



ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date: Thursday 27 April 2023

Time: 9.30am – 10.55am (*Open*)
11.05am – 11.36am (*Public Excluded*)

Venue Council Chambers
Hawke's Bay Regional Council
159 Dalton Street
Napier

Livestreamed via Council's Facebook site

Present **Chair:** Mayor Wise
Members: Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, McGrath, Price, Simpson, Tareha and Taylor

In Attendance Chief Executive (Louise Miller)
Deputy Chief Executive/ Executive Director Corporate Services (Jessica Ellerm)
Executive Director City Services (Lance Titter)
Executive Director City Strategy (Rachel Bailey)
Acting Executive Director Infrastructure Services (Russell Bond)
Executive Director Community Services (Thunes Cloete)
Manager Communications and Marketing (Julia Atkinson)
Pou Whakarae (Mōrehu Te Tomo)
Policy Analyst (Jerial Sajan)
Senior Advisor Policy (Michele Grigg)
Chief Financial Officer (Caroline Thomson)
Team Leader Transportation (Robin Malley)
Manager Community Strategies (Anne Bradbury)
Recovery Programme Manager (Richard Munneke)
Senior Project Manager (Drew Brown)

Administration Governance Advisor (Carolyn Hunt)

Karakia

The meeting opened with the Council karakia.

Apologies

COUNCIL Councillors Greig / Price

RESOLUTION

That an apology for lateness from Councillor Taylor be accepted.

Carried

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

ANZAC Day – This was the 108th ANZAC day and four memorial services were held in Napier at the Soundshell, the Lone Pine Cemetery – Taradale, the Taradale Clock Tower and the Clive Square Cenotaph in Napie. This year's attendance was one of the best in a few years.

Announcements by the management

Nil

Confirmation of minutes

COUNCIL Councillors Mawson / McGrath

RESOLUTION

That the Draft Minutes of the Ordinary meeting held on 16 March 2023 be confirmed as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. ANNUAL PLAN 2023/24 DEVELOPMENT : SUPPORTING INFORMATION AND ENGAGEMENT APPROACH

| | |
|-----------------------------|--|
| Type of Report: | Legal and Operational |
| Legal Reference: | Local Government Act 2002 |
| Document ID: | 1635907 |
| Reporting Officer/s & Unit: | Jessica Ellerm, Deputy Chief Executive / Executive Director Corporate Services |

1.1 Purpose of Report

This report sought formal approval of key information underpinning the development of the Annual Plan 2023/24, and confirmed the direction given to date on informing rather than consulting with the public. A high-level outline of the communications and engagement approach for informing the public was included for endorsement.

At the meeting

Prior to presentation of the report Council noted that the Whakarire Revetment referred to in the report was now referred to as the Rangatira Revetment Construction and this is the term that will be used in communications to the community about the Annual Plan. The original name Whakarire was taken from the street name, which was named after the Dredge that served the old Napier Harbour. The beach area where the work is happening is a well-known area for gathering seafood named Rangatira Reef. Rangatira Reef was named after a chief's son.

The Chief Financial Officer, Ms Thomson spoke to the report which sought approval of key information underpinning the Annual Plan and confirmation to inform the community on the proposed average rate increase for 2023/2024 of 11.7% inclusive of a new 2% disaster recovery rate.

Council would normally consult with the community on work priorities and new projects for the coming year via its annual plan. However, given the impact of the cyclone on the community and Council's work programme it was recommended that Council adopt an annual plan in June 2023 without consultation, as provided for under section 95 of the Local Government Act 2002. This is a provision that has been used by many councils in previous years.

The Annual Plan was revised after Cyclone Gabrielle to recognise and show sensitivity to the economic challenges the region is facing. A number of levers for reducing the original pre-cyclone proposed rates increase of 16% down to 11.7% had been considered and to achieve the rates increase of 11.7% required loan funding of \$3.3m of operational costs for the 2023-2024 year and deferring the rates contribution for the housing activity.

Discussion at Council workshops had centred around the impacts that these levers would have on future rating levels and that there was a trade off in order to strike the right balance.

The introduction of a disaster recovery rate is proposed to be ring fenced for recovery costs such as rates remission payments, resilience planning and other costs associated with recovery.

Section 23(3) of the Local Government (Rating) Act 2002 provides for the implementation of such a rate and does not require consultation. This rate makes up 2% of the proposed 11.7% rates increase. The capital plan has been revised to \$75.8million from \$90 million by rephasing capital projects into the next two years.

In response to questions the following was clarified:

- The targeted rate for the recovery fund would be used for rates remissions which equated to approximately \$200,000.
- A recovery team has been formed at Council that will incur costs.
- The rates that are received through the disaster recovery rate will be ring fenced to pay for resilience planning. For example there are a number of Council facilities that will require rebuilding which will need to include providing for resilience should a similar disaster occur again, which would require additional funding.
- In regard to borrowing, it was noted that Council is approximately one to two months away from borrowing externally.
- The Disaster Recovery rate of 2% on rates would yield \$1.5 million.
- Funding that has been ring fenced will be monitored and will be reported through the Chief Executive performance reporting together with updates on how Council is contributing through the regional recovery structure in terms of the Hawke's Bay Regional Recovery Team.
- The locality recovery plan describes the activities that the disaster recovery funding will be used for and will enable KPIs to be set to measure the expenditure.
- Loan funding the \$3.3m gap does present some challenges working into the Long Term Plan for the next financial year. For the next Long Term Plan, Council will need to relook at what its strategic priorities are and to revisit all of the policy decisions that it has made previously and do a "deep dive" at the Long Term Plan and level of service reviews.
- A five year term has been applied to the \$3.3m borrowing and it is unlikely there will be any savings made to offset the loan earlier.
- Work is underway on a housing strategy that will involve looking at funding through different avenues that would be appropriate through the Long Term Plan.
- Loan funding operating costs will deteriorate the balanced budget position from what was forecast in year three of the current Long Term Plan 2023/2024.

COUNCIL Mayor Wise / Councillor Mawson
RESOLUTION

That Council:

- a. **Approve** the underlying information and financial information as the basis for the development of the Annual Plan 2023/24.
 - b. **Approve** the proposed rates increase for 2023/24 will be a 9.7% average increase for ratepayers, noting this is equal to the approved cap in Y3 of the Long Term Plan 2021/31.
 - c. **Approve** to loan fund \$3.3m to achieve the 9.7% rates increase for the 2023/24 Annual Plan.
 - d. **Approve** to implement a Cyclone Gabrielle recovery budget of approximately \$1.5m (2% of rates) for 2023/24.
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- e. **Approve** to implement a Disaster Recovery Rate to fund the recovery budget, and fund by way of a fixed amount targeted rate (2%) set on a uniform basis, applied to each separately used or inhabited part of a rating unit (SUIP) for 2023/24.
 - f. **Approve** to defer the 2% rates increase for the contribution to housing to the 2024/34 Long Term Plan.
 - g. **Approve** the community be informed, rather than consulted on the 2023/24 Annual Plan.
 - h. **Adopt** the high-level communications and engagement plan for the 2023/24 Annual Plan.
 - i. **Approve** the following matters will be included as part of the community engagement process:
 - i. Information about the Disaster Recovery Rate and the Cyclone Gabrielle recovery budget, and what they will be used for
 - ii. Information about the deferral of the housing portfolio decision to the 2024/34 Long Term Plan
 - iii. Information about the process undertaken to re-phase the capital plan for 2023/24 from \$90m down to \$75.8m
 - iv. Information about the implementation of the Rangatira Revetment Construction (formerly called Whakarire revetment) targeted rate
 - j. **Approve** the proposed capital plan for 2023/24.
 - k. **Note** that the Government has passed the Severe Weather Emergency Recovery Legislation Act which includes a change to the statutory requirement for Annual Plan 2023/24 to be adopted no later than 30 September 2023.
 - l. **Direct** Officers to begin preparing a draft Annual Plan for 2023/24, noting that the policy decisions reflected in the plan can be adapted up until formal adoption.

Carried

2. APPROACH TO FUNDING REQUESTS THROUGH THE 23/24 FINANCIAL YEAR ANNUAL PLAN PROCESS

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 1650131

Reporting Officer/s & Unit: Danica Rio, Corporate Planning Analyst
Caroline Thomson, Chief Financial Officer
Michele Grigg, Senior Advisor Policy

2.1 Purpose of Report

This report sought funding through the 2023/24 financial year Annual Plan process. Previously, Council has considered requests for funding as part of the Annual Plan consultation process. Should Council decide not to consult on the 23/24 Annual Plan, there would be a need for clarity around potential funding requests for the year.

At the meeting

The Chief Financial Officer, Ms Thomson spoke to the report and advised that in recent years Council had consulted on its Annual Plan and as part of the hearings process Council would deliberate on funding requests. Council would then make a final funding decision and adopt it through the Annual Plan.

As there will be no hearings this year it was proposed that officers assess any funding applications to this fund and then present a recommendation to Council for a final decision on funding allocation.

The Council project budget for 2023/2024 is \$100,000 and it was recommended that any unspent budget from 2022/2023 is carried forward into 2023/2024. This budget is primarily for contributing to costs of community projects that are not eligible for other grants available through Council's funding avenues.

In response to questions the following was clarified:

- Although the Council Project Budget fund had a minimum \$30,000 funding application it was noted that applications for lower funding amounts would be considered on a case-by-case basis.
- It was noted the applications for the Community Services Grants contestable fund open on 19 May and close on 9 June 2023.

COUNCIL Councillors Brosnan / Boag

RESOLUTION

- a) **Direct** officers to include information in communications about the 2023/2024 Annual Plan process acknowledging that potential applicants who may usually express interest for funding through the Annual Plan consultation process are encouraged to instead contact Council through the usual channels to discuss requests for the 2023/2024 year;
 - b) **Direct** officers to remind frontline staff about Council's funding web page, which recommends queries are made to Council's Funding Advisor who can provide information about the most appropriate fund and confirm if it would be appropriate to submit a proposal for evaluation;
 - c) **Direct** officers to follow existing processes for funding applications (in the case of the Council Projects Fund, proposals are submitted to and evaluated by the Community Strategies Team, then a recommendation is presented to Council for deliberation and a final decision); and
 - d) **Approve** to carry forward any unspent budget for the Council Projects Fund from the 2022/2023 year to the 2023/2024 year, making the total
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amount available in this fund for 23/24 \$100,000 allocated in the 23/24 budget plus any carry forwards from the current financial year.

Carried

3. CHANGES TO RECOMMENDATIONS FOR WAR MEMORIAL PROJECT

Type of Report: Information

Legal Reference: N/A

Document ID: 1647635

Reporting Officer/s & Unit: Drew Brown, Senior Project Manager

3.1 Purpose of Report

The purpose of the report was to approve three minor variations to the recommendations of the Roll of Honour Subcommittee being Recommendations 3, 12 and Appendix 1 Recommendation 2. The full recommendations were included as Attachment 1 (Doc Id 1648004) of the report.

The report also provided an update on the amendments requested to the floral clock.

At the meeting

The Executive Director Community Services, Mr Cloete, spoke to the report on the minor variations to the recommendations of the Roll of Honour Subcommittee and update on the floral clock.

The Senior Project Manager, Mr Brown, advised that the slope of the floral clock was slightly different and he had met with the Pilbrow Watchmaker and discussed the change in angle which is shallower than it used to be. The Watchmaker's feedback had been that the shallower the slope the better it was for the mechanism.

A shallower slope had the following advantages:

- It was in line with the appearance of the original design;
- Barriers were no longer required to meet Health and Safety requirements for fall restraint ;
- Maintenance of the garden was more favourable
- Standing on the lawn looking north to the facility, the mound of the clock does not compromise the view of the plaques in the pavilion.

COUNCIL Councillors Chrystal / Brosnan

RESOLUTION

That Council:

- Receive** and note the report titled "Changes to Recommendations War Memorial Restoration Project" dated 27 April 2023.
 - Approve** the following amended Roll of Honour Subcommittee recommendations previously approved by Council on 27 May 2021:
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Recommendation 3

3. Corrections to the original roll will be treated as such:
 - a) No corrections or additions to the original Roll of Honour plaques will be made during the 2023 reinstatement.
 - b) Future corrections to the original roll will be treated as such:
 - i) Corrections to verified misspellings will be made, only at the request of families and
 - ii) No additions of missing initials will be made
 - iii) No duplications of names will be removed,
 - i. noting any duplications will be reflected in the living roll
 - iv) Corrections will be made only where there are not objections to the correction known

Recommendation 12(a)

- a) The final lists for publishing be approved by the Roll of Honour Subcommittee.

Appendix 1 – Recommendation 2

2. The display monitor should be fixed so that all conflicts' names are shown on one, one after the other.

Carried

4. RECOVERY FROM CYCLONE GABRIELLE

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|--|--|
| <i>Type of Report:</i> | Operational and Procedural |
| <i>Legal Reference:</i> | N/A |
| <i>Document ID:</i> | 1649802 |
| <i>Reporting Officer/s & Unit:</i> | Richard Munneke, Recovery Programme Manager Anne Bradbury, Manager Community Strategies |

4.1 Purpose of Report

The purpose of this report was to update members on the framework for recovery locally and regionally, including the regional structure, the Napier City Council's recovery approach and the draft locality plan that will form Napier's component of the Hawkes Bay Regional Recovery Plan.

Councillor Taylor joined the meeting at 10.15am.

At the meeting

The Recovery Programme Manager, Mr Munneke provided a summary to the report and noted that the Hawke's Bay Cyclone Gabrielle Recovery Ahuriri/Napier Locality Plan was due for submission on 28 April 2023 to be considered as part of the regional framework.

Mr Munneke advised that resources are limited as Cyclone Gabrielle affected a lot of the North Island and nationally there will be insufficient money for full reinstatement. There will be hard decisions to be made going forward into the Long Term Plan.

In response to questions the following was noted:

- Phase 2 of the recovery plan in the next six months will be to address the medium to long term requirements and what Council needs to invest in together with other partners, who will also be contributing input into phase 2. Phase 2 will be an integral part of Council's Long Term Plan process in planning for the next ten years.
- The locality plan includes acknowledgment of:
 - ethnic communities that were also impacted in the event and that assisted with the recovery work, which included providing meals for the community.
 - Equippers Church, Bay View Hotel and Central School who provided accommodation and shelter
 - loss of tourism revenue through cancellation of a concert at the Mission
 - the word "perception" being inadequate when describing unsafe areas in the wider region.
- Central Government will lead the process for managed retreat and is undertaking work to obtain the data to make good decisions and be expedient.
- With a lot of communities ready to rebuild but caught in limbo, Central Government could be requested to exclude areas that will be red zoned.
- There is a concerning percentage of the community that may have been uninsured based on the number of claims made in terms of the stickers issued.
- The Locality Plan has been a collaborative effort with mana whenua and tangata whenua partners and Council will continue to build on the engagement that has been established through the recovery process and be genuine in its partnership.
- Central Government will be announcing its budget in May for short term priorities. Council's continued focus for phase 2 will be on what is needed for the longer term recovery and support other entities eg Waka Kotahi, power suppliers etc to be successful in their bids.

COUNCIL Councillors Tareha / Crown

RESOLUTION

That Council:

- a) **Endorse** the recovery approach for Napier City Council.
- b) **Endorse** the Hawke's Bay Cyclone Gabrielle Recovery Ahuriri/Napier Locality Plan (*Doc Id 1653161*) for submission to the Regional Recovery Agency.

ACTION:

Officers to contact Central Government in regard to excluding the Red Zone area to enable parts of the communities to commence rebuilding.

Carried

5. TENDERS LET

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| <i>Type of Report:</i> | Information |
| <i>Legal Reference:</i> | N/A |
| <i>Document ID:</i> | 1650949 |
| <i>Reporting Officer/s & Unit:</i> | Debbie Beamish, Executive Assistant to the Chief Executive |

5.1 Purpose of Report

To report the Tenders let under delegated authority for the period 6 March – 14 April 2023.

At the meeting

There was no discussion on this item.

COUNCIL RESOLUTION

Councillors Price / Brosnan

That Council:

- a. **Receive** the Tenders Let for the period 6 March – 14 April 2023 as follows:
 - **Contract 2362** Latham Street Rising Air Valves Renewals awarded to Downer New Zealand in the sum of \$458,314.69.

Carried

REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

REPORTS FROM AUDIT AND RISK COMMITTEE HELD 31 MARCH 2023

1. HEALTH AND SAFETY REPORT - OCTOBER/NOVEMBER/DECEMBER 2022

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|--|------------------------------------|
| <i>Type of Report:</i> | Operational |
| <i>Legal Reference:</i> | N/A |
| <i>Document ID:</i> | 1482761 |
| <i>Reporting Officer/s & Unit:</i> | Anna Nottage, Chief People Officer |

1.1 Purpose of Report

The purpose of this paper was to provide the Audit & Risk Committee with an overview of Health & Safety activity for the period Quarter 4 FY22.

At the meeting

There was no discussion at the meeting on this report.

COUNCIL Mayor Wise / Councillor Mawson **RESOLUTION**

That Council:

- a. **Receive** the Quarter 4 (October/November/December 2022) Health and Safety report.

Carried

2. SENSITIVE EXPENDITURE - MAYOR AND CHIEF EXECUTIVE

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| <i>Type of Report:</i> | Procedural |
| <i>Legal Reference:</i> | N/A |
| <i>Document ID:</i> | 1638233 |
| <i>Reporting Officer/s & Unit:</i> | Caroline Thomson, Chief Financial Officer Talia Foster, Accounting Manager |

2.1 Purpose of Report

To provide the information required for the Committee to review Sensitive Expenditure of the Mayor and Chief Executive for compliance with Council's Sensitive Expenditure Policy.

At the meeting

There was no discussion at the meeting on this report.

COUNCIL Mayor Wise / Councillor Mawson

RESOLUTION

That Council:

- a. **Receive** the 31 December 2022 quarterly report of Sensitive Expenditure for the Mayor and Chief Executive and review for compliance with the Sensitive Expenditure Policy.

Carried

3. SENSITIVE EXPENDITURE POLICY UPDATE

Type of Report: Operational and Procedural

Legal Reference: N/A

Document ID: 1642327

Reporting Officer/s & Unit: Talia Foster, Accounting Manager

3.1 Purpose of Report

Provide an opportunity for review and input to the Sensitive Expenditure Policy.

At the meeting

There was no discussion at the meeting on this report.

COUNCIL Mayor Wise / Councillor Mawson

RESOLUTION

That Council:

- a. **Endorse** the Sensitive Expenditure Policy (*Doc Id 1645342*) dated 17 March 2023 noting the following amendments:
 - i) Removal of paragraph 9.3
~~9.3 Given the many non-commercial functions of Council, there will only be limited justification for expenditure under some of the five purposes of entertainment and hospitality above, except in commercial business units; and~~
 - ii) Change the word "entity" to Council in paragraph 20.1 as below:
20.1 Staff taking part in an activity that is not part of their job, such as a sporting event, maybe sponsored by ~~their entity~~ Council through the provision of, or payment for goods and services (for example a t-shirt or entry fee).

Carried

4. AUDIT AND RISK CHARTER REVIEW

Type of Report: Operational

Legal Reference: N/A

Document ID: 1482759

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer
Talía Foster, Accounting Manager

4.1 Purpose of Report

As set out in the Audit and Risk Committee Charter, the Committee will review this Charter in consultation with the Council at least every two years. Any substantive changes to the Charter will be recommended by the Committee, and formally approved by the Council. The last review of the Charter was undertaken on 5 August 2021.

At the meeting

There was no discussion at the meeting on this report.

COUNCIL Mayor Wise / Councillor Mawson

RESOLUTION

That Council:

- a. **Review** the Audit and Risk Committee Charter.
- b. **Recommend** additional changes to the Audit and Risk Charter (*Doc Id 1642532*) for Council approval as follows:
 - Inclusion of Council Controlled Organisations (CCOs)
 - Under “Control Framework”, add reference to the Protected Disclosures Policy.
 - Committee composition change as adopted by Council on 15 November 2023, must include the Mayor, Chair of the Prosperous Napier Committee, Deputy Chair of the Sustainable Napier Committee, Deputy Chair of the Hearings Committee, a representative from the Ngā Mānukanuka o te Iwi and up to two independent members.
 - Agendas to be available in line with the change in Standing Orders to two clear working days.
- c. Agree the Audit and Risk Committee monitors the risks associated with the proposed local government reform.

Carried

5. EXTERNAL ACCOUNTABILITY: AUDIT NEW ZEALAND MANAGEMENT REPORT

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|--|---|
| <i>Type of Report:</i> | Information |
| <i>Legal Reference:</i> | Local Government Act 2002 |
| <i>Document ID:</i> | 1642644 |
| <i>Reporting Officer/s & Unit:</i> | Caroline Thomson, Chief Financial Officer Talia Foster, Accounting Manager |

5.1 Purpose of Report

To consider the Audit NZ management report to the Council on the audit of Napier City Council for the year ended 30 June 2022.

At the meeting

There was no discussion at the meeting on this report.

COUNCIL RESOLUTION Mayor Wise / Councillor Mawson

That Council:

- a. **Receive** the Audit New Zealand management report to the Council on the audit of Napier City Council for the year ended 30 June 2022
- b. **Direct** the Executive Director Corporate Services to develop a scope for the independent review of processes around severance pays to address concerns raised in the Audit New Zealand management report, and bring the scope back to committee for endorsement as soon as practical to enable the review to be undertaken.

Carried

6. AUDIT PLAN FOR 2022/23 ANNUAL REPORT

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|--|----------------------------------|
| <i>Type of Report:</i> | Legal and Operational |
| <i>Legal Reference:</i> | Local Government Act 2002 |
| <i>Document ID:</i> | 1644566 |
| <i>Reporting Officer/s & Unit:</i> | Talia Foster, Accounting Manager |

6.1 Purpose of Report

To provide delegation to the Chair to approve the Audit Plan for the 2022/23 Annual Report in consultation with the Chief Executive.

At the meeting

There was no discussion at the meeting on this report.

**COUNCIL
RESOLUTION** Mayor Wise / Councillor Mawson

That Council:

- a. **Recommend** that the Audit and Risk Committee Chair and Deputy Chair have the delegation to approve the Audit Plan for the 2022/23 Annual Report on behalf of the Audit and Risk Committee, in consultation with the Chief Executive.

Carried

7. ANNUAL PLAN 23/24 - KEY ASSUMPTIONS

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 1639485

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer
Talia Foster, Accounting Manager
Danica Rio, Corporate Planning Analyst

7.1 Purpose of Report

To outline to the Committee and seek feedback on the key assumptions and risks to the delivery of the Annual Plan 2023/24.

At the meeting

There was no discussion at the meeting on this report.

**COUNCIL
RESOLUTION** Mayor Wise / Councillor Mawson

That Council:

- a) **Receive** the report titled "Annual Plan 23/24 – Key Assumptions" dated 31 March 2023.
- b) **Endorse** the key assumptions and note the risks to the delivery of the Annual Plan 23/24.

| Risk | Risk category | Consequence | Risk level | Mitigation | Revised risk level |
|---|---|--|------------|---|--------------------|
| Council is unable to meet the legislative adoption timeframe if Council directs officers to revise budgets or if community consultation takes place | Legislative compliance | Rates are set at 25% of the previous year's rates for Q1 impacting on Council's cashflow | Medium | Propose a rates increase of 9.7% + 2% DRR and inform the community | Low |
| The cyclone and an economic downturn impacts property owners ability to pay rates | Financial | Council's rates revenue reduces | Medium | Implement the rates remission policy for red and yellow stickered properties and fund this from the DRR | Low |
| Cost escalations for opex and capex are above forecast | Financial | Budget overspend impacting on Councils year end financial position | Medium | Capital and project spend is closely monitored and reported to Council | Medium |
| Supply chain delays impacting on capital plan and project delivery | Financial, service delivery | Compromised transportation routes & high demand for materials results in project delays. Projects are carried forward into future years. | High | Collaborate with other HB Councils to jointly procure materials | Medium |
| Resourcing and skills shortage impacting on capital plan and project delivery | Service delivery | Projects are unable to be completed and carried forward into future years. | Medium | Outsource where possible to enable capital projects to get underway (cost can be capitalised) | Medium |
| Vacancy loading is set too high | Financial | Vacant positions are filled at a faster rate than anticipated | High | CE personnel contingency is utilised to partially offset vacancies | Medium |
| Staff are unable to work on BAU and redeployed to the recovery | Financial, service delivery, reputation | Capital projects are delayed | Medium | Outsource recovery resourcing | Low |
| Disaster recovery costs are greater than forecast | Financial | Budget overspend impacting on Councils year end financial position | Medium | Recovery costs are monitored and reported to Council quarterly | Low |

Carried

8. RISK MANAGEMENT REPORT

Type of Report: Operational

Legal Reference: N/A

Document ID: 1645164

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer
Dave Jordison, Risk and Assurance Lead

8.1 Purpose of Report

To provide the Audit and Risk Committee (Committee) with an update on the potential impacts on the Council's current strategic risk profile brought about by Cyclone Gabrielle.

At the meeting

There was no discussion at the meeting on this report.

COUNCIL RESOLUTION Mayor Wise / Councillor Mawson

That Council:

- a) **Receive** the Risk Management Report dated 31 March 2023.
 - b) **Endorse** a fulsome review of the Council's strategic risk profile and risk appetite, given the immediate ongoing and long term impact of Cyclone Gabrielle on the Council Strategy, risk profile and its stakeholders.
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Carried

9. VERBAL UPDATE - ASSET MANAGEMENT ROADMAP

Type of Report: Information

Legal Reference: N/A

Document ID: 1643803

Reporting Officer/s & Unit: Kate Ivicheva, Manager Asset Strategy

9.1 Purpose of Report

Due to the Cyclone Gabrielle event on 14 February 2023 and the State of Emergency a verbal update to the Committee on the Asset Management Roadmap progress made and current focus was provided.

At the meeting

There was no discussion at the meeting on this report.

COUNCIL RESOLUTION Mayor Wise / Councillor Mawson

That Council:

- a) **Notes** the verbal report from the Manager Asset Strategy relating to the Asset Management Road Map be received.

Carried

10. VERBAL UPDATE - RESPONSE AND RECOVERY PHASE

Type of Report: Information

Legal Reference: N/A

Document ID: 1643936

Reporting Officer/s & Unit: Louise Miller, Chief Executive
Russell Bond, Acting Executive Director Infrastructure Services
Thunes Cloete, Executive Director Community Services
Jessica Ellerm, Deputy Chief Executive / Executive Director Corporate Services
Richard Munneke, Executive Director City Strategy

10.1 Purpose of Report

The Chief Executive and Executive Leadership Team provided a verbal update on the impact to the organisation of the Cyclone Gabrielle event of 14 February 2023. This will include emerging risks, transition from response to recovery phase and development of a recovery structure and strategy.

At the meeting

There was no discussion at the meeting on this report.

COUNCIL RESOLUTION Mayor Wise / Councillor Mawson

That Council:

- a) **Notes** the verbal report from the Chief Executive of 14 February 2023, including emerging risks, transition from response to recovery phase and development of a recovery structure and strategy.

Carried

PUBLIC EXCLUDED ITEMS

COUNCIL RESOLUTION

Councillors Tareha / Chrystal

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Agenda Items

1. All of Government (AoG) Contract for Electricity 2024-2028
2. Jull Wharf Emergency Renewal Works - Request for Funding

Reports from Audit and Risk Committee held 31 March 2023

1. Verbal Update - Insurance Claims
2. Verbal Update Chief Executive

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

| General subject of each matter to be considered. | Reason for passing this resolution in relation to each matter. | Ground(s) under section 48(1) to the passing of this resolution. |
|--|--|--|
| | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to: | 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: |

Agenda Items

| | | |
|---|--|--|
| 1. All of Government (AoG) Contract for Electricity 2024-2028 | 7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | 48(1)a That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in |
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| | | Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987. |
| 2. Jull Wharf Emergency Renewal Works - Request for Funding | 7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | 48(1)a That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987. |

Reports from Audit and Risk Committee held 31 March 2023

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| 1. Verbal Update - Insurance Claims | 7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities | 48(1)a That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987. |
| 2. Verbal Update Chief Executive | 7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities | 48(1)a That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in |

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| | | Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987. |
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*The meeting adjourned at 10.55am and reconvened
in Public Excluded at 11.05am*

The meeting closed with a karakia at 11.36am

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval