



# EXTRAORDINARY MEETING OF COUNCIL

## Open Minutes

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Meeting Date: Thursday 23 February 2023

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Time: 11.30am (Adopt Triennial Agreement)

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Venue Large Exhibition Hall  
War Memorial Centre  
Marine Parade  
Napier

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*Livestreamed via Council's Facebook site*

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Present **Chair:** Mayor Wise  
**Members:** Deputy Mayor Brosnan, Councillor Boag [via Zoom link], Councillors Browne, Chrystal, Crown, Greig, Mawson, McGrath, Price, Simpson, Tareha and Taylor

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In Attendance Acting Chief Executive (Richard Munneke)  
Acting Executive Director City Strategy / Emergency Operations Centre Controller (Rachael Bailey)  
Acting Executive Director Infrastructure Services (Russell Bond)  
Executive Director Community Services (Thunes Cloete)  
Executive Director City Services (Lance Titter)  
Chief People Officer (Anna Nottage)  
Chief Financial Officer (Caroline Thompson)  
Investment and Funding Manager (Garry Hrustinsky)  
Strategic Programmes Manager (Darren Gillies)  
Manager 3 Waters Transition (Lauren Sye)

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Administration Governance Advisors (Carolyn Hunt)

## Karakia

The meeting opened with the Council karakia.

## Apologies

There were no apologies.

## Conflicts of interest

Nil

## Public forum

Nil

## Announcements by the Mayor

**Cyclone Gabrielle** – Mayor Wise thanked the community for their patience, resilience and courage that they had displayed over the last ten days following the cyclone devastation. Condolences and sympathy was extended to those who had lost loved ones, homes and livelihoods.

Council's overarching focus has been responding to the needs and wellbeing of the community. Napier has been working very closely with Hastings and other areas in the wider community as well as the Te Taiwhenua, Hawke's Bay Regional Council, Police, Fire and Emergency New Zealand (FENZ) and other local Government agencies.

Due to the power outage door knocking was undertaken to contact staff to work in Council's Emergency Operation Centre as there was no other way of contact. It will be a long road to recovery and we will be looking at support packages, including financial packages as they open up.

As we start to move into recovery we are transitioning some workstreams from the response team back to our Council business as usual (BAU), which means that over the coming weeks we will be able to bring Council facilities back online, when it is appropriate.

Mayor Wise thanked all staff for the long hours worked and going above and beyond to look after our community which would continue for sometime yet. It is important that staff and community ensure the wellbeing of whanau is front and foremost and keep ourselves well. Kia kaha.

## Announcements by the management

The Acting Chief Executive, Mr Munneke endorsed the superb effort of staff that Mayor Wise referred to .

## Confirmation of minutes

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### COUNCIL RESOLUTION

Councillors Brosnan / Taylor

That the Draft Minutes of the Ordinary meeting held on 2 February 2023 be confirmed as a true and accurate record of the meeting.

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Carried

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# AGENDA ITEMS

## 1. 2022-2025 TRIENNIAL AGREEMENT

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*Type of Report:* Legal and Operational

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 1617692

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*Reporting Officer/s & Unit:* Anna Eady, Acting Team Leader Governance

### 1.1 Purpose of Report

To present the draft 2022-2025 Triennial Agreement to Council for adoption.

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#### At the meeting

Under Section 15 of the Local Government Act 2002 all local authorities in the regional were required to enter into a Triennial Agreement by 1 March 2023. The agreement was a living document which all Councils commit to help guide in regional planning and decision making.

It was noted that the Triennial Agreement focussed on key priorities and how the Hawke's Bay Region's Councils interact with each other. The Agreement aligned to the Matariki Economic and Social Development Policy and the Governance Management Committee that deliver on it.

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**COUNCIL** Mayor Wise / Councillor Simpson

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#### RESOLUTION

That Council:

- a. **Receive** the report titled 2022-2025 Triennial Agreement.
- b. **Adopt** the draft 2022-2025 Triennial Agreement (*Doc Id 1635910*).
- c. **Authorise** the Mayor and Chief Executive to execute the draft Triennial Agreement 2022-2025 on behalf of the Napier District Council.

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Carried

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## 2. RATES REMISSION IN RESPONSE TO SIGNIFICANT EXTRAORDINARY CIRCUMSTANCES

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<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government (Rating) Act 2002
<i>Document ID:</i>	1637917
<i>Reporting Officer/s &amp; Unit:</i>	Garry Hrustinsky, Investment and Funding Manager Caroline Thomson, Chief Financial Officer

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### 2.1 Purpose of Report

To seek delegation from Council to approve rates remissions in response to Significant Extraordinary Circumstances being the impact of Cyclone Gabrielle on Tuesday 14 February 2023.

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#### At the meeting

The Investment and Funding Manager, Mr Hrustinsky spoke to the report seeking delegation approval for rates remissions in response to Significant Extraordinary Circumstances being the impact of Cyclone Gabrielle on Tuesday 14 February 2023.

At this early stage complete data on how many properties have been impacted is not yet available. Mr Hrustinsky recommended that the following points be included in the recommendation:

- That the remission apply to all types of rating units
- Target individual rating units through both an application process and identification by Council to provide some flexibility.
- Have it apply for rates instalments 3 and 4 with the option to extend it for a full year for yellow stickered (insanitary) properties and a full year for red stickered (condemned) properties.
- Have the amount based on rates demand for the 2022/23 rating year each impacted property.
- It was noted that any relief package would be sourced through unbudgetted funding.

#### In response to questions the following was clarified:

- Rates remissions applications would be addressed on a case-by-case basis.
- Council's building team are undertaking inspections on all the impacted properties as quickly as possible and there is also information coming back from FENZ on the impacted properties.
- Applications will be checked and information correlated against the information on the inspected property master list, and where property owners could not be contacted a decision would be made.
- Numbers and effectiveness of rates remission reporting could be presented quarterly to Council.
- The wording "displaced permanently" is for people who will not be able in the foreseeable future be able to utilise their property. Have tried to provide flexibility

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however recognise that some properties have been totally destroyed. The definition is flexible.

- In regard to making application there are some places that cannot receive mail and officers will try to make contact through other channels. Through the applications process it will also provide insight to the needs of the community.

### **ACTION POINT**

*Officers will report back to Council quarterly on the numbers and effectiveness of the rates remission system.*

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**COUNCIL** Councillors Brosnan / Mawson

### **RESOLUTION**

That Council:

- Approve** that the impact of Cyclone Gabrielle meets the requirements as set out in the Rates Remission Policy (*Doc Id 1638135*) for Remission for Significant Extraordinary Circumstances, and will relate to those that have been displaced permanently from their household as a result of cyclone damage.
- Approve** the remission for qualifying rating units for the full 2022/23 year (i.e. all instalments).
- Approve** the delegation for the decision on the individual remission be provided to the Director Corporate Services and Chief Financial Officer.
- Approve** unbudgeted funding up to \$200,000 for the purpose of Rates Remission for Significant Extraordinary Circumstances.
- Note** that any relief package will be sourced from unbudgeted funding and will impact on Council's year-end position.
- Note** that a form will be made available to those impacted following Council approval of the remission. The application form will be available on the Council website, Customer Services and our library network.
- Note** that the Rates Remission Policy will apply to all rating units to individual applications and those proactively identified by Council. The Rates Remission Policy applies to all affected rating properties, those being condemned and insanitary properties. Remission will be based on rate demand for that property. With remission of instalments 3 and 4 for insanitary properties and the full rating year for condemned properties. Those insanitary properties unable to be habitated at the end of 4<sup>th</sup> quarter can apply for a second remission for the remainder of the rating year.

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Carried

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### 3. CYCLONE GABRIELLE RESPONSE UPDATE

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1637901
<i>Reporting Officer/s &amp; Unit:</i>	Richard Munneke, Acting Chief Executive Jessica Ellerm, Deputy Chief Executive / Executive Director Corporate Services Lance Titter, Executive Director City Services Julia Atkinson, Manager Communications and Marketing Rachael Bailey, Acting Executive Director City Strategy Thunes Cloete, Executive Director Community Services Mōrehu Te Tomo, Pou Whakarae Russell Bond, Acting Executive Director Infrastructure Services Caroline Thomson, Chief Financial Officer

#### 3.1 Purpose of Report

To provide the basis for officers to provide a verbal update to Council on the Emergency Management and Organisational Response to Cyclone Gabrielle.

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#### At the meeting

**The Acting Executive Director City Strategy (Emergency Operations Centre Controller), Ms Bailey** provided a verbal update on Cyclone Gabrielle and highlighted the following:

- The last week has been challenging for our community with no power or communication and those that could be contacted isolated.
  - We are working hard to get essential services back up and running, we do have some way to go but we are doing everything we can.
  - The Emergency Operations Centre (EOC) was set up on Sunday, 12 February 2023 in anticipation of Cyclone Gabrielle and fully operation from Monday, 13 February 2023.
  - Intensity of the cyclone could not have been foreseen or forecasted as it scaled up so fast and we responded with everything we had and as best we could.
  - Last week we were in “crisis response” and like every agency, community and other emergency services put in everything into helping the community with what was coming.
  - We had complete loss of communication which had not been encountered before and all power was out. Pulled in everyone we could, but numbers were limited, as people had to deal with families and what was happening to them first.
  - Have now reached a more stable response and are looking to recovery.
  - The focus is wholly on the community of Napier and wider, where we are partnering with the Hastings Emergency Operations Centre to support shared communities such as Esk Valley and Puketapu.
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- Last Sunday, 19 February 2023 a small hub was established of our Emergency Operations Centre in Bay View, recognising that that community as well as the Esk Valley community would need considerable support.
  - On 22 February 2023 Controllers agreed that another would be set up of the same sort of operation in the Esk Valley.
  - Both Bay View and Esk Valley Hubs will have both Hastings EOC and Napier EOC staff as a combined response.
  - Also supporting Hastings neighbours who have a number of communities in rural areas that still do not have quite the support they need and some are still isolated. Napier is providing support to Puketapu, predominantly in the north at this stage due to access issues in the south.
  - The smaller hubs are an extension of the operations in Napier and primarily focussed on logistical support, support welfare and operations.
  - We have surged food and supplies into our community and to mana whenua partners. The scale of food and supplies that have gone into the community is enormous. In an event of this scale the demand and urgency is always greater than what we can deliver on and we are trying to do our very best to get what is needed.
  - Evacuation centres (CDCs) were established and manned them to capacity and have now been scaled down and considering more appropriate accommodation needs for those that are affected
  - The CDC, Centennial Hall is closed but remains on standby.

**The Acting Infrastructure Manager, Mr Bond** provided a verbal update highlighting the following:

- The Redcliffye Transfer Station was now open again for residents to dispose of flood damaged household items free-of-charge. Fees will be waived until further notice.
- Kerbside rubbish collection has resumed as normal on usual pick up days.
- Kerbside recycling has not yet resumed.
- Residents have been delivered a food waste bag for any food from the freezer or fridge with an information leaflet where the six organic waste sites are.
- drop points will be for this food waste.
- The food waste is being composted and transported to Ecogas to create sustainable energy, biogas and biofertiliser.
- Water supply running on 4 bores and the 2 awatoto bores are being assessed with a view to bringing back on line. As not at full capacity yet the public are being asked to conserve water. Asking for water conservation, not at full capacity yet.
- Wastewater network all pumps in sewer network operating going through ocean outfall. Communication with Hawke's Bay Regional Council under Section 33 requirement to do that.
- Traffic lights reinstated and thanked community for their patience at intersections.

**The Executive Director, Community Services (Emergency Management Controller) , Mr Cloete** provided a verbal update on Council facilities and highlighted the following:

- Kennedy Park Resort is closed for normal activities as it is being used for Civil Defense and displaced people requiring accommodation.
  - Faraday Museum of Technology is closed as staff have been deployed to Civil Defense activities.
  - The Centennial Hall and McLean Park were closed for all sports as it is on Civil Defence standby used.
  - Par2 Mini Golf and Bay Skate are open and have free entry to the public until Sunday 26 February 2023.
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- Napier Aquatic Centre and MTG Hawke’s Bay will open on 6 March 2023.
  - Taradale Library is open, with the Napier MTG Library closed with staff deployed to Civil Defense.
  - Council housing units all have electricity, with only a few with no hot water and Unison is working on that.
  - An information drop will be made to the housing residents and support services are helping those in need with food parcels and social assistance.
  - The Community Services strategy unit have been deployed to Civil Defense.
  - Events and conferences will reopen on 27 February 2023 for local groups only at this stage.

The Mayor on behalf of Council thanked and acknowledged everyone who had been part of the response team.

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**COUNCIL** Mayor Wise / Councillor Greig  
**RESOLUTION**

That Council:

- a. **Receive** the report titled “Cyclone Gabrielle Response Update” for information, dated 23 February 2023.

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Carried

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*The meeting closed with a karakia at 12.30pm*

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Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....