



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

Napier Civic Building
231 Hastings Street
t +64 6 835 7579
e info@napier.govt.nz
www.napier.govt.nz

ORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date:	Thursday 11 March 2021
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Time:	10.00am
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Venue:	Council Chambers Hawke's Bay Regional Council 159 Dalton Street Napier
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Council Members	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor, Wright
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Officer Responsible	Chief Executive
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Administrator	Governance Team
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Next Council Meeting
Thursday 8 April 2021

ORDER OF BUSINESS

Apologies

Councillor Price and Councillor Simpson

Conflicts of interest

Public forum

Announcements by the Mayor including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

That the Draft Minutes of the Ordinary Meeting of Council held on Thursday, 17 December 2020 be confirmed as a true and accurate record of the meeting.65

That the Draft Minutes of the Extraordinary Meeting of Council held on Tuesday, 9 February 2021 be confirmed as a true and accurate record of the meeting.92

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AGENDA ITEMS

1. HAWKE'S BAY AIRPORT LTD ANNUAL REPORT 2020

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1283375
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To present to Council the Hawke's Bay Airport Ltd Annual Report 2020.

Officer's Recommendation

That Council:

- a. Receive the Hawke's Bay Airport Ltd Annual Report 2020.

1.2 Background Summary

The Hawke's Bay Airport Limited is a Council-controlled organisation. It is a company incorporated under the Companies Act and is owned by the Crown, Hastings District Council and Napier City Council. Napier City Council has a 26% shareholding.

The Company produces separate annual accounts. No payments are made by Napier City Council to the Company and there is no financial provision included in Council budgets. The Napier City Council share in the Company is included in its annual financial statements as an investment, valued using the equity method of accounting.

1.3 Issues

No issues

1.4 Significance and Engagement

N/A

1.5 Implications

Financial

The Hawkes Bay Airport Ltd is reporting a net loss of \$1.013m (includes a write down for the old terminal of \$1.371m).

Total revenue was below budget by \$1.4m mainly due to the impact of COVID-19 on car parking and aviation revenue.

Total operating costs were above budget by \$342k.

Social & Policy

N/A

Risk

N/A

1.6 Attachments

A Hawke's Bay Airport Limited Annual Report 2020 (*Under Separate Cover*) [⇒](#)

2. DIRECTION FOR THE PREPARATION OF THE LONG TERM PLAN 2021-31

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1290738
<i>Reporting Officer/s & Unit:</i>	Lauren Sye, Corporate Planning Analyst Talía Foster, Corporate Accountant

1.1. Purpose of Report

Council has been providing direction for preparation of Napier City Council's Long Term Plan 2021-31 through a series of workshops over the course of 2020 and early 2021. This report summarises the following for formal approval and adoption:

- Feedback from pre-engagement activities
- Direction on community outcomes and strategic goals
- Proposed topics for consultation
- Direction on development of the Financial Strategy
- Direction on development of the Infrastructure Strategy

Officer's Recommendation

That Council:

- Receive the report and confirm it as being a record of direction setting for the development of the Long Term Plan 2021-31.

1.2. Background Summary

Napier City Council is required to prepare a Long Term Plan (LTP) under section 93 of the Local Government Act 2002 (the LGA). The LTP set out Council's vision, direction, work plan and budgets for the next 10 years.

To enable the preparation of the plan, Elected Members have attended facilitated workshops over the course of the last year in order to set direction for the LTP. The direction provided is now summarised for adoption before a Consultation Document is finalised to test Council's intentions with the community.

1.3. Context for LTP 2021-31

LTPs are reviewed every three years. This review has been in the context of some significant challenges for Council; including but not limited to the COVID19 pandemic and resulting lockdowns, the November 2020 1-in-250-year flooding event and uncertainty over the future management of Three Waters infrastructure. These circumstances have meant that Council has seen a decrease in revenue while needing to contend with higher costs in order to ensure community wellbeing.

Legislative changes, such as the proposed new drinking water standards, and the change to the nation-wide waste levy scheme will have cost and resourcing implications for Council. In addition, we are facing cost pressures in delivering our day-to-day services;

higher costs of Council insurance alone will likely increase rates by up to 0.5% and construction is becoming steadily more expensive.

1.4. Feedback from pre-engagement

While there is a legislative requirement to prepare a Consultation Document and engage with residents on the LTP using a special consultative procedure, it is good practice to find opportunities for early engagement prior to formal consultation to 'check in' with the community on its priorities

Council conducted period of pre-engagement over August and September 2020, which involved empathy interviews, online and physical blackboards ("my big dream for Napier is...") and focus groups to understand what the community needs. Key themes included safety, connectedness, water, fun, nature and local amenity.

In December 2020 the pre-engagement was followed by a "Kick back, give us your feedback" socialisation campaign to again test our understanding of what is important to the people of Napier, particularly after the COVID19 lockdowns and November flood event. The questions built on key themes that emerged during pre-engagement.

The survey asked submitters to rank the following focus areas in order of importance to them:

- Our waste and stormwater infrastructure meets the needs of the community, now and in the future
- Our drinking water is clean and safe, with a review of required investment to make the network chlorine free
- Our communities are safe and secure, and provide local amenities and local facilities that are easily accessible
- We have a vibrant city that thrives through more art, events and recreational activity
- We treasure our heritage and environment by providing more green and open spaces for all to enjoy.

It also asked:

"There are a number of projects in the pipeline over the next ten years that are not related to infrastructure, such as a new aquatic facility and a new library. Do you think Council should delay projects, to help reduce the pressure on rates?"

457 people completed the survey. The higher the number to the right of each row, the greater the priority respondents gave to the issue. The two themes about water were ranked as the most important, with drinking water being ranked slightly higher than wastewater and stormwater. Notably, 51% of respondents rated drinking water as their top and a further 31% as their second-to-top. Local and accessible amenities and safe communities were ranked as third most important, and city vibrancy and green/open spaces coming in fourth and fifth respectively.

61% of respondents *agreed* that projects should be delayed to reduce pressure on rates. 39% *disagreed*. 9 of 457 submitters did not answer this question.

1.5. Council direction to date

Through a series of workshops and supported by Council officers, Elected Members have given direction on a series of key components of the LTP. This direction is summarised as follows:

1.5.1. Community outcomes and strategic goals

Council is required by law to identify a set of “community outcomes” in its LTP. This involves identifying outcomes that Council is aiming to achieve in order to promote the social, economic, environmental, and cultural well-being of the community (in the present and for the future).

Council has traditionally underpinned these outcomes by a series of strategic goals to explain to the community what specific initiatives Council intends to focus on. These strategic goals are also useful for linking information about each activity (levels of service and performance measures) back to the overarching outcomes, which helps demonstrate how what we do on a day-to-day basis is contributing to our community.

The community outcomes and strategic goals drafted by Elected Members for LTP 2021-31 are included as an appendix for consideration and approval.

1.5.2. Consultation topics

The LTP must be adopted using the special consultative procedure set out in the LGA. This requires the preparation of a Consultation Document which seeks community input into the matters proposed for inclusion in the LTP. As directed during workshop sessions, the Consultation Document will focus on the following issues:

Subject	Options
Water supply	Modernising the network sooner (full legislative compliance within 5 years) (proposed)
	Modernising the network later (full legislative compliance within 10 years)
Ahuriri Regional Park (Stormwater quality improvements)	Invest \$10 million between years 5-10 of the LTP (proposed)
	No investment
Housing (how to fund the projected overspends while strategic review is concluded)	Fund deficit from loans (proposed)
	Fund deficit from rates increase
Te Pihinga (Community centre and space in Maraenui)	Develop it now (years 1 and 2)
	Develop it later (Years 3 and 4) (proposed)
	Don't develop at all
Faraday Centre (how to meet operating costs while a business case is prepared)	Keep open and finish the business case – then decide on the future of the facility (proposed)
	Close and finish the business case before deciding on the future of the facility

Subject	Options
Street Management (introduction of a city-assist model)	Allocate \$500k per annum to introduce in 2022 (subject to business case) (proposed)
	Status quo - \$100k per annum for street management
Local Area Traffic Management Plans	Increase the number completed to 3 per year (proposed)
	Status quo (1-2 completed per year)

In addition, the following topics will be included in the Consultation Document as inform items:

- **Wastewater:** the focus for the next few years is to increase the ability for the wastewater network to cope with events associated with climate change and natural disasters. Key initiatives will include replacement of the outfall pipe, upgrading the outfall pump station, and creating more storage for wastewater at the treatment plant.
- **Civic and Library building:** Development of a masterplan for the Station Street site has begun. The projects have combined with an overall budget of \$55 million to avoid duplication and save money overall. Council will be publicly consulting once the masterplan is finalised, and is aiming to start construction in 2024/25.
- **The National Aquarium of New Zealand:** funding in the Capital Plan for the redevelopment has been removed, but Council will continue to maintain the facility while options for the Aquarium's future are investigated. These options could include a refurbishment of the current facility, using the building for something else, or eventual closure of the facility. Further community consultation will take place once options have been reviewed.
- **Napier Aquatic Centre redevelopment:** Council is awaiting the results of a site investigation at Onekawa Park to determine the best location for a pool redevelopment. Council then plans on going back out the community for consultation. Because this will take some time, funding for the redevelopment has been removed from the plan to be considered when we next review it in 2024.
- **Economic development:** Business Hawke's Bay has decided to wind up operations. Hawke's Bay Councils will now investigate how to build a new regional economic development agency and transition plan. Decisions will be made to undertake community consultation on the options and recommendations.

1.5.3. Financial Strategy

Financial Strategies are legally required components of LTPs. They set out Council's overall financial goals, and where Council wants to be positioned during, and at the end of, the LTP period.

Officers received the following direction for preparing the 2021 Financial Strategy:

- Council is in a strong financial position and is able to take on debt to fund the significant infrastructure renewal expenditure planned over the 9 years of the Long Term Plan
- Council has acknowledged that it will be running an unbalanced budget for the first 9 years of the plan as it will be using a mix of rates and debt to fund renewals. This approach will allow Council to gradually build up rates funded depreciation without impacting adversely on rates.
- The debt to total revenue metric has been increased from 110% to 230%. Council have directed that the ratio should allow headroom for any unforeseen shocks or unexpected events.
- The assumption on average section sales is increased for budget purposes. Parklands sections are expected to be fully sold by year 7 of the plan and Council will consider further income generating opportunities for the future. It will maintain \$30m for this purpose
- To achieve the growth and project requirements for the Long Term Plan, Council has set annual rates limits and increases as follows:

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Rates limit	8.0%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%
LGCI	0.0%	3.6%	2.9%	2.5%	2.5%	2.5%	2.5%	2.6%	2.7%	2.7%
Total rates limit	8.0%	10.1%	9.4%	9.0%	9.0%	9.0%	9.0%	9.1%	9.2%	9.2%
Rates increase	8.0%	7.0%	7.0%	7.0%	9.0%	9.0%	9.0%	9.0%	9.0%	7.9%

- Council have provided for a conservative allowance for growth in the rating base set at 0.3% per annum
- We start the plan with nil external debt and reach a peak of no more than \$320m due to the significant spend on infrastructure renewals and Three Waters compliance
- Council is compliant with all debt ratios
- Council's debt profile allows headroom to increase borrowing each year to fund any unforeseen shocks or unexpected events (headroom ranges from 55% to 179%)
- The Financial and Development Contributions policy will be consulted on separately to the Long Term Plan
- Council proposes that the deficit for the Housing Activity is funded from loans until Council has completed a strategic review of the portfolio. This is subject to public consultation and will require a change to the Revenue and Finance Policy
- Council vacancy loading to be managed at a whole of Council level.
- Proposed 6.5% rates limit annually plus LGCI

1.5.4. Infrastructure Strategy

Infrastructure strategies tell a story about the factors that drive demands for infrastructure, when the big decisions need to be made and the financial and service consequences of these demands and decisions.

Officers received the following direction for preparing the 2021 Infrastructure Strategy:

- That the health and wellbeing of our community is of highest importance, and water is Council's 'number one priority'; this encompasses drinking water, wastewater and stormwater.
- The key issues facing Council include:
 - Affordability
 - Supporting economic recovery
 - Enabling growth
 - Providing appropriate infrastructure to meet current and future demand
 - Improving environmental outcomes
 - Addressing natural hazards and preparing for Carbon Zero
 - Streamlining business-as-usual processes and improving data quality
 - The government led Three Waters reform
- The water supply focus should be on a safe drinking water programme, balancing meeting new compliance needs with embarking on developing a resilient future proofed, compliant network. Recognising that this path could mean that our supply is considered non-compliant for 4-5 years when bore security status is removed.
- Major changes are anticipated for Council with water, stormwater and wastewater likely to move to a new, larger entity. The impacts of this change have been estimated in the regional Hawke's Bay Three Waters Review but will become clearer as the government progresses with the reform.
- The wastewater focus should be on renewal of major aging assets, meeting compliance and future proofing the network.
- The stormwater focus should be on flood protection, and improvements of discharge quality to the Estuary and ocean. Projects are underway or planned to treat and store stormwater from the Councils network and to work with other stakeholders to build a regional park.
- The Chlorine Free Review outlines the pathway from the current status quo to a future proofed resilient system with a residual disinfection that can then progress to a chlorine free network.
- A major programme of upgrades and improvements to the Telemetry and control systems for the Three Waters is underway and has been prioritised.
- Acknowledgement that there are environmental sustainability issues facing all Councils at this time. Sustainability is of importance and will be factored into all projects
- Acknowledgement that consideration needs to be given to infrastructure resilience and to consider liquefaction, ground level changes and lateral spread issues for many parts of Napier.
- Acknowledgement that Council has knowledge gaps in asset condition and performance related data. We are seeking to address these issues with an Asset

Management Continuous Improvement Plan with progress monitored via the Asset Management Steering Group.

- Further investigations have been undertaken for critical assets and actions have been identified in the plan such as renewing high value assets like the wastewater outfall and Enfield Reservoir.
- Council is committed to increasing a robust programme of renewals across the asset groups and has allowed for a significant increase in renewals from the last LTP.
- Safety of our streets is a priority for the transportation network, as is the renewal and management of high risk assets. Safety and renewals are prioritised over city beautification.
- Council is committed to returning the Library to its original site after various investigations and options analysis. The Civic precinct options are being reviewed and the library and Council offices will be developed together.
- Council is investigating further options for the Aquatic Centre, ensuring that options are provided to the community for feedback. Operational budget for investigations is included in the plan.
- Uncertainty about the funding of Project Shapeshifter (Aquarium redevelopment) means options for the future of the Aquarium need to be explored. Options could include a refurbishment of the current facility, using the building for something else, or eventual closure of the facility. Further community consultation will take place once options have been reviewed.
- Asset condition assessments and an Inner Harbour Master Plan is in draft. The key asset replacements have been included in the ten year programme to address the highest risks and areas of greatest need.
- Acknowledgement that Council's buildings have a degree of deferred maintenance that will need to be progressively addressed and further investigation undertaken to prioritise work.
- With the above being considered, in the short term (1-6 years) that immediate risks are addressed with major renewals being complete and project and asset management frameworks are being progressed to an appropriate level to meet changes in standards, industry acceptable good practise and legislative requirements.
- The cost of delivering pensioner and social housing is not being met by rents and this is unsustainable, prompting the need to review options around future delivery.
- In its 30 year programme, Council recognises that this is a Coastal city and that it is subject to natural hazards
 - Sea level rise through climate change
 - Potential for groundwater rise
 - Flooding
 - Earthquake/Tsunami risk (including lateral spread and liquefaction)

1.6. Significance and Engagement

Council must use the special consultative procedure in adopting the LTP. This requires Council to prepare a Consultation Document which succinctly describes the key issues which will shape the final LTP, and helps the community provide relevant feedback. The

Consultation Document will be finalise early April with formal consultation planned over April and May 2021.

Separate and further consultation is anticipated around the 3 Waters reform, and Housing.

1.7. Implications

Financial

The projects and initiatives set out in the Long Term Plan have financial implications for Council in terms of both debt and rates. The long term planning process aims to balance the needs to the community against affordability.

Social & Policy

Preparation of the Long Term Plan must met the requirements of the Local Government Act 2002 and adhere to Council's own Significance and Engagement Policy.

Risk

N/A

1.8. Options

The options available to Council are as follows:

- a. Confirm the contents of this report as an accurate summary of direction to date for development of the LTP
- b. Clarify any aspect of this report as a matter of priority, to be incorporated in the LTP Consultation Document.

1.9. Development of Preferred Option

N/A

2.1 Attachments

- A Community Outcomes and Strategic Goals LTP 2021-2031 [↓](#)

Community Outcomes	Strategic Goals
Our water is clean and safe	1. The water we supply will be clear and meet health standards
	2. We will improve the quality of our stormwater, including water discharged to the Estuary
	3. We will enhance our wastewater treatment, and improve our infrastructure to reduce wastewater overflow discharges
	4. We will explore all practical options for removing chlorination with our community and our health experts
Our services and infrastructure meet our community's needs	5. We plan for growth in a pro-active, managed and resilient way
	6. We will maintain our assets and facilities wisely in order to meet the long term performance expectations of our community
Our community is connected, safe, healthy and resilient	7. Our neighbourhoods will be safe, well connected, and have good access to urban amenities
	8. We enable the supply of affordable living solutions in our city
	9. Our services and facilities provide for the social, cultural and recreational needs of our community
	10. We will enhance our resilience to the effects of emergencies, pandemics, and climate change to ensure we can respond and recover quickly.
We are a city that thrives with its community	11. We will use our influence and resources to advocate for economic growth
	12. Our community's wellbeing and city vibrancy will be enhanced through our encouragement of sport, culture and events
We treasure our culture, our heritage, our environment	13. We will provide and encourage arts, education and celebration of our cultural heritage

Community Outcomes	Strategic Goals
	14. We will be guided by mana whenua to uplift our knowledge of wāhi taonga, pūrākau, taiao; treasured places, stories, indigenous environment
	15. Our environment will be valued; we will increase biodiversity and restoration of areas of ecological value
Our community and Council are one	16. We will be customer service focussed
	17. We will actively listen, engage and communicate with our community to guide the direction of our city
	18. Our commitment to the Treaty of Waitangi will underpin our mana whenua partnerships and the activities we undertake to improve Maori outcomes

3. INFORMATION - MINUTES OF JOINT COMMITTEES

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	1271521
<i>Reporting Officer/s & Unit:</i>	Helen Barbier, Team Leader Governance

1.1 Purpose of Report

The purpose of this report is to receive the unconfirmed minutes of the Joint Committee meetings for the period 31 August to 4 December 2020.

Officer's Recommendation

That Council:

- a. Receive for information the unconfirmed minutes of the following Joint Committees meetings held on:
 - 4 December 2020 Omarunui Refuse Landfill Joint Committee
 - 4 December 2020 Joint Waste Futures Project Committee

3.2 Background Summary

The following Joint Committees met as follows:

- 4 December 2020 Omarunui Refuse Landfill Joint Committee
- 4 December 2020 Joint Waste Futures Project Committee

3.3 Issues

N/A

3.4 Significance and Engagement

N/A

3.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

2.6 Options

The option available to Council is as follows:

To receive the following unconfirmed minutes of the Omarunui Refuse Landfill Joint Committee and the Joint Waste Futures Project Committee.

3.7 Development of Preferred Option

N/A

3.8 Attachments

- A Omarunui Refuse Landfill Joint Committee Minutes [↓](#)
- B Joint Waste Futures Project Committee Minutes [↓](#)



Friday, 4 December 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Omarunui Refuse Landfill Joint Committee Meeting

Ngā Minitī

Open Minutes

Te Rā Hui:
Meeting date: **Friday, 4 December 2020**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start – end: **1.00pm – 2.15pm**

Go to
www.hastingsdc.govt.nz
to see all documents

HASTINGS DISTRICT COUNCIL
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156
Phone 06 871 5000 | www.hastingsdc.govt.nz
TE KAUNIHERA Ā-ROHE O HERETAUNGA



Friday, 4 December 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Omarunui Refuse Landfill Joint Committee Meeting

Ngā Minitī

Open Minutes

Te Rārangi Upoko

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Friday, 4 December 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Omarunui Refuse Landfill Joint Committee Meeting

Ngā Minitī

Open Minutes

Kua Tae ā-tinana:
Present:

Chair: Councillor Ann Redstone (HDC)
Councillors Simon Nixon and Sophie Siers (HDC)
Councillor Api Tapine (Deputy Chair) (NCC)

Kua Tatū:
In attendance:

Group Manager: Asset Management - Craig Thew (HDC)
Waste and Data Services Manager - Martin Jarvis (HDC)
Waste Planning Manager - Angela Atkins (HDC)
Solid Waste Engineer - Philip Doolan (HDC)
Waste Minimisation Lead - Rhett van Veldhuizen (NCC)
Manager, Environmental Solutions – Cameron Burton (NCC)
Waste Minimisation Officer – Gabriel Hurford (NCC)
Management Accountant - Jeff Tieman (HDC)
Senior Waste Minimisation Officer – Sam Gibbons (HDC)
Waste Minimisation Officer - Cloe Vining (HDC)
Democracy and Governance Advisor - Christine Hilton (HDC)

1. APOLOGIES & LEAVE OF ABSENCE – NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI

Councillor Nixon/Councillor Siers

That apologies for absence from Councillor McGrath (NCC) and Councillor Brosnan (Alternate NCC) be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.



3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Nixon/Councillor Siers

That the minutes of the Omarunui Refuse Landfill Joint Committee Meeting held Friday 25 September 2020 be confirmed as an accurate record.

CARRIED

4. THREE MONTH ACTIVITY REPORT

(Document 20/952)

The Waste and Data Services Manager, Martin Jarvis (HDC), and the Management Accountant, Jeff Tieman spoke to the main points in the agenda report and responded to questions from the committee.

It was explained that an odour complaint had been received and officers were working with the HB Regional Council to address this. It was noted that an amount of wet material had been received at the landfill following the recent Napier floods.

The jointly funded full-time staff member employed to manage the landfill gas at the site was currently due to start in January 2021 and was moving from Australia to take up this position.

Opening hours – having a mid-day break would continue. This could be readdressed if it became a major issue for a lot of users. Staff would still be available to assist if a specific request was received.

The committee members had been on a site visit to the landfill that morning and acknowledged how well the site was being managed and how the officers at the two councils were working effectively together.

Councillor Nixon/Councillor Tapine

A) That the Omarunui Refuse Joint Landfill Committee receive the report of the Waste and Data Services Manager titled Three Month Activity Report dated 4 December 2020.

CARRIED

5. PROPOSED EDUCATION BUILDING

(Document 20/967) (Attachment for this item is confidential and included in the separate document titled "Public Excluded Attachments")

The Senior Waste Minimisation Officer, Sam Gibbons, spoke to the agenda report in some detail, highlighting the main points and responding to a number of questions from the committee. This proposed building had also been discussed at the previous meeting in September 2020. Officers expanded on the proposed ways in which the building could best be used on the site (Options One and Two), the pros and cons; and the estimated cost of each option.

The financial effect of the proposed use of recovered and recycled materials was also discussed.



The committee supported Option 1 as outlined in the report – building an education centre and office on the site.

Councillor Redstone/Councillor Nixon

- A) That the Omarunui Refuse Joint Landfill Committee receive the report of the Senior Waste Minimisation Officer titled Proposed Education Building dated 4 December 2020.
- B) That the Committee approve construction of an Education Building and Office – as detailed under Option One in the report in A) above.

CARRIED UNANIMOUSLY

6. MINOR ITEMS - *NGĀ TAKE ITI*

There were no additional business items.

7. URGENT ITEMS - *NGĀ TAKE WHAKAHIHIRI*

There were no extraordinary business items.

8. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 9 AND 10

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Tapine/Councillor Siers

THAT the public now be excluded from the following parts of the meeting, namely;

- 9 Review of Disposal Fees
- 10 Engagement of Tonkin and Taylor for Landfill Consultancy Services

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

**GENERAL SUBJECT OF EACH
MATTER TO BE CONSIDERED**

**REASON FOR PASSING THIS
RESOLUTION IN RELATION TO EACH
MATTER, AND PARTICULAR INTERESTS
PROTECTED**

**GROUND(S) UNDER SECTION
48(1) FOR THE PASSING OF
EACH RESOLUTION**



<p>9 Review of Disposal Fees</p>	<p>Section 7 (2) (i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). To enable the Council to carry out negotiations.</p>	<p>Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
<p>10 Engagement of Tonkin and Taylor for Landfill Consultancy Services</p>	<p>Section 7 (2) (i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). To enable the Council to carry out negotiations.</p>	<p>Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

CARRIEDThe meeting closed at 2.15pmConfirmed:Chair:Date:



Friday, 4 December 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Administered by Hastings District Council: Joint Waste Futures Project Steering Committee Meeting

Ngā Minitī

Open Minutes

Te Rā Hui:
Meeting date: **Friday, 4 December 2020**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start – end: **10.35am – 12.22pm**

Go to
www.hastingsdc.govt.nz
to see all documents

HASTINGS DISTRICT COUNCIL
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156
Phone 06 871 5000 | www.hastingsdc.govt.nz
TE KAUNIHERA Ā-ROHE O HERETAUNGA



 Friday, 4 December 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
Hastings District Council: Joint Waste Futures Project Steering Committee Meeting
Ngā Minitī

Open Minutes

Te Rārangi Upoko

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Friday, 4 December 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Joint Waste Futures Project Steering Committee Meeting

Ngā Minitī

Open Minutes

Present: (Chair) Councillor Ann Redstone (HDC)
(Deputy Chair) Councillor Api Tapine (NCC)
Councillors Sophie Siers (HDC)
Councillors Annette Brosnan and Richard McGrath (NCC)

In attendance: Waste and Data Services Manager - Martin Jarvis (HDC)
Waste Planning Manager – Angela Atkins
Group Manager: Asset Management - Craig Thew (HDC)
Group Manager: Corporate - Bruce Allan (HDC)
Waste Planning Manager - Angela Atkins (HDC)
Solid Waste Engineer - Mr Phil Doolan (HDC)
Waste Minimisation Lead - Rhett van Veldhuizen (NCC)
Waste Minimisation Officer – Cloe Vining (HDC)
Management Accountant – Jeff Tieman (HDC)
Democracy & Governance Advisor - Lynne Cox (HDC)
Manager Environmental Solutions – Cameron Burton (NCC)
Waste Minimisation Officer - Gabriel Hurford (NCC)
Waste Minimisation Lead – Rhett van Veldhuizen (NCC)

1. APOLOGIES & LEAVE OF ABSENCE – NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI

Councillor Redstone/Councillor Siers

That apologies for absence from Councillor Harvey be accepted.

CARRIED



2. CONFLICTS OF INTEREST - *HE NGĀKAU KŌNATUNATU*

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Siers/Councillor McGrath

That the minutes of the Joint Waste Futures Project Steering Committee held Friday 19 June 2020 be confirmed as a correct record.

CARRIED

4. HASTINGS DISTRICT COUNCIL AND NAPIER CITY COUNCIL JOINT SUBMISSION TO THE MINISTRY FOR THE ENVIRONMENT ON REDUCING THE IMPACT OF PLASTIC ON OUR ENVIRONMENT, MOVING AWAY FROM HARD-TO RECYCLE AND SINGLE-USE ITEMS

(Document 20/984)

Councillor Brosnan/Councillor Tapine

- A) That the Joint Waste Futures Project Steering Committee receives the report of the Waste Planning Manager titled Hastings District Council and Napier City Council Joint Submission to the Ministry for the Environment on Reducing the Impact of Plastic on our Environment, Moving away from hard-to recycle and single-use items dated 4 December 2020.
- B) That the Committee approve the lodgement of the submission (SW-29-2-20-9) titled Reducing the Impact of Plastic on our Environment, Moving away from hard-to recycle and single-use items to the Ministry for the Environment.

CARRIED

5. HASTINGS DISTRICT COUNCIL - WASTE MANAGEMENT AND MINIMISATION PLAN IMPLEMENTATION UPDATE

(Document 20/985)

The Hastings District Council's Waste Planning Manager, Angela Atkins spoke to her report which set out information on the Joint Waste Management and Minimisation Plan implementation Update (WMMP) and activities undertaken by Hastings District Council Staff. Angela Atkins responded to questions from the Committee.

Councillor Redstone/Councillor Siers

- A) That the Joint Waste Futures Project Steering Committee receives the report of the Waste Planning Manager titled Hastings District Council - Waste Management and Minimisation Plan Implementation Update dated 4 December 2020.

CARRIED



6. NAPIER CITY COUNCIL - WASTE MANAGEMENT AND MINIMISATION PLAN IMPLEMENTATION UPDATE

(Document 20/986)

The Napier City Council's Manager Environmental Solutions, Cameron Burton updated the Committee on the Joint Waste Management and Minimisation Plan Implementation Update (WMMP) and activities undertaken by Napier District Council Staff.

Napier City Council started their kerbside rubbish on from 1 November 2020, and there is support for this service. Three organic waste workshops were held alongside the roll out of the wheelie bin service with the introduction of how to manage organics and composting for the community.

Covid-19 along with the recent flood has put pressure on the Napier transfer station, however in allowing this to remain open has been very well received by the community. Waste Management Napier have not reopened their drop off recycling centre since Covid-19 lockdown causing 20% to 30% more pressure on Napier's Redclyffes Transfer Station.

Cameron Burton responded to questions from the Committee.

Councillor Redstone/Councillor Tapine

- A) That the Joint Waste Futures Project Steering Committee receives the report of the Waste Planning Manager titled Napier City Council - Waste Management and Minimisation Plan Implementation Update dated 4 December 2020.

CARRIED

Richard McGrath left the meeting at 11.28am.

7. MINISTRY FOR THE ENVIRONMENT - WORK PROGRAMME UPDATE

(Document 20/987)

Councillor Siers/Councillor Brosnan

- A) That the Joint Waste Futures Project Steering Committee receives the report of the Waste Planning Manager titled Ministry for the Environment - Work Programme Update dated 4 December 2020.

CARRIED



8. HASTINGS DISTRICT COUNCIL CONTESTABLE WASTE MINIMISATION FUND UPDATE

(Document 20/989)

Councillor Brosnan/Councillor Tapine

- A) That the Joint Waste Futures Project Steering Committee receives the report of the Waste Minimisation Officer titled Hastings District Council Contestable Waste Minimisation Fund update dated 4 December 2020.

CARRIED

9. REVIEW OF THE HASTINGS DISTRICT COUNCIL & NAPIER CITY COUNCIL SOLID WASTE BYLAWS

(Document 20/1006)

Councillor Redstone/Councillor Tapine

- A) That the Joint Waste Futures Project Steering Committee receives the report of the Waste Planning Manager titled Review of the Hastings District Council & Napier City Council Solid Waste Bylaws dated 4 December 2020.

CARRIED

10. NAPIER CITY COUNCIL - AWATOTO WASTE FUTURES HUB PROPOSAL

(Document 20/1054)

The Napier City Council's Manager Environmental Solutions, Cameron Burton spoke regarding this proposal and took questions from the Committee.

Councillor Brosnan/Councillor Siers

- A) That the Joint Waste Futures Project Steering Committee receives the report of the Waste Planning Manager titled Napier City Council - Awatoto Waste Futures Hub Proposal dated 4 December 2020.
- B) That the Committee endorse in principal, the approach of investigating opportunities and the development of a cross-boundary cost-benefit analysis as part of a Business Case for a bespoke Waste Futures Hub at Awatoto.

CARRIED



11. MINOR ITEMS - *NGĀ TAKE ITI*

There were no additional business items.

12. URGENT ITEMS - *NGĀ TAKE WHAKAHIHIRI*

There were no extraordinary business items.

The meeting closed at 12.22pm

Confirmed:

Chair:

Date:

REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

REPORTS FROM AUDIT AND RISK COMMITTEE HELD 9 DECEMBER 2020

1.0 INSURANCE PRESENTATION - AON INSURANCE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1267774
Reporting Officer/s & Unit:	Adele Henderson, Director Corporate Services Dave Jordison, Risk and Assurance Lead

1.1 Purpose of Report

To receive the update from Aon Insurance.

At the Meeting

Mr Twemlow, National Manager for Aon New Zealand displayed a powerpoint presentation (**Attachment A**) providing an overview of Insurance Market and Trends; Local Market Conditions; Cost of Natural Disasters; Shared Procurement; Insurance Strategy and Emerging Risks.

It was noted that it would be prudent to increase the insurance excess from \$10,000 to \$100,000 thereby reducing premiums.

Committee's recommendation

D Pearson / Councillor Simpson

The Audit and Risk Committee:

- i. Receive the verbal presentation from Aon Insurance

Carried

2.0 MONDAY, 9 NOVEMBER 2020 - FLOOD EVENT REPORT AND UPDATE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1266574
Reporting Officer/s & Unit:	Adele Henderson, Director Corporate Services Antoinette Campbell, Director Community Services Richard Munneke, Director City Strategy Jon Kingsford, Director Infrastructure Services

2.1 Purpose of Report

To provide an update to Audit and Risk Committee on the one in 250 year flood event that occurred in Napier 9th November 2020.

At the Meeting

The Chief Financial Officer, Ms Thomson advised that 27 applications for rates relief had been received following the flood event of 9 November 2020. There were a further 16 applications pending Building Officers checking to see if they were eligible.

The Director Infrastructure Services, Mr Kingsford updated the Committee on the flood event of 9 November 2020. Currently there were 141 people in units at the Kennedy Park Resort who had been displaced for a longer term. They were the ones that Council were aware of as there would be a number of flood affected in particular private residences that would not have necessarily been reported through to Council.

Large parts of Napier's water system were only built to deal with a one-in-five-year rain event - this year's was a one-in-250-year deluge.

Napier had not been able to upgrade all of its systems since new regulations came into force in the 1990s.

Napier experienced an event far beyond what Council's network had the capacity to deal with so there was no way the infrastructure would have been able to cope with a one-in-250 year event.

The Centennial Hall at McLean Park would require new flooring and there was other work that could be undertaken at the same time however, currently there was no funding allocated.

Committee's recommendation

Councillors Taylor / Simpson

The Audit and Risk Committee:

- a. Receive the update on the Napier flood event/Civil Defence Emergency, 9 November 2020.

Carried

3.0 WASTEWATER OUTFALL REPAIR UPDATE

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1266573
<i>Reporting Officer/s & Unit:</i>	Drew Brown, Senior Project Manager Adele Henderson, Director Corporate Services Jon Kingsford, Director Infrastructure Services Dave Jordison, Risk and Assurance Lead

3.1 Purpose of Report

To provide the Audit and Risk committee an update on the Wastewater Outfall repair project.

At the Meeting

Director Infrastructure Services, Mr Kingsford updated the meeting on the progress of the repairs to the outfall. It was envisaged that the repairs would be completed by the end of the year. Discussion with the Hawke's Bay Regional Council would be held in regard to the deadlines for completion of the work.

Mr Kingsford advised that the 700m leak was still leaking due to previous unknown elements of past repair attempts. This has meant repair concepts have continually had to be adapted to find a solution. The pipe will be grouted to seal off the pipe. Divers were back on site now and preparing the site again for this repair while final fabrication was being undertaken. Communication with the Hawke's Bay Regional Council has been undertaken throughout the process.

Work undertaken to date was \$750,000 and it was expected based on timeframes that this would be doubled within budget. It cost \$36,000 per day for the boat to go out and work was dependant on condition.

Committee's recommendation

D Pearson / Councillor Taylor

The Audit and Risk Committee:

- a. Receive the update on the Wastewater Outfall repair project.

Carried

4.0 HEALTH AND SAFETY QUARTERLY REPORT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1267852
<i>Reporting Officer/s & Unit:</i>	Justine Proudfoot, People & Capability Administrator Sue Matkin, Manager People & Capability

4.1 Purpose of Report

The purpose of this paper is to provide the Audit and Risk Committee with an overview of Health and Safety activity for the period 1 July to 30 September 2020.

At the Meeting

The Manager People and Capability, Ms Matkin spoke to the report, highlighting the following:

- One lost time injury when city cleaner broke ankle on Marine Parade
- One suspected back strain at Kennedy Park.
- There were 29 incidents involving employees across Council.
- There was one injury to a contractor which only necessitated two days off work.
- 12 workers during quarter had been added to the asbestos register which was attributed to change of regulations.

It was noted during the meeting that vinyl t being removed from buildings due to the flood event on 9 November 2020 may have asbestos issues. This could be an issue with Council owned buildings and Ms Matkin undertook to check Council properties and whether they had asbestos.

Ms Matkin also advised that staff that had been impacted by the flood and displaced to Kennedy Park were being given support where needed.

Committee's recommendation

D Pearson / Councillor Taylor

That Council:

- a. Receive the Health and Safety report as at 31 December 2018
-

Carried

5.0 RISK MANAGEMENT REPORT DECEMBER 2020

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1267552
<i>Reporting Officer/s & Unit:</i>	Jane Klingender, Manager Business Excellence & Transformation Dave Jordison, Risk and Assurance Lead

5.1 Purpose of Report

To provide the Audit and Risk Committee (Committee) with an update on risk management with reference to responsibilities listed in the Audit & Risk Charter; to report on high and extreme strategic risks; and to note emerging risks.

At the Meeting

Manager Business Excellence and Transformation, Ms Klingender spoke to the report advising that a review of current risks had highlighted a number of areas for improvement.

A Regional Risk Group had been established, including representation from Napier City Council, Hawkes Bay Regional Council and Hastings District Council, to promote a consistent approach risk management including common terminology.

Committee's recommendation

Councillor Simpson / D Pearson

The Audit and Risk Committee:

- a. Receive the Risk Management Report December 2020
- b. Note the Risk Management work being undertaken
- c. Note the current high and extreme risks
- d. Note the emerging risks

Carried

6.0 SENSITIVE EXPENDITURE - MAYOR AND CHIEF EXECUTIVE

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	966765
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer

6.1 Purpose of Report

To provide the information required for the Committee to review Sensitive Expenditure of the Mayor and Chief Executive for compliance with Council's Sensitive Expenditure Policy.

At the Meeting

There was no discussion at the meeting.

Officer's Recommendation

The Audit and Risk Committee:

- a. Receive the 30 September 2020 quarterly report of Sensitive Expenditure for the Mayor and Chief Executive and review for compliance with the Sensitive Expenditure Policy.

7.0 EXTERNAL ACCOUNTABILITY: INVESTMENT AND DEBT REPORT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	966770
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer

7.1 Purpose of Report

To consider the snapshot report on Napier City Council's Investment and Debt as at 31 October 2020.

At the Meeting

There was no discussion at the meeting.

Committee's recommendation

Councillors Simpson / Taylor

The Audit and Risk Committee:

- a. Receive the snapshot report on Napier City Council's Investment and Debt as at 31 October 2020.

Carried

8.0 PROPOSED AUDIT AND RISK COMMITTEE 2021 MEETING CALENDAR

Type of Report: Operational

Legal Reference: N/A

Document ID: 966732

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

8.1 Purpose of Report

To consider the proposed timetable of meetings for the Audit and Risk Committee in 2021, as detailed below.

At the Meeting

There was no discussion at the meeting.

Committee's recommendation

D Pearson / Councillor Taylor

The Audit and Risk Committee:

- a. Receive the proposed timetable of meetings for the Audit and Risk Committee for 2021.

Carried

REPORTS FROM MĀORI COMMITTEE HELD 9 DECEMBER 2020

1.0. RESERVE MANAGEMENT PLAN APPROVAL TO PROCEED WITH PREPARATION

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1259154
<i>Reporting Officer/s & Unit:</i>	Sara Field, Parks Policy Planner Debra Stewart, Team Leader Parks, Reserves, Sportsgrounds

1.1 Purpose of Report

To advise and update the Māori Committee on the impending Reserve Management Plan (RMP) review that is scheduled to commence in 2021.

The intention of this report is to advise the Māori Committee of the legislative procedure stipulated by the Reserves Act (1977) for the preparation of each Reserve Management Plan. The process includes details on mandated and optional consultation and engagement.

This report also seeks endorsement of the Māori Committee for the following:

- The proposed Draft Reserve Management Plan Priority List – refer Attachment A;
- The proposed internal process set out in Section 1.3 of this report and;
- The intention to prepare Draft Reserve Management Plans (calling for suggestions) for a City Wide Plan, Taradale Park and Maraenui Park.

We bring this report to the Māori Committee to ensure that our proposed plan preparation approach and reporting process is clear, and appropriate, and continues to support effective engagement with Hapū and Iwi Authorities.

At the Meeting

The Council Officer spoke to the report noting:

- Council's Reserve Management Plan was prepared in 2000, it incorporates all Napier reserves and is due for renewal. Much has changed since this plan was written so the team are going to look at the plans for each reserve individually as many sights have unique elements which need to be considered on a case by case basis.

In response to questions from the Committee it was clarified that:

- Council officers will be doing research into what co-governance models have worked around the country. As each existing plan is reviewed, or new plans are created, opportunities for co-governance with Mana Whenua can be explored. There are exemplars of co-governance models around the country which Council could draw on.
- There will be bi-lingual signage put in place for the reserves, and the Committee can help with this by consulting with Mana Whenua to get advice on naming for reserves.

Officer's Recommendation

The Māori Committee:

- a. Endorse the recommendation to proceed with the Reserve Management Plan review undertaking both the optional and mandated consultation and engagement for each Plan in accordance with Section 41 (5) and Section 41 (5) (c) of the Reserves Act (1977), and subsequently the internal process set out in Section 1.3 of this report.
- b. Endorse the draft priority list included in Attachment A, noting that subsequent to implementation of c. below, the Māori Committee will be asked to endorse Councils intention to prepare the next tranche of Management Plans (in accordance with the prioritised list)
- c. Endorse Councils intention to notify the preparation of the following Reserve Management Plans – City Wide, Taradale Reserve/Centennial Park, and Maraenui Park, calling for suggestions prior to drafting in accordance with Section 41 of the Reserves Act (1977)

Māori Committee's Amended recommendation

A Taputoro / R Paul

The Māori Committee:

- a. Endorse the recommendation to proceed with the Reserve Management Plan review undertaking both the optional and mandated consultation and engagement for each Plan in accordance with Section 41 (5) and Section 41 (5) (c) of the Reserves Act (1977), and subsequently the internal process set out in Section 1.3 of this report.
- b. Endorse the draft priority list included in Attachment A, noting that subsequent to implementation of c. below, the Māori Committee will be asked to endorse Councils intention to prepare the next tranche of Management Plans (in accordance with the prioritised list)
- c. Endorse Councils intention to notify the preparation of the following Reserve Management Plans – City Wide, Taradale Reserve/Centennial Park, and Maraenui Park, calling for suggestions prior to drafting in accordance with Section 41 of the Reserves Act (1977)

- d. Endorse Council Officers to investigate co-governance models around parks and reserves and look to where these could be applied.
- e. Recommend Council engage with Mana Whenua around the naming of parks and their history.

Kua Mana

Māori Committee's Amended recommendation

A Taputoro / R Paul

The Māori Committee:

- a. Endorse the recommendation to proceed with the Reserve Management Plan review undertaking both the optional and mandated consultation and engagement for each Plan in accordance with Section 41 (5) and Section 41 (5) (c) of the Reserves Act (1977), and subsequently the internal process set out in Section 1.3 of this report.
- b. Endorse the draft priority list included in Attachment A, noting that subsequent to implementation of c. below, the Māori Committee will be asked to endorse Councils intention to prepare the next tranche of Management Plans (in accordance with the prioritised list)
- c. Endorse Councils intention to notify the preparation of the following Reserve Management Plans – City Wide, Taradale Reserve/Centennial Park, and Maraenui Park, calling for suggestions prior to drafting in accordance with Section 41 of the Reserves Act (1977)
- d. Endorse Council Officers to investigate co-governance models around parks and reserves and look to where these could be applied.
- e. Recommend Council engage with Mana Whenua around the naming of parks and their history.

Kua Mana

2. WASTEWATER OUTFALL REPAIR UPDATE

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1270124
Reporting Officer/s & Unit:	Drew Brown, Senior Project Manager Adele Henderson, Director Corporate Services Jon Kingsford, Director Infrastructure Services Dave Jordison, Risk and Assurance Lead

2.1 Purpose of Report

To provide the Māori Committee with an update on the Wastewater Outfall repair project.

At the Meeting

The Director Infrastructure Services spoke to the report and further noted:

- The repair on the 700m leak is due to be completed by the end of this calendar year.
- The Outfall will need replacement as soon as possible. As a result the piece of work will need to be brought forward into the 2021-31 Long Term Plan to access funding required.
- A number of years work is required in the lead up to the Outfall being replaced.
- It is anticipated with new regional and national regulations coming into force a higher quality of discharge will be required so consequently a higher standard of treatment will be required.
- Divers have swept the full length of the pipe to look for any other leaks, in difficult ocean conditions. Visibility is poor and this was mostly done by touch.

In response to questions from the Committee it was clarified:

- A trial shutdown of the Outfall has been conducted and it can only be shut down for up to 90 minutes without there being adverse effects.
- Testing to assess the environmental impact of the leak has found the discharge is diluted significantly enough to become reasonably undetectable beyond a five meter radius from the leak site.
- Notification about the 2018 leak was not done sooner as, in compliance with the resource consent, there was a Kaitiaki Liaison group formed to discuss any issues with the Outfall. Attempts to contact this group since the first leak was discovered have been mostly unsuccessful. There is a lot of consultation required around the central Government water reforms currently, so prioritising Council's program of work against that backdrop has been a challenge.

- The Committee can help rally partners together for this consultation when appropriate.
- Caution signs may be erected on the beach at main leak sites.
- A submission has been made to Hawke's Bay Regional Council to legitimise the discharge of the leak in case the repair of the 700m leak is not successful in stopping the leak. This has been made on the basis that the environmental impacts are very low.

Māori Committee's recommendation

C Tareha / A Taputoro

The Māori Committee:

- a. Receive the update on the Wastewater Outfall repair project.

Kua Mana

Māori Committee's recommendation

C Tareha / A Taputoro

The Māori Committee:

- a. Receive the update on the Wastewater Outfall repair project.

Kua Mana

REPORTS FROM NAPIER PEOPLE AND PLACES COMMITTEE HELD 4 FEBRUARY 2021

1. IMPLEMENTATION OF DUAL PLACE-NAMES AND BILINGUAL SIGNAGE IN COUNCIL PARKS, RESERVES AND FACILITIES

Type of Report:	Operational and Procedural
Legal Reference:	Māori Language Act 2016
Document ID:	1268926
Reporting Officer/s & Unit:	Charles Ropitini, Strategic Maori Advisor

11.1 Purpose of Report

The purpose of this report is to update Council of te reo Māori touchpoints implemented across Napier City Council reserves and facilities in the 2017-2019 Triennium.

The report provides an overview of dual place-names in public parks and reserves, and bilingual signage applied to Council facilities. The report recommends the formal adoption of the national Māori-English Bilingual Signage Guidelines.

The report supports the need for Council to consider a Te Reo Māori Policy for Napier City Council as a framework for continued implementation of bilingualism across Council projects and documents.

At the Meeting

The council officer spoke to the report noting:

- This project is in line with article two of the Treaty of Waitangi.
- The development of a council Te Reo Māori Policy is being led by the Acting Pou Whakarae. This policy will direct how engagement with mana whenua should occur in order to implement dual place-names, and also how to incorporate words from local dialects which are not included in the national te reo Māori lexicons.
- Council officers have not yet discussed how to tell the stories of the place-names in Ahuriri-Napier with the Māori Committee, but that is a next step.
- There was no negative feedback from the community to recent council projects which included written te reo Māori.
- Once officers have a complete list of dual place-names they will consult with mana whenua. This will take an as yet undetermined length of time.
- The project will be adequately resourced.

- Education with external developers about the use of te reo Māori in street names, and how to engage with mana whenua to establish what names are appropriate, is being considered.

Committee's recommendation

Councillor Crown / Mayor Wise

The Napier People and Places Committee:

- a. Endorse the report as a consolidation of bilingual signage and dual place-names applied to Council projects over the 2017-2019 Triennium.
- b. Approve the Principal Māori Advisor to engage mana whenua to capture stories relating to Māori place-names reinstated to parks and reserves, with an agreed level of cultural intellectual property made available to the public domain.
- c. Approve the adoption of the national 'Māori-English Bilingual Signage – A Guide For Best Practice' as the guide for bilingual signage and dual place-names.
- d. Approve the use of national te reo Māori lexicons for Libraries and Para Kore Zero Waste, with a process developed for accepting national lexicons for future bilingual projects.

Carried

REPORTS FROM SUSTAINABLE NAPIER COMMITTEE HELD 11 FEBRUARY 2021

1. RODNEY GREEN CENTENNIAL EVENTS CENTRE - FLOOD DAMAGE REPORT

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1273098
Reporting Officer/s & Unit:	Andrew Clibborn, Building Asset Management Lead Debra Stewart, Team Leader Parks, Reserves, Sportsgrounds

1.1 Purpose of Report

To update Council on the remedial work required on the Rodney Green Centennial Events Centre (RGCEC) following the flooding that occurred on the 9th November 2020. This includes detail on what is and what is not covered by insurance, and the options and costs for remedial work.

To inform Council on seismic and lighting work that could be undertaken while the Centre is closed.

To propose that Council develops a policy for earthquake (EQ) risk acceptance and/or amelioration for buildings owned or occupied by Council.

At the Meeting

Council officers spoke to the report noting:

- The flood repairs in the events centre will replace like for like.
- The repair work should be completed by the end of 2021.
- Additional projects could be carried out alongside the flood repairs whilst the facility is closed, such as replacing the lighting which is noisy and inefficient and seismic and structural improvements.
- The Council has no formally adopted policy on minimum requirements for earthquake rating for Council buildings.

In response to questions from the Committee it was clarified:

- A Council policy for earthquake risk acceptance and/or amelioration for buildings owned or occupied by Council is an important piece of work, but needs to be prioritised against other priority work.
- Any new lighting will need to accommodate the current load capacity of the RGCEC.

- Doing earthquake strengthening of the RGCEC now whilst the facility is closed may save some money but it will not save time.

Committee's recommendation

Councillors Simpson / McGrath

The Sustainable Napier Committee:

- a. Endorse the proposal to develop a policy for earthquake (EQ) risk acceptance and or amelioration for buildings owned or occupied by Council.
- b. Approve funding for new lighting in Rodney Green Centennial Events Centre from the Sportsground Asset Renewal Fund.
- c. Acknowledge that the flooding related remedial work is covered by insurance and funding is not required from Council.

Carried

2. AWATOTO WASTE FUTURES HUB PROPOSAL

Type of Report: Operational

Legal Reference: Local Government Act 2002

Document ID: 1268502

Reporting Officer/s & Unit: Cameron Burton, Manager Environmental Solutions

2.1 Purpose of Report

This paper is to communicate the Joint Waste Futures Committee endorsement in principle of the initiative to locate a Waste Futures hub at Awatoto.

Officers now seek an endorsement from Sustainable Napier Committee and Council to commence planning for a Waste Futures Hub based at Awatoto (or such other site deemed suitable), for the purposes of waste processing, resource recovery, waste minimisation and diversion and community engagement.

Before committing resources to conceptualise the initiative for later approval, this paper seeks endorsement in principle of the development of such a facility in this area.

At the Meeting

The Council officer spoke to the report alongside Michael Quintern, founder of MyNOKE, who delivered a presentation to Council noting:

- Residents could take their waste material to a Waste Futures Hub instead of the landfill. Charity groups could work onsite to redirect recyclable waste, for example timber or fabric.
- MyNOKE could be a potential partner with Council for this project. They use earthworms to compost organic waste such as night soil, algae and weed from waterways, wooden cutlery and compostable packaging.
- Earthworms reduce waste by 80%, whereas normal composting reduces waste by 20%.
- A worm farm can be rotated around a piece of land and crops can be rotated on the same land making use of the rich nutrients which will be produced by the worm farm.

In response to questions the following points were clarified:

- Currently approximately \$93,000 per year is being spent on capital renewals at Redclyffe. It is not sustainable in its current state. To bring it up to a sustainable standard a lot more would need to be spent on the site and this would not attract funding from the Waste Minimisation Fund. The business case will include Redclyffe's current maintenance and operating costs so Council will be able to weigh this up against the cost of a new facility.
- A new facility could attract funding from the Central Government's Waste Minimisation Fund. Also development could be staged to stay within budget.
- A new facility could be built on the current site, but the size is limiting and there are land stability issues as it is on an old landfill.
- Cost to transfer waste from the proposed new site to the landfill would be higher than from Redclyffe as Awatoto is further away.
- Although the business case has not been costed yet, it is believed there is sufficient budget available to begin the business case and it could be straddled over two financial years to spread the cost out.
- Council officers will consider the ability to have the Wastewater Treatment Plant and the new facility on the same site as they work through the business case process.
- The acquisition of waste for the worm farm and charges for it's collection can be a flexible model. At other MyNOKE sites there are some businesses who bring the waste to the site, but also worm farm workers can collect the waste from the producer's site.
- The Council Officer's and MyNOKE presentation has been given to the joint Waste Futures Committee and there were Hastings District Councillors at that meeting. They were receptive to the idea.
- A business case would address the communities opinion of building a Waste Futures hub and where the best site for it would be, along with what the economic outcomes of such a facility would be. The business case process can also be halted at any point if necessary.
- The process of converting organic waste to compost using earthworms is not smelly. The Redclyffe Transfer Station has not had any odour complaints and the proposed operation would be tidier operation than that.

ACTION: A report from Council Officers to be presented at the next Sustainable Committee meeting on the current operation and maintenance costs of Redclyffe Transfer Station.

Committee's recommendation

Councillor Wright / Mayor Wise

The Sustainable Napier Committee:

- a. Receive the Joint Waste Futures Committee's endorsement of this initiative.
 - b. Endorse in principle, the approach of investigating opportunities and the development of a cross-boundary cost-benefit analysis as part of a Business Case for a bespoke Waste Futures Hub.
 - c. Approve the commissioning of a business case to investigate the viability of a new diversion station/centre including site recommendations, funding opportunities and ownership structures subject to joint funding being received from the Hastings District Council.
-

Carried

3. PROJECT UPDATE NAPIER URBAN WATERWAYS INVESTIGATIONS

Type of Report:	Information
Legal Reference:	Resource Management Act 1991
Document ID:	1283593
Reporting Officer/s & Unit:	Cameron Burton, Manager Environmental Solutions

3.1 Purpose of Report

The purpose of this paper is to summarise to the Sustainable Napier Committee the purpose of, and results to date of the Napier Urban Waters Investigations project.

At the Meeting

The Council Officer spoke to the report and in answer to questions clarified:

- All Napier urban waterways are monitored, but there are waterways which flow into these which are not monitored.
- One year of monitoring the waterways does not give enough data to act on. Each year's samples can be different because of changes in weather patterns, and changes in pollutants entering the waterways during rainfall. A picture can be built up over time from samples taken.
- Pollution issues can be addressed alongside the investigation project, such as through education campaigns.

- At the end of the three year project an independent consultant will be engaged to look at the sample results and advise on the way forward.
- A lot of zinc is found in samples, this is carried by rainfall. Phosphorus is another pollutant found in samples. When the 1931 Napier earthquake occurred it pushed up a lot of land which had shells in it. These shells are now breaking down leading to phosphorus entering our waterways. Phosphorus is not highly toxic, but encourages growth of algae in waterways in warmer months; treatment for this is being worked on.
- The number of sites being tested have been reduced as there were too many to collect samples within the first flush of a rainfall event. The sites dropped were not adding much detail to the sample results.
- Hawke's Bay Regional Council co-fund the sampling work and we share our results with them.
- Council can only use the funding allocated to this project for monitoring; there is funding available through the 3 waters reform which should enable Council to install some floating treatment wetlands. These could go on the Georges Drive section of the old Tutaekuri bed. This would link well with the cultural values assessment being carried out currently.
- The sampling, analysis and subsequent results of Ahuriri Estuary could be leading the way in knowledge around Estuary's and their care.
- This project is communicated to community groups through Council meetings.

Committee's recommendation

Councillors Brosnan / Simpson

The Sustainable Napier Committee:

- a. Note the goals of the Napier Urban Waters Investigations, and the implications of the project's current results.
- b. Note the essential nature of the Napier Urban Waters Investigations in allowing Council to make informed decisions on the best practicable option for improving the quality of fresh water discharging to Te Whanganui-a-Orotū (Ahuriri Estuary).

Carried

4. REPORT ON NAPIER WATER SUPPLY STATUS END OF Q2 2020-2021

Type of Report:	Operational
Legal Reference:	Enter Legal Reference
Document ID:	1282596
Reporting Officer/s & Unit:	Catherine Bayly, Manager Asset Strategy Russell Bond, 3 Waters Programme Manager Anze Lencek, Water Quality Lead

4.1 Purpose of Report

To inform the Council on:

- The status of Napier Water Supply (NAP001) at the end of second quarter (Q2) of 2020-2021 compliance year.
- Report on Compliance with the Drinking-water Standards for NZ 2005 (Revised 2018) and duties under Health Act 1956 (for period 1 July 2019 to 30 June 2020).

At the Meeting

The Council Officers spoke to the report and in response to questions it was noted:

- Once the secure bore status is removed Council will not comply with the protozoa regulations. Officers are looking at options to provide treatment and security at the bores. They are also looking at removing the manganese treatment out of the system at the same time which will speed up resolving water clarity issues. This work shouldn't cause a significant change in the budget but this is being looked at through the Long Term Plan process.
- Due to the tight compliance timeframe imposed for the installation of UV filters, Local Government New Zealand has said it will be having further discussions about the implications of the change in requirements on water suppliers. LGNZ believes the new requirements will be unachievable for most without significant investment in infrastructure.
- Council officers are looking for a location in Taradale for a new bore field where any investment in treatment is not going to become redundant.
- Residual disinfectant in the network is still mandatory even with the addition of UV treatment and filters. After 1 July 2021 when the Water Services Act and Exposure Drafts come into force it is possible to apply to Taumata Arowai to go Chlorine free.
- There is a dedicated water-take station project underway which will cover the protection requirements for water for commercial users

ACTION: To have the water-take station project on the list of projects at the next Committee meeting.

Committee's recommendation

Councillor Simpson / Mayor Wise

The Sustainable Napier Committee:

- a. Recommend Council endorse:
 - i. The Report on Napier Water Supply Status end of Q2 2020-2021.
 - ii. The Report on Compliance with the Drinking-water Standards for NZ 2005 (Revised 2018) and duties under Health Act 1956 (for period 1 July 2019 to 30 June 2020).

Carried

Councillors McGrath, Simpson, and Tapine left the meeting 11.48am

Councillors McGrath, Simpson, and Tapine returned to the meeting 11.50am

Councillor Mawson / Mayor Wise

Meeting adjourned at 12.11pm

Carried

5. TO PROVIDE COUNCIL WITH INFORMATION ON CAPITAL PROGRAMME DELIVERY.

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1283770
Reporting Officer/s & Unit:	James Mear, Manager Design and Projects

5.1 Purpose of Report

To provide Council with information on Capital Programme Delivery.

At the Meeting

In response to questions it was noted:

- There are many more projects in the Project Management Framework which are not shown in the report presented to the Committee. It is possible to provide a summary report of all Council projects at the next Committee meeting.

- The projects that have been included in the report to Committee are high priority, high value, or high risk projects.
- In the Infrastructure Reporting Status Summary if a projects status says it is deferred and with sponsor that is because the project is currently with an external activity manager for action.
- The Marewa Shops Improvements project is on hold due to the latest estimates for work being higher than the available budget. Council Officers are working on a solution to this currently.

Committee's recommendation

Councillors Simpson / Crown

The Sustainable Napier Committee:

- a. Note that this report is for information purposes only.

Carried

REPORTS FROM FUTURE NAPIER COMMITTEE HELD 11 FEBRUARY 2021

1. REVIEW OF LOCAL GOVERNMENT INVESTMENT IN BUSINESS AND INDUSTRY SUPPORT ACROSS THE HAWKE'S BAY REGION.

Type of Report:	Information
Legal Reference:	Local Government Act 2002
Document ID:	1278534
Reporting Officer/s & Unit:	Bill Roberts, Economic Development Manager Richard Munneke, Director City Strategy

1.1 Purpose of Report

The *Review of Local Government Investment in Business and Industry Support across the Hawke's Bay Region* report (**Attachment A**) summarises the findings and recommendations of a review of Hawke's Bay Council-funded, non-statutory activities that are focussed on business, industry and sector development.

Key Findings

The Giblin Group review of Hawke's Bay Council-funded, non-statutory activities that are focussed on business, industry and sector development (the "Review") finds the following:

- There are no major gaps in the types of services/activities being delivered and current services/activities are based on addressing issues or leveraging opportunities that are broadly aligned with the role of local government.
- The services/activities being delivered are, however, often sub-scale (e.g. often less than 1 FTE to deliver significant programmes of work or activities). This will be limiting the potential value of business, industry and sector development investment for Hawke's Bay. This value relates to the ability to:
 - Most effectively leveraging the resources of others (e.g. Central Government funding/involvement and private sector funding/involvement). Regions need to be well organised and focused in order to maximise the opportunities available through Central Government funding support (which will continue to have a large role to play in a COVID-recovery environment), and to partner with the private sector in different ways;
 - Work with speed and agility to fully understand the nature of issues, constraints and opportunities presenting for Hawke's Bay in order to design and implement appropriate interventions where there is a clear role for government; and
 - Bring mandate, mana and resources to the table to focus on areas of critical priority for Hawke's Bay.

- The real potential value of economic development investment in Hawke's Bay is a greater ability to meet the overarching outcome of the Matariki Strategy and Action Plan "Every whānau and every household is actively engaged in and benefiting from growing a thriving Hawke's Bay economy". This requires a focus on existing business (and assisting them to overcome challenges and create greater value through doing things differently and better over time); a focus on creating new platforms for growth for Hawke's Bay (either by growing new activity in the region or by encouraging new activity to the region); and tying these things together, the investments and efforts need to support a thriving business environment (e.g. infrastructure, rules and regulations).
- The Return on Investment (RoI) from effective business, industry and sector development support can be high. For example:
 - Work to support the Hawke's Bay horticulture and viticulture sector with critical COVID-related seasonal labour issues will help to protect around \$715m of regional economic activity in apples and pears alone. This sector directly supports 2,579 permanent local workers and, indirectly, a further 5,751 permanent local workers in the eco-system of services that supports the industry;
 - Economic development work relating to the horticulture potential in Wairoa suggests that a proportionately minor strategic government role in different areas could help support additional expenditure to the local Wairoa economy of around \$82 million over a 10year period and the employment of an additional 197 FTEs over the same period.
 - Encouraging a new business to locate in Hawke's Bay could lead to 100s of new jobs and resulting economic activity. Depending on the nature of the activity this could, in time, help to stimulate a range of value-add services (and well-paying jobs) needed to support this activity.
 - For relatively small investments, effective regional branding, marketing and promotion can play a key role in attracting visitors, talent, investors and businesses to the region. Tourists in Hawke's Bay spent over \$45 million in August 2020 (the highest regional spend in the country), and while not all visitors will have been encouraged to visit by the work of Hawke's Bay Tourism Ltd (HBTL) this still suggests an effective RoI on the \$1.5m in annual funding for HBTL. Visitors to Hawke's Bay also support local retail and hospitality and help to create vibrant city centres and regional amenities that locals enjoy and which play a critical role in wider people and talent attraction.
- There are also opportunities to better align and structure some activities and services e.g. business capability support being provided by Hastings District Council (HDC) should ideally be provided via agencies with core expertise in this area e.g. Business Hawke's Bay (BHB)/a regional Economic Development Agency (EDA), and/or Hawke's Bay Chamber of Commerce. This would promote regional coherence and access for business.
- Some regions and Economic Development Agencies (EDAs) have greater access to funds to support feasibility/business case development. Hawke's Bay currently lacks

a regional pool of funds that can be used to investigate economic development opportunities that are aligned with the region's strengths/opportunities/strategy. This means that opportunities are considered in an ad hoc way and support for any investigation will depend on the degree of funding available to individual Councils at the time and the strength of any advocacy.

- Destination management and marketing is led by Hawke's Bay Tourism Ltd (HBTL) and while there is some cross-over in activities (largely in the events space) there appears to be good coordination between Councils and HBTL.
- Business capability-related support is largely provided through the Regional Business Partner (RBP) Programme (although HDC does do a bit of this as well).
- Cluster and sector work with industry coalitions is largely led by BHB.
- There are some good examples of collaboration relating to investment attraction e.g. NZ Institute for Skills and Technology and Jetstar, but activity related to investment and talent attraction has been largely ad hoc (notwithstanding a desire to back existing strategies with funding for implementation).
- Matariki is the main focal point for regional economic development work but there is concern among stakeholders that Matariki is not delivering on its promise and that governance could be improved.

The Case for Change

The Review finds that there is a case for change. Analysis, interviews and conversations undertaken for the Review, and the survey of stakeholders conducted between 2-15 September 2020, indicate the following key issues:

- Most stakeholders and those involved in delivery and funding are looking for greater clarity over roles and functions.
- Businesses are looking for greater clarity over the activities and services available to support business activity.
- There is concern that there are unhelpful and competitive behaviours in the system and that this is constraining more effective collaboration. This is feeding a perception in the business community that the economic development system is fragmented and not particularly transparent.
- There is concern about whether Hawke's Bay has the right capability (alongside structure/s) to support effective and efficient delivery of activities and services, leading to views that the region is not as responsiveness to community needs as it could be and punching below its weight externally.
- BHB financial sustainability is clearly an issue.
- A high proportion of stakeholders feel that funding for economic development activities and services should be increased.

- HBTL appears to be doing a successful job and is supported by its main stakeholders. Change would come with costs that could outweigh benefits (that could potentially be achieved through non-structural changes). At this point there doesn't appear to be a strong case for change (at least institutionally).
- Funding for tourism relative to other sectors has been a theme of the feedback, with many viewing this as unbalanced. But tourism directly supports local retail and hospitality (and helps to create vibrant city centres and regional amenities that locals enjoy and play a role in people and talent attraction). This means it's not as simple as saying one sector vs the others. Ideally, we would be supporting a range of key sectors of importance/opportunity (taking into account the appropriate role of govt).
- Business Hawke's Bay's financial sustainability has been highlighted as an issue in the Giblin Group report. On 17th December 2020, Business Hawke's Bay initiated formal consultation on a proposal to wind up the organisation based on its ongoing viability to meet its commitments (over and above the Contract for Service). Decisions to be made by the Business Hawke's Bay board are expected late January 2021. (refer Attachment B – Letter from BHB Chair to Councils). The five Hawke's Bay Councils have reiterated their commitment to the Chairperson to work with Business Hawke's Bay to keep the Business Hubs open and the potential assignment to one of the five councils. To support Business Hawke's Bay's process the councils will develop and agree a transition plan with Business Hawke's Bay for any such eventuality.

At the Meeting

Mr Charteris from the Giblin Group Limited displayed a powerpoint presentation (*Doc ID 1291852*) providing an overview of opportunities to improve regional coherence of economic development investments.

The key findings and recommendations noted were:

- No major gaps
- But current services are often sub-scale and not well coordinated
- Hawke's Bay Tourism Limited (HBTL) was an exception and were operating very effectively and efficiently.
- Business Hawke's Bay's (BHB) financially unsustainable
- There was a case for change – businesses felt they did not know who was leading and go for different services, than those on offer currently.
- Main recommendation - work with Treaty Partners and the wider community to develop a new non-tourism regional economic development entity. Opportunity to work with treaty partners through co-design better meet the needs of Māori development aspirations.
- Proposed form, functions and funding need to be determined.
- Matariki – governance, impact framework, and resourcing – the review was not about Matariki but some things around Matariki delivery could be improved.

It was noted that Business Hawke's Bay did not currently have Iwi representation on the Board, noting requests have been made to provide a representative. A new Board would aspire Councils, Iwi, Crown Partners and expert representation.

Committee's recommendation

Mayor Wise / Councillor Crown

The Future Napier Committee:

- a. Receive the Giblin Group report titled Review of Local Government Investment in Business and Industry Support across the Hawke's Bay Region dated December 2020.
- b. Notes the report is for **information purposes only**. No decision relating to the recommendations set out in this report are required by Council/Committee.
- c. Consider the recommended options to form a new entity to lead (non-tourism) economic development activities. This new entity would focus on business development and support; innovation and industry development; skills building, attraction and retention initiatives; investment promotion and attraction; economic development strategy development; and strategy/action plan programme management.
- d. Support the second stage of the review process and a more detailed investigation of the recommendations set out in the Giblin Group report Review of Local Government Investment in Business and Industry Support across the Hawke's Bay Region dated December 2020. We note that the additional funding for the second stage is planned within the HBLASS (shared services cost centre)
- e. Support engagement with Treaty Partners and other regional stakeholders on the opportunity to create an enduring economic development delivery platform that provides Hawke's Bay with the appropriate scale and mandate to better guide and direct economic development activity to priority areas and issues.
- f. Support the opportunity to embed a partnership with Māori in the new EDA model. The model would allow for discussions on the level of engagement with Māori business and, potentially, a joint resourcing approach with Hawke's Bay Māori/iwi/hāpu fora or organisations.
- g. Support the five Council's commitment to keeping the Hawke's Bay Business Hub open.

Carried

2. DRAFT DISTRICT PLAN

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	1276250
<i>Reporting Officer/s & Unit:</i>	Dean Moriarity, Team Leader Policy Planning

2.1 Purpose of Report

For Council to endorse the release of the (non-statutory) Draft District Plan for the purpose of engaging with the community on its content.

At the Meeting

The impact of proposed legislative changes to the Resource Management Amendment Act 2020 on 11 February 2020 on the process of notifying the draft District Plan have not been considered as part of this agenda item due to timing.

Committee's recommendation

Councillors Brosnan / Price

The Future Napier Committee endorsed that the report titled "Draft District Plan" be left to lie on the table for a future meeting with the reason being that officers would need to review the consequences of the legislative changes to the Resource Management Amendment Act 2020 released 11 February 2021.

Carried

3. RESOURCE CONSENT ACTIVITY UPDATE

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	1278528
<i>Reporting Officer/s & Unit:</i>	Luke Johnson, Team Leader Planning and Compliance

3.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for elected members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information, which is lodged with Council and is publicly available.

At the Meeting

Committee's recommendation

Councillors Wright / Chrystal

The Future Napier Committee:

- a. Note the resource consent activity update.

Carried

REPORTS UNDER DELEGATED AUTHORITY

1. DOCUMENTS EXECUTED UNDER SEAL

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1290721
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

1.1 Purpose of Report

To report on the Documents Executed under Seal for the period 23 November 2020 – 12 February 2021.

Officer's Recommendation

That Council:

Receive the report for Documents Executed under Seal for the period 23 November 2020 – 12 February 2021.

For the period 23 November 2020 – 12 February 2021

Date	Document	Presenting Officer
27/11/2020	Sewer Easement Instrument – 4 Lodge Road	Richard Munneke
10/12/2020	Surrender of Easement Instrument, Partial Surrender of Easement and new easement 12/20 Oriel Place	Colin Hunt
10/12/2020	Client A&I for sale of 19 Carnegie Road Onekawa	Jenny Martin
10/12/2020	Transfer Instrument sale of 19 Carnegie Road Onekawa	Jenny Martin
10/12/2020	Lease Instrument 23 Ford Road, Onekawa	Jenny Martin
10/12/2020	Client A&I for sale of 25 Cadbury Road, Onekawa	Jenny Martin
10/12/2020	Transfer instrument 25 Cadbury Road, Onekawa	Jenny Martin

14/12/2020	New Land Covenant Instrument over Stage 6 on Plan 551125	Sophie Elliott
14/12/2020	Agreement to Grant Easement – Nelson Park/Nelson Park School	Jenny Martin
14/12/2020	Surrender of Easement, Partial Surrender of Easement and new Easement Instrument 12/20 Oriel Place	Colin Hunt
14/12/2020	Lease of Reserve Magnet Café	Jenny Martin
22/12/2020	Easement instrument 83 Hillary Crescent	Colin Hunt
22/12/2020	Lease of Reserve – Central Football Federation	Jenny Martin
24/12/2020	Easement Instrument – 11 West Place	Colin Hunt
14/01/2021	Renewal of Lease – Napier Community Child Care Centre 52 Vautier Street, Napier	Jenny Martin
19/01/2021	Transfer Instrument – 29 Austin Street, Onekawa	Jenny Martin
02/02/2021	Transfer Instrument - Freeholding 27 Austin Street	Jenny Martin
03/02/2021	Land Covenant on Lots 1, 7, 8 – Laneways ex Ahuriri Bowling Club	Richard Munneke
05/02/2021	Transfer Instrument – freeholding 9B, 9D, 9E Riddell Street	Jenny Martin
10/02/2021	Easement Instrument – 2 Savage Crescent, Napier	Colin Hunt

1.2 Attachments

Nil

2. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1290727
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

2.1 Purpose of Report

To report the Tenders let under delegated authority for the period 23 November 2020 – 12 February 2021

Officer's Recommendation

That Council:

- a. Receive the Tenders Let report for the period 23 November 2020 – 12 February 2021.

Period:- 23 November 2020 to 12 February 2021

For Council Agenda -

CONTRACTS OVER \$100,000 LET UNDER CHIEF EXECUTIVE/DIRECTOR
INFRASTRUCTURE DISCRETION

Contract 1262 Tom Parker Ave Traffic Calming & Marine Parade Raised Crossing

Fifteen sets of documents were downloaded and two tenders were received.

The Engineer's estimate was \$416,000.00.

It was recommended that the contract be awarded to Topline Contracting in the sum of \$381,350.15. This recommendation was approved.

Contract 1235 – Procurement of V Category LED Luminaires 2020-21

Four tenders were received ranging from \$99,409.75 to \$135,555.80 excluding GST.

The Engineer's estimate was \$ 1,351,049 excluding GST.

It was recommended that the tender from Betacom (1988) Limited be accepted in the sum of \$ 552,276.39 excluding GST.

2.2 Attachments

Nil

PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

1. Joint Committee Public Excluded Minutes - Omarunui Refuse Landfill 4 December 2020
2. LGFA Membership Documents

Reports from Sustainable Napier Committee held 11 February 2021

1. Council Projects Fund - Application

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
Agenda Items		
1. Joint Committee Public Excluded Minutes - Omarunui Refuse Landfill 4 December 2020	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. LGFA Membership Documents	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities 7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority

	commercial and industrial negotiations)	is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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Reports from Sustainable Napier Committee held 11 February 2021

1. Council Projects Fund - Application	7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date:	Thursday 17 December 2020
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Time:	10.00am-11.59am 12.05pm-12.15pm
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Venue	Large Exhibition Hall War Memorial Centre Marine Parade Napier
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Livestreamed via Zoom on Council's Facebook page

Present	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, McGrath, Price, Simpson, Tapine and Taylor
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In Attendance	Interim Chief Executive Director Corporate Services (Adele Henderson), Director Community Services (Antoinette Campbell) Director Infrastructure Services (Jon Kingsford) Director City Strategy (Richard Munneke) Director City Services (Lance Titter) Manager Communications and Marketing (Craig Ogborn) Māori Partnership Manager (Morehu Thompson)
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Public Forum	Tamatea Intermediate School Principal Joanna Smith; Israel Shields and Taea Southwick (Head Boy and Girl); Zac Chinpyn and Cadence Moore (Deputy Head Boy and Girl) Theresa O'Brien, Ngarino Te Waati (Beez) and Joseph (Fish) Rariwi
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Administration	Governance Team
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Apologies

Council resolution

Councillors Boag / Crown

That the apology from Councillors Mawson and Wright be accepted.

Carried

Conflicts of interest

Councillors Boag Crown, Price and Taylor declared a conflict of interest in Item 1 – *Review of Gambling Venue Policy*.

Public forum

Tamatea Intermediate Year 8 Students

The Principal, Joanna Smith introduced the Year 8 Head Boy and Girl (Israel Shields and Taea Southwick) and the Deputy Head Boy and Girl (Zac Chinpyn and Cadence Moore) who displayed a video. The video was a result of a survey of students on what they liked about Napier and what they would like changed. The main issue was “feeling safe” in their environment and providing child friendly activities.

It was suggested to the students that they may wish to make a submission to Council’s Long Term Plan on ideas and suggestions that could be considered going forward in the next ten years.

Theresa O’Brien and Ngarino Te Waati (Beez) displayed a powerpoint presentation and spoke of the graduation celebrating the journey of the participants over the last 10 weeks in the Whānau Transformation Programme. The programme was a Māori Movement for health and wellbeing which provided sustainable solutions for transformational change within individuals, whānau, hapū and iwi using Māori traditional methodologies.

Joseph (Fish) Rariwi had been a participant in the programme and spoke of his experience and how it had changed his life, given him confidence and the knowledge on how to make change.

Ms O’Brien advised that they were currently in the process of compiling the quantitative data for the evaluation report of Cohort 1 (Maraenui) which would be . Cohort 2 would commence in January 2021 with Dennis O’Reilly and the Waiohiki whanau.

Ms O’Brien thanked Council for supporting the Māori Movement in making a meaningful difference in the community.

Announcements by the Mayor

The Mayor acknowledged and thanked Council for their hard work, professionalism and integrity over the last few months and year, noting that it had been a very challenging year with three Chief Executives, a pandemic and flood event and Council had responded and represented the community well.

Mayor Wise also thanked and acknowledged the numerous Community Organisations who had all worked together and gone above and beyond to assist the community.

Finally Mayor Wise thanked the Councillors for their unwavering support during the year and working together to support the staff and community, and wishing everyone a safe and Merry Christmas.

Announcements by the management

Nil

Confirmation of minutes

Council resolution	Dep. Mayor Brosnan / Councillor Tapine
	That the Draft Minutes of the Ordinary meeting held on 19 November 2020 be confirmed as a true and accurate record of the meeting.
	Carried

AGENDA ITEMS

1. HAWKE'S BAY AIRPORT LTD ANNUAL REPORT 2020

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1268896
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To present to Council the Hawke's Bay Airport Ltd Annual Report 2020.

At the meeting

Representatives from the Hawke's Bay Airport Limited were unavailable to present the Annual Report and it was agreed that this item be brought back to the next Council meeting in 2021.

Council resolution	Dep. Mayor Brosnan / Councillor Simpson
	That Council agreed to lay on the table the Hawke's Bay Airport Limited Annual Report 2020 until the next 2021 Council meeting.
	Carried

With the agreement of the meeting Item 2 was taken out of order to allow the Chief Financial Officer to be present.

3. MĀORI COMMITTEE REPRESENTATION EXTENSION

Type of Report:	Procedural
Legal Reference:	N/A
Document ID:	1268918
Reporting Officer/s & Unit:	Antoinette Campbell, Director Community Services

3.1 Purpose of Report

The purpose of this report is to approve to amend the Māori Committee draft Terms of Reference to provide for the inclusion of an additional three representatives from the Ahuriri Māori community.

At the meeting

The Interim Chief Executive, Mr Marshall advised that expressions of interest had been advertised and six applications had been received. The applications had been shared with the Māori Committee and the process would be progressed in January 2021.

It was noted that the letters "AEIOU" in the Terms of Reference were a placeholder for Ngā Matapono (Values) to be determined.

Council resolution	Dep. Mayor Brosnan / Councillor Crown
	That Council:
	a. Approve the amended Māori Committee draft Terms of Reference (Doc Id 127513) to provide for three additional community representatives from the Ahuriri Māori community.
	Carried

4. INFORMATION - MINUTES OF JOINT COMMITTEES

Type of Report:	Operational
Legal Reference:	Local Government Official Information and Meetings Act 1987
Document ID:	1269811
Reporting Officer/s & Unit:	Carolyn Hunt, Governance Advisor

1.1 Purpose of Report

The purpose of this report is to receive unconfirmed minutes from Joint Committee meetings for the period 31 August to 4 December 2020.

At the meeting

It was noted that unconfirmed minutes from Joint Committees would now come through together as one Agenda Item. The meetings held on 4 December 2020 for the Joint Waste Futures Project Steering Committee and Omarunui Refuse Landfill Joint Committee would be included in the Council meeting in 2021.

**Council
resolution**

Councillors Simpson / Taylor

That Council receive for information the unconfirmed minutes of the following Joint Committees:

- 31 August 2020 Hawke's Bay Civil Defence Emergency Management Group Joint Committee (Doc ID: 1264924)
- 11 September 2020 Hawke's Bay Regional Council Transport Committee (1271606)
- 16 October 2020 Clifton to Tangoio Coastal Hazards Strategy Joint Committee (File Ref: 1268101)

Carried

REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

REPORTS FROM SUSTAINABLE NAPIER COMMITTEE HELD 3 DECEMBER 2020

1. PETTIGREW GREEN ARENA EXPANSION: LOCATION OF CAR- PARKING

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1263766
<i>Reporting Officer/s & Unit:</i>	Glenn Lucas, Manager Sport & Recreation

1.1 Purpose of Report

The purpose of this report is to provide information to inform inter-council decisions around the preferred location of the car-parking for the Pettigrew Green Arena expansion.

At the meeting

It was noted that at the Hawke's Bay Regional Council meeting held on 16 December 2020 they were unanimous in supporting Napier City Council's option for the carpark to be located over the stopbank.

Council resolution

Councillors Price / Taylor

The Sustainable Napier Committee:

- a. Note the assessment of the three options for siting the car-parking, and endorse the removal of the hybrid option from consideration.
- b. Approve the location of the carpark over the stopbank on Hawke's Bay Regional Council land as the preferred option.
- c. Note the Eastern Institute of Technology (EIT) conditions for provision of EIT land required for the project to proceed.
- d. Resolve to commence discussions with Hawke's Bay Regional Council (and EIT) to provide direction to Pettigrew Green Arena.

Carried

2. REPORT ON NCC'S DRINKING WATER SUPPLY IMPLEMENTATION AUDIT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Drinking Water Standards 2005/18 and Health Act
<i>Document ID:</i>	1261446
<i>Reporting Officer/s & Unit:</i>	Catherine Bayly, Manager Asset Strategy Anze Lencek, Water Quality Lead

2.1 Purpose of Report

To inform the Council on the outcome of Council's recent Water Supply Implementation Audit undertaken during 22nd to 24th September 2020 by the Hawkes Bay District Health Board's Drinking Water Assessor (DWA). Following the audit an audit report was compiled called 'Final Report on Implementation of a Drinking-water Supply's Water Safety Plan'. This report outlines the process undertaken, its outcomes and NCC's actions to be taken in order to close the report out.

At the meeting

There was no discussion at the meeting.

Council resolution	Councillors Price / Taylor
	The Sustainable Napier Committee:
	a. Endorse:
	i. The Final Report on Implementation of a Drinking-water Supply's Water Safety Plan Report
	Carried

3. LEASE OF RESERVE - PELEGA O MATUA FANAU CHARITABLE TRUST

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1136255
<i>Reporting Officer/s & Unit:</i>	Bryan Faulknor, Manager Property Jenny Martin, Property and Facilities Officer

3.1 Purpose of Report

To seek Council approval for a ground lease with Pelega O Matua Fanau Charitable Trust for the land occupied by the Early Childhood Education Centre on the Riverbend Road Reserve.

At the meeting

It was noted that the Property and Facilities Officer, Ms Martin had discussed with the Trust the contract document and clarified issues. The problem arose with the Early Childhood Centre being built on Council Reserve land and not identified as Council Lease. The Trust would need to erect a fence and are prepared to do this. Overall they were happy with the situation.

Council resolution	Councillor Boag / Mayor Wise
	The Sustainable Napier Committee:
	a. Recommend that Council enter into a ground lease, pursuant to Section 73(3) of the Reserves Act 1977, with Pelega O Matua Fanau Charitable Trust for the land occupied by the Early Childhood Education Centre on the Riverbend Road Reserve between Riverbend Road and Latham Street for a term of ten years with a five year right of renewal.
	Carried

4. PROJECTS UPDATE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1263466
Reporting Officer/s & Unit:	James Mear, Manager Design and Projects

4.1 Purpose of Report

To provide Council with information on Capital Programme Delivery.

At the meeting

There was no discussion.

Council resolution Councillors Price / Taylor

The Sustainable Napier Committee:

a. Note that this report is for information purposes only.

Carried

5. ANNUAL ENVIRONMENTAL REPORT SUBMISSION TO HBRC - DISCHARGE OF STORMWATER TO AHURIRI ESTUARY (WESTSHORE TIDAL GATES)

Type of Report:	Information
Legal Reference:	Resource Management Act 1991
Document ID:	1264429
Reporting Officer/s & Unit:	Cameron Burton, Manager Environmental Solutions

5.1 Purpose of Report

This paper is to inform the Sustainable Napier Committee that the 2019-2020 annual report for the Westshore Tidal Gates stormwater and drainage water discharge to the Ahuriri Estuary, as required by Resource Consent, has been provided to Hawkes Bay Regional Council.

At the meeting

There was no discussion at the meeting.

Council resolution Councillors Price / Taylor

The Sustainable Napier Committee:

- a. Note the annual report for the discharge of stormwater from the Westshore Tidal Gates has been submitted to the Hawkes Bay Regional Council.

Carried

6. ANNUAL ENVIRONMENTAL REPORT SUBMISSION TO HBRC DISCHARGE OF WASTEWATER INTO HAWKE BAY

Type of Report: Information

Legal Reference: Resource Management Act 1991

Document ID: 1264438

Reporting Officer/s & Unit: Cameron Burton, Manager Environmental Solutions

6.1 Purpose of Report

This paper is to inform the Sustainable Napier Committee the 2019-2020 annual report for the discharge of wastewater into Hawke Bay has been submitted to Hawkes Bay Regional Council.

At the meeting

There was no discussion at the meeting.

Council resolution Councillors Price / Taylor

The Sustainable Napier Committee:

- a. Note the 2019-2020 annual report for the discharge of wastewater into Hawke Bay has been submitted to the Hawkes Bay Regional Council.

Carried

7. ANNUAL ENVIRONMENTAL REPORT SUBMISSION TO HBRC - DISCHARGE INTO AHURIRI ESTUARY (THAMES & TYNE WATERWAYS)

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	1264439
<i>Reporting Officer/s & Unit:</i>	Cameron Burton, Manager Environmental Solutions

7.1 Purpose of Report

The purpose of this paper is to summarise to the Sustainable Napier Committee the 2019-2020 annual report for the discharge of the Thames & Tyne Waterways in the Pandora Industrial Area into Ahuriri Estuary.

At the meeting

There was no discussion at the meeting.

Council resolution

Councillors Price / Taylor

The Sustainable Napier Committee:

- a. Note the 2019-2020 annual report for the discharge of the Thames & Tyne urban waterways into Ahuriri Estuary has been submitted to the Hawkes Bay Regional Council on July 31, 2020.

Carried

8. TARADALE BRIDGE CLUB PARK ISLAND PROPOSAL

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1258820
<i>Reporting Officer/s & Unit:</i>	Debra Stewart, Team Leader Parks, Reserves, Sportsgrounds

8.1 Purpose of Report

The purpose of the report is to provide an update on the Taradale Bridge Club plans to locate their facility at Park Island and seek support from Council to allow them to proceed with their proposal to locate their facility at Park Island near the Central Football building rather than as part of shared facility in the Northern Sports Hub.

At the meeting

There was no discussion at the meeting.

Council resolution

Councillors Price / Taylor

The Sustainable Napier Committee:

- a. Approve that the Taradale Bridge Club be allowed to locate their new facility adjacent to the building occupied by Central Football, subject to detailed design being approved by Council Officers, an appropriate lease being entered into and all necessary building and resource consents being obtained by the Taradale Bridge Club.
 - b. Agree that Officers work with the Taradale Bridge Club to finalise the proposal and the details of this proposal be reported back to Council when the lease is reported for approval the lease.
-

Carried

9. ROTARY CLUB OF AHURIRI 50TH ANNIVERSARY PROJECT, SPRIGGS PARK

Type of Report: Procedural

Legal Reference: N/A

Document ID: 1259362

Reporting Officer/s & Unit: Debra Stewart, Team Leader Parks, Reserves, Sportsgrounds

9.1 Purpose of Report

The purpose of this report is to seek approval from Council to allow the Rotary Club of Ahuriri to proceed with the development of a “sit and stay” area at Spriggs Park in Ahuriri.

At the meeting

There was no discussion at the meeting.

Council resolution

Councillors Price / Taylor

The Sustainable Napier Committee:

- a. Approve the proposal by the Rotary Club of Ahuriri to develop a “sit and stay” area at Spriggs Park which will include seating, shade, hard surface and an electric barbeque.
-

Carried

10. ROTARY CLUB OF TARADALE 60TH ANNIVERSARY PROJECT, TARADALE PARK

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1261403
<i>Reporting Officer/s & Unit:</i>	Debra Stewart, Team Leader Parks, Reserves, Sportsgrounds

10.1 Purpose of Report

The purpose of this report is to seek approval from Council to allow the Rotary Club of Taradale to proceed with the installation of seats and a shade sail at Taradale Park as part of their 60th Anniversary celebrations.

At the meeting

There was no discussion at the meeting.

Council resolution	<u>Councillors Price / Taylor</u>
	The Sustainable Napier Committee:
	a. Approve the proposal by the Rotary Club of Taradale to proceed with the installation of seats and tables, cycle racks and a shade sail at Taradale Park.
	<u>Carried</u>

REPORTS FROM FUTURE NAPIER COMMITTEE HELD 3 DECEMBER 2020

Having previously declared a conflict of interest Councillors Boag, Crown, Price and Taylor did not participate in discussion or Decision making on the “Review of Gambling Venues Policy”.

1. REVIEW OF GAMBLING VENUES POLICY

Type of Report:	Procedural
Legal Reference:	Gambling Act 2003
Document ID:	1263387
Reporting Officer/s & Unit:	Rachael Horton, Manager Regulatory Solutions

1.1 Purpose of Report

This report introduces the review of Council's Gambling Venues Policy, seeks Council's endorsement of the review process and seeks Council's approval to release the Statement of Proposal for consultation.

At the meeting

Circulated at the meeting was an updated “Gambling Venues Policy Review 2020 Statement of Proposal” which included minor changes with reference to “preferred option” being amended to read “*proposed*” as a result of the Future Napier Committee meeting held on 3 December 2020.

The following points were highlighted:

- Alter cap as a change either by policy or market demand - the existing use was 298 machines.
- The purpose of the policy was to curb the growth of gambling in the district and what was permitted.
- Move to cap to 298 and retain the rest of policy.
- Option 4 allow relocations but not allowing merges.
- Included in the first line of the Proposal that “*We want to know if you think the reduced cap policy strikes an appropriate balance between...*”
- Final line in reasons for proposal change to “*Council want to hear if you think this policy strikes the right balance...*”
- Reduced cap for proposal happy for other proposed changes to be made.
- Venue reduction and venue change with no reduced number machines does not reduce gambling or spend. Would like the community to tell Council how to reduce harm differently rather than just reduce gaming numbers.
- Would not like to increase gaming machine numbers back to 320.

Committee's recommendation

The Future Napier Committee:

- Note the information relating to the review of Council's Gambling Venues Policy.

-
- b. Endorse the review process including approach to consultation as set out in the Significance and Engagement section.
 - c. Approve the Statement of Proposal for public notification through the Special Consultative Procedure as prescribed in section 83 of the Local Government Act.
-

Councillors Boag and Tapine recorded their vote AGAINST the Motion

**Council
resolution**

Councillors Simpson / Tapine

Substantive Motion

That Council:

- a. Note the information relating to the review of Council's Gambling Venues Policy.
 - b. Endorse the review process including approach to consultation as set out in the Significance and Engagement section.
 - c. Approve the Statement of Proposal for public notification through the special consultative procedure as prescribed in section 83 of the Local Government Act, subject to the following changes:
 - i. That the proposed option for consultation is number two, reduced cap policy, with the removal of the suggestion that relocation and mergers are also removed from the policy.
 - ii. That the first sentence of "The Proposal" section of the Statement of Proposal should read:
Council is reviewing its existing policy (2017) known as a cap policy. We want to know if you think the reduced cap policy strikes an appropriate balance between...
 - iii. The final sentence of the reasons for proposal should read:
Council want to hear if you think this policy strikes the right balance...
-

Councillor McGrath recorded his vote AGAINST the Motion

Carried

2. REVIEW OF LOCATION OF APPROVED PSYCHOACTIVE PRODUCTS SALES POINTS POLICY

Type of Report:	Procedural
Legal Reference:	Psychoactive Substances Act 2013
Document ID:	1263703
Reporting Officer/s & Unit:	Rachael Horton, Manager Regulatory Solutions

2.1 Purpose of Report

This report introduces the review of Council's Approved Psychoactive Products Sales Points Policy, seeks Council's endorsement of the review process and seeks Council's approval to release the Statement of Proposal for consultation.

At the meeting

Circulated at the meeting was an Updated Map included in the *"Location of Approved Psychoactive Substance Sales Points Policy Review 2020 Statement of Proposal"*.

The following points were highlighted:

- The updated map shows location points of psychoactive substances which are restricted to the Inner City Commercial Zone.
- Not permitted within 100 metres of any existing area where vulnerable or sensitive sections of our community congregate.
- Legislative overlap has taken out substances in New Zealand, however the requirement for Councils to have a policy remains.
- It was suggested that at the next Local Government New Zealand Conference a remit to remove this requirement as no approved substances can be sold.
- If something did become available it was prudent to retain the policy.

Council resolution	Dep. Mayor Brosnan / Councillor Taylor
	The Future Napier Committee recommends that Council: <ul style="list-style-type: none"> a. Note the information relating to the review of Council's Approved Psychoactive Products Sales Points Policy. b. Endorse the review process including approach to consultation as set out in the Significance and Engagement section. c. Approve the Statement of Proposal for public notification through the Special Consultative Procedure as prescribed in section 83 of the Local Government Act.
	Carried

AGENDA ITEMS (CONT.)

With the agreement of the meeting the following Item was address having been taken out of order.

2. QUARTERLY REPORT FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2020

Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002
Document ID:	1261784
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

2.1 Purpose of Report

To consider the Quarterly Report for the three months ended 30 September 2020.

At the meeting

The Chief Financial Officer, Ms Thomson spoke to the report summarising Council's progress during the first quarter of 2020/2021 towards fulfilling the intentions outlined in the Annual Plan.

Council resolution	Councillors Taylor / Crown
	That Council:
	a. Receive the Quarterly Report for the three months ended 30 September 2020.
	Carried

REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES (Cont.)

3. RESOURCE CONSENT ACTIVITY UPDATE

Type of Report:	Enter Significance of Report
Legal Reference:	Enter Legal Reference
Document ID:	1260263
Reporting Officer/s & Unit:	Luke Johnson, Team Leader Planning and Compliance

3.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for elected members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available.

At the meeting

There was no discussion at the meeting.

Council resolution Dep. Mayor Brosnan / Councillor Taylor

The Future Napier Committee:

- a. Note the resource consent activity update.

Carried

REPORTS UNDER DELEGATED AUTHORITY

1. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1268767
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

1.1 Purpose of Report

To report the Tenders let under delegated authority for the period 2 - 20 November 2020.

At the meeting

There was no discussion at the meeting.

Council resolution	Councillors Tapine / Chrystal
	That Council:
	a. Receive the Tenders Let report for the period 2 – 20 November 2020.
	Carried

2. DOCUMENTS EXECUTED UNDER SEAL

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1268771
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

2.1 Purpose of Report

To report on the Documents Executed under Seal for the period 2 – 20 November 2020.

At the meeting

There was no discussion at the meeting.

Council resolution	Councillors Tapine / Chrystal
	That Council:
	Receive the report for Documents Executed under Seal for the period 2 – 20 November 2020.

Carried

PUBLIC EXCLUDED ITEMS

Council resolution

Dep. Mayor Brosnan / Councillor Crown

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Agenda Items

1. Audit and Risk Committee - Extension of Committee member appointment

Reports from Sustainable Napier Committee held 3 December 2020

1. Pandora Industrial Trade Waste Main Update
2. Hawkes Bay Rugby Deed 2016 Update

Reports from Future Napier Committee held 3 December 2020

1. Land Sale

Reports from Audit and Risk Committee held 9 December 2020

1. Review of Audit and Risk Committee

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Agenda Items

1. Audit and Risk Committee - Extension of Committee member appointment	7(2)(a) Protect the privacy of natural persons, including that of a deceased person 7(2)(f)(ii) Maintain the effective conduct of public	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for
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	affairs through the protection of such members, officers, employees and persons from improper pressure or harassment	which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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Reports from Sustainable Napier Committee held 3 December 2020

1. Pandora Industrial Trade Waste Main Update	<p>7(2)(a) Protect the privacy of natural persons, including that of a deceased person</p> <p>7(2)(b)(i) Protect information where the making available of the information would disclose a trade secret</p> <p>7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>7(2)(c)(ii) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest</p> <p>7(2)(d) Avoid prejudice to measures protecting the health and safety of members of the public</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>
2. Hawkes Bay Rugby Deed 2016 Update	7(2)(g) Maintain legal professional privilege	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for</p>

		withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
Reports from Future Napier Committee held 3 December 2020		
1. Land Sale	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.


*T The meeting adjourned at 11.59am and reconvened
in the Public Excluded Session at 12.05pm*

The meeting closed with a Karakia at 12.15pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval



IMPACT

WHĀNAU TRANSFORMATION WĀNANGA SERIES | AHURIRI

“Realising that true power lies within me. Stepping into my true light. Confidence to stand up for myself and apply for promotions to become successful. Undo trauma so I don't feed it into my tamariki.”

“Dealing with 27 years of trauma eg: suicide has enable me to heal now.”

“My kids behaviour had changed towards me positively. They respond differently and it has strengthened my relationship with my whanau. My whare tapa wha has aligned 9/10. My whanau tell me how good I look, how I make them feel. It is a ripple effect.”

“My whanau are talking with me now. We are not scared to talk about anything. My whanau is flowing with routines in the whare. To see all my children at graduation was the most powerful experience Better than any qualification in studies. My addictions no longer have a hold on me. I know how to make change. Life is now aligning because of Whanau Transformation journey.”

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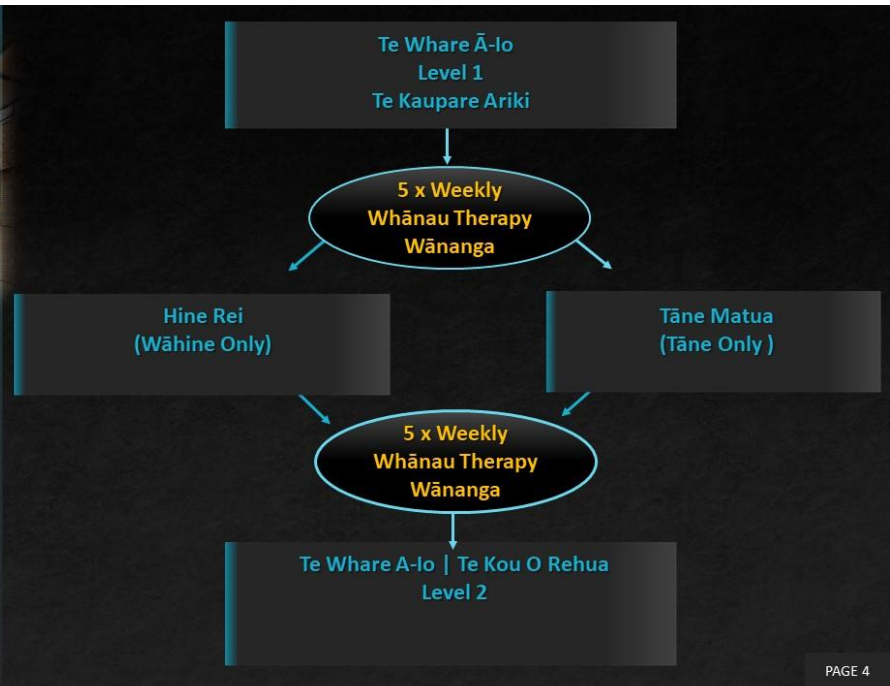
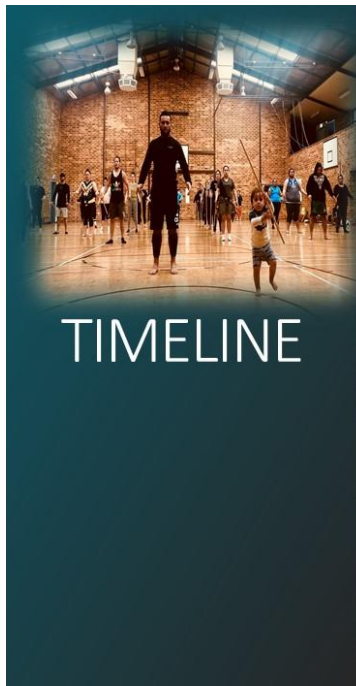


SROI

WHĀNAU TRANSFORMATION WĀNANGA SERIES | AHURIRI

OUTCOMES	SOCIAL RETURN ON INVESTMENT INDICATORS
<p>SELF</p> <p>Individuals are confident and have strong sense of worth and value in society.</p>	<p>Reduction in suicide rates</p> <p>Reduction in self harm</p> <p>Reduction in substance abuse (Methamphetamine and other substances)</p> <p>Increase in self esteem and self</p> <p>Stronger connection cultural identity</p>
<p>WHĀNAU</p> <p>Resilient, connected whānau units living fulfilled lives</p>	<p>Reduction in domestic violence rates</p> <p>Reduction in engagements with state care</p> <p>Increasing stability of family units</p> <p>Increasing stability of family units</p> <p>Understanding and adoption of healthier family lifestyles</p>
<p>COMMUNITY</p> <p>A thriving community underpinned by strong tikanga and values</p>	<p>Reduction in recruitment into gangs</p> <p>Increase in economic participation and performance</p> <p>Creation of local job opportunities for Māori Movement</p> <p>Community connectedness and pride</p> <p>Support the economic recovery process</p>

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WHĀNAU TRANSFORMATION WĀNANGA SERIES | AHURIRI

Key Outcomes

1. Individuals – Individuals are confident and have a strong sense of worth and value in society.
2. Whānau - Resilient, connected and collective consciousness to whānau units living fulfilled lives
3. Community - A thriving community underpinned by strong tikanga and values

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OVERVIEW


WHĀNAU TRANSFORMATION WĀNANGA SERIES | AHURIRI

Māori Movement is a health and wellbeing service providing sustainable solutions for transformational change within individuals, whānau, hapū and iwi using Māori traditional methodologies.

Māori Movement operates under the auspices founder, Ngarino Tauwhirowhiro Te Waati who was raised and educated in traditional Māori concepts and living environment. Pairing this cultural knowledge with a degree in Māori Mythology, Māori Movement aims to revive our culture through the renaissance of traditional methods and practices such as wānanga, takutaku, mauri, manawa, and kauhanga practises to develop a robust states of mental, emotional, spiritual and physical wellbeing. Thus creating leaders through gaining confidence in their own identity while understanding their value to society in both Te Āo Māori and Te Āo Pakeha milieu.

Māori Movement is pleased to submit this presentation to further deliver a tailored community development services for Ahuriri (Napier) to turn the curve on the marked inequalities in the health, economic and social sectors. To help achieve the desired outcomes, we are seeking a collective effort from potential partners willing to support the infrastructure and ongoing sustainability of the proposed programme.

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WHĀNAU TRANSFORMATION

AHURIRI

PRIVATE AND CONFIDENTIAL

Prepared by Ngarino Tauwhirowhiro Te Waati

PAGE 1



LEARNING CURVES

WHĀNAU TRANSFORMATION WĀNANGA SERIES | AHURIRI

1. Sustainability through ongoing connection and support mechanisms
2. Collaboration and connection with external services is key from inception
3. This approach works!

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EXTRAORDINARY MEETING OF COUNCIL

Open Minutes (Revenue & Finance Policy Hearing)

Meeting Date:	Tuesday 9 February 2021 9.00am-3.40pm
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Time:	Reconvened: 9.00am-2.30pm Wednesday, 10 February 2021; 9.00am-5.05pm Thursday, 11 February 2021; 9.00am-12.00noon Friday, 12 February 2021; and 1.00pm- 2.45pm Tuesday, 16 February 2021
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Venue	Large Exhibition Hall Napier War Memorial Centre Marine Parade Napier <i>Livestreamed via Zoom on Council's Facebook page</i>
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Present	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright
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In Attendance	Chief Executive (Steph Rotarangi) Director Corporate Services (Adele Henderson) Director Community Services (Antoinette Campbell) Manager Communications and Marketing (Craig Ogborn) Investment and Funding Manager (Garry Hrustinsky) Sign Language Interpreters (Kerry Locker-Lampson and Sarah Billing)
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Submitters Speaking	Greg Macklow; Craig Waterhouse; Christina Clough; Joy Rycroft; Warwick Marshall; Robert Best; Paul Harris; Andrew Robertson; Janet Campbell; Tony Johnson; Deborah Burnside; Garth Parker; Gary Scholfield – PowerCo; Nathan Strong – Unison; Phil Ellis; Murray Arnold; Maurice Lloyd; and Mervyn Kite
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Administration	Team Leader Governance (Helen Barbier) Governance Advisor (Carolyn Hunt) Governance Advisor (Anna Eady)
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Karakia – The meeting opened with a karakia.

Apologies

Council resolution

Councillors Tapine / Boag

That the apology for lateness from Councillor Wright be accepted.

Carried

Conflicts of interest

Nil

Public forum

N/A

Announcements by the Mayor

Nil

Announcements by the management

Nil

AGENDA ITEMS

1. SUBMISSIONS ON THE STATEMENT OF PROPOSAL FOR THE REVENUE & FINANCING POLICY, RATING POLICY, RATES REMISSION POLICY & RATES POSTPONEMENT POLICY DOCUMENT

Type of Report:	Legal
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Legal Reference:	Local Government Act 2002
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Document ID:	1281821
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Reporting Officer/s & Unit:	Garry Hrustinsky, Investment and Funding Manager Emma Morgan, Team Leader Community Strategies
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Her Worship the Mayor opened the meeting and outlined the process to be followed in relation to the hearing of those submitters who had indicated a wish to appear in support of their submissions and advised that the meeting was being both recorded and livestreamed.

1.1 Purpose of Report

To present the submissions received on the Revenue & Financing Policy, Rating Policy, Rates Remission Policy and Rates Postponement Policy Statement of Proposal for Council's consideration.

To present final recommendations to Council following public submissions on the Statement of Proposal.

PRESENTATION OF VERBAL SUBMISSIONS

The following submitters spoke to their submissions.

Greg Macklow spoke to his submission highlighting the following:

- He opposed the rezoning of the Esk Hills area from the Other Rural differential 63.47% to Residential/Other 100%.
- He supported the concept of contributing to the common good .
- It was inequitable to charge the same level of rates for a property like his and he recommended a rating differential of 65%.

Craig Waterhouse spoke to his submission and displayed a PowerPoint presentation (*Doc ID 1290340*) highlighting the following points:

- He opposed the changes in rates as he was already paying 71% more.
- Under the proposed change he would be paying 125%.

Christina Clough spoke to her submission highlighting the following points:

- She opposed an increase in her rates in order to correspond to those of residential properties.
- Council did not provide their water supply or sewage treatment, there were no footpaths and they had minimal streetlights.

Joy Rycroft spoke to her submission and displayed a PowerPoint presentation (*Doc ID 1286928*) highlighting the following points:

- She opposed the proposal to change the rating differential of Other Rural properties to Residential/Other as she believed there were inconsistencies in the proposal.
- Napier City Council could create a separate rating differential for lifestyle blocks as in the Hastings District.

Warwick Marshall spoke to his submission and highlighted:

- No issue with paying for what he used.
- Did not have services and paid for their own water and sewage systems.
- Did not want his category changed from Rural to Residential/Other.
- Did not consider that his property was similar to a property in Westshore or Bluff Hill.
- Requested that Council reconsider the proposal that similar properties may have similar rates.

Robert Best spoke to his submission and highlighted the following:

- He opposed the proposal to change rates, which he considered as unfair, because it would mean an increase of \$30.00 per week for no increase in services.
- Bayview residents would be subsidising commercial ratepayers.
- If every property was metered there would be major savings.

Paul Harris spoke to his submission and highlighted the following:

- He opposed \$1400 rating increase and, for such an increase, would expect to have delivery of more services. Differentials reflected what could be accessed.
- On 63%, how could a 37% discount for services be justified when they can't be accessed?

*The meeting adjourned at 12.10pm for lunch
and reconvened at 1.00pm*

PRESENTATION OF VERBAL SUBMISSIONS (cont)

Andrew Robertson spoke to his submission and highlighted the following:

- He opposed the proposed change to rating because Bay View remedial works and maintenance over 12 years had been minimal.
- Over 90% of the roads in Bay View were far too narrow.
- An increase of between \$5.00-\$15.00 per week on rates was too high.
- Westshore had a far larger retail and commercial area as well as industrial and entertainment areas.
- Bay View residents had to travel at least 8km to reach Napier City services.
- It was unfair to increase their rates by over 25%.
- He did not intend to pay the proposed rates until there was 100% parity in infrastructure.

Janet Campbell spoke to her submission highlighting the following:

- She opposed the proposed change to rating which would incur an increase of \$501 per annum.
- Properties in Onehunga Road were rural not residential.
- Her property and others in Onehunga Road were not similar to urban Napier properties.
- She felt there should be an additional Lifestyle rating category for properties of less than 5 hectares

Tony Johnson spoke to his submission and highlighted the following:

- He opposed the proposed change to rating for bare land that had no home or services on it.
- Even a reduction in the rate would still be a charge for services that were not provided.

Deborah Burnside spoke to her submission highlighting the following:

- She opposed the change in policy that had no net benefit to Council.
- Jervoistown and Meeanee inhabitants were part of the 2400 ratepayers who would face increases in rates that were not fair or equitable.
- Her property should be treated as residential if her rates increased.
- Stormwater charges should be included in the general rate and not a targeted rate as proposed.
- She disagreed with the pan tax for domestic properties but could see the rationale for commercial accommodation, etc.

Garth Parker spoke on behalf of his father's (Wayne Parker) submission and highlighted the following:

-
- He opposed the proposed change to rating for 340 Meeanee Road (Meeanee Hotel).
 - The Meeanee Pub rating had gone from Other Rural to Commercial and this would result in an increase of 250%, in effect tripling the rates with no additional Council services.
 - On behalf of his father, Mr Parker requested that there be some discretion in the rates calculation for the Meeanee Hotel.

Gary Scholfield – PowerCo spoke to his submission highlighting the following:

- He opposed the proposed change to the company's rates category from Miscellaneous to Commercial and Industrial
- He also opposed the new targeted stormwater rate being applied to its network because its activities did not impact on this; Powerco's network was predominately underground gas distribution pipelines and they did not own any properties in Napier City.
- He requested that Council amend the Rating Policy to provide a separate differential for utility assets/properties and an amendment to exempt utility assets from the stormwater rate.
- Alternatively Council could offer a remission on stormwater rates for ratepayers who did not utilise the stormwater network.
- He noted that the Unison Power Company had similar concerns and Powerco supported the submission by Unison.

Councillor Wright joined the meeting at 1.45pm.

Nathan Strong – Unison spoke to his submission and highlighted the following:

- He opposed the rating differential change from Miscellaneous to Commercial and Industrial and the stormwater targeted rate.
- He submitted that Unison Networks should be given an exemption from the stormwater targeted rate or continue to be rated in the Miscellaneous category.
- Unison rates would increase from \$2,800 to \$52,000 per annum if the stormwater rate was charged.
- Ultimately this cost would be borne by the Napier ratepayers as power costs would have to increase.

Phil Ellis spoke to his submission and displayed a PowerPoint presentation (*Doc ID 1286927*) and highlighted the following:

- He opposed the proposed policy change from the Other Rural to the Residential/Other category because the rates would be increased proposed with no added services and the land had not been rezoned to residential.
- He suggested that the Uniform Annual General Charge be increased from around 20% to 30%, that there be a move towards user pays, an increase in the number of targeted rates and a change to rating capital value rather than land value.
- Without changing from land value to capital value, true fairness of a graduated wealth tax, which makes up 75% to 80% of rates, could never be achieved

Councillors McGrath and Mawson withdrew from the meeting at 2.10pm

Murray Arnold spoke to his submission highlighting the following:

-
- He opposed the changes to the Revenue and Financing Policy which now included a fourth category for Rural Residential
 - The focus of his submission was around a fair and equitable rating system.

Councillors McGrath and Mawson rejoined the meeting at 2.15pm

- The introduction of a Semi-Rural category was a positive step.
- The definition of Rural in the policy, with the added criteria of value of improvements, is unnecessarily restrictive and not clear. It was a disincentive to developing a property to increase productive use.
- Rural and Rural Residential type properties did not support any more people, or place any greater burden on the city than an urban residential property, yet because of higher land value would have a higher general rate.
- The new policy meant the majority of Rural properties of less than 5 hectares and Rural Residential properties would have to apply for a remission of rates for an equitable rate to be set.
- He felt the Policy lacked clarity.
- It would be useful to have an application for remission sent out with the rates notice.

Maurice Lloyd spoke to his submission and highlighted the following:

- He opposed the proposed cancellation of the Other/Rural category and the change of those properties to Residential.
- There were marked differences in both categories of properties that strongly supported the differentials for the Other Rural property category being retained.
- Services had not changed since 1989 and did not provide water or sewage.

*The meeting adjourned at 2.40pm for afternoon tea
and reconvened at 3.15pm*

PRESENTATION OF VERBAL SUBMISSIONS (cont)

Mervyn Kite spoke to his submission and highlighted the following:

- He opposed the change from the Rural Residential differential to Residential.
- There should be no change to the Uniform Annual General Charge, for him there would be an increase to 39%.

*The meeting adjourned with a karakia at 3.40pm and would reconvene
on Wednesday, 10 February 2021 at 9.00am*

Minutes of a Reconvened Extraordinary Council Meeting Held In the Large Exhibition Room, Napier War Memorial Centre, Marine Parade, Napier held on Wednesday, 10 February 2021 at 9.00am

Present	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright
In Attendance	Chief Executive (Steph Rotarangi) Director Corporate Services (Adele Henderson) Director Community Services (Antoinette Campbell) Acting Pou Whakarae (Morehu te Tomo) Manager Communications and Marketing (Craig Ogborn) Investment and Funding Manager (Garry Hrustinsky) Sign Language Interpreters (Kerry Locker-Lampson and Sarah Billing)
Submitters Speaking:	Lance Simon; Dermott McCaughan and James Brownlie
Administration	Team Leader Governance (Helen Barbier) Governance Advisor (Carolyn Hunt) Governance Advisor (Anna Eady)

Karakia – The meeting reconvened with a karakia.

1. SUBMISSIONS ON THE STATEMENT OF PROPOSAL FOR THE REVENUE & FINANCING POLICY, RATING POLICY, RATES REMISSION POLICY & RATES POSTPONEMENT POLICY DOCUMENT (cont)

At the meeting

The meeting reconvened for the second day and continued hearing verbal submissions.

PRESENTATION OF VERBAL SUBMISSIONS (cont)

Lance Simon spoke to his submission highlighting the following:

- He opposed the changes to the proposed Revenue and Finance Policy categories
- He was grateful for recycling and did not mind paying for parks and libraries.
- Rural residents provided their own water and sewage systems.
- There is an assumption that if you live in the country you must be rich and could afford to pay more rates.
- Charging for services that rural people do not get was unfair and unjust.
- 108 people had attended a public meeting and all opposed the proposal.
- Council should reconsider the proposal as it was not cheap to live in the country and there would be a number of people that could not afford to pay the increase.

Dermott McCaughan spoke to his submission highlighting the following:

- He opposed the proposed rate increases on his lifestyle property.
- A neighbour with a similar sized property and valuation in the Hastings district paid less.
- His rates would increase by \$400 with no increase in benefits as he provided his own water, sewage and maintenance systems.
- Council did not provide help dealing with pests.
- He was happy to pay for libraries and parks included in the UAGC.
- Council should not be alienating rural rate payers from Napier. There is a rich resource in the rural hinterland.
- Napier existed because of the Port not Art Deco. The Port was established to support the rural hinterland.

James Brownlie spoke to his submission highlighting the following:

- He opposed the proposed rate increase for Bay View .
- Bay View did not have the same level of services as others so this should be reflected in the annual general rate until the level of services were the same.
- If a street in Bay View had full services it should be charged the full rate otherwise it should be left as is.
- There would be a lot of people unable to afford the increases and businesses would be unable to continue.
- The increase should stay in line with Hastings district.

*The meeting adjourned with a karakia at 2.30pm and would
Reconvene on Thursday, 11 February 2021 at 9.00am*

**Minutes of a Reconvened Extraordinary Council Meeting Held In the Large
Exhibition Room, Napier War Memorial Centre, Marine Parade, Napier
Held on Thursday, 11 February 2021 At 9.00am**

Present	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright
In Attendance	Chief Executive (Steph Rotarangi) Director Corporate Services (Adele Henderson) Director Community Services (Antoinette Campbell) Director Infrastructure Services (Jon Kingsford) Manager Communications and Marketing (Craig Ogborn) Investment and Funding Manager (Garry Hrustinsky) Sign Language Interpreters (Kerry Locker-Lampson and Sarah Billing)
Submitters Speaking:	Debbie Monahan for Bruce Clark (Biodiversity Hawke's Bay); Colin James; Anna Sanders; Robert Bremner; Peter Holley, Kerry Ansell and Eddy Clark
Administration:	Team Leader Governance (Helen Barbier) Governance Advisor (Carolyn Hunt) Governance Advisor (Anna Eady)

Karakia – The meeting reconvened with a karakia.

Apologies

Council resolution Mayor Wise/Councillor Boag

That the apology for lateness from Councillor Tapine be accepted.

Carried

1. SUBMISSIONS ON THE STATEMENT OF PROPOSAL FOR THE REVENUE & FINANCING POLICY, RATING POLICY, RATES REMISSION POLICY & RATES POSTPONEMENT POLICY DOCUMENT (cont)

At the meeting

The meeting reconvened for the third day and continued hearing verbal submissions.

PRESENTATION OF VERBAL SUBMISSIONS (cont)

Debbie Monahan for Bruce Clark (Biodiversity Hawke's Bay) also presenting on behalf of Dr Kiri Joy Wallace (People, Cities & Nature based at the University of Waikato) highlighted the following:

- The proposed changes could have a negative impact on owners of Friends Bush in Jervoistown.
- Friends Bush was owned privately with significant natural plantings that had been cultivated and protected since 1981.
- Biodiversity Hawke's Bay requested Council consider either another rating differential or a rating dispensation that reflected the public good aspects of Friends Bush.
- Council could find ways of encouraging landowners to undertake protection by way of rate relief.
- She was aware that requesting a remission was an option but it was unclear in the policy.

Colin James spoke to his submission highlighting the following:

- He opposed the policy changes
- If Council decided to increase rates on his property, he would need to have the native bush felled and he had already made arrangements for this to happen.
- The land was already zoned as building sites.
- He had no intention of paying huge increases as had paid enough on native bush
- Jervoistown was not included in the sewerage, water or stormwater connections and therefore could not be termed city residential.

Anna Sanders spoke on behalf of her husband Ben, highlighting the following:

- They opposed the rates changes.
- Merging Jervoistown from the general rate differential to the Residential/Other category would significantly increase their rates with no increase in benefits.
- The review was pitched as town subsidising the country.
- The officer's report did not include an explanation or detailed assessment of how the 92.5% differential had been determined. In the absence of that information it was not fair and equitable.
- Detailed reasons for the changes should be provided in the Decision as the public perception could be that the Revenue and Finance Policy decision had already been made as it was included in the Long Term Plan.

Robert Bremner spoke to his submission and highlighted the following:

- Opposed the rate changes.
- He opposed the existing differential at 63.4% that would still have the Rural Residential properties paying 17% more than the average Residential rates payment.
- He considered the proposal unfair when 85% more tax was going to be paid by rural residents with less infrastructure than those living in town.

Peter Holley spoke to his submission highlighting the following:

- He opposed the proposed changes to differentials for the general rate and criticised the methodology and logic; the proposal was unfair, unjust and not sustainable for hardworking and production based people.
- He did not support a new targeted rate for stormwater based on capital values.

Kerry Ansell spoke to his submission highlighting the following:

- He opposed the proposed changes.
- The Rural differential should remain at 63.4% as they received little or no financial benefits.
- His property was planted in trees and provided benefit to the wider community and a home for birdlife which incurred additional expense for pest control and rural fire insurance.
- Selected areas had been targeted to fund expenditure.
- Other rural submitters were not allowed to subdivide so were unable to develop their property
- Jervoistown could not be subdivided.
- He questioned how increasing tax on 2000 residents was going to make things fairer.
- Rural or Semi-rural residents could not afford to pay the proposed increases.

*The meeting briefly adjourned at 2.50pm
and reconvened at 2.55pm*

PRESENTATION OF VERBAL SUBMISSIONS (cont)

Edward Clark spoke to his submission and highlighted the following:

- He opposed the proposed changes.
- The impact on Bay View needs to take into account economic allocation principles, equity considerations and the inherent partiality of the change process.
- A comparison between Westshore and Bay View services and facilities was unfavourable for Bay View.
- Unlike Westshore, Bay View also had their water consumption metered and paid for any excess.
- Westshore and Bay View were patently not the same and yet because some properties had the same land value they were being treated as equal.

Councillor Tapine joined the meeting at 3.00pm

- Bay View residents were happy to pay additional rates when they received additional services comparable to present city ratepayers.
- The reduction of categories would disadvantage those who did not fit into the three rating categories proposed.

*The meeting adjourned for afternoon tea at 3.10pm
and reconvened at 3.35pm*

Officer Comments

The Investment and Funding Manager, Mr Hrustinsky spoke to his report and highlighted the following points:

- Local authorities may review their Revenue and Financing Policy at least every three years prior to the adoption of a Long Term Plan.
- On 15 September 2020 the draft Revenue & Financing Policy, Rating Policy, Rates Remission Policy and Rates Postponement Policy were approved for consultation. Six public meetings were conducted to ensure high public awareness and engagement.
- A total of 540 submissions were received, with 474 submissions submitted online and 66 provided in hardcopy form. There were 29 submitters who indicated they wished to present to Council.
- Most responses came from areas impacted; Bay View, Awatoto, Eskdale and Jervoistown.
- Submitters identified services such as sewage, stormwater, street lighting, kerbing, road/footpath development as services they did not receive and felt their rates increases were poor value in this context.
- In general, proposed changes were considered unfair for rural/semi-rural residents because rural/semi-rural residents already incur additional private infrastructure/service costs.

Deliberations Commenced

There was considerable discussion and the main points that required consideration during the deliberations were:

- Rates were governed by the Local Government (Rating) Act.
- There was agreement by submitters to pay their equitable share to common facility services.
- New naming conventions (rural commercial, rural residential, limited services)
- A definition is required for a differential based on properties that don't receive a full range of services
- Modelling of a fair and reasonable percentage of differentials
- Land value/capital value/rateable value of property options for rating (Council decided not to change in previous workshop). To be reviewed in the future – provide pros and cons around timing.
- Discuss pricing for commercial and residential values of property
- Phasing of changes to General Rate differentials over 3 years
- Proposed commercial differential of 250%
- Utilities differential
- 70% city water & sewage rate
- Remission for development land
- Current provisions for small businesses
- Small business in dwelling
- Increase the Uniform Annual General Charge (UAGC)
- Bay View meters and additional cost.

- Status quo and why we are moving
- Separate out general rate that will be a fixed rate.
- Remission for Significant Natural Areas (SNA).
- Comparison with Hastings
- Model a split of the general rate to show these components. The remaining amount stays under UAGC
- Link to limited services discussion

*The meeting adjourned with a karakia at 5.05pm
and would reconvene at 9.00am 11 February 2021*

Minutes of a Reconvened Extraordinary Council Meeting Held In the Large Exhibition Room, Napier War Memorial Centre, Marine Parade, Napier held on Friday, 12 February 2021 At 9.00am

Present	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright
In Attendance	Chief Executive (Steph Rotarangi) Director Corporate Services (Adele Henderson) Director Community Services (Antoinette Campbell) Director Infrastructure Services (Jon Kingsford) Manager Communications and Marketing (Craig Ogborn) Acting Pou Whakarae (Morehu Te Tomo) Investment and Funding Manager (Garry Hrustinsky) Sign Language Interpreters: (Kerry Locker-Lampson and Sarah Billing)
Administration:	Team Leader Governance Governance Advisor (Carolyn Hunt) Governance Advisor (Anna Eady)

Karakia – The meeting reconvened with a karakia.

1. SUBMISSIONS ON THE STATEMENT OF PROPOSAL FOR THE REVENUE & FINANCING POLICY, RATING POLICY, RATES REMISSION POLICY & RATES POSTPONEMENT POLICY DOCUMENT (cont)

Deliberations (cont)

The meeting addressed each of the issues that had been identified following the hearing of the submissions.

Naming conventions

- Rural, Commercial, Residential and Rural Residential (property not defined as Commercial or Industrial in a rural area with no access to potable water and wastewater services).

Action: *Description in rates remission policy around special circumstances to be reviewed for exceptions that don't meet these criteria, including SNA's and rural commercial properties.*

Rural residential differential

- Would be addressed when the modelling scenario is available.
- At 92.5%, the UAGC can be used as a lever to smooth differences as can phasing over three years.
- The 92.5% differential recognises the difference of properties that sit between the rural and residential categories.

- This takes a broad approach as separating out all the service provisions is not feasible.
- Higher average land values sit with rural and rural residential properties.
- There are higher numbers of residential properties paying for targeted services.
- High land values are an unrealized capital gain.
- Increased value in lifestyle properties is a trend which can change.
- There will always be outliers, no change will suit everyone.
- Our policy takes into account the survey responses from our community (including all those who were happy to support the proposed changes).
- Changing percentage points can be modelled

Councillor Taylor joined the meeting at 10.00am

Commercial differential

- The 260% differential for commercial properties will be adopted.
- This is in recognition of the additional burden the businesses place on our infrastructure.

Water and Sewerage Targeted Rate (unconnected rate)

- No change required to the proposal.
- Moving from land based valuing to capital value based valuing would impact this.

Councillor Price withdrew from the meeting at 10.25am

*The meeting adjourned for morning tea at 10.25am
and reconvened at 10.45am*

- Due to the upcoming changes to legislation we prefer to maintain the current percentage of 50% for unconnected water and sewerage.
- The lower amount recognizes that properties are choosing not to connect and add demand to the city services. It functions as an incentive.
- Sustainable sources (i.e. rainwater) could be incentivised.
- Are we incentivising city users to connect for health reasons?
- 50% payment is a standard rate across NZ
- Changes to the water standards will impact this.
- Separate titles are treated separately (even if owned by the same individual)
- There is currently no remissions policy in relation to this.

Remission for land under development

Consider this in a future review.

- It is standard policy for councils to charge for development.
- There are other mechanisms under remissions available.
- Postponing needs definition around timeframes.
- Phasing could be a suitable solution for easing in the increase in cost.
- The timing of revaluations will always be an issue for developments. Further research is required.
- Given the housing shortage, Council want to incentivize development
- Council need to create an approach for the duration, not just now.

Action: *Consider this in a future review within the capital vs land value discussion.*

Current provisions for small businesses operating from a dwelling

- This should be considered in the District Plan review. No changes are made until then.
- Impact on services is not currently known.
- Non-declaration avoids increased costs.
- Change of use is generally identified through the consenting process.
- Inspection and assessment is used for properties in the grey areas

Bayview water meters

- Leave this on the table pending changes from the central government and water regulator and reception of further information concerning the current situation.
- \$35,000 - \$57,000 per annum generated over the last three years.
- Investigate what the operating and renewals costs are and consider adjusting the amount charged accordingly.

Councillor Price rejoined the meeting at 11.30am

- Council consent conditions require high water users to manage their demand sustainably.

Action: *Provide data specifying who is being metered and why.*

Why review now and why status quo was not considered?

- First principles had not been reviewed since 2001 (required under the LGA). The policy is reviewed every three years.
- Status quo is not an option when at a first principle review requirement.

Separating out the general rate

- Under the Local Government (Rating) Act we can only go up to 30% for certain fixed rates (including the UAGC). If required we can provide more transparency to the community through the rating notices.

Councillors McGrath and Mawson withdrew from meeting at 11.43am

Significant Natural Areas (SNA)

- Clarification may be provided through the rating remissions policy

Comparison with Hastings

Councillors McGrath and Mawson rejoined the meeting at 11.47am

- A portion of Hastings inhabitants use the Napier networks/services. Hastings District Council recognizes this through a differential for boundary dwellings.
- Council policy is determined through a first principles process and so differences will be apparent between communities.
- This brings up the question of city boundaries.

Actions: *Rates for city boundaries need to be reviewed regularly
Review the potential for local charges for Council owned facilities.*

Stormwater

- Stormwater will be fully implemented in Year 1.

Scenario Modelling

Actions: *Model scenarios of rural residential at 92.5% and UAGC at 22%.*
 Rural residential at 90% and UAGC at 20%.
 Model both scenarios with UAGC at 25%.
 Commercial to be 260% in both scenarios with phasing over three years.

*The meeting adjourned with a karakia at 12.00 noon
and would reconvened on Tuesday, 16 February 2021 at 1.00pm*

**Minutes of a Reconvened Extraordinary Council Meeting Held In the
Large Exhibition Room, Napier War Memorial Centre, Marine Parade,
Napier held on Tuesday, 16 February 2021 At 1.00pm**

Present	Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright
In Attendance	Chief Executive (Steph Rotarangi) Director Corporate Services (Adele Henderson) Director Community Services (Antoinette Campbell) Director Infrastructure Services (Jon Kingsford) Investment and Funding Manager (Garry Hrustinsky) Sign Language Interpreters (Kerry Locker-Lampson and Sarah Billing)
Administration:	Team Leader Governance (Helen Barbier) Governance Advisor (Carolyn Hunt)

Karakia – The meeting reconvened with a karakia.

Apologies

Council resolution Mayor Wise/Councillor Wright

That the apology from Councillor Crown be accepted.

Carried

1. SUBMISSIONS ON THE STATEMENT OF PROPOSAL FOR THE REVENUE & FINANCING POLICY, RATING POLICY, RATES REMISSION POLICY & RATES POSTPONEMENT POLICY DOCUMENT (cont)

It was noted that Council had sought legal advice in regards to the Revenue and Finance Policy document that was provided for community consultation. The proposal with the amended Revenue and Finance Policy document was to simplify and rationalise differentials with three categories replacing six categories.

Underlying considerations in Sections 101(3a) and 101(3b) on the overall impact of liability on the community by introducing a fourth differential justifying the modification was considered.

As requested the Investment and Funding Manager, Mr Hrustinsky had completed scenario modelling (*Doc ID 1290542*) for the following and said that some community members would be unhappy, however it was about balancing the best outcome across the community:

Rural residential at 92.5% and UAGC at 22% - The base strategy (i.e. UAGC at 20% and Rural Residential at 92.5%) provided the best outcome with a total drop in rates of \$231,000 (or an average of \$9.60 per property versus \$3.16 for the worst scenario).

Rural residential at 90% and UAGC at 20%. - The worst outcome for Rural is a scenario where Rural Residential is reduced to 90% and UAGC is at 20% (an average increase per property of \$620). It appears that Rural property would partly fund the decrease in Rural Residential.

Model both scenarios with UAGC at 25% - With UAGC at 25% and the Rural Residential General Rate at 90% the total rate for the Bay View properties decreases to 11.88%

Commercial to be 260% in both scenarios with phasing over three years.

90% and 25% UAGC based on submissions justify a differential of 90% for rural residential properties. The distance from town, services burden of living in rural and property prices being higher. UAGC at 22%.

The meeting continued to address the issues that had been identified following the hearing of the submissions and summarised.

Commercial differential at 260%

Approved

Phasing in the General Rate differential over three years (equal phasing for all) for rates. All other items at 1 July 2021.

Utilities differential

Retain in the Commercial differential

Approved

The meeting considered the following motions and passed the following resolutions after the hearing of submissions.

Council resolution Mayor Wise / Councillor Wright

That Council:

- a) Adopt the following officer recommendations, including any changes and/or additional recommendations arising from the deliberations and consideration of all submissions to the Statement of Proposal for the Revenue & Financing Policy, Rating Policy, Rates Remission Policy and Rates Postponement Policy:

Revenue & Financing Policy

- i. Based on community feedback, that Council reduce the rating categories for General Rates from 6 down to 4 (compared to the original proposal of 3), creating a Residential/Other, Commercial & Industrial, Rural Residential and Rural category.
- ii. That Council adopt the method of funding for all 36 Council activities as proposed.
- iii. That Council adopt the Revenue & Financing Policy in this amended form.

Rating Policy

- iv. That Council introduce a Rating Policy.
 - v. Noting item (a).i. (above), the following weights for General Rates be applied:
 - Residential/Other 100%
 - Commercial & Industrial 260%
 - Rural Residential 90%
 - Rural 85%
 - vi. Based on community feedback and with consideration to Section 101(3)(b) of the Local Government Act, that the Rural Residential differential be introduced as a transitional differential. Council will look to a further consultation on land/capital valuation methodology to assess general rates at a future date and these transitional differentials can be considered again at that time.
 - vii. In determining the differential General Rate for Commercial & Industrial Property, the intensity of development i.e. building and surfaces, was considered a primary factor for establishing a higher differential when compared to other property categories. Based on the observed property size, Residential has a lower intensity of development followed by Rural Residential and then Rural property. On that basis, differentials have been set which Council believes reflect the intensity of development of those property categories. As the most common differential Residential has been set at 100% with other differentials set at a premium or discount to that rate.
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- viii. That Council increase the Uniform Annual General Charge (UAGC) from 20% to 22% effective from 1 July 2021 for the purpose of smoothing the overall rating impacts.
 - ix. That the new General Rate differentials will be phased in equally over a three year period with the first year beginning 1 July 2021.
 - x. That Council maintain the City Water Rate at 50% for Rating Units that are not connected but within 100m of the system.
 - xi. That Council maintain the Sewerage Rate at 50% for Rating Units that are not connected but within 30m of the system.
 - xii. That Council continue to investigate the feasibility of a Wastewater Rate (pan charge) to replace the current Sewerage Targeted Rate.
 - xiii. That Council introduce a targeted Stormwater Rate, effective from 1 July 2021 pending adoption of the Revenue & Financing Policy.

Rates Remission Policy

- xiv That Council introduce a Remission for Farmland Under 5 Hectares.
- xv That Council introduce a Remission of Refuse Collection and/or Kerbside Recycling Targeted Rates.
- xvi That Council introduce a Remission for Residential Properties Used Solely as a Single Residence.
- xvii That Council remove the Remission for Land Subject to Special Preservation Conditions.
- xviii That Council remove the Remission of Uniform Annual General Charges (UAGC) and Targeted Rates of a Fixed Amount on Rating Units Owned by the Same Owner.
- xix That Council approve the updated wording in the Remission for Residential Land in Commercial or Industrial Areas to bring it in line with changes to the Rating Valuation Act 1998.

Wording is to be included around properties that can apply for remissions under Special Circumstances, recognizing unique qualities of a property, e.g. significant natural areas.

- xx That Council defines “a significant increase” to be 25% or more over the current assessed rates for a single property for remissions to smooth the effects of change in rates on individual or groups of properties
 - xxi That Council adopt the Rates Remission Policy as proposed.
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Rates Postponement Policy

xxii That Council remove the Postponement for Farmland

xxiii That Council adopt the Rates Postponement Policy as proposed.

- b) Council officers will take the intent of the resolutions into the final Revenue & Financing Policy, including the definitions, and bring the policy back to Council for adoption.
- c) Direct Officers to advise the submitters of Council's decision in relation to their submission.

Carried

Conclusion:

Mayor Wise said the Rural Residential differential had been introduced as a transitional category and it was planned that consultation would be undertaken with the community on whether to use land value or capital value as a basis for rating properties in the future.

A new stormwater rate would be introduced for those who created more stormwater and a new rate for properties considered rural residential.

The rating structure changes adopted would become effective from July 2021. This process had commenced three years ago and 14 workshops had been undertaken, to get to the consultation stage. Four weeks was indicated for consultation however, after public meetings with those impacted who wanted to share their views and the consultation period was extended to seven weeks and information was provided on what the impact would be on their property.

This was a very complex issue and was reflected at the hearing throughout discussion and debate with the community which highlighted the impacts of changes.

Council amended its original proposal to have four categories of Residential/Other, Commercial and Industrial and Rural as well as Rural Residential which had not been in the original proposal. Also debated was the merit of raising the Uniform Annual General Charge (UAGC) a fixed charged for all ratepayers of \$375.00 per property. Currently set at 20% the change would increase to 22% (\$383.00 per property) as a means of balancing the impact.

Submitters were thanked for their written submissions and attendance at the hearings. Council followed a robust process, engaged with the community in an open transparent way and listened to submitters throughout the process. Concerns of submitters had been listened to and incorporated into the resolution.

Mayor Wise conceded that not everyone would be happy although Council had worked hard to listen and accommodate concerns.

The meeting closed with a Karakia at 2.45pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval