



SUSTAINABLE NAPIER COMMITTEE

Open Minutes

Meeting Date:	Thursday 22 October 2020
Time:	10am – 10.56am 10.47 – 10.48am
Venue	Large Exhibition Hall Napier War Memorial Centre Marine Parade Napier
Present	Mayor Wise, Councillor Price (In the Chair), Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Simpson, Tapine, and Wright
In Attendance	Acting Chief Executive, Director Corporate Services, Director Community Services, Director Infrastructure Services, Director City Services, Director City Strategy, Manager Communications and Marketing Pacific Surf Lifesurfing Club representative – item 1 Senior Māori Advisor MTG Director Manager Property Manager Regulatory Solutions Manager Asset Strategy 3 Waters Programme Manager
Administration	Governance Team

Karakia

The Senior Māori Advisor opened the day's proceedings with a

Apologies

Councillors Boag / Brosnan

That the apology from Councillor Taylor be accepted, and also an apology from Councillor Simpson for lateness.

Carried

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

The Mayor acknowledged the time invested in the public meetings on the Revenue and Finance Policy, and those residents who have provided feedback and thoughts on the proposed Policy changes. Submissions are currently open on the proposed Policy and forms can be accessed online or from the Council service centres.

Announcements by the Chairperson

Nil

Minor Matters

Nil

Announcements by the management

Capital Programme Update

The Director Infrastructure Services provided a presentation updating the meeting on the capital programme (see **Appendix One**). It is intended that this type of update be included as a report to this Committee moving forward.

In response to questions from councillors it was clarified that:

- The quoted cost of the Marewa shops project came in above the original cost estimate and further work is required to assess the difference.
- The Marewa shop toilets are under the mandate of Council's insurer who have reviewed the damage and allocated an construction company for the work.
- Some cleaning and investigation work was undertaken for the Pandora Industrial Wastewater Main which was successful to the extent it was able to be completed; however the work takes a very long time and capacity within the Depot Team was and would be overly stretched. Due to the complex chemistry of the blockage material there will be work required to treat the wastewater liquor. Consideration will be given to where the costs for this work should sit, whether Council or dischargers. The next report brought through to Council will provide more detail on this matter including cost and resource demands for the work.

- The draft schedule currently sees the Tamatea and Parklands DMA work being complete after Christmas. The team are re-looking at options that could help shorten that time frame.
- A draft report in relation to the chlorine-free review has been received and is in the peer review process. The reviewer (GHD working with an international team of experts) has raised some good points which need to be worked through.

ACTION The stormwater wetlands work will be included in the report moving forward, along with planting urban drains and the chlorine-free review.

Councillor Simpson joined the meeting at 10.19am.

Confirmation of minutes

Councillors Simpson / Brosnan

That the Minutes of the meeting held on 10 September 2020 were taken as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. LEASE OF RESERVE - PACIFIC SURF LIFESAVING CLUB INCORPORATED

Type of Report:	Operational
Legal Reference:	Reserves Act 1977
Document ID:	965852
Reporting Officer/s & Unit:	Bryan Faulknor, Manager Property Jenny Martin, Property and Facilities Officer

1.1 Purpose of Report

To obtain Council approval for a ground lease renewal and lease variation for the Pacific Surf Lifesaving Club Incorporated relating to their Clubrooms on Marine Parade. The lease variation relates to a request to carry out a cafe type operation.

At the Meeting

A representative of the Pacific Surf Lifesaving Club spoke to their request to initiate a café- type operation in the Club, as a variation to their lease agreement which they are also seeking further renewal of their lease. The intention is to use existing staff to run the café function to provide training and employment opportunities. It is hoped that the increased social options will help address some of the less social activity that has been noticed in the area recently.

In response to questions from councillors it was clarified that:

- The hall room can be hired out, and it is used by community sports and dance groups. It is also used as a polling station and may be used for a meeting room on occasion.
- The Pacific Surf Lifesaving Club lease is for the grounds only, the Club own their own building. The rent is calculated based on what would be paid for a standard residential property with discounting applied in recognition of the community nature of the business.
- A cycle hire business also operates from the property following authorisation of the sublease by Council in 2010.
- While there are some infrastructure assets that
- The Clubrooms are in a liquor ban area, and while they could apply for the appropriate permits the risk was considered too high for the Club based on the inability to fully control the behaviour of those hiring the rooms and ensuring no litter in the beach environment.

The innovation of the Club was recognised in thinking about ways to upskill and provide employment for members.

It was requested that when discussing matters of accessibility the term “accessible” be used rather than “disabled”.

Committee's recommendation

Councillor Brosnan / Mayor Wise

The Sustainable Napier Committee:

Recommend Council approve:

- i. A lease renewal, pursuant to Section 54(1)(d) of the Reserves Act, for a further ten years from 1 November 2020 for the Pacific Surf Lifesaving Club Incorporated for their Clubrooms on Marine Parade.
- ii. A variation to the lease, pursuant to Section 114 of the Reserves Act, to allow the Pacific Surf Lifesaving Club to sell coffee and other non-alcoholic beverages, ice creams and similar products, and finger food and snacks from its clubrooms.
- iii. That the variation is subject to the club obtaining all necessary consents, approvals or permits which may be required.

Carried

2. LEASE OF RESERVE - CENTRAL FOOTBALL FEDERATION

Type of Report:	Legal
Legal Reference:	Reserves Act 1977
Document ID:	1247410
Reporting Officer/s & Unit:	Bryan Faulknor, Manager Property Jenny Martin, Property and Facilities Officer

2.1 Purpose of Report

To obtain Council approval to enter into a new lease with the Central Football Federation for the land and building occupied at Park Island under Section 54(1)(b) of the Reserves Act 1977 for a term of five years with two, two year rights of renewal.

At the Meeting

The Manager Property spoke to the report, noting that in this instance Council owns both the land and the building.

In response to questions from councillors it was clarified that:

- The Taradale Bridge Club's preference to be in this area would not have any effect on this lease.

Committee's recommendation

Councillors Mawson / Simpson

The Sustainable Napier Committee:

- a. Recommend Council agree to enter into a new lease with the Central Football Federation for the land and building occupied at Park Island under Section 54(1)(b) of the Reserves Act 1977 for a term of five years with two, two year rights of renewal.

Carried

The meeting was adjourned at 10.56am so that the open agenda of the Future Napier Committee could be taken.

The meeting reconvened at 11.47am

PUBLIC EXCLUDED ITEMS

Councillors Crown / Browne

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Museum Collection Storage Facility

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
1. Museum Collection Storage Facility	<p>7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p> <p>7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>

The meeting moved into Committee at 11.48am

Approved and adopted as a true and accurate record of the meeting.

Chairperson



Date of approval

Appendix One

Infrastructure Directorate

Capital Programme September 2020 Report

September 2020

Projects by Directorate

This Summary covers 152 projects by project phase and status breakdown

135 Infrastructure Projects

12 Community Services Projects

4 Corporate Services Projects

1 City Strategy Projects

Key project reporting

This report covers 41 key projects by phase and status breakdown

37 Infrastructure Projects

4 Community Services Projects

Key Project status definitions



Project Status	Definition	Description
On track	On track	The project is on track
Monitor	Monitor	A possible risk or delay has been identified and may impact on delivery
Off Track	Off Track	A risk or delay has caused a component of the project to become off track

PROJECT NAME (FROM SYCLE)	ASSET DISCIPLINE	PROJECT UPDATE	PROJECT PHASE	% OF PROJECT	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
Shovel Ready Projects							
Cross Country Drain Pathway	Transportation	Construction underway. Construction completion scheduled for November 2020	Construction	58%			
Tironui Drive Pathway	Transportation	Consultation on going with the land owners	Design	54%			Public consultation ongoing
Transport Projects							
Eriksen / Kenny Rd Intersection Upgrade	Transportation	Targeting design phase complete October 2020. procurement for construction November 2020, Council award decision December, construction starting January 2021	Design	54%			Project on critical path, on track but awareness for continuity
Thames/Pandora Roundabout Improvements	Transportation	Currently out for Tender of main contractor.	Tender	63%			
Puketitiri Road Upgrade	Transportation	Design deferred to enable business case for NZTA funding to be prepared.	Initiate	10%			
Marewa Shops Improvements	Transportation	Detailed design completed. Currently undertaking an internal stakeholder review. Targeting council tender award decision in February 2021	Design	55%			Cost to complete at 30% design is \$1,484,080. Discussion undertaken with Sponsor due to budget.
York Ave/Auckland Rd Intersection	Transportation	Working towards 90% design completion	Design	52%			Awaiting internal design resource to become available
Marine Parade - Raised Crossing	Transportation	Constructio will be bundled with Tom Parker Ave Traffic Calming Project.	Tender	64%			Both Tom Parker and Marine Parade going to tender together.
Meeanee Quay Traffic Calming	Transportation	Currently pending EA approval.	EA	80%			Pending Engineering Approval
Tom Parker Ave Traffic Calming	Transportation	Design pending EA approval targeting tender November 2020.	EA	58%			Pending Engineering Approval

PROJECT NAME (FROM SYCLE)	ASSET DISCIPLINE	PROJECT UPDATE	PROJECT PHASE	% OF PROJECT	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
3 Waters Projects							
Thames St / Pandora Rd Roundabout - 3 Waters	3 Waters	Combined with transportation project, Physical works at Tender	Tender	63%			
SCADA & Telemetry Upgrade	3 Waters	Digital the base station at the library and rolling out a 2nd base station at Thompson rserivcor to ensure city wide coverage	Initiate	20%			Tironui site access requirements have resulted in a change of scope.
SCADA Remote Site Installations	3 Waters	New locations have been upgraded to new radio frequencies	Initiate	10%			Resourcing issues - recruitment underway for additional support
Pandora Catchment Stormwater Quality System (Study only project)	Storm Water	Sediment core sampling underway	Initiate	44%			
WWTP Outfall Repair	Waste Water	Scope has been revised and reengineered due to greater deterioration of the asset.	Construction	62%			Addition work required to remediate asset
Ahuriri Masterplan scope projects for stormwater study and improvements - Initiate project only	Waste Water	Completed month 11 of year one monitoring, next steps include a feasibility assessment.	Sampling	33%			
Pandora Industrial Wastewater Main - Rehabilitation	Waste Water	Investigative works are looking at rehabilitation options for this pipeline to provide a cost effective solution.	Initiate	0%			Pending Consultant Report
Airport Sewer Pump Station Renewal	Waste Water	Tergetting tender in late October / November 2020.	Design	76%			Pending estimate review
WWTP Outfall Replacement	Waste Water	Working through project charter and project scope	Scoping	2%			Developing scope

PROJECT NAME (FROM SYCLE)	ASSET DISCIPLINE	PROJECT UPDATE	PROJECT PHASE	% OF PROJECT	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
3 Waters Projects							
Tamatea & Parklands DMA	Water Supply	Design phase complete, pending EA approval	Design	52%			Working with Depot to finalise schedule
De-Chlorination Water Station 2 Marine Parade	Water Supply	Commissioned and opened to the public	Defects	87%			Working through the asset owners manual
A1 Piggings Pints 300mm	Water Supply	Peered review completed. Depot scheduling construction	Construction	62%			Unforseen procurement delays for valves
A1 Piggings Pints 450mm	Water Supply	Peered review completed. Depot scheduling construction	Construction	61%			Unforseen procurement delays for valves
Trial Bore No.1 Exploratory and Production Bore	Water Supply	Preliminary bore has been drilled to 151metres. Water quality results are being accessed for the viability of a production bore	Construction	69%			Delays due to covid
Enfield Reservoir Replacement	Water Supply	Council workshop was held on the 26th August 2020 & funding for the preferred option is being investigated and will be presented to Council for approval. Property negotiations will start if funding is approved. Investigations and design pending land acquisition.	Initiate	29%			Land purchase negotiations
Meeanee Bore Treatment Upgrade	Water Supply	Peer review completed. Pending EA approval	Design	72%			Review financials once tender documents completed

PROJECT NAME (FROM SYCLE)	ASSET DISCIPLINE	PROJECT UPDATE	PROJECT PHASE	% OF PROJECT	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
Parks, Reserves and Sportsgrounds Projects							
Marewa Park Playground Renewal	Reserves	In Defects	Defects	74%			
Roberts Terrace Playground Renewals	Reserves	Procurement of a supplier panel is completed.	Procurement	33%			
Te Awa Playground / Urban Growth	Reserves	Procurement of a supplier panel is completed and second stage procurement underway.	Procurement	48%			
Park Island HBRU Site	Reserves	In Defects	Defects	99%			
Whakarire Ave Coastal	Reserves	An application for extension to the existing consent in in process.	Initiate	32%			Peer review, final consultation around landscaping & extension of resource consent.
Bluff Hill Safety Fence	Reserves	In Defects	Defects	73%			
HBRU Game Field	Sportsgrounds	Construction at 65% targeting completion May 2021	Construction	65%			

PROJECT NAME (FROM CYCLE)	ASSET DISCIPLINE	PROJECT UPDATE	PROJECT PHASE	% OF PROJECT	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
Council Wide Projects							
Kennedy Park Ablutions Block	Kennedy Park	Construction to complete is at 41% and is ahead of schedule.	Construction	84%			
National Aquarium of NZ - Chiller Replacement	Aquarium	Some defects have been identified and the project team is working through these issues.	Defects	83%			Some defects have been identified. Corrective actions being investigated
Ocean Spa Upgrades	Parade Pools	The active pool has been deferred until 20/21, the sauna and steam room targeting refurbishment this financial year.	Consultation	62%			Design/Build contract, active pool schedule for 2020/21, awaiting builders report in regards to the framing.
MTG Sprinkler System	Sprinkler	Project Manager assigned end of September	Initiate				
Conference Centre Odour Hinuera	City Services	Operations manual currently under review.	Plan & Execute	66%			
Municipal Theatre BMS Replacement	Community Services	BMS is commissioned	Construction	69%			
Parklands Area 3 Stages 8, 9, 10	Parklands	Targeting design and earthworks consent late 2020.	Design	55%			
Parklands 6 & 7	Parklands	Stage 6 practical completion issued and property titles are on track to be issued in November 2020. Stage 7 construction.	Construction	60%			