



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

Napier Civic Building
231 Hastings Street
t +64 6 835 7579
e info@napier.govt.nz
www.napier.govt.nz

FUTURE NAPIER COMMITTEE

Open Agenda

Meeting Date: Thursday 6 May 2021

Time: Following the Sustainable Napier Committee

Venue: Council Chambers
Hawke's Bay Regional Council
159 Dalton Street
Napier

Livestreamed via Council's Facebook site

Committee Members Mayor Wise, Deputy Mayor Brosnan (In the Chair), Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright

Officer Responsible Director City Strategy

Administration Governance Team

Next Future Napier Committee Meeting
Thursday 8 July 2021

ORDER OF BUSINESS

Karakia

Apologies

Nil

Conflicts of interest

Public forum

Nil

Announcements by the Mayor

Announcements by the Chairperson including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

That the Minutes of the Future Napier Committee meeting held on Thursday, 25 March 2021 be taken as a true and accurate record of the meeting.53

Agenda items

- 1 Resource Consent Activity Update.....3
- 2 Chairperson's Report - Repair and Reinstatement of the Napier War Memorial Original Roll of Honour Plaques..... 11
- 3 Concept Design for Napier War Memorial Centre39

Minor matters not on the agenda – discussion (if any)

Public Excluded

Nil

AGENDA ITEMS

1. RESOURCE CONSENT ACTIVITY UPDATE

<i>Type of Report:</i>	Enter Significance of Report
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1278530
<i>Reporting Officer/s & Unit:</i>	Luke Johnson, Team Leader Planning and Compliance

1.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for elected members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available.

Officer's Recommendation

The Future Napier Committee:

- a. Note the resource consent activity update

Background Summary

The following is an outline of recent activity regarding applications received by Council for consenting pursuant to the RMA.

Following on from the March update, an increase in resource consent applications submitted to Council has continued. 35 resource consent applications have been submitted in comparison to 22 received at the same time last year. The range of resource consent applications are very broad. The majority of applications received are residential in nature including multi unit developments, freehold and unit title subdivisions (creating less than 10 lots) and single dwellings. The balance of the developments proposed in this period relate to rural land uses and a limited number of commercial developments.

The table below outlines the current resource consenting activities in Napier and the status of these for information purposes. Whilst this is not an entire list of all applications currently being assessed or having been determined, they are significant or noteworthy applications of which details are being provided in this report.

Summary Table

Address	Proposal	Current Status	Update
62 Raffles Street, Napier	S127 Proposed variation to reduce imposed Financial Contributions	Awaiting Applicant response	Previously reported to Future Napier Committee. No further update
9 Turner Place, Onekawa	Multi Unit Development and One Lot into Seventeen Lot Subdivision	Further information requested	Previously reported to Future Napier Committee. No further update
107 Ford Road, Onekawa	Multi Use Commercial Development Stage 1 Courier Depot with Ancillary Office and EuroCity Marine, and Stage 2 Vehicle Showroom	Under assessment	Previously reported to Future Napier Committee. No further update
16 and 38 Willowbank Avenue, Meeanee	Proposed Lifestyle Village	Application to proceed to hearing	Previously reported to Future Napier Committee. No further update
480 Gloucester Street, Taradale	Establish Temporary Carpark and Ancillary Earthworks for Proposed Building Platform	Further information requested	Previously reported to Future Napier Committee. Further detail provided below.
480 Gloucester Street, Taradale	Extension Indoor Sports Facility, Ancillary Car Parking, Earthworks and Subdivision (Boundary Re-alignment)	Further information requested	Further detail provided below.
33 Rogers Road, Napier	Establish a Camping Ground and Caravan Park	Further information requested	Further detail provided below.
94 Munroe Street, Napier	Proposed Commercial Building (Office and Retailing) and Ancillary Signage	Resource Consent issued	
195-197 Tennyson Street, Napier South	Proposed Car Dealership and Workshop	Resource Consent issued	
Kainga Ora-Homes and Communities			
	Multi Unit Development (24 Units), 12 Lots into 24 Lots Subdivision, Ancillary Earthworks and NESCS in the Main Residential Zone	Further information requested	Further detail provided below.

480 Gloucester Street, Taradale – Establish Temporary Carpark and Ancillary Earthworks for Proposed Building Platform

The applicant has responded to Council's Section 92 request for additional information. However a number of matters raised within this request have not been adequately addressed. In particular Council has asked the applicant to revise their submission to be specific to the proposed Temporary Carpark and Ancillary Earthworks for Proposed Building Platform.

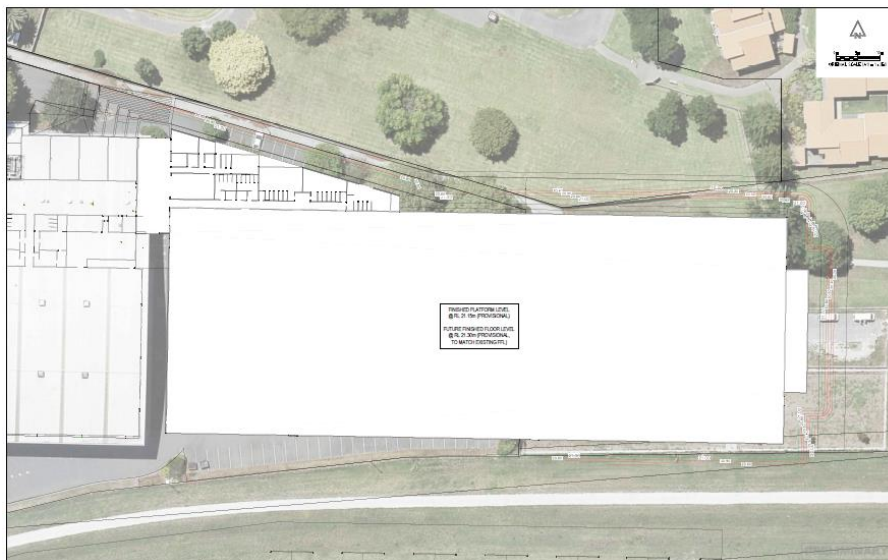


Figure 1. Proposed building platform location



Figure 2. Temporary car park

480 Gloucester Street, Taradale – Extension Indoor Sports Facility, Ancillary Car Parking, Earthworks and Subdivision (Boundary Re-Alignment)

This application forms the main application of a wider suite of applications for the expansion of the Pettigrew Green Arena. The upgrade to the arena will significantly increase its capacity and provide for improved indoor sports facilities for the Hawkes Bay Region. In summary, the project involves the construction of a new building to the rear of the existing Pettigrew Arena facility to accommodate 4 futsal courts capable of accommodating various indoor sports such as basketball and volleyball.

The following expert reports have been submitted as part of this application;

- **Geotechnical Interpretative Report** for the purpose of identifying geotechnical constraints and confirming site suitability (geotechnically).
- **Detail Site Investigation** to confirm any soil contamination issues and status of the proposal under the NES in terms of the proposed land use and the removal of soil from site.
- **Archaeological Risk Assessment** anticipate the risk of discovery of archaeological items and recommend approaches for different components of the project.
- **Design Statement, Development Plans and Landscaping Concept Plan** which detail the design elements proposed for the new building and to provide the landscape concept.
- **Engineering Services** addressing wastewater, water supply and stormwater servicing solutions and the extent of earthworks.
- **Traffic Impact Assessment** to assess the layout of the proposal with regard to access, car parking and effects on the surrounding roading network.
- **Acoustic Assessment** To determine potential noise levels, assess effects on the surrounding environment and to make recommendations regarding necessary mitigation/management.
- **Light Spill Assessment** which confirms compliance of lighting design with the District Plan standards relating to light spill and glare effects.
- **Cultural Impact Assessments** are also in the process of being prepared by Te Taiwhenua o te Whanganui ā Orotu and Ngāti Pārau Hapū Trust. The applicant has indicated these assessments will be provided to Council in due course.

Council has issued a further information request under Section 92 of the Resource Management Act. The matters requiring further information relate to,

- the description of the proposal,
- transport,
- earthworks and geotechnical assessment,
- infrastructure (water supply) relocation,
- erosion and sediment control,
- details of the proposed legal instruments (EIT and HBRC),
- cultural impact assessments,
- layout and configuration of the relocated park assets,

- social impacts of the proposal (Crime Prevention Through Environmental Design Guidelines),
- sunlight/shading assessment,
- affected persons consultation and approvals, and
- development plans.

Assessment of the proposal will continue upon receipt of all requested additional information.

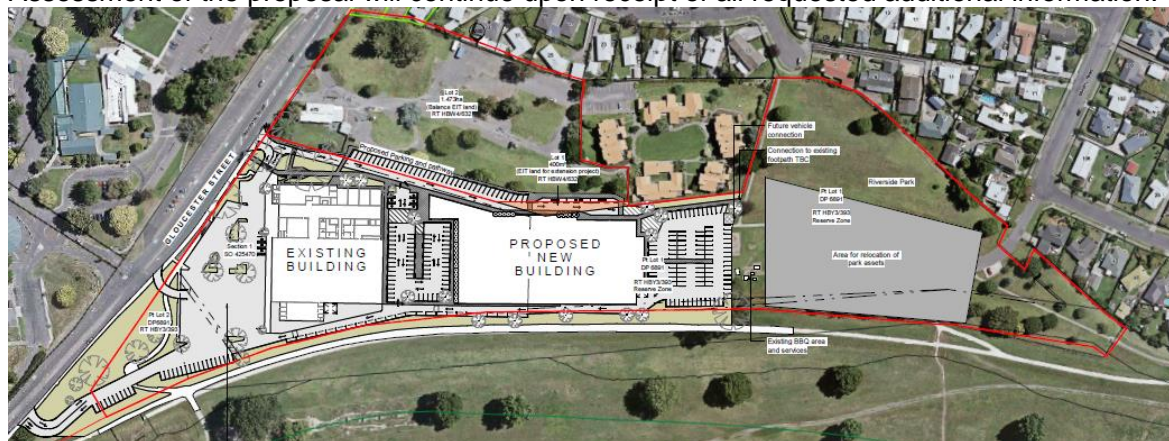


Figure 3. Proposed PGA Extension

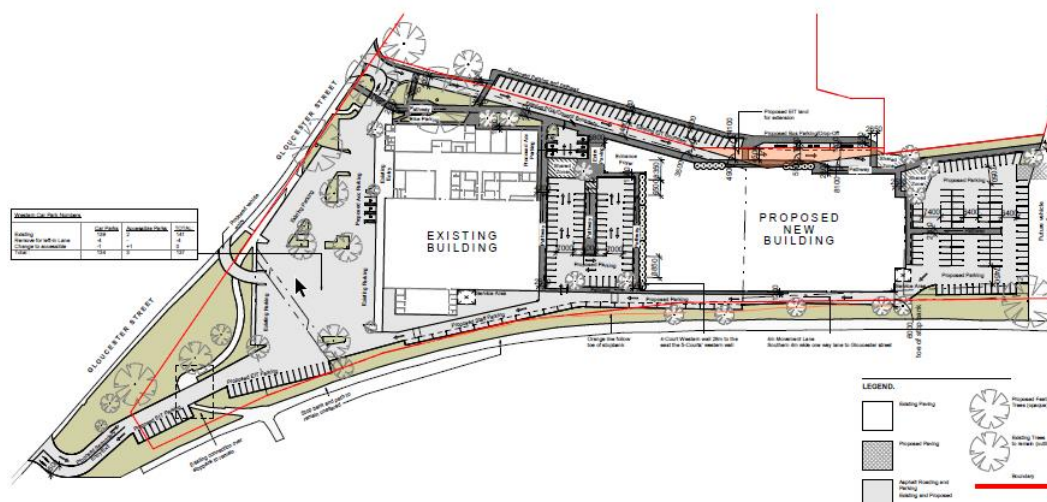


Figure 4. Site Plan

33 Rogers Road, Napier – Establish a Camping Ground and Caravan Park

The proposed caravan park will have capacity to accommodate 50 units and will be accessed from Rogers Road. Additionally, the proposal includes the upgrading of the vehicle crossing from Rogers Road, a new access way within the development, car parking spaces and retention of the existing dwelling and sheds. As part of the resource consent application, the applicant has submitted a Detailed Site Investigation and Traffic Impact Assessment.

Council has issued a request for further information under s92 of the Resource Management Act in relation to the scale and intensity of the use, scale of proposed earthworks, reticulated

services (i.e. water) and the need for consultation with Hawke’s Bay Regional Council and Waka Kotahi NZ Transport Agency.

Assessment of the proposal will continue upon receipt of the additional information.

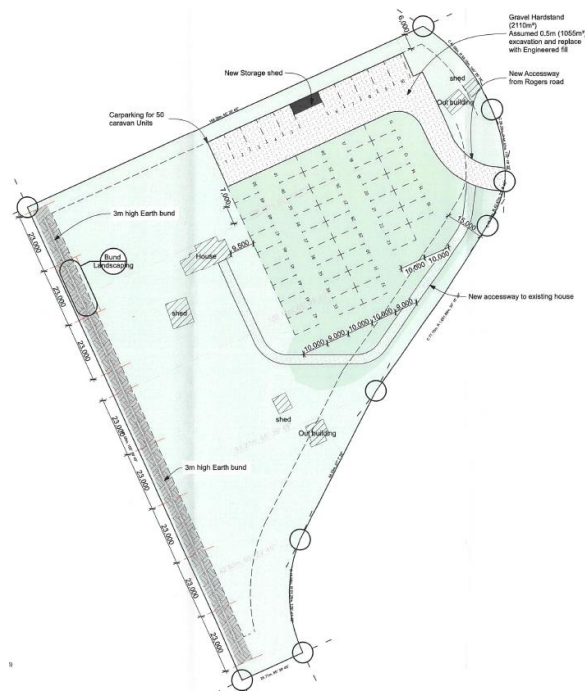


Figure 5. Site plan



Figure 6. Conceptual landscape plan

1-23 Seddon Crescent, Napier – Multi Unit Development (24 Units), 12 Lots into 24 Lots Subdivision, Ancillary Earthworks and NESCS

The proposal involves the removal of the existing dwellings across all sites (nine in total) and the construction of 24 new dwellings. The site presents an opportunity to create higher density residential living in the heart of an existing community. The site lends itself to such development given its close proximity to Napier Boys High School, parks and recreation areas including, the Marine Parade Reserve, and nearby main transport routes.

The development proposes;

- A walk-up apartment building to the north-eastern corner of the site, comprising 4 x one bedroom units and 4 x two bedroom units;
- 6 x four bedroom units (duplex);
- 8 x two bedroom (duplex/triplex);
- 2 x three bedroom units (duplex);
- 32 car parking spaces;
- 16 freehold lot subdivision; and
- Proposed lot 25 being a unit title subdivision that will comprise Units 9-16 and respective car parking spaces.

Council has issued a request for further information under s92 of the Resource Management Act in relation to visual treatments of the development, stormwater treatment, wastewater and pedestrian and vehicle access.

Assessment of the proposal will continue upon receipt of the additional information.



Figure 7. Site plan



Figure 8. Conceptual elevation plans (Seddon Crescent)



Figure 9. Conceptual elevation plans (TeAwa Park)

1.2 Attachments

Nil

2. CHAIRPERSON'S REPORT - REPAIR AND REINSTATEMENT OF THE NAPIER WAR MEMORIAL ORIGINAL ROLL OF HONOUR PLAQUES

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1303790
Reporting Officer/s & Unit:	Helen Barbier, Team Leader Governance

2.1 Purpose of Report

This report is to include in the agenda the Future Napier Committee Chair's report in relation to the Napier War Memorial Roll of Honour Subcommittee recommendations on repairing and restoring the original World War I and II Roll of Honour plaques.

Officer's Recommendation

The Future Napier Committee:

- a. Note the Chairperson's report: "Repair and Reinstatement of the Original Napier War Memorial Roll of Honour Plaques" dated 6 May 2021.

Chairperson's Recommendation

- a) Approve the Napier War Memorial Roll of Honour Subcommittee's recommendations and in full, including to repair and restore the original War Memorial Roll of Honour (RoH) plaques.
- b) Endorse the Salmond Reed Architects report titled Napier War Memorial Hall: War Memorial Plaques Recommendations on Repairs and Reinstatement.
- c) Note there are a number of work streams that will commence to implement in the recommendations including RoH research, draft list finalisation, community publishing, ongoing RoH guardianship structure, stonemasonry restoration and recreation work.
- d) Note separate papers are coming to Council covering the related topics on: The War Memorial Design, the Floral Clock and the War Memorial Centre Management Policy.
- e) Note the recommendations on the naming convention, removal of names and full engraving of new names differ from the Strategy and Infrastructure Committee resolution of 19 February 2019 and Council adoption on 5 March 2019.
- f) Confirms the revocation of the Council Resolutions made on 5 March 2019, in the confirmation of the Strategy and Infrastructure Committee Meeting held 19 February 2019, item two paper entitled "Napier Roll Of Honour", resolutions (a) and (b) as follows:
 - a) *Approve the Napier Roll of Honour as an official Civic list of war dead for display at the War Memorial Centre site, and:*
 - b) *Approve that 15 identified names from the 1995 Roll of Honour deemed by research to have good and legitimate reason for removal are not carried forward to the revised Roll of Honour.*

In accordance with Standing orders 24.6 and cl. 30 (6) Schedule 7, of the Local Government Act 2002.

2.2 Background Summary

The attached report is included in the agenda in accordance with the Napier City Council Standing Orders, section 9.6 - Chairperson's report

"The Chairperson of a meeting has the right, through a report, to direct the attention of a meeting to any matter which is on the agenda or which falls within the responsibilities of that meeting, as described in its terms of reference."

The terms of reference for the Future Napier Committee include the delegation to:

Consider and make recommendations to Council on matters related to city development related projects and strategies

2.3 Issues

Not required in this report.

2.4 Significance and Engagement

Not required in this report.

2.5 Implications

Financial

Not required in this report.

Social & Policy

Not required in this report.

Risk

Not required in this report.

2.6 Options

Not required in this report.

2.7 Development of Preferred Option

Not required in this report.

2.8 Attachments

- A Chairperson, Future Napier report on Repair and Reinstatement of the Napier War Memorial Original Roll of Honour Plaques [↓](#)
- B Napier War Memorial Plaques SRA Recommendations [↓](#)

Doc ID 1304701

Report by: Future Napier Committee Chairperson (Deputy Mayor Brosnan)**Subject:** Repair and Reinstatement of the Napier War Memorial Original Roll of Honour Plaques

1.1 Purpose of Report

To approve the Napier War Memorial Roll of Honour Subcommittee recommendations to repair and restore the original war memorial plaques displaying the original World War I and World War II Roll of Honour.

1.1 Background Summary

The War Memorial Reference Group consisted of the Mayor, Deputy Mayor, Councillor Taylor, representatives from the Taradale and Napier RSAs, the military and community representatives. Their focus was to work with Council officers and appointed architects to deliver a War Memorial Design recommendation to Council that is consistent with Council's resolution on design direction.

Of importance in the design was how the Roll of Honour (RoH) would be included in the design. Council's design resolution made on 5 March 2019 included in point 11

"That the physical original Roll of Honour be respectfully incorporated into the design and that a small committee of appropriate representatives are given this brief, to provide Council a recommendation on "how to incorporate"."

The Roll of Honour subcommittee was formed at the direction of the War Memorial Working Group Chair, Mayor Wise, with the purpose of formulating recommendations to the reference group in relation to the RoH's respectful and appropriate inclusion in the War Memorial restoration design, as included in the design direction (point 11) resolution of Council.

The Roll of Honour full working group has met, considered, provided feedback and ultimately approved the recommendations of the subcommittee to come to Council for adoption.

1.2 Issues

The subcommittee met a number of times in the formation of these recommendations to work through the research, advice from staff and heritage advisors, and to work through differing views. A focus group was also held with family members of RoH names that are to be added as identified through the 2018 RoH 'Napier Names' identification process to talk through options and gain their feedback.

The Roll of Honour Subcommittee, chaired by the Deputy Mayor, and represented by community members Craig Morley and Dorothy Pilkington (also of Historic Places Hawke's Bay), engaged with Salmond Reed Architects' Heritage Specialist Tracey Hartley, to assess the condition of the plaques and make recommendations on their repair, restoration and reinstatement along with the ongoing security and long-term maintenance of the RoH (*report attached*). The report informs the Subcommittee's recommendations.

Salmond Reed Architects report titled "Napier War Memorial Hall: War Memorial Plaques Recommendations on Repairs and Reinstatement", recommendations on the ongoing management and security of the RoH are operational matters which will be included in the

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War Memorial Centre Management Policy planned to come to Council under a separate report.

1.3 Significance and Engagement

The Roll of Honour is of significant heritage and cultural value to the community of Napier. The process detailed above to formulate these recommendations was undertaken with the subcommittee being conscious of this significance. The subcommittee has endeavoured to be respectful and detailed in the way they have engaged with professional heritage advisors, researchers, interested parties, affected families and understanding the community's views in the formation of these recommendations.

The recommendations include in point 12 a further level of public engagement on the RoH final names to be both memorialised in stone and/or the living roll.

1.4 Implications

Financial

The repair and restoration of the Roll of Honour plaques will be funded from the War Memorial project budget.

Social & Policy

The ongoing maintenance, cleaning and security measures of the Roll of Honour plaques will be captured in the Napier War Memorial Management Policy along with the incorporation of an electronic version of the Roll of Honour into the new design.

Risk

Adoption of the recommendations are sought at this time to allow the research to be finalised on the RoH names, and allow the community publishing prior to the commencement of the stonemasonry work. There is a risk if Council delays adoption of the RoH subcommittee recommendations that the RoH name finalisation process and the stonemasonry work will not be completed in time to correspond with the planned War Memorial construction planned to commence later in 2021.

1.5 Options

The options available to Council are as follows:

- a) Adopt the RoH Subcommittee recommendations
- b) Adopt the RoH Subcommittee recommendations with amendments
- c) Do not adopt the RoH Subcommittee recommendations, provide further guidance and refer the recommendations back to the subcommittee for further work.

1.6 Development of Preferred Option

Option A or B of the Recommendations are the Chair's preferred option.

The Subcommittee are happy to address any significant issues raised and are open to receiving further guidance and amendments from Council. The subcommittee does however believe that they have worked through each of the recommendations, detailed over the three pages, in significant detail and having due regard to all options and opinions on each recommendation.

The War Memorial Reference Group, who have approved the recommendations for Council adoption, had a number of questions and discussion on the recommendations. I

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note there were not significant amendments requested by the working group which is comprised of a wide range of interested and affected parties in the RoH's inclusion in the War Memorial.

The subcommittee wish to highlight that there are areas of the recommendations that required compromise or differed from previous Council resolutions. Of significance was that the full list of names identified through the 2018 Council and research led RoH "Napier Names" identification process, would not all be memorialised in new plaques. This 2018 process saw an increase in the names recommended to be memorialised in stone as follows:

- South Africa original roll was 8, revised roll is a total of 10.
- WWI original roll was 211, revised roll is a total 615.
- WWII original roll was 364, revised roll is a total of 473.
- WWII (Japan) is total of 2
- Vietnam total is 2

It is noted that for the WWI roll, the increase is in line with revised rolls of honour nationally. The recommendations of the RoH subcommittee in relation to this process can be found in recommendation 4 and 6.

Recommendation 7 also is a deviation from previous Council resolution in relation to the naming conventions. The original RoH plaques were then considered too damaged to be included in the design and a recommendation was adopted by Council to use new plaques with a different naming convention. The RoH subcommittee recommend the return of the original RoH plaques and that the same naming convention is used with any new plaques. Recommendation 9 also provides further context to the naming conventions recommendations.

RECOMMENDATIONS

- a) Approve the Napier War Memorial Roll of Honour Subcommittee's recommendations and in full, including to repair and restore the original War Memorial Roll of Honour (RoH) plaques.
- b) Endorse the Salmond Reed Architects report titled Napier War Memorial Hall: War Memorial Plaques Recommendations on Repairs and Reinstatement.
- c) Note there are a number of work streams that will commence to implement in the recommendations including RoH research, draft list finalisation, community publishing, ongoing RoH guardianship structure, stonemasonry restoration and recreation work.
- d) Note separate papers are coming to Council covering the related topics on: The War Memorial Design, the Floral Clock and the War Memorial Centre Management Policy.
- e) Note the recommendations on the naming convention, removal of names and full engraving of new names differ from the Strategy and Infrastructure Committee resolution of 19 February 2019 and Council adoption on 5 March 2019.

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f) Confirms the revocation of the Council Resolutions made on 5 March 2019, in the confirmation of the Strategy and Infrastructure Committee Meeting held 19 February 2019, item two paper entitled "Napier Roll Of Honour", resolutions a and b as follows:

- a) *Approve the Napier Roll of Honour as an official Civic list of war dead for display at the War Memorial Centre site, and:*
- b) *Approve that 15 identified names from the 1995 Roll of Honour deemed by research to have good and legitimate reason for removal are not carried forward to the revised Roll of Honour.*

In accordance with Standing orders 24.6 and cl. 30 (6) Schedule 7, of the Local Government Act 2002.

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Recommendations of the Roll of Honour Subcommittee

The Roll of Honour Subcommittee make the following recommendations to the War Memorial reference group

That:

1. The original Roll and plaques be repaired (where needed) and reinstated in the design as "original fabric".
2. The 1 missing original plaque is recreated as a replica of the original
 - a) Note that the plaques will be repaired to the stonemason's best efforts
 - b) Note that if a repair leaves a small physical mark across a name that this is acceptable vs the alternative of a full plaque recreation
3. Corrections to the original roll will be treated as such:
 - a) No additions of missing initials will be made
 - b) Corrections to verified misspellings will be made, and where possible in consultation with the families
 - c) No duplications of names will be removed,
 - i. noting any duplications will be reflected in the living roll
 - d) Corrections will be made only where there are not objections to the correction known
4. Those names associated with Napier, as identified through research, however not included in stone as defined by pt 6 of these recommendations, should be memorialised solely in an electronic plaque, alongside all names, to be referred to as the 'Living roll'
 - a) Note the electronic 'Living roll' will change regularly as new research occurs, families provide additional information and more information comes to Council's attention.
 - b) Note if a verified request for a name inclusion occurs in future, it can then be memorialised in stone in the RoH at an appropriate time.
 - c) Note the 'living roll' management recommendations attached to these recommendations
5. Note for confirmation of consideration, that macrons are not added above Maori names in line with recommendations from the Maori Language Commission and best practice.
6. Additional names (on new plaques) should be added to the RoH only where:
 - a) families have been in contact regarding adding a missing name, or
 - b) a member of the public submit a name for inclusion, and
 - c) those names are verified as meeting the 2018 Council set criteria, and

Note the 2018 criteria is:

- i. Died in active service or as a result of wounds inflicted while on active service during the official Government period of the war or conflict and must connect to Napier through:
 1. Born in Napier
 2. Educated in Napier
 3. Employed in Napier
 4. Church Parish of Napier
 5. Enlisted in Napier
 6. Next of Kin address is in Napier
- ii. Note 'Napier' is inclusive of Taradale, Meeanee and Tūtira as per the pre 1950 Napier Council boundaries.
- d) No objections to the addition are known

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- e) Any objections to additions or corrections will be determined by a vote of Council
- 7. The names being added in new plaques should be displayed with the same naming convention as the original (first initial, middle Initial, surname in full).
- 8. The roll plaques should be displayed as close as possible to the original display and placement.
- 9. An electronic version of the physical roll and the living roll will be incorporated into the design, which allows for an expanded naming convention including rank, names in full, military awards, physical RoH navigation links and the inclusion of additional information attached to the names such as stories, images, poems or letters.
- 10. Where a 1995 addition roll plaque for a conflict has space for additional names, any new names to be added to that conflict will first be added to that plaque.
- 11. The new plaques should be mounted at the end of the relevant conflicts original roll, to be consistent with the 1995 additions.
- 12. Council publish the final physical roll list and the final 'living roll' list, along with details that enable anyone to flag changes and additions to the rolls prior to the new plaques being commissioned, in accordance with pt 6 of these recommendations.
 - a) The final lists for publishing be approved by the reference group
 - b) The publishing should include these areas:
 - i. Billboard Roll displays at the Napier War Memorial Centre
 - ii. RSAs
 - iii. Churches
 - iv. Libraries
 - v. Social media
 - vi. Radio
 - vii. Website
 - viii. Newspapers
 - ix. Directly to those we have record of contacting council to date on this matter.
- 13. Note the recommendations from Tracey Hartley in the condition report and recommendations for Roll of Honour reinstatement report.

Endorse the report recommendations for the RoH on:

 - a) The preparation of a detailed plaque placement design to ensure the architectural design fits appropriately with the RoH
 - b) The framing, fixing and setting of the plaques in the display
 - c) The design to ensure adequate protection from direct rainfall reflecting the original design intent
 - d) Guidance on the techniques for the repairer to use, in the plaques initial cleaning and repair
 - e) The regular maintenance and cleaning
 - f) The security measures
- 14. That the maintenance and security measures from the Tracey Hartley Report are incorporated into the War Memorial Centres Management Policy.
- 15. Council engage an appropriately qualified stonemasonry company and Craig Verschaffelt to perform the stonemasonry and repair work.
 - a) Note this is due to his links to the original rolls, engagement in the restoration process to date and local availability to perform the work.

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- b) Note the value of the contract will be within the CEO financial delegation and inline with Councils resolution
- 16. Council commission an additional dedication plaque for the 2021 reinstatement which acknowledges the removal and return of the memorial elements and name.
 - a) Note one new plaque covering both the 1995 and 2021 rededications would be appropriate, the original 1995 rededication plaque wording is known for inclusion.
- 17. That a bicultural blessing of the new and returned plaques occur.
- 18. A process be established as per “**Living Roll**” **Management Recommendations**, for the ongoing roll of Honour research, public contributions to the memorial database of ancillary information, and display of names in the living roll.

We confirm that due consideration has been given to all feedback and views, this includes from the families involved in the focus group, the advice of heritage advisors, conservation advisors, the working groups views and the NCC heritage staff, and we confirm that these are our recommendations.

Annette Brosnan, Dorothy Pilkington and Craig Morley.
March 2021

Doc ID 1304701

“Living Roll” Management Recommendations**Living Roll**

1. The Living roll, names only, should be electronically displayed on the exterior RoH wall alongside the physical plaques. These should be similar in dimension, fixing and appearance to the existing physical plaques.
2. The display monitors names should be fixed so that the WW2 names are shown on one, and the WW1 and other conflicts are shown on the other

War Memorial Centre Foyer

3. An interactive touch screen display should be located inside the WMC foyer, publicly accessible, that should display:
 - a. The Living Roll and associated full database of information
 - b. The history of the building.
4. A small display of artwork and or memorabilia should accompany the display screen

Roll of Honour Ongoing Management

5. A community organization manage the Living Rolls ongoing contributions, research and display functionality. This may take the form of a trust, charitable organisation or incorporate trust groups
 - a. Council investigates suitable community organization models such as Salute Wairoa committee (Trust) or others, and assists in its creation if needed.
6. That the RoH community trust/organisation:
 - a. Be delegated through a funded service agreement with Council the management of the living roll in accordance with these recommendations
 - b. Undertake RoH research as and when needed,
 - c. Note this would allow the organisation to bring in community members and other organisations with local knowledge as and when needed
 - d. Fundraise in their capacity as a trust/ organisation for research and enhancements to the living roll as needed
 - e. be given full and free access to any archives required for Napier RoH research.
 - f. Develop a Napier War Memorial Centre website that collates the site history and story, the living roll, the memorial database
 - g. Manage contributions from the community to the RoH database and display this appropriately
7. That space for access to the RoH database/website for research and enabling community contributions is incorporated into in the permanent Napier Library.

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REED
ARCHITECTS
LIMITED

58 CALLIOPE ROAD
DEVONPORT
AUCKLAND 0624
TEL 09 445 4045

salmondreed.co.nz

Napier War Memorial Hall: War Memorial Plaques Recommendations on Repairs and Reinstatement

Date: February 2021

Version :02



Prepared by
Salmond Reed Architects
For and on behalf of
Napier City Council

SRA Ref: V1: 2021-004

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LIMITED

58 CALLIOPE ROAD
DEVONPORT
AUCKLAND 0624
TEL 09 445 4045

salmondreed.co.nz

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Appendices

Appendix 1	Proposed Design/Material for Frames for Plaques: Draft for Comment
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Report on Recommendations for Repairs and Reinstatement of Plaques at the War Memorial Hall

1. INTRODUCTION

1.1 Background and History:

The Napier War Memorial Hall was designed by Guy Natusch and was opened in Marine Parade on 14 July 1957. Natusch designed a number of notable post-war modernist buildings in Napier and Gisborne and was a well-respected mid-century New Zealand architect. The stylish and innovative building incorporated a conference hall and restaurant, along with a memorial bay (curved concrete wall) displaying a roll of honour recording the names of 300 former residents of Napier Borough who had died during the Second World War (WWII) together with a perpetual flame, fountain and pond at the front of the building.



The facility has been altered on a number of occasions, firstly in 1978, and notably when it was upgraded and extended in 1995.

On 30 September 1995, it was rededicated as Napier War Memorial Centre.

Image: C Morley: Entrance plaque erected at rededication 1995, demolished 2016.

There were originally eighteen WWII plaques and these were subsumed by the 1995 extension, to become an internal display, and a new First World War roll of honour was positioned above the plaques (the town's original roll of honour had been destroyed



during the earthquake in 1931). A number of names were added to the Second World War roll of honour to incorporate the wider Napier City area; plaques were also installed to acknowledge service in post-Second World War conflicts.¹

Image: nzhistory.govt.nz

¹ <https://nzhistory.govt.nz/>



The perpetual flame, shown here on the left, which had been extinguished some years previously, was rebuilt and relit as an internal display without the fountain and pond.

Image: nzhistory.govt.nz

The original concrete curved wall displaying the WWII plaques was partly clad with modern ceramic tiles, also in 1995, and the ruddy-red coloured plaster they were formerly set into, was painted white.

In 2017, further internal alterations to the building saw the removal of the WWII plaques and the Roll of Honour, and the curved wall was demolished.



Image: Napier City Council

The difficult process of removal caused damage to many of the plaques, but fortunately they were salvaged from the refuse facility by Council staff and put into safe storage.

The damaged plaques are stored at a Council work depot, and the proposal is now to fully repair and redisplay them as part of the redevelopment. There are currently 37 different types of plaques packed in a crate, comprising:

- 21 WWII granite plaques
- 12 WWI granite plaques
- 4 brass plates
- brass perpetual flame



Image: Crate of plaques and brass flame in store, Feb 2021. SRA

The Floral Clock

Mr and Mrs A. B. Hurst offered to donate a floral clock to the city in February 1954 and stipulated a Marine Parade location. Of all locations along the Marine Parade, the site chosen was the land parcel(s) already allocated for the planned War Memorial. Guy Natusch's plans for the War Memorial were circulating in 1952 and the project was well under way by the time the clock was installed and dedicated in 1955.²

On the 13 December 1955 opening day, the initial construction of the War memorial building can be seen in the background.

Image: taken from Hawkes Bay Today website



The opening of Napier's Marine Parade floral clock on December 13, 1955.

We note from photographs provided with our brief, that there was also a brass plate commemorating the donation of the floral clock in 1955. We are unsure of the date of the plate itself, but it is presumed this will be retained and reused, if the floral clock is relocated.

1.2 Our Brief:

Our brief was to review the condition report of the plaques, initially undertaken by a monumental mason Craig Verschaffelt, and also to provide recommendations for the repair in accordance with best conservation practice, the reintegration and display of the memorials and flame into the current design and make recommendations for the future care, security and maintenance of the plaques.

² <https://www.nzherald.co.nz/hawkes-bay/>

2 CONDITION ASSESSMENT FINDINGS

2.1 Monumental Mason's Findings

The monumental mason prepared a brief record of basic condition in a table format, alongside a photograph of the plaques on 25 May 2020. Repair and cleaning techniques were, we understand, considered but were beyond the scope of that report. We were provided with a copy of the report titled "Plaque Status, May 2020" and then made our own assessment of the plaques, in an inspection carried out on 3rd February, 2021. We did not inspect the 4 brass plates or the floral clock plate.

2.2 Our Findings and Observations

The WWI plaques are granite, plain roughly hewn on the face with flat polished lettering and a thin polished black edging at the perimeter of the plaque forming a neat framing to the plaque. There is a marble title plaque with inset lead lettering. They are thinner than the WWII plaques.

The WWI Plaques are 560mm x 360mm x 20mm in size.

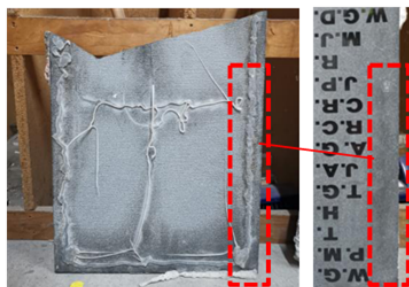
The WWII plaques are granite, plain roughly hewn on the face with raised polished lettering, with no other ornamentation. The edges of the plaques are also roughly hewn with some displaying more jaggedness than others. There is a marble title plaque with inset lead lettering.

The WWII Plaques are 560mm x 360mm x 32mm in size

We are largely in agreement with the monumental mason's record of the main defects. We did however, observe a number of additional defects/ damage which will require intervention. For the purposes of establishing a scope of repair, the defects and damage are listed and categorised below:

Surface soiling and foreign material attached to the plaques:

1. Dust and surface dirt;
2. Dark stains on face of plaques caused by leaching of oils from sealants /glues applied to the backs;



3. Corrosion staining on back of one of the plaques;



4. Lead corrosion (yellow) stains to WWII marble plaque
(Unfortunately, these yellow stains can be difficult to remove if the staining is deep within the marble. The lead can be warmed and affected letters replaced;



5. Cement to edges and slurry remnants on back;
6. Old plaster/render/modern paint on back of some plaques;
7. Lining paper and glues on back of some plaques;



Minor Damage:

1. Scratches;
2. Chips and dents;

Damage requiring intervention:

1. Broken salvaged pieces;
2. Missing broken pieces;
3. Damaged letters;
4. Embedded steel screw fixings in resin/cement at the back of plaque – see image here.



2.3 Further Important Observations

In addition to noting defects above, we make the following observations about the plaques, in respect of Guy Natusch's original design intent of 1957:

1. Original colour of wall to WWII plaques

We note that the memorials were displayed as part of an overall colour scheme for the building, complementing the strong orange/ruddy colour of the oiled timber cladding and as a backdrop to the memorials themselves.



Images: Artist's impression (left) and 1950's image (right) both clearly showing the distinctive ruddy concrete plaster, which the WWII plaques are set within, and the brown colour of the timber cladding to the building



Image: Newspaper cutting from 31 July 1995, showing the additional plaques being plastered around and the old colour of the original plaster

©Hawkes Bay Times

We found important remnants of evidence of this ruddy colour/material on the edges of a few WWII plaques, the most visible being the B7 plaque 'Gordon – Hawkes', see image below. The colour is embedded well within

the plaster material so this was a coloured plaster, as can be seen in the images below.

This evidence should be preserved and a colour match be made, for use as part of the proposed display.



Image: Plaque B7 – remnants of the original ruddy coloured plaster/paint which was the backdrop to the plaques

2. Original Display /Protection of Plaques

Eighteen WWII plaques (including the marble plaque) were originally placed within an external concrete display structure, which was a curved 'V' shape on plan, and consisted of a canted wall recessed within a plain projecting perimeter frame to the top and sides. The plaques were almost flush within plaster on the canted section of the wall. The projection created by the frame at the top of the display providing a suitable overhang and shelter from direct weather.



Image: from an early coloured post card. W618 - Napier War Memorial - MTG Archive – undated – cropped close-up of original Concrete Display Wall for 18 WWII plaques.

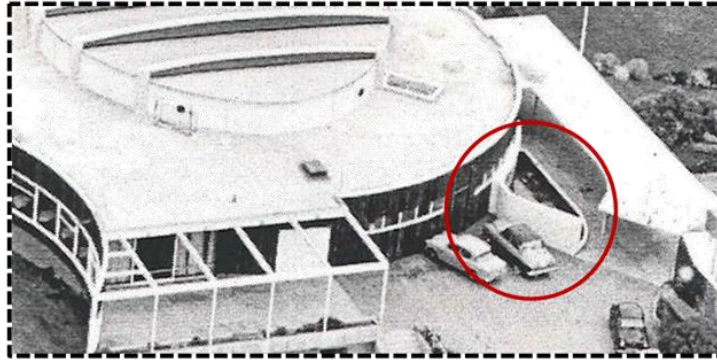


Image: Citrus Studio: V-shaped Curved wall. Image source unknown MTG or Natusch Family

3. The Bronze Perpetual Flame

We briefly inspected the flame, which is intact and appears to be good quality and in good condition with only cleaning required. We did not check the lighting mechanism. However, the fountain does not appear to survive.



Image: Perpetual Flame SRA

3 RECOMMENDATIONS ON CONSERVATION POLICY

We recommend that a policy be adopted for the memorial plaques, to align with the principles of the ICOMOS New Zealand Charter 2010, for the Conservation of Places of Cultural Heritage Value. This document and its articles and definitions have been specifically written for the New Zealand context, and are intended to guide all those involved in conservation work, including owners, local and central government, communities, architects and engineers.

The Charter's articles emphasise that all conservation work be based on:

- Highest priority to maintaining the authenticity and integrity of the place
- Minimum intervention
- Conserving the setting with the place itself
- That structures of cultural heritage value should remain on their original sites

The plaques' significance has been adversely affected in the past through their removal and also through the loss of connection to the original design intent of a War Memorial Hall.

Using the above principles, we propose the following conservation policy, so that the heritage significance of the memorial plaques and perpetual flame is recovered, and respected for the future.

Conservation Policy

Placement / Display and Repair of Plaques and Perpetual Flame:

The plaques and perpetual flame be incorporated into the new design for the building and landscaping in a manner that recovers appropriately their social and historic significance and connection to the original purpose of the building. The WWII plaques in particular, should be displayed/reinstated in a manner that reflects the original architect's intention, including shape, material form and colour. This design should carefully consider the exact placement of the perpetual flame and reinstatement of the former water fountain and feature, which was such an important part of the landscape design and as a place of solemn reflection.

The design of display for the WWI and later plaques should complement that of the WWII display, and be protected from direct rainwater penetration, but the design should be different enough to be acknowledge them as a later addition to the building.

Repairs to the plaques should be carried out in accordance with guidance set out in the final recommendations to the War Memorial Roll of Honour Reference Group and using the principle of minimum intervention, as far as practicable. Repair rather than replacement should be the first principle of physical intervention.

4. RECOMENDATIONS ON REPAIRS

The following recommendations are made in respect of repairs:

Establish a match for original plaster colour of WWII plaques

1. Careful removal of all ruddy coloured plaster to edges of WWII plaques where surviving;
2. Accurate matching of the surviving colour, so that it can be re-used in the new design;

Surface soiling and foreign material attached to the plaques:

1. Combination of gentle cleaning with water and soft brushes to remove surface dirt;
2. Careful removal of sealants and glue from backs with spatulas;
3. Trial application of controlled amounts of white spirit to try remove dark oil /sealant stains;
4. Careful removal of all old wallpaper/plaster/render /modern paint/ cement to edges and slurry remnants on back using combination of blades and light abrasive tools;
5. Light abrasion of back of plaque to remove all remnants of foreign materials;
6. Warming of lead lettering, replacement of corroded lead letters and smoothing of scratches;

Minor Damage:

1. Following cleaning process assess scratches/dents / chips and agree extent of polishing of any defect to remove its visual impact;
2. Light polishing of surfaces where absolutely necessary - no plaque should be over polished;
3. Indentations to be left – no intervention;
4. Minor chips or small missing edges to be left – no intervention;

Damage requiring intervention:

1. Repairing of broken plaques where the material has been salvaged should be carried out through pinning with non-ferrous pins and glue, with the glue placed back from the face of the plaque, and then the join should be repaired with a fine coloured mortar to match the granite;
2. Missing broken pieces should be replaced with matching new granite, if possible, rather than replacing whole plaques; provenance of original granite and availability to be confirmed first;
3. Damaged letters should be repaired and polished;
4. Embedded steel fixings in resin/cement at the back of plaques should be carefully drilled and removed;
5. A system of non-ferrous fixings should be designed to align with the recommendations made below on fixing of the plaques.

5. RECOMMENDATIONS ON PLACEMENT AND REINSTATEMENT

The following recommendations are made in respect of placement and design integration of the plaques and perpetual flame to the architectural design:

1. Preparation of a detailed plaque placement design, to ensure that all plaques fit appropriately with the architectural design for the building, and the proposed landscaping;
2. WWII plaques should be displayed externally, in a similar manner to the original, for which there is clear evidence. This includes setting them in a recessed structure with plaques fitted to a canted wall.
3. WWII plaques should have a background colour that matches the ruddy colour that was the original architect's design.
4. All plaques should be afforded a means of protection at the top to prevent saturation and staining that will be caused by direct rainfall (important for long term maintenance).
5. WWI plaque display needs to be appropriately integrated, but clearly distinguished from the WWII plaque display, so there is no confusion of their provenance.
6. Design of the frames and display needs to take account for the fact that there are more plaques to incorporate than were originally displayed, so the display will need to be either larger or longer than the original.

6. RECOMENDATIONS ON FIXING PLAQUES

The WWII plaques were originally built as a permanent feature into a concrete wall and plastered around. They were never intended to be moved around.

Given the history of removal and addition to the roll over the years and to allow for flexibility in future redevelopment of the building long term, we provide the following recommendations in respect of method for fixing the plaques, which provides a reversible solution compatible with ICOMOS principles, to enable the long-term protection and future prevention of damage, should they ever need to be moved again or need repairs in future.

1. Fix the plaques in their own individual support frame. This frame, not the plaque, will then be the means by which they can be permanently fixed to any substrate. This approach creates a reversible solution for the plaques, one that will prevent damage should they ever need to be removed, repaired or repositioned in the future;
2. We recommend the frames be constructed from a non-ferrous metal. We have provided 2 options that would be appropriate to consider:
 - i) Bronze (clear coated for protection) as the most appropriate for the memorials and will have a long life and minimise maintenance requirements;
 - ii) Aluminium of appropriate thickness powdercoated as an off-black colour;
3. Frames should allow for the plaques to appear to float within the frame and not touch the frame at the edges.

4. A proposed design for a typical frame arrangement for plaques is included in Appendix 1. The design requires further development in terms of positioning type and size of the security bolt fixings, which should be undertaken in conjunction with the monumental mason.

7. RECOMENDATIONS ON SECURITY

The plaques are planned to be positioned outside, and as such will be vulnerable to vandalism, including graffiti attack. The following recommendations are made in respect of the security of the plaques:

1. Frames when fitted to the substrate should be fixed with security bolts, so that they can not be easily removed;
2. Security cameras should be positioned so that the memorials can be monitored remotely;
3. Appropriate signage should be installed warning potential vandals that the memorials and the site is under surveillance for vandalism;
4. The site should be well lit at night and the memorials ideally should be visible and not provide places for loitering out of view.
5. Paving should be designed in such a way as to discourage the use of skateboards and the like.

8. RECOMENDATIONS ON LONG-TERM MAINTENANCE

The plaques are planned to be positioned outside, and as such will be vulnerable to adverse weather conditions. Whilst the plaques are constructed of robust granite and can cope with moisture and sunshine, the effects of direct salt laden rainfall penetrating behind the plaques, cannot be underestimated.

Excessive moisture and salts on the surface can cause a number of problems, including encouraging organic growth and lichens, which result in more cleaning required. Salts can cause damage through the build-up of efflorescence, which might affect the polish by dulling the surface of the lettering, and cause white staining of the granite.

If moisture is allowed to penetrate to the back and substrate, then it can lead to undesirable water leaching at the bottom, which brings with it staining and organic growth, the colour of which will be dependent upon the make-up of the substrate.

The following recommendations are made in respect of the maintenance of the plaques and their long-term maintenance:

1. It is strongly recommended that the plaques, whilst being exposed to rainfall are also afforded some protection/shelter from direct rainfall at the top edge, so that water can not penetrate to the back of the plaques;
2. We recommend that the original design of 1957 display provides the appropriate guide for how this might be achieved, which will not only help recover the original design intent for the plaques, but also provide a practical means of prevention of water penetration;

3. The long-term maintenance should include the following simple regime:

- Annual inspection to check for defects, vandalism, and the requirements for any cleaning;
- Cyclical gentle cleaning should be undertaken when required - The timing of cleaning should depend upon the result of the annual inspection – over-cleaning should be avoided;
- Cleaning to be carried out using hand held water sprays (not pressure washing) and soft brushes;

Tracey Hartley MRICS

SALMOND REED ARCHITECTS

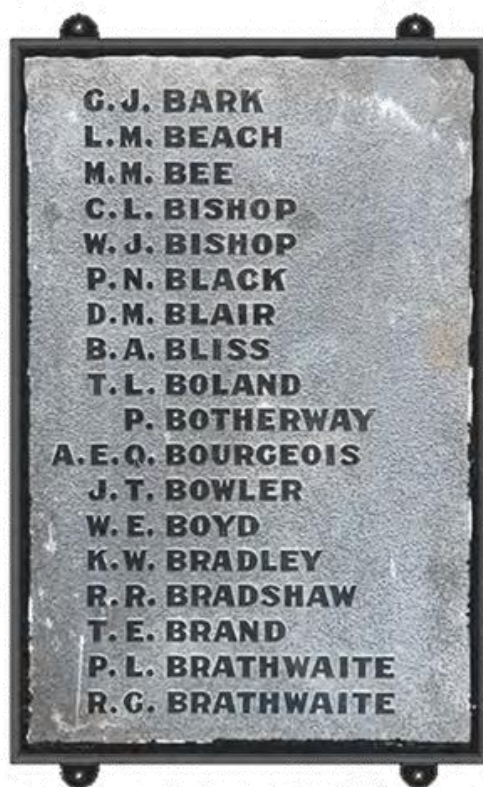
APPENDIX 1

PROPOSED DESIGN FOR PLAQUES FIXING FRAME:

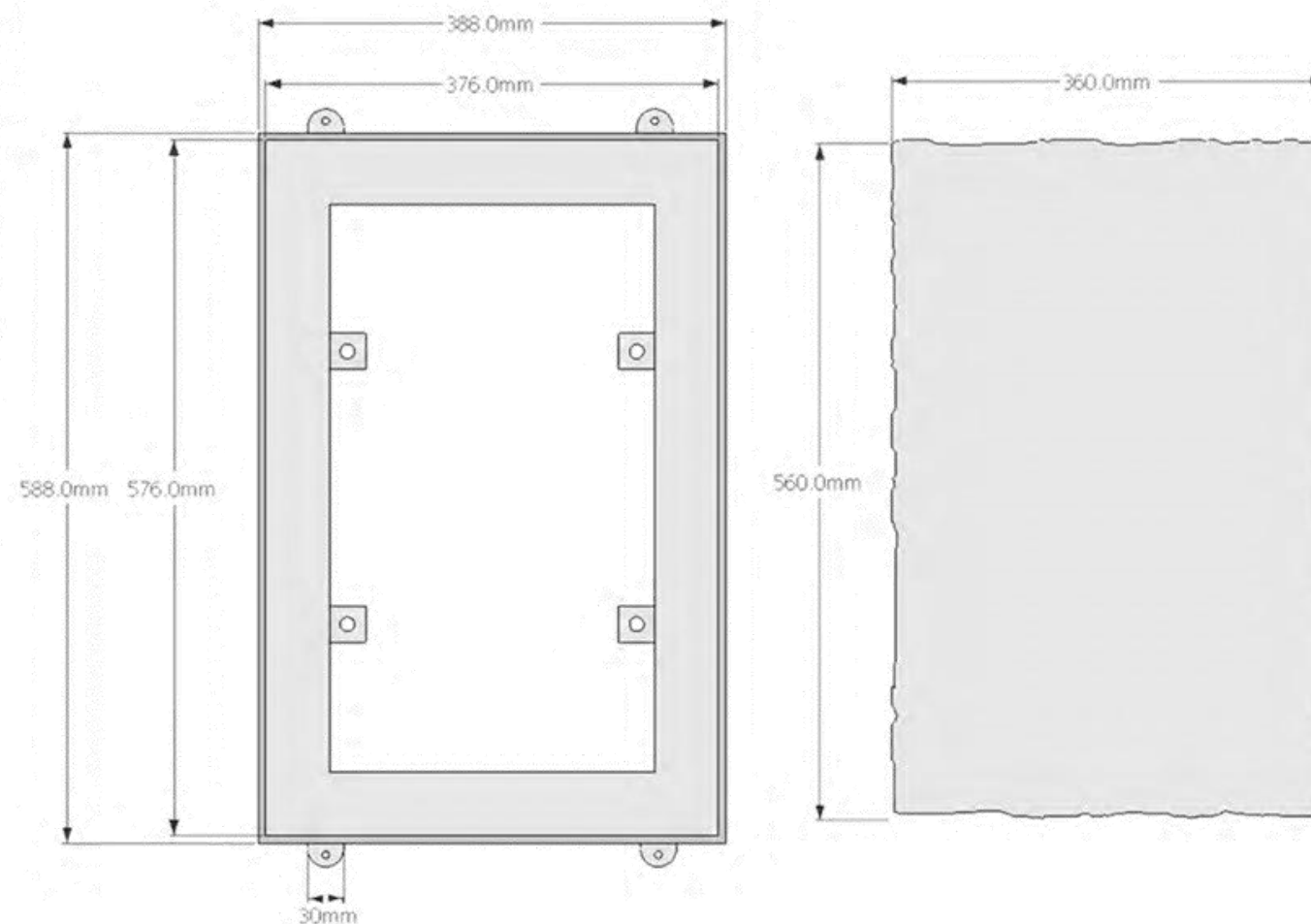
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OPTION 2
6mm bronze (sealed
with coating to protect)



OPTION 1
6mm Black stroke
Aluminium powdercoat



PROPOSED FRAME FOR WW2 PLAQUES
-6mm frame @ 40mm deep
-Existing plaques approx 560x360mm: 8mm negative edge for
plaques within frame (allow for chips and rugged edges)
-Final location, size and type of fixing tabs to be confirmed

DATE ISSUE
**DRAFT FOR
COMMENT**
FEBRUARY 21

REV DATE AMENDMENT

**SALMOND
REED
ARCHITECTS**
LIMITED
58 CALLIOPE ROAD
DEVONPORT
AUCKLAND 0624
TEL 09 445 4045
salmondreed.co.nz

PROJECT
**NAPIER WAR
MEMORIAL
PLAQUES**

**MARINE PARADE,
NAPIER**

DRAWING TITLE
**PROPOSED FRAME
FOR PLAQUE
REINSTATEMENT**

PROJECT NO.	DRAWING NO.
2021-004	1
DATE	REVISION
10/02/2021	-
DRAWN BY	SCALE @ A3
SRA	1:5

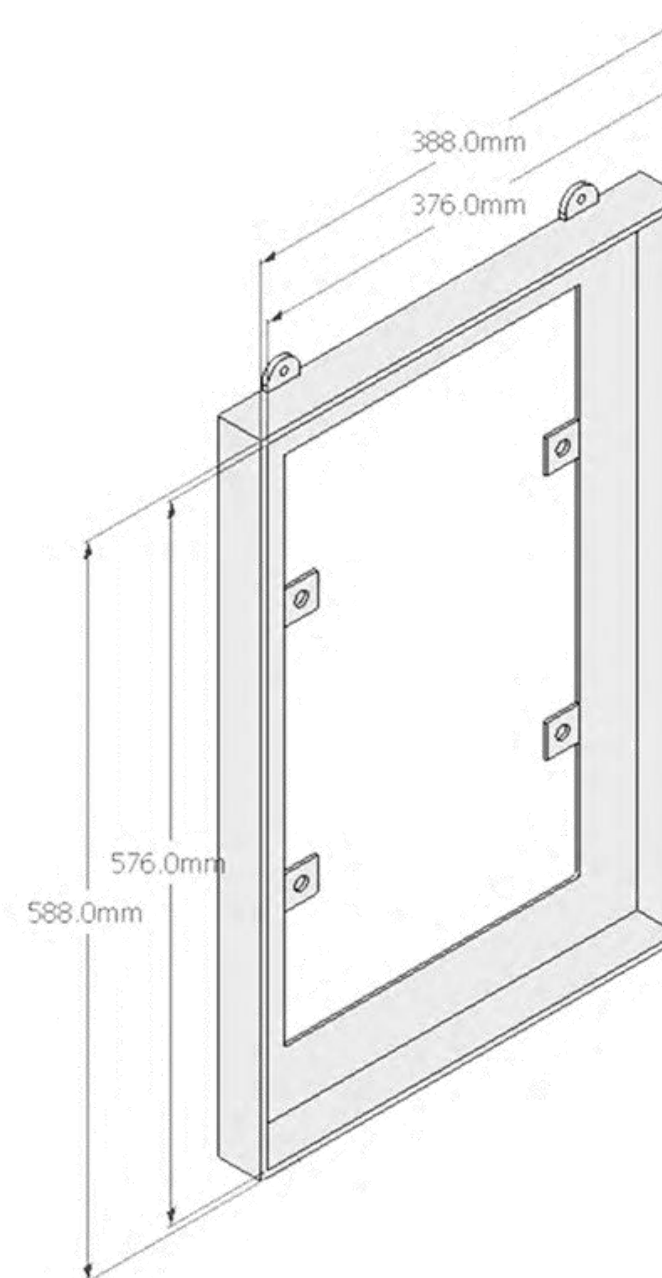
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OPTION 1



OPTION 2



PROPOSED FRAME FOR WW2 PLAQUES
 -Depth to back plate 37mm to allow for thickest plaque, (B5 @ 36mm)
 -Custom thicknesses possible for individual plaques (most @ 32mm)

DATE ISSUE
DRAFT FOR COMMENT
 FEBRUARY 21

REV DATE AMENDMENT

SALMOND REED ARCHITECTS LIMITED

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 AUCKLAND 0624
 TEL 09 445 4045

salmondreed.co.nz

PROJECT

NAPIER WAR MEMORIAL PLAQUES

MARINE PARADE, NAPIER

DRAWING TITLE

PROPOSED FRAME FOR PLAQUE REINSTATEMENT

PROJECT NO. 2021-004 DRAWING NO. 2

DATE 10/02/2021 REVISION -

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3. CONCEPT DESIGN FOR NAPIER WAR MEMORIAL CENTRE

<i>Type of Report:</i>	Contractual
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1306976
<i>Reporting Officer/s & Unit:</i>	Drew Brown, Senior Project Manager

3.1 Purpose of Report

To seek Council adoption of the Concept Design for the Perpetual Flame, Roll of Honour, and remembrance/reflection space at the Napier War Memorial Centre, to enable the project to progress to detailed design and construction stages.

Officer's Recommendation

The Future Napier Committee:

That Council:

- a. Adopt the Concept Design for the Perpetual Flame, Roll of Honour, and remembrance/reflection space at the Napier War Memorial Centre.
- b. Note that upon adoption of the concept design it will be advanced to detailed design stage, ready to support construction.
- c. Note separate papers are coming to Council covering the related topics on: The War Memorial Design, the Floral Clock and the War Memorial Centre Management Policy.
- d. Endorse the extension of the terms of engagement to the team of architects and consultants.

3.2 Background Summary

Following an expansion and refurbishment of the Napier War Memorial Centre carried out in 2016 remembrance elements were removed from the building. These elements included the Perpetual Flame and Roll of Honour.

This removal led to significant complaints from sections of the public, including the local Returned Services Associations, and Heritage New Zealand.

Resulting from these public complaints Napier City Council has reviewed and resolved to reinstate and incorporate the remembrance elements at the War Memorial Centre.

This has resulted in a renaming of the centre from Napier Conference Centre to the Napier War Memorial Centre.

Napier City Council has also entered into a period of consultation with the local community and affected parties. This has included calling for design submissions, the establishment of a working group to assist with decision making, and consultation and design input from the architect of the original building Mr. Guy Natusch.

This period of consultation has led to the engagement of a team of architects and consultants with expertise in construction of Heritage sensitive structures.

This team was tasked with the creation of a design that enables the reinstatement of the remembrance elements in a way that meets requirements identified through public consultation and the Heritage requirements of the International Council on Monuments and Sites (ICOMOS) New Zealand Charter 2010.

Simultaneously with this design activity, inspection and analysis has taken place of the Roll of Honour plaques that were recovered following their removal during the expansion and refurbishment works that took place in 2016. An expert in the field of historic monument plaque restoration was engaged and has completed a report outlining the works required to restore and incorporate the plaques into the design created by the team of architects and consultants.

3.3 Issues

A Concept Design has now been completed. This design has been presented to the working group that included representatives of the local Returned Services Associations, and Heritage New Zealand, as well as other members of the community, affected parties, and the Mayor, Deputy Mayor, Councillor Taylor and council officers. The working group led by the Mayor has approved and endorsed this Concept Design.

This Concept Design was presented to the general public at a Public Meeting held at the Napier War Memorial Centre on Monday 22 March. It has now been circulated through local and national media outlets as well as social media.

3.4 Significance and Engagement

N/A

3.5 Implications

Financial

A budget of \$1.5m has been allocated to this project. This budget is inclusive of design, construction and professional fees.

The estimate for the Architectural/Design services has been completed. This estimate is \$250,000. Final cost estimates for construction, treatment of the original Roll of Honour, relocation of the Floral Clock, digital screens, signage, branding and memorial artworks are yet to be ascertained.

Social & Policy

A policy for the ongoing management and maintenance of the Remembrance features of the War Memorial Centre is currently being developed and will be presented in a separate report.

Risk

The project team is proposing to extend the engagement of the existing team of Architects and Consultants to ensure they are available to support the development of the detailed design.

The continued engagement of the existing architectural team presents a risk that price tension may be lost. This however, must be considered and weighed against the gains to be had in design intent continuity. These gains include;

- Time and cost savings resulting from there being no need to go through a procurement process to secure another architect and consultant team,
- Continuity in understanding of the scope and intent of the outcome,
- Continuity of goodwill and trust in the ability of the team to deliver,
- Retention of established working relationships and expertise.

Consideration should also be given to the fact that members of the architect and consultant team are both leaders in their field in New Zealand and also on the design team at the express wishes of the late original architect Mr Guy Natusch.

3.6 Options

The options available to Council are as follows:

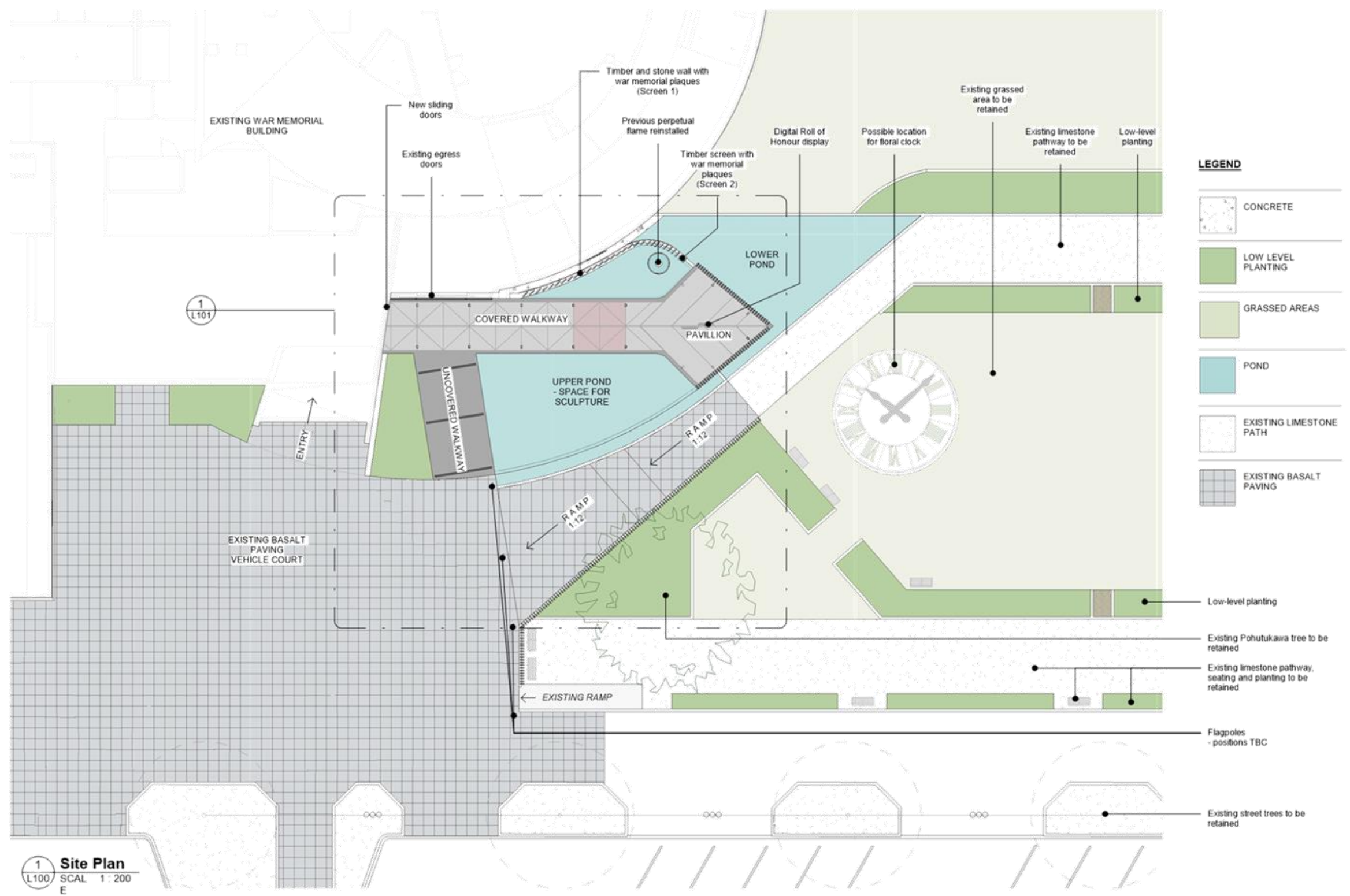
- a. Adopt the Concept Design.
- b. Do not adopt the Concept Design and provide feedback on future direction.

3.7 Development of Preferred Option

- c. Option A is the option preferred by council officers as it enables the reinstatement of Remembrance features at the Napier War Memorial Centre to progress and the desires and needs of the community to be met.

3.8 Attachments

- A Napier War Memorial Concept Design Landscape plans [↓](#)
- B Napier War Memorial Concept Design Renders [↓](#)



1 Site Plan
L100 SCALE 1:200
E

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CONCEPT

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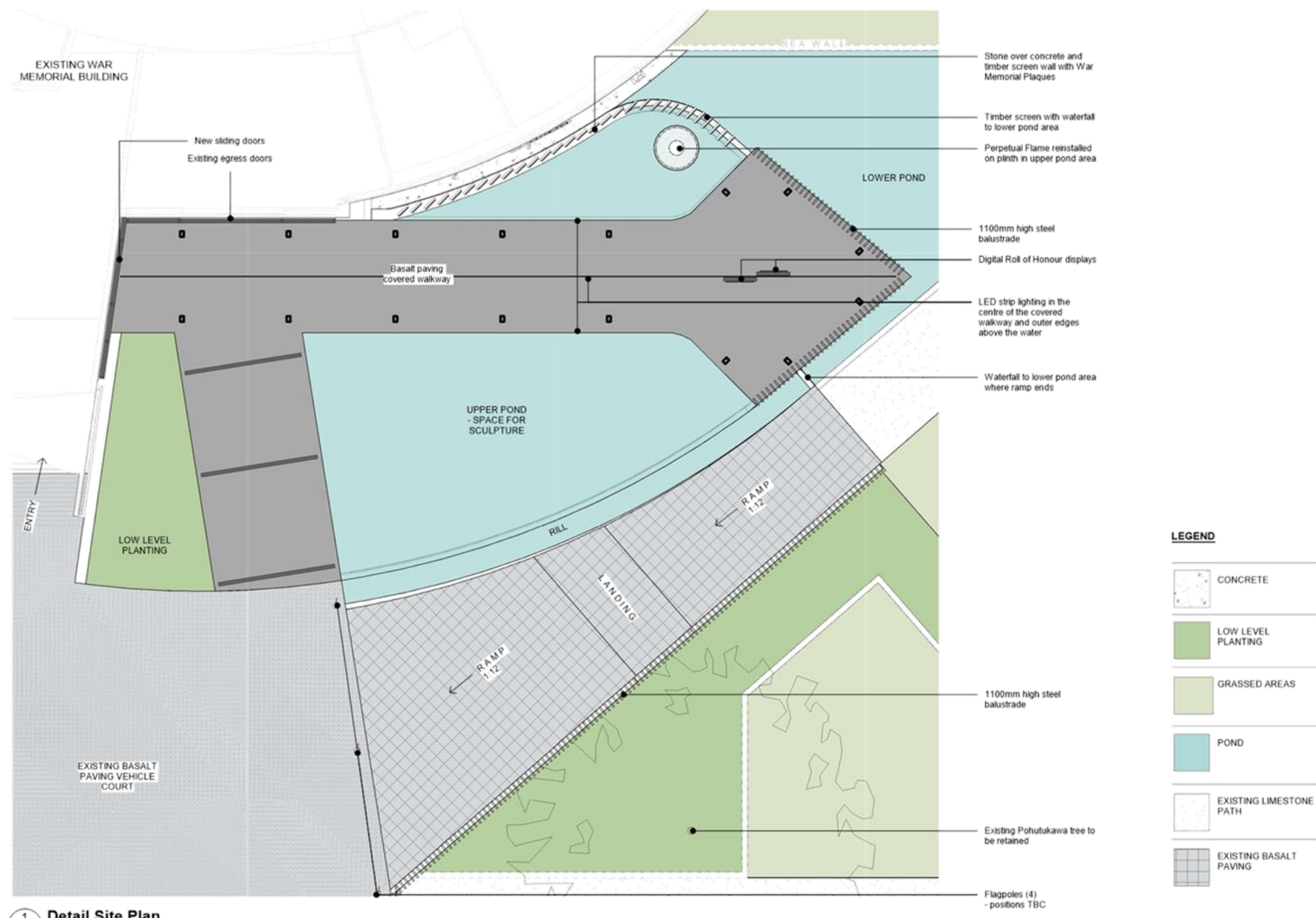
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NO. DESCRIPTION DATE

L100

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PLOT DATE: 22/03/2021 11:15:21 AM

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1 Detail Site Plan
L101 SCAL 1:100
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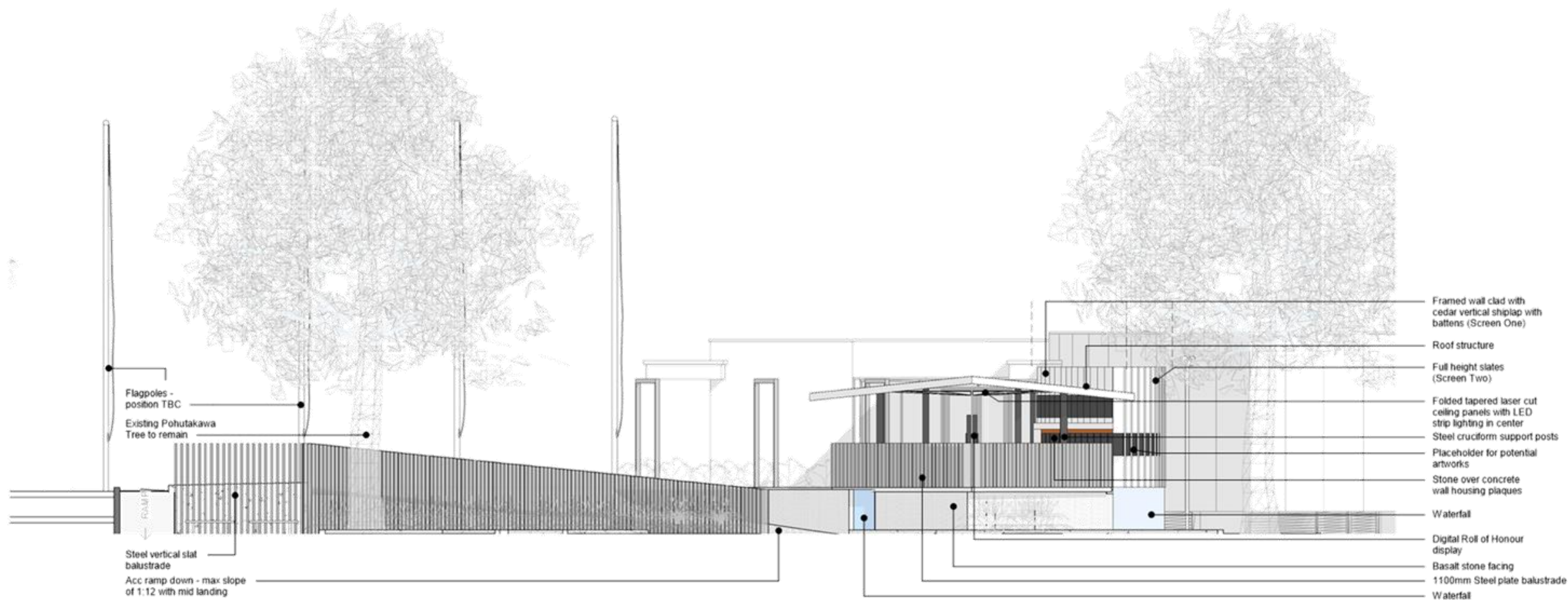
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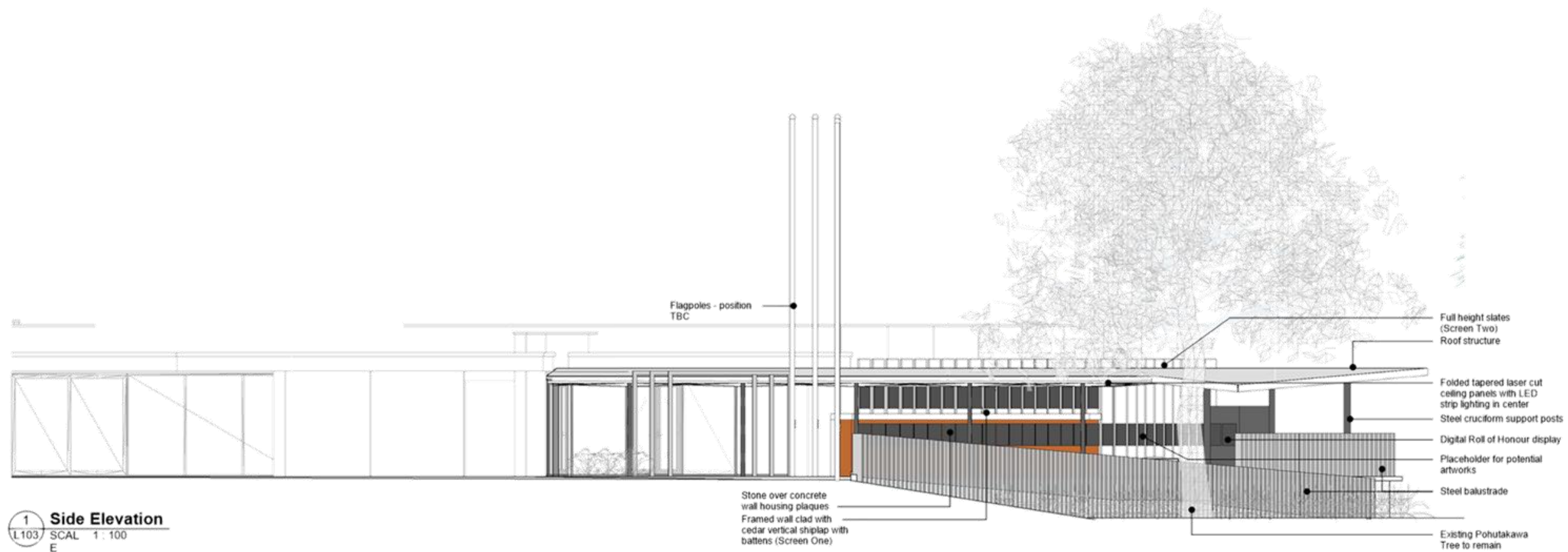
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PROPOSED PLAN
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PROJECT No: 18043
PLOT DATE: 22/03/2021 11:15:22 AM
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1 Front Elevation
L102 SCAL 1:100
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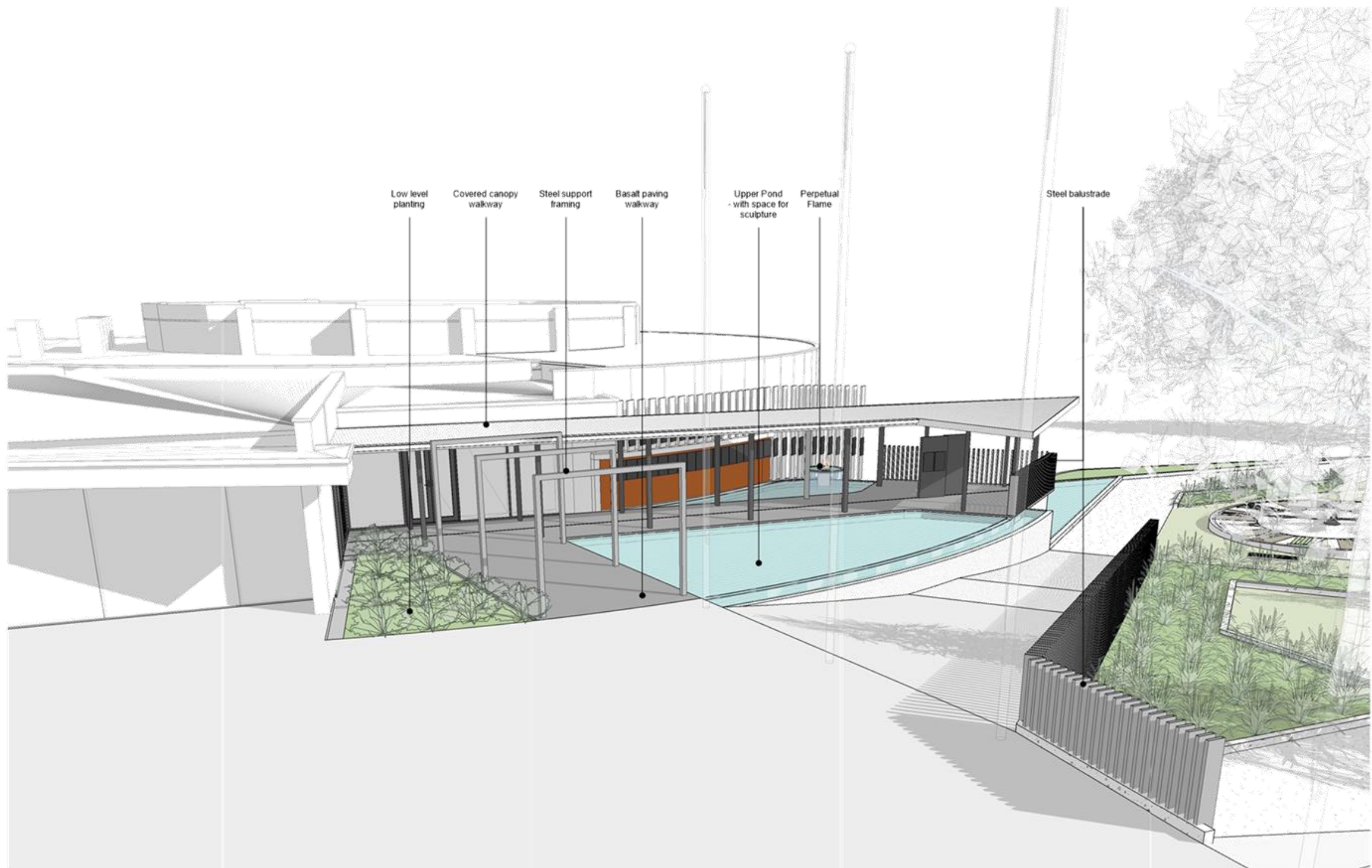
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1 3D View - 1
L104 SCALE
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3D VIEW 1

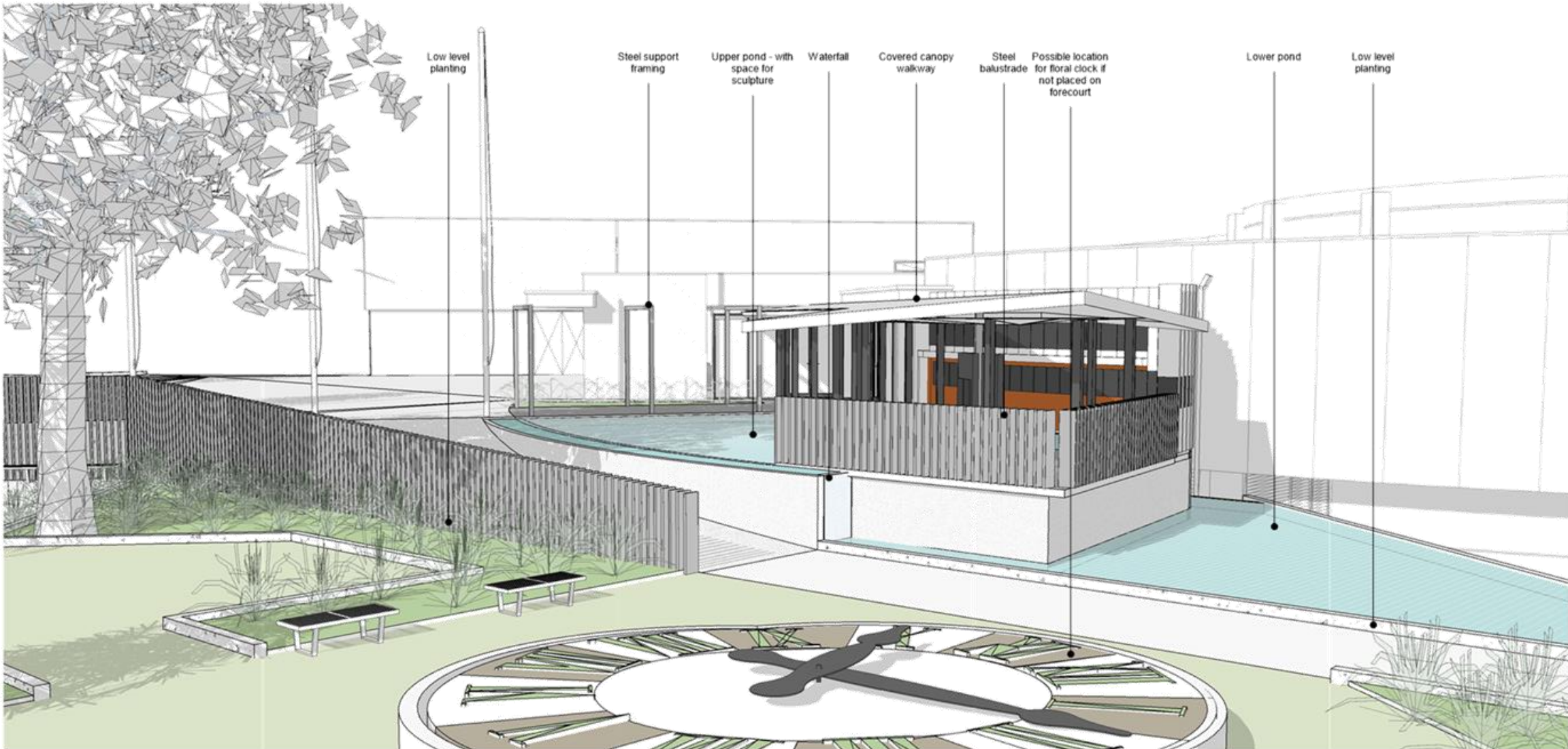
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PLOT DATE:

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1 3D View - 2
L105 SCAL
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3D VIEW 2

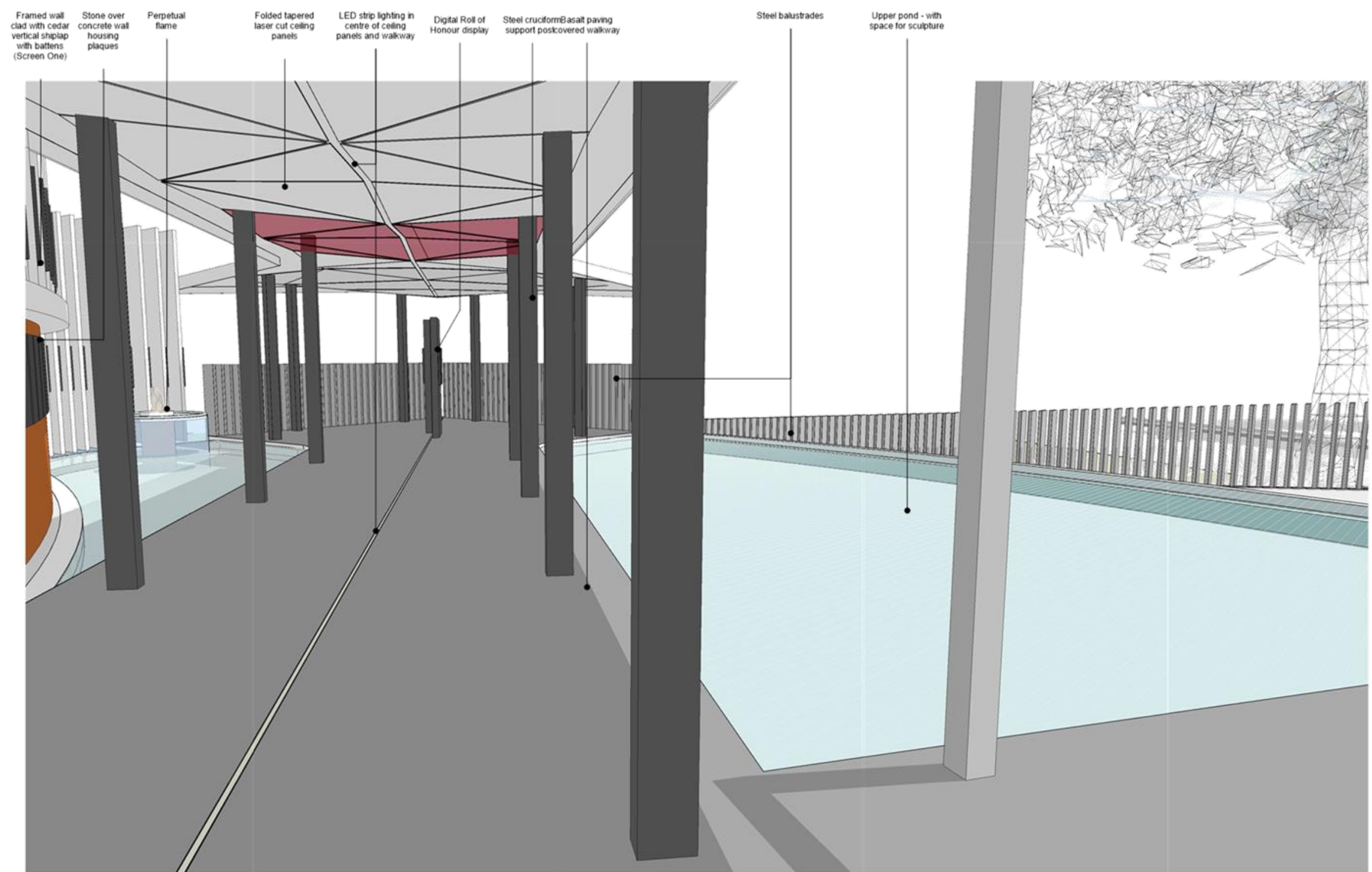
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1 3D View - 3
L106 SCAL
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PROJECT ADDRESS

CONCEPT

Contractors shall verify all dimensions on site before commencing work. Do not scale from the drawings. If in doubt ask. Copyright of this drawing is vested in Designgroup Stapleton Elliott.

3D VIEW 3

NO.	DESCRIPTION	DATE

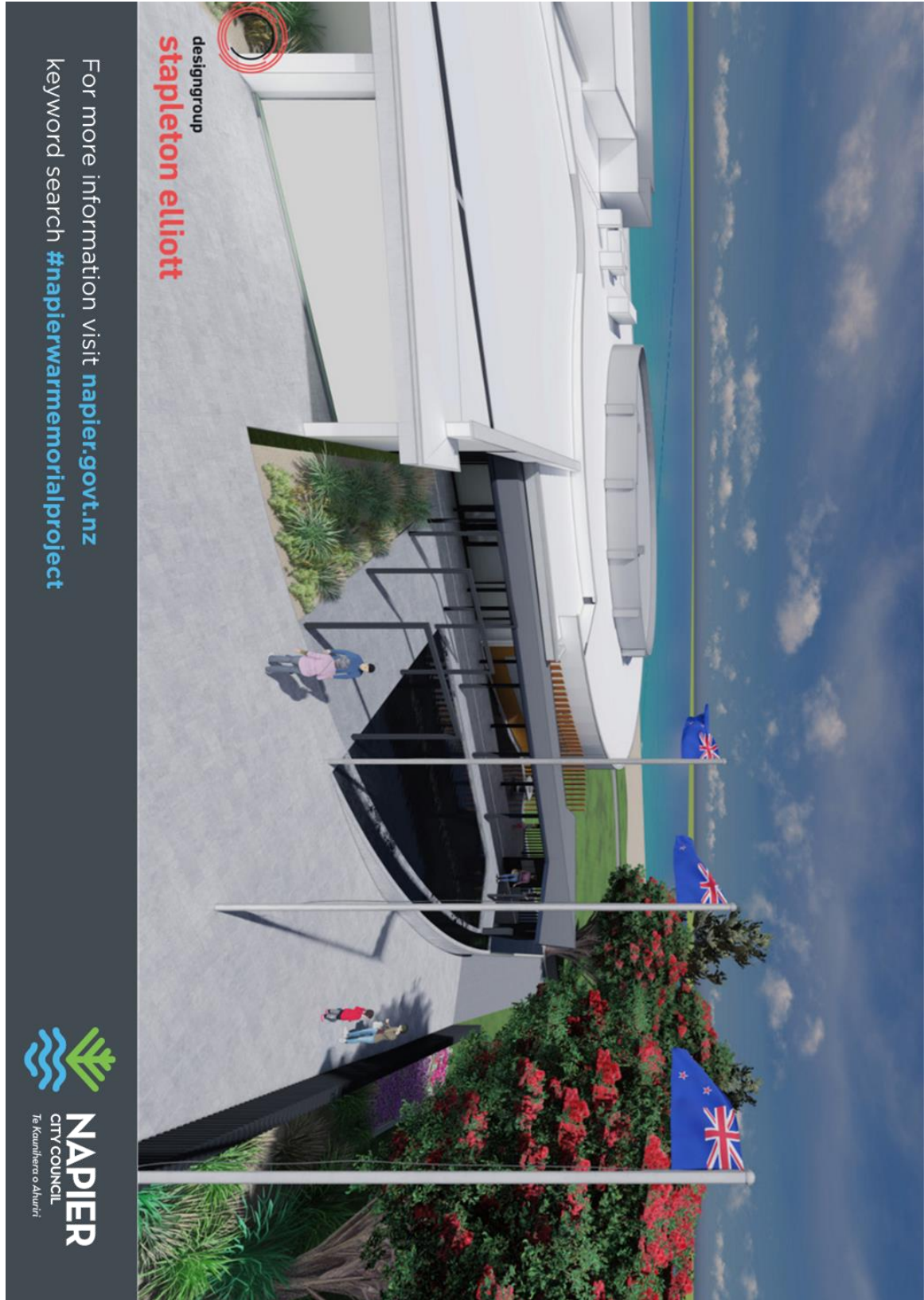
L106 REV.
SCALE @ A3:
SCALE @ A1:
PROJECT No: 18043
PLOT DATE: 22/03/2021 11:15:45 AM

Napier War Memorial Restoration *Concept Drawings*



For more information visit [napier.govt.nz](https://www.napier.govt.nz)
keyword search [#napierwarmemorialproject](https://twitter.com/napierwarmemorialproject)





FUTURE NAPIER COMMITTEE

Open Minutes

Meeting Date: Thursday 25 March 2021

Time: 1.36pm-3.15pm

Venue Council Chambers
Hawke's Bay Regional Council
159 Dalton Street
Napier

Livestreamed on Council's Facebook page

Present Mayor Wise, Deputy Mayor Brosnan (In the Chair), Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Tapine and Taylor

In Attendance Director Corporate Services (Adele Henderson)
Director Community Services (Antoinette Campbell)
Director City Strategy (Richard Munneke)
Director Infrastructure Services (Jon Kingsford)
Director City Services (Lance Titter)
Pou Whakarae (Mōrehu Te Tomo)
Team Leader Building Processing (Ben Ward)
Investment and Funding Manager (Garry Hrustinsky)
Team Leader Transportation (Robin Malley)
Principal Transportation Engineer (Tony Mills)
Manager Property (Bryan Falkner)
Urban Design Lead (Georgina King)
Team Leader Parking (Debbie Heal)

Administration Governance Advisors (Carolyn Hunt and Anna Eady)

Deputy Mayor Brosnan opened the meeting advising that she would vacate the Chair and Councillor Tapine (Deputy Chair) would continue Chairing the Open section of the meeting.

Apologies

Councillors Brosnan / Chrystal

That the apologies from Councillors Simpson and Wright be accepted.

Carried

Conflicts of interest

Councillor Brosnan declared a Conflict of Interest in Agenda item 3 - Resource Consent Activity Update.

Public forum

Nil

Announcements by the Mayor

Nil

Announcements by the Chairperson

Nil

Announcements by the management

Nil

Confirmation of minutes

Councillor Boag / Mayor Wise

That the Minutes of the meeting held on 11 February 2021 were taken as a true and accurate record of the meeting.

Carried

Minor matters not on the agenda – discussion

- Civic Award Nominations

AGENDA ITEMS

1. POLICY - DANGEROUS, AFFECTED AND INSANITARY BUILDINGS

Type of Report: Legal

Legal Reference: Building Act 2004

Document ID: 1258340

Reporting Officer/s & Unit: Malcolm Smith, Manager Building Consents

1.1 Purpose of Report

This report informs Council of legislatively driven amendments to Council's Dangerous, Earthquake-Prone and Insanitary Buildings Policy and seeks Council's approval to adopt the amended policy and to extend the review period for the policy from annually to once every 5 years.

At the Meeting

The Team Leader Building Processing, Mr Ward spoke to the report and responded to questions clarifying that "structures" were covered under legislation requirements. There was provision to register online to view buildings identified earthquake prone.

Committee's recommendation

Councillors Brosnan / Chrystal

The Future Napier Committee:

- a. Adopt the amended Dangerous, Affected and Insanitary Buildings Policy.
- b. Approve the review period extension of the Dangerous, Affected and Insanitary Buildings Policy from annually to 5 years.
- c. That a **DECISION OF COUNCIL** is required urgently to ensure that the Dangerous, Affected and Insanitary Buildings Policy remains legislatively correct. This will require the following resolution to be passed before the decision of Council is taken:

That, in terms of Section 82 (3) of the Local Government Act 2002, that the principles set out in that section have been observed in such manner that the Napier City Council considers, in its discretion, is appropriate to make decisions on the recommendation.

Carried

Decision of Council

Councillors Price / Brosnan

That Council:

- a. Adopt the amended Dangerous, Affected and Insanitary Buildings Policy.
- b. Approve the review period extension of the Dangerous, Affected and Insanitary Buildings Policy from annually to 5 years.

Carried

2. LIABILITY MANAGEMENT POLICY REVIEW

Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002
Document ID:	1297419

Reporting Officer/s & Unit: Garry Hrustinsky, Investment and Funding Manager

2.1 Purpose of Report

The purpose of this report is to present proposed amendments to the Liabilities Management Policy to ensure that it is consistent with the Financial Statement from the Long Term Plan 2021-2031.

At the Meeting

The Investment and Funding Manager, Mr Hrustinsky advised that paragraph 2.3 Issues of the Agenda Report should read as follows:

“The Liability Management Policy currently has a borrowing limit for debt as a percentage of total income of 100%”.

This amendment would reflect a change in the Officer’s Recommendation.

Committee's recommendation

Councillors Crown / Taylor

The Future Napier Committee:

- a. Adopt an increase in borrowing limits in net external debt as a percentage of total income from 100% to 230%.
- b. Adopt a change in the external debt maturity profile from a rule to a guideline.
- c. Adopt a change in the fixed rate maturity profile from a rule to a guideline.
- d. Note that a **DECISION OF COUNCIL** is required as this is a supporting document for the Long Term Plan and is required to be adopted prior to the Long Term Plan consultation document being adopted (it is anticipated this may occur on 8 April 2021).

That, in terms of Section 82 (3) of the Local Government Act 2002, that the principles set out in that section have been observed in such manner that the Napier City Council considers, in its discretion, is appropriate to make decisions on the recommendation.

Carried

Decision of Council

Councillors Taylor / Crown

That Council:

- a. Adopt an increase in borrowing limits in net external debt as a percentage of total income from 100% to 230%.
- b. Adopt a change in the external debt maturity profile from a rule to a guideline.
- c. Adopt a change in the fixed rate maturity profile from a rule to a guideline.

Carried

Deputy Mayor Brosnan having previously declared a Conflict of Interest did not participate in discussion or decision making of Item 3.

3. RESOURCE CONSENT ACTIVITY UPDATE

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	1278529
<i>Reporting Officer/s & Unit:</i>	Luke Johnson, Team Leader Planning and Compliance

3.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for elected members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available

At the Meeting

The Team Leader Planning and Compliance, Mr Johnson provided a brief summary of the report updating on the recent resource consenting activity in the district.

Committee's recommendation

Councillors McGrath / Mawson

The Future Napier Committee:

- a. Noted the resource consent activity update dated 25 March 2021.

Carried

4. P120 PARKING REVIEW

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1283694
<i>Reporting Officer/s & Unit:</i>	Debbie Heal, Team Leader Parking Rachael Horton, Manager Regulatory Solutions

4.1 Purpose of Report

To seek Council approval to change paid parking P120 (2 hour) time limit restrictions to all day paid parking in areas where utilisation is low in order to provide more flexible parking options for workers and visitors.

At the Meeting

The Team Leader Parking, Ms Heal summarised the content of her report and responded to questions highlighting the following points:

- Council was promoting safety in the CBD and the benefit of this proposal would bring in all day parking closer for retailers that have to walk to their cars at night with decent lighted trails to car parks being investigated.
- Concern that consultation was only undertaken with the Napier Business Association and did not include businesses outside the CBD area and the changes only benefited members of the Association.
- Appeared that the changes would be moving the problem of parking from one area to another.
- Data obtained was used to drive these changes and based on what was currently happening and the occupancy levels.
- There was provision to make further changes if required by coming back to Council.
- Parking had to change all the time to meet the needs of the community.
- It was noted that introducing all day parking outside businesses was to provide the opportunity for all day parking if commuters wished.
- Council have an issue with parking and trying to be agile in accommodating the community as there was not enough parking in the CBD.
- More study and information to be provided on Clive Square for final debate.

Committee's recommendation

Councillors Brosnan / Crown

The Future Napier Committee:

- a. Approve the paid parking P120 (2 hour) time limit restrictions be extended to paid all day parking in the following locations:
 - i. Browning Street (between Marine Parade and Hastings Street) – 21 car spaces
 - ii. Clive Square West (between Tennyson Street and Dickens Street) – 33 car spaces
 - iii. Station Street (lower Station Street from Munroe Street to first courtesy crossing) – 20 car spaces
 - iv. Dickens Street (north side of street between Clive Square East and West) – 22 car spaces
 - v. Hastings Street (between Station Street and Vautier Street) – 36 car spaces

Carried

Councillors Boag and McGrath voted AGAINST the Motion

Minor matter

Civic Award Nominations

Nominations for the 2021 Civic Awards were now open with a closing date of midday Friday, 9 April 2021. Civic Awards were a way to acknowledge and thank people in the community who provided a high level of voluntary service.

This year nominations were a two step process requiring 2 nominators and name of the person nominated accompanied by why the person would be eligible and then the Committee would assess nominations and seek further information if they deemed necessary.

Nominations could be made via an online form, download a printable form, or forms were available from the Council's Customer Services Centre and the Taradale Library.

PUBLIC EXCLUDED ITEMS

Councillors Brosnan / McGrath

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Housing Partnership Opportunity
2. Hawke's Bay Airport Limited - Reappointment of Director

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
1. Housing Partnership Opportunity	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

2. Hawke's Bay Airport Limited - Reappointment of Director	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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The meeting moved to Public Excluded session at 2.19pm

The meeting closed at 3.15pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval