



# FUTURE NAPIER COMMITTEE

## Open Minutes

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Meeting Date:	Thursday 22 October 2020
Time:	10.57am – 11.47am
Venue	Large Exhibition Hall Napier War Memorial Centre Marine Parade Napier
Present	Mayor Wise, Deputy Mayor Brosnan (In the Chair), Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, and Wright
In Attendance	Acting Chief Executive, Director Corporate Services, Director Community Services, Director Infrastructure Services, Director City Services, Director City Strategy, Manager Communications and Marketing  Mr Philip Hindrup – item 1  Manager Regulatory Solutions Senior Māori Advisor Manager Asset Strategy 3 Waters Programme Manager Manager Property Director MTG Planning Projects Facilitator Urban Design Lead
Administration	Governance Team

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## Apologies

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Councillors Mawson / Browne

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That the apology from Councillor Taylor be accepted.

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Carried

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## Conflicts of interest

Nil

## Public forum

Nil

## Announcements by the Mayor

The Mayor wished everyone a very relaxing enjoyable long weekend.

## Announcements by the Chairperson

Nil

## Minor Matters

Nil

## Announcements by the management

Nil

## Confirmation of minutes

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Councillors Crown / Chrystal

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That the Minutes of the meeting held on 10 September 2020 were taken as a true and accurate record of the meeting.

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Carried

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# AGENDA ITEMS

## 1. COUNCILLOR CONSENT HEARING DELEGATIONS

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<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	1017194
<i>Reporting Officer/s &amp; Unit:</i>	Luke Johnson, Team Leader Planning and Compliance

### 1.1 Purpose of Report

The purpose of this report is to update the current Hearings Committee Terms of Reference (**TOR**) and to introduce a set of guidance criteria that will help guide the appointment of Commissioners by the committee to hear and determine resource consent applications, in accordance with best practice.

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#### At the Meeting

The Manager Regulatory Solutions and Mr Philip Hindrup spoke to the report, providing a brief overview of the process followed to date.

In response to questions from councillors it was clarified that:

- When the committee is considering potential commissioners for appointment, there are a number of ways delegation could be passed on to the successful appointee such as via a report leading to a formal resolution, letter of the committee and so on.
- Mr Hildrup is happy to provide sample reports to the team to help support their move into the new area of appointing commissioners in this way.

**ACTION** A report was requested to be brought through to the next meeting of Future Napier (scheduled for 3 December 2020) on the current state of national discussions in relation the Resource Management Act.

#### Committee's recommendation

Mayor Wise / Councillor McGrath

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The Future Napier Committee:

- a. Receive the Independent Report Councillor Consent Hearing Delegations attached as **Attachment A** to this report, which includes:
    - i. Annex A – Quality Planning Guidance – The use of Commissioners 2017
    - ii. Annex B – NCC Current Hearings Committee Terms of Reference
    - iii. Annex C – Guidance Criteria for Delegations to and Assignment of Commissioners
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- b. Approve the changes to the Hearings Committee Terms of Reference attached as **Appendix B** to this report.

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Carried

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## 2. CIVIC PRECINCT FRAMEWORK

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*Type of Report:* Procedural

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*Legal Reference:* N/A

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*Document ID:* 984587

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*Reporting Officer/s & Unit:* Fleur Lincoln, Strategic Planning Lead

### 2.1 Purpose of Report

The purpose of this report is to seek Council endorsement of the Civic Precinct Framework.

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#### At the Meeting

The Director City Strategy spoke to the report, noting briefly an error which will be corrected – the wrong Te Reo is referred to in the report in relation to “Team Napier”.

The Director provided a brief background on the discussions that have taken place with key stakeholders in relation to the masterplan for the civic precinct. The tender process for the consultant has just closed and the tenders are being assessed. It is intended by the Working Group that public information on the intention for the space be prepared and made public as quickly as possible, so people can begin to engage with the plans.

In response to questions from councillors it was clarified that:

- “Human scale” refers to the height of a building and scale in relation to a pedestrian. The built environment in Napier is quite low in comparison to many larger cities. A footnote providing a definition of “human scale” will be included in the public information
  - Decisions have yet to be made in relation to what will happen to the existing library building; the interest in developing the Civic Building site as a hotel has dissipated with the impacts of COVID-19 so the planned demolition has been put on hold at this time. The Masterplan for the Precinct may determine a different direction for the two buildings than had been considered originally.
  - The timeline that ‘action’ will be seen on the site will depend on when the Masterplan is accepted by Council; it is possible that this may not be until 2022 depending on the process.
  - It has been agreed that the library will go back into the site, but “the site” is seen as the whole Precinct and so there may be some flexibility to where on the site it is placed.
  - The challenge of having a smaller library within the museum building and the impacts on both activities was recognised, and the importance of ensuring the benefits and excitement of the Masterplan possibilities are very clear to the community was reiterated.
  - The seawalls mural on the Civic Building will remain in place until a decision is made on where this could be housed.
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**ACTION** The team to investigate utilising the space around the Precinct for different summer activities to encourage people into the area and help support businesses close by.

**ACTION** The Working Group will consider and bring a report to Council on options for the Civic site, including the option to continue with the demolition of the Civic Building noting that this would now incur costs.

**Committee's recommendation**

Councillors Brosnan / Wright

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The Future Napier Committee:

- a. Endorse the Civic Precinct Framework

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Carried

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### 3. WAIAPU CATHEDRAL MARKET

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*Type of Report:* Operational and Procedural

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 1251060

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*Reporting Officer/s & Unit:* Stephanie Kennard, Planning Projects Facilitator

#### 3.1 Purpose of Report

The purpose of this report is to approve a Market Day on Saturday, 21<sup>st</sup> November 2020 within Cathedral Lane which will include the selling of goods and services within a public space. Approval from Council is required as we have a Trading in Public Places Bylaw 2014 that prohibits the selling of goods and services within a defined city centre boundary without approval from Council. Permission is being sought by on behalf of Anglican Diocese of Waiapu who will be operating the market.

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#### At the Meeting

The Planning Projects Facilitator spoke to the report, providing a short overview of the Cathedral's request for a market and the requirements to support this.

In response to questions from councillors it was clarified that:

- The market in Clive Square is predominantly food-based and the Cathedral's market is intended to be primarily crafts and family activities so the nature of each is different.
- If the Cathedral market is successful they would like to make it an annual event.

#### Committee's recommendation

Councillors Chrystal / Mawson

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The Future Napier Committee:

- a. Approve Anglican Diocese of Waiapu to operate a market within Cathedral Lane on Saturday, 21<sup>st</sup> November 2020, where the trading of goods and services will occur.
- b. That a **DECISION OF COUNCIL** is required urgently as the market is two days after the next Council meeting on the 19<sup>th</sup> of November 2020.

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Carried

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**Council  
Resolution**

Councillors Wright / Simpson

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That Council:

- a. Approve Anglican Diocese of Waiapu to operate a market within Cathedral Lane on Saturday, 21<sup>st</sup> November 2020, where the trading of goods and services will occur.

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Carried

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## 4. REPORT - RESOURCE CONSENT ACTIVITY

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1254856
<i>Reporting Officer/s &amp; Unit:</i>	Luke Johnson, Team Leader Planning and Compliance

### 4.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for elected members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available.

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### At the Meeting

The Manager Regulatory Solutions spoke to the report, noting that the number of applications has slowed over the last few weeks but the amount of pre-activity to an application is high so it is anticipated that another peak will be experienced just prior to Christmas.

A brief overview was provided on the current applications.

In response to questions from councillors it was clarified that:

- A dashboard is under development so the team will be able to see in real time the number of applications underway.
- Heritage matters have to be worked through where these apply, but there are not time frames that this must be completed by.

### Committee's recommendation

Councillors Mawson / Wright

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The Future Napier Committee:

- a. Note the resource consent activity update.

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Carried

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## 5. MINUTES HERETAUNGA PLAINS URBAN DEVELOPMENT STRATEGY IMPLEMENTATION WORKING GROUP (HPUDS IWG) - 14 SEPTEMBER 2020

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	1249788
<i>Reporting Officer/s &amp; Unit:</i>	Anna Eady, Personal Assistant to the Mayor

### 5.1 Purpose of Report

To receive the confirmed minutes of the Heretaunga Plains Urban Development Strategy Implementation Working Group (IWG) meeting held on 14 September 2020.

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#### At the Meeting

In response to questions from councillors it was clarified that:

- A date for the Implementation Working Group to reconvene has not yet been set but is anticipated to be in the New Year.

#### Committee's recommendation

Councillors Crown / Tapine

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The Future Napier Committee:

- a. Receive the confirmed minutes of the Heretaunga Plains Urban Development Strategy Implementation Working Group meeting held on 14 September 2020.
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The meeting closed at 11.47am

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Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....