



# PROSPEROUS NAPIER COMMITTEE

## Open Agenda

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Meeting Date: Thursday 23 March 2023

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Time: 9.30am

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Venue: The Ballroom  
War Memorial Centre  
Marine Parade  
Napier

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*Livestreamed via Council's Facebook site*

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Committee Members **Chair:** Councillor Crown

**Members:** Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Grieg, Mawson, McGrath, Price, Simpson, Tareha and Taylor (Deputy Chair)

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Officer Responsible Deputy Chief Executive / Executive Director Corporate Services (Jessica Ellerm)

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Administration Governance Team

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**Next Prosperous Napier Committee Meeting**  
**Thursday 4 May 2023**

## 2022-2025 - TERMS OF REFERENCE - PROSPEROUS NAPIER COMMITTEE

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<i>Chairperson</i>	<i>Councillor Crown</i>
<i>Deputy Chairperson</i>	<i>Councillor Taylor</i>
<i>Membership</i>	<i>Mayor and Councillors (13)</i> <i>Ngā Mānukanuka o te Iwi representatives (2)</i>
<i>Quorum</i>	<i>8</i>
<i>Meeting frequency</i>	<i>At least 6 weekly (or as required)</i>
<i>Officer Responsible</i>	<i>Deputy Chief Executive / Executive Director Corporate Services</i>

### **Purpose**

To provide governance oversight to the corporate business of the Council, monitor the Council's financial position and financial performance against the Long Term Plan and Annual Plan, and to guide and monitor Council's interests in any Council Controlled Organisations (CCOs), Council Organisations (COs) and subsidiaries.

### **Delegated Powers to Act**

To exercise and perform Council's functions, powers and duties within its area of responsibility, excluding those matters reserved to Council by law or by resolution of Council, specifically including the following:

1. To monitor the overall financial position of Council and its monthly performance against the Annual Plan and Long Term Plan.
2. To adopt or amend policies or strategies related to the Committee's area of responsibility, provided the new or amended policy does not conflict with an existing policy or strategy.
3. To consider all matters relating to CCOs and COs, not reserved to Council, including to monitoring the overall performance of CCO's.
4. Provide governance to Council's property operations and consider related policy.
5. Consider applications for the sale of properties within the Leasehold Land Portfolio.
6. To resolve any other matters which fall outside the area of responsibility of all Standing Committees, but where the Mayor in consultation with the Chief Executive considers it desirable that the matter is considered by a Standing Committee in the first instance.

### **Power to Recommend**

The Committee may recommend to Council and/or any standing committee as it deems appropriate.

The Committee may recommend to Council and/or the Chief Executive any changes to the funding or rating system for the City, any variation to budgets that are outside the delegated powers of officers and the approval of Statements of Intent for CCOs and COs each year.

To bring to the attention of Council and/or the Chief Executive any matters that the Committee believes are of relevance to the consideration of the financial performance or the delivery of strategic outcomes of Council.

The Committee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with, or is contrary to any policy (including the Annual Plan or Long Term Plan) established by the Council.

# ORDER OF BUSINESS

## Karakia

## Apologies

Nil

## Conflicts of interest

## Public forum

**Mr Gerald Grocott - Napier's Airport Current and Future Operations**

## Announcements by the Mayor

## Announcements by the Chairperson including notification of minor matters not on the agenda

*Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13*

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

## Announcements by the management

## Confirmation of minutes

There are no minutes to confirm.

## Agenda items

1 Quarterly Report for the 6 Months ended 31 December 2022.....4

## Minor matters not on the agenda – discussion (if any)

## Public Excluded

Nil

# AGENDA ITEMS

## 1. QUARTERLY REPORT FOR THE 6 MONTHS ENDED 31 DECEMBER 2022

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1637612
<i>Reporting Officer/s &amp; Unit:</i>	Caroline Thomson, Chief Financial Officer

### 1.1 Purpose of Report

To consider the Quarterly Report for the six months ended 31 December 2022.

#### Officer's Recommendation

The Prosperous Napier Committee:

- a. **Receive** the Quarterly Report for the six months ended 31 December 2022.

### 1.2 Background Summary

The Quarterly Report summarises the Council's progress in the second quarter of 2022/23 towards fulfilling the intentions outlined in the Annual Plan. Quarterly performance is assessed against income, total operating expenditure, and capital expenditure.

### 1.3 Issues

Staff are currently analysing the impact of Cyclone Gabrielle on Council's year end financial position. This information will be included in the report to Council for the third quarter ended 31 March 2023.

### 1.4 Significance and Engagement

N/A

### 1.5 Implications

#### Financial

The year to date net operating surplus of \$4m is \$7.6m favourable to the budgeted deficit of \$3.6m. This favourable variance is attributable to a combination of factors as outlined below:

#### Revenue

- Financial Contributions are \$5.6m above budget due to higher than expected development across the city, including developments in Te Awa.
- Subsidies and Grants are \$1.5m above budget due to shovel ready grants, mainly for transportation projects.
- Offsetting these favourable variances is other revenue, which is \$1.7m below budget due to lower than budgeted sales in Parklands Residential Development.

### Expenditure

- Depreciation expense is below budget by \$1.6m due to the reduced level of asset capitalisation from the previous year. It should also be noted that, due to the delay in the 2021/22 Annual Report, depreciation costs for the current year are estimates based on the prior year.
- Employee benefit expense is below budget by \$897k due to vacancies across Council.

### Social & Policy

N/A

### Risk

The information in this report was prepared before Cyclone Gabrielle caused devastation across our region. This report does not take into account any impact that Cyclone Gabrielle will have on the Council, and this should be noted particularly when reviewing the year end financial positions.

### 1.6 Development of Preferred Option

Receive the quarterly report for the six months ended 31 December 2022.

### 1.7 Attachments

- 1 2022-12-31 Q2 Quarterly Report (Doc Id 1643242) [↓](#)









































































































































































































