying Statement of Proposal.

The proposed changes follow the introduction of the new “Speed Management Guide” which was developed by the New Zealand Transport Agency (NZTA) to help Road Controlling Authorities (RCAs) better understand the risk associated with their roads so that the appropriate speed limits can be set.

Informal public consultation was undertaken to enable the community to have input in to the process at an early stage and the findings are detailed in this report.

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**At the meeting**

Councillor McGrath noted that he would be voting against the motion due to expressed concerns of predetermination regarding a proposed speed change in Tamatea.

It was noted that clear signage will be key to ensuring the effective implementation of any speed changes.

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Council resolution Councillors Wright / Dallimore

That Council:

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- a. Adopt the report from the Senior Roading Engineer titled “Speed Limit Bylaw Review 2018” with the reasons for the decision being:
    - i. That a bylaw is the only method mandated by the Land Transport Rule: Setting of Speed Limits 2017
    - ii. That the right to control speed limits is granted by Parliament to territorial authorities and the limitations proposed are justified limitations in terms of section 5 of the New Zealand Bill of Rights Act 1990 and that there is accordingly no breach of the New Zealand Bill of Rights Act.
    - iii. That the consultation on the speed limits will allow affected parties and the wider community to fully consider the bylaw amendments proposed having regard to the requirements of the Rule 4.2(2) of the Land Transport Rule: Setting of Speed Limits 2017
  - b. Adopt the Proposed Amendments to the Speed Limits Bylaw 2012 and the Statement of Proposal to commence public consultation in accordance with the special consultative procedure under the Local Government Act 2002 and the Land Transport Rule: Setting of Speed Limits 2017.

The division was declared **carried** by 11 votes to 1 vote the voting being as follows:

**For:** Mayor Dalton, Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, Tapine, Taylor, White, Wise and Wright

**Against:** Councillor McGrath

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Carried

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### 3. LEASE OF RESERVE - NAPIER FREE KINDERGARTEN ASSOCIATION INCORPORATED

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*Type of Report:* Legal

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*Legal Reference:* Reserves Act 1977

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*Document ID:* 655792

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*Reporting Officer/s & Unit:* Bryan Faulknor, Manager Property  
Jenny Martin, Property and Facilities Officer

#### 3.1 Purpose of Report

To obtain a Council decision to enter into a new ground lease with the Napier Free Kindergarten Association Incorporated for the Carlyle Kindergarten at the Thackeray Street Reserve.

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## At the meeting

In response to questions from Councillors the following points were clarified:

- There are seven kindergartens on Council owned land. It is standard practice for community groups, rugby clubs etc. to be granted a 15 year lease with a further 15 year right of renewal, at Council's discretion. This acknowledges that the buildings are generally owned by the organisation who, in some cases, have made substantial investment in these buildings.
- Internal processes are followed and the appropriate teams are consulted when formalising documentation for ground leases.
- Officers did not consider that granting the lease to Taradale Kindergarten would impede progress in Taradale Park in future.

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Council resolution Councillors White / Brosnan

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That Council:

- a. Resolve to enter into a new ground lease with the Napier Free Kindergarten Association Incorporated for the Carlyle Kindergarten for a term of 15 years with one 15-year right of renewal.

*Councillor Wright did not participate in the discussion or voting due to an expressed conflict of interest.*

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Carried

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## REPORTS FROM REGULATORY COMMITTEE HELD 13 NOVEMBER 2018

### 1. APPOINTMENT OF DISTRICT LICENSING COMMITTEE

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Sale and Supply of Alcohol Act 2012
<i>Document ID:</i>	661285
<i>Reporting Officer/s &amp; Unit:</i>	Rachael Horton, Manager Business Excellence & Transformation

#### 1.1 Purpose of Report

To seek Council's approval to reappoint the current District Licensing Committee for a further term of 12 months to 29 November 2019, and to align the District Licensing Committee appointment process with the triennial election cycle.

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<b>At the Regulatory Committee meeting held on Tuesday, 13 November 2018 the following committee recommendation was ratified as a DECISION OF COUNCIL.</b>	Councillors Taylor / Wright
	That Council:
	a. Receive the report.
	b. Approve the reappointment of the following members of the District Licensing Committee pursuant to the provisions of the Sale and Supply of Alcohol Act 2012 for a further term of 12 months to 29 November 2019:
	<ul style="list-style-type: none"><li>• Dave Fellows as Commissioner and Chair</li><li>• Deputy Mayor Faye White as Deputy Chair</li><li>• Councillor Keith Price</li><li>• John Cocking</li><li>• Ross Pinkham</li></ul>
	c. Approve future appointments of District Licensing Committees for terms of three years in line with the triennial election cycle.
	<i>Deputy Mayor White and Councillor Price did not participate in the discussion or voting due to their expressed conflict of interest.</i>
	Carried

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## 2. NAPIER CHRISTMAS FIESTA - PROVISION OF FOOD TRUCKS

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*Type of Report:* Procedural

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 652821

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*Reporting Officer/s & Unit:* Fleur Lincoln, Strategic Planning Lead

### 2.1 Purpose of Report

The purpose of this report is to obtain a resolution of Council to allow the sale of food and drink (no alcohol) to the public within Clive Square East and Emerson Street between Clive and Memorial Squares as part of the Napier Christmas Fiesta that will be held following the Christmas parade. The Fiesta will run from 1.30pm to 4.00pm on Sunday 2 December 2018.

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### At the meeting

There was no discussion on this item.

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Council resolution Councillors Tapine / Wright

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That Council:

- a. Resolve to allow the sale of food and drink to the public within Clive Square East and Emerson Street between Clive and Memorial Squares at the Napier Christmas Fiesta event from 1.30pm to 4.00pm on Sunday 2 December 2018.
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Carried

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## REPORTS FROM FINANCE COMMITTEE HELD 27 NOVEMBER 2018

### 1. THREE WATERS REVIEW

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	667489
<i>Reporting Officer/s &amp; Unit:</i>	Wayne Jack, Chief Executive

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#### 1.1 Purpose of Report

This report seeks Council approval to develop a regional business case assessing options to improve the management of drinking water, storm water and wastewater ("Three Waters") in the Hawkes Bay region and in doing so, address Central Government concerns associated with these activities. This review will develop recommendations for performance improvements to our Regional Three Waters systems with a view to guiding Central Governments Three Waters strategy.

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<b>At the Finance Committee meeting held on Tuesday, 27 November 2018 the following committee recommendation was ratified as a DECISION OF COUNCIL.</b>	<u>Councillors Price / Wright</u> That Council: <ol style="list-style-type: none"><li>Endorse the development of a regional business case on Three Waters management.</li><li>Note the cost of the review is apportioned across the Hawkes Bay Councils as follows:<ul style="list-style-type: none"><li>35% NCC, 35% HDC, 15% HBRC, 7.5% WDC, 7.5% CHBDC</li></ul></li></ol>
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## 2. DISTRICT PLAN REVIEW FUNDING OPTIONS

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*Type of Report:* Operational

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 669135

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*Reporting Officer/s & Unit:* Paulina Wilhelm, Manager City Development

### 2.1 Purpose of Report

The purpose of this report is to allow the use of the funds available in the Financial Contributions Special Fund to enable the production of Structure Plans and other work streams for servicing development in Napier. The Structure Plans will inform any future rezoning decision for the Napier District Plan and enable the city to grow.

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### At the meeting

There was no discussion on this item.

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Council resolution Councillors Wise / Wright

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That Council:

- a. Approve \$1.2m from the Financial Contributions Special Fund to fund the District Plan Review work programme which will allow future city growth.
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Carried

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## 3. BUDGETS TO BE CARRIED FORWARD TO 2018/19

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*Type of Report:* Operational

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 637309

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*Reporting Officer/s & Unit:* Caroline Thomson, Chief Financial Officer

### 3.1 Purpose of Report

To seek Council approval to carry forward budgets into 2018/19.

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**At the meeting**

There was no discussion on this item.

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Council resolution Councillors Wise / Wright

That Council:

- a. Approve carrying forward budgeted expenditure of \$3,796,408 from 2017/18 into 2018/19.

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Carried

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**4. RATING OUTTURN SURPLUS 2017/18**

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*Type of Report:* Operational

*Legal Reference:* Local Government Act 2002

*Document ID:* 637305

*Reporting Officer/s & Unit:* Caroline Thomson, Chief Financial Officer

**4.1 Purpose of Report**

To report on the Rating Account to 30 June 2018, and to approve allocations from the Rating Surplus.

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**At the meeting**

In response to questions from Councillors it was clarified that suggestions for spending the surplus funds will need to come to Council. Any initiatives can be discussed during the Annual Plan workshops; however, cost drivers that Council is currently facing need to be considered.

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Council resolution Councillors Wise / Wright

That Council:

- a. Approve transferring the 2017/18 net rating surplus of \$926,578 to the Capital Reserve Account where it is available for future commitments.

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Carried

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## 5. LEASES OF RESERVE - NAPIER FREE KINDERGARTEN ASSOCIATION INCORPORATED

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*Type of Report:* Legal

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*Legal Reference:* Reserves Act 1977

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*Document ID:* 665671

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*Reporting Officer/s & Unit:* Bryan Faulknor, Manager Property  
Jenny Martin, Property and Facilities Officer

### 5.1 Purpose of Report

To obtain a Council decision to enter into three new ground leases with the Napier Free Kindergarten Association Incorporated for the Taradale Kindergarten, Greenmeadows Kindergarten and Marewa Kindergarten.

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### At the meeting

There was no discussion on this item.

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Council resolution Councillors Wise / Wright

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That Council:

- a. Recommend that Council resolve to enter into a new ground lease with the Napier Free Kindergarten Association Incorporated for the Taradale Kindergarten, Greenmeadows Kindergarten and the Marewa Kindergarten each for a term of 15 years with one 15-year right of renewal.

*Due to an expressed conflict of interest, Councillor Wright did not participate in the discussion or vote on this agenda item.*

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Carried

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## 6. FIRE HYDRANT USE POLICY 2018

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*Type of Report:* Operational

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*Legal Reference:* N/A

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*Document ID:* 662412

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*Reporting Officer/s & Unit:* Anze Lencek, Water Quality Lead

### 6.1 Purpose of Report

To seek Council approval of the proposed Fire Hydrant Use Policy 2018.

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#### At the meeting

There was no discussion on this item.

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Council resolution Councillors Wise / Wright

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That Council:

- a. Adopt the Fire Hydrant Use Policy 2018.
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Carried

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## REPORTS FROM COMMUNITY SERVICES COMMITTEE HELD 27 NOVEMBER 2018

### 1. LIBRARY STRATEGY CONSULTATION FEEDBACK

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	664231
<i>Reporting Officer/s &amp; Unit:</i>	Darran Gillies, Libraries Manager

#### 1.1 Purpose of Report

To update Council on the feedback on the Library Strategy (attachment A), and to request adoption of the Strategy.

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#### At the meeting

There was no discussion on this item.

Council resolution Councillors Tapine / White

That Council:

- a. Adopt the Napier Library Strategy 2018.

Carried

### 2. CREATIVE COMMUNITIES FUNDING SEPTEMBER 2018

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	661887
<i>Reporting Officer/s &amp; Unit:</i>	Belinda McLeod, Community Funding Advisor

#### 2.1 Purpose of Report

To note the Creative Communities funding decisions made on 27 September 2018. Council administers the scheme on behalf of Creative NZ. Funding decisions do not require ratification from Council.

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**At the meeting**

There was no discussion on this item.

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Council resolution Councillors Tapine / White

That Council:

- a. Note the Creative Communities funding decisions made on 27 September 2018.

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Carried

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### **3. YOUTH POLICY REVIEW**

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*Type of Report:* Operational

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*Legal Reference:* N/A

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*Document ID:* 664273

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*Reporting Officer/s & Unit:* Jessica Wilson, Community Advisor

#### **3.1 Purpose of Report**

To update Council on the feedback received on the draft Napier Youth Strategy, and to recommend adoption of the Strategy.

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**At the meeting**

There was no discussion on this item.

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Council resolution Councillors Tapine / White

That Council:

- a. Adopt the Napier Youth Strategy 2018.

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Carried

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# REPORTS UNDER DELEGATED AUTHORITY

## 1. TENDERS LET

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*Type of Report:* Information

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*Legal Reference:* N/A

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*Document ID:* 679063

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*Reporting Officer/s & Unit:* Alix Burke, Executive Assistant to the Chief Executive

### 1.1 Purpose of Report

To report Tenders let under delegated authority for the period 10 October to 22 November 2018.

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### At the meeting

There was no discussion on this item.

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Council resolution Councillors Wright / Jeffery

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That Council:

- a. Receive the Report of Tenders Let for the period 10 October to 22 November 2018.

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Carried

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## 2. RESOURCE CONSENTS

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*Type of Report:* Information

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*Legal Reference:* N/A

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*Document ID:* 679070

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*Reporting Officer/s & Unit:* Alix Burke, Executive Assistant to the Chief Executive

### 2.1 Purpose of Report

To present the report on Resource Consents issued under delegated authority for the period 10 October – 22 November 2018.

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**At the meeting**

There was no discussion on this item.

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Council resolution Councillors Wright / Jeffery

That Council:

- a. Receive the report on Resource Consents issued under delegated authority for the period 10 October – 22 November 2018.

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Carried

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### **3. DOCUMENTS EXECUTED UNDER SEAL**

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*Type of Report:* Information

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*Legal Reference:* N/A

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*Document ID:* 679074

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*Reporting Officer/s & Unit:* Alix Burke, Executive Assistant to the Chief Executive

#### **3.1 Purpose of Report**

To report of Documents Executed Under Seal for the period 10 October – 22 November 2018.

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**At the meeting**

There was no discussion on this item.

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Council resolution Councillors Wright / Jeffery

That Council:

- a) Receive the Report of Documents Executed Under Seal for the period 10 October to 22 November 2018.

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Carried

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## 4. OFFICIAL INFORMATION REQUESTS

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	679097
<i>Reporting Officer/s &amp; Unit:</i>	Cheree Ball, Governance Advisor

### 4.1 Purpose of Report

To present the year to date Official Information Request statistics.

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### At the meeting

There was no discussion on this item.

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Council resolution Councillors Wright / Jeffery

That Council:

- a. Receives the report Official Information Requests for the year to 30 November 2018.

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Carried

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# PUBLIC EXCLUDED ITEMS

Council resolution Councillors Brosnan / White

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

## Agenda Items

1. Legal Update as at 30 September 2018

## Reports from Finance Committee held 27 November 2018

1. Land Sale

## Reports from Community Services Committee held 27 November 2018

1. Kennedy Park Main Ablution Block Refurbishment

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

<b>General subject of each matter to be considered.</b>	<b>Reason for passing this resolution in relation to each matter.</b>	<b>Ground(s) under section 48(1) to the passing of this resolution.</b>
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

## Agenda Items

1. Legal Update as at 30 September 2018	7(2)(g) Maintain legal professional privilege	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except
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		7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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**Reports from Finance Committee held 27 November 2018**

1. Land Sale	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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**Reports from Community Services Committee held 27 November 2018**

1. Kennedy Park Main Ablution Block Refurbishment	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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The meeting moved into committee at 4.25pm.

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....