



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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SUSTAINABLE NAPIER COMMITTEE

Open Agenda

Meeting Date:	Thursday 30 September 2021
Time:	10.00am
Venue:	<i>Zoom and Livestreamed via Council's Facebook site</i>

Committee Members	Councillor Price (In the Chair), Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Simpson, Tapine, Taylor and Wright
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Officers Responsible	Director Infrastructure Services, Director City Strategy
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Administration	Governance Team
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**Next Sustainable Napier Committee Meeting
Thursday 11 November 2021**

ORDER OF BUSINESS

Karakia

Apologies

Councillor Taylor, Councillor Browne and Councillor Wright

Conflicts of interest

Public forum

Bruce Dalton - Hawke's Bay Indoor Bowls

Announcements by the Mayor

Announcements by the Chairperson including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

That the Minutes of the Sustainable Napier Committee meeting held on Thursday, 19 August 2021 be taken as a true and accurate record of the meeting.35

Agenda items

- | | | |
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| 1 | 2020/21 Thames-Tyne annual report summary | 3 |
| 2 | Capital Programme Delivery | 6 |
| 3 | Lease of Reserve - Omni Gymnastic Centre Incorporated | 17 |

Minor matters not on the agenda – discussion (if any)

Public Excluded

Nil

AGENDA ITEMS

1. 2020/21 THAMES-TYNE ANNUAL REPORT SUMMARY

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1372139
Reporting Officer/s & Unit:	Hannah Ludlow, Environmental Management Officer

1.1 Purpose of Report

The purpose of this paper is to summarise to the Sustainable Napier Committee the 2020/21 annual report for the discharge of the Thames & Tyne Waterways in the Pandora Industrial Area into Ahuriri Estuary.

Officer's Recommendation

The Sustainable Napier Committee:

- a. Note the 2020/21 annual report for the discharge of the Thames & Tyne urban waterways into Ahuriri Estuary which has been submitted to the Hawke's Bay Regional Council (HBRC) on July 30, 2021.

1.2 Background Summary

Napier City Council (NCC) holds a revised Resource Consent (September 2015) to discharge untreated stormwater from the combined Thames and Tyne Stormwater Streams into the lower Ahuriri Estuary (DP110266W). The Thames and Tyne waterways are well-mixed tidally driven streams. Servicing the Pandora Industrial area and the western Mataruahou catchment, the perpendicular waterways discharge into the central Ahuriri Estuary via the south walkway footbridge.

Condition 21 of Thames-Tyne resource consent requires an annual report to be provided by 30 July each year. This report provides a summary of monitoring undertaken, a critical analysis of the monitoring information, comment on any non-compliances, details of any works undertaken or proposed and any recommendations regarding alterations or additions to the monitoring programme.

The 2020/21 annual report was submitted to HBRC on 30 July 2021.

The annual report will be used by HBRC to help inform the Compliance Monitoring Report they compile documenting the level of compliance achieved by NCC during the monitoring period for this Resource Consent.

1.3 Issues

1.3.1 Pollution events

Napier City Council Environmental Solutions Team was informed of (or proactively found) and responded to six pollution events in the Pandora Industrial zone between 01 July 2020 and 30 June 2021. Five of these were either directly or indirectly attributable to industrial processes. The sixth resulted from an early morning theft of a diesel tank from a parked truck. The tank was dragged down the road, which tore a hole in the base, and diesel spilled into soil which subsequently seeped into the Thames waterway.

1.3.2 Water quality

The relationship between rainfall and zinc from the Pandora Catchment continues to improve (reduce). The magnitude of zinc concentration spikes immediately after rainfall at the Thames-Tyne Confluence have generally declined over the previous four years of monthly monitoring (Figure 1).

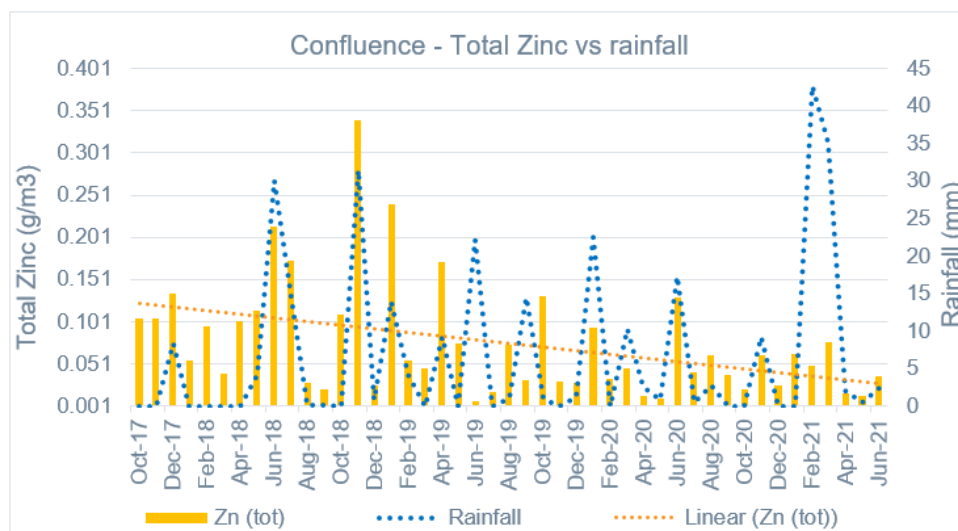


Figure 1: Monthly monitoring total zinc trend, Thames-Tyne Confluence, Oct 2017-Jun 2021

Despite monthly concentrations trending down, dry weather spatial monitoring in November 2020 and June 2021 shows that total zinc exceeds the 90% species protection value for marine water in many November samples, and in every June sample (after 0.8mm rain in the previous hours). All but one of the 32 samples in the November monitoring did not exceed the upper E.coli threshold value, with the entirety of the Thames waterway results being below the lower threshold value. Contrastingly, in the June monitoring, all samples collected from the Tyne waterway exceeded the E.coli upper threshold limits.

Full tidal cycle monitoring from June 2020 shows similar trends to previous full tidal cycle assessments, where there is a prominent dilution in contaminant concentrations from the incoming mid tide. The June 2020 monitoring follows this trend with high tide +4hours (a largely receded tide & very low water level) reflects a spike in microbiological content, particulates and associated bound metals, and nitrogen species. Two hours after low tide (mid-incoming tide), concentrations drop once again. As a result, there is an apparent heightened concentration zone for roughly four of every 12.5 hours – being two hours either side of low tide.

1.3.3 Ecology

Estuarine benthic monitoring in the Thames-Tyne discharge impact zone in October 2020 showed a higher density of tuangi (New Zealand cockles) than the 2019 monitoring, with 41 individuals collected compared to 20 the previous year. The majority of these individuals were between 6-20mm diameter, with 9 of these juveniles (0-5mm).

During our Cultural Impact Assessment monitoring undertaken in April 2021, it was reported however, that tuangi in the same area were sparse. The fish, eel and mudcrab kill immediately after the February 2021 hydrochloric acid spill likely affected any reestablishment of the tuangi communities that we may have been observing as well.

1.4 Significance and Engagement

Pollution events and a continuation of elevated zinc levels in dry weather and microbiological levels after rainfall may result in non-compliance with the Resource Consent. NCC have to date, been engaging with every industry in the Pandora Industrial

zone, reinforcing the issues and emphasising the need for Industry to comply with the Napier City Stormwater Bylaw 2020, and the Resource Management Act overall.

NCC Environmental Solutions Team additionally run an annual city-wide education campaign highlighting the importance of protection of our waterways and prevention of contaminant mobilisation by rainfall. The Thames-Tyne resource consent provided the legislative basis for this, but the success of the 2019 and 2020 campaigns prompted an annual recurrence. Due to the success of the Stream to Coast education campaign, a regional approach is being established.

While the monitoring results found by the team showed improvements (reductions) in the levels of E.coli, Zinc, and also improvements through the increasing populations of New Zealand Cockle/Tuangi communities, the contaminant levels remain higher than we would like to see. The six pollution events is also a reduction to the number in previous years, despite continued covert and overt proactive surveillance of the waterways and activities being carried out in the catchment which have the potential to harm the environment.

1.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

1.6 Options

N/A

1.7 Development of Preferred Option

N/A

1.8 Attachments

Nil

2. CAPITAL PROGRAMME DELIVERY

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1370490
Reporting Officer/s & Unit:	Jon Kingsford, Director Infrastructure Services

21.1 Purpose of Report

To provide Council with information on the 2021 Long Term Plan Capital Programme and initiatives underway to improve Capital Programme Delivery.

Officer's Recommendation

The Sustainable Napier Committee:

- a. Endorse the Capital Programme report.

1.2 Background Summary

With confirmation of the 2021 Long Term Plan (LTP), Council have committed to a significant increase in capital programme as well as operational work for the 10 years to 2031. This programme represents in excess of \$827mill of investment over this period.

Almost half of this 10-year programme of work is associated with the 3 Waters (Water Supply, Wastewater and Stormwater) Services with almost \$96mill of a total of \$404mill of funding identified in the first 3 years of the programme.

Also of note are the significant funding provisions made for buildings/structure related renewals, totalling \$66mill over the LTP period.

To improve programme delivery Council are in the process of engaging additional resources. However the demand for technical resources is at an all-time high, meaning Council are recruiting in a very competitive resource market.

Council will also look for opportunities to augment delivery capacity with external resources.

Capital Programme Summary

To complement the programmes of work summarised in the previous Capital Programme report to the Sustainable Napier Committee, further activity based programmes are attached (**see Appendix A**).

These tables illustrate the number of projects of various durations commencing in each year of the 10-year programme.

For example, in Building Renewals, there is one, single year project commencing in year 1 of the LTP, with a value of \$1.94mill. The row to the top of each table illustrates the total number of projects funded in each year. For example, in year 1 of the LTP for building renewals, there are 12 projects in play.

The line items identified at the bottom of each table as taking the full 10 years of the LTP are programmes of capital funding for specific work yet to be identified. It is possible that renewal work will be undertaken in conjunction with capacity upgrade projects.

Currently the Design and Projects team have 58 projects in progress, with a number of projects also being managed within each activity. These projects may have carry over funding associated with their delivery in the 2021/22 financial year.

With carry overs still to be finalised, carry over projects are not able to be reported on in this reporting round. Commentary will be provided in a subsequent report to this committee, particularly with regard to impact on project delivery of the LTP programme.

It is important to note that when funding becomes available for specific projects in the LTP, this funding is usually based on an identified problem or need, however there is generally little detail available on the extent of the problem or extent of the need. Consideration is only given to these aspects of a potential project in the first year of funding availability and is typically a requirement of the Asset/Activity Manager to complete this component of work.

Externally sourced input may be required to assist with this phase of work, including identifying possible concept options for further consideration. The timeframes to complete this component of work is variable and highly dependent on workloads and/or resource availability across the organisation. With business as usual demands already at a high level, new or reactive initiatives can place further demand on existing resources, thus impacting on the organisations ability to scope projects accurately and completely. A multiyear approach to project funding for more involved/complex projects has been implemented in recognition of this dynamic, in order to spread the project workload across multiple years.

Improving Council's ability to better deliver this capital programme is receiving significant additional focus across the organisation, with the following additional initiatives underway.

Review of Procurement Opportunities

Although recruitment is ongoing, several procurement roles remain vacant. In order to continue to make progress in strategic procurement opportunities, Council have entered into a Memorandum of Understanding with MBIE for the provision of strategic procurement advisory services.

Current strategic initiatives underway involve the development of panels for services including Processional Services for Technical Engineering Services, Project/Programme Management Services and panel opportunities for services engaged and/or product purchased through City Services.

Bundling of Projects

Opportunities to combine multiple similar projects (for example water main renewals, or roof replacements) into a single contract to be tendered for construction will be explored. Opportunities to tender similar projects such as these over multiple years will also be considered.

Work has commenced with the review of projects associated with the aquarium, although the ability to progress this work is reliant upon recruiting additional project management resource.

Review of Systems, Processes and Tools

As previously reported on, Council have invested in an enterprise software system for programme/project reporting called Sycle. All LTP projects are identified in Sycle, however it is mainly Infrastructure and IT lead projects that are being actively managed in and reported on from Sycle.

The way in which Council's Project Management Framework approach is represented in Sycle will be reviewed over the coming months to identify and develop opportunities to improve the utilisation of Sycle for project reporting and optimise the Project Management processes to ensure that they remain fit for purpose for their intended use.

A programme of work is currently being developed that captures this work and once finalised and underway will be reported on in future editions of this report.

Focus is currently being given to the programming phase of the project management framework, with a view to improving Council's ability to identify integration opportunities at the earliest opportunity. For example, where the project is primarily a transportation project, considering underground asset needs during the initial project-scoping phase.

This attached report (**Appendix B**) demonstrates progress of projects underway prior to the adoption of the 2021 LTP. While some projects have been completed a number are still ongoing. This being the case, and with internal resourcing vacancies ongoing,

Council's ability to commence new projects is limited. Future reports will include a summary of new LTP projects and their status.

1.3 Issues

Adopting a Council wide project based reporting approach is new to Council and will take time to develop and embed. Council have further work to do to inform and train people involved in project delivery across the organisation.

In order to improve programme delivery, existing vacant positions need to be filled and additional resources need to be found. This will take time to resolve.

1.4 Significance and Engagement

This report is for information purposes only.

1.5 Implications

Financial

The financial performance of individual projects does not form part of this report.

Social & Policy

There are no social and/or policy implications associated with this report.

Risk

Significant project risks are reported to Council separately via the Audit and Risk Committee.

1.6 Options

This report is for information purposes only.

1.7 Development of Preferred Option

This report is for information purposes only.

2.8 Attachments

- A Appendix A - Capital Programme [↓](#)
- B Appendix B - Capital Programme Summary [↓](#)

		2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
LTP Year	Concurrent projects	12	12	12	11	11	10	10	10	10	10
	Commencing in Year										
Year 1	1	\$1,940,000									
	1	\$389,000									
Year 2	1		\$1,565,100								
Year 3	1			\$1,363,150							
Year 4	0										
Year 5	0										
Year 6	0										
Year 7	0										
Year 8	0										
Year 9	0										
Year 10	0										
all years	McLean Park Facility Renewals	\$ 2,811,096									
	Napier Aquatic Centre Renewals	\$ 3,966,942									
	Napier Conferences & Events Building Renewals	\$ 2,984,171									
	Napier Municipal Theatre Building Renewals	\$ 5,600,988									
	Kennedy Park Building Renewals + minor capital	\$13,985,642									
	MTG Building Renewals	\$ 4,020,147									
	Aquarium Renewals	\$13,468,679									
	Halls Renewals	\$ 1,573,266									
	Retirement Housing renewals and Minor Capital	\$ 9,695,965									
	Rental Housing Minor Capital + renewals	\$ 2,759,285									

Building Renewals – New Project Funding Commencement

		2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
LTP Year	Concurrent projects	7	7	6	8	5	4	7	3	5	6
	Commencing in Year										
Year 1	1	\$250,000									
	1	\$1,103,000			325,290			352,380			382,800
	2	\$50,000		\$52,840		\$55,679		\$58,729		\$12,426	\$51,040
Year 2	3		\$370,800		\$390,348		\$114,260	\$822,220		\$12,426	\$319,000
Year 3	1			\$126,816							
Year 4	1				\$759,010						
Year 5	0										
Year 6	0										
Year 7	0										
Year 8	0										
Year 9	0										
Year 10	0										
all years	3	\$ 7,479,714									

Sportsgrounds – New Project Funding Commencement

		2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
LTP Year	Concurrent projects	11	11	9	9	8	9	9	11	10	11
	Commencing in Year										
Year 1	2	\$200,000									
	1	\$1,103,000							\$1,380,000		
Year 2	1		\$ 824,000								
Year 3	1			\$126,816							
Year 4	1				\$325,290		\$342,780		\$362,250		\$382,800
Year 5	0										
Year 6	0										
Year 7	1							\$469,840			
Year 8	1								\$ 12,489,750		
Year 9	0										
Year 10	0										
all years	Marine Parade renewals	\$1,237,486									
	Planting	\$ 792,953									
	Playground Renewals	\$2,265,580									
	Foreshore Planting	\$ 226,558									
	Reserves Renewals	\$3,776,652									
	Reserves Vested Assets	\$3,398,370									
	Riparian Planting	\$ 226,558									
	Urban Growth	\$3,957,120									

Reserves – New Project Funding Commencement

		2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
LTP Year	Concurrent projects	17	18	16	15	14	11	14	17	13	10
	Commencing in Year										
Year 1	2	\$1,185,000									
	2	\$999,500									
	1	\$3,026,886									
	3	\$3,070,824									
Year 2	1		\$ 149,350								
	2		\$1,508,000								
Year 3	1			\$ 535,276							
Year 4	1				\$162,645						
Year 5	1					\$55,680					
	1					\$ 319,058					
Year 6	1						\$285,650				
Year 7	5							\$6,083,300			
Year 8	1								\$120,750		
	2								\$3,745,875		
Year 9	1									\$248,500	
	1									\$ 483,875	
Year 10	0										
all years	Growth - Structure Plans	\$	4,134,001								
	Asset Renewals - Non Subsidised	\$	4,952,445								
	Asset Renewals - Subsidised	\$	34,261,355								
	Associated Improvements	\$	1,132,786								
	Intersection Improvements	\$	849,594								
	Local Area Traffic Management	\$	6,672,586								
	Network Improvements Programme	\$	4,369,668								
	Roading Vested Assets	\$	13,310,284								
	SAFETY Improvement Programme	\$	19,756,802								

Transportation – New Project Funding Commencement

PROJECT NAME	ASSET DISCIPLINE	PROJECT UPDATE	PROJECT PHASE	% OF PROJECT	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
WWTP Outfall Repair	Waste Water	The last outstanding work is for the install of the permanent marker buoy on the repair site. NZDS have procured the buoy and will install it next time they are in Hawkes Bay working. There is a temporary buoy currently in place marking the repair site.	Construction	71%			
Tamatea & Parklands Controlled Water Area	Water Supply	All physical works are now complete, a pigging route and program is being drawn up.	Construction	67%			
Municipal Theatre BMS Replacement	Community Services	This is essentially at 99.9% physical completion. Minor commissioning snags and final water treatment work scheduled to be completed 14/09/21 is all that is left.	Construction	99%			
Marine Parade - Raised Crossing	Transportation	95% of construction completed. Additional scope and budget approved. The project is on schedule and within the revised budget.	Construction	69%			
Tom Parker Ave Traffic Calming	Transportation	Construction complete on 17/07/2021	Construction	65%			
Park Island HBRU Site	Reserves	Project completed. Tight schedule achieved.	Defects	100%			
Marewa Shops Improvements	Transportation	Project to be re-scoped.	Design	55%			
Thames/Pandora Roundabout Improvements	Transportation	Contractor are still only approx 76% complete. Completion dates have continued to push out from June 2021 to now Sept 2021. Opportunities for acceleration to recover lost time are being investigated.	Construction	67%			Delayed completion, additional costs.
Parklands 6 & 7	Parklands	Stage 6 practical completion issued 8 October 2020, Stage 7 practical completion - January 2021. Revised project budget \$4M (Design, PM, Contract)	Defects	81%			
HBRU Game Field	Community Services	Game Field construction - completed. Game Field Lighting awarded to Arnold Jensen and programmed for completion by 2022.	Construction	68%			
York Ave/Auckland Rd Intersection	Transportation	Contract awarded. Construction now programmed for Sept to Dec 2021.	Construction	63%			
Poraiti Road Corridor Improvements	Transportation	Project deferred. With Sponsor.	Programme	29%			Rescheduled - 2024/25 funding in LTP
Parklands Area 3 Stages 8, 9, 10	Parklands	Downer are the successful tenderer. Construction started in July 2021. completion by July 2022.	Construction	61%			
Trial Bore No.1 Exploratory and Production Bore	Water Supply	Project completed. In defects period from 7/12/2020.	Defects	82%			
Ocean Spa Upgrades (Sauna and Steam Room)	Community Services	Contractor has started sourcing materials to try and minimise any ordering delays. Ocean Spa has been updated about the progress of this project.	Procurement	64%			
Meeanee Quay Traffic Calming	Transportation	75% of work on site is completed. Planting of trees started in the 2nd week of August. Work on site was on hold due to covid-19 lockdown, and it is anticipated the project will be delayed by two weeks, and construction is now scheduled to end in the 2nd week of September. An extension of time and a claim for time-related cost is expected from the contractor for time loss due to covid-19 lockdown.	Construction	64%			
Westshore to Ahuriri Walking & Cycling Connectivity	Transportation	Designer has identified a number of additional things which need to be completed as part of the design. The design has been rescheduled to 11/10/21	Design	60%			Current designer engaged in another project.
Cross Country Drain Pathway	Transportation	Pathway completed. Awaiting tidy up works and barrier installation.	Defects	99%			
Tironui Drive Pathway	Transportation	Completed, awaiting defects works to be completed.	Defects	99%			
Roberts Terrace Playground Renewals	Reserves	Construction delayed due to the lock down.	Construction	57%			
Meeanee Bore Treatment Upgrade	Water Supply	Project owner and sponsor have approved the memo recommending scope change - to investigate the pipeline extension from Te Awa. Stantec to carry out water modelling to determine pipe sizes - in progress.	Design	72%			
Airport Sewer Pump Station Renewal	Waste Water	Tender evaluation has been completed and preferred tenderer identified. Approval of additional funds from Council required, delays will result. Habitat remediation plan now underway due to be complete for review 3 Sept	Construction	83%			

PROJECT NAME	ASSET DISCIPLINE	PROJECT UPDATE	PROJECT PHASE	% OF PROJECT	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
MTG Sprinkler System	Community Services	All physical works complete. Final settling of costs and budgeting being completed.	Complete	95%			
Eriksen / Kenny Rd Intersection Upgrade	Transportation	This project continues to be challenging with personnel changes, and continual scope change associated with adjacent developers coming on stream. Completion is now programmed for April 2022.	Construction	64%			
Latham Street Rising Main Valve Renewal	Waste Water	Project design currently at 100% stage ready for Engineering Approval grant. 3 PE pipes have been ordered and waiting for couplers to arrive at December 2021 to begin construction.	Construction	53%			Depot planning to commence work in spring / summer 21/22. Finalising procurement of the components.
Kennedy Park Ablutions Block	Community Services	Complex is open to the public. Working through domestic hot water issue with Contractor.	Defects	89%			
Whakarire Ave Coastal	Reserves	Still unresolved risks associated with incomplete lwi engagement, project budget, contractor availability, and penguin nesting window. Tendering in October for Construction to commence February 2022.	Consultation	44%			Requirement to re-engage with lwi has caused a delay to the project which clashed with the penguin breeding season.
A1 Piggings Points 450mm	Water Supply	Work is planned for the low demand period for the installation. This is due to start after Easter.	Depot	62%			Capacity constraints
A1 Piggings Points 300mm	Water Supply	Work is planned for the low demand period for the installation. This is due to start after Easter.	Depot	65%			Capacity constraints
FW2 Fire Flow Network Upgrades	Water Supply	Contract has been signed. Designer working on completing designs for EA. Awaiting the contractor's quality plan, H&S plan, and methodology. Consultation letter with Comms to review.	Construction	92%			Possibly construction delays due to material deliveries.
Ellison St to Marine Parade Walking & Cycling Improvements	Transportation	Project tendered, costs too high. Rescope required, but impact at NBHS. NCC in negotiation with preferred contractor. MBIE ok with extended completion timeframe to April 2022.	Construction	59%			Rescope required post tender.
Mataruahou (Napier Hill) Reservoir	Water Supply	Business Case on site selection and Project procurement strategy completed. Engagement of dedicated PM underway.	Initiate	37%			
SCADA & Telemetry Upgrade	3 Waters	Project design has commenced and equipment being purchased. RFQ has been issued out and prices to be reviewed.	Initiate	47%			
Westshore Playground Renewal	Reserves	All up and running in iAuditor, depot is happy and have now fully taken over the asset.	Initiate	0%			
Ahuriri Masterplan scope projects for stormwater study and improvements	Storm Water	Completed month 12 & first year of monitoring. Awaiting meeting with Asset Manager at HBRC. Continuing with year 2, round 1 monitoring early December.	Sampling	56%			
Pandora Catchment Stormwater Quality System (Study only project)	Storm Water	Sediment core sampling completed and reported to Council. External technical advisors engaged to identify remediation options	Plan & Execute	53%			
Puketitiri Road Upgrade	Transportation	Project Manager Assigned. Project recommencement briefing completed. Programme to be developed	Initiate	0%			
Lagoon Farm Diversion	Waste Water	Project Scope to be developed. detailed investigation and preliminary design to start in 2021/22 and competition by June 2027	LTP	0%			
Pandora Industrial Wastewater Main Rehabilitation	Waste Water	Early stages of Project as Beca are still working on Concept Plan.	Initiate	2%			Once the Beca concept report is complete, the scope can be defined and an cost estimate determined. Schedule to be defined once the scope is complete.
Trade Waste Bylaw	Waste Water	Raised in December's Sustainable Meeting - Consultant briefing document is being drafted for pricing.	Initiate	5%			
Airport Pumpstation Renewal	Waste Water	Tender evaluation has been completed and preferred tenderer identified. Approval of additional funds from Council required, delays will result. Habitat remediation plan now underway	Plan & Execute	63%			Additional Funding sought via Council report
Awatoto WWTP Upgrade - Additional Storage	Waste Water	Preliminary design phase for project completion targeted end of late April 2021 and detailed design phase completed mid June. Estimated construction begin date targeted for early August 2021.	Programme	77%			

PROJECT NAME	ASSET DISCIPLINE	PROJECT UPDATE	PROJECT PHASE	% OF PROJECT	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
Stormwater Network Hydraulic Model – Peer Review	Storm Water	Peer review templates completed. Single Procurement Plan for all reviews and RfQ to follow. PM assigned.	Execute	50%			Capacity constraints
Stormwater Master Plan Peer Review	Storm Water	Project start is subjective to completion of Stormwater Network Hydraulic Model - Model Peer Review as part of single peer review contract to review both model and master plan.	Execute	49%			Capacity constraints
Wastewater Network Hydraulic Model - Peer Review	Waste Water	Peer review templates underway. Procurement Plan and RfQ to follow. PM assigned.	Execute	49%			Capacity constraints
Wastewater Network and Wastewater Treatment Plant - Master Plan Peer Review	Waste Water	This project is a sub-set of the Wastewater Network Hydraulic Model Project start is subjective to completion of the model peer review	Execute	49%			Capacity constraints
Water Supply Network Hydraulic Model – Model Peer Review	Water Supply	Peer review templates completed. Single Procurement Plan for all reviews and RfQ to follow. PM assigned.	Execute	48%			Capacity constraints
Water Supply Network – Master Plan Peer Review	Water Supply	This project is a sublet of the Water Supply Network Hydraulic Model and is subjective to completion of the model peer review	Execute	48%			Capacity constraints
Regional Park Master Plan Development	Stormwater	A Project Manager needs to be found for this project	Initiate	0%			

3. LEASE OF RESERVE - OMNI GYMNASTIC CENTRE INCORPORATED

<i>Type of Report:</i>	Contractual
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1375665
<i>Reporting Officer/s & Unit:</i>	Bryan Faulknor, Manager Property

3.1 Purpose of Report

To obtain Council approval in principle to enter into a new ground lease with the Omni Gymnastic Centre Incorporated at Onekawa Park for 15 years with one right of renewal. The proposed Lease includes an additional area to accommodate a proposed extension to the existing facility.

Officer's Recommendation

The Sustainable Napier Committee:

- a. Resolve to agree in principle to grant a ground lease, pursuant to Section 54 of the Reserves Act 1977, to the Omni Gymnastic Centre Incorporated for land at Onekawa Park accommodating the existing facility plus including provision for a proposed extension.
- b. Resolve that the term of the proposed lease be for 15 years with one right of renewal.
- c. Note that pursuant to Section 54 of the Reserves Act, the proposed lease is required to be publically notified and that after this process the matter will be brought back to Council for final approval.
- d. Note that in granting any lease Council is merely acting in its capacity as a lessor and as owner of the land. Any such approval shall not imply the consent of Council as a regulatory authority and thus the proposed building extension is subject to the Centre obtaining all required regulatory consents.

3.2 Background Summary

The Omni Gymnastic Centre Incorporated is an incumbent lessee and user of Onekawa Park, Flanders Avenue, Onekawa. The Centre has since 2005 been a responsible lessee of the land on which it has constructed its gymnasium.

The land at Onekawa Park is a recreation reserve vested in Council pursuant to the Reserves Act 1977.

The Centre is proposing to extend the existing facility by 18m to the west.

The Centre's previous ground lease has expired and it is important to enter into a new lease and at the same time incorporate the additional area to accommodate the proposed extension to the existing facility.

It is important that the Centre has updated legal tenure including the area for the proposed extension. This is one of the first steps in the project and is essential to obtain Resource Consent and to secure funding.

Council's standard procedure is to grant ground leases to community organisations for a period of 15 years with one fifteen year right of renewal. It is recommended that this model be adopted for the Omni Gymnastic Centre Incorporated lease.

Council has delegated authority from the Minister of Conservation to approve the proposed lease pursuant to Section 54 of the Reserves Act 1977.

The proposed lease area is shown in Attachment A, and is bordered in orange on that aerial plan.

The operation of a gymnasium on the Recreation Reserve is permitted under the Reserves Act. However as it is not contemplated by the approved Management Plan for Onekawa Park, then in terms of Section 54 of the Reserves Act this lease needs to be publicly notified.

3.3 Issues

The Centre is proposing to extend the existing facility by 18m to the west using the same materials and architectural design. This will allow for an extension of the space used by gymnasts, and will also make allowance for 3 additional toilets, a larger foyer, office and staff room and an extension of the mezzanine viewing area for parents.

Creating the new facility would allow gymnasts to train their vaults with a full-length run up, as well as give the ability to host senior level competitions. It would also allow space to hold junior competitions in one venue.

The new facility would provide for better scheduling of programmes and expansion of the programmes offered e.g. rhythmic gymnastics and tumbling classes.

The centre has surveyed coaches, parents and senior gymnasts to discuss their requirements of the proposed gym.

The proposal has the support of Sport Hawke's Bay and Gymnastics New Zealand.

Information provided by the Centre in support of the proposed extension is attached as Attachment B.

Concept plans have been drawn by LHT Design and landscaping plans by The Green Room. These are attached as Attachment C.

3.4 Significance and Engagement

As mentioned above, the approved Management Plan for Onekawa Park does not contemplate the operation of a gymnasium, on the Reserve land. The Plan was last updated in 2002, which was before the Centre was developed. Therefore, in terms of Section 54 of the Reserves Act this proposed lease needs to be publicly notified. This will give the public an opportunity to make submissions for or against and any submissions to be considered prior to Council confirming any lease.

Further engagement may be required by the Resource Consent process.

3.5 Implications

Financial

The centre will be charged ground rent in line with Council's current practice with regards Community Groups occupying Council Reserve land. It is however proposed to not charge the Centre rent for the area of the proposed extension until it has been constructed and in use.

Social & Policy

Council support of Sport contributes to community well-being and recognises the social good that arises from having our community active in local sports clubs and organisations.

Risk

The proposed extension is subject to obtaining all appropriate regulatory consents and successful fundraising. However if the project does not go ahead for some reason then a future lease variation could be made to amend the areas.

3.6 Options

The options available to Council are as follows:

- a. To approve the granting of a ground lease for both the current site and provision for the proposed extension.
- b. To approve a ground lease for the current site only.
- c. To decline to approve the granting of any lease.

3.7 Development of Preferred Option

The preferred option is option a.

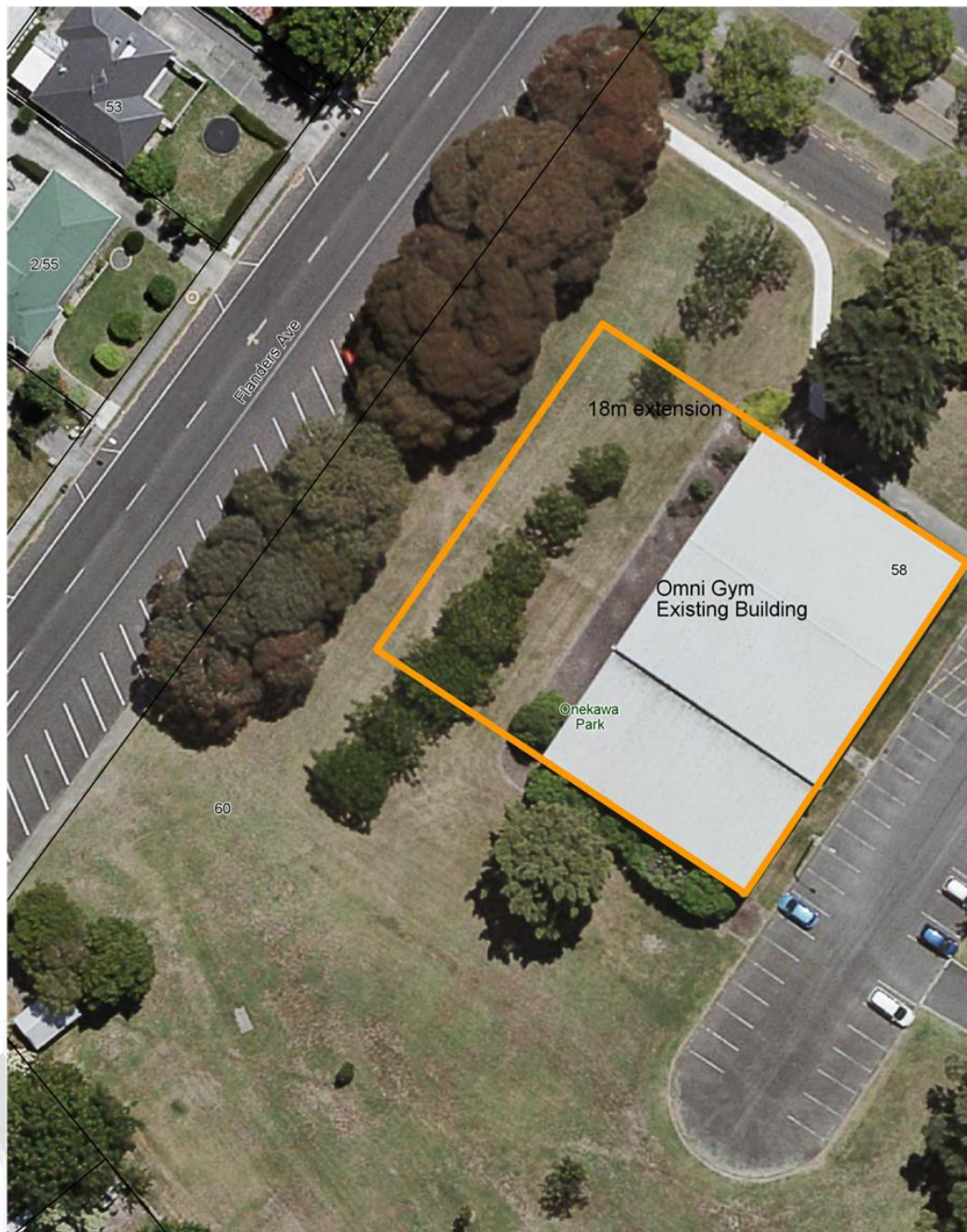
It is important that the Centre has updated legal tenure including the area for the proposed extension.

This is essential to be able to apply for a Resource Consent for the extension, and to be able to secure funding.

The proposed lease, including the area for the extension, is supported by Council's Team Leader Parks, Reserves and Sportsgrounds.

3.8 Attachments

- A Omni Gymnastic Centre - Proposed Lease Area [↓](#)
- B Information in support of proposed extension [↓](#)
- C Extension Concept Plans [↓](#)



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Original Sheet Size A4
Print Date: 14/09/2021

Omni Gymnastic Centre Incorporated Proposed Lease Area

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED. The information displayed in the GIS has been taken from Napier City Council's databases and maps. It is made available in good faith but its accuracy or completeness is not guaranteed. If the information is relied on in support of a resource consent it should be verified independently.



NAPIER The ArtDeco City

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SECTION 1

NAME OF THE ORGANISATION:		OMNI GYMNASTIC CENTRE		
PROJECT NAME:		OMNI Building Extension		
PROJECT GROUP MEMBERS:				
	OMNI Extension Sub-Committee	Bob Sheldrake	Email	antigonesheldrake@hotmail.com
		Taryn Bickers	Email	taryn.bickers@gmail.com
		Jason Ranston	Email	ranston@hotmail.com
		Michelle Chandra	Email	michelle.m.chandra@gmail.com
		Sonia Manistry	Email	sonia@apatugroup.com
		Janet Liesebach	Email	Janet_liesebach@gmz.de
	Sport Hawke's Bay	Tina Haslett	Email	tinah@sporthb.net.nz
	OMNI Centre Manager	Adrian McMillian	Email	centremanager@omnigymnastics.co.nz

SECTION 2**1. CURRENT FACILITY:**

Our current facility is on Flanders Ave. A lease was granted by the Napier City Council and the building was completed in 2005. The building is a purpose-built gymnasium and is 36 x 24 metres in size. The building is maintained by OMNI gymnastics centre.

SECTION 3**1. PROJECT SUMMARY:**

The proposed project involves the extension of the existing facility by 18m to the west. It is our intention that there will be an installation of steel beams on the outside of the building to enable a safe run up for the proposed vaulting space. We have provided concept architectural and landscaping plans. Extending out to the west would mean the removal of a row of trees, that aren't doing very well. We believe our proposed plan would enhance the current view for the neighbours.

2. WHY ARE YOU UNDERTAKING THIS PROJECT?

To provide more space around gymnasts and coaches to enable safer coaching and training.
We also wish to bring the gym up to competition standard for all gymnasts (e.g., provision for a proper length vault run up).
We wish to have more gymnastics equipment for the gymnasts (e.g., more beams, more floor space).

3. IMPACT

We are currently unable to hold senior level competitions without advising that our vault is too short. The limited access to beams is also an issue for training.

4. PRE-WORK

We have surveyed coaches, parents and senior gymnasts to discuss their requirements of the proposed gym. We have spoken with the Mayor, Deputy Mayor, council staff and neighbours to outline our intention.
We have consulted with and have the support of Sport Hawke's Bay and Gymnastics New Zealand.
Concept plans have been drawn by LHT Design and landscaping plans by the Green Room.
Soil testing of the proposed site has also been undertaken by Tonkin and Taylor. To date we have not received the results of this testing.

5. CAPACITY AND UTILISATION

The current facility is used by schools, pre-schools, kindergartens during the school day and recreation and competitive gymnasts after school and on weekends.

In term 2 the gym ran at 98% capacity.

In term 3 we were unable to take any more school bookings as we already had commitments to 9 schools and 8 different childcare centres.

SECTION 4**1. BUILDING EXPANSION PROPOSAL**

Our proposal is to widen the current building by 18 metres using the same materials and architectural design. This will allow for an extension of the space used by the gymnasts, but also a make allowances for 3 additional toilets, a larger foyer, office and staff room and an extension of the mezzanine viewing area for parents.

2. CONSIDERATIONS

The club is aware the visual appeal of the building from the Flanders Avenue aspect may need softening and discussions are in place with club members for design ideas as to how the exterior of the building might celebrate gymnastics and link to any history of the local area/park. The project team intends to incorporate this as part of the project.

If possible, the club wishes to achieve an attractive interface between the formal interior spaces and the informal exterior spaces around the building. We intend to keep consulting with relevant organisations as to how to achieve this.

3. MEETING NEEDS

Creating the new facility would allow OMNI gymnasts to train their vaults with a full length run up, as well as give us the ability to host senior level competitions. It would also allow space to hold junior competitions in one venue. Currently the Hawke's Bay Poverty Bay Junior competition is held at OMNI and Hastings Gymnastics, with the boys in one venue and the girls in the other.

The new facility would provide for better scheduling of programmes and expansion of the programmes we offer in the future. For example, we no longer have rhythmic gymnastics classes and there has been some demand for tumbling classes, both of which require a good amount of space around the gymnasts to execute safely.

4. NATIONAL AND REGIONAL STRATEGIC ALIGNMENT

The Hawke's Bay Regional Facilities Plan 2015 is a foundation document that all Territorial Authorities with the region use as a guide for decision-making about the sport facilities network. The plan identifies Gymsports as a priority where facilities are insufficient to meet delivery. In the 5-year period to 2015 it records there had been a 24% increase in affiliated members, and the facility provision at that point was insufficient for future Gymsports use. Six years later this is truly the case.

Gymsports NZ National Facilities strategy 2017 identifies that Hawke's Bay requires two functional sub-regional hub facilities, one in Napier and one in Hastings, and the retention of a viable network of community facilities to support delivery. It supports the optimisation of OMNI gymnastics as an existing sub-regional hub.

5. COMMUNITY CONNECTION

We are consulting with Sport Hawke's Bay on ideas for connecting with other activities that may like to use the exterior of the building.

We connect to the community via the large number of gymnasts and families that come through our facility, as you will see in this document by the large number of programmes we offer. A new initiative in 2019 was the introduction of birthday party bookings which are available to anyone in the community.

As our gymnasts perform better, we hope we can celebrate their achievements with locals who live around the facility.

SECTION 5

1. PROJECT FUNDING

We have established a building committee and are considering sponsorship opportunities, funding, bank loans etc. However, cannot proceed with this until we have confirmation of the lease of the land and resource consent.

SECTION 6

1. CLUB MEMBERSHIP:

We currently have 647 recreational gymnasts and 84 competitive gymnasts who come from Napier and the surrounding areas. We have 29 coaches who vary in their hours of work.

It is not our intention to increase our membership numbers with this expansion, as to do so would only incur the same issues we are currently having with space and equipment availability.

2. PROGRAMMES:

We currently offer schools programmes both at OMNI and in a mobile capacity. We have preschool classes, parent and child classes, holiday programmes, adult classes, recreation trampoline classes and parkour classes. We offer artistic gymnastic classes, both recreation and competitive, for both girls and boys. We also hold educational coaching programmes.

SECTION 7

2. GOVERNANCE

We have a club president, a secretary and a finance manager, and 7 committee members. They meet every 6 weeks and hold an AGM once a year.

3. MANAGEMENT & OPERATIONS

We have a full-time centre manager, Adrian McMillan, and 28 part time positions.

4. DOCUMENTATION

Does your organisation have a Constitution?

Yes

5. FINANCIAL INFORMATION

OMNI is a not-for-profit organisation that manages to meet all its financial requirements and has done so since it was formed 39 years ago. OMNI gymnastics centre is the sole owner of the current building which was valued for insurance purposes in August 2019 at \$1330000. While this may not be current market value, we can safely assume the building is worth in excess of \$1000000. There is a small mortgage of \$85000, and it is the only lien on the building.

Thank you for taking the time to read this information.

Yours Sincerely

The members of the OMNI extension sub-committee.

Draft

Omni Gymnasium Extensions to Existing Gym Flanders Avenue, Napier

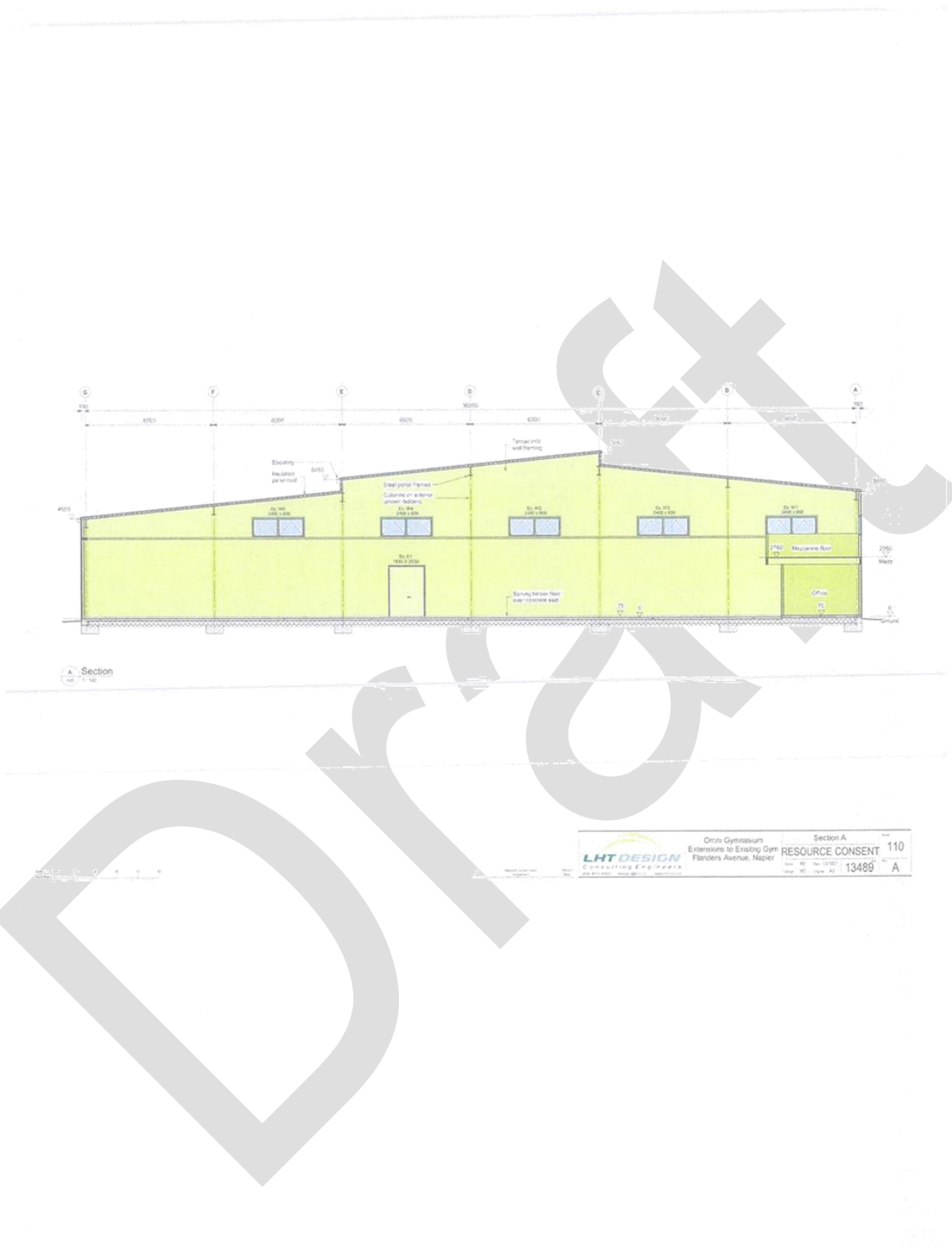
RESOURCE CONSENT 30/03/21

LHTDesign Project - 13489

Sheet No.	Sheet Name	Rev
001	Client Sheet	A
002	Site & Locality Plan	A
003	Site Plan	A
004	Section A	A
005	Section B	A
006	Section C	A

LHT DESIGN
Consulting Engineers
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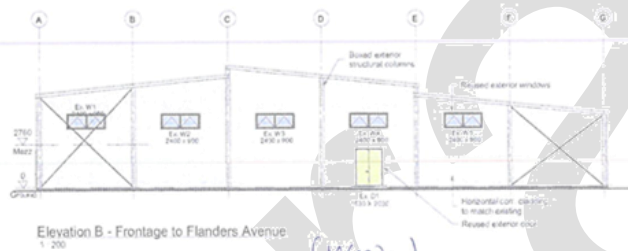




(North)



(South)



(West)

LHT DESIGN Consulting Engineers		Omni Gymnasium Extensions to Existing Gym Flanders Avenue, Napier		Elevation A B C RESOURCE CONSENT		Sheet 120
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yo designs

the green room

Landscaping Concept Omni Gymnastic Centre Proposed Extension

Aim: To provide a landscaping concept for the proposed extension that:

1. Allows the building to sit comfortably and attractively within a 'park-like' setting.
2. Defines and enhances the entrance to the gymnasium.
3. Uses site appropriate plants that are hardy and easy to maintain while giving seasonal colour and interest.

Plan:

The landscaping concept is simple and easy to implement. The emphasis is on the entrance to the complex with a wider curving path splitting from the existing path. It leads to a generous terrace in front of the new entrance doors complete with seating. The mis-match of surfacing is blended by extending the existing exposed aggregate to form a welcoming semi-circle in front of the new doors. The new path also winds in a smaller width along the side of the building between a grouping of matching small trees...Lagerstroemia 'Kimono'. The existing Eucalyptus along the neighbouring road frame the new extension from afar while complementary Lagerstroemia give a layered softening. Grids of the mounding shrub Raphiolepis 'Oriental Pearl' underplant the small trees and replace the existing shrubs against the front of the original building.

The existing trees and shrubs have not done well on the proposed extension side of the building. Any new gardens need to be well prepared before planting.

Plants

Lagerstroemia 'Kimono'

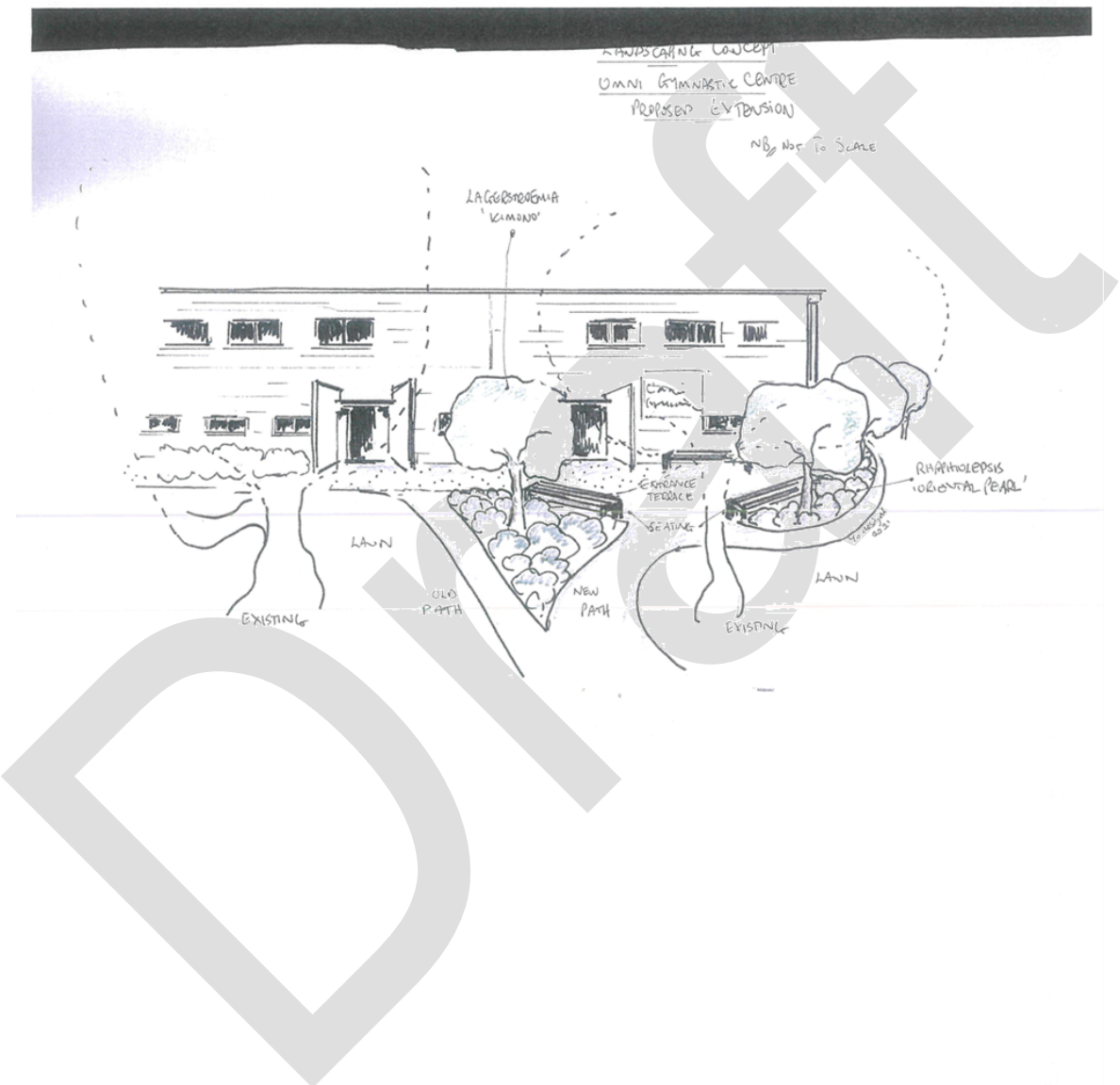
Upright, vase shaped tree. Deciduous. Frilly white flowers in summer. Red, orange and yellow leaves in autumn. Hardy. 4m high x 3m wide.

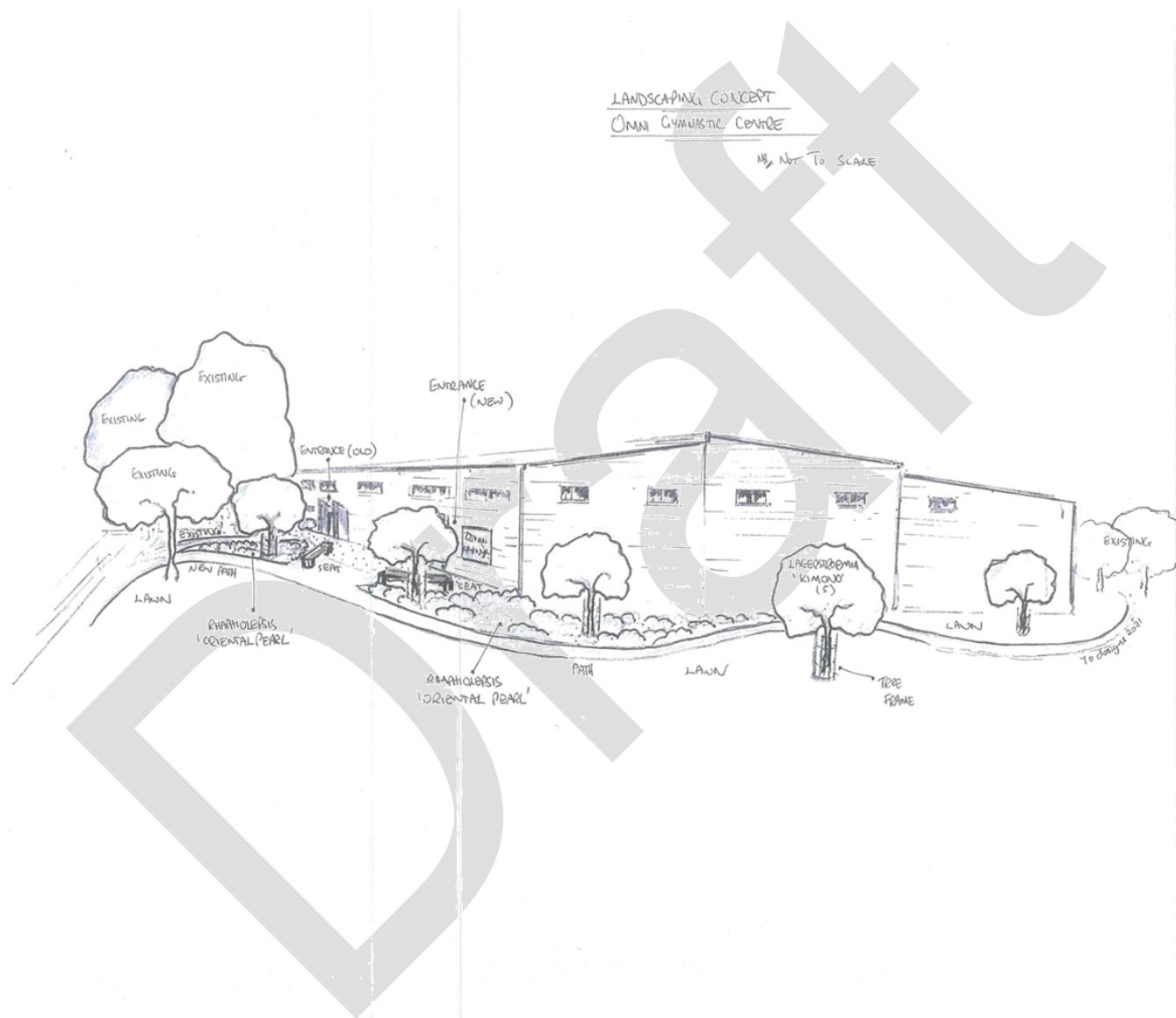


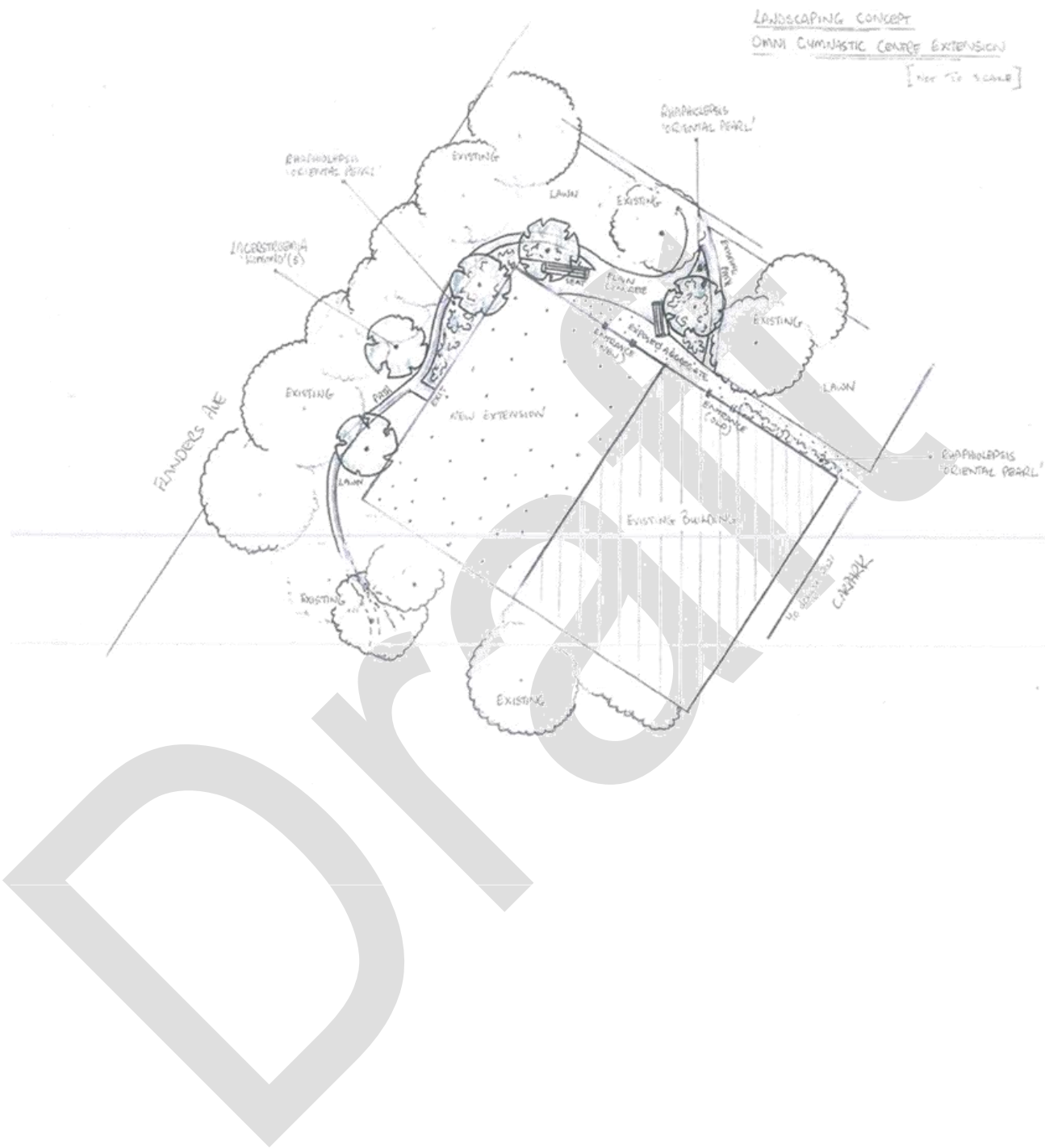
Raphiolepis 'Oriental Pearl'

Compact low growing evergreen shrub. Hardy. Dark glossy green leaves, masses of white flowers for most of the year.









SUSTAINABLE NAPIER COMMITTEE

Open Minutes

Meeting Date: Thursday 19 August 2021

Time: 10.00am – 12.56pm
3.41pm – 4.10pm

Venue Via Zoom and livestreamed on Council's Facebook page.

Present Councillor Price (In the Chair), Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Simpson, Tapine and Taylor

In Attendance Chief Executive (Steph Rotarangi)
Director City Services (Lance Titter)
Director City Strategy (Richard Munneke)
Director Community Services (Antoinette Campbell)
Director Corporate Services (Adele Henderson)
Director Infrastructure Services, (Jon Kingsford)
Pou Whakarae (Mōrehu Te Tomo)
Chief Financial Officer (Caroline Thomsen)
Urban Design Lead (Georgina King)
Strategic Planning Lead (Fleur Lincoln)
Manager Community Strategy (Natasha Mackie)
Manager Water Strategy (Russell Bond)
Water Quality Lead (Anze Lencek)
Team Leader Planning and Compliance (Luke Johnson)
Manager City Development (Paulina Wilhelm)
Team Leader Governance (Helen Barbier)
Team Leader Parks and Reserves and Sportsgrounds (Jason Tickner)
Team Leader Parking (Debbie Heal)
Manager Environmental Solutions (Cameron Burton)
Planning Projects Facilitator (Stephanie Kennard)
Manager Regulatory Solutions (Rachael Horton)
Liquor Licence Inspector (Darryn Waugh)
Manager Property (Bryan Faulkner)
Environmental Management Officer (Hannah Ludlow)
Senior Advisor Policy (Matt Adamson)

Administration Governance Team (Anna Eady and Carolyn Hunt)

Karakia

The meeting opened with a karakia.

Apologies

Councillors Mawson / Chrystal

That an apology from Councillor Wright be accepted.

Carried

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

The Mayor acknowledged the calm way residents have transitioned back into level four lockdown.

Announcements by the Chairperson

Asked for patience whilst the Committees work through two big agendas over Zoom.

Announcements by Management

It was noted that going back into level four lockdown means there is contract related processes associated with physical work needing to be carried out. The contractors will be notified of shut downs and suspension as per contract conditions. When Napier emerges from lockdown the contracts will need to be resurrected and taken out of suspension. Site specific safety plans will also be required as we move through the lockdown levels.

Confirmation of minutes

Councillors Brosnan / Crown

That the Minutes of the meeting held on 8 July 2021 were taken as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. NAPIER ROTARY PATHWAY TRUST - ŌTĀTARA PĀ TO DOLBEL RESERVE WALKWAY

Type of Report:	Procedural
Legal Reference:	N/A
Document ID:	1354928
Reporting Officer/s & Unit:	Jason Tickner, Team Leader Parks Reserves and Sportsgrounds

1.1 Purpose of Report

To seek a decision on the location of the proposed public walkway linking Ōtātara Pā to Dolbel Reserve.

At the Meeting

The Officer spoke to this report. There were no questions from the Committee.

Committee's recommendation

Councillors Taylor / Simpson

The Sustainable Napier Committee:

- a. Agree to proceed with the detailed design and construction of the proposed walkway between Ōtātara Pā and Dolbel Reserve which includes the off-road portion behind Webb Place – *Figure 2, Option A (Doc ID: 1370665)*.

Carried

2. BOTANICAL GARDENS PICNIC CINEMAS

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1355825
<i>Reporting Officer/s & Unit:</i>	Jason Tickner, Team Leader Parks Reserves and Sportsgrounds

2.1 Purpose of Report

The purpose of this report is to seek approval from Council to allow Picnic Cinemas to hold a series of family/community-orientated movie nights at the Botanical Gardens over the next five (5) calendar years (four event seasons).

At the Meeting

The Officer spoke to the report and noted that since this meeting's agenda had been published the resource consent had been granted for the event. This consent addresses the environmental impacts of the event.

In response to questions from the Committee clarified:

- The licence period is four years as Picnic Cinemas are making a significant investment in the equipment they require to hold the movie nights so require some certainty this investment is worthwhile. They have asked the same of the other Hawke's Bay Councils and will screen movies at different locations across the summer period. If there were issues with the licensee these could be addressed through the Council booking system, as Picnic Cinemas will still be required to book the site for each of their screening sessions.
- The licence will give Picnic Cinemas exclusive use of a designated area of lawn for the timeframe stipulated in the booking.
- Picnic Cinemas will have to comply with the existing Parks and Reserves bylaws, which stipulate the Botanical Gardens are a smoke-free and alcohol-free zone. Signage and security will be present during the film screenings to notify and enforce the bylaws.
- Picnic Cinemas will have signage outside the Botanical Gardens to advertise their events and to notify residents of its occurrence. Also as part of the resource consent conditions, Picnic Cinemas are required to notify nearby residents of the event with a letter drop.
- Traffic management will be required just prior and just after the screening takes place.
- These events are intended to be zero waste, and the resource consent has conditions in it the event organisers have to comply with to ensure zero waste.

Committee's recommendation

Councillors McGrath / Crown

The Sustainable Napier Committee:

- a. Resolve that the report be received.
- b. Resolve
 - i. Pursuant to the delegated authority provided to Council under the Instrument of Delegation for Territorial Authorities, dated June 2013, to grant a licence under

Section 54(1)(d) of the Reserves Act 1977 for Picnic Cinemas over part of the land described in the Schedule below (being Recreation Reserve) for the purposes of operating the business of a cinema for a term of no more than two (2) events per summer season, consisting of a maximum of (4) days per event, over the next four (4) summer seasons (2021-2025) and otherwise in accordance with the Reserves Act 1977, subject to any other consents being granted.

Schedule

Legal Description Botanical Gardens Survey Office Plan 5010

Identifier HBW2/600

Carried

Draft

3. RESERVE MANAGEMENT PLAN APPROVAL TO PROCEED WITH PREPARATION

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1355966
<i>Reporting Officer/s & Unit:</i>	Jason Tickner, Team Leader Parks Reserves and Sportsgrounds

3.1 Purpose of Report

To advise and update on the impending Reserve Management Plan (RMP) Review scheduled to commence in 2021.

The report seeks to advise of the legislative procedure stipulated by the Reserves Act (1977) for the preparation of each Reserve Management Plan. The process includes details on mandated and optional consultation and engagement.

This report also seeks endorsement of the following:

- The proposed Draft Reserve Management Plan Priority List – **refer Attachment A** (Doc ID: 1370683);
- The proposed internal process set out in Section 3.3 of this report; and
- The intention to prepare Draft Reserve Management Plans (calling for suggestions) for a City Wide plan, Taradale Park and Maraenui Park.
- Inform of the additional recommendations from the Māori Committee - as part of the RMP review investigate co-governance models around parks and reserves and the continued engagement with mana whenua on the naming of parks.

This report follows on from the 9 December 2020 Māori Committee meeting. The Māori Committee have endorsed preparation approach and reporting. Note the amended recommendation regarding investigating co-governance models around parks and reserves and also the continual engagement of mana whenua around the naming of parks and reserves.

The process is clear, and appropriate, and continues to support effective engagement with Hapū and Iwi Authorities.

At the Meeting

The Officer spoke to this report and in response to questions from the Committee clarified:

- The proposed Draft Reserve Management Plans priority list can be reviewed with The Council. Council Officers did not intend to consult with the community over the list. The current rankings are based on where Council Officers felt the need was greatest, but it can be reordered if priorities change.
- The City Wide Reserve Management Plan is to look at the overarching policies on the whole of Napier city. It needs to be looked at first to give an overall direction.
- There has been a lot of input and enquiries about Taradale Park. The park is used for many things by many stakeholders and residents, so to prioritise this park would give a response to the community pressure.

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- Maraenui Park has not been focused on in the last few years. There is an opportunity for Council to find out what the community would like to happen here.
 - A Reserve Management Plan process takes about two years, depending on scale and public involvement, and there is no way to shortcut that. Occasionally individuals or groups offer donations towards rejuvenating public spaces, and have suggestions of how the rejuvenation could be carried out. There can be some balancing required between what is wished for and what Council is able to achieve.
 - The Coastal group of reserves could be moved up the priority list to give a clear picture for concerned residents and to address some of the developing coastal issues.
 - Council Officers have been working on a Draft Open Space Strategy for the last two years. It has formed a good basis for how Council sees all its open spaces being managed and for progress of reserve management planning. The Reserve Management Plans will then give structure to any larger reserve plans developed in the future.
 - The Harakeke Walkway was developed in conjunction with Hawke's Bay Regional Council (HBRC) and has been relatively successful regards to native planting. There are no plans currently to extend that planting. The Cross Country Drain and the Harakeke Walkway's main purpose are as drainage reserves, and that classification will not be changed. Council is looking at where more native planting can occur, in conjunction with community groups and the Three Waters Team.
 - Planning with interested community groups can be initiated to give some surety that specific Reserve Management Plans are in the work schedule and Council is willing to take community feedback on board. To reprioritise one plan on the Reserve Management Plans priority list will deprioritise others.
 - The Parks and Reserves Team is under resourced and there is a lot of work to get through. There is recruitment underway for a Policy Planner, but it is a very competitive job market for someone with these skills. Council has a Consultant engaged to help get the Taradale and Maraenui Park Plans progressed.
 - There is consultation occurring currently on Spriggs Park through Rotary.

Committee's recommendation

Councillors Taylor / Simpson

The Sustainable Napier Committee:

- a. Endorse the recommendation to proceed with Reserve Management Plan Review undertaking both the optional and mandated consultation and engagement for each plan in accordance with Section 41(5) and Section 41(5)(c) of the Reserves Act (1977) and subsequently the internal process set out in Section 1.3 of this report.
 - b. Endorse the draft priority list included in **Attachment A**, noting that subsequent to the implementation of c. below, the Sustainable Napier Committee will be asked to endorse the Council's intention to prepare the next tranche of Management Plans (in accordance with the prioritised list).
 - c. Endorse Council's intention to notify the preparation of the following Reserve Management Plans – City Wide, Taradale Reserve/Centennial Park, and Maraenui Park, calling for suggestions prior to drafting in accordance with Section 41 of the Reserves Act (1977).
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- d. That the recommendation of the Māori Committee requesting Officers investigate co-governance models around parks and reserves be endorsed and that this be considered as part of Council's co-governance framework which is currently under development.
 - e. Endorse the recommendation of the Māori Committee requesting Officers engage with mana whenua around the naming of parks and their history.
 - f. Note that Reserve Management Plans require endorsement by Council prior to adoption.
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Carried

DECISION OF COUNCIL

Councillors Chrystal / Simpson

That, in terms of Section 82 (3) of the Local Government Act 2002, that the principles set out in that section have been observed in such manner that the Napier City Council considers, in its discretion, is appropriate to make decisions on the recommendation.

Carried

4. AHURIRI MASTERPLAN PROJECT UPDATE: THAMES-TYNE SEDIMENT INVESTIGATION

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1360308
<i>Reporting Officer/s & Unit:</i>	Hannah Ludlow, Environmental Management Officer

4.1 Purpose of Report

The purpose of this report is to inform the Sustainable Napier Committee of the results to date of the Pandora Sediment Assessment project.

At the Meeting

The Officer spoke to the report and in response to questions from the Committee clarified:

- The timelines for funding the improvement of the Thames-Tyne waterway network are set out in the Ahuriri Master Plan and the Long Term Plan (LTP). Within the next two financial years the core funding will come online and beyond that residual funding will become available for continued work and maintenance.
- Contamination of the waterway by the heavy metals detected at 17.8cm depth in the core sampling would only occur if the sediment above was disturbed. This depth is below where benthic communities would reside (species dwelling on the waterway floor).
- There is still adequate budget available for the work to be completed in the next two years.
- There have been other projects in New Zealand which have remediated marine sediment successfully.
- HBRC have issued resources consents to third parties which allow higher contaminants than they allow Council. The current Thames-Tyne waterway consent comes to an end in two years' time, and Council will be talking with HBRC in the lead up to this about what should be happening in these waterways going forward.

Committee's recommendation

Councillors Browne / Chrystal

The Sustainable Napier Committee:

- Note the results of the sediment core sampling.

Carried

5. NAPIER CITY WASTE MANAGEMENT AND MINIMISATION PLAN (WMMP) IMPLEMENTATION UPDATE

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1360310
Reporting Officer/s & Unit:	Alix Burke, Environmental Solutions Coordinator Rhett van Veldhuizen, Waste Minimisation Lead

5.1 Purpose of Report

- This report provides information on new legislation that comes into effect from 01 January 2022; Waste Minimisation (Information Requirements) Regulations 2021 which requires the reporting of all materials received into and transported out of transfer stations including diverted materials.
- This report is to provide an update on the implementation of the Joint Waste Management and Minimisation Plan (WMMP) and recent activities undertaken by the NCC Waste Minimisation Team. A copy of the WMMP can be viewed on the [NCC website](#)
- In addition, there is an update on an initiative provided by The Packaging Forum which provides a sustainable destination for soft plastics.

At the Meeting

The Officer spoke to the report and in response to questions clarified:

- A new recording system is going to be installed at the transfer station to monitor and capture records of all waste received into and going out of the Transfer Station, and waste being diverted to other locations rather than to the landfill. Training of staff on the new system will be required.
- The waste disposal tonnage across Council's services has increased, this may be because the Council service is being used in favour of other local independent operators.
- Councils all around the country have noted an increase in fly tipping since the first Covid lockdown. This may be because of increase costs at landfills and transfer stations, and the costs are set to increase further over the next few years. Dump fees are not incentivising people to dispose of rubbish appropriately.
- The Government Waste Levy funding is not allowed to be used for prosecuting illegal dumping, but the Council will keep asking for this.
- Council can use some Waste Levy funding for two new cross-boundary roles proposed to Hastings District Council (HDC) which could align policies, enable efficiencies, and maintain the joint philosophies and delivery of the WMMP.
- With the increase in waste tonnage and city population there should be an increase in the Waste Levy funding.
- A key part of the WMMP is to stop compostables going to landfill. The cost of a door-to-door services is very expensive and could be an additional \$60-\$80 per year for some rate payers. An opt in service would be more expensive as the cost would be spread over fewer households. Council's main focus in this space is on industries which produce organic waste.

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- Curb-side recycling uptake has been good. This leads to high tonnage and additional freight and sorting costs.
 - During level four lockdown plastics, glass and cans cannot be sorted. Currently Council is storing recyclables which cannot be processed during level four lockdown. A sorting plant which can operate during level four lockdown has been found and if a contract with them can be secured Council will be able to continue sorting all recyclables during lockdowns.
 - Polystyrene cannot be recycled. To put the onus back on the manufacturer, consumers should take it back to where they bought their products and make them return it to the manufacturer.
 - Hawk packaging where all Napier's recycled paper and cardboard goes is not solely dependent on the Council's supply. They have other suppliers from around the country. Cardboard and paper is worth a significant amount at the moment, our contact with them currently is a zero cost, zero payment scenario but this could change in the future so there is no desire to alter the contract and incur a cost to the ratepayer.

Committee's recommendation

Councillors Brosnan / Simpson

That Sustainable Napier Committee

- a. Receive the information regarding new Waste Minimisation (Information Requirements) Regulations 2021
- b. Receive the Waste Minimisation Team's WMMP implementation update.

Carried

With the agreement of the Committee the meeting was adjourned at 11.42am and reconvened at 11.47am.

6. KERBSIDE WASTE SERVICES - REPLACEMENT RECEPTACLES & TERMS OF SERVICE

Type of Report:	Operational
Legal Reference:	Enter Legal Reference
Document ID:	1360311
Reporting Officer/s & Unit:	Alix Burke, Environmental Solutions Coordinator Rhett van Veldhuizen, Waste Minimisation Lead

Purpose of Report

- To receive the attached Terms of Service (Doc ID: 1370685) for Napier's kerbside rubbish and recycling services.
- To seek Council's approval for establishing fees for the replacement of Council owned wheelie bins which have been stolen, lost or damaged whilst using the service.
- To seek a decision regarding provision of an additional wheelie bin for charitable organisations working from within a residential home in the collections area, to be invoiced for the service.

At the Meeting

The Officer spoke to this report and in response to questions from the Committee clarified:

- Other Territorial Authorities charge between \$69 and \$132 for replacement of 120L wheelie bins.
- The policy states it will take up to two weeks to replace a lost or stolen bin. This is because bins can be recovered, negating the need for a new bin to be provided.
- Damaged bins can be repaired by Council with its stock of spare parts.
- If a damaged or stolen bin has been reported within 24 hours of a collection time then the customer has taken the initiative to report it promptly. In this case Council will repair or replace at no extra charge to the customer.
- There will not be a separate policy for Kerbside Refuse and Recycling Collections, it will just be the Terms of Service.

Committee's recommendation

Councillors Simpson / Mawson

The Sustainable Napier Committee:

- Receive the attached Terms of Service for kerbside collections.
- Agree to the establishment of an \$85 incl. GST fee for replacement wheelie bins that have been stolen, lost or damaged whilst using the service, for the 2021-2022 financial year.
- Agree an additional wheelie bin will be provided, on application, to charitable organisations working from within a residential home in the collections area. They will be invoiced for the service.

Carried

7. REPORT ON NAPIER WATER SUPPLY STATUS END OF Q4 2020-2021

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1362757
Reporting Officer/s & Unit:	Anze Lencek, Water Quality Lead

7.1 Purpose of Report

To inform the Council on the status of Napier Water Supply (NAP001) at the end of fourth quarter (Q4) of 2020-2021 compliance year.

At the Meeting

The Council Officer took the report as read and in response to questions from the Committee it was noted:

- The Tamatea and Parklands Controlled Water Area (CWA) has been in place for three months. In comparing dirty water complaints over the last three months with the same time last year, it was found in the Parklands area there have been no dirty water complaints this year, and in the Tamatea area last year there were 75 complaints compared to 6 this year. More data over time will be needed to draw a confident conclusion that the changes made have helped, but this is a good start.
- The Water Supply Projects table in the agenda is there to give an update on Council's compliance with its resource consent and the Water Safety Plan. It gives visibility of the water projects underway and the improvement program tied into the Water Safety Plan. The Capital Programme has a traffic light system and this incorporates the water projects into it.
- Results of the A2 bore water sampling were received after the agenda for this meeting was published. The results show this bore has low manganese water. Once the A2 bore is brought online one of the other bores that has high manganese and iron can be taken offline.
- To bring the A2 bore online Council has invited tenders from contractors able to develop the well-head. It will depend on the contractors work program as to how long it will take before the bore is ready to be brought online. Council is working towards a deadline of February or March 2022.
- There are changes in legislation coming. Taumata Arowai are reviewing the water standards and will be putting operational rules in place. The Water Services Bill will also be made live soon. The draft water standards indicate secure bore status will be abolished, that means Council will not comply with the protozoa requirements. Council may also struggle to meet the bacteria requirements due to low chlorine contact time at the bores.

Committee's recommendation

Councillors Simpson / Mawson

The Sustainable Napier Committee:

- a. Recommend Council to endorse the:
 - i. Report on Napier Water Supply Status end of Q4 2020-2021

Carried

Draft

8. CAPITAL PROGRAMME DELIVERY

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1363765
Reporting Officer/s & Unit:	Jon Kingsford, Director Infrastructure Services

8.1 Purpose of Report

To provide Council with information on the 2021 Long Term Plan Capital Programme and initiatives underway to improve Capital Programme Delivery.

At the Meeting

The Council Officer spoke to the report and in response to questions from the Committee it was noted:

- Risk is considered on a project by project basis in the delivery of the Capital Programme.
- Recruitment attempts are continuing for staff and physical works crew members. HBRC is also experiencing difficulty in this space. Work is being done to explore how to make Council an attractive option in the current job market. There has also been work done on a regional level with the other Councils on the combined programme of work to identify where the pressure points are, especially for three waters, transportation and vertical build projects.
- The combined regional vertical build programme of work is less than half of the total industry programme of work, as there is a significant investment privately in the market.
- Consideration is being given to how visibility of this programme of work might be provided to the contractor market of impending work.
- It has been discussed regionally how contracts could combine work to create economies of scale. There would need to be more work done on this before it could be enacted.
- Council applied for co-funding for the Puketitiri road upgrade from Waka Kotahi but that has been unsuccessful to date. Council is looking to break this project down into stages to access available funds. Work continues on this project.
- Council has interns who are currently going through tertiary study on design and projects and the People and Capability team are looking at how to implement a Cadet Scheme and what the costs would be to Council.

ACTION: A report on the risks of delivering the Capital Programme to be prepared for the Audit and Risk Committee to consider.

ACTION: Infrastructure team to follow up with Committee on the Poraiti Road Corridor improvements project.

Committee's recommendation

Councillor Crown / Mayor Wise

The Sustainable Napier Committee:

- Receive the Capital Programme Delivery report.

Carried

9. THREE WATERS REFORM UPDATE

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Act 2002s
<i>Document ID:</i>	1366132
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Director Corporate Services Russell Bond, Manager Water Strategy Pip Connolly, Personal Assistant to Director Corporate Services

9.1 Purpose of Report

The purpose of this report is to update the Committee on the Government Three Waters Reform programme. This report does not seek a decision, and is provided for information only. Government has provided for an 8 week consultation period on the proposal, with Councils being requested to respond by the end of September 2021.

At the Meeting

The Council Officer spoke to the report. Four attachment documents were tabled, and in response to questions noted:

- SIL research is going to be contractor to deliver a survey for the community to provide feedback on the reform programme. Survey questions will be shared with The Council prior to it being released, and these will cover a range of aspects in order to inform Council of what residents are comfortable with.

It was noted by the Mayor that there have been high level discussions held with neighbouring Councils about this reform. The Napier community will be welcome to present any ideas they in relation to the proposed reform or an alternative option for Napier.

Officer's recommendation

The Sustainable Napier Committee:

- Receive the report titled Three Waters Reform Update
- Note that Officers have work well underway to understand the changes taking place regards the future provision of Three Waters services, and to best position Napier City Council for any future decisions in regulatory, and/or structural changes for Three Waters Service Delivery.

Amended Committee Recommendation

Mayor Wise / Councillor Brosnan

The Sustainable Napier Committee:

- Receive the report titled Three Waters Reform Update
- Note that Officers have work well underway to understand the changes taking place regards the future provision of Three Waters services, and to best position Napier City Council for any future decisions in regulatory, and/or structural changes for Three Waters Service Delivery.
- That Council direct officers to undertake engagement with the community so that this feedback can be included in the Council report back to DIA on the proposed reform by 30 September 2021.

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- d) That a Community meeting is organised by 10th September to provide the opportunity to inform the community in more detail of the proposed reform.
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Carried

Attachments

- 1 Appendix A - Napier CC - MoU - DIA signed.pdf
 - 2 Appendix B - A New System for Three Waters Service Delivery.pdf
 - 3 Appendix C - three-waters-reform-programme-overview-3-30-june-2021.pdf
 - 4 Appendix D - Water Reform Risk Summary.pdf
-

With the agreement of the Committee the meeting was adjourned at 12.56pm.

The meeting reconvened at 3.41pm.

Draft

PUBLIC EXCLUDED ITEMS

Councillors Crown / McGrath

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Land acquisition

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
1. Land acquisition	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

The meeting moved into Committee at 3.41pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval