



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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MĀORI COMMITTEE

Supplementary Agenda

Meeting Date: Friday 14 May 2021

Time: 9.00am

Venue: *Ikatere Room*
Level 2, Capeview Building
265 Marine Parade
Napier

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AGENDA ITEMS

4. MINUTES OF SUSTAINABLE NAPIER AND NAPIER FUTURE COMMITTEE MEETINGS HELD ON 6 MAY 2021

Type of Report:	Information
Legal Reference:	Local Government Act 2002
Document ID:	1314495
Reporting Officer/s & Unit:	Anna Eady, Governance Advisor

4.1 Purpose of Report

To circulate minutes from the Sustainable Napier and Future Napier Committee meetings held on 6 May 2021, which were unavailable at the time the agenda was distributed.

Officer's Recommendation

The Māori Committee:

- a. Resolve that Council adopt the Sustainable Napier Committee's recommendations from the meeting of 6 May 2021 for the following reports:
 - i. Carlyle Street Corridor Review – Public Consultation
 - ii. Wastewater Treatment Plant Resource Consent Compliance Monitoring Reports
 - iii. Capital Programme Delivery
 - iv. 2021 Review of Napier Speed Limits Bylaw 2012
 - v. Report on Napier Water Supply Status End of Q3 2020-2021
- b. Resolve that Council adopt the Sustainable Napier Committee's recommendations from the meeting of 6 May 2021 for the following reports:
 - i. Resource Consent Activity Update
 - ii. Chairperson's Report – Repair and Reinstatement of the Napier War Memorial Original Roll of Honour Plaques
 - iii. Concept Design for Napier War Memorial Centre

4.2 Attachments

- A Sustainable Napier Committee 2021-05-06 [2661] Minutes.DOCX [↓](#)
- B Future Napier Committee 2021-05-06 [2664] Minutes.DOCX [↓](#)
- C Future Napier Committee 2021-05-06 [2668] Minutes Attachments.DOCX [↓](#)

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SUSTAINABLE NAPIER COMMITTEE

Open Minutes

Meeting Date:	Thursday 6 May 2021
Time:	10.00am – 11.18am 12.55pm – 12.56pm 1.05pm – 1.07pm
Venue	Council Chambers Hawke's Bay Regional Council 159 Dalton Street Napier <i>Livestreamed to Council's Facebook page</i>
Present	Councillor Price (In the Chair), Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Simpson, Tapine, and Taylor
In Attendance	Chief Executive (Steph Rotarangi) Director Corporate Services (Adele Henderson) Director Infrastructure Services (Jon Kingsford) Acting Director City Strategy (Rachael Horton) Manager Communications and Marketing (Craig Ogborn) Pou Whakarae (Mōrehu Te Tomo) Senior Project Manager (Drew Brown) Manager Environmental Solutions (Cameron Burton) Manager Water Strategy (Russell Bond) Manager Design and Projects (James Mear) Manager Asset Strategy (Debra Stewart) Team Leader Transportation (Robin Malley) Manager Community Strategies (Natasha Mackie) Senior Advisor Policy (Michelle Grigg) Team Leader Planning & Compliance (Luke Johnson)
Administration	Governance Advisors (Anna Eady and Carolyn Hunt)

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Karakia**Apologies**

Councillors Brosnan / Boag

That the apology from Councillor Wright be accepted.

Carried

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

Nil

Announcements by the Chairperson

- There is a Hawkes vs Sharks basketball game at Pettigrew Green Arena (PGA) on Saturday 8 May 2021.
- Road Safe Hawkes Bay are holding their annual Youth Road Safety Expo at PGA 10 – 14 May 2021. Would be good to have parents and grandparents attend as well as the year 11 school students.

Announcements by the management

Nil

Confirmation of minutes

Councillors Chrystal / Browne

That the Minutes of the meeting held on 25 March 2021 were taken as a true and accurate record of the meeting.

Carried

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AGENDA ITEMS

1. CARLYLE STREET CORRIDOR REVIEW - PUBLIC CONSULTATION

Type of Report:	Information
Legal Reference:	Local Government Act 2002
Document ID:	1296012
Reporting Officer/s & Unit:	Tony Mills, Senior Road Engineering

1.1 Purpose of Report

The purpose of this report is to seek approval from Council to commence formal public consultation on existing issues relating to safety, access, and overall function of the Carlyle Street corridor for all users (cars, pedestrians, cyclists etc) and gain feedback on the proposed options.

It is proposed that the public be consulted without any proposed options.

At the Meeting

The Officer spoke to the report and in response to questions clarified:

- Information about the consultation will be distributed to organised cyclist groups, along with the general community. Bike Hawke's Bay, a relatively new group, will be included in the distribution.
- A key could be added to the Carlyle Crash Diagram to make it easier for public to interpret.
- There was an attempt to work with KiwiRail to get a cyclist path on Thackeray Street by the railway line, the street which runs parallel to Carlyle Street, but it was unsuccessful. It was predicted to be an expensive option.
- Residents will still need to cycle on Carlyle Street, as there are a number of businesses on the street.
- The crashes on Carlyle Street are not out of proportion with other areas, but they are high enough to make it a priority over other roads.
- The West Quay cycle-friendly precinct approach could be used for Carlyle Street, but Council will explore all options including contracting some of the project out to an external contractor.

Committee's recommendation

Councillors Brosnan / Browne

The Sustainable Napier Committee:

- Approve the commencement of public consultation for the purposes of identifying key areas of concern affecting the Carlyle Street traffic operation to better understand any issues not previously known to the Council.

Carried

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2. WASTEWATER TREATMENT PLANT RESOURCE CONSENT COMPLIANCE MONITORING REPORTS

Type of Report:	Legal and Operational
Legal Reference:	Resource Management Act 1991
Document ID:	1306494
Reporting Officer/s & Unit:	Cameron Burton, Manager Environmental Solutions

2.1 Purpose of Report

This report is to inform the Sustainable Napier Committee about the Wastewater Treatment Plant discharge consents Compliance Monitoring Reports and the associated gradings noting the level of compliance achieved for the period ending 30 June 2020, as received from Hawkes Bay Regional Council.

At the Meeting

The Officer spoke to the report and in response to questions noted:

- Industrial waste stream, being combined with domestic wastewater, has lower toxicity due to dilution by domestic wastewater, but also because it is receiving treatment at the Wastewater Treatment Plant (WWTP).
- Work on the Pandora Industrial Pipeline is anticipated to start in the next six months to twelve months.
- The review of the Tradewaste Bylaw will be looking at the current quality levels of the tradewaste in our pipes. If better quality tradewaste is required, onsite treatment before discharge is one of the options that will be explored, along with pre-treatment before discharge enters the Industrial Pipeline, and pre-treatment at the WWTP.
- Significant bylaw changes require consultation. Council has a tentative date for the reviewed bylaw to be enacted, which is 1 July 2022. If that date is confirmed there will not be a change on that day to the new bylaw's requirements, it will be a graduated change from the current bylaw.
- The resource consent addressed in this report going to be renewed in the next few years, and the expectation is that when it is renewed the levels of contamination allowed in discharge will be much lower.
- The current Tradewaste Bylaw applies to new businesses in the Awatoto area. They operate under a temporary/interim tradewaste consent, and Council can monitor what they are discharging and what their treatment levels are like.

ACTION: Notify the Committee if the industrial waste stream is causing damage to the Biological Trickling Filters.

Committee's recommendation

Councillors Tapine / Crown

The Sustainable Napier Committee:

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-
- a. Note the compliance monitoring report for the discharge of domestic sewage and industrial wastewater into Hawke Bay at Awatoto via a marine outfall was graded Moderate Non-Compliance for the 2019-2020 monitoring period.
 - b. Note the compliance monitoring report for the discharge of contaminants to air associated with the treatment of wastewater at the NCC Wastewater Facility was graded Full Compliance for the 2019-2020 monitoring period.

Carried

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3. CAPITAL PROGRAMME DELIVERY

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1296765
Reporting Officer/s & Unit:	James Mear, Manager Design and Projects

3.1 Purpose of Report

To provide Council with information on Capital Programme Delivery.

At the Meeting

The Officer spoke to the report and in response to questions noted:

- For the Enfield Reservoir Replacement Council is currently working through the procurement plan and geotech work is being undertaken. The Officers will be holding a workshop with the Elected Members in order to get a clear picture of what needs to be investigated, what the land could be used for, where the reservoir should be located, and if a working group will be established for the project.
- The Marewa toilet block project is in the insurers hands currently. They have managed to acquire a building consent and work should begin in the next fortnight.
- The Puketitiri Road upgrade project was begun eight years ago. Council has tried to secure funding from Waka Kotahi, over the last couple of years but have not been successful. Elements of the project will be in the next Long Term Plan (LTP). It is a priority project, but the aim is to try and fund it without major cost to the ratepayer.
- The spend for this annual plan is behind baseline. COVID has caused the construction industry to have significant delays which have impacted Council's planned delivery. Council needs to plan work across LTPs and to work more collaboratively, keeping the Elected Members informed of progress.
- The Thames/Pandora Roundabout project has gone over budget due to unknown utilities underground. These assets have not been recorded well in the past with the change of ownership of roads. Council is in the process of bringing together a panel of approved suppliers to help with projects such as this one. For example there are three suppliers on the panel who have the equipment to probe underground and find unknown assets prior to a project commencing. This is expected to help prevent some of the delays experienced currently.
- The upcoming LTP will provide the chance to reset the Capital Programme. Any spend that is not used in this financial year will be rolled over into the next year to continue the project it is assigned to.
- The trial bore at Sandy Road had varying water quality and would have required pre-treatment. Council is looking to increase the bore capacity in Taradale, where it is known there is low manganese water. The upcoming change in water drinking standards means Council can relook at the A2 bore, which had been previously abandoned. Further sampling will be done to see if this is a viable

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water source, with the addition of minor UV treatment, for the next high demand season .

ACTION: A further update will be given on the Pandora Industrial Wastewater Main at the next Sustainable Napier Committee meeting.

ACTION: More detail and timelines will be given on the bore work programme at the next Sustainable Napier Committee meeting.

Committee's recommendation

Mayor Wise / Councillor Simpson

The Sustainable Napier Committee:

- a. Receive the report titled "Capital Programme Delivery".

Carried

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4. 2021 REVIEW OF NAPIER SPEED LIMITS BYLAW 2012

Type of Report:	Legal and Operational
Legal Reference:	Enter Legal Reference
Document ID:	1307688
Reporting Officer/s & Unit:	Robin Malley, Team Leader Transportation Tony Mills, Senior Road Engineering

4.1 Purpose of Report

For Council to consider revisions to the Draft Speed Limits Bylaw 2019 and to commence formal public consultation on the proposed changes to the "Napier City Council Speed Limits Bylaw 2012" and the accompanying Statement of Proposal.

The proposed changes follow the introduction of the 'Speed Management Guide' which was developed by Waka Kotahi to help Road Controlling Authorities better understand the risk associated with their roads so that the appropriate speed limits can be set.

At the Meeting

The Officer spoke to the report and in response to questions clarified:

- Council is not able to change the speed limit in school zones to 30km as Waka Kotahi's rules do not allow for that. However, Waka Kotahi have signaled changes to that are coming.
- The intention will be that all school zones will have variable messaging signs, and supplementary signs on side streets with the hours the reduced speed limits will be in force. It will be a programme of work to incrementally install these around the city.
- Waka Kotahi use a number of tools to calculate the roads which have a high amount of deaths or serious injuries. Some tools will extrapolate existing data which goes back a long time. This can highlight issues in locations that have since had work done, and are no longer an issue. The Megamap software they use shows safe and appropriate speeds for each road in New Zealand and generally gives good advice, which can be verified by someone locally.
- Urban routes primarily have a blanket approach applied which attempts to reduce serious injuries; this is not always based on the activity on those roads or accident records. There are very few sections of road which Waka Kotahi give a recommended speed of 100km or above, it is a harm mitigation measure, but the Hawke's Bay expressway is one that can be operating at that higher speed.
- To avoid community confusion about why the Council is re-consulting on the Speed Limits Bylaw, as it consulted in 2019, it will be explained at what point Council is with this review, why there is further consultation and what will happen with results of the consultation.

Councillor Simpson left the meeting at 11:04am.

Councillor Simpson returned to the meeting at 11:08am.

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Committee's recommendation

Councillors Simpson / Taylor

The Sustainable Napier Committee:

- a. Approve amendments to the Draft Napier City Council Speed Limit Bylaw 2019 and Draft Statement of Proposal 2019 comprising:
 - i. Variable Speed Limits at Schools to be 50kph/40kph in place of 50kph/30kph as proposed in 2019
 - ii. Springfield Road from its intersection with Gloucester Road to the Napier/Hastings administrative boundary be reduced to 60kph in place of 80kph as proposed in 2019.
 - iii. Removal of the proposed 40kph limit on Napier Hill.
 - iv. Introduction of a 30kph speed limit to the Napier CBD.
- b. Approve that officers advertise the updated provisions identified in resolutions a) i to a) iv and seek submissions from the public and stakeholders.
- c. Resolve to hear and consider submissions to the draft bylaw made in 2019 and 2021 as a single process in August 2021
- d. Recognise that:
 - i. a bylaw is the only method mandated by the Land Transport Rule: Setting of Speed Limits 2017
 - ii. the right to control speed limits is granted by Parliament to territorial authorities and the limitations proposed are justified limitations in terms of section 5 of the New Zealand Bill of Rights Act 1990 and that there is accordingly no breach of the New Zealand Bill of Rights Act.
 - iii. the consultation on the speed limits will allow affected parties and the wider community to fully consider the bylaw amendments proposed having regard to the requirements of the Rule 4.2(2) of the Land Transport Rule: Setting of Speed Limits 2017
- e. Adopt the Proposed Amendments to the Speed Limits Bylaw 2012 and the Statement of Proposal to commence public consultation in accordance with the special consultative procedure under the Local Government Act 2002 and the Land Transport Rule: Setting of Speed Limits 2017

Carried

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5. REPORT ON NAPIER WATER SUPPLY STATUS END OF Q3 2020-2021

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1307714
Reporting Officer/s & Unit:	Anze Lencek, Water Quality Lead Russell Bond, Manager Water Strategy

5.1 Purpose of Report

To inform the Council on:

- the status of Napier Water Supply (NAP001) at the end of third quarter (Q3) of 2020-2021 compliance year
- Report on the Assessment of the Performance of the Water Safety Plan

*Councillors Brosnan and Browne left the meeting at 11:12am.**Councillors Brosnan and Browne returned to the meeting at 11:14am.***At the Meeting***Councillors Brosnan and Browne left the meeting at 11:12am.**Councillors Brosnan and Browne returned to the meeting at 11:14am.*

The Officer took the report as read and in response to questions clarified:

- There are a number of bores not online; T1 and T4 Bores are not in use. T5 is in use and is still being monitored.
- Taumata Arawai's new regulations coming into effect over the next year will mean a review of Council's Water Safety plan. There is a lot of onus on water suppliers to self-audit and to exceed the water standards. Council has gone to market to find a consultant to help with this project. There has been a good response, and the tenders are being reviewed currently.

Committee's recommendation

Councillors Simpson / Chrystal

The Sustainable Napier Committee:

- a. Recommend Council endorse the:
 - i. Report on Napier Water Supply Status end of Q3 2020-2021
 - ii. Report on the Assessment of the Performance of the Water Safety Plan

Carried

The meeting adjourned at 11.18am and reconvened at 12.55pm

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FUTURE NAPIER COMMITTEE

Open Minutes

Meeting Date:	Thursday 6 May 2021
Time:	11.22am – 12.55pm
Venue	Council Chambers Hawke's Bay Regional Council 159 Dalton Street Napier
	<i>Livestreamed via Council's Facebook site</i>
Present	Mayor Wise, Deputy Mayor Brosnan (In the Chair), Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, and Taylor
In Attendance	Chief Executive (Steph Rotarangi) Director Corporate Services (Adele Henderson) Director Infrastructure Services, (Jon Kingsford) Acting Director City Strategy (Rachael Horton) Pou Whakarae (Mōrehu Te Tomo) Manager Communications and Marketing (Craig Orborn) Manager Community Strategies (Natasha Mackie) Team Leader Planning and Compliance (Luke Johnson) Senior Project Manager (Drew Brown)
Also In Attendance	Public Forum: <ul style="list-style-type: none"> Alan Rhodes, War Memorial Recovery Group Alan Lawton, John and Kevin Purcell, members of the Napier Returned Services Association (RSA) Craig Morley and Dorothy Pilkington (Community members of the Roll of Honour Subcommittee) (Item 2) James Blackburn (44Architects) <i>via zoom link (Item 3)</i>
Administration	Governance Advisors (Carolyn Hunt and Anna Eady)

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Apologies

Councillors Mawson / Simpson

That the apology from Councillor Wright be accepted.

Carried

Conflicts of interest

Deputy Mayor Brosnan declared a conflict of interest in Item One – Resource Consent Activity Update

Public forum

Mr Alan Rhodes, War Memorial Recovery Group advised that he had been involved in the War Memorial issue since April 2017 and stated that an agreement had been entered into by the Government and Napier City Council in the 1950s which created a very clear Charitable Trust where Council would exercise a maintenance and caretaking role of the memorial as trustee on behalf of the citizens of the city. Changing the War Memorial in to a commercial centre was contrary to Trust law.

Mr Rhodes spoke of the importance of memory and acknowledged the passing of Charlie Mardon, Jeremy Nash and the original architect Guy Natusch who died six months ago just short of his 100th birthday. Mr Natusch would always be remembered for his loyalty and efforts by the War Memorial Recovery Group.

Mr Rhodes advised that the Group did not wish to see a division between a new War Memorial which is a garden or landscaped area and the buildings being mainly commercially used by the Napier City Council. The entire building must be the Napier War Memorial Centre.

Alan Lawton, Napier Returned Services Association (RSA) spoke briefly to the meeting advising that the RSA were fully supportive of the concept design for the Napier War Memorial Centre. The plans had been displayed at the Napier RSA and patrons seemed happy with the design.

The RSA looked forward to Council moving forward with the detailed designs and considered that consultation with the RSA had been pretty good. He said it would be nice to have the War Memorial Centre completed and ready for ANZAC Day 2022.

Announcements by the Mayor

Long Term Plan – Mayor Wise - Reminder to anybody on livestream that Council was currently consulting on the Long Term Plan and would love to hear views on topics in the consultation document and any other feedback. Submissions to the Long Term Plan close on 12 May 2021.

Community Services Grant - Councillor Boag – Reminder that the deadline for applying for a Community Services Grant was 14 May 2021. The Community Services Grant is a contribution from Napier City Council to the community not-for-profit sector that help look after

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Napier's residents. This fund helps community organisations to provide services which benefit the wider Napier community. Forms are available on the Council website.

Youth Week – Councillor McGrath – Advised that Youth Week runs 8-16 May 2021. The Youth Council were running a number of events including a Youth Market day, Living Library, Beach Clean-up day, quiz night, celebrating cultural DiverCity, Sunday skating sessions and online events. View the Youth Council Facebook site for dates and times.

Announcements by the Chairperson

Nil

Announcements by Management

Nil

Confirmation of minutes

Councillors Boag / Mawson

That the Minutes of the meeting held on 25 March 2021 were taken as a true and accurate record of the meeting.

Carried

Minor Matters

- Gaming Grant application by Council

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AGENDA ITEMS

Having previously declared a conflict of interest in Item 1, Deputy Mayor Brosnan vacated the Chair and Councillor Tapine, Deputy Chair assumed the role of Chair for this item.

1. RESOURCE CONSENT ACTIVITY UPDATE

Type of Report:	Enter Significance of Report
Legal Reference:	Enter Legal Reference
Document ID:	1278530
Reporting Officer/s & Unit:	Luke Johnson, Team Leader Planning and Compliance

1.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for elected members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available.

At the Meeting

The Team Leader Planning and Compliance, Mr Johnson, spoke to the report providing a brief overview, and noted that there has been an increase in applications received in comparison to the same time last year.

- Councillor Tapine asked whether with an increase in resource activity there was significant commercial waste taken to the landfill, and whether consideration could be given to an economic drive on the environmental effect. The officer noted that currently there was no obligation on the developer to take any measures to reduce waste and there was no resourcing to allow for this.

ACTION The Manager Environmental Solutions to provide an update to Councillors by memo on commercial waste and the environmental effect at the Omarunui Landfill.

Committee's recommendation

Councillors Price / Taylor

The Future Napier Committee:

- Note the resource consent activity update.

Carried

Deputy Brosnan re-assumed the role as Chair and continued the meeting.

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2. CHAIRPERSON'S REPORT - REPAIR AND REINSTATMENT OF THE NAPIER WAR MEMORIAL ORIGINAL ROLL OF HONOUR PLAQUES

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1303790
Reporting Officer/s & Unit:	Helen Barbier, Team Leader Governance

2.1 Purpose of Report

This report was to include in the agenda the Future Napier Committee Chair's report in relation to the Napier War Memorial Roll of Honour Subcommittee recommendations on repairing and restoring the original World War I and II Roll of Honour plaques.

The Chairperson's recommendation was to approve the Napier War Memorial Roll of Honour Subcommittee recommendations to repair and restore the original war memorial plaques displaying the original World War I and World War II Roll of Honour.

At the Meeting

Circulated at the meeting was an Excerpt from the Council minutes of a meeting held on 5 March 2019 (Doc ID 1312259). This included the recommendations from the Strategy and Infrastructure Committee meeting held on 19 February 2019 relating to reports on the "Napier Roll of Honour" and "War Memorial Design Options Consultation". The recommendations became Council Resolutions.

Community members of the Roll of Honour (RoH) Subcommittee, Dorothy Pilkington and Craig Morley introduced the recommendations providing some background on the reason why the subcommittee was set up.

International Council on Monuments and Sites (ICOMOS) was discussed three years ago. One of the provisos when undertaking change to a heritage building was the preservation of all possible existing fabric, being the reinstatement of the existing roll and not throwing it away.

Guy Natusch, the original architect had asked for a heritage architect to become involved and Chris Cochrane conservation architect, Jeremy Salmon and James Blackburn (44Architects) had been consulted and agreed all three existing rolls must be incorporated back into the building.

The Brief was to include an extended electronic roll incorporating the names that had been researched and added to the roll. It had been a long process and the subcommittee had advocated for the principles in reinstating the original fabric which were all supported by the heritage architects.

- The plaques weathered the elements for 65 years and architects had provided a long report on the conservation and management of the plaques for the future.
- A great deal of names had been identified through a robust process Council ran in 2018 but left Council with 1000 names to add.
- The RoH Subcommittee considered new names would be memorialised in stone where there was a request for that to occur either by a family member or the

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community at large and where there were no objections to that name being memorialised in stone.

- Names, where there were no requests for them to be memorialised in stone would be memorialised in the "Living Roll" only until such a time as they could be added in stone, if a future request was made.
- The Roll moved and changed over time as new research came to light and it would be reasonable to expect that additional names would be added in stone over time and the recommendations reflected this.
- The subcommittee were recommending that additional names were included in the same manner that had occurred in 1995 on additional plaques in alphabetical order at a certain time and added to the certain conflicts.
- Appendix 1 ongoing management of living roll – the task was to consider the roll of honour as per the resolution – reinstatement to outside of the building. Physical plaques intended for the outside in conjunction with two electronic plaques which would contain the living roll names that have yet to be proven and researched properly and immortalised in stone.
- On the inside of the building, they proposed a more extended living roll with a touch screen that would contain all of the information and research that has been obtained of the fallen ie stories from families, images, references etc. It would be completely interactive and the community could do more research and add information.
- Names of rooms within the building will commemorate those on the roll.
- Separate papers on management policy for the War Memorial Design, the Floral Clock and the War Memorial Centre as per recommendation (d) would be brought back to Council.
- The 28th Maori Battalion touch screen table would be available to move around the region and possibly an opportunity for the MTG and War Memorial Centre to host at the War Memorial Centre and invite 28th Maori Battalion family members to record a message or add photos to the Living Roll.

The Chair suspended Standing Orders 21.6 to allow all Councillors the opportunity to speak to the Motion.

Committee's recommendation

Mayor Wise / Councillor Crown

The Future Napier Committee:

- a. Note the Chairperson's report: "Repair and Reinstatement of the Original Napier War Memorial Roll of Honour Plaques" dated 6 May 2021.

Carried

Committee's recommendation

Mayor Wise / Councillor Crown

- a) Approve the Napier War Memorial Roll of Honour Subcommittee's recommendations (*Doc Id 1312639*) and in full, including to repair and restore the original War Memorial Roll of Honour (RoH) plaques.
- b) Endorse the Salmond Reed Architects report titled Napier War Memorial Hall: War Memorial Plaques Recommendations on Repairs and Reinstatement (*Doc ID. 1304702*).

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- c) Note there are a number of work streams that will commence to implement in the recommendations including RoH research, draft list finalisation, community publishing, ongoing RoH guardianship structure, stonemasonry restoration and recreation work.
- d) Note separate papers are coming to Council covering the related topics on: The War Memorial Design, the Floral Clock and the War Memorial Centre Management Policy.
- e) Note the recommendations on the naming convention, removal of names and full engraving of new names differ from the Strategy and Infrastructure Committee resolution of 19 February 2019 and Council adoption on 5 March 2019.
- f) Confirms the revocation of the Council Resolutions made on 5 March 2019, in the confirmation of the Strategy and Infrastructure Committee Meeting held 19 February 2019, item two paper entitled "Napier Roll Of Honour", resolutions (a) and (b) as follows:
 - a) *Approve the Napier Roll of Honour as an official Civic list of war dead for display at the War Memorial Centre site, and:*
 - b) *Approve that 15 identified names from the 1995 Roll of Honour deemed by research to have good and legitimate reason for removal are not carried forward to the revised Roll of Honour.*

In accordance with Standing orders 24.6 and cl. 30 (6) Schedule 7, of the Local Government Act 2002.

Carried

Attachments

- 1 Recommendations of War Memorial Roll of Honour Subcommittee referred to in Future Napier Recommendation (a)
- 2 Excerpt from the Council Minutes of 5 March 2019

3. CONCEPT DESIGN FOR NAPIER WAR MEMORIAL CENTRE

Type of Report:	Contractual
Legal Reference:	N/A
Document ID:	1306976
Reporting Officer/s & Unit:	Drew Brown, Senior Project Manager

3.1 Purpose of Report

To seek Council adoption of the Concept Design for the Perpetual Flame, Roll of Honour, and remembrance/reflection space at the Napier War Memorial Centre, to enable the project to progress to detailed design and construction stages.

At the Meeting

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The Senior Project Manager, Mr Brown provided a brief summary of the report and consultations that had been undertaken. There had been several stages of consultations and designs to address how to reinstate the various remembrance elements to the War Memorial. The iteration at the moment had a lot of consultation input from specialist heritage architects, who were brought on board at the request of the original architect Guy Natusch.

Circulated at the meeting was a colour flyer (*Doc Id 1313170*) of the concept design of the War Memorial Centre.

Mr Blackburn of 44Architect displayed a PowerPoint presentation (*Doc Id 1312632*) that was presented at the public meetings and workshops and provided commentary on the design.

A video on the Napier Wall Memorial concept design fly through was also displayed at the meeting. (<https://www.napier.govt.nz/napier/projects/the-napier-war-memorial-restoration/>)

The Chair suspended Standing Order 26.1 to allow all members the opportunity to speak.

- The entranceway was not included in the Architects Brief, however expanding that to the design stage would be prudent and allay some fears expressed at public meetings.
- Due to vandalism that has occurred in the past, protection and access to the Floral Clock and where it would be viewed from should be included in the report that was to come back to Council
- Ensure pathways to plaques are wide enough for pushchairs and mobility scooters.
- The name Napier War Memorial Conference Centre created controversy around the word "Conference" being included in the title and is now referred to as the "Napier War Memorial Centre".
- This was a concept design and seating would be included in the detailed design and was included as part of the recommendations.
- Include an additional recommendation to extend the scope of the detailed design, to include the existing main entranceway and its relationship with the memorial elements.

Committee's recommendation

Mayor Wise / Councillor Taylor

The Future Napier Committee:

That Council:

- a. Adopt the Concept Design for the Perpetual Flame, Roll of Honour, and remembrance/reflection space at the Napier War Memorial Centre.
 - b. Note that upon adoption of the concept design it will be advanced to detailed design stage, ready to support construction.
 - c. Extended the scope of the detailed design, to include the existing main entranceway and its relationship with the memorial elements.
-

Future Napier Committee - 06 May 2021 - Open Minutes

-
- d. Note separate papers are coming to Council covering the related topics on: The War Memorial Design, the Floral Clock and the War Memorial Centre Management Policy.
 - e. Endorse the extension of the terms of engagement to the team of architects and consultants.
-

Carried

Attachments

- 1 Concept Design presentation by Architects44 on War Memorial Centre
 - 2 Flyer of War Memorial Centre Design circulated at the meeting
-

Minor Matter

Gaming Grant application by Council – Councillor Boag commented that a discussion point raised during the hearings of the Gambling Venue Policy was whether Council should reconsider the practise of applying for Grants derived from the takings of pokie machines in light of the social harm these machines cause, and in reflection of the sinking lid policy that was adopted.

The meeting agreed that staff be requested to prepare a paper and workshop, including how much Council has received from gaming grants in the last ten years, to provide an opportunity to explore whether or not Council wish to continue applying for this funding. The paper is also to include where alternative sources of funding could be applied from.

The meeting closed at 12.55pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval



Napier Civic Building
271 Hastings Street
Napier 61 6 835 7579
e info@napier.govt.nz
www.napier.govt.nz

FUTURE NAPIER COMMITTEE

Open Minutes Attachments

Meeting Date:	Thursday 6 May 2021
Time:	11.22am – 12.55pm
Venue:	Council Chambers Hawke's Bay Regional Council 159 Dalton Street Napier

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Recommendations of the Roll of Honour Subcommittee

The Roll of Honour Subcommittee make the following recommendations to the War Memorial reference group

That:

1. The original Roll and plaques be repaired (where needed) and reinstated in the design as "original fabric".
 2. The 1 missing original plaque is recreated as a replica of the original
 - a) Note that the plaques will be repaired to the stonemason's best efforts
 - b) Note that if a repair leaves a small physical mark across a name that this is acceptable vs the alternative of a full plaque recreation
 3. Corrections to the original roll will be treated as such:
 - a) No additions of missing initials will be made
 - b) Corrections to verified misspellings will be made, and where possible in consultation with the families
 - c) No duplications of names will be removed,
 - i. noting any duplications will be reflected in the living roll
 - d) Corrections will be made only where there are not objections to the correction known
 4. Those names associated with Napier, as identified through research, however not included in stone as defined by pt 6 of these recommendations, should be memorialised solely in an electronic plaque, alongside all names, to be referred to as the 'Living roll'
 - a) Note the electronic 'Living roll' will change regularly as new research occurs, families provide additional information and more information comes to Council's attention.
 - b) Note if a verified request for a name inclusion occurs in future, it can then be memorialised in stone in the RoH at an appropriate time.
 - c) Note the 'living roll' management recommendations attached to these recommendations
 5. Note for confirmation of consideration, that macrons are not added above Maori names in line with recommendations from the Maori Language Commission and best practice.
 6. Additional names (on new plaques) should be added to the RoH only where:
 - a) families have been in contact regarding adding a missing name, or
 - b) a member of the public submit a name for inclusion, and
 - c) those names are verified as meeting the 2018 Council set criteria, and
- Note the 2018 criteria is:
- i. Died in active service or as a result of wounds inflicted while on active service during the official Government period of the war or conflict and must connect to Napier through:
 1. Born in Napier

Future Napier Committee - 6 May 2021 - Attachments

Item 2
Attachment A

Item 2 Attachment A

2. Educated in Napier
 3. Employed in Napier
 4. Church Parish of Napier
 5. Enlisted in Napier
 6. Next of Kin address is in Napier
- ii. Note 'Napier' is inclusive of Taradale, Meeanee and Tūtira as per the pre 1950 Napier Council boundaries.
 - d) No objections to the addition are known
 - e) Any objections to additions or corrections will be determined by a vote of Council
7. The names being added in new plaques should be displayed with the same naming convention as the original (first initial, middle Initial, surname in full).
 8. The roll plaques should be displayed as close as possible to the original display and placement.
 9. An electronic version of the physical roll and the living roll will be incorporated into the design, which allows for an expanded naming convention including rank, names in full, military awards, physical RoH navigation links and the inclusion of additional information attached to the names such as stories, images, poems or letters.
 10. Where a 1995 addition roll plaque for a conflict has space for additional names, any new names to be added to that conflict will first be added to that plaque.
 11. The new plaques should be mounted at the end of the relevant conflicts original roll, to be consistent with the 1995 additions.
 12. Council publish the final physical roll list and the final 'living roll' list, along with details that enable anyone to flag changes and additions to the rolls prior to the new plaques being commissioned, in accordance with pt 6 of these recommendations.
 - a) The final lists for publishing be approved by the reference group
 - b) The publishing should include these areas:
 - i. Billboard Roll displays at the Napier War Memorial Centre
 - ii. RSAs
 - iii. Churches
 - iv. Libraries
 - v. Social media
 - vi. Radio
 - vii. Website
 - viii. Newspapers
 - ix. Directly to those we have record of contacting council to date on this matter.
 13. Note the recommendations from Tracey Hartley in the condition report and recommendations for Roll of Honour reinstatement report.

Endorse the report recommendations for the RoH on:

 - a) The preparation of a detailed plaque placement design to ensure the architectural design fits appropriately with the RoH
 - b) The framing, fixing and setting of the plaques in the display

Future Napier Committee - 6 May 2021 - Attachments

Item 2
Attachment A

Item 2 Attachment A

- c) The design to ensure adequate protection from direct rainfall reflecting the original design intent
 - d) Guidance on the techniques for the repairer to use, in the plaques initial cleaning and repair
 - e) The regular maintenance and cleaning
 - f) The security measures
14. That the maintenance and security measures from the Tracey Hartley Report are incorporated into the War Memorial Centres Management Policy.
 15. Council engage an appropriately qualified stonemasonry company and Craig Verschaffelt to perform the stonemasonry and repair work.
 - a) Note this is due to his links to the original rolls, engagement in the restoration process to date and local availability to perform the work.
 - b) Note the value of the contract will be within the CEO financial delegation and inline with Councils resolution
 16. Council commission an additional dedication plaque for the 2021 reinstatement which acknowledges the removal and return of the memorial elements and name.
 - a) Note one new plaque covering both the 1995 and 2021 rededications would be appropriate, the original 1995 rededication plaque wording is known for inclusion.
 17. That a bicultural blessing of the new and returned plaques occur.
 18. A process be established as per **"Living Roll" Management Recommendations**, for the ongoing roll of Honour research, public contributions to the memorial database of ancillary information, and display of names in the living roll.

We confirm that due consideration has been given to all feedback and views, this includes from the families involved in the focus group, the advice of heritage advisors, conservation advisors, the working groups views and the NCC heritage staff, and we confirm that these are our recommendations.

Annette Brosnan, Dorothy Pilkington and Craig Morley.
March 2021

"Living Roll" Management Recommendations**Living Roll**

1. The Living roll, names only, should be electronically displayed on the exterior RoH wall alongside the physical plaques. These should be similar in dimension, fixing and appearance to the existing physical plaques.
2. The display monitors names should be fixed so that the WW2 names are shown on one, and the WW1 and other conflicts are shown on the other

War Memorial Centre Foyer

3. An interactive touch screen display should be located inside the WMC foyer, publicly accessible, that should display:
 - a. The Living Roll and associated full database of information
 - b. The history of the building.
4. A small display of artwork and or memorabilia should accompany the display screen

Roll of Honour Ongoing Management

5. A community organization manage the Living Rolls ongoing contributions, research and display functionality. This may take the form of a trust, charitable organisation or incorporate trust groups
 - a. Council investigates suitable community organization models such as Salute Wairoa committee (Trust) or others, and assists in its creation if needed.
6. That the RoH community trust/organisation:
 - a. Be delegated through a funded service agreement with Council the management of the living roll in accordance with these recommendations
 - b. Undertake RoH research as and when needed,
 - c. Note this would allow the organisation to bring in community members and other organisations with local knowledge as and when needed
 - d. Fundraise in their capacity as a trust/ organisation for research and enhancements to the living roll as needed
 - e. be given full and free access to any archives required for Napier RoH research.
 - f. Develop a Napier War Memorial Centre website that collates the site history and story, the living roll, the memorial database
 - g. Manage contributions from the community to the RoH database and display this appropriately
7. That space for access to the RoH database/website for research and enabling community contributions is incorporated into in the permanent Napier Library.

Ordinary Meeting of Council - 05 March 2019 -

**Excerpt from the Council Minutes of a meeting held
on 5 March 2021**

**REPORTS FROM STRATEGY AND INFRASTRUCTURE
COMMITTEE HELD 19 FEBRUARY 2019**

5. NAPIER ROLL OF HONOUR

Council resolution	Councillors Price / Hague
	That Council:
	<ul style="list-style-type: none"> a. Approve the Napier Roll of Honour as an official Civic list of war dead for display at the War Memorial Centre site, and; b. Approve that 15 identified names from the 1995 Roll of Honour deemed by research to have good and legitimate reason for removal are not carried forward to the revised Roll of Honour.
	Carried

**ITEM FROM STRATEGY & INFRASTRUCTURE COMMITTEE MEETING 19
FEBRUARY 2019**

6. WAR MEMORIAL DESIGN OPTIONS CONSULTATION

Substitute and Substantive motion	Councillors Brosnan / Wise
Council resolution	That Council:
	<ul style="list-style-type: none"> a. Consider the community feedback, b. Reconfirms its decision made on 27 September 2017 to locate the War Memorial at the Floral Clock site, and c. Provides direction on a design concept. d. That Council staff take the following direction to create a revised community led design concept for adoption by Council: <ul style="list-style-type: none"> 1. That the reinstated Memorial be constructed at forecourt level, on the floral clock site, forming part of the War Memorial Site, 2. That a curved wall, open to the elements, reflective of the ballroom shape and physically connected to the building, display the Roll of Honour,

Future Napier Committee - 6 May 2021 - Attachments

Item 2
Attachment B

-
3. That the Perpetual Flame form part of the existing War Memorial Building Entrance so that it is visible when entering the building, from the Memorial and externally at night,
 4. That water be incorporated into the design that is near to and complements the flame, so that they can be viewed together,
 5. That a place/s to sit and reflect be included,
 6. That physical access and visual connection to the formal lawn be incorporated,
 7. That remembrance artwork be incorporated into the design, to connect the Memorial space with the Memorial Building and lower lawn, uniting the Memorial elements,
 8. That landscaping is included that complements and promotes restful contemplation, and unites the Memorial Building with the Memorial elements,
 9. That the design include flag poles connecting the Memorial and Memorial building,
 10. That WW1 and WW2 Rolls be displayed in a prominent way flowing onto consecutive conflicts' Rolls,
 11. That the physical original Roll of Honour be respectfully incorporated into the design and that a small committee of appropriate representatives are given this brief, to provide Council a recommendation on 'how to incorporate'.
- e. Note Council's intention to tender the development of a revised concept no later than August 2019 and tender construction as soon as practicable in the 2019/20 financial year.
 - f. Notes Council's existing budget for this project and provides guidance, for the purpose of tendering, that construction costs (excluding remembrance art work and all professional fees) to be up to \$750,000.

Carried

CONCEPT DESIGN

Napier War



March 2021



designgroup
stapleton elliott



SALMOND
REED
ARCHITECTS
LIMITED



ARCHITECTS 44

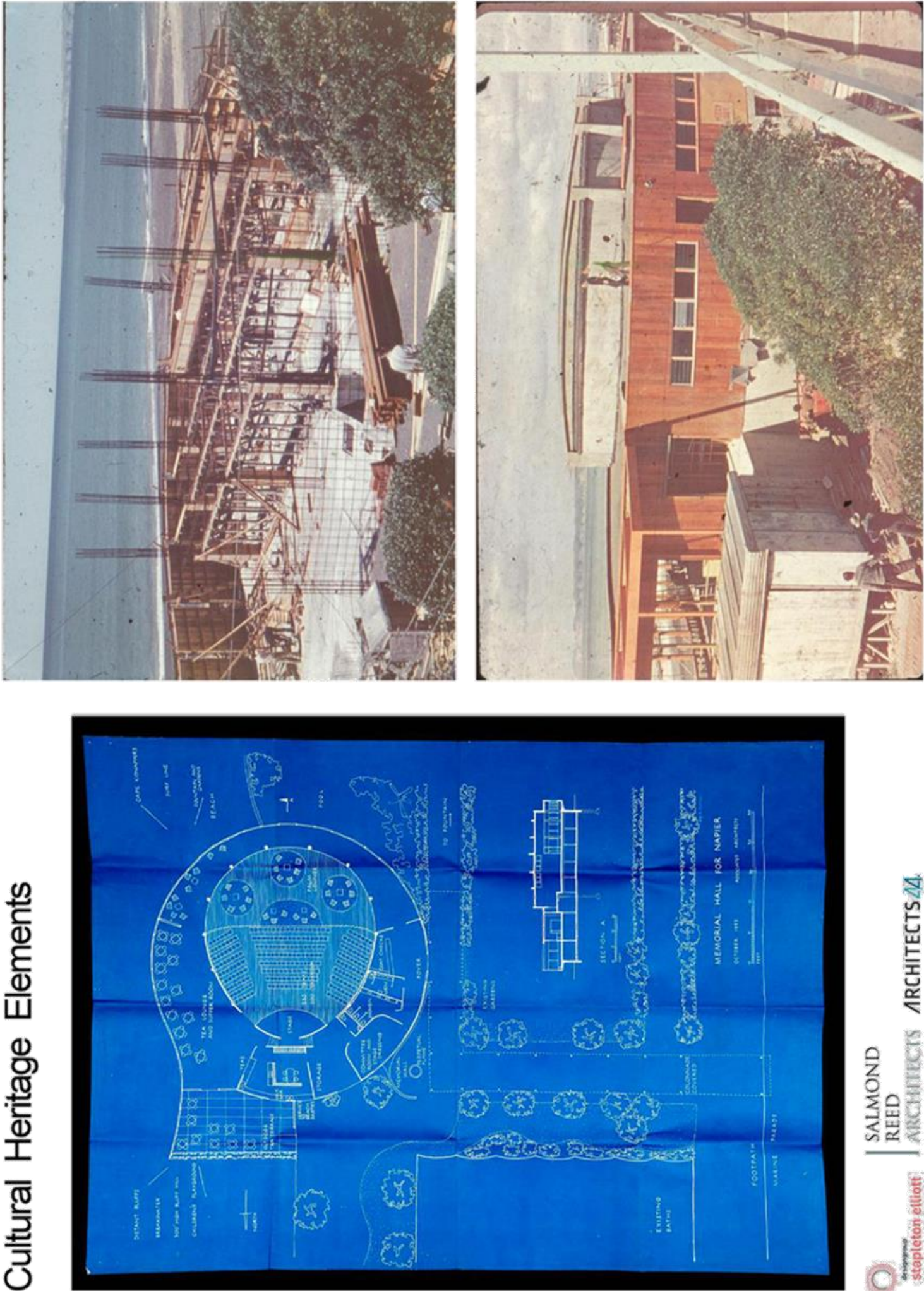


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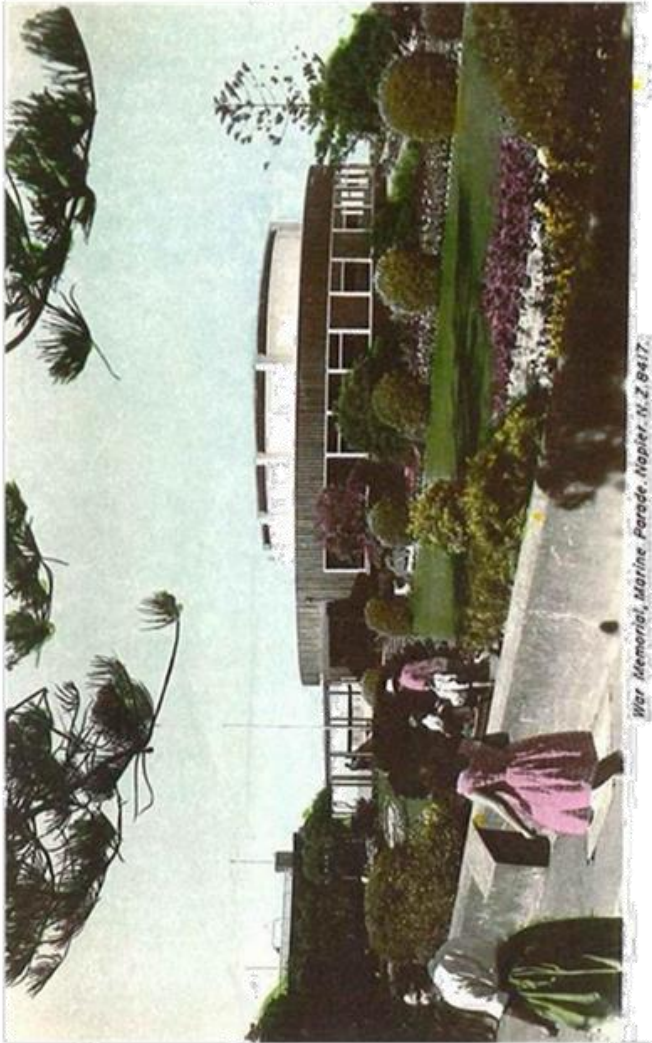
Attachment A – Item 3

Cultural Heritage Elements

Future Napier Committee - 6 May 2021 - Attachments



Attachment A – Item 3



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War Memorial & Floral Clock Napier, N.Z. 8235. A.P. Hunt & Son Photo.

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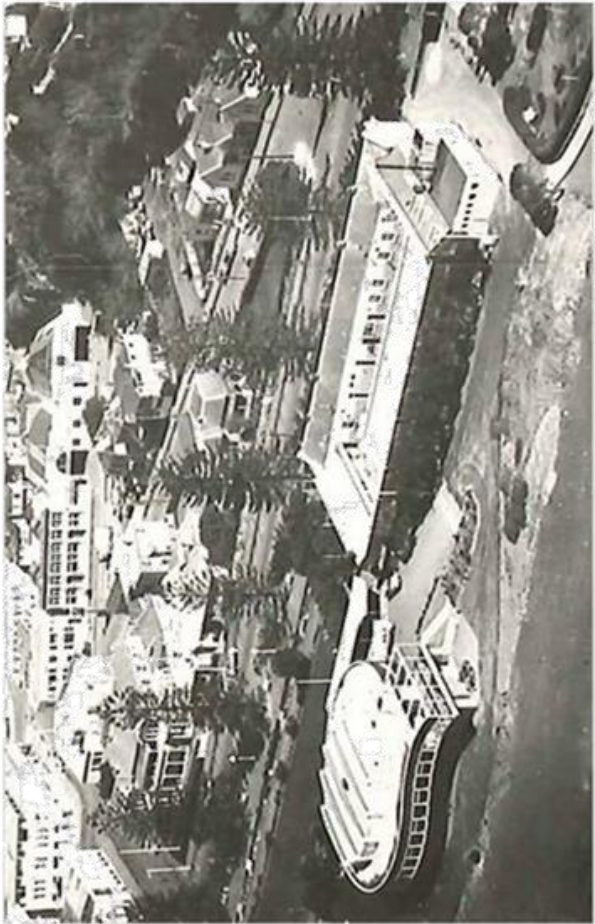
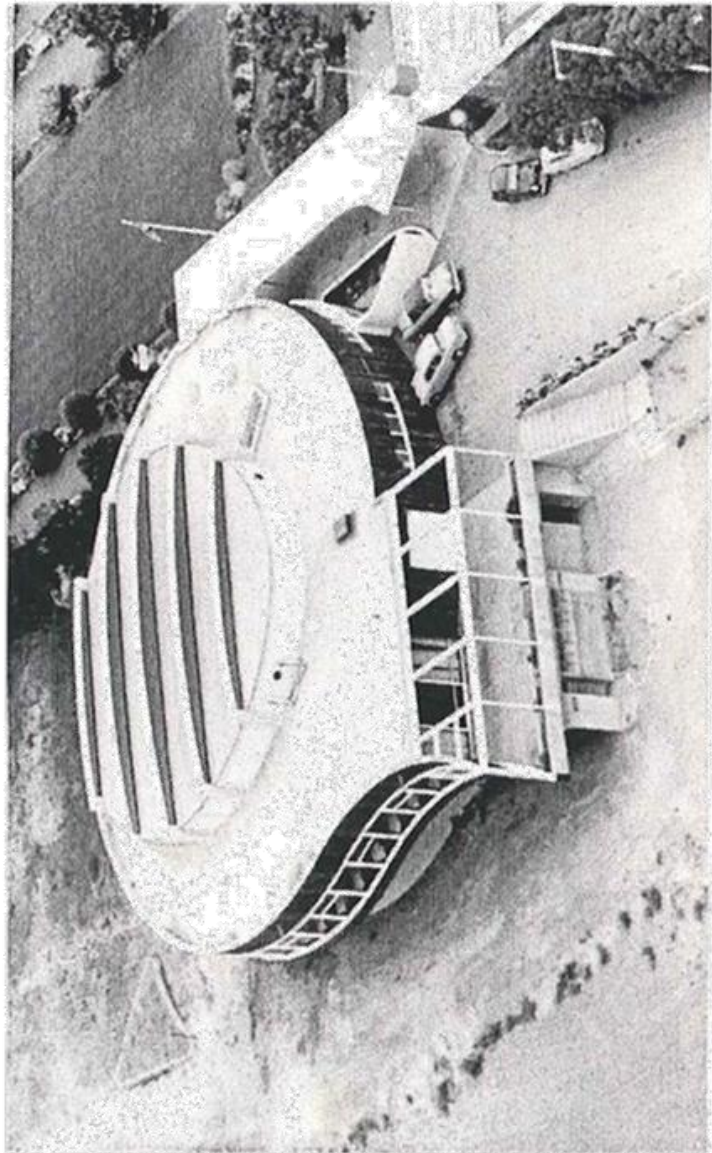
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Future Napier Committee - 6 May 2021 - Attachments

Attachment A – Item 3



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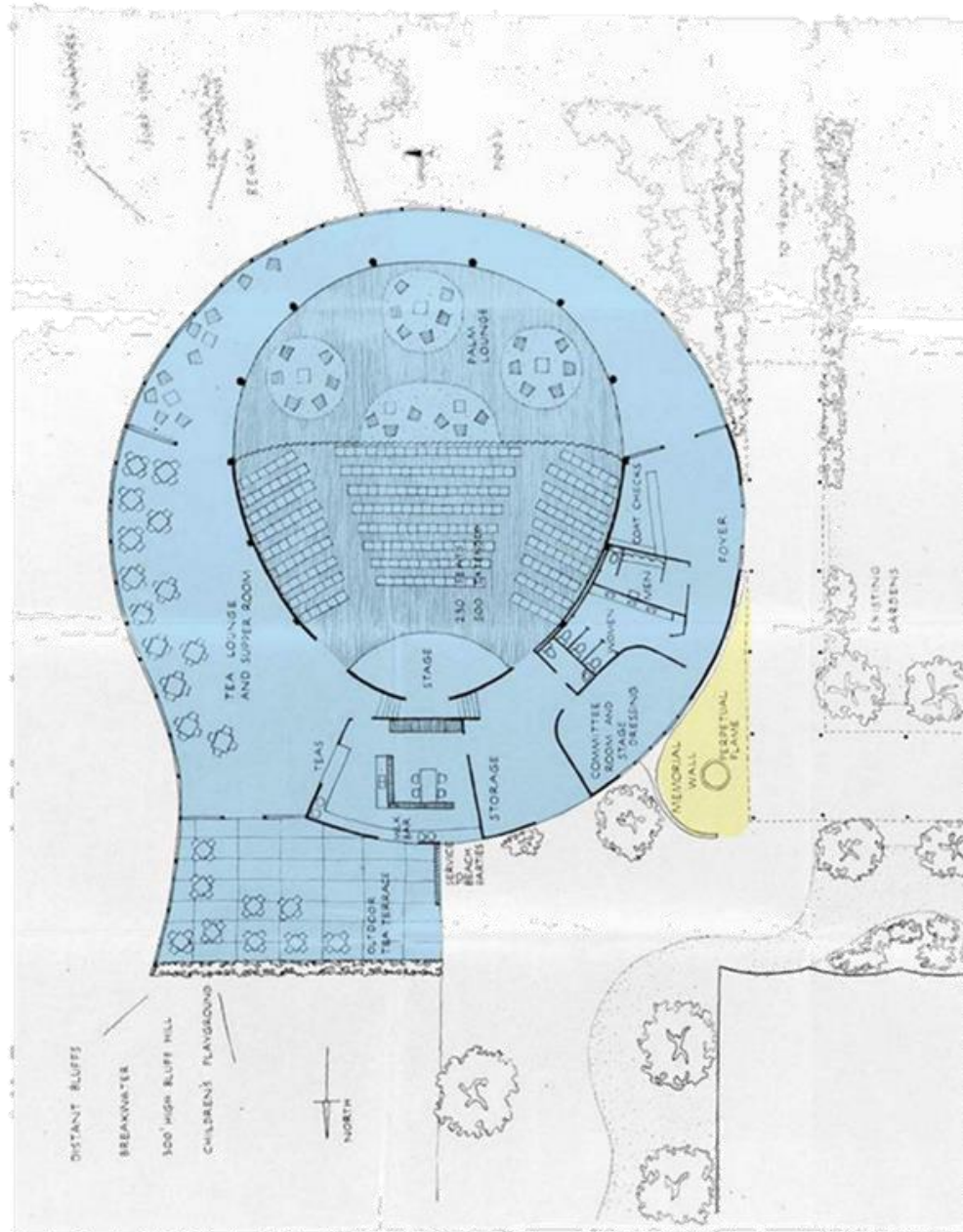
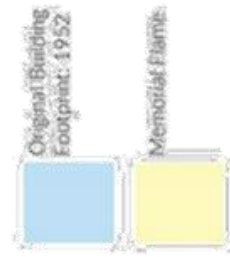
Attachment A – Item 3



Future Napier Committee - 6 May 2021 - Attachments



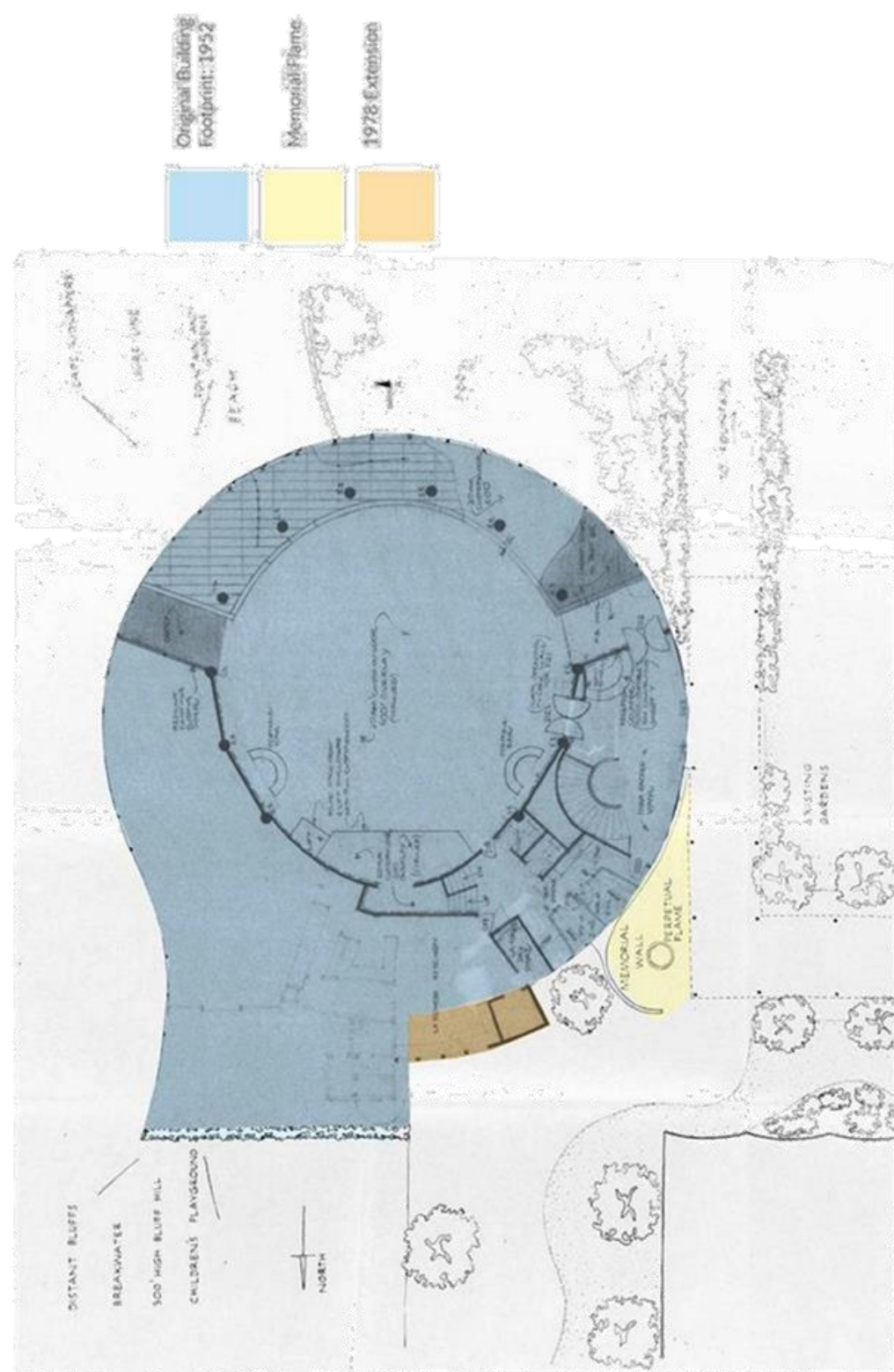
Building Timeline



MEMORIAL HALL FOR NAPIER October 1952
Image courtesy of Associated Architects - Napier

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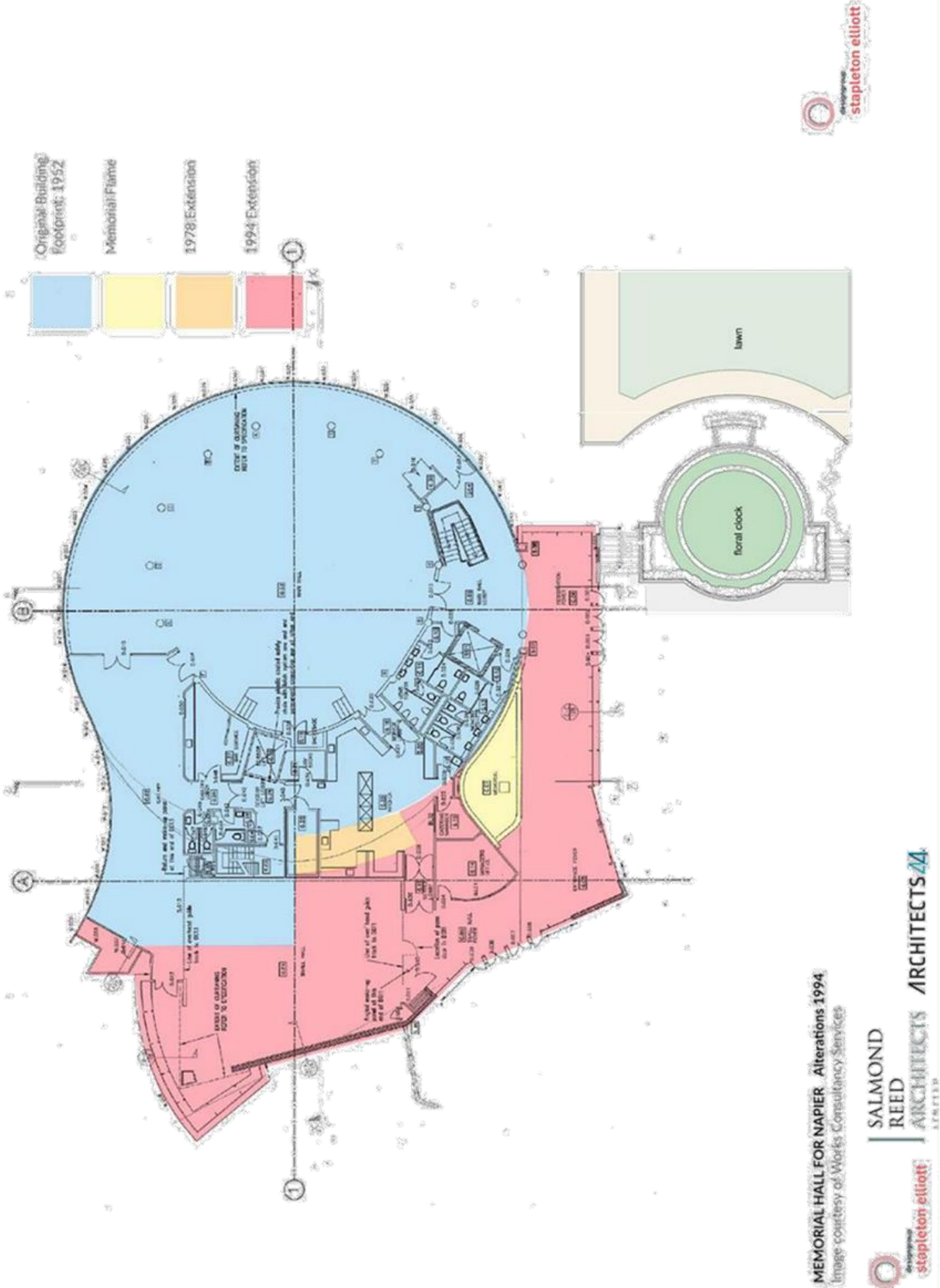
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MEMORIAL HALL FOR NAPIER Alterations 1978
Image courtesy of Napier City Council

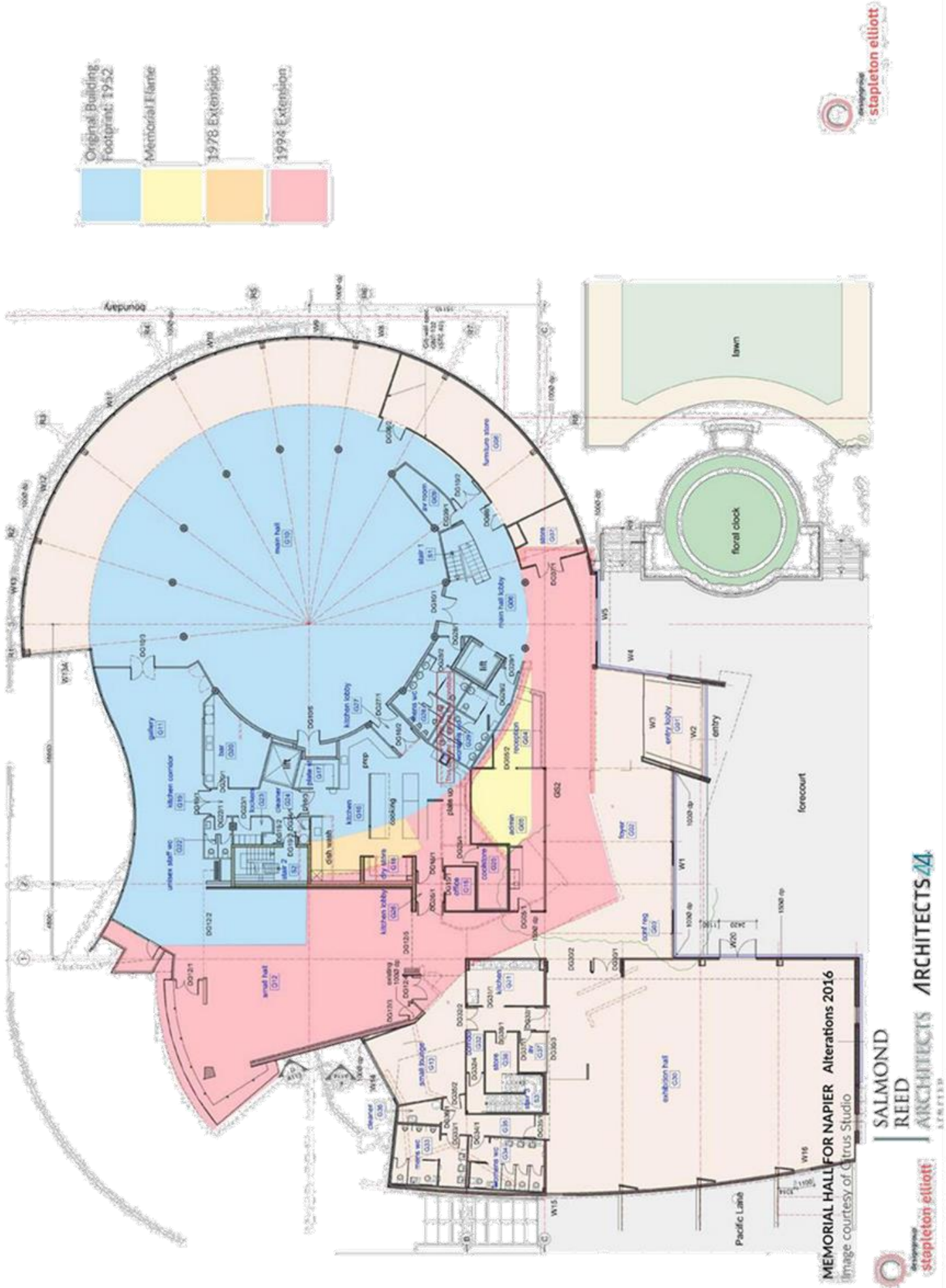
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Attachment A – Item 3

Future Napier Committee - 6 May 2021 - Attachments



Attachment A – Item 3

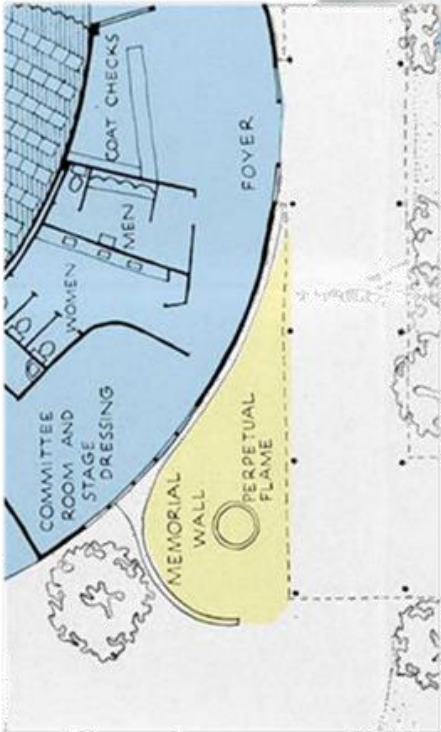
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Heritage Fabric + Opportunities



Key Original Design Elements

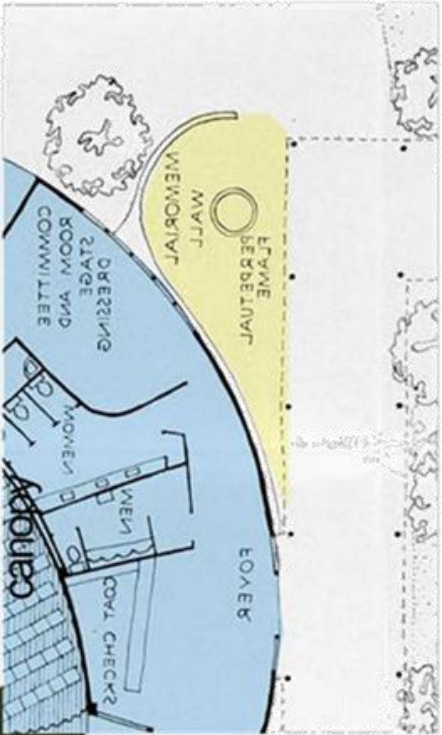
The Pool, Flame & Canopy



Curved walls



Opportunity to mirror the pool and canopy



Statement of Brief & Design Philosophy

Upon review of the original Design Brief, the building iterations and the current building elements it became apparent that:-

1. The pond had a strong connection to the curved wall of the War Memorial Building
2. The back wall on which the memorials were inset was a strongly coloured design feature that framed the plaques with an eyebrow.
3. The walkway provided a level of shelter on the approach to the memorial and was a strong design element that linked to the wider landscape of the beachfront gardens, lawns and paths.
4. It was apparent that the Floral Clock had a strong connection to the original War Memorial Building having both been developed almost



The Concept - Forecourt

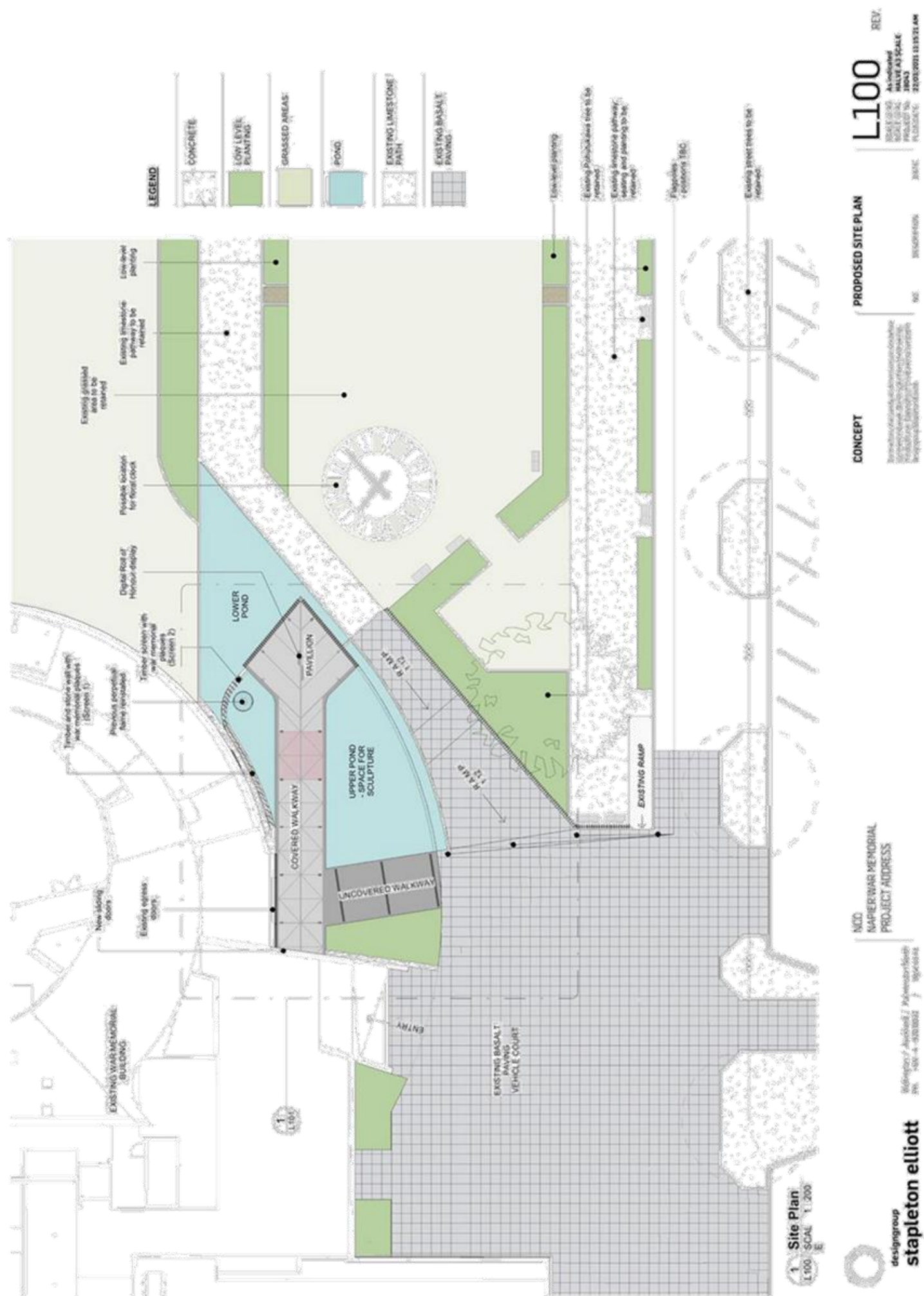


The Concept – Covered Way

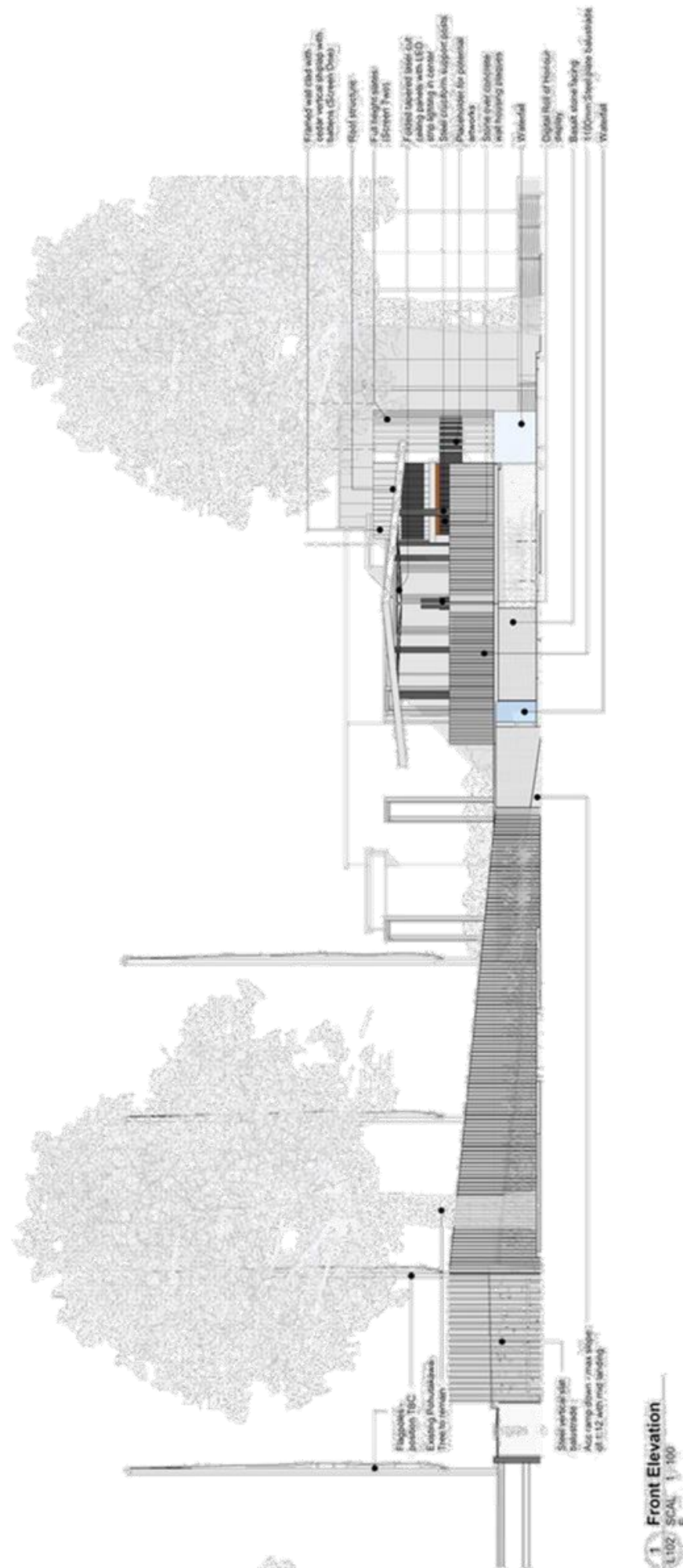


The Concept – Lawn Area







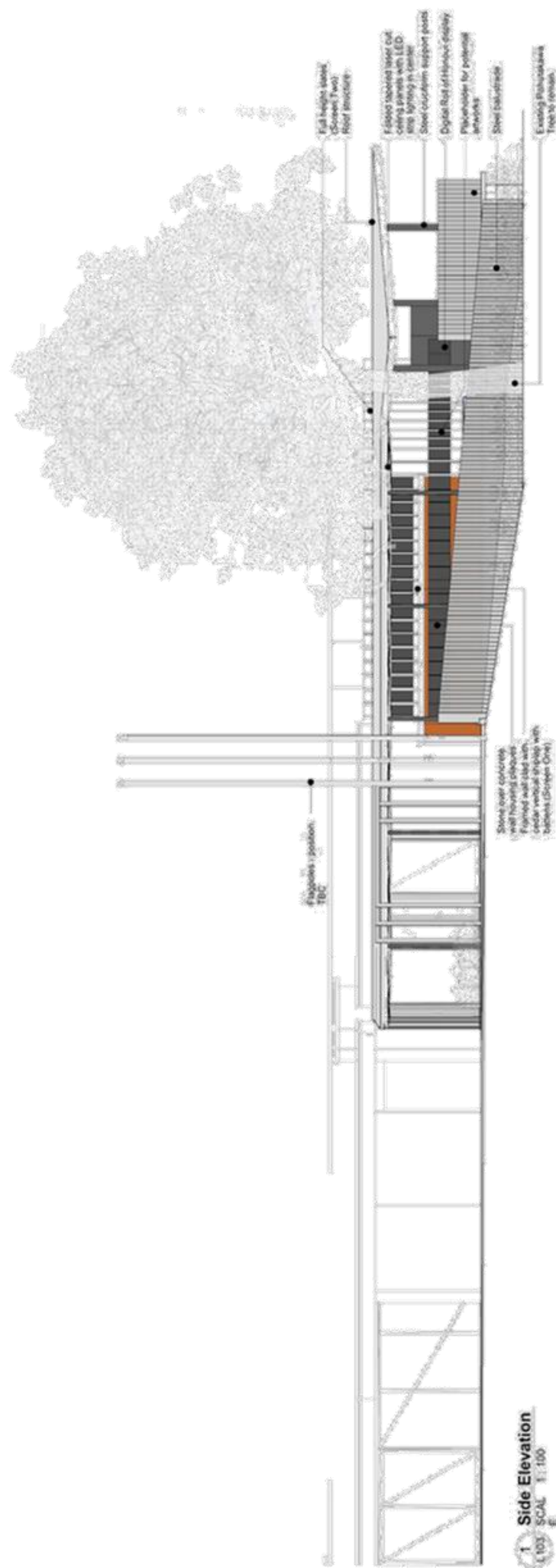


 **designgroup**
stapleton elliott

NCC
NAPER WAR MEMORIAL
PROJECT ADDRESS

Volunteers Available? ☒ Please contact us:
tel. 530-46-2530 ext. 2
fax 530-46-2530 ext. 3
e-mail stapleton@stapletonelliott.com

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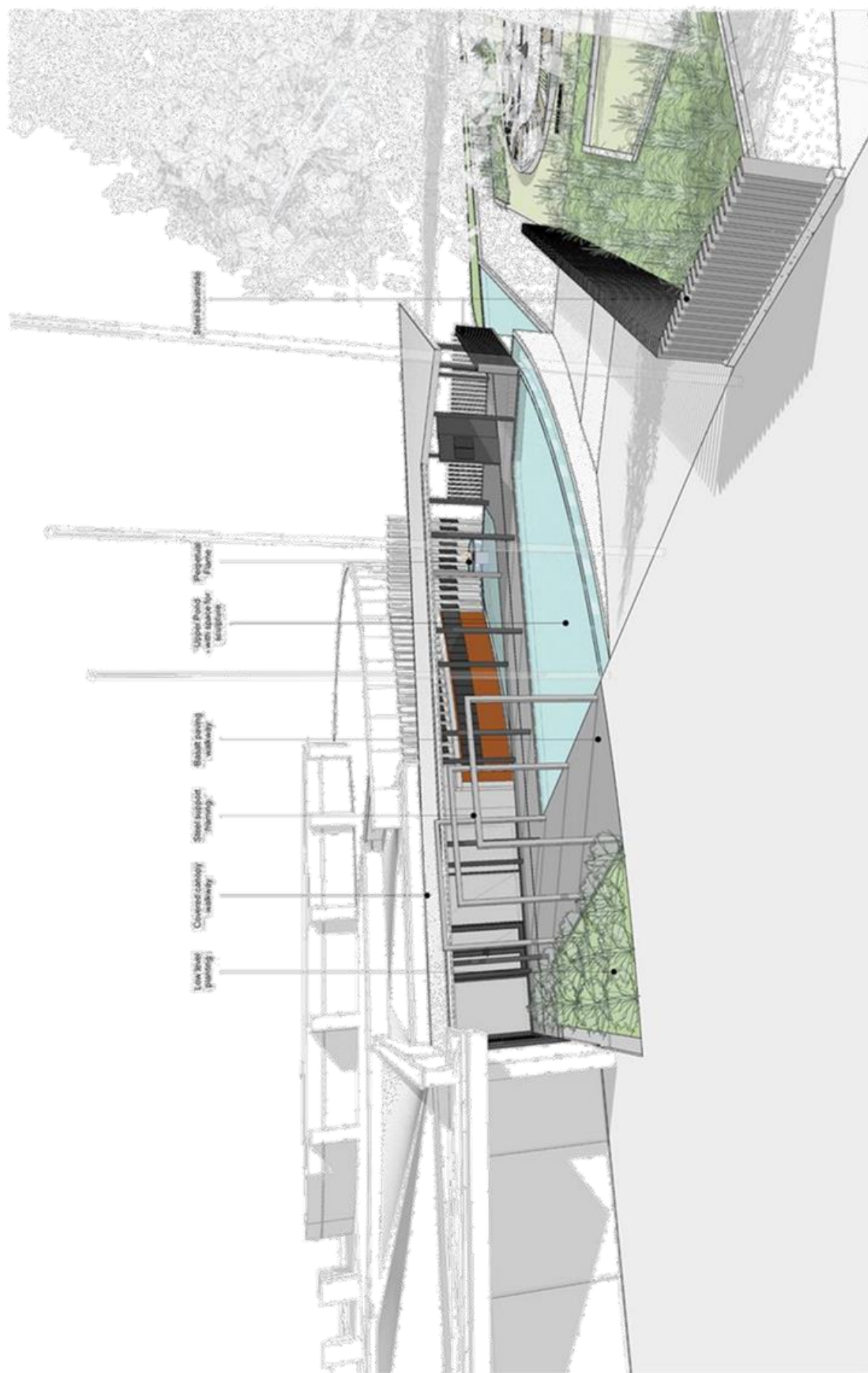
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 **design group**
stapleton elliott

NEC:
NAPER WAR MEMORIAL
PROJECT ADDRESS

Wollstonecraft Avenue/27 Melbourne
VIC 3000 Tel: 03 9337 0032 Fax: 03 9337 0034

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1 3D View - 1
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NECD
NAPERWAR MEMORIAL
PROJECT ADDRESS

CONCEPT

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3D VIEW 1

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designgroup

designgroup
stapleton elliott

Willingford, David J. / Membership in
an age-related group / dependent

NCD:
NAPIER WAR MEMORIAL
PROJECT ADDRESS

CONCEPT

Dr. Robert F. Smith, 4000 University City Center, University City, CA 92093, is the author of *How to Write a Book* (1983) and *How to Write a Novel* (1985). He is also the author of *How to Write a Screenplay* (1987) and *How to Write a TV Series* (1989). He is currently working on a book about how to write a feature film script.

3D VIEW 2

Date:	Dispositions:
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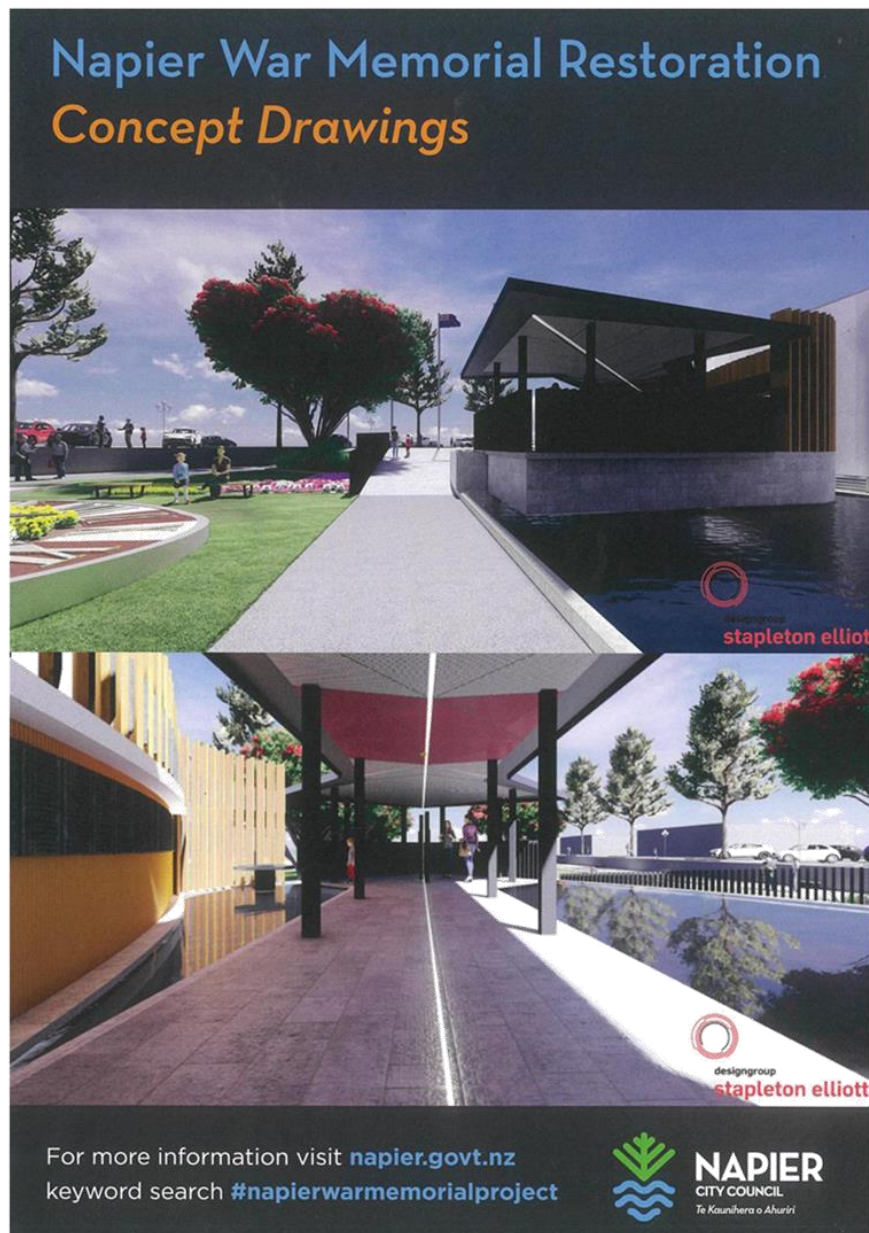
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Future Napier Committee – 6 May 2021

Attachment B – Item 3

Item 3 Attachment B



Item 3 Attachment B

Attachment B – Item 3

Future Napier Committee – 6 May 2021

