



# ORDINARY MEETING OF COUNCIL

## Open Minutes

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Meeting Date: Thursday 11 March 2021

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Time: 10.05am-10.56am

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Venue Council Chambers  
Hawke's Bay Regional Council  
159 Dalton Street  
Napier

*Livestreamed to Council's Facebook site*

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Present Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne,  
Crystal, Crown, Mawson, McGrath, Taylor and Wright

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In Attendance Director Corporate Services (Adele Henderson),  
Director Community Services (Antoinette Campbell)  
Director City Strategy (Richard Munneke)  
Director City Services (Lance Titter)  
Investment and Funding Manager (Garry Hrustinsky)  
Chief Financial Officer (Caroline Thomson)  
Manager Community Strategies (Natasha Mackie)  
Team Leader Governance (Helen Barbier)

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Chief Executive Officer (Stuart Ainslie) and Chief Financial Officer  
(Rachel Orchard) – Hawke's Bay Airport

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Administration Governance Advisors (Carolyn Hunt and Anna Eady)

## Karakia

The Elected Members opened the meeting with a karakia.

## Apologies

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<b>Council resolution</b>	<u>Dep. Mayor Brosnan / Councillor Boag</u>
	That the apologies from Councillor Price, Councillor Simpson and Councillor Tapine be accepted.
	<u>Carried</u>

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## Conflicts of interest

Nil

## Public forum

Nil

## Announcements by the Mayor - Nil

Councillor McGrath congratulated Taradale High School student, Patrick Cooper for beating the current Guinness Book of record of swinging on a park swing for 36 hours raising funds for the Starship Hospital.

## Announcements by the management

The Chief Executive acknowledged and thanked members for their care and attention in response to the public during the tsunami warnings following three earthquakes. The Senior Leadership Team had reviewed the internal response checking infrastructure and notifying staff, and were reasonably happy with responses. There would be a Civil Defence Emergency Management review to acknowledge the event.

## Confirmation of minutes

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<b>Council resolution</b>	<u>Dep. Mayor Brosnan / Councillor Boag</u>
	That the Draft Minutes of the Ordinary meeting held on 17 December 2020 be confirmed as a true and accurate record of the meeting.
	<u>Carried</u>

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<b>Council resolution</b>	<u>Councillors Taylor / McGrath</u>
	That the Draft Minutes of the Extraordinary meeting held on 9 February 2021 be confirmed as a true and accurate record of the meeting.
	<u>Carried</u>

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## Minor matters not on the agenda – discussion (if any)

Nil

# AGENDA ITEMS

## 1. HAWKE'S BAY AIRPORT LTD ANNUAL REPORT 2020

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*Type of Report:* Procedural

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 1283375

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*Reporting Officer/s & Unit:* Caroline Thomson, Chief Financial Officer

### 1.1 Purpose of Report

To present to Council the Hawke's Bay Airport Ltd Annual Report 2020.

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#### **At the meeting**

Mayor Wise welcomed representatives from the Hawke's Bay Airport, Chief Executive (Stuart Ainslie) and the Chief Financial Officer (Rachel Orchard) to the meeting. The presentation of the Annual Report had been left to lie on the table at the Council meeting held 17 December 2021 due to prior commitments of the representatives.

Mr Ainslie together with Ms Orchard displayed a PowerPoint presentation (*Doc Id 1296264*) highlighting the following points:

- Upgrade of the new parking system and introducing PayWave completed – a \$1.1m investment
  - Level 1 of Airport Carbon Accreditation achieved being New Zealand's first carbon neutral airport and working towards Level 2.
  - Developing Sustainable Property Development Guidelines
  - Airport Ambassador Programme celebrated its first anniversary, with 33 of 35 volunteer ambassadors committing to continue.
  - Safety Management System was certified by CAA, and Hawke's Bay were the first airport with nil findings
  - Stage 2 of the airport expansion project was opened in November 2019 and completed on time and on budget.
  - Completed a new automated back-of-house baggage make-up system, and new check-in facilities.
  - The baggage system is designed to integrate with future security screening requirements and has a capacity to handle 3 million bags per annum.
  - Winners of the New Zealand Airport Association Infrastructure Project of the Year Award for the Watchman Road and Airport Link.
  - Revenue loss due to Covid was \$1.5m
  - Old terminal building writeoff was \$1.37m
  - Total operating costs were above budget by \$342,000.
  - The new terminal is on track for opening in April 2021.
  - Collaborated with Mana Ahuriri, Ngāti Kahungunu, and Jacob Scott (artist) to ensure Te Ao Māori elements are woven into the terminal and forecourt, and tell the cultural stories of the region.
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**Council resolution**

Councillors Taylor / Crown

That Council receive the Hawke's Bay Airport Limited Annual Report 2020.

Carried

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## 2. DIRECTION FOR THE PREPARATION OF THE LONG TERM PLAN 2021-31

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*Type of Report:* Legal and Operational

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 1290738

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*Reporting Officer/s & Unit:* Adele Henderson, Director Corporate Services

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### 1.1. Purpose of Report

Council has been providing direction for preparation of Napier City Council's Long Term Plan 2021-31 through a series of workshops over the course of 2020 and early 2021. This report summarises the following for formal approval and adoption:

- Feedback from pre-engagement activities
- Direction on community outcomes and strategic goals
- Proposed topics for consultation
- Direction on development of the Financial Strategy
- Direction on development of the Infrastructure Strategy

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### At the meeting

There was no discussion at the meeting.

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**Council resolution**Mayor Wise / Councillor Taylor

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That Council receive the "Direction for the Preparation of the Long Term Plan 2021-31" report dated 11 March 2021 and confirm it as being a record of direction setting for the development of the Long Term Plan 2021-31.

Carried

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### 3. INFORMATION - MINUTES OF JOINT COMMITTEES

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*Type of Report:* Operational

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*Legal Reference:* Local Government Official Information and Meetings Act 1987

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*Document ID:* 1271521

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*Reporting Officer/s & Unit:* Helen Barbier, Team Leader Governance

#### 1.1 Purpose of Report

The purpose of this report is to receive the unconfirmed minutes of the Joint Committee meetings for the period 31 August to 4 December 2020.

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#### At the meeting

It was noted that the estimated costs of the proposed Education Building at the Omarunui Landfill would be circulated for information to elected members by the Waste Minimisation Team.

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**Council resolution** Dep. Mayor Brosnan / Councillor McGrath

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That Council receive for information the unconfirmed minutes of the following Joint Committees meetings held on:

- 4 December 2020 Omarunui Refuse Landfill Joint Committee
- 4 December 2020 Joint Waste Futures Project Committee

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Carried

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# REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

## REPORTS FROM AUDIT AND RISK COMMITTEE HELD 9 DECEMBER 2020

### 1.0 INSURANCE PRESENTATION - AON INSURANCE

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1267774
<i>Reporting Officer/s &amp; Unit:</i>	Adele Henderson, Director Corporate Services Dave Jordison, Risk and Assurance Lead

#### 1.1 Purpose of Report

To receive the update from Aon Insurance.

#### At the Meeting

There was no discussion on this item.

<b>Council resolution</b>	<u>Councillors Taylor / Chrystal</u>
	The Audit and Risk Committee receive the verbal presentation from Aon Insurance
	<u>Carried</u>

### 2.0 MONDAY, 9 NOVEMBER 2020 - FLOOD EVENT REPORT AND UPDATE

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1266574
<i>Reporting Officer/s &amp; Unit:</i>	Adele Henderson, Director Corporate Services Antoinette Campbell, Director Community Services Richard Munneke, Director City Strategy Jon Kingsford, Director Infrastructure Services

## 2.1 Purpose of Report

To provide an update to Audit and Risk Committee on the one in 250 year flood event that occurred in Napier 9 November 2020.

### At the Meeting

There was no discussion at the meeting.

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<b>Council resolution</b>	<u>Councillors Taylor/Chrystal</u>
	The Audit and Risk Committee receive the update on the Napier Flood Event/Civil Defence Emergency, 9 November 2020.
	<u>Carried</u>

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## 3.0 WASTEWATER OUTFALL REPAIR UPDATE

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1266573
<i>Reporting Officer/s &amp; Unit:</i>	Drew Brown, Senior Project Manager Adele Henderson, Director Corporate Services Jon Kingsford, Director Infrastructure Services Dave Jordison, Risk and Assurance Lead

## 3.1 Purpose of Report

To provide the Audit and Risk committee an update on the Wastewater Outfall repair project.

### At the Meeting

Repairs had been completed with a successful outcome and Council was looking at options for longer term options for the outfall.

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<b>Council resolution</b>	<u>Councillors Taylor/Chrystal</u>
	The Audit and Risk Committee receive the update on the Wastewater Outfall repair project.
	<u>Carried</u>

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## 4.0 HEALTH AND SAFETY QUARTERLY REPORT

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1267852
<i>Reporting Officer/s &amp; Unit:</i>	Justine Proudfoot, People & Capability Administrator Sue Matkin, Manager People & Capability

### 4.1 Purpose of Report

The purpose of this paper was to provide the Audit and Risk Committee with an overview of Health and Safety activity for the period 1 July to 30 September 2020.

#### At the Meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Councillors Taylor/Chrystal
	That Council receive the Health and Safety report as at 31 December 2020
	Carried

## 5.0 RISK MANAGEMENT REPORT DECEMBER 2020

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1267552
<i>Reporting Officer/s &amp; Unit:</i>	Jane Klingender, Manager Business Excellence & Transformation Dave Jordison, Risk and Assurance Lead

### 5.1 Purpose of Report

To provide the Audit and Risk Committee (Committee) with an update on risk management with reference to responsibilities listed in the Audit & Risk Charter; to report on high and extreme strategic risks; and to note emerging risks.

#### At the Meeting

There was no discussion at the meeting.



<b>Council resolution</b>	Councillors Taylor/Chrystal
	That Council
	<ul style="list-style-type: none"> <li>a. Receive the Risk Management Report December 2020</li> <li>b. Note the Risk Management work being undertaken</li> <li>c. Note the current high and extreme risks</li> <li>d. Note the emerging risks</li> </ul>
	Carried

## 6.0 SENSITIVE EXPENDITURE - MAYOR AND CHIEF EXECUTIVE

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	966765
<i>Reporting Officer/s &amp; Unit:</i>	Caroline Thomson, Chief Financial Officer

### 6.1 Purpose of Report

To provide the information required for the Committee to review Sensitive Expenditure of the Mayor and Chief Executive for compliance with Council's Sensitive Expenditure Policy.

#### At the Meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Councillors Taylor/Chrystal
	That Council receive the 30 September 2020 quarterly report of Sensitive Expenditure for the Mayor and Chief Executive and review for compliance with the Sensitive Expenditure Policy.
	Carried

## 7.0 EXTERNAL ACCOUNTABILITY: INVESTMENT AND DEBT REPORT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	966770
<i>Reporting Officer/s &amp; Unit:</i>	Caroline Thomson, Chief Financial Officer

## 7.1 Purpose of Report

To consider the snapshot report on Napier City Council's Investment and Debt as at 31 October 2020.

### At the Meeting

There was no discussion at the meeting.

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<b>Council resolution</b>	Councillors Taylor/Chrystal
	That Council receive the snapshot report on Napier City Council's Investment and Debt as at 31 October 2020.
	Carried

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## 8.0 PROPOSED AUDIT AND RISK COMMITTEE 2021 MEETING CALENDAR

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	966732
<i>Reporting Officer/s &amp; Unit:</i>	Caroline Thomson, Chief Financial Officer

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## 8.1 Purpose of Report

To consider the proposed timetable of meetings for the Audit and Risk Committee in 2021, as detailed below.

### At the Meeting

There was no discussion at the meeting.

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<b>Council resolution</b>	Councillors Taylor/Chrystal
	That Council receive the proposed timetable of meetings for the Audit and Risk Committee for 2021.
	Carried

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# REPORTS FROM MĀORI COMMITTEE HELD 9 DECEMBER 2020

## 1.0. RESERVE MANAGEMENT PLAN APPROVAL TO PROCEED WITH PREPARATION

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<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1259154
<i>Reporting Officer/s &amp; Unit:</i>	Sara Field, Parks Policy Planner Debra Stewart, Team Leader Parks, Reserves, Sportsgrounds

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### 1.1 Purpose of Report

To advise and update the Māori Committee on the impending Reserve Management Plan (RMP) review that was scheduled to commence in 2021.

The intention of this report was to advise the Māori Committee of the legislative procedure stipulated by the Reserves Act (1977) for the preparation of each Reserve Management Plan. The process included details on mandated and optional consultation and engagement.

#### At the Meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Mayor Wise/Councillor Boag That Council: <ol style="list-style-type: none"><li>Endorse the recommendation to proceed with the Reserve Management Plan review undertaking both the optional and mandated consultation and engagement for each Plan in accordance with Section 41 (5) and Section 41 (5) (c) of the Reserves Act (1977), and subsequently the internal process set out in Section 1.3 of the “Reserve Management Plan Approval to Proceed with Preparation” report dated 9 December 2020.</li><li>Endorse the draft priority list (<i>Doc ID 1297600</i>) attached to the report titled “Reserve Management Plan Approval to Proceed with Preparation”, noting that subsequent to implementation of c. below, the Māori Committee will be asked to endorse Council’s intention to prepare the next tranche of Management Plans (in accordance with the prioritised list)</li><li>Endorse Council’s intention to notify the preparation of the following Reserve Management Plans – City Wide, Taradale Reserve/Centennial Park, and Maraenui Park, calling for suggestions</li></ol>
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prior to drafting in accordance with Section 41 of the Reserves Act (1977)

- d. Endorse Council Officers to investigate co-governance models around parks and reserves and look to where these could be applied.
- e. Recommend Council engage with Mana Whenua around the naming of parks and their history.

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Carried

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## REPORTS FROM NAPIER PEOPLE AND PLACES COMMITTEE HELD 4 FEBRUARY 2021

### 1. IMPLEMENTATION OF DUAL PLACE-NAMES AND BILINGUAL SIGNAGE IN COUNCIL PARKS, RESERVES AND FACILITIES

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*Type of Report:* Operational and Procedural

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*Legal Reference:* Māori Language Act 2016

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*Document ID:* 1268926

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*Reporting Officer/s & Unit:* Charles Ropitini, Strategic Maori Advisor

#### 1.1 Purpose of Report

The purpose of this report is to update Council of te reo Māori touchpoints implemented across Napier City Council reserves and facilities in the 2017-2019 Triennium.

The report provides an overview of dual place-names in public parks and reserves, and bilingual signage applied to Council facilities. The report recommends the formal adoption of the national Māori-English Bilingual Signage Guidelines.

The report supports the need for Council to consider a Te Reo Māori Policy for Napier City Council as a framework for continued implementation of bilingualism across Council projects and documents.

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#### At the meeting

There was no discussion at the meeting.

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**Council resolution** Councillors Boag / Wright

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That Council:

- a. Endorse the report as a consolidation of bilingual signage and dual place-names applied to Council projects over the 2017-2019 Triennium.
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- b. Approve the Principal Māori Advisor to engage mana whenua to capture stories relating to Māori place-names reinstated to parks and reserves, with an agreed level of cultural intellectual property made available to the public domain.
- c. Approve the adoption of the national 'Māori-English Bilingual Signage – A Guide For Best Practice' as the guide for bilingual signage and dual place-names.
- d. Approve the use of national te reo Māori lexicons for Libraries and Para Kore Zero Waste, with a process developed for accepting national lexicons for future bilingual projects.

Carried

## REPORTS FROM SUSTAINABLE NAPIER COMMITTEE HELD 11 FEBRUARY 2021

### 1. RODNEY GREEN CENTENNIAL EVENTS CENTRE - FLOOD DAMAGE REPORT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1273098
<i>Reporting Officer/s &amp; Unit:</i>	Andrew Clibborn, Building Asset Management Lead Debra Stewart, Team Leader Parks, Reserves, Sportsgrounds

#### 1.1 Purpose of Report

To update Council on the remedial work required on the Rodney Green Centennial Events Centre (RGCEC) following the flooding that occurred on the 9<sup>th</sup> November 2020. This includes detail on what is and what is not covered by insurance, and the options and costs for remedial work.

To inform Council on seismic and lighting work that could be undertaken while the Centre is closed.

To propose that Council develops a policy for earthquake (EQ) risk acceptance and/or amelioration for buildings owned or occupied by Council.

#### At the meeting

There was no discussion at the meeting.

**Council resolution**      Councillors Mawson / Crown

That Council:

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- a. Endorse the proposal to develop a policy for earthquake (EQ) risk acceptance and or amelioration for buildings owned or occupied by Council.
  - b. Approve funding for new lighting in Rodney Green Centennial Events Centre from the Sportsground Asset Renewal Fund.
  - c. Acknowledge that the flooding related remedial work is covered by insurance and funding is not required from Council.
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Carried

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## 2. AWATOTO WASTE FUTURES HUB PROPOSAL

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*Type of Report:* Operational

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 1268502

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*Reporting Officer/s & Unit:* Cameron Burton, Manager Environmental Solutions

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### 2.1 Purpose of Report

This paper is to communicate the Joint Waste Futures Committee endorsement in principle of the initiative to locate a Waste Futures hub at Awatoto.

Officers now seek an endorsement from Sustainable Napier Committee and Council to commence planning for a Waste Futures Hub based at Awatoto (or such other site deemed suitable), for the purposes of waste processing, resource recovery, waste minimisation and diversion and community engagement.

Before committing resources to conceptualise the initiative for later approval, this paper seeks endorsement in principle of the development of such a facility in this area.

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### At the meeting

There was no discussion at the meeting.

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### Council resolution

Councillors Mawson / Crown

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That Council:

- a. Receive the Joint Waste Futures Committee's endorsement of this initiative.
  - b. Endorse in principle, the approach of investigating opportunities and the development of a cross-boundary cost-benefit analysis as part of a Business Case for a bespoke Waste Futures Hub.
  - c. Approve the commissioning of a business case to investigate the viability of a new diversion station/centre including site
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recommendations, funding opportunities and ownership structures subject to joint funding being received from the Hastings District Council.

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Carried

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### 3. PROJECT UPDATE NAPIER URBAN WATERWAYS INVESTIGATIONS

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*Type of Report:* Information

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*Legal Reference:* Resource Management Act 1991

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*Document ID:* 1283593

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*Reporting Officer/s & Unit:* Cameron Burton, Manager Environmental Solutions

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#### 3.1 Purpose of Report

The purpose of this paper is to summarise to the Sustainable Napier Committee the purpose of, and results to date of the Napier Urban Waters Investigations project.

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#### At the meeting

There was no discussion at the meeting.

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**Council resolution** Councillors Mawson / Crown

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The Council:

- a. Note the goals of the Napier Urban Waters Investigations, and the implications of the project's current results.
  - b. Note the essential nature of the Napier Urban Waters Investigations in allowing Council to make informed decisions on the best practicable option for improving the quality of fresh water discharging to Te Whanganui-a-Orotū (Ahuriri Estuary).
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Carried

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### 4. REPORT ON NAPIER WATER SUPPLY STATUS END OF Q2 2020-2021

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*Type of Report:* Operational

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*Legal Reference:* Enter Legal Reference

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*Document ID:* 1282596

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*Reporting Officer/s & Unit:* Catherine Bayly, Manager Asset Strategy  
Russell Bond, 3 Waters Programme Manager  
Anze Lencek, Water Quality Lead

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#### 4.1 Purpose of Report

To inform the Council on:

- The status of Napier Water Supply (NAP001) at the end of second quarter (Q2) of 2020-2021 compliance year.
- Report on Compliance with the Drinking-water Standards for NZ 2005 (Revised 2018) and duties under Health Act 1956 (for period 1 July 2019 to 30 June 2020).

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#### At the meeting

There was no discussion at the meeting.

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#### Council resolution

Councillors Mawson / Crown

The Council endorse:

- a) The Report on Napier Water Supply Status end of Q2 2020-2021.
- b) The Report on Compliance with the Drinking-water Standards for NZ 2005 (Revised 2018) and duties under Health Act 1956 (for period 1 July 2019 to 30 June 2020).

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Carried

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### 5. TO PROVIDE COUNCIL WITH INFORMATION ON CAPITAL PROGRAMME DELIVERY.

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*Type of Report:* Information

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*Legal Reference:* N/A

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*Document ID:* 1283770

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*Reporting Officer/s & Unit:* James Mear, Manager Design and Projects

#### 5.1 Purpose of Report

To provide Council with information on Capital Programme Delivery.

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#### At the meeting

There was no discussion at the meeting.

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#### Council resolution

Councillors Mawson / Crown

That Council note that this report is for information purposes only.

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Carried

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# REPORTS FROM FUTURE NAPIER COMMITTEE HELD 11 FEBRUARY 2021

## 1. REVIEW OF LOCAL GOVERNMENT INVESTMENT IN BUSINESS AND INDUSTRY SUPPORT ACROSS THE HAWKE'S BAY REGION.

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1278534
<i>Reporting Officer/s &amp; Unit:</i>	Bill Roberts, Economic Development Manager Richard Munneke, Director City Strategy

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### 1.1 Purpose of Report

The *Review of Local Government Investment in Business and Industry Support across the Hawke's Bay Region* report (Doc ID 1297237) summarised the findings and recommendations of a review of Hawke's Bay Council-funded, non-statutory activities that are focussed on business, industry and sector development.

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### At the meeting

There was no discussion at the meeting.

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### Council resolution

Dep. Mayor Brosnan / Councillor Browne

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That Council:

- a. Receive the Giblin Group report titled Review of Local Government Investment in Business and Industry Support across the Hawke's Bay Region((Doc ID 1297237) dated December 2020.
  - b. Notes the report is for information purposes only. No decision relating to the recommendations set out in this report are required by Council.
  - c. Consider the recommended options to form a new entity to lead (non-tourism) economic development activities. This new entity would focus on business development and support; innovation and industry development; skills building, attraction and retention initiatives; investment promotion and attraction; economic development strategy development; and strategy/action plan programme management.
  - d. Support the second stage of the review process and a more detailed investigation of the recommendations set out in the Giblin Group report Review of Local Government Investment in Business and Industry Support across the Hawke's Bay Region dated December 2020. Note that the additional funding for the second stage is planned within the HBLASS (shared services cost centre)
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- e. Support engagement with Treaty Partners and other regional stakeholders on the opportunity to create an enduring economic development delivery platform that provides Hawke's Bay with the appropriate scale and mandate to better guide and direct economic development activity to priority areas and issues.
- f. Support the opportunity to embed a partnership with Māori in the new Economic Development Agent model. The model would allow for discussions on the level of engagement with Māori business and, potentially, a joint resourcing approach with Hawke's Bay Māori/iwi/hāpu fora or organisations.
- g. Support the five Council's commitment to keeping the Hawke's Bay Business Hub open.

Carried

## 2. DRAFT DISTRICT PLAN

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	1276250
<i>Reporting Officer/s &amp; Unit:</i>	Dean Moriarity, Team Leader Policy Planning

### 2.1 Purpose of Report

For Council to endorse the release of the (non-statutory) Draft District Plan for the purpose of engaging with the community on its content.

However, the impact of proposed legislative changes to the Resource Management Amendment Act 2020 on 11 February 2020 on the process of notifying the draft District Plan were not considered as part of the Future Napier Committee agenda item due to timing.

#### At the meeting

There was no discussion at the meeting.

#### Council resolution

Dep. Mayor Brosnan / Councillor Browne

That Council endorsed that the report titled "Draft District Plan" be left to lie on the table for a future meeting with the reason being that officers would need to review the consequences of the legislative changes to the Resource Management Amendment Act 2020 released 11 February 2021.

Carried

### 3. RESOURCE CONSENT ACTIVITY UPDATE

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	1278528
<i>Reporting Officer/s &amp; Unit:</i>	Luke Johnson, Team Leader Planning and Compliance

#### 3.1 Purpose of Report

This report provided an update on recent resource consenting activity. The report was provided for information purposes only, so that there was visibility of major projects and an opportunity for elected members to understand the process.

Applications were assessed by delegation through the Resource Management Act (RMA); it was not intended to have application outcome discussions as part of this paper.

This report only contained information, which was lodged with Council and was publicly available.

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#### At the meeting

There was no discussion at the meeting.

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<b>Council resolution</b>	<u>Dep. Mayor Brosnan / Councillor Browne</u>
	That Council note the resource consent activity update.
	Carried

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# REPORTS UNDER DELEGATED AUTHORITY

## 1. DOCUMENTS EXECUTED UNDER SEAL

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1290721
<i>Reporting Officer/s &amp; Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

### 1.1 Purpose of Report

To report on the Documents Executed under Seal for the period 23 November 2020 – 12 February 2021.

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### At the meeting

There was no discussion at the meeting.

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<b>Council resolution</b>	Councillors Wright / Browne
	That Council receive the report for Documents Executed under Seal for the period 23 November 2020 – 12 February 2021.
	Carried

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## 2. TENDERS LET

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1290727
<i>Reporting Officer/s &amp; Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

### 2.1 Purpose of Report

To report the Tenders let under delegated authority for the period 23 November 2020 – 12 February 2021.

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**At the meeting**

There was no discussion at the meeting.

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**Council  
resolution**

Councillors Wright / Browne

That Council receive the Tenders Let report for the period 23 November 2020 – 12 February 2021.

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Carried

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# PUBLIC EXCLUDED ITEMS

**Council resolution**

Councillors Mawson / Browne

That the public be excluded from the following parts of the proceedings of this meeting.

**Agenda Items**

1. Joint Committee Public Excluded Minutes - Omarunui Refuse Landfill 4 December 2020
2. LGFA Membership Documents

**Reports from Sustainable Napier Committee held 11 February 2021**

1. Council Projects Fund – Application

Carried

*It was noted that David Hill and Josh Cairns would participate via Zoom link in the Public Excluded session for Item 2 – LGFA Membership Documents with the reason being that due to the highly technical nature of the documents they would be able to discuss and answer any questions at the meeting.*

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

<b>General subject of each matter to be considered.</b>	<b>Reason for passing this resolution in relation to each matter.</b>	<b>Ground(s) under section 48(1) to the passing of this resolution.</b>
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

**Agenda Items**

1. Joint Committee Public Excluded Minutes - Omarunui Refuse Landfill 4 December 2020	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for
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General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p>
		<p>withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>
<p>2. LGFA Membership Documents</p>	<p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p> <p>7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>

### Reports from Sustainable Napier Committee held 11 February 2021

<p>1. Council Projects Fund - Application</p>	<p>7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under</p>
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General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
		Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

*The meeting closed with a karakia at 11.25am*

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....