



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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ORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date:	Tuesday 15 May 2018
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Time:	3.00pm
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Venue:	Council Chamber Hawke's Bay Regional Council 159 Dalton Street Napier
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Council Members	Mayor Dalton (In the Chair), Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, White, Wise and Wright
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Officer Responsible	Chief Executive
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Administrator	Governance Team
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Next Council Meeting
Tuesday 26 June 2018

ORDER OF BUSINESS

Apologies

Nil

Conflicts of interest

Public forum

Announcements by the Mayor

Announcements by the management

Confirmation of minutes

That the Draft Minutes of the Ordinary Meeting of Council held on Tuesday, 3 April 2018 be confirmed as a true and accurate record of the meeting.41

That the Draft Minutes of the Extraordinary Meeting of Council held on Tuesday, 10 April 2018 be confirmed as a true and accurate record of the meeting.76

That the Draft Minutes of the Extraordinary Meeting of Council held on Tuesday, 24 April 2018 be confirmed as a true and accurate record of the meeting.80

Agenda items

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NEW REPORTS

1. LEASE OF RESERVE - ROYAL NEW ZEALAND PLUNKET TRUST, ONEKAWA PARK

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	459560
<i>Reporting Officer/s & Unit:</i>	Bryan Faulknor, Manager Property Jenny Martin, Property and Facilities Officer

1.1 Purpose of Report

To seek Council approval for a ground lease with the Royal New Zealand Plunket Trust for the land occupied by the outdoor play area at the Plunket premises on Onekawa Park.

Officer's Recommendation

That Council

- a. Enter into a ground lease, pursuant to Section 73(3) of the Reserves Act 1977, with the Royal New Zealand Plunket Trust for the land occupied by the outdoor play area at Onekawa Park for a term of approximately eight years with one 15 year right of renewal.

Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

1.2 Background Summary

In 2011 Council approved the reclassification of 1,300m² at Onekawa Park in order for a lease to be granted to the then Royal New Zealand Plunket Society for a term of 15 years with one 15 year right of renewal.

It has recently come to light that the playground and a sunshade at the Plunket premises are outside of the lease area. The Royal New Zealand Plunket Trust have requested this area be included in their lease.

The Plunket building and land currently being leased is a Local Purpose (Community Buildings) Reserve but the land they want to include in the lease is still classified as Recreation Reserve, therefore, this issue cannot be dealt with by a simple variation of the current lease. We must either change the classification of that part of the Reserve in question and then vary the current lease, or grant a separate lease for a Recreation Reserve under Section 73(3) of the Act.

Our legal advice is that this situation is better suited to the Section 73(3) provisions as the nature of the structures are not as permanent or substantial as the Plunket buildings. Under the Act Council can, and does, enter into ground leases with community groups to occupy areas on these Reserve lands.

In granting leases on Reserve land, Council is acting under delegated authority from the Minister of Conservation.

The Act allows Council to enter into leases for a period of 33 years with a right of renewal on the same terms and conditions. In this situation a lease of approximately eight years with one 15 year right of renewal is considered appropriate to bring the lease and renewal in line with the existing Plunket lease. A lease needs to be signed to provide certainty and clarity for both Council and Plunket.

The lease area is shown outlined in orange on the aerial map attached.

Once a resolution is confirmed, then pursuant to Section 119 of the Act, notification must be published with a one month objection period.

1.3 Issues

No issues are anticipated.

1.4 Significance and Consultation

Public consultation will be sought to the new lease.

1.5 Implications

Financial

The Royal New Zealand Plunket Trust will pay approximately \$422.00 plus gst per annum for the extra lease area. This will increase annually in line with other Sports and Community group leases.

Social & Policy

Not applicable.

Risk

Not applicable.

1.6 Options

The options available to Council are as follows:

- a. (Preferred option): To enter into a ground lease, pursuant to Section 73(3) of the Reserves Act 1977, with the Royal New Zealand Plunket Trust for 8 years with one 15 year right of renewal.
- b. To not enter into a lease with the Royal New Zealand Plunket Trust and instead continue to manage the tenancy under the terms of the Property Law Act on a month by month basis.

1.7 Development of Preferred Option

Not applicable.

1.8 Attachments

- A Royal NZ Plunket Trust [↓](#)



2. LEASE OF RESERVE - NAPIER CITY PETANQUE CLUB INCORPORATED

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	461515
<i>Reporting Officer/s & Unit:</i>	Bryan Faulknor, Manager Property Jenny Martin, Property and Facilities Officer

2.1 Purpose of Report

To obtain Council approval to enter into a ground lease with the Napier City Petanque Club Incorporated for the land occupied by the Club at Nelson Park, Napier South for a term of fifteen years with one fifteen year right of renewal.

Officer's Recommendation

That Council

- a. Approve a ground lease, under Section 54 of the Reserves Act 1977, with the Napier City Petanque Club Incorporated for a term of fifteen years with one fifteen year right of renewal.

Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

2.2 Background Summary

The Napier City Petanque Club Incorporated is an incumbent tenant and user of Nelson Park in Napier South. The Club has been a responsible tenant lessee of the land on which its clubrooms and Petanque terrain are located over recent years. Its previous ground lease has expired and a new lease needs to be entered into to provide certainty and clarity for both Council and the Club.

Council's standard procedure is to grant ground leases to sports organisations for a period of fifteen years with one fifteen year right of renewal. It is recommended that this model be adopted for the Napier City Petanque Club Incorporated lease. The proposed lease area is shown on the plan attached.

The Council has delegation under Section 54 of the Reserves Act 1977 to enter into a new lease with the Club.

2.3 Issues

There are no issues.

2.4 Significance and Consultation

Not applicable.

2.5 Implications

Financial

The Club currently pays an annual rental of \$500.00 plus gst for this area. The ground rent is calculated as per Council's formula for sports and community groups on Council Reserves.

Social & Policy

Not applicable

Risk

Not applicable

2.6 Options

The options available to Council are as follows:

- a. (Preferred option): To enter into a new ground lease with the Napier City Petanque Club Incorporated for a term of fifteen years with one fifteen year right of renewal.
- b. To not enter into a new lease with the Napier City Petanque Club Incorporated and instead manage the tenancy under the terms of the Property Law Act on a month by month basis.

2.7 Development of Preferred Option

Option (a) is the preferred option as it provides greater certainty for the Napier City Petanque Club Incorporated.

2.8 Attachments

- A Napier City Petanque Club lease area [↓](#)



3. JOINT COMMITTEE UNCONFIRMED MINUTES

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	471122
<i>Reporting Officer/s & Unit:</i>	Cheree Ball, Governance Advisor

3.1 Purpose of Report

To present the unconfirmed minutes of the Hawke's Bay Drinking Water Governance Joint Committee, held on 24 October 2017, and the Hawke's Bay Civil Defence Emergency Management Group meeting, held on 27 November 2017.

Officer's Recommendation

That Council:

- a. Receive the unconfirmed minutes of the Hawke's Bay Drinking Water Governance Joint Committee from 24 October 2017.
- b. Receive the unconfirmed minutes of the Hawke's Bay Civil Defence Emergency Management Group meeting from 27 November 2017.

Mayor's Recommendation

That the Council resolve that the officer's recommendation be adopted.

3.2 Background Summary

The Hawke's Bay Drinking Water Governance Joint Committee met on 24 October 2017, the unconfirmed minutes are shown at **Attachment A**.

The Hawke's Bay Civil Defence Emergency Management Group met on 27 November 2017, the unconfirmed minutes are shown at **Attachment B**.

3.3 Issues

No issues

3.4 Significance and Engagement

N/A

3.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

3.6 Options

To receive the unconfirmed minutes as attached.

3.7 Development of Preferred Option

N/A

3.8 Attachments

A 2017-10-24 HB Drinking Water Governance Joint Committee - unconfirmed minutes



B 2017-11-27 HB CDEM Group - unconfirmed minutes [!\[\]\(de95854c7ee024cfadc48187bbb781b2_img.jpg\)](#)

Unconfirmed

MINUTES OF A MEETING OF THE HAWKE'S BAY DRINKING WATER GOVERNANCE JOINT COMMITTEE

Date: Tuesday 24 October 2017

Time: 1.00pm

Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Present: T Aitken (CHB DC)
A Apatu (**HB DHB**)
K Atkinson (HB DHB)
P Bailey (HBRC)
T Belford (HBRC)
S Burne-Field (CHB DC)
S Hazlehurst (HDC)
K Price (NCC)
C Tremain (Acting Chair)
K Watkins (HDC)
K Wise (NCC)
S Nixon (HDC Alternate)

In Attendance: L Hooper – HBRC Governance Manager
J Palmer – HBRC CE
I Maxwell – HBRC Group Manager Resource Management
R McLeod – HDC CE
W Jack – NCC CE
N Jones – HB DHB
C Thew – HDC

1. Welcome/Apologies/Notices

James Palmer, acting as Chair to open the meeting, welcomed everyone to the meeting.

There was discussion about the appointment or election of a Chairperson for the Joint Committee and agreement reached that Chris Tremain be invited to act as Chair for today's meeting, and that an Independent Chair be sought rather than electing one of the member agency representatives.

Mr Tremain introduced the purpose of the Joint Committee as established out of the Working Group tasked with implementing the recommendations of the Havelock North Government Inquiry.

2. Conflict of Interest Declarations

There were no conflict of interest declarations.

Ms Ana Apatu advised that she has agreed to participate on the HDC-HBRC "Gastro Outbreak Community Assistance Scheme" application assessment panel and so will consider whether that precludes her appointment to the Joint Committee when the District Health Board is making its appointments.

3. Member Agency Appointments

The intent of the item is to confirm those appointments made to date, by member agencies.

Discussion traversed:

- Maori representation and whether representatives from the Regional Planning Committee be sought – to enable wider PSG involvement, which was agreed to by those present
- Additional stakeholder groups that may be invited to join the membership of the Joint Committee, e.g. Drinking Water Assessors, and note that all 'other appointments' will need to be agreed by the participating councils.
- The District Health Board has yet to appoint representatives, and will do that once the Board has met and formally adopted the Terms of Reference and agreed participation on the Joint Committee.
- No representatives of Wairoa District Council present.

DWG1/17

Resolutions

That the Hawke's Bay Drinking Water Governance Joint Committee:

1. Receives and notes the "Member Agency Appointments" staff report.
2. Confirms the following appointments to the Joint Committee by Member Agencies, being:
 - 2.1. Councillors Tim Aitken and Shelley Burne-Field representing Central Hawke's Bay District Council, and Mayor Alex Walker as Alternate
 - 2.2. Councillors Sandra Hazlehurst and Kevin Watkins representing Hastings District Council, and Councillor Simon Nixon as Alternate
 - 2.3. Councillors Paul Bailey and Tom Belford representing Hawke's Bay Regional Council
 - 2.4. Councillors Keith Price and Kirsten Wise representing Napier City Council
- 3.. Notes that representative appointments for the Hawke's Bay District Health Board and Wairoa District Council are still to be confirmed.

**Tremain moved from Chair
CARRIED**

4. Independent Chairperson's Appointment and Election of Deputy Chairperson

Indications from the group support the appointment of an Independent Chair and so the process for such an appointment to be undertaken was discussed. A suggestion was made that Mr Tremain consider the JC Chair role, and seek appointment of a replacement Chair for the Joint Working Group.

There is an expectation that the inquiry will give a significant regional work programme to the Joint Working Group, which will in turn require Governance oversight and direction from the Joint Committee.

An invitation was extended, to representatives present, for membership on the Appointments Panel – with willingness expressed by Paul Bailey, Sandra Hazlehurst, Kirsten Wise and Tim Aitken, all of which were accepted.

DWG2/17

Resolutions

That the Hawke's Bay Drinking Water Governance Joint Committee:

1. Receives and notes the "Independent Chairperson's Appointment and Election of the Deputy Chairperson" staff report.
2. Agrees to the appointment process for an Independent Chairperson for the DWGC; being:
 - 2.1. Establishment of an Appointments Panel consisting of Paul Bailey, Sandra Hazlehurst, Kirsten Wise, and Tim Aitken, with Kirsten Wise to act as Chair of said Panel.
 - 2.2. Appointments Panel to establish criteria for the role and seek expressions of interest
 - 2.3. Appointments Panel to short-list candidates if required, and carry out interviews of those shortlisted
 - 2.4. Appointments Panel to make recommendation for appointment, including remuneration, to the DWGC.
3. Defers appointment of the Deputy Chairperson of the Hawke's Bay Drinking Water Governance Joint Committee until after appointment of the Independent Chairperson is confirmed.

**Tremain moved from Chair
CARRIED**

5. Hawke's Bay Drinking Water Governance Joint Committee Terms of Reference

Discussions covered:

- the purpose of the joint committee, including to continue the oversight provided by the Inquiry Panel once it's finished its process
- the legal responsibilities of agencies to deliver responsibilities and services as legislated, and collaboration between them
- the JC as part of the Governance structure of each of the member councils
- potential for cost sharing for the commissioning of work by the JC where required
- communication flows to the public – from the JWG, individual agencies, representatives on the JC, HBRC as administering authority for the JC
- agreement reached that case by case consideration will be given to communications and media releases, based on individual messages and who is

best, possibly geographically, to speak on behalf of the group

- Representatives on the JC are accountable for ensuring that the agency that appointed them collaborates and contributes to the efficient delivery of safe drinking water to the region.
- JC sets the Terms of Reference and work programme priorities for the JWG.
- Each agency is still legally responsible for the functions it is legislated to provide.
- Suggestion that once the JWG provides the JC with the work it's been doing, members will better understand what the Governance role and purpose entails
- Various amendments as proposed and highlighted in the attachment to the agenda, were agreed for recommending back to councils and the DHB for adoption.

DWG3/17

Resolutions

That the Hawke's Bay Drinking Water Governance Joint Committee:

1. Receives and notes the "Terms of Reference" staff report.
2. Agrees the finalised Terms of Reference as amended by today's meeting for referral back to each Member Organisation for agreement and adoption.

**Tremain moved from Chair
CARRIED**

6. Joint Working Group Work Plan

Next meeting will consist of a series of briefings on the Work Plan.

Queries and discussion traversed:

- Issues will be brought to the JWG for discussion and information sharing
- JWG Terms of reference need to be reviewed and re-set at the next meeting.
- Inquiry's report to government scheduled 8 December – with possible legislative change to follow.

Recommendation

That the Hawke's Bay Drinking Water Governance Joint Committee receives and notes the "Joint Working Group Work Plan" report.

Closure:

There being no further business the Chairman declared the meeting closed at 2.55pm on 24 October 2017.

Signed as a true and correct record.

DATE:

CHAIRMAN:



Unconfirmed

MINUTES OF A MEETING OF THE HB CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP

Date:	Monday 27 November 2017
Time:	11.00am
Venue:	Council Chamber Hawke's Bay Regional Council 159 Dalton Street NAPIER
Present:	B Dalton – Mayor, Napier City Council - Chairman C Little – Mayor, Wairoa District Council A Walker – Mayor, Central Hawke's Bay District Council S Hazlehurst – Acting Mayor, Hastings District Council (Arrived late) R Barker, Deputy Chair, Hawke's Bay Regional Council
Guests	The Honourable Kris Faafoi MP Stefan Weir (Private Secretary)
In Attendance:	A Hickey – Regional Emergency Management Advisor, MCDEM W Jack – Chief Executive, Napier City Council R McLeod - Chief Executive, Hastings District Council J Freeman – Acting Chief Executive, Wairoa District Council M Davidson – Chief Executive, Central HB District Council J Palmer - Chief Executive, Hawke's Bay Regional Council E Lambert – Group Manager External Relations -HBRC I Macdonald – Group Controller, HB CDEM and Group Manager L Pearse – Emergency Management Coordinator A Prins – Group Welfare Manager M Adye - Group Recovery Manager J Buttery – Governance Administration Assistant

1. Welcome/Apologies/Notices

Mayor Bill Dalton welcomed everyone, to the meeting, particularly the Hon Kris Faafoi, Minister of Civil Defence and Stefan Weir, his private secretary.

The Hon Kris Faafoi announced the \$240,000 funding of the Hikurangi Response Plan and gave an update the affairs of Civil Defence NZ.

2. Conflict of Interest Declarations

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES OF THE HB CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP HELD ON 21 AUGUST 2017**CDE11/17 Resolution:**

Minutes of the HB Civil Defence Emergency Management Group held on Monday, 21 August 2017, a copy having been circulated prior to the meeting, were taken as read and confirmed.

**Walker/Little
CARRIED**

The public excluded part of the meeting was held first.

9. HAZARD RESEARCH UPDATE - LIQUEFACTION RISK REVIEW**CDE12/17 Resolution:**

1. That Council excludes the public from this section of the meeting, being Agenda Item 9 Hazard Research Update - Liquefaction Risk Review with the general subject of the item to be considered while the public is excluded; the reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution being:

GENERAL SUBJECT OF THE ITEM TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THE RESOLUTION
Hazard Research Update - Liquefaction Risk Review	<p>7(2)(d) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public.</p> <p>7(2)(e) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate loss to members of the public.</p>	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

2. That the Hon Kris Faafoi MP, MCDEM Staff, Sally Dellow, Rick Wentz and Mike Adye be allowed to stay for the public excluded part of the meeting.

**Little/Walker
CARRIED**

The meeting went into public excluded session at 11.09am and out of public excluded session at 11.35am.

4. CALL FOR GENERAL BUSINESS

There were no items of general business.

5. GROUP PLAN OUTCOMES AND OBJECTIVES: MONITORING UPDATE

Ian Macdonald spoke to this item, and explained that good progress was being made. Comment was made that there was a need to look for outcomes that show that the community was prepared.

Mr Macdonald advised that the outcomes would be reviewed as part of the review of the Group Plan which would commence at the end of 2018. A project currently on the Group Work Program for next year was to develop and commence measuring resilience indicators which would help the Committee in assessing whether the outcomes sought were being achieved or not. This was a significant piece of work however and would be breaking new ground nationally.

Discussion ensued about getting the message out regarding community response plans.

CDE13/17 Resolution:

That the Hawke's Bay Civil Defence Emergency Management Group receives the "Group Plan Outcomes and Objectives: Monitoring Update" report.

**Hazlehurst/Little
CARRIED**

6. GROUP WELFARE PLAN REVIEW

Alison Prins spoke to the plan review explaining that feedback was required on the plan before it goes out for consultation, to then be finalised by April next year.

Feedback from the committee was around strengthening the communication in the plan.

CDE14/17 Resolution:

That the HB Civil Defence Emergency Management Group receives the "Group Welfare Plan" report.

**Barker/Walker
CARRIED**

7. GROUP MANAGER'S GENERAL UPDATE

Ian Macdonald spoke to his report, commenting that the training was reaching a critical point and he asked the Mayors along with the CEG to help champion the need for staff within their organisations to attend training.

Advanced training is being made available but people are busy and committing to a day or two on Civil Defence training can be difficult. Mayors and CEs agreed that there was a need to make it clear to staff that, if they have a role in Civil Defence they need to attend training.

Regarding the Community resilience plans, progress was good with the plan process with the Maraenui/Napier South community (the largest urban area attempted in Hawke's Bay so far) commencing. The first meeting had an attendance of over 200 people, also pleased to report that the champions were not staff but coming from within the community.

Concern expressed about who is going to be responsible for putting together the unified communications plan around the funding changes and the proposed amalgamation of all CEDEM funding into the regional CDEM targeted rate. Ian Macdonald would be doing this with HBRC Communications staff. A quote from all of the Mayors would help this proposal and so the Group was unified in taking this approach. There needs to be a consistent

message, about how this delivers better Civil Defence outcomes across all of Hawke's Bay.

CDE15/17

Resolution:

That the HB Civil Defence Emergency Management Group receives and notes the Group Manager's General Update report.

**Little/Walker
CARRIED**

8. GENERAL BUSINESS

There were no items of general business

Closure:

There being no further business the Chairman declared the meeting closed at 12.11pm on 27 November 2017.

Signed as a true and correct record.

DATE:

CHAIRMAN:

REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

MĀORI CONSULTATIVE COMMITTEE MEETING - 8 May 2018

Māori Consultative Committee Recommendation

That the Māori Consultative Committee recommendations be adopted.

Note: The Māori Consultative Committee Recommendations in relation to the Standing Committees items are recorded with each specific item.

REPORTS FROM FINANCE COMMITTEE HELD 1 MAY 2018

1. WATER SUPPLY UPDATE

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	465890
Reporting Officer/s & Unit:	Chris Dolley, Manager Asset Strategy

1.1 Purpose of Report

To provide an update to Council on:

- Program of work to improve security of source.
- Progress of the Water Safety Plan Improvement Plan.

At the Māori Consultative Committee meeting

Council are aware that the biggest issue for some of the community is the continuation of chlorination; however this is a public health directive. Options for provision of dechlorinated water have been proposed through the Long Term Plan consultation. Filters are also available from large retailers; Council would not be able to subsidise these.

Cr Boag joined the meeting at 3.19pm.

A brief discussion was had as to whether filters could be built into new state houses.

It was noted that due to the purity of our water very little chlorination is required, and the greater part of the community have accepted it.

Māori Consultative Committee's recommendation

Councillor Tapine / T Aranui

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Price / Brosnan

The Finance Committee:

- Note that
 - Substantial progress has been made in addressing the condition of the bore headworks.
 - Progress has been made with the Water Safety Plan Improvement Plan.

- Chlorination will continue for the Napier water supply.

Carried

2. QUARTERLY REPORT FOR THE NINE MONTHS ENDED 31 MARCH 2018

Type of Report:	Enter Significance of Report
Legal Reference:	Enter Legal Reference
Document ID:	466202
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

2.1 Purpose of Report

To consider the Quarterly Report for the nine months ended 31 March 2018.

At the Māori Consultative Committee meeting

The Mayor noted that the report demonstrates the incredible level of progress made over the last nine months.

Māori Consultative Committee's recommendation

Councillor Tapine / T Aranui

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Taylor / Boag

That the Committee

- a. Receive the Quarterly Report for the nine months ended 31 March 2018.

Carried

3. GRANT APPLICATIONS FOR EXTERNAL FUNDING

Type of Report: Operational

Legal Reference: N/A

Document ID: 460290

Reporting Officer/s & Unit: Belinda McLeod, Community Funding Advisor

3.1 Purpose of Report

- a) To seek approval to apply for external funding to support three projects:
- New Year's Eve event for 2018-2019.
 - Napier Positive Ageing Strategy.
 - Rangatahi Summit.

At the Māori Consultative Committee meeting

The Manager Community Strategies spoke briefly to the paper, noting that a variety of funding is being applied for to ensure that particular projects are able to continue in a sustainable way.

Māori Consultative Committee's recommendation

Councillor Tapine / T Aranui

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

Councillors Wright / White

That Council

- a. Approve the applications being made to external funding providers for grants for the following projects:
- Napier City Council New Year's Eve event 2018/19
 - Positive Ageing Strategy
 - Rangatahi Summit
-

Carried

REPORTS UNDER DELEGATED AUTHORITY

1. OFFICIAL INFORMATION REQUESTS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	467697
<i>Reporting Officer/s & Unit:</i>	Cheree Ball, Governance Advisor

1.1 Purpose of Report

To present the year to date Official Information statistics.

Officer's Recommendation

That Council:

- a. Receives the report Official Information Requests 27 March 2018 to 2 May 2018.

MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

Attached are the statistics on Official Information requests for the year to date.

1.2 Attachments

- A Official Information Requests 27 March 2018 - 2 May 2018 [↓](#)

**REPORT: For the period 27 March 2018 to 2 May 2018
Requests made under the Local Government Official
Information and Meetings Act 1987**





	Requests Received	Responses to requests	Responses with information fully released	Responses with information partially withheld	Responses with information fully withheld	Average number of working days to respond	Ombudsman complaints
December 2017 (9 th – 22 nd)	10	10	8	2 7(2)(a) – 2	0	5.8	0
January 2018	24	19	15	3 7(2)(a) – 2 7(2)(f)(i)/ 17(d) – 1	1 17(c)(i) Food Act	6.11	0
February 2018	8	11	9	2 7(2)(a) – 1 7(2)(a), 7(2)(h), 17(c) - 1	0	12.45	1 Water item in PX section of Audit and Risk agenda - Under investigation



	Requests Received	Responses to requests	Responses with information fully released	Responses with information partially withheld	Responses with information fully withheld	Average number of working days to respond	Ombudsman complaints
March 2018	22	14	9	5 17(e) – 1 7(2)(a) – 3 7(2)(a), 7(2)(h) - 1	0	9.14	0
April 2018	18	19	15	3 7(2)(a) – 3	1 (transfer)	10.95	0
May 2018	4	1	1	0	0	14	0
YTD Total	86	74	57	15	2	9.74	1

Requests received 2 May 2018:

Types of requests received	December	January	February	March	April	May	TOTAL RECEIVED YTD
Finance and Commercial	<ul style="list-style-type: none"> - Register of pecuniary interests 	<ul style="list-style-type: none"> - Average residential costs - Ratepayer numbers - CEO remuneration - Chamber of commerce subscription - Council owned housing - Entertainment, catering and gift expenditure - Average residential rates (Regional councils) - Membership to external groups - Peer review of seismic assessments - Mileage payments 	<ul style="list-style-type: none"> - Alcohol inspectors training budgets 	<ul style="list-style-type: none"> - Port Rates 	<ul style="list-style-type: none"> - Sensitive Expenditure x2 - Business information (Privacy Act) - Irrigation funding - Property/valuations data 		17
The Council	<ul style="list-style-type: none"> - Complaint number 170341 - Peer review of seismic assessments - Mileage payments 	<ul style="list-style-type: none"> - Staff numbers - Code of conduct - Mayoral staff - Audit and Risk oversight - Absenteeism elected members and staff - Correspondence with MP Nanaia Mahuta 	<ul style="list-style-type: none"> - Organisational information 		<ul style="list-style-type: none"> - Staff code of conduct - Representation review 		12
Planning, Policy and Strategy		<ul style="list-style-type: none"> - Medium density housing RC data 					1



Types of requests received	December	January	February	March	April	May	TOTAL RECEIVED YTD
Culture, Community and Events	- War memorial	- War memorial		- War memorial x7 - Aquarium research travel	- War memorial x3 - Aquarium visits - Aquarium IBC	- Community housing	16
Environment Parks and Gardens		- Pest control operations - Street and park tree inventories		- Press release 2012			3
Consenting and Compliance	- Campgrounds	- Café audit report - Freedom camping monitoring - Westshore infringements Dec 2017	- Licensed hairdressers/barbers - 106 Priestly Terrace	- Building consent data - Noise complaints Rimu Pl. - Building consent charges - Consents costs x2			12
Animal Management	- Menacing dog classification	- Complaint file 170341 - Dog data - Dog file letter		- Dog attack statement - Dog safety education	- Dog data		7
Infrastructure Services and Transport	- Water levels x2 - Water distribution network	- Water statistics - Existence of asbestos in water infra - Water fluoridation - Bayskate contract documents	- Water system upgrade	- Water leak - Parking	- Parking (Privacy Act) - Enfield Reservoir report - Onekawa Landfill - Bike path risk & analysis - Quarry extraction	- Dowsing - Chlorination complaints - Network maintenance costs	18



2. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	467695
<i>Reporting Officer/s & Unit:</i>	Sarah Ashworth, PA to Chief Executive

2.1 Purpose of Report

To report Tenders Let under delegated authority to 28 April 2018

Officer's Recommendation

- a. Receive the report Tenders Let under delegated authority to 28 April 2018

MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

CONTRACTS OVER \$100,000 LET UNDER CHIEF EXECUTIVE/ DIRECTOR INFRASTRUCTURE DISCRETION

- a. **Contract 1177 County Drain Pathway Stage 2**
 - Four tenders were received.
 - The Engineer's estimate was \$160,000.
 - It was recommended that the tender from Austin Clements Ltd be accepted in the sum of \$198,832.80. This recommendation was approved.
- b. **Contract 1182 Anderson Park Toilet Block**
 - Two tenders were received.
 - The Engineer's estimate was \$300,000.
 - It was recommended that the tender from Alexander Construction be accepted in the sum of \$317,860.00. This recommendation was approved.
- c. **Contract 1174 Tiffen Carpark Building Repaint**
 - One tender was received.
 - The Engineer's estimate was \$116,700.
 - It was recommended that the tender from Napier Sandblasting Ltd be accepted in the sum of \$216,550.00. This recommendation was approved.
- d. **Contract 1165 Craven Terrace Retaining Wall**
 - Three tenders were received.
 - The Engineer's estimate was \$237,000.
 - It was recommended that the tender from Lattey Civil and Precast be accepted in the sum of \$275,718.02. This recommendation was approved.
- e. **Contract 1179 – Concrete Footpath Renewals 2017-2018**
 - Three tenders were received ranging from \$272,247.84 to \$320,120.00.

- Note that Jamieson Earthworks Limited were excluded for this tender and not entered with this spreadsheet.
- The Engineers estimate was \$229,567.00.
- It was recommended that the tender from Fulton Hogan be accepted in the sum of \$272,247.84.

2.2 Attachments

Nil

3. RESOURCE CONSENTS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Building Act 2004
<i>Document ID:</i>	467698
<i>Reporting Officer/s & Unit:</i>	Sarah Ashworth, PA to Chief Executive

3.1 Purpose of Report

To present the report on Resource Consents issued under delegated authority for the period 15 March – 20 April 2018.

Officer's Recommendation

That Council

- a. Receive the report on Resource Consents issued under delegated authority for the period 15 March – 20 April 2018.

MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

Attached is the report with information on Resource Consents under delegated authority for the period 15 March – 20 April 2018.

3.2 Attachments

- A Resource Consents [↓](#)

Resource Consents (Subdivision & Land Use) Issued between 15 March 2018 -20 April 2018

Consent Number	Site Location	Applicant	Proposal	Activity Status	Decision Date
RM180046	25B Riverbend Road	A & M Lewis	Section 127 variation to approved resource consent RM170099 to construct a garage within the 5m front yard within the Main Residential zone	Variation	15 March 2018
RM180052	46 Ranfurly Street	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit within the Main Residential zone	Discretionary	15 March 2018
RM180043	56 Meeanee Quay	G & J Russell	Establish a licensed restaurant within an existing motel located within the Northern Residential zone	Discretionary	16 March 2018
RM180042	70 Rutherford Road	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit within the Main Residential zone	Discretionary	19 March 2018
RM180044	116 Tait Drive	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit within the Main Residential zone	Discretionary	19 March 2018
RM170145	55 Nilgiri Road	P & T Combs	Additions to an existing dwelling which infringes the 7.5m front control within the Rural Residential zone	Restricted Discretionary	5 April 2018
RM180054	335 Westminster Avenue	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit within the Main Residential zone	Discretionary	20 March 2018
RMS18012	24A-C Ashridge Road	B Hewitt	Subdivide site to create three separate lots around existing dwellings in order to freehold	Restricted Discretionary	20 March 2018

RM180048	14 Winchester Street	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit within the Main Residential zone	Discretionary	20 March 2018
RMS18013	50 & 50A Massey Crescent	K & T Doherty	Amendment to cross lease plan to show addition of shed and new dwelling	Cross Lease	20 March 2018
RM180060	62 Puketapu Road	Redlee Properties Limited & Puketapu Limited	Multi-unit consent for three townhouses	Controlled	20 March 2018
RM180053	8 Kaituna Place	H Ghodke	Construct a garage within the 5m front yard in the Main Residential zone	Restricted Discretionary	21 March 2018
RM180050	11 Guildford Street	Housing New Zealand Limited	Construction of a two-bedroom supplementary unit within the Main Residential zone	Discretionary	21 March 2018
RM180055	201 Waitangi Road	BioRich Limited	Variation to approved resource consent RM160165 to add a pre-fabricated staff building	Variation	21 March 2018
RM180065	135 Waghorne Street	D O'Connor	Variation to approved resource consent RM001002 allowing additions and alterations to an existing dwelling resulting in a height infringement within the Hardinge Road Residential zone	Variation	5 April 2018
RM180049	9 Lanark Crescent	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit within the Main Residential zone	Discretionary	21 March 2018
RMS18017	57 & 57A King Street	D & J Van Gelder	Amendment to cross lease to show additions and alterations	Cross Lease	22 March 2018
RMS18018	37 & 37A O'Dowd Road	Dagg & Thorn	Amendment to cross lease to show additions	Cross Lease	22 March 2018
RMS18019	21A-D Cadbury Road & 23 Cadbury Road	Central Forklift Properties Limited	Subdivide existing site to create separate titles (fee simple and new cross lease)	Controlled	22 March 2018

RM180064	11 France Road	Z Lee	Remedial Earthworks to mitigate effects of unconsented earthworks exceeding residential zone threshold standards	Restricted Discretionary	6 April 2018
RM180028	9 Lever Street	V Mooney	Relocated studio within the Mixed Use zone	Controlled	23 March 2018
RM180072	60 Kennedy Road	P Davis	Relocate cottage onto rear of site resulting in multi-unit consent	Controlled	9 April 2018
RM180051	8 Liverpool Crescent	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit within the Main Residential zone	Discretionary	23 March 2018
RM180063	125 Ferguson Street	L & R Eagle	Extension to existing bedroom with front yard infringement	Discretionary	9 April 2018
RMS18015	25 Constable Crescent	Buildtech	Main Residential zone subdivision creating two lots and a multi-unit development creating two units	Restricted Discretionary	27 March 2018
RM180059	59 Lyttelton Crescent	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit	Discretionary	4 April 2018
RM180058	21 Plunket Street	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit	Discretionary	29 March 2018
RM180056	63 York Avenue	Housing New Zealand Corporation	Construction of a two-bedroom supplementary unit	Discretionary	29 March 2018
RM180071	42 Kennedy Road	B & A Sutherland	Multi-unit development within the Main Residential zone creating one additional dwelling (two in total)	Restricted Discretionary	3 April 2018
RM180069	36 Hurunui Drive	C & K Abbott	Construct a dwelling which exceeds site coverage within the Main Residential zone	Restricted Discretionary	9 April 2018
RMS18021	1 Worcester	SKG Consulting Limited	Main Residential zone subdivision of site to create one additional lot (two in total)	Controlled	29 March 2018
RMS18022	18 Wycliffe Street	D & K Little	Main Residential zone subdivision creating one additional lot (two in total)	Controlled	9 April 2018

RMS18023	16 Wycliffe Street	G & M Jones	Main Residential zone subdivision creating one additional lot (two in total)	Controlled	9 April 2018
RMS18024	9 Buchanan Street	M Hodgkinson	Rural Settlement zone subdivision of site to create one additional lot (two in total)	Controlled	12 April 2018
RM180040	28 Hospital Terrace	C Rickards & T Eden	Construction of car deck with passenger lift located within the front yard and infringing height controls within the Napier Hill Character zone	Restricted Discretionary	12 April 2018
RMS18016	35, 37, 39 & 41 Russell Road	Buildtech	Subdivide two sites into six lots and develop six units resulting in multi-unit consent	Restricted Discretionary	13 April 2018
RM180067	24 York Avenue	Equippers Napier Trust	New pergola which infringes landscaping area rule	Restricted Discretionary	16 April 2018
RMS18014	11 Savage Crescent	Buildtech	Subdivide site into two lots and develop two units resulting in multi-unit consent	Restricted Discretionary	17 April 2018

4. SCHEDULE OF DOCUMENTS EXECUTED UNDER SEAL

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	467700
<i>Reporting Officer/s & Unit:</i>	Sarah Ashworth, PA to Chief Executive

4.1 Purpose of Report

To report of documents executed under seal for the period 26 March to 11 May.

Officer's Recommendation

That Council

- a. Receive the Report of Documents Executed Under Seal for the period 26 March to 11 May

MAYOR'S RECOMMENDATION

That the Council resolve that the officer's recommendation be adopted.

Schedule of Documents Executed Under Seal for the Period 26 March 2018 to 11 May

Date	Document	Presenting Officer
23/03/18	Ahuriri land Co Easement – Waghorn St	Colin Hunt
19/04/18	94 Clarence Cox Cres – Sewerage Easement	Colin Hunt
19/04/18	253 Kennedy Rd – Sewerage Easement	Colin Hunt
19/04/18	1 Ferguson Ave, Westshore - Freeholding	Jenny Martin
26/04/18	240 and 250 Guppy Road, Greenmeadows – Sewerage Easement	Paul O'Shaughnessy

4.2 Attachments

Nil

PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

1. Lease of Ocean Boulevard parking facilities

Reports from Finance Committee held 1 May 2018

1. Bad Debt Write Off
2. Creative Communities Funding 2018

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Agenda Items

1. Lease of Ocean Boulevard parking facilities	<p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p> <p>7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>
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Reports from Finance Committee held 1 May 2018

1. Bad Debt Write Off	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Creative Communities Funding 2018	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

EXTRAORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date:	Monday 9 April 2018
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Time:	3.00pm – 5.58pm
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Venue	Council Chamber Hawke's Bay Regional Council 159 Dalton Street Napier
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Present	The Mayor (In the Chair), Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, White, Wise [by phone, 3.31pm to 4.44pm] and Wright
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In Attendance	Chief Executive, Director Corporate Services, Director Community Services, Director Infrastructure Services, Director City Services, Director City Strategy, Manager Communications and Marketing, Chief Financial Officer, Team Leader Policy Planning, Venues Manager, Marketing Manager, Manager Business Excellence and Transformation
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Tony Porter – Chairman, Hawke's Bay Airport Ltd
Sarah Park – Director, Hawke's Bay Airport Ltd
Craig Daly – Coastal Hazards Strategy Assessment Panel
Simon Bendall – Coastal Hazards Assessment Panel

Administration	Governance Team
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Apologies

Nil

Conflicts of interest

Nil

Public forum

Annie Dundas – Hawke's Bay Tourism

Ms Dundas noted that it was important to acknowledge the contribution of those who have gone before us, and a privilege to promote the Hawke's Bay. She noted that the conference centre provides a venue that serves not only the community but the nation and beyond. She provided statistics from recent conferences of attendee numbers and overall contribution to the Napier economy. She asked that the building name become the "Napier War Memorial Conference Centre" in order to acknowledge the past and the future.

Kerryann Gibbs – Scenic Hotel Te Pania

Ms Gibbs stated her support for including "War Memorial" in the building name, and asked that the name become "Napier War Memorial Conference Centre" in recognition of the building's history and its current contribution to economic growth.

Katie Nimon – Nimons

Ms Nimon advised that she is from the 5th generation of a family that has lived in the Hawke's Bay for 113 years. She stated that she believed it was important to include "War Memorial" in the building name, but it was also important to state what business takes place there. She provided the example that people within the Hawke's Bay may be on what business "Nimons" undertook, but those outside the region would be likely to. She believed that it was important to represent the business as well as the people in the naming of the building.

Neil Barber – Art Deco Masonic Hotel

Mr Barber noted the importance of conferences and trade shows for the hotel, as these types of events tended to build within the 'shoulder seasons' of peak tourist bookings. He stated his preference that the name of the building be "Napier War Memorial Conference Centre", reflecting both the business and the community.

Fiona Simon – Quest Hotel (statement)

In a statement read on behalf of Ms Simon who was unable to attend in person, the historical importance the war memorial was acknowledged. She stated a preference that the building name be "Napier War Memorial Conference Centre", incorporating the past and future. This also clarified the business of the venue. It was noted that they were happy to update all their related collateral to reflect this change.

Grace Haden

Ms Haden stated that the building was not a commercial building, and it was important to honour the way the building had been originally obtained [as a community venue]. She believe it was time to honour the memorial and proposed an option for re incorporating the memorial emblems (Roll of Honour and eternal flame) close to the site. She reiterated that there was an obligation imposed by the government at the time of funding for construction that the venue not be a money making venture.

Craig Morley

Mr Morley said he did not believe that 'conference' was a necessary inclusion in the building name; that many businesses which host conferences and events do not have 'conference' in their facility name. He noted that a War Memorial with conference facilities would be seen as a unique venue by those in the armed forces and those affiliated with RSAs.

He advised that public surveys undertaken showed little support for including 'conference' in the building name. The Whanganui War Memorial also held events in its hall and had experienced little negative impact from the recent name change.

June Graham

Ms Graham noted that the building was a place of great significance for the community, and that removing 'War Memorial' from the building name had been a mistake. She thanked Council for the recommendation to reinstate recognition of the memorial back into the name. She believed the cost of rectifying the name was irrelevant.

Charlotte Descamps

Ms Descamps noted that in the name "War Memorial" lay a continuing acknowledgement of our history. She noted that in Flanders, Belgium where she was raised memorials are sacred sites and are not changed to become commercial ventures, or removed.

She noted that at the time of removal of the memorial emblems that it had been commented that they would not be accessible to the public in the new building and challenged Council as to how they accessible they had been over the last 18 months in storage. She asked Council to listen to the people over commerce.

Jeremy Nash

Mr Nash advised that he felt sadness that an attempt has been made to quantify the impact and value of the lives of his family and other community members in financial terms. He spoke to his family history and strong association with the Hawke's Bay region, including family involvement in lobbying for funding for the memorial.

He stated that the building was an asset held in trust by Council as war memorial and under the original terms laid down by the government of the time changes could not be made without an enabling Act of Parliament.

He noted that the building designed by Guy Natusch was an icon; it should be maintained as a war memorial.

John Purcell – President, Napier RSA

Mr Purcell stated that all war memorials are cultural assets and deserve to be maintained as such, He asked that signage be erected at the entrance to the building forecourt, reminding visitors of the original purpose and meaning of the building as a memorial and of the appropriate reverence associated with this.

He noted that contrary to what had been published the position of the Napier RSA was that the building name should be "Napier War Memorial Centre" with any reference to conferences included below and separate to the name.

Announcements by the Mayor

The Mayor advised the room that the meeting will be livestreamed to Council's Facebook page and YouTube channel. Audio recordings may also be taking place.

Announcements by the management

Nil

Confirmation of minutes

Council resolution Councillors Boag/ Price

That the Draft Minutes of the Ordinary meeting held on 20 February 2018 be confirmed as a true and accurate record of the meeting.

Carried

Council resolution Councillors Taylor / Wright

That the Draft Minutes of the Ordinary meeting held on 16 March 2018 be confirmed as a true and accurate record of the meeting.

Carried

The meeting was adjourned briefly in order to ensure Cr Wise was able to connect into the proceedings.

CR WISE JOINED THE MEETING BY TELEPHONE AT 3.31PM. AGENDA ITEMS

3. RENAMING NAPIER CONFERENCE CENTRE

Type of Report: Operational

Legal Reference: N/A

Document ID: 452646

Reporting Officer/s & Unit: Antoinette Campbell, Director Community Services

3.1 Purpose of Report

To provide Council with background information on the history of branding for the current Napier Conference Centre and to outline the risks and financial impacts of any change in branding to the facility recognising community feedback that has been provided.

At the Meeting

The item from the Strategy and Infrastructure Committee on 6 March 2018 was taken together with this item. Discussion on the matter is captured below.

Council resolution Councillors Dalton / Jeffery

That Council

- Note the content of this paper and consider any risks and financial impacts associated with a change in name from Napier Conference Centre.

Carried

ITEM FROM STRATEGY & INFRASTRUCTURE COMMITTEE ON 6 MARCH 2018 - NAME OF THE CONFERENCE CENTRE BUILDING

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	449068
<i>Reporting Officer/s & Unit:</i>	Charles Ropitini, Strategic Māori Advisor Antoinette Campbell, Director Community Services

1.1 Purpose of Report

To consider the name of the Napier Conference Centre building.

At the meeting

Substitute Motion – Mayor Dalton

A substitute motion to the Committee's Recommendation was proposed, replacing Part a of the Recommendation of the Strategy and Infrastructure Committee on 6 March 2018, while retaining Part b (see table below).

Statements in support of the motion included the following points:

- The removal of "War Memorial" from the building name had been an unintentionally disrespectful and offensive mistake, for which unreserved apologies were made. The Council as a whole agreed on the importance of reinstating this into the name. This motion would reinstate a former name of the building, under which the venue had operated without contention for 16 years.
- It was important that not only the remembrance but also the purpose of the building be included in the name; similar examples given were the Hawke's Bay Fallen Soldiers Memorial Hospital and the Hastings and District War Memorial Library.
- The purpose of the building had only come under questioning following the removal of the war memorial emblems (Roll of Honour and the eternal flame); a separate project has been initiated this to address this.
- There had been a significant investment made in ensuring that the conference centre was not only fit for purpose but a premier, state of the art facility; it would be irresponsible not to then market the venue in ways that would best promote the business, particularly to international vendors. It was noted that in Australia the

inclusion of 'conference' was imperative in a venue's title in promoting events related businesses.

- There was no challenge from the community at the time of the renovations towards a state of the art conference facility; that would have been the opportunity to challenge the 'commercialisation' of the building.
- 'Centre' alone, as opposed to 'conference centre' would not adequately reflect the status of the facilities; the Whanganui War Memorial Centre hosted events but does not have all the facilities that 'conference centre' would imply. This building does and it was important that this be adequately promoted.
- Any loss of commercial bookings would place the venue's ability to offer a community rate at risk.
- Representatives of both local RSAs had made public statements to the effect that it was likely that their members would be able to accept the inclusion of the word 'conference' in the name or that the logic of not calling the building the 'Napier War Memorial Conference Centre' could not be seen.
- It is easy to hold 'commercialism' as 'bad' and to position 'community' as its opposite and 'good'; holding each concept not as opposites but balanced with each other was more difficult but an important part of a maturing as a city.
- Many online survey respondents were from outside of Napier and not residents. Local polling of specific constituencies had resulted in support for the name 'Napier War Memorial Conference Centre' and it was important that local views be advocated for at the Council table.

Statements against the motion included the following points:

- The building is first and foremost a memorial; any commercial considerations should be secondary to this. It was important that this purpose not be eroded away over time. Council had a responsibility as guardians of the memorials in its care.
- The activities undertaken within the building are not limited to conferences. Keeping the name to 'War Memorial Centre' better reflects both the history of the building and the multiplicity of its uses.
- Clear support has been shown by survey respondents for the name 'Napier War Memorial Centre'.
- Marketing and web consultants spoken with have suggested that a negative impact from removing 'conference' from the name is unlikely; the example of the Whanganui War Memorial Centre was touched on, which continues to increase its annual bookings.
- 'Conference' can remain at the forefront of marketing efforts but should remain separate to the building name.
- From a procedural perspective, options and risks relating to a name change should have been outlined much earlier on in the discussion process.

This motion was lost.

Substitute Motion – Cr Wise

A second substitute motion was proposed, reflecting the Recommendation of the Strategy and Infrastructure Committee on 6 March 2018, and incorporating two further recommendations which become Parts c and d (refer table below). An amendment to Parts c and d was passed during discussion in order to clarify the sentiment of guardianship extended to the whole site, and in order to give reassurance to staff working in the conference centre that the business would remain an important consideration.

In response to clarifying questions from councillors Cr Wise noted:

-
- There is no intention under this motion to remove the commercial activities currently underway from the building.
 - It was her belief that the Napier Conference Centre brand could continue to be connected to the War Memorial building site. The motion would not preclude sub-branding including 'conference' for the purposes of marketing.
 - The whole site was a memorial, not just the emblems, and was due appropriate recognition as such.

The discussion included the following points:

- The ability to include 'conference' in promotion of the venue provided some level of assurance that any marketing impacts of the proposed name change would be lessened.
- The building and the business needed to be 'unpicked'; the 'Napier Conference Centre' business operated and could continue to operate within the 'Napier War Memorial Centre' building. Each is a separate entity, although linked through the location of the business.
- The amendment to Part c of the motion was seen as important in allowing conference centre staff to continue to operate the business and plan for the future, and as reassurance that their jobs were not under threat through today's decision.

Māori Consultative Committee's recommendation

Mr Aranui / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

That Council

- a. Reinstates the words 'War Memorial' to the currently named Napier Conference Centre, the name becoming 'Napier War Memorial Centre'.
- b. Resolve the building branding, including signage, forms part of the War Memorial design concepts being brought to Council in June 2018.

Mayor Dalton against

SUBSTITUTE MOTION Mayor Dalton/ Councillor Jeffery

That Council

- a. Reinstates the words 'War Memorial' to the currently named Napier Conference Centre, the name becoming 'Napier War Memorial Conference Centre'.
-

-
- b. Resolve the building branding, including signage, forms part of the War Memorial design concepts being brought to Council in June 2018.

6:7 LOST

SUBSTITUTE
MOTION 2

Councillors Wise / White

That Council

- a. Reinstates the words 'War Memorial' to the currently named Napier Conference Centre, the name becoming 'Napier War Memorial Centre'.
- b. Resolve the building branding, including signage, forms part of the War Memorial design concepts being brought to Council in June 2018.
- c. That the Napier Conference Centre is recognised as a key activity within the Napier War Memorial Centre.
- d. That Napier City Council develop a policy for the ongoing management of the War Memorial Centre to protect the site's heritage and recognise the commemorative elements and community use of the facility.

AMENDMENT

Councillors Wise / White

That Council

- a. Reinstates the words 'War Memorial' to the currently named Napier Conference Centre, the name becoming 'Napier War Memorial Centre'.
- b. Resolve the building branding, including signage, forms part of the War Memorial design concepts being brought to Council in June 2018.
- c. That the Napier Conference Centre is recognised and marketed as a key business activity within the Napier War Memorial Centre.
- d. That Napier City Council develop a policy for the ongoing management of the War Memorial Centre to protect the site's heritage, recognising the commemorative elements and community use of the facility.

Carried

Council resolution Councillors Wise / White

That Council

- a. Reinstates the words 'War Memorial' to the currently named Napier Conference Centre, the name becoming 'Napier War Memorial Centre'.
- b. Resolve the building branding, including signage, forms part of the War Memorial design concepts being brought to Council in June 2018.
- c. That the Napier Conference Centre is recognised and marketed as a key business activity within the Napier War Memorial Centre.
- d. That Napier City Council develop a policy for the ongoing management of the War Memorial Centre to protect the site's heritage, recognising the commemorative elements and community use of the facility.

Carried

Cr Wise left the meeting at 4.44pm

1. HAWKE'S BAY AIRPORT LIMITED - 2018/19 DRAFT STATEMENT OF INTENT

<i>Type of Report:</i>	Enter Significance of Report
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	435702
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To identify any changes or any comment Council wishes to make to Hawke's Bay Airport Limited in regard to the 2018/19 Draft Statement of Intent.

At the Meeting

The two airport related items were taken together.

Half Yearly Report

Sarah Park of the Hawke's Bay Airport Ltd Board spoke to the half yearly report, advising that the Airport continued in a strong financial position, 10% ahead of the previous year. It was noted that operating expenses have increased due to changing security expectations of the airport regulator, the CAA, as well some improvements to the carparking arrangements to provide a better service to customers. However passenger numbers continue to climb and revenue has continued to increase.

Almost \$2M in capital investments have been made over the period; ARROW have now been appointed as primary consultants for the airport expansion project and have subcontracted a number of local businesses. It is anticipated that the Watchman Road project will be completed by the end of this year.

On a more personal note the tragic loss of former CEO Nick Story was acknowledged. Stuart Ainslie has recently been appointed to the role of Chief Executive. The newly created CFO role has been accepted by Jeanette Yule, and the Operations Manager is now Gareth Mentzer.

Draft Statement of Intent

Tony Porter spoke to the draft Statement of Intent, noting the following:

- Interest payments will become a larger outgoing; while revenue is forecast to continue its upwards trend, it is anticipated that the dividend will drop during this period of greater interest repayment.
- The CE is currently in negotiations on landing fees which form a significant proportion of the revenue.
- There have been delays to a couple of capital projects; that with most impact is the apron extension project. It would be desirable to have the assets in place as soon as possible as this would form a stronger base from which to attract greater business from Jetstar. It may be possible to redirect some funding from other work if the CAA adjusts the timing or scope of its security requirements.
- More specific KPIs related to environmental impact will be incorporated into the next Statement of Intent. It is believed that a suitable replacement option for the current foam (which was identified as a carcinogenic risk by the EPA) has now been found. As the transition is worked through, it was confirmed that to the best of their knowledge, the current foam has never had to be used. It is securely stored to ensure that in the event of any leakage this is contained.

Council resolution Councillors Hague / Jeffery

That Council

- a. Receive the 2018/19 Draft Statement of Intent of the Hawke's Bay Airport Limited.

Carried

2. HAWKE'S BAY AIRPORT LIMITED - HALF YEAR REPORT TO 31 DECEMBER 2017

Type of Report: Enter Significance of Report

Legal Reference: Enter Legal Reference

Document ID: 435704

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

2.1 Purpose of Report

To receive the half year report to shareholders from Hawke's Bay Airport Limited to 31 December 2017.

At the Meeting

Please see above for the discussion on this item.

Council resolution Councillors Taylor / Jeffery

That Council

- a. Receive the Hawke's Bay Airport Limited half year report to shareholders, to December 2017.

Carried

4. SUBMISSION OF REMIT APPLICATION TO LGNZ

Type of Report: Legal

Legal Reference: Sale and Supply of Alcohol Act 2012

Document ID: 461775

Reporting Officer/s & Unit: Hayleigh Brereton, Manager Regulatory Solutions

4.1 Purpose of Report

The purpose of this report is to confirm support from Council to seek a Local Alcohol Policy remit to amend the Sale and Supply of Alcohol Act 2012 so that Local Alcohol Policies are able to more accurately reflect local community views and preferences.

Local Government New Zealand (LGNZ) have invited member authorities to submit proposed remits for consideration at their Annual General meeting (AGM) to be held on 15 July 2018.

At the Meeting

It was noted that one intention of the Sale and Supply of Alcohol Act 2012 was to allow councils to develop a Local Alcohol Policy ('LAP') in consultation with their community; however many councils have found it difficult to finalise their LAP due to challenges from supermarkets and liquor stores to any restriction on trading hours.

Support in principle for the remit has been shown by Hastings District Council and it is anticipated that the remaining support required to take the remit to Local Government New Zealand (four further councils) will be gained at the upcoming LGNZ Zone 3 meeting.

Council resolution Councillors Boag / Jeffery

That Council

- a. Approves the proposal to prepare a Remit application for an amendment to the Sale and Supply of Alcohol Act 2012 and to present this at the next Zone 3 Meeting with a view to engaging the support of the requisite five Councils in order to submit the application to LGNZ by 21 May 2018.

Carried

REPORT / RECOMMENDATIONS FROM THE STANDING COMMITTEES

MĀORI CONSULTATIVE COMMITTEE MEETING - 27 March 2018

Council resolution Councillors Tapine / Dallimore

That the Māori Consultative Committee Minutes be received.

Carried

Note: The Māori Consultative Committee Recommendations in relation to the Standing Committees items are recorded with each specific item.

REPORTS FROM STRATEGY AND INFRASTRUCTURE COMMITTEE HELD 6 MARCH 2018

2. COASTAL HAZARDS STRATEGY

Type of Report: Enter Significance of Report

Legal Reference: Enter Legal Reference

Document ID: 449684

Reporting Officer/s & Unit: Dean Moriarity, Team Leader Policy Planning
Caroline Thomson, Chief Financial Officer

2.1 Purpose of Report

To receive and consider the Clifton to Tangoio Coastal Hazards Strategy - Joint Committee's (the Joint Committee) recommendation, on the final report of the Northern and Southern Cell Assessment Panels.

At the Meeting

Members of the Assessment Panels provided a brief presentation on the work that had been undertaken in drafting the Strategy and key factors and considerations taken into account during the process.

In response to questions from Councillors it was clarified that:

-
- “Renourishment” involves rebuilding beaches and intertidal zones with sand and or gravels as appropriate.
 - The community has been involved in the drafting of the Strategy from the early stages, with a ‘bottom up’ approach being taken.

Māori Consultative Committee's recommendation

Mr Aranui / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Committee's recommendation

That Council

- a. Receive the draft minutes of the Clifton to Tangoio Coastal Joint Committee 20 February 2018,
- b. Endorse the *Report of the Northern and Southern Cell Assessment Panels* and adopt the recommendations of this report,
- c. Agree to commence Stage 4 (Implementation) of the Clifton to Tangoio Coastal Hazards Strategy 2120, and
- d. Consider any funding implications during the Long Term Plan process.

AMENDMENT Councillors Dallimore / Jeffery

That Council

- a. Receive the draft minutes of the Clifton to Tangoio Coastal Joint Committee 20 February 2018,
- b. Endorse the *Report of the Northern and Southern Cell Assessment Panels* and adopt the recommendations of this report,
- c. Agree to commence Stage 4 (Implementation) of the Clifton to Tangoio Coastal Hazards Strategy 2120, and
- d. Consider any funding implications during the Long Term Plan process.
- e. Hold workshops to enable Council to further understand the Panel's recommendations.

Carried

Council resolution Councillors Dallimore / Hague

That Council

- a. Receive the draft minutes of the Clifton to Tangoio Coastal Joint Committee 20 February 2018,
- b. Endorse the *Report of the Northern and Southern Cell Assessment Panels* and adopt the recommendations of this report,
- c. Agree to commence Stage 4 (Implementation) of the Clifton to Tangoio Coastal Hazards Strategy 2120, and
- d. Consider any funding implications during the Long Term Plan process.
- e. Hold workshops to enable Council to further understand the Panel's recommendations.

Carried

3. TRAFFIC SAFETY IMPROVEMENTS - JERVOISTOWN

Type of Report: Operational

Legal Reference: N/A

Document ID: 448099

Reporting Officer/s & Unit: Robin Malley, Team Leader Transportation

3.1 Purpose of Report

To provide an update to Council on the consultation process undertaken with the Jervoistown community regarding road safety issues; and to recommend the installation of traffic calming features on Jervois Road and Napier Street in response.

At the meeting

There was no discussion on this item.

Māori Consultative Committee's recommendation

Mr Aranui / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Council resolution Councillors Taylor / Price

That Council

- a. Notes the results of engagement with the Jervoistown community
- b. Approves the installation of a series of traffic calming features on Jervois Road and Napier Street.

Carried

4. 20 & 21 CHAMBERS STREET, LAND LEGALISATION - LAND TO BE DECLARED ROAD

Type of Report: Legal

Legal Reference: Public Works Act 1981

Document ID: 448863

Reporting Officer/s & Unit: Bryan Faulknor, Manager Property
Jenny Martin, Property and Facilities Officer

4.1 Purpose of Report

To obtain a formal declaration from Council under Section 114 of the Public Works Act 1981 that the land in question be declared road.

At the Meeting

There was no discussion on this item.

Māori Consultative Committee's recommendation

Mr Aranui / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Council resolution Councillors Brosnan / White

- a. That Council resolve to re-approve, under Section 114 of the Public Works Act 1981, to declare the land in the Schedule below to be road.

Schedule

Hawkes Bay Land District – Napier City

Area	Legal Description	Part of Certificate of Title
0.0053 ha	Section 1 SO Plan 511878	HB A3/562
0.0122 ha	Section 3 SO Plan 511878	Proc 179673, HB W3/362

Carried

REPORTS FROM AUDIT AND RISK COMMITTEE HELD 15 MARCH 2018

1. INSURANCE ARRANGEMENTS

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	433370
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To receive an update from JLT our insurance brokers on the key issues to the Local Government Sector and to consider insurance requirements for Napier City Council for the upcoming financial year 2018/19

At the meeting

There was no discussion on this item.

Council resolution Councillors Wright / Hague

- a. That the presentation by JLT be received.
- b. That the Committee make recommendations on changes (if any) regarding the appropriateness of the proposed cover for 2018/19.

Carried

2. REAPPOINTMENT OF CHAIR AND INDEPENDENT MEMBER

Type of Report:	Information
Legal Reference:	Enter Legal Reference
Document ID:	434449
Reporting Officer/s & Unit:	Adele Henderson, Director Corporate Services

2.1 Purpose of Report

To advise the reappointment of John Palairet, Chair and Geoff Foster, Independent Member to the Audit and Risk Committee from January 2018 until February 2019.

At the Meeting

There was no discussion on this item.

Council resolution Councillors Wright / Hague

- a. The reappointment of John Palairet, Chair and Geoff Foster, Independent Member to the Audit and Risk Committee be received.

Carried

3. DRAFT LONG TERM PLAN 2018-28 UNDERLYING DOCUMENTS

Type of Report: Operational

Legal Reference: Local Government Act 2002

Document ID: 433361

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

3.1 Purpose of Report

That the Committee review and provide feedback to Council on the Long Term Plan 2018-28 underlying documents prior to the final adoption of the reports.

At the Meeting

There was no discussion on this item.

Council resolution Councillors Wright / Hague

That the Committee

- a. Receive the Long Term Plan 2018-28 underlying documents
 - Significance and Engagement Policy
 - Significant Planning assumptions
 - Capital Plan
 - Community Outcomes
 - Contribution to decision-making processes by Māori
 - Council controlled organisations
 - Draft Infrastructure Strategy
 - Draft Financial Strategy
 - Statement of Accounting Policies
 - Prospective Financial Statements
 - Draft Funding Impact Statement
 - Financial Prudence benchmarks
 - Council Funding Policies
-

-
- b. Document feedback from the review of these documents to be provided to the next available Council meeting.
-

Carried

4. RISK MANAGEMENT REPORT MARCH 2018

Type of Report: Information

Legal Reference: N/A

Document ID: 433364

Reporting Officer/s & Unit: Rachael Horton, Manager Business Excellence & Transformation
 Caroline Thomson, Chief Financial Officer
 Adele Henderson, Director Corporate Services

4.1 Purpose of Report

To provide the Audit and Risk Committee (Committee) with an update on progress with risk management work and to report on the highest rated risks.

At the Meeting

There was no discussion on this item.

Council resolution Councillors Wright / Hague

That the Committee

- a. Note the risk management work being undertaken by the NCC Risk Committee
 - b. Receive the reports titled: *NCC Risk Maturity Roadmap* and *Highest rated risks report 2 March 2018*.
-

Carried

5. HEALTH AND SAFETY REPORT ENDING 28 FEBRUARY 2018

Type of Report:	Information
Legal Reference:	N/A
Document ID:	441796
Reporting Officer/s & Unit:	Sue Matkin, Manager People & Capability

5.1 Purpose of Report

To provide the Napier City Council Health & Safety report as at 28 February 2018 for the Committee's review.

At the Meeting

There was no discussion on this item.

Council resolution Councillors Wright / Hague

That the Committee:

- a. Receive the Napier City Council Health and Safety report as at 28 February 2018.

Carried

6. INVESTMENT AND DEBT REPORT

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	433362
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

6.1 Purpose of Report

To consider the snapshot report on Napier City Council's Investment and Debt as at 28 February 2018.

At the Meeting

There was no discussion on this item.

Council resolution Councillors Wright / Hague

That the Committee

- a. Receive the snapshot report on Napier City Council's Investment and Debt as at 28 February 2018

Carried

7. SENSITIVE EXPENDITURE - MAYOR AND CHIEF EXECUTIVE

Type of Report: Operational and Procedural

Legal Reference: N/A

Document ID: 450263

Reporting Officer/s & Unit: Talia Foster, Corporate Accountant
Caroline Thomson, Chief Financial Officer

7.1 Purpose of Report

To provide the information required for the Committee to review Sensitive Expenditure of the Mayor and Chief Executive for compliance with Council's Sensitive Expenditure Policy.

At the Meeting

There was no discussion on this item.

Council resolution Councillors Wright / Hague

That the committee

- a. Receive the report of Sensitive Expenditure for the Mayor and Chief Executive and review for compliance with the Sensitive Expenditure Policy.

Carried

8. AUDIT ARRANGEMENTS FOR YEAR ENDING JUNE 2018

Type of Report: Operational

Legal Reference: Local Government Act 2002

Document ID: 433369

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

8.1 Purpose of Report

To outline the audit arrangements for the audit of the Napier City Council for the year ending 30 June 2018.

At the Meeting

There was no discussion on this item.

Council resolution Councillors Wright / Hague

That the Committee

- a. Receive the audit arrangements for the year ending 30 June 2018 as set out in the audit arrangement letter from Audit New Zealand.

Carried

REPORTS FROM FINANCE COMMITTEE HELD 20 MARCH 2018

1. HAWKES BAY LOCAL AUTHORITY SHARED SERVICES - STRUCTURE CHANGE

Type of Report:	Legal
Legal Reference:	Local Government Official Information and Meetings Act 1987
Document ID:	447078
Reporting Officer/s & Unit:	Adele Henderson, Director Corporate Services

1.1 Purpose of Report

To propose the legal structure of Hawke's Bay Local Authority Shared Services Limited (HBLASS) become dormant in order to focus attention and resources on the purpose of HBLASS and reduce compliance costs for all the councils.

At the Meeting

There was no discussion on this item.

Māori Consultative Committee's recommendation

Mr Aranui / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Council resolution Councillors White / Hague

That the Council:

- a. Agree HBLASS, as a legal entity will be dormant in the short term; with the ability for the legal entity able to be reactivated in the future.
- b. Note that the dormant status of HBLASS is effective on receipt of agreement by all members of the Board.
- c. Note that the decision on the dormant status of HBLASS will be determined by the majority of councils.
- d. Note that each Council will continue its participation in a Collaborative approach that has proven effective in a pilot: Hawke's Bay Councils delivering Service and Value.
- e. That the Councils approve the exemption of HBLASS from the Council Controlled Organisation requirements (Local Government Act Section 7(3))
- f. Note that each Council will actively support shared and common goal setting, decision-making, resourcing including financial contribution, staff and communication.

Carried

NEW ITEM: REPRESENTATION REVIEW - ADDITIONAL OPTIONS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Electoral Act 2001
<i>Document ID:</i>	461856
<i>Reporting Officer/s & Unit:</i>	Jane McLoughlin, Team Leader Governance Rachael Horton, Manager Business Excellence & Transformation

5.1 Purpose of Report

To provide information to Elected Members on additional options for their consideration for the Representation Review.

At the Meeting

This item of additional information was taken in concert with Item 2 from the Finance Committee Meeting of 20 March 2018.

It was noted that at the Finance Committee meeting of 20 March 2018, many councillors had observed that while they felt that the current mixed system was reasonably successful, there were some shortcomings such as single-member wards. This additional information item presented the analysis of another mixed-system option.

Council resolution Councillors Dalton / Hague

That Council

- a. Note the additional Representation Review options:
 - (i) Moving Awatoto into Ahuriri Ward, and Tamatea South into Taradale Ward:
 - of a mixed system with eight Elected Members split over three Wards and four at large Elected Members (outlined in table 2)
 - of a ward-only system with 8 or 12 Elected Members in total (outlined in tables 3-4)
 - (ii) In addition to the above movements of suburbs, move Poraiti and Meeanee into Ahuriri Ward:
 - of a mixed system with nine Elected Members split over three wards and 3 at large Elected Members (outlined in table 7)
 - of a ward-only system with 12 Elected Members in total (outlined in table 8).
- b. Note the importance of ensuring effective representation for communities of interest.

Carried

2. REPRESENTATION REVIEW

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Electoral Act 2001
<i>Document ID:</i>	441536
<i>Reporting Officer/s & Unit:</i>	Jane McLoughlin, Team Leader Governance Rachael Horton, Manager Business Excellence & Transformation

2.1 Purpose of Report

To determine Council's initial proposal for representation arrangements for the 2019 and 2022 elections.

At the Meeting

In discussion, many councillors noted that the current mixed-system is reasonably successful, while recognising the benefits of a ward-only system identified through the analysis of Napier's electoral history and feedback from the pre-engagement surveys of the public.

An opposing view noted that the ward-only system identified as the recommended option through the analysis process was the most fair and effective form of representation, particularly for areas with traditionally lower voter turn-out, and areas of higher deprivation.

It was noted that there is a high level of recognition amongst the community as to their ward, and other ways of 'cutting' these felt clumsy.

It was cautioned that Council need to ensure their focus clearly remains on finding the best way to that the community may be represented; the public perception should not be one of 'patch protection'.

The relative costs and benefits of ward candidacies and at-large candidacies were discussed briefly, noting that the cost of running a ward-based campaign tends to be lower overall.

It was noted that only one proposal can be consulted on.

Māori Consultative Committee's recommendation

Mr Aranui / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Council resolution Councillors Price / McGrath

That Council:

Approve the initial proposal for representation arrangements for the 2019 and 2022 elections, and that the proposal be distributed for public consultation, that initial proposal being:

- a. retain the status quo of representation arrangements as they currently stand; 12 Elected Members, current ward structure, mixed system of six Elected Members at large, and six Elected Members elected via wards
- b. the total number of Elected Members is 12 and the Mayor
- c. that there be no community boards within Napier City.

Carried

Crs Boag and Tapine against

3. FINANCIAL FORECAST TO 30 JUNE 2018

Type of Report: Enter Significance of Report

Legal Reference: Enter Legal Reference

Document ID: 445812

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

3.1 Purpose of Report

To report to Council the financial forecast to the 30 June 2018 for the whole of Council.

At the Meeting

There was no discussion on this item.

Māori Consultative Committee's recommendation

Councillor Tapine / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Council resolution Councillors White / Taylor

That the Committee

a. Receive the financial forecast to 30 June 2018.

Carried

4. HAWKE'S BAY MUSEUMS TRUST - DRAFT STATEMENT OF INTENT 2018 - 20

Type of Report: Enter Significance of Report

Legal Reference: Enter Legal Reference

Document ID: 435714

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

4.1 Purpose of Report

To provide the draft Statement of Intent 2018 – 20 for the Hawke's Bay Museums Trust to Council for its consideration as part of the reporting requirements for council-controlled organisations.

At the Meeting

There was no discussion on this item.

Māori Consultative Committee's recommendation

Councillor Tapine / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Council resolution Councillors White / Taylor

That Council

a. Receive the Hawke's Bay Museums Trust Draft Statement of Intent 2018 - 20 and provide any feedback to the Trust for their consideration.

Carried

5. HAWKE'S BAY MUSEUMS TRUST - HALF YEARLY REPORT TO 31 DECEMBER 2017

Type of Report:	Enter Significance of Report
Legal Reference:	Enter Legal Reference
Document ID:	435717
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

5.1 Purpose of Report

To provide the half-yearly report for 2017/18 for the Hawke's Bay Museums Trust for adoption.

At the Meeting

There was no discussion on this item.

Māori Consultative Committee's recommendation

Councillor Tapine / BD Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Council resolution Councillors White / Taylor

That Council

- a. Receive the half-yearly report for 2017/18 from the Hawke's Bay Museums Trust.

Carried

6. QUARTERLY REPORT FOR THE SIX MONTHS ENDED 31 DECEMBER 2017

Type of Report:	Enter Significance of Report
Legal Reference:	Enter Legal Reference
Document ID:	446664
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

6.1 Purpose of Report

To consider the Quarterly Report for the six months ended 31 December 2017.

At the Meeting

There was no discussion on this item.

Māori Consultative Committee's recommendation

Councillor Tapine / Mayor Dalton

That the Council resolve that the Committee's recommendation be adopted.

Carried

Council resolution Councillors White / Taylor

That the Committee

- a. Receive the Quarterly Report for the six months ended 31 December 2017.

Carried

REPORTS UNDER DELEGATED AUTHORITY

1. TENDERS LET

Type of Report:	Information
Legal Reference:	N/A
Document ID:	461714
Reporting Officer/s & Unit:	Sarah Ashworth, PA to Chief Executive

1.1 Purpose of Report

To report Tenders Let under delegated authority to 15 March 2018.

At the Meeting

There was no discussion on this item.

Officer's Recommendation

That Council

- a. Note that there were no tenders let during this reporting period.
-

2. OFFICIAL INFORMATION REQUESTS TO 26 MARCH 2018

Type of Report: Information

Legal Reference: Local Government Official Information and Meetings Act 1987

Document ID: 461721

Reporting Officer/s & Unit: Sarah Ashworth, PA to Chief Executive

2.1 Purpose of Report

To present the year to date Official Information Request statistics.

At the Meeting

There was no discussion on this item.

Council resolution Councillors Price / Hague

That Council

- a. Receive the report Official Information Requests to 26 March 2018.

Carried

3. RESOURCE CONSENTS

Type of Report: Information

Legal Reference: Building Act 2004

Document ID: 461726

Reporting Officer/s & Unit: Sarah Ashworth, PA to Chief Executive

3.1 Purpose of Report

To present the report on Resource Consents issued under delegated authority for the period 2 February 2018 to 14 March 2018.

At the Meeting

In response to questions from Councillors it was clarified that:

- Council is involved in high level dialogue with Housing NZ over their location planning for new units; this has resulted in some positive changes to the original proposals.
- The Housing NZ plan does ensure that housing is spread across the city in a “pepper pot” fashion rather than congregated together in one area.
- The units are smaller in size to meet the largest demand which is currently for single men and smaller families.

Council resolution Councillors Price / Hague

That Council

- a. Receive the report Resource Consents issued for the period 2 February 2018 to 14 March 2018.

Carried

4. SCHEDULE OF DOCUMENTS EXECUTED UNDER SEAL

Type of Report:	Information
Legal Reference:	N/A
Document ID:	461735
Reporting Officer/s & Unit:	Sarah Ashworth, PA to Chief Executive

4.1 Purpose of Report

To report of documents executed under seal from 8 February to 23 March 2018

At the Meeting

There was no discussion on this item.

Council resolution Councillors Price / Hague

That Council

- a. Receive the Report of Documents Executed Under Seal from 8 February to 23 March

Carried

PUBLIC EXCLUDED ITEMS

Council resolution Councillors Boag / Price

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Reports from Strategy and Infrastructure Committee held 6 March 2018

1. Reappointment of Chair to Hawke's Bay Museums Trust
2. Council Projects Fund - Application

Reports from Audit and Risk Committee held 15 March 2018

1. Internal Audit Data Analytics - Management Actions

Reports from Finance Committee held 20 March 2018

1. Digital Equity for All - Te Papa Partnership

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
Reports from Strategy and Infrastructure Committee held 6 March 2018		
1. Reappointment of Chair to Hawke's Bay Museums Trust	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Council Projects Fund - Application	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

Reports from Audit and Risk Committee held 15 March 2018

1. Internal Audit Data Analytics - Management Actions	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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Reports from Finance Committee held 20 March 2018

1. Digital Equity for All - Te Papa Partnership	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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The meeting moved into Committee at 5.58pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval

EXTRAORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date:	Tuesday 10 April 2018
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Time:	3.00pm – 3.20pm
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Venue	Small Exhibition Room Napier Conference Centre Napier War Memorial Centre Marine Parade Napier
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Present	The Mayor (In the Chair), Councillors Boag, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, White and Wright
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In Attendance	Chief Executive, Director Corporate Services, Director Community Services, Director Infrastructure Services, Director City Services, Director City Strategy, Manager Communications and Marketing, Chief Financial Officer, Manager Community Strategies, Corporate Planner, Senior Management Accountant, Accounting Manager, Communications Specialist, Corporate Services Administrator
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Administration	Governance Team
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Apologies

Council resolution	Councillors White / Dallimore
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	That the apology from Councillors Brosnan and Wise be accepted.
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	Carried
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Announcements by the Mayor

Nil

Announcements by the management

Nil

NEW REPORTS

1. ADOPTION OF UNDERLYING INFORMATION FOR LONG TERM PLAN CONSULTATION DOCUMENT

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	461971
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Director Corporate Services

1.1 Purpose of Report

To adopt the Consultation Document for the **2018-28 Long Term Plan** and supporting documents. The preparation of the documents, the consultation document and the consultation process are in accordance with Section 93 of the Local Government Act 2002.

At the Meeting

The elected members congratulated council officers involved in the preparation of the 2018-28 Long Term Plan and consultation document.

The Mayor spoke to the consultation document and noted that the Long Term Plan is Council's key strategic document which sets out the vision for the city and underpins what we do and why we are doing it. Prior to reviewing the Long Term Plan, the following key points were identified as important to the community through early consultation:

- More places to go, and things to do,
- A city that looks after our locals,
- A safe city,
- A new pool, and
- A Council that takes care of our environment.

The agreed Council outcomes for this plan were outlined as being:

- A vibrant, innovative city for everyone,
- Excellence in infrastructure and public services for now and in the future,
- A sustainable city,
- A council that works with and for the community, and
- A safe and healthy city that supports community wellbeing.

It was believed that the Council has achieved a good balance and produced an ambitious but achievable 2018-28 Long Term Plan. All projects and spend are linked to Council outcomes and what the community have highlighted as their priorities.

Through the Long Term Plan, Council has committed to improving the resilience of the water network. Following the recommendations of the Havelock North Water Inquiry Stage 2 report, and at the direction of the Ministry of Health and the District Health Board, Napier has

been chlorinating their network. Council has planned to build an automated system to replace the current expensive manual system, as well as two additional treatment plants. Consultation is also underway in relation to de-chlorination water stations.

It was noted that other projects to be consulted on include:

- A new pool
- Implementing the Ahuriri Masterplan
- The National Aquarium of New Zealand Expansion project
- Selling non-strategic leasehold land where an alternative viable option is available.

The Mayor reiterated that Council has started, and will end, the Long Term Plan with no external debt. This is a reflection of Napier City Council's balance between rates funded activities and utilising other revenue streams.

Consultation on the Long Term Plan will commence on Friday, 13 April 2018.

Following questions from Councillors, the Chief Executive and Director Corporate Services clarified the following:

- Audit have approved the consultation document.
- It was agreed that the wording under MTG Hawkes Bay (page 171) can be amended to note that a new offsite storage facility will be reviewed if the opportunity arises.
- 'BOOT' is an acronym for 'Build-Own-Operate-Transfer'.
- Council officers are comfortable with the interest rate of 3.5%, noting there is the option to review if needed.
- The target of 11 events for McLean Park includes the Magpies and Central Districts games.
- The affordability index is set at 100% to standardise Council's key measures and ensure they are comparable with other councils. It is a statutory requirement that the maximum level must be articulated through the plan.

ACTION

Council officers will follow-up and provide councillors with the following information:

- the number of ratepayers currently opting to use the rates postponement policy (page 57), and
- the risk related insurance value.

Council resolution Mayor Dalton / Councillor White

That Council:

- a. Adopt the following documents as supporting information for the Consultation Document for the Napier City Council 2018-28 Long Term Plan:
 - Council Controlled Organisations
 - Council Funding and Financial Policies:
 - Revenue and Financing Policy
 - Liability Management Policy
 - Investment Policy
 - Rates Remission Policy
 - Rates Postponement Policy
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- Policy on Remission and Postponement of Rates on Māori Freehold Land
 - Significant Planning Assumptions
 - Council Financial Statements:
 - Statement of Accounting Policies
 - Prospective Statement of Comprehensive Revenue and Expense
 - Prospective Statement of Financial Performance
 - Prospective Statement of Changes in Equity
 - Prospective Statement of Financial Position
 - Prospective Statement of Cash Flows
 - Prospective Statement of Changes in Reserve Funds
 - Funding Impact Statement (Whole of Council)
 - Capital Programme
 - Financial Prudence Benchmarks
 - Financial Strategy
 - Infrastructure Strategy
 - Activity Groups (Statements including FIS)
- b. Adopt as a separate consultation item the Draft Development and Financial Contributions Policy.
- c. Approve the Consultation Document for Napier City Council 2018-28 Long Term Plan for public consultation.
- d. Note that these policies and financial statements are subject to corrections of grammatical errors, minor changes and any changes arising from the consultation and audit processes.

Carried

The meeting closed at 3.20pm.

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval

EXTRAORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date: Tuesday 24 April 2018

Time: 3.00pm - 3.01pm

Venue Ikatere Room
Level 2, Capeview Building
265 Marine Parade
Napier

Present The Mayor (In the Chair), Councillors Boag, Brosnan, Dallimore, Hague, Jeffery, McGrath, Price, Tapine, Taylor, White and Wright

In Attendance Chief Executive, Director Corporate Services, Director Community Services, Director Infrastructure Services, Director City Strategy, Manager Communications and Marketing, Manager Regulatory Solutions, Manager Property, Manager Business Excellence & Transformation, Team Leader Policy Planning

Administration Governance Team

Apologies

Council resolution Councillors Taylor / Jeffery

That the apology from Councillor Wise and the apology for lateness from Councillor Boag be accepted.

Carried

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

Nil

Announcements by the management

Nil

PUBLIC EXCLUDED ITEMS

Council resolution Councillors Taylor / Jeffery

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Agenda Items

1. 231 HASTINGS STREET - SURPLUS LAND

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Agenda Items

1. 231 HASTINGS STREET - SURPLUS LAND	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
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		(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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The meeting moved into committee at 3.01pm.

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval