



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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ORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date: Thursday 27 April 2023

Time: 9.30am

Venue: Council Chambers
Hawke's Bay Regional Council
159 Dalton Street
Napier

Livestreamed via Council's Facebook site

Council Members **Chair:** Mayor Wise

Members: Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, McGrath, Price, Simpson, Tareha and Taylor

Officer Responsible Chief Executive

Administrator Governance Team

Next Council Meeting
Thursday 8 June 2023

2022-2025 TERM OF REFERENCE - COUNCIL

<i>Chairperson</i>	<i>Her Worship Mayor Kirsten Wise</i>
<i>Deputy Chairperson</i>	<i>Deputy Mayor Annette Brosnan</i>
<i>Membership</i>	<i>All elected members</i>
<i>Quorum</i>	<i>7</i>
<i>Meeting frequency</i>	<i>At least 6 weekly and as required</i>
<i>Executive</i>	<i>Chief Executive</i>

Purpose

The Council is responsible for:

1. Providing leadership to and advocacy on behalf of the people of Napier.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

The Council is responsible for the following powers which cannot be delegated to committees, subcommittees, officers or any other subordinate decision-making body¹:

1. The power to make a rate
2. The power to make a bylaw
3. The power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
4. The power to adopt a long-term plan, annual plan, or annual report
5. The power to appoint a chief executive
6. The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement, including the 30-Year Infrastructure Strategy
7. The power to adopt a remuneration and employment policy.
8. The power to establish a joint committee with another local authority or other public body².
9. The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
10. The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council not accept the recommendation.
11. The power to make a final decision whether to adopt, amend, revoke, or replace a local Easter Sunday shop trading policy, or to continue a local Easter Sunday shop trading policy without amendment following a review.³

1 Schedule 7, Clause 32. Local Government Act 2002.

2 Schedule 7, Clause 30A

3 Shop Trading Hours Act 1990, Section 5D.

Delegated Power to Act

The Council retains all decision making authority, and will consider recommendations of its committees prior to resolving a position.

Specific matters that will be considered directly by Council include without limitation unless by statute:

1. Direction and guidance in relation to all stages of the preparation of Long Term Plans and Annual Plans
2. Approval or amendment of the Council's Standing Orders⁴.
3. Approval or amendment the Code of Conduct for Elected Members⁵.
4. Appointment and discharging of committees, subcommittees, and any other subordinate decision-making bodies⁶.
5. Approval of any changes to the nature and delegations of any Committees.
6. Appointment and discharging of members of committees (as required and in line with legislation in relation to the role and powers of the Mayor) ⁷.
7. Approval of governance level strategies, plans and policies which advance council's vision and strategic goals.
8. Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer.
9. Reviewing of representation arrangements, at least six yearly⁸.
10. Approval of any changes to city boundaries under the Resource Management Act.
11. Appointment or removal of trustees, directors or office holders to Council's Council-Controlled Organisations (CCOs) and Council Organisations (COs) and to other external bodies.
12. Approval the Local Governance Statement as required under the Local Government Act 2002.
13. Approval of the Triennial Agreement as required under the Local Government Act 2002.
14. Allocation of the remuneration pool set by the Remuneration Authority for the remuneration of elected members.
15. To consider and decide tenders for the supply of goods and services, where tenders exceed the Chief Executive's delegated authority, or where projects are formally identified by Council to be of particular interest. In addition, in the case of the latter, milestone reporting to Council will commence prior to the procurement process.

4 Schedule 7, Clause 27,

5 Schedule 7, Clause15,

6 Schedule 7, Clause30,

7 Schedule 7, Clause 30,

8 Local Electoral Act 2001, Section 19H.

ORDER OF BUSINESS

Karakia

Apologies

Nil

Conflicts of interest

Public forum

Announcements by the Mayor including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

That the Draft Minutes of the Ordinary Meeting of Council held on Thursday, 16 March 2023 be confirmed as a true and accurate record of the meeting.85

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AGENDA ITEMS

1. ANNUAL PLAN 2023/24 DEVELOPMENT : SUPPORTING INFORMATION AND ENGAGEMENT APPROACH

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1635907
<i>Reporting Officer/s & Unit:</i>	Jessica Ellerm, Deputy Chief Executive / Executive Director Corporate Services

1.1 Purpose of Report

This report seeks formal approval of key information underpinning the development of Annual Plan 2023/24, and confirms direction given to date on informing rather than consulting with the public. A high-level outline of the communications and engagement approach for informing the public is included for endorsement.

Officer's Recommendation

That Council:

- a. **Approve** the underlying information and financial information as the basis for the development of the Annual Plan 2023/24.
- b. **Approve** the proposed rates increase for 2023/24 will be a 9.7% average increase for ratepayers, noting this is equal to the approved cap in Y3 of the Long Term Plan 2021/31.
- c. **Approve** to loan fund \$3.3M to achieve the 9.7% rates increase for the 2023/24 Annual Plan.
- d. **Approve** to implement a Cyclone Gabrielle recovery budget of approximately \$1.5M (2% of rates) for 2023/24.
- e. **Approve** to implement a Disaster Recovery Rate (DRR) to fund the recovery budget, and fund by way of a fixed amount targeted rate (2%) set on a uniform basis, applied to each separately used or inhabited part of a rating unit (SUIP) for 2023/24.
- f. **Approve** to defer the 2% rates increase for the contribution to housing to the 2024/34 Long Term Plan.
- g. **Approve** the community be informed, rather than consulted with them on the 2023/24 Annual Plan.
- h. **Adopt** the high-level communications and engagement plan for the 2023/24 Annual Plan.
- i. **Approve** the following matters will be included as part of the community engagement process:
 - i. Information about the Disaster Recovery Rate (DRR) and the Cyclone Gabrielle recovery budget, and what they will be used for
 - ii. Information about the deferral of the housing portfolio decision to the 2024/34 Long Term Plan

- iii. Information about the process undertaken to re-phase the capital plan for 2023/24 from \$90M down to \$75.8M
- iv. Information about the implementation of the Whakarire revetment targeted rate
- j. **Approve** the proposed capital plan for 2023/24.
- k. **Note** that the Government has passed the Severe Weather Emergency Bill which includes a change to the statutory requirement for Annual Plan 2023/24 to be adopted no later than 30 September 2023.
- l. **Direct** Officers to begin preparing a draft Annual Plan for 2023/24, noting that the policy decisions reflected in the plan can be adapted up until formal adoption.

1.2 Background Summary

What is an Annual Plan?

An Annual Plan takes the plan for the relevant financial year as set out in the Long Term Plan (LTP), and updates it based on the information that has come to hand now the year is imminent. Councils must prepare and adopt an Annual Plan for each financial year that an LTP is not produced (the two interim years between reviewing the LTP every third year), as per section 95 of the Local Government Act 2022 (the LGA).

The purpose of the Annual Plan is to:

- Contain the proposed annual budget and funding impact statement for the year to which the Annual Plan relates;
- Identify any variation from the financial statements and funding impact statement included in Council's Long Term Plan 2021-31 (LTP) in respect of the upcoming year;
- Provide integrated decision-making and coordination of the resources of the local authority; and
- Contribute to the accountability the local authority has to the community.

When do we consult on an Annual Plan?

There is a legislative obligation for Council to consult with its community on an Annual Plan if there are significant or material changes from what was set out in the relevant year of the LTP, as per section 95 of the LGA. If there are no significant changes, there is no need to consult on an Annual Plan (although the plan still needs to be prepared). An assessment of the significance or public interest in a matter drives discussions with Elected Members on the need for consultation. This is assessed as the Annual Plan is developed.

The planning process to date:

The process to develop Council's annual budget for 2023/24 began earlier than usual with the help of consultants from Beca. Capital budgets had become unreliable due to a lack of prioritisation and discipline around project initiation, and a significant quantum of unspent budget was being carried forward each year which was adding to an already unrealistic plan. With the help of Beca, Council re-phased the capital plan for 2023/24 from \$90M down to \$75.8M.

It is important to note that none of the capital budget was removed, nor were any projects cut. Rather, amounts were re-phased into 2024 (the first year of the next LTP period) and will need to be revisited and re-prioritised as part of the development of LTP 2024-34.

The process to develop Council's annual budget for 2023/24 has also involved two workshops with Elected Members held on the 31st January and the 30th March 2023.

In the first workshop, Councillors were presented with options in relation to cost pressures and cost savings. The direction given was then revised at the second workshop to ensure Council's approach to the Annual Plan 2023/24 recognises and shows sensitivity to the ongoing pressures Cyclone Gabrielle has placed on our community and the region as a whole.

1.3 Budget context

As mentioned above, the direction initially given by Council in relation to the annual budget for 23/24 was revised after Cyclone Gabrielle hit the Hawkes Bay region on the 14th February. The revised direction recognises and shows sensitivity to:

- The potential economic challenges our community is facing due to recent events and the current economic climate,
- The wider regional response that our neighbours are undertaking, and which we are and will continue to be a part of,
- The uncertainty our community and the region as a whole are facing (i.e. job security, housing security, perceived safety, etc.) and,
- The uncertainty the Napier City Council is facing (i.e. total cost of response and recovery efforts, insurance coverage, impact on the capital plan and prioritisation of projects, etc.).

The revised direction outlined below takes these drivers into account while aiming to strike the right balance between adequately funding the organisation and providing our community with a rates increase that is manageable given the current climate.

Rates increase and loan funding shortfall to balance the budget

The direction Council has given on the plan to date would see an average rates increase per property for the 23/24 year that reflects the cap set in Y3 of the 2021/31 LTP (9.7%). Going out with a rates increase that has already been socialised through the LTP is one way Council can recognise and show sensitivity to the uncertainties the community is facing due to the current economic environment and recent events. It would also mean reduced organisational pressure since Council would not have to consult with the community on the increase due to no significant or material change to what was set in the LTP.

In order to achieve a 9.7% rates increase, \$3.3M of the budget would need to be loan funded. This will reduce the proposed rates increase by 4.3% (from 16% to 11.7%). The financial implications of this approach are discussed later in this report.

Cyclone Gabrielle recovery budget and Disaster Recovery Rate (DRR)

The immediate and ongoing impact the cyclone has had on our community and the region as a whole has resulted in new costs. The extent of most of these costs remains uncertain at the time of writing this report, but are likely to include items such as rates remissions, resilience planning, recovery costs, etc. To fund these costs, Officers recommend the implementation of a Cyclone Gabrielle recovery budget at an amount of \$1.5M, as well as a Disaster Recovery Rate (DRR) of 2% charged on a fixed rate per property basis to fund the budget. Further work is required to confirm the specifics of how the budget would be utilised, but currently it can be confirmed that the funds would be ring-fenced and only used for cyclone recovery purposes.

Section 23(3) of the LGRA states that *'A local authority may set a rate that is not provided for in its long-term plan and funding impact statement only if – (a) the local authority is satisfied that the rate is required to meet an unforeseen and urgent need for revenue that cannot be reasonably met by any other means.'* It is proposed that the DRR would be in addition to the 9.7% increase, effectively bringing the overall rates increase to 11.7% if the recommended rate of 2% (\$1.5M) was adopted. Please note, the LGRA states that implementation of such a rate does not require consultation.

Deferral of 2% rates contribution for housing

This would involve continuing to loan fund any deficit for the housing activity for 23/24 and would allow time for further options for the future of the portfolio to be explored. This would also remove the need to consult on this topic for the 23/24 Annual Plan. Depending on the recommendations that surface from exploring other housing model options, consultation on this matter could be undertaken as part of the LTP consultation process.

Vacancy loading

The direction given so far would see 10% factored in for vacancy loading. This is an aggressive approach but given the state of the employment market, Officers are comfortable with this recommendation. This would equate to \$5.6M or approximately 72 positions.

This would not mean Council would adopt a strategy that discourages our people from hiring. It is merely an assumption that Officers believe will play out over the Annual Plan period. To avoid an abrupt rates increase due to the removal or sharp decrease of the vacancy load if it was implemented, it would need to be reduced slowly over time as a gradual move towards a state of full employment was achieved.

1.4 Engagement approach

As discussed above, if there are no significant or material changes between your Annual Plan and the corresponding year of your Long Term Plan, there is no need to consult on the Annual Plan (although the plan still needs to be prepared and adopted).

An assessment of the significance of the changes from the LTP has been undertaken as part of the planning process, and the proposed 2023/24 Annual Plan does not require consultation. Instead, Officers are recommending that Council utilise a communication and engagement approach to inform the community on key topics related to the plan.

Based on the direction given to date, the following matters are expected to be included as part of the community engagement process:

- i. Information about the Disaster Recovery Rate (DRR) and the Cyclone Gabrielle recovery budget, and what they will be used for
- ii. Information about the deferral of the housing portfolio decision to the 2024/34 Long Term Plan
- iii. Information about the process undertaken to re-phase the capital plan for 2023/24 from \$90M down to \$75.8M
- iv. Information about the implementation of the Whakarire revetment targeted rate

A high-level communications and engagement plan is attached (*Doc Id 1649785*) to this report for your information and endorsement.

1.5 Underlying information

A suit of underlying financial information is included as attachments to this report. These documents are presented to you now for approval so they can form the basis for developing the draft Annual Plan 23/24. Please find attached:

- A prospective statement of comprehensive revenue and expenses
- A prospective statement of financial position
- A prospective statement of changes equity
- A prospective statement of cash flows
- Capital programme plan 2023/24

1.6 Implications

Financial

Financial prudence and a balanced budget

When considering the changes to the proposed 23/24 budgets from the LTP, Officers reviewed its compliance against the Council's Financial Strategy and the impact on its financial prudence benchmarks.

There is a fundamental requirement for prudent financial management contained in section 101 of the Local Government Act 2002 (LGA) which requires all local authorities to manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently. The requirement to have a balanced budget is contained within the Local Government Act 2002 and requires all local authorities to set their budgeted revenues at a level to meet that year's budgeted operating expenses, unless the authority resolves it is not prudent to do so (i.e. achieve a balanced budget unless it is not prudent to do so).

Loan funding to achieve a 9.7% rates increase would mean the budget for the 23/24 year would not be balanced. However, it was acknowledged in the Long Term Plan that Council did not expect to meet its balanced budget benchmark until Y10 of the plan and this position was considered prudent.

Impact on future rating levels

Loan funding to achieve a 9.7% rates increase and deferring the 2% rates increase for the contribution to housing to the 2024/34 LTP are decisions that would have flow on effects for future rating levels. Loan funding \$3.3M will reduce the total proposed rates increase for 2023/24 by 4.3% (from 16% to 11.7%).

The below table displays a range of rate increase options alongside the decision to rates fund or loan fund the housing contribution rate, and the resulting financial implications for each option. The table includes the recommended 9.7% increase and the deferral of the 2% increase for the housing contribution. Please note, 0% indicates a 0% rates increase for housing due to deferring, and 2% indicates a 2% rates increase for housing due to not deferring. Please also note, the figures in the table are estimates based off the most up to date information available to date.

Base rate increase	Housing contribution	DRR	Total rates increase	Average rates 23/24	Total rates increase 24/25	Average rates 24/25	Average rates over 5 years	Total additional rates due to loan funding	Consultation required
8.0%	0.0%	2.0%	10.0%	\$ 3,010	17.2%	\$ 3,527	\$ 3,737	\$ 2,162,634	N
8.0%	2.0%	2.0%	12.0%	\$ 3,064	15.1%	\$ 3,527	\$ 3,752	\$ 2,162,634	Y
9.7%	0.0%	2.0%	11.7%	\$ 3,056	14.9%	\$ 3,513	\$ 3,733	\$ 1,605,592	N
9.7%	2.0%	2.0%	13.7%	\$ 3,111	12.9%	\$ 3,513	\$ 3,748	\$ 1,605,592	Y
10.0%	0.0%	2.0%	12.0%	\$ 3,064	14.6%	\$ 3,510	\$ 3,732	\$ 1,507,290	N
10.0%	2.0%	2.0%	14.0%	\$ 3,119	12.5%	\$ 3,510	\$ 3,747	\$ 1,507,290	Y
10.7%	0.0%	2.0%	12.7%	\$ 3,083	13.7%	\$ 3,505	\$ 3,731	\$ 1,277,920	Y
10.7%	2.0%	2.0%	14.7%	\$ 3,138	11.7%	\$ 3,505	\$ 3,745	\$ 1,277,920	Y
12.0%	0.0%	2.0%	14.0%	\$ 3,119	12.0%	\$ 3,494	\$ 3,728	\$ 851,947	Y
12.0%	2.0%	2.0%	16.0%	\$ 3,174	10.1%	\$ 3,494	\$ 3,742	\$ 851,947	Y
14.0%	0.0%	2.0%	16.0%	\$ 3,174	9.6%	\$ 3,477	\$ 3,723	\$ 196,603	Y
14.0%	2.0%	2.0%	18.0%	\$ 3,228	7.7%	\$ 3,477	\$ 3,737	\$ 196,603	Y
14.6%	0.0%	2.0%	16.6%	\$ 3,190	8.8%	\$ 3,472	\$ 3,722	\$ -	Y
14.6%	2.0%	2.0%	18.6%	\$ 3,245	7.0%	\$ 3,472	\$ 3,736	\$ -	Y

Social & Policy

The proposals contained in this report have been assessed as compliant with relevant Council policies.

Since Council usually consults on the Annual Plan, there may be members of the community who have become accustomed to having the chance to submit their feedback through this process. If Council was to take an inform approach rather than a consult approach, the formal submission process would be removed. However, the communications and engagement process would still enable those members of the

community who wish to have conversations with, and be heard by Council to do so through a variety of channels as outlined in the high-level communications and engagement plan.

Risk

The following risks were noted as part of the development of the Annual Plan:

- Council may not have the capacity to fully deliver on the proposed capital plan given the scale of works proposed and the high demand for workers and contractors across the country at the moment
- The proposed budgets for the work programme may be insufficient given high levels of inflation, escalating construction costs, supply chain issues, and Cyclone Gabrielle related costs (of which the exact quantum is still unknown)
- Since the Annual Plan is put together based on the most up to date information available at the time, the plan may become outdated once adopted as reform programmes from central government continue to develop (e.g. Three Waters, the local government review, and the replacement of the Resource Management Act)

1.7 Options

The options available to Council are as follows:

- a. Approve the information outlined in this report as the basis for the communications and engagement process, and the development of the draft Annual Plan 2023/24.
- b. Not approve the information outlined in this report as the basis for the communications and engagement process, and the development of the draft Annual Plan 2023/24.
- c. Approve in part the information outlined in this report as the basis for the communications and engagement process, and the development of the draft Annual Plan 2023/24, and direct Officers where to depart from the recommended approach.

1.8 Development of Preferred Option

Option A - Approve the information outlined in this report as the basis for the communications and engagement process, and the development of the draft Annual Plan 2023/24. The proposed budgets, and communications and engagement approach reflected in this report has been through a robust review with Elected Members. This report contains the best information available to date.

1.5 Attachments

- 1 2023/24 Draft Annual Plan Financial Statements (Doc Id 1651552) [↓](#)
- 2 High-Level Communications and Engagement Plan (Doc Id 1649785) [↓](#)

PROSPECTIVE STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSES

Forecast for the year ending 30 June 2024

	AP 2023/24 \$000	LTP 2023/24 \$000	AP 2022/23 \$000
Revenue			
Rates revenue	85,460	80,022	76,271
Development and financial contributions	7,478	7,478	7,296
Subsidies and grants	8,196	7,260	7,204
Other revenue	56,967	59,194	55,590
Other gains/(losses)	294	1,947	2,668
Total revenue	158,395	155,901	149,029
Expenditure			
Employee Benefit Expense	52,494	45,783	50,004
Depreciation and Amortisation	42,334	41,667	35,796
Finance Costs	1,851	850	772
Other Operating Expenses	75,543	69,317	62,821
Total expenditure	172,222	157,617	149,393
Operating surplus/(deficit) before tax	(13,827)	(1,716)	(364)
Share of associate surplus/(deficit)	239	1,209	121
Surplus/(deficit) before tax	(13,588)	(507)	(243)
Income tax expense	-	-	-
Surplus/(deficit) after tax	(13,588)	(507)	(243)
Other comprehensive revenue			
Valuation gains/(losses) taken to equity	6,459	7,508	58,821
Fair value gains/(losses) through comprehensive revenue on investments	-	-	-
Total comprehensive revenue and expenses	(7,129)	7,001	58,578

PROSPECTIVE STATEMENT OF FINANCIAL POSITION

Forecast for the year ending 30 June 2024

	AP 2023/24 \$'000	LTP 2023/24 \$'000	AP 2022/23 \$'000
Assets			
Current assets			
Cash and cash equivalents	7,144	5,747	5,769
Debtors and other receivables	15,004	20,697	22,383
Prepayments	1,721	875	1,596
Inventories	14,728	7,488	10,949
Biological assets	310	263	289
Total current assets	38,907	35,070	40,986
Non-current assets			
Property, plant and equipment	2,224,749	2,017,523	2,032,009
Intangible assets	561	922	1,256
Inventories	14,873	8,723	14,873
Investment property	107,701	64,566	80,866
Investment in associates	12,914	10,255	8,906
Other financial assets	1,968	6,291	6,303
Total non-current assets	2,362,766	2,108,280	2,144,213
Total assets	2,401,673	2,143,350	2,185,199
Liabilities			
Current liabilities			
Trade payables and other accruals	25,097	18,626	20,372
Employee benefit liabilities	6,811	5,397	5,877
Total current liabilities	31,908	24,023	26,249
Non-current liabilities			
Employee benefit liabilities	811	908	899
Borrowings	63,800	139,110	65,501
Provisions	1,174	1,162	1,499
Total non-current liabilities	65,785	141,180	67,899
Total liabilities	97,693	165,203	94,148
Total net assets	2,303,980	1,978,147	2,091,051
Net assets / equity			
Accumulated revenue & expenses	830,332	812,675	852,199
Other reserves	1,473,648	1,165,472	1,238,852
Total net assets / equity	2,303,980	1,978,147	2,091,051

PROSPECTIVE STATEMENT OF CHANGES IN EQUITY

Forecast for the year ending 30 June 2024

	AP 2023/24 \$000	LTP 2023/24 \$000	AP 2022/23 \$000
Total net equity balance at 1 July	2,311,109	1,971,146	2,032,473
Total comprehensive revenue for the period	(7,129)	7,001	58,578
Total net equity balance at 30 June	2,303,980	1,978,147	2,091,051
Total comprehensive revenue and expenses attributable to:			
Napier City Council	(7,129)	7,001	58,578
Total comprehensive revenue and expenses	(7,129)	7,001	58,578



ANNUAL PLAN 2022/23

PROSPECTIVE STATEMENT OF CASH FLOWS

Forecast for the year ending 30 June 2024

	AP 2023/24 \$000	LTP 2023/24 \$000	AP 2022/23 \$000
Cash flows from operating activities			
Receipts from rates revenue	81,877	79,755	73,170
Interest received	-	-	-
Dividends received	-	-	-
Receipts from other revenue	67,569	73,559	71,017
Goods and services tax (net)	1,587	62	1,859
Payments to suppliers and employees	(137,975)	(110,857)	(109,800)
Interest paid	(1,851)	(850)	(772)
Net cash from operating activities	11,207	41,669	35,474
Cash flows from investing activities			
Proceeds from sale of property, plant and equipment	250	250	250
Proceeds from withdrawal of investments	76	-	89
Purchase of property, plant and equipment	(74,099)	(75,937)	(86,349)
Purchase of intangible assets	448	(608)	(530)
Acquisition of investments	1,025	(566)	(2,489)
Net cash from investing activities	(72,300)	(76,861)	(89,029)
Cash flows from financing activities			
Proceeds from borrowings	63,222	35,355	53,795
Net cash from financing activities	63,222	35,355	53,795
Net (decrease)/increase in cash, cash equivalents and bank overdrafts	2,129	163	240
Cash, cash equivalents and bank overdrafts at 1 July	5,015	5,584	5,529
Cash, cash equivalents and bank overdrafts at 30 June	7,144	5,747	5,769

Capital Programme

Funding	Waka Kotahi Subsidy %		Activity	Project Name	FORECAST 2022/23 \$000	AP 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000	FORECAST 2030/31 \$000	Renewals %	Growth %	Level of Service %
	Loan Rates %	Reserve %														
City Strategy	-	100	Animal Control	Agility Tracks	-	-	-	22	-	-	-	-	26	100	-	-
	-	100		Complex Shelter & Office	-	32	43	56	23	35	24	37	64	100	-	-
	100	-		New Impounding Facility	103	-	-	724	743	-	-	-	26	20	-	80
	-	100		Stock Control Equipment	2	2	5	2	2	2	6	2	3	-	-	100
	100	-	Napier Assist Āwhina Tangata	Street Management (CCTVs)	691	52	-	-	-	-	-	-	-	-	100	-
	-	100	Parking	Additional CBD Parking	-	-	2,385	1,464	457	470	483	497	510	-	56	44
	-	100		Alternate Transport Parking	-	-	33	11	11	12	12	12	13	-	40	60
	-	100		Minor Capital Items	5	5	5	6	6	6	6	6	6	-	-	100
	-	100		Parking Equipment Replacement	258	26	27	28	29	29	30	31	32	100	-	-
	-	100		Total City Strategy Capital Programme	1,059	117	2,498	2,313	1,271	554	561	585	680			
Water Supply	-	100		Awatoto Industrial & Phillips Road Bore	2,917	2,659	-	-	-	-	-	-	-	10	87	3
	84	16		Borefield No.1 Rising Main	412	2,381	2,099	-	-	-	-	-	-	-	100	-
	100	-		District Modelling Projects	52	53	54	-	40	-	-	43	-	-	-	100
	100	-		District Monitoring Project	77	-	-	-	-	-	869	895	919	-	-	100
	-	100		Enable Growth- Water Extension Meanee	-	2,959	-	-	-	-	-	-	-	-	100	-
	100	-		FW2 Fireflow Network Upgrades	-	-	1,084	1,114	-	-	-	-	-	-	-	100
	82	18		Hospital Hill Falling Trunk Main	22	-	-	-	-	-	-	-	-	100	-	-
	-	100		Mataruahou (Napier Hill) Reservoir	412	634	867	8,909	9,141	-	-	-	-	50	30	20
	88	12		Mataruahou (Napier Hill) Rising & Falling Trunk Mains	721	845	2,169	3,898	3,428	-	-	-	-	-	12	88
	42	58		New bores in Awatoto	302	737	1,898	-	-	117	1,811	1,864	-	45	13	43
	-	100		New Reservoir Western Hills	185	1,110	1,214	668	1,714	5,286	-	-	-	-	100	-
	80	20		New Taradale Bore Field	361	898	4,229	445	-	-	-	-	-	-	20	80
	88	12		New Water Treatment Plant	257	528	12,198	-	-	-	-	-	-	-	12	88
	-	100		Parklands Residential Development	112	117	123	123	125	130	135	139	142	-	100	-

Capital Programme CONTINUED

Funding	Waka Kotahi Subsidy %															Level of Service %																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
	Loan Rates %					Reserve %					Project Name					Activity					Renewals %					Growth %																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							

Funding	Loan Rates %	Reserve %	Waka Kotahi Subsidy %							
Activity	Project Name	Forecast 2022/23 \$'000	AP 2023/24 \$'000	Forecast 2024/25 \$'000	Forecast 2025/26 \$'000	Forecast 2026/27 \$'000	Forecast 2027/28 \$'000	Forecast 2028/29 \$'000	Forecast 2029/30 \$'000	Forecast 2030/31 \$'000
Wastewater	Flow meter replacements	5	53	54	11	11	59	12	12	38
	Flow metering	614	298	45	-	-	-	-	-	-
	Guppy Rd pumping main installation	10	265	1,193	-	-	-	-	-	-
	Installation of Generator Connections	31	143	-	-	-	-	-	-	-
	Pandora Industrial Main	1,192	-	380	-	-	-	-	-	-
	Parklands Residential Development	207	214	219	225	232	237	244	251	258
	Sewer Pipe Renewal	855	1,057	976	1,114	1,143	2,056	5,675	10,686	16,652
	Sewer Pump Station Renewal	1,097	990	1,984	423	434	1,139	1,171	1,143	408
	Taradale Wastewater Diversion	78	275	-	-	-	-	-	-	-
	Te Awa Structure Plan - Wastewater	445	1,191	3,634	2,617	2,685	-	-	-	-
	Tradewaste New Projects	52	264	5,140	-	-	-	-	-	-
	Treatment Plant Renewal	412	423	434	111	114	117	121	124	128
	Wastewater Growth Projects	201	1,965	678	557	-	-	-	-	-
	Wastewater Network Improvements	52	-	-	-	-	-	-	-	-
	Wastewater Outfall IAR	28	1,189	33,071	9,744	-	-	-	-	-
	Wastewater Pump Station Improvements	977	555	163	-	-	-	-	-	-
	Wastewater Treatment Improvements	-	476	-	-	-	-	-	124	1,148
	Wastewater Treatment Plant Upgrade	1,295	1,580	787	-	-	-	-	-	-
	Wastewater Treatment Renewals	443	871	1,608	1,748	7,203	7,048	5,262	5,507	255
	Total	7,994	11,809	50,366	16,550	11,822	10,656	12,485	17,847	18,887
	Gifted/Vested Assets	206	211	216	221	227	234	241	248	254
		-	100	-	-	-	-	-	-	-

Capital Programme CONTINUED

Funding	Project Name														Level of Service %		
	Loan Rates %	Reserve %	Waka Kotahi Subsidy %	Activity	Forecast 2022/23 \$000	AP 2023/24 \$000	Forecast 2024/25 \$000	Forecast 2025/26 \$000	Forecast 2026/27 \$000	Forecast 2027/28 \$000	Forecast 2028/29 \$000	Forecast 2029/30 \$000	Forecast 2030/31 \$000	Renewals %	Growth %		
	100	-	-	Stormwater	196	301	385	724	2,399	9,964	10,243	25	26	-	9	91	
	95	5	-	Ahuriri Estuary Projects	-	-	325	2,227	-	-	-	-	-	-	-	5	95
	-	100	-	Ahuriri Master Plan Project 1 - Stormwater Treatment Wetland	75	207	-	-	-	-	-	-	-	-	-	5	95
	-	100	-	Ahuriri Master Plan Project 3 - Improve direct outfalls	-	-	39	-	-	-	-	-	-	-	-	5	95
	-	100	-	Ahuriri Master Plan stormwater study	-	-	276	-	-	-	-	-	-	-	-	20	80
	-	100	-	AhuririMaster Plan Project 11 - Pandora catchment improvemen	-	-	-	-	-	-	-	-	-	-	-	45	50
	100	-	-	CBD Stormwater Upgrade	31	32	33	33	34	35	36	37	38	50	-	50	50
	93	7	-	Drain Improvements	76	211	-	-	229	-	-	249	-	-	-	100	100
	72	28	-	Extend Outfalls Marine Parade	931	2,128	5,262	8,792	3,765	9,274	-	-	-	42	8	50	50
	71	29	-	Flood Alleviation Projects	355	544	645	1,247	1,965	82	85	87	89	27	10	64	64
	-	100	-	Open Waterway Improvements	232	240	245	253	257	267	272	280	287	-	100	-	-
	100	-	-	Parklands Residential Development	-	26	54	28	29	29	30	31	32	100	-	-	-
	44	56	-	SCADA minor replacements	402	8,327	10,274	7,142	891	-	-	1,883	1,934	-	100	-	-
	41	59	-	Stormwater Growth Projects	88	90	92	95	97	100	103	106	108	59	-	41	41
	62	38	-	Stormwater IAR	-	143	38	39	40	41	42	43	45	-	38	62	62
	-	100	-	Stormwater Network Improvements	129	190	255	200	206	211	217	224	230	80	20	-	-
	-	100	-	Stormwater pump replacements	-	-	108	111	114	117	121	124	-	100	-	-	-
	-	100	-	Stormwater pump station electrical replacements	-	-	-	-	-	-	-	-	-	-	-	-	-
	53	47	-	Stormwater pump station electrical replacements	1,286	227	33	-	-	-	604	621	1,659	41	5	55	55
	-	100	-	Stormwater Pump Station Improvements	618	317	325	334	343	352	362	-	-	90	10	-	-
	44	56	-	Stormwater reticulation replacements	499	550	390	891	457	411	181	186	702	55	1	45	45
	100	-	-	SW Pump Station Renewal	226	476	-	-	-	-	-	-	-	-	-	100	100
	50	50	-	Tennyson St outfall improvements	22	48	596	-	-	-	-	-	-	45	5	50	50
	100	-	-	Thames/Tynes pipe and drain upgrades	118	-	108	-	-	-	-	-	-	15	5	80	80
	-	-	-	Upgrade Dalton St pump station	-	-	-	-	-	-	-	-	-	-	-	-	-
				Total	5,284	14,218	19,483	22,116	10,826	20,883	12,296	3,896	5,150				
	-	100	-	Gifted/Vested Assets	228	235	242	247	255	261	269	277	284	-	100	-	-
				Total Capital Programme Stormwater	5,512	14,453	19,725	22,363	11,081	21,144	12,565	4,173	5,434				

Capital Programme CONTINUED

Funding	Loan Rates %	Reserve %	Waka Kotahi Subsidy %	Activity	Project Name	FORECAST 2022/23 \$000	AP 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000	FORECAST 2030/31 \$000	Renewals %	Growth %	Level of Service %
Transportation	100	-	-	-	Ahuriri Masterplan - Pandora Road Upgrade	692	-	-	-	-	-	-	-	-	-	-	100
	100	-	-	-	Ahuriri Masterplan - Thames Severn Stormwater Management	52	264	271	-	-	-	-	-	-	50	-	50
	-	49	51	-	Associated Improvements	103	106	108	111	114	117	121	124	128	50	-	50
	100	-	-	-	CBD Development	187	-	-	-	-	-	-	-	-	-	-	100
	-	49	51	-	Ground stabilisation and retaining wall	749	215	-	-	-	-	-	-	-	30	-	70
	49	-	51	-	Intersection Improvement Projects	275	79	244	139	86	1,004	4,981	714	96	-	15	85
	49	-	51	-	Intersection Safety Improvement Projects	995	1,585	2,277	1,559	1,188	1,644	-	-	319	-	14	86
	49	-	51	-	Local Area Traffic Management Projects	927	951	976	1,002	1,028	1,057	1,087	1,118	1,148	-	-	100
	49	-	51	-	Marine Parade Safety Improvements	103	1,902	-	-	-	-	60	683	638	-	18	82
	49	-	51	-	New Cycle and Walking Tracks	193	-	-	-	-	-	121	249	-	-	-	100
	-	100	-	-	Parklands Residential Development	788	810	832	854	877	900	925	955	978	-	100	-
	-	49	51	-	Renewals	3,767	4,478	4,206	4,395	3,251	3,136	3,562	3,665	3,764	100	-	-
	-	100	-	-	Renewals (Not Subsidised)	704	507	488	445	457	470	489	503	517	100	-	-
	-	100	-	-	Te Awa Structure Plan	1,648	370	759	-	-	-	-	-	-	-	100	-
	49	-	51	-	Urban Corridor Improvement Projects	785	148	526	1,025	2,085	1,198	3,037	1,267	574	-	17	83
	100	-	-	-	Urban Growth Northwest Development	124	-	54	111	857	646	362	93	1,786	-	100	-
	-	100	-	-	West Quay Car Park	135	-	-	-	-	-	1,449	1,615	-	-	-	100
	50	50	-	-	West Quay One Way	328	-	-	-	-	-	-	-	-	-	-	100
	-	-	-	-	Total	12,555	11,415	10,741	9,641	9,943	10,172	16,194	10,986	9,948	-	-	-
	-	100	-	-	Gifted/Vested Assets	422	432	443	456	467	481	494	507	522	-	100	-
	-	-	-	-	Total Capital Programme Transportation	12,977	11,847	11,184	10,097	10,410	10,653	16,688	11,493	10,470	-	-	-

Capital Programme CONTINUED

Funding	Activity														Level of Service %		
	Loan Rates %	Reserve %	Waka Kotahi Subsidy %	Project Name	FORECAST 2022/23 \$000	AP 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000	FORECAST 2030/31 \$000	Renewals %	Growth %		
Other Infrastructure																	
100	-	-	-	Cemeteries	82	63	45	46	23	24	25	26	-	10	90	90	
100	-	-	-	Cemetery land purchase	-	-	-	-	2,349	604	-	638	-	100	-	-	
-	100	-	-	Cemetery Planting	26	26	28	29	29	30	31	32	100	-	-	-	
-	100	-	-	Cemetery Renewals	134	21	22	23	23	24	25	26	100	-	-	-	
-	100	-	-	Napier Cemetery Development	36	11	11	11	12	12	12	13	100	-	-	-	
-	100	-	-	Taradale cemetery Heritage work	-	16	-	17	-	-	19	-	100	-	-	-	
100	-	-	-	Western Hill Extension - Stage 2	330	-	-	-	-	-	-	-	-	100	-	-	
100	-	-	-	Wharerangi Building Refurbishment	10	-	-	-	-	-	-	-	100	-	-	-	
28	-	72	-	Infrastructure Asset Renewal	243	476	223	343	763	362	559	1,340	100	-	-	-	
-	100	-	-	New Toilet Programme	73	-	-	-	-	-	-	-	-	-	100	-	
-	100	-	-	Omarunui Dev Forestry	-	-	9	9	9	10	10	10	100	-	-	-	
-	100	-	-	Omarunui Dev Valley D	657	674	435	446	288	296	305	313	100	-	-	-	
-	100	-	-	Omarunui Dev Valleys B&C	1,626	1,669	1,354	1,389	1,428	591	608	624	100	-	-	-	
-	100	-	-	Omarunui Development Plant	27	96	95	31	137	44	-	19	100	-	-	-	
-	100	-	-	Solid Waste Renewals	139	98	104	106	109	103	106	108	100	-	-	-	
Total Other Infrastructure Capital Programme					3,383	3,150	2,326	2,450	5,170	2,100	1,700	3,149	1,100				

Capital Programme CONTINUED

Funding	Loan Rates %	Reserve %	Waka Kotahi Subsidy %	Activity	Project Name	FORECAST 2022/23 \$'000	AP 2023/24 \$'000	FORECAST 2024/25 \$'000	FORECAST 2025/26 \$'000	FORECAST 2026/27 \$'000	FORECAST 2027/28 \$'000	FORECAST 2028/29 \$'000	FORECAST 2029/30 \$'000	FORECAST 2030/31 \$'000	Renewals %	Growth %	Level of Service %
100	-	-	-	Bay Skate	Bay Skate Ramps	101	-	27	-	-	-	-	-	-	-	40	60
100	-	-	-	Bay Skate	Bay Skate Renewals	23	26	54	30	34	84	39	43	38	100	-	-
65	35	-	-	Park	Park Improvements	45	100	67	-	-	-	-	-	-	-	37	63
100	-	-	-	Community	Halls Renewals	56	18	198	303	63	141	219	376	130	100	-	-
50	50	-	-	Community	Memorial Square Community Rooms	566	211	813	-	-	-	-	-	-	100	-	-
100	-	-	-	Community	Minor Capital Items	62	63	65	67	69	70	-	-	-	100	-	-
86	14	-	-	Taradale	Taradale Town Hall internal refurbishment	-	211	813	557	-	-	-	-	-	100	-	-
98	2	-	-	Te Pihinga	Te Pihinga Community Centre	331	-	8,348	3,564	-	-	-	-	-	-	5	95
100	-	-	-	Housing	Healthy Homes Heat pumps	627	-	504	-	-	-	-	-	-	100	-	-
100	-	-	-	Housing	Henry Charles Hall Internal Refurbishment	-	-	392	-	-	-	-	-	-	100	-	-
100	-	-	-	Minor	Minor Capital Projects	61	116	216	122	126	130	132	137	141	100	-	-
100	-	-	-	Rental	Rental Housing Renewals	216	211	285	197	371	63	1,063	91	245	100	-	-
100	-	-	-	Retirement	Retirement Housing Renewals	678	528	3,839	605	981	408	1,691	634	988	100	-	-
100	-	-	-	Kennedy Park	Deluxe Ensuite Units	-	-	173	-	-	-	-	-	-	-	-	100
100	-	-	-	Kennedy Park	Kennedy Park Building Renewals	-	-	742	289	644	152	1,009	528	1,122	100	-	-
-	100	-	-	Kennedy Park	Kennedy Park Renewals	14	109	86	111	35	108	37	56	121	100	-	-
100	-	-	-	Minor	Minor Capital Items	615	612	4,019	327	2,518	63	65	98	68	100	-	-
100	-	-	-	Upgrade	Upgrade TV Infrastructure	93	-	92	-	-	-	-	-	-	-	-	100
100	-	-	-	Libraries	Library Building Renewals	5	12	32	54	205	45	-	-	-	100	-	-
100	-	-	-	Libraries	Library Renewals	10	11	11	11	11	18	-	-	-	100	-	-
95	5	-	-	Library	Library Stock	237	317	857	490	503	517	-	-	-	-	-	100
92	3	-	-	Minor	Minor Capital Items	99	12	72	12	12	13	-	-	-	-	-	100
97	3	-	-	Napier	Napier Library Rebuild	479	634	15,310	11,136	-	-	-	-	-	-	-	100
100	-	-	-	Taradale	Taradale Library Minor Work	367	-	-	-	-	-	-	-	-	52	-	48
100	-	-	-	Technology	Technology Services Upgrade	-	51	104	-	-	-	-	-	-	100	-	-

Capital Programme CONTINUED

Funding	Loan Rates %	Reserve %	Waka Kotahi Subsidy %	Activity	Project Name	FORECAST	AP	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	Level of Service %
						2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2030/31	2030/31	2030/31	Growth %
						\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	Renewals %
Marine Parade Pools	100	-	-	-	Marine Pde Pools Renewals	26	218	249	45	55	56	242	68	70	-	-	100	-
	74	26	-	-	Ocean Spa Upgrade	702	546	95	-	-	-	-	-	-	-	-	12	88
	-	100	-	-	Replacement Boiler	-	-	65	-	69	-	-	-	-	-	-	100	-
	-	100	-	-	Century Theatre Balustrade	-	42	11	-	-	-	-	-	-	-	-	100	-
	-	100	-	-	Collection Storage Van	-	-	65	-	-	-	-	-	-	-	-	100	-
	100	-	-	-	Earthquake Gallery	21	-	65	-	-	-	-	-	-	-	-	100	-
	-	100	-	-	Faraday Centre Building Upgrade	5	-	607	22	23	23	24	25	26	26	26	28	72
	94	6	-	-	Faraday Centre Minor Capital	21	11	11	11	11	12	12	12	13	13	6	94	-
	100	-	-	-	MTG Building Renewals	60	304	124	372	81	211	540	1,387	922	922	100	100	-
	100	-	-	-	MTG Century Theatre Tech Investigation and Upgrade	21	-	575	-	-	-	-	-	-	-	-	100	-
Napier Aquatic Centre	-	100	-	-	MTG Minor Capital	76	53	87	56	57	59	-	-	-	-	-	-	100
	100	-	-	-	MTG Renewals	89	63	98	67	69	70	-	-	-	-	-	100	-
	100	-	-	-	Security Cameras	2	-	-	-	-	-	-	-	-	-	-	100	-
	100	-	-	-	Seismic Strengthening	9	271	-	-	-	-	-	-	-	-	-	100	-
	100	-	-	-	Storage for MTG - property purchase	-	-	1,952	-	-	-	-	-	-	-	-	-	100
	100	-	-	-	Napier Aquatic Centre expansion	-	528	314	-	-	-	-	-	-	-	-	50	40
	66	34	-	-	Napier Aquatic Centre Renewals	402	2,431	2,494	600	488	381	648	525	444	444	100	100	-
	-	100	-	-	Reception and Office Redevelopment	-	-	22	-	-	-	-	-	-	-	-	100	-
	100	-	-	-	AV Equipment Upgrades	58	53	72	28	11	149	12	12	38	38	50	50	50
	100	-	-	-	Conference Centre Building Renewals	52	34	70	258	1,257	211	267	348	364	364	100	100	-
Napier i-SITE Visitor Centre	-	100	-	-	Minor Capital Items	62	63	65	67	69	70	72	75	77	77	100	100	-
	-	100	-	-	Napier Conferences & Events Renewals	155	-	607	45	46	47	78	50	51	51	100	100	-
	100	-	-	-	War Memorial	1,750	-	-	-	-	-	-	-	-	-	-	-	100
	100	-	-	-	i-Site Alterations	257	-	-	-	-	-	-	-	-	-	-	-	100
	71	29	-	-	i-SITE Renewals	70	-	94	33	180	93	27	22	63	63	100	100	-
	-	100	-	-	Minor Capital Items	93	11	24	6	29	12	12	28	6	6	100	100	-
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[illegible]

⁴⁷The above total includes assets that have been vested to Council. This total differs from the Funding Impact Statement as that excludes transactions involving non-monetary funding.

Capital Programme CONTINUED

Funding	Activity	Project Name	FORECAST 2021/22 \$'000	AP 2022/23 \$'000	FORECAST 2023/24 \$'000	FORECAST 2024/25 \$'000	FORECAST 2025/26 \$'000	FORECAST 2026/27 \$'000	FORECAST 2027/28 \$'000	FORECAST 2028/29 \$'000	FORECAST 2029/30 \$'000		
-	100	-	-	-	423	-	-	-	-	-	-	-	100
-	100	-	-	-	352	-	-	-	-	-	-	100	-
100	-	-	52	423	3,795	1,765	-	-	-	-	-	38	62
100	-	-	-	-	-	-	-	-	109	2,050	1,212	7	93
100	-	-	31	-	33	-	34	-	36	-	38	-	100
100	-	-	-	-	304	22	23	23	24	25	26	100	-
100	-	-	125	-	867	557	571	587	604	621	-	100	-
-	100	-	-	-	5,747	-	-	-	-	-	-	-	100
100	-	-	2,611	-	15,061	11,136	-	-	-	-	-	50	50
100	-	-	257	-	325	-	-	-	-	-	-	100	-
		Total Property Assets Capital Programme	3,076	423	26,907	13,480	628	610	773	2,696	1,276		
		Support Units											
100	-	-	72	74	76	78	80	82	-	-	-	-	100
-	100	-	2,102	861	14,615	9,065	2,931	2,682	1,268	1,864	1,608	100	-
100	-	-	13	14	14	14	15	15	16	16	17	-	100
-	100	-	50	-	-	-	-	-	-	-	-	-	100
46	54	-	260	356	3,687	1,108	1,137	1,169	1,201	1,236	1,270	-	100
100	-	-	129	-	-	-	-	-	-	-	-	-	100
-	100	-	618	951	1,759	1,058	1,085	1,175	1,208	1,243	1,276	100	-
-	100	-	13	13	14	25	14	15	15	16	16	100	-
100	-	-	55	15	39	119	240	61	66	362	1,307	100	-
-	100	-	31	32	33	33	34	35	36	37	38	100	-
		Total Support Unit Capital Programme	3,343	2,316	20,237	11,500	5,536	5,234	3,810	4,774	5,532		
		Total Capital Programme	66,660	75,783	233,218	125,582	72,876	74,212	71,403	67,272	52,277		

Doc Id 1649785

Annual Plan 2023/24 High Level Communications and Engagement Plan

Approach

As the proposed Annual Plan for 2023/24 does not require consultation, an inform approach is recommended. This would involve using Napier City Council channels to communicate with the community regarding key components of the proposed plan.

A light engagement approach is recommended, although not formally taking feedback this will provide the community with an opportunity to hear more detail and ask questions.

Messaging

Topics to include in communications regarding the proposed plan include:

- Why consultation is not required for the proposed plan.
- Key areas of focus for NCC in the wake of Cyclone Gabrielle.
- Information about the Disaster Recovery Rate (DRR) and the Cyclone Gabrielle recovery budget - what they are and what they will be used for.
- Information about the deferral of the housing portfolio decision to the 2024/34 Long Term Plan.
- Information about the process undertaken to re-phase the capital plan for 2023/24 from \$90M down to \$75.8M.
- Information about the implementation of the Whakarire revetment targeted rate.

Communications activities

The following channels will be used to inform the community about the proposed plan:

- NCC Website
- Direct email to ratepayer database
- NCC social media platforms
- Media release
- Proudly Napier article (published in Napier Courier monthly and emailed to ratepayer database)
- Informing Napier advertising (published in Napier Courier weekly)

Engagement activity

Based on a light engagement approach, the following activity is recommended:

- Facebook Live session with a panel of Elected Members and officers

2. APPROACH TO FUNDING REQUESTS THROUGH THE 23/24 FINANCIAL YEAR ANNUAL PLAN PROCESS

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1650131
<i>Reporting Officer/s & Unit:</i>	Danica Rio, Corporate Planning Analyst Caroline Thomson, Chief Financial Officer Michele Grigg, Senior Advisor Policy

2.1 Purpose of Report

This report seeks direction on the approach Council would like to take in relation to requests for funding through the 2023/24 financial year Annual Plan process. Previously, requests for funding have been considered as part of the Annual Plan consultation process. Should Council decide not to consult on the 23/24 Annual Plan, there will be a need for clarity around potential funding requests for the year.

Officer's Recommendation

Should Council decide not to consult on the Annual Plan, officers recommend Council agree to the following as the basis for the 23/24 financial year approach to funding requests:

- a) **Direct** officers to include information in communications about the 23/24 Annual Plan process (should consultation not take place) acknowledging that potential applicants who may usually express interest for funding through the Annual Plan consultation process are encouraged to instead contact Council through the usual channels to discuss requests for the 23/24 year;
- b) **Direct** officers to remind frontline staff about Council's funding web page, which recommends queries are made to Council's Funding Advisor who can provide information about the most appropriate fund and confirm if it would be appropriate to submit a proposal for evaluation;
- c) **Direct** officers to follow existing processes for funding applications (in the case of the Council Projects Fund, proposals are submitted to and evaluated by the Community Strategies Team, then a recommendation is presented to Council for deliberation and a final decision); and
- d) **Approve** to carry forward any unspent budget for the Council Projects Fund from the 22/23 year to the 23/24 year, making the total amount available in this fund for 23/24 \$100,000 allocated in the 23/24 budget plus any carry forwards from the current financial year.

2.2 Background Summary

Previous financial years

Council manages a number of funding and grants, including an annual Community Services Grant, a Community Development Grant (open all year) and a Council Projects Fund (open all year). Historically, some requests for funding have been submitted to Council as part of the Annual Plan consultation process. In these instances, charities, organisations, businesses, and individuals would make a formal submission that would be deliberated by Council at the Annual Plan hearing. For those requests that Council were interested in considering further, submitters were invited to put forward a full proposal to either the Community Development Grant fund, or the Council Projects Fund, depending on the scale and scope of what was being proposed. Before submitting a proposal, the Community Strategies Team provided guidance to potential applicants about which fund their project may be eligible for to help ensure applications met the eligibility criteria for each fund. Once submitted, proposals were assessed using the approval process relevant to each fund.

Applications to the Council Projects Fund are assessed by the Community Strategies Manager along with another member of the Community Strategies team, for review by the Executive Director Community Services. A recommendation based on this evaluation was then put forward to Council for further deliberation and a final funding decision.

The above process is familiar to the community as Council usually consults on their Annual Plan. Evaluation of funding proposals and related work, irrespective of if proposals stem from the Annual Plan consultation process or a different avenue, sit with the Community Strategies Team. Officers are recommending it remains this way for the 23/24 financial year since the team has the experience and expertise required to field these requests, seek the relevant approvals, make payments, and monitor reporting requirements.

Council Projects Fund

One fund that groups can be invited to apply to is the Council Projects Fund. \$100,000 has been allocated to the fund through the 23/24 budget. There is currently \$150,000 of unspent budget for the 22/23 year that officers are recommending is carried forward if left unspent.

It is important to note that this fund is aimed at contributing to the costs of community projects that are not eligible for other grants available through Council's funding, either because they do not fit the criteria or exceed the grant amount usually provided for such projects. Only proposals of \$30,000 or above are eligible to be considered for the Council Projects Fund.

An information sheet about the Fund, and proposal and assessment templates have been included as attachments to this report.

The below table includes information about previous requests that have been successfully funded through the Council Projects Fund:

Council Projects Fund - Recipients 2019/20 – 2022/23

Recipient	Financial Year	Project	Amount funded (exc GST)
Toimata Foundation	2019/20	EnviroSchools project (year 2)	\$15,000
Biodiversity Hawke's Bay	2019/20	Predator Free Urban Hawke's Bay project (year 1)	\$15,000
Creative Arts Napier	2019/20	Implementation of Capacity Review recommendations	\$60,000
Basketball Hawke's Bay	2019/20	Whitmore Park asphalt courts	\$30,000
Citizens Advice Bureau Napier	2019/20	Office rental assistance	\$30,000
Biodiversity Hawke's Bay	2020/21	Predator Free Urban Hawke's Bay project (year 2)	\$15,000
Māori Movement Ltd	2020/21	Whānau Transformation project	\$70,000
Toimata Foundation	2020/21	EnviroSchools project (year 3)	\$15,000
Waiohiki Marae Board of Trustees	2020/21	Marae Rebuild	\$80,000
Sport Hawke's Bay	2020/21	General contribution	\$10,000
Ahuriri Rock Pools Development Trust	2021/22	Rock Pools feasibility study	\$70,000
Prima Volta Charitable Trust	2021/22	Te Urungi project	\$50,000
Hawke's Bay Regional Sports Park Trust	2022/23	Cricket and Boxing Centre construction at Mitre10 Park	\$50,000

While the requirements of this Fund will align with the needs of some of those who may want to request monetary support, not all potential applicants will be eligible. For this reason, encouraging organisations to contact Council through the standard channels to discuss any funding requests further (rather than promoting the fund) may be the best approach for this financial year. This approach will reduce possible confusion by allowing for conversations around eligibility to be had before proposals are submitted, which in turn ensures only applications to appropriate funds are made.

2.3 Significance and Engagement

N/A

2.4 Implications**Financial**

N/A

Social & Policy

N/A

Risk

N/A

2.5 Options

The options available to Council are as follows:

- a) Approve the outlined recommendations as the basis for Council's approach to funding requests through the 2023/24 financial year Annual Plan process.
- b) Not approve the outlined recommendations as the basis for Council's approach to funding requests through the 2023/24 financial year Annual Plan process.
- c) Approve in part the outlined recommendations as the basis for Council's approach to funding requests through the 2023/24 financial year Annual Plan process, and direct officers where to depart from the recommended approach.

2.6 Development of Preferred Option

Option A - Approve the outlined recommendations as the basis for Council's approach to funding requests through the 2023/24 financial year Annual Plan process to ensure a clear process is followed, consistent with the purpose of Council's funds.

2.3 Attachments

- 1 Council Projects Fund Application Form (Doc Id 1650321) [↓](#)
- 2 Council Projects Fund Information Sheet (Doc Id 1650316) [↓](#)
- 3 Council Projects Fund Assessment Template (Doc Id 1650317) [↓](#)



Doc Id 1650321

Council Project Fund Proposal

ABOUT YOUR ORGANISATION:

Organisation's Name	
Physical Address	
Postal Address <i>If different from above</i>	
Website Address	
GST Number (if applicable)	

Main Contact People (Please provide two contacts)

First Contact Person			
Name:		Position	
Daytime Phone		Mobile	
Email Address			

Second Contact Person			
Name:		Position	
Daytime Phone		Mobile	
Email Address			

1. Tell us the purpose of your organisation

Up to 200 words

2. Tell us about your organisations services and programmes

Up to 200 words

ABOUT YOUR PROPOSAL

3. What is it you want to do?

Up to 200 words

4. Why is your project needed?

Up to 300 words
Attach any evidence of need e.g. research, surveys, reports

5. How does your project contribute to the priorities for funding (see information sheet)?

6. Community Benefits

Who will benefit?	How will they benefit?

7. Who else will work with you on this project?

Partner Name?	What is their role with this project?

8. Project dates

Start date	
Finish date	

9. Budget

List all the costs for the project proposed. Include costs that your organisation or others are funding (this may be a 'share' of a cost item) . List the costs that your are seeking funding from Napier City Council FIRST.

Cost Item	Amount	Who will fund?
TOTAL Project Amount		

10. Contributions

Please list all the other funders you have applied to for funding for this project

Funder	Amount Requested	Outcome (Approved, declined or enter the date the outcome will be known)

11. Funding Request

Total Funding Amount requested	\$
--------------------------------	----

12. Project Plan

Please attach your project plan that includes the following:

- main milestones or outcomes
- tasks or activities to achieve each milestone or outcome
- timeframes or due dates
- risk management plan (identifying risk, impact and mitigation) and Health and Safety plan

13. How will you evaluate your project?

--

ATTACHMENTS REQUIRED

- Pre-printed deposit slip
- Your most recent audited accounts and audit report, or a current income and expenditure statement
- Two quotes for equipment item requested
- A copy of your Constitution, if this has not been provided to the Community Services previously
- Project plan

DECLARATION

We, the undersigned, declare the following:

- The information given in this application is true and correct to the best of our knowledge
- We have the authority to commit our organisation to this proposal
- Any funding received will be used for the project for which it is approved
- We understand that our names and details about this proposal may be released to the media or appear in publicity material
- We will acknowledge the assistance of the Napier City Council on any promotional material associated with this project
- We understand that the Napier City Council is bound by the Local Government Official Information and Meetings Act 1987 and details contained within this proposal may be released under that Act.
- We agree to complete an evaluation form and/or report confirming the funds received have been spent, or are being held in trust, for the purpose stated
- We agree to fully cooperate in any funding audit or inspection of our organisation or project that may be directed by an officer of the Napier City Council
- We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Name:	Name:
Position:	Position:
Signature:	Signature
Date:	Date:



Doc Id 1650316

Council Project Fund INFORMATION

Purpose

An allocation of \$200,000 has been provided to contribute to the costs of community projects that are not eligible for other grants available through Council funding schemes, either because they do not fit the criteria or exceed the grant amount usually provided for such projects.

Priorities

Priority will be given to projects and initiatives that align with one or more of the following:

- Respond to an identified need or issue
- Promote economic, social, environmental or cultural development
- Are innovative and/or experimental
- Contribute to the vibrancy of the city
- Are a strategic investment

Eligibility

Initiatives must be targeted to Napier residents. Priority will be given to projects from Napier-based organisations. Proposals for \$30,000 or above are eligible for funding.

What Will Not Be Funded

- Expenditure already incurred
- Building maintenance
- Deposit, loan or debt repayments
- Bank or lawyers fees
- Fundraising
- Organisational operating costs (such as salaries, power, rent, telephone costs)
- Proposals requesting less than \$30,000

Make A Proposal

A project proposal form is available from the Community Services team communityservices@napier.govt.nz. The fund is available until the allocation is expended.

Decisions

All eligible proposals are assessed and forwarded to Council for decision.

Further Information

Our team are happy to answer any questions you may have and can assist with your proposal. Please contact us on 834 4114 or email us at communityservices@napier.govt.nz

Doc Id 1650317

COUNCIL PROJECT GRANT**ASSESSMENT**

Name of Organisation:	
Assessed by:	
Peer reviewed by:	
Date:	
Funding Amount Requested: \$	
Project Summary:	
Organisation	
Legal entity status:	
Financial information:	
Correct information provided? YES / NO / Incomplete	
Comment:	
Capability and Capacity:	
Need for the Project:	
Benefit to the Community:	
Links to Council Fund Priorities:	
Recommendation:	

3. CHANGES TO RECOMMENDATIONS WAR MEMORIAL PROJECT

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1647635
Reporting Officer/s & Unit:	Drew Brown, Senior Project Manager

3.1 Purpose of Report

The purpose of the report is to approve three minor variations to the recommendations of the Roll of Honour Subcommittee being Recommendations 3, 12 and Appendix 1 Recommendation 2. The full recommendations are included as **Attachment 1**.

The report also provides an update on the amendments requested to the floral clock.

Officer's Recommendation

That Council:

- a. **Receive** and note the report titled "Changes to Recommendations War Memorial Restoration Project" dated 27 April 2023.
- b. **Approve** the following amended Roll of Honour Subcommittee recommendations previously approved by Council on 27 May 2021:

Recommendation 3

3. Corrections to the original roll will be treated as such:
 - a) No corrections or additions to the original Roll of Honour plaques will be made during the 2023 reinstatement.
 - b) Future corrections to the original roll will be treated as such:
 - i) Corrections to verified misspellings will be made, only at the request of families and
 - ii) No additions of missing initials will be made
 - iii) No duplications of names will be removed,
 - i. noting any duplications will be reflected in the living roll
 - iv) Corrections will be made only where there are not objections to the correction known

Recommendation 12(a)

- a) The final lists for publishing be approved by the Roll of Honour Subcommittee-

Appendix 1 – Recommendation 2

2. The display monitor should be fixed so that all conflicts names are shown on one, one after the other.

3.2 Background Summary

A Resolution was passed 05 March 2019 that reconfirmed a previous decision made on 27 September 2017 to locate the returned War memorial elements at the floral clock site.

This in effect meant that the Floral Clock needed to be relocated.

Following several design options a Concept Design was agreed upon. This Concept design was led by DesignGroup Stapleton Elliott with input from Heritage architects from Jeremy Salmond of Salmond Reed and James Blackburne of Architects44.

The Concept design was presented to the Public in March 2021. This Concept design showed the Clock being moved south from what was then its existing location to a new location on the lawn.

Work then began to refine the design through the various design stages of Preliminary, Developed, Detailed and finally Tender and Building Consent.

The design of the Floral Clock was included in the design refinement and development process. Input from the Heritage architects ensured that the position of the clock was such that it was kept within the curtilage of the War Memorial Centre and the relationship between the clock and the remembrance elements was maintained.

In November of 2021 recommendation was received from the Heritage architects that "consideration be given to reviewing the landscaping around the clock to better reflect the original design with rustic detailing and grass surrounds".

This recommendation resulted in a change in the shape of the design from the concept design to what is now presented in the Tender and Building Consent designs. This change in shape also meant that the position of the clock was altered and the clock is now designed to be placed further south than first anticipated.

In addition to this, consideration was given to optimal lines of sight, Health and Safety requirements (especially in regards to fall arrest and prevention measures), and maintenance and plant growth. This consideration has resulted in a maximum mound height that has in turn resulted in a shallower slope on the clock face.

The original Floral Clock mechanism was removed by specialist horologist Rowan Pilbrow of Pilbrow Watchmakers. It is now being restored before being returned and reinstalled in the new location. Advice has been sought and assurance given by Rowan that the change in slope will have no adverse effect on the clock mechanism.

The finalised design for the relocated Floral Clock and the design drivers and philosophy that informed it, was presented to Councillors at a workshop held on 30 March 2023. Feedback that had been received from the Depot and Parks and Gardens teams about the design was also presented and discussed. During this workshop changes to the design were requested which are now being incorporated into an updated design. This updated design is not yet complete.

The key features of the design now are as follows;

1. The shape and landscaping around the clock reflect the original
2. The clock is at a shallower slope than previously
3. The clock faces south towards the Tom Parker Fountain and Soundshell
4. No fence or walls will be included
5. A Foundation ring will be installed around the outskirts of the clock that will enable the install of a fence should one be required at a later date
6. The clock will be under camera surveillance
7. The original plaque will be returned to the clock site
8. The clock will be protected on three sides by planting
9. The original mechanism once restored will be returned
10. Lighting will be incorporated into the clock
11. The front boundary of the clock area will feature a low wall of rustic rocks in keeping with the original design and also the existing flower beds in the lawn area

Fig 1. The Floral Clock in its original design from 1957



Fig 2 New location for Floral Clock

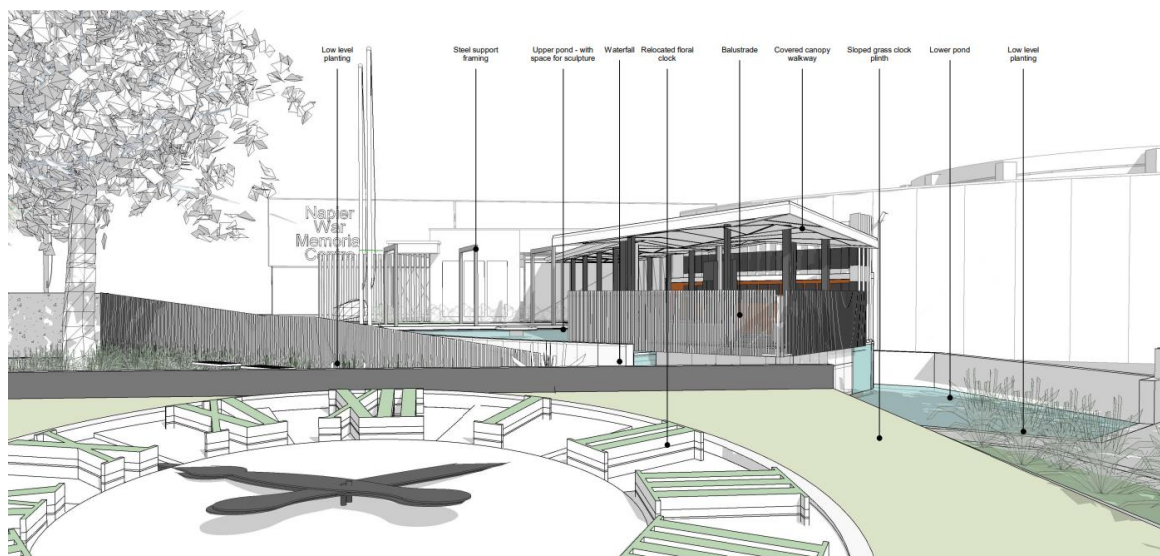
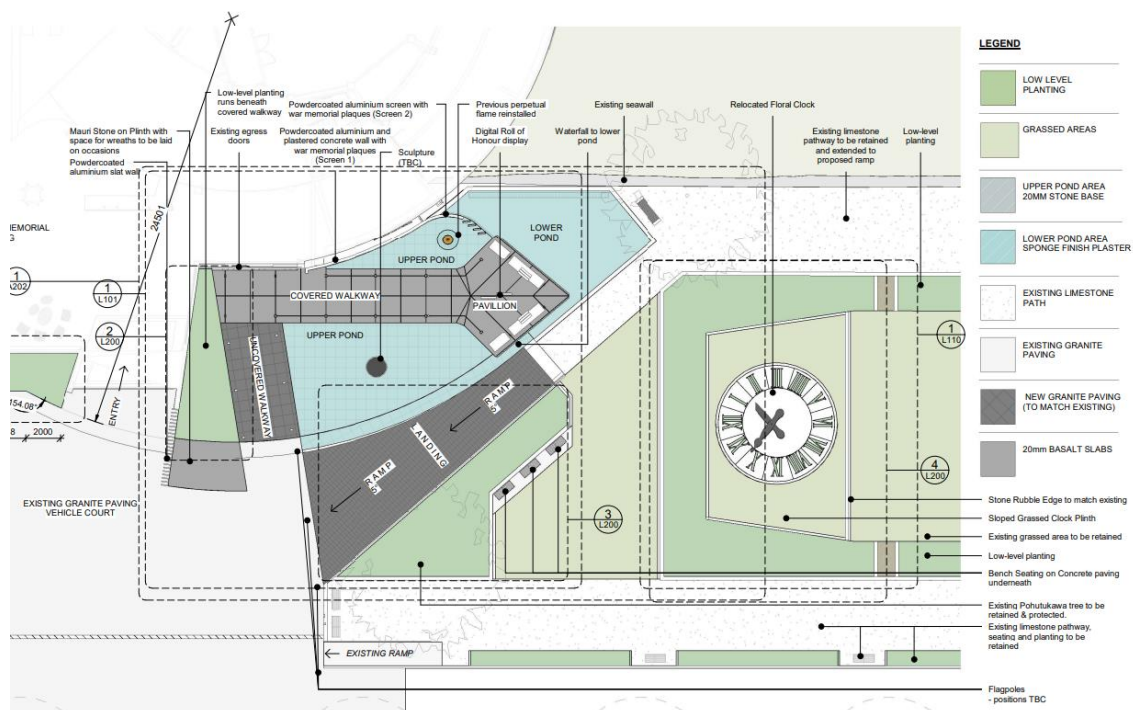


Fig 3 New Location for Floral Clock (Note: Fence is not to be installed)

3.3 Issues

Not required in this report.

3.4 Significance and Engagement

Not required in this report.

3.5 Implications

Financial

Not required in this report.

Social & Policy

Not required in this report.

Risk

Not required in this report.

3.6 Options

The options available to Council are as follows:

Option A:

Approve the minor amendments to the RoH Subcommittee recommendations as below:

Recommendation 3

3. Corrections to the original roll will be treated as such:
 - a) ~~No additions of missing initials will be made~~ No corrections or additions to the original Roll of Honour plaques will be made during the 2023 reinstatement.
 - b) Future corrections to the original roll will be treated as such:
 - i) Corrections to verified misspellings will be made, ~~only at the request of families and where possible in consultation with the families and~~
 - ii) ~~No additions of missing initials will be made~~
 - iii) No duplications of names will be removed,
 - i. noting any duplications will be reflected in the living roll
 - iv) Corrections will be made only where there are not objections to the correction known

Recommendation 12(a)

- a) The final lists for publishing be approved by the ~~Roll of Honour Subcommittee reference group~~

Appendix 1 – Recommendation 2

The display monitors ~~s names~~ should be fixed so that ~~all conflicts~~ the WW2 names are shown on one, ~~one after the other~~ and the WW1 and other conflicts are shown on the other

Option B:

Do not approve the minor amendments to the RoH Subcommittee recommendations.

3.7 Development of Preferred Option

Option A is the preferred option.

3.8 Attachments

- 1 Track changes to Roll of Honour recommendations previously adopted (Doc Id 1648004) [↓](#)

Track changes to Recommendations of the Roll of Honour Subcommittee – Approved by Council 27 May 2021

1. The original Roll and plaques be repaired (where needed) and reinstated in the design as “original fabric”.
2. The 1 missing original plaque is recreated as a replica of the original
 - a) Note that the plaques will be repaired to the stonemason’s best efforts
 - b) Note that if a repair leaves a small physical mark across a name that this is acceptable vs the alternative of a full plaque recreation
3. Corrections to the original roll will be treated as such:
 - ~~a) No additions of missing initials will be made~~ **No corrections or additions to the original Roll of Honour plaques will be made during the 2023 reinstatement.**
 - b) Future corrections to the original roll will be treated as such:**
 - i) Corrections to verified misspellings will be made, **only at the request of families and where possible in consultation with the families and**
 - ii) **No additions of missing initials will be made**
 - ~~⇒ iii)~~ No duplications of names will be removed,
 - i. noting any duplications will be reflected in the living roll
 - ~~⇒ iv)~~ Corrections will be made only where there are not objections to the correction known
4. Those names associated’ with Napier, as identified through research, however not included in stone as defined by pt 6 of these recommendations, should be memorialised solely in an electronic plaque, alongside all names, to be referred to as the ‘Living roll’
 - a) Note the electronic ‘Living roll’ will change regularly as new research occurs, families provide additional information and more information comes to Council’s attention.
 - b) Note if a verified request for a name inclusion occurs in future, it can then be memorialised in stone in the RoH at an appropriate time.
 - c) Note the ‘living roll’ management recommendations attached to these recommendations
5. Note for confirmation of consideration, that macrons are not added above Maori names in line with recommendations from the Maori Language Commission and best practice.
6. Additional names (on new plaques) should be added to the RoH only where:
 - a) families have been in contact regarding adding a missing name, or
 - b) a member of the public submit a name for inclusion, and
 - c) those names are verified as meeting the 2018 Council set criteria, and

Note the 2018 criteria is:

- i. Died in active service or as a result of wounds inflicted while on active service during the official Government period of the war or conflict and must connect to Napier through:
 1. Born in Napier
 2. Educated in Napier
 3. Employed in Napier
 4. Church Parish of Napier
 5. Enlisted in Napier
 6. Next of Kin address is in Napier
- ii. Note ‘Napier’ is inclusive of Taradale, Meeanee and Tūtira as per the pre 1950 Napier Council boundaries.

- d) No objections to the addition are known
 - e) Any objections to additions or corrections will be determined by a vote of Council
7. The names being added in new plaques should be displayed with the same naming convention as the original (first initial, middle Initial, surname in full).
 8. The roll plaques should be displayed as close as possible to the original display and placement.
 9. An electronic version of the physical roll and the living roll will be incorporated into the design, which allows for an expanded naming convention including rank, names in full, military awards, physical RoH navigation links and the inclusion of additional information attached to the names such as stories, images, poems or letters.
 10. Where a 1995 addition roll plaque for a conflict has space for additional names, any new names to be added to that conflict will first be added to that plaque.
 11. The new plaques should be mounted at the end of the relevant conflicts original roll, to be consistent with the 1995 additions.
 12. Council publish the final physical roll list and the final 'living roll' list, along with details that enable anyone to flag changes and additions to the rolls prior to the new plaques being commissioned, in accordance with pt 6 of these recommendations.
 - a) The final lists for publishing be approved by the **Roll of Honour Subcommittee**
~~reference group~~
 - b) The publishing should include these areas:
 - i. Billboard Roll displays at the Napier War Memorial Centre
 - ii. RSAs
 - iii. Churches
 - iv. Libraries
 - v. Social media
 - vi. Radio
 - vii. Website
 - viii. Newspapers
 - ix. Directly to those we have record of contacting council to date on this matter.
 13. Note the recommendations from Tracey Hartley in the condition report and recommendations for Roll of Honour reinstatement report.

Endorse the report recommendations for the RoH on:

 - a) The preparation of a detailed plaque placement design to ensure the architectural design fits appropriately with the RoH
 - b) The framing, fixing and setting of the plaques in the display
 - c) The design to ensure adequate protection from direct rainfall reflecting the original design intent
 - d) Guidance on the techniques for the repairer to use, in the plaques initial cleaning and repair
 - e) The regular maintenance and cleaning
 - f) The security measures
 14. That the maintenance and security measures from the Tracey Hartley Report are incorporated into the War Memorial Centres Management Policy.
 15. Council engage an appropriately qualified stonemasonry company and Craig Verschaffelt to perform the stonemasonry and repair work.

- a) Note this is due to his links to the original rolls, engagement in the restoration process to date and local availability to perform the work.
 - b) Note the value of the contract will be within the CEO financial delegation and inline with Councils resolution
16. Council commission an additional dedication plaque for the 2021 reinstatement which acknowledges the removal and return of the memorial elements and name.
- a) Note one new plaque covering both the 1995 and 2021 rededications would be appropriate, the original 1995 rededication plaque wording is known for inclusion.
17. That a bicultural blessing of the new and returned plaques occur.
18. A process be established as per **“Living Roll” Management Recommendations**, for the ongoing roll of Honour research, public contributions to the memorial database of ancillary information, and display of names in the living roll.

We confirm that due consideration has been given to all feedback and views, this includes from the families involved in the focus group, the advice of heritage advisors, conservation advisors, the working groups views and the NCC heritage staff, and we confirm that these are our recommendations.

Annette Brosnan, Dorothy Pilkington and Craig Morley.
March 2021

“Living Roll” Management Recommendations

Living Roll

1. The Living roll, names only, should be electronically displayed on the exterior RoH wall alongside the physical plaques. These should be similar in dimension, fixing and appearance to the existing physical plaques.
2. The display monitor ~~s names~~ should be fixed so that ~~all conflicts the WW2-names~~ are shown on one, ~~one after the other~~ and the WW1 and other conflicts are shown on the other

War Memorial Centre Foyer

3. An interactive touch screen display should be located inside the WMC foyer, publicly accessible, that should display:
 - a. The Living Roll and associated full database of information
 - b. The history of the building.
4. A small display of artwork and or memorabilia should accompany the display screen

Roll of Honour Ongoing Management

5. A community organization manage the Living Rolls ongoing contributions, research and display functionality. This may take the form of a trust, charitable organisation or incorporate trust groups
 - a. Council investigates suitable community organization models such as Salute Wairoa committee (Trust) or others, and assists in its creation if needed.
6. That the RoH community trust/organisation:
 - a. Be delegated through a funded service agreement with Council the management of the living roll in accordance with these recommendations
 - b. Undertake RoH research as and when needed,
 - c. Note this would allow the organisation to bring in community members and other organisations with local knowledge as and when needed
 - d. Fundraise in their capacity as a trust/ organisation for research and enhancements to the living roll as needed
 - e. be given full and free access to any archives required for Napier RoH research.
 - f. Develop a Napier War Memorial Centre website that collates the site history and story, the living roll, the memorial database
 - g. Manage contributions from the community to the RoH database and display this appropriately
7. That space for access to the RoH database/website for research and enabling community contributions is incorporated into in the permanent Napier Library.

4. RECOVERY FROM CYCLONE GABRIELLE

Type of Report:	Operational and Procedural
Legal Reference:	N/A
Document ID:	1649802
Reporting Officer/s & Unit:	Richard Munneke, Recovery Programme Manager Anne Bradbury, Manager Community Strategies

4.1 Purpose of Report

The purpose of this report is to update members on the framework for recovery locally and regionally, including the regional structure, the Napier City Council's recovery approach and the draft locality plan that will form Napier's component of the Hawkes Bay Regional Recovery Plan.

Officer's Recommendation

That Council:

- a) **Endorse** the recovery approach for Napier City Council following the Cyclone Gabrielle event of 14 February 2023.
- b) **Endorse** the locality plan for submission to the Regional Recovery Agency.

4.2 Background Summary

On 14 February 2023 Cyclone Gabrielle hit the region. The Napier urban area was without power, communications and access, the Awatoto wastewater plant inoperable and associated industrial area completely inundated as the stop banks breached. Surrounding the Napier urban area, Puketapu, Meeanee, Pakowai, Esk and Tangoio communities and productive land were decimated.

The clean-up has been underway for some time and Hawkes Bay has formally moved into the transition period between response and recovery.

Affected communities have a multitude of issues to work through ranging from insurance, remedial work to reinstate property, through to flood protection, transport and communication connectivity, wastewater and housing. Napier City Council is one agency in the recovery and is working with its fellow council's, public agencies and others to deliver integrated recovery.

A Regional structure has been established to enable recovery in a way where the local agencies work together to develop and implement a Hawkes Bay Regional Recovery Plan (HBRRP) (**Attachment 1**).

Recovery for Napier means understanding our community's issues within the regional context and priorities and working with our community to recover, as well as ensuring matters are addressed by our partners within the regional framework. It is essential that our local communities have a voice in the regional recovery and are informed as to how the recovery is being rolled out. It is also important to recognise that recovery is long and complex and requires new ways of working with our communities to ensure that the right issues come to the fore at the right time.

Special legislation has been passed to make timely decisions that will help give communities certainty to rebuild and council to adopt its annual and Long Term plans.

Council has also set up a recovery unit (**Attachment 3**) to operate and respond to the regional structure to:

- Unbundle with our community the five focus areas of recovery for the Napier context: (social, built, natural, rural, and economic)
- Work alongside and advocate within the national and regional context for our Napier communities' interest who have been directly affected - experiencing loss, displacement, damage.
- Ensure recovery of the Wastewater plant and any other directly Council controlled damaged or underperforming infrastructures are prioritised.
- Focus on the recovery of the Awatoto industrial area.
- Advocate for flood protection, transport connectivity, and lifelines so that our city is able to cope with future events in a much more resilient way.
- Work alongside mana whenua as partners, having an integrated approach with our Hawke's Bay Councils and key government agencies within the Matariki framework.
- Understand and plan for how the recovery and the component projects identified under the five focus headings will be financed at national, regional and Council's own LTP.

4.3 Issues

Locality plans

A key component of, and input into, the HBRRP are what are termed "locality plans". Each Council within the region will create their own locality plan for their communities of interest based on the five focus headings. These will then be combined to form a platform for HBRRP which will also overlay regional priorities. The Oversight Board will be responsible for building the HBRRP, prioritising and sequencing the delivery of activities that are needed at scale. The board will be negotiating with the government on issues of funding, delivery and regulatory powers as required.

The guidance below establishes the scope and staging of the locality plans:

1. *The development of the locality plans is sequenced focussing initially on the short term - putting back what was lost, followed by more strategic and future orientated locality thinking around resilience of land use, infrastructure and communities, Locality plans will set out how each locality:*
 - a. *Intends to recover from the impacts of Cyclone Gabrielle*
 - b. *The recovery actions that will be undertaken*
 - c. *Required decisions*
 - d. *How actions will be funded and delivered.*
2. *Planning the full scope of recovery activities will take time. However, the immediate task is to identify priorities and actions to initiate recovery over the short term, the six months after Cyclone Gabrielle (to mid-August 2023). These initial short-term Locality Plans will focus on immediate activities such as:*
 - a) *Providing access to housing*

- b) *Repairing critical infrastructure (e.g. water services, roading)*
 - c) *Fixing flood protections*
 - d) *Supporting community welfare and psychosocial needs*
 - e) *Supporting local primary industry farmers and growers*
 - f) *Providing access to immediate financial relief.*
3. *Medium or long-term steps that require significant planning, effort and investment will need more time to plan for and consult on. Examples include wide-scale land use decision-making or large-scale infrastructure investment. These will be included as part of medium and long-term planning.*

Despite the short turn around to develop the locality plan, Council has engaged with its mana whenua partners and also held four community meetings. The locality plan framework (**Attachment 2**) and draft locality plan (**Attachment 4**) are attached.

Recovery is not only locality planning.

Recovery should not be seen as limited to the HBRRP. It is vital that the value of new housing developments, industry and commercial developments are recognised and tourism, events and community connectivity fostered. Continuous effort in these areas needs to run alongside and integrate with the development of the HBRRP where appropriate.

Councillors will foster conversations with the community ensuring that all the sectors will be able to have influence in the recovery process.

Partnership with mana whenua

A critical aspect of the recovery work will be partnership with PSGEs, Taiwhenua and marae (who are creating their own locality plans) in the development of the locality plan

Communities of interest

Communities and mana whenua that associate themselves with Napier but are not within Napier City boundaries will play a part and influence the development of the Napier locality plan. It should be noted that the individual territorial locality plans will form one regional offering in the form of the HBRRP.

It should also be acknowledged that infrastructure work in particular on transport connections and flood plain management can be developed beyond the Napier City boundary, but have significant consequences for Napier City. These matters will also be included in the Napier locality plan development.

Recovery Strategy

Because of the deadlines and the need to focus immediately on locality planning the recovery approach will be:

- Focussed on short term remedial matters in the first instance.
- Evidenced based and geared toward our directly affected communities of interest.
- In partnership with mana whenua and key stakeholders and regional partners.
- To work across Council and provide an evidence base of community need and aspiration for the LTP.
- Continual evolving action plan with accountabilities, adapting in an agile way to changing circumstances and community needs.

4.4 Significance and Engagement

The recovery from the effects of Cyclone Gabrielle is nationally significant. As the recovery framework continues to become clear and the issues that affect Napier and the Napier community become clear, priorities for the Council's LTP will emerge. Throughout the recovery process consultation with our affected communities, our mana whenua partners, and the wider community is expected.

In that regard the locality plan has been approached with a view to consult as much as possible within the short timeframes.

The draft locality plan has been discussed at hui with our Marae, PSGE's and Te Taiwhenua.

Four community meetings in Meeanee/Brookfields, Awatoto, Bayview and Taradale have been held. The Locality Plan will include issues and ideas from those of the meetings.

4.5 Implications

Financial

It is inevitable, particularly given the scale of the damage that priorities will need to be set at the national level which will mean that some community needs will struggle to be funded. Whilst the majority of the damage to bridges roads and land falls just beyond the Napier City boundary and the flood management, there will still likely be significant demands on the Councils balance sheet such as the costs to make the waste water treatment plant and transfer station more resilient to future events.

Officers are working through the total cost to Council of response and recovery efforts, assessing what costs will be covered by insurance, the impact on the capital plan and the prioritisation of projects (do we need to defer/stop/re-prioritise?), the impact on supply chain and transportation costs, and the impact on the Hawkes Bay region as a whole.

It should be noted that \$1.5M has been allocated for recovery for the next financial year which will be funded by the Disaster Recovery Rate as part of the Annual Plan 2023/24. This fund could be used to fund the recovery unit proposed.

A critical area going forward will be to track and costs, access other funding sources and consider the recovery effort as whole of council to ensure that recovery priorities are funded.

Risk

1. There are financial risks to Council in undertaking recovery work where the budget, or who is likely to incur the costs, is unclear.
2. With a multi- agency approach with limited resources there are risks that the approach does not satisfy the expectations of the community, either through in-action, timeliness of action
3. The focus currently is on reinstatement. The financing of this alone should not be underestimated and may mean that the resilience issues around lifelines will not be addressed

4.6 Options

Because the regional framework has been established the options are to put more or less resource into furnishing the recovery.

4.7 Development of Preferred Option

The approach outlined above attempts to create the right resourcing to service the recovery in a coordinated way whilst balancing the costs.

4.8 Attachments

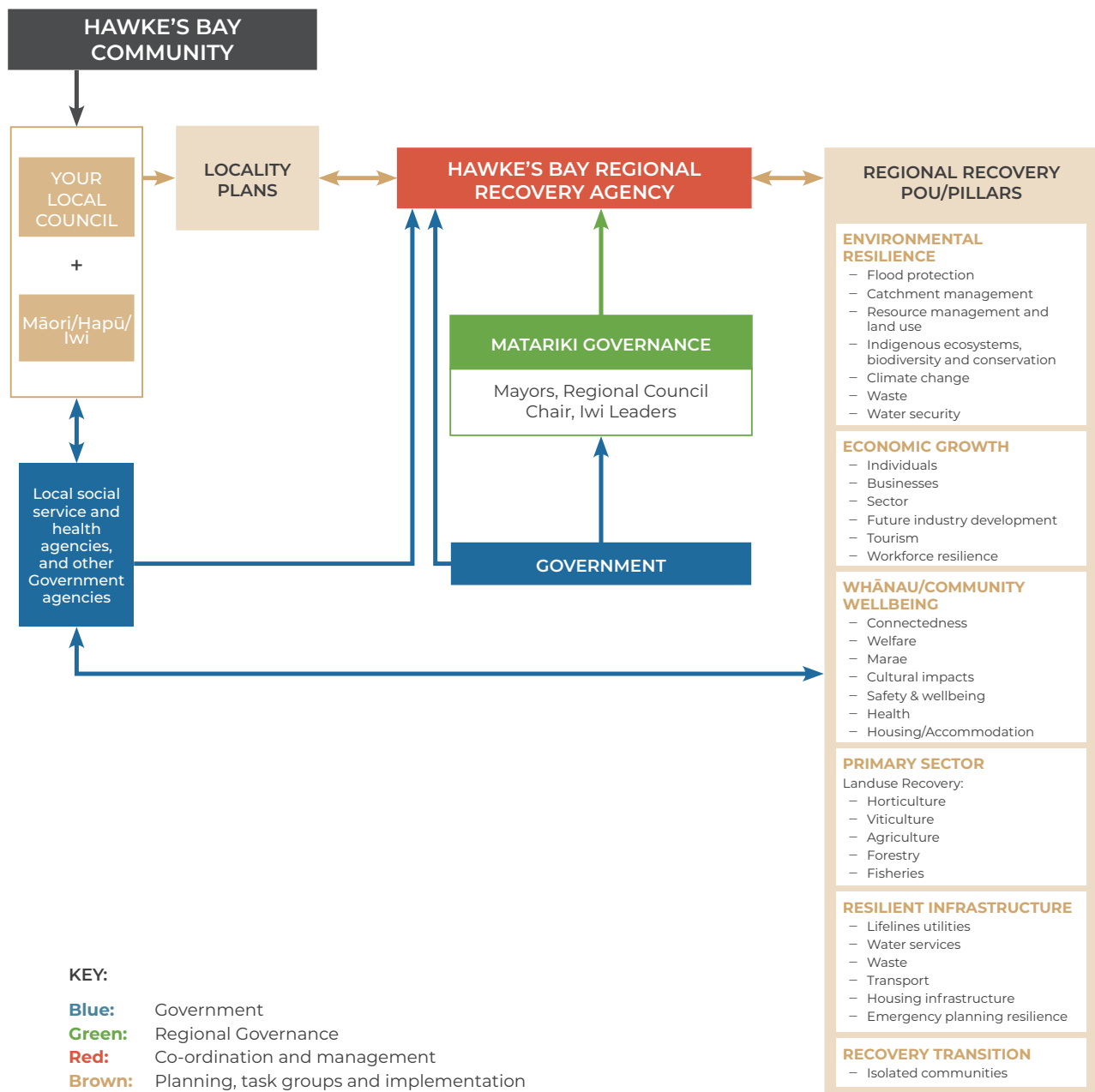
- 1 Hawke's Bay Regional Recovery Framework / Structure (Doc ID 1651556) [↓](#)
- 2 Locality Plan Guidance / Framework (Doc Id 1651558) [↓](#)
- 3 NCC Internal Recovery Structure (Doc Id 1651557) [↓](#)
- 4 DRAFT Locality Plan (To be circulated) (Under separate cover 1)

Hawke's Bay Recovery Framework

Building back better, safer and smarter.

- Genuine partnership with Māori • Addressing inequities • Stronger productive economy •
- Fit-for-purpose infrastructure and life-lines • Climate resilience and adaptation •
- Working with Te Taiao, the natural environment, not against •

A Hawke's Bay where everyone, everywhere, shares in the prosperity we know we can achieve. One where every household and every whānau are able to thrive. One where our taiao, our industries and businesses again flourish and where we are more resilient to climate change.



Hawke's Bay Cyclone Gabrielle Recovery

Locality Plan Guidance

31 March 2023

Purpose

1. This document has been prepared by the Hawke's Bay Regional Recovery Agency (HBRRA). It provides guidance to organisations, agencies, and communities of Te Matau-a-Māui that will contribute to the development of Locality Plans. It sets out what Locality Plans are, their purpose, what they should include, and the timing for developing them.

Background

Locality Plans need to be developed to understand local-level recovery priorities

2. The HBRRA is coordinating regional-level planning across Te Matau-a-Māui for recovering from the impacts of Cyclone Gabrielle. Developing a sound regional-level plan requires an understanding of recovery priorities at a local level.
3. Locality Plans for local authority areas (**Tamatea/Central Hawkes Bay, Ahuriri/Napier, Heretaunga/Hastings, and Wairoa**) need to be developed to understand how each locality intends to recover from the impacts of Cyclone Gabrielle, the recovery actions that will be taken, decisions, and how actions will be funded and delivered.
4. Locality Plans provide a valuable opportunity for local councils, Māori, Hapū, Iwi, and other local groups to express their recovery priorities so these can be included in a regional-level recovery plan that will be shared with central Government to identify where support may be needed.
5. Additional to the Locality Plans for local authority areas, Hawke's Bay Regional Council (HBRC) and Māori, Hapū, Iwi will co-develop and co-author a Resilience Plan. This will outline how the region will undertake resilience planning (incorporating resource management, catchment planning, and catchment management) and the development of an environmental strategy for Te Matau-a-Māui Hawkes Bay.

A regional level plan will be developed based on six regional priorities

6. A Regional Plan will be developed by the HBRRA based on the Locality Plans. This Regional Plan, and the actions in it, will be organised around the six Pou in the Hawke's Bay Regional Framework:

Environmental resilience	Economic growth	Whānau / Community wellbeing
Primary sector	Resilient infrastructure	Recovery transition.

7. Lead Agencies will be appointed to help understand the actions and investments needed at a regional level in each Pou.
8. There is an opportunity to seek funding for key initiatives for Hawke's Bay's recovery through Budget 2023. Pou Lead Agencies will quantify initiatives that may require funding

through Budget 2023 and will engage with those developing the Locality Plans to understand local-level funding needs as part of this process.

Timing is very tight to develop Locality Plans, but these are only the first of a series of recovery plans

9. Recovering from the impacts of Cyclone Gabrielle will be a long process. The extent of damage and recovery needs is not yet fully known, and some communities are still dealing with the immediate impacts. However, recovery action at the national and regional levels is underway and an initial, short-term view of each area's recovery plan is needed quickly.
10. A second iteration of each Locality Plan will be developed later this year. More time will be provided to develop, test, and engage with communities on the second Locality Plan.
11. The first Locality Plans (including the HBRC Resilience Plan) are due to the Hawke's Bay Regional Recovery Agency by 5pm on Friday 28 April 2023. It is recognised that planning requirements will evolve over time as the evidence base of community need evolves and recovery work advances.

Guidance for co-developing and co-authoring Locality Plans

12. This section sets out guidance to help develop Locality Plans. A proposed structure is included (pages 5 - 6) and a Locality Plan Template is also provided (Appendix 1).
13. A collective approach is important for developing a shared community understanding of recovery priorities and activities for the region. Locality Plans should be co-developed and co-authored by local councils and Māori, Hapū, Iwi groups, and involve engagement with local communities, businesses, lifeline/utility providers etc.
14. While councils will resource and enable this initial work, genuine partnership and collaboration between local government and Māori, Hapū, Iwi is expected.
15. Acknowledging the mana and matauranga held by Tangata Whenua, the development of separate or additional Locality Plans by or for specific Māori, Hapū, Iwi groups will be readily accepted. The HBRRA does however encourage councils and Māori, Hapū, Iwi to prioritise co-development of Locality Plans, in line with the Hawke's Bay Recovery Framework principle of "Genuine Partnership with Māori". Where Māori, Hapū, Iwi develop plans that are separate or additional to council-enabled plans, these will be received alongside the Locality Plans of all relevant local authority areas.
16. As local authority boundaries do not mirror all boundaries identified by Māori, Hapū, Iwi groups, these groups are encouraged to partner with all relevant councils to ensure their priorities are captured and communicated in all possible forums.

Guidance

Locality Plans are due by **5pm Friday 28 April 2023**.

These plans should be co-developed and co-authored by councils and Māori, Hapū, Iwi, and include engagement with communities. Co-ordination for each Locality Plan should begin immediately to discuss the approach and process to ensure timeframes are met. The HBRRA does not expect all plans to be uniform but taking a consistent approach will ensure a united story around recovery across the region.

The draft Locality Plan structure (pages 5 - 6) should be used to ensure documents are consistent.

What is the purpose and scope of Locality Plans?

17. Locality Plans will guide the HBRRA to develop an initial Regional Recovery Plan for Te Matau-a-Māui Hawke's Bay. This regional-level plan will communicate the region's priorities to central Government and inform decision making for investment and resourcing.
18. Locality plans will set out how each locality:
 - a. Intends to recover from the impacts of Cyclone Gabrielle
 - b. The recovery actions that will be undertaken
 - c. Required decisions
 - d. How actions will be funded and delivered.
19. Planning the full scope of recovery activities will take time. However, the immediate task is to identify priorities and actions to initiate recovery over the short term, the six months after Cyclone Gabrielle (to mid-August 2023). These initial short-term Locality Plans will focus on immediate activities such as:
 - a. Providing access to housing
 - b. Repairing critical infrastructure (e.g. water services, roading)
 - c. Fixing flood protections
 - d. Supporting community welfare and psychosocial needs
 - e. Supporting local primary industry farmers and growers
 - f. Providing access to immediate financial relief.
20. Medium or long-term steps that require significant planning, effort and investment will need more time to plan for and consult on. Examples include wide-scale land use decision-making or large-scale infrastructure investment. These will be included as part of medium and long-term planning.

Guidance

Each Locality Plan needs to set out the short-term recovery plan for the six months following Cyclone Gabrielle (to mid-August 2023). Longer-term, more strategic recovery actions will be captured in the next Locality Plan process later this year.

How will Locality Plans guide the allocation of funding?

21. Locality Plans should identify all immediate actions, initiatives, and funding requirements to support recovery in each locality to mid-August 2023.
22. There is an opportunity to seek funding for key initiatives at a regional level through Budget 2023. Pou Lead Agencies will quantify initiatives in each of their Pou that may

require funding through Budget 2023 and will engage with those developing the Locality Plans to understand local-level funding needs as part of this process. It is important to note that this process is to fund regional-level initiatives (not locality-specific projects at this point) and does not guarantee that any funding requested via Budget 2023 will be provided. Further information will be provided about Pou coordination in the near future.

Guidance

Locality Plans should include what their recovery actions cost and how they will be funded. Pou Lead Agencies will engage with those writing the Locality Plans as part of developing regional level 'bids' for potential Budget 2023 funding. These regional-level bids will be organised in line with the six Pou in the Hawke's Bay Recovery Framework.

Will my organisation/agency be funded to develop Locality Plans?

23. The Government intends to allocate funding to councils and Māori, Hapū, Iwi groups co-developing Locality Plans. The HBRRA will contact the groups co-developing Locality Plans to confirm funding arrangements when these are known.

Guidance

Funding amounts (and attached output measures) for developing Locality Plans will be confirmed by the HBRRA.

Who is the audience for Locality Plans?

24. Locality Plans will be key community-facing documents that set out how recovery will occur and illustrate to decision-makers (such as central Government) the priorities and activities across the region. The intention is that Locality Plans will be publicly available documents.
25. Locality Plans should be written in a way that communicates objectives, actions, and investments, in clear language while providing governance and central Government with required decision-making information.

Guidance

Locality Plans should be written with multiple audiences in mind – including partners and stakeholders, community groups, authorisers (Council and Māori, Hapū, Iwi governance layers) and central Government. Dense language should be avoided, but sufficient detail on the rationale, timing and delivery of objectives should be set out.

How should stakeholders and communities be engaged in developing Locality Plans?

26. Councils and Māori, Hapū, Iwi, should partner and utilise their established engagement frameworks to co-develop Locality Plans. Locality Plans need to reflect council-Māori, Hapū, Iwi co-development, and engagement with communities and sector groups (including Marae and Whanau Māori, businesses, homeowners, farmers and growers etc.).
27. However, because timeframes to develop these first Locality Plans are tight, the HBRRA recognises that some stakeholders may want more time to share their views on recovery.

A second Locality Plan will be developed later this year, and there will be more time to develop and engage on this second iteration.

Guidance

Councils, Māori, Hapū, Iwi, and Pou Lead Agencies will need to engage with each other and all relevant communities, organisations, and agencies to ensure collective and comprehensive Locality Plans are developed.

What is the overarching strategy for Hawke's Bay's recovery?

28. The Regional Recovery Plan for Te Matau-a-Māui Hawkes Bay will be underpinned by the Hawke's Bay Recovery Framework which sets out the objectives and Pou underpinning regional-level recovery (this framework will be available on the Hawke's Bay Regional Recovery Agency website).
29. Locality Plans will need to set out objectives for how the locality wants to recover. While it is up to each locality to develop its own unique objective(s), Locality Plans should describe how these objectives align with the high-level objectives in the Hawke's Bay Recovery Framework where relevant:

Building back better, safer and smarter		
Genuine partnership with Māori	Addressing inequalities	Stronger productive economy
Fit-for-purpose infrastructure and life-lines	Climate resilience and adaptation	Working with Te Taiao not against

30. Locality Plans should also be aligned with other key strategies where appropriate (such as a councils' Long-Term Plan(s)). It would be useful to note where a project or action was previously outlined in a separate plan, but now needs to be accelerated because of Cyclone Gabrielle.

Guidance

It is up to each locality to define its objectives and priorities for recovery based on the views of its communities. Locality Plans should link their objectives and priorities to the Hawke's Bay Recovery Framework where relevant.

What should Locality Plans include?

31. The Hawke's Bay Regional Recovery Agency has provided a template you can use to develop your Locality Plan (see **Appendix 1** below). You do not have to use this template – you can use your own template if preferred. But for consistency please ensure your Locality Plan includes the following sections:
 - **Introduction:** Outlining the purpose of the document, its focus and how it has been prepared. This section should also explain the co-authors involved in developing the document (local councils, Māori, Hapū, Iwi, and other groups).
 - **Profile of the locality:** Description of the locality's natural, built, social and economic environments, and what is important to the local community.

- **Event impacts:** Description of the event and its local impact (e.g. number of homes red stickered, hectares of productive land damaged, number of people displaced etc.)
- **Objectives and priorities:** Overall objectives and priorities for recovery in the short-term. Objectives should reflect the local community's voice.
- **Roles and Responsibilities:** Outline the roles and responsibilities of key agencies at local and regional level.
- **Recovery initiatives:** Outline known immediate recovery initiatives (e.g. actions and projects for recovery) with estimated timeframes and milestones, cost, funding, and lead agency(s).
- **Funding:** Quantified costs to deliver recovery initiatives and how these amounts are to be funded.
- **Support:** Identify where government support may be needed to help with recovery – e.g. advice, direction, access to funding, potential policy or legislative enablers.
- **Implementation:** How and when the plan will be implemented and monitored.

Timeline

32. Locality Plans (finalised and approved by respective council and Māori, Hapū, Iwi partners) are due to the HBRRA by 5pm on **Friday 28 April 2023**.

Who to contact

33. This guidance document is issued by the HBRRA. Please direct any questions to: enquiries@hbrecovey.govt.nz.

Appendix 1: Locality Plan Template

Hawke’s Bay Cyclone Gabrielle Recovery

Locality Plan

[Locality Name]

[Date]

[Names of entities involved in developing this Locality Plan]

Version X.X

Document control

Versions	Description of changes or updates

Reviewed by	Date
Approved by	Date

Note this is a draft structure to illustrate how a Locality Plan could be structured and has been prepared for illustrative purposes. Text in *italics* is included to explain the possible content in each section. Using this template is not mandatory, but please ensure your template structure includes these key sections.

Section 1: Introduction

1.1 Purpose

This section will outline the purpose of the Locality Plan to outline how the locality intends to recover from the impacts of Cyclone Gabrielle, the recovery actions to be taken, required decisions, and how actions will be funded and delivered to support short-term recovery.

1.2 Scope

This section outlines the scope of the document. As set out in the guidance, the scope of this initial short-term Locality Plan is to set out immediate activities associated with addressing recovery needs over the six-month period following Cyclone Gabrielle (mid-February to mid-August 2023). Examples include:

- a. Providing access to housing*
- b. Repairing critical infrastructure (e.g. water services, roading)*
- c. Fixing flood protections*
- d. Supporting community welfare and psychosocial needs*
- e. Supporting local primary industry farmers and growers*
- f. Providing access to immediate financial relief.*

Medium or long-term steps that require significant planning, effort and investment will need more time to plan for and consult on. Examples include wide-scale land use decision-making (e.g. relocation of effected communities) or large-scale infrastructure investment. These will be included as part of the medium to long-term recovery plannings.

1.3 How this document has been prepared

This part of the introduction will outline how the document has been co-developed and co-authored by local councils and Māori, Hapū, Iwi groups, and with engagement with local communities, businesses, lifeline/utility providers etc. This section should:

- Note the organisations that have played a role in leading or developing this document*
- Note how community engagement has been undertaken, and who the key stakeholders and partners are that have been engaged as part of preparing this Locality Plan.*

Section 2: Profile of the locality

This section should describe the locality's natural, built, social and economic environments. Points to cover as part of this profile might include:

- *Population of the location*
- *Key economic features or industries (e.g. local primary industries, tourism etc.)*
- *Natural features of note (e.g. proximity to the coast, major rivers etc.)*
- *History of floods or similar natural disaster events*
- *What is important to the local community for recovery in the short-term.*

Setting out the profile of the locality helps to emphasise the impacts of Cyclone Gabrielle on the community's natural, built, social and economic environments and emphasises why certain objectives or actions are important to the community.

Section 3: Event impacts

Description of the nature of the event, and how it has impacted on the area in detail (e.g. number of homes red stickered, hectares of productive land covered in silt, number of bridges damaged, number of people displaced etc.)

Outlining the impacts here will underpin the objectives and actions that come later in the document.

Section 4: Recovery objectives and priorities

4.1 Objectives

This section should set out the overall objective(s) for short-term recovery in the locality – the vision that this recovery plan seeks to achieve in the near-term. Objectives should reflect the local community's voice.

The objective(s) set out the overarching direction for the Locality Plan and short-term recovery activities.

*The Regional Recovery Plan for Te Matau-a-Māui Hawkes Bay will be underpinned by the **Hawke's Bay Recovery Framework**. To help ensure a united story around recovery across the region, it would be useful for your plan to set out how your objective(s) relate to the objectives in the Hawke's Bay Recovery Framework (where relevant):*

Building back better, safer and smarter		
<i>Genuine partnership with Māori</i>	<i>Addressing inequalities</i>	<i>Stronger productive economy</i>
<i>Fit-for-purpose infrastructure and life-lines</i>	<i>Climate resilience and adaptation</i>	<i>Working with Te Taiao not against</i>

Locality Plans should also be aligned with other key strategies where appropriate (such as a councils' Long-Term Plan(s)). It would be useful to note where a project or action was previously outlined in a separate plan, but now needs to be accelerated because of the Cyclone.

4.2 Priorities

The next part of this section would set out priorities linking to the main objectives. Priorities are the most important things that need to be achieved to achieve the Locality Plan's objectives.

Actions and investments will link back to the priorities. Feedback from community engagement on what the community thinks should be a priority should be reflected here. .

Guidance on linking objectives, priorities and actions

It's important to show a link between the overall objective(s) for recovery, what the priorities are, and the recovery initiatives to tell a consistent story of the immediate recovery plan:

- *The **objective(s)** set out the overall vision, aim or goal for what recovery in the locality will look like in the short-term.*
- *The **priorities** set out which areas of action are most important to achieving the objective, based on what is most critical to achieve and what the community considers important. These are more specific than the objective(s) above, and are the things that need to happen to achieve the objective(s).*
- *The **recovery initiatives** are the specific tasks, projects or activities that will be delivered to achieve the priorities and, in turn, the objective(s).*

4.3 Decisions

Explain here any key decisions that need to be made that will influence what the objectives, priorities or recovery initiatives look like.

Section 5: Roles and responsibilities

5.1 Roles and responsibilities of agencies involved in recovery

This section would outline the roles and responsibilities of key agencies involved in recovery in this locality. The roles and responsibilities in this section will need to tie into who is leading which actions in the next section.

5.2 Leadership of this Locality Plan

Set out the overall governance structure for leading and coordinating progress on this Locality Plan. These roles may sit with local council and / or other groups.

Section 6: Recovery initiatives

Outline recovery actions and projects for recovery, with estimated timeframes and milestones, cost, funding, and lead agency(s). These are the actual pieces of work that will be undertaken to help recovery.

The recovery actions should align with the objectives and priorities set out in Section 4 and illustrate how these actions will help achieve these objectives and priorities.

A ‘plan view’ of actions could be included, e.g.:

Initiative Name	Cost (\$m)	Lead Agency	Timeframe for implementation	How this initiative will help achieve the objective(s) and priorities

Section 7: Funding

This section will set out the costs of undertaking the actions in section 6 above, and how these activities are going to be funded through existing funding sources (or identify where there is any shortfall). Where additional funding is needed, the table should also set out where the funding needed for this initiative is going to be sourced from.

The following table provides a structure for setting out this information:

Recovery initiative name	Description	Total cost (\$m) per annum	Existing funding amounts tagged to this recovery initiative (\$m) per annum	Any additional funding required and source (\$m) per annum

Section 8: Support

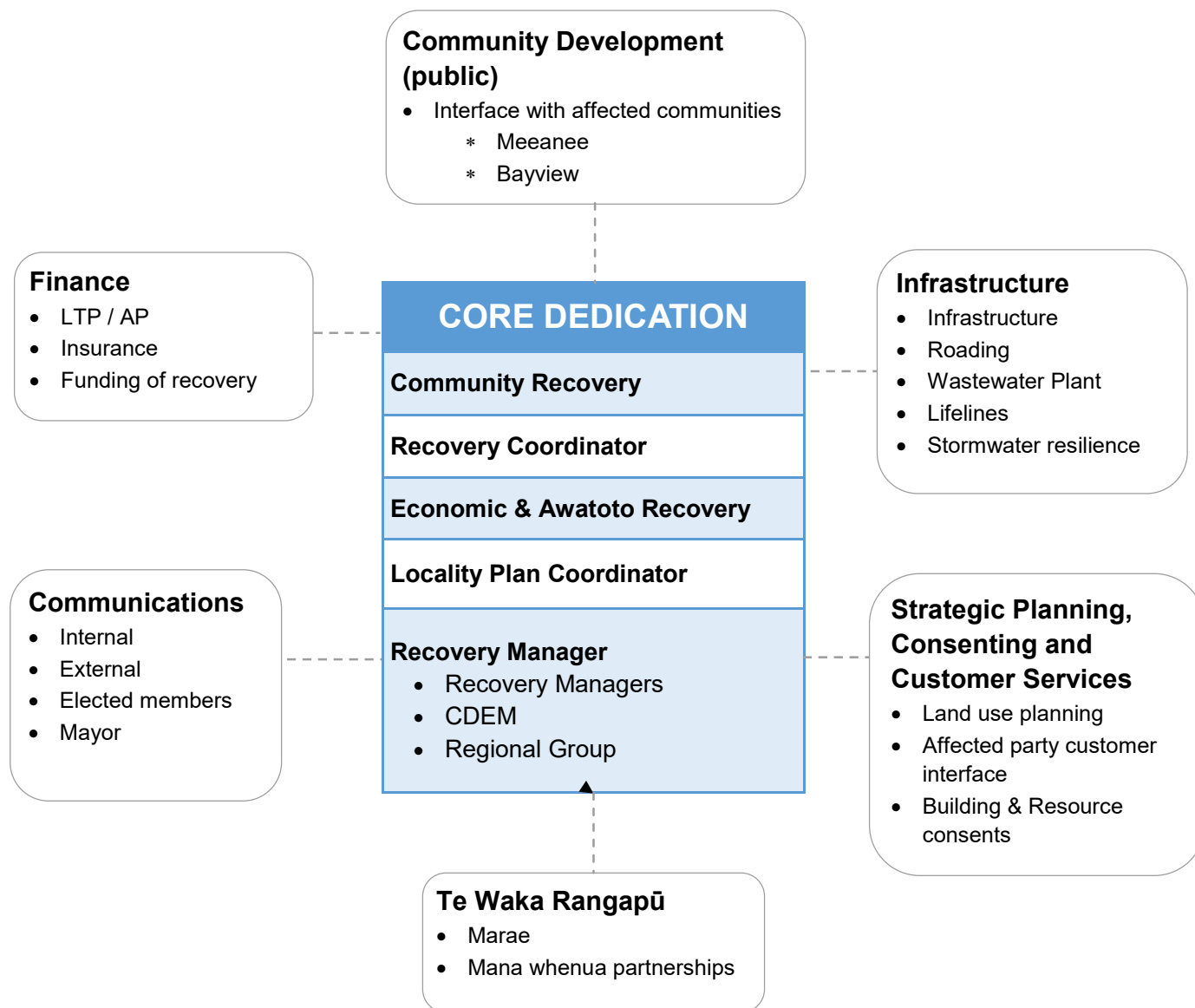
Localities may need forms of support to help recover or to implement the recovery initiatives set out above. The HBRRRA wants to understand any support needs for recovery. Identify here if there are any forms of government support that could help with your locality's recovery – e.g. advice, direction, access to funding, potential policy or legislative enablers. This will help the HBRRRA to coordinate support to where it's most needed.

Section 9: Implementation

In this section, set out any relevant information about how the recovery initiatives in this plan will be implemented, monitored or reported on. As this is a first iteration of the plan, we expect this information might be quite high-level, but could include:

- *Setting out major milestones for implementing recovery initiatives*
- *How monitoring and reporting of progress on the plan will be managed to key stakeholders and those involved in co-developing and co-authoring the plan*
- *Any performance targets and measures (where relevant).*

Wider Council



5. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1650949
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

5.1 Purpose of Report

To report the Tenders let under delegated authority for the period 6 March – 14 April 2023.

Officer's Recommendation

That Council:

- a. **Receive** the Tenders Let for the period 6 March – 14 April 2023 as follows:
 - **Contract 2362** Latham Street Rising Air Valves Renewals awarded to Downer New Zealand in the sum of \$458,314.69.

For Council Agenda

CONTRACTS OVER \$100,000 LET UNDER CHIEF EXECUTIVE/DIRECTOR
INFRASTRUCTURE DISCRETION

Contract 2362 Latham Street Rising Air Valves Renewals

Two tenders were received.

It was recommended that the contract be awarded to Downer New Zealand in the sum of \$458,314.69.

This recommendation was approved.

5.2 Attachments

Nil

REPORTS / RECOMMENDATIONS FROM COMMITTEES

REPORTS FROM AUDIT AND RISK COMMITTEE HELD 31 MARCH 2023

1. HEALTH AND SAFETY REPORT - OCTOBER/NOVEMBER/DECEMBER 2022

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1482761
Reporting Officer/s & Unit:	Anna Nottage, Chief People Officer

1.1 Purpose of Report

The purpose of this paper is to provide the Audit & Risk Committee with an overview of Health & Safety activity for the period Quarter 4 FY22.

At the meeting

The Chief People Officer, Ms Nottage provided a brief overview of the Health and Safety report for the period to October to December 2022.

It was noted that it was intended to develop a new structure for the Health and Safety report which would focus on:

- assurance that Council was meeting its responsibilities under the Health and Safety Wellbeing Act 2015; and
- reviewing progress against identified Health and Safety strategic risks and operational risks.

In response to questions it was clarified:

- The review that will be against identified risks and will include specific evaluation of hazard and risk management processes.
- The Health and Safety Management framework will be revised and updated to ensure the framework is achieving its purpose for the organisation.
- It is anticipated that it will take approximately twelve months to develop and implement the plan, with the assistance of Health and Safety experts engaged to assist.
- In regard to having any form of external review of Health and Safety, best practise is to use ISO standards and align to them and form the process.

-
- It was noted that Waikato District Council were doing similar work and Council's team would connect with them for information.
 - In terms of current well being of staff the information is drawn upon through surveys and it is acknowledged that there needs to be significant work on this issue. Cyclone Gabrielle has exacerbated some of the well being concerns.

Ms Nottage referred to the tables included in the report and advised that there were some inaccuracies due to a software error and that an upgrade for the MySafety management was due and improvements could be made to ensure better reporting for the future.

COMMITTEE B Robertson / Councillor Browne

RESOLUTION

The Audit and Risk Committee:

- a. **Receive** the Quarter 4 (October/November/December 2022) Health and Safety report.

Carried

2. SENSITIVE EXPENDITURE - MAYOR AND CHIEF EXECUTIVE

Type of Report: Procedural

Legal Reference: N/A

Document ID: 1638233

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer
Talía Foster, Accounting Manager

2.1 Purpose of Report

To provide the information required for the Committee to review Sensitive Expenditure of the Mayor and Chief Executive for compliance with Council's Sensitive Expenditure Policy.

At the meeting

The Chief Financial Officer, Ms Thomson spoke to the report and confirmed that all items identified in the report for this quarter comply with Council's policy.

Ms Thomson confirmed that the two payment entries for Suncourt Hotel related to the away Strategic Day for elected members and the executive team. As the account was not itemised out the account had been assessed on a pro rata basis for the Councillors and Executive Team.

COMMITTEE Councillors Crown / Mawson

RESOLUTION

The Audit and Risk Committee:

- a. **Receive** the 31 December 2022 quarterly report of Sensitive Expenditure for the Mayor and Chief Executive and review for compliance with the Sensitive Expenditure Policy.
-

Carried

3. SENSITIVE EXPENDITURE POLICY UPDATE

Type of Report: Enter Significance of Report

Legal Reference: Enter Legal Reference

Document ID: 1642327

Reporting Officer/s & Unit: Talia Foster, Accounting Manager

3.1 Purpose of Report

Provide an opportunity for review and input to the Sensitive Expenditure Policy.

At the meeting

The Accounting Manager, Ms Foster spoke to the report advising that the Sensitive Expenditure Policy provided rules and guidelines for elected members, Chief Executive and all Council employees. In 2021 changes were made removing any expenditure on alcohol with Council funds without prior approval of the Chief Executive. The policy has been amended to revert back to alcohol being able to be purchased for valid business purpose.

The out-dated practice allowing staff to purchase household goods from the Council store room has been removed. The executive team have reviewed and signed off on this policy, and endorsement was sought from the Committee.

In response to questions it was clarified that:

- Paragraph 9.3 and the reference to commercial and non-commercial distinction was historic and had been in the policy for a while and not amended. The reasoning for establishing between commercial and non-commercial was Council had a business unit such as the Conference Centre, which is quite commercial in nature and has the need to build relationships that can come with a lot of different expenditure compared to the community parts of the organisation.
 - It was felt that the distinction was not particularly relevant and added confusion and restriction to the policy. For example expenditure at the Conference Centre was not perceived as commercial or non-commercial rather “how do we do good business”.
-

- Paragraph 20.1 in regard to “Sponsorship of staff and others”. Change the word “entity” to “Council” which takes ownership of sponsorship by Council for staff when relevant.

COMMITTEE B Robertson / Councillor Crown

RESOLUTION

The Audit and Risk Committee:

- a. **Endorse** the Sensitive Expenditure Policy (*Doc Id 1645342*) dated 17 March 2023 noting the following amendments:
 - i) Removal of paragraph 9.3
~~9.3 Given the many non-commercial functions of Council, there will only be limited justification for expenditure under some of the five purposes of entertainment and hospitality above, except in commercial business units; and~~
 - ii) Change the word “entity” to Council in paragraph 20.1 as below:
 20.1 Staff taking part in an activity that is not part of their job, such as a sporting event, maybe sponsored by their entity. Council through the provision of, or payment for goods and services (for example a t-shirt or entry fee).

Carried

4. AUDIT AND RISK CHARTER REVIEW

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1482759
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer Talía Foster, Accounting Manager

4.1 Purpose of Report

As set out in the Audit and Risk Committee Charter, the Committee will review this Charter in consultation with the Council at least every two years. Any substantive changes to the Charter will be recommended by the Committee, and formally approved by the Council. The last review of the Charter was undertaken on 5 August 2021.

At the meeting

The Accounting Manager, Ms Foster spoke to the report advising that an annual review of the Audit and Risk Committee Charter had been completed and that terms of reference and charters from other Councils around the country, in particular Auckland, Wellington and Waipa had been looked at. The suggested changes in the Charter being:

- Added reference to Council Controlled Organisations (CCOs) – Hawke’s Bay Airport and the Hawke’s Bay Museum Trust.

-
- Recently reviewed under “Control Framework”, reference to the Protected Disclosures Policy to provide the committee with direction to ensure this policy and the procedures behind it are robust.
 - Amendments to the composition of the Committee as per the terms of reference adopted by Council on 15 November 2022, must include the Mayor, Chair of the Prosperous Napier Committee, Deputy Chair of the Sustainable Napier Committee, Deputy Chair of the Hearings Committee, a representative from the Ngā Mānukanuka o te Iwi and up to two independent members.

In response to questions it was clarified that:

- There was a representative on the Committee from Ngā Mānukanuka o te Iwi (Māori Committee) yet to be appointed. The process for appointees to Ngā Mānukanuka o te Iwi was in its final stages and the first meeting of that Committee was set for 28 April 2023. A representative would be selected at that meeting to attend the Audit and Risk Committee meetings.
- Local reform will fall within the strategic risk area and negate it needing to be included specifically in the Charter.
- The Committee will have an overview on externally provided internal audit services. In terms of an internal auditor their employment relations are with the Chief Executive and accountability for their performance is to the Chief Executive. The Committee would not be appointing the internal auditor but will be consulted with. The internal auditor has to be in a position to have quasi independence in the organisation and have direct access in terms of their function of work with the Chief Executive and the Committee.
- Internal audit is really important and the effectiveness of that function for the Committee.
- The self assessment noted in the Charter should at least be undertaken in 2025 prior to the next triennial elections for the incoming Council to have on hand. Self assessment could be via a survey.
- Agendas to be available in line with the change in Standing Orders to two clear working days, however best practise would be to ensure the agenda was available at least five days prior to a meeting.
- Inclusion of protected disclosure policy noting the Auditor General has a publication on integrity framework that the Committee should be aware of.

COMMITTEE B Robertson / Councillor Crown

RESOLUTION

The Audit and Risk Committee:

- a. **Review** the Audit and Risk Committee Charter.
 - b. **Recommend** additional changes to the Audit and Risk Charter (*Doc Id 1642532*) for Council approval as follows:
 - Inclusion of Council Controlled Organisations (CCOs)
 - Under “Control Framework”, reference to the Protected Disclosures Policy.
 - Committee composition change as adopted by Council on 15 November 2023, must include the Mayor, Chair of the Prosperous
-

Napier Committee, Deputy Chair of the Sustainable Napier Committee, Deputy Chair of the Hearings Committee, a representative from the Ngā Mānukanuka o te Iwi and up to two independent members.

- Agendas to be available in line with the change in Standing Orders to two clear working days.
- c. Agree the Audit and Risk Committee monitors the risks associated with the proposed Local Government reform.

Carried

5. EXTERNAL ACCOUNTABILITY: AUDIT NEW ZEALAND MANAGEMENT REPORT

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1642644
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer Talía Foster, Accounting Manager

5.1 Purpose of Report

To consider the Audit NZ management report to the Council on the audit of Napier City Council for the year ended 30 June 2022.

At the meeting

The Chief Financial Officer, Ms Thomson advised that Audit New Zealand had completed the audit of Council's accounts for the year ended 30 June 2022. Council received a qualified audit opinion due to the carrying value of revalued property, plant and equipment where there was evidence that there could be a collectively material change in the fair value.

Audit New Zealand had included an emphasis of matter paragraph to draw attention to the disclosures in the annual report outlining Government's announcement to introduce legislation to establish four publicly owned water services entities to take over responsibilities for service delivery and infrastructure from local authorities from 1 July 2024.

Councillor Mawson withdrew from the meeting at 10.30am and rejoined at 10.32am

In response to questions it was clarified:

- Valuers have been engaged, however the impacts of Cyclone Gabrielle may possibly cause some delays and officers are currently working through issues with the valuers. Officers are aiming to meet legislative deadlines this year for the annual report.

- Depreciation rates at this point in time for the Annual Plan 23/24 have been based on current valuations.
- It was noted that the audit recommendation for severance payments has been responded to by officers in that a review will be undertaken of the process used for determining severance payments.
- The attendance and resolution times performance measures had resulted due to some software and process issues. This was currently being addressed with an external software supplier, together with some staff training.
- It was noted that recommendations in the audit report would be checked by Audit New Zealand to ensure they have been resolved. There was an interim audit every year and the opportunity to report back to the Committee on the status of any outstanding items.
- Cyber security was increasing in importance and the Audit recommendation was to ensure policies are updated and well tested.

The Chair called for a brief adjournment to enable the Committee to have a discussion with the Auditor, Karen Young prior to the recommendations being addressed.

*The meeting adjourned 10.43am
and reconvened at 11.06am*

COMMITTEE B Robertson / Mayor Wise

RESOLUTION

The Audit and Risk Committee:

- Receive** the Audit New Zealand management report to the Council on the audit of Napier City Council for the year ended 30 June 2022
- Direct** the Executive Director Corporate Services to develop a scope for the independent review of processes around severance pays to address concerns raised in the Audit New Zealand management report, and bring the scope back to committee for endorsement as soon as practical to enable the review to be undertaken.

Carried

6. AUDIT PLAN FOR 2022/23 ANNUAL REPORT

Type of Report: Enter Significance of Report

Legal Reference: Enter Legal Reference

Document ID: 1644566

Reporting Officer/s & Unit: Talia Foster, Accounting Manager

6.1 Purpose of Report

To provide delegation to the Chair to approve the Audit Plan for the 2022/23 Annual Report in consultation with the Chief Executive.

At the meeting

The Chief Financial Officer, Ms Thomson spoke to the report and advised that due to delays with the audit process and the adoption of the 21/22 Annual Report, the audit plan for 22/23 had not yet been received.

Officers are working towards achieving the legislative timeframes for the 22/23 year end so as not to overlap with the Long Term Plan preparation.

The Auditor, Karen Young advised that the Audit Plan would be released to management for consideration and discussion in the next week. There would be significant implications and considerations for insurance, impairment and potentially processes and systems compromised in servicing and reporting. She would be preparing a comprehensive response that would assist officers in terms of preparing financial statements.

The meeting agreed to amend the recommendation to delegate the Deputy Chair as well as the Chair to approve the Audit Plan to include political input.

COMMITTEE B Robertson / Councillor Browne

RESOLUTION

The Audit and Risk Committee:

- a. **Recommend** that the Audit and Risk Committee Chair and Deputy Chair have the delegation to approve the Audit Plan for the 2022/23 Annual Report on behalf of the Audit and Risk Committee, in consultation with the Chief Executive.

Carried

7. ANNUAL PLAN 23/24 - KEY ASSUMPTIONS

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1639485
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer Talia Foster, Accounting Manager Danica Rio, Corporate Planning Analyst

7.1 Purpose of Report

To outline to the committee and seek feedback on the key assumptions and risks to the delivery of the Annual Plan 2023/24.

At the meeting

The Chief Financial Officer, Ms Thomson spoke to the report advising that the key assumptions underpinned the Annual Plan together with the key risks associated in delivering the Annual Plan. Prior to the event of Cyclone Gabrielle a rate increase of 16% was proposed however, post the cyclone in recognising the immediate impact on the

region and ongoing recovery efforts there are new budget items to consider as well as revising previous decisions to ensure what is best in the current environment.

The budget proposed has some funding changes to forecast a 9.7% rate increase in line with year 3 of the Long Term Plan, which would mean there was no requirement under the Local Government Act 2002 to consult with the community.

Ms Thomson advised The key assumptions underpinning the Annual Plan were:

- Vacancy loading equivalent of \$5.6m or 72 positions
- Loan funding of \$3.3m to bring the rates back in line with year 3 of the Long Term Plan, which is 9.7%.
- Implementing a disaster recovery rate to fund \$1.5m recovery budget for 2023/24 (equates to 2% of rates on top of 9.7%, would be ring fenced and under the Local Government Rating Act.

The meeting agreed that this was the right approach at this point in time. There was commitment from elected members and management to do a deep dive review of the Long Term Plan and the significant implications for future years.

COMMITTEE B Robertson / Mayor Wise
RESOLUTION

The Audit and Risk Committee:

- Receive** the report titled “Annual Plan 23/24 – Key Assumptions” dated 31 March 2023.
- Endorse** the key assumptions and note the risks to the delivery of the Annual Plan 23/24.

Risk	Risk category	Consequence	Risk level	Mitigation	Revised risk level
Council is unable to meet the legislative adoption timeframe if Council directs officers to revise budgets or if community consultation takes place	Legislative compliance	Rates are set at 25% of the previous year's rates for Q1 impacting on Council's cashflow	Medium	Propose a rates increase of 9.7% + 2% DRR and inform the community	Low
The cyclone and an economic downturn impacts property owners ability to pay rates	Financial	Council's rates revenue reduces	Medium	Implement the rates remission policy for red and yellow stickered properties and fund this from the DRR	Low
Cost escalations for opex and capex are above forecast	Financial	Budget overspend impacting on Councils year end financial position	Medium	Capital and project spend is closely monitored and reported to Council	Medium
Supply chain delays impacting on capital plan and project delivery	Financial, service delivery	Compromised transportation routes & high demand for	High	Collaborate with other HB Councils to	Medium

			materials results in project delays. Projects are carried forward into future years.		jointly procure materials	
	Resourcing and skills shortage impacting on capital plan and project delivery	Service delivery	Projects are unable to be completed and carried forward into future years.	Medium	Outsource where possible to enable capital projects to get underway (cost can be capitalised)	Medium
	Vacancy loading is set too high	Financial	Vacant positions are filled at a faster rate than anticipated	High	CE personnel contingency is utilised to partially offset vacancies	Medium
	Staff are unable to work on BAU and redeployed to the recovery	Financial, service delivery, reputation	Capital projects are delayed	Medium	Outsource recovery resourcing	Low
	Disaster recovery costs are greater than forecast	Financial	Budget overspend impacting on Councils year end financial position	Medium	Recovery costs are monitored and reported to Council quarterly	Low

Carried

8. RISK MANAGEMENT REPORT

Type of Report: Operational

Legal Reference: N/A

Document ID: 1645164

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

Dave Jordison, Risk and Assurance Lead

8.1 Purpose of Report

To provide the Audit and Risk Committee (Committee) with an update on the potential impacts on the Council's current strategic risk profile brought about by Cyclone Gabrielle.

At the meeting

The Chief Financial Officer, Ms Thomson spoke to the report which provided information on the immediate and medium to long term risks following the Cyclone Gabrielle event on 14 February 2023. It was recommended that Council's strategic risk profile and risk appetite be reviewed through a facilitated workshop with the Executive Leadership Team and third tier managers.

The Acting Executive Director, Infrastructure Services, Mr Bond spoke to the meeting in regard to the impact at Awatoto where water swept through a number of industrial sites of varying industrial practises creating potential risks for waterways.

Two main concerns following the cyclone were; the failure of the wastewater treatment plant and the safety of the workers entering that area to undertake the work. It was determined that the risk of the silt was very low and the majority of the clean-up was going well. A cordon had been put in place on 8 March 2023 and it was anticipated that this may be removed next week and assistance being provided to the industries in the clean-up.

A series of stages will be undertaken to get the treatment plant and milliscreen up and running and this should be operational next week.

The Chair referred the committee to the attachment, Strategic Risk Profile (*Doc Id 1645375*) which indicates Council is currently outside its risk appetite.

In response to questions the following was clarified:

- Keeping the infrastructure knowledge up-to-date is a strategic risk and the condition and state of critical assets needs to be maintained.
- Communication and relationship with the community is high risk at this point in time with feedback from the community that the information and communication is not what they would like it to be.
- The Communications team are putting a plan in place at a local Napier City Council level. Currently preparation of communication at a regional level has commenced but is not moving as quickly and the community do not feel they are getting the information they want.
- There are a lot of concerned community and Council has engaged quite heavily with some hotspot areas such as Awatoto industry and also residents in Te Awa affected.
- Indication has been received from the cabinet Recovery Committee that they are moving at pace with regard to the issue of resilient relocation and information will be available in the next few weeks.

COMMITTEE B Robertson / Councillor Crown

RESOLUTION

The Audit and Risk Committee:

- a) **Receive** the Risk Management Report dated 31 March 2023.
- b) **Endorse** a fulsome review of the Council's strategic risk profile and risk appetite, given the immediate ongoing and long term impact of Cyclone Gabrielle on the Council Strategy, risk profile and its stakeholders.

Carried

9. VERBAL UPDATE - ASSET MANAGEMENT ROADMAP

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1643803
Reporting Officer/s & Unit:	Kate Ivicheva, Manager Asset Strategy

9.1 Purpose of Report

Due to the Cyclone Gabrielle event on 14 February 2023 and the State of Emergency a verbal update to the Committee on the Asset Management Roadmap progress made and current focus will be provided.

At the meeting

The Manager Asset Strategy, Ms Ivicheva displayed a powerpoint presentation (*Doc Id 1647667*) and provided a verbal update on the asset management road map.

The Steering Committee proposed in the roadmap would not involve governance, who would be more involved in the infrastructure strategy, which is part of the Long Term Plan. The Asset Management Policy would be approved by Council, with the Strategy attached.

The Governance role would be to ensure the risks associated with the completion of that programme are managed. A workshop with Council will be held to bring back the results and to ensure the project as part of the Long Term Plan is on track.

COMMITTEE RESOLUTION

B Robertson / Councillor Browne

That the Audit and Risk Committee:

- a) **Notes** the verbal report from the Manager Asset Strategy relating to the Asset Management Road Map be received.

Carried

Attachments

- 1 Asset Management Roadmap (Doc Id 1647667)

10. VERBAL UPDATE - RESPONSE AND RECOVERY PHASE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1643936
Reporting Officer/s & Unit:	Louise Miller, Chief Executive

Russell Bond, Acting Executive Director Infrastructure Services

Thunes Cloete, Executive Director Community Services

Jessica Ellerm, Deputy Chief Executive / Executive Director Corporate Services

Richard Munneke, Executive Director City Strategy

10.1 Purpose of Report

The Chief Executive and Executive Leadership Team will provide a verbal update on the impact to the organisation of the Cyclone Gabrielle event of 14 February 2023. This will include emerging risks, transition from response to recovery phase and development of a recovery structure and strategy.

At the meeting

The Chief Executive, Ms Miller provided a verbal update to the Committee on the Cyclone Gabrielle event of 14 February 2023 and its impact to the organisation. Ms Miller highlighted the following points:

- **Recovery:** Richard Munneke will take on the role of Recovery Manager on Monday and would report directly to the Chief Executive. This will provide a signal point of contact for the recovery stage rather than going across many officers.
- **Insurance Group:** Meeting with insurers and Chief Executives across the region to discuss what the issues were. It was expected that a ministerial on Resilience Relocation would be available in the next three weeks.
- Recognition by the insurers that there was a consistent message and concern for the removal of vehicles and potential petty crime and looting.
- Insurers also preparing for more people available for phone contacts.
- **Communication Plan:** Recognised that a communication plan for different places need different communications.
- **Workshop:** With elected members for current Annual Plan and Long Term Plan and the strategic priorities.

COMMITTEE B Robertson / Councillor Crown

RESOLUTION

That the Audit and Risk Committee:

- a) **Notes** the verbal report from the Chief Executive of 14 February 2023, including emerging risks, transition from response to recovery phase and development of a recovery structure and strategy.

Carried

PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

1. All of Government (AoG) Contract for Electricity 2024-2028
2. Jull Wharf Emergency Renewal Works - Request for Funding

Reports from Audit and Risk Committee held 31 March 2023

1. Verbal Update - Insurance Claims
2. Verbal Update Chief Executive

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
Agenda Items		
1. All of Government (AoG) Contract for Electricity 2024-2028	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Jull Wharf Emergency Renewal Works - Request for Funding	7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

		(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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Reports from Audit and Risk Committee held 31 March 2023

1. Verbal Update - Insurance Claims	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Verbal Update Chief Executive	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date: Thursday 16 March 2023

Time: 9.30am – 10.56am (*Open*)
11.10am – 11.45am (*Public Excluded*)

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook site

Present **Chair:** Mayor Wise
Members: Deputy Mayor Brosnan, Councillors Boag, Chrystal, Crown, Greig, Mawson, McGrath, Price, Simpson, Tareha and Taylor [Public Excluded session only]

In Attendance **Kaumātua:** Piri Prentice
Chief Executive (Louise Miller)
Deputy Chief Executive/ Executive Director Corporate Services (Jessica Ellerm)
Executive Director City Services (Lance Titter)
Acting Executive Director City Strategy (Rachael Bailey)
Recovery Programme Manager (Richard Munneke)
Acting Executive Director Infrastructure Services (Russell Bond)
Executive Director Community Services (Thunes Cloete)
Manager Communications and Marketing (Julia Atkinson)
Pou Whakarae (Mōrehu Te Tomo)
Strategic Programmes Manager (Darran Gillies)
Manager Governance (Andrew Springett) – Items 1 & 2
Accounting Manager (Talia Foster) – Item 3
Manager Community Strategies (Anne Bradbury) – Item 3
Team Leader Planning and Compliance (Luke Johnson) – Item 5
Māori Partnership Manager – Te Kaiwhakahaere Hononga Māori (Beverley Kemp-Harmer) - Item 6

Māori Partnership Manager - Te Kaiwhakahaere Hononga
Māori (Hilary Prentice) - Item 6
Strategic Planning Lead (Fleur Lincoln) - Item 6
Senior Advisor Policy (Michele Grigg) – Item 6
Economic Development Manager (Bill Roberts) – Item 6
Manager Property (Bryan Faulknor) – Items 7 & 8
Senior Policy Analyst – Climate Resilience (Heather Bosselmann)
– Item 10

Administration Governance Advisor (Carolyn Hunt)

Karakia

Kaumatua Piri Prentice gave the opening karakia.

Apologies

COUNCIL RESOLUTION

Councillors Greig / Crown

That the apology for lateness from Councillor Taylor and the apology for absence from Councillor Browne be accepted.

Carried

Conflicts of interest

Councillor Price declared a conflict of interest in Item 5 – Extension of District Licensing Committee Contract.

Public forum

Nil

Announcements by the Mayor

Cyclone Gabrielle – Mayor Wise acknowledged it was just one month on from Cyclone Gabrielle which had been incredibly busy with some challenging times for the community, local businesses the organisation and throughout the whole region. The Emergency Operation Centre (EOC) team has just been stood down and the Mayor acknowledged and thanked them for all the hard work and extra hours that had been undertaken during this time in supporting the community.

Mayor Wise wished to reiterate heartfelt thanks to the whole staff of the organisation during this event ensuring that those in need of help were getting it.

A number of Councils throughout New Zealand had been very supportive during this time and the Mayor particularly acknowledged Palmerston North City Council who had been very active in their support. The Mayor also thanked the Napier community for their patience.

Acting Chief Executive – On behalf of the Councillors the Mayor thanked and acknowledged Richard Munneke for his contributions during his role as Acting Chief Executive during the last 7-8 months.

New Chief Executive – Mayor Wise welcomed and introduced Louise Miller, the new Chief Executive of the Napier City Council.

Announcements by the management

Nil

Item of Business not on the Agenda

Mayor Wise advised that there was an item of business not on the agenda (Terms of Reference, Climate Action Joint Committee), that would be addressed at the end of the agenda items.

Confirmation of minutes

**COUNCIL
RESOLUTION**

Councillors Brosnan / McGrath

That the Draft Minutes of the Extraordinary meeting held on 23 February 2023 be confirmed as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. LOCAL GOVERNANCE STATEMENT

Type of Report: Operational

Legal Reference: Local Government Act 2002

Document ID: 1639474

Reporting Officer/s & Unit: Andrew Springett, Governance Manager
Anna Eady, Governance Advisor

1.1 Purpose of Report

To present the current 2022-2025 Local Governance Statement prior to it being made public as required under the Local Government Act 2002.

At the meeting

The Manager Governance, Mr Springett, spoke to the report advising that it was a requirement under the Local Government Act 2002 that following triennial elections a Local Governance Statement (LGS) be adopted within six months of the elections and made publicly available.

It was not only an obligation to have a LGS, but also an obligation to update it as required throughout the triennium as it is a “living document”.

The current LGS is based on the previous triennium's LGS with minor changes made. Some of the changes being; the adopted governance structure, Elected Members' details, updated list of bylaws, the establishment of Māori Wards for the 2025 elections, preagenda proces and updated new legislation. New photos of the Executive Leadership Team will also be included.

Any potential changes for the LGS would go through the Governance team initially for a report back to Council and adoption.

Mr Springett advised he would provide an update on the representation review timeframes at a later date.

COUNCIL Mayor Wise / Councillor Brosnan

RESOLUTION

That Council:

- a. **Note** the current version of the Local Governance Statement, (*Doc Id 1639724*) recognising that it is a live document which will be maintained over the triennium.
- b. **Note** that the document will be made publicly available via Council's website, and a copy held at each Library and the Customer Service Centre.

Carried

2. AMENDMENTS TO THE 2023 COUNCIL/COMMITTEE MEETING SCHEDULE

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	1635181
<i>Reporting Officer/s & Unit:</i>	Andrew Springett, Manager Governance

2.1 Purpose of Report

The purpose of this report is to consider amendments to the schedule of Council and Committee meetings for the 2023 Meetings Calendar, which was originally adopted by Council on 15 November 2022.

At the meeting

The Manager Governance, Mr Springett spoke to the report which sought approval to amend the Council and Committee meeting schedule with some changes to existing meeting dates as well as a new meeting date.

Councillors Mawson / Price

That Council:

a) Adopt the amendments to the schedule of meetings for 2023 as below:

- | | | |
|---|----------------|--|
| • Audit & Risk Committee | Change of date | 31 March 2023 – 9.30am
(previously 10 March 2023) |
| • Council (Annual Plan process) | New Date | 20 April 2023 – 9.30am |
| • Ngā Manukanuka o te Iwi | Change of date | 28 April 2023 – 9.30am
(Previously 17 March 2023) |
| • Ahuriri Regional Park Joint Committee | Change of date | 5 May 2023 – 9.30am
(Previously 3 March 2023) |

Carried

3. CYCLONE GABRIELLE MAYORAL RELIEF FUND

Type of Report: Procedural

Legal Reference: N/A

Document ID: 1640776

Reporting Officer/s & Unit: Talia Foster, Accounting Manager
Anne Bradbury, Manager Community Strategies

3.1 Purpose of Report

For Council to determine the process for the distribution of funds from the Cyclone Gabrielle Mayoral Relief Fund.

At the meeting

The Accounting Manager, Ms Foster spoke to the report advising that the week following Cyclone Gabrielle the Napier City Council set up the Cyclone Gabrielle Event Mayoral Relief Fund with donee status. Setting the fund up with a donee status with the Inland Revenue Department meant that donees could receive a tax credit on any donations. To do this the Mayor had made a declaration around the use of the money in the fund, with some fairly loose rules on how it could be distributed. Ms Foster advised that officers were seeking further direction from Council on how the funds could be spent and the purpose.

In response to questions the following was clarified:

- It was noted that it was not a requirement to report back on how the fund was distributed, however for transparency purposes an additional part (c) was included in the recommendation.
- In regard to whether the fund applied only to the Napier community, it was noted that there was also the Hawke's Bay Disaster Relief Fund that individuals could make application to, which covered the whole of Hawke's Bay.
- The funds that have come directly to the Mayoral Relief Fund were designated "for Napier purposes", however there were a number of areas on the boundary that would be a "grey area".
- The reason for recommending that decision be given to the Mayor and Chief Executive was to allow for flexibility and to ensure that there was the ability to be responsive to the community to aid in the recovery from Cyclone Gabrielle for the benefit of the community.
- It was noted that Ahuriri Marae were outside the Napier boundary and it was acknowledged that there were a number of communities of interest that identify with Napier, but do not sit within the Napier boundary.
- The formal name of the fund is the Napier City Council Cyclone Gabrielle Event – February 2023 Mayoral Relief Fund.
- The relief fund has a total of \$80,000 and the administrative costs that would be involved in putting in a contestable grant application would negate the benefits of the funding.
- Decisions on how grants have been made will be documented to ensure transparency and also maintain a level of flexibility.

COUNCIL Councillors Chrystal / Crown
RESOLUTION

That Council:

- a. **Resolve** the Napier City Council Cyclone Gabrielle Event - February 2023 Mayoral Relief Fund is to be distributed at the discretion of the Mayor and Chief Executive for internal expenditure or external grants as the need arises for the purpose of aiding the recovery from Cyclone Gabrielle and benefitting the community.
- b. **Resolve** there will be no application process from the public to the Napier City Council Cyclone Gabrielle Event - February 2023 Mayoral Relief Fund at this stage, and all enquiries for individual applications will be directed to the Hawke's Bay Disaster Relief Trust.
- c. **Direct** officers to report back to Council on how the Napier City Council Cyclone Gabrielle Event - February 2023 Mayoral Relief Fund has been distributed.

Carried

4. SUMMARY UPDATE ON CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1632638
Reporting Officer/s & Unit:	Richard Munneke, Acting Chief Executive

4.1 Purpose of Report

To provide an update and summary of the Hawke's Bay Civil Defence Emergency Management Group Joint Committee meeting held on 31 October 2022.

At the meeting

The report was taken as read. As a member of the Group, Mayor Wise advised that there would be a number of reviews undertaken in response to Cyclone Gabrielle at the Group level and individual Territorial Local Authority level, which occurs when there is any emergency event.

The Chief Executive, Ms Miller advised that a meeting with internal controllers was being held on 17 March 2023 regarding what went well and what was learned, which would be fed back into a regional level.

ACTION POINT: *A copy of the Westshore Draft Resilience Plan would be made available to Councillors.*

COUNCIL Mayor Wise / Councillor Simpson

RESOLUTION

That Council:

- a. **Receive** the Update Summary on the Hawke's Bay Civil Defence Emergency Management Joint Committee meeting held on 31 October 2022.

Carried

5. EXTENSION OF DISTRICT LICENSING COMMITTEE CONTRACT

Type of Report:	Operational and Procedural
Legal Reference:	Sale and Supply of Alcohol Act 2012
Document ID:	1636957
Reporting Officer/s & Unit:	Luke Johnson, Team Leader Planning and Compliance

5.1 Purpose of Report

To seek Council's approval to extend the contracts of the current District Licensing Committee and to appoint the 2022-2025 Commissioner, Deputy Chair and list members.

Councillor Price having previously declared a conflict of interest in Item 5 did not participate in the discussion or decision making.

At the meeting

The Team Leader Planning and Compliance, Mr Johnson spoke to the report which was to extend the contracts of the current members of the District Licensing Committee, which was due to expire on 31 March 2023.

Mr Johnson advised if the current members were not reappointed there was potentially a risk to Council for matters under the Sale and Supply of Alcohol Act 2012, if a hearing was required or a decision by a Commissioner was required and there was no Committee in place.

It was noted that both male and female applicants had been considered in the previous appointment of the District Licensing Committee and a robust application and selection process had been undertaken. Those appointed served the greatest criteria for the needs of the licensing requirements. As well as the District Licensing Committee, the Medical Officer of Health, regarding harm from alcohol and the New Zealand Police in regard to domestic violence resulting from alcohol were also involved.

COUNCIL RESOLUTION

Councillors Brosnan / McGrath

That Council:

- a. **Approve** the extension of the contracts of the current District Licensing Committee members and the appointment of the 2022-2025 Commissioner and list members.
 - i. The current members being
 - Stuart Hylton (Commissioner)
 - Dave Fellows
 - Ross Pinkham
 - Councillor Keith Price
 - Councillor Graeme Taylor
 - ii. Noting that their number is adequate to form a hearing quorum as required
 - iii. Further noting that all have confirmed their comfort to continue in this role over the interim period
- b. **Approve** the appointment of Councillor Graeme Taylor as the Deputy Chair of the District Licensing Committee for the 2022-2025 period.

Carried

6. TE REO MĀORI ME ŌNĀ TĪKANGA POLICY

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1614841
Reporting Officer/s & Unit:	Beverley Kemp-Harmer, Māori Partnership Manager - Te Kaiwhakahaere Hononga Māori

6.1 Purpose of Report

The purpose of this report is to ask Council to adopt the Te Reo me ngā Tikanga Policy and to seek endorsement of the Te Reo me ngā Tikanga Action Plan.

At the meeting

Kaumatua Piri Prentice accompanied by Council officers introduced the report.

The Māori Partnership Manager - Te Kaiwhakahaere Hononga Māori, Ms Kemp-Harmer took the report as read and provided some background of the journey introducing Te Reo Māori into Napier City Council. Officers were now seeking endorsement of the policy and action plan.

The Wairoa District Council, Hastings District Council and Greater Wellington Regional Council, all of which are within the Ngati Kahungunu boundaries, all have Te Reo Policies and it was therefore appropriate to seek comparisons from them.

Acknowledgement was made to Kaumatua Prentice who had been instrumental throughout the development of this ngā tikanga and for his counsel and guidance in the policy document.

The Chair suspended Standing Order 21.6 to allow all Councillors the opportunity to speak to the Motion.

COUNCIL RESOLUTION

Mayor Wise / Councillor Crown

That Council:

- Adopt** the Te Kaunihera ō Ahuriri/Napier City Council's Te Reo me ngā Tikanga Policy. (Doc Id 1636727)
- Endorse** the Te Kaunihera ō Ahuriri/Napier City Council's Te Reo me ngā Tikanga Action Plan. (Doc Id 1636726)

Carried

Councillors Mawson and McGrath withdrew from the meeting at 10.42am

7. FORD ROAD EXTENSION - LAND LEGALISATION

Type of Report:	Legal
Legal Reference:	Public Works Act 1981
Document ID:	1634814
Reporting Officer/s & Unit:	Bryan Faulknor, Manager Property

7.1 Purpose of Report

To seek a resolution pursuant to the Public Works Act 1981 to declare land taken as severance and vested in Napier City Council. This is required to complete land legalisation matters relating to the Ford Road Extension Project

Councillors Mawson and McGrath re-joined the meeting at 10.45am

At the meeting

The Manager Property, Mr Faulknor took the item as read and there was no discussion at the meeting.

COUNCIL RESOLUTION

Councillors Mawson / Price

That Council:

- a. **Resolve**, pursuant to section 119(3) of the Public Works Act 1981, to consent to the land described in the Schedule below being taken as severance and vested in the Napier City Council.

SCHEDULE

Hawkes Bay Land District - Napier City

Area (hectares)	Legal Description	Part Certificate of Title
0.1099	Section 5 SO Plan 453204	386410

Carried

8. LEASE OF RESERVE - LICK THIS ICE CREAM PARLOUR, MARINE PARADE FORESHORE RESERVE

Type of Report:	Legal
Legal Reference:	Reserves Act 1977
Document ID:	1635162
Reporting Officer/s & Unit:	Bryan Faulknor, Manager Property

8.1 Purpose of Report

To seek Council's approval for a variation to the current lease to add 3 further rights of renewals to create a new final expiry date of 16 December 2037.

At the meeting

The Manager Property, Mr Faulknor spoke to the report and advised that the Ice Cream Parlour was situated on a recreation reserve and the lease was therefore subject to the Reserves Act 1977.

The lessee was seeking a variation to the current lease to add three further rights of renewals to create a new final expiry date of 16 December 2037. It was noted there are mechanisms in the lease, that should Council, at any time upon a renewal consider that there is a better use for that site, could refuse the renewal. Council also had to approve any transfer of lease to a new purchaser/owner.

COUNCIL RESOLUTION

Councillors Price / McGrath

That Council:

- a. **Resolve**, pursuant to section 54 (1) (d) of the Reserves Act 1977 to approve, as administering body, a variation to the current lease with Thinking Business Limited, trading as Lick This Ice Cream Parlour. The variation is to add 3 further rights of renewal of 3 years each.
The further rights of renewal being:
16.12.2028
16.12.2031
16.12.2034 with a final expiry date of 16.12 2037
- b. **Approve**, in exercise of the Ministerial Consent (under delegation from the Minister of Conservation), the granting of the above variation.
- c. **Note** that pursuant to section 54 of the Reserves Act, the proposed variation is required to be publically notified and should any objections or submissions be received then the matter will be required to be brought back to Council.
Should no submissions or objections be received then the above resolution approving the variation stands.

Carried

9. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1640656
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

9.1 Purpose of Report

To report the tenders let under delegated authority for the period 21 January – 3 March 2023. There were no tenders let during this time.

At the meeting

There was no discussion on this item.

COUNCIL RESOLUTION Councillors Mawson / Price

That Council:

- a. Receive the Tenders Let for the period 21 January – 3 March 2023. There were no tenders let during this time.

Carried

ITEM OF BUSINESS NOT ON THE AGENDA

This Item of business (Terms of Reference, Climate Action Joint Committee) was not on the agenda due to Cyclone Gabrielle and the state of emergency and could not be delayed until the next Council meeting as it recommends the appointment of elected members to a Joint Committee that needs the appointments to be made to enable the first meeting of the Joint Committee to be arranged as soon as possible.

COUNCIL RESOLUTION Mayor Wise / Councillor Brosnan

That Council:

- a) **Note** that the Terms of Reference, Climate Action Joint Committee item (which includes appointing two Councillors and an alternate to the Joint Committee) was not included on the Agenda due to the Cyclone Gabrielle state of emergency.
- b) **Note** that this item cannot be delayed as the new Joint Committee needs the appointments to be made to enable the first meeting of the Joint Committee to be arranged as soon as possible.
- c) **Approve** in accordance with Standing Order 9.12 that this item be dealt with at this meeting.

Carried

10. TERMS OF REFERENCE, CLIMATE ACTION JOINT COMMITTEE

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1634498
<i>Reporting Officer/s & Unit:</i>	Heather Bosselmann, Senior Policy Analyst - Climate Resilience

10.1 Purpose of Report

To present the draft Terms of Reference for the new Climate Action Joint Committee for review and adoption.

At the Meeting:

The Senior Policy Analyst - Climate Resilience, Ms Bosselmann spoke to the report advising that the Climate Action Joint Committee had been recommended through the Hawke's Bay Local Government Leaders and Chief Executives Forum to oversee climate mitigation and adaption work.

The Joint Committee would make recommendations to the parent Councils and would be administered by the Hawke's Bay Regional Council and as a Joint Committee it is their current practice to livestream the meetings.

The Committee would meet no less than three times per year with the minutes of the meeting being forwarded to the parent Councils.

Amendment to Recommendation in Agenda

In discussion with the representatives to be appointed it was agreed that Councillor Browne would be one of the two representatives and Councillor Tareha would become the alternate.

COUNCIL RESOLUTION

Councillors Brosnan / Boag

That Council:

- Receive** the report titled Climate Action Joint Committee Terms of Referenced dated 23 March 2023.
- Adopt** the Terms of Reference for the Climate Action Joint Committee (*Doc Id 1641652*).
- Appoint** Deputy Mayor Brosnan and Councillor Browne as the two Napier City Council representatives to the Climate Action Joint Committee and Councillor Tareha, as the alternate.

Carried

PUBLIC EXCLUDED ITEMS

COUNCIL RESOLUTION

Councillors Chrystal / Tareha

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Agenda Items

1. Land Purchase
2. Property Purchase
3. Audit and Risk Committee - Chair Remuneration

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Agenda Items

1. Land Purchase	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official
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		Information and Meetings Act 1987.
2. Property Purchase	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
3. Audit and Risk Committee - Chair Remuneration	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

*The meeting adjourned at 10.56am and reconvened at 11.10am
in Public Excluded with Councillor Taylor joining the meeting*

The meeting closed with a karakia at 11.45am

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval