



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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EXTRAORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date:	Thursday 30 April 2020
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Time:	1.00pm
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Venue:	Zoom livestreamed via Facebook
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Council Members	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor
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Officer Responsible	Acting Chief Executive
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Administrator	Governance Team
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Next Ordinary Council Meeting
Thursday 4 June 2020

ORDER OF BUSINESS

Apologies

Councillor Wright

Conflicts of interest

Public forum

Nil

Announcements by the Mayor

Announcements by the management

Agenda items

1	Annual Plan Proposed Rate Increase Options	3
2	Rates and Debtors Relief Packages	15
3	Fees and Charges for 2020/21	26

Public excluded	90
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AGENDA ITEMS

1. ANNUAL PLAN PROPOSED RATE INCREASE OPTIONS

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	920951
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Director Corporate Services

1.1 Purpose of Report

The purpose of this report is to provide Council with details of the financial impacts of Covid19 on the 20/21 budget, provide Council with planning assumptions to guide budgeting for 20/21, and present a shortlist of options to fund the operating deficit. The report also seeks Council approval for the proposed rates increase and to prepare the 2020/21 draft Annual Plan and consultation document on the basis of the decisions made at this meeting.

Officer's Recommendation

That Council:

- a. Receive the information and note the analysis of options; assumptions; and the risks as outlined in this report.
- b. Note that Covid19 has had a material impact on households and businesses and Council has developed a range of actions to support those facing hardship in the community, and the Recovery Project will continue to develop how it might respond. A separate report has been prepared for Council on Council on Rates and Rental Relief.
- c. Note that a number of briefing sessions/workshops have been held with elected members and seek Councillor input and direction setting in relation to preparing the final material required for the revised Annual Plan and consultation document for the community.
- d. Note the revised timeline that was provided to Council on 23 April, will see the adoption of the Annual Plan later than the statutory deadline due to the additional changes required for the revised plan and impact on the timeline for consulting and hearings. The revised adoption date is currently set for 27 August.
- e. Note that Covid19 has had a material impact on Council's budget for the current year (2019/20), and is likely to put Council into a net operating rates deficit when the final position is known in August (currently estimated at \$3m).
- f. Agree that the 2020/21 Annual Plan and consultation document be prepared for consideration by the Council, based on Option C, which recommends
 - i. A 4.80% average rates,
 - ii. Funding of a planned operating gap of \$6.74 million to be allocated from Council reserves, (\$4 million from the Parking Reserve, and \$2.74 million from the Suburban and Urban Growth Fund.). Council will consult on the use of these funds as part of the Annual Plan 20/21

- iii. Note that under section 80 of the Local Government Act 2002 Council could consider internal borrowing for any rates or debtors relief applications received prior to community consultation and adoption of the 20/21 Annual Plan. If community consultation confirms that it is appropriate to use the parking and urban/suburban growth funds to fund the operating gap of \$6.74m the internal loan would be repaid from these reserves.
- iv. Note Council officers have identified operational savings of \$3.7 million in the development of the revised Covid19 Annual Plan 20/21

Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

1.2 Background Summary

The annual plan 20/21 covers the period from 1 July 2020 to 30 June 2021, and is the third year of the Long Term Plan 2018-28. The initial draft annual plan was prepared for consultation and was considered by Council at its meeting March 2020.

As outlined to Council, in the report to the Extraordinary Council meeting on 23 April, with the Covid19 pandemic situation rapidly having a significant impact on New Zealand and in turn on Council operations, the draft plan is not recommended to proceed and a new Annual Plan must be developed that reflects the challenges ahead.

The approach and assumptions to guide the development of the revised Annual plan are outlined in this report for Council's agreement.

This report also sits alongside the Rates and Relief package (a separate report to Council) that can be immediately enacted and will cross this financial year 2019/20 and next financial year 2020/21.

1.3 Issues

The fast-changing events since the pandemic impacted on New Zealand, its borders, and being in lockdown has meant it has been difficult to prepare our Annual Plan for 2020/21 with any certainty. It is in effect, an emergency budget rather than a normal Annual Plan.

Council is committed to a programme and budget that supports the city to recover, but many of those details are based on several factors, including how long the Covid-19 pandemic lockdown lasts, what role Central government play in recovery, and the impact on the economy and on residents and businesses.

While it will be important to build a budget that recognises the current financial challenges that household and business face, it is also important to note that substantial support packages are available via government, banks and local government.

It is important to note that any costs that are deferred, or funded through different funding mechanisms, shift this year's rates burden to future years and rates will be steeper in those years as a consequence.

The broad basis for setting the 2020/21 budget is finding the right balance between supporting those in need now and stimulating the local economy, while not over burdening ratepayers in the future.

1.4 Significance and Engagement

Council will be consulting on the Annual Plan 2020/21, and will work within the requirements of the government settings for Alert Levels 2, 3 and 4.

Council will seek feedback on the use of Reserve Funding for the identified one-year only operating cost shortfall due to Covid19 with the community as part of the Annual Plan consultation 20/21.

1.5 Implications

Financial

The original Annual Plan 20/21 proposed an increase of 6.5%, due to increases relating waste, recycling and water related projects.

Council officers assessed the financial impact from Covid19 had, including the significant reduction in income from tourism, sportsgrounds, halls, and regulatory services, the loss of income and the inability to match the offset with operating cost reductions has shown that Council will have an operating shortfall for 20/21 of \$5.5m or 9.5% of rates (See Table A).

This translates to a 16% rates requirement for 2020/21 before financial measures and mitigations are utilised to bring this down to an affordable and practical level for the community during this unprecedented time.

Currently only 51% of Napier City Council income is obtained from rates income. A shortfall in other income areas, requires Council to consider how it might fund the requirement in the short term, as well as start to put its mind to what the impacts will be in the longer term (through the Long Term Plan).

Table A: Financial Impacts by Quarter as a result of Covid19 on 20/21

The table below summarises the impacts to revenue and expenditure for 2020/21 by Quarter as a result of Covid19. This information aligns with the assumptions provided in Table E in this report.

Impact	Qtr 01	Qtr 02	Qtr 03	Qtr 04	Total
Reduced revenue	2.3m	2.4m	1.9m	856k	7.5m
Reduced Cost	794k	590k	370k	187k	2m
Predicted Impact	-\$1.5m	-\$1.8m	-\$1.5m	-\$670k	-\$5.5m

The purpose of this report is to provide details of the financial impacts on 20/21 together with a shortlist of options to fund the operating deficit. The shortlisted options are:

Option A – revised Covid19 Annual Plan – 4.80% rates increase – gap funded by debt	This option recognises the hardship faced by the community at this time, and includes operational savings of \$3.7m. It proposes to debt fund the operational shortfall of \$6.74m through loans over 10 years (prudent timeframe), which will impact 21/22 rates increase by 1.35%. This option recommends any operating surplus that might be achieved in future years is
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	<p>utilised to offset any remaining loan be prioritised for this purpose. There continues to be major projects and ongoing pressures on rates for 2021/22, so if debt funding is used to fund the gap, this may put further increases on rates in coming years where there continues to be ongoing cost pressures to manage. Officers do not recommend this option.</p>
<p>Option B – revised Covid19 Annual Plan – 0% rates increase – gap funded by reserves and debt</p>	<p>At the request of Councillors and interest within the wider community, officers have reviewed the option of a zero rates increase without reducing service levels. To achieve a 0% rates increase, in addition to all the other savings, and use of reserves, Council would need to fund an additional \$2.88m from either loans or reserves. The options to fund the additional gap created by a 0% rates increase:</p> <ul style="list-style-type: none"> a. Fund the Covid19 funding gap with reserves to get to 4.8% (\$6.7m) and b. Fund difference of \$2.88m from loans, which would increase 21/22 rates (and the following 10 years) by 0.58%, (noting this would be a significant burden to the following years rates) or b. Fund \$2.88m from reserves as per Option C, however, this would leave the reserves with insufficient funding to meet anticipated future needs (eg parking buildings, and Council's commitment to development). This would result in those projects requiring loan-funding as a consequence of spending the reserve. <p>The most significant impact of moving to this option, is that the following years rates (2021/22) would need to rise by \$2.88m to meet the baseline budget, which would result in a 4.8% increase, plus the loan cost of 0.58%. The full impact is a 5.36% increase for 2021/22, not including any capital project loan costs, or any other cost increase associated with that year. This does not include any other costs delayed and impacts from other decisions to reach the recommended increase of 4.8%.</p> <p>This decision would not be considered financially prudent, and therefore not be consistent with Council's Revenue and Financing Policy or Section 101 (Financial Management), and Section 100 (Balance Budget) of the Local Government Act. At a practical level it also passes a significant rates impost onto future ratepayers, which is not considered prudent or sustainable.</p> <p>If service reductions were to be considered by Council to achieve further cost savings this could translate directly to a reduction in rates. Approximately \$600k savings would deliver a 1% reduction in rates. If there was a desire to reduce the rates increase to 0% this would require a service level reduction of \$2.88m to achieve this. The Department of Internal Affairs and the Office of the Auditor General advice is that any significant service level reduction would require a Long Term Plan Amendment.</p> <p>Officers do not recommend this option.</p>

Option C – PREFERRED – revised Covid19 – 4.80% rates increase - gap funded by reserves	<p>This option recognises the hardship faced by the community at this time, financial prudence by utilising Council reserves (Parking reserve \$4m, and Suburban and Urban Growth Fund \$2.74m), including operational savings of \$3.7m.</p> <p>This option provides a pragmatic balance between managing the pressures on current ratepayers and ensuring the Council remains financially sustainable into the future, whereby the actions of today do not impact unfairly on ratepayers in the future. The reserve funding proposed is for a specific purpose, in funding the one-off shortfall in operating revenue anticipated in 2020/21. While this does not meet the S100 (i) balanced budget provision of the Local Government Act, it can be resolved that it is financially prudent due to the one-off nature.</p> <p>Council operate two types of reserves, Council Created Reserves and Council Restricted Reserves. The purpose of Council Created Reserves is set out and adopted by Council, however, with a Council resolution, a change can be made to how these funds are utilised. Council Restricted Reserves tend to have a legal restriction on how the funds can be received and spent.</p> <p>For the purposes of funding a one year only gap anticipated as a result of Covid19, there are two reserves that could have a change to the use, and made available to fund the anticipated shortfall for 2020/21. This is the Parking Account Reserve (\$5m) and the Subdivision & Urban Growth Fund (\$2.6m). The recommendation would mean that both funds will have a \$5m balance, allowing their short to medium requirements to be met without financial consequences to the community</p> <p>It is recommended that the proposal to utilise the parking reserve and urban/suburban growth funds to partially offset the rates increase is included as part of the Annual Plan 20/21 consultation.</p>
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Summary of the Options:

Potential 202/21 Annual Plan	Option A	Option B	Option C
Rates increase 20/21	4.8% - debt	0% rates increase – debt/reserves	4.8% - reserves
No reduction in service levels	✓	✓	✓
Debt fund shortfall in revenue reducing the impact on ratepayers 20/21	✓	✓	X
Unlikely to require an LTP amendment	X	X	X
Require amendment to Revenue and Finance Policy	X	X	X
Likely to meet the financial prudence test	✓	X	✓
Meets balanced budget requirement	X-✓*	X-✓	X-✓
Recommended by officers	X	X	✓

- *X-√ - balanced budget i.e. income would be met by expenditure, however, debt funding is not considered sustainable and should only be considered a short term option*

Other financial options considered and discounted by Council through workshops

Council considered two other options, but these options were not considered appropriate to be taken further. These included:

- Consideration continuing original Annual Plan increase of 6.5%, and funding the Covid19 impacts through the use of reserves. This was discounted as an option due to the hardship being faced by the community at this time and Council recognising that they should aim to bring the cost down as far as reasonably practicable through reducing rates in addition to the rates and recovery package.
- Recognising the full impact of Covid19 to Council that was anticipated across the full year, based on the assumptions noted in this paper in Table E. This option required a 16% average rates increase, and was quickly discounted as a viable option, given the issues being faced by the community, hardship and the pressure to keep rates as low as possible at this time.

Depreciation

Council officers considered whether not funding depreciation for a year was an option. Reducing depreciation funding at a time when the city has an expectation of increased funding of infrastructure, is not necessarily recommended. Removing depreciation in the short term would result in further costs being required to be put onto future year's ratepayers. Napier has a strong history of funding depreciation prudently including revaluations. It notes that the revaluation process undertaken in 2019, resulted in an increase of 4% to cover the additional depreciation requirements associated with the revaluation. Council prudently cut costs to ensure that this did not further increase this year's rates requirement. If not offset, Council would have been seeking an original budget increase of 10.5% (6.5% baseline increase + 4% revaluation depreciation costs). Not funding depreciation is also inconsistent with Council's Revenue and Financing Policy and the balanced budget requirement in Section 100 of the Local Government Act. The policy could be amended through undertaking consultation and would likely require audit sign-off but not require a Long Term Plan amendment.

If Council chose not to fund this increase it would need to substantiate why it thought it was prudent not to do so. Not funding the increased depreciation by 10% would increase rates in future years by 0.65% for every year for the next 10 years.

For this reason, Council officers do not recommend this as an option.

Revenue

It is noted that revenue is being forecast down by \$5.3m for the remainder of the 2019/20 year and \$7.5m for 2020/21. Fees and charges increases that were originally proposed and adopted by Council were related to increases that were intended to achieve better compliance with the Revenue and Financing Policy, offsetting the impact the forecasted cost increases would have on rates. Council officers recommend continuing with the proposed fees and charges increases for all areas other than Council's Tourism related activities including Aquarium, Conference Centre, Kennedy Park, Par 2, and The

Municipal Theatre, Bay Skate and I-Site. This ensures that no further burden is put onto rates to offset the shortfall in revenue and its non-compliance to Policy.

The dividend the Council originally expected to receive from its shareholding in Hawke's Bay Airport is at risk. The dividend was originally expected to offset the Council rates requirement in 2020/21 and would have resulted in a 0.86% rates offset, however we have factored in this income risk in the revised Annual Plan.

Operating expenditure

There are some minor cost reductions that have occurred directly as a result of the Covid19 shutdown. These include reduction in energy costs and some operating expenses in our facilities, however Council continues to incur the majority of its operating costs that maintain services in the city.

Council is responsible for coordinating, supporting and hosting events in the community. To date only a council support event, the Big Easy has been cancelled as a result of Covid19, with delays being signalled to other events. Council are set to review the planned expenditure on events for 2020/21, and will continue to focus on this as a basis for bringing people to Napier, who will in turn spend in our local economy and to generate economic outcomes. Grants that Council provides to support community arts, cultural organisations will still be required to sustain these organisations. Where some grants will be available, they may be repurposed to the welfare, and wellbeing response for the Community. This will help pay for a range of initiatives being developed as part of the Recovery Plan.

Capital expenditure

Prior to Covid19, the Council was forecasting approximately \$53m of capital expenditure (excluding vested assets) that was originally planned for 2019/20. This forecast will need to be reviewed as a result of the lockdown and the ability of services to continue operating and the ability to deliver project requirements during that time. There is already a significant capital programme planned for 20/21 of \$70m. Officers will be recommending Council carry forward any unspent budget from the current year, and once supply chain, and demand for infrastructure services are better known, then reforecasting of the capital plan can be updated via the Revised Annual Plan 20/21. Any change in timing associated with loan-funded projects will impact the following year's rates.

The government recognises its role in the response to the national crisis and have sought interest in government funding for shovel ready projects. Napier have submitted applications to the Government infrastructure funds for shovel-ready projects, and regionally its three waters capital programme. If successful, both would have a positive impact on future year's rates requirements.

Cost cutting and levels of service

Council could attempt to make further cuts to operating expenditure budgets; but given the budget already includes significant savings (\$3.7m) and unbudgeted risks, this would inevitably need to result in significant service level reductions. Level of service cuts are only recommended to be undertaken when a full and clear understanding on the medium to long term impacts of Covid19 have been fully understood. As we head into the Recovery phase, and more information is available, then Council will be better informed on any required next steps.

This information is key, as determining what services to cut is likely to be extremely challenging in the current environment – amidst an expectation that Council should be upping support to its community and investing in infrastructure to aide recovery, rather than reducing it. Adding to this is the likelihood that dependant on what the service is, cuts to services levels often take quite some time to initiate, and to achieve this would be the likely extend to include potential contract settlements and even potential redundancy costs – meaning the savings may not be evident immediately. Again, noting that we do not have enough information to determine the longer term implications from Covid19, a considered approach is recommended before significant change are potentially made. In the event that Council may wish to consider this now by changing significantly the levels of service, they are advised that this process would trigger an LTP amendment which would delay further the timeline. This delay may then adversely impact the ability to get on with urgent works planned for the year 2020/21 such as the outfall and the water clarity projects of community importance and regulatory driven.

If service reductions were to be considered by Council to achieve further cost savings this could translate directly to a reduction in rates. Approximately \$600k savings would deliver a 1% reduction in rates. If there was a desire to reduce the rates increase to 0%, this would require a service level reduction of \$2.88m to achieve this. The Department of Internal Affairs and the Office of the Auditor General advice is that any service level reduction would require a Long Term Plan Amendment.

Financial Consideration and impacts on future years

The table below summarises the impact based on a range of average rates increase of 4.8% for a year, month and per week. Our average residential rates for 2019/20 is approximately \$2,239, so this will mean a rates increase of approximately \$107 per year or \$2.06 per week.

Table B: Average increase per year/month/week for 4.8% increase

Increase	Average Rates 2019/20	Rates 2020/21	Increase per year	Increase per month	Increase per week
4.8%	1,500	1,572	72	6	1.38
4.8%	2,000	2,096	96	8	1.85
4.8%	2,500	2,620	120	10	2.31
4.8%	3,000	3,144	144	12	2.77
4.8%	3,500	3,668	168	14	3.23
4.8%	4,000	4,192	192	16	3.69

The table below summarises the components considered in the development of the rates increase for 2020/21:

Table D: Reconciliation of Rates increase requirements

	Rates increase	Comment
Original Annual Plan rates increase	6.50%	Key cost drivers for original Annual Plan rates increase: Refuse 1.3%, Recycling 0.5%, Insurance 0.7% and Loan servicing 1.0%
Review of Covid19 impacts to business activities	9.50%	Forecast loss of tourism revenue streams and lack of ability to respond without ceasing or reducing levels of service which requires consultation (savings included before increase)
Subtotal	16.00%	Total based on two lines above.
RELIEF PACKAGE – Rates relief and penalties and postponement	1.60%	Rates relief \$350k, Rates penalties \$88k, Postponement \$525k
Reserve funding of Tourism/Penalties/Rates postponement/Airport income/Rates relief	(10.91%)	\$6.74m (\$2.74m Suburban and Urban Growth Fund + \$4m Parking Reserve)**
Additional Cost savings through operational savings	(2.75%)	One year only cost savings to offset rates
Loss of Dividend Income	0.86%	
<u>Proposed average rates increase 20/21</u>	<u>4.80%</u>	

Social & Policy

Council are required to meet its obligations under the Local Government Act 2002, its Significance and Engagement Policy, and Revenue and Finance Policy, Liability Management, Investment Policy, Rates Postponement, Rates Remissions in relation to the preparation of the Annual Plan.

Risk

There is a high level of risk associated with uncertainty in relation to the development of the Annual Plan 20/21. There has been widespread job losses in New Zealand with some forecasts signalling unemployment levels between 13- 26% being noted in some Government modelling. We do not know how and what industries will be come through the pandemic without some potential change or risk to the way current business operates.

Supply chains dependent on overseas products will have been impacted to some degree, and we are yet to understand what this means to our capital programme.

There is strong interest from the Government to provide funding to reinvigorate the economy by spending, however, this may also result negatively with higher demand for services in certain industries and the consequential increase in prices.

At the time of writing this report, we are uncertain on how long our various Alert levels will remain in place, and the consequential impact that this will have on the activities of Council. Essential services of Council will continue to operate through the lockdown.

The financial risk for the funding gap of \$6.74m is considered high with the level of uncertainty that we have for our activities (assumptions outlined in table below). In the event that the funding gap at the end of the financial year was worse than anticipated, Council would need to review options for any additional requirements at that time, including the need to seek loan funding. In contrast, if the funding gap was better than anticipated, less reserve funding would be required, resulting in funding being available for alternative projects. To mitigate this risk, there will be a strong focus on the financial performance of the organisation during the year and more regular reporting to Council will be undertaken to ensure that tight financial controls are in place to manage this.

Below is a table of the assumptions used for the revised Covid19 Annual Plan. There is risk associated with each of the assumptions and these will impact on our ability to deliver the Annual Plan as a result.

Table E: Revised Covid19 Annual Plan Budget assumptions

CC	Percentage Normal Business	Qtr 01	Qtr 02	Qtr 03	Qtr 04	Description - Reasoning
180	Sportsgrounds	0%	60%	100%	100%	The winter season of 2020 will generate low if any revenue. This will follow on by a slow uptake in spring Q2 from which the seasons will follow as normal.
185	McLean Park	0%	20%	40%	60%	The impact on Mc Lean Park is substantial with the community avoiding crowded spaces, followed by travel restrictions imposed for both local and international events. Expect no action in Q1 2020/21 followed by a slow recovery of 20% per quarter. The corporate box sales will also lag behind following a similar trend. The anticipation is that McLean Park will reach 30% of its predicted revenue in FY 2020/21.

240	Bay Skate	75%	85%	100%	100%	We anticipate that Bay Skate will pick up rather rapidly with sales reaching 100% of the predicted quarterly revenue by Q3. The delayed uptake in Q1 and Q2 will be largely driven by self-imposed social distancing.
380	Libraries	0%	20%	50%	80%	The library will pick up slowly in Q1 and Q2 and slowly recover to the norm to the end of the year. As books are physically handled by the reader there will be a rationale that they will be avoided for a longer time.
400	Napier Aquatic Centre	65%	75%	100%	100%	The Aquatic centre will pick up roughly where budgeted with a delay in Q1 and Q2 due to level 3 requirements around social distancing.
450	Building Consents	85%	90%	95%	90%	Building consents will have a slow start due to the financial restrictions imposed by the lack of income during self-isolation period. The anticipation however is that this will pick up by Q3 as local builders, draughtsmen & building inspectors are reporting that there are a large number of projects in progress to be completed after lockdown. Building work may begin to taper off from Q4 as pre-Covid19 projects are completed & a lull emerges in the building market.
465	National Aquarium of NZ	65%	75%	80%	85%	The Aquarium will follow a similar trend of recovery with the exception that we anticipate that we will lose 10% of our revenue generated by overseas visitors.
466	Par 2 MiniGolf	20%	65%	80%	90%	We anticipate there will be a slow recovery as people will gain confidence in relaxing social distancing and gathering in public spaces.
468	Napier Conference Centre	10%	40%	70%	85%	The Napier Conference Centre will be hit hard until local travel is reinstated. This is anticipated to take up to 6-12 months after which activities will start returning to normal.
470	Napier Municipal Theatre	10%	40%	50%	60%	With the lack of international traveling acts, the restrictions on local and international travel we do not anticipate that the theatre will fully recover until late in Q3 of 2020/21.
472	Napier i-SITE Visitor Centre	50%	20%	30%	40%	In the past 20-30% of the i-SITE's business came from the domestic tourist and/or locals sectors, we are anticipating that there will be solid business from these sectors

478	Kennedy Park	2%	10%	40%	60%	Around 87% of Kennedy Park's customers are domestic so it is hopeful once the domestic market opens up again the business will gain traction back to normal operations in 18 months.
529	MTG Hawke's Bay	10%	20%	25%	25%	With MTG's main revenue driven out of tourism we expect that the revenue will not exceed 20% of the expected forecasts.
560	Property Holdings	95%	95%	100%	100%	Property holdings will probably be impacted in Q1 and Q2 due to entities not being able to pay their rent. The limit of this impact is due to the Government grants and subsidies.
582	Housing - Rental	80%	100%	100%	100%	Housing rentals will possibly incur some bad debt as the tenants attempt to recover after the lock down. With social welfare lending a hand we anticipate that this will not last past Q1.

1.6 Options

The options available to Council are as follows:

- Option A – revised Covid19 Annual Plan – 4.80% rates increase – gap funded by debt
- Option B – revised Covid19 Annual Plan – 0% rates increase – gap funded reserves and debt
- Option C – **PREFERRED** – revised Covid19 – 4.80% rates increase - gap funded by reserves
- Council can amend any recommendation

1.7 Development of Preferred Option

Option C – PREFERRED – revised Covid 19 – 4.80% - \$6.74m proposed funding gap from Council reserves

This option recognises the hardship faced by the community at this time, financial prudence by utilising Council reserves (Parking reserve \$4m, and Suburban and Urban Growth Fund \$2.74m), and operational savings of \$3.7m.

This option provides a pragmatic balance between managing the pressures on current ratepayers and ensuring the Council remains financially sustainable into the future, whereby the actions of today do not impact unfairly on ratepayers in the future. The borrowing proposed is for a specific purpose, in funding the one-off shortfall in operating revenue anticipated in 2020/21. While this does not meet the section 100 (i) balanced budget provision of the Local Government Act, it can be resolved that it is financially prudent due to the one off nature.

1.8 Attachments

Nil

2. RATES AND DEBTORS RELIEF PACKAGES

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	921092
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Director Corporate Services

2.1 Purpose of Report

To outline financial relief options for Council to consider in response to financial stress in the community caused by the Covid-19 pandemic.

Officer's Recommendation

That Council:

- a. Note that a separate paper be bought back to Council with proposed changes to the Rates Postponement Policy for consideration and community consultation alongside the Annual Plan 20/21.
- b. Note that Rates Postponement for 20/21 be considered under "Special Circumstances" in the existing policy until such time the revised Rates Postponement Policy is adopted by Council.
- c. Approve funding of up to \$525k to be funded from Reserves to support Rates Postponement Policy requirements for 2020/21 (being up to 50% of rates being deferred up to 6 months).
- d. Note delegation to the Director Corporate Services, Chief Financial Officer, and Investment and Funding Manager to approve Rates postponement in relation to the Covid19 event for 2019/20 and 2020/21 is set out in the Rates Postponement Policy.
- e. Note that a public excluded paper will be bought to Council every 6 weeks documenting the approved delegated requests for rates postponement under "Special Circumstances" or "Extraordinary or Emergency Event".
- f. Note that any request for rates postponement for properties with a capital value greater than \$1.5m are to be considered by Council on a case by case basis in a public excluded agenda.
- g. Note the recommendation to reduce rates penalty for the first 6 months of 2020/21 (to December 2020) from 10% to 3.5% and will be adopted formally when the rates are set for 20/21.
- h. Reduce the Annual Plan 20/21 budget by \$88k for rates penalty to reflect the reduction in anticipated penalty fees for 2020/21.
- i. Approve rental relief up to \$193k for those demonstrating hardship (across both 2019/20 and 2020/21), for leases, rents, licences to occupy, non-profit organisations.

- j. Provide delegation to the Director Corporate Services, Chief Financial Officer and Manager Property to approve rental relief in relation to the Covid19 event for 2019/20 and 2020/21.
- k. Note that a public excluded paper will be bought to Council every 6 weeks documenting the approved delegated requests for rental relief.
- l. Approve in principle the formation of the Napier City Rates Relief Fund for one year only (20/21) up to \$350k to be funded from Council Reserves
 - \$100k – commercial ratepayers
 - \$250k – residential ratepayers

If approved, direct Council Officers to prepare a formal Napier City Council Rates Relief Policy 20/21 for adoption by Council to be effective 1 July 2020.
- m. Approve in principle the use of reserves be utilised for the purposes of the Rates Postponement, Rates Rebate and the net operating shortfall for the Annual Plan 2020/21. Reserve funding has been identified in the Parking Fund (\$5m) and the Suburban and Urban Growth (\$2.6m) Fund. This change in purpose from the original proposed use as identified in the Long Term Plan will be considered by the community as part of the Annual Plan consultation 2020/21. There will be approximately \$5m balance in each of the two reserves after the proposed allocation from the reserve for future projects. The use of the funds, and the residual balance of the fund is considered prudent to offset hardship faced by the community during this time.
- n. Approve the 'Community Information – Rates and Rental Relief' document for distribution for residents and businesses in relation to rates, and rental support for the community.
- o. Recommend a summary of the above support by Council be communicated on Facebook, Council website, and other websites in the region supporting recovery and businesses.

Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

2.2 Background Summary

The Covid-19 lockdown is causing financial stress in the community due to lost jobs, risk of business closures and reduced incomes where non-essential industries are unable to work. Significant Government initiatives have been introduced to support businesses and employees to pay their essential bills.

Council officers have undertaken a review to identify what additional financial relief could be provided to our community. These include:

- Officers undertook the following reviews:
 - Rates Postponement Policy (to better identify how postponements could be made in relation to a specific event) - updated Policy to be consulted with simultaneously with the Annual Plan 2020/21.
 - Revenue and Finance Policy – ensuring LGA compliance.

- Investment Policy review – to identify and confirm debt funding for any operating shortfall was available to Council if required.
- Review of Reserves and consideration of use to fund Rates Relief, Rates Postponement, and net operating shortfall 2020/21.
- Officers have assessed the financial implications of the proposed financial relief packages.
- Officers have assessed the types of rental income received by the community with separate recommendations for each income stream.
- Officer undertook a series of seminars with Elected Members for the development of the financial relief packages. At the Council workshop on 21 April Council agreed to the following:
 - Reporting back to Council rates postponement requests.
 - Agreed to the additional rates relief package for Napier for 1 year for up to 4% of residential ratepayers with for \$200, and 8% of commercial ratepayers of \$500 for 2020/21.

Council must continue to deliver essential services and deliver a planned programme of work required to support the community, and to do this, revenue needs to be maintained at a level to fund this work. There is a need to balance relief, compared to extending payment periods where income can still be derived. Consideration is also required for non-profit community groups where income will not be received through Level 4 and Level 3 lockdown requirements.

Council receives revenue from the rates and rental/leases from the following sources:

1. Commercial rates
2. Rural rates
3. Residential Rates
4. Rates penalties
5. Licence to Occupy Berths in the Inner Harbour
6. Nelson Quay Boat Ramp passes
7. Commercial Leases
8. Not for profit Groups on Council land
9. Leasehold Land including in Councils Investment Property Portfolio
10. Leasehold Land – Residential
11. Sundry Licences to Occupy
12. Residential houses - Market rental
13. Residential houses – Social Housing

Council have requested options and recommendations for how we may provide support for residents and businesses in relation to rates, and rental payments during these unprecedented times.

Table A – Recommended support for Ratepayers, and Rentals

<i>Ratepayer/rental lessee</i>	<i>Type of Support</i>
Commercial and Residential Ratepayer support	<ul style="list-style-type: none"> ○ Removing rates penalties for last quarter this financial year 2019/20 ○ Reducing rates penalties for first two quarters 2020/21 (from 10% to 3.5%) until December 2020

	<ul style="list-style-type: none"> ○ Rates Postponement Policy – current use and applications will be considered under “Special Circumstances”, revised policy out for consultation for postponement under Special Events. ○ <i>Payment Plans for rates postponement will be for up to a period of 6 months to December 2020, and can be reviewed again at that point.</i> ○ Rates Remission Policy – submissions received based on policy requirements can be submitted ○ NEW Proposed Rates Relief – 1 year only Residential and Commercial ratepayers demonstrating hardship. Total package \$350k. Will be effective from 1 July 2020 for the financial year.
Licence to Occupy Berths in the Inner Harbour	No relief is recommended as commercial fishing is an essential service and carries on. Recreational vessels are not considered appropriate for relief.
Nelson Quay Boat Ramp passes	No Relief recommended as the access cards cover the period 1.7.19 to 30 .6.20 with most summer activity now over.
Commercial Leases	On application rent write off /rent holiday to be considered on a case by case basis. Consideration to be given monthly. In general Lessees to demonstrate a minimum 30% decline in revenue over a month compared to same month last year. Maximum 3 months write off/rent holiday or in special cases to the extent that facilities are closed due to Covid19 or to the extent that specific provisions in the individual leases allows specific relief or non-payment.
Not for profit Groups on Council land	<p>On application, in general a maximum of 3 months write- off allowed or in special circumstances consideration for longer period. For consideration of a period longer than 3 months the uncertainty of the future of sports and community groups funding sources will be a consideration. (particularly from Gaming Trusts).</p> <p>Organisations would have to prove that they have experienced financial hardship due to Covid19 and prove a lack of financial reserves.</p>
Leasehold Land including in Councils Investment Property Portfolio	It is recommended that relief is only provided in the form of a payment plan. No ground rent write offs/rent holidays.
Leasehold Land Residential Ground Rents	In general relief would not be recommended as in qualifying hardship circumstances, the Central

	Government Accommodation Supplement Scheme is available. In special circumstances however a payment plan could be negotiated.
Sundry Licences to Occupy	A review of these has indicated that the nature and amounts involved should not result in financial hardship to the occupiers. In general it is recommended that relief is not provided.
Residential houses - Market rental	In general relief would not be recommended as in qualifying hardship circumstances, the Central Government Accommodation Supplement Scheme is available.
Residential houses – Social Housing	The Government has announced a rent freeze so housing rent increases that were proposed in the draft Annual Plan from 1 July 2020 are on hold as specified by Government. The Government has also provided additional support grants for heating and accommodation supplements. Assistance for this group would also be provided on a case by case basis. The Council Housing for Elderly support officer is in constant contact with our tenants to ensure they are well supported.

2.3 Issues

Rates Postponement in Special Circumstances (Policy to be updated)

Can be utilised under the Special Circumstances section of the Policy, however, an amended version of the Policy will be presented to Council to provide for Emergencies and Events, allowing better direction to be set for how these are managed.

The event and related conditions may be set by Council resolution. Such a provision may be used for natural, health, or economic events that have a material detrimental impact on the community. Given the size of potential events, such a provision should be used in conjunction with any Government assistance packages that are introduced.

Recommend Policy update and consultation with the community - The proposed amendments to the Rates Postponement Policy are the subject of a separate report

Rates Rebates (Government)

Rates rebates will have limited impact now as most people who qualify have already had their rebate for the current year. Information is included with the 4th rates instalment to try and pick up anyone who may qualify but who has not yet applied. Rates rebates for the current rating year are based on income for the 2018/19 tax year, so the impact of Covid-19 measures on incomes will not apply this year.

Rates assistance for businesses applies to the property owner who is not always the business owner. There is no way of ensuring that any concession to the ratepayer is passed on to the business tenant.

Rates Relief (Napier City Council – 1 year only initiative)

There are a number of potential issues with the 1 year relief scheme:

- How officers will fairly and equitably assess hardship and how officers prioritise the relief to those most in need
- The fund/individual amounts may not be high enough to have the desired financial support (ie businesses may still seek liquidation after the receipt of the additional relief)
- Those that might feel they are entitled to the relief were not successful in an application due to the level of need (only 4% of residential ratepayers, and 8% of commercial ratepayers will be eligible)
- The timing of the adoption of the Annual Plan 20/21, and the rates setting, will mean there is a tight timeframe for payment due dates for the first quarter of 20/21. The assessment application date will be set at 31 October 2020, with applications being informed whether they are successful by 30 November 2020 (in time for the second quarter payment)

Rates penalties 2019/20

With a delay in producing the 2020/21 Annual Plan, the first rates instalment date for 20/21 can be set later than usual (e.g. 24th of September) covering the first quarter for rates in 20/21 of 1 July 2020 to 30 September 2020, and the second quarter to 31 December 2020. NZ is likely to be at Covid-19 Alert Level 2 (or lower) at that point, allowing a larger number of people to return to work. Further rates instalment dates would need to be condensed to ensure payment is received within the 2020/21 financial year.

We note as of 26 April 2020, we have not had any significant shift in ratepayers contacting officers for support, or any substantial increase in dishonoured payments. There is significant government support to business and ratepayers, so an additional rates rebate may not be required. It is recommended that a timeframe is set for any application, thereby allowing a full review of those seeking the additional relief can be reviewed at one time. There is no expectation that this relief fund is allocated in full if there is a low uptake.

2.4 Significance and Engagement

It is recommended that Council consult on an amended Rates Postponement Policy to allow for postponement for Emergencies and events. In the interim, Council may still provide Rates Postponement under the special circumstances of the Policy. Any changes to this policy requires a Special Consultative Procedure and will be undertaken at the same time as the Annual Plan 20/21.

It is recommended that Council consult on utilising the reserves from the Parking Fund and the Suburban and Urban Growth fund as part of the Annual Plan consultation 20/21.

2.5 Implications**Financial**

The following table summarises the potential cost of financial support relating to Covid19 for 2019/20 and 2020/21

Rates Penalties removal 19/20 (estimated)	\$68,000
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Rates Penalty reduction (1 & 2 quarter instalments) 20/21 (normally \$135k for 6 months)	\$88,000
Rates postponement – 6 months to December 2020 (assuming 50% uptake of rates income for that period)	\$525,000
New Rates Relief Scheme – funded by Reserves	\$350,000
Commercial leases/rental relief (assessed monthly) for 19/20 and 20/21	\$193,000
Total	\$1,224,000

Proposed new Rates Relief Scheme – financial cost

Ratepayer group	Funding split	Relief for 20/21 per applicant	% of total ratepayers able to access
Residential	\$250,000	\$200	4.8%
Commercial	\$100,000	\$500	8.3%
TOTAL	\$350,000		

Note – there is no requirement to fully allocate this scheme. Demonstrated hardship is required to access the relief

Proposed rental support – financial cost

Commercial Leases

Maximum probable exposure for 3 months is approx. \$40,000.

On application rent write off /rent holiday to be considered on a case by case basis. Consideration to be given monthly. In general Lessees to demonstrate a minimum 30% decline in revenue over a month compared to same month last year. Maximum 3 months write off/rent holiday or in special cases to the extent that facilities are closed due to Covid19 or to the extent that specific provisions in the individual leases allows specific relief or non-payment.

Not for Profit Community Groups on Council land

There are approx. 80 individual leases for community groups.

Maximum exposure\$144k

On application, in general a maximum of 3 months write off allowed or in special circumstances consideration for greater than 3 months' rent written off. The longer than 3 month period may be applicable to some due to the uncertainty of the future of sports and community groups funding sources (particularly from Gaming Trusts).

Organisations would have to prove that they have experienced financial hardship due to Covid19 and prove a lack of financial reserves.

Leasehold Land included in Council's Investment Property Portfolio

This consists of Council's Investment Property Portfolio where Council owns the freehold to the land and the Lessees own the buildings and improvements. Most are 21 year perpetually renewable ground leases.

Annual ground rents total approx. \$2m

Ground rent in general is paid in 6 monthly instalments as per the conditions of the lease documents. Recommended that relief is only provided in the form of a payment plan. No ground rent write-offs/rent holidays.

Leasehold Land Residential Ground Rents

There are a total of 16 lessees with total monthly rental income to Council of approx. \$7,500.

In general relief would not be recommended as in qualifying hardship circumstances, the Central Government Accommodation Supplement Scheme is available.

In special circumstances however a payment plan could be negotiated.

Sundry Licences to Occupy

There are approx. 54 licences relating to various occupations and encroachments on Council land. Monthly revenue is approx. \$15,000 with major ones relating to cropping and grazing licences along with telecommunication equipment installations. A review of these has indicated that the nature and amounts involved should not result in financial hardship to the occupiers. In general it is recommended that relief is not provided.

Residential Houses at market rent (Non Social Housing)

The Government has announced a rent freeze so housing rent increases that were proposed in the draft Annual Plan from 1 July 2020 are on hold for 6 months

This group consists of 18 houses rented out at market rents with income to Council of \$30,000 per month. In general relief would not be recommended as in qualifying hardship circumstances, the Central Government Accommodation Supplement Scheme is available.

Social Housing

The Government has announced a rent freeze so housing rent increases that were proposed in the draft Annual Plan from 1 July 2020 are on hold for 6 months. The Government has also provided additional support grants for heating and accommodation supplements. Assistance for this group would also be provided on a case by case basis. The Council Housing for Elderly support officer is in constant contact with our tenants to ensure they are supported.

Social & Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Risk

There is risk is that Covid-19 is not eliminated and the lockdown provisions are extended. The longer the restrictions are in place, the greater the impact on the community, national and world economy. Recovery is also likely to be longer with extended lockdown.

If the lockdown is extended, provisions will need to be made for ratepayers who would normally pay by cash or card at a Council service centre. At the moment, customers are

being offered direct debit. Plans are being made to improve the safety for transactions at the public counters.

The extent of financial stress in the community is not known yet, therefore the volume of requests for assistance or arrangements for the payment of rates cannot be accurately estimated.

Risk to ratepayers not paying is low as it is covered in the Rating Act 2002.

2.6 Options

The options available to Council are as follows:

- a. Approve the recommended Council resolutions
- b. Makes amendments and approve the Council resolutions
- c. Hold resolutions subject to further information
- d. Partially hold resolutions subject to further information

2.7 Development of Preferred Option

Approve the Council resolutions a-o subject to community consultation on the use of Council reserves as part of the Annual Plan 20/21.

2.8 Attachments

- A Community Information - Rates and Rental Relief [↓](#)

Commercial and Residential Rates and Rental Support being provided by Napier City Council to support Covid19 impacts

Commercial and Residential Ratepayer Support

- Removing rates penalties for last quarter this financial year 2019/20
- Reducing rates penalties for first two quarters 2020/21 (from 10% to 3.5%) until December 2020
- Rates Postponement Policy – current use and applications will be considered under "Special Circumstances", revised policy out for consultation for postponement under Special Events.

Payment Plans for rates postponement will be for up to a period of 6 months to December 2020, and can be reviewed again at that point.

- Rates Remission Policy – submissions received based on policy requirements can be submitted
- NEW Proposed Rates Relief – 1 year only Residential and Commercial ratepayers demonstrating hardship. Total package \$350k. Will be effective from 1 July 2020 for the financial year.

Licence to Occupy Berths in the Inner Harbour

No relief is recommended as commercial fishing is an essential service and carries on. Recreational vessels are not considered appropriate for relief.

Nelson Quay Boat Ramp passes

No Relief recommended as the access cards cover the period 1.7.19 to 30.6.20 with most summer activity now over. Any new applications for the next financial year may be delayed or on a pay as you go basis to reduce overall cost of utilizing the ramp as required.

Commercial Leases

On application rent write off /rent holiday to be considered on a case by case basis. Consideration to be given monthly. In general Lessees to demonstrate a minimum 30% decline in revenue over a month compared to same month last year. Maximum 3 months write off/rent holiday or in special cases to the extent that facilities are closed due to Covid19 or to the extent that specific provisions in the individual leases allows specific relief or non-payment.

Not for profit Groups on Council land

On application, in general a maximum of 3 months write off allowed or in special circumstances consideration for longer period. For consideration of a period longer than 3 months the uncertainty of the future of sports and community groups funding sources will be a consideration (eg Gaming Trusts).

Organisations would have to prove that they have experienced financial hardship due to Covid19 and prove a lack of financial reserves.

Leasehold Land including in Councils Investment Property Portfolio

It is recommended that relief is only provided in the form of a payment plan based on demonstrated hardship. No ground rent write off/rent holidays. Government support for business available.

Leasehold Land Residential Ground Rents

In general relief would not be recommended as in qualifying hardship circumstances, the Central Government Accommodation Supplement Scheme is available.

In special circumstances however a payment plan could be negotiated.

Sundry Licences to Occupy

A review of these has indicated that the nature and amounts involved should not result in financial hardship to the occupiers. In general it is recommended that relief is not provided.

Residential houses - Market rental

In general relief would not be recommended as in qualifying hardship circumstances, the Central Government Accommodation Supplement Scheme is available.

Residential houses – Social Housing

The Government has announced a rent freeze so housing rent increases that were proposed in the draft Annual Plan from 1 July 2020 are on hold as specified by Government. The Government has also provided additional support grants for heating and accommodation supplements. Assistance for this group would also be provided on a case by case basis. The Council Housing for Elderly support officer is in constant contact with our tenants to ensure their needs are accommodated.

3. FEES AND CHARGES FOR 2020/21

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	922805
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer

3.1 Purpose of Report

To consider the fees and charges for the year commencing 1 July 2020.

Officer's Recommendation

That Council:

- a. Adopt the schedule of fees and charges for 2020/21 effective 1 July 2020, as specified in the document titled Schedule of Fees and Charges 2020/21.

Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

3.2 Background Summary

Council are required to review its fees and charges each year and to formally approve any changes. The schedule of fees and charges for 2020/21 attached are to take effect 1 July 2020.

3.3 Issues

A number of minor changes are proposed to some of the council's fees (cemeteries, trade waste) to maintain cost recovery. The cost of providing these services has risen and fees need to rise to ensure the services are funded by the users and not subsidised by ratepayers. Other fees and charges have been reviewed and most have gone up by the appropriate cost inflator to maintain cost recovery.

3.4 Significance and Engagement

The changes to fees and charges has been assessed as low significance because they have a small impact on a large population.

Feedback on fees and charges can be considered as part of the Annual plan consultation.

3.5 Implications

Financial

Income as a result of changes to the Fees and Charges Schedule has been included in the financial information for 2020/21.

Social & Policy

N/A

Risk

N/A

3.6 Options

The options available to Council are as follows:

- a. Approve the fees and charges for 2020/21
- b. Not approve the fees and charges for 2020/21
- c. Council can make changes to the fees and charges for 2020/21

3.7 Development of Preferred Option

Option A – approve the fees and charges for 2020/21.

3.8 Attachments

A Schedule of Fees and Charges 2020/21 [↓](#)



SCHEDULE OF FEES AND CHARGES

2020/21

Animal Control

All fees and charges are inclusive of GST (except as noted *).

Dog Registration	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Selected owner discount applies to owners who undertake Council training on dog owner's obligations (one year dog ownership as qualifying period)</i>			
<i>For dogs registered for the first time after the commencement of the registration year a charge of one twelfth of the annual unlicensed owner fee per month, or part-month of the remaining year, is payable, provided the dog is no older than three months at time of first registration. Dogs older than three months at the time of first registration will be charged from the date that the dog attained the age of three months.</i>			
<i>The minimal charge for licenced dog ownership for seniors (65+) addresses the very low rate of issues from this sector.</i>			
<i>Charges for Dog Registration and Control are approved pursuant to Section 37 of the Dog Control Act 1996 and the Napier City Animal Control Bylaw.</i>			
Registration Fees			
Full fee (paid by 1 August)	\$110.00	\$110.00	Yes
Full Fee (paid after 1 August)	\$165.00	\$165.00	Yes
Responsible Dog Owner fee (paid by 1 August)	\$74.00	\$74.00	Yes
Responsible Dog Owner fee (paid after 1 August)	\$110.00	\$110.00	Yes
Responsible Dog Owner application fee	\$25.00	\$25.00	Yes
Working Dog (paid by 1 August)	\$48.00	\$48.00	Yes
Working Dog (paid after 1 August)	New fee	\$72.00	Yes
Working Dog (Public Good) e.g. Guide Dog	No charge	No charge	Yes
Dangerous Dogs (paid by 1 August)	\$165.00	\$168.00	Yes
Dangerous Dog (paid after 1 August)	new fee	\$245.00	Yes
Impounding Charges			
First impounding registered dog	\$85.00	\$85.00	Yes
Second impounding registered dog	\$100.00	\$100.00	Yes
Third and subsequent impounding registered dog	\$150.00	\$150.00	Yes
Recovery of Costs			
Call out rate to open Shelter outside of hours	\$175.00	\$178.00	Yes
Animal Control Officer Hourly rate (including enforcement activity)	\$100.00	\$110.00	Yes
Daily care of dog	\$10.00	\$10.00	Yes
Permit Fee (3 or more dogs or breeding kennels) Annual Fee	\$50.00	\$51.00	Yes
Sale of Dog (including microchip implantation)	\$280.00	\$285.00	Yes
Replacement Registration Tag	\$5.00	\$5.00	Yes
Surrender of Dog to Animal Control	\$50.00	\$51.00	Yes
Surrender of Dog to Animal Control with community services card	\$10.00	\$11.00	Yes
Seizure of dog	\$87.00	\$87.00	Yes
Stock Control			
<i>The cost of retrieving stock will be charged in actual costs in accordance with the hourly rates in this schedule</i>			
Stock Impounding Charges (rates per night)	\$40.00	\$41.00	Yes
Microchipping of dog and registration on National Dog Database*	\$30.00	\$32.00	No
Microchipping of dog and registration on National Dog Database with community services card	\$5.00	\$6.00	Yes

Bay Skate

All fees and charges are inclusive of GST (except as noted *).

Bay Skate	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Admission			
Bay Skate members and affiliated club members	\$4.00	\$4.00	Yes
Non-members	\$6.00	\$6.00	Yes
Senior Citizens / Community Services Card holders	\$4.00	\$4.00	Yes
Child (3 or under)	No Charge	No Charge	Yes
Spectators	No Charge	No Charge	Yes
Membership			
Bay Skate annual membership	\$25.00	\$25.00	Yes
Equipment Hire			
Scooter	\$10.00	\$10.00	Yes
Inline Skates	\$10.00	\$10.00	Yes
Skateboard	\$10.00	\$10.00	Yes
Roller skates	\$10.00	\$10.00	Yes
Aggressive skate	\$10.00	\$10.00	Yes
Beach path hire	\$10.00 per hour	\$10.00 per hour	Yes
Protective equipment	Free with equipment hire		Yes
Helmet	Free with equipment hire		Yes
Venue Hire			
Rink Only			
Rink only - Affiliated Club (per hour)	\$10.00	\$10.00	Yes
Events (Grandstand and Rink Use)			
Community Group (per hour)	\$50.00	\$50.00	Yes
Corporate (per hour)	\$200.00	\$200.00	Yes

Building

All fees and charges are inclusive of GST (except as noted *).

Building Consents	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Building Fees			
<i>All building consent, building consent amendment, code compliance certificate, certificate of acceptance and certificate for public use fees are charged on an actual and reasonable cost recovery basis as per the below fees and charges. Fees are payable prior to the grant/issue of the applicable consent/certificate.</i>			
<i>Certificates of acceptance pursuant to section 96(1)(a) of the Building Act 2004 are subject to any fees, charges or levies that would have been payable had a consent been applied for before the work was carried out plus the current actual and reasonable costs associated with the application as per the below fees and charges.</i>			
Project Information Memorandum (stand-alone only)	\$250.00	\$275.00	Yes
Compliance Schedule	\$300.00	\$300.00	Yes
Building Administration Fees			
Online Lodgement Fee	\$144.00	\$144.00	Yes
Building Accreditation Fee	\$20.00	\$20.00	Yes
Building Warrant of Fitness Fee			
Administration and Audit Fee	\$150.00	\$150.00	Yes
Hourly Rates			
Building Consents Officer	\$165.00	\$170.00	Yes
Building Administrator	\$80.00	\$85.00	Yes
Inspection Fee			
Inspection Fee	\$165.00	\$170.00	Yes
Liquor Licence Fee			
Certificate of Compliance Fee	\$100.00	\$100.00	Yes
Fees Payable for Specific Works (Set by Legislation)			
Building Research Levy per \$1,000 value above \$20,000*	\$1.00	\$1.00	GST Exempt
Building Levy per \$1,000 value \$20,444 and above	\$2.01	\$1.75	Yes
Roading Fees in Association with Building Consents			
Application Processing Fee	\$25.00	\$27.00	Yes
Inspection for Road Damage	\$64.00	\$69.00	Yes
Inspection for Vehicle Crossing	\$145.00	\$156.00	Yes
Sundry Inspections			
Per Hour (minimum fee one hour)	\$165.00	\$170.00	Yes
Building Statistics			
Full Report	\$25.00	\$25.00	Yes
Single Report	\$15.00	\$15.00	Yes
Additional Sections	\$6.00	\$6.00	Yes
Miscellaneous Charges			
Property File Fee			
Property File Management Fee (charged per consent)	\$75.00	\$80.00	Yes
Certificate of Title	\$25.00	\$25.00	Yes

Cemeteries

All fees and charges are inclusive of GST (except as noted *).

Cemeteries	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Interments - Burials			
Adults	\$575.00	\$715.00	Yes
Child (Over 29 days and under 14 years)	\$270.00	\$275.00	Yes
Stillborn child (within Neo-Natal area and up to 28 days after birth)	No Charge	No Charge	Yes
Stillborn child (not within Neo-Natal area and up to 28 days after birth)	\$95.00	\$97.00	Yes
Disinterments and Reburials			
Same Plot	\$2,560.00	\$2,606.00	Yes
Different Plot	\$2,560.00	\$2,606.00	Yes
Extra Depth			
Extra Depth (to allow for three burials)	\$90.00	\$135.00	Yes
Burial of Deceased Formerly Resident Outside City Boundary			
Burial of Deceased Formerly Resident Outside City Boundary	\$635.00	\$646.00	Yes
Sale of Burial Plots			
<i>Includes Perpetual Maintenance</i>			
Children under 14 years area (Western Hills and Park Island)	\$920.00	\$937.00	Yes
Wharerangi	\$2,250.00	\$2,291.00	Yes
Western Hills	\$2,250.00	\$2,291.00	Yes
Eskdale	\$2,250.00	\$2,291.00	Yes
Sale of Ash Plots			
<i>Includes Perpetual Maintenance</i>			
Wharerangi Inground Plaque	\$410.00	\$417.00	Yes
Wharerangi Middle Ridge Ash Beam	\$410.00	\$417.00	Yes
Western Hills Rose Garden Beds 1-14	\$300.00	\$305.00	Yes
Western Hills Rose Garden Beds 15 and onwards	\$410.00	\$417.00	Yes
Western Hills Upright Ash Interment Area	\$580.00	\$770.00	Yes
Interment - Ashes - Includes Registration			
Interment of Ashes	\$130.00	\$143.00	Yes
Scattering of Ashes	\$130.00	\$143.00	Yes
Disinterment of Ashes			
Disinterment of Ashes	\$95.00	\$143.00	Yes
Registration of Memorial only			
Registration of Memorial only	\$95.00	\$97.00	Yes
Book of Remembrance			
Record of name in Book of Remembrance	\$43.00	\$70.00	Yes
Monument Permit			
Permit to erect a monument	\$43.00	\$55.00	Yes
Change of Plot Ownership			
Transfer or relinquishment of ash or burial plot	\$43.00	\$77.00	Yes
Additional Fee			
<i>In exceptional circumstances arrangements can be made for a burial outside normal working hours. Normal hours are 8.00am to 4.00pm Monday to Friday and 8.00am to 12noon Saturday. For Saturday after 12noon, Sunday and Public Holidays additional charges will apply based on an actual quoted basis. Requests for quotations must be made at least 24 hours in advance during normal working hours.</i>			

Cemeteries

All fees and charges are inclusive of GST (except as noted *).

Cemeteries	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Cost Per After Hours Call (for Saturday, Sunday and Public Holidays between 10am and 5pm)	\$67.00	\$68.00	Yes
Out-of-hours additional fee - Minimum charge	\$770.00	\$784.00	Yes
Sale of Niches			
Wharerangi	\$172.00	\$175.00	Yes
Eskdale	\$85.00	\$87.00	Yes
Services Fee			
Dressing of grave and use of equipment	\$87.00	\$89.00	Yes

Chapman Pavilion

All fees and charges are inclusive of GST (except as noted *).

Chapman Pavilion	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Times of Hire: Morning is 8.00am to 1.00pm, Afternoon is 1.00pm to 6.00pm, Evening is 6.00pm to 11.00pm and Full Day is 8.00am to 11.00pm. Weekdays are Monday to Thursday, Weekends are Friday to Sunday.</i>			
<i>Performance Bond: Payment of a performance bond is required to confirm a booking. This bond will be refunded after the hire date, less any unpaid hire fees and additional costs incurred by Napier City Council as a result of actions or negligence of the hirer. The performance bond will be refunded if the booking is cancelled at least 30 days before the first hire date.</i>			
<i>Public Holidays: Additional costs incurred by Napier City Council for bookings on public holidays will be on-charged to the hirer.</i>			
Chapman Pavilion Pettigrew Lounge (Corporate Lounge 1)			
Performance Bond *	\$400.00	\$400.00	No
Weekday Morning or Afternoon	\$125.00	\$135.00	Yes
Weekday Evening	\$165.00	\$175.00	Yes
Weekday Full day	\$335.00	\$345.00	Yes
Weekends Morning or Afternoon	\$165.00	\$175.00	Yes
Weekends Evening	\$335.00	\$345.00	Yes
Weekends Full day	\$570.00	\$580.00	Yes
Chapman Pavilion Corporate Lounge 2			
Performance Bond *	\$400.00	\$400.00	No
Weekday Morning or Afternoon	\$110.00	\$120.00	Yes
Weekday Evening	\$145.00	\$155.00	Yes
Weekday Full Day	\$300.00	\$300.00	Yes
Weekends Morning or Afternoon	\$145.00	\$155.00	Yes
Weekends Evening	\$300.00	\$310.00	Yes
Weekends Full Day	\$520.00	\$530.00	Yes
Chapman Pavilion Both Lounges			
Performance Bond *	\$600.00	\$600.00	No
Weekday Morning or Afternoon	\$215.00	\$225.00	Yes
Weekday Evening	\$270.00	\$280.00	Yes
Weekday Full Day	\$540.00	\$550.00	Yes
Weekends Morning or Afternoon	\$270.00	\$280.00	Yes
Weekends Evening	\$590.00	\$600.00	Yes
Weekends Full Day	\$965.00	\$975.00	Yes
Napier City Council Wardens			
Senior Floor Attendant (per hour)	\$60.00	\$60.00	Yes

Corporate Services

All fees and charges are inclusive of GST (except as noted *).

Administrative, Property & Sundry	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Standing Order			
SANZ Sections 15.9, 15.12 & 15.14 (per page)	N/A	N/A	Yes
Spare copies of open agendas and relevant documents (per A4 page), minutes	No Charge	No Charge	Yes
Local Government Official Information & Meetings Act (Sec 13)			
<i>First hour - no charge. Subsequent time charged per half hour</i>			
<i>Staff Time Fees per hour</i>			
<i>Other Costs: Charged at an amount which covers the actual costs involved</i>			
Requests for readily accessible information (per hour)	\$76.00	\$76.00	Yes
Photocopying per page (per A4 sized page after the first 20 pages)	\$0.20	\$0.20	Yes
Valuation & Rating Information			
<i>Rating Information Database - property valuation and rating information supplied in hard copy</i>			
Charge per page (under 5 pages free)	\$0.20	\$0.30	Yes
Postponed Rates			
<i>In addition to the annual fee, Council charge interest on the accumulating balance of rates postponed for approvals after 1st July 2009, and any other costs or one-off fees incurred in relation to registration of the postponement.</i>			
Postponements approved prior to 1st July 2009 - Annual Fee	\$70.00	\$75.00	Yes
Postponements approved after 1st July 2009 - Annual Fee	\$40.00	\$43.00	Yes
Lease			
Preparation Fee	\$750.00	\$800.00	Yes
Licence to Occupy			
Preparation Fee (Standard)	\$185.00	\$200.00	Yes
Preparation Fee (Complex) (eg. where more than one class of land or set of regulations is involved)	\$250.00	\$270.00	Yes
Lessor's Consent			
Grant of Lessor's Consent Fee	\$70.00	\$75.00	Yes
Poster Bond			
Charge to be at discretion of the Director of Corporate Services.	Charge to be at discretion of the Director of Corporate Services.		Yes

Environmental Solutions

All fees and charges are inclusive of GST (except as noted *).

Trade Waste Charges	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Laboratory charges - Trade & Industrial sites - Type 1*	\$186.80	\$234.26	No
Laboratory charges - Trade & Industrial sites - Type 2*	\$124.40	\$188.06	No
Laboratory charges - Trade & Industrial sites - Type 3*	\$23.20	\$97.42	No
Laboratory charges - Trade & Industrial sites - Type 4	\$155.60	Cost + 10%	Yes
Hourly charge - Environmental Compliance Officer	\$132.00	\$135.00	Yes
Labour charges (per hour)			
Manager Environmental Solutions	\$160.00	\$163.00	Yes
Environmental Lead	\$150.00	\$153.00	Yes
Environmental Management Officer	\$132.00	\$135.00	Yes
Environmental Compliance Officer	\$132.00	\$135.00	Yes
Environmental Officer	\$132.00	\$135.00	Yes
Environmental Intern	\$120.00	\$123.00	Yes
Waste Minimisation & Recycling			
Waste Minimisation Lead	\$150.00	\$153.00	Yes
Waste Minimisation Officer	\$132.00	\$135.00	Yes
Pollution response			
Laboratory charges	Lab costs (no margin)	Cost + 10%	Yes
<i>Plus hourly labour charges rates (as above)</i>			
Types of Trade Waste sites			
<i>Type 1 Trade & Industrial Premises: Tanneries</i>			
<i>Type 2 Trade & Industrial Premises: All industrial and trade premises not utilising metals in their processing that are not tanneries</i>			
<i>Type 3 Trade & Industrial Premises: Industries using metals in their processes that are not tanneries</i>			
<i>Type 4 Trade & Industrial Premises: Trade waste customers not previously charged using the above rates, initial sampling</i>			

Faraday Centre

All fees and charges are inclusive of GST (except as noted *).

Admission	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Adults	\$9.00	\$9.00	Yes
Children (under 15 years)	\$4.00	\$4.50	Yes
New charges:			
Senior Citizens (65 +) and Community Services Card holders single admission		\$7.50	Yes
Family Pass (2 Adults, 2 Children)		\$25.00	Yes
Annual Pass		\$125.00	Yes
Concession Card (10 trip Adults)		\$75.00	Yes
Concession Card (10 trip Children)		\$40.00	Yes
Group rate Adults		\$7.50	Yes
Group rate Children		\$4.00	Yes
Meeting Room			
Hourly rate		\$40.00	Yes
Morning or Afternoon		\$100.00	Yes
Faraday Centre Private Function (holds up to two hundred people)			

Graeme Lowe Stand Lounges

All fees and charges are inclusive of GST (except as noted *).

Graeme Lowe Stand Lounges	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Times of Hire: Morning is 8.00am to 1.00pm, Afternoon is 1.00pm to 6.00pm, Evening is 6.00pm to 11.00pm and Full Day is 8.00am to 11.00pm. Weekdays are Monday to Thursday, Weekends are Friday to Sunday.</i>			
<i>Performance Bond: Payment of a performance bond is required to confirm a booking. This bond will be refunded after the hire date, less any unpaid hire fees and additional costs incurred by Napier City Council as a result of actions or negligence of the hirer. The performance bond will be refunded if the booking is cancelled at least 30 days before the first hire date.</i>			
<i>Event Day: A day on which an entry charge event is held on the Mclean Park field of play.</i>			
<i>Public Holidays: Additional costs incurred by Napier City Council for bookings on public holidays will be on-charged to the hirer.</i>			
Graeme Lowe Stand Lounge 1			
Performance Bond *	\$400.00	\$400.00	No
Weekday Morning or Afternoon	\$290.00	\$295.00	Yes
Weekday Evening	\$355.00	\$360.00	Yes
Weekday Full day	\$850.00	\$855.00	Yes
Weekends Morning or Afternoon	\$360.00	\$365.00	Yes
Weekends Evening	\$435.00	\$440.00	Yes
Weekends Full day	\$1,070.00	\$1,075.00	Yes
Event Day	\$1,070.00	\$1,075.00	Yes
Graeme Lowe Stand Lounge 2			
Performance Bond *	\$400.00	\$400.00	No
Weekday Morning or Afternoon	\$315.00	\$320.00	Yes
Weekday Evening	\$405.00	\$410.00	Yes
Weekday Full day	\$950.00	\$955.00	Yes
Weekends Morning or Afternoon	\$400.00	\$405.00	Yes
Weekends Evening	\$475.00	\$480.00	Yes
Weekends Full day	\$1,200.00	\$1,205.00	Yes
Additional Facilities			
Graeme Lowe Stand Kitchen			
Performance Bond *	\$200.00	\$200.00	No
Morning or Afternoon	\$85.00	\$85.00	Yes
Evening	\$170.00	\$170.00	Yes
Full Day	\$280.00	\$280.00	Yes
Event Day	\$280.00	\$280.00	Yes
Napier City Council Wardens			
Senior Floor Attendant (per hour)	\$60.00	\$60.00	Yes

Green Meadows East Community Hall

All fees and charges are inclusive of GST (except as noted *).

Main Hall & Kitchen	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$41.00	\$41.50	Yes
Morning or Afternoon	\$110.00	\$112.00	Yes
Evening	\$168.00	\$171.00	Yes
Whole Day	\$245.00	\$249.00	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$28.00	\$28.50	Yes
Morning or Afternoon	\$82.00	\$83.00	Yes
Evening	\$122.00	\$124.00	Yes
Whole Day	\$163.00	\$166.00	Yes
Meeting Room			
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$18.00	\$18.50	Yes
Morning or Afternoon	\$50.00	\$51.00	Yes
Evening	\$73.00	\$74.00	Yes
Whole Day	\$102.00	\$104.00	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$15.00	\$15.50	Yes
Morning or Afternoon	\$40.00	\$41.00	Yes
Evening	\$54.00	\$55.00	Yes
Whole Day	\$71.00	\$72.00	Yes

Inner Harbour

All fees and charges are inclusive of GST (except as noted *).

Permanent Berthage	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Iron Pot			
<i>A minimum length charge applies to these berths as follows: Jull Wharf (10 metres), Nelson Quay Berths 24-37 (7 metres), Nelson Quay Berths 11-23 (9 metres).</i>			
Commercial (per metre per annum)	\$382.00	\$390.00	Yes
Recreational (per metre per annum)	\$334.00	\$341.00	Yes
Meeanee Quay Piers 1 & 2			
<i>A minimum length charge applies to these berths as follows: Meeanee Quay Pier 1 (9 metres), Meeanee Quay Pier 2 Berths 62-72 (12 metres), Meeanee Quay Pier 2 Berths 73-80 (10 metres), Meeanee Quay Pier 2 Berths 81-85 (9 metres).</i>			
Commercial (per metre per annum)	\$382.00	\$390.00	Yes
Recreational (per metre per annum)	\$334.00	\$341.00	Yes
Meeanee Quay Piers 1 & 2 Living on Board Charge			
Living on Board Charge (per week)	\$18.00	\$19.00	Yes
West Quay			
Commercial (per metre per annum)	\$372.00	\$380.00	Yes
Recreational (per metre per annum)	\$321.00	\$328.00	Yes
West Quay Extension (per metre per annum)	\$393.00	\$413.00	Yes
Temporary Berthage & Other Charges			
Visiting Vessels			
Commercial (per day)	\$95.00	\$100.00	Yes
Recreational (per day)	\$25.00	\$26.00	Yes
Rebates & Penalties			
Rebate for Payment of Annual Fees within Specified Time			
Commercial (per metre)	\$22.00	\$22.00	Yes
Recreational (per metre)	\$19.00	\$19.00	Yes
Penalty for Occupying Discharge Berth Outside Normal Discharge Time			
Per day or part thereof	\$575.00	\$575.00	Yes
Penalty for Non-Payment of Annual Fees by Due Date	10%	10%	Yes
Nelson Quay Boat Ramp			
Annual Fee			
Hawke's Bay Sports Fishing Club Members	\$110.00	\$110.00	Yes
Public who are not members of the Hawke's Bay Sports Fishing Club	\$150.00	\$150.00	Yes
Casual Users Fee			
<i>Casual entry fee is \$10.00 per entry. This assumes that parking is not always available within the wharf car park and that a further entry may be required to retrieve the boat. This makes a cost of \$20 per boat launch which is as per the Council approved Fees and Charges Schedule.</i>			
Casual Fee per boat launch	\$20.00	\$20.00	Yes

Kennedy Park

All fees and charges are inclusive of GST (except as noted *).

Accommodation	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Peak rates apply in high season, Public Holidays, and other times of high demand. Minimum rates and minimum stays may also apply at these times.</i>			
<i>Group (minimum 20 people) discount prices are available upon application, excluding high season.</i>			
<i>Child 1-14 years. Infants under one year free.</i>			
Park Motels (Rack Rate)			
Standard Rate single/double	\$125.00 - \$342.00	\$129.00 - \$350.00	Yes
Extra Adult	\$25.00 - \$28.00	\$26.00 - \$30.00	Yes
Extra Child	\$21.00 - \$22.00	\$22.00 - \$25.00	Yes
Holiday Units (Rack Rate)			
Standard Rate single/double	\$118.00 - \$298.00	\$120.00 - \$300.00	Yes
Extra Adult	\$25.00 - \$28.00	\$26.00 - \$30.00	Yes
Extra Child	\$21.00 - \$22.00	\$22.00 - \$25.00	Yes
En-Suite Units (Rack Rate)			
Standard Rate single/double	\$105.00 - \$245.00	\$111.00 - \$250.00	Yes
Extra Adult	\$25.00 - \$28.00	\$26.00 - \$30.00	Yes
Extra Child	\$21.00 - \$22.00	\$22.00 - \$25.00	Yes
Cabins (Rack Rate) (Guests use communal bathroom facilities)			
Standard Rate single/double	\$69.00 - \$170.00	\$73.00 - \$180.00	Yes
Extra Adult	\$25.00 - \$28.00	\$26.00 - \$30.00	Yes
Extra Child	\$21.00 - \$22.00	\$22.00 - \$25.00	Yes
Powered Sites / Non Powered Sites (Rack Rate)			
Standard Rate single/double	\$49.00 - \$98.00	\$50.00 - \$110.00	Yes
Extra Adult	\$25.00 - \$28.00	\$26.00 - \$30.00	Yes
Extra Child	\$21.00 - \$25.00	\$22.00 - \$25.00	Yes
Hireage Charges			
Portacot (per day)	\$6.00	\$8.00	Yes
High Chair (per day)	\$6.00	\$8.00	Yes
Portable Barbeque (per two hours)	\$27.00	\$29.00	Yes
Power Adaptor (per day)	\$6.00	\$10.00	Yes
Chiller Key (per day)	\$1.50	\$2.50	Yes
Pedal Car (per hour)	\$10.00	\$12.00	Yes
DVD Player (per day)	\$11.00	\$11.00	Yes
DVD Movie (per day)	\$4.00	\$4.00	Yes
Bicycle	Price on Application	Price on Application	Yes
Conference Venue/Facility Hire			
Conference Venue/Facility Hire	Price on Application	Price on Application	Yes

Library Services

All fees and charges are inclusive of GST (except as noted *).

Library Services Charges	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Rentals			
Book Rental	No Charge	No Charge	Yes
Children's Compact Disc	No Charge	No Charge	Yes
Book Rental - Best Seller Collection	\$6.00	\$6.00	Yes
Magazine Rental - Best Seller Collection	\$3.00	\$3.00	Yes
Compact Disc Rental - per item 14 days	\$2.00	\$2.00	Yes
DVD Rental - new title, per item 7 days	\$4.00	\$4.00	Yes
DVD Rental - older item, including Children's, 7 days	\$2.00	\$2.00	Yes
DVD Rental - series, 14 days	\$6.00	\$6.00	Yes
Extended Loan Charges			
All materials except BestSeller books, BestSeller magazines, and console games - per item per day	\$0.50	\$0.55	Yes
BestSeller Collection - Books and magazines. Per item per day	\$1.50	\$1.55	Yes
Maximum charge per item	\$11.00	\$12.00	Yes
Interloan Charges			
Handling Fee	\$6.50	\$7.00	Yes
Interloans from libraries that charge an additional fee (handling fee will be additionally charged)	\$21.00	\$22.00	Yes
Rush Fee (additional to above charges)	\$22.50	\$25.00	Yes
City Loan			
Handling Fee	\$6.50	\$7.00	Yes
Visitors from Outside the Hawkes Bay Region			
Borrowing Fee	\$5.00	\$5.00	Yes
Membership Cards			
Replacement of Membership Cards	\$5.00	\$5.50	Yes
Research Services			
Per hour with first 15 minutes free	\$50.00	\$50.00	Yes
Borrow a Librarian Per 30 min session	Upto \$20	Up to \$20	Yes
Photocopying			
Per A4 sheet (Black & White 1 x side only)	\$0.20	\$0.30	Yes
Per A3 sheet (Black & White 1 x side only)	\$0.50	\$0.60	Yes
Per A4 sheet (Colour 1 x side only)	\$0.80	\$0.90	Yes
Per A3 sheet (Colour 1 x side only)	\$2.00	\$2.20	Yes
Internet/Email Charges			
Per hour	\$4.00	\$4.50	Yes
Per 30 minutes	\$2.00	\$2.50	Yes
Printout Charges			
Microfilm reader printer (per A4 sheet)	\$0.50	\$0.60	Yes
A4 black & white printouts (per side)	\$0.20	\$0.40	Yes
A3 Colour Printouts (per side)	\$2.00	\$2.50	Yes
A4 Colour Printouts (per side)	\$0.80	\$1.00	Yes
Charges Related to Damaged or Lost Items			
<i>Books with a high replacement value are priced at the discretion of library management</i>			

Library Services

All fees and charges are inclusive of GST (except as noted *).

Library Services Charges	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Item Charges			
Items are charged at individual purchase price as per catalogue record. If a purchase price is not recorded, a standard replacement cost is charged as per the following average item price table	Individual Purchase Price	Individual Purchase Price	Yes
Books			
All Books	up to \$50.00	up to \$50.00	Yes
Compact Disc			
Purchase price of item as per catalogue record, if not available a standard replacement cost will be charged at	\$30.00	\$32.00	Yes
DVD			
Per Disk	\$30.00	\$32.00	Yes
Childrens Puzzles			
Children's Puzzles	\$30.00	\$32.00	Yes

Licence Fees Environmental Health

All fees and charges are inclusive of GST (except as noted *).

All Environmental Health Licence fees are charged on an actual and reasonable cost recovery basis. The below fees are a fixed deposit and must be paid at time of submission of the appropriate application. Charges incurred over the deposit will be charged based on the rates below.

Licence Fees	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Food Premises / Food Control Plans Fees under the Food Act 2014			
New Template Food Control Plan Registration	\$230.00	\$234.00	Yes
Renewal of Template Food Control Plan Registration	\$100.00	\$102.00	Yes
Amendment of Food Control Plan Registration (per hour)	\$180.00	\$183.00	Yes
New National Programme Registration	\$230.00	\$234.00	Yes
Renewal of National Programme Registration	\$100.00	\$102.00	Yes
Amendment of National Programme Registration (per hour)	\$180.00	\$183.00	Yes
Verification of Food Control Plan based on template or MPI	\$450.00	\$458.00	Yes
Postponement of Verification of Food Control Plan	\$70.00	\$71.00	Yes
Verification follow up (per hour)	\$155.00	\$160.00	Yes
Compliance and Monitoring	\$155.00	\$160.00	Yes
Hairdressers			
Hairdressers	\$185.00	\$188.00	Yes
Skin Piercing Premises			
Skin Piercing Premises	\$185.00	\$188.00	Yes
Offensive Trades			
Tanneries	\$330.00	\$336.00	Yes
Refuse Collection	\$180.00	\$183.00	Yes
All Other Trades	\$235.00	\$239.00	Yes
Funeral Directors			
Funeral Directors	\$235.00	\$239.00	Yes
Camping Grounds			
Camping Grounds	\$330.00	\$336.00	Yes
Hawkers			
Hawkers	\$100.00	\$102.00	Yes
Mobile Shop			
Mobile Shop	\$180.00	\$183.00	Yes
Noise Control			
Stereo Seizure	\$250.00	\$255.00	Yes
Amusement Devices			
<i>Fees are set by the Amusement Device Regulations 1978</i>			
One device, first 7 days (or part thereof)	\$11.50	\$11.50	Yes
Each additional device, first 7 days (or part thereof)	\$2.30	\$2.30	Yes
Each device each further 7 days (or part thereof)	\$1.20	\$1.30	Yes
Miscellaneous Charges			
Miscellaneous Permits	\$100.00	\$102.00	Yes
Advice over and above 1hr - per hour	\$155.00	\$160.00	Yes
Hourly Rates			
Environmental Health Officer	\$155.00	\$160.00	Yes
Compliance Officer	\$155.00	\$160.00	Yes
Liquor Licence Inspector	\$155.00	\$160.00	Yes

Licence Fees Environmental Health

All fees and charges are inclusive of GST (except as noted *).

All Environmental Health Licence fees are charged on an actual and reasonable cost recovery basis. The below fees are a fixed deposit and must be paid at time of submission of the appropriate application. Charges incurred over the deposit will be charged based on the rates below.

Licence Fees	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Regulatory Administrator	\$80.00	\$85.00	Yes
Street Tables and Chairs			
Street Tables and Chairs	\$250.00	\$255.00	Yes
Street Tables and Chairs Amendment Fee		\$160.00	Yes
Inner City Temporary Commercial Promotion Activity			
Licence to Occupy	\$50.00	\$51.00	Yes
Litter Control			
Infringement fee (maximum)	\$400.00	\$400.00	Yes
Liquor Licence Application Fees			
<i>Fees set by regulation under Sale and Supply of Alcohol Act 2012</i>			
Application Fees			
Very low risk application	\$368.00	\$368.00	Yes
Low risk application	\$609.50	\$609.50	Yes
Medium risk application	\$816.50	\$816.50	Yes
High risk application	\$1,023.50	\$1,023.50	Yes
Very high risk application	\$1,207.50	\$1,207.50	Yes
Annual Fees			
Very low risk premises	\$161.00	\$161.00	Yes
Low risk premises	\$391.00	\$391.00	Yes
Medium risk premises	\$632.50	\$632.50	Yes
High risk premises	\$1,035.00	\$1,035.00	Yes
Very high risk premises	\$1,437.50	\$1,437.50	Yes
Special Licence Applications			
1 to 2 small size events	\$63.25	\$63.25	Yes
3 to 12 small, 1 to 3 medium size events	\$207.00	\$207.00	Yes
All other special licenses / large events	\$575.00	\$575.00	Yes
Other Applications			
Managers Certificate Applications	\$316.25	\$316.25	Yes
Temporary Authority	\$296.70	\$296.70	Yes
Temporary Licence	\$296.70	\$296.70	Yes
Appeal to ARLA	\$517.50	\$517.50	Yes
Permanent Club Charter annual fee	\$632.50	\$632.50	Yes
Extract of Register	\$57.50	\$57.50	Yes

Memorial Hall Complex Clive Square

All fees and charges are inclusive of GST (except as noted *).

Main Hall & Lounge	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Closed			
Closed for Redevelopment			

Museum Theatre Gallery (MTG)

All fees and charges are inclusive of GST (except as noted *).

Museum, Theatre, Gallery	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Admission			
General Admission	No Charge	No Charge	Yes
Guided Tours (per person)	\$12.00	Price on Application	Yes
Theatre			
Film Admission			
Adults	\$17.00	film specific	Yes
Student (15 years plus with Student ID)	\$14.50	film specific	Yes
Senior Citizens (65 +) and Community Services Card holders, and Friends of the Museum	\$12.50	film specific	Yes
Children (under 15 years)	\$11.00	film specific	Yes
Venue Rental			
<i>All catering, staffing, audio-visual equipment or services are additional charges - price on application.</i>			
<i>Terms and Conditions apply and are available on application.</i>			
<i>Cancellations made less than 7 days in advance of event may incur an additional fee.</i>			
<i>A minimum charge of 3 hours applies to hourly venue rentals.</i>			
Venue Hire Deposits			
Venue Hire - Corporate and Profit Making Organisations	\$300.00	\$315.00	Yes
Venue Hire - Community and Non Profit Making Organisations	\$150.00	\$160.00	Yes
Theatre Group 1 - Corporate and Profit Making Organisations			
Cleaning fee (one off charge)	\$100.00	\$110.00	Yes
Daytime (8.30am to 12.30pm or 12.30pm to 5.30pm)	\$485.00	\$500.00	Yes
Daytime full day rate	\$800.00	\$850.00	Yes
Evening (5.30pm to 11pm)	\$670.00	\$700.00	Yes
Setup / Pack Out / Rehearsal per hour (including staff costs)	\$95.00	\$100.00	Yes
Theatre Group 2 - Community & Non Profit Making Organisations			
Cleaning fee (one off charge)	\$80.00	\$100.00	Yes
Daytime (8.30am to 12.30pm or 12.30pm to 5.30pm)	\$291.00	\$300.00	Yes
Evening (5.30pm to 11pm)	\$400.00	\$430.00	Yes
Setup / Pack Out / Rehearsal per hour (including staff costs)	\$80.00	\$90.00	Yes
Theatre - Gala Film Screening			
<i>330 tiered seating. Available for fund raising gala screenings.</i>			
<i>Special screening fees for Admissions after 5pm and weekends</i>			
Special Film Screening	Price on Application	Price on Application	Yes
Main Foyer			
<i>Subject to availability.</i>			
Standard fee (up to 4 hours, thereafter \$150.00/hour) - corporate rate	\$600.00	\$650.00	Yes
Standard fee (up to 4 hours, thereafter \$90.00/hour) - community rate	\$360.00	\$370.00	Yes
Century Theatre Foyer			
<i>Subject to availability.</i>			

Museum Theatre Gallery (MTG)

All fees and charges are inclusive of GST (except as noted *).

Museum, Theatre, Gallery	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Standard fee (up to 4 hours, thereafter \$125.00/hour) - corporate rate	\$500.00	\$530.00	Yes
Standard fee (up to 4 hours, thereafter \$75.00/hour) - community rate	\$300.00	\$320.00	Yes
Education Suite Group 1 - Corporate & Profit Making Organisations			
<i>35 seating theatre style.</i>			
<i>Subject to availability.</i>			
Evening (5.30pm to 11pm)	\$300.00	\$300.00	Yes
Education Suite Group 2 - Community & Non Profit Making Organisations			
<i>35 seating theatre style.</i>			
<i>Subject to availability.</i>			
Evening (5.30pm to 11pm)	\$250.00	\$250.00	Yes
Equipment Hire			
Pianos			
<i>Community and student rates available on request.</i>			
Concert Piano - (Steinway) Per concert	\$293.00	\$315.00	Yes
Piano - (Bechstein) Per concert	\$79.00	\$85.00	Yes
Piano - (Bechstein) Per lunchtime concert	\$32.00	\$34.00	Yes
Piano Tuning (per tuning)	\$170.00	\$175.00	Yes
Education			
Programmes			
Per Student - Primary	\$2.50	\$2.50	Yes
Per Student - Secondary	\$4.50	\$4.50	Yes
Per Student - Tertiary	\$9.00	\$10.00	Yes
Per Student - Port Programme		\$3.00	Yes
Accompanying Adult / Teacher	No Charge	No Charge	Yes
Self Guided - School Groups	No Charge	No Charge	Yes
School Holiday Programmes		Price on Application	Yes
Special Programmes & Pre-Schools	Price on Application	Price on Application	Yes
Archive			
Image Delivery			
Postage	Price on Application	Price on Application	Yes
Photography			
Photography per hour (where NO suitable image is available)	\$60.00	\$65.00	Yes
Photography - Per scanned image	\$21.50	\$22.50	Yes
Photography - Disk	\$5.50	\$6.00	Yes
Photography - Reproduction fee per image	\$34.50	\$35.00	Yes
Reproduction			
Personal, non commercial & websites	No Charge	No Charge	Yes
Published, commercial interior image	\$34.50	\$37.10	Yes
Merchandise, book cover and advertising	\$207.00	\$222.00	Yes
Research			
Research - Hourly rate	\$60.00	\$65.00	Yes

Museum Theatre Gallery (MTG)

All fees and charges are inclusive of GST (except as noted *).

Museum, Theatre, Gallery	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Photocopying			
Photocopying - Standard (per page)	\$1.20	\$1.30	Yes
Photocopying - Manuscript (per page)	Price on Application	Price on Application	Yes

Napier Aquatic Centre

All fees and charges are inclusive of GST (except as noted *).

Napier Aquatic Centre	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Cash Admission			
Adults single admission	\$4.90	\$4.90	Yes
Children (5 years and over) single admission	\$3.80	\$3.80	Yes
Children (under 5 years, accompanied by adult in water) single admission	No Charge	No Charge	Yes
Senior Citizens (65 +) and Community Services Card holders single admission	\$3.80	\$3.80	Yes
General Spectators	\$1.60	\$1.60	Yes
Club Member	\$1.60	\$1.60	Yes
Waterslide (unlimited rides) - additional to entry fee per person	\$4.90	\$4.90	Yes
Concession Cards			
Child (10-Swim Cards)	\$34.00	\$34.00	Yes
Child (20-Swim Cards)	\$67.00	\$67.00	Yes
Child (50-Swim Cards)	\$162.50	\$162.50	Yes
Adult (10-Swim Cards)	\$44.00	\$44.00	Yes
Adult (20-Swim Cards)	\$87.00	\$87.00	Yes
Adult (50-Swim Cards)	\$215.00	\$215.00	Yes
Community Card Holder (10-Swim Cards)	\$34.00	\$34.00	Yes
Community Card Holder (20-Swim Cards)	\$67.00	\$67.00	Yes
Community Card Holder (50-Swim Cards)	\$162.50	\$162.50	Yes
Club Member (10-Swim Cards)	\$13.50	\$13.50	Yes
Club Member (20-Swim Cards)	\$26.80	\$26.80	Yes
Club Member (50-Swim Cards)	\$66.50	\$66.50	Yes
Aqua Aerobics (10-Swim Cards)	\$50.00	\$50.00	Yes
Aqua Aerobics (20-Swim Cards)	\$100.00	\$100.00	Yes
Aqua Aerobics (50-Swim Cards)	\$250.00	\$250.00	Yes
Pool Hire Charges			
<i>All pool hire charges on a per-hour basis</i>			
Schools			
<i>Entry fee is exclusive for hire of the following facilities except for single lane hire.</i>			
Single Lane (plus \$1.00 including GST entry fee per pupil)	\$9.60	\$9.60	Yes
Slide Special	\$3.00	\$3.00	Yes
Old Pool	\$69.00	\$69.00	Yes
Ivan Wilson 25-metre Pool	\$81.00	\$81.00	Yes
Old Learners Pool	\$37.60	\$37.60	Yes
Regular Club Hires : Per Hour			
<i>Entry fee is exclusive for hire of the following facilities except for single lane hire.</i>			
Single Lane (plus club entry fee per pool user)	\$9.60	\$9.60	Yes
Old Pool	\$69.00	\$69.00	Yes
Ivan Wilson 25-metre Pool	\$81.00	\$81.00	Yes
Casual Hires : Per Hour			
<i>Entry fee is exclusive for hire of the following facility.</i>			

Napier Aquatic Centre

All fees and charges are inclusive of GST (except as noted *).

Napier Aquatic Centre	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Old Pool	\$93.00	\$93.00	Yes
Learn 2 Swim (Includes admission charge)			
<i>Please contact the Swim School Co-ordinator for Learn 2 Swim Charges or visit our website at www.napieraquatic.co.nz</i>			
Aquafitness			
Per Session	\$5.50	\$5.50	Yes

Napier Conference Centre

All fees and charges are inclusive of GST (except as noted *).

Venue Rental	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Rental covers air-conditioned facility and room set to client's specifications.</i>			
<i>All catering, audio-visual equipment and other equipment or services are additional charges - price on application.</i>			
Terms and Conditions			
<i>Terms and Conditions apply and are available on application.</i>			
Ballroom			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$605.00	\$846.00	Yes
Afternoon (12.30pm - 5.00pm)	\$605.00	\$846.00	Yes
Full day rate (8.00am - 5.00pm)	\$1,210.00	\$1,410.00	Yes
Evening (5.00pm - Midnight)	\$825.00	\$1,095.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$363.00	\$363.00	Yes
Afternoon (12.30pm - 5.00pm)	\$363.00	\$363.00	Yes
Evening (5.00pm - Midnight)	\$495.00	\$495.00	Yes
Group 3 - Weddings			
Afternoon (12.30pm - 5.00pm)	\$308.00	\$308.00	Yes
Evening (5.00pm - Midnight)	\$775.50	\$775.50	Yes
Small Exhibition Hall			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$385.00	\$555.00	Yes
Afternoon (12.30pm - 5.00pm)	\$385.00	\$555.00	Yes
Full day rate (8.00am - 5.00pm)	\$770.00	\$925.00	Yes
Evening (5.00pm - Midnight)	\$528.00	\$720.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$231.00	\$231.00	Yes
Afternoon (12.30pm - 5.00pm)	\$231.00	\$231.00	Yes
Evening (5.00pm - Midnight)	\$319.00	\$319.00	Yes
Group 3 - Weddings			
Afternoon (12.30pm - 5.00pm)	\$198.00	\$198.00	Yes
Evening (5.00pm - Midnight)	\$497.20	\$497.20	Yes
Gallery			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$275.00	\$363.00	Yes
Afternoon (12.30pm - 5.00pm)	\$275.00	\$363.00	Yes
Full day rate (8.00am - 5.00pm)	\$550.00	\$605.00	Yes
Evening (5.00pm - Midnight)	\$368.50	\$470.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$165.00	\$165.00	Yes
Afternoon (12.30pm - 5.00pm)	\$165.00	\$165.00	Yes
Evening (5.00pm - Midnight)	\$220.00	\$220.00	Yes
Group 3 - Weddings			
Evening (5.00pm - Midnight)	\$344.30	\$344.30	Yes

Napier Conference Centre

All fees and charges are inclusive of GST (except as noted *).

Venue Rental	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Breakout Room One			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$198.00	\$294.00	Yes
Afternoon (12.30pm - 5.00pm)	\$198.00	\$294.00	Yes
Full day rate (8.00am - 5.00pm)	\$396.00	\$490.00	Yes
Evening (5.00pm - Midnight)	\$275.00	\$380.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$121.00	\$121.00	Yes
Afternoon (12.30pm - 5.00pm)	\$121.00	\$121.00	Yes
Evening (5.00pm - Midnight)	\$165.00	\$165.00	Yes
Breakout Room Two			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$286.00	\$418.80	Yes
Afternoon (12.30pm - 5.00pm)	\$286.00	\$418.80	Yes
Full day rate (8.00am - 5.00pm)	\$572.00	\$698.00	Yes
Evening (5.00pm - Midnight)	\$390.50	\$540.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$170.50	\$170.50	Yes
Afternoon (12.30pm - 5.00pm)	\$170.50	\$170.50	Yes
Evening (5.00pm - Midnight)	\$236.50	\$236.50	Yes
Boardroom			
All Users			
Morning (8.00am - 12.30pm)	\$137.50	\$210.00	Yes
Afternoon (12.30pm - 5.00pm)	\$137.50	\$210.00	Yes
Full day rate (8.00am - 5.00pm)	\$275.00	\$350.00	Yes
Evening (5.00pm - Midnight)	\$137.50	\$270.00	Yes
Large Exhibition Hall			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$423.50	\$606.00	Yes
Afternoon (12.30pm - 5.00pm)	\$423.50	\$606.00	Yes
Full day rate (8.00am - 5.00pm)	\$847.00	\$1,010.00	Yes
Evening (5.00pm - Midnight)	\$660.00	\$785.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$258.50	\$258.50	Yes
Afternoon (12.30pm - 5.00pm)	\$258.50	\$258.50	Yes
Evening (5.00pm - Midnight)	\$396.00	\$396.00	Yes

Napier i-SITE Visitor Centre

All fees and charges are inclusive of GST (except as noted *).

Napier i-SITE Visitor Centre	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Paid Advertising Display (per annum)			
<i>10% Hawke's Bay Operator Discount (Applies to Brochure Display Pocket rate only)</i>			
Product Page Display	\$132.00	\$132.00	Yes
1 Pocket Display	\$451.00	\$451.00	Yes
Poster (A1) (Includes one pocket)	Rate Available on Request		Yes
Other Advertising Features	Rate Available on Request		Yes
Cruise - Stand & Advertising Options	Rate Available on Request		Yes
i-SITE New Zealand Nationwide Standard Charges			
<i>Standard travel industry commission charges of 10 to 20% on operator on bookings</i>			
<i>Charges for information requested and reservations made outside of Hawke's Bay as required</i>			
Communication and Search Fee - standard	\$16.50	\$16.50	Yes
Communication and Search Fee - special event	\$22.00	\$22.00	Yes

Napier Municipal Theatre

All fees and charges are inclusive of GST (except as noted *).

Theatre Hire	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Professional (per day)			
<i>Terms and conditions apply, available on application.</i>			
<i>Performance day hire includes the use of the stage, auditorium, foyers for entrance, dressing rooms, cleaning of public areas and use of the house sound and lighting as installed at the time of the hire. Also included is one Municipal Theatre technician for a maximum of eight hours. This technician is required to be on duty at all times whilst you are in the venue to oversee your hire and is not part of the set-up crew. All hours in excess of eight on performance days and including pack-in/out and rehearsal days are chargeable on the final invoice.</i>			
<i>Energy charges as per meter reading and additional staffing costs are chargeable on final invoice.</i>			
Professional (per day)	\$2,997.50	\$3,297.25	Yes
Setup/pack-out	\$704.00	\$774.40	Yes
Rehearsal	\$1,144.00	\$1,258.40	Yes
Deposit Required*	\$1,144.00	\$1,258.40	No
Community (per day)			
<i>Terms and conditions apply, available on application.</i>			
<i>Performance day hire includes the use of the stage, auditorium, foyers for entrance, dressing rooms, cleaning of public areas and use of the house sound and lighting as installed at the time of the hire. Also included is one Municipal Theatre technician for a maximum of eight hours. This technician is required to be on duty at all times whilst you are in the venue to oversee your hire and is not part of the set-up crew. All hours in excess of eight on performance days and including pack-in/out and rehearsal days are chargeable on the final invoice.</i>			
<i>Energy charges as per meter reading and additional staffing costs are chargeable on final invoice.</i>			
Community (per day)	\$1,782.00	\$1,960.20	Yes
Setup/pack-out	\$407.00	\$447.70	Yes
Rehearsal	\$704.00	\$774.40	Yes
Deposit required*	\$704.00	\$774.40	No
Public Meetings (per day)			
<i>Terms and conditions apply, available on application.</i>			
<i>Includes the use of the fore-stage only, auditorium, Port of Napier foyer for entrance, house sound and lighting as installed at time of hire.</i>			
<i>Energy charges as per meter reading and additional staffing costs are chargeable on final invoice.</i>			
Public Meetings (per day)	\$1,144.00	\$1,258.40	Yes
Setup/pack-out	\$407.00	\$447.70	Yes
Deposit required*	\$1,144.00	\$447.70	No
Individual Room Hire (per hour)			
<i>Terms and conditions apply, available on application</i>			
<i>Minimum 3-hour hire of any area applies. In general bookings are accepted/confirmed only within a six-week period prior to the proposed date. All other costs (staffing, equipment, energy, catering and cleaning) are chargeable on final invoice.</i>			
Pan Pac Foyer			
Pan Pac Foyer - Including Port of Napier Foyer	\$143.00	\$157.30	Yes
Napier Building Society Mezzanine			
Napier Building Society Mezzanine - only with other areas	\$66.00	\$72.60	Yes
Westpac Bank Function Room			

Napier Municipal Theatre

All fees and charges are inclusive of GST (except as noted *).

Theatre Hire	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Westpac Bank Function Room	\$66.00	\$72.60	Yes
Rotary Room			
Rotary Room	\$44.00	\$48.40	Yes
Pianos			
<i>Community and student rates are available on request</i>			
Municipal Theatre Steinway			
Concert Hire (per performance)	\$330.00	\$363.00	Yes
Lunchtime concerts in foyer (per performance)	\$93.50	\$102.85	Yes
Non-performance hires in foyer (per hour)	\$38.50	\$42.35	Yes
Piano Tuning (per tuning)	Price On Application	Price On Application	Yes
Municipal Theatre Yamaha Upright or Challen Grand			
Piano hire (per performance)	\$93.50	\$102.85	Yes
Piano hire (non-performance)	\$38.50	\$42.35	Yes
Piano Tuning (per tuning)	Price On Application	Price On Application	Yes
Equipment Hire (per day)			
<i>Other equipment can be sourced as required through local agencies</i>			

National Aquarium of New Zealand

All fees and charges are inclusive of GST (except as noted *).

Admissions	19/20 Fee	Proposed 20/21 Fee	Incl. GST
General Admissions			
Adults	\$23.00	\$23.00	Yes
Child (from 3 up to 14 years)	\$11.50	\$11.50	Yes
Children (under 3 years)	No Charge	No Charge	Yes
Student	\$21.00	\$21.00	Yes
Family (2 adults & up to 2 children)	\$62.00	\$62.00	Yes
Senior Citizens (65 +) and Community Services Card holders	\$16.50	\$16.50	Yes
Extra Child	\$7.00	\$7.00	Yes
Close Encounters			
Penguins/Alligators (per person) (maximum of 4)	\$130.00	\$132.50	Yes
Friends of the Aquarium Membership			
Adult	\$65.00	\$66.00	Yes
One Adult/One Child	\$95.00	\$97.00	Yes
Family (2 adults and up to 2 children)	\$150.00	\$153.00	Yes
Extra Child	\$25.00	\$25.00	Yes
School Parties			
Pre-school and Special Schools	\$4.50	\$4.00	Yes
Primary	\$4.50	\$5.00	Yes
Secondary	\$6.50	\$7.00	Yes
Tertiary	\$11.00	\$11.50	Yes
Extra Adult	\$11.00	\$12.00	Yes
Group Discount (10 or more people)			
Adult	\$21.00	\$21.50	Yes
Child (from 3 up to 14 years)	\$10.50	\$11.00	Yes
Birthday Parties			
Conditions apply, and are available on request	Price On Application	Price on Application	Yes
IHC			
Accompanying Caregivers	No Charge	No Charge	Yes
IHC	\$11.50	\$12.00	Yes
Sleep-Overs			
Per Person	\$60.00	\$61.00	Yes
Holiday Programme			
Per Person	\$32.00	\$40.00	Yes
Technical Staff			
Per Hour	Price On Application	Price on Application	Yes
Functions			
Aquarium Exhibition Hall		\$18.50	
<i>Catering, entertainment and other equipment or services are additional charges - prices on application</i>			
Charge Per Hour (Daytime)	\$195.00	\$199.00	Yes
Evening (Including Diver charges)			
Corporate Rate		\$950.00	Yes

National Aquarium of New Zealand

All fees and charges are inclusive of GST (except as noted *).

Admissions	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Charity Rate		\$725.00	Yes
East Coast LAB			
Charge Per Hour (Daytime)		\$120.00	Yes
1/2 Day			
Corporate Rate		\$400.00	Yes
Charity Rate		\$300.00	Yes
Full Day			
Corporate Rate		\$800.00	Yes
Charity Rate		\$600.00	Yes
Evening			
Corporate Rate		\$600.00	Yes
Charity Rate		\$450.00	Yes
Education Room (Half day and Full day only on weekend days)			
Charge Per Hour (Daytime)		\$75.00	Yes
1/2 Day			
Corporate Rate		\$250.00	Yes
Charity Rate		\$175.00	Yes
Full Day			
Corporate Rate		\$500.00	Yes
Charity Rate		\$350.00	Yes
Evening			
Corporate Rate		\$350.00	Yes
Charity Rate		\$275.00	Yes
Availability			
Half day period - 8:00am to 12:30pm and 12:30pm to 5:00pm			
Full day period - 7:30am to 5:00pm			
Evening period - 5:00pm to 9:00pm			

Par 2 MiniGolf

All fees and charges are inclusive of GST (except as noted *).

Par2 MiniGolf	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>All green fees are for one 18-hole game per person.</i>			
Green Fees			
Child (2 years and under accompanied by a paying adult)	No Charge	No Charge	Yes
Child (3 to 14 years of age)	\$7.60	\$7.60	Yes
Adult	\$10.90	\$10.90	Yes
Family (2 Adults and 2 children)	\$29.50	\$29.50	Yes
Family (additional child)	\$4.90	\$4.90	Yes
Return Game - Adult	\$8.00	\$8.00	Yes
Return Game - Child	\$5.10	\$5.10	Yes
Return Game - Family	\$21.50	\$21.50	Yes
Return Game - Family (additional Child)	\$4.00	\$4.00	Yes
Spectators	No Charge	No Charge	Yes
Senior Citizens (65 +) and Community Services Card holders	\$7.90	\$7.90	Yes
Groups of 10 or More			
Group Rate - Children: 10 to 29 pax	\$6.20	\$6.20	Yes
Group Rate - Secondary (15 years and over): 10 to 29 pax	\$8.10	\$8.10	Yes
Group Rate - Adults: 10 to 29 pax	\$9.20	\$9.20	Yes
Group Rate - Children: 30+ pax	\$5.50	\$5.50	Yes
Group Rate - Secondary (15 years and over): 30+ pax	\$7.50	\$7.50	Yes
Group Rate - Adults: 30+ pax	\$8.50	\$8.50	Yes
After Hours Group Rates			
<i>Par 2 MiniGolf is available after hours for group bookings - terms and conditions apply and are available on request.</i>			

Parking

All fees and charges are inclusive of GST (except as noted *).

Parking Fees	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Time restrictions may apply</i>			
Metered fees (per hour)	\$1.00	\$1.00	Yes
Pay and Display (per hour)	\$1.00	\$1.00	Yes
Discounted Daily rate at specified car parks	\$5.00	\$5.00	Yes
Specific Parking fees			
Dickens Street East car park per hour (max stay 2 hours)	\$2.00	\$2.00	Yes
Lee Road car park per hour (max stay 3 hours)	\$0.60	\$0.60	Yes
Symons Lane - All on lane parking per hour (max stay 3 hours)	\$0.60	\$0.60	Yes
Symons Lane car park per hour (max stay 4 hours)	\$0.60	\$0.60	Yes
Leased Parking fees			
Leased carparking (per week)	\$25.00	\$25.00	Yes
Dalton Street leased car parking (per week)	\$30.00	\$30.00	Yes
Edwardes Street Leased car parking (per week)	\$15.00	\$15.00	Yes
Secure Leased Parking	\$35.00	\$35.00	Yes
Riddell Street Leased car parking (per week)	\$10.00	\$10.00	Yes
Hastings Street leased car parking (per week)	\$0.00	\$30.00	Yes
Supplementary Services			
Parking Permit (per day)	\$15.00	\$15.00	Yes
Meter Shroud (per day)	\$20.00	\$20.00	Yes
Parking Signs (per day)	\$20.00	\$20.00	Yes
All Bonds (refundable on return for meter shrouds or parking signs) *	\$25.00	\$25.00	No
Car Pound			
Storage of impounded vehicle first month	\$60.00	\$60.00	Yes
Storage of impounded vehicle per week after first month	\$35.00	\$35.00	Yes
Infringement Fees			
<i>Any parking offence involving parking on a road in breach of a Local Authority bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is one of the times stated below.</i>			
<i>The Land Transport (Road User) Rule 2004 specifies parking offences that incur a penalty, and the maximum fees councils can charge drivers.</i>			
<i>Parking Infringement Fees are not subject to GST.</i>			
Infringement Fees			
Not more than 30 minutes (less a \$2.00 discount if paid within seven days of issue)	\$12.00	\$12.00	Yes
More than 30 minutes, but not more than one hour (less a \$2.00 discount if paid within seven days of issue)	\$15.00	\$15.00	Yes
More than one hour but not more than two hours (less a \$2.00 discount if paid within seven days of issue)	\$21.00	\$21.00	Yes
More than 2 hours but not more than 4 hours (less a \$3.00 discount if paid within seven days of issue)	\$30.00	\$30.00	Yes
More than 4 hours but not more than 6 hours (less a \$3.40 discount if paid within seven days of issue)	\$42.00	\$42.00	Yes
More than 6 hours (less a \$5.00 discount if paid within seven days of issue)	\$57.00	\$57.00	Yes
Street Occupation			
Licence for occupation at ground level or \$0.05/m	\$55.00	\$55.00	Yes
Charge against damage to Council property (whole frontage) per m	\$7.00	\$7.00	Yes

Parking

All fees and charges are inclusive of GST (except as noted *).

Parking Fees	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Removal or replacement of parking meters and signs each	\$35.00	\$35.00	Yes
Removal and reinstatement of roadmarking, per metre.	\$6.00	\$6.00	Yes
Vehicle Disposal (admin \$75 + disposal)	\$165.00	\$165.00	Yes

Parks and Reserves

All fees and charges are inclusive of GST (except as noted *).

Reserves	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Occupation and use of any public Park or Reserve by either a commercial operation, circus, Mardi Gras, Gypsy Fair or entertainment group, which intend to charge a public admission or sell products for financial gain			
Rental (per day)	\$410.00	\$417.00	Yes
Bond (refundable only if grounds and amenities are left in good order)*	\$590.00	\$1,200.00	No
Community Events which are free to the public			
Use of grounds & amenities	No Charge	No Charge	Yes
Bond (refundable only if grounds and amenities are left in good order)*	\$590.00	\$1,200.00	No
Perfume Point Reserve (HB Sport Fishing Club)			
Use of sealed public car park for marquee : (per day)	\$255.00	\$260.00	Yes
Use of grass reserve for vehicle and boat trailer parking : (per day)	\$485.00	\$494.00	Yes

Planning Support Services

All fees and charges are inclusive of GST (except as noted *).

Geographic Information Services (GIS)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Map Requests			
<i>A request that involves less than 15 minutes to produce</i>			
A0 Paper Size	\$50.00	\$53.80	Yes
A1 Paper Size	\$30.00	\$32.30	Yes
A2 Paper Size	\$15.00	\$16.10	Yes
Special Map Request Charges			
<i>Specialised maps are those which require new layers to be added, analysis work and/or specialised printing techniques. In addition to the printing charges outlined above (same as every-day map requests) there is a charge based on actual time taken plus any disbursements.</i>			
Hourly Charge-Out Rate			
GIS Officers	\$105.00	\$113.00	Yes
Planning Administration			
Disbursements			
Plan Copying A0 (per sheet)	\$15.00	\$16.10	Yes
Plan Copying A1 (per sheet)	\$10.00	\$10.80	Yes
Plan Copying A2 (per sheet)	\$5.00	\$5.40	Yes
Photocopying A4/A3 Assisted	\$1.00	\$1.10	Yes
Full Digital Property File		\$40.00	Yes
Digital Building file only		\$30.00	Yes
Subsequent Request following receipt of digital building file		\$15.00	Yes
Property Number Map Book	\$30.00	\$32.20	Yes
Certificate of Title	\$25.00	\$26.80	Yes
Hourly Rates			
Administration Staff	\$75.00	\$80.70	Yes

Policy Planning

All fees and charges are inclusive of GST (except as noted *).

Policy Planning	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Policy Charges			
Request to Change District Plan	\$20,000.00	\$20,340.00	Yes
Notice of Requirement (Sec 168)	\$20,000.00	\$20,340.00	Yes
Alteration of Designation (Sec 181) - Non Notified	\$1,500.00	\$1,525.50	Yes
Alteration of Designation (Sec 181) - Notified	\$10,000.00	\$10,170.00	Yes
Removal of Designation (Sec 182)	\$300.00	\$322.90	Yes
Officers' Hourly Rates - Planning (per hour)	\$180.00	\$183.10	Yes
Officers' Hourly Rates - Administration (per hour)	\$75.00	\$80.70	Yes

Public Toilets and Showers

All fees and charges are inclusive of GST (except as noted *).

Marine Parade Toilet (Soundshell)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Toilets			
Adults & Children 5 years and over	\$0.20	\$0.20	Yes
Children under 5 years	No Charge	No Charge	Yes
Showers			
Shower charge	\$3.00	\$3.20	Yes
Hire of towel (includes soap)	\$2.00	\$2.20	Yes
Lockers			
<i>Lockers will be opened after the end of the hire period and will be available for rehire</i>			
Deposit*	\$12.00	\$12.20	No
Charge up to 4 hours	\$1.00	\$1.10	Yes
Charge over 4 hours (same day)	\$2.00	\$2.20	Yes
A daily charge for each additional day or part thereof will apply after the first day	\$2.00	\$2.20	Yes
Bike Store			
Deposit*	\$12.00	\$12.20	No
Charge up to 4 hours	\$1.00	\$1.10	Yes
Charge over 4 hours (same day)	\$2.00	\$2.20	Yes

Refuse Transfer Station

All fees and charges are inclusive of GST (except as noted *).

Refuse Transfer Station Charges	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Tonnages are obtained via calibrated weighbridge, minus the weight of the vehicle, in 20kg increments.</i>			
<i>No fixed charge for individual rubbish bags - minimum charges apply.</i>			
<i>Government waste levy and ETS (Emissions Trading Scheme) charges are incorporated in the rate for general refuse.</i>			
<i>Fridges, freezers and batteries will only be accepted after paying general waste charges. This is because of high costs to de-gas these appliances and high cost of recycling batteries.</i>			
<i>Discount for bulk waste account holders dumping a tonnage in excess of 500 tonnes per annum is disestablished.</i>			
All Vehicles			
Green Waste (per tonne)	\$115.00	\$120.00	Yes
General Refuse (per tonne)	\$240.00	\$260.00	Yes
Discount for separating Green Waste	\$6.00	\$6.00	Yes
<i>Waste oil, paint, fridges, freezers and batteries are weighed as part of your load and charged at general refused rate to help cover disposal costs.</i>			
Minimum Charges			
General Refuse (applies to loads under 50kg)	\$12.00	\$13.00	Yes
General Refuse (applies to loads up to 100kg)	\$24.00	\$26.00	Yes
Green Waste (applies to loads under 50kg)	\$10.00	\$10.00	Yes
Green Waste (applies to loads up to 100kg)	\$14.00	\$14.00	Yes
Fixed Charges			
Polystyrene and Bulk Packaging (per cubic metre)	\$70.00	\$70.00	Yes
Car tyres (each); Motorcycle or quad bike tyres (single or pair)	\$8.00	\$8.00	Yes
<i>Truck or Tractor tyres not accepted</i>			
Charge to re-issue lost inwards docket	\$10.00	\$10.00	Yes
Recycling			
Paper and cardboard, glass, cans and plastics (type 1, 2) and scrap metal at the recycling station	No Charge	No Charge	Yes

Rodney Green Centennial Event Centre

All fees and charges are inclusive of GST (except as noted *).

Rodney Green Centennial Event Centre	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Times of Hire: Morning is 8.00am to 1.00pm, Afternoon is 1.00pm to 6.00pm, Evening is 6.00pm to 11.00pm and Full Day is 8.00am to midnight (unless specified otherwise).</i>			
<i>Performance Bond: Payment of a performance bond is required to confirm a booking. This bond will be refunded after the hire date, less any unpaid hire fees and additional costs incurred by Napier City Council as a result of actions or negligence of the hirer. The performance bond will be refunded if the booking is cancelled at least 30 days before the first hire date.</i>			
<i>Seasonal Hire: A booking for 20 or more sessions over one year (a session is a morning, afternoon, or evening).</i>			
<i>Public Holidays: Additional costs incurred by Napier City Council for bookings on public holidays will be on-charged to the hirer.</i>			
<i>Discount for Sports Tournaments. Only applies if the tournament's principal venue is the Rodney Green Centennial Event Centre. Discount may be negotiated at the time of booking with the Manager of Sport and Recreation, based on economic benefit the tournament brings to the city.</i>			
Local Sports Bodies - Seasonal Hire			
Performance Bond*	\$600.00	\$600.00	No
Morning or Afternoon	\$105.00	\$110.00	Yes
Evening	\$175.00	\$180.00	Yes
Full Day	\$290.00	\$295.00	Yes
Sports Bodies, Not for Profit, and Local Community Benefit			
Performance Bond*	\$600.00	\$600.00	No
Morning or Afternoon	\$255.00	\$260.00	Yes
Evening	\$385.00	\$390.00	Yes
Full Day	\$685.00	\$690.00	Yes
Commercial			
Performance Bond*	By negotiation with Manager of Sport and Recreation	By negotiation with McLean Park Manager	No
Morning or Afternoon	By negotiation with Manager of Sport and Recreation	By negotiation with McLean Park Manager	Yes
Evening to Midnight	By negotiation with Manager of Sport and Recreation	By negotiation with McLean Park Manager	Yes
Full Day to Midnight	By negotiation with Manager of Sport and Recreation	By negotiation with McLean Park Manager	Yes
Per hour after midnight	By negotiation with Manager of Sport and Recreation	By negotiation with McLean Park Manager	Yes
Additional Facilities			
Kitchen			
Performance Bond*	\$200.00	\$200.00	No
Morning or Afternoon	\$65.00	\$70.00	Yes
Evening	\$80.00	\$85.00	Yes
Full Day	\$165.00	\$170.00	Yes
Dining Room			
Performance Bond*	\$200.00	\$200.00	No
Morning or Afternoon	\$55.00	\$60.00	Yes
Evening	\$65.00	\$70.00	Yes

Rodney Green Centennial Event Centre

All fees and charges are inclusive of GST (except as noted *).

Rodney Green Centennial Event Centre	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Full Day	\$125.00	\$130.00	Yes
Combined Kitchen and Dining Room			
Performance Bond*	\$200.00	\$200.00	No
Morning or Afternoon	\$85.00	\$90.00	Yes
Evening	\$110.00	\$115.00	Yes
Full Day	\$215.00	\$220.00	Yes
Meeting Room			
Performance Bond*	\$200.00	\$200.00	No
Morning or Afternoon	\$55.00	\$60.00	Yes
Evening	\$65.00	\$70.00	Yes
Full Day	\$125.00	\$130.00	Yes
Changing Rooms			
Male and female per day	\$35.00	\$40.00	Yes
BasketBall Hoops			
Price estimates or quotations provided on application	Price on Application	Price on Application	Yes
Custodian			
Cleaning and other services during hire period (per hour)	\$45.00	\$45.00	Yes
Napier City Council Wardens			
Senior Floor Attendant (per hour)	\$60.00	\$60.00	Yes
Floor Protection Cover (Carpet Tiles)			
Price estimates or quotations provided on application	Price on Application	Price on Application	Yes

Sewerage

All fees and charges are inclusive of GST (except as noted *).

Sewer Connections	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Minimum Charges are per connection and non refundable</i>			
100mm Diameter Connection			
Utility Location (Corridor access request/Road crossing) -work in road reserve only - Fee	\$575.00	\$585.00	Yes
100mm diameter connection - Deposit (minimum charge)	\$1,602.00	\$1,631.00	Yes
Plus a charge per metre of - Open ground pipelaying - Fee	\$304.00	\$309.00	Yes
Plus a charge per metre of - Sealed road/footpath pipelaying - Fee	\$476.00	\$484.00	Yes
Larger Than 100mm Diameter Connection (Industrial, Commercial, Subdivision)			
<i>All costs including street restoration to be charged to applicant. Quotations available on request.</i>			
Minimum Charge	\$1,602.00	\$1,631.00	Yes
Disconnection/Reuse			
Disconnection/Reuse - Fee	\$473.00	\$482.00	Yes
Video Inspection			
Video Inspection Charge (per hour) - minimum one hour	\$195.00	\$198.00	Yes
Bay View Connections (Stage 1 Village)			
All Connections to Stage 1 - Fixed fee to connect plus actual costs of connection	\$15,872.00	\$16,158.00	Yes
Service Marking for Council Water, Stormwater and Sewers			
Provision of as built plans	No Charge	No Charge	Yes
Per Hour - Marking large diameter trunk mains	No Charge	\$145.00	Yes
Per Hour - Marking of Stormwater, sewer and water mains	\$105.00	\$145.00	Yes
Trade Waste Charges			
City Charge			
Existing Trade Waste Customers - Charge Per m	\$0.78	\$0.78	Yes
Industry to be phased into Trade waste charging system - Charge Per m	\$0.78	\$0.78	Yes
Awatoto and Pandora Charge			
Awatoto Charge Per m	\$0.27	\$0.27	Yes
Pandora Charge Per m	\$0.52	\$0.52	Yes
Tanker Discharge			
<i>Per Load at Milliscreen Plant</i>			
<i>Monday to Friday 7.00am to 4.00pm & Saturday 6.30am to 10.00am (Non Statutory Days)</i>			
Tankers (\$ per m	\$10.24	\$10.45	Yes
After Hours - A minimum additional charge. (Additional Charges to recover overtime, days in lieu etc may apply)	\$97.00	\$200.00	Yes
Additional items			
Connection Application Fee (charge per hour, non refundable)	\$80.00	\$81.00	Yes

Soundshell

All fees and charges are inclusive of GST (except as noted *).

Soundshell	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Shows			
Use of stage and backstage area for a free community event or for commercial events	No Charge	No Charge	Yes
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$24.50	\$25.00	Yes
Morning or Afternoon	\$67.50	\$68.50	Yes
Evening	\$100.00	\$102.00	Yes
Whole Day	\$140.00	\$142.50	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$20.00	\$20.50	Yes
Morning or Afternoon	\$55.00	\$56.00	Yes
Evening	\$75.00	\$76.00	Yes
Whole Day	\$100.00	\$102.00	Yes

Sportsgrounds

All fees and charges are inclusive of GST (except as noted *).

Sportsgrounds	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>Performance Bond: A performance bond is required to confirm a booking for a one-off event or tournament. This bond will be refunded after the hire date, less any unpaid hire fees and additional costs incurred by Napier City Council as a result of actions or negligence of the hirer. The performance bond will be refunded if the booking is cancelled at least 30 days before the hire date.</i>			
<i>Seasonal Hire: A booking for up to 20 competition matches on any one sports ground over one season.</i>			
<i>Season Definition: Winter (April to August inclusive); Summer (October to March inclusive). Out of season games will be charged at the one-off rate.</i>			
<i>Admission Charge: Where the hirer charges an admission fee, the hire fee is as scheduled or 20% of the gate, whichever is greater.</i>			
<i>Cancellation: Cancellation charges will apply when Council has incurred preparatory costs and cancellation is not due to the weather. This includes junior sports.</i>			
<i>Junior (Local Competition): Maximum school year 8.</i>			
<i>Discount for Sports Tournaments: Only applies if the tournament's principal venue is Onekawa Park (Netball), Nelson Park (Cricket) or Park Island. Discount may be negotiated at the time of booking with the Sports Facilities Manager, based on economic benefit the tournament brings to the city.</i>			
<i>One-off Games: Includes, but is not limited to, out-of season, friendly and trial games.</i>			
<i>Practice: One team only and must be booked - more than one team will be treated as a trial or friendly game and will be charged at the one-off game rate.</i>			
<i>Charges for Unbooked Games: A penalty rate of 150% of the one-off game rate will be charged for any game played without an approved booking.</i>			
<i>Public Holidays: Additional costs incurred by Napier City Council for bookings on public holidays will be on-charged to the hirer.</i>			
Sports Tournaments - Open Ground			
Performance Bond*	Price on Application	Price on Application	No
Tournament charge	As per charges for the code	As per charges for the code	Yes
Ground remarking	\$82.00	\$83.00	Yes
Cleaning changing rooms per visit (Park Island) Weekdays	\$145.00	\$148.00	Yes
Cleaning changing rooms per visit (Park Island) Weekends and after hours	\$250.00	\$255.00	Yes
Cleaning changing rooms per visit (Park Island) Statutory Holidays	\$715.00	\$728.00	Yes
Rubbish bins (additional to standard supply)	\$10.50	\$20.00	Yes
Electricity usage	Actual usage	Actual usage	Yes
Other services required	Price on application	Price on application	Yes
Non-Sporting Events: Community - Open Ground			
Performance Bond*	Price on Application	Price on Application	No
Event charge - per day, per winter playing field	\$100.00	\$102.00	Yes
Cleaning changing rooms per visit (Park Island) Weekdays	\$145.00	\$148.00	Yes
Cleaning changing rooms per visit (Park Island) Weekends and After Hours	\$250.00	\$255.00	Yes
Cleaning changing rooms per visit (Park Island) Statutory Holidays	\$715.00	\$728.00	Yes
Rubbish bins (additional to standard supply)	\$10.50	\$20.00	Yes
Electricity usage	Actual usage	Actual usage	Yes
Other services required	Price on Application	Price on application	Yes
Events: Commercial and / or Admission - Open Ground			

Sportsgrounds

All fees and charges are inclusive of GST (except as noted *).

Sportsgrounds	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Performance Bond*	Price on Application	Price on Application	No
Event charge - per day, per winter playing field	\$475.00	\$484.00	Yes
Cleaning changing rooms per visit (Park Island) Weekdays	\$145.00	\$148.00	Yes
Cleaning changing rooms per visit (Park Island) Weekends and After Hours	\$250.00	\$255.00	Yes
Cleaning changing rooms per visit (Park Island) Statutory Holidays	\$715.00	\$728.00	Yes
Rubbish bins (additional to standard supply)	\$10.50	\$20.00	Yes
Electricity usage	Actual use	Actual usage	Yes
Other services required	Price on Application	Price on application	Yes
Rugby			
Rugby: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$985.00	\$1,003.00	Yes
One-off games	\$105.00	\$107.00	Yes
7-side seasonal charge per ground (20 competition matches maximum)	\$490.00	\$499.00	Yes
7-side one-off games	\$26.00	\$26.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$10.50	\$20.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Touch Rugby			
Touch Rugby: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$490.00	\$499.00	Yes
One-off games	\$26.00	\$26.00	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$10.50	\$20.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Football (Soccer)			
Football: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$985.00	\$1,003.00	Yes
One-off games	\$105.00	\$107.00	Yes
7-side seasonal charge per ground (20 competition matches)	\$500.00	\$509.00	Yes
7-side one-off games	\$26.00	\$26.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$10.50	\$20.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes

Sportsgrounds

All fees and charges are inclusive of GST (except as noted *).

Sportsgrounds	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Rugby League			
Rugby League: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$745.00	\$758.00	Yes
One-off games	\$77.00	\$78.00	Yes
7-side or Tag Football seasonal charge per ground (20 competition matches)	\$370.00	\$377.00	Yes
7-side or Tag Football one-off games	\$21.00	\$21.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$10.50	\$20.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Hockey			
Hockey: Seasonal Sporting Competition - Open Ground			
Charge per booking	Price on Application	Price on Application	Yes
Softball			
Softball: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$560.00	\$570.00	Yes
One-off games	\$82.00	\$83.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$10.50	\$20.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Cricket: Seasonal Sporting Competition - Open Ground			
<i>Charges include morning and evening preparation only (for example, use of covers during the day is the responsibility of the hirer).</i>			
Grass Wickets (Nelson Park)			
Seasonal charge per wicket (20 club competition matches maximum; one match per day)	\$2,850.00	\$2,901.00	Yes
Club practice (20 weeks; 2 nights per week; 2 wickets)	\$2,850.00	\$2,901.00	Yes
Representative practice (per day; 1 wicket)	\$145.00	\$148.00	Yes
One off game (except as specified below)	\$280.00	\$285.00	Yes
One off game (twilight; outfield wicket)	\$145.00	\$148.00	Yes
One off game (50 over)	\$280.00	\$285.00	Yes
One off game (twenty/20)	\$115.00	\$117.00	Yes
Two day game (consecutive days; one pitch)	\$385.00	\$392.00	Yes
Three day game (consecutive days; one pitch)	\$580.00	\$590.00	Yes
Four day game (consecutive days; one pitch)	\$770.00	\$784.00	Yes
Five day game (consecutive days; one pitch)	\$960.00	\$977.00	Yes
Women's 40 over game	\$265.00	\$270.00	Yes
Junior representative (grass at representative practice rate)	\$145.00	\$148.00	Yes

Sportsgrounds

All fees and charges are inclusive of GST (except as noted *).

Sportsgrounds	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Artificial Wickets			
Seasonal charge per wicket (20 club competition matches maximum)	\$1,085.00	\$1,105.00	Yes
One off game	\$56.00	\$57.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Additional Charges			
Rubbish bins (additional to standard supply)	\$10.00	\$20.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Tennis			
Tennis Charges			
Pelane Domain - 3 courts (annual charge)	\$1,570.00	\$1,598.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on Application	Price on application	Yes
Athletics			
Athletics Charges			
Napier - per season	\$1,710.00	\$1,741.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on Application	Price on application	Yes
Netball			
Netball Charges			
Onekawa Park - 12 courts (full year charge)	\$5,870.00	\$5,976.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on Application	Price on application	Yes
McLean Park			
<i>For events with two or more consecutive days of use, the minimum charge shall apply for the first day. Charges for additional days will be negotiated with the hirer.</i>			
<i>20% of gate clause in General Terms applies</i>			
Rugby and Cricket - Charge Ground			
Per day minimum charge (excluding floodlights)	\$2,725.00	\$2,774.00	Yes
Floodlights hire (per hour of use)	\$1,360.00	\$1,384.00	Yes
Other services and facilities required	Price on Application	Price on Application	Yes
Other Hirers - Charge Ground			
Performance Bond*	Price on Application	Price on Application	No
Per day minimum charge	\$2,720.00	\$2,795.00	Yes
Floodlights hire (per hour of use)	\$1,360.00	\$1,375.00	Yes
Evacuation Controller and Senior Stand Attendants (per hour)		\$60.00	Yes
Electricians or Technicians on Standby - per hour	\$87.00	\$97.00	Yes
Video screen	\$1,765.00	\$1,565.00	Yes

Sportsgrounds

All fees and charges are inclusive of GST (except as noted *).

Sportsgrounds	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Scoreboard	No Charge	\$100.00	Yes
Video Screen Technician - per hour		\$100.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services and facilities required	Price on Application	Price on Application	Yes
Tremain Field (Park Island)			
20% of gate clause in General Terms applies.			
Rugby Union and Rugby League - Charge Ground			
Seasonal charge per ground (20 matches maximum)	\$1,040.00	\$1,059.00	Yes
One off game charge	\$110.00	\$112.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on Application	Price on application	Yes
Bluewater Stadium (Park Island)			
20% of gate clause in General Terms applies.			
Football - Charge Ground			
Napier City Rovers	As per licence	As per licence	Yes
Other hirers	Price on Application	Price on Application	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on Application	Price on application	Yes

Stormwater

All fees and charges are inclusive of GST (except as noted *).

Stormwater Connections	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>All minimum charges are per connection</i>			
Steel Kerb Connection 90mm Equivalent			
Steel Connection to Kerb & Channel - Deposit	\$650.00	\$662.00	Yes
Double Connection to Kerb and Channel - Deposit	\$1,003.00	\$1,021.00	Yes
100mm Connection			
Utility Location (Corridor access request/Road crossing) -work in road reserve only - Fee	\$575.00	\$585.00	Yes
150mm Connection to Stormwater Pipe - Minimum deposit charge due on application	\$764.00	\$778.00	Yes
Plus a charge per metre of - Open ground pipelaying - Fee	\$254.00	\$259.00	Yes
Plus a charge per metre of - Sealed road/footpath pipelaying - Fee	\$426.00	\$434.00	Yes
Larger Than 150mm Connection			
<i>For a diameter larger than 150mm all costs including street restoration to be to applicant. Quotations available on request.</i>			
<i>All minimum payments are non-refundable</i>			
Minimum Charge for Commercial/Subdivision Pipe >150mm connections due on application - Deposit	\$679.00	\$691.00	Yes
Service Marking for Council Water, Stormwater and Sewers			
Provision of as built plans	No Charge	No Charge	Yes
Per Hour - Marking large diameter pumping and/or gravity mains	No Charge	\$145.00	Yes
Per Hour - Marking of Stormwater, sewer and water mains	\$105.00	\$145.00	Yes
Additional items			
Connection Application Fee (charge per hour, non refundable)	\$80.00	\$81.00	Yes

Subdivision and Land Development

All fees and charges are inclusive of GST (except as noted *).

Processing of Resource Consents (Subdivision)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>These set fees relate to the minimum charge only. Actual fee payable includes the cost of time taken to process each application, memorandum, consent, notice, certificate or schedule, the cost of disbursements, plus any inspections required.</i>			
Planning			
Scheme Plan Approval (0-10 lots)	\$1,000.00	\$1,017.00	Yes
Scheme Plan Approval (11-20 lots)	\$2,100.00	\$2,135.00	Yes
Scheme Plan Approval (greater than 20 lots)	\$2,500.00	\$2,540.00	Yes
Amendments to Flats/Crosslease	\$600.00	\$610.00	Yes
Certification Fee (223 & 348)	\$200.00	\$205.00	Yes
<i>Certificate of Compliance (224) Regulatory Engineering</i>			
Rights of Way Approval	\$350.00	\$355.00	Yes
Document Sealing/Signing Fee	\$120.00	\$122.00	Yes
Site Visit Fee	\$150.00	\$152.00	Yes
Monitoring Inspection in relation to any consent, designation, or site inspection	\$310.00	\$315.00	Yes
Property File Management Fee (charged per consent)	\$75.00	\$75.00	Yes
Hourly Rates			
Regulatory Engineering	\$160.00	\$162.70	Yes
Team Leader Planning and Compliance		\$180.00	Yes
Senior/Principal Resource Consents Planner		\$170.00	Yes
Resource Consents Planner	\$160.00	\$160.00	Yes
Regulatory Administrator	\$80.00	\$85.00	Yes
Consultants' and solicitors' fees associated with all work types, including the processing of a consent or certificate (including specialist technical or legal advice or where a consent involves creating legal instruments)	Charged at cost plus disbursements	Charged at cost plus disbursements	
<i>The following costs are for attendances by the City Solicitors on behalf of Council for the preparation and arrangement of legal documentation.</i>			
Costs			
Bond (includes Caveat)*	\$590.00	\$619.00	No
Release of Bond (includes Caveat)*	\$465.00	\$488.00	No
Release of Bond and issue of replacement Bond (includes withdrawal of existing Caveat and creation of new Caveat)*	\$805.00	\$845.00	No
Easement (per document)	\$465.00	\$488.00	Yes
Covenant (per document)	\$465.00	\$488.00	Yes
Certificate under Building Act	\$375.00	\$394.00	Yes
Release of Certificate, Caveat	\$255.00	\$268.00	Yes
Consent	\$225.00	\$236.00	Yes
Release of Consent Notice, Fencing Covenant	\$315.00	\$330.00	Yes
Lease Renewal	\$535.00	\$560.00	Yes
Freeholding	\$535.00	\$560.00	Yes
Engineering Approval (Assets)			
Proposed works in terms of the code of practice			
<i>The charges apply where the proposed works are in terms of D and E of the code.</i>			
<i>Where the proposed works are not in terms of D and E of the code but subject to specific design then the actual cost is charged.</i>			

Subdivision and Land Development

All fees and charges are inclusive of GST (except as noted *).

Processing of Resource Consents (Subdivision)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Minimum charge (for up to 3 lots)	\$190.00	\$204.50	Yes
Per lot for each additional over 3	\$29.00	\$31.20	Yes
Minimum charge (staff time hourly rate) (Where there is insufficient information or amendments are required, additional charges may be made)	\$160.00	\$162.70	Yes
Bond for Completion of - As Built - Plans			
<i>Bond for - As Built - plans are required for stand-alone projects (not part of a subdivision) that include infrastructure that is to be taken over by Council.</i>			
Bond calculated at 5% of estimated cost of project with a minimum of \$5,155*	\$5,230.00	\$5,628.60	No
Construction - Acceptance of Pipe Assets	\$0.00	\$0.00	Yes
Wastewater - Sewerage			
<i>Initial inspection, water-tightness test, CCTV inspection and final inspection.</i>			
Minimum charge	\$200.00	\$215.20	Yes
Per lot for each additional over 3	\$51.00	\$54.90	Yes
Stormwater			
<i>Initial inspection, water-tightness test, CCTV inspection and final inspection.</i>			
Minimum charge	\$200.00	\$215.20	Yes
Per lot for each additional over 3	\$51.00	\$54.90	Yes
Water Supply			
<i>Initial inspection, pressure test, disinfection, residual check and flushing and final inspection</i>			
Minimum charge	\$381.00	\$410.00	Yes
Per lot for each additional over 3	\$63.00	\$67.80	Yes
Charging by Metre Length			
<i>Where charging by number of lots is inappropriate the following charges per metre apply</i>			
Sewerage - Minimum charge	\$200.00	\$215.20	Yes
Sewerage - Per meter	\$2.45	\$2.65	Yes
Stormwater - Minimum charge	\$200.00	\$215.20	Yes
Stormwater - Per meter	\$2.45	\$2.65	Yes
Water Supply - Minimum charge	\$380.00	\$409.00	Yes
Water Supply - Per meter	\$2.45	\$2.65	Yes
Roading and Reserves			
Roading - Fixed Charge (initial inspections for construction of new roads)	\$528.00	\$568.20	Yes
Roading - plus a Per Lot charge of	\$27.00	\$27.50	Yes
Reserves - Minimum Charge (initial inspections for development of new reserves)	\$600.00	\$645.70	Yes
Reserves - Additional Inspection Charge	\$115.00	\$123.80	Yes
Financial Contributions			
<i>In the District Plan (refer to Rule 65.14) the formula for the increase in Financial Contributions is based on the movement in the Statistics NZ Producers Price Index (PPI) Inputs Table E Index.</i>			
Infill			
Urban (per lot)	\$25,812.00	\$27,558.20	Yes
Urban - Multi-Story (per dwelling unit)	\$20,803.00	\$22,210.30	Yes

Subdivision and Land Development

All fees and charges are inclusive of GST (except as noted *).

Processing of Resource Consents (Subdivision)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Urban - Multi-Story (plus per hectare - Stormwater)	\$60,116.00	\$64,182.80	Yes
Jervois town: Full urban (per lot) non local off site	\$22,744.00	\$24,282.60	Yes
Jervois town: Full urban (plus: per lot) local off site	\$89,438.00	\$95,488.50	Yes
Ahuriri (per lot)	\$25,811.00	\$27,557.10	Yes
Ahuriri - Multi-Story (per dwelling unit)	\$20,802.00	\$21,515.30	Yes
Ahuriri - Multi-Story (plus per hectare - Stormwater)	\$60,117.00	\$62,178.40	Yes
Greenfields			
King St / Guppy Rd (per dwelling unit)	\$21,690.00	\$23,157.30	Yes
King St / Guppy Rd (plus per hectare - Stormwater)	\$201,362.00	\$214,984.10	Yes
King St / Guppy Rd (plus per metre Guppy Road frontage - if applicable)	\$752.00	\$802.90	Yes
King St / Guppy Rd (less: per metre Guppy Road frontage roading structure plan credit - where applicable)	\$502.00	\$536.00	Yes
Lagoon Farm (per lot)	\$23,251.00	\$24,823.90	Yes
Mission Heights (per lot)	\$22,519.00	\$24,042.40	Yes
Park Island (per lot)	\$23,488.00	\$25,077.00	Yes
Te Awa (per lot)	\$21,533.00	\$22,989.70	Yes
Te Awa (plus: per hectare) local off site	\$515,027.00	\$549,868.60	Yes
Te Awa (plus: per meter of road frontage - where applicable)	\$3,342.00	\$3,568.10	Yes
Rural			
Poraiti (per lot)	\$17,563.00	\$18,751.10	Yes
Lifestyle Character (per lot)	\$19,044.00	\$20,332.30	Yes
Lifestyle Character: Plus for lots not connected to a stormwater system discharging above the flood detention dam in Kent Terrace	\$2,646.00	\$2,825.00	Yes
All other rural areas including subdistrict rural (per lot)	\$15,757.00	\$16,823.00	Yes
Jervois town (per lot) non local off site	\$18,400.00	\$19,644.80	Yes
Jervois town (plus: per lot - road) Applies to the area west of Jervois Road, North of Meeanee Road and South of Burness Road	\$7,727.00	\$8,249.70	Yes
Jervois town (plus: per lot - stormwater) Applies to those properties that drain to the Upper Purimu Drain	\$9,017.00	\$9,627.00	Yes
Jervois town (plus: per lot - stormwater) Applies to those properties that drain to the Jervois Drain	\$114,567.00	\$122,317.50	Yes
Capital Contributions			
Bay View Water Supply (per domestic connection)	\$2,905.00	\$3,101.50	Yes
Bay View Development Contributions			
<i>This schedule of charges for Development Contributions is charged under Council's Development and Financial Contributions Policy. It is indexed on 1st July based on the movement in the Statistics NZ Producers Price Index (PPI) Inputs Table E Index.</i>			
Bay View Water Supply (commercial)			
The Greater of:			
(1) 15mm connection, or	\$2,905.00	\$3,101.50	Yes
(2) the sum of:			
(2a) Non residential based:			
(i) Offices and Shops			
- Gross Floor area (\$ per m	\$11.60	\$12.40	Yes
- plus Pervious Land area (\$ per m	\$4.40	\$4.70	Yes
(ii) Warehouses			

Subdivision and Land Development

All fees and charges are inclusive of GST (except as noted *).

Processing of Resource Consents (Subdivision)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
- Gross Floor area (\$ per m	\$5.80	\$6.20	Yes
- plus Pervious Land area (\$ per m	\$4.40	\$4.70	Yes
(iii) Unsealed yards (\$ per m	\$4.40	\$4.70	Yes
(2b) Residential based			
(i) Residential Care, Travellers Accommodation and Retirement Complexes			
- Population per Head	\$436.00	\$451.00	Yes
- plus Pervious Land area (\$ per m	\$4.40	\$4.60	Yes
(ii) Day Care Centres and Educational Facilities			
- Population per Head	\$219.00	\$226.50	Yes
- plus Pervious Land area (\$ per m	\$4.40	\$4.60	Yes
Bay View Wastewater (Commercial)			
The Greater of:			
(1) Bay View wastewater connection charge, or	See sewer connection charges	See sewer connection charges	Yes
(2) the sum of:			
(2a) Non residential based:			
(i) Offices and Shops			
- Gross Floor area (\$ per m	\$8.10	\$8.40	Yes
(ii) Warehouses			
- Gross Floor area (\$ per m	\$4.00	\$4.10	Yes
(2b) Residential based			
(i) Residential Care, Travellers Accommodation and Retirement Complexes			
- Population per Head	\$304.00	\$314.40	Yes
(ii) Day Care Centres and Educational Facilities			
- Population per Head	\$152.00	\$157.20	Yes
Napier Development Contributions			
Transportation			
Roads and Transportation	\$12,901.00	\$13,343.40	Yes
Water Supply Contribution (Non-Residential Based)			
Offices and Shops			
- Gross floor area (\$ per m	\$7.70	\$8.00	Yes
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Medical Clinics/Hospitals			
- Gross floor area (\$ per m	\$9.70	\$10.00	Yes
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Warehouses / Factories / Network Utility Operations			
- Gross floor area (\$ per m	\$3.90	\$4.00	Yes

Subdivision and Land Development

All fees and charges are inclusive of GST (except as noted *).

Processing of Resource Consents (Subdivision)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Unsealed Yards			
- Pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Churches			
- Per Church	\$3,873.00	\$4,005.80	Yes
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Wastewater Contribution (Non-Residential Based)			
Offices and Shops			
- Gross floor area (\$ per m	\$5.40	\$5.60	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Medical Clinics/Hospitals			
- Gross floor area (\$ per m	\$6.70	\$6.90	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Warehouses / Factories / Network Utility Operations			
- Gross floor area (\$ per m	\$2.70	\$2.80	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Churches			
- per Church	\$2,701.00	\$2,793.60	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Stormwater Contribution (Non-Residential Based)			
Offices and Shops - Land area (\$ per m	\$5.30	\$5.50	Yes
Medical Clinics/Hospitals - Land area (\$ per m	\$5.30	\$5.50	Yes
Warehouses / Factories / Network Utility Operations - Land area (\$ per m	\$5.30	\$5.50	Yes
Unsealed Yards - Land area (\$ per m	\$1.30	\$1.30	Yes
Churches - Land area (\$ per m	\$5.30	\$5.50	Yes
Water Supply Contribution (Residential Based)			
Residential Care Facilities			
- Population (\$ per head)	\$291.00	\$301.00	Yes
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes

Subdivision and Land Development

All fees and charges are inclusive of GST (except as noted *).

Processing of Resource Consents (Subdivision)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Travellers Accommodation			
- Population (\$ per head)	\$291.00	\$301.00	Yes
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Day Care Centres			
- Population (\$ per head)	\$146.00	\$151.00	Yes
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Educational Facilities			
- Population (\$ per head)	\$146.00	\$151.00	Yes
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Retirement Complexes			
- Population (\$ per head)	\$289.00	\$298.90	Yes
- Plus pervious land area (\$ per m	\$2.90	\$3.00	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Wastewater Contribution (Residential Based)			
Residential Care Facilities			
- Population (\$ per head)	\$202.00	\$208.90	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Travellers Accommodation			
- Population (\$ per head)	\$202.00	\$208.90	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Day Care Centres			
- Population (\$ per head)	\$101.00	\$104.50	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Educational Facilities			
- Population (\$ per head)	\$101.00	\$104.50	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Retirement Complexes			
- Population (\$ per head)	\$202.00	\$208.90	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Stormwater Contribution (Residential Based)			

Subdivision and Land Development

All fees and charges are inclusive of GST (except as noted *).

Processing of Resource Consents (Subdivision)	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Residential Care Facilities - Land area (\$ per m	\$5.30	\$5.50	Yes
Travellers Accommodation - Land area (\$ per m	\$5.30	\$5.50	Yes
Day Care Centres - Land area (\$ per m	\$5.30	\$5.50	Yes
Educational Facilities - Land area (\$ per m	\$5.30	\$5.50	Yes
Retirement Complexes - Land area (\$ per m	\$5.30	\$5.50	Yes
Equivalent Connections			
15mm Diameter - Water Connection	\$1,936.00	\$1,968.90	Yes
15mm Diameter - Wastewater Connection	\$1,352.00	\$1,375.00	Yes
20mm Diameter - Water Connection	\$3,447.00	\$3,505.60	Yes
20mm Diameter - Wastewater Connection	\$2,414.00	\$2,455.00	Yes
25mm Diameter - Water Connection	\$5,384.00	\$5,475.50	Yes
25mm Diameter - Wastewater Connection	\$3,770.00	\$3,834.10	Yes
32mm Diameter - Water Connection	\$8,820.00	\$8,969.90	Yes
32mm Diameter - Wastewater Connection	\$6,177.00	\$6,282.00	Yes
40mm Diameter - Water Connection	\$13,769.00	\$14,003.10	Yes
40mm Diameter - Wastewater Connection	\$9,639.00	\$9,802.90	Yes
50mm Diameter - Water Connection	\$21,514.00	\$21,879.70	Yes
50mm Diameter - Wastewater Connection	\$15,060.00	\$15,316.00	Yes
80mm Diameter - Water Connection	\$55,069.00	\$56,005.20	Yes
80mm Diameter - Wastewater Connection	\$38,549.00	\$39,204.30	Yes
100mm Diameter - Water Connection	\$86,050.00	\$87,512.90	Yes
100mm Diameter - Wastewater Connection	\$60,236.00	\$61,260.00	Yes

Taradale Community Rooms

All fees and charges are inclusive of GST (except as noted *).

Meeting Room	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$24.50	\$25.00	Yes
Morning or Afternoon	\$67.50	\$68.50	Yes
Evening	\$100.00	\$102.00	Yes
Whole Day	\$140.00	\$142.50	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$20.00	\$20.50	Yes
Morning or Afternoon	\$55.00	\$56.00	Yes
Evening	\$75.00	\$76.00	Yes
Whole Day	\$100.00	\$102.00	Yes

Town Planning Resource Consents

All fees and charges are inclusive of GST (except as noted *).

All Town Planning Resource Consents fees are charged on an actual and reasonable cost recovery basis. The below fees are a fixed deposit and will be invoiced to you at the time the application is determined to be accepted. Charges incurred over the deposit will be charged based on the rates below.

Development Charges	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Development Charges (Section 36 Resource Management Act)			
Non Notified Resource Consent	\$900.00	\$915.00	Yes
Non Notified Resource Consent (multi-unit)	\$1,000.00	\$1,017.00	Yes
Notified Resource Consent	\$10,000.00	\$10,170.00	Yes
Limited Notification Resource Consent	\$8,000.00	\$8,136.00	Yes
Variation of Conditions - Non Notified	\$600.00	\$610.00	Yes
Variation of Conditions - Notified	\$3,625.00	\$3,685.00	Yes
Boundary Activity	\$300.00	\$305.00	Yes
Temporary/Marginal Activity	\$300.00	\$305.00	Yes
Pre-Application Advice (over and above 1 hour)	Hourly rate	Hourly rate	Yes
Resource Consent Monitoring	\$150.00	\$160.00	Yes
Set Fees			
<i>These set fees relate to the minimum charge only. Actual fee payable includes the cost of time taken to process each application, memorandum, consent, notice, certificate or schedule, the costs of disbursements, plus any inspections required.</i>			
Certificate of Compliance (Sec 139)	\$600.00	\$610.00	Yes
Existing Use Certificate	\$600.00	\$610.00	Yes
Extension of Resource Consent Expiry Fee (Sec 125)	\$600.00	\$610.00	Yes
Outline Plan Lodgement (Sec 176A)	\$900.00	\$915.00	Yes
Review of Decisions (Sec 357)	\$1,750.00	\$1,780.00	Yes
Overseas Investment Certificate	\$600.00	\$610.00	Yes
Resource Management Certificate for Sale and Supply of Alcohol 2012	\$100.00	\$100.00	Yes
Property File Management Fee (charged per consent)	\$75.00	\$75.00	Yes
Moveable Signs Within CBD			
CBD Sandwich Boards Signage Fee	\$150.00	\$150.00	Yes
Hourly Rates			
Consultants' and solicitors' fees associated with all work types, including the processing of a consent or certificate (including specialist technical or legal advice or where a consent involves creating legal instruments)	Charged at cost plus disbursements	Charged at cost plus disbursements	
Regulatory Engineering	\$160.00	\$162.70	Yes
Team Leader Planning and Compliance		\$180.00	Yes
Senior/Principal Resource Consents Planner		\$170.00	Yes
Resource Consents Planner	\$160.00	\$160.00	Yes
Regulatory Administrator	\$80.00	\$85.00	Yes
Land Information Memorandum			
LIM			
Residential and Rural	\$300.00	\$305.00	Yes
Commercial and Industrial	\$450.00	\$455.00	Yes

Transportation

All fees and charges are inclusive of GST (except as noted *).

Roadway	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Street Banners			
Erect and take down (one fee includes both)	\$141.64	\$152.44	Yes
Corridor Management			
Corridor Access Requests	\$335.63	\$361.23	Yes
Traffic Management Plans	\$225.20	\$242.40	Yes
Additional Inspections (per additional inspection)	\$105.98	\$114.08	Yes
Service Marking for Council Water, Stormwater and Sewers			
Provision of as built plans	No Charge	No Charge	Yes
Marking large diameter sewer pumping mains	No Charge	No Charge	Yes
Marking large diameter trunk mains	No Charge	No Charge	Yes
Per Hour - Marking of Stormwater, sewer and water mains (applies to service authorities that charge for their services to be marked)	\$102.92	\$110.72	Yes

Water Supply

All fees and charges are inclusive of GST (except as noted *).

Water Connections	19/20 Fee	Proposed 20/21 Fee	Incl. GST
<i>All ordinary supplies outside the Napier Water Supply Area are metered. Backflow preventers to be fitted in accordance with the hazard category.</i>			
<i>All extraordinary supplies are metered, but fire sprinkler systems that conform with the requirements of NZS4541 are not metered. Backflow preventers to be fitted in accordance with the hazard category.</i>			
<i>All minimum charges are per connection and are non refundable.</i>			
Ordinary Supply (Domestic) Napier			
Connection (15mm diameter). All work located within the kerb to boundary area only - Fee	\$2,093.00	\$2,131.00	Yes
Ordinary Supply (Domestic) Bay View Urban Area			
Connection (15mm diameter). All work located within the kerb to boundary area only - Fee	\$2,093.00	\$2,131.00	Yes
Meter(s) and meter box(es) - Fee	\$681.00	\$693.00	Yes
Backflow Preventer - Fee	\$860.00	\$875.00	Yes
Additional connection costs for road crossing			
Utility Location (Corridor access request/Road crossing) -work in road reserve only - Fee	\$575.00	\$585.00	Yes
Charge per metre of road crossing (charges to be confirmed)	Actual cost	Actual cost	Yes
Extraordinary Supply (Non-Domestic) 15mm Diameter			
Connection - Fee	\$2,093.00	\$2,131.00	Yes
Meter and Meter box - Fee	\$473.00	\$693.00	Yes
Backflow Preventer - Fee	\$860.00	\$875.00	Yes
Meter and Meter Box to existing 15mm diameter connection - Fee	\$796.00	\$810.00	Yes
Additional connection costs for road crossing			
Utility Location (Corridor access request/Road crossing) -work in road reserve only - Fee	\$575.00	\$585.00	Yes
Charge per metre of road crossing (charges to be confirmed)	Actual cost	Actual cost	Yes
Extraordinary Supply (Domestic and Non-Domestic) Over 15mm Diameter			
Connection - actual cost - Minimum deposit charge due on application	\$2,093.00	\$2,131.00	Yes
Meter and Meter Box - actual cost - Minimum deposit charge due on application	\$473.00	\$693.00	Yes
Backflow Preventer - actual cost. Minimum deposit charge due on application (quotation if required)	\$860.00	\$875.00	Yes
Disconnection(s)/Reuse			
Water Disconnections (up to 50mm) - Fee	\$514.00	\$523.00	Yes
Water Disconnections (over 50mm) actual cost - Minimum deposit charge due on application	\$514.00	\$523.00	Yes
Well Sealing			
Well Sealing Fee	\$154.00	\$157.00	Yes
Testing of Meters			
25mm or less (no certificate)	\$145.00	\$148.00	Yes
Private sub meter reading (per meter, per reading cycle)	\$8.00	\$8.00	Yes
Testing of Backflow Preventer			
Charge for inspection only- Remedial work charged at actual	\$172.00	\$175.00	Yes
Pot Holing in Road for Services			
Actual Costs with a minimum fee due on application.	\$456.00	\$464.00	Yes
Service Marking for Council Water, Stormwater and Sewers			

Water Supply

All fees and charges are inclusive of GST (except as noted *).

Water Connections	19/20 Fee	Proposed 20/21 Fee	Incl. GST
Provision of as built plans	No Charge	No Charge	
Per Hour - Marking large diameter trunk mains	No Charge	\$145.00	
Per Hour - Marking of Stormwater, sewer and water mains	\$105.00	\$145.00	Yes
Water take from hydrant annual application fee	\$100.00	\$102.00	Yes
Additional items			
Connection Application Fee (charge per hour, non refundable)	\$80.00	\$81.00	Yes

PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

- Interim Chief Executive

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Agenda Items

1. Interim Chief Executive	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p> <p>48(1)B That the public conduct of the whole or the relevant part of the proceedings of the meeting</p>
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		would be likely to result in the disclosure of information the public disclosure of which would - (i) be contrary to the provisions of a specified enactment.
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