



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

Napier Civic Building
231 Hastings Street
t +64 6 835 7579
e info@napier.govt.nz
www.napier.govt.nz

EXTRAORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date:	Thursday 27 August 2020
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Time:	following ordinary meeting of Council
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Venue:	Large Exhibition Hall War Memorial Centre Marine Parade Napier
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Council Members	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor, Wright
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Officer Responsible	Interim Chief Executive
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Administrator	Governance Team
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Next Council Meeting
Thursday 8 October 2020

ORDER OF BUSINESS

Apologies

Nil

Conflicts of interest

Public forum

Nil

Agenda items

- | | | |
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| 1 | Adoption of the Annual Plan 2020/21 | 3 |
| 2 | Resolution to set the rates for 2020/21 | 46 |

AGENDA ITEMS

1. ADOPTION OF THE ANNUAL PLAN 2020/21

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	957115
<i>Reporting Officer/s & Unit:</i>	Lauren Sye, Corporate Planning Analyst Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To adopt the 2020/21 Annual Plan in accordance with the Local Government Act 2002.

Officer's Recommendation

That Council:

- a. Note that the Annual Plan 2020/21 has been developed in accordance with the requirements of the Local Government Act 2002, but does not meet the requirements in section 95 (adoption by 1 July) and section 100(i) (balanced budget).
- b. Note the 2020/21 Annual Plan has been considered by the Audit and Risk Committee. The Committee is comfortable with the approach taken by Council in the adoption of the 2020/21 Annual Plan (minutes of Audit and Risk Committee – 12 June refer).
- c. Adopt the Annual Plan 2020/21 as attached in Appendix B.
- d. Delegate responsibility to the Chief Financial Officer to approve any final edits required to the Annual Plan and supporting information in order to finalise the documents for uploading online and physical distribution.
- e. Direct officers to comply with section 95 (7) of the Local Government Act 2002 and make the Annual Plan publicly available.

1.2 Background Summary

Overview

This report is an administrative matter and concludes the Council's annual planning process by recommending that the 2020/21 Annual Plan be adopted.

Council's Long Term Plan ("LTP") for 2018-2028 was adopted in June 2018 after community engagement. The LTP is an intentions document, and sometimes plans change for a variety of reasons. Therefore, each year Council has to set an annual budget to ensure that plans are clearly articulated and feasible. To set those budgets, Council must consider what (if any) changes need to occur from what was projected in the LTP for the financial year in question.

Due to the Covid-19 pandemic, this year's budget development has been undertaken twice, and the budget is in effect an emergency budget rather than a typical Annual Plan.

As outlined in previous Council reports, Council followed the following broad process for developing the Annual Plan:

- A series of workshops were held with Elected Members between November 2019 and February 2020, focussed on budget development. Elected Members were provided with cost pressures and efficiencies that could be made, and set direction to stay within the financial caps as outlined in the Financial Strategy.
- On 10 March 2020, Council then approved the underlying material, assumptions and key decisions for the development of the draft Annual Plan 2020/21 and Consultation Document, including a proposed average rates increase of 6.5% for existing ratepayers.
- Later in March, the Covid-19 pandemic hit, impacting Council revenue and creating significant uncertainty for the year ahead.
- On 23 April, Council agreed to defer the release of the Annual Plan until the most appropriate plan for the changed context of Covid-19 was developed and agreed by Council. Council noted that by deferring the release of the Plan, it would be in breach of legislative requirements.
- In April and May, Elected Members attended weekly workshops covering budget impacts; revised significant forecasting assumptions; rates (including options to reduce 2020/21 rates increase); options analysis and impact on future year's rates and loans; proposed recovery package budget; risks; financial policies and consultation. The Audit and Risk Committee was updated fortnightly. Council set direction on a 4.8% rates increase.
- On 11 June, Council adopted the Consultation Document and supporting information, and noted that the Annual Plan does not meet the section 100(i) balanced budget requirement of the Local Government Act 2002. Council also agreed at that meeting to community consultation on Council joining the Local Government Funding Agency (LGFA), changes to the Rates Remission Policy, and Rates Postponement Policy.
- Consultation period 18 June to 16 July 2020, including three Live Chats hosted on Facebook.
- In June and July, officers further reviewed the feasibility of delivering the work programme as signalled in the draft Annual Plan. There were both internal and external capacity issues for delivering on significant initiatives. As such, changes to the 2020/21 work programme were recommended through an officers' submission on the Annual Plan. A seminar was held on 9 July with Council to seek direction on these recommendations.
- Consideration of submissions – officers provided to Council all individual submissions and an officers' report containing a summary of submissions, officers' consideration of the submissions, and officers' recommendations. Council altered some of the officers' recommendations and added to them. For ease of reference, the minutes of the 12-14 August meeting are attached as Appendix A.

On 14 August 2020, following the consideration of feedback received and Council deliberations, Council agreed decisions to finalise the annual budget for 2020/21. The

Annual Plan 2020/21 has been prepared reflecting these decisions. In particular, it includes:

- Prospective financial statements and other financial information based on year three of the LTP 2018-28 updated to reflect the budget decisions made on 14 August 2020, and
- Rating policy, reflecting decisions made on 14 August 2020.

This report recommends that the 2020/21 Annual Plan now be adopted. This is the final step in the annual planning process. The Annual Plan is not audited and does not require audit approval prior to adoption.

Following adoption, officers will finalise documentation for distribution and also undertake activity to update Napier residents, particularly submitters, of the decision.

The final overall budget position for the 2020/21 is a 4.8% average increase in rate requirements for existing ratepayers as agreed at the 14 August 2020 meeting. Before Council can resolve to set the rates for the 2020/21, Council must first adopt the Annual Plan which confirms the budget for the year. The resolution setting the rates for 2020/21 will be considered as a separate report on this agenda, following adoption of the Annual Plan 2020/21.

1.3 Issues

When preparing, consulting on and making decisions on the Annual Plan 2020/21, Council has followed a thorough process, including considering:

- significance or materiality of the differences to year three of the LTP,
- whether any formal amendment to the LTP is necessary,
- extent of Council's resources,
- statutory decision-making practices in the Local Government Act 2002 (Part 6),
- decisions that are required for this annual budget, and
- financial management requirements.

As outlined in previous Council reports, the Annual Plan does not meet the section 100(i) balanced budget provision of the Local Government Act 2002. As required under section 80 of the Local Government Act 2002, Council has carefully considered the unbalanced budget issue, with the most financially prudent option being to reserve fund the shortfall due to the one-off nature. Council will work towards a balanced budget for the Long Term Plan 2021-31.

Council has also not meet the statutory deadline of 30 June 2020 for adopting the Annual Plan 2020/21 due to the additional time it has taken to revise budgets to reflect the impact of Covid-19. Advice provided by LGNZ, SOLGM and supported by Simpson Grierson confirms that an Annual Plan adopted after 30 June is lawful and if challenged is unlikely to be declared invalid provided the delay can be explained and the Plan is not acted on until it is adopted. Audit NZ and the Department of Internal Affairs have been advised of the late adoption date for the Annual Plan 2020/21.

Of note, Council cannot delegate the power to adopt an Annual Plan to a Committee, and this is why all Annual Plan reports have been submitted directly to Council and not through a Committee.

Relating to making a decision on a Long Term Plan or an Annual Plan, the effect of adopting an Annual Plan is to provide a formal and public statement of Council's intentions in relation to the matters covered by the plan. A resolution to adopt a Long

Term Plan or Annual Plan does not constitute a decision to act on any specific matter included within the plan (Section 96 of the Local Government Act 2002 refers).

In addition, a number of projects for which funding was approved for 2019/20, have been identified as needing to be carried forward. The final schedule of projects to be carried forward will be included in the 2020/21 revised budget and reported through the quarterly reports to Council.

1.4 Significance and Engagement

Officers assessed the changes from year three of the Long Term Plan 2018-28 and advised Council of the significant and material changes. Consultation has occurred in accordance with the Local Government Act 2002.

1.5 Implications

Financial

When considering the changes to the Annual Plan 2020/21 from the Long Term Plan 2018-28, Council officers reviewed its compliance against Council's Financial Strategy and its Financial Prudence benchmarks.

As part of the Long Term Plan 2018-28, Council approved the Local Government Cost Index (LGCI) + 5% as its cap for rates increases. The proposed Annual Plan rates increase of 4.8% is within this level (including the kerbside waste collection level of service adopted as part of the 2019 joint Waste Management and Minimisation Plan).

It is important to note that the Balanced Budget Benchmark has not been met. The policy limit for this benchmark is set at a minimum of 100% (operating revenue to operating expenses). The financial impact of COVID-19 is expected to significantly reduce the Council's non-rate income resulting in an unbalanced budget ratio of 95% for 2020/21.

Council will closely monitor the ongoing impacts of the COVID-19 pandemic and the 2021-31 LTP will be developed with those impacts in mind.

All other financial prudence benchmarks have been met for 2020/21.

The submission process resulted in changes to the Capital Plan and additional operating budget for the Ahuriri Regional Park. Through a combination of prioritising projects, moving projects to future years, and leaving some in the capital works programme to be completed depending on capacity, the cost of planned works has reduced by \$12.7m to \$59.5m. These changes are summarised in the table below (further detail is contained in the Council minutes attached at Appendix A):

	Draft budget	Final Annual Plan	Adjustment	Comment
Capital	\$21m	\$8.3m	(\$12.7m)	Projects moved out to future years and new requirements
Operating	\$0	\$400k	\$400k	New budget requirement for Ahuriri Regional Park

Looking ahead to 2021/22

There are financial implications in 2021/22 from bringing forward loan funded projects into 2020/21 and the inclusion of new capital work such as the Te Awa structure plan, water supply, wastewater and storm water planning. The 2021/22 budgets will be refreshed in the development of the 2021-31 Long Term Plan.

Social & Policy

The Annual Plan 2020/21 aligns with all Council policy including the Joint Waste Management and Minimisation Plan 2018-24.

Changes to the Rates Remission Policy and Rates Postponement Policy have been consulted on concurrently but separately to the Annual Plan and Council adopted the amended policies on 14 August 2020. Council also carried out concurrent consultation on the proposal for Napier City Council to join the Local Government Funding Agency as an unrated guaranteeing local authority. This proposal was agreed to and adopted by Council on 14 August 2020.

Risk

The following risks were noted as part of the development of the Annual Plan 2020/21:

- delivery of the Annual Plan could be stymied due to:
 - o The Capital Plan being larger than Council can achieve in the next year,
 - o Diversion of resources away from core delivery duties,
 - o Roadblocks/unplanned delays for individual projects,
 - o Lack of regional coordination for programmes of work,
 - o Shortage of technical experts to deliver,
 - o Resources redirected due to public health issue, judicial process, major unplanned failure, pandemic,
 - o Underdeveloped internal processes (risk management, governance), and
 - o Prioritisation of capital expenditure over operational expenditure leading to lack of investment in operational staff and improvements.
- 2020/21 budget could be insufficient to deliver all projects identified due to:
 - o Overly-conservative estimations of cost,
 - o Poorly scoped projects,
 - o Failure to account for cost escalation,
 - o Effects of Covid-19 on procurement,
 - o Ineffective project management, and
 - o Change in Council's strategic direction.
- The ability to procure services necessary for delivery could be limited by:
 - o Covid-19 (including difficulties sourcing materials from overseas, and lockdown restrictions), and
 - o An oversaturated construction market.
- The existing wastewater outfall pipe could be damaged during the repair process due to the complexity of the repair, difficult working conditions and insufficient knowledge around the condition of the pipe in the repair locations. This could lead to further deterioration of the pipe and risk regulatory enforcement (including prosecution), reputational damage and perceived or actual environmental damage.

1.6 Options

The options available to Council are as follows:

- a. Adopt the Annual Plan 2020/21, or
- b. Not adopt the Annual Plan 2020/21 (which would mean that rates cannot be set).

1.7 Development of Preferred Option

Option A (adopt the Annual Plan 2020/21) is the recommended option. A robust process has been undertaken to develop the budget and Council has considered public feedback and made decisions to proceed to develop the final plan. A plan can be modified during the year within the parameters of section 96 of the Local Government Act 2002.

1.8 Attachments

- A Minutes - Council Meeting, 12-14 August 2020 [↓](#)
- B Annual Plan 2020/21 (*Under Separate Cover*) [⇒](#)



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Open Minutes

Meeting Date:	Wednesday 12 August 2020 Thursday 13 August 2020 Friday 14 August 2020
Time:	Wednesday 9.05am – 2.46pm Thursday 9.00am – 5.00pm Friday 9.07am – 11.48am
Venue	Large Exhibition Hall War Memorial Centre Marine Parade Napier Zoom Livestreamed to Council's Facebook
Present	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag [from 11.08am, 13 August by Zoom], Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson [from 9.12am Thursday 13 August 2020], Tapine, Taylor, Wright
In Attendance	Interim Chief Executive, Director Corporate Services, Director Community Services, Director Infrastructure Services, Director City Strategy, Manager Communications and Marketing Chief Financial Officer Team Leader Corporate Planning Corporate Planning Analyst Manager Community Strategies

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Administration	Governance Team
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The mayor opened the proceedings and welcomed attendees, noting that the meeting is being both recorded and livestreamed.

It was noted that most of the country moves back into Alert Level 2 (with Auckland moving into Alert Level 3) as of 12 noon today, and appropriate health and safety measures should be taken.

The recent passing of Minnie Ratima was noted with great sadness; she will be greatly missed by many in the community.

Apologies

Council resolution	Councillors Taylor / Price
	That the apologies from Councillor Boag due to attending a tangi and Councillor Simpson who will be following the livestream while social distancing be accepted.
	Carried

Conflicts of interest

Cr Taylor advised that he is a trustee of Sport Hawke's Bay.

HEARING

Wednesday 12th August

Submission Number	Agenda Page Number	Speaker/s	Summary
249	283 (Attachments at page 446)	Neil Hallet and Moana Davis on behalf of Youth Impact Programme Aotearoa	9.10am Neil and Moana spoke briefly on the Youth Impact Programme which is designed for young men aged 10-14 years. The Programme team are also working with Hawke's Bay Rugby Union and Hastings District Council regarding funding opportunities. Participants will follow an application process; currently working through how this would be promoted through schools and whānau. It is intended to include 40 participants from Napier

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			and 40 from Hastings for the first programme.
173	189 (Attachment at page 371)	John Marshall and colleagues on behalf of Blokart Hawke's Bay	<p>9.20am</p> <p>The representatives introduced the sport of blokarting with a short video. An initial grant already received from Council provided for a square track. Since that time the membership has increased to 60 people (with a wide age range), and regular programmes have been run with organisations, businesses and the public. The sport is very appealing as it provides for those of differing mobility, and those who regularly use a wheelchair are able to participate. A youth development squad are in training for national and world events in 2021. The club are requesting funding for a track expansion to support increased training and event opportunities; \$30k, which is half of the quote provided. Funding is also being sought from other supporters. The expansion would allow for longer and more interesting courses to be set. It would also allow the club to manage wind interference stemming from a tree bank by lagoon farm. The contractors have been secured and the surveying completed.</p> <p>The opportunity to could be opened to tourists interested in a more 'adventure' focused experience. Club members contribute via subs and a huge amount of volunteer support. Members of the public pay \$25 for about 30-40 minutes track time. The club have a 5+5 year lease with Council for the land.</p>
270	311 (Attachment at page 463)	Mark Aspden and colleague on behalf of Sport Hawke's Bay	<p>9.30am</p> <p><i>Cr Taylor – declared conflict</i></p> <p>Mr Aspden spoke to a short presentation outlining the work undertaken by Sport Hawke's Bay over the last 12 months. Sport HB has</p>

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			<p>had a longstanding contract with Council to support Council's aspirations for the community in the realm of sport and health. Sport HB have also provided support to the iWay programme and cycle strategy.</p> <p>The team have been upskilling teachers to tie in with 'education outside the classroom' initiatives. A extended programme is being co-designed with Napier Boys' High School providing NCEA credits while building skills to increase employability for school leavers.</p> <p>Sport HB is now taking a coordination role to promote active living opportunities for the disability sector as there were no other organisations that might take on this role in the region. A gap has been clearly identified in this area and Council support is sought to help continue this programming.</p> <p>The team spoke briefly to the impacts of the national response to COVID-19 to date, noting that so far the sector has been resilient but there have been challenges. It was noted that there are immediate ramifications from the new government announcement late 11 August 2020 for sporting events. A clear regional vision for sports facility will be important for the future.</p>
276	318 (Attachment at page 471)	Sue Miles and colleague on behalf of Environment Justice and Peace Network	<p><i>9.40am</i></p> <p>The representatives spoke in relation to social housing. The existing social housing provided by Council is primarily focused on older persons on their own, but there is a growing requirement for homes with more than one bedroom and in increased numbers as more people are unable to afford rents charged by private owners. Warm safe housing is an important contributor to wellbeing and Council is asked to consider how the housing stock can be better structured</p>

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			for the current needs of the community.
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*The meeting adjourned at 9.50am**The meeting reconvened at 10.50am***Council resolution**

Councillors Mawson/ Tapine

That the apologies from Mayor Wise and Councillor Crown for the late morning session due to attending a tangi be accepted.

Carried

Submission Number	Agenda Page Number	Speaker/s	Summary
307	358 (Attachment at page 704)	Alan White on behalf of Cycle Aware Hawke's Bay	<p><i>10.50am</i></p> <p>Mr White spoke to his submission noting that it is imperative that a comprehensive cycling network be developed, and Council meet its strategy in relation to active transport options.</p> <p>There are many dangers inherent to cycling and pedestrian transport modes, and the submission request adjustments of speed limits to help mitigate these. Council is urged to establish a forum including representatives from the cycling and walking communities to begin addressing the provision of safe space for alternative transport modes to vehicles.</p>
305	356 (Attachment at page 659)	Dymphi van der Linden and Jose Aparicio on behalf of Napier Civic Choir	<p><i>11.00am</i></p> <p>The representatives spoke to the Choir's submission noting that \$10K is requested to help support the provision of the Choir's performances and help subsidise tickets.</p> <p>The Choir consists of all ages, with about 70 members at any time.</p>

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			<p>The Choir maintains a reputation for high value attractive performances and is unique in that it actively partners with an orchestra. The opportunity to participate in the Choir has encouraged people to move to and visit the Hawke's Bay.</p> <p>The Choir have continued to prepare for upcoming performances throughout the national lockdown through virtual practices. Council funding would help provide financial security for the Choir as well as supporting access of the community to performances and events.</p> <p>A previous funding agreement with Council has provided around \$600k towards the Choir.</p>
224	249 (Attachments at page 440)	Joan Plowman and Mark Cleary on behalf of the Napier Pilot City Trust	<p><i>11.10am</i></p> <p>The Trust representatives spoke to their submission, noting that social cohesion has been a key focus of the Trust for many years. Developing a child-friendly city plan is proposed as an important way that this could be achieved; the Trust are looking to Council to lead this. As a small Trust it is not believed that they hold capacity to lead the work, but would support Council leading through their networks, partners and engagement processes.</p> <p>In response to a query as to why a wider "age friendly" focus is not being asked for (which would incorporate young people), it was commented that looking after rangitahi and tamariki is important, as if early care is not provided then there is less likelihood that they will have space and support to age and become the elders of a community. The input of older persons into any child friendly plan would be recommended.</p> <p>A city-wide focus is needed, not just a lens on smaller sections of the community.</p> <p>The Trust have previously put forward a plan to engage with small groups of</p>

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			the community in relation to responses to the COVID-19 epidemic.
304	355 (Attachment at page 656)	Bruce Carnegie and colleague on behalf of Grey Power	<p><i>11.20am</i></p> <p>The representatives spoke to their submission drawing attention to particular points. Council was thanked for the support to older people provided during the national response to COVID-19 and particularly the lockdown, including the regular messaging and encouragement. They also thanked Council for the easy-read consultation booklet and the opportunity to speak to Council, noting they find Hearings to be an important part of strong democratic process. The group are very interested in staying politically aware and engaged, and attend many meetings across the region as well as inviting speakers to their own gatherings to help facilitate this. Council was also thanked for vastly improving communication to citizens through livestreaming meetings, initiating 'town huddles', Facebook posts and other methods initiated to keep in touch. It was noted that not all older people have digital access, an contact through phone during the lockdown was very beneficial. Any continuing communication channels should be simple and consistent. The challenges of limited income households was touched on, noting that rates rebates are often not available to double income households as they just breach the threshold.</p>
20	24 (Attachment at page 362)	Gordon Sanson	<p><i>11.30am</i></p> <p>Mr Sanson is a builder and member of the registered master builders committee, as well as consulting for other building companies across the North Island. Mr Sanson spoke to his submission, noting his preference to maintain the core facilities currently</p>

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			<p>available at the Onekawa Aquatic Centre and not move to Prebensen Drive.</p> <p>He also spoke to his points in relation to enhancing funding for development of the Pandora Pond area, and providing a wave pool as part of the offerings at Anderson Park. He hasn't given extensive thought to options for the wave pool in the off seasons, but briefly noted that polo or a covered area could be considered. He also noted that artificial beaches are popular options in other warm climate areas.</p> <p>He suggested that the Prebensen Drive area could be developed for garaging, and offered for storing campervans or for running home businesses.</p> <p>These suggestions would save money from developing an aquatic centre, and redirect this into other aquatic related areas.</p>
281	324 (Attachment at page 596)	Robin Gwynn	<p><i>11.40am</i></p> <p>Dr Gwynn spoke to his submission noting that he was pleased that formal Hearings had been reinstated this year.</p> <p>He noted that there may be opportunities to promote Napier's water quality as a tourism asset, and that this should be borne in mind when considering chlorination options.</p> <p>He advised that in relation to wheelibins, not everyone lives in flat areas where they are easy to move to a kerb, especially for older persons.</p> <p>He noted that there was a missed opportunity to speak to neighbourhood watch groups and others in particular areas about potential implications of a decision to be made, to localise consultation.</p> <p>He advised that he hoped that consultation would be seen by Council as a rich and ongoing discussion with the community, and not a legal 'tick-box' exercise.</p>

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			<p>Dr Gwynn also spoke in regards to social housing, remarking that with the growing need in the community for affordable housing Council should not be considering selling any housing stock. Councils have a role to play in providing for the fundamental needs of the community. He was open to the model where leasing the stock to a community provider would allow access to greater central government funding thereby allowing for increased overall provisions. He supports the Napier Pilot City Trust submission asking for greater emphasis on the social pillar of Council's activities.</p> <p>Dr Gwynn also spoke briefly in relation to the War Memorial, noting that increased community opportunity to participate in decisions in this space was important.</p> <p>Dr Gwynn also spoke in relation to the current boundary arrangements, and suggested that a revision be looked at, as there are areas which fall within the Hastings boundary but where the residents seek provisions and opportunities within Napier as this is the closest city to where they live.</p>
296	345 (Attachment at page 616)	Pat Magill	<p><i>11.55am</i></p> <p>Mr Magill spoke to his submission, noting that the City was designated as a Pilot City in the 1980s to look at ways to address violence. He asked that the contributions of those in the past be honoured by reviving Napier as a pilot city, and reinstating the murals prepared a number of years ago featuring the pilot city logo. He asked that Council partner with the Napier Pilot City Trust and Te Taiwhenua O Te Whanganui-a-Orotū to take consistent planned social action.</p> <p>Mr Magill also asked for a child-friendly area to be created in the Maraenui central precinct.</p>

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			He noted that a pilot city has a lot of potential to create positive opportunities for youth in the city.
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The meeting adjourned at 12.03pm

The Mayor and Councillor Crown re-joined the meeting, which reconvened at 1.32pm.

Submission Number	Agenda Page Number	Speaker/s	Summary
179	196	Willow Noome and Marjolaine Stranaghan on behalf of the Napier Youth Council	<p><i>1.32pm</i></p> <p>The representatives spoke to their submission noting that it would be great to see multi-purpose recycling bins alongside the waste bins in the city to better encourage recycling and appropriate waste management. The bins could start a process of education around the impact of waste; there could be opportunity to remove all bins but currently that is likely to increase litter levels.</p> <p>The Youth Council are asking for an increase in the funding allocate to them for grants that they manage over the year; this would allow for an increase in categories and the ability to create a large annual prize. Grants are allocated to young people often seeking to be part of activities such as Outward Bound. The decision is made by the whole Youth Council; they are not aware of the applicant when considering their request to mitigate bias.</p> <p>The representatives noted that the current iteming of Council meetings makes it difficult for youth to attend and asked how their participation could be better encouraged.</p>
299	349 (Attachment at page 617)	Pauline Doyle on behalf of Guardians of the Aquifer	<p><i>1.40pm</i></p> <p>Ms Doyle spoke in relation to concerns held by the Guardians in relation to chlorination, and information previously shared by Council in</p>

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			<p>relation to transgressions in the Council network, stating that there is no clear evidence that a new reservoir or expensive treatment plants are required. Ms Doyle is also concerned about health effects believed to be caused by disinfection by-products. Ms Doyle also noted that in conversation with consultants it appeared that residual chlorine would not have made a difference in events such as the Havelock North breach. It was requested that Council rethink how money is spent on water. Concerns were expressed that a solution may have been agreed before full investigations into chlorine-free options have been undertaken. It is believed that there are further options that have not been noted so far in the Pattle Delamore review. There are people in the Napier community that Pattle Delamore could be speaking to on this matter.</p> <p>A Napier solution could be based on the updated Christchurch water safety plan which is currently being reviewed by international experts, if a copy is able to be sought.</p> <p>It is believed that Napier has very clean bio-stable water which will not support infections; however it was agreed that leakage may be an issue, although the potential possible levels identified through modelling are believed to be high.</p>
303	354 (Attachment at page 655)	Angie Denby and Lyn Anderson on behalf of the Ahuriri Estuary Protection Society Inc.	<p><i>1.55pm</i></p> <p>Ms Denby noted that the Society has been in place since 1981. The Society requests a return to face-to-face consultation where possible, noting that they did appreciate the impacts of the COVID-19 response on what was possible.</p> <p>The Society has concerns that a delay in funding will slow addressing issues around the estuary, and would like reassurance that the delays are temporary. The Society thanked the</p>

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			<p>Environmental Solutions Team of Council for the work they do.</p> <p>There are changes to the ecology impacting on the estuary from the higher salt environment created by pump station changes, for example where an invasive tube worm is benefiting from the salt which it responds well to.</p> <p>The Society would like to see better collaboration between all the parties involved in protecting the estuary.</p>
50	54	Karl Jager	<p><i>2.00pm</i></p> <p>Mr Jager spoke to his submission, asking whether the cubby areas in the library will be continued when it is moved back into its new space and noted he hopes that the library will be modernised as well.</p> <p>He asked that rebates be offered for home filtration systems where people have installed these to address chlorination.</p> <p>He noted that increased CCTV cameras could help alleviate speeding and help identify perpetrators of violence who then leave a scene before responders arrive.</p> <p>He noted that the wind picks up recycling (paper etc) off the top of the new recycling bins, which seems to contradict Councils' statements in relation to waste bins.</p>
301	352 (Attachment at page 631)	Sukhdeep Singh and Rizwaana Latiff on behalf of the Multicultural Association Hawke's Bay Inc.	<p><i>2.10pm</i></p> <p>The representatives spoke briefly about the work of the Association, and asked for Council to increase focus on the multi-cultural area in its commitment to providing a vibrant and safe community. The different ethnicities in Napier make a large contribution to the community in many ways. The importance of a migrant voice and the creation of a multi-cultural strategy was emphasised to ensure issues of access, involvement and safety are addressed. The</p>

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			<p>Association recognise the work recognised in developing such a strategy and are willing to partner with Council in completing this.</p> <p>While Hastings District Council has a multi-cultural working group Napier does not currently; however it would be relatively simple to pull together a group of representatives including iwi as the Association are already in conversation with many groups towards this aim.</p>
280	323 (Attachment at page 473)	Johan Ehlers on behalf of Kenny Road LLC	<p><i>2.16pm</i></p> <p>Mr Ehlers spoke to his submission in relation to financial contributions for development in the Te Awa area. He noted that contributions should match the costs of infrastructure, so neither more nor less should be charged. Kenny Road LLC has previously paid contributions but it no longer appears that the works contributed to are intended to proceed; there have been changes between the 2015 LTP and 2018 LTP and 2020 Annual Plan. Contributions made are 'targeted' and can only be used to create or support infrastructure in the area directly contributed to.</p> <p>Mr Ehlers believed that there should be drop in contributions in line with the lower investment levels intended, and a refund for Kenny Road LLC.</p>
201	222 (Attachment at page 390)	Susan Chappell on behalf of the National Council of Women Hawke's Bay	<p><i>2.30pm</i></p> <p>Ms Chappell spoke to the Council of Women's submission on the future of the Napier Women's Rest. The Women's Rest has been assessed as holding sufficient significance to be listed as category 1 Historic Building, and its aesthetic and historic positioning were touched on as well as its unusual placement as a WW1 memorial dedicated to women's use. It is hoped that the building can be brought back to life, for example as an affordable community meeting room or</p>

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			<p>as a women's centre which would reflect the history of the building. Ms Chappell suggested that perhaps the Hastings Women's Centre in Hastings could expand and the building host an Ahuriri Centre.</p> <p>It has been noted that even in the wake of the recent COVID-19 response women are already noticeably disadvantaged and it would be ideal to see the building being used to provide support services to help in this space.</p>
286	331 (Attachment at page 598)	Harlem-Cruz Ihaia	<p><i>2.40pm</i></p> <p>Ms Ihaia dedicated her submission to Minnie Ratima who walked her talk. She spoke to a concept she has developed, a 'village' which creates space for people to be surrounded by support and help in their lives where they need it. This needs to be broader than employment, and include mental well-being, building cultural and identity well-being, surrounding people with whānau support where they may not have it otherwise. The intent being to expand the proposed Te Pihinga project to take a broader view.</p>

The meeting adjourned at 2.46pm Wednesday 12 August 2020

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The meeting reconvened at 9.00am Thursday 13 August 2020

Council resolution	Councillors Mawson/ Crown
	That the apologies from Councillor Boag for the first morning session and Councillor Simpson for lateness be accepted.
	Carried

Thursday 13th August 2020

Submission Number	Agenda Page Number	Speaker/s	Summary
235	263	Allen McMillan on behalf of Taradale Residents' Association	<i>9.08am</i> Mr McMillan spoke to the Taradale Residents' Association's submission on the Annual Plan, specifically noting that the Association strongly opposes closing the aquarium and requested that the Taradale community be consulted in relation to any further changes or development to green spaces in Taradale. He also expressed their concerns around the potential sale or lease of Council owned community housing and asked what consultation will be undertaken in relation to this matter.

Cr Simpson joined the meeting at 9.12am

233 and 278	261 and 321	Amelia and Emily Otto	<i>9:18am</i> Emily and Amelia Otto spoke to their submission, requesting that Council continue with their work in relation to the National Aquarium 'Project Shapeshifter' and noted that they do not support this facility being closed. They also requested that Council consider a carbon neutral green build for the building, and suggested a National Aquarium 'think tank' be established in order to better inform the public in relation to this project moving forward.
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			Amelia shared the results of her online survey, with over 1000 responses from her peers and teachers from other local schools, confirming that there was overwhelming support to retain and maintain the National Aquarium.
223	248 (Attachment at page 435)	Richard Catley on behalf of Pirimai Residents' Association	<p><i>9.30am</i></p> <p>Mr Catley spoke to the Association submission as the Chair, particularly in relation to the request to expand the Allen Berry reserve. Recent changes to land ownership mean that increased housing will go in to the area. The Association are concerned to ensure that reserve space is provided for, and are concerned about the reduction in road frontage. They would also like to know what the funding of \$100k is allocated for. The Association would appreciate being involved in any discussions in relation to the area and particularly that Council maintain land for reserve area.</p> <p>A small group of business owners in the area has been drawn together and are asking regularly what is happening in the area and expressing concern in relation to the land.</p>
221	246	Bronwyn Edwards	<p><i>9.37am</i></p> <p>Ms Edwards spoke to a brief presentation on her submission related to car break-ins and theft in the Milton Road area.</p> <p>Council is requested to take over the Napier City Safety Trust CCTV cameras to help ensure safety in the city and back up private cameras in tracing thieves.</p> <p>Ms Edwards also asked for a safety group to be formed in Council to review these types of matters.</p>
290	336 (Attachment at page 613)	Deborah Burnside on behalf of Clean Earth Ltd.	<p><i>9.50am</i></p> <p>Ms Burnside spoke to her submission noting that wheelibin contractors feel very unheard. Ms Burnside expressed concern that her business has been</p>

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			<p>negatively impacted by the recent changes to recycling in Napier and the belief that local providers did not have realistic opportunities to tender due to the capital costs. She stated that Council has an obligation to ensure that local contractors are provided for. She advised of instances where there have been safety issues related to wheelibins.</p> <p>She asked that Councillors talk to local businesses that may be impacted before any decisions are made.</p>
272	313 (Attachment at page 466)	Deborah Burnside on behalf of Jervoisstown Residents' Facebook Group	<p><i>10.05am</i></p> <p>Ms Burnside expressed concern that the Jervoisstown area experiencing a lot of litter, have concerns about open drains, and would like better lighting and some beautification. Some residents are concerned about the existing plantings.</p> <p>She asked that Council continue to work with the residents in the area. She also asked for some form of pathway or boardwalk along the wide berm by Burness Road as there is no kerb or gutter.</p>
252	287 (Attachment at page 457)	Dick Grant and Rosamund Stewart on behalf of Ngā Toi Hawke's Bay	<p><i>10.12am</i></p> <p>The representatives spoke to the Ngā Toi submission. The Trust is voluntary and has limited resources. Ngā Toi has been requested by Hawke's District Council to implement their Arts and Cultural Strategy, which was drafted as a regional strategy; Council is requested to provide support and funding for arts and culture in Napier through Ngā Toi. The Strategy has little formally regarding implementation of the Strategy and specific funding has not been allocated to date. Funding from both councils and Creative NZ would allow the Trust to undertake a number of initiatives in the community.</p> <p>Ngā Toi also see themselves as a potential sole contact for arts and</p>

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			<p>culture in Hawke's Bay when advocating to central government and Creative NZ.</p> <p>It is anticipated that the implementation would be phased to ensure that resourcing is available and the councils are clear as to how their funding is being used.</p>
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The meeting adjourned at 10.24am

The meeting reconvened at 10.55 am

Cr Boag joined the meeting via Zoom at 11.08am

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DELIBERATIONS

1. SUBMISSIONS ON THE RATES REMISSION POLICY AND RATES POSTPONEMENT POLICY, AND PROPOSAL TO JOIN THE LOCAL GOVERNMENT FUNDING AGENCY

Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002
Document ID:	949321
Reporting Officer/s & Unit:	Garry Hrustinsky, Investment and Funding Manager

1.1 Purpose of Report

To present the submissions received on consultation documents relating to the Rates Remission Policy, Rates Postponement Policy, and proposal to join the Local Government Funding Agency.

At the Meeting

The Investment and Funding Manager spoke to the report, which draws together three policies reviewed by Council and now consulted on. In summary of the feedback:

- 80% of the responses supported the amended rate remissions policy.
- 100% of received responses supported the amended rates postponement policy. Where older persons may be experiencing financial stressors they are encouraged to contact Council
- 100% of received responses supported the proposed to join the LGFA. One submitter suggested that it would make sense for Council to become a shareholder; while there is merit in the proposal, it is suggested that this be considered in the future rather than at this point in time.

In response to questions from Councillors it was clarified that:

- A change in LGFA membership status could be looked at in the next three years but after the "dust has settled" in relation to the COVID-19 response
- The performance and status of Council's participation will be regularly monitored

ACTION Council to formally review the membership status with the option to become a shareholder in three years.

Council resolution	Councillors Taylor / Price
	That Council:
	a. Adopt the amended Rates Remission Policy.
	b. Adopt the amended Rates Postponement Policy.

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-
- c. Adopt the proposal for Napier City Council to join the Local Government Funding Agency as an unrated guaranteeing local authority.

Carried

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2. . SUBMISSIONS ON THE ANNUAL PLAN 2020/21 CONSULTATION DOCUMENT

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	950826
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Director Corporate Services Caroline Thomson, Chief Financial Officer Antoinette Campbell, Director Community Services Richard Munneke, Director City Strategy Jon Kingsford, Director Infrastructure Services Natasha Mackie, Manager Community Strategies Lauren Sye, Corporate Planning Analyst

2.1 Purpose of Report

To present the submissions received on the Annual Plan 2020/21 Consultation Document for Council's consideration.

Action notes:

ACTION The results of the Auckland Watercare study into pressure transducers will be sought

ACTION A sample 120l bin will be placed in the customer service centre for the public to view the size

ACTION A list of all current Council strategies are to be provided to councillors

ACTION Council will evaluate its approach to strategies

Procedural notes:

Sport Hawke's Bay – Cr Taylor declared a conflict and should not be considered as voting on this matter

Cr Tapine left the meeting at 12.01pm, returning at 12.06pm

The meeting adjourned at 12.34pm and reconvened at 1.33pm

The meeting adjourned at 5.00pm Thursday 13 August 2020

The meeting reconvened at 9.07am Friday 14 August 2020.

Cr Boag re-joined the meeting by Zoom.

Apologies for Lateness from Cr Taylor were accepted by the meeting.

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*Cr Taylor joined the meeting at 9.50am**Cr Mawson left the meeting briefly at 10.00am.**Cr Crown left the meeting at 10.00am.**The meeting adjourned at 10.20am and reconvened at 10.45am**Cr Crown re-joined the meeting at 11.00am***Officer's Recommendation**

That Council:

A. Overarching direction to Officers

Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Annual Plan 2020/21 Consultation Document.

B. Rates, operating shortfall:

That Council proceed with the officer's recommendation, that is, to increase rates by 4.8% for 2020/21 and use the Parking Reserve (\$4m) and the Subdivision and Urban Growth Fund (\$2.74m) to fund the predicted operating gap of \$6.74m in 2020/21.

C. Officer's submission:

That Council proceed with all the changes outlined in the Officer's submission as attached to this Report (submission number 289) namely being:

C1. Capital Programme key changes

C1.a Council agree the total Annual Plan 2020/21 capital programme be reduced from \$72m to \$59.5m, with \$3.4m of projects to remain in the plan to be completed based on capacity availability.

C1.b Council agree to the key changes to the 2020/21 capital programme as per table below:

Proposed changes to capital plan	Original Budget	Officer submission Revised Annual Plan	Variance	Comment
Budget Adjustments	\$10.99m	\$7.78m	(\$3.21m)	Reduction in annual plan budget requirement and new requirements.

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Move to future year	\$9.99m	\$500k	(\$9.5m)	Move project to future year – hold \$500k for Onekawa Park investigations and Aquatic Centre design requirements.
To be prioritised based on capacity	\$3.4m		(\$3.4m)	Leave in plan and completed based on capacity.

Proposed changes to operating budget	Original Budget	Officer submission Revised Annual Plan	Variance	Comment
Budget Adjustments	\$0	\$400k	\$400k	New budget requirement for Ahuriri Regional Park funded from Three Waters government funding

C2. New requirements

C2.a Council note the following new requirements to the 2020/21 capital programme:

1. Te Awa structure plan
 - \$600K increase funded from Financial Contributions reserve for 2020/21 for Transportation infrastructure.
 - \$500K increase funded from Financial Contributions reserve for 2020/21 for Water Supply infrastructure.
 - \$500K increase funded from Financial Contributions reserve for 2020/21 for Wastewater infrastructure.
2. Water supply
 - \$100K increase funded by loans for Hospital Hill Falling Trunk Main.
 - \$90K increased funded by renewals for Upgrade Water Supply Control System (SCADA).
3. Wastewater planning
 - A 30 year wastewater improvement programme is being developed and urgent works will be prioritised in 2020/21. No extra funding allocation required for 2020/21.
4. Stormwater planning
 - Modelling and investigation work underway will inform priorities for capital works on pump stations in Napier for 2020/21. No extra funding allocation required for 2020/21.

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C3. Aquarium expansion project**C3.a Council note:**

- That Council are still awaiting formal confirmation of central government's funding commitment for the National Aquarium of New Zealand expansion project before the project continues to the next gateway.
- The project and the budgets contained in the 2018-28 Long Term Plan assumed an upgrade would be undertaken, and as a result, maintenance costs and funding were reduced/removed.
- Council still have an obligation to maintain existing services, and to maintain the building requirements in the interim while a final decision on the project is made.

C3.b Council agree to \$1m of the funding currently allocated to the upgrade project to be reallocated to any building maintenance and maintenance of exhibits to an appropriate standard, until such time a decision is made around the next steps for this expansion project. The \$1m for 2020/21 will be funded from the Parklands Reserve which currently sits in 2019/20 but can be carried forward.

C4. Napier Aquatic Centre

C4.a Council note their previous resolution on 4 June 2020 to undertake investigations and design at the current Onekawa site or any other requirements and to complete further consultation with the community through the 2021-31 Long Term Plan or through a future Annual Plan.

C4.b Council approve a transfer of \$500K to 2020/21 from the Aquatic Expansion project fund to enable further investigations at the Onekawa site. This is funded from reserves.

C4.c Council note the funding of \$500K will be used for a site investigation of Onekawa Park; concept design of one option on Onekawa Park (if site investigations show that the Onekawa site is practicable); and consultation with the community on the concept design.

C5. Library/Civic Building - funding for initial scoping of project

C5.a Council note there is a strong community mandate to return the Library to the Station Street site in some form, with 75% of submitters agreeing, 20% being neutral, and only 5% disagreeing.

C5.b Council agree to allocate initial funding of \$500K in 2020/21 from Reserves to be brought forward from 2021/22 for master-planning for a civic precinct including to return the library to the old Library site.

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C5.c Council note that the master-planning of the area will inform any funding requirements for the 2021-31 Long Term Plan.

C5.d Council note a working party that includes councillors has been established to progress this project.

C6. *Three Waters*

C6.a. Council note the central government announcement of a package for three waters investment over the next twelve months with \$50m earmarked for Hawke's Bay councils over two tranches of funding e.g. \$23m and \$27m, including:

- the Hawke's Bay councils will need to sign a Memorandum of Understanding (MOU) with government for the first tranche of funding but it does not obligate moving to a new service delivery model. A separate report to approve the MOU will be provided to Council.
- Future tranches of funding are reliant on Hawke's Bay Councils signing up to the concept of co-design on regional entities.

C6.b Council note that once the amount of central government funding is finalised for Napier, it will be tagged against specific operating and capital projects and budgets updated through the revised budget process during the first quarter of 2020/21. A separate report will be brought back to Council.

C6.c Council note it is anticipated that Council's share of the first tranche of funding would be fully spent in the 2020/21 year.

C7. *Ahuriri Regional Park*

C7.a Council agree to progress the concept development for the Ahuriri Regional Park as a priority in 2020/21 and match the contribution Hawke's Bay Regional Council have assigned of \$400k.

C7.b Council agree to an increase in operating budget increase by \$400k to fund the concept development of the Ahuriri Regional Park, funded from Three Waters central government funding (once this funding stream is received), with no impact on rates.

D. Financial policies and Local Government Funding Agency(LGFA)

D1. As per the resolutions made on the Council report at this meeting, titled, Submissions on the Rates Remission Policy and Rates Postponement Policy, and Proposal to join the Local Government Funding Agency, Council note

- Council agreed to adopt the amended Rates Remission Policy
- Council agreed to adopt the amended Rates Postponement Policy
- Council agreed to adopt the proposal for Napier City Council to join the Local Government Funding Agency as an unrated guaranteeing local authority.

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-
- D2. Consider funding requests and other submissions to the Annual Plan and provide direction to Council officers.
- D3. Council note the significant initiatives for 2020/21, which are Council's work programme for the year. Council agreed to these initiatives on 11 June and they have been assessed through the Officer's submission process to ensure they are fully resourced to be delivered in 2020/21.
- D4. Direct Officers to prepare the Annual Plan 2020/21 document in accordance with the recommendations above (i-vi).
- D5. Direct Officers to advise the submitters of Council's decision in relation to their submission at the time of the adoption of the Annual Plan 2020/21 on 28 August 2020.

**Council
Resolution**

Mayor Wise / Councillor Tapine

That Council:

New motion**A. Overarching direction to Officers**

Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Annual Plan 2020/21 Consultation Document.

A1. Including the following decisions and responses to consultation items:***Post COVID-19 Recovery Plan***

- Note the submissions received on this consultation topic

Water

That Council

- Reconfirms Three Waters as its number 1 priority
- Notes progress is being made on the low manganese source water and network improvements to address dirty water
- Notes progress is being made in the independent chlorine free review, the report on which will be brought to Council by the end of this calendar year
- Provides an early indication that the report will be peer reviewed
- Request that the scope of options being assessed in the chlorine free review include not only the Dutch model but all options for a unique chlorine free solution for Napier

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- Asks that the chlorine free review consultants speak with local stakeholders and previous senior water employees of Council to tap into local knowledge in the investigation and identification of all chlorine free options
- Notes the work being carried out by Hawke's Bay Regional Council on aquifer mapping will be considered in future planning
- Will continue to communicate with Christchurch City Council in relation to their Water Safety Plan and chlorine free proposal
- Notes Council intends to roll out a comprehensive communications and engagement strategy shortly on our water and water programme including our chlorine free work
- Confirms it will investigate the introduction of a Council assisted household filter programme similar to the Hawke's Bay Regional Council "Healthy Homes" programme, where households can spread the initial cost of a filter over their individual rates

Kerbside Waste

- Note that there is a communication plan in place and further information will be shared with the community both in the lead up to, and with, the delivery of the wheelbins

Napier Library Civic Precinct

- Note that the community feedback received in the submissions will be forwarded to the Civic Precinct Steering Group for consideration in the drafting of a Masterplan for the development of the Library on the Station Street site
- A communications plan be developed to inform the community on the Civic Precinct project, in line with the Steering Group Terms of Reference
- Note that the Taradale Library seismic strengthening is scheduled to commence in two weeks' time, and further upgrades will be considered as part of the 2021-2031 Long Term Plan

Street Management

- A review of the current CCTV system and Policy will be undertaken to include guidelines around placement of cameras across the city, management (including technical capability specification) and privacy matters, subject to funding approval

A2. Including the following direction in relation to funding requests:***Napier Youth Council***

- That the funding to the Youth Council for Youth Awards be increased to \$7,000 to be funded from the Community Development Projects fund.
- That the Youth Council provide a funding allocation policy to Council
- That feedback on grants made in the 2020/21 year be brought back to Council

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Sport Hawke's Bay – Cr Taylor declared a conflict and should not be considered as voting on this matter

- That no change be made to the standing Service Level Agreement, but that Council meet with Sport Hawke's Bay in the lead into the Long Term Plan
- That a one-off grant be considered for the Bike in Schools programme, following an application to the Council Projects fund
- That a one-off allocation of \$10,000 be made from the Council Projects fund.
- A potential increase to the Service Level Agreement in relation to a disability focussed resource would be considered through the Long Term Plan

Blokart

- That the Club are invited to make an application to the Recovery Fund which includes their long term strategic plan; Council officers will work with the Club as they develop their application

Napier Civic Choir

- That Council will honour the existing commitment to including a new Service Level Agreement with the Choir through the 2021-2031 Long Term Plan process, and advise the Choir that a proposal will be sought from them in relation to this
- An additional allocation of \$3,000 funding be given this year from the Arts Policy allocation.

Pirimai Residents Association

- That a meeting be arranged with the Association to discuss options to link in with other resources such as the Rotary Pathways Trust
- That advice and input be provided to any concept developed to ensure that Council's infrastructure is protected

Ngā Toi

- That \$10,000 be funded from the Arts Policy allocation
- Council notes that Ngā Toi will be bringing their plan for implementation of the regional strategy later this year; it is anticipated that meetings will take place prior to this to ensure the proposed implementation aligns with Council's City Vision and other relevant strategic documents.

Taradale Community Pool Trust

- Council will seek further information from the Pool Trust on their request and also encourage the Trust to develop their rationale for any future requests, for example through an application to another grants fund. It is noted that as the Trust are requesting a service level agreement this would be best received through the Long Term Plan process.

Youth Impact Programme Aotearoa

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- Council indicates support in principle for the Programme, and will seek further information so that their request can be assessed against the criteria of the Community Development Projects fund
- The Programme is also encouraged to seek funding from other sources

Te Taiwhenua o te Whanganui-a-Orotū

- Council will consider the request as part of the Memorandum of Understanding discussions currently underway.
- Development of the MOU sits within existing budgets.

NZ Chinese Language Week Charitable Trust

- Council will contact the New Zealand Chinese Association (Hawke's Bay branch) Inc. to discuss how Council may support them to provide localised events during Chinese Language Week.
- A response will also be sent to the requestor advising that Council will be working with the local branch of the NZ Chinese Association, and while their request is appreciated it is declined in this instance.

A3: Including the following other decisions and responses of Council to submissions:

- **Strategy requests**
 - **Multicultural Association**
Council supports the development of a strategy in principle and will engage with the Multicultural Association to discuss and plan for this as part of the Long Term Plan
 - **Cycle Aware Hawke's Bay**
Council is a participant in the development of a wider transportation strategy through the Regional Transport Committee, and will contact Hawke's Bay Regional Council on behalf of Cycle Aware Hawke's Bay a view to the group becoming a participant in this Committee.
Council will meet with Cycle Hawke's Bay to discuss how Council can best partner with the group to achieve their desired outcomes. It was noted that the regional cycle governance group is also considering transportation as part of the cycling programme.
 - **Napier Pilot City Trust**
Council notes that a current Youth Strategy is already in place, that the Youth Council uses to guide their work programme. Council is working with the Department of the Prime Minister and Cabinet and other councils on how the national Child and Youth Strategy can be given effect at a local level.

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Council recognises the Napier Pilot City Trust as a key stakeholder in this area, and encourages the Trust to partner with Council in the development of the action plan to the Strategy. A stocktake is currently being taken of activities underway in the youth sector which will inform any future actions planned and identify any gaps.

- **Level of rates vs CPI**

Council advises that the consumers price index (CPI) is a measure of inflation for New Zealand households. It records changes in the price of goods and services. The costs of Councils are subject to other cost increases including labour and construction markets. The Local Government Cost Index (LGCI) therefore better reflects Council's cost increases.

At the moment Councils are also facing other cost pressures such as legislation changes, COVID-19 and standards, which is putting pressure on rates increases in line with CPI. This year has been challenging for Council, and this is reflected by the use of reserves to meet its operating deficit and consulted with the community on this. This balanced affordability of the community and the need to meet the costs of Council.

- **Living Wage**

Council will prepare a report investigating the numbers and costs involved in implementing the living wage for permanent full time employees of Council, including the requirements and implications of becoming an accredited living wage employer, and comparable wages across the region, for consideration ahead of the Long Term Plan.

- **Pirimai Residents Association**

Council have considered the four requests within the Pirimai Residents Association submission and will meet with the Association to discuss all matters raised.

- **Community housing**

Council acknowledges that the review of Council's community housing was delayed due to the national COVID-19 response. The options analysis is underway, with the final results to be brought to Council in early 2021; subject to major changes being proposed, this would be followed by a Special Consultative Procedure being undertaken with the whole of the community to inform the decision. Council is working with Kāinga Ora for the provision of public housing within Napier.

- **Memorial Square community rooms**

Council acknowledges and confirms the heritage and social significance of the Memorial Square community rooms. Council will partner with the National Council of Women and Historic Places Hawke's Bay to investigate options for strengthening and returning the building to community use. Ways to celebrate the building and its history on its 2021 anniversary will be explored.

- **MTG Storage**

Council notes that the joint Working Group with Hastings District Council and Hawke's Bay Museums Trust is making good progress

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with the identification of an appropriate site that caters for future growth of the collection in Hastings, and alongside this are considering a governance structure for the ongoing management of both the collection and the MTG.
Some funding has been provided for in the current capital budget of council as the requirements of the storage building are considered. This funding could be reallocated by Council as required.

- **Public Rubbish and Recycling bin policy**

Council will develop a public waste receptacle policy which will include guidance on the placement and number of bins, including recycling bins, and a long term strategy for the provision of waste receptacles in public spaces.

Council will review the following topics separately and provide feedback to officers in preparing the final Annual Plan over the next week:

- Aquatic facility
- Blokart trees
- Jervoistown piping and path
- War memorial
- Clive Square issues
- Napier boundary
- Taradale park development
- The locals village concept
- Ahuriri estuary
- Aquarium
- Local traffic speed and management plans
- Local procurement
- Sustainability policy - capital projects
- Chinese language - 5 day 5 phrases challenge
- Indoor children's facility
- Eat street concept
- Dog poo bags
- Disability access on footpaths
- Parks on Clyde road re ambulances
- Cycleways
- Puketitiri road upgrade - website updates?
- Safety council and cameras
- Seats in walkways - donations
- Wastewater treatment options and disposal options
- Lobby central government to extend accessibility of rates rebates

B. Rates, operating shortfall:

That Council proceed with the officer's recommendation, that is, to increase rates by 4.8% for 2020/21 and use the Parking Reserve (\$4m) and the Subdivision and Urban Growth Fund (\$2.74m) to fund the predicted operating gap of \$6.74m in 2020/21.

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C. Officer's submission:

That Council proceed with all the changes outlined in the Officer's submission as attached to this Report (submission number 289) namely being:

C1. Capital Programme key changes

C1.a Council agree the total Annual Plan 2020/21 capital programme be reduced from \$72m to \$59.5m, with \$3.4m of projects to remain in the plan to be completed based on capacity availability.

C1.b Council agree to the key changes to the 2020/21 capital programme as per table below:

Proposed changes to capital plan	Original Budget	Officer submission Revised Annual Plan	Variance	Comment
Budget Adjustments	\$10.99m	\$7.78m	(\$3.21m)	Reduction in annual plan budget requirement and new requirements.
Move to future year	\$9.99m	\$500k	(\$9.5m)	Move project to future year – hold \$500k for Onekawa Park investigations and Aquatic Centre design requirements.
To be prioritised based on capacity	\$3.4m		(\$3.4m)	Leave in plan and completed based on capacity.

Proposed changes to operating budget	Original Budget	Officer submission Revised Annual Plan	Variance	Comment
Budget Adjustments	\$0	\$400k	\$400k	New budget requirement for Ahuriri Regional Park funded from Three Waters government funding

C2. New requirements

C2.a Council note the following new requirements to the 2020/21 capital programme:

1. Te Awa structure plan
 - \$600K increase funded from Financial Contributions reserve for 2020/21 for Transportation infrastructure.

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- \$500K increase funded from Financial Contributions reserve for 2020/21 for Water Supply infrastructure.
 - \$500K increase funded from Financial Contributions reserve for 2020/21 for Wastewater infrastructure.
2. Water supply
 - \$100K increase funded by loans for Hospital Hill Falling Trunk Main.
 - \$90K increased funded by renewals for Upgrade Water Supply Control System (SCADA).
 3. Wastewater planning
 - A 30 year wastewater improvement programme is being developed and urgent works will be prioritised in 2020/21. No extra funding allocation required for 2020/21.
 4. Stormwater planning
 - Modelling and investigation work underway will inform priorities for capital works on pump stations in Napier for 2020/21. No extra funding allocation required for 2020/21.

C3. Aquarium expansion project**C3.a Council note:**

- That Council are still awaiting formal confirmation of central government's funding commitment for the National Aquarium of New Zealand expansion project before the project continues to the next gateway.
- The project and the budgets contained in the 2018-28 Long Term Plan assumed an upgrade would be undertaken, and as a result, maintenance costs and funding were reduced/removed.
- Council still have an obligation to maintain existing services, and to maintain the building requirements in the interim while a final decision on the project is made.

C3.b Council agree to \$1m of the funding currently allocated to the upgrade project to be reallocated to any building maintenance and maintenance of exhibits to an appropriate standard, until such time a decision is made around the next steps for this expansion project. The \$1m for 2020/21 will be funded from the Parklands Reserve which currently sits in 2019/20 but can be carried forward.

C4. Napier Aquatic Centre

C4.a Council note their previous resolution on 4 June 2020 to undertake investigations and design at the current Onekawa site or any other requirements and to complete further consultation with the community through the 2021-31 Long Term Plan or through a future Annual Plan.

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C4.b Council approve a transfer of \$500K to 2020/21 from the Aquatic Expansion project fund to enable further investigations at the Onekawa site. This is funded from reserves.

C4.c Council note the funding of \$500K will be used for a site investigation of Onekawa Park; concept design of one option on Onekawa Park (if site investigations show that the Onekawa site is practicable); and consultation with the community on the concept design.

C5. Library/Civic Building - funding for initial scoping of project

C5.a Council note there is a strong community mandate to return the Library to the Civic Precinct (Station Street and adjacent areas) in some form, with 75% of submitters agreeing, 20% being neutral, and only 5% disagreeing.

C5.b Council agree to allocate initial funding of \$500K in 2020/21 from Reserves to be brought forward from 2021/22 for master-planning for a civic precinct including to return the library to the old Library site.

C5.c Council note that the master-planning of the area will inform any funding requirements for the 2021-31 Long Term Plan.

C5.d Council note a working party that includes councillors has been established to progress this project.

C6. Three Waters

C6.a Council note the central government announcement of a package for three waters investment over the next twelve months with \$50m earmarked for Hawke's Bay councils that will be progressed once Council signs an MoU with the Crown. The process for agreeing this will come to a Council before the end of August.

C6.b Council note that once the amount of central government funding is finalised for Napier, it will be tagged against specific operating and capital projects and budgets updated through the revised budget process during the first quarter of 2020/21. A separate report will be brought back to Council.

C6.c Council note it is anticipated that Council's share of the first tranche of funding would be fully spent by March 2022.

C7. Ahuriri Regional Park

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C7.a Council agree to progress the concept development for the Ahuriri Regional Park as a priority in 2020/21 and match the contribution Hawke's Bay Regional Council have assigned of \$400k.

C7.b Council agree to an increase in operating budget increase by \$400k to fund the concept development of the Ahuriri Regional Park, funded from Three Waters central government funding (once this funding stream is received), with no impact on rates.

D. Financial policies and Local Government Funding Agency(LGFA)

D1. As per the resolutions made on the Council report at this meeting, titled, Submissions on the Rates Remission Policy and Rates Postponement Policy, and Proposal to join the Local Government Funding Agency, Council note

- Council agreed to adopt the amended Rates Remission Policy
- Council agreed to adopt the amended Rates Postponement Policy
- Council agreed to adopt the proposal for Napier City Council to join the Local Government Funding Agency as an unrated guaranteeing local authority.

D2. Consider funding requests and other submissions to the Annual Plan and provide direction to Council officers.

D3. Council note the significant initiatives for 2020/21, which are Council's work programme for the year. Council agreed to these initiatives on 11 June and they have been assessed through the Officer's submission process to ensure they are fully resourced to be delivered in 2020/21.

D4. Direct Officers to prepare the Annual Plan 2020/21 document in accordance with the recommendations above (i-vi).

D5. Direct Officers to advise the submitters of Council's decision in relation to their submission after the adoption of the Annual Plan 2020/21 on 27 August 2020.

Carried

UNANIMOUS

noting that Cr Taylor should not be considered as voting in regards to the resolution on Sport Hawke's Bay due to his declared conflict on this matter only

The meeting closed at 11.48am Friday 14 August 2020

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Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval

2. RESOLUTION TO SET THE RATES FOR 2020/21

Type of Report:	Legal
Legal Reference:	Local Government (Rating) Act 2002
Document ID:	956968
Reporting Officer/s & Unit:	Garry Hrustinsky, Investment and Funding Manager

2.1 Purpose of Report

To set rates for 2020/21 in accordance with the Local Government (Rating) Act 2002 and with the Funding Impact Statement.

Officer's Recommendation

That Council:

- a. Resolve that the Napier City Council set the following rates under the Local Government (Rating) Act 2002, on rating units in the city for the financial year commencing on 1 July 2020 and ending on 30 June 2021, and that all such rates shall be inclusive of Goods and Services Tax (GST).

(A) GENERAL RATE

A general rate set under Section 13 of the Local Government (Rating) Act 2002 made on every rating unit, assessed on a differential basis on the rateable land value to apply to the Differential Groups as follows:

Differential Group	Differential Description	General rate - cents in the dollar on Land Value
1	City Residential	0.52539
2	Commercial and Industrial	1.40900
3	Miscellaneous	0.52539
4	Ex-City Rural	0.33346
5	Other Rural	0.33346
6	Bay View	0.38248

(B) UNIFORM ANNUAL GENERAL CHARGE

A Uniform Annual General Charge of \$375.00 per separately used or inhabited part of a rating unit for all rateable land set under Section 15 of the Local Government (Rating) Act 2002.

(C) WATER RATES as follows:**1. Fire Protection Rate**

A targeted rate for fire protection, set under Section 16 of the Local Government (Rating) Act 2002 on a differential basis and on the rateable capital value on every rating unit connected to or able to be connected and within 100 metres of either the City Water Supply System, or the Bay View Water Supply System. This rate will apply to the Differential Groups and Categories as follows:

Fire Protection Rate Differential Description (cents per dollar of Capital Value)	Connected to water Supply System	Not connected but within 100m of water Supply System
Central Business District and Fringe Area	0.02672	0.01335
Suburban Shopping Centres, Hotels and Motels and Industrial rating units outside of the CBD	0.01336	0.00668
Other rating units connected to or able to be connected to the water supply systems	0.00668	0.00334

2. City Water Rate

A targeted rate for Water Supply, set on a differential basis under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit connected to or able to be connected to and within 100 metres of the City water supply system. This such rate will apply as follows:

Description	Amount
Rating units connected to the City Water Supply System	\$236.00
Rating units able to be connected to and within 100m of the City Water Supply System	\$118.00

3. Bay View Water Rate

A targeted rate for Water Supply, set on a differential basis under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit connected to or able to be connected to and within 100 metres of the Bay View water supply system This rate will apply as follows:

Description	Amount
Rating units connected to the Bay View Water Supply System	\$236.00
Rating units able to be connected and within 100m of the Bay View Water Supply System	\$118.00

4. Water by Meter Rate

A targeted rate for water supply, set under Section 19 of the Local Government (Rating) Act 2002, on a differential basis per cubic metre of water consumed after the first 300m³ per annum, to all metered rating units as follows:

	Water Meter Rate per cubic metre
Non-Domestic Supplies Napier City(\$/m ³)	\$0.58259
Metered Domestic and Other Supplies (\$/m ³)	\$1.08104

(D) REFUSE COLLECTION AND DISPOSAL RATE

A targeted rate for refuse collection and disposal, set under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit, for which a weekly rubbish collection service is available, with the rate being 2 or 3 times the base rate for those units where 2 or 3 collections per week respectively is available. This rate will apply as follows:

RATE		
1 COLLECTION PER WEEK	2 COLLECTIONS PER WEEK	3 COLLECTIONS PER WEEK
\$130.00	\$260.00	\$390.00

(E) KERBSIDE RECYCLING RATE

A targeted rate for Kerbside Recycling, set under Section 16 of the Local Government (Rating) Act 2002, as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit for which the Kerbside recycling collection service is available. This rate will apply as follows:

Charge per separately used or inhabited part of a rating unit	\$70.00
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(F) SEWERAGE RATE

A targeted rate for sewerage treatment and disposal, is set on a differential basis under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis. The rate is applied to each separately used or inhabited part of a rating unit connected or able to be connected and within 30 metres of the City Sewerage system (including the Bay View Sewerage Scheme). This rate will apply as follows:

Description	Amount
Rating units connected to the City and Bay View Sewerage Systems	\$398.00
Rating units able to be connected to and within 30m of either the City or Bay View Sewerage Systems	\$199.00

(G) BAY VIEW SEWERAGE CONNECTION RATE

A targeted rate for Bay View Sewerage Connection, set under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit connected to the Bay View Sewerage Scheme, where the lump sum payment option was not elected.

The rate to apply for 2020/21 is \$941.35

(H) CBD OFF STREET CARPARKING RATE

A targeted rate to provide funding for additional off street carparking in the Central Business District set under Section 16 of the Local Government (Rating) Act 2002 on a differential basis on the rateable land value, to apply to rating units in the Central Business District. The rate to apply to the Differential Groups is as follows:

Description	Cents in the dollar on Land Value
Properties where council provides additional parking due to the property receiving a 100% parking dispensation.	0.14889
Properties where council provides additional parking due to the property receiving a 50% parking dispensation.	0.07445

H) SUBURBAN OFF STREET CARPARKING RATE

A targeted rate to provide funding for additional off street carparking in Suburban Shopping and commercial areas and to maintain existing offstreet parking areas in suburban shopping and commercial areas, set under Section 16 of the Local Government (Rating) Act 2002 as a rate in the dollar on Land Value as follows:

Description	Cents in the dollar on Land Value
Suburban Shopping Centres and Commercial properties in residential areas	0.10999

H) TARADALE OFF STREET CARPARKING RATE

A targeted rate to provide funding for additional off street carparking in the Taradale Shopping and commercial area and to maintain existing offstreet parking areas in

Taradale, set under Section 16 of the Local Government (Rating) Act 2002 as a rate in the dollar on Land Value as follows:

Description	Cents in the dollar on Land Value
Taradale Suburban Commercial and Shopping area	0.10999

(I) CBD PROMOTION RATE

A targeted rate to fund at least 70% of the cost of the promotional activities run by the Napier City Business Inc, set under Section 16 of the Local Government (Rating) Act 2002, and applied uniformly on the rateable land value of all rating units in the area defined as the Central Business District, such rate to apply to applicable properties within the Differential Groups and Differential Codes as follows:

Description	Cents in the dollar on Land Value
Properties in the CBD Promotion Rate area	0.21794

(J) TARADALE PROMOTION RATE

A targeted rate to fund the cost of the Taradale Marketing Association's promotional activities, set under Section 16 of the Local Government (Rating) Act 2002 and applied uniformly on the rateable land value of all rating units in the Taradale Suburban Commercial area, such rate to apply to the Differential Groups and Differential Codes as follows:

Description	Cents in the dollar on Land Value
Properties in the Taradale Promotion Rate area	0.24244

(I) SWIMMING POOL SAFETY RATE

A targeted rate to fund the cost of pool inspections and related costs, set under Section 16 of the Local Government (Rating) Act 2002, as a fixed amount on every rating unit where a swimming pool or small heated pool (within the meaning of the Building (Pools) Amendment Act 2016) is located, of \$52 per rating unit.

DUE DATES FOR PAYMENT AND PENALTY DATES (For Rates other than Water by Meter Rates)

That rates other than water by meter charges are due and payable in four equal instalments. A 3.5% penalty will be added to any portion of rates (except for Water by Meter) assessed for instalments 1 and 2 for the 2020/21 rating year that remains unpaid after the relevant instalment date. 10% penalty will be added to any portion of rates (except for Water by Meter) assessed for instalments 3 and 4 for the 2020/21 rating year that remains unpaid after the relevant instalment date. The respective

penalty dates are shown in the following table as provided for in section 57 and 58(1)(a) of the Local Government (Rating) act 2002

Instalment	Due date	Penalty Date
1	30 September 2020	05 October 2020
2	18 November 2020	23 November 2020
3	17 February 2021	22 February 2021
4	20 May 2021	26 May 2021

With the exception of instalment 4 in the 2019/20 rating year for which no penalty was applied, any portion of rates assessed in previous years (including previously applied penalties) which remains unpaid on 30 July 2020 will have a further 10% added, firstly on 31 July 2020, and if still unpaid, again on 31 January 2021.

WATER RATES

Targeted rates for metered water supply will be separately invoiced from other rates invoices. Metered water supply for commercial properties is invoiced quarterly and metered water for domestic (residential) water supply is invoiced annually. A 10% penalty will be added to any part of the water rates that remain unpaid by the due date as shown in the table below as provided for in section 57 and 58(1)(a) of the Local Government (Rating) Act 2002.

Metered Water Supply rates are due for payment as follows:

Instalment	3 monthly invoicing Due Date	Penalty date
1	20 July 2020	24 July 2020
2	20 October 2020	26 October 2020
3	20 January 2021	26 January 2021
4	20 April 2021	26 April 2021
Period Ending	Annual invoicing Due Date	Penalty date
30 June 2020	20 July 2020	21 July 2020
30 June 2021	20 July 2021	21 July 2021

A penalty of 10% will be added to any portion of water supplied by meter, assessed in the current year, which remains unpaid by the relevant instalment due date, on the respective penalty date above.

Any portion of water rates assessed in previous years (including previously applied penalties) which are unpaid by 30 July 2020 will have a further 10% added, firstly on 31 July 2020, and if still unpaid, again on 31 January 2021.

Any water payments made will be allocated to the oldest debt.

2.2 Background Summary

Once the Annual Plan for the year has been adopted Council needs to pass a resolution to set the rates for the year to enable the required rates revenue to be collected to fund Council's budgeted activities for the year.

The resolution is drafted to comply with the requirements of the Local Government (Rating) Act 2002

2.3 Issues

These resolutions are procedural in nature in that they follow the legal process to collect the revenue as proposed in the Annual Plan.

The proposed rates are as set out in the Funding Impact Statement which is included in the Annual Plan document. The rates vary slightly from those published in the draft Annual Plan however the overall effect remains at an average increase of 4.8% for existing ratepayers. Examples of the impact for different categories are provided in the Annual Plan.

2.4 Significance and Engagement

This report implements a decision of council made following consultation on the 2020/21 Annual Plan. No further action is required in relation to Council's significance and engagement policy.

2.5 Implications

Financial

The recommendations in this report enable council to collect rates revenues of \$63.853 million as outlined in the 2020/21 Annual plan.

Social & Policy

There are no social or policy implications

Risk

If council does not pass the proposed resolutions the required revenue to fund Council's activities for 2020/21 would not be able to be collected.

2.6 Options

The options available to Council are as follows:

- a. Adopt the resolutions as proposed
- b. Adopt an amended resolution
- c. Do not adopt the resolution

2.7 Development of Preferred Option

These resolutions are procedural in nature in that they implement a decision that is made by Council when the 2020/21 Annual Plan is adopted. The preferred decision is to adopt the resolutions as proposed without any alteration.

2.8 Attachments

Nil