



**NAPIER**  
CITY COUNCIL  
*Te Kaunihera o Ahuriri*

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# NAPIER PEOPLE AND PLACES COMMITTEE

## Open Agenda

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Meeting Date: Thursday 18 March 2021

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Time: 10.00am

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Venue: Council Chambers  
Hawke's Bay Regional Council  
159 Dalton Street  
Napier

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Committee Members Mayor Wise, Councillor Boag (In the Chair), Deputy Mayor Brosnan, Councillors Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright

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Officer Responsible Director Community Services

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Administration Governance Team

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**Next Napier People and Places Committee Meeting  
Thursday 29 April 2021**

# ORDER OF BUSINESS

## Apologies

Nil

## Conflicts of interest

## Public forum

Citizens Advice Bureau - Susan Jacobs

K3 Kahungunu Property – Aayden Clarke & Rawinia Lewis

## Announcements by the Mayor

## Announcements by the Chairperson including notification of minor matters not on the agenda

*Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13*

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

## Announcements by the management

## Confirmation of minutes

That the Minutes of the Napier People and Places Committee meeting held on Thursday, 4 February 2021 be taken as a true and accurate record of the meeting. ....9

## Agenda items

1 Amendments to the 2021 Council/Committee Meeting Schedule .....3

## Minor matters not on the agenda – discussion (if any)

Public excluded .....8

# AGENDA ITEMS

## 1. AMENDMENTS TO THE 2021 COUNCIL/COMMITTEE MEETING SCHEDULE

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1291153
<i>Reporting Officer/s &amp; Unit:</i>	Helen Barbier, Team Leader Governance

### 1.1 Purpose of Report

The purpose of this report is to seek approval for amendments to the schedule of Council and Committee meetings for 2021, as adopted on 22 October 2020 (**Attachment 1 – Doc Id 1295698**).

The proposed date changes are as follows:

Meeting	Previous Date	New Date
Council (Adopt LTP Doc)		8 April 2021 (1pm)
Māori Committee	21 May 2021	14 May 2021 (9am)
Council	3 June 2021	27 May 2021 (11am)
Council (LTP hearings)		8 June -11 June 2021 (9am)
Audit and Risk Committee	25 June 2021	16 June 2021 (1pm)
Council (adopt LTP/Rates)		29 June 2021 (9am)
Audit and Risk Committee	10 December 2021	26 November 2021 (1pm)

### Officer's Recommendation

The Napier People and Places Committee:

- Receive the report "Amendment to the 2021 Council/Committee Meeting Schedule".
- Adopt the amendments to the 2021 Meeting Schedule as below:

Meeting	Previous Date	New Date
Council (Adopt LTP Doc)		8 April 2021 (1pm)
Māori Committee	21 May 2021	14 May 2021 (9am)

Council	3 June 2021	27 May 2021 (11am)
Council (LTP hearings)		8 June -11 June 2021 (9am)
Audit and Risk Committee	25 June 2021	16 June 2021 (1pm)
Council (adopt LTP/Rates)		29 June 2021 (9am)
Audit and Risk Committee	10 December 2021	26 November 2021 (1pm)

- c. Note that a **DECISION OF COUNCIL** is required as the next meeting of Council scheduled for 22 April 2021, is too late to meet legislative requirements related to meeting notification.

## 1.2 Background Summary

The Local Government Act 2002, Schedule 7, Clause 19 states:

...

(4) *A local authority must hold meetings at the times and places that it appoints.*

(5) ...

(6) *If a local authority adopts a schedule of meetings -*

a) *The schedule-*

i) *may cover any future period that the local authority considers appropriate, and*

ii) *may be amended; and*

b) *notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting to the schedule or amendment.*

Although a local authority must hold the ordinary meetings as scheduled, Council may at a meeting, amend the schedule of dates, times and number of meetings to enable business to be managed in an effective way.

Although staff attempt to meet the needs of the Council it is inevitable that the schedule will need to be amended from time to time and these amendments will be notified to elected members via the Councillor diary as they arise.

While the schedule serves to give elected members notice of the upcoming meetings there is still a requirement under the Local Government Official Information and Meetings Act 1987 for the public to be advised on a regular basis of the meetings scheduled for the next month.

The schedule includes the meetings of all committees not only so that members can plan ahead, but also to ensure that meetings days are in fact available and not later taken up by other meetings. Where scheduled meetings are not required cancellations will be advised to members as early as possible.

## 1.3 Issues

N/A

## 1.4 Significance and Engagement

This matter, of an amendment to the schedule of meetings, does not trigger Council's Significance and Engagement Policy or any other consultation requirements.

Refer to the individual report(s) for the relevant meeting for comments related to the Significance and Engagement Policy.

## 1.5 Implications

### Financial

There will be minor additional costs for venue hire and live streaming of the additional meetings.

### Social & Policy

N/A

### Risk

Further changes to the schedule could result in difficulty finding a suitable venue and increased costs.

## 1.6 Options

The options available to Council are as follows:

- a) To adopt the amended 2021 meeting schedule as proposed
- b) To propose further amendments to the meeting schedule

## 1.7 Development of Preferred Option

It is recommended that the amended 2021 meeting schedule be adopted as proposed.

## 1.8 Attachments

A 2021 Amended Council/Committee Meeting Schedule [↓](#)





# PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

## AGENDA ITEMS

1. Council property - Bledisloe Road
2. Stakeholder Satisfaction Survey

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

<b>General subject of each matter to be considered.</b>	<b>Reason for passing this resolution in relation to each matter.</b>	<b>Ground(s) under section 48(1) to the passing of this resolution.</b>
1. Council property - Bledisloe Road	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Stakeholder Satisfaction Survey	7(2)(a) Protect the privacy of natural persons, including that of a deceased person  7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities  7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

# NAPIER PEOPLE AND PLACES COMMITTEE

## Open Minutes

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Meeting Date: Thursday 4 February 2021

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Time: 10.00am – 10.46am

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Venue Council Chambers  
Hawke's Bay Regional Council  
159 Dalton Street  
Napier

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Present Mayor Wise, Councillor Boag (In the Chair), Deputy Mayor Brosnan, Councillors Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright

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In Attendance Interim Chief Executive (Keith Marshall),  
Acting Director Corporate Services (Toni Goodlass)  
Director Community Services (Antoinette Campbell)  
Manager Communications and Marketing (Craig Ogborn)  
Māori Partnership Manager (Charles Ropitini)

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Administration Governance Advisor (Anna Eady)

## Karakia

The Elected Members opened the meeting with a karakia.

## Apologies

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### Council resolution

Councillors Brown/Mawson

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That the apologies from Deputy Mayor Brosnan, and Councillors Chrystal and Wright be accepted.

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Carried

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## Conflicts of interest

Nil

## Public forum

Nil

## Announcements by the Mayor

The Mayor welcomed the Elected Members back to Council after the Christmas break. 2020 was a busy year and 2021 will also be a busy year with the Long Term Plan and several reviews which require public consultation scheduled throughout the year. The new Chief Executive will be beginning at Council on the 9<sup>th</sup> of February and the Mayor extended her thanks to the Interim Chief Executive for holding the fort through some difficult challenges.

## Announcements by the Chairperson

Nil

## Announcements by Management

The Chief Executive has withdrawn the Public Excluded item as it was confirmation of minutes which can be dealt with at a later meeting.

## Confirmation of minutes

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Councillors Mawson / Wright

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That the Minutes of the meeting held on 5 November 2020 were taken as a true and accurate record of the meeting.

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Carried

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# AGENDA ITEMS

## 1. IMPLEMENTATION OF DUAL PLACE-NAMES AND BILINGUAL SIGNAGE IN COUNCIL PARKS, RESERVES AND FACILITIES

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<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	Māori Language Act 2016
<i>Document ID:</i>	1268926
<i>Reporting Officer/s &amp; Unit:</i>	Charles Ropitini, Strategic Maori Advisor

### 11.1 Purpose of Report

The purpose of this report is to update Council of te reo Māori touchpoints implemented across Napier City Council reserves and facilities in the 2017-2019 Triennium.

The report provides an overview of dual place-names in public parks and reserves, and bilingual signage applied to Council facilities. The report recommends the formal adoption of the national Māori-English Bilingual Signage Guidelines.

The report supports the need for Council to consider a Te Reo Māori Policy for Napier City Council as a framework for continued implementation of bilingualism across Council projects and documents.

*Deputy Mayor Brosnan and Councillors Chrystal and Wright left the meeting at 10.15am*

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### At the Meeting

The council officer spoke to the report noting:

- This project is in line with article two of the Treaty of Waitangi.
- The development of a council Te Reo Māori Policy is being led by the Acting Pou Whakarae. This policy will direct how engagement with mana whenua should occur in order to implement dual place-names, and also how to incorporate words from local dialects which are not included in the national te reo Māori lexicons.
- Council officers have not yet discussed how to tell the stories of the place-names in Ahuriri-Napier with the Māori Committee, but that is a next step.
- There was no negative feedback from the community to recent council projects which included written te reo Māori.
- Once officers have a complete list of dual place-names they will consult with mana whenua. This will take an as yet undetermined length of time.
- The project will be adequately resourced.
- Education with external developers about the use of te reo Māori in street names, and how to engage with mana whenua to establish what names are appropriate, is being considered.

### Committee's recommendation

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Councillor Crown / Mayor Wise

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The Napier People and Places Committee:

- a. Endorse the report as a consolidation of bilingual signage and dual place-names applied to Council projects over the 2017-2019 Triennium.
- b. Approve the Principal Māori Advisor to engage mana whenua to capture stories relating to Māori place-names reinstated to parks and reserves, with an agreed level of cultural intellectual property made available to the public domain.
- c. Approve the adoption of the national 'Māori-English Bilingual Signage – A Guide For Best Practice' as the guide for bilingual signage and dual place-names.
- d. Approve the use of national te reo Māori lexicons for Libraries and Para Kore Zero Waste, with a process developed for accepting national lexicons for future bilingual projects.

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Carried

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# MINOR MATTERS NOT ON THE AGENDA

## **Māori Ward Legislation Changes**

Councillor Crown and Councillor Tapine felt with the impending changes in legislation around the implementation of Māori wards it was a good time to signal to council officers that the elected members will need information about how Napier might approach this issue, and also what mana whenua’s stance is, so they can give it careful consideration.

## **Internal Review of Flood Response**

Councillor Crown would like to know if there is an update in regards to an internal review of Napier City Council’s emergency flood response.

The Interim Chief Executive confirmed that a Terms of Reference for an independent review are under development by the Hawke’s Bay Chief Executives, Chairs and Mayor’s group. This review will also look at the COVID emergency response.

*The meeting closed with a Karakia at 10.46am*

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Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....