



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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ORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date:	Thursday 11 July 2019
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Time:	3.00pm
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Venue:	Council Chambers Hawke's Bay Regional Council 159 Dalton Street Napier
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Council Members	Acting Mayor White (In the Chair), Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, Wise and Wright
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Officer Responsible	Chief Executive
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Administrator	Governance Team
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Next Council Meeting
Tuesday 3 September 2019

ORDER OF BUSINESS

Apologies

Mayor Dalton

Conflicts of interest

Public forum

Nil

Announcements by the Acting Mayor

Announcements by the management

Confirmation of minutes

That the Draft Minutes of the Ordinary Meeting of Council held on Tuesday, 28 May 2019 be confirmed as a true and accurate record of the meeting.66

That the Draft Minutes of the Extraordinary Meeting of Council held on Tuesday, 4 June 2019 be confirmed as a true and accurate record of the meeting.85

That the Draft Minutes of the Extraordinary Meeting of Council held on Friday, 28 June 2019 be confirmed as a true and accurate record of the meeting.103

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AGENDA ITEMS

1. NEPTUNE ENTERTAINMENT - CONCERTS AT TREMAIN FIELD

<i>Type of Report:</i>	Contractual
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	766884
<i>Reporting Officer/s & Unit:</i>	Kevin Murphy, Event Manager

1.1 Purpose of Report

To seek Council's approval for Neptune Entertainment to stage two concerts at Tremain Field in 2020.

Officer's Recommendation

That Council:

- a. Permit Neptune Entertainment permission to hold two one-day concerts on the Tremain Field from 4:00pm to 10:30pm under section 53(1)(d) and (e) of the Reserves Act 1977 on specific dates yet to be determined.
- b. Approve the Chief Executive to negotiate a fair and competitive fee for the use of Tremain Field. This fee would be a percentage of gross ticket sales.
- c. Approve a licence for Neptune Entertainment to trade and allow the consumption of alcohol on Tremain Field for the duration of each concert under sections 13.1 and 13.2 of the Napier City Parks and Reserves.
- d. Permit the following areas as a "Specified Public Place" where consumption, possession and bringing of alcohol into is prohibited on the day of the concert (date to be confirmed) from 10:00am to midnight, pursuant to section 147 of the Local Government Act 2002 and the Napier City Council Public Places Liquor Control Bylaw 2014.
- e. Permit the following areas to be designated as "Specified Public Place" are all those public, places, reserves, roads and footpaths on both sides of the road within the area described as;
 - Clyde Jeffery Drive
 - Westminster Avenue (from Durham Ave to Wharerangi Rd)

Acting Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

1.2 Background Summary

Neptune Entertainment are one of the most active music promoters in New Zealand – see **attached** background.

Neptune would like to host two one-day concerts at Tremain Field in the summer of 2020. Dates are yet to be confirmed, but are likely to be during the January to February period.

Concert times will approximately start at 4:00pm and run through until 10:30pm, with crowd numbers between 3,000 – 10,000, and an age demographic 18-70 years.

The artists are yet to be confirmed, however concerts could comprise of an R18 act or a legacy act (older demographic).

The Manager Asset Strategy has the delegated authority with authorisation by the Chief Executive to act under The Reserves Act 1977 to approve such a decision.

However, it was felt that approval should be sought from Council in this instance so that Council is aware of this activity and the approvals given, especially given it has been a long time since the venue has been used for a concert. The last concert held was an act called Sneaky Sound System which was approximately 8 years ago.

Future concerts would not need to be approved via Council.

The grounds staff have been informed of the request and will work through operational details with the promoter through the Event Planning documentation.

The grounds staff have stated that the field has no renovation happening between December 2019 and February 2020.

The Chief Executive holds the delegated authority for lifting the alcohol ban. Again, it was felt that approval should be sought from Council in this instance so Council is aware of the activity and the approvals given.

The Joint Alcohol Strategy Assessment Matrix team have completed a preliminary assessment and will complete a full assessment once the artist and further details have been confirmed.

It is acknowledged that Special Licences will be applied for the events where necessary.

It is recommended that Council impose a liquor ban on the following streets:

- Clyde Jeffery Drive; and
- Westminster Avenue (between Durham Avenue and Wharerangi Road).

The Promoters Event Plan will include the operational details which will include but not be limited to, Traffic Management and Alcohol Management.

1.3 Regulatory

The ability for Council to allow for concerts and the sale and consumption of alcohol on Tremain Field as a reserve is found under the following enactments:

- Reserves Act 1977 – section 53(1)(d) and (e) and section 74 allows Council to grant exclusive use of Tremain Field to a person as a reserve for public recreation or enjoyment with authority to demand a fee for admission. The authority for this is delegated to Council Officers.
- Resource Management Act – The District Plan allows for temporary activities, including concerts, under section 54.5 as a Permitted Activity. This permission is subject to compliance with conditions set out in the plan, such as noise and the duration of the events. These conditions will be required to be met in the event plans for the two concerts.

- Napier City Parks and Reserves Bylaw – section 13.1 and 13.2 allows Council to authorise the trade and consumption of alcohol for the duration of the concert. This is not currently a delegated function.
- The Local Government Act 2002 and the Napier City Council Public Places Liquor Control Bylaw 2014 - allows for Council to approve temporary area to be a “Specified Public Place” where consumption, possession and bringing of alcohol into is prohibited.

1.4 Significance and Engagement

N/A

1.5 Implications

Financial

This activity will be an opportunity for additional income for the Council from venue fees. The fees to be charged will be set after considering other similar venue charges around the country for concerts and will be a fair and reasonable charge that will allow the concert to be financially viable for the promoter to hold the concert at this venue.

Social & Policy

N/A

Risk

N/A

1.6 Options

The options available to Council are as follows:

- a. Adopt the Council Officers recommendations
- b. Not adopt the Council Officers recommendations

1.7 Development of Preferred Option

The preferred option is for Council to approve the officer's recommendations.

1.8 Attachments

A Neptune Entertainment background information [↓](#)

Please find below some background information about Neptune Entertainment and a brief outline regarding our plans for continuing to bring events to Hawkes Bay.

About us

Neptune Entertainment Limited is the brainchild of Pato Alvarez from Pato Entertainment, Toby Burrows from Fabrik Ltd and Mitch Lowe of Audiology. We have been operating in the New Zealand live music space for 16+ years. We have established ourselves as the leading music festival and concert promoters in New Zealand. We have delivered 100's of concerts, club shows and tours across the country but are best known for the festivals that we have established and delivered.

Our marquee events are:

One Love Festival

Coming into its 5th year, One Love has established itself as one of the largest reggae festivals in the world hosting 20,000 people per day over 2 days in Tauranga City.

www.onelovefestival.co.nz

Rhythm and Vines

New Zealand's premier, multi day, music and camping festival having welcomed over 165,000 people through the gates over the last 15 years. This 3 day festival is held over the New Year period in Gisborne City.

www.rhythmdivines.co.nz

Bay Dreams

New Zealand's largest single day music and camping festivals. Held across 2 cities.

Tauranga 30,000

Nelson 25,000

www.baydreams.co.nz

BW Summer Festival

A camping and music festival hosting 15,000 campers for 7 days, all set on beautiful Gisborne beach front. BW ran for 11 years from 2004 to 2015 and was the major accommodation arm for the New Year's Eve festival Rhythm and Vines. With 3 outdoor stages, BW hosted many top line music acts over the years.

www.bwsummerfestival.co.nz

A Summer's Day - Disco

An annual event first held in January 2019 in Tauranga

Featured: The Jacksons, Kool & the Gang, The Pointer Sisters, Village People, Sister Sledge and The Sounds of the Supremes.

www.neptuneentertainment.co.nz

A Summer's Day – Live

An annual New Zealand Summer tour held each January.

Past artists included: Bryan Adams, TOTO, Jefferson Starship, Dragon, Dave Dobbyn, Jordan Luck.

www.neptuneentertainment.co.nz

Objective for Hawkes Bay

We have been placing events into the Hawkes Bay region for several years. Most notably in the last 18 months with shows by Bryan Adams, TOTO, UB40, Sticky Fingers, Katchafire and Jefferson Starship.

The region is a key part of our tour routing and we wish to continue to bring large scale events here.

We have identified "Tremain Field – Park Island" as an ideal location to place 2-3 summer concerts over the Dec/Jan/Feb period each year.

What will the events look like?

- Single day concerts
- Run from approximately 4pm to 1030pm
- A variety of musical genres with each show targeting a different market demographic
- Target market is 18-70. The skews vary depending on the show
- 3,000 to 10,000 max capacity
- Alcohol and food to be supplied on site

Alcohol

We use the most experienced large event bar operators in New Zealand. It is not possible to run successfully the number of large-scale events that we do without taking Health and Safety and the supply of Alcohol extremely serious. Depending on the timing of the event will determine which one of our trusted contractors we would utilise.

Key Timings

With large scale events there is a lot of pre planning required well in advance. We need to have final confirmation of permission to use the venue by Friday 14th June 2019.

2. ELECTED MEMBERS REMUNERATION DETERMINATION 2019/20

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	764448
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Director Corporate Services

2.1 Purpose of Report

To present to Council the 2019/20 determination of the Remuneration Authority on remuneration for Elected Members.

Officer's Recommendation

That Council:

- a. Adopt the remuneration levels advised by the National Remuneration Authority for the year 2019/20, from 1 July 2019 until the end of the day on which the official result is declared for Napier City Council following the local government election on 12 October 2019
- b. Note the change in how the Authority sets councillor remuneration from 13 October 2019 (or post official result declaration) to a "governance remuneration pool". The Authority will then consider the councils' recommendations before determining the remuneration payable to newly elected members.
- c. Note the Remuneration Authority has opened capacity for councils to provide a childcare allowance at their discretion, and specified criteria that must be met whenever payment of this allowance is being considered.

Acting Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

2.2 Background Summary

The Local Government Act 2002 (clause 7 of Schedule 7) mandated the Remuneration Authority (the Authority) to set the remuneration for all elected members nationally. This is undertaken annually.

Over the past two years, the Remuneration Authority has conducted a major review of the local government sector remuneration, which included extensive consultation. As a result of the review, the Authority decided to make two changes to the way in which remuneration is set. First it adopted a set of revised and updated council size indices (one each for territorial authorities, unitary authorities and regional councils); and secondly it decided to introduce a more locally responsive way of setting members remuneration. It should be noted that the remuneration of Mayors is not included in the change.

First change: revised and updated council size indices

Through the review process, a number of new demographics were taken into account in the allocation of council size indices. This resulted in changes to the relative rankings of councils for the Authority's size indices. The size rankings are not related to the number of councillors on any council. As well as the size indices, the Authority created a local government pay scale using parliamentary remuneration as a comparator.

The Authority began introducing the changes to the index rankings in the Local Government Members (2018/19) Determination 2018. The changes will be completed following the 2019 local elections, when the second part of the new approach (a partial pool of remuneration per Council) will also be applied. Implementation of the new approach by stages over an 18 month period means that between 1 July 2018 and October 2019, changes to remuneration for elected local government members will have varied to a considerable degree between councils, rather than being an overall consistent percentage increase.

Second change: how the Authority sets councillor remuneration

Under the system used for the past several years, the Authority has set a base councillor rate for each council, then for each council a sum equivalent to the base pay of two councillors has been set aside to pay extra remuneration to those undertaking positions of responsibility, such as Deputy Mayors or Chairpersons of committees. This process will still apply until the official result of the local government election on 12 October 2019 is declared.

Under the new approach, the Authority has created a total "governance remuneration pool" for each council, reflecting the ranking of that council on the index. The size of the pool does not correspond to the number of councillors. When each new council takes office following the 2019 local election, the council will be invited to give the Authority recommendations for how its pool should be distributed among the council members. These recommendations will include a rate for base councillor remuneration and rates for all positions of responsibility. The Authority will then consider the council's recommendations before determining the remuneration payable to members.

The Authority has set a minimum base rate for councillors per council; a council may decide that their base rate for councillors be higher than this, but it cannot be lower.

Remuneration of Mayors will continue to be individually set by the Authority and will reflect each council's ranking on the relevant size index.

Allowance payments are at the discretion of each council, however the Determination reviews these annually.

2.3 Issues***Remuneration for Councillors – from 1 July 2019 to local government election official result (approximately 13 October 2019)***

The Determination of the Remuneration Authority has set the remuneration of Elected Members for the period of the 2019/20 financial year until the application of the new system following the declaration of the official result of the 2019 local government election (approximately 13 October 2019).

The rates for this period are as outlined in the table below:

	2019/20 (for the period 1 July 2019 until local government election official result declaration)	2018/19
Mayor	136,176 pa total remuneration including vehicle and mileage	131,514 pa total remuneration including vehicle and mileage
Deputy Mayor	54,698 pa	51,085 pa
Standing Committee Chair (4)	52,156 pa	48,711 pa
Deputy Committee Chair (4)	48,570 pa	45,361 pa
Councillor	45,413 pa	42,413 pa

Remuneration for Councillors – from approximately 13 October 2019 (post the official local government election result)

A pool of funding will be allocated to each Council for the payment of its Councillors (not including the Mayor), based on the Council's ranking on the Authority's size index. This pool will not have any relationship to the number of Councillors on Council; that is, a higher number of Councillors will not result in more funding being provided, but rather a split of the pool across more people.

Council may allocate its own pool, but the following requirements must be met:

- The whole pool must be utilised.
- Councillors may not be paid less than the minimum base rate set by the Authority.
- A base level of remuneration for all Councillors must be decided by Council (which must be at least the set minimum).
- Council will need to formally vote on:
 - The committee structure and any associated positions of responsibility
 - Any other positions of additional responsibility to be recognised by remuneration,
 - The annual dollar value of remuneration attached to each role (which would be paid in addition to the base level of remuneration), and
 - Who will be undertaking each role.

This typically takes place as part of the Triennial meeting of Council.

- Following its formal decision-making, the Council will need to forward its adopted resolutions to the Authority for consideration for inclusion in the final determination.

The local government governance remuneration pool for councillors that will apply on and after the date on which the official result of the 2019 local election of members for Napier City Council is **\$705,096**. The minimum base rate for councillors set by the Remuneration Authority for Napier City Council is **\$43,142**.

The total remuneration for the Mayor of Napier City including vehicle and mileage as set by the Remuneration Authority will be **\$145,500**.

Allowances – Childcare

The Remuneration Authority in their Determination outlines certain allowances which an Elected Member may claim if the criteria of the Determination are met and the expense is incurred in the undertaking of Council business.

This year the Authority has introduced permission for local authorities to consider a childcare allowance for members who have responsibility for caring for children under the age of 14 years. The childcare allowance is intended as a potential contribution towards expenses incurred by the member for the provision of childcare while the member is engaged on local authority business. The allowance is capped at \$6,000 per child per annum, and is subject to certain conditions:

- The member must be the parent or guardian of the child, or a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis), and
- The child must be under 14 years of age, and
- The childcare must be provided by someone who is not family member of the elected member and who does not ordinarily reside with the elected member, and
- The elected member must provide satisfactory evidence to the local authority of the amount paid for childcare.

“Family member” for the purposes of this regulation means a spouse, civil union partner, or de facto partner, or a relative connected with the elected member within two degrees of relationship whether by blood relationship or adoption.

Payment of all allowances is at the discretion of an individual council.

2.4 Significance and Engagement

This report advises on the decision of the national Remuneration Authority and consultation is not required.

2.5 Implications

Financial

The 2019/20 Determination is set by the national Remuneration Authority and impacts on the pay levels for all elected members.

Social & Policy

n/a

Risk

n/a

2.6 Options

The options available to Council are as follows:

- a. To adopt the remuneration levels for elected members for the year 2019/20 as set by the national Remuneration Authority.

2.7 Development of Preferred Option

n/a

2.8 Attachments

Nil

3. DRAFT MINUTES - CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE MEETING 31 MAY 2019

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	769842
<i>Reporting Officer/s & Unit:</i>	Cheree Ball, Governance Advisor

3.1 Purpose of Report

To present the draft minutes and additional summary of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on 31 May 2019.

Officer's Recommendation

That Council:

- a. Adopt the draft minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on 31 May 2019.
- b. Note the additional summary provided of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on 31 May 2019.

Acting Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

3.2 Background Summary

The Clifton to Tangoio Coastal Hazards Strategy Joint Committee Meeting met on 31 May 2019 – the draft minutes and an additional summary of the meeting are shown at **Attachment A** and **Attachment B**.

3.3 Issues

No issues

3.4 Significance and Engagement

N/A

3.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

3.6 Options

The options available to Council are as follows:

- a. To adopt the draft minutes and note the additional summary of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee Meeting met on 31 May 2019.

3.7 Development of Preferred Option

N/A

3.8 Attachments

- A 2019-05-31 Clifton to Tangoio Coastal Hazards Strategy Joint Committee - Draft Minutes [↓](#)
- B 2019-05-31 Coastal Hazards Joint Committee - Additional Summary [↓](#)



Unconfirmed

MINUTES OF A MEETING OF THE CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Date: Friday 31 May 2019

Time: 10.00am

Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Present: Cr Peter Beaven – HBRC - Chair
Cr Paul Bailey – HBRC
Cr Tom Belford – HBRC
Cr Annette Brosnan – NCC
Cr Larry Dallimore – NCC
Tania Huata – Mana Ahuriri Trust
Cr Tony Jeffery – NCC – Deputy Co Chair
Cr Tania Kerr – HDC – Deputy Co-Chair
Cr Neil Kirton – HBRC
Cr Ann Redstone – HDC

Alternates: Acting Mayor Faye White – NCC
Cr Rod Heaps - HDC

In Attendance: Simon Bendall – Traverse Environmental
Chris Dolley – HBRC
Trudy Kilkolly – HBRC
Brent Chamberlain – HDC
Bruce Allan – HDC
Mark Clews – HDC
Jon Kingsford – NCC
A Roets – Governance Administration Assistant

1. Welcome/Apologies/Notices

The Chair welcomed everyone to the meeting and Tania Huata opened with a karakia.

Resolution

CL1110/19 That the apologies for absence from Tania Hopmans and Malcolm Dixon be accepted.

Redstone/Brosnan
CARRIED

Secretarial note; the absence of Peter Paku was noted.

2. Conflict of Interest Declarations

There were no conflict of interest declarations.

3. Confirmation of Minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on 18 March 2019**Resolution**

Minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on Monday, 18 March 2019, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

Bailey/Beaven
CARRIED

4. Call for Items of Business Not on the Agenda**Recommendations**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee accepts the following "Items of Business Not on the Agenda" for discussion as Item 10:

Topic	Raised by
No additional items called for.	

5. Actions from Previous Clifton to Tangoio Coastal Hazards Strategy Joint Committee meetings*Item 1:*

- *Distribute PDF version of OECD case study to members once available:* Still haven't received a copy – will distribute to members once available.

Item 2:

- *TAG to bring back a report in how to management risks around LTP alignment:* On Agenda for discussions today.
- *To engage with Dave Cull, President of LGNZ:* David Cull and Minister Shaw have indicated interest in to meeting. Progressing further to confirming timing.

Item 3:

- *TAG funding subgroup would further refine the funding model:* Pending update on costings by the Designing Group. Costings to form part of the refined model to it's next stage.
- *Proposed to have an update/progress on Central Government funding:* will give an update through the Project Manager's general update report.

CL1112/19 **Resolution**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *"Actions from previous Clifton to Tangoio Coastal Hazards Strategy Joint Committee Meetings"* report.

Kerr/Redstone
CARRIED

6. Contributory Fund

The Chair, Councillor Beaven invited Trudy Kilkolly and Brent Chamberlain to present on this paper, but highlighted that this item, the Contributory Fund certainly caught the attention of the media. Discussions traversed.

- Cr Beaven gave a background on the concept of a contributory fund and mentioned that this has been in discussions by the Joint Committee for a number of years.
- He further reiterate that key decision today is to determine whether a contributory fund needs to be established, how the fund would be operated, managed and governed.

Brent Chamberlain and Trudy Kilkolly presented on the background, interpretations, content, merits of establishing a Contributory Fund.

- The contributory fund is a collection of funds from ratepayers and potentially other external funding agencies in advance of expenditure being required to implement the Strategy.
- The costs of the proposed interventions of the strategy were estimated by Tonkin and Taylor in 2016 to be between \$130 - \$285 million, noting this was a high level estimate.
- Any funds collected for the contributory fund pre-intervention will reduce the need for debt funding and reduces future interest costs. It is highlighted that the contributory fund will not be able to cover the full cost of works but it will be used to offset debt.
- It was proposed that the three partner Councils begin collecting from ratepayers from the 2021/22 year to commence payments into the contributory fund
- The contributory fund can be used for the "Public Good" component of costs and protection of the TLAs and HBRC's infrastructure.
- The private good benefit will be collected at a later stage through a targeted rate from those landowners receiving the benefit, when there is certainty of timing and value of the physical intervention.
- One option for the operation of the Contribution Fund is that all expenditure for the implementation of the strategy will be paid out of the contributory fund – with contributions from private landowners and others added to the fund. This would create administrative convenience by having one source of funds for paying contractors etc.
- No decision has been made on "Public vs Private" splits and no decision yet of the value on the "infrastructure protection" that the TLAs would contribute.
- A Draft Coastal Contributory Fund Rules Deed was tabled as a working draft and to seek feedback on.
- Key suggestions for discussion include that HBRC administer the fund, that HBRC's Investment Policy would apply, and that any expenditure from the fund is pre-approved by all Councils.
- The Committee agreed that a contributory fund is established and also agreed to the need for more detail on how the fund could work and to bring this as a package to public consultation in mid to late 2020.

- The Chair received the comments of the committee members who were all supportive to move the coastal hazards strategy forward, while seeking finer detail on the allocation of costs before implementation can begin.
- There is much more detail to be worked through but the committee recognises that starting now to build a contributory fund is the right thing to do.
- The details associated with the contributory fund will be the focus of a public consultation in 2020.
- Cr Beaven thanked the Joint Committee members for showing their support and leadership, and for taking these next steps forward.
- Proposed to have a full joint workshop by respective councils around how the fund would be operated, managed and governed.

CLI113/19 Resolutions

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee:

1. Receives and notes the “**Contributory Fund**” report.
2. Recommends to Hawke’s Bay Regional Council, Napier City Council, and Hastings District Council that a Coastal Contributory Fund be established.
3. Recommends to Hawke’s Bay Regional Council, Napier City Council, and Hastings District Council that Hawke’s Bay Regional Council be the Council that administers the Fund on behalf of Hawke’s Bay Regional Council, Napier City Council and Hastings District Council.
4. Recommends to Hawke’s Bay Regional Council, Napier City Council, and Hastings District Council that they consider rating towards the public good component of the implementation strategy in the 2021-22 financial year at the rate to be determined and subject to public consultation at a preferred option of \$15.00 per rating unit, with amount to be reviewed annually thereafter.
5. Notes and receives the Contributory Fund Rules Deed as an early draft and acknowledging more work to be done.

**Kirton/Redstone
CARRIED**

7. Community Consultation – Options and Risks around LTP Alignment

Simon Bendall, Project Manager gave a summary and background on the paper and highlighted that at the last meeting, it has been reported that 12 months had been added to the timeline to provide additional time for the Design Workstream to complete their work. Discussions traversed:

- As a consequence of the amended timeframe, public consultation on the Strategy has been delayed from Q1 2020 to the first quarter of 2021 which means that it would align with Council consultation on Long Term Plans.
- The Joint Committee requested an assessment of the risks this might present and requested TAG to present options to deal with these risks.
- TAG have identified three options for the Joint Committee’s consideration; Aligned consultation, Delayed consultation and/or Staged consultation. TAG Group has recommended the Staged Consultation approach (that initial concepts are tested with the community ahead of LTP consultation in 2021 and remaining matters are consulted on as a separate LGA special consultative process after 2021 LTP consultation is fully completed)
- Stage 1 would commence in July/Aug 2020 and Stage 2 in late 2021 after Long Term Planning Consultation has been completed.
- The TAG Group considers that this approach strikes the best balance and avoids risks associated with shortening project timelines or combining with other significant consultation processes.
- TAG Group is mindful that the consultation process needs to be appropriately

resourced and carefully planned and executed.

- If the Joint Committee agrees with the Staged Consultation process, TAG will further develop detail for the Joint Committee to review.
- This will include subject areas that can be developed for consultation to occur in July/August 2020, how the outcome of that consultation can be incorporated into 2021 LTP review processes, timing and detail of process to occur post 2021 LTP and a revised project plan to account for the staged consultation approach.
- The Joint Committee agreed to adopt the Staged approach as recommended by TAG and sought that a revised project plan is developed.

CLI114/19 Resolution

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the "*Community Consultation – Options and Risks around LTP Alignment*" report.

**Jeffery/Heaps
CARRIED**

8. Project Manager's Update

Simon Bendall provided an update on the work currently undertaken with discussions highlighting:

- As part of the Staged consultation process, TAG will produce a revised project plan which will be presented at the next meeting.

Tom Belford left the meeting at 11.55am.

- Simon Bendall gave an update on the meetings he and Chris Dolley had attended on 28 May in Wellington.
- Meetings were held with Insurance Council of New Zealand, Central Government (including Treasury, MfE and other government officials) and Local Government New Zealand.
- *Insurance Council of New Zealand* – the current coastal work undertaken are very well regarded by the Insurance industry and helpful in assisting for making key decisions based on risk.
- Insurance companies quickly recognise risks and as an example certain areas in other jurisdictions had their insurance cover removed due to risks of flooding events, but once council resolved those risks, the cover was then re-established.
- Simon and Chris will present the Strategy project to the Insurance Council of New Zealand's Personal Loans Committee in September, attended by all major insurers who issue policies in home and contents cover.
- *Central Government*: Very concerned around the national costs on coastal projects. Progress is being made on Central Government's role but no immediate outcomes at this stage.
- There may be an opportunity to present options to Central Government to assist by presenting a live project with specific challenges requiring central government support.
- LGNZ: CEO, Malcolm Alexander and senior staff were in attendance. Keen to support and partner with this Committee on engagement with Central Government. This conversation is continuing – a next step is likely to be attendance by LGNZ President Dave Cull at a Joint Committee meeting, but also ongoing collaboration at a staff level.

CLI115/19 Resolution

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives the "*Project Manager's Update*" report.

**Brosnan/Kirton
CARRIED**

9. Current Coastal Projects Update

The report provided an opportunity for TAG to update the committee on various coastal projects. Discussions highlighted:

1. Whakariri Ave Revetment Works led by NCC:
 - Jon Kingsford reported that NCC have consulted through the annual plan process on the funding model being proposed by Council. Feedback yet to be considered by Council.
 - Owners raised concerns and questions around the work to be undertaken and how it is proposed to be funded.
 - Jon to update the Committee post consultation decisions.
2. Westshore Sand Engine Provincial Growth Fund application led by NCC:
 - Jon Kingsford reported that an application has been made to the Provincial Growth Fund to provide funding for this initiative.
 - HBRC, NCC and HDC are working on joint consent application for extension of NCC's extended dumpsite for sand that might become available through the Port's capital and maintenance strategy processes.

CL1116/19

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives the "Current Coastal Project Update" report.

**Brosnan/Heaps
CARRIED**

10. Discussion of Items Not on the Agenda

Tania Huata thanked Simon Bendall, Chris Dolley and the TAG group working tirelessly behind the scenes and acknowledged the three councils for working together and closed the meeting with a karakia.

Closure:

There being no further business the Chairman declared the meeting closed at 12.17pm on Friday 31 May 2019.

Signed as a true and correct record.

DATE:

CHAIRMAN:



Clifton to Tangoio Coastal Hazards Strategy Summary Notes of Meeting held 31 May 2019

1. PURPOSE

This briefing note has been prepared to communicate the activity of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee to the Partner Councils, as the Committee progresses with the Stage 4 of the Strategy. More information on the Strategy can be found on the project website at www.hbcoast.co.nz.

2. JOINT COMMITTEE MEETING SUMMARY: 31 MAY 2019

Key points from the Joint Committee meeting held 31 May 2019 are highlighted below. The full minutes of the meeting will be provided to each Partner Council in due course.

Contributory Fund

- The majority of the meeting was dedicated to the consideration of a proposal to establish a Contributory Fund.
- The Contributory Fund would function as a collection of funds from ratepayers and potentially other external funding agencies in advance of expenditure being required to implement the Strategy.
- The costs of the proposed works under the Strategy were estimated by Tonkin and Taylor in 2016 to be between \$130 - \$285 million, noting this was a high-level estimate.
- While the Contributory Fund will not be able to cover the full cost of these works, it will reduce the need for debt funding and reduce future interest costs; the more that can be collected now the more significant the offset for future costs can be.
- The Committee agreed to recommend to the Partner Councils that a Contributory Fund is established and that the three Partner Councils begin collecting from ratepayers from the 2021/22 year to commence payments into the Contributory Fund.
- While the actual amount collected will need to be considered and consulted on, the Joint Committee identified a preferred option of all Councils collecting \$15.00 per rating unit within their respective rating areas (with HBRC only collecting this amount from properties within the Napier and Hastings rating areas as opposed to the entire region), with the amount to be reviewed annually.
- It was also agreed that more detail is required on how the fund could work, and that any proposal for its establishment would require public consultation, targeted for mid to late 2020.
- While there is more detail to be developed and worked through, the Joint Committee recognised that starting now to build a Contributory Fund is the right thing to do, as whatever happens the future cost of responding to climate change and coastal hazards risks will be significant.
- It was proposed to have a full joint workshop with all Partner Councils to explore how the fund would be operated, managed and governed, prior to decisions being sought from the Councils.

Community Consultation – Options and Risks around LTP Alignment

- The Joint Committee had sought further analysis from TAG on potential risks with aligning consultation on Strategy with Council Long Term Plan consultation in 2021; an outcome caused by an earlier delay in Strategy workstream completion.

- TAG confirmed these risks, and presented 3 options for consideration.
- The Joint Committee agreed to adopt a staged consultation approach, in which initial concepts are tested with the community in 2020, ahead of LTP consultation in 2021, and remaining matters are consulted on as a separate LGA special consultative process after 2021 LTP consultation is fully completed.
- TAG were tasked with developing a revised project and consultation plan to give effect to this approach.

Community Consultation – Options and Risks around LTP Alignment

- TAG updated the Joint Committee on a range of positive engagements underway with the Insurance Council of New Zealand, Central Government and Local Government New Zealand.
- These conversations are continuing, with a view to addressing some of the national-scale challenges with Strategy implementation.
- A future visit from Minister of Climate Change James Shaw, and Local Government New Zealand President Dave Cull were noted and are in-train.

Next Meeting

- The next meeting of the Joint Committee will be held on 9 August 2019.

4. DRAFT MINUTES - OMARUNUI REFUSE LANDFILL JOINT COMMITTEE 21 JUNE 2019

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	771100
<i>Reporting Officer/s & Unit:</i>	Cheree Ball, Governance Advisor

4.1 Purpose of Report

To present the draft minutes of the Omarunui Refuse Landfill Joint Committee meeting which was held on 21 June 2019.

Officer's Recommendation

That Council:

- a. Adopt the draft minutes of the Omarunui Refuse Landfill Joint Committee meeting which was held on 21 June 2019.

Acting Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

4.2 Background Summary

The Omarunui Refuse Landfill Joint Committee met on 21 June 2019 – the draft minutes are shown at **Attachment A**.

4.3 Issues

No issues.

4.4 Significance and Engagement

N/A

4.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

4.6 Options

The options available to Council are as follows:

- a. To adopt the draft minutes of the Omarunui Refuse Landfill Joint Committee meeting which was held on 21 June 2019.

4.7 Development of Preferred Option

N/A

4.8 Attachments

A Draft Minutes - Omarunui Refuse Landfill 2019-06-21.PDF [↓](#)



Hastings District Council

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OPEN MINUTES

OMARUNUI REFUSE LANDFILL JOINT COMMITTEE

Meeting Date: **Friday, 21 June 2019**

CG-14-27-00047

1

**Minutes of a Meeting of the Omarunui Refuse Landfill Joint Committee
held on 21 June 2019 at 1.00pm**

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1

HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE OMARUNUI REFUSE LANDFILL JOINT COMMITTEE HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON FRIDAY, 21 JUNE 2019 AT 1.00PM

PRESENT: Councillor Heaps
Councillors Lawson and Redstone (HDC)
Councillors Dallimore (Deputy Chair) and Tapine (NCC)

IN ATTENDANCE: Group Manager: Asset Management (Mr C Thew)
Waste and Data Services Manager (Mr M Jarvis)
Waste Minimisation Officer (Mr A Atkins)
Solid Waste Engineer (Mr P Doolan)
Waste Minimisation Lead (Mr R van Veldhuizen) (NCC)
Management Accountant (Mr J Tieman)
Health and Safety Manager (Ms J Kuzman)
Senior Health and Safety Co-ordinator (Mr N Bass)
Committee Secretary (Mrs C Hunt)

1. APOLOGIES

Councillor Heaps/Councillor Lawson

That an apology for absence from Councillor Nixon be accepted.

CARRIED

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor Heaps/Councillor Redstone

That the minutes of the Omarunui Refuse Landfill Joint Committee Meeting held Friday 7 December 2018, including minutes while the public were excluded be confirmed as a true and correct record and be adopted.

CARRIED

4. HEALTH AND SAFETY REPORT - 6 MONTHLY (Document 18/1110)

The Senior Health & Safety Co-ordinator Ms Bass presented her report to the Committee regarding the Health and Safety Management at the Omarunui Refuse Landfill.

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Councillor Heaps/Councillor Tapine

- A) That the report of the Senior Health & Safety Co-ordinator titled "Health and Safety Report - 6 monthly" dated 21/06/2019 be received.**

CARRIED

5. NINE MONTH ACTIVITY REPORT
(Document 19/545)

The Waste and Data Services Manager, Mr Jarvis presented his report updating the Omarunui Joint Refuse Landfill Committee on landfill activities for the period ending March 2019.

Development Update for Area B & C - Circulated at the meeting (CG-14-27-00049) was a copy of the Feedback Form that had been distributed to residents on the future development at the Landfill.

A meeting had been held at the Waiohiki Marae on 23 May 2019 with officers from the Hastings District and Napier City Councils attending to respond to questions. It was agreed that Council arrange for members of the Ngāti Pārau Hapū Trust to visit the Omarunui Landfill by 30 August 2019.

Some issues raised by Iwi were in response to the Waste Management and Minimisation Plan submission and not Landfill related.

Development Update for Area A & D - A small amount of work relating to earth works and temporary capping had been undertaken. The development budget for the full year was \$2,424,958, but it was unlikely that this amount would be spent as the extension of Area D liner was now programmed for the next financial year.

Landfill Gas – The gas generating engine now has full capacity of gas. Additional vertical gas wells have been constructed and integrated into the gas collection network. This has resulted in more gas being captured and further reduces the opportunity of odour escaping into the atmosphere from the compacted rubbish.

Operational and Maintenance Work – An additional 20 irrigation pods were installed during the summer which has enabled the landfill to dispose of a greater volume of leachate by way of its spray irrigation consent.

The leachate pond was constructed in 1987 and a leak detection company were engaged to assess how well the liner was performing. The company found a couple of anomalies during testing and staff are now considering an option to replace or reline the pond to ensure its long term integrity. Funds are available for this so there would be no impact on the annual budget.

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Health and Safety and Human Resources – With the new legislation some changes were being implemented to ensure staff had a half hour break away from the kiosk.

A trial closing the landfill gates for 30 minutes between 12.30pm and 1.00pm has been instigated to gauge the impact of this change. To date feedback from the Landfill users has indicated minimal issue with this, however it will not be known for sure until the trial is completed.

If operators are running late and cannot make it by 4.00pm the gates will remain open to 4.20pm to accommodate disruption.

Efficiencies - The landfill continue to look for operational and developmental efficiencies.

Plant Replacement – There have been issues with the Caterpillar Compactor and preparation of tender documents are underway so that a new machine can be purchased in the New Year. There were funds in the Plant Account to purchase the machinery.

There was the option to lease or purchase the machinery. Both options would be included in the tender documents. Consideration would also be given to retaining the existing compactor as a back-up machine.

Plant Management Contract – M.W. Lissette are the current Omarunui Plant Management Contractor and officers would soon be assessing operational needs and intend to re-tender this work early next financial year.

Hawke's Bay Regional Council Consent Compliance – A "full compliance" was awarded by the Hawke's Bay Regional Council on the annual monitoring report.

Financial Summary - Mr Tieman referred to the financial summary (CG-14-27-00044) advising that the net surplus from operations as at 31 March 2019 was \$808,650 above budget. The surplus was partly a result of higher than expected special waste volumes and the programming of expenditure work. Tonnages are currently tracking up on last year's actual total (66,295 tonnes versus 64,257 tonnes).

Expenditure is \$47,061 over budget due to Emission Trading Scheme with higher tonnes, leachate treatment improvement and external plant hire.

Councillor Tapine/Councillor Redstone

That the report of the Waste and Data Services Manager, titled "Nine Month Activity Report" dated 21 June 2019, be received.

CARRIED

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6. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

7. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 2.00pm

Confirmed:

Chairman:

Date:

REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

MĀORI CONSULTATIVE COMMITTEE MEETING - 2 July 2019

Māori Consultative Committee Recommendation

That the Māori Consultative Committee recommendations be adopted.

Note: The Māori Consultative Committee Recommendations in relation to the Standing Committees items are recorded with each specific item.

REPORTS FROM STRATEGY AND INFRASTRUCTURE COMMITTEE HELD 11 JUNE 2019

1. DISTRICT PLAN REVIEW - POLICY FRAMEWORK FOR WORKSTREAMS

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	748148
<i>Reporting Officer/s & Unit:</i>	Dean Moriarity, Team Leader Policy Planning

1.1 Purpose of Report

The purpose of this report is to follow up on recent seminars held with Council on 3 April and 2 May 2019 regarding the review of the District Plan and for Council to approve 'in principle' the preferred policy direction for specific workstreams so that officers can draft chapters of the District Plan within an agreed framework/strategic direction.

At the Māori Consultative Committee meeting

In response to questions from Councillors, the following points were clarified:

- This report seeks approval for the agreed policy framework that will set the direction for specific workstreams in the review of the District Plan; the potential boundary adjustment is a separate project which is only in the very early stages.
- Although Mana Ahuriri Trust are not referenced specifically in the policy framework, Council will be required to effectively engage with Mana Ahuriri Trust and other entities throughout the District Plan Review process. Engagement with effected parties will be undertaken within the project framework, which sits below the workstreams being considered at this point.
- It was noted that the District Plan is not developed based on economic factors.
- Engagement with Mana Ahuriri Trust and te Taiwhenua O Te Whanganui-a-Orotū will be important throughout the process to mitigate the potential risk of litigation.

The Chief Executive agreed that it would be useful for Council planners to meet with the committee, and explain how the District Plan Review process will evolve over the next year or so.

Māori Consultative Committee's recommendation

Councillor Tapine / P Eden

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Jeffery / Wise

That Council:

- a. Endorse 'in principle' the agreed framework that the specific workstreams will follow in the review of the District Plan.

Carried

2. PARKING STRATEGY ADOPTION

Type of Report: Operational

Legal Reference: Enter Legal Reference

Document ID: 751375

Reporting Officer/s & Unit: Richard Munneke, Director City Strategy

2.1 Purpose of Report

To adopt the draft Napier Parking Strategy and the Acquisition Guidance Report.

At the Māori Consultative Committee meeting

The Chief Executive spoke to the report, noting that the Napier Parking Strategy has been developed in order to manage parking within the CBD and Taradale areas. The aim being for longer term parking to be pushed out to the fringes of the CBD to allow for higher turnover within the City centre. There was no further discussion on this item.

Māori Consultative Committee's recommendation

Councillor Tapine / P Eden

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Jeffery / Wright

That Council:

- a. Adopt the Napier Parking Strategy for the CBD & Taradale and Acquisition Guidance Report.

Carried

REPORTS FROM REGULATORY COMMITTEE HELD 11 JUNE 2019

1. EARTHQUAKE-PRONE BUILDINGS - IDENTIFICATION OF PRIORITY BUILDINGS - CONSULTATION

Type of Report:	Legal
Legal Reference:	Building Act 2004
Document ID:	737346
Reporting Officer/s & Unit:	Malcolm Smith, Manager Building Consents

1.1 Purpose of Report

The report provides an analysis of submissions received on the Statement of Proposal that will enable Council to identify priority buildings under the earthquake-prone building legislation.

At the Māori Consultative Committee meeting

Due to the Decision of Council being made at the Regulatory Committee meeting held on 11 June 2019, there was no discussion on this item.

Committee's recommendation

Councillors Wright / Hague

That the Regulatory Committee:

- a. Receive the submissions on the Earthquake-Prone Buildings – Identification of Priority Buildings Statement of Proposal.
- b. Adopt the Earthquake-Prone Buildings – Identification of Priority Buildings Statement of Proposal as notified.
- c. That a **DECISION OF COUNCIL** is required urgently to enable Council Officers to meet a legislative deadline.

Carried

At the Regulatory Committee meeting held on Tuesday, 11 June 2019 the committee recommendation was ratified as a DECISION OF COUNCIL .	Councillors White / McGrath
	That Council:
	<ol style="list-style-type: none"> a. Receive the submissions on the Earthquake-Prone Buildings – Identification of Priority Buildings Statement of Proposal. b. Adopt the Earthquake-Prone Buildings – Identification of Priority Buildings Statement of Proposal as notified.
	Carried

2. RENEWAL OF LICENCE TO OCCUPY - SUNDAY MARKET

Type of Report: Operational

Legal Reference: Reserves Act 1977

Document ID: 736053

Reporting Officer/s & Unit: Fleur Lincoln, Strategic Planning Lead

2.1 Purpose of Report

The purpose of this report is to obtain approval in principle the granting of a Licence to Occupy agreement with Margaret Habib of the Sunday Market for the carpark within the Marine Parade foreshore north of Ocean Spa for a term of 3 years, subject to the s.54(1)(d) Reserves Act 1977 process being successfully completed.

At the Māori Consultative Committee meeting

It was noted that Council officers have been working closely with the organisers and as a more suitable location could not be found at this time, the Licence to Occupy will allow the Sunday Market to remain in their current location. Traffic concerns raised during the trial period have been investigated and it was found that no change was required.

Māori Consultative Committee's recommendation

Councillor Tapine / T Aranui

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Boag / McGrath

That Council:

- a. Approve in principle, the granting of a Licence to Occupy to Margaret Carolyn Habib for a term of 3 years, subject to the s.54(1)(d) Reserves Act 1977 process being successfully completed.

Councillors Dallimore, Hague and Acting Mayor White voted against the motion.

Carried

REPORTS FROM AUDIT AND RISK COMMITTEE HELD 20 JUNE 2019

1. RISK MANAGEMENT REPORT JUNE 2019

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	759266
<i>Reporting Officer/s & Unit:</i>	Ross Franklin, Consultant

1.1 Purpose of Report

To provide the Audit and Risk Committee (Committee) with an update on progress with risk management work and to report on the highest paid risks.

At the Meeting

The Director Corporate Services spoke to the report and provided an update regarding the current status of the Manager Business Excellence and Transformation role. It was noted that risk reporting has not advanced as planned due to the changes in this space and that Council has also been holding off until a permanent appointment is made.

In response to questions, the following points were clarified:

- It was always intended that a dedicated resource would be appointed to manage the risk programme.
- Council officers' would come back to the committee with an update regarding the status of the Bluff Hill fence.
- The purpose of the report incorrectly referred to the 'highest paid risks', this should read 'highest risks'.
- It was agreed that Risk Management should be separated out from the other High Risks as this should not be outside of Council's control.

Committee's recommendation

Councillor Wise / David Pearson

The Audit and Risk Committee:

- a. Note the Risk Management work being undertaken by the Napier City Council Risk Committee.
- b. Note the current Major Project risks.
- c. Receive the Risk Report Dated 11 June 2019.

Carried

2. HEALTH AND SAFETY REPORT

Type of Report:	Information
Legal Reference:	N/A
Document ID:	758627
Reporting Officer/s & Unit:	Sue Matkin, Manager People & Capability

2.1 Purpose of Report

The purpose of the report is to provide the Audit and Risk Committee with an overview of the health and safety performance as at 31 May 2019.

At the Meeting

The Manager People and Capability spoke to the report, highlighting achievements for the period. It was noted that work is still required on near miss and hit reporting, and that Council will be targeting staff without access to devices to ensure they are able to report incidents as they occur. An overview was also provided of upcoming workshops and programmes for Council staff.

In response to questions, the following points were clarified:

- The near miss and hit reporting target is shown as 'more than' as Council wants to receive as many near misses as possible. This is for reporting purposes to enable officers to start tracking trends and manage potential incidents.
- Internal audits are now well underway although Council will not meet the target for this year. The focus has been on contractor audits and ensuring contractors are set up for and using 'SiteWise' and meeting other requirements.
- A number of targets are already measurable for example, a correlation could be made between the reduction in lost time injuries and the number of pre-work assessments being completed.
- It was noted that safety alerts have previously been used following a significant incidents only; however, officers have questioned whether this tool could be used to notify other incidents also to increase awareness.

Committee's recommendation

Acting Mayor White / Councillor Hague

The Audit and Risk Committee:

- a. Receive the Health and Safety report as at 31 May 2019.

Carried

3. EXTERNAL ACCOUNTABILITY - INVESTMENT AND DEBT REPORT

Type of Report: Operational

Legal Reference: N/A

Document ID: 758624

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

3.1 Purpose of Report

To consider the snapshot report on Napier City Council's Investment and Debt as at 31 May 2019.

At the Meeting

The Chief Financial Officer provided an overview of the investment and debt report, noting that as at May 2019 \$61.4Million was held on deposit over a range of banks and different maturities. This amount will reduce to under \$60Million by the end of June 2019, and it is forecasted that the rate will drop to 3.25%.

In response to questions, it was clarified that deposits were arranged to allow Council to meet a large expenditure that was earmarked and due at the end of May 2019.

Committee's recommendation

Councillor Wise / David Pearson

The Audit and Risk Committee:

- a. Receive the snapshot report on Napier City Council's Investment and Debt as at 31 May 2019.

Carried

4. INTERNAL AUDIT - SENSITIVE EXPENDITURE MONITORING

Type of Report: Operational

Legal Reference: Local Government Act 2002

Document ID: 760266

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

4.1 Purpose of Report

To table to the Committee the internal audit on sensitive expenditure monitoring undertaken by Council's internal auditors, Crowe Horwath.

At the Meeting

The Chief Financial Officer outlined the key areas audited by Crowe Horwath, noting that the review did not identify any expenditure inconsistent with Council's Sensitive Expenditure Policy and confirmed that Council's documentation was adequate. A number of the committee members noted that this is a good result.

The Chief Financial Officer commented on Crowe Horwath's efficiency in carrying out the internal audits.

Committee's recommendation

Acting Mayor White / Councillor Hague

The Audit and Risk Committee:

- a. Receive the report from Crowe Horwath titled 'Sensitive Expenditure Monitoring'.

Carried

5. INTERNAL AUDIT - PROPOSED PROGRAMME FOR 2019/20

Type of Report: Operational

Legal Reference: N/A

Document ID: 760952

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

5.1 Purpose of Report

To table to the Committee the internal audit programme for 2019/20 from Crowe Horwath. Recommendations, feedback and any other review priorities the Committee deems relevant, is sought

At the Meeting

The Chief Financial Officer spoke to the report and noted that Crowe Horwath have just been on site to complete the internal audit on Grants, with further internal audits planned.

In response to questions, the following points were clarified:

- It was considered that the business continuity and disaster recovery audit should remain at the scheduled date as it would be appropriate to have the current workstreams reviewed once they are complete. This work will also cover cyber crime.
- A committee member noted that they would not like to see the community grants process become too restrictive. The Director Corporate Services confirmed that the scope documents will be reviewed by officers to ensure they are fit for purpose prior to commencement of the internal audits.

Committee's recommendation

Councillor Wise / David Pearson

The Audit and Risk Committee:

- a. Resolve that the internal audit programme for 2019/20 from Crowe Horwath is received and approved

Carried

6. LEGISLATIVE COMPLIANCE - UPDATE REPORT

Type of Report: Operational

Legal Reference: Local Government Act 2002

Document ID: 760953

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

6.1 Purpose of Report

To update the Committee on a number of legislative compliance reviews taking place.

At the Meeting

The Chief Financial Officer spoke to the report, noting that this piece of work involves a review of Council's funding Policy. A number of workshops have been arranged with Councillors to review 36 activities, to consider how they should be funded and whether current funding mechanisms should be reassessed. Prior to the 2019 Election, Council will decide on the approach they would like to take in relation to funding. It will then be up to the new Council to consider affordability and impacts on particular parts of the community. It was noted that this has been a slow process to date and that the last review was completed in 2001.

Committee's recommendation

Councillor Wise / David Pearson

The Audit and Risk Committee:

- a. Note the Legislative reviews being undertaken including the Rating review

Carried

7. ANNUAL PLAN 2019/20

Type of Report: Operational

Legal Reference: Local Government Act 2002

Document ID: 764372

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

7.1 Purpose of Report

That the Committee review and provide feedback to Council on the Annual Plan 2019/20 prior to the final adoption on 28 June 2019.

At the Meeting

The Chief Financial Officer provided a brief overview of the report, highlighting the key changes from the draft Annual Plan 2019/20. It was noted that the key changes were made at the Council meeting held on 4 June 2019.

The Committee members were asked to provide any feedback to the Director Corporate Services as soon as possible to ensure that this could be considered by Council at the 28 June 2019 meeting, where the Annual Plan 2019/20 is scheduled to be adopted.

In response to questions regarding the Westshore revetment, it was noted that the funding decision was delayed by one year in order to give officers time to work through the process further with residents.

Committee's recommendation

Councillor Hague / David Pearson

The Audit and Risk Committee:

- a. Receive the Annual Plan 2019/20.
- b. Provide any feedback to Council on the Annual Plan 2019/20 prior to the final adoption on 28 June 2019.
- c. Receive the minutes of the Council meeting held on 4 June 2019.

Carried

REPORTS FROM FINANCE COMMITTEE HELD 25 JUNE 2019

1. NAPIER CITY COUNCIL REMUNERATION POLICY

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 757537

Reporting Officer/s & Unit: Sue Matkin, Manager People & Capability

1.1 Purpose of Report

The purpose of the Remuneration Policy is to provide principles to guide the setting of remuneration for Napier City Council employees.

At the Māori Consultative Committee meeting

The Chief Executive spoke to the report, noting that Council is required under legislation to have a Remuneration Policy (Policy) for employees. It was noted that this Policy sets out the framework regarding remuneration for staff, and that cultural capacity is more in line with KPIs and performance. The Chief Executive advised the committee that the current Strategic Māori Advisor role is being restructured into a Principal Māori Advisor role, and that a new Senior Māori Advisor will be brought in to support this role moving forward.

Māori Consultative Committee's recommendation

Councillor Tapine / Acting Mayor White

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Brosnan / Boag

That Council:

- a. Adopt the Remuneration Policy 2019-22.

Carried

2. HAWKE'S BAY MUSEUMS TRUST STATEMENT OF INTENT 2019 - 2021

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 761617

Reporting Officer/s & Unit: Chris Denby, Finance Accountant

2.1 Purpose of Report

To receive the final Statement of Intent 2019 – 2021 for the Hawke's Bay Museums Trust to Council required for reporting requirements for Council-Controlled Organisations.

At the Māori Consultative Committee meeting

There was no discussion on this item.

Māori Consultative Committee's recommendation

Councillor Tapine / Acting Mayor White

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Taylor / Hague

That Council:

- a. Receive the final Hawke's Bay Museums Trust Statement of Intent 2019 –2021

Carried

REPORTS FROM COMMUNITY SERVICES COMMITTEE HELD 25 JUNE 2019

1. NAPIER POSITIVE AGEING STRATEGY - DRAFT FOR CONSULTATION

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	757232
Reporting Officer/s & Unit:	Michele Grigg, Senior Advisor Policy

1.1 Purpose of Report

This report summarises development of the draft 'Napier Positive Ageing Strategy – Te Rautaki Tipu Ora o Ahuriri' and seeks approval to release it for community feedback prior to its finalisation for adoption by Council.

At the Māori Consultative Committee meeting

The Director Community Services spoke to the report and noted that the Napier Positive Ageing Strategy (Strategy) has been developed to recognise the City's demographic shift in population. The Strategy will assist Council in identifying ways to accommodate Napier's ageing population into the future.

In response to questions, the following points were clarified:

- A number of focus groups have been consulted and engaged in the development of the Strategy to date, and the next step is to engage with the wider community.
- Consultation will take place over four weeks, commencing in July.
- Council officers would welcome committee members' assistance in facilitating engagement directly with local kaumatua during the consultation period.

Māori Consultative Committee's recommendation

Acting Mayor White / T Aranui

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Boag / Taylor

That Council:

- a. Approve the release of the draft Napier Positive Ageing Strategy – Te Rautaki Tipu Ora o Ahuriri for community feedback.

Carried

2. IRON MĀORI EVENT - ROAD CLOSURES

Type of Report: Operational

Legal Reference: N/A

Document ID: 755845

Reporting Officer/s & Unit: Sera Chambers, Transportation Team Administrator
Kevin Murphy, Event Manager

2.1 Purpose of Report

To seek approval for the course change and road closures for the Iron Māori events to be held in 2019 and in future years.

At the Māori Consultative Committee meeting

Committee members noted the underlying issues around water quality at Pandora Pond. The Chief Executive confirmed that the decision to change the course of the event to Hardinge Road was made due to the water quality issues.

Māori Consultative Committee's recommendation

Acting Mayor White / T Aranui

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Taylor / Price

That Council:

- a. Approve the course change and road closures for the Iron Māori event and other events.

Carried

REPORTS UNDER DELEGATED AUTHORITY

1. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	709911
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

1.1 Purpose of Report

To report Tenders let under delegated authority for the period 13 May – 24 June 2019.

Officer's Recommendation

That Council:

- a. Receive the Report of Tenders Let for the period 13 May – 24 June 2019.

ACTING MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

CONTRACTS OVER \$100,000 LET UNDER CHIEF EXECUTIVE/DIRECTOR INFRASTRUCTURE DISCRETION

Contract 1209 Intersection Improvement 2019

Two Contractors were invited to tender and one tender was received.

The Engineer's estimate was \$150,000.00.

It was recommended that the tender from Fulton Hogan be accepted in the sum of \$161,589.38. This recommendation was approved.

Contract 1184 Expressway Pathway Stage 2

Three tenders were received.

The Engineer's estimate was \$260,000.00.

It was recommended that the tender from ACL Civil be accepted in the sum of \$199,803.85. This recommendation was approved.

National Aquarium of New Zealand Revenue Generation Strategy

Two tenders were received.

It was recommended that:

1. The National Aquarium of New Zealand Revenue Generation Strategy be awarded to AskRight for the sum of two hundred thousand dollars \$200,000 excluding GST.
2. That, as further tasks are defined, the contract may be extended with financial approval as per Council Financial delegation authority.

This recommendation was approved.

Contract 1217 McLean Park Drop-in Pitch Lifter

Three Contractors were invited to tender and two tenders were received.

The Engineer's estimate was \$200,000.00.

It was recommended that the tender from Lattey Civil & Precast be accepted in the sum of \$167,885.00. This recommendation was approved.

1.2 Attachments

Nil

2. RESOURCE CONSENTS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	709913
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

2.1 Purpose of Report

To present the report on Resource Consents issued under delegated authority for the period 14 May – 25 June 2019.

Officer's Recommendation

That Council:

- a. Receive the report on Resource Consents issued under delegated authority for the period 14 May – 25 June 2019.

ACTING MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

Report attached.

2.2 Attachments

- A Resource Consents 14 May - 25 June 2019 [↓](#)

Resource Consents (Subdivision & Land Use) Issued between 14 May 2019 – 25 June 2019

Consent Number	Site Location	Applicant	Proposal	Activity Status	Decision Date
RM190042	272 Riverbend Rd	PL Hansen	Construct a second dwelling within the Main Rural zone	Non-complying	14 May 2019
RM190062	31 – 39 Marine Pde	Lotus (Marine Parade) Ltd	Extension 125 expiry of approved resource consent RM120128	Sec 125 Extension	14 May 2019
RMS19042	32 Plowman Cres & 28 Neal Cres	H Prideaux & S Marshall	Amendment to cross lease to include the conservatory and garage within the Main Residential zone	Cross Lease Amendment	14 May 2019
RMS19041	24 Longview Rd	P & P Crawshaw	Rural Residential zone subdivision to create one additional lot (two in total)	Controlled	15 May 2109
RMS19043	16, 18 & 20 Guildford St	Jupiter Holdings Ltd	Amendment to cross lease to show addition of new flat and define restrictive use areas in the Main Residential zone	Cross Lease	16 May 2019
RM190065	24 Gee Pl	H & B Ede	Construct a dwelling infringing the 5m front yard within the Main Residential zone	Restricted Discretionary	21 May 2019
RM190063	83 The Esplanade	N Kitching	Section 127 variation to approved resource consent RM120148 to construct a dwelling with a height in relation to boundary infringement in the Northern Residential zone	Variation	21 May 2019
RM190068	141 York Ave	Napier City Council	Proposed De-chlorination station within the Reserve zone	Restricted Discretionary	23 May 2019
RMS19040	5 Kaimata Rd	D & P Hollis	Rural Residential subdivision to create one additional lot (two in total)	Non-complying	27 May 2019
RMS19044	1/87 -3/87 Wellesley Rd	A Sims	Main Residential subdivision to create three lots accommodating three existing	Restricted Discretionary	27 May 2019

			dwelling with infringements of outdoor living provisions		
RMS19045	49 Tom Parker Ave	J Barber	Main Residential subdivision to create one additional lot (two in total)	Restricted Discretionary	31 May 2019
RM190069	40 Meeanee Rd	G Brocklehurst	Addition to dwelling within the Main Residential zone infringing the 3m front yard	Restricted Discretionary	5 June 2019
RM190054	9 Allen Berry Ave	Empire Coffee Roasters Ltd	Establish and operate a coffee roasting facility (Industrial Activity) within an existing café in the Suburban Commercial zone	Discretionary	5 June 2019
RM190070	35 Browning St	Spark New Zealand Ltd	Replace two emergency backup generators	Outline Plan	6 June 2019
RM190071	33 Burns Rd	BJ MacLean	Earthworks associated with the construction of a retaining wall within the Napier Hill Character zone which exceeds volume of gradient	Restricted Discretionary	6 June 2019
RM190067	39 Ferguson St	R Gannon	Construct a garage within the front yard and side yard within the Rural Settlement zone	Restricted Discretionary	6 June 2019
PB190003	136 Ballantyne Rd	L & W McNaught	Construct a retaining wall within the 6m side yard in the Rural Residential zone	Deemed Permitted Boundary Activity	6 June 2019
RM190066	225 Waverley Rd	The Currie Trust	Establish and operate a place of religious worship within the Main Rural zone	Discretionary	7 June 2019
RM190060	25 & 35 Ulyatt Rd	Bupa New Zealand	Section 127 variation to approved resource consent RM170155 to provide an alternative design of the age care and retirement living complex	Variation	11 June 2019

RMS19046	25 Coronation St	Ahuriri Properties Ltd	Mixed Use zone subdivision to create ten residential lots and one access lot upon an identified HAIL site	Controlled	12 June 2019
RM190078	56 West Quay	Shed 2 On The Quay Ltd	Section 127 variation to approved resource consent RM170167 to allow staging of this commercial development	Variation	13 June 2019
RMS19047	11 West Pl	West Place Ltd	Main Residential zone subdivision to create a total of nine lots (eight residential lots and one access lot) and associated earthworks	Restricted Discretionary	19 June 2019
RMS19048	20 Hinton Rd	Sevicke Group Ltd	Main Residential zone subdivision to create two additional lots (three in total)	Controlled	19 June 2019
RMS19050	16 Hospital Lane	GJ Soanes	Realign a pedestrian right of way serving a residential property within the Napier Hill Character zone	Right of Way	19 June 2019
RM190074	Various Sites	Napier City Council	Install ten temporary remote signs as part of a stormwater quality education campaign within the Pandora Industrial area	Restricted Discretionary	19 June 2019
RM190087	22 Wycliffe St	Te Ara Hou School BOT/MOE	Outline plan application for a music, drama and visual arts centre	Outline Plan	24 June 2019
RMS19054	5 Chester Pl	L Ellison	Main Residential zone subdivision to create one additional lot (two in total)	Controlled	25 June 2019
RM190079	1 Shakespeare Rd	C Hickson	Seismic strengthening to achieve 100% NBS of a Group 1 heritage item in the Art Deco Quarter/Fringe Commercial zone	Restricted Discretionary	25 June 2019

3. DOCUMENTS EXECUTED UNDER SEAL

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	709915
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

3.1 Purpose of Report

To report of Documents Executed Under Seal for the period 13 May – 24 June 2019.

Officer's Recommendation

That Council:

- a) Receive the Report of Documents Executed Under Seal for the period 13 May – 24 June 2019.

ACTING MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

Schedule of Documents Executed Under Seal For the period 13 May 2019 – 24 June 2019

Date	Document	Presenting Officer
14.05.2019	Lease of Reserve, Maraenui Park, Dinwiddie Avenue, Napier	Jenny Martin
16.05.2019	Napier Gospel Hall Easements, Tamatea Drive	Colin Hunt
23.05.2019	Sewage Easement 23 Alamein Crescent,	Colin Hunt
28.05.2019	Memorandum of Understanding NCC & Estilo Group Pty Ltd, 231 Hastings Street	Paulina Wilhelm
28.05.2019	Easement in gross at 28 Anzac Avenue	Paul O'Shaughnessy
19.06.2019	Amalgamation Covenant – Record of Title 417147 Lots 126 and 128	Colin Hung
19.06.2019	Car Rental Licence Agreement – Budget Rent a Car Ltd x 2; Avis Rent a Car Limited x 2	HB Airport Ltd
24.06.2019	Consent to transfer Lessee's interest in lease 11015980.1	Jenny Martin

3.2 Attachments

Nil

4. OFFICIAL INFORMATION REQUESTS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	769698
<i>Reporting Officer/s & Unit:</i>	Cheree Ball, Governance Advisor

4.1 Purpose of Report

To present the year to date Official Information Request statistics.

Officer's Recommendation

That Council:

- a. Receives the report 'Official Information Requests' for the year to 28 June 2019.

ACTING MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

Statistics for the Official Information Requests received for the year to 28 June 2019 are included in the **attached** report.

4.2 Attachments

- A LGOIMA Council Report to 28 June 2019 [↓](#)

REPORT: For the year to 28 June 2019
Requests made under the Local Government Official
Information and Meetings Act 1987





Month	Requests Received	Responses to requests	Responses with information fully released	Responses with information partially withheld	Responses with information fully withheld	Average number of working days to respond	Charging advised (for all or part of a request)	Proceed with charges as advised	Ombudsman complaints
January 2019	11	2	1	1 7(2)(a) & 17(e)	0	5.5	0	0	0
February 2019	15	9	7	2 7(2)(a) - 2	0	15.33	0	0	0
March 2019	13	19	13	6 7(2)(a) - 5 7(2)(a) & 7(2)(c) - 1	0	14.21	0	0	0
April 2019	8	10	9	1 7(2)(a) & 7(2)(c)(iii)	0	14.4	0	0	0
May 2019	22	14	13	1 7(2)(a) - 1	0	10.28	2	1	0
June 2019	20	11	6	5 7(2)(a) - 2 17(d) - 1 7(2)(g) - 1 7(2)(b)(ii) & 7(2)(h) - 1	0	14.45	2	0	0
YTD Total	89	65	49	16	0	12.36	4	1	0



Requests received for the year to 28 June 2019:

Directorate	January	February	March	April	May	June	TOTAL RECEIVED YTD
Finance and Commercial	<ul style="list-style-type: none"> - Economic grants to Toyota NZ - Annual advertising spend 	<ul style="list-style-type: none"> - Giblin Group - Council contracts - Council fees and charges 	<ul style="list-style-type: none"> - McLean Park costs - Legal costs 		<ul style="list-style-type: none"> - McLean Park costs - Earthquake risk assessment reports 	<ul style="list-style-type: none"> - Stakeholder strategies - Earthquake-prone buildings costs 	11
The Council	<ul style="list-style-type: none"> - CCTV footage 	<ul style="list-style-type: none"> - Annual statistics - Onekawa/Tamatea ward 	<ul style="list-style-type: none"> - Settlement - Napier city flag 		<ul style="list-style-type: none"> - Governance principles - Council's code of conduct - CE Remuneration - Aquatic centre SOC 	<ul style="list-style-type: none"> - Code of conduct complaints - Councillor behaviour - Marked up electoral role - Diversity - Recordings of extra council meeting 	15
Planning, Policy and Strategy				<ul style="list-style-type: none"> - Residential buildings 	<ul style="list-style-type: none"> - Use of WHO qualifications regulations 1993 - Privacy policy 	<ul style="list-style-type: none"> - Class 4 Gambling policy - DP Hearing Committee agenda 2002 - Boundary survey - Significance and engagement policy 	7
Culture, Community and Events	<ul style="list-style-type: none"> - War Memorial letter to Internal Affairs 1947 - Water Safety funding 2017/18 	<ul style="list-style-type: none"> - Engineering reports for pools - War Memorial/Strata Group 	<ul style="list-style-type: none"> - Napier Aquatic Centre 		<ul style="list-style-type: none"> - Aquatic centre site reports - Intellectual property agreements Citrus studio - Programmes for 65+ 	<ul style="list-style-type: none"> - Inky's escape - Visitor information - War memorial centre – design intellectual property 	11
Environment Parks and Gardens			<ul style="list-style-type: none"> - Info about mosquitos 	<ul style="list-style-type: none"> - Public toilets 			2
Consenting and Compliance	<ul style="list-style-type: none"> - Unison consents and complaints - Parked vehicles for sale - Complaints against a business - Building consents data 2017/18 - Earthworks report 	<ul style="list-style-type: none"> - Noise complaints - Armourguard freedom camping procedures - Request for correspondence - King street docs - Quarrying consents - Property information - Noise complaint documentation 	<ul style="list-style-type: none"> - Parking officer info - Driveway entrance compliance - Armourguard complaints freedom camping - Parking fine query - Noise control complaints - Westshore beach reserve/Armourguard 	<ul style="list-style-type: none"> - Cat controls in resource consents - Resource consents info - Pre-set concrete floors in Napier buildings - Resource consent application 	<ul style="list-style-type: none"> - Port noise complaints - Shooting ranges - Parking tickets 		25



Directorate	January	February	March	April	May	June	TOTAL RECEIVED YTD
Animal Management				- Animal control incident	- Service performance snapshot and impounded dogs - Dog file information	- Dog control services costs	4
Infrastructure Services and Transport	- WMMP funding grants	- Microbiology test results	- Recycling	- Water questions	- WMMP and electronic waste - Waste management and recycling - Traffic and other demographics - Recycling - Aquatic pool tenders - Onekawa site reports	- Landfill and recycling data - Stormwater, Jervois town - Mean sea level - Water treatment	14

PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

1. Citizens' Civic Awards 2019
2. Project Shapeshifter

Reports from Strategy and Infrastructure Committee held 11 June 2019

1. Art Deco Update (*Decision of Council*)

Reports from Community Services Committee held 25 June 2019

1. Regional Museum Research and Archives Centre

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Agenda Items

1. Citizens' Civic Awards 2019	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official
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		Information and Meetings Act 1987.
2. Project Shapeshifter	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

Reports from Strategy and Infrastructure Committee held 11 June 2019

1. Art Deco Update	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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Reports from Community Services Committee held 25 June 2019

1. Regional Museum Research and Archives Centre	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local
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		Government Official Information and Meetings Act 1987.
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ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date:	Tuesday 28 May 2019
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Time:	3.00pm-3.29pm
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Venue	Council Chambers Hawke's Bay Regional Council 159 Dalton Street Napier
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Present	Acting Mayor White (In the Chair), Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, Wise and Wright
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In Attendance	Chief Executive, Director Corporate Services, Director Community Services, Director Infrastructure Services, Director City Services, Director City Strategy, Manager Communications and Marketing, Manager Regulatory Solutions
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Administration	Governance Team
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Apologies

Council resolution

Councillors Wright / Tapine

That the apology from Mayor Dalton be accepted.

Carried

Conflicts of interest

It was noted that Councillor Taylor would not participate in the vote or discussion for Agenda Item 1 – Appointment to District Licensing Committee.

Public forum

Nil

Announcements by the Acting Mayor

Nil

Announcements by the management

Nil

Confirmation of minutes

Council resolution

Councillors Wise / Hague

That the Draft Minutes of the Ordinary meeting held on 16 April 2019 be confirmed as a true and accurate record of the meeting.

Carried

Questions from Councillors for Further Action

<i>Item</i>	<i>Requestor</i>	<i>Action</i>	<i>Responsible</i>
2	Cr Tapine	Council officers to report back to Councillors with further information regarding the delays around stormwater modelling.	Infrastructure Services
Reports under delegated authority	Cr Hague	Council officers to follow up regarding street light poles being removed by Spark NZ and confirm whether the street lights will be reattached to the new structure.	Infrastructure Services

AGENDA ITEMS

1. APPOINTMENT TO DISTRICT LICENSING COMMITTEE

Type of Report:	Procedural
Legal Reference:	Sale and Supply of Alcohol Act 2012
Document ID:	735790
Reporting Officer/s & Unit:	Rachael Horton, Manager Regulatory Solutions

1.1 Purpose of Report

To seek Council's approval to appoint Councillor Graeme Taylor as an approved person to be a member of the District Licensing Committee for a period of six months to 29 November 2019.

At the meeting

In response to questions from Councillors, the Manager Regulatory Solutions advised that based on applications received only two hearings would likely be held during the term of this appointment. Councillor Price, as a current member of the Committee, noted that only two of the four members attend each hearing and he has attended two hearings in the last six months. He also expressed his confidence in Councillor Taylor being a good fit for this role.

Council resolution	<u>Councillors Price / Hague</u> That Council: a. Approve the appointment of Councillor Graeme Taylor as an approved person to be a member of the District Licensing Committee for a period of six months to 29 November 2019. <i>Councillor Taylor did not participate in the discussion or vote on this agenda item due to his declared interest.</i> <u>Carried</u>
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2. QUARTERLY REPORT FOR THE NINE MONTHS ENDED 31 MARCH 2019

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	732210
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer

2.1 Purpose of Report

To consider the Quarterly Report for the nine months ended 31 March 2019.

At the meeting

In response to questions from Councillors, the following points were clarified:

- The Quarterly Report captures past data and events; the determination received in January 2019 regarding the changes to the electoral system will likely be included after this takes effect from 1 July 2019.
- The new water treatment plant is required to bring multiple treatment facilities into a single permanent location.
- District licensing hearings occur when one of the parties (i.e. the Police or the District Health Board) object to an application. An unprecedented number of hearings have been required recently. It was noted that licensing inspections undertaken by the Police are typically for high risk premises only.
- NPS housing referred to under the Senior Strategy section is in reference to the National Policy Statement which is concerned with growth and providing for growth.
- Performance reporting from the contractor responsible for responding to noise control complaints outlined that a 25 minute response time was not always achievable.
- The aims and outcomes set out under Democracy and Governance will be reassessed by the new Council.
- Council officers advised that they will come back to Councillors with further information regarding the delays around stormwater modelling.
- It was noted that Council officers were unaware of stormwater impacts on eels raised by Councillor Tapine and requested that he provide further data to assist officers in addressing these concerns.

A number of Councillors acknowledged Council officers' quick response rate to recent roading and footpath issues and continued work in relation to water clarity complaints.

Council resolution	<u>Councillors Wise / Hague</u>
	That Council:
	a. Receive the Quarterly Report for the nine months ended 31 March 2019
	<u>Carried</u>

3. DRAFT MINUTES - CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE MEETING 18 MARCH 2019

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	746547
<i>Reporting Officer/s & Unit:</i>	Devorah Nicuarta-Smith, Team Leader Governance

3.1 Purpose of Report

To present the draft minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee Meeting held on 18 March 2019

At the meeting

It was noted that the minutes do not accurately record that Councillor Brosnan has now been appointed to the Joint Committee.

Council resolution	<u>Councillors Brosnan / Dallimore</u>
	That Council:
	a. Adopt the draft minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee Meeting held on 18 March 2019
	<u>Carried</u>

4. DRAFT MINUTES - HAWKE'S BAY DRINKING WATER GOVERNANCE JOINT COMMITTEE 11 APRIL 2019

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	747536
<i>Reporting Officer/s & Unit:</i>	Devorah Nicuarta-Smith, Team Leader Governance

4.1 Purpose of Report

To present the draft minutes of the Hawke's Bay Drinking Water Joint Committee meeting which was held on 11 April 2019.

At the meeting

In response to questions from Councillors it was noted that other Territorial Authorities have been chlorinating their water supply for some time and the public are used to that activity taking place by default. They are therefore not receiving the same level of negative feedback from residents that Council is currently experiencing.

It was also noted that the Joint Committee members had agreed to remain open to considering alternatives to chlorination.

Council resolution	<u>Councillors Wise / Price</u>
	That Council:
	a. Adopt the draft minutes of the Hawke's Bay Drinking Water Joint Committee meeting which was held on 11 April 2019.
	<hr/> Carried

5. DRAFT MINUTES - CDEM JOINT COMMITTEE 3 DECEMBER 2018

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	747754
<i>Reporting Officer/s & Unit:</i>	Devorah Nícuarta-Smith, Team Leader Governance

5.1 Purpose of Report

To present the draft minutes of the CDEM Joint Committee meeting of 3 December 2018

At the meeting

There was no discussion on this item.

Council resolution	<u>Councillors Wright / Taylor</u>
	That Council:
	a. Adopt the draft minutes of the CDEM Joint Committee meeting of 3 December 2018
	<u>Carried</u>

REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

MĀORI CONSULTATIVE COMMITTEE MEETING - 21 May 2019

Council resolution	<u>Councillors Tapine / Boag</u>
	That the Māori Consultative Committee Minutes be received.
	<u>Carried</u>

Note: The Māori Consultative Committee Recommendations in relation to the Standing Committees items are recorded with each specific item.

REPORTS FROM REGULATORY COMMITTEE HELD 30 APRIL 2019

1. EARTHQUAKE-PRONE BUILDINGS - IDENTIFICATION OF PRIORITY BUILDINGS - CONSULTATION

Type of Report:	Legal
Legal Reference:	Building Act 2004
Document ID:	726241
Reporting Officer/s & Unit:	Malcolm Smith, Manager Building Consents

1.1 Purpose of Report

To advise Council of the requirements under the Building Act 2004 in relation to the identification of priority buildings under the earthquake-prone building legislation, and to seek approval to release the draft Statement of Proposal for public submissions prior to adoption by Council.

At the meeting

There was no discussion on this item.

Council resolution	Councillors Taylor / Brosnan
	The Regulatory Committee:
	a. Approve the release of the draft Statement of Proposal for public submissions.
	<i>Councillor Jeffery did not participate in the vote due to his previously declared interest in this matter.</i>
	Carried

2. STREET NAMING - 250 GUPPY ROAD TARADALE NAPIER

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	723801
<i>Reporting Officer/s & Unit:</i>	Paul O'Shaughnessy, Team Leader Resource Consents

2.1 Purpose of Report

The purpose of this report is to obtain Councils approval for one new street name to replace a previously approved street name within the recently approved residential subdivisions at 250 Guppy Road. The street in question has already been subject to a previous street name approval by Council (Chue Court), however a mistake by the developer has led to a request for a re-naming to Gee Place.

At the meeting

As a Decision of Council was made at the Regulatory Committee meeting there was no further discussion on this item.

At the Regulatory Councillors Brosnan / Hague

Committee

meeting held on That Council:

- Tuesday, 30 April 2019 the following committee recommendation**
- a. Approve one new street name at 250 Guppy Road as follows:
 - Gee Place-250 Guppy Road

was ratified as a

Carried

DECISION OF COUNCIL.

REPORTS FROM FINANCE COMMITTEE HELD 14 MAY 2019

1. FINANCIAL FORECAST TO 30 JUNE 2019

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 731958

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To report to Council the financial forecast to the 30 June 2019 for the whole of Council.

At the meeting

There was no discussion on this item.

Council resolution

Councillors Wise / Tapine

That Council:

- a. Receive the financial forecast to 30 June 2019.
 - b. Approve the 2018/19 financial forecast to 30 June 2019 including the proposed carry forward commitments to 2019/20.
-

Carried

2. POLICIES - CCTV AND DISPOSAL OF SURPLUS ASSETS

Type of Report: Operational

Legal Reference: N/A

Document ID: 727324

Reporting Officer/s & Unit: Duncan Barr, Manager Information Services
Bryan Faulknor, Manager Property

2.1 Purpose of Report

To present the CCTV and Disposal of Surplus Assets Policy to Council to be approved.

At the meeting

There was no discussion on this item.

Council resolution

Councillors Wise / Tapine

That Council:

- a. Approve the updates made to the CCTV Policy for finalisation and publication.
 - b. Approve the updates made to the Disposal of Surplus Assets Policy for finalisation and publication.
-

Carried

REPORTS FROM COMMUNITY SERVICES COMMITTEE HELD 14 MAY 2019

1. IRON MĀORI EVENT - HARDINGE ROAD AND MARINE PARADE PROPOSED ROAD CLOSURES

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	730705
<i>Reporting Officer/s & Unit:</i>	Sera Chambers, Transportation Team Administrator Kevin Murphy, Event Manager

1.1 Purpose of Report

To seek approval for the proposed course change and proposed road closures for the Iron Māori event to be held in 2019 and future years.

At the meeting

Council officers were asked to engage with the Napier Market organisers early in relation to these events.

As a Decision of Council was made at the Community Services Committee meeting there was no further discussion on this item.

At the Community Services Committee meeting held on Tuesday, 14 May 2019 the following committee recommendation was ratified as a DECISION OF COUNCIL.

Councillors Price / Boag
That Council:

- a. Note the proposed course change and road closures for the Iron Māori event and other events.
- b. Approve the road closures noting that the event traffic management plan may be modified to account for feedback obtained through the targeted consultation by the event management.

Carried

2. CREATIVE COMMUNITIES FUNDING MARCH 2019

Type of Report: Operational

Legal Reference: N/A

Document ID: 728363

Reporting Officer/s & Unit: Belinda McLeod, Community Funding Advisor

2.1 Purpose of Report

To note the Creative Communities funding decisions made on 28 March 2019. Council administers the scheme on behalf of Creative NZ. Funding decisions do not require ratification from Council.

At the meeting

There was no discussion on this item.

Council resolution

Councillors Wright / Boag

That Council:

- a. Note the Creative Communities funding decisions made on 28 March 2019.
-

Carried

REPORTS UNDER DELEGATED AUTHORITY

1. DOCUMENTS EXECUTED UNDER SEAL

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	709896
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

1.1 Purpose of Report

To report of Documents Executed Under Seal for the period 2 April – 10 May 2019.

At the meeting

There was no discussion on this item.

Council resolution	Councillors Brosnan / Hague
	That Council:
	a) Receive the Report of Documents Executed Under Seal for the period 2 April – 10 May 2019.
	Carried

2. RESOURCE CONSENTS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	709898
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

2.1 Purpose of Report

To present the report on Resource Consents issued under delegated authority for the period 2 April – 10 May 2019.

At the meeting

In response to questions from Councillors, Council officers clarified that the Resource Consent process does not address the service level of street lighting and advised that the works being undertaken by Spark NZ around removing street light poles and replacing with a telecommunication facility, is not likely to result in the loss of street lighting. The street lights will likely be fitted to the new structure. Council officers confirmed that they will follow this up.

Council resolution	Councillors Brosnan / Hague
	That Council:
	a) Receive the report on Resource Consents issued under delegated authority for the period 2 April – 10 May 2019.
	Carried

3. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	709902
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

3.1 Purpose of Report

To report Tenders let under delegated authority for the period 3 April – 10 May 2019.

At the meeting

There was no discussion on this item.

Council resolution

Councillors Brosnan / Hague

That Council:

- a. Receive the Report of Tenders Let for the period 3 April – 10 May 2019.

Carried

4. OFFICIAL INFORMATION REQUESTS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	746116
<i>Reporting Officer/s & Unit:</i>	Cheree Ball, Governance Advisor

4.1 Purpose of Report

To present the year to date Official Information Request statistics.

At the meeting

In response to questions from Councillors, it was clarified that the number of requests received and responded to each month does not necessarily align as the processing of any request may span more than one calendar month, depending on when in that month the request was received.

Council resolution	<u>Councillors Brosnan / Hague</u>
	That Council:
	a. Receives the report Official Information Requests for the year to 17 May 2019.
	<hr/>
	Carried

PUBLIC EXCLUDED ITEMS

Council resolution

Councillors Wise / Brosnan

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Agenda Items

1. Hawke's Bay Airport Limited - Quarterly Report

Reports from Finance Committee held 14 May 2019

1. Hawke's Bay Airport Limited - 2019/20 Draft Statement of Intent
2. Interim Governance Arrangements

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Agenda Items

1. Hawke's Bay Airport Limited - Quarterly Report	<p>7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>7(2)(j) Prevent the disclosure or use of official information</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except</p>
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	for improper gain or improper advantage	7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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Reports from Finance Committee held 14 May 2019

1. Hawke's Bay Airport Limited - 2019/20 Draft Statement of Intent	7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Interim Governance Arrangements	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

The meeting moved into committee at 3.29pm.

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval

EXTRAORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date:	Tuesday 4 June 2019
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Time:	9.00am – 1.18pm
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Venue	Large Exhibition Hall Napier Conference Centre Napier War Memorial Centre Marine Parade Napier
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Present	Acting Mayor White (In the Chair), Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, Wise and Wright
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In Attendance	Chief Executive, Director Corporate Services, Director Community Services, Director Infrastructure Services, Director City Services, Director City Strategy, Manager Communications and Marketing, Chief Financial Officer, Environmental Solutions Manager, Corporate Planner, Manager Community Strategies, Manager Asset Strategy, Manager Sport and Recreation, Senior Advisor Policy, Transformation Lead, Communications Specialist
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Administration	Governance Team
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Apologies

Council resolution

Councillors Brosnan / Price

That the apology from Mayor Dalton be accepted.

Carried

Conflicts of interest

Councillor Price declared an interest during the discussion on the Council Projects Fund as Chairman of Basketball Hawke's Bay.

Announcements by the Acting Mayor

The Acting Mayor acknowledged that Council's thoughts are with Mayor Bill and his family at this time and wished them all well through his rehabilitation process.

The Acting Mayor also noted that in accordance with the Local Government Act 2002, this meeting is an opportunity to deliberate on the 218 submissions made to the Draft Annual Plan consultation document, and will not be double debated as the Annual Plan is not able to be delegated to a committee.

Announcements by the management

Nil

FUNDING APPLICATIONS

Speakers

Name	Organisation	Points Made
Peter Dunkerley	HB Knowledge Bank	<ul style="list-style-type: none"> HB Knowledge Bank has been running for eight years and is made up of 80-100 volunteers. The website was relaunched this year with the initial quote being \$35,000 for this work, but was achieved for \$12,500. The Knowledge Bank was profiled in this month's Bay Buzz magazine noting the broad section of challenges and issues they face. They are asking for Council's continued support. The labour is free; however, as the number of volunteers grows more equipment is required. Volunteers are currently researching the history of scouting in the area. <p>In response to questions from Councillors it was confirmed that other Councils have been approached also and Hastings District Council has committed funding for three years for equipment and projects.</p>
Charles Daugherty	Biodiversity Hawke's Bay	<ul style="list-style-type: none"> Biodiversity Hawke's Bay was founded on the view that biodiversity restoration will make a difference to the people in this region; it is a community based initiative.

		<ul style="list-style-type: none"> • The action plan was launched 18 months ago. • There are two operational streams being the Biodiversity Guardians and the Biodiversity Foundation. • All five Hawke's Bay Councils are involved as accountable partners. • The Foundation's primary focus is to create an endowment fund (\$10Million in 10 years) with the proceeds being used to grow the fund, and in perpetuity to support projects being undertaken by others around the region. A small grants/projects fund is already operational. • Partnerships are also a focus, as the aim of Biodiversity Hawke's Bay is to support others with their projects, rather than to lead them. Partnerships of note are with Great Things Grow Here and the Hawke's Bay Airport (a platinum sponsor). It was noted that Biodiversity Hawke's Bay may be able to apply for funding for Council projects. • Biodiversity Hawke's Bay is seeking support from all five Councils by way of contribution to the endowment fund, contribution to operating costs and through active partnerships. • Various large projects were talked through for which funding is being sought. <p>In response to questions from Councillors it was noted that of the \$50,000 provided by Council last year, \$25,000 was directed to the endowment fund with the remainder going towards staffing and projects.</p> <p>It was also noted that there is no particular organisational model to follow in this area but central government has confirmed that it needs to be done.</p>
Mark Aspden and Sam Weir	Sport HB	<ul style="list-style-type: none"> • An overview was provided for what has been achieved to date in the Maraenui and Tamatea communities following last year's approved funding. • Sport HB noted the work that Council is doing in the wellbeing space with development of the destination playground, sporting facilities and new swimming pool. • An overview was provided for what has been achieved to date in the Maraenui and Tamatea communities following last year's approved funding.. • Sam Weir, Community Activator, spoke to projects in Maraenui including 'a better life through movement' and whakakohe kura. • Sport HB feel that they have "only just scratched the surface" in the last 12 months and are seeking further support from Council to continue this work. <p>In response to questions from Councillors the following points were clarified:</p> <ul style="list-style-type: none"> • In relation to funding for facilities and programmes and meeting the same outcomes in two different markets

		<p>(Napier and Hastings), they believe as long as everyone is clear about who is doing what this can be managed with minimal conflict. Sport HB do not run any facility in the region so there is no overlap there.</p> <ul style="list-style-type: none"> • The focus needs to be on home life and not just activity focused. Sport NZ is clear that the biggest barrier is deprivation. • Sport HB have started waka ama with Tamatea Intermediate in terms one and four. The main focus has been on Maraenui at this time though, as it would be difficult to start on both areas at once. • Sport HB are currently working with EIT to see how they can evaluate their progress. • Sport HB approach the schools and it is up to the school whether they choose to take up the opportunity or not. • Sport NZ's strategic plan focuses on 5-18 year olds and decile 1-4 schools. Sport HB also takes the lead from the DHB and Councils regarding specific areas of focus.
Deborah Burnside	Jervoistown Residents	<ul style="list-style-type: none"> • Spoke on behalf of residents in relation to security and roadside dumping issues in the Jervoistown area. • Some residents would like to see better street lighting and cameras installed. It was noted that some residents may be prepared to contribute to the cost of this in some way, if necessary. • Following requests for data which is not currently tracked, residents are asking Council to investigate the cost to Council for collecting dumped rubbish in this area and to find a way to prosecute those responsible. • It was suggested that cameras be installed at the entry/exit points to capture number plates etc. <p>In response to questions from Councillors the following points were clarified:</p> <ul style="list-style-type: none"> • It was noted that properties in this area are rated as rural properties and therefore do not receive the same level of service as residential properties. • There is currently no signage in the area to deter dumping. • Six or seven cameras might be required to cover the entry/exit points, including Napier Street, Jervois Road and the tunnel end.

Questions from Councillors for Further Action

<i>Item</i>	<i>Requestor</i>	<i>Action</i>	<i>Responsible</i>
2	Cr Boag	Council officers to provide a summary of funding application criteria to Councillors.	Community Services
1	Cr Dallimore	The Harbour Endowment Fund cannot meet all the works committed against it over the next 10 years. Officers to provide more detail on this fund to Councillors.	Corporate Services

DELIBERATIONS

The Chair elected to take Agenda Item 2, Submissions on the Annual Plan 2019/20 Consultation document, first.

2. SUBMISSIONS ON THE ANNUAL PLAN 2019/20 CONSULTATION DOCUMENT

Type of Report:	Legal
Legal Reference:	Local Government Act 2002
Document ID:	751752
Reporting Officer/s & Unit:	Jane McLoughlin, Corporate Planner Natasha Carswell, Manager Community Strategies Caroline Thomson, Chief Financial Officer Adele Henderson, Director Corporate Services Antoinette Campbell, Director Community Services Catherine Bayly, Manager Asset Strategy Jon Kingsford, Director Infrastructure Services

2.1 Purpose of Report

To present the submissions received on the Annual Plan 2019/20 Consultation Document for Council's consideration.

At the meeting

The Chair elected to take the officer's recommendation in Parts. The following points were discussed during deliberations:

Part A

i. Waste Management:

- It was suggested that Council would be doing a disservice to ratepayers by hiding the true cost and paying for this service from reserves.
- It is expected that there will be a robust debate around recommendations for receptacles.
- The community are clearly concerned about environmental options.

ii. Disaster Relief Trust:

- It was noted that as we live in an area that is susceptible to large disaster events, it is sensible to have this in place before an emergency occurs.

iii. Whakarire Targeted Rate:

- The Director Infrastructure Services spoke to the report and noted that the officer's recommendation is to delay any decision on the matter of the targeted rate to allow Council officers an opportunity to address issues raised by residents, and work through their perceived cost-benefit concerns.
- Around 12 properties are directly affected and 96% of residents disagree with the revetment.
- The proposed delay is not connected to the decision on coastal hazards funding as every cell has their own risks to consider; this is a separate issue.
- It was noted that a number of residents have concerns around security and cost, and others are uninformed as they have not taken part in engagement opportunities to date. Further discussion with the affected residents is required to ensure they fully understand the project before this can be progressed further.
- These properties are at severe risk should another extreme weather event occur. Some residents claim that they have not suffered damage to their property to date but it is considered that those residents may not have experienced a significant event (such as that of the 1970s).
- Council has an obligation to protect both public and private properties; to protect the whole Westshore shingle spit is a priority.
- Residents are confused by the proposed targeted rate as they had previously been advised that funding was allocated through the endowment fund.
- There is no greater risk to the delay than has been the case for some time already.
- There was some concern that Council could be seen to be 'double dipping' through the targeted rate as well as increased rates if the property values increase as a result of the revetment. Council officers noted that all such considerations for public/private funding splits will have taken into account in s101(3) of the Local Government Act 2002 (LGA). This is not just about cost, but rather how the revetment interacts with their properties.
- It was confirmed that should a common understanding be reached with residents within the 12 months then the project can be progressed at that time.

The meeting adjourned for morning tea at 10.07am and reconvened at 10.34am.

iv. Water projects:

- It was noted that this decision is about bringing \$7.8Million of water related projects forward. 193 submissions were received on this topic, with 168 comments.
 - An amended motion was proposed adding the following to the Officer's recommendation:
 3. *Confirms that Water is Councils number 1 priority.*
 4. *That council commission an independent options and costings assessment report for the supply of un-chlorinated water for Napier.*
 5. *Council seek expressions of interest for the preparation of this report, and that the selection of the consultant be done by full Council.*
 6. *That \$200k be allocated for this review, with this to be funded through loans. Council note that this will add 0.02% to rates for 2020/21.*
 7. *That an invitation be extended to CCC Water Supply Improvement Manager and Canterbury Medical Officer of Health to visit Napier to share their information and experience with the removal of chlorine from their network with NCC councillors and staff.*
-

8. *That Council approve those funds be transferred to Council's property assessment and compliance projects for 2019/20 (\$860k).*

- A number of Councillors reiterated that chlorination was forced on Council following the Havelock North Water Inquiry.
- Council should consider their options in case central government leaves the door open to an unchlorinated supply. Some Councillors noted they would be comfortable spending money to investigate other options considering the community feedback on this matter. The options and costings should then form part of a consultation process to allow the community to decide whether it is unaffordable or not.
- It is important to state that water is Council's number one priority.
- It was acknowledged that selecting the consultant for the independent report may need to be undertaken in a public excluded meeting for commercial reasons.
- The community are asking Council to investigate other options and Council need to show that they are listening.
- Christchurch City Council (CCC) is on track to remove chlorine by 98% from their network by the end of June.
- CT or "Contact time" is the concentration of chlorine x the time required to sit in the holding taken before being released into the network. This is how Council ensures that any bugs in the network might be addressed by chlorine. Currently Council is unable to achieve the required 30 minutes contact time from every dosing point which is why the two new treatment plants are required.
- It is correct that chlorine doesn't address protozoa risk which is why secure bore status is held and water age actively tracked.
- Council officers are already in contact with their counterparts at CCC. For CCC to follow the Netherlands model it would cost a significant amount to achieve. Council has different views on risk to CCC and although there are key learnings to be taken from them, Council would prefer the Dutch were involved in considering options for an un-chlorinated water supply for Napier as they are the experts in this field.
- It was noted that the Ministry of Health (MoH) have been impressed with Council's work in this space to date and will address Council later this month. CCC are focussed on getting back to secure bore status, not on the risks within their network. It is understood MoH are advising CCC on what needs to be put in place if they move towards a chlorine free network.
- Some Councillors felt that the community has been left behind and these discussions need to be held with the community as well.

The meeting adjourned briefly at 10.56am and reconvened at 11.02am.

- A Councillor questioned whether \$30Million over 10 years indicates that water is the number one priority for Council. Council needs to invest in the network.
 - It was clarified that the network is not 'wasting away'. Staff are adhering to a new regulatory scheme. They are essentially trying to force our network to meet a different set of standards to what it was built to.
 - Although it would be a greater piece of work if the independent report could be completed from a regional perspective, the costs would likely be prohibitive. Council has also been advised that Hastings District Council do not intend to move to an un-chlorinated water supply.
 - It was asked that the independent report also take into consideration the negative affects chlorine has had on residents.
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In response to questions around funding the independent report the Chief Executive advised that this report will require significant Council resources. It was recommended that an estimated figure of \$200,000 be loan funded to cover the cost.

v. Provincial Growth Fund:

- Although the Westshore and Regional Park project applications will be withdrawn from the Provincial Growth Fund (PGF) the funding that was allocated for these projects in the Long Term Plan (LTP) will remain but are based on a different level of outcomes.
- It was noted that a number of Council's applications were made in partnership with community groups i.e. Mana Ahuriri were the lead on the Regional Park project and Activate Maraenui was made in partnership with a number of agencies.
- Although the PGF is a three year fund there are a number of commitments against it. Council would be best to focus on the applications already submitted at this time.

Parts B - E

- Enviroschools is set down for year two. These funds are committed for now through the LTP but in future they will be directed to apply through other funds.
 - There were several submissions to the LTP for funding last year for which the projects fund was used at that time. However this means these funding allocations fall outside of the grants process; Council officers will look at the most appropriate fund moving forward as this makes grants management difficult.
 - Subject to a carry forward being approved by Council, some funding could be allocated for other applications pending the rollover of the new financial year, specifically for Basketball Hawke's Bay and Creative Arts Napier. These have not been assessed yet and will come to Council on a case by case basis.
 - The Jervostown Residents application did not specify an amount. To buy seven cameras would cost around \$21,000, not including installation or management. This is not something Council has funded in the past and could be proposed as a community development project through another grant.
 - Council are currently undertaking a street management review, including consideration of CCTV run by Council and the Napier Safety trust in the various business districts. If Council is going to facilitate CCTV in rural residential areas then this should be part of the wider picture.
 - The Sport HB application for \$20,000 could also be applied for through the community developments fund, although the administrative element would be ineligible.
 - The Biodiversity HB Foundation application would be ineligible under the Council Projects fund and the Small Projects fund due to the endowment fund aspect; Council does not fund the building of other organisations funds. They would be better to seek funding for a specific project. They were funded through the Council Projects Fund last year but that was for seed funding.
 - HB Knowledge Bank could apply to the community development fund although this has a maximum individual grant amount. Council officers will liaise with them to assess what funds could be available to them.
 - It was noted that the money set aside for the Pirimai Residents' Association under the LTP was for optimising the reserve component of the land.
 - Council officers confirmed that those funded through the LTP were advised that it would be a one-off grant. A review of all community development funding is to be undertaken to assess how effective it is and how it could be better distributed.
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- Potential duplication and other factors are considered when funding applications are assessed.
 - It was confirmed that Sport HB have a three year service agreement with Council and every three years they can propose different activities and deliverables to be assessed against the agreed outcomes.
 - Information around funding application criteria is available on the Council website. Council officers will provide a summary to Councillors.
 - It was noted that it might be helpful for staff responses regarding the location of the library to provide a timeframe for consultation.
 - In relation to comments on essential services, a comment should be included to note that water has been made the number one priority.
 - Feedback was provided on behalf of Greypower members that they would have liked a freepost form included in the consultation document.
 - It was also noted that the community services grant allocation has increased from \$1.60 to \$1.80 this year.
 - Council officers were reminded that the community meetings were a trial this year and Council may elect to go back to formal hearings next year.

*Taken in parts as
directed by the
Chair*

Officer's Recommendation

That Council:

- a. Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Annual Plan 2019/20 Consultation Document:

- i. **Waste Management:**

That Council proceed with the part pay option, that is,

1. Using reserves of \$1.3 mil to absorb the increased cost of the kerbside recycling service over the next three financial years, 2019/20, 2020/21 and 2021/22.
 2. For 2019/20, seven hundred thousand dollars (\$700,000) will be used from the capital reserve, and the remainder of the increased cost of \$683,000 will be paid from rates.

- ii. **Disaster Relief Trust:**

That Council proceed to establish the Trust.

- iii. **Whakarire Targeted Rate:**

1. That Council agree to delay the project to provide the opportunity to re-engage with affected parties as to the necessity, final form and funding options of the proposed revetment, and withdraw the proposed targeted rate component of the project from this annual plan.
 2. That Council agree that the funding allocation for the Whakarire Ave Rock Revetment as outlined in the Long Term Plan (as \$1.737 mil for 2019/20), be moved to the
-

2020/21 financial year and inflated accordingly for LGCI price movements.

3. That Council note funding for the project will remain as a Loan- HBHB Endowment Land income, which is repaid through general rates, until such time that Council makes a formal decision on a targeted rate for Whakarire Ave residents.

iv. Water projects:

That Council proceed with bringing forward water related capital projects of \$7.8m, and

1. Council endorse the change of the funding source for all 3 Waters projects in the capital programme for 2019/20 which are currently funded by rates, to be funded by loans-rates to better reflect inter-generational equity of the investment (\$860k).
2. That Council work with the Ministry of Health to develop a community education campaign to inform the community of the risks of managing network water supplies, the need for chlorine and the potential health impacts of chlorination.

v. Provincial Growth Fund:

That Council note that officers will report back on the success of applications to the Provincial Growth Fund.

- b. Note the following commitments from the Council Projects Fund for 2019/20.

Requests committed during the year

1. Taradale Community Pool Trust \$50k
2. Enviroschools \$15k
3. Napier Community Advice Bureau \$30k

- c. Consider funding requests to the annual plan and provide direction to Council Officers.
- d. Direct officers to prepare the Annual Plan 2019/20 document in accordance with the recommendations above (a-c).
- e. Direct officers to advise the submitters of Council's decision in relation to their submission at the time of the adoption of the Annual Plan 2019/20 on 28 June 2019.

Part A i. Councillors Brosnan / Hague

**Council
resolution**

That Council:

	<p>a. Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Annual Plan 2019/20 Consultation Document:</p> <p>i. Waste Management:</p> <p>That Council proceed with the part pay option, that is,</p> <ol style="list-style-type: none"> 1. Using reserves of \$1.3 mil to absorb the increased cost of the kerbside recycling service over the next three financial years, 2019/20, 2020/21 and 2021/22. 2. For 2019/20, seven hundred thousand dollars (\$700,000) will be used from the capital reserve, and the remainder of the increased cost of \$683,000 will be paid from rates.
	Carried
Part A ii. Council resolution	<p>Councillors Taylor / Price</p> <p>That Council:</p> <p>a. Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Annual Plan 2019/20 Consultation Document:</p> <p>ii. Disaster Relief Trust:</p> <p>That Council proceed to establish the Trust.</p>
	Carried
Part A iii. Council resolution	<p>Councillors Hague / Wright</p> <p>That Council:</p> <p>a. Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Annual Plan 2019/20 Consultation Document:</p> <p>iii. Whakarire Targeted Rate:</p> <ol style="list-style-type: none"> 1. That Council agree to delay the project to provide the opportunity to re-engage with affected parties as to the necessity, final form and funding options of the proposed revetment, and withdraw the proposed targeted rate component of the project from this annual plan. 2. That Council agree that the funding allocation for the Whakarire Ave Rock Revetment as outlined in the Long Term Plan (as \$1.737 mil for 2019/20), be moved to the 2020/21 financial year and inflated accordingly for LGCI price movements.

	<p>3. That Council note funding for the project will remain as a Loan- HBHB Endowment Land income, which is repaid through general rates, until such time that Council makes a formal decision on a targeted rate for Whakarire Ave residents.</p>
	Carried
Part A iv. Substitute Motion	Councillors Brosnan / Wise
Council resolution	<p>That Council:</p> <p>a. Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Annual Plan 2019/20 Consultation Document:</p> <p>iv. Water projects:</p> <p>That Council proceed with bringing forward water related capital projects of \$7.8m, and</p> <ol style="list-style-type: none"> 1. Council endorse the change of the funding source for all 3 Waters projects in the capital programme for 2019/20 which are currently funded by rates, to be funded by loans-rates to better reflect inter-generational equity of the investment (\$860k). 2. That Council work with the Ministry of Health to develop a community education campaign to inform the community of the risks of managing network water supplies, the need for current chlorine and the potential health impacts of chlorination. 3. Confirms that Water is Council's number 1 priority. 4. That council commission an independent options and costings assessment report for the supply of un-chlorinated water for Napier. 5. Council seek expressions of interest for the preparation of this report, and that the selection of the consultant be done by full Council. 6. That \$200k be allocated for this review, with this to be funded through loans. Council note that this will add 0.02% to rates for 2020/21. 7. That an invitation be extended to CCC Water Supply Improvement Manager and Canterbury Medical Officer of Health to visit Napier to share their information and experience with the removal of chlorine from their network with NCC councillors and staff. 8. That Council approve those funds be transferred to Council's property assessment and compliance projects for 2019/20 (\$860k)
	Carried

Part A v. Council resolution	<p>Councillors Boag / Taylor</p> <p>That Council:</p> <p>a. Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Annual Plan 2019/20 Consultation Document:</p> <p>v. Provincial Growth Fund: That Council note that officers will report back on the success of applications to the Provincial Growth Fund.</p> <p>Carried</p>
Parts B and D Council resolution	<p>Councillors Taylor / Wright</p> <p>That Council:</p> <p>b. Note the following commitments from the Council Projects Fund for 2019/20: <i>Requests committed during the year</i></p> <ol style="list-style-type: none"> 1. Taradale Community Pool Trust \$50k 2. Enviroschools \$15k 3. Napier Community Advice Bureau \$30k <p>d. Direct officers to prepare the Annual Plan 2019/20 document in accordance with the recommendations above (a-c).</p> <p>Carried</p>
Part C Substitute Motion Council resolution	<p>Councillors White / Wise</p> <p>That Council:</p> <p>c. Direct Council officers to review the funding requests made under this consultation process, seek further information if necessary, and make a recommendation to Council on funding.</p> <p>Carried</p>
Part E Council resolution	<p>Councillors Hague / Taylor</p> <p>That Council:</p>

-
- e. Direct officers to advise the submitters of Council's decision in relation to their submission at the time of the adoption of the Annual Plan 2019/20 on 28 June 2019.
-

Carried

The meeting adjourned for lunch at 12pm and reconvened at 12.34pm.

1. AMENDMENTS TO FUNDING POLICIES AND FEES AND CHARGES

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 750774

Reporting Officer/s & Unit: Jane McLoughlin, Corporate Planner
Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To present to Council submissions received on proposed amendments to funding policies and changes to fees and charges for consideration.

At the meeting

The Chair elected to take the officer's recommendation in Parts. The following points were raised during deliberations:

Part A

- Council officers confirmed that they are already engaging with Whakarire Avenue residents regarding the revetment and there will be a follow up meeting with them. The project could progress in the 2019/20 financial year provided a resolution can be reached with residents.
- Some residents feel that they are losing their front lawn; officers note that this is reserve land. It was noted that a concrete path would be more suitable than limestone or a boardwalk as it is more durable in the environment; without significant ongoing maintenance, wooden boardwalks can be noisy and also become quite slippery. Officers confirmed that the path will be closer to the revetment than the private property boundaries.
- The culvert will remain where it at as Council is looking to use that as an option to drain stormwater away from properties. This may need to be bridged to continue the pathway further away from properties.
- Council officers noted that they have engaged with the Whakarire Avenue residents at every critical point in the process and as Council has been looking to move into each new project phase. The latest phase of consultation was targeted to affected residents and only two were unable to attend the meeting. Following the meeting a letter outlining discussion points and next steps was sent. The residents also had the opportunity to make submissions through the Annual Plan process, and many of them have.
- It was clarified that the loan for the Whakarire Revetment is through the Harbour Endowment Fund and will not impact ratepayers.
- The Harbour Endowment Fund cannot meet all the works committed against it over the next 10 years.

Part B

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- It was noted that low income earners can apply for a rates rebate and this now includes retirement village home owners; however, most married couples do not qualify for this rebate as their household income is too high.

Part C

- A number of Councillors enquired whether the members' entry fee to BaySkate could be reduced from \$4 to \$2, as it is currently more expensive for kids that are regular users to go to BaySkate than to hold an adult golf club membership. It was felt that kids are being priced out of the facility.

The Chief Executive advised that this could be possible but Council may need to increase the membership fee to be able to lower the visit fee.

- The Manager Sport and Recreation confirmed that membership retention is quite high for BaySkate with around 360 at present and a number of very regular users. A revenue review including benchmarking has been undertaken for the facility and our fees are in line or lower than other facilities. He noted that if the facility follows a sustainable cost recovery model this will allow them to be more targeted with specific communities of interest i.e. providing programmes etc.

One Councillor noted that they were hesitant to agree to any changes in fees and costs purely to meet the 40-45% revenue return for facilities under the Revenue and Financing Policy. The Chief Executive advised that the Revenue and Financing Policy adopted by Council identifies the public/private split across all facilities and budgets are then set to meet those splits. It was suggested that the fees for BaySkate could be left as is at this point allowing officers to undertake an assessment of different ways the revenue could be achieved.

- It was noted that the current operating system at BaySkate needs to be replaced to better track regular users and that the fees can be reset at any time during the year.
- The charge for "live-aboards" at East Pier was queried as being too low at \$18 per night. People are making an economic choice to live aboard and this is having an impact on sanitation facilities etc. in the area. The Chief Executive confirmed that this will be looked at as part of the larger inner harbour project.

Taken in Parts as directed by the Chair **Officer's Recommendation**
That Council:

- Adopt the amended Revenue and Financing Policy as attached in Attachment A, noting,
 - that the proposed targeted rate for Whakarire Ave has been removed from the amended policy.
- Adopt the amended Rates Remission Policy as attached in Attachment B.
- Adopt the amended Fees and Charges for 2019/20 as attached in Attachment E.

Parts A and B Councillors Taylor / Hague

Council resolution That Council:

	<ul style="list-style-type: none"> a. Adopt the amended Revenue and Financing Policy as attached in Attachment A, noting, <ul style="list-style-type: none"> i. that the proposed targeted rate for Whakarire Ave has been removed from the amended policy. b. Adopt the amended Rates Remission Policy as attached in Attachment B.
	Carried
Part C Substitute Motion	Councillors McGrath / Wright
Council resolution	<p>That Council:</p> <ul style="list-style-type: none"> c. Adopt the amended Fees and Charges for 2019/20, with the exception of Bay Skate, which charges will be left at their current levels, with a review to be undertaken by officers as soon as possible and the results brought back to Council for decision.
	Carried

On closing the meeting Acting Mayor White acknowledged and thanked all staff involved in the Annual Plan process to date.

The meeting closed at 1.18pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval

EXTRAORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date:	Friday 28 June 2019
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Time:	3.00pm-3.28pm
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Venue	Council Chamber Hawke's Bay Regional Council 159 Dalton Street Napier
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Present	Acting Mayor White (In the Chair), Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, Wise and Wright
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In Attendance	Chief Executive, Director Corporate Services, Director Community Services, Director City Services, Director City Strategy, Manager Communications and Marketing, Chief Financial Officer, Team Leader Transportation, Manager Community Strategies
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Administration	Governance Team
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Apologies

Council resolution

Councillors Wright / Tapine

That the apology from Mayor Dalton be accepted.

Carried

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Acting Mayor

Nil

Announcements by the management

Nil

AGENDA ITEMS

1. ADOPTION OF ANNUAL PLAN 2019/20

Type of Report:	Legal
Legal Reference:	Local Government Act 2002
Document ID:	724867
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To adopt the 2019/20 Annual Plan in accordance with the Local Government Act 2002.

At the Meeting

The Chief Financial Officer *tabled (attachment A)* minor changes to the 2019/20 Annual Plan which included an amendment to the Total Net Assets on page 16 and a paragraph added to the bottom of page 44 to explain the carryforwards from 2018/19. It was noted that the carryforwards will be included in the 2019/20 forecast.

Councillors acknowledged and thanked staff for their work and involvement in the Annual Plan process. Councillors raised the following points during discussion:

- Council to remain focused on core services and infrastructure.
- One Councillor noted that they wished to see hearings reinstated to Council's Annual Plan process in future, and noted that online submissions may not be considered user friendly for a number of people in the community.
- Chlorination of the network was addressed, noting the unanimous decision on 4 June 2019 to make water the number one priority.
- The Annual Plan is Council's plan for the next 12 months.

Council resolution

Councillors Wise / Taylor

That Council:

- Note and action where necessary any feedback from the Audit and Risk Committee
- Agree the Annual Plan 2019/20 has been developed in accordance with section 95 of the Local Government Act 2002 and meets all requirements under the Act.
- Adopt the Annual Plan 2019/20 as attached in Attachment A.
- Delegate responsibility to the Chief Financial Officer to approve any final edits required to the Annual Plan and supporting information in order to finalise the documents for uploading online and physical distribution.

- e. Direct officers to comply with section 95 (7) of the Local Government Act 2002 and make the annual plan publicly available.

Councillors McGrath and Tapine voted against

Carried

2. RESOLUTION TO SET THE RATES FOR 2019/20

Type of Report: Legal

Legal Reference: Local Government (Rating) Act 2002

Document ID: 762298

Reporting Officer/s & Unit: Ross Franklin, Consultant

2.1 Purpose of Report

To set rates for 2019/20 in accordance with the Local Government (Rating) Act 2002 and with the Funding Impact Statement.

At the Meeting

There was no discussion on this item.

Council resolution

Councillors Taylor / Wright

That Council:

- a. Resolve that the Napier City Council set the following rates under the Local Government (Rating) Act 2002, on rating units in the city for the financial year commencing on 1 July 2019 and ending on 30 June 2020, and that all such rates shall be inclusive of Goods and Services Tax (GST).

(A) GENERAL RATE

A general rate set under Section 13 of the Local Government (Rating) Act 2002 made on every rating unit, assessed on a differential basis on the rateable land value to apply to the Differential Groups as follows:

Differential Group	Differential Description	General rate - cents in the dollar on Land Value
1	City Residential	0.51749

2	Commercial and Industrial	1.39386
3	Miscellaneous	0.51749
4	Ex-City Rural	0.33332
5	Other Rural	0.33332
6	Bay View	0.38383

(B) UNIFORM ANNUAL GENERAL CHARGE

A Uniform Annual General Charge of \$368.00 per separately used or inhabited part of a rating unit for all rateable land set under Section 15 of the Local Government (Rating) Act 2002.

(C) WATER RATES as follows:

1. Fire Protection Rate

A targeted rate for fire protection, set under Section 16 of the Local Government (Rating) Act 2002 on a differential basis and on the rateable capital value on every rating unit connected to or able to be connected and within 100 metres of either the City Water Supply System, or the Bay View Water Supply System. This rate will apply to the Differential Groups and Categories as follows:

Fire Protection Rate Differential Description (cents per dollar of Capital Value)	Connected to water Supply System	Not connected but within 100m of water Supply System
Central Business District and Fringe Area	0.02540	0.01270
Suburban Shopping Centres, Hotels and Motels and Industrial rating units outside of the CBD	0.01270	0.00635
Other rating units connected to or able to be connected to the water supply systems	0.00635	0.00318

2. City Water Rate

A targeted rate for Water Supply, set on a differential basis under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit connected to or able to be connected to and within 100 metres of the City water supply system. This such rate will apply as follows:

Description	Amount
Rating units connected to the City Water Supply System	\$221.00
Rating units able to be connected to and within 100m of the City Water Supply System	\$110.50

3. Bay View Water Rate

A targeted rate for Water Supply, set on a differential basis under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit connected to or able to be connected to and within 100 metres of the Bay View water supply system. This rate will apply as follows:

Description	Amount
Rating units connected to the Bay View Water Supply System	\$221.00
Rating units able to be connected and within 100m of the Bay View Water Supply System	\$110.50

4. Water by Meter Rate

A targeted rate for water supply, set under Section 19 of the Local Government (Rating) Act 2002, on a differential basis per cubic metre of water consumed after the first 300m³ per annum, to all metered rating units as follows:

	Water Meter Rate per cubic metre
Non-Domestic Supplies Napier City(\$/m ³)	\$0.52017
Metered Domestic and Other Supplies (\$/m ³)	\$0.96522

(D) REFUSE COLLECTION AND DISPOSAL RATE

A targeted rate for refuse collection and disposal, set under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit, for which a weekly rubbish collection service is available, with the rate being 2 or 3 times the base rate for those units where 2 or 3 collections per week respectively is available. This rate will apply as follows:

RATE		
1 COLLECTION PER WEEK	2 COLLECTIONS PER WEEK	3 COLLECTIONS PER WEEK
\$83.00	\$166.00	\$249.00

(E) KERBSIDE RECYCLING RATE

A targeted rate for Kerbside Recycling, set under Section 16 of the Local Government (Rating) Act 2002, as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit for which the Kerbside recycling collection service is available. This rate will apply as follows:

Charge per separately used or inhabited part of a rating unit	\$58.00
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(F) SEWERAGE RATE

A targeted rate for sewerage treatment and disposal, is set on a differential basis under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis. The rate is applied to each separately used or inhabited part of a rating unit connected or able to be connected and within 30 metres of the City Sewerage system (including the Bay View Sewerage Scheme). This rate will apply as follows:

Description	Amount
Rating units connected to the City and Bay View Sewerage Systems	\$372.00
Rating units able to be connected to and within 30m of either the City or Bay View Sewerage Systems	\$186.00

(G) BAY VIEW SEWERAGE CONNECTION RATE

A targeted rate for Bay View Sewerage Connection, set under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit connected to the Bay View Sewerage Scheme, where the lump sum payment option was not elected.

The rate to apply for 2019/20 is \$941.36

(H) CBD OFF STREET CARPARKING RATE

A targeted rate to provide funding for additional off street carparking in the Central Business District set under Section 16 of the Local Government (Rating) Act 2002 on a differential basis on the

rateable land value, to apply to rating units in the Central Business District. The rate to apply to the Differential Groups is as follows:

Description	Cents in the dollar on Land Value
Properties where council provides additional parking due to the property receiving a 100% parking dispensation.	0.14825
Properties where council provides additional parking due to the property receiving a 50% parking dispensation.	0.07436

(I) SUBURBAN OFF STREET CARPARKING RATE

A targeted rate to provide funding for additional off street carparking in Suburban Shopping and commercial areas and to maintain existing offstreet parking areas in suburban shopping and commercial areas, set under Section 16 of the Local Government (Rating) Act 2002 as a rate in the dollar on Land Value as follows:

Description	Cents in the dollar on Land Value
Suburban Shopping Centres and Commercial properties in residential areas	0.10526

(J) TARADALE OFF STREET CARPARKING RATE

A targeted rate to provide funding for additional off street carparking in the Taradale Shopping and commercial area and to maintain existing offstreet parking areas in Taradale, set under Section 16 of the Local Government (Rating) Act 2002 as a rate in the dollar on Land Value as follows:

Description	Cents in the dollar on Land Value
Taradale Suburban Commercial and Shopping area	0.10526

(K) CBD PROMOTION RATE

A targeted rate to fund at least 70% of the cost of the promotional activities run by the Napier City Business Inc, set under Section 16 of the Local Government (Rating) Act 2002, and applied uniformly on the rateable land value of all rating units in the area defined as the Central Business District, such rate to apply to applicable properties within the Differential Groups and Differential Codes as follows:

Description	Cents in the dollar on Land Value
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Properties in the CBD Promotion Rate area	0.20973
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(L) TARADALE PROMOTION RATE

A targeted rate to fund the cost of the Taradale Marketing Association's promotional activities, set under Section 16 of the Local Government (Rating) Act 2002 and applied uniformly on the rateable land value of all rating units in the Taradale Suburban Commercial area, such rate to apply to the Differential Groups and Differential Codes as follows:

Description	Cents in the dollar on Land Value
Properties in the Taradale Promotion Rate area	0.23200

(M) SWIMMING POOL SAFETY RATE

A targeted rate to fund the cost of pool inspections and related costs, set under Section 16 of the Local Government (Rating) Act 2002, as a fixed amount on every rating unit where a swimming pool or small heated pool (within the meaning of the Building (Pools) Amendment Act 2016) is located, of \$51 per rating unit.

(N) DUE DATES FOR PAYMENT AND PENALTY DATES (For Rates other than Water by Meter Rates)

That rates other than water by meter charges are due and payable in four equal instalments. A 10% penalty will be added to any portion of rates (except for Water by Meter) assessed in the current year that remains unpaid after the relevant instalment date, on the respective penalty date as shown in the following table as provided for in section 57 and 58(1)(a) of the Local Government (Rating) act 2002

Instalment	Due date	Penalty Date
1	21 August 2019	27 August 2019
2	20 November 2019	26 November 2019
3	19 February 2020	25 February 2020
4	20 May 2020	26 May 2020

Any portion of rates assessed in previous years (including previously applied penalties) which remains unpaid on 30 July 2019 will have a further 10% added, firstly on 31 July 2019, and if still unpaid, again on 31 January 2020.

(O) WATER RATES

Targeted rates for metered water supply will be separately invoiced from other rates invoices. Metered water supply for commercial

properties is invoiced quarterly and metered water for domestic (residential) water supply is invoiced annually. A 10% penalty will be added to any part of the water rates that remain unpaid by the due date as shown in the table below as provided for in section 57 and 58(1)(a) of the Local Government (Rating) Act 2002.

Metered Water Supply rates are due for payment as follows:

Instalment	3 monthly invoicing Due Date	Penalty date
1	20 July 2019	26 July 2019
2	20 October 2019	25 October 2019
3	20 January 2020	24 January 2020
4	20 April 2020	25 April 2020
Period Ending	Annual invoicing Due Date	Penalty date
30 June 2019	20 July 2019	26 July 2019
30 June 2020	20 July 2020	24 July 2020

A penalty of 10% will be added to any portion of water supplied by meter, assessed in the current year, which remains unpaid by the relevant instalment due date, on the respective penalty date above.

Any portion of water rates assessed in previous years (including previously applied penalties) which are unpaid by 30 July 2019 will have a further 10% added, firstly on 31 July 2019, and if still unpaid, again on 31 January 2020.

Any water payments made will be allocated to the oldest debt.

Carried

PUBLIC EXCLUDED ITEMS

Council resolution

Councillors Brosnan / Hague

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Agenda Items

1. Contract 1215 - Road Maintenance and Renewal Contract

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Agenda Items

1. Contract 1215 - Road Maintenance and Renewal Contract	<p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p> <p>7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>
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The meeting moved into Committee at 3.28pm.

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval

Attachment A (tabled changes to the 2019/20 Annual Plan)

Prospective Statement of Financial Position

Forecast for year ending 30 June 2020

	AP 2019/20 \$000	LTP 2019/20 \$000	AP/LTP 2018/19 \$000
Assets			
Current assets			
Cash and cash equivalents*	2,334	13,602	9,929
Debtors and other receivables	17,046	15,840	14,374
Prepayments	245	171	171
Inventories	5,063	2,992	3,284
Biological assets	322	292	288
Other financial assets	4,500	20,000	55,000
Total current assets	29,510	52,897	83,046
Non-current assets			
Property, plant and equipment	1,546,554	1,590,984	1,488,580
Intangible assets	1,030	1,471	1,749
Inventories	12,520	7,527	8,524
Investment property	40,757	36,378	35,595
Investment in associates	7,838	8,380	8,231
Other financial assets	3,924	3,416	3,416
Total non-current assets	1,612,623	1,648,156	1,546,095
Total assets	1,642,133	1,701,053	1,629,141
Liabilities			
Current liabilities			
Trade payables and other accruals	15,838	14,924	14,476
Employee benefit liabilities	4,688	3,962	3,908
Total current liabilities	20,526	18,887	18,384
Non-current liabilities			
Revenue received in advance	-	269	269
Employee benefit liabilities	790	1,015	1,069
Provisions	2,457	4,959	5,059
Total non-current liabilities	3,247	6,243	6,397
Total liabilities	23,773	25,129	24,781
Total net assets	1,618,360	1,675,924	1,604,360
Net assets / equity			
Accumulated revenue & expenses	804,539	832,655	798,830
Other reserves	813,821	843,269	805,530
Total net assets / equity	1,618,360	1,675,924	1,604,360

* In the LTP Cash and Cash equivalents included Omarunui Landfill (\$2,968). This has been reclassified to Non-current Other Financial Assets in the AP 2019/20.

Project Name	2019/20 \$000	Project Growth %	Project Improved Level of Service %	Project Renewal %
Chief Executive				
Minor Capital General Provision	70	0	100	0
Chief Executive Total Spend	70			
Faraday Centre				
Minor Capital	5	0	100	0
Seismic Strengthening	300	0	0	100
Faraday Centre Total Spend	305			
MTG				
Building Renewals	23	0	0	100
MTG Minor Capital	80	0	100	0
MTG Renewals	80	0	0	100
MTG Total Spend	183			
Property Holdings				
Assessment & Compliance Projects	1,150	0	0	100
Pandora Pond Buildings	250	0	0	100
Property Holdings Total Spend	1,400			
Housing				
Retirement Housing Minor Capital	89	0	0	100
Retirement Housing Renewals	782	0	0	100
Rental Housing Minor Capital	21	0	0	100
Rental Housing Renewals	117	0	0	100
Housing Total Spend	1,009			
Inner Harbour				
Ahuriri Masterplan - Iron Pot Public Access	300	0	100	0
Inner Harbour Facilities I.A.R.	2,000	0	0	100
Inner Harbour Total Spend	2,300			
CIT				
Corporate IT Network	13	0	100	0
Software Replacements and Upgrades	230	0	100	0
CIT Total Spend	243			
Internal Leases				
Technology Equipment Minor Capital	700	0	0	100
Internal Leases Total Spend	700			
Total Capital Spend*	72,008			

*NB: The capital spend for the 2019/20 year does not include a number of projects for which funding has been approved in Year 1 of the LTP. These projects will be carried forward in the 2019/20 forecast.