



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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ORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date: Thursday 10 March 2022

Time: 9.00am

Venue: Zoom (Audio Visual Link)

Livestreamed via Council's Facebook site

Council Members **Chair:** Mayor Wise

Members: Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright

Officer Responsible Chief Executive

Administrator Governance Team

Next Council Meeting
Thursday 31 March 2022

ORDER OF BUSINESS

Karakia

Apologies

Nil

Conflicts of interest

Public forum

Sarah Walmsley - Prima Volta Charitable Trust

Graham Duncan - Ahuriri Rockpools Development

Announcements by the Mayor including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

That the Draft Minutes of the Ordinary Meeting of Council held on Tuesday, 21 December 2021 be confirmed as a true and accurate record of the meeting.250

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AGENDA ITEMS

1. AQUATIC FACILITIES

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1439827
<i>Reporting Officer/s & Unit:</i>	Glenn Lucas, Manager Sport & Recreation

1.1 Purpose of Report

The purpose of this report is to provide supplementary information in relation to the resolutions contained in the two reports presented at the Extraordinary Sustainable Napier Committee meeting held on 17 February 2022.

Committee's Recommendation

That Council:

Napier Aquatic Centre Capital Review Programme

- a. Note the risks to ongoing service delivery at the Napier Aquatic Centre;
- b. Note the interdependent relationship with the new aquatic development and the Napier Aquatic Centre capital expenditure requirements;
- c. Endorse an additional \$8,626,435 of capital funding over 2022/23 and 2023/24 to perform the recommended health and safety and service continuity capital improvements; and
- d. Endorse an additional \$80,000 of operational expenditure per year of the remaining life of the asset to enable repair and maintenance of end of life components.
- e. Direct officers to prepare a phased plan of the proposed detailed expenditure to bring back to Council for endorsement.

Aquatic redevelopment: Options for consultation

- f. Note the geotechnical and contamination reports and implications for potential aquatic redevelopment.
- g. Note the independent multi-criteria site analysis results for the Onekawa and Prebensen sites.
- h. Note the interdependent relationship with the new aquatic development and the work required to extend the life of the existing facility.
- i. Note the impact of increasing construction costs.
- j. Councillors are to forward all questions to Council Officers to investigate and bring responses back before the Council meeting on 10 March 2022.

1.2 Background Summary

Napier Aquatic Centre Capital Review Programme – below are responses to questions from the Committee that were asked at the meeting.

- If the recommended work goes ahead across the next two years some of the planned future works on the Aquatic Centre in the Long Term Plan (LTP) could be brought forward. It is likely that budgeted future renewal funding is no longer required, however this is dependent on whether further issues are uncovered at the facility once the project begins.
- The Jackson's Engineering report, which was part of the mechanical review, identified the Building Management System, which controls all the information around the Aquatic Centre, is at end of life and is no longer supported. The system has been identified as likely to fail in the next five years, and if that happened it would mean a significant closure of the complex whilst an alternative was sourced and installed. The heat pump for the Ivan Wilson complex was also identified as likely to fail within the next five years, and this would cause a closure of that pool for a significant period whilst a replacement was sourced and installed.
- This report is a high level overview of what is required to keep the Aquatic Centre functioning. Since writing the report other options for operating the facility have come to light. One of these is a run-to-failure model. Council has a legislative obligation to meet the levels of service outlined in its LTP and must have a sustainable plan to achieve that. If the run-to-failure model was preferred, community consultation would be required, otherwise as parts of the facility failed and needed to be closed, the Council would not be meeting the levels of service required.
- Within the health and safety/legislative compliance area, suitable hoists are required for access to the pools. There is a hoist for one of the spa pools, but this has had long-standing operational issues and needs replacing; there is also a mobile hoist which can be moved to different areas in the facility and provides accessibility. A Barrier Free Assessment has been carried out on the facility and recommends more hoists, in addition to other means to provide greater dignity for people getting in and out of the pool than what is currently provided. The improvements being discussed today include budget to implement such elements.
- Of the critical plant needing to be replaced the heat pump can be designed to be installed externally so when a future development is built it could be transferred. Not much else would be salvageable.
- The internal wall design for the Ivan Wilson complex is based on a best practice concept design which is a different specification than what is currently there. It lifts the timber up and sits it on a concrete nib.
- The wall remediation would address the badly deteriorated timber framing under the cladding.
- In regards to the mould identified in the walls, the sampling is a point in time. Further sampling is problematic as it can release spores into the atmosphere. Ongoing on-site monitoring would be required however to make sure there is no dangerous mould present.
- The walls which are the worst affected by mould are not structural walls and are co-supported by the cladding. There are no immediate risks flagged or these would have been remediated straight away. There are structural wall brackets around the facility

which have a recommendation for further investigation. If there was a seismic event it is anticipated the non-structural walls could move more than intended.

- Most of the walls in question are internal walls around offices and changing rooms. Some internal elements of the exterior walls are less-so affected. Modifications to the concrete in the courtyard outside of the complex has created new risks to the external walls of water ingress.
- To remove the building and operate the pools complex as an outdoor facility is a possibility, but the heat exchanges would need a redesign. It would change the amenity value of the complex, and could have an impact on swimming lessons in winter. Council's Funding Policy will need to be reviewed to meet additional operational costs in heating the complex if it were to be an outdoor heated facility. Significant building structures would still be required in the form of change facilities, staff rooms and offices, and plant rooms and storage and shade structures over pool tanks, particularly the spas which are used for rehabilitation.
- Officers will need to do some further work on prioritising the different elements of the project, this will be dependent on market availability of materials and contractors, and also the decision on the future direction of the Aquatic Centre.
- The term of the Loan proposed for this project would be over ten years. This would be a 1.4% rates increase to complete the work required.
- Currently Council is projected to have paid off all loans over the next ten years, this borrowing may have an impact on that outcome, but there is time to work towards a balanced budget.
- Under the LGA if Council receives new information about an asset it can notify this, and the resulting consequence, in its next Annual Plan. If the information Council receives was known prior to the Annual Plan being set, and this could affect delivery of service, it would need to put the proposed change to the community for consultation.
- A run-to-failure model would mean the facility could close at short notice without a backup plan, which users could find unsettling.
- If the facility closed this would affect 30-35 Council positions. Council is obligated to take all practicable steps to retain the staff affected.
- The improvements required for Allan's pool are largely cosmetic. The funding requested for this pool, and for accessibility to it via Flanders Avenue, should ensure it remains functional for approximately ten years, as long as the plant and tank do not require major work. As a stand-alone pool, Allan's pool could continue to return positive outcomes for Council and the community, however a business case would be needed to confirm that.
- Demand on Napier aquatic facilities has not been met for a number of years. Currently there are approximately 500 to 600 learn to swim users at the facility, which without Covid-setting disruptions can be as high as 900, along with additional aqua aerobic users, competitive swim training users and recreational users.

To note: Councillors Browne, Simpson, and Wright voted against the motion regarding the Napier Aquatic Centre Capital Review Programme.

2. Aquatic redevelopment: Options for consultation

Below are responses to questions from the Committee that were asked at the meeting.

- The purpose of this report is to provide further information to inform a provisional decision on a way forward. This additional information is a geotechnical and contamination analysis of the Onekawa site, an assessment of the two potential sites, and comparative cost estimates for construction of essentially the same facility at the two potential sites. It is acknowledged this is a high interest item and that construction costs continue to rise, so officers will be proceeding with urgency.
- The cost of additional investigations, since the development of a new aquatic facility project was halted, has been \$223,000.
- The Geoff Canham Consulting (GCC) analysis of a preferred aquatic site sought to weight the analysis equally; it is up to the Council to decide if that was the correct way to do the analysis and community feedback can inform that decision.
- Financial questions in regards to the two sites can be worked through in more detail at the 10 March 2022 Ordinary Council meeting, along with who is best to answer any questions Elected Members may have.
- The Mitre 10 Sports Park Aquatic Facility is due to be completed mid-2022. This facility with the 2m deep 50m lane pool and learn to swim pool caters for high performance training and competition, club swimming and other water sports and swimming lessons. It does not have the features to cater for recreational swimmers.
- The options for community consultation can be structured to incorporate more than one option at the Onekawa site.
- Three metres is not very deep for a landfill. Onekawa was not a landfill under the current landfill code and practices, it is better classified as an unregulated tip site.
- The Hornby pool and library in Christchurch project is on an old landfill. That project is more advanced, with an architectural masterplan and a large project team. Some key assumptions have had to be made for Onekawa's risk register, particularly around the level the pool lies. Hornby does not have the shallow ground water issue which Onekawa has, also Onekawa's soil profile has very low strength materials, which means there is very little strength in the soil. In Hornby, steel piles were driven through into gravel, and this mitigates geotechnical risk. Onekawa does not have a solid gravel layer and therefore would require significant ground work to achieve the same ends so piling has not be considered at this point. Also the cost of steel is subject to significant price fluctuations.

Additional information

Since the completion of the two reports for the Extraordinary Sustainable Napier Committee meeting on 17 February, further information relevant to the cost estimates for the options has been completed.

A provisional estimate is included in the costings for the Onekawa options for Maadi Road and Flanders Avenue roading upgrades should the development be situated at Onekawa.

An assessment performed by the Napier City Council roading team identified three realistic options to provide a solution to the traffic management requirements should Option 1 or 3 be pursued at Onekawa Park. The new facility with significantly enhanced capacity and

ability to meet community needs is predicted to conservatively generate 300,000 visits per year, and therefore require roading amendments to cater for the additional traffic.

These three options are:

- a. Creating roundabouts at the junctions of Flanders/Maadi and Flanders/Riverbend
- b. Using the existing entry/exit on Maadi Rd opposite the shops, requiring a redesign of the driveways within the park, the installation of a roundabout, and a redesign of the roading layout by Maadi Road shops to be accommodated
- c. Creating a new road link directly between Flanders and Taradale Road.

Of the three options, option C is the most favoured from a road engineering perspective.

The provisional amount of \$1.5m was examined as a budget against the works required for a, b and c. The budget was regarded as too low for each of the options and the recommendation was made that a budget of \$3-3.5m would be more appropriate.

This amendment to the cost estimate has the net impact of adding an additional \$2 million to both of the options at Onekawa.

Similarly, in response to a question from Council during a Council workshop conducted on 24 February 2022, the true costs to completion for the three options was requested given that investment for development of the Prebensen/Tamatea Drive option had commenced prior to the project being paused.

Work completed for the Prebensen/Tamatea Drive option is:

- The pre-loading of the site
- Design of the concept, engineering and landscaping
- Stormwater detention design and construction
- Technical reports completed as part of the resource consent process (light, noise, traffic, visual assessment, acoustics).

These costs are included in the Rider Levett Bucknall base estimate, and therefore to provide 'true costs to completion' will need to be subtracted from the total project cost.

Assuming that the same design is to be used for the options at Onekawa, then the design costs for the concept and the engineering can similarly be subtracted from the final total.

The incurred costs for the technical assessments can also be applied partly to reduce the costs of the reports for the Onekawa site, though as this is a different site additional costs will be incurred. A reduction of 40% for the costs of technical reports for the Onekawa options has been assumed through the completion of the reports for Prebensen.

These two pieces of additional information development have an impact on the comparative cost estimates included in the original paper. These impacts are:

	Prebensen/ Tamatea Drive	Onekawa Option 1	Onekawa Option 3
TOTAL PROJECT COSTS (including provisions items (excluding GST)	71,557,204	108,005,287	108,207,324
Additional roading amendments		2,000,000	2,000,000
Sunk costs			
Design	-358,208	-350,408	-350,408
Resource consent	-45,500	-18,200	-18,200
Site preparation (pre-loading and stormwater)	-799,476		
	-1,203,184	-368,608	-368,608
AMENDED TOTALS	\$70,354,020	\$109,636,679	\$109,838,716

1.3 Attachments

- 1 Copy of Napier Aquatic Centre Capital Review Programme presented at the Extraordinary Sustainable Napier Committee meeting 17 February 2022 – *Attachments to report not included (Doc Id 1439833)* [↓](#)
- 2 Copy of Aquatic Development - Options for Consultation presented at the Extraordinary Sustainable Napier Committee meeting 17 February 2022 – *Attachments to the report not included (Doc Id 1439834)* [↓](#)
- 3 Site Assessment Report (Doc Id 1440135) [↓](#)

1. NAPIER AQUATIC CENTRE CAPITAL REVIEW PROGRAMME

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1431044
<i>Reporting Officer/s & Unit:</i>	Glenn Lucas, Manager Sport & Recreation

1.1 Purpose of Report

The purpose of this report is to recommend the approach to address the capital and operating investment required for the Napier Aquatic Centre.

Officer's Recommendation

The Sustainable Napier Committee:

- Note the risks to ongoing service delivery at the Napier Aquatic Centre;
- Note the interdependent relationship with the new aquatic development and the Napier Aquatic Centre capital expenditure requirements;
- Endorse an additional \$8,626,435 of capital funding over 2022/23 and 2023/24 to perform the recommended health and safety and service continuity capital improvements; and
- Endorse an additional \$80,000 of operational expenditure per year of the remaining life of the asset to enable repair and maintenance of end of life components.

1.2 Background Summary

Napier City Council (NCC) recognised that our city's current aquatic centre is not fit for purpose and has undertaken a programme of works, dating back to 2013, to investigate a new facility to address our community aquatic needs.

While the new aquatic facility was being investigated, investment into the existing facility was minimised due to the limited remaining life of the asset. These decisions were made prudently to minimise ratepayer costs and avoid over-investment in a facility with limited remaining life.

While significant progress was made towards a new aquatic facility, further information was sought by Council to allow for informed decision making on the design and location of the new facility. Much of this information is included in the second report (Aquatic Redevelopment: Options for Consultation) being presented to Sustainable Napier today.

Given the new project was paused, the design and build tender cancelled, and the construction funding removed from the Long Term Plan, Napier now has an aging and poor condition asset, with many parts at end of life, that is required to operate for a number of years to come.

Should Council support a decision to progress with a new aquatic development as part of the LTP 2024-34 deliberations, depending on the option and the design selected, a new

facility will not be completed for a number of years (i.e. until at least 2027/28), meaning that the existing centre is required for *at least* another five years.

This has implications for asset management to provide continuation of some levels of service and mitigate the risks of health and safety risks, breakdowns, service outages, degradation of service, and decreased customer satisfaction.

Current state and performance

1. *A level of community dissatisfaction with Napier's aquatic facilities over the previous ten years.*

- a. Napier Residents Survey has over the last ten years shown a consistent level of dissatisfaction with aquatic facilities, with swimming pools in the poorest performing categories for NCC's results and comparing unfavourably to a New Zealand benchmark satisfaction result of 64%.
- b. Specific themes for this level of dissatisfaction are 'old, run-down, needs upgrading', 'too small, overcrowded, more and larger pools needed'. There have also been negative comments about cleanliness noting that at times this may have also related to wear and tear at the facilities.

2. *Design limitations restricting use, impacting community benefits delivered and affecting financial and environmental sustainability*

- a. A lack of deep water, limited leisure and play features, a lack of FINA (Fédération Internationale de Natation Amateur or International Amateur Swimming Federation) compliance for competitive swimming, poor sight lines for lifeguards and multiple spaces that increase operating costs
- b. Older and inefficient systems, with multiple plant rooms and a lack of thermal efficiency (old pool has gas-fired heating and poor insulation);
- c. A small and poorly designed reception and very limited onsite retail and catering options;
- d. A facility that does not meet modern standards for universal accessibility; and
- e. A lack of ability to meet new or growing activity areas, including hydrotherapy, aqua programmes and group fitness.

3. *Deteriorating facility condition, impacting visitation, performance and safety*

- a. The existing facility is aging, at end of life and requiring capital and operational funds to maintain an acceptable standard and continue to operate;
- b. Any investment required to extend the life of the existing facility for the plus years, will not provide any more space or additional facilities to meet the community demand;
- c. Increasing service outages due to end of life components failing, impacting the ability to provide community programmes and services reliably;
- d. Financial results and visitation levels may decline as the facility ages, meaning less benefits delivered to our community, increased unmet demand that Napier cannot meet, and increasing ratepayers costs of operation;
- e. National benchmarks indicate a facility should achieve between 5 – 7 visits per annum per head of population. Napier is between 2.7 and 3.6 visits per head of population; and

- f. Napier Aquatic Centre staff are restricted with the development of new programmes and services, and also have to decline requests from community groups for new programmes due to a lack of capacity.

4. *There is a long standing community demand that is not being met*

- a. A Hawke's Bay regional shortage of aquatic space equivalent to three 25m pools was identified by National Facilities Strategy in 2013. NCC Napier Aquatics Strategy endorsed this shortage in 2015. This Strategy document is now dated however recent trends and developments continue to signal strong community demand:
 - i. Future requirements for Hawke's Bay in this document projected slow population growth for Napier to 2021, where it will peak and begin to decline. Actual population growth for Napier since 2015 outstripped these projections by 14% or the equivalent of 8,180 people;
 - ii. Since this information was compiled, the Mitre 10 Sports Park Aquatic facility due to be completed mid-2022. However it is expected that given its location and design there will continue to be community demand for Napier's community aquatic facilities.
 - iii. There is currently no public access available at Napier Aquatic Centre on weekdays from 3 pm to 7 pm as space is prioritised for club swim training and learn to swim. This is a peak time for users in other aquatic centres.

The Napier Aquatic Centre Capital Review Programme

To respond to these issues with the condition of the existing facility, Council commenced the Napier Aquatic Centre Capital Review Programme in 2021 to understand the current condition, and the work and investment required to extend its useful life by ten plus years. The scope of this piece of work includes:

- Providing a clear understanding of condition, scale and complexity
- Defining the desired level of service
- Providing expert recommendations and costings for the identified improvements
- Providing information for effective decision-making to manage 'acceptable' risk

As this work progressed and the understanding of the current state condition increased, the investment required started adding up to extremely significant amounts. Accordingly, officers in October 2021 conducted a workshop with Council to discuss results to date and seek direction to proceed.

Summary of workshop with Council

The information presented in the workshop included the following key points:

- The current state of the facility:
 - Increasing costs for maintenance and repair
 - Slowly declining revenue (noting the impact of Covid-19)
 - Visitors on slow downward trend (noting the impact of Covid-19)
 - NRB Engagement Survey at 49%
 - Missed opportunities to deliver more to our community due to lack of capacity
 - Over-crowding at weekend and the customer experience, staff and safety issues this creates

- Increasing unplanned outages due to failure
- The future state is likely to feature:
 - Operations costing rate-payers more
 - Visitation continuing to decline
 - More frequent breakdowns
 - NRB results
 - Potential closure of facility
- Across the 12 categories of identified improvements, the total cost to perform all of the identified improvements works totalled close to \$12 million dollars
- Within the improvements were replacements to critical plant components that are at high risk of failure. Failure of these parts will result in a significant outage as replacements are designed, sourced and implemented.
- Significant water damage to the internal walls of the Ivan Wilson complex, caused by a lack of concrete nibs in the original design to protect framing from water. The baseplates in large parts of the Ivan Wilson complex are rotten, have a significant mould presence and lack structural integrity
- Poor condition of the changing rooms, flooring, ceiling cladding across much of the facility.
- Weather tightness issues caused by failed membranes, missing or incorrect flashings, incorrect or failed fastenings, poor standards of workmanship with original install or subsequent repairs, undersized gutters, areas of corrosion, gutter failures and issues with debris in gutters and catchments causing egress of water into the facility from numerous points.
- A number of improvement projects to address operational issues, including customer flow and security, over-crowding during weekends, and enhancing the attractiveness and features of the outdoor area.
- Recommendations to improve the accessibility standards to reduce barriers for use and enable more of the community to access the facility.
- The identified costs are far in excess of the capital budgets over the next ten years.
- To undertake wide-scale improvement projects will require master planning and project management
- With improvements as recommended, enhanced maintenance budgets will still be required to manage the asset to its new time horizon.
- Any investment to upgrade will not address unmet community need or provide additional community benefit

A summary of the information presented in this workshop is included as an attachment to this document.

Council direction from this workshop indicated:

- A focus on the recommendations that relate to the health and safety of customers and the Napier Aquatic Centre staff; and
- A desire to minimise investment to manage the identified service continuity risks or improve the level of service.

As befitting the age and condition of the centre, the more 'rocks that were turned over', the more issues were discovered and the more investment was required to address.

Accordingly, this report seeks to present the recommendations and subsequent work completed since October 2021 under three categories:

- Health and safety and legislative compliance
- Reliability and service continuity

- Levels of service

The impact of the new aquatic development

In parallel with the work to develop a new aquatic centre, officers have been working to progress the development of a new aquatic facility in Napier. Since the pausing of the project, work has been focussed on developing a greater understanding of the site constraints at Onekawa to inform the development of options to go to community for consultation.

If the new aquatic project proceeds to be incorporated to the next LTP, taking into consideration timeframes for consenting, site preparation, detailed design and construction, a new aquatic centre will not be completed for another 5 - 7 years.

Alternatively, if Council decide to fast-track this project, then a new facility could potentially be completed within 4 - 5 years.

These timeframes to completion for a new aquatic facility has a major impact on the investment required for the existing facility. The less the remaining life of the existing centre is, then the less investment is required to extend the life. Some certainty around the remaining life also enables a different 'lens' to be applied to specific improvement needs.

This 'lens' for many of the required areas of work will have a significant impact on the scope and costs.

The condition of the Napier Aquatic Centre is such that irrespective of the timeframes for completion of a new facility, investment is required to continue to provide a safe and functioning centre. Required investment cannot continue to be pushed out.

Caveats and limitations

There are important caveats and limitations to the information produced to date. These are:

- Age and condition of the facility will result in further 'discoveries' when actual work is undertaken.
- Costs reflect the best estimates with current knowledge and stage of review.
- All costs are subject to market forces including cost escalation, availability of product, and the constrained construction market.

These estimates are the result of the exploratory work undertaken by the Building Asset Management and Sport and Recreation teams. The work to date is not exhaustive, conclusive or reflects the sum total of all the work required to extend the life of the existing centre. Producing a complete picture of requirements is a significant undertaking requiring project management, external contractor master planning, and additional condition assessments.

Health and safety and legislative compliance

This group of identified improvements are related to the health and safety of customers and staff, and also compliance with relevant legislative standards

It is important to note that urgent health and safety issues are, and will continue to be dealt with, as they arise.

These improvements are:

- Switchboard and earthing recommendations (priority)
- Inspect brackets and ductwork above the 25m pool;
- Remediate outdoor air ventilation non-compliance;

- Implement automatic dosing control;
- Install hold-down bolts to splash-park tanks;
- Remedial work on primary steel structure;
- Remediating roof;
- Implement the Flanders Road entrance to Allan's Pool as an accessible entry point;
- Install a lowered area at reception in compliance with NZS4121;
- Install suitable hoists for access to pools and spa, and ensure proper training for staff;
- Seismic review - all plant;
- Remedial work on U Bolt in changing rooms;
- Review secondary fixings;
- Remedial work on Girt Brackets in Hydro Slide tower;
- Remedial work on column base in plant room;
- Acoustic ceiling panel replacement; and
- Remediation of internal walls.

By far the item with the largest cost attached is the remediation of the internal walls of the Ivan Wilson complex, at an estimated cost of \$3.4 million. Mould was found present on the base plates and lower parts of the studs most of the areas that were surveyed. Subsequent testing revealed no presence of *Stachybotrys* (Black Mould), but high levels of an unidentified dematiaceous fungus. The presence of this unidentified dematiaceous fungus is the reason that the internal wall remediation is included within the health and safety and legislative compliance category.

The remediation option that has been designed and costed was scoped for an additional ten year life and uses good practice approach to addressing the significant issues. How this improvement is addressed is dependent on the remaining life of the asset however at this stage no alternative methods to address this have yet been investigated.

Reliability and service continuity

This group of identified improvements are related to ongoing reliability of the facility, and the ability to provide service continuity to our community without large outages from failure of building, plant and equipment.

These improvements are:

- Building Management System replacement;
- Remedial work on Old Pool (adjusted 2014 estimates);
- Complete (minor) remedial works to air handling systems;
- Develop Planned Preventative Maintenance (PPM) programme;
- Develop Operations and Maintenance (O&M) Manuals;
- Compile plant and mechanical as-built plans;
- Minor items including stock to be held of spares;
- Safety recommendations - Priority B and C;
- Switchboard and earthing recommendations - Priority B and C;
- Water quality analysis and assessment;
- Invasive inspection of Roof Cavity and Mezzanine area; and
- Heat pump remediation.

This category features the heat pump remediation and the replacement of the Building Management System. The main heat pump plant in the Ivan Wilson complex is assessed to be a critical failure risk that would result in an inability to heat the water

should it fail and a long period of no service while a replacement system is designed, sourced and installed. Options for replacement and costings have been developed by Jackson's Engineering, with the costs for the preferred option included in the total budget.

Similarly the Building Management System (a computer-based control system installed in buildings that controls and monitors the building's mechanical and electrical equipment) is a legacy unit and requires replacement in the short term. Critical failure of this item will likely lead to extended closure of the Ivan Wilson facility.

The remedial work on the Old Pool is an item that is dependent on the remaining life of the building. As befitting its age and lack of significant upgrades, the building and cladding is in poor condition. The shorter the remaining life of the asset, the less investment is required on the Old Pool structure.

Levels of service

This group of identified improvements are related to levels of service for our community. These items do not relate to health & safety or legislative compliance, nor do they necessarily impact the ability to provide a reliable service. Rather, they impact the quality of the service and experience to our customers and community.

These improvements are directly aimed at addressing ongoing community input around the condition of the pools, and improve the level of service through a reception redesign, an update of the outdoor play area and the construction of an outdoor eating area to help spread the congestion during busy weekends.

Given the condition of the facility, these improvements are important to be able to provide a facility in an acceptable condition, though the scale of investment required will reduce the less remaining life the existing facility has.

These improvements are:

- Ivan Wilson - Refurbishment of male, female and family changing rooms
- Ivan Wilson - Interior painting
- Old Pool - Refurbishment of male and female changing rooms
- Old Pool - Asbestos ceiling replacement or treatment
- Old Pool - Interior painting
- Old Pool - Flooring replacement
- Gym - Refurbishment of male, female and family changing rooms
- Allan's Pool - Refurbishment of male, female and staff changing rooms
- Allan's Pool - Ceiling and wall lining replacement
- Accessibility - Install new signage at reception and throughout facility
- Accessibility - Use colour contrasts and textured pathways for entry and navigation
- Accessibility - Door upgrades including width of frame, effort required to open, accessible door hardware and glazing panes and kick plates
- Accessibility - Amend existing and construct new accessible changing and toilet facilities
- Reception and office redevelopment
- Construct covered, all-weather outdoor eating area
- Outdoor area refresh including shade, BBQs and playground

The H1/AS2 Energy Efficiency requirements that will become mandatory from November 2022 should be a consideration for any work involving replacement of facility cladding.

The understanding of these new requirements is that if it is a like-for-like replacement of a building element, then it is permitted to remain as it is. So a simple replacement of profiled metal roofing with profiled metal roofing would not cause a requirement to upgrade insulation requirements.

However, if work was undertaken to change the building fabric, then the works will have to comply as if it were a new building. For example, if it was decided to replace the profiled metal roofing with an insulated panel system, or to insulate the outside of the block walls, these would have to comply with the requirements of the H1/AS2 energy efficiency standards if consented after November 2022. Ratings for the existing building are well short of the requirements of the standard.

Cost estimates for remedial work

	From	To
Health and safety and legislative compliance	5,289,603	5,405,303
Reliability and service continuity	3,498,076	3,811,616
Levels of service	2,020,472	2,422,972
TOTAL	\$10,808,151	\$11,639,891

For the purposes of this paper the higher cost estimates (i.e. far right column) will be used noting that Officers will continue to look for cost savings in project management.

Additionally, please note the above table reflects the estimated costs of the remedial work. The further tables will consider and subtract the existing LTP budgets.

Additional CAPEX requests

Given the time and complexity of the required works, the investment across the three categories has been split across the following three years of the LTP. However given the current contractor and supply chain constraints, Officers will maintain flexibility in bringing forward or postponing work as appropriate within overall budgets.

As noted above, the existing LTP budget amounts have been subtracted to identify the differential amounts requested.

The options for remedial works to address Health and Safety, Reliability/Service Continuity and Levels of Service are outlined and costed as follows:

Option 1: Health & Safety/Legislative Compliance only

	Y02	Y03	Y04	Total
Health & Safety/Legislative Compliance	2,702,652	2,702,652	-	
Existing LTP CAPEX	-348,121	-242,363	-	
TOTAL	2,354,531	2,460,289		\$4,814,819

Option 2: Health & Safety/Legislative Compliance and Reliability/Service continuity (recommended)

	Y02	Y03	Y04	Total
Health & Safety/Legislative Compliance	2,702,652	2,702,652	-	
Reliability/Service continuity	1,905,808	1,905,808	-	
	4,608,460	4,608,460	-	
Existing LTP CAPEX	-348,121	-242,363	-	
TOTAL	4,260,339	4,366,097		\$8,626,435

Option 3: Health & Safety/Legislative Compliance, Reliability/Service continuity and Level of Service

	Y02	Y03	Y04	Total
Health & Safety/Legislative Compliance	2,702,652	2,702,652		
Reliability/Service continuity	1,905,808	1,905,808		
Level of Service	807,657	807,657	807,657	
	5,416,117	5,416,117	807,657	
Existing LTP CAPEX	-348,121	-242,363	-116,459	
TOTAL	5,067,996	5,173,754	691,198	\$10,932,948

It should be noted that depending on Council's decisions around new pool facility investment, parts of Option 3 may not be needed.

The economic value of investment into the current facility

BECA in conjunction with Architecture HDT completed a structural assessment of the Old Pool for inclusion in this scope of work. This report included the following statement in its conclusion:

*'Significant investment will be required if the building is to continue to be operated beyond 10-15 years. A more detailed scope of work could be developed and a cost estimate be prepared to understand the feasibility and benefit of upgrade works when compared with a new building. **Given the age and condition of the building, it is unlikely that such an investment would be considered economical.***

Though the subject of the above statement was the structure of the Old Pool, the condition of the entire facility as evidenced by the review to date is poor, with more investment identified the more aspects are reviewed. The costs, complexity, risks of cost overruns due to 'ongoing discoveries' as befitting an asset of its age and condition indicate that there is a high risk of significant improvements being a project with large cost and time overruns.

Significant investment in the facility, while providing a safer, more reliable facility and improving the customer experience, will not provide any further aquatic space and features to meet community demand.

1.3 Issues

Dependence on the timeframes for the aquatic development: the Prebensen/Tamatea Drive option is considerably shorter in terms of project completion, and therefore will

reduce the capital and operational investment required to extend the life of the Napier Aquatic Centre.

1.4 Significance and Engagement

Additional investment will need to be included in the Annual Plan Consultation Document and consulted on as part of this process.

1.5 Implications

Financial

- Additional capital investment for recommended renewals and improvements
- Operational increases for enhanced maintenance and repair.

Social & Policy

- The contribution of the existing centre to the social wellbeing of its community. Despite the age, condition and capacity limitations, the facility is an integral contributor to the wellbeing of a large number of Napier's community, with an average of 180,000 visits per year.

Risk

- Project cost and timeframe overruns due to poor condition of facility and general cost escalations
- Master planning costs for a significant project (including level of service recommendations) have not been included in cost estimates.

1.6 Options

The options available to Council are as follows:

- a. Endorse an additional **\$4,814,819** capital in the Annual Plan to include the work required to address **health and safety and legislative compliance**, or
- b. Endorse an additional **\$8,626,435** capital in the Annual Plan to include the work required to address **health and safety and legislative compliance and service continuity/reliability**, or
- c. Endorse an additional **\$10,932,948** capital in the Annual Plan to include the work required to address **health and safety and legislative compliance and service continuity/reliability and level of service**, and
- d. Endorse an additional \$80,000 of operational expenditure per year of the remaining life of the asset to enable inspection, repair and maintenance of end of life components, or
- e. Consider closure of the Napier Aquatic Centre.

1.7 Development of Preferred Option

The preference is for additional capital and operating expenditure as endorsed by Council to be incorporated within the current Annual Planning process. If this is not achievable given decisions or timeframes, then the additional investment will require inclusion in an out of cycle process or a future Annual Plan or LTP process.

1.8 Attachments

- 1 Attachment A: Summary of Workshop with council - 5 Oct 2021
- 2 Attachment B: Summary of cost estimates by category
- 3 Attachment C: Napier Aquatic Centre LTP Capital Budget
- 4 Attachment D: BECA - Napier Aquatic Centre Updated Condition Report 2021

2. AQUATIC REDEVELOPMENT: OPTIONS FOR CONSULTATION

Type of Report:	Operational and Procedural
Legal Reference:	N/A
Document ID:	1429954
Reporting Officer/s & Unit:	Glenn Lucas, Manager Sport & Recreation

2.1 Purpose of Report

The purpose of this report is to recommend to Council the next steps for the new aquatic facility development process.

Officer's Recommendation

The Sustainable Napier Committee:

- Note the geotechnical and contamination reports and implications for potential aquatic redevelopment.
- Note the independent multi-criteria site analysis results for the Onekawa and Prebensen sites.
- Note the interdependent relationship with the new aquatic development and the work required to extend the life of the existing facility.
- Note the impact of increasing construction costs.
- Direct Council Officers to prepare further information for community consultation.

Extraordinary meeting of the Sustainable Napier Committee

This report was not able to be included in the Sustainable Napier Committee agenda for 10 February 2022 due to dependant external information arriving too close to the meeting for Officers to properly review, and for Council to digest ahead of the meeting. Due to the need for this item to be addressed in this meeting cycle due to prior public commitments for the delivery of the information, and to fit any relevant decisions of Council into the annual plan timelines, a requisition for an Extraordinary Meeting of the Sustainable Napier Committee on Thursday 17 February 2022 was approved by Mayor Kirsten Wise.

2.2 Background Summary

Why Napier City Council (NCC) provides aquatic facilities

The Council has a civic obligation to provide recreational facilities for the wellbeing of its community. These facilities are important infrastructure in contributing towards health and wellbeing outcomes for the community.

Across the four different wellbeing categories, aquatic facilities make the largest contribution to social wellbeing. This includes the physical and mental wellbeing from exercise and play, as well as the social connectivity and cohesion benefits.

The specific contribution that aquatic facilities make to its purpose as a local government entity; and to strategic vision, outcomes and goals; were formalised through the Aquatic Strategic Framework that was adopted by Council in August 2021 (included in Attachment A).

This contribution of Napier's aquatic network is summarised by:

- A purpose of developing skills, improving wellbeing, building confidence and growing connections; and
- Critical success factors of:
 - Value for money - our aquatic network provides value for money for customers and ratepayers.
 - Water safety - teach more Napier people to be safe and confident in the water
 - Balanced outcomes - ensure the right balance of provision, space and utilisation among our four outcome areas across our regional network
 - Social cohesion - improve social cohesion and inclusivity to ensure everyone benefits from our aquatic facilities
 - Pride and connection - NCC has a network of aquatic facilities that are shaped by our community, that our city is proud of and are uniquely Napier.

From a customer perspective, the specific benefits that a customer can seek within an aquatic facility can be categorised into the following four categories:

- Health and fitness (including fitness swimming, aquaerobics, rehabilitation);
- Leisure and play (such as family fun, birthday parties and similar);
- Sport development (including swimming club training and events, other aquatic sports, triathlon); and
- Physical literacy (including provision of swimming lessons for schools and individuals).

For these reasons Napier City Council considers it important that it provides aquatic facilities and services to its community.

History of Napier Aquatic Centre

The Napier Aquatic Centre in Onekawa was opened in 1963. Over the 59 years the facility has been operational it has gone through a number of changes, with the Ivan Wilson complex being completed in 1998, and in 2006 the outside 50m pool and dive pool closed, with the splash pad erected a few years later.

Prior to construction of the facility, the Onekawa site was an active landfill from approximately 1932. Landfill material covers large areas of the site, though this has been capped with clean fill. Landfill first started before 1932 and was active for at least 15 years.

The current facility is a mixture of different buildings and bodies of water that have reflected this development over the last 60 years. Allan's Pool (the small learn to swim pool at the Flanders Road side) is an original feature from 1963, while the Old Pool was built in the early 1970s. Neither of these pools has had a significant upgrade in that time, and both are considered at end of their useful life.

The Ivan Wilson complex, while much more recent in terms of construction, is considered to have limitations in terms of design, features and functionality.

Napier's Aquatic Network

The aquatic facility network in Napier comprises the Napier Aquatic Centre, Marine Parade Pools (Ocean Spa) and the Taradale Community Pool. The Napier Aquatic

Centre is the community pool that services the ongoing aquatic needs of our community through health and wellbeing, sports development, leisure and play and learn to swim. Marine Parade Pools is a different but complementary destination facility with a focus on relaxation. This facility also has a gym and small outdoor lap pool for recreation and fitness. The complex is currently operated by a third party. Taradale Community Pool is owned by and located at Taradale Intermediate School, and provides a four-lane 25m pool for the school, club swimming and learn to swim.

Hastings District Council (HDC) operates a network of indoor and outdoor pools, including Flaxmere and Clive indoor facilities. Splash Planet is also an HDC-owned facility that is a water-based theme park.

In addition to the council provision across Napier and Hastings, the Mitre 10 Sports Park has a new aquatic facility under construction based around a 2m deep 50m pool, due to be completed mid-2022.

Further details on our aquatic network is detailed in Attachment B.

The need to develop and improve Napier's aquatic provision

Please note, the issues below are also documented in the paper "Napier Aquatic Centre Capital Review Programme" being considered at today's Committee Meeting, however they are repeated in this paper for completeness.

Work undertaken by NCC since 2014 identified and documented the following issues with existing aquatics provision.

- 1. A level of community dissatisfaction with Napier's aquatic facilities over the previous ten years.**
 - a. Napier Residents Survey has over the last ten years shown a consistent level of dissatisfaction with aquatic facilities, with swimming pools in the poorest performing categories for NCC's results and comparing unfavourably to the New Zealand benchmark.
 - b. Specific themes for this level of dissatisfaction include 'old, run-down, needs upgrading', 'too small, overcrowded, more and larger pools needed'. There have also been negative comments about cleanliness of the facilities which may be related to wear and tear at the facilities.
- 2. Design limitations restricting use, impacting delivery of community benefits and affecting financial and environmental sustainability**
 - a. These limitations include but are not restricted to a lack of deep water, limited leisure and play features, a lack of FINA (Fédération Internationale de Natation Amateur - International Amateur Swimming Federation) compliance for competitive swimming, poor sight lines for lifeguards and multiple spaces that increase operating costs;
 - b. Older and inefficient systems, with multiple plant rooms and a lack of thermal efficiency;
 - c. A small and poorly designed reception and very limited onsite retail and catering options;
 - d. A facility that does not meet modern standards for universal accessibility; and
 - e. A lack of ability to meet new or growing activity areas, including hydrotherapy, aquatic-based programmes and group fitness.

3. *Deteriorating facility condition, impacting visitation, performance and safety*

- a. The existing facility is aging, at end of life and requiring capital and operational funds to maintain an acceptable standard and continue to operate;
- b. Any investment required to extend the life of the existing facility will not provide more space or additional facilities to meet the community demand;
- c. Increasing service outages due to end of life components failing, impacting the ability to provide community programmes and services reliably;
- d. Financial results and visitation levels may decline as the facility ages, meaning less benefits delivered to our community, increased unmet demand that Napier cannot meet, and increasing ratepayers' costs of operation;
- e. National benchmarks indicate a facility should achieve between 5 – 7 visits per annum per head of population. Napier is between 2.7 and 3.6 visits per head of population; and
- f. Napier Aquatic Centre staff are restricted with the development of new programmes and services, and also have had to decline requests from community groups for new programmes due to a lack of capacity.

4. *There is long standing community demand that is not being met*

- a. A Hawke's Bay regional shortage of aquatic space equivalent to three 25m pools was identified by National Facilities Strategy in 2013. NCC Napier Aquatics Strategy endorsed this shortage in 2015. This Strategy document is now dated however recent trends and developments continue to signal strong community demand:
 - i. Future requirements for Hawke's Bay in this document projected slow population growth for Napier to 2021, where it will peak and begin to decline. Actual population growth for Napier since 2015 outstripped these projections by 14% or the equivalent of 8,180 people;
 - ii. Since this information was compiled, the Mitre 10 Sports Park Aquatic facility due to be completed mid-2022. However it is expected that given its location and design there will continue to be community demand for Napier's community aquatic facilities.
 - iii. There is currently no public access available at Napier Aquatic Centre on weekdays from 3 pm to 7 pm as space is prioritised for club swim training and learn to swim. This is a peak time for users in other aquatic centres.

Many of these issues were recognised by NCC in 2014, and led to the commencement of a process to determine the right aquatic solution for the needs of the community.

New aquatic facility – what our community has told us that they want

Through the consultation and engagement with our community conducted since 2014, the following themes have been consistently expressed:

- A modern facility that meets the community needs now and into the future;
- A desire to 'do it once and do it properly';

- A facility with sufficient space to cater for all user groups and areas of demand;
- Much more leisure and play space and features to provide a fun environment for tamariki, rangatahi and whānau;
- Improved accessibility for all users; and
- Affordability for our community in terms of capital cost, costs to operate and costs of entry.

Further information around these current state issues and community expectations are included in Attachment C.

New aquatic facility – possible sites

The Onekawa site of the existing Napier Aquatic Centre is the site of an old landfill. Landfill materials cover much of the site, though the landfill material is covered with a cap of topsoil. NCC has commissioned a number of reports into the Onekawa reserve site and surrounding area to understand the presence of and the nature of this landfill material.

An investigation carried out by Pattle Delamore Partners Limited (PDP) between 2009 and 2012 identified:

- Landfill waste was found in 11 of the 19 test pits excavated
- The topsoil cover over the waste varied from nil up to 1m, with the average cover being 0.35m
- Groundwater was observed at a depth of between 1.7 and 2 m.
- Heavy metal concentrations typical of that expected were found in samples containing waste, including lead, arsenic, copper and zinc
- The unconfirmed but likely presence of asbestos given commonness of asbestos-containing materials in construction and household products during the years the landfill was active (Note: the presence of asbestos was confirmed through further investigations by Tonkin & Taylor in 2021).

Due to a number of outstanding questions, in December 2018 PDP was re-engaged to provide an expert assessment of the Onekawa site and the implications of the *known* contamination for the development of an aquatic centre. This assessment concluded:

All other things being equal, a site free of contamination is easier and cheaper to develop than a site with soil contamination. There is also additional risk for the Onekawa site because the full extent and degree of contamination is not known and there is uncertainty whether all the soil would be accepted at the Omarunui Landfill. While the known contamination at the Onekawa site is not particularly great, and the onsite risks during construction should be readily manageable, additional time will be involved and greater cost will arise relative to a “clean” site from:

- *additional soil and possibly groundwater investigation*
- *additional consenting requirements*
- *additional onsite excavation management (particularly if asbestos is present)*
- *possibly managing contaminated water from excavation dewatering*
- *additional soil disposal costs*

The greatest additional cost is probably from soil disposal, depending on the volume of soil requiring disposal.

In this assessment, an assumption was made that similar geotechnical conditions existed below more recent reclamation fill and/or landfill, being soft estuarine sediments prone to liquefaction under earthquake conditions.

Informed by these external reports, a risk assessment performed by The Building Intelligence Group (TBIG) and technical advice of qualified Napier City Council staff, it is considered that the Onekawa site is more complex and more expensive than a greenfields alternative, and with a more risk of cost and time overruns due to site conditions.

Tonkin & Taylor contamination and geotechnical

This information was discussed during a workshop Council workshop on 10 March 2021, and, due to assumptions made about geotechnical conditions, it was agreed that Officers would engage Tonkin & Taylor to conduct further site investigations at Onekawa for both contamination and geotechnical conditions.

Following on from this, options were developed and canvassed with Council to potentially fit an aquatic centre on the Onekawa site.

Considerations in the development of these siting options included:

- The position of the facility and car-parking
- Access from the road to the facility
- Operational impact of the construction period on the existing facility
- Existing infrastructure on the site.

These options were:

Option 1: New aquatic centre and relocation of netball courts

Located to the northern end of the site in order to minimise the impact to the existing centre during construction and to avoid the landfill area as much as possible. Involves demolition of existing tennis and netball courts and construction to the eastern corner of the Onekawa site.

Option 2: Redevelopment of existing aquatic facility

Retaining and upgrading the existing Ivan Wilson complex, demolishing the Old Pool and constructing new add-on facility where the Old Pool is currently located.

Option 3: Demolition of minor structures for new aquatic centre

A new facility centred on the site where the existing Allan's Pool (Learn to Swim) and Pavilion are located.

Option 4: New aquatic centre (south-western corner)

A new facility constructed at the southwest corner of the facility.



These site options were provided to Tonkin & Taylor to determine the scope of its geotechnical and contamination investigations.

Tonkin & Taylor geotechnical and contamination report findings

A workshop with Council was held on 30 March 2021 for Tonkin & Taylor to present and discuss the findings and implications of the geotechnical and contamination reports.

Critically, the Tonkin & Taylor geotechnical report provided new information for the geotechnical (ground stability) conditions present. The geotechnical conditions across the entire site are soft compressible silt and layers of liquefiable sand. This means that for any significant construction on the site to have solid foundations to mitigate the risk of differential settlement, significant and costly ground works are required.

In addition to the challenges presented by the uncontrolled (land)fill materials that requires removing and disposal, the contamination levels are variable across the site and for all four options assessed, the groundwater levels require mitigation and the existing infrastructure underground requires either relocation (water main) or excavation and disposal (remains of old outdoor pool and dive well), which indicates that the geotechnical conditions present may provide the most significant and expensive challenge on the Onekawa site.

The previous PDP assessment in 2018 was focused on contamination rather than geotechnical conditions and expressly assumed that 'similar geotechnical conditions exist at both the Onekawa and Prebensen/Tamatea Drive sites'. The Tonkin & Taylor results assert that this assumption isn't correct and that in addition to the contamination implications of the Onekawa site, that geotechnical conditions are also significantly more challenging than the conditions on the Prebensen/Tamatea Drive site.

The Tonkin & Taylor report provided additional information on the specific risks present for each of the four site options being explored, with Option 1 being the preferred location of the four options on the Onekawa site. Following from Tonkin & Taylor's recommendation, Council agreed to eliminate options 2, 3 and 4, and progress further investigation of Option 1 for community consultation on site options for a new aquatic facility.

A more detailed summary of the investigations is contained in Attachment D.

The geotechnical and contamination reports were released in December 2021 and are located at <https://www.napier.govt.nz/napier/projects/napier-aquatic-centre-redevelopment/onekawa-park-investigations/>

Outcomes of Council workshop

Through workshopping with Council on 30 March 2021, Officers were to progress to detailed investigations based on:

- Eliminate Options 2, 3 and 4 due to the geotechnical and contamination information provided.
- Prepare detailed information to allow for community consultation on the new aquatic centre location based on:
 - a. Option 1 build at Onekawa (i.e. relocation of netball courts at Onekawa); and
 - b. the Prebensen/Tamatea Drive greenfields option.
- For Option 1: New aquatic centre and relocation of netball courts
 - a. Conduct design work to make the Prebensen facility and features right for the specific site.
 - b. Conduct further ground investigations through the tennis courts to provide further information and assist in mitigating the risk of the intended site.
- For each consultation option include:
 - a. Design and artist mock-ups.
 - b. Quantity Surveyor-produced costings for each site, factoring in the additional costs and risks of the Onekawa site.
 - c. Identification of the risks and implications.
- Prepare a Council paper to include contamination and geotechnical outcomes, implications, next steps and the impact to the existing facility.
- Consider a public seminar or session to enable interested members of the public to be directly engaged.

This paper reflects the next steps as indicated by Council.

Planning implications of the Onekawa options

The identification of Option 1 as the preferred option comes with a higher risk profile for resource consent due to the proximity to residences along Gallipoli Road. For this reason Option 3 was also carried through to the next stage of assessment to include an option that is not subject to the same resource consent risk, though it has a more significant risk profile with uncontrolled fill and contamination, and it would involve a much greater level of impact on the current facility during the construction period.

Planning consultants, Stradegy, were engaged in October 2021 to provide views on planning matters pertaining to Options 1 and 3 and specifically, which may be able to

progress through the resource consent process with less resistance. This input was sought to enable these views to be considered by Council alongside other information to inform decision making.

Strategy's conclusion was that 'Option 3 would progress through the planning process with less resistance', though recommended that Option 1 not be discarded as the greater challenges with planning and consenting due to the closer proximity to residences may be able to be overcome.

Included in the report were recommendations for Council to assist with deciding the preferred option. These recommendations were:

- Undertake an Acoustic Assessment against District Plan noise limits
- Perform a preliminary Visual Impact Assessment
- Conduct a Traffic Assessment to inform the need to any surrounding intersection and roading upgrades
- Obtain a Certificate of Compliance for the relocation and reestablishment of courts as planned under Option 1
- Define the implications and costs associated with the removal of material under Option 3 to better inform the options assessment
- Prepare a Consenting Strategy for the selected option.

Ahead of Council agreeing on the preferred option for the Onekawa site, it is recommended that Officers work through these additional planning steps.

Site assessment: Prebensen/Tamatea Drive and Onekawa

Geoff Canham Consulting (GCC) was engaged in late 2021 to provide an objective, rigorous and independent site assessment of the Prebensen Drive/Tamatea Drive site and the Onekawa site. This piece of work was commissioned partly in response to a Council request to assess both the Prebensen/Tamatea Drive sites and the Onekawa site holistically to identify all pros and cons, and partly to provide an objective and independent assessment to address the prominent feedback during the 2018 process from some members of our community.

GCC have prior experience performing similar assessments with Tairāwhiti/Gisborne District Council, Hauraki District Council (Waihi), Bay Wave Aquatic Centre (Tauranga City Council) and Lansdowne Park Relocation (Marlborough District Council). All site assessments performed by GCC have been informed by relevant national guidelines.

The site assessment criteria performed by GCC included the Prebensen/Tamatea Drive option, and the two options for development on the Onekawa site. The assessment was scored along a criteria based on the critical success factors from the Napier City Council Aquatic Strategic Framework that was adopted by Council in 2021.

It is important to note that across Napier there are very few sites that met the original criteria for an aquatic development, and that irrespective of the site chosen there were going to be positive and negative aspects. A perfect site for an aquatic development in Napier does not exist.

The site assessment results for the three options were:

Criteria	Prebensen Drive	Onekawa Option 1	Onekawa Option 3
NCC Strategic Drivers	20	17	17
Balanced Outcomes	13	11	11
Social Cohesion	8	9	9
Pride and Connection	12	9	9
Value for Money	13	8	8
Best Practice Design	11	9	9
TOTAL	77	63	63

GCC's conclusion states:

While it is difficult to identify the perfect site, guidance via the established NCC criteria for a future NCC aquatic centre helped to ensure a neutral process throughout the entire site assessment process.

Through onsite and desktop assessments using the Site Assessment Tool, we were able to identify strengths and weaknesses across both sites which then showed through in final scoring.

While the current Napier Aquatic Centre has a strong history at its Onekawa location, the risk and cost associated with soil contamination and significant ground engineering required made it difficult to attain higher scores in terms of future site development.

Prebensen Drive has shown to be a low risk, greenfield site that matches a lot of the desirable aspects of the assessment criteria as well as the NCC Aquatic Strategic Framework. This leads to the Prebensen Drive site attaining the highest score.

GCC's Napier Aquatic Centre Site Assessment Report is included as an attachment to this report.

Prebensen/Tamatea Drive site and status

Council adopted as part of its Long Term Plan 2018-28 a resolution to progress a new pool at a new site. Following this decision a tender was released on 17 May 2019 for the 'Design and Build for the Napier Aquatic Centre'. These plans were put on hold subject to a Judicial Review from the Friends of Onekawa Society challenging the Council process and decision making.

The Judicial Review judgement of 30 April 2019 saw all nine causes of action being dismissed by the Court.

Prior to Council pressing pause on the aquatic development at Prebensen/Tamatea Drive, considerable progress had been made to progress this development. While the site has remained inactive, the following summarises the advanced status of this site development:

- Geotechnical and contamination surveys completed, with no contamination and geotechnical conditions consistent with most of the Napier area.

- The resource consent application was completed, including technical assessments of acoustics, visual amenity and traffic impact. This consent application, with a quick update, is ready to be submitted.
- Pre-loading has been completed on the site, with significant time to settle.
- Stormwater treatment on site designed, constructed and working effectively.
- Detailed location specific designs were completed for the Design and Build tender process.

Due to these reasons, the Prebensen/Tamatea Drive site has an advantage over Onekawa in terms of:

- Planning and resource consent issues including traffic, proximity to neighbours
- Planning and resource consent timing, with much of the work completed
- The planning and construction timeline, with no need to wait for any pre-loading settlement or other ground mitigation, demolition and removal of existing structures, or relocation of existing infrastructure (tennis and netball courts)
- The risk profile of construction.

Recommendations regarding Preferred Design

The detailed concept design (see attachments) as developed for the preferred option on the Prebensen/Tamatea Drive site has been used for the options on the Onekawa site. While there have been some changes in the regional picture, it is considered that this design will provide a facility that meets the current and future needs of Napier's community across all user groups.

In summary the process to date has included includes the development of:

- Napier Aquatic Strategy
- Taradale Feasibility Demand Study Assessment
- Business Case Options for Expansion
- Pre-engagement and consultation through a Special Consultative Procedure as part of the Long Term Plan 2018-28
- High level design of preferred option
- External reports to inform resource consent.

This process has also involved consultation with users, stakeholders and the community, from the development of the options to public consultation, to engagement with an Aquatic Stakeholder Group in the development of the design.

An Aquatic Subcommittee of council was formed to provide Councillor input and direction to the project, including detailed design, preparation of tender documentation and specifications, and site preparations. This Subcommittee met on four occasions during the six months from August 2018 to March 2019 until the point where the project was paused due to the legal proceedings with Friends of Onekawa Society.

It is considered that the key changes in regional aquatics provision discussed in this document do not impact the design's ability to meet the needs of the community, projected utilisation or ongoing financial sustainability.

If Council decide that the current designs need more than minor changes, then this would likely necessitate a recommencing of the process, from strategy development, to the business case, to the detailed design.

This will lead to additional time required on the programme to deliver a new aquatic facility to our community, and will incur additional costs.

This Detailed Concept Design was approved by Council in March 2019.

As per Council direction to 'conduct design work to make the Prebensen/Tamatea Drive facility and features right for the specific site', a review of the specific site conditions, alignment and environmental conditions was performed. This assessment identified that alignment of the facility on the Onekawa site was similar to the alignment at the Prebensen/Tamatea Drive and would provide similar advantages in terms of aspect, wind and sun. The proposed positioning of the facility on the Onekawa site is as similar as possible to that at Prebensen/Tamatea Drive. This has resulted in no revisions or amendments to the preferred design will be required to locate at Onekawa.

The Detailed Concept Design approved by Council for the design and build tender is attached to this report. Note that subsequent to the Detailed Concept Design being signed off by Council, the concept designs were further amended as the Request For Proposal (RFP) documents were prepared for tender.

Geotechnical and Land contamination implications

Following on from Tonkin & Taylor's geotechnical and contamination investigations completed in February 2021, Tonkin & Taylor were re-engaged to undertake an engineering risk review into geotechnical and contaminated land aspects of the proposed Onekawa aquatic centre development.

This engineering risk review is to inform costings of the ground remediation requirements to construct on the Onekawa site and enable the development of comparative costings with the Prebensen/Tamatea Drive option.

A summary of the key design risks and potential effects on remedial works costs as identified by Tonkin & Taylor is included in Attachment E.

Tonkin & Taylor concluded that:

Overall, both "Option 1" and "Option 3" have a similar risk profile and similar quantum of earthworks. Option 1 includes redevelopment of the court areas which will limit the ability to dispose of material on site, while Option 3 will involve more demolition works and potentially encroach on existing buildings and access points.

Prebensen Drive site has a much lower ground risk profile, largely reflective of its "Greenfield" status and the fact that much of the groundworks have already been completed, with minimal hindrances.

Storage of uncontrolled fill on the site itself, rather than disposal at an approved landfill was identified by Tonkin & Taylor as a potential method to avoid the costs of disposal of uncontrolled fill and the contaminants within. This is through the creation of bunds or mounds of uncontrolled fill that can then be covered with clean topsoil.

The maximum amount of material that can be accommodated on the Onekawa site has been calculated. This approach is not recommended by Officers due to:

- Not eliminating the risk of contaminated materials, but simply moving them from one place to another
- The perception of surrounding neighbours and reserve tenants to having the potentially contaminated uncontrolled fill relocated and covered on the site
- The longer-term risk of the topsoil on the mounds eroding over time, exposing the potentially contamination fill material
- The consenting risks and conditions for storing the uncontrolled fill on the site.

This option however is on the table for discussion by Council. The additional costs for cartage and disposal of the uncontrolled fill quantities should Council decide to dispose at a landfill are included in the provisional items.

Programme implications

As part of the Tonkin & Taylor report, a comparative programme was developed to compare project timeframes for the Prebensen/Tamatea Drive option and the two options at Onekawa. The report states:

A comparative programme has been developed between future works at the Onekawa site and the Prebensen Drive location, which is approximately 80% through the enabling works phase before the works were mothballed.

The Onekawa project is in its infancy and provides a much more challenging consenting/development programme. Accordingly, the programme for the Onekawa design and consenting is likely to be relatively long and subject to increased escalation costs of the project lifecycle.

The report identified a total of 30 months of time required given the challenges of the site to effectively get the site to a comparative position that Prebensen/Tamatea is at currently. Including the additional time allowance for completely enabling works at Prebensen/Tamatea Drive (if required), and assuming a construction period of 2 years for all three options the total months to completion for each option is as follows.

Table: Project timeframes for each option (once approved by council)

	Prebensen/ Tamatea Drive	Onekawa Option 1	Onekawa Option 3
Master planning to commencement of enabling works	0	30	30
Enabling and consent works	14.5	12	12
Construction period	24	24	24
Total months to completion	38.5	66	66

Tonkin & Taylor's full report is included as an attachment to this document.

Costings

As per Council direction, Quantity Surveyors Dean & Quane were engaged to take the key design risks and potential effects on remedial works identified through the Tonkin & Taylor report and provide estimated costs for these. These costs are required to enable a like-for-like comparison between the Onekawa site and the Prebensen/Tamatea Drive site.

Dean & Quane's costs for each option are attached to this document.

Element	Prebensen/ Tamatea Drive	Onekawa Option 1	Onekawa Option 3
New aquatic centre as per RLB estimate Aug 2021	51,238,800	51,238,800	51,238,800
Construction cost increases (Aug 2021 to estimated project start date of mid 2024)	7,455,245	7,455,245	7,455,245
Construction cost increases – (Master planning to commencement of enabling works)		7,336,756	7,336,756
Construction cost increases - Enabling and consent works	3,521,643	3,301,540	3,301,540
Cost escalation during construction period	6,221,569	6,933,234	6,933,234
Demolition (as per note to costings below)		-13,300	-344,500
Site Preparation		10,043,480	8,752,500
Additional Site Works		2,743,625	2,064,750
Sundries		-	-
SUB TOTAL	68,437,257	89,039,380	86,393,325
Preliminaries		-	-
Margins		-	-
Contract Contingencies	3,119,947	13,355,907	12,958,999
TOTAL CONSTRUCTION COST (excluding GST)	\$71,557,204	\$102,395,287	\$99,352,324
Other Development Costs			
Provisional items		5,610,000	8,855,000
TOTAL PROJECT COSTS (including provisions items (excluding GST))	\$71,557,204	\$108,005,287	\$108,207,324

Summary of key cost differences

- The excavation and disposal of uncontrolled and contaminated fill
- Mitigation of ground conditions
- The site works complexities of dealing with known landfill and contaminants and the consenting conditions likely to be imposed due to the nature of the site
- The construction of stormwater detention ponds
- For Option 1, the costs of relocating the tennis and netball courts, including demolition of existing, site clearance and earthworks, and construction of new courts and changing room facilities

- For Option 3, the costs of changes to the surrounding infrastructure and ground features (including changing sewers, stormwater and water supply, removing buildings and excavation)
- Provisional items including cartage and removal of uncontrolled fill; should Council not want to explore disposing of on site, any roading changes, earthworks construction monitoring. These provisional items have been separated out to identify potential costs that require either decisions of Council or further work to understand requirements and costs.

Notes to the costings

Demolition costs

Depending on the intended future use of the Onekawa site, it is likely that demolition of the entire existing facility is required for both options at some stage of the process. All that differs between the Onekawa options and the Prebensen/Tamatea option is the sequencing, in terms of a one-time demolition or a staggered demolition to enable construction on Onekawa. The RLB estimate for Prebensen/Tamatea Drive includes \$600,000 for demolition of Onekawa. To avoid double-counting of demolition items the amounts have been entered as negatives in the costings.

Mitigation of ground conditions

The method to mitigate the geotechnical conditions on the Onekawa site that has been included for costing purposes is excavation, filling and preloading. The alternative approach is to use Rammed Aggregate Piers (RAPs), which are stone pillars that are vibrated into the earth to provide ground improvement. This approach could avoid ten months of programme timeline by removing the need to wait for preloading to settle, but comes at an additional project cost. It is considered that the additional project cost is comparative to the cost escalation savings from the reduce timeline, therefore is cost neutral to the construction cost estimates.

Comparing the three options

	Prebensen/Tamatea Drive	Onekawa Option 1	Onekawa Option 3
Cost	\$71.6 million	\$108.0 million	\$108.2 million
Risk	Moderate (2 high risks, 6 moderate risks)	High (8 High risks, 13 moderate risks)	High (8 High risks, 13 moderate risks)
Timeframe to completion (once approved)	2.71 years	5 years	5 years
Site assessment results	77	63	63

The table above shows the differences in costs, complexity and risk between the options at the Onekawa site and the Prebensen/Tamatea Drive option. As per the advice throughout this process, development can be done on the Onekawa site, though it involves a much greater degree of cost, complexity and risk.

Opportunity cost of Prebensen/Tamatea Drive

The Prebensen/Tamatea Drive parcel of land comprises a total area of 12.71 hectares. It is currently zoned as main residential.

Should the land not be utilised for an aquatic development there is an opportunity for council to divest this land.

A valuation performed in late 2020 of the parcel of developable land (estimated 3.5 hectares) on the site identified a value of \$1,671,000 per hectare. For the portion of the site that has been earmarked for the aquatic development (approximately 2.51 hectares) this valuation had an estimated market value of \$4.2 million.

The land is subject to the Hawke's Bay Endowment Land Empowering Act 2002. This doesn't stop the sale, but confirms that along with the Lagoon Farm and Parklands land, it was derived from the old Harbour Board. This was vested in Council as an income earning asset to compensate for the liability of the Inner Harbour and Harbour Board Foreshore reserves.

Similarly, for the Onekawa site should a future development not be progressed, there provides an opportunity for alternative use. The site is zoned as a reserve, and has considerable existing infrastructure and services (Plunket, Omnigym, Onekawa Kindergarten), but provides the opportunity provide additional active or passive recreational space, or a repurposing of some or all of the existing aquatic centre structures (pool halls).

The impact of construction cost escalation

An important aspect to note is the escalation of construction costs. Over recent years these have increased markedly due to a number of different factors including:

- Construction industry capacity is currently stretched beyond capacity.
- Further supply chain disruptions for getting construction materials to New Zealand
- Continuing high global consumer demand, exceeding available shipping and port capacity
- Consumer inflation rising at its fastest rate since 1990.

To illustrate this point, the costings of the Prebensen/Tamatea Drive option has increased from a budgeted \$42.1 million in 2018 to a projected \$51.2 million as at August 2021, and a projected \$58.9 in July 2024 (the commencement of a new LTP).

Continuing high rates of cost escalation (using a rate of 5% per annum from the Cordell Construction Cost Index (CCCI) – Quarter 3, 2021) will mean that the differences in time to complete the project will translate into increased capital costs for NCC and ratepayers, with a 12-month additional period potentially costing \$2.8m.

Interdependence with the Napier Aquatic Centre Capital Review

In parallel with the work to develop a new aquatic centre, officers have been working to understand the capital requirements of the existing site. Due to the pausing of the project to develop a new facility, the years of under-investment beyond basic maintenance due to the impending demolition, and the complete removal of funding for a new aquatic development from the LTP, the facility has been reviewed by posing the question 'what do we need to do to extend the life of this asset for ten or more years?'.

As detailed in a workshop with Council in October 2021, extending the life of this asset over ten years comes with a significant price tag should we want to provide a reliable service at an acceptable level of service for our community.

Investment in this facility to extend its life however will only extend the life of the asset as it is currently, and will not go any further to meet the community needs that have been understood and documented over the last nine years.

This piece of work is tightly woven into the development of a new aquatic centre. The longer time it takes to construct a new facility, the more investment is required to maintain the existing facility.

To explore a couple of scenarios, should NCC fast-track the new development, then a new facility could be completed within 4 - 7 years. Clarity over a completion date for this project will enable officers to prioritise the level of investment required in the existing centre to minimise expenditure.

In an additional scenario, if a new aquatic development remains outside of the current LTP period, then completion date will be beyond a ten-year horizon and the investment required to extend Napier Aquatic Centre's life will be much more significant. This scenario will have the 'opportunity cost' of a decade more of unfulfilled demand, and community wellbeing benefits unrealised. This will be subject to cost escalation which runs the risk of a new aquatic centre being unaffordable to Napier.

2.3 Issues

- The public perception of consultation on options that provide the same facility, but 1.5km apart with a cost differential of \$33 million.
- The cost impact that the time to completion of a new facility has on the investment required to extend the life of the existing facility.
- Council direction on either the disposal or on-site storage of uncontrolled fill.

2.4 Significance and Engagement

The Council has committed to consultation with the community on the aquatic redevelopment options.

This matter is deemed significant given that any decisions could have ongoing and significant increases to rates and either increase or decrease current levels of service. In addition, the matter is likely to be of moderate public interest with higher interest from key stakeholders including adjacent residents of both sites.

Given its significance and history, it is recommended that Special Consultative Procedure is undertaken with the proposed option being the construction of the facility at the Prebensen Drive site. Consultation could take place through a future LTP or an LTP amendment should there be a preference to initiate momentum. The pathway for redevelopment has implications for the level of capital investment of the current facility which has its own impacts on potential rates increases, with consultation planned through the Annual Plan 2022/23 consultation process.

2.5 Implications

Financial

- Construction escalation - the longer it takes to complete a new development, the more it is going to cost in terms of capital expenditure
- The longer time taken to complete a new facility, the more costs will be required to maintain service at the existing facility
- The provisional items identified in the costings but not included in the total costs for each option may add costs as these items are worked through by officers and consultants

- Construction cost escalation exceeds the projected figure used in the costings, increasing the financial impact over time and magnifying the existing differential in project timelines to completion.

Social & Policy

- The contribution of an aquatic centre to the social wellbeing of its community. The facility is an integral contributor to the wellbeing of a large number of Napier's community, with an average of 180,000 visits per year. A new aquatic centre with the capacity and features to meet the needs of Napier's community will contribute considerably more to the social wellbeing.

Risk

- The risk that with the impact of cost escalation, any ongoing delay with a decision to proceed with a new aquatic centre may result in the eventual costs of construction being unaffordable, meaning an aquatic centre that meets our current and future needs will not be constructed.
- Financial and project risk from known site conditions at the Onekawa site
- Reputational risk in the eventuality that 'surprises' from further investigations or excavation of the contaminated causes increases to project cost and time
- Planning and resource consent risks for the Onekawa options, with a higher degree of associated feasibility, cost and timeframe implications.
- Community consultation identifies an Onekawa option as its preference. This will extend the timeframe for completion of the new facility by at least two years, and incur additional costs through construction cost escalation and the additional investment required to extend the life of the existing facility.

2.6 Options

The options available to Council are as follows:

- a. Direct council officers to prepare further information for community consultation
- b. Do not direct officers to prepare further information for community consultation, noting the impact of cost escalation, the condition of the existing centre and the aquatic needs of the community.

2.7 Development of Preferred Option

The diagram below shows the options for Council and the steps involved in progressing the aquatic redevelopment.

Key decisions for Council are:

- Do we identify a preferred option or take two or all three options to the public?
- Do we want to fast-track the development to deliver the community benefits earlier and avoid some of the costs of extending the life of the existing centre?

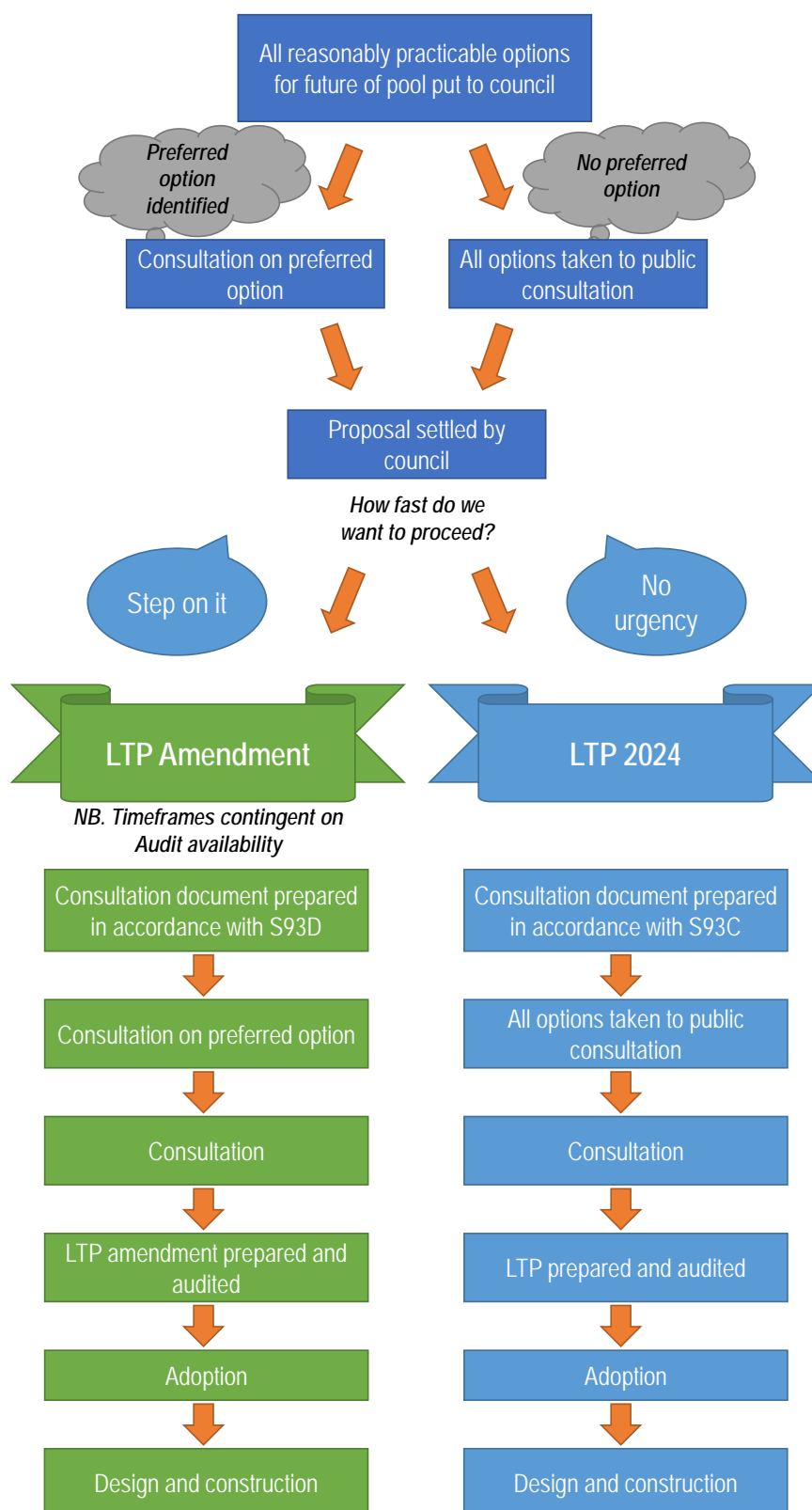
The most important aspect to highlight from a planning perspective is that a decision to redevelop the pool cannot be actioned unless it is reflected in the LTP; per section 97 of the Local Government Act 2002. Given that budget for a new aquatic centre was removed from the LTP and no options or timeframes were specified, then to proceed with the development the decision needs to be provided for in Council's LTP, either through an amendment, or through inclusion in the next standard LTP review in 2024. As the below diagram illustrates, depending on Council's preferred timeframes (expedited timeframes recommended), then two potential 'pathways' emerge; an out-of-cycle LTP amendment, or including in the next LTP in 2024.

Depending on different factors such as the timeframes for consultation, the availability of Audit NZ, this year's election and the impact of the 'stand down period', the out-of-cycle amendment will provide at least a 12 months advantage over waiting for the next LTP in 2024.

It is advisable to not have an LTP amendment process span an election and two different councils. Therefore, an LTP amendment (if that is Council's preferred vehicle) will either need to be completed prior to September 2022, or wait until the new Council is formed and complete an amendment around June 2023. This 12 month saving would translate into a total saving of project costs from between \$3.6 million and \$5.3 million, depending on the site option decided.

The timing of any amendment is a matter for Council to direct on, noting that an expedited amendment might require re-prioritisation of resources across the business, and the timing being contingent on the availability of Audit NZ.

Diagram: Long-term Aquatics Redevelopment Options



2.8 Attachments

- 1 Attachments: Various
- 2 Attachment - Aquatic Network

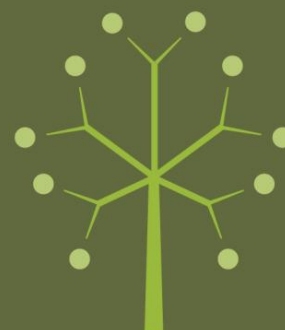
Extraordinary Sustainable Napier Committee - 17 February 2022 - Open Agenda

Item 2

- 3 GCC - Aquatic Site Assessment Report
- 4 Napier Aquatic Centre: Detailed Concept Design (*Under Separate Cover*)
- 5 Strategy: Onekawa Aquatic Centre - Options Analysis – Planning, Sept 2021
- 6 Strategy: Appendix 1 - Onekawa Park Reserve Management Plan
- 7 Strategy: Appendix 2 - Preliminary District Plan Compliance Analysis
- 8 Onekawa Geotechnical & Land Contamination Considerations (*Under Separate Cover*)
- 9 Attachment: Dean & Quane-Elemental Costs Estimates for Aquatic Centre Development options

Napier Aquatic Centre

Site Assessment Report



GEOFF CANHAM
CONSULTING

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Report Disclaimer

In preparing this report it has been necessary to make a number of assumptions on the basis of the information supplied to Geoff Canham Consulting (GCC). Any recommendations contained in this report are subject to uncertainty and variation depending on evolving events but have been conscientiously prepared based on information provided and an understanding of trends in the industry.

The authors did not carry out an audit or verification of the information supplied during the preparation of this report, unless otherwise stated in the report. Whilst due care was taken during enquiries, GCC Limited does not take any responsibility for any errors nor misstatements in the report arising from information supplied to the authors.

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Introduction

This report aims to provide an independent site assessment for a future aquatic centre for Napier City Council (NCC). On-site and desktop analysis was completed against specific criteria agreed with by NCC to ensure the assessment aligns with future NCC visions and plans.

A multi-criteria assessment tool was created and used to compare the different sites and to ensure that all the criteria were assessed appropriately. This is supported by a reference document to provide evidence against each score.

Purpose

The purpose of this report is to present an independent assessment of three potential sites for a new aquatic development using the multi-criteria assessment tool that will help NCC to determine a preferred site.

Desirable Outcomes

1. Development of the multi-criteria assessment tool that considers the strategic drivers specific to NCC and any other best practice assessment criteria that is applicable to this situation.
2. Undertake an independent assessment of the three locations (outlined below) and present the results to NCC in the form of a written report. The three locations are:
 - Prebensen Drive
 - Onekawa – Option 1: New Aquatic Centre and relocation of netball courts
 - Onekawa – Option 3: Demolition of minor structures for new aquatic centre

Key Points

- There is an opportunity cost that has not been factored into the report of what would happen at each site if the aquatic centre was not built.
- The potential costs to ratepayers of 'rehabilitation of degraded sub-soil' at Onekawa was not in scope, yet continuously raises itself as a significant consideration.
- There is a historical context to this project that includes a range of reports and documentation. We have done our best to include the information contained in these, however it cannot be guaranteed that all the specific details have been accounted for.
- The assessment did not include any technical assessments such as Geotech, bulk and location planning or travel planning, outside of any technical reports provided to Geoff Canham Consulting (GCC) by NCC in which the findings can be incorporated into the assessment.

Methodology

- Development of a Multi-criteria assessment tool
 - GCC looked to other Council best practice multi-criteria assessment tools to assess facility locations, as a basis and developed a new, NCC specific multi-criteria assessment tool. This new NCC specific tool considers key strategic drivers for NCC, the NCC Aquatics Network Strategic Framework and industry best practice for the location of aquatic facilities.

- The assessment tool is informed by best-practice national guidelines including elements of Sport NZ's Community Sport and Recreation Facility Development Guide.

- Site Attribute criteria used in the assessment

Criteria	Description
NCC Strategic Drivers	As set out in the Napier City Council Vision, Outcomes and Strategic Goals, and in the Aquatic Strategic Framework adopted by NCC in 2021. Hawkes Bay Trails Maps, NCC bus routes, and other mapping tools.
Balanced Outcomes – Ensure the right balance of provision, space and utilisation among our four outcome areas across our regional network.	Factoring in adequate size, accessibility and visibility of the site.
Social Cohesion – Improve social cohesion and inclusivity to ensure everyone benefits from our aquatic facilities.	The site enables access for high deprivation communities, partnership opportunities and shared spaces where the community can come together.
Pride and Connection – NCC has a network of Aquatic Facilities that are shaped by our community, that our city is proud of and are uniquely Napier.	A site with a high profile and visible location that the community is proud of and connects with the cultural narrative.
Value for Money – Our aquatic network provides value for money for customers and ratepayers.	Our aquatic network provides value for money for customers and ratepayers. This was assessed by: 1) Available for purchase within budget 2) Minimal site preparation required.
Best Practice Design – Ensure the site meets the needs of strategic and physical requirements for aquatic centre development.	A site with good building potential, proximity to public transport and few physical or legal restrictions.

- Assessed score for each site

- Each criteria for each site was scored on a 0 – 3 scale.

Score	Criteria
0	Does not meet criteria
1	Meets minimal criteria
2	Meets most of criteria
3	Fully meets criteria

- On site visits

- All locations were visited in person by GCC staff and interviews were completed with key NCC staff.
- See appendices 2 for observations.

- Desktop assessment

- A desktop assessment was completed to review research and reports that were made available.

- Documents reviewed and considered as part of the assessment were:
 - *Heretaunga Plains Urbans Development Study – Demographics and Economic Outlook 2009*
 - *Napier City Vision Framework 2016*
 - *Heretaunga Plains Urbans Development Strategy Map 2016*
 - *NCC High level planning assessment email – 398 Prebensen Drive Tamatea 2017*
 - *Tonkin and Taylor – Napier Aquatic Centre Geotechnical Report 2018*
 - *Pattle Delamore Partners Ltd – Onekawa Park Contamination Implications for Redevelopment 2018*
 - *NCC Submissions for the Long Term Plan 2018 – 28 consultation document*
 - *NCC Aquatic Centre Site Options – High level assessment 2018*
 - *NZ Transport Agency approval pursuant to the Resource Management Act 1991, s176(1)(b) 2019*
 - *Warren and Mahoney – Napier Aquatic Concept Design 2019*
 - *Aquatics Seminar Presentation 2019*
 - *Aquatic Centre Cultural Opportunities 2020*
 - *Prebensen site concerns table 2020*
 - *Tonkin and Taylor – Napier Aquatic Centre Geotechnical and Contaminated Land Summary Powerpoint Presentation 2020*
 - *NCC – Geotech and contamination testing Powerpoint Presentation 2020*
 - *Geotechnical Assessment Draft Report 2021*
 - *Onekawa Contamination Final Report 2021*
 - *Hawkes Bay Trails – Trail Map 2021*
 - *Onekawa Aquatic Centre: Options Analysis – Planning (Stradegy) 2021*

Site scoring and references

NCC Strategic Drivers	Prebensen Drive	Onekawa – Option 1: New Aquatic Centre and relocation of netball courts	Onekawa – Option 3: Demolition of minor structures for new aquatic centre	Assessment method
1.1 Located on or very close to Hawke's Bay Trail Networks	Prebensen Drive is located on the Hawkes Bay Trail network which connects up with Park Island and other sports facilities and therefore is well placed to support the increased use of this trail network.	Both Onekawa sites are located in a suburban area with no dedicated cycle infrastructure passing close by and the Hawkes Bay Trail Network approximately 300m away. Whilst general cyclist would have no problem navigating the area using the roading network, it is less likely visitors or novice cyclist will want to ride on the roads to get to this site.		On site assessment and communication with Council staff.
Score	3	2	2	
1.2 On numerous bus routes.	On an existing bus route and discussions are being held with regional council regarding moving bus-stop to be closer to proposed site entrance. Likely that bus routes will grow as population and need driven by new facility dictates.	On existing bus routes, servicing the local community well.		On site assessment and desk top assessment of bus routes and needs research.
Score	3	3	3	
1.3 Close to arterial road links for car access	Prebensen Drive is both an arterial link and a connector road with high usage and visibility	Within intersection of numerous main roads leading to arterial roads and links. Maadi Rd, Gallipoli Rd, Flanders Ave and Menin Rd back onto the NAC boundary, with major arterial routes such as Taradale Rd and Kennedy Rd nearby.		Desktop assessment of aerial maps.
Score	3	3	3	
1.4 Location well positioned in relation to future growth areas.	Well placed for future growth on North/Western side of city. North/Western side has been highlighted in NCC growth plans – Taradale Hills and Tironui Drive and surrounds.	Well placed for growth South of Onekawa - areas South of Pirimai and Onekawa highlighted in spatial plan. Immediate future growth limited as this area is already built up. This site is physically closer to central Napier however the Prebensen Drive site is better located for transport/vehicle access (when referencing future growth specifically).		Desktop assessment of spatial plan, district plans, Heretaunga Plains Urban Development Strategy and future growth research. NB: This criteria is dependent on where growth happens, how close it is to the site and when it happens as there is potential on both sides.
Score	2	2	2	
1.5 No local issues with road capacity or parking.	Undeveloped open-space with ample planned parking. Traffic Management plans will need to ensure safe egress at	Ample existing parking off the main road and at entrance to facility which would not be impacted by any new development if the new development was directly replacing either of the courts or playground. Local arterial		On site assessment.

	peak times onto Tamatea Drive.	routes around facility might be required to make them suitable to handle development at Onekawa.		
Score	3	3	3	
1.6 Promotes sustainable thinking in building design	There is an equal opportunity across both sites to incorporate sustainable thinking in building design.			Desktop assessment.
Score	3	3	3	
1.7 Supports and reinforces a "Focus on Quality"	<p>There is an opportunity to enhance city identity with a highly visible site.</p> <p>The site is on the cycle network which encourages and enables people to live healthy active lives.</p> <p>It is envisaged that quality in design and environmental impact of development will be best practice – although no physical plans were part of this scope beyond initial concept plans.</p>	<p>The Pattle Delamore Partners report “Onekawa Park – Contamination Implications for Redevelopment” identified significant soil contamination on the Onekawa site which would have to be removed and cleaned before any work could begin. This adds additional cost to the development and does not strongly rely or reinforce Council’s strategic focus on quality.</p> <p>Site not visible from road – missed opportunity for an identifiable/high profile building that provides strong identity.</p> <p>The site is approximately 300m from the cycle network that encourages and enables people to live healthy active lives.</p> <p>It is envisaged that quality in design and environmental impact of development will be best practice – although no physical plans were part of this scope.</p>		<p>Desktop research of historical contamination reports of Onekawa Park and geotechnical reports of the Prebensen Drive site.</p> <p>Desktop assessment using Google Maps and the Hawkes Bay Trails Map.</p>
Score	3	1	1	
Subtotal	20	17	17	
Balanced Outcomes	Prebensen Drive	Onekawa – Option 1: New Aquatic Centre and relocation of netball courts	Onekawa – Option 3: Demolition of minor structures for new aquatic centre	Assessment method
2.1 Room for expansion	The proposed building footprint and ancillary facilities cover approx. 5 hectares of the existing site which is 12.17 hectares total. The remaining 7 hectares provide opportunities for other options such as aligned recreation activity.	<p>The site is large enough to include room for expansion as shown in concept plans although it comes at the displacement of Tennis Courts or the Playground which may be moved or built elsewhere.</p> <p>Site is constrained in some areas by existing facilities including Plunket, Omnigym, and other on site infrastructure.</p>		Desktop assessment of concept plans for both sites.
Score	3	3	3	

2.2 Good outlook with potential for a strong street frontage on main road and/or high pedestrian use road.	Highly visible site with orientation of building shown in concept plans to face Tamatea Drive which creates the opportunity for strong street frontage.	Current site is not visible from street. This could be promoted with better signage from main road. Currently signage is minimal and aging.		On site assessment.
Score	3	1	1	
2.3 Close to users and serves a wide catchment.	Users of aquatic and dry centre facilities will most likely drive or take transport to venue, based on research done in the Taradale Aquatics Feasibility Study. Usage will be complemented by active recreation users to and from Park Island and growing neighbourhoods.	Users generally drive to this existing venue (only 1% walk and 6% take a bus), as described in the Taradale Aquatics Feasibility Study. In this regard it services a wide catchment.		Desktop assessment of reports.
Score	2	2	2	
2.4 Close to a range of other services and facilities.	Some services (shops, Doctors, library etc) near proposed site but planned growth in this area will develop over time. However, the site is near to expanding active recreation hub at Park Island, Prebensen Road Retail and the Tamatea Shopping Centre.	There are services in surrounding streets (shops etc) and there are existing recreation facilities including tennis, netball and gymnastics venue.		On site assessment.
Score	2	2	2	
2.5 Limited overlap with other aquatic provisions	The new 50m pool being developed by the Hawke’s Bay Community Recreation Centre Trust in Hastings is less than 15 minutes drive. The impacts on aquatic usage of this new facility are unknown, but as the new facility is primarily targeted at ‘high-end competitive’ swimming and coaching it is not expected to impact the community or leisure focus of either a Prebensen or Onekawa site. Council LTP Report 2018 identified that the 50m pool in Hastings would complement the proposed future Napier Aquatic Centre. Also in consideration is Ocean Spa that provides alternative aquatic experiences. Taradale Community Pool is the other main pool which is 7 – 8 km from each site on the Southern outskirts of the city, so no immediate impact on either location. There are other pools at schools, rest home, hotels, private residence. Natural aquatic recreation areas includes Pandora Pond, Ahuriri and Westshore Beach, Perfume Point Foreshore, the Clive River and the fountains on Marine Parade (to name a few).		Desktop assessment of existing pools and distances calculated using Google Maps.	

	Hastings District facilities include Clive Memorial Swimming Baths, Havelock North Village Pool, Splash Planet Theme Park, Flaxmere Water World and Frimley Pool.			
Score	3	3	3	
Subtotal	13	11	11	
Social Cohesion	Prebensen Drive	Onekawa – Option 1: New Aquatic Centre and relocation of netball courts	Onekawa – Option 3: Demolition of minor structures for new aquatic centre	Assessment method
3.1 Those communities of high deprivation are able to access the facility within a short walk or active transport option.	<p>Prebensen Drive is located on the edge of Onekawa (7) and borders Tamatea North (9) and Pirimai (8).</p> <p>Distance from Maraenui is 5.7km which is too far for a short walk. Reasonable distance for adult bike ride (not children) pending road crossings.</p> <p>Maraenui shops to Prebensen Drive is 5.7 km/8 min drive time.</p>	<p>The existing aquatic centre is physically located in the Onekawa suburb (7) and borders the suburbs of Marewa (10), Maraenui (10) and Onekawa South (10) making the Onekawa site highly accessible to those high deprivation communities.</p> <p>The site is out of walking distance for communities such as Tamatea North (9) and Tamatea South (8).</p> <p>Maraenui shops to current Napier Aquatic Centre is 2.5km/5 min drive time.</p>		<p>Desktop assessment:</p> <ul style="list-style-type: none"> Review of Napier deprivation map. Distances calculated on Google maps.
Score	2	3	3	
3.2 Provides opportunity to form partnerships and promote long-term sustainability.	<p>Equal across both sites: swimming clubs, community groups, sports groups, events etc.</p> <p>A modern fit for purpose facility will be something that can spark new partnerships.</p>			Desktop assessment.
Score	3	3	3	
3.3 Enables the provision of open spaces/areas in and around the facility where different groups from within the community naturally 'bump' into one another	Significant potential, but the main 'bumpers' would be facility users rather than accidental everyday open-space use.	Significant potential, but the main 'bumpers' would be facility users rather than accidental everyday open-space use. There is the well-used gymnastics facility at site as well as a tennis and netball facility and courts. There appears to currently be very little use of NAC by those groups as either fitness or cool down activities.		On site assessment.
Score	3	3	3	
Subtotal	8	9	9	
Pride and Connection	Prebensen Drive	Onekawa – Option 1: New Aquatic Centre and relocation of netball courts	Onekawa – Option 3: Demolition of minor structures for new aquatic centre	Assessment method
4.1 High profile location that is easily visible to the community.	The site is located on Prebensen Drive and Tamatea Drive off a large	Isolated down a tree-lined drive and off a minor road (Maadi Rd) Visibility to those who do not know the NAC is there is limited. Whilst not part of		On site assessment.

	roundabout. The vacant site is highly visible and it is expected from concept plans that the venue would have high visibility and attractiveness.	the assessment scope, it is a recommendation that signage be improved and designed in a more encouraging and attractive way.		
Score	3	1	1	
4.2 Would be at or near a major destination thereby increasing community participation, promoting overall community wellbeing.	The proposed site is highly visible and will be at the intersection of many trips, active recreation or otherwise, and near major active recreation/sport hub at Park Island and the proposed Wetlands development as a Regional Park in collaboration with HBRC.	Not near another 'destination' but with the current services and the surrounding green spaces, certainly can promote community wellbeing and social-bridging opportunities. As the current site it has had great longevity and strong historical local community support.		On site assessment.
Score	3	2	2	
4.3 Supports multi-purpose trips (many activities located in one area)	Would support multi-purpose trips if the venue provided varied active recreation opportunities. The site is also within 1km of Mitre 10, Kmart, Torpedo 7 and other retailers on Prebensen Drive.	Many and varied purposes near-by including active recreation and 'daily-life' needs such as shops and healthcare at the 'Onekawa Shopping Centre' which includes New World, bakery and other shops/stores. The gymnastics centre and tennis courts are also located on site.		On site assessment.
Score	3	3	3	
4.4 Site has a strong cultural connection of that could support the development of a strong cultural narrative (Our people our stories)	The historic cultural significance of the wider area has been identified and has the potential to be used in the cultural narrative of a new aquatic centre on this site. Also, proximity to potential wetland restoration, and details around the 1931 land uplift may provide 'Our People Our Stories' narrative.	Immediate cultural significance was not ascertained in this assessment as it relates to the identified Onekawa site. However, it is likely that the area will have an established cultural narrative. Beyond that, there is the historical narrative around the existing venue itself as evidenced by the Friends of Onekawa.		On site assessment. Desk top assessment - Aquatic Centre Cultural Opportunities document.
Score	3	3	3	
Subtotal	12	9	9	
Value for Money	Prebensen Drive	Onekawa – Option 1: New Aquatic Centre and relocation of netball courts	Onekawa – Option 3: Demolition of minor structures for new aquatic centre	Assessment method
5.1 Available for purchase within budget.	Yes – NCC already own the site.	Yes – NCC already own the site.		Desktop assessment.
Score	3	3	3	

5.2 Minimal site preparation required (i.e. no demolition of existing structures/buildings and no remediation of the land required)	The site is free of contamination which enables simple site development.	The Pattle Delamore Partners report on Onekawa Park contamination recognised that a similar style and scale of redevelopment/development on a contaminated site will result in greater resource consent requirements, additional contamination-specific investigation, more careful management of excavation and soil disposal to protect both workers and the neighbouring residents. Additionally, overall, greater costs, not least being soil disposal costs if substantial amounts of soil need to be disposed of. It has been estimated that between 2000 and 6000 m3 of soil will require disposal. Existing underground utility services will require relocating.		Desktop assessment of Geotech reports for both sites.
Score	3	1	1	
5.3 Site acquisition not reliant on completion of non-council controlled processes.	<p>The site is already owned by NCC however there are some non-council controlled process.</p> <p>The site is zoned Main Residential so will require a District Plan change to rezone the site.</p> <p>The site has an NZTA designation over part of the site closest to the expressway roundabout. NZTA in 2019 formally approved construction of the Aquatic Centre.</p>	<p>The site is already owned by NCC and is not reliant on non-council controlled processes.</p> <p>Resource Consent will be required to develop at Onekawa, noting the proximity to existing houses on the North-East of the tennis courts (Gallipoli Rd).</p>		<p>Desktop assessment of email communications from Parks Policy Planner.</p> <p>NZ Transport Agency approval pursuant to the Resource Management Act 1991, s176(1)(b) 2019.</p> <p>Onekawa Aquatic Centre: Options Analysis – Planning (Stradegy) 2021.</p>
Score	2	2	2	
5.4 Ground conditions suitable for large structure.	Very High liquefaction which has been identified as common across Napier and the same liquefaction zone as Onekawa Park.	<p>Very High liquefaction and the same liquefaction zone as Prebensen Drive.</p> <p>Ground conditions comprise variable fill overlying soft silts and loose sands. This makes development at the site much more challenging from a ground engineering perspective and would require significant mitigation to build on.</p> <p>Additional contaminated ground condition risk and mitigation would have potential impacts on ground conditions.</p>		Desktop assessment of Geotech reports.

Score	2	1	1	
5.5 Does not displace of other activities	No – current site is empty.	Yes – required relocation of tennis or netball courts and other infrastructure. Demolition of existing aquatic centre buildings, would impact on operational availability for the duration of the construction period.		Desktop and onsite assessment.
Score	3	1	1	
Subtotal	13	8	8	
Best Practice Design	Prebensen Drive	Onekawa – Option 1: New Aquatic Centre and relocation of netball courts	Onekawa – Option 3: Demolition of minor structures for new aquatic centre	Assessment method
6.1 Large, undeveloped site with good building potential.	The current site is large and undeveloped with good building potential.	Current site is developed but still has building potential with the possible contamination proviso and the requirement to consult and relocate some existing recreation and play infrastructure at a cost to council.		On site visit.
Score	3	2	2	
6.2 Meets the objectives of the Napier Aquatics Strategy and Napier Aquatic Centre Business Case and HB Regional Facilities Plan.	Napier Aquatics Strategy: equal meeting of objectives across all sites. Napier Aquatic Centre Business case: The recommendation of a 25m x 25m pool was put forward. Both sites can fit this size so equal score across both sites. HB Regional facilities Plan: Maintain a national competition standard pool (aligned with the National Aquatics Strategy and Napier and Hastings aquatic strategies).			Desktop assessment of each document.
Score	3	3	3	
6.3 Within or very close to identified main centres for activity.	Yes – Park Island, cycle trails and proposed wetlands reserve.	The gymnastics centre and tennis courts are already on site and the park-like nature of the existing site lends itself to other active and passive recreation opportunities.		On site assessment.
Score	3	2	2	
6.4 No issue with other planning legislation (e.g. Reserves Act)	Resource Consent will be required. The site is comprised in one Certificate of Title. The title is subject to a number of interests including easements and rights of way.	Resource Consent will be required. The land use activities associated with both Onekawa options are consistent with the activities encouraged in the Reserve Management Plan applicable to Onekawa Park.	Resource Consent will be required. The land use activities associated with both Onekawa options are consistent with the activities encouraged in the Reserve Management Plan applicable to Onekawa Park. This option is anticipated to be able to	Desktop assessment of email communications from Parks Policy Planner. Onekawa Aquatic Centre: Options Analysis – Planning (Strategy 2021).

		<p>This site is unlikely to comply with conditions relating to building height, floor space, noise limits and earthworks.</p> <p>This site is also considered to have the potential to give rise to greater noise and visual amenity effects owing to its location being closer to residential properties.</p> <p>This site is considered to have a higher risk of limited notification to a higher number of parties due to the facility itself and the relocation of the courts.</p>	<p>comply with District Plan noise limits but is unlikely to comply with conditions relating to building height, floor space, and earthworks.</p>	
Score	2	2	2	
Subtotal	11	9	9	

Outcomes of Scoping

Multi criteria assessment tool results

The table below is a summary of the detailed scoring for each potential location. The outcome of the scoring review was that Prebensen Drive was the most suitable site with the highest score.

Criteria	Prebensen Drive	Onekawa – Option 1: New Aquatic Centre and relocation of netball courts	Onekawa – Option 3: Demolition of minor structures for new aquatic centre
NCC Strategic Drivers	20	17	17
Balanced Outcomes	13	11	11
Social Cohesion	8	9	9
Pride and Connection	12	9	9
Value for Money	13	8	8
Best Practice Design	11	9	9
TOTAL	77	63	63

Option Analysis

General

- GCC did not provide a weighted percentage against the criteria because the Key Strategic Outcomes are representative of Napier Aquatics Network Strategic Framework and Council outcomes. These outcomes are therefore those expressed by the community and as such, each strategic outcome is considered equally as important.
- There was a previous process of site identification and assessment by NCC that identified Prebensen as the best alternative option to Onekawa. As a result only these three locations were selected for review as directed by NCC.

Preferred site and rationale

- The outcome of the scoring review was that Prebensen Drive rated the highest score.

Advantages of Prebensen Drive site

- A high-profile site that creates pride and connection. It is easily accessible via public transport, road and cycleway.
- Well located for future growth on the North/Western side of the city.
- A large site with options for future expansion and carpark capacity.
- The site would not displace other activities.
- NCC already own the site so there is no additional purchasing cost, creating value for money for ratepayers.
- Ground conditions with no historic contamination – an easy to build on, greenfield site reduces risk of increased costs.
- The site is not subject to the Reserves Act 1977 and the title is fee simple.

Disadvantages of Prebensen Drive site

- The site is zoned Main Residential so will require a District Plan change to rezone the site.
- The title is subject to a number of interests including easements and rights of way.
- Very High liquefaction has been identified (as common across Napier and the same liquefaction zone as Onekawa Park)
- The site has an NZTA designation over part of the site closest to the expressway roundabout (NZTA in 2019 formally approved construction of the Aquatic Centre).

Conclusion

While it is difficult to identify the perfect site, guidance via the established NCC criteria for a future NCC aquatic centre helped to ensure a neutral process throughout the entire site assessment process.

Through onsite and desktop assessments using the Site Assessment Tool, we were able to identify strengths and weaknesses across both sites which then showed through in final scoring.

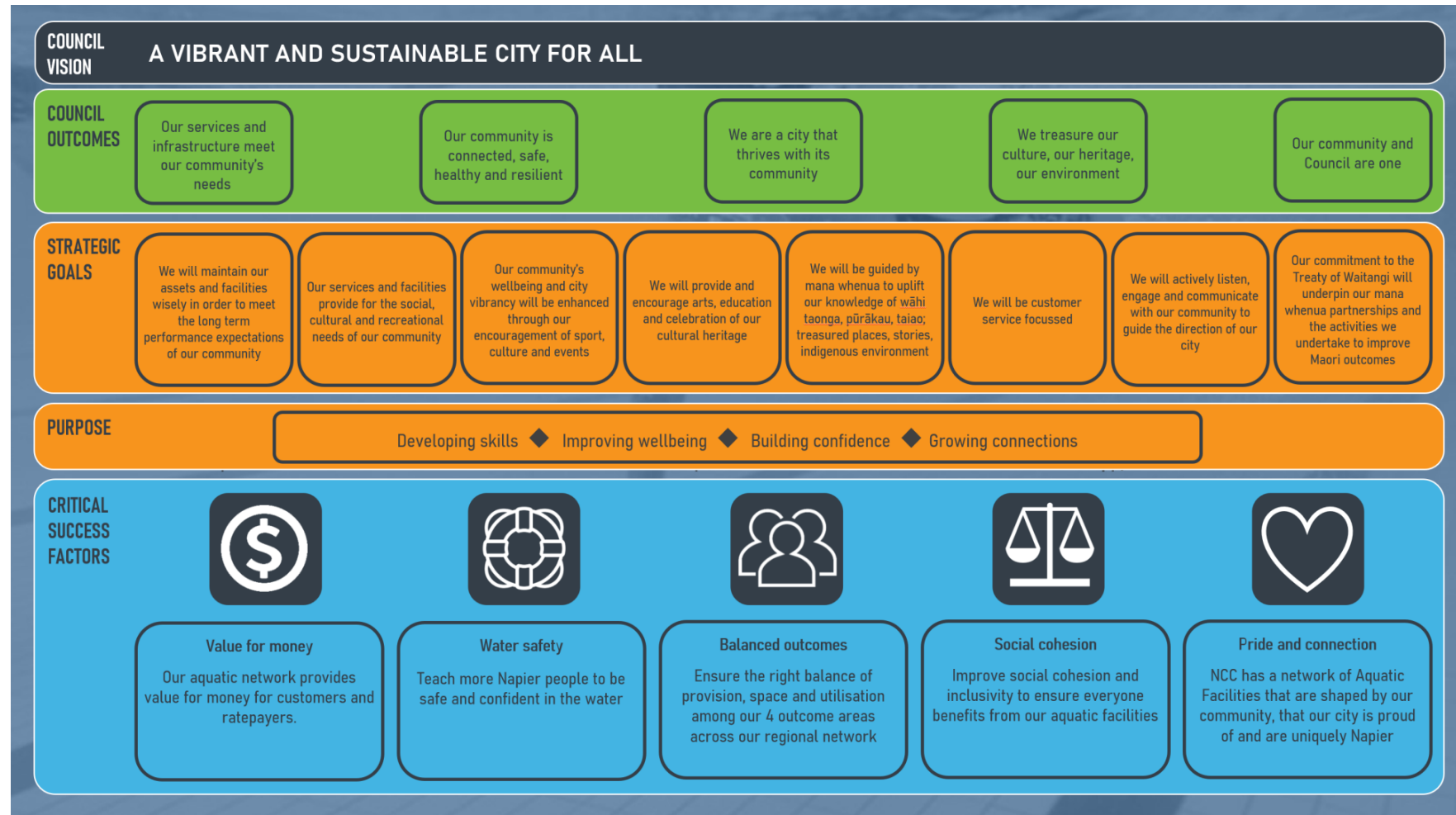
While the current Napier Aquatic Centre has a strong history at its Onekawa location, the risk and cost associated with soil contamination and significant ground engineering required made it difficult to attain higher scores in terms of future site development.

Prebensen Drive has shown to be a low risk, greenfield site that matches a lot of the desirable aspects of the assessment criteria as well as the NCC Aquatic Strategic Framework. This leads to the Prebensen Drive site attaining the highest score.

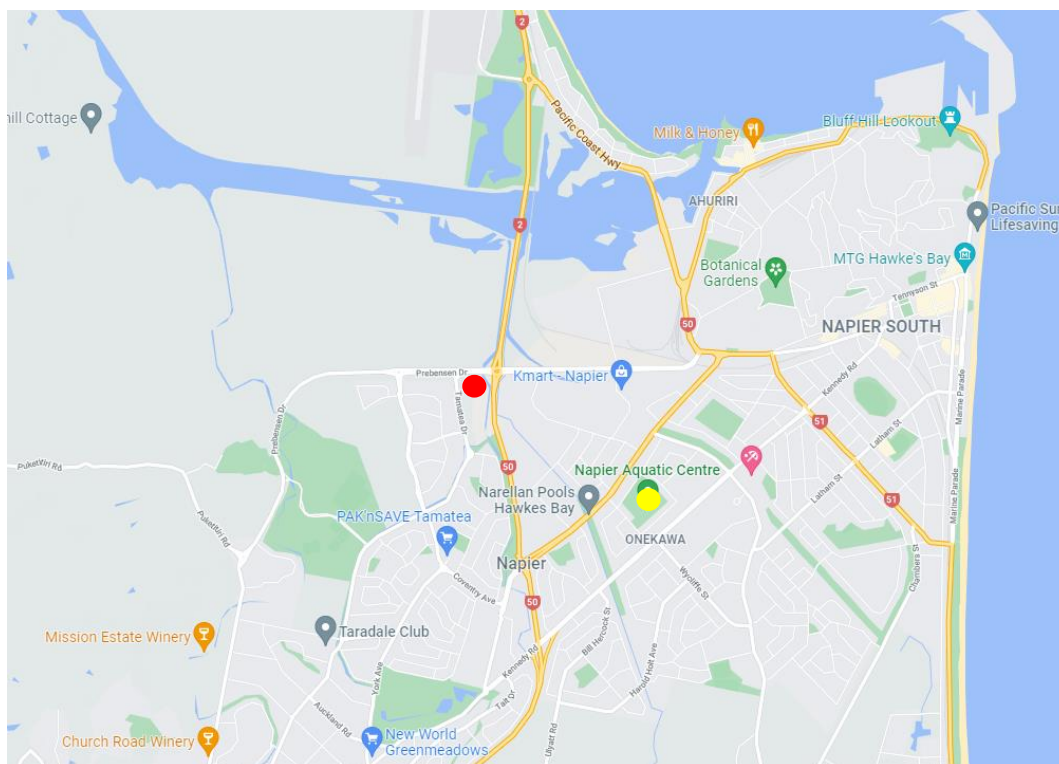
Appendices

Appendix 1 – Site scoring**Hypothetical Site**

NCC Strategic Drivers	Balanced Outcomes	Social Cohesion	Pride and Connection	Value for Money	Best Practice Design
1.1 Located on or very close to Hawkes Bay Trails network.	2.1 Room for expansion	3.1 Those communities of high deprivation are able to access the facility within a short walk or active transport option.	4.1 High profile location that is easily visible to the community.	5.1 Available for purchase within budget.	6.1 Large, undeveloped site with good building potential.
1.2 On numerous bus routes.	2.2 Good outlook with potential for a strong street frontage on main road and/or high pedestrian use road.	3.2 Provides opportunity to form partnerships and promote long-term sustainability.	4.2 Would be at or near a major destination thereby increasing community participation, promoting overall community wellbeing.	5.2 Minimal site preparation required (i.e. no demolition of existing structures/buildings and no remediation of the land required)	6.2 Meets the objectives of the Napier Aquatics Strategy and Napier Aquatic Centre Business Case and HB Regional Facilities Plan.
1.3 Close to arterial road links for car access	2.3 Close to users and serves a wide catchment.	3.3 Enables the provision of open spaces/areas in and around the facility where different groups from within the community naturally 'bump' into one another	4.3 Supports multi-purpose trips (many activities located in one area)	5.3 Site acquisition not reliant on completion of non-council controlled processes.	6.3 Within or very close to identified main centres for activity.
1.4 Location well positioned in relation to future growth areas.	2.4 Close to a range of other services and facilities.		4.4 Site has a strong cultural connection of that could support the development of a strong cultural narrative (Our people our stories)	5.4 Ground conditions suitable for large structure.	6.4 No issue with other planning legislation (e.g. Reserves Act)
1.5 No local issues with road capacity or parking.	2.5 Limited overlap with other aquatic provisions			5.5 Does not displace of other activities	
1.6 Promotes sustainable thinking in building design					
1.7 Supports and reinforces a "Focus on Quality"					
Key Criteria for consideration as part of assessment					
Located close to or on established network of cycling trails (Pedal Power)	Sufficient size and configuration to accommodate proposed facility design	Located within close proximity to high deprivation communities	High profile and visible location that creates pride	Cost of site purchase	Proximity to public transport and car parking
Promotes sustainable thinking in building design (Ecological Excellence)	Potential for expansion	Ability for co-location or future partnerships	Facilitates multi-purpose trips	Cost to develop	Proximity to complementary activities and services (medical, social, community, retail)
Quality Building Philosophy (Putting People First)	Convenient access for key user groups eg schools, clubs, resident population	Access to or ability to provide open space/common areas that encourages social bridging and bonding to occur	§ Strong cultural connection of site that supports the development of a strong cultural narrative (Our people our stories)	Site infrastructure	Development is complementary to existing network future network
Complements future growth of the city and aligns to Spatial and District Plan	High visibility of site and facilities encourages participation.			Minimal displacement of others	Site access points for users and servicing
				Suitable ground conditions	Low risk of natural hazards
				Building complexity and risk.	

Appendix 2: NCC Aquatic Strategic Framework

Appendix 3: Location map

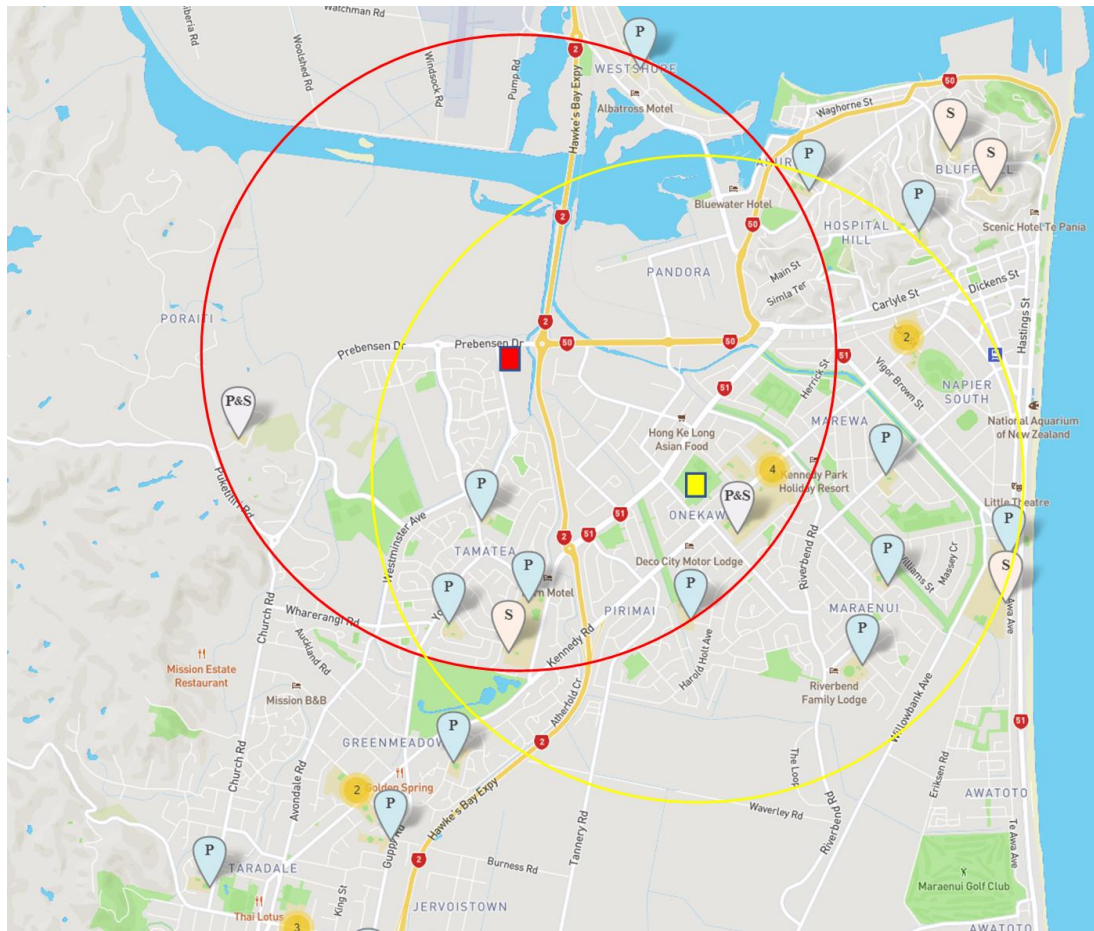


● **Prebensen Drive Site**

● **Onekawa Site**

Source: Google Maps

Appendix 4: Schools within 2.5km radius of each location



■ Prebensen Drive Site

■ Onekawa Site

Source: Ministry of Education – Education Counts website:

<https://www.educationcounts.govt.nz/find-school>

**Note that the numbers “4” and “2” shown on the map in yellow circles indicates four (4) schools and two (2) schools respectively in clusters. It is shown this way as it is a screenshot from the Ministry of Education website which has clustered them based on the zoom scale on the map.*

2. ADOPTION OF SPEED LIMIT BYLAW REVIEW 2022

Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002
Document ID:	1434283
Reporting Officer/s & Unit:	Keegan Mossick, Traffic and Safety Engineer Tony Mills, Principal Transportation Engineer

2.1 Purpose of Report

For Council to adopt the Napier City Council Speed Limit Bylaw 2022 following the Bylaw submission hearings held on 16 December 2021.

The new Bylaw will come in to effect as of 1 April 2022.

Officer's Recommendation

That Council:

- Approve the revised Napier City Council Speed Limit Bylaw 2022 attached. (*Doc Id. 1437485*).
- Confirm its endorsement of the following Bylaw amendments made to the Napier City Council Speed Limit Bylaw 2022 with effect from 1 April 2022.

Location/Road Name	Current Speed Limit (km/h)	Proposed Speed Limit (km/h)
Willowbank Avenue	100	80
Eskdale School (<i>Variable Limits</i>)	80	40
Port Ahuriri School (extension of variable school zone)	50	30
Reignier Catholic School (variable school zone)	50	30

2.2 Background

At the 16 September 2021 Bylaw hearing, Council accepted 4 of the 4 proposed speed limit changes following the special consultative procedure set out in the Local Government Act (LGA) 2002 and the Land Transport Rule: Setting of Speed Limits 2017.

The revised bylaw is attached to this report and the table below provides a summary of the approved changes.

Location/Road Name	Current Speed Limit (km/h)	Proposed Speed Limit (km/h)
Willowbank Avenue	100	80
Eskdale School (<i>Variable Limits</i>)	80	40
Port Ahuriri School (extension of variable school zone)	50	30
Reignier Catholic School (variable school zone)	50	30

2.3 Issues

N/A

2.4 Significance and Engagement

Council has fulfilled its legal obligations for consultation

2.5 Implications

Financial

Implementation of the changes to speed limits will require the installation of new static and electronic signs. This is estimated at \$50,000. This cost is included within the current year's budgets and is eligible and approved for Waka Kotahi funding assistance.

Social & Policy

N/A

Risk

N/A

2.6 Options

The options available to Council are as follows:

- Adopt the revised bylaw as considered by Council, the Napier community and statutory/advisory stakeholders. This is the preferred option.
- Abandon the bylaw review.

Preferred Option

Option (a) is the preferred option. It is the outcome of a significant process involving technical and community inputs, with the recommended changes resulting from community requests following the main bylaw review.

Option (b) Abandoning the review would not align with Council's communicated intentions and would leave small sections of the network controlled by speed limits which are inconsistent with those around the rest of the city.

2.7 Attachments

- Revised Speed Bylaw (Doc Id 1437485) [↓](#)

SPEED LIMITS *Bylaw*

2022



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

www.napier.govt.nz

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Napier City Speed Limits Bylaw 2022

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1. Introduction

Pursuant to Section 684(1)(13) of the Local Government Act 1974, the Local Government Act 2002 and Land Transport Rule: Setting of Speed Limits 2003, the Napier City Council makes this bylaw to set speed limits as specified in the schedules below.

2. Title

The title of this bylaw is the “Napier City Council Speed Limits Bylaw 2022”.

3. Date the Speed Limits Come into Force

The speed limits described in the schedules come into force on the date specified in the schedules.

4. Interpretation

Road means the same as in Land Transport Rule: Setting of Speed Limits 2017.

Speed limit means the same as in Land Transport Rule: Setting of Speed Limits 2017.

Urban traffic area means the same as in Land Transport Rule: Setting of Speed Limits 2017.

5. Revocation

This bylaw revokes and replaces the Napier City Speed Limit Bylaw 2021.

All matters and proceedings commenced under this bylaw and pending or in progress on the coming into operation of this bylaw may be continued, completed and enforced under this bylaw.

All bylaws previously made by Council relating to speed limits or any matter addressed within this bylaw or otherwise inconsistent with this bylaw are hereby revoked.

6. Purpose

The purpose of this bylaw is to allow Council to set speed limits by resolution on roads within its jurisdiction. It excludes State Highways which are controlled by New Zealand Transport Agency.

7. Scope

This bylaw applies to all roads under the control of the Council

The roads or areas detailed on the maps appended to this bylaw are declared to be subject to the speed limits specified.

8. Offences

Every person commits an offence against this Bylaw who operates a vehicle in excess of the bylaw speed limits set by this bylaw.

The enforcement of this bylaw is undertaken by the Police in accordance with the Land Transport Act 1998, the Land Transport (Road User) Rule 2004 and the Land Transport (Offences and Penalties) Regulations 1999.

9. Speed Limits

The roads or areas described in the schedules specified in section 6 or as shown on the maps referenced in the schedules are declared to have the speed limits specified in the schedules and maps, which are part of this bylaw.

10. Schedules

Schedule 1:

Roads that have a Speed Limit of 20 km/h.

Schedule 2:

Roads that have a speed limit of 30 km/h

Schedule 3:

Roads that have a speed limit of 40 km/h

Schedule 4:

Urban traffic areas - roads that have a speed limit of 50 km/h.

Schedule 5:

Roads that have a speed limit of 60 km/h

Schedule 6:

Roads that have a speed limit of 70 km/h.

Schedule 7:

Roads that have a speed limit of 80 km/h

Schedule 8:

Rural areas - roads that have a speed limit of 100 km/h.

Schedule 9:

Roads that have a holiday speed limit (Schedule 9 is not used in this bylaw).

Schedule 10:

Roads that have a variable speed limit.

Schedule 11:

Roads that have a minimum speed limit (Schedule 11 is not used in this bylaw).

11. Description of Speed Limit Locations

The speed limits for all roads shall be as shown on the Bylaw plans numbered 1 to 4. These speed limits come into force at 00.01am on the 1 April 2022 under the legal instrument of the Napier City Council of the speed limit sign and the speed limit boundary as shown on the plans included in this bylaw; or the speed limit signs show a different speed to those detailed herein, the bylaw and its plans shall take precedent for purposes of enforcement.

12. Date Bylaw Made

This bylaw was made by the Napier City Council at a meeting of the Council on 10 March 2022

Sealed with the Common Seal Of the Napier City Council In the presence of:

Mayor:

Chief Executive:

Date:

Schedule 1 Roads that have a speed limit of 20 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 20 km/h.

Speed Limit	Description	Date Speed Limit Comes into Force	Legal Instrument	Previous Legal Instrument
20 km/h	All the roads within the area marked on the maps entitled “Napier City Council Speed Limits Bylaw Plan”, numbered 1-4 and identified in the legend as having a speed limit of 20km/h.	1 April 2022	Napier City Council Speed Limits Bylaw 2022	Napier City Council Speed Limits Bylaw 2021

Schedule 2 Roads that have a speed limit of 30 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 30 km/h.

Speed Limit	Description	Date Speed Limit Comes into Force	Legal Instrument	Previous Legal Instrument
30 km/h	All the roads within the area marked on the maps entitled “Napier City Council Speed Limits Bylaw Plan”, numbered 1-4 and identified in the legend as an urban traffic area having a speed limit of 30km/h.	1 April 2022	Napier City Council Speed Limits Bylaw 2022	Napier City Council Speed Limits Bylaw 2021

Schedule 4 Urban traffic areas - roads that have a speed limit of 50 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to be urban traffic areas that have a speed limit of 50 km/h, except for those roads or areas that are:

- (a) described as having a different speed limit in the appropriate schedule of this bylaw; or
- (b) shown on a map as having a different speed limit, as referenced in the appropriate schedule of this bylaw.

Speed Limit	Description	Date Speed Limit Comes into Force	Legal Instrument	Previous Legal Instrument
50 km/h	All the roads within the area marked on the maps entitled “Napier City Council Speed Limits Bylaw Plan”, numbered 1-4 and identified in the legend as an urban traffic area having a speed limit of 50km/h.	1 April 2022	Napier City Council Speed Limits Bylaw 2022	Napier City Council Speed Limits Bylaw 2021

Schedule 5 Roads that have a speed limit of 60 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 60 km/h.

Speed Limit	Description	Date Speed Limit Comes into Force	Legal Instrument	Previous Legal Instrument
60 km/h	All the roads within the area marked on the maps entitled “Napier City Council Speed Limits Bylaw Plan”, numbered 1-4 and identified in the legend as having a speed limit of 60km/h.	1 April 2022	Napier City Council Speed Limits Bylaw 2022	Napier City Council Speed Limits Bylaw 2021

Schedule 6 Roads that have a speed limit of 70 km/h

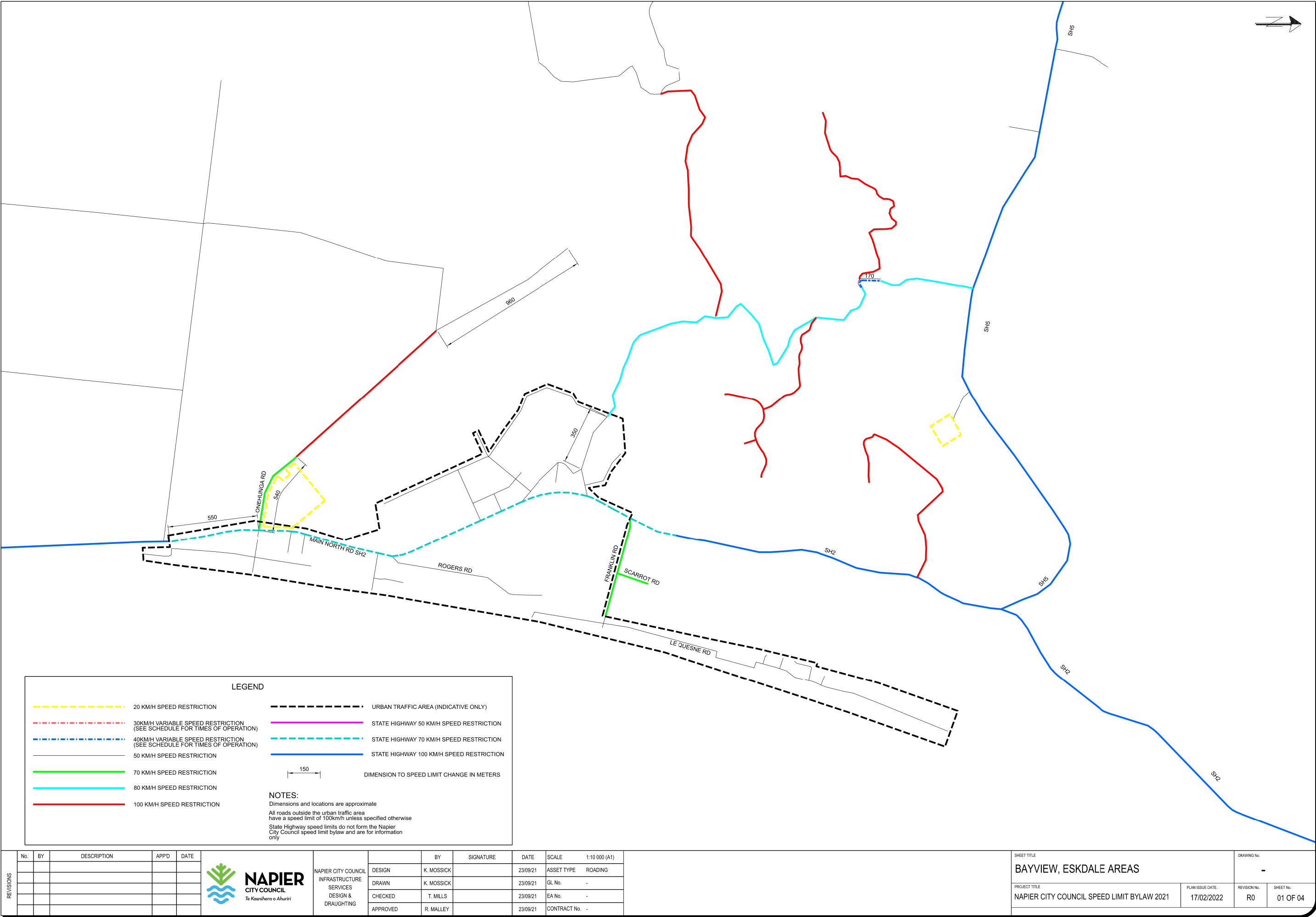
The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 70 km/h.

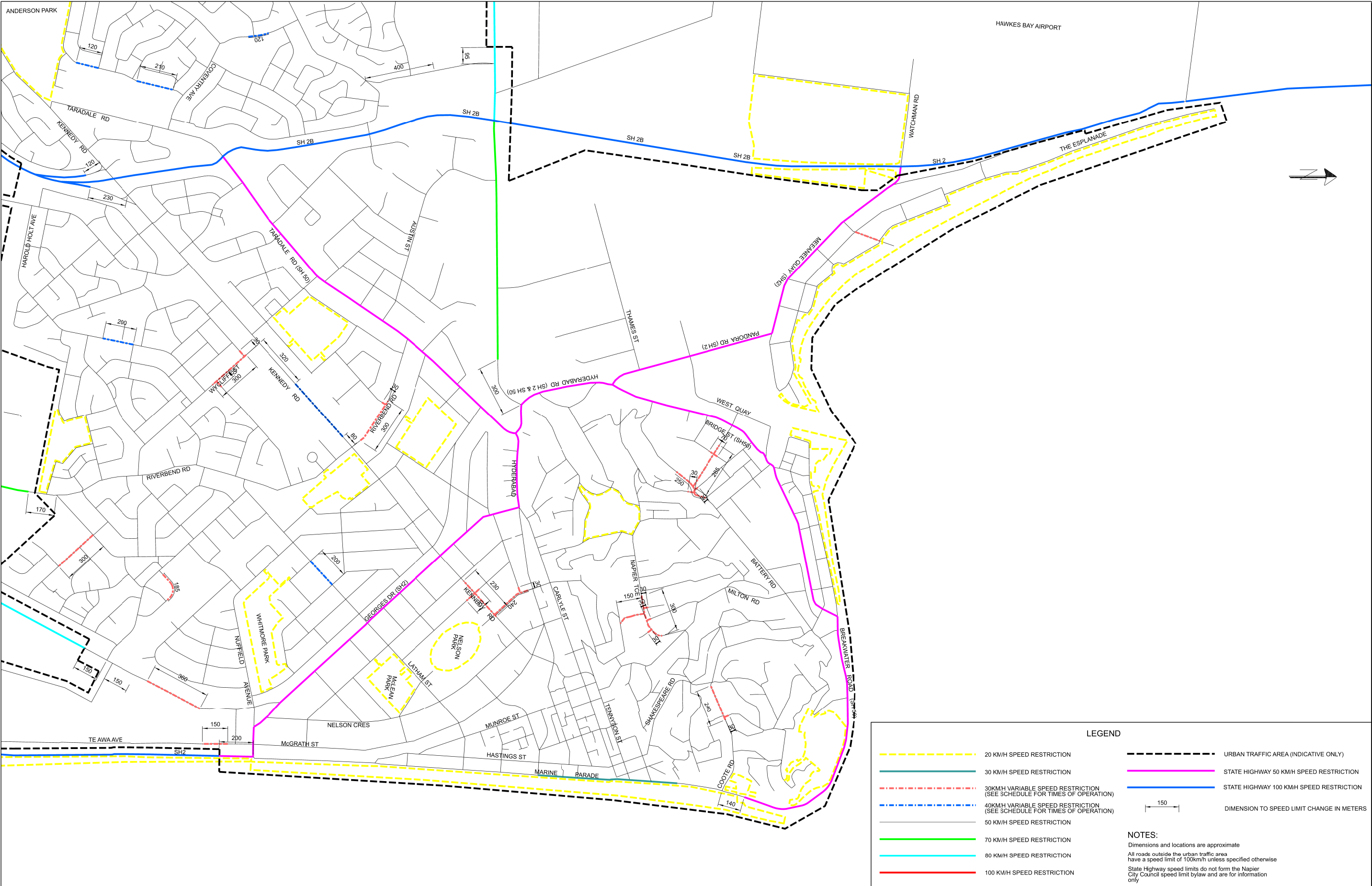
Speed Limit	Description	Date Speed Limit Comes into Force	Legal Instrument	Previous Legal Instrument
70 km/h	All the roads within the area marked on the maps entitled “Napier City Council Speed Limits Bylaw Plan”, numbered 1-4 and identified in the legend as having a speed limit of 70km/h.	1 April 2022	Napier City Council Speed Limits Bylaw 2022	Napier City Council Speed Limits Bylaw 2021

Schedule 7 Roads that have a speed limit of 80 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 80 km/h.

Speed Limit	Description	Date Speed Limit Comes into Force	Legal Instrument	Previous Legal Instrument
80 km/h	All the roads within the area marked on the maps entitled “Napier City Council Speed Limits Bylaw Plan”, numbered 1-4 and identified in the legend as having a speed limit of 80km/h.	1 April 2022	Napier City Council Speed Limits Bylaw 2022	Napier City Council Speed Limits Bylaw 2021





LEGEND

20 KM/H SPEED RESTRICTION

30 KM/H SPEED RESTRICTION

30KM/H VARIABLE SPEED RESTRICTION
(SEE SCHEDULE FOR TIMES OF OPERATION)

40KM/H VARIABLE SPEED RESTRICTION
(SEE SCHEDULE FOR TIMES OF OPERATION)

50 KM/H SPEED RESTRICTION

70 KM/H SPEED RESTRICTION

80 KM/H SPEED RESTRICTION

100 KM/H SPEED RESTRICTION

URBAN TRAFFIC AREA (INDICATIVE ONLY)

STATE HIGHWAY 50 KM/H SPEED RESTRICTION

STATE HIGHWAY 100 KM/H SPEED RESTRICTION

DIMENSION TO SPEED LIMIT CHANGE IN METERS

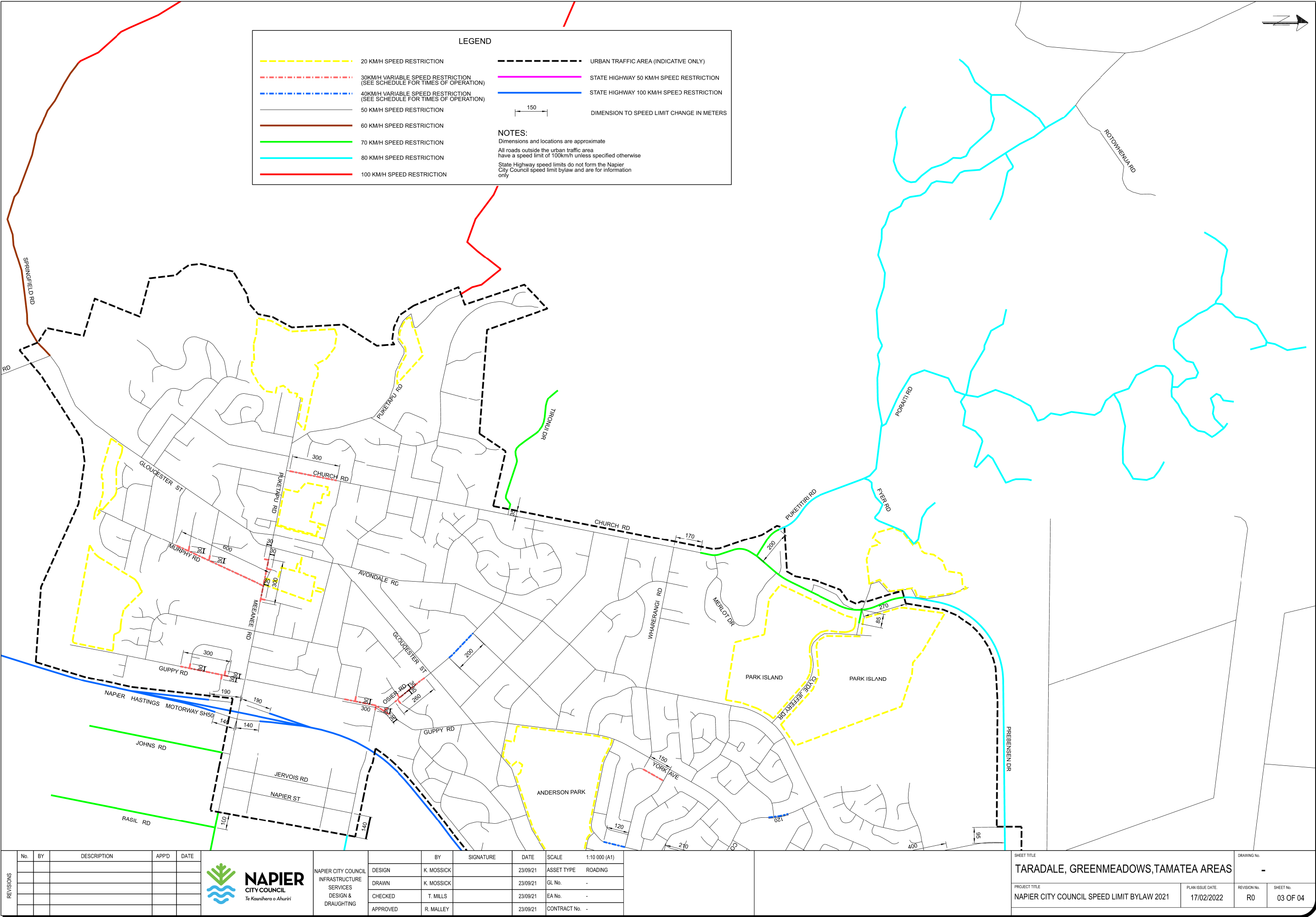
NOTES:

Dimensions and locations are approximate

All roads outside the urban traffic area have a speed limit of 100km/h unless specified otherwise

State Highway speed limits do not form the Napier City Council speed limit bylaw and are for information only

REVISIONS	No.	BY	DESCRIPTION	APP'D	DATE	 <div>NAPIER CITY COUNCIL <i>Te Kaitiaki o Ahuriri</i></div>	NAPIER CITY COUNCIL INFRASTRUCTURE SERVICES DESIGN & DRAUGHTING		BY	SIGNATURE	DATE	SCALE	1:10 000 (A1)				SHEET TITLE PANDORA, WESTSHORE, NAPIER SOUTH, NAPIER HILL, PIRIMAI, ONEKAWA, MAREWA, MARAENUI AREAS	DRAWING No. -																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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3. SUMMARY UPDATE ON CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1399880
<i>Reporting Officer/s & Unit:</i>	Steph Rotarangi, Chief Executive

3.1 Purpose of Report

To provide an update and summary of the Hawke's Bay Civil Defence Emergency Management Group Joint Committee meeting held on 22 November 2021.

Officer's Recommendation

That Council:

- a. Receive the Update Summary on the Hawke's Bay Civil Defence Emergency Management Joint Committee meeting held on 22 November 2021.

3.2 Background Summary

The Hawke's Bay Civil Defence Emergency Management Group met on 22 November 2021. The matters raised at the meeting are summarised below:

- Ian Macdonald (Group Controller, CDEM) advised the Group Plan is on hold due to Covid-19 priorities at national and regional level. The Napier Rain Event Hazards Report and Hazards review has been completed.
- The Hawke's Bay CDEM review was discussed along with next steps including a change programme with five priority workstreams. CDEM, councils and partner agencies are contributing resources for this programme with a view to implementation by the end of 2022.
- The Joint Committee committed the remaining \$10,691.64 from the Regional Drought Relief Fund to the East Coast Rural Support Trust to support their work in providing critical care personal and financial support to vulnerable farming families.
- The Joint Committee was advised that changes to the Civil Defence Emergency Management Act were presented to Government with a consultation and feedback period in January/February 2022. Revisions to the Act will be written by June 2022 following consultation period, with the new Act passed in December 2022. Joint Committee members raised concerns on short consultation period along with other central government change processes requiring significant input. The National Emergency Management Agency (NEMA) Chief Executive invited to March 2022 meeting.

3.3 Issues

N/a

3.4 Significance and Engagement

N/a

3.5 Implications

Financial

N/a

Social & Policy

N/a

Risk

N/a

3.6 Options

The options available to Council are as follows:

- a. Receive the Update Summary on the Hawke's Bay Civil Defence Emergency Management Joint Committee meeting held on 22 November 2021.

3.7 Development of Preferred Option

To allow Council to discuss the Hawke's Bay Civil Defence Emergency Management Joint Committee meeting held on 22 November 2022.

3.8 Attachments

- 1 Unconfirmed Minutes of the CDEM meeting held 22 November 2021 (*Doc Id 1432257*) [↓](#)



Unconfirmed

Minutes of a meeting of the HB Civil Defence Emergency Management Group Joint Committee

Date: Monday 22 November 2021

Time: 1.30pm

Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Present: Cr R Barker (HBRC) – Chair
Mayor S Hazlehurst (HDC)
Mayor C Little (WDC)
Mayor A Walker (CHBDC)
Mayor K Wise (NCC)

In Attendance: J Palmer – HBRC Chief Executive
M Davidson – CHBDC Chief Executive
K Tipuna – WDC Chief Executive
N Bickle – HDC Chief Executive
J Sutherland - CDEM (from 2.08pm)
R McLeod – Contextus Consultants
P Munro – HBRC Te Pou Whakarae Māori Partnerships (via zoom)
Dr S Rotarangi – NCC Chief Executive (via zoom)
R Johnson - CDEM
I Maxwell - HBRC (from 1.49pm)
I Wilson – NEMA
J Sinko – NEMA
Cr N Simpson – (NCC) (via zoom)
I Macdonald – CDEM Group Controller
P Martin - Senior Governance Advisor

1. Welcome/Karakia /Apologies/Notices

The Chair welcomed everyone to the meeting and Pieri Munro opened with a karakia.

No apologies were received.

2. Conflict of Interest Declarations

No conflicts of interest were declared.

3. Confirmation of minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on 30 August 2021**CDE25/21 Resolution**

Minutes of the HB Civil Defence Emergency Management Group Joint Committee meeting held on Monday, 30 August 2021, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**Walker/Hazlehurst
CARRIED**

4. Action Items from Previous HB CDEM Group Joint Committee meetings

Ian Macdonald introduced the item highlighting:

- Group plan is on hold due to COVID-19 priorities at both a national and regional level
- Napier rain event hazards report and the Hazards review have been completed.

CDE26/21 Resolution

That the HB CDEM Joint Committee receives the "*Action Items from Previous CDEM Coordinating Executive Group meetings*" report.

**Little/Wise
CARRIED**

5. Call for minor items not on the agenda

No items raised.

6. Hawke's Bay CDEM review

Ross McLeod introduced this item with discussions covering:

- Significant strengths are apparent with current CDEM arrangements in HB
- Commitment and collective responsibility from all councils is required
- Response arrangements need to be well understood and strengthened
- Supporting local leadership can be difficult with a centralised response structure
- Planning and hazard reduction have been well managed; response / welfare and recovery aspects could be strengthened
- Shared information systems and a common response platform are required
- Council staff resourcing and response training should be more of a focus
- Co-operation with māori organisations worked well. Further engagement with leading māori organisations is being planned / underway
- A change programme with five priority workstreams has been developed to implement the review recommendations. CDEM, councils and partner agencies are contributing resources for this programme
- Change programme is expected to be completed by end of 2022, with progress being reported to the CDEM Coordinating Executive Group (CEG)

CDE27/21 Resolutions

That the Hawke's Bay CDEM Group Joint Committee:

1. Receives and notes the Hawke's Bay CDEM Review staff report.
2. Endorses the ContextusSolutions Ltd "Strengthening CDEM in Hawke's Bay" report and recommendations.
3. Directs the CDEM Coordinating Executive Group to develop a change programme, subject to refinement during implementation, that actions the recommendations of the "Strengthening CDEM in Hawke's Bay" report.
4. Directs the CDEM Coordinating Executive Group to formally report change programme progress to future Joint Committee meetings.

**Walker/Hazlehurst
CARRIED**

7. Regional Drought Relief Fund

Iain Maxwell introduced the item, noting:

- Building resilience ahead of natural disasters, including droughts, is a key focus of the Rural Advisory Group.

CDE28/21 Resolutions

That Hawke's Bay CDEM Group Joint Committee:

1. Receives and considers the "Regional Drought Relief Fund" staff report
2. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on this issue without conferring directly with the community or persons likely to have an interest in the decision
3. Commits the remaining \$10,691.64 from the Regional Drought Relief Fund to the East Coast Rural Support Trust to support their work in providing 'critical care' personal and financial support to vulnerable farming families.

**Walker/Little
CARRIED**

8. National Emergency Management Agency (NEMA) verbal update

Ian Wilson provided an update with discussion covering:

- Changes to the Civil Defence Emergency Management (CDEM) Act were presented to Government last week. The Act is being rewritten with a consultation / feedback period in January / February 2022
- The revisions will be written by June and following a public consultation period, the new Act is expected to be passed by Parliament in December 2022
- The associated civil defence plan and guide are also being reviewed; expected to be completed by June 2022. These set out the roles, functions and budgets for the CDEM groups and agencies. CDEM groups are being encouraged to get involved in the review process
- Asked that a copy of the recent CDEM Act Cabinet paper and minute be provided to the Committee
- Committee raised concerns on the consultation period (early in new year) and the other central government change processes also requiring input at the moment. As a result the ability to meaningfully be consulted and provide input is being compromised

Committee invited the NEMA Chief Executive to its next meeting in March 2022.

CDE29/21 **Resolution**

That the Hawke's Bay CDEM Group Joint Committee receives and notes the National Emergency Management Agency verbal update.

Barker/Walker
CARRIED

Kitea Tipuna offered a karakia to close the meeting.

Closure:

There being no further business the Chair declared the meeting closed at 2.06pm on Monday, 22 November 2021.

Signed as a true and correct record.

DATE:

CHAIRMAN:

4. CHIEF EXECUTIVE'S REPORT

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1434269
Reporting Officer/s & Unit:	Steph Rotarangi, Chief Executive

4.1 Purpose of Report

This report presents the first iteration of the Chief Executive's Report to Council (attached). The Chief Executive's Report will be brought to Council, for your information, every six weeks.

Officer's Recommendation

That Council:

- a. Receive and note the Chief Executive's Report for March 2022.

4.2 Background Summary

The attached Chief Executive's Report seeks to update Council on a number of key projects and priorities for Napier City Council.

4.3 Issues

No issues.

4.4 Significance and Engagement

This report is provided for information purposes only.

4.5 Implications

Financial

The attached report does not present any financial or resourcing implications.

Social & Policy

The attached report does not have any particular social or policy implications.

Risk

The attached report does not give rise to any particular risks for Council or the community.

4.6 Options

The options available to Council are as follows:

- a. Receive and note the Chief Executive's Report for March 2022.

4.7 Development of Preferred Option

No preferred option has been developed.

4.8 Attachments

- 1 Chief Executive's Report (Doc ID 1440086) [↓](#)



CHIEF EXECUTIVE'S *Report*

10 March 2021



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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Statement from the Chief Executive

As I reflect on the start of the year and with the realisation we are already in March, it is clear 2022 is shaping up to be a fast-paced year.

We continue to see growing numbers of Covid-19 positive cases in community and front of mind has been staff safety and wellbeing along with business continuity. We have a number of positive cases within staff and additionally a number of household contacts isolating. We are supporting staff and their families where required, we are also being agile across the business to backfill and accommodate staff leave.

Napier City Council now has a number of Covid-19 protocols in place as we navigate Phase 3 of the Omicron response including:

- Staff, Contractor, Visitor and Volunteer Covid-19 vaccination policies;
- My Vaccine Passes required at some Council facilities, with a focus on alternative service delivery where practicable;
- Pre-emptive Covid-19 testing predominately for water infrastructure and animal welfare workers; and
- All of our policies and restrictions are regularly reviewed as the situation evolves or the Government advice changes.

While Covid is impacting our community and our supply chains we are continuing with our capital deliverability focus. Two projects of note this report are the A3 water bore and the Maraenui playground.

We are well on our way to completing testing at our new A3 water bore in Awatoto. Once the team has completed flow testing they will start work on installing a new treatment plant at the site. The T8 bore in Taradale is also moving ahead

well. Both bores will be complete by the middle of the year and will take over from existing seasonal bores that are higher in manganese. A3 and T8 will provide water that is lower in manganese, which will reduce the number of dirty water events our residents experience. The Thames Street Dedicated Water Take Station is now up and running. By the end of February permits to take water from hydrants will be cancelled, meaning all users will need to use the Thames Street facility.

We also recently completed the Roberts Terrace playground redevelopment in Maraenui. It's in a small reserve that is used by lots of children and their families. The project began some time ago with conversations with the neighbours of the park about what they wanted to see there. We then reached out to some partners, including Basketball NZ, to come on board and help out. The new playground was designed by our team here at Council, then installed by a specialist team. A couple of weeks ago it was completed, and the same neighbours who had been involved from the beginning came along to see it opened officially, and then used by the neighbourhood kids.

We are also in the final stages of our application to government's Infrastructure Acceleration Fund for funding to improve Maraenui's stormwater distribution. Napier City Council has applied for \$12.35m for storm water pipe and pump upgrades for Maraenui, to enable more dwellings to be built safely. We expect a decision announcement at the end of April.

We note the Government's Tourism Infrastructure Fund has recently opened. Tourism is hugely important to Napier's economy, and quality infrastructure and facilities help to ensure we can continue to enjoy our own spaces as well. We are currently assessing our applications.

In terms of our reform portfolio there are a number of different workstreams to be coordinated. In summary:

The Future for Local Government (FfLG) Review Panel's Interim Report sets out five priority lines of inquiry that are intended to provide the foundation for the Panel's engagement and future work, and which will be critical to LGNZ's response to the review. Since the publication of the Interim Report the Panel has continued to engage with councils and multiple other interested parties, to gather views and responses. Most recently, the Panel has shared its thinking around five key shifts with councils. These shifts will form the basis of online engagements with councils through March and April 2022 – Napier's is scheduled for 8 March 2022.

We understand from Minister Mahuta that release of the Panel's draft report will now be pushed out to after the local government elections, with the new date for release still to be confirmed.

At the end of February, the Ministry for the Environment concludes its latest round of targeted engagement on the reform of the Resource Management system. Key themes arising from these meetings include the need for certainty around transitioning existing plans to the new system, how existing national direction will be integrated into the new National Planning Framework, and how local voice will be enabled in the future system through the development of subregional plans. Capacity and resourcing of councils and hapū, iwi, and Māori to engage in the reform process and implement the changes, given the high level of reforms affecting local government, was also raised.

The Ministry for the Environment has also been running a public consultation on proposed changes to the National Environmental Standards for Sources of Human Drinking Water (NES-DW). Submissions are due 6 March 2022. Hawkes Bay Councils are coordinating our submission on these Standards.

The National Emergency Management Agency (NEMA) asked for feedback on the Regulatory Framework Review for Emergency Management. This set of central government reforms is named the 'Trifecta Reforms' as it brings together the development of a new Emergency Management Bill, the review of National Civil Defence Emergency Management Plan and a roadmap for National Disaster Resilience Strategy. Feedback was given to NEMA by the Hawke's Bay Civil Defence Emergency Management Group on behalf of Napier City Council and the Hawkes Bay Councils. In addition to providing comments on the Trifecta Reforms, CDEM recommended to Minister Allan, that the pace of change of the Trifecta programme needs to be carefully managed to ensure the other reforms in local government are taken into consideration.

As a key partner in emergency management, the ability of local government to meaningfully take

part in the process needs to be maintained.

In Three Waters Reform news, we are working with the Government's National Transition Unit on an information gathering exercise. This will build their knowledge of roles within NCC that are partially or fully involved with the delivery of water services.

The Minister of Local Government announced the three waters reforms would be progressed through a suite of legislation in 2022. This will include a period for public submissions during the Select Committee process. We anticipate the first piece of legislation will be introduced to Parliament in the middle of 2022, following consideration of the findings of the Governance, Representation and Accountability Working Group.

Last year the Government agreed to establish three working groups to investigate and progress the three areas of reform that have received the most questions and feedback.

The Representation, Governance and Accountability Working Group has completed its discovery phase, during which the group heard from a range of groups about alternative models and ways the Government's proposals could be strengthened. This Group is now deep into its deliberative phase, and is beginning to develop its recommendations and report to the Minister.

The Rural Supplies Technical Working Group held its first meeting on 2 February 2022. The primary focus of this meeting was confirming the scope of the group and confirming the Terms of Reference.

Membership for the Planning Interface Technical Working Group is expected to be finalised shortly, with the first meeting anticipated in the next few weeks.



Steph Rotarangi
CHIEF EXECUTIVE



Pulse Snapshot

For more statistics, and a huge range of Napier-specific social, economic and environmental measures, check out the [Pulse of Napier](#).

Jobseeker Support

Work Ready: access by Napier residents: Jobseeker Support is a weekly payment that helps people until they find work.

2021

Dec - 1629 | Nov - 1545 | Oct - 1701

Accommodation Supplement

Accommodation Supplement is a weekly payment which helps people with their rent, board or the cost of owning a home.

2021

Dec - 5385 | Nov - 5295 | Oct - 5337

Average House Prices

Napier City

AS AT END OF DEC 2021

Average - \$894,019

3 Month Change - 4.4%

12 Month Change - 33.7%

Median Weekly Rents

Napier City by Suburb

AS AT END OF JAN 2022

Ahuriri - \$600 | Maraenui - \$498

Napier South - \$500 | Taradale - \$560

Police Activity

Napier

MONTH OF DEC 2021

Crime events - 881

(ie theft, assault, property damage)

Non-crime events - 937

(ie traffic accidents, social welfare callouts)

Tourist Spend

Hawke's Bay

MONTH OF NOV 2021

Domestic Spend NZ - \$729 M

Domestic Spend Hawke's Bay - \$29 M

Resource Consent Activity

MONTH OF JAN 2022

Land use Consents issued - 6

Subdivision Consents issues - 9

Total Resource Consents issued - 15

Building Consent Activity

MONTH OF JAN 2022

Total Resource Consents issued - 76

Total estimated value - \$47,905,472

Total new dwellings - 42

Legislative updates

Progress of Bills currently in the House

Resource Management (Enabling Housing Supply and Other Matters) Amendment Act 2021

This Act received royal assent and entered into force on 14 December 2021. It seeks to rapidly accelerate the supply of housing in urban areas where demand for housing is high. It applies to territorial authorities in New Zealand's larger cities: Auckland, and greater Hamilton, Tauranga, Wellington, and Christchurch. It amends the Resource Management Act 1991 (RMA) to require "tier 1" councils to set more permissive land use regulations to enable greater housing intensification. [More information can be found here.](#)

Pae Ora (Healthy Futures) Bill

This Bill provides for a new structure and new accountability arrangements for the publicly-funded health system, in order to protect, promote, and improve the health of all New Zealanders. Submissions to the Pae Ora Legislation Committee closed on 9 December, and the Select Committee's final report is due to the House on 27 Apr 2022. [More information about the Bill can be found here.](#)

Employment Relations (Extended Time for Personal Grievance for Sexual Harassment) Amendment Bill

This Bill would extend the time available to raise a personal grievance that involves allegations of sexual harassment from 90 days to 12 months. It is currently awaiting its first reading. Any impact of the Bill will be monitored by Council's People & Capability Team.

Te Pire mō te Hararei Tūmatanui o te Kāhui o Matariki/Te Kāhui o Matariki Public Holiday Bill

This Bill would establish an annual public holiday to acknowledge Matariki, set the dates for the Matariki public holiday from 2022 to 2052, and provide for future dates for the Matariki public holiday. This Bill is currently sitting with the Māori Affairs Committee (public submissions have closed). A report from the Select Committee is due back to the House on 10 March 2022. This Bill may impact the opening hours for Council's public facilities, and will need to be factored into finance processes such as payroll and creditors.

Local Government (Pecuniary Interests Register) Amendment Bill

This Bill would improve transparency and strengthen public trust and confidence in the decision-making of local authorities. It will better align transparency requirements of members of local authorities with members of Parliament and the Executive Council. This Bill is currently sitting with the Governance and Administration Committee (public submissions have closed). A report is due back to the House on 22 March 2022. [Read the Bill itself here](#), and [read the Taituarā Select Committee submission here](#).

Land Transport (Clean Vehicles) Amendment Bill

This Bill would set up the legal framework for the government's clean car discount and fees for high-emission imports. The Bill's intent is to achieve a rapid reduction in carbon dioxide emissions from light vehicles imported into New Zealand by increasing the supply and variety of zero- and low-emissions vehicles, increasing the demand for zero- and low-emissions vehicles, and informing New Zealanders about vehicle emissions levels and rebates receivable or charges payable in relation to light vehicles. The Bill passed its second reading on 10 February 2022,



and is awaiting Committee of the Whole House at the time of writing.

Te Ture Whenua Māori Bill

This Bill seeks to repeal and replace the current law relating to Māori land, to allow landowners, their whānau and hapū to improve the performance and productivity of their land. This Bill is currently awaiting its first reading. [There are small pockets of Māori Land in the Napier City Council Boundary, mainly in Bayview. More information about the Bill can be found here.](#)

Sale and Supply of Alcohol (Renewal of Licences) Amendment Bill (No 2)

[This Bill](#) provides that where a local alcohol policy is in place under the provisions of the Sale and Supply of Alcohol Act 2012 any renewal of a licence under the Act must not be inconsistent with the provisions of that local alcohol policy. This Bill is currently awaiting its second reading.

Bills on the horizon

Water Services Entities Bill

This is the first of three Bills to give effect to the government's Three Waters reforms. This Bill establishes the four proposed entities, determines their coverage, their powers, and aspects of the governance framework.

This Bill was originally tipped to be introduced before the end of 2021, however has been delayed to allow for a working group to consider feedback on the structure, and recommend governance and representation changes to the government's preferred model. The Bill is now expected to be introduced in March 2022.

Self-Contained Vehicles Bill

This Bill would give effect to a package of changes to tighten what is categorized as a self-contained vehicle, and allow local authorities to better regulate where non-self contained vehicles may stay overnight. This Bill is expected to be introduced in early 2022, and you can [find more information here.](#)

Local Electoral Amendment Bill

This Bill would give effect to decisions out of the consultation on Māori wards and constituencies and a few other procedural amendments. Expected to be introduced into the House in early 2022. [For more information, see the Cabinet Paper here, particularly paragraphs \[38\] and \[39\].](#)

Natural and Built Environment Bill

The first of two Bills giving effect to RMA reform. This Bill focuses the setting of environmental limits, environmental and land use planning, and the governance of those activities. Expected to be introduced into the House in the third quarter of 2022.

Strategic Planning Bill

The second of two Bills giving effect to RMA reform. This Bill focuses on regional spatial strategies and the governance of these activities. Expected to be introduced into the House in the third quarter of 2022.

Civil Defence and Emergency Management Amendment Bill

The National Emergency Management Agency (NEMA) has established a Regulatory Framework Review Programme (also known as the "Trifecta") to bring together three projects that have significant alignment. The projects are: · developing a new Emergency Management Act; · review of the National Civil Defence Emergency Management Plan Order 2015 and the accompanying Guide to the National CDEM Plan 2015; · development of the National Disaster Resilience Strategy Roadmap. This Bill, expected to be introduced in the third quarter of 2022, will give effect to any changes arising out of the [Trifecta Review.](#)

Climate Change and Adaptation Bill

Anticipated to be introduced to the House early in 2023.

Current central government consultations

The following Government initiatives (related to the local government sector) are currently open for public submissions:

[Improving the Environmental Reporting Act](#)

Agency engaging: Ministry for the Environment

Due date: Submissions due 18/03/2022

Description: Proposed amendments intended to help better understand our environment, and the impacts we're having on it, to support effective decision-making; and to give a stronger voice to

Te Tiriti o Waitangi, te ao Māori and mātauranga Māori

Taumata Arowai suite of water documents

Agency engaging: Taumata Arowai

Due date: Submissions close 28/03/2022

Description: These, mostly technical documents, are targeted at drinking water suppliers and contain technical content that will guide the way drinking water is supplied safely to people in Aotearoa.

Te Huringa Taraiwa: Te arotake i te pūnaha utu kaiwhakamahi rori Driving Change: Reviewing the Road User Charges System

Agency engaging: Ministry of Transport

Due date: Submissions due 22/04/2022

Description: Possible changes intended to improve the RUC system and support the uptake of low carbon vehicles.

Regional strategic updates

Regional Development Entity update

Council has decided to participate in the new regional development entity. A project and transition plan will be developed to facilitate the process over the coming six months. Budgets and funding composition are being finalised through the Annual Plan, which will be adopted in June 2022.

Coastal Hazards Strategy

Agreement in principle has been confirmed by all partner councils to the outcome of the funding review led by Raynor Asher QC regarding Hawke's Bay's coastal hazards assets. This would see HBRC taking the lead role in Strategy implementation. [A Memorandum of Transition](#) has been developed and endorsed by Napier City Council, setting out the processes and procedures for the new roles proposed for each Council. The proposed asset transfer has been recommended for inclusion as a consultation item in the Annual Plan 2022/23 consultation, beginning in April.

Civil defence updates

Community Engagement:

Hawke's Bay Civil Defence Emergency Management Group (HBCDEM) and Napier City Council have installed three new tsunami

information boards in key locations along Napier's beachfront. The new signs are located by the National Aquarium of New Zealand and the Bike Pump Track on Marine Parade, and on the toilet block wall near the Westshore Surf Life Saving Club. They are the first of a number of tsunami signs planned for installation in Napier over the next two years.

Tsunami hīkoi week is coming up during the week of 7-13 March 2022. This is an annual campaign led by East Coast Life at the Boundary (LAB) and supported by HBCDEM. HBCDEM and East Coast LAB are working with our partner agencies to promote and encourage our community to practice or plan their evacuation routes.

Operational readiness:

We are in the middle of tropical cyclone season so are always keeping a close eye on the ever-changing weather.

We are continuing to support the lead agencies for COVID. For example, the COVID coordination centre is being hosted out of the Group Emergency Coordination Centre.

Te Waka Rangapū

Council and Te Waka Rangapū have been working alongside our treaty partners under the Memorandum of Understanding (MOU) process. This has seen us enter into MOU's with Ngāti Pārau, and in further discussions with Te Taiwhenua o Whanganui ā Ōrotū. We will be entering in formal agreements with more of our partners.

Te Waka Rangapū have been developing policies on engagement with Mana Whenua and Tangata whenua. Drafts of these policies are nearing completion. In addition to this, we will be facilitating and supporting a series of hui with our Treaty partners and council officers over the next month to strengthen collaboration and engagement with Mana Whenua under the principles of Te Tiriti o Waitangi.

Te Waka Rangapū present a monthly pānui to marae and iwi entities to keep our partners up to date on significant events or projects and council operations.

Te Waka Rangapū are supporting the following internal significant projects:

- Solid Waste Bylaw Review
- Three Waters Reforms
- Library and Civic Area Plan
- Lagoon Farm - Regional Park

Te Waka Rangapū will be contributing to the following projects:

- Developing a joint rāhui wānanga with Hastings District Council.

Health and Safety update

COVID-19

There are a number of work streams underway to ensure NCC maintains business continuity in the case of a Covid outbreak in one of our places of work.

The vaccination policy became effective from Monday 28 February. The policy requires all staff who work on NCC premises to be fully vaccinated.

Also effective from 28 February NCC's COVID-19 Vaccination policy for Contractors, Volunteers and Visitors. Under the Policy all contractors, subcontractors and suppliers working at Council controlled facilities and indoor Council worksites must be fully vaccinated. Volunteers must be fully vaccinated to carry out work at NCC any workplace or represent NCC in public. Visitors include customers, public visiting Council facilities and persons delivering materials (eg couriers) must comply with Ministry of Health Guidelines for scanning in and showing their vaccine pass for entry where that is required.

Critical Industry/Worker

To allow businesses to continue to operate under Red, organisations can register for the Close Contact Exemption Scheme. The scheme allows people who have been identified as a close contact of a COVID-19 positive case to limit isolation to seven days and then return to work in a 'bubble of one' and access daily rapid antigen testing administered by MoH. We have compiled a list of critical roles which have been registered with MoH.

In addition, from 28 February employees identified in essential service roles (3 Waters, Cemeteries, Animal Control, Animal Care team at Aquarium,) will begin weekly Rapid Antigen Testing for the purposes of identifying infected

staff early-on, before they spread the virus to their team members, others in the organisation and the community.

We will regularly review the list of participants and add additional staff as needed.

COVID-19 Case Management

A tab in our MySafety portal is being developed for the management of positive cases and/or close contact in our workplace. It will allow either the employee or their manager to enter details regarding isolation, test results, their wellbeing etc. We expect to be able to deploy w/c 21 February.

Other COVID related Activity:

- Employee Mask Wearing Policy effective 14 February.
- Employee Rapid Antigen Testing policy is in draft
- Leave scenario under review in line with the Leave Support Scheme
- Manager support material developed – managing staff working from home
- Employee Support including buddy system, remote working support
- CVC site risk assessment, decisions and comms

Reported Incidents

Financial year to date as at January 2022

Lost time injuries (LTIs):	2
Medically treated injuries (MTIs):	5
Near miss/hit & property damage reporting	47
Incidents Involving Public using our facilities	7
Incidents or Accidents involving Contractors	0



Three Waters National Transition Unit

The Three Waters reform programme has established a National Transition Unit (NTU) to execute the Government's decision to create four operating entities and transition water related functions from Councils to the water service entity. The NTU has established six work streams, People & Workforce is one. The NTU sent Council's a discovery request which is currently being completed which includes details of roles being undertaken in Council related to water. This is a sizable piece of work that will take approx. 3 weeks to complete.

Wellbeing initiatives:

- Mole Map initiative has been popular with 220 people registering
- Mates for Life – scoping recommendation
- Heart Health Awareness month
- Aotearoa Bike Challenge 2022

Financial update

Anticipated total revenue 2021/22 (all income streams)	\$154.2M
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Revenue year to date as at 31 Jan 2022 (all income streams)	\$82.1M
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Anticipated total operating expenditure 2021/22	\$148M
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Operational spend year to date as at 31 Jan 2022	\$71.6M
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Anticipated total capital expenditure 2021/22 (Includes carry forwards)	\$87.7M
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Capital spend year to date as at 31 Jan 2022	\$20.4M
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Strategy/Policy updates

The following external Council policies/Bylaws are currently under-going review:

- Smokefree Policy (joint with Hastings District Council) (consultation closed 28 February 2022)
- Trade Waste Bylaw (preparing for consultation)
- Wastewater Drainage Bylaw (preparing for consultation)
- Solid Waste Bylaw (preparing for consultation)
- Dog Control Bylaw
- Dog Control Policy (review stage)
- Water Supply Bylaw
- Pressure Sewer Policy (proposal stage – new policy)

Upcoming Council Consultations

Napier City Council is not currently consulting on any initiatives.

Napier City Council is preparing for consultation on the following initiatives:

- Housing review (consultation opens 16 March)
- Annual Plan (consultation opens 7 April)
- Trade Waste Bylaw (preparing for consultation – opening date to be confirmed)



- Wastewater Drainage Bylaw (preparing for consultation – opening date to be confirmed)
- Solid Waste Bylaw (preparing for consultation – opening date to be confirmed)
- CBD Cardboard recycling service consultation (preparing for consultation)
- Maraenui Park Reserve Management Plan (pre-engagement phase)
- City-wide Reserve Management Plan (pre-engagement phase)
- Taradale Reserve Management Plan (pre-engagement phase)

High priority projects

Civic/Library Precinct:

Summary: Council officially adopted the Library & Civic Area Plan on the 9th of December. This followed community consultation in October in which submitters strongly supported the library (86%) being included in stage one development of the site. Officers are currently working to prepare a design brief and business case for the project. The design brief expands on and gives detail to the concepts developed in the masterplan, while the business case looks at the costs of options and the economic impacts and opportunities of the project.

Next immediate milestones: consenting process and procurement for demolition (January/February). Design Brief and Business Case development (January to June). Engagement with key stakeholders (January to May).

PROJECT STATUS:



District Plan Review:

Summary: Planners have been assessing the feedback received and conducting further stakeholder engagement. Consultant for delivering the planning and urban design structure plans for Napier proposed growth areas has been appointed. RFP for Three Water structure plan for growth areas has been prepared and has been released for tender.

Next immediate milestones: Updating chapters according to feedback received and preparing chapters for notification of Proposed District Plan (PDP) in August 2022. Preparation of the Resource Management Act section 32 analysis, which is due with the notification of the PDP. Councillors due to workshop Structure Plan and District Plan on 24 March.

PROJECT STATUS:



Delays due to structure plan RFP not being released in time. Delays due to staff turnover.

Mataruahau development:

Summary: Business Case on site selection completed. Project procurement strategy completed. Procurement for a project manager ongoing; a dedicated project manager acting on behalf of NCC has been identified as critical.

Next immediate milestones: Appointment of specialist project management resource to project. Geotechnical report to Council to approve site selection and decision on above ground reservoir construction required. Subdivision work needs to proceed to ensure the property development phase is protected.

PROJECT STATUS:



Timeframe delay on the appointment of a project management resource for this project. Erosion scour of property edge from rainfall event, need to look at retaining structures to protect property.

Napier Aquatic Centre:

Summary: Council is reconsidering locations for a potential new aquatic facility that was originally proposed in 2018. Now that the site investigations are complete, Council considered a report that outlines the costs, risks and timeframes of constructing a new aquatic facility at the Sustainable Napier Committee on 17 February. This will again be discussed at the full Council meeting on 10 March.

Next immediate milestones: Following the Sustainable Napier Committee meeting on 17 February, Councillors are putting any additional questions to Council officers to ensure they feel fully informed ahead of a discussion at the full Council meeting on 10 March.

PROJECT STATUS:



War Memorial Restoration:

Summary: The preliminary and developed design phases have been completed and reviewed. A specialist clockmaker has removed the clock and is currently refurbishing it. Architects have commenced work on the Detailed Design phase. The construction site is fully fenced and signage is in place. Work for the plaque restoration is underway. Designs for the floral clock and perpetual flame are under review, as are the construction cost estimates.

Next immediate milestones: Completion of the detailed design phase and cost estimate of the developed design (expected March).

PROJECT STATUS:



Some concerns about budget given the cost-creep in the construction section and the unknown cost for plaque restoration and name investigation.

City Assist implementation:

Summary: The Awhina Tangata/Napier Assist Team have secured optimal office space on the corner of Dunvegan House (currently Hello World travel). NCC will take over the lease on 1 April and office fit-out work will begin immediately.

Officers are organising the migration of the Napier Safety Trust CCTV monitoring equipment from the Napier Police Station to the NCC site. The newly appointed Team Leader of Awhina Tangata/Napier Assist has met with key stakeholders and work is well underway to develop an up-to-date demand profile for the service.

Next immediate milestones: Tender documents (open market) for the ongoing maintenance and upgrade of the CCTV monitoring equipment to be finalised (February/March). Recruitment process begins and we look to advertise for positions (Napier Assist Officer and Napier Assist Senior Officer) (March/April). Lease takeover to house team (April).

PROJECT STATUS:



Logistics of this project are impacted by contractor delays and in the current Covid environment, unforeseen delays can't be ruled out completely. A contingency plan is in place, in the event that the new office is not fully functional as of 1st July (anticipated 'go live' date).

Te Pihinga Community Space:

Summary: Officers are in the early stages of developing a procurement strategy – investigating progressive procurement approach. Further informal community consultation is ongoing.

Next immediate milestones: Establishment of project steering group (including community partners and key stakeholders) and development of a procurement strategy are in progress. Tender documents for detailed design component (which may be a design and build contract) need to be prepared.

PROJECT STATUS:



Delay in land purchase required a pause to several project elements including establishing project steering group.

Ahuriri Regional Park

Summary: Through LTP 2021, Council budgeted \$12.5M for the development of the Regional Park on Lagoon Farm, noting the existing partnerships with Hawke's Bay Regional Council, Mana Ahuriri, and Te Komiti Muriwai o Te Whanga. Council is committed to ongoing engagement and partnership with all key stakeholders in developing the master plan for the Park.

Next immediate milestones: a Working Group meeting (including Mana Ahuriri) is planned for the end of March to determine the best governance model for the project, and next steps.

PROJECT STATUS:



On track

Risk update

Emerging Risks

The following emerging risks have been identified by Council officers in the last six weeks:

- COVID 19 Omicron: the Omicron variant of COVID-19 is now circulating in the Hawke's Bay community. Staff have been directed to work from home where practicable. This is likely to have direct impacts on Council revenue (facility closures, lack of domestic visitors), capacity and capability for capital delivery, and community wellbeing
- Supply chains and construction sector capacity: the local and national construction markets are stretched and some building materials are scarce given challenges with international freight. This is likely to impact Council's ability to deliver capital projects.
- Inflation: The inflation rate jumped to 5.9% in January. Consumer prices during the three months to the end of December put the annual inflation figure at its highest level since June 1990.

Service requests

The following table shows a snapshot of the service requests received by Council in January 2022:

	January 2022	December 2021
Service requests year-to-date (financial year)	11,803	10,049
Number of new service requests received during the month	1754	1635
Number of service requests resolved during the month	1628	1536
Number of service requests pending resolution at months end	690 (raised between 1 July 21 and 31 Jan 22)	564 (raised between 1 July 21 and 31 Dec 21)
Top 5 recurring matters)	<ol style="list-style-type: none"> 1. Building Maintenance 2. Contractor Rubbish Complaint 3. Water clarity (water supply) 4. Housing queries 5. Roaming dogs reported by the public 	<ol style="list-style-type: none"> 1. Building Maintenance 2. Contractor Rubbish Complaint 3. Water clarity (water supply) 4. Housing queries 5. Roaming dogs reported by the public

Complaints/requests escalated to the Mayor/Chief Executive

Complaints and requests are, from time to time, directed to the Mayor and/or Chief Executive. The below captures high level data about the management of these complaints.

January 2022	
Number of new complaints/requests raised during calendar month	35
Number of complaints/requests resolved during calendar month	29
Number of complaints/requests pending resolution as at end of January 2022	13 (Includes some outstanding items from 2021)



Consenting Activity

Key Statistics	2021/22 (year to date)	2020/21 (year to date)
Total Land Use Consents issued	104	63
Total Subdivision Consents issued	83	63
Total Resource Consents issued	187	126
Total Building Consents issued	785	663
Total Estimated Value	\$183,983,318	\$139,450,276
Total New Dwellings	243	206

Grants Funding

Community Development Grant	
Total funding available (financial year)	\$84,000
Number of applications year to date (financial year)	7
Number of new applications in January 2022	0
Funding allocated year to date (financial year)	\$31,200
Community Services Grant	
Total funding available (financial year)	\$114,500
Number of applications year to date (financial year)	37
Number of new applications in January 2022	Nil – the funding round does not open for 2022-23 FY until 18 March – funding paid after July 2022. There were x4 new applications for last FY funding
Funding allocated year to date (financial year)	\$114,500
Creative Communities Scheme (External Funding from CNZ)	
Total funding available (financial year)	\$52,680
Number of applications year to date (financial year)	34
Number of new applications in January 2022	Nil - funding round closed 18 Feb
Funding allocated year to date (financial year)	\$36,857
Additional Funding - Delta	\$12,029 (all funds distributed in 2020/2021)
Additional Funding - Delta Top Up	\$13,431 (none of these have been distributed as of 21/2/22)

LGOIMA Requests

January 2022		Comment
Requests received year to date	128	
Requests received in last calendar month	11	
Responses completed in last calendar month	8	
Responses within statutory timeframe	8	
Extensions requested in last calendar month	1	1 extension sought for 15 additional working days
Percentage of requests where charging is proposed	0%	
Percentage of responses where: <ul style="list-style-type: none"> Information released in full Information partially released Request refused in full 	6/8 2/8 Nil	Information withheld per sections: 7(2)(a) privacy of natural persons 7(2)(b)(ii) prejudice commercial position
Active Ombudsman investigations	1	One investigation ongoing since 08/04/21. Provisional opinion received ahead of final opinion.
Ombudsman determinations	0	
Themes	Noise complaints, Rates (CVC), Parks/Reserves, Water infrastructure, Historic heritage sites, Road slip, Dumping station	

Documents Executed Under Seal

(period 4 October – 5 November 2021)

Date	Document Title	Approver
7.10.21	Deed of Lease – HBAL & Gary Peacock	Adele Henderson
14.10.21	Easement instrument to partially surrender Easement – 100 Murphy Road	Colin Hunt
20.10.21	Freeholding of 64 Hardinge Road, Client A&I, Transfer Instrument	Jenny Martin
21.10.21	Easement in Gross – right to drain sewage Covenant Instrument – land covenant 112 Geddis Avenue	Colin Hunt
29.10.21	Easement in Gross 112 Geddis Ave	Colin Hunt
2.11.21	Fencing Covenant – 22 Goulding Road	Colin Hunt

Te Kaunihera o Ahuriri

Napier City Council

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NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

5. ANNUAL PLAN 2022/23 DEVELOPMENT: SUPPORTING INFORMATION AND CONSULTATION APPROACH

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1430242
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Director Corporate Services

1.1. Purpose of Report

This report seeks formal approval of key information underpinning the development of Annual Plan 2022/23, and confirms direction given to date on matters for public consultation. A high-level consultation document is included for endorsement.

Officer's Recommendation

That Council:

- a. Direct Officers to prepare an Annual Plan consultation document to be reported back for Council adoption on 31 March 2022.
- b. Approve the underlying information and the financial information as the basis for the development of the Annual Plan consultation document 2022/23.
- c. Agree the proposed rates increase for 2022/23 will be a 9.8% average increase for ratepayers, noting this is 0.6% less than the cap approved in the Long Term Plan 2021-31 (10.4%).
- d. Adopt the high-level consultation plan.
- e. Agree the following matters will be included in the consultation document:
 - i. Napier Aquatic Centre capital investment
 - ii. Coastal Hazards asset transfer
 - iii. Proposed rates increases
 - iv. Reserves funding any revenue shortfall from tourism activities
 - v. Housing
- f. Agree the proposal to increase the Napier Aquatic Centre capital budget in 2022/23 be included in the Annual Plan consultation document.
 - i. Note the rates impact of a \$4M investment in 2022/23 would be 0.3% in 2023/24.
 - ii. Note that the current Napier Aquatic Centre may require further investment in 2023/24, but that would be bought back to Council for consideration.
- g. Agree the Coastal Hazards Transfer be included in the consultation document. There is no impact on budget for 2022/23.
 - i. Note targeted engagement with Whakarire Ave residents will be undertaken separately and before 31 March 2022. A letter will be sent to residents informing them of the proposal.
- h. Note that the projected revenue shortfall in 2022/23 for Council's tourism activities is \$1.5M.

- i. Agree that any revenue shortfall in 2022/23 for Council's tourism activities will be funded from Council's parking reserve, and urban growth reserve, noting the community will be updated about this approach in the consultation document.
- j. Agree that the separate consultation that will be underway on the housing portfolio will be referenced in the Annual Plan consultation document.
- k. Agree to the proposed capital plan for 2022/23, noting that it represents and ambitious work programme in a challenging Covid-19 climate.
- l. Note that Officers are recommending some reprioritisation of capital spend over the remainder of the Long Term Plan period, which is set out in an attachment titled '2022/23 capital programme changes'.
- m. Adopt the Fees and Charges Schedule for 2022/23
- n. Note that there is a statutory requirement for Annual Plan 2022/23 to be adopted no later than 30 June 2022.
- o. Direct Officers to begin preparing a draft Annual Plan, noting that the policy decisions reflected in the plan can be adapted up until formal adoption.

1.2. Background Summary

What is an Annual Plan?

This report seeks decisions from the Council on the key matters and budget considerations for development of the 2022/23 Annual Plan consultation document, and to enable Officers to begin preparing the plan itself.

Councils must prepare and adopt an Annual Plan for each financial year, per section 95 of the Local Government Act 2022 (the LGA).

The purpose of the Annual Plan is to:

- Contain the proposed annual budget and funding impact statement for the year to which the Annual Plan relates;
- Identify any variation from the financial statements and funding impact statement included in Council's Long Term Plan 2021-31 (LTP) in respect of the upcoming year;
- Provide integrated decision-making and coordination of the resources of the local authority; and
- Contribute to the accountability of the local authority to the community.

In the two interim years between reviewing our LTP, we produce an Annual Plan. An Annual Plan gives us the opportunity to refresh information and budgets for the coming year given greater certainty, and to highlight key variances from the LTP forecast for that year. Essentially, the Annual Plan is still the statutory link between the LTP and the annual setting of rates. The 2022/23 financial year represents year two of our LTP.

When do we consult on an Annual Plan?

There is a legislative obligation for Council to consult with its community on an Annual Plan if there are *significant and material changes* from what was set out in the relevant year of the LTP, per section 95 of the LGA. An assessment of the significance or public interest in a matter drives discussions with Elected Members on the need for consultation. This is assessed as the Annual Plan is developed.

The planning process to date:

The process to develop Council's annual budget for 2022/23 has involved a series of workshops with Elected Members to discuss the Council's annual budget. These seminars occurred on:

- 23 November 2021
- 14 December 2021
- 21 December 2021
- 27 January 2022
- 17 February 2022

Councillors were provided with cost pressures and cost-saving efficiencies that could be made, and agreed to stay within the financial caps as outlined in Council's Financial Strategy as set out in the LTP.

1.3. Budget context

The cap for the 2022/23 rates increase approved in the LTP was 10.4% (including LGCI). Council is required by legislation to set these caps, or 'quantified limits on rates', which, while not legally binding, represent one of the benchmarks tested to determine fiscal prudence. Our ability to comply with these limits has been tested more than ever this year given unprecedented external challenges, however Council has managed to produce a draft budget reflecting a rates increase below the 10.4% cap.

The Covid-19 environment is continuing to significantly impact Council and the wider community. A greater proportion of households and businesses are facing financial hardship, and with the Omicron variant currently spiking across the country, households across Napier are impacted by ill-health, isolation requirements, increased costs, loss of income, heightened stress and an increasing need to support friends and whānau.

For Council, LTP 2021-31 set out an \$827M ten-year capital programme, compared to \$541.7M ten-year programme set out in 2018. This investment is required to address and modernise aging infrastructure, deliver Council's priorities around water, and ensure Napier is resilient in the face of challenges like climate change. However in 2022, Covid-19 is still resulting in supply chain shortages, labour market constraints and uncertainty. The cost of construction is rising rapidly as it is more difficult to secure materials and the expertise to deliver complex multi-million dollar projects. Inflation is at an all-time high. This comes at a time that Council is facing a reduction in non-rates revenue given the number of business and tourism activities in its portfolio and prolonged closure of international borders.

The Local Government Cost Index (LGCI) has been specifically prepared for the sector and is informed by forecasts derived from formal modelling done by Treasury and reported in the Budget Economic Fiscal Update (BEFU). LGCI provides an inflation index for the capital plan budgets for year 2 of the LTP, as has been factored into budgets at 3.6%. Operational expenditure in the draft budgets has been based on known costs and LGCI only applied where appropriate. There will be pressures on costs, both operating and capital expenditure, with inflation now running at 5.9% as at December 2021.

A review of fees and charges was undertaken to ensure that cost recovery remains appropriate to ensure that the ratepayer is not unfairly burdened. The proposed changes to the schedule of fees and charges is attached to this report for adoption.

Water continues to be Council's number one priority, with around \$26.6M capital spend dedicated to investment in Council's stormwater, water supply and wastewater networks for the 2022/23 financial year.

1.4. Consultation approach

As discussed above, the Annual Plan is Council's opportunity to refresh budgets for the year ahead given the information we now have at hand. Council is proposing a limited number of variances from what was forecast in the LTP, and in the spirit of the consultation obligations set out in the LGA, wishes to socialise and test some of these proposals with the community before making final decisions.

Council officers are recommending the preparation of a consultation document for this purpose, and this report seeks confirmation of matters to be included in that document (summarised one-by-one in the next section of this report). Once formal direction is received, officers will prepare the consultation document and bring it back to Council for formal adoption on 31 March 2022.

1.5. Consultation items

1.5.1. Rates increase

The direction that Council has given on the plan to date would see an average rates increase per property in Napier of 9.8% in 2022/23, which falls between the 7.3% proposed rates increase for existing ratepayers and the cap of 10.4% set out in LTP 2021 for 2022/23.

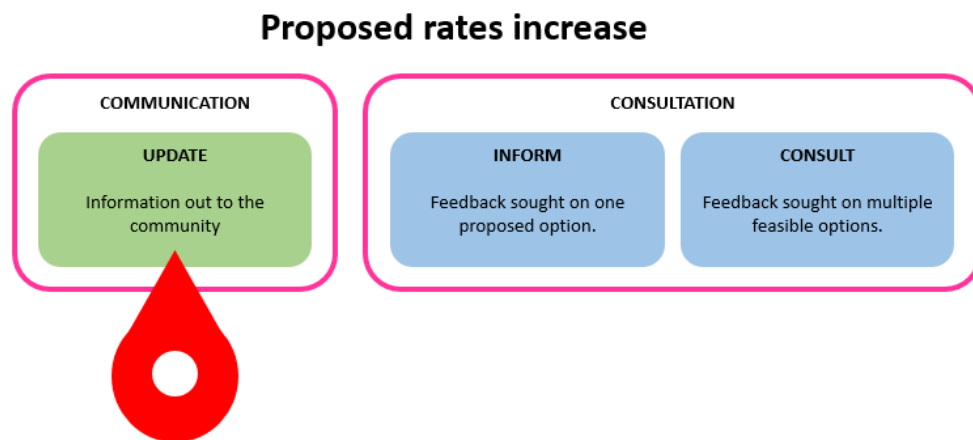
Development of the Annual Plan to date has involved a detailed review of baseline expenditure and financial forecasts. Budget reductions have been actioned where possible as part of ongoing efficiency programmes. This review has offset other cost pressures across the organisation.

The drivers behind the 9.8% average rates increase are as follows:

- Inflation (3.6% LGCI factored into budgets)
- Operational contingency to allow for uncertainty in labour market and higher costs, particularly for construction (1.5%)
- Legacy costs from smoothing the rates impact of the introduction of wheelie bins (0.9%)
- Increasing budgets required for Three Waters operations (0.9%)
- Increasing cost of insurance premiums (0.9%)
- New costs associated with Council priority projects:
 - The establishment of a new city ambassador programme, Awhina Tangata/ Napier Assist (0.6%)
 - Digitising property files (0.5%)
 - Contributing to the new regional economic development entity, approved by Council in [December 2021](#) (0.4%), and
 - Art Deco Trust grant (0.1%).

This average rates increase will be introduced in the consultation document so there are no surprises for the community. Officers will also develop an online, interactive 'rates

calculator' for ratepayers to see the projected rates for their property over the 22/23 financial year.



1.5.2. Napier Aquatic Centre

One of the proposed changes to the capital programme for 2022/23 is to increase the capital budget for the Napier Aquatic Centre to keep it safe and open to the public while Council considers the future of aquatics provision.

While progress was made towards a new aquatic facility in 2019, Council then sought further information on the design and location of the new facility. The redevelopment project was paused while further information was sought, the design and build tender cancelled, and the construction funding removed from the LTP 2021-31. The Aquatic Centre has an aging and poor condition asset, with many parts at end of life, which is required to operate for at least another 5 years until a new facility could be operational.

Issues with the current facility include:

- Decreasing community satisfaction with the facility, including that it is too small, run-down, overcrowded, and generally needs upgrading
- Design limitation restricting use, including a lack of deep water, non-compliance with the FINA requirements for competitive swimming, poor sight lines for lifeguards, old and inefficient systems, poor accessibility, and challenges in meeting new demands, such as hydrotherapy, and
- Deteriorating facility which is meaning outages are more frequent, visitation rates are lower than national benchmarks, and staff are restricted in the new programmes and services they can offer.

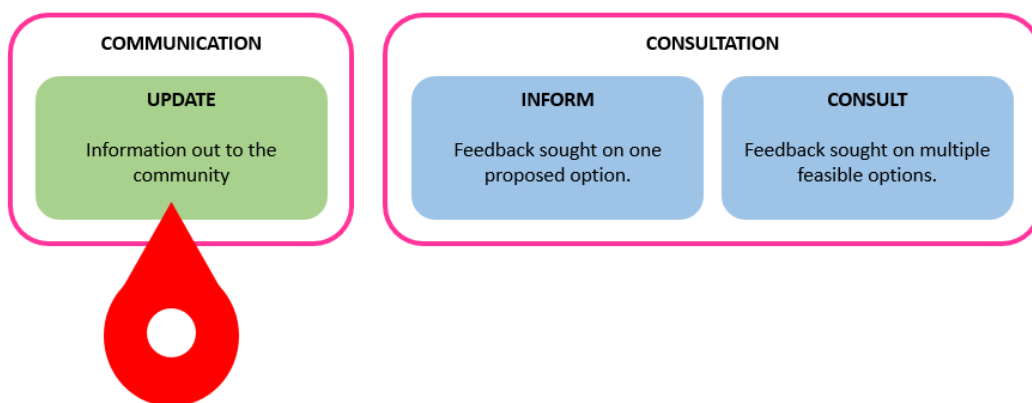
To respond to these issues with the condition of the existing facility, Council reviewed the current condition to understand the work and investment required to extend its useful life.

Pending Council's final resolutions on a separate report considered earlier in today's meeting, Council is now proposing to invest an additional \$4M in the facility in 2022/23, which was not included in LTP budgets. This proposal was endorsed in an extraordinary meeting of the Sustainable Napier Committee on 17 February 2022, subject to a further work plan detailing expenditure being produced. That \$4M investment could increase to a total \$8.6M (based on a current understanding of the facility's condition) by the end of 2023/24, depending on the pace at which work can be completed, any unforeseen issues, or any additional work required which is uncovered during the remedy process. This also

allows for a decision on a future pool to be made as part of a prudent approach to spending money on the existing facility. On the basis of the information to date, it is suggested \$4M is included in the 2022/23 budget. If more capital funding is required, above and beyond the \$4M, further approvals will be sought.

Officers are seeking Council's formal direction to include this proposal, and the context around it, in the Annual Plan 2022/23 consultation document, which will be presented to Council for adoption.

Napier Aquatic Centre



1.5.3. Coastal Hazards assets transfer

In 2020, the Clifton to Tangoio Coastal Hazards Joint Committee engaged Raynor Asher QC to prepare a non-binding report to review and provide recommendations about which Hawke's Bay local authority should lead and fund the implementation of coastal management projects.

The Report recommended that Hawke's Bay Regional Council (HBRC) take charge of all aspects of the prevention and mitigation of coastal hazards in the area from Clifton to Tangoio. A Memorandum of Transfer (MoT) has now been endorsed by Napier City Council (21 December 2022) and Hastings District Council. This MoT, when executed by the Chief Executive, provides an agreement in principle between the three councils to facilitate the transition of functions and transfer of assets.

HBRC are required to undertake an LTP amendment (using a special consultative procedure) in order to accept the transfer of the assets. HBRC are conducting separate

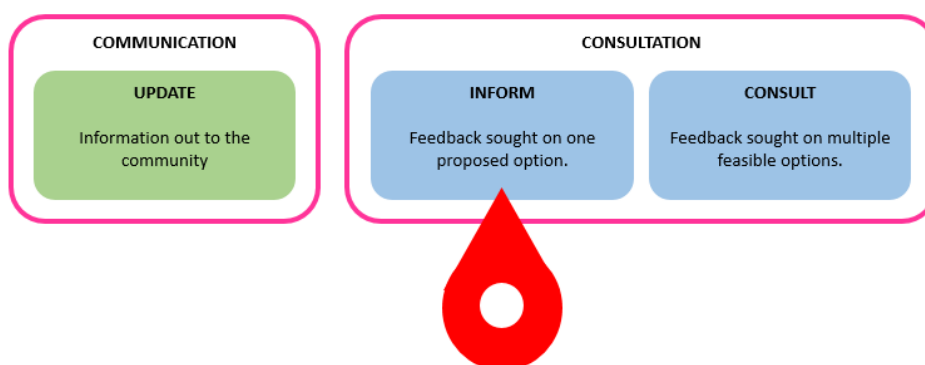
public consultation on this proposal outside of the Annual Plan process, and plan on actually taking control of the assets after June 2024 (adoption of the next LTP).

The transfer would involve:

- Operating budget associated with Westshore renourishment to prevent beach erosion (\$275,000 per annum), and nearshore restoration (\$275,000 every three years)
- The Hardinge Road revetment (existing asset valued at \$498,053)
- Capital costs associated with mitigating Hardinge Road erosion (\$325,290 every second year)
- The yet-to-be-constructed Whakarire Avenue revetment (for which \$2.2M capital funding has been set aside, but costs may escalate to \$3.4M).

As these assets are not specifically identified as 'strategic assets' in Council's Significance and Engagement Policy, an LTP amendment is not required to enable the transfer of these assets to HBRC. The transfer of the assets, associated debt and operating costs are considered as a matter of moderate interest to a portion of the community and of general interest to the wider community. For this reason, officers are seeking formal direction to use the Annual Plan consultation document as a mechanism for informing the community about this proposal. Officers recognise the particular interest residents of Whakarire Avenue may have in this transfer proposal, given Council's previous resolution that the maintenance cost for the Whakarire revetment be met by a targeted 2.5% rate on these properties. These residents will be specifically notified of the proposal in a letter in March 2022.

Coastal Hazards asset transfer



1.5.4. Reserves funding anticipated tourism revenue shortfall

Council's financial position for the first six months of the 2021/22 financial year was able to be reviewed in December 2021, and Council's Business and Tourism activities are experiencing downturns in revenue.

Council's Business and Tourism activities comprise the following:

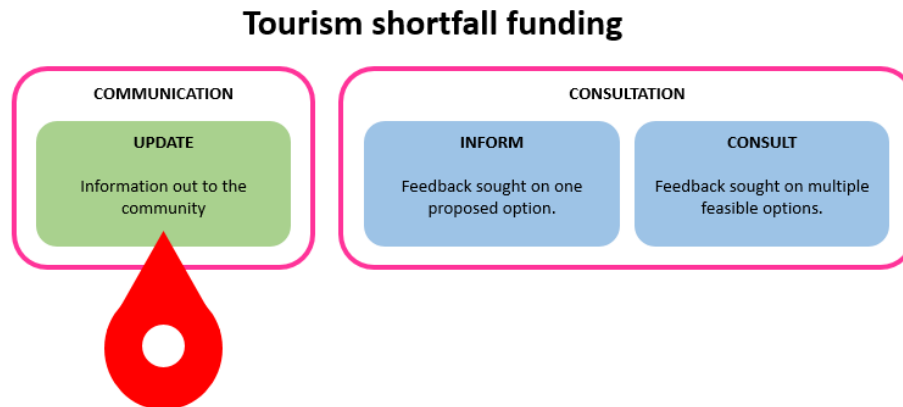
- Kennedy Park Resort
- The National Aquarium of New Zealand
- Napier Conferences & Events
- Napier Municipal Theatre
- Napier i-SITE Visitor Centre
- Par2 Mini Golf, and
- McLean Park

Revenue under performance is mainly due to Covid-19; particularly the extended period of lockdown for Auckland, and the general hesitancy to travel over a summer period filled with uncertainty.

With the rapid spread of the Omicron variant, financial modelling currently suggests Council could be facing approximately \$1.5M shortfall in anticipated revenue from these activities in 2022/23. Given the uncertainty of the year ahead, this is a best-estimate which may be inconsistent with actual performance.

Council's Annual Plan 2020/21 included the assumption that any shortfalls in revenue would be covered by approximately \$6.7M from two pre-existing reserve funds; essentially Council's savings. The shortfall never eventuated in 2020/21, with revenues bouncing back quicker than expected following the first Covid-19 lockdown. As Council did not use these reserves budgets in 2020/21, officers are recommending the same approach be factored into 2022/23 budgets, and seek formal direction to update the community about

this proposal. Note that this represents a different approach to that indicated in the LTP, where Council planned to fund any shortfall through loans.



1.5.5. Housing

Council is facing sustainability issues with the delivery model for its portfolio of 377 affordable homes. The model has been subject to several reviews, including by Morrison Low (2018) and PWC (2020), which identified options for addressing sustainability issues, namely:

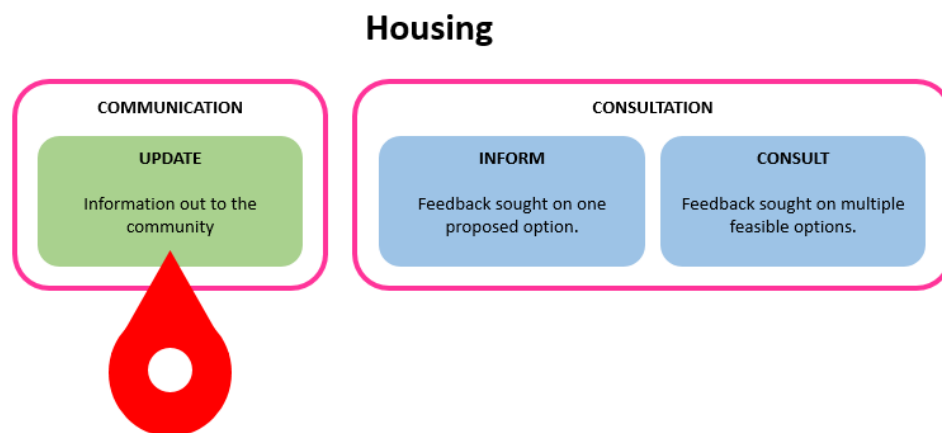
1. Transfer/divestment of the portfolio
2. Part sale/part retention, with the proceeds of the sale invested back into the portfolio, or
3. Retention of the full portfolio, with deficits funded through rates, increased rents, or a mix of the two.

Council has resolved to engage with the community about these three options to understand community preference. Consultation is will take place between 16 March and 20 April 2022.

Following the March/April consultation period, Council will be required to settle on a preferred option. Two of the three options above (transfer (1), and part sale/part retention (2)) can only be actioned if provided for in Council's LTP. If one of those two options is preferred, further consultation using the special consultative procedure will be required to pursue an LTP amendment, or (depending on timing), to reflect it in the next LTP on the standard three-yearly cycle (2024). Regardless of preferred option, there will be no financial impact on Annual Plan 2022/23

Because of the scale, context and potential impacts of this decision, it is appropriate for consultation to be managed separately. Officers recommend the Annual Plan consultation document contain a high-level summary of the issues, and include a cross-reference to

the separate housing consultation, highlighting that the housing consultation will close approximately two weeks before the end of the Annual Plan submissions period.



1.6. Underlying information

A suite of underlying information is included as attachments to this report. These documents are presented to you now for approval so they can form the basis for developing the consultation document and the Annual Plan itself. Please find attached:

- Financial information, comprising:
 - A prospective statement of comprehensive revenue and expenses
 - A prospective statement of financial position
 - A prospective statement of changes in net assets/equity
 - A prospective statement of cash flows
 - Key changes from the 22/23 year set out in the LTP
 - Capital expenditure by activity group
 - A statement of accounting policies
 - A prospective statement of financial performance
 - Reserve funds
 - 2022/23 capital plan
 - Borrowing programme
 - Funding impact statement
- Council's schedule of fees and charges, showing proposed changes for 2022/23
- A summary of changes >\$500k to the capital plan for 22/23
- The proposed capital plan for the remaining years of the LTP.

1.7. Fees and charges

Officers have reviewed Council's schedule of fees and charges, and have recommended a series of changes to provide additional revenue and ensure Council's costs for providing services are covered, all while maintaining compliance with our Revenue and Financing

Policy. Most fees and charges have gone up by the appropriate cost inflator to maintain cost recovery and Revenue and Finance Policy requirements.

The amended schedule of fees and charges is included as an attachment to this report for adoption.

1.8. Significance and Engagement

An assessment of the significance of the changes from the Long Term Plan 2021-31 was undertaken as part of the development of the Annual Plan 2022/23. This included both operational and capital expenditure changes.

Officers are seeking Council's direction to prepare an Annual Plan consultation document, as recommended in this report, including asking the community for their feedback on the proposed transfer of coastal hazards assets to Hawkes Bay Regional Council.

The consultation document will also include information about rates, capital investment in the Napier Aquatic Centre, Council's Covid-19 response, the separate consultation about housing, and Council's work programme for the year ahead more generally.

Submitters will have the opportunity to provide "any other feedback" about the plan.

Consultation on an Annual Plan does not have to use the special consultative procedure as set out in the LGA, but officers are nonetheless recommending a consultation period of at least a month to give anyone interested ample time to participate. The consultation and submission period for the Annual Plan is planned for from Thursday 7 April 2022 to noon on Friday 13 May 2022.

A high level consultation plan is attached to this report for your information and endorsement.

1.9. Implications

Financial

Financial caps

When considering the changes to the proposed 22/23 budgets from the LTP, Council officers reviewed its compliance against the Council's Financial Strategy and its Financial Prudence benchmarks.

As part of the Long Term Plan 2021/31 Council approved a quantified limit on rates of 10.4% (6.5%, plus 3.6% LCGI, plus 0.3% factored in for growth). The proposed Annual Plan rates increase is within this level at 9.8%.

Another key benchmark for Council is the 'rates limit benchmark', which is a measure of the rates income limits. The proposed budget does not meet this benchmark due to the impact of Covid-19 on revenue in the tourism facilities and a change in the expected timing of Parklands residential section sales. The Long Term Plan forecast that Council would not meet its balanced budget benchmark until year 10 of the plan.

External debt

Council may require external borrowings as part of the 22/23 Annual Plan (\$80.7M) depending on the timing of projects. The Long Term Plan 2021-31 forecast external borrowing (\$103.7M) to occur in 22/23. A large capital plan (\$90.4M) has contributed to the requirement for external borrowing in 22/23.

Decisions now impacting future year's rates increases

Ongoing additions to operational budgets and the interest cost of loans funding capital projects impact on the projected rates rises for future years. Council has already directed to further smooth the costs of the 2020 refuse system improvements (adding 0.7% to rates for 2023/24), and is facing a decision about the level of capital investment in the existing Napier Aquatic Centre, both of which have direct impacts on rates increases for 2023/24. These two decisions alone bring us close to the identified rates cap for 2023/24, and may impact Council's ability to fund new initiatives when it comes time to develop the Annual Plan for 2023/24.

Social & Policy

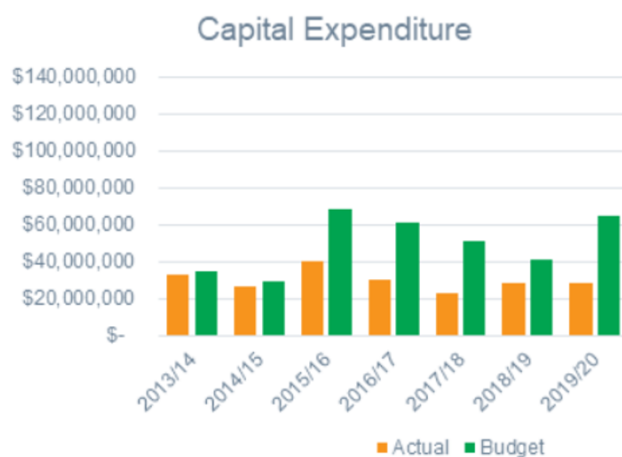
The proposals contained in this report have been assessed as compliant with relevant Council policies.

Officers are exploring whether changes to the Chief Executive's delegation would be appropriate, with the objectives of enabling the management of escalating costs of delivering an ambitious capital programme. Any recommendations will come to Council for consideration in a report.

Risk

The following risks were noted as part of the development of the Annual Plan:

- The capital programme proposed for the remaining years of the LTP may only be partially delivered given the unprecedented scale of works proposed. The total capital plan for 2022/23 is currently sitting at \$90.5M. Previous years capital spend has been provided for context and comparison.



- Delivery is being impacted by 9, as Council's focus pivots to safeguard health and wellbeing of the Napier community, and as Council grapples with staff absences and the implications of border closures on supply chains and recruitment of specialist expertise
- The proposed budgets for Council's work programme may be insufficient given high levels of inflation, and rapidly escalating cost of construction. Officers are currently working through options for mitigating these risks, specifically through changes to the Chief Executive's Delegation Policy. Formal recommendations for changes to this policy will be taken to Council's Audit and Risk Committee, and brought to Council for formal approval.
- There are some matters on the horizon which are currently not accommodated within budgets. These include:

- Budget to facilitate the Three Waters transition
- City-wide climate change adaptation/mitigation
- Budget to conduct an LTP amendment if required for housing and/or the Aquatic Centre
- Future of the i-SITE Visitor Centre to be considered in conjunction with the section 17A review already conducted, and
- Salary pressures due to market increases.
- The plan may be soon outdated if assumptions about the reform programme being driven by central government (including Three Waters, the local government review, and the replacement of the Resource Management Act) do not reflect the reality
- Council may need to pursue a LTP amendment in 2023 to action Council's decisions about its housing portfolio, the Napier Aquatic Centre redevelopment, and/or any other issues that may arise in the short term which trigger section 97 of the LGA.
- Council may uncover unknown issues with Council infrastructure (including aging componentry or earthquake vulnerability) which has not been factored into budgets.
- Council may need to find unbudgeted money to implement the climate change strategy Council directed to be developed as part of LTP 2021-31.

1.10. Options

The options available to Council are as follows:

- a. Approve the information outlined in this report as the basis for the development of an Annual Plan consultation document and Annual Plan 2022/23, noting that the consultation document will come back to Council for formal adoption on 31 March 2022.
- b. Not approve the information outlined in this report as the basis for the development of an Annual Plan consultation document and Annual Plan 2022/23.
- c. Approve in part the information outlined in this report as the basis for the development of an Annual Plan consultation document and Annual Plan 2022/23, and direct officers where to depart from the recommended approach, noting that the consultation document will come back to Council for formal adoption on 31 March 2022.

1.11. Development of Preferred Option

Option A – Approve the information outlined in this report as the basis for the development of an Annual Plan consultation document and Annual Plan 2022/23. The proposed budgets and consultation approach reflected in this report has been through a robust review with Elected Members. This report contains the best information available to date.

5.1 Attachments

- 1 2022/23 Draft Annual Plan Financial Statements [↓](#) (Doc Id 1439984)
- 2 2022/23 Capital programme changes (Doc Id 1438850) [↓](#)
- 3 Schedule of Fees and Charges for 2022/23 (Doc Id 1439912) [↓](#)
- 4 High Level Consultation Plan (Doc Id 1440077) [↓](#)

PROSPECTIVE FINANCIAL STATEMENTS

PROSPECTIVE STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSES

FORECAST FOR YEAR ENDING 30 JUNE 2023

	AP 2022/23 \$000	LTP 2022/23 \$000	LTP/AP 2021/22 \$000
Revenue			
Rates revenue	76,277	74,670	69,382
Finance revenue	-	-	-
Development and financial contributions	7,296	7,296	7,090
Subsidies and grants	7,204	7,204	5,249
Other revenue	55,590	65,347	59,099
Other gains/(losses)	2,668	2,151	2,094
Total revenue	149,035	156,668	142,914
Expenditure			
Employee Benefit Expense	50,004	44,565	43,309
Depreciation and Amortisation	35,801	38,150	35,247
Finance Costs	1,076	626	339
Other Operating Expenses	62,600	72,308	62,770
Total expenditure	149,481	155,649	141,665
Operating surplus/(deficit) before tax	(446)	1,019	1,249
Share of associate surplus/(deficit)	121	165	(69)
Surplus/(deficit) before tax	(325)	1,184	1,180
Income tax expense	-	-	-
Surplus/(deficit) after tax	(325)	1,184	1,180
Other comprehensive revenue			
Valuation gains/(losses) taken to equity	58,821	40,983	24,229
Fair value gains/(losses) through comprehensive revenue on investments	-	-	-
Total comprehensive revenue and expenses	58,496	42,167	25,409

PROSPECTIVE STATEMENT OF FINANCIAL POSITION

FORECAST FOR YEAR ENDING 30 JUNE 2023

	AP 2022/23 \$000	LTP 2022/23 \$000	LTP/AP 2021/22 \$000
Assets			
Current assets			
Cash and cash equivalents	5,138	5,584	5,220
Debtors and other receivables	22,400	21,379	19,834
Prepayments	1,596	851	821
Inventories	10,949	8,065	11,904
Biological assets	289	256	249
Other financial assets	-	-	-
Total current assets	40,372	36,135	38,028
Non-current assets			
Property, plant and equipment	2,032,563	1,973,497	1,897,051
Intangible assets	1,256	1,147	1,438
Inventories	14,873	12,675	17,147
Investment property	80,866	62,930	61,097
Investment in associates	8,906	9,045	8,880
Other financial assets	6,303	5,541	4,896
Total non-current assets	2,144,767	2,064,835	1,990,509
Total assets	2,185,142	2,100,970	2,028,537
Liabilities			
Current liabilities			
Trade payables and other accruals	20,395	18,704	17,444
Employee benefit liabilities	5,877	5,201	4,895
Total current liabilities	26,272	23,905	22,339
Non-current liabilities			
Employee benefit liabilities	899	852	797
Borrowings	80,695	103,755	74,960
Provisions	1,499	1,312	1,462
Total non-current liabilities	83,093	105,919	77,219
Total liabilities	109,365	129,824	99,558
Total net assets	2,075,774	1,971,146	1,928,979
Net assets / equity			
Accumulated revenue & expenses	831,045	813,703	812,013
Other reserves	1,244,729	1,157,443	1,116,966
Total net assets / equity	2,075,774	1,971,146	1,928,979

PROSPECTIVE STATEMENT OF CHANGES IN NET ASSETS / EQUITY

FORECAST FOR THE YEAR ENDING 30 JUNE 2023

	AP 2022/23 \$000	LTP 2022/23 \$000	LTP/AP 2021/22 \$000
Total net equity balance at 1 July	2,017,278	1,928,979	1,903,570
Total comprehensive revenue for the period	58,496	42,167	25,409
Total net equity balance at 30 June	2,075,774	1,971,146	1,928,979
Total comprehensive revenue and expenses attributable to: Napier City Council	58,496	42,167	25,409
Total comprehensive revenue and expenses	58,496	42,167	25,409



ANNUAL PLAN 2022/23

PROSPECTIVE STATEMENT OF CASH FLOWS

FORECAST FOR THE YEAR ENDING 30 JUNE 2023

	AP 2022/23 \$000	LTP 2022/23 \$000	LTP/AP 2021/22 \$000
Cash flows from operating activities			
Receipts from rates revenue	73,169	74,405	66,683
Interest received	-	-	-
Dividends received	-	-	-
Receipts from other revenue	71,017	77,355	60,599
Goods and services tax (net)	1,859	(19)	(1,406)
Payments to suppliers and employees	(109,545)	(107,543)	(114,029)
Interest paid	(1,076)	(626)	(339)
Net cash from operating activities	35,424	43,572	11,508
Cash flows from investing activities			
Proceeds from sale of property, plant and equipment	250	250	250
Proceeds from withdrawal of investments	89	-	-
Purchase of property, plant and equipment	(86,930)	(71,262)	(61,390)
Purchase of intangible assets	(530)	(530)	(515)
Acquisition of investments	(2,489)	(461)	(1,199)
Net cash from investing activities	(89,610)	(72,003)	(62,854)
Cash flows from financing activities			
Proceeds from borrowings	53,795	28,795	52,960
Net cash from financing activities	53,795	28,795	52,960
Net (decrease)/increase in cash, cash equivalents and bank overdrafts	(391)	364	1,614
Cash, cash equivalents and bank overdrafts at 1 July	5,529	5,220	3,606
Cash, cash equivalents and bank overdrafts at 30 June	5,138	5,584	5,220



ANNUAL PLAN 2022/23

CAPITAL EXPENDITURE BY ACTIVITY GROUP





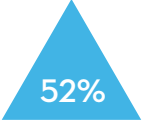
	AP 2022/23 \$'000	LTP 2022/23 \$'000	Variance
City Strategy	167	1,094	(927)
Community and Visitor Experiences	26,242	17,574	8,668
Other Infrastructure	2,777	2,778	(1)
Property Assets	5,747	3,379	2,368
Stormwater	11,908	9,212	2,696
Transportation	11,709	11,709	0
Wastewater	13,393	10,849	2,544
Water Supply	13,966	9,941	4,025
Support Units	4,552	6,720	(2,168)
Total	90,461	73,256	17,205

DEPRECIATION EXPENDITURE BY ACTIVITY GROUP

	AP 2022/23 \$'000	LTP 2022/23 \$'000	Variance
City Strategy	311	428	(117)
Community and Visitor Experiences	9,320	10,383	(1,063)
Other Infrastructure	1,183	1,121	62
Property Assets	689	811	(122)
Stormwater	4,297	4,307	(10)
Transportation	8,335	8,489	(154)
Wastewater	6,389	6,089	300
Water Supply	3,627	3,480	147
Support Units	1,650	3,043	(1,393)
Total	35,801	38,151	(2,350)

KEY CHANGES FROM THE 2022/23 YEAR OF THE LONG TERM PLAN

BY THE NUMBERS

 <p>2.3%</p> <p>RATES REVENUE to \$76.3m, up from \$74.6 ,or an increase to current ratepayers of 9.8%, up from 7.3% forecast</p>	<p>MAIN REASONS FOR CHANGE</p> <p>The rates increase is driven by increased inflation , insurance costs, phased rates funding of waste collection contract, additional funding approved for Napier Assist and Regional Economic Development</p>
 <p>15%</p> <p>OTHER REVENUE to \$55.6m, down from \$65.4m</p>	<p>MAIN REASONS FOR CHANGE</p> <p>A change in the expected timing of Parklands Residential Development section sales has resulted in \$8.7m being moved to future years.</p> <p>Reduced tourism and business activity due to Covid-19 is expected to further reduce revenue in our Community and Visitor Experiences group by \$1.5m compared to the LTP.</p>
 <p>12.2%</p> <p>EMPLOYEE BENEFIT EXPENSE to \$50.0m, up from \$44.6m</p>	<p>MAIN REASONS FOR CHANGE</p> <p>Pressures in the employment market together with an increased capital programme have driven increases across Council. This also includes the effect of taking on the operations of Ocean Spa which is offset by higher revenue.</p>
 <p>13.4%</p> <p>OTHER OPERATING EXPENSES to \$62.6m, down from \$72.3m</p>	<p>MAIN REASONS FOR CHANGE</p> <p>The change in timing of Parklands Residential Development sales is offset by the reduction in cost of sales which have also transferred to future years. Depreciation is reduced due to the capital plan from previous years not being capitalised and therefore not depreciated.</p>
 <p>52%</p> <p>CAPITAL EXPENDITURE to \$90.5m, up from \$59.5m</p>	<p>MAIN REASONS FOR CHANGE</p> <p>The capital works programme outlined in the LTP includes a substantial investment in a variety of projects. For the Annual Plan 2022/23, there have been several changes where projects have been re-phased - either to later years, or brought forward. There have also been new requirements that have been identified since the LTP and some projects which are no longer required.</p>

STATEMENT OF ACCOUNTING POLICIES

In accordance with the Local Government Act 2002 Section 95a, Napier City Council (the Council) will adopt the 2020/21 Annual Plan on 27 August 2020. As the authorising body, the Council is responsible for the Annual Plan presented along with the underlying assumptions and all other required disclosures.

The principal accounting policies adopted in the presentation of the Annual Plan's prospective financial statements are set out below. The prospective financial statements comprise the financial statements for the Council as an individual entity. The main purpose of the prospective financial statements outlined in the Annual Plan is to provide users with information about core services that the Council intends to provide ratepayers, the expected cost of those services and, as a consequence, how much the Council requires by way of rates to fund the intended levels of service.

REPORTING ENTITY

Napier City Council (the Council) is a New Zealand territorial local authority. It is governed by the Local Government Act 2002 (LGA) and is domiciled and operates in New Zealand. The relevant legislation governing the Council's operations includes the LGA and the Local Government (Rating) Act 2002.

The reporting entity consists of the Council only. The Council has investments in the following entities which are Council Controlled Organisations (CCO):

- Hawke's Bay Museum Trust classified as an investment;
- Hawke's Bay Airport Limited (26% share of voting rights) equity accounted;

The Council provides local infrastructure, local public services and amenities, and performs regulatory functions for the community for social benefit rather than making a financial return. Accordingly, the Council has designated itself as a Public Benefit Entity (PBE) for financial reporting purposes. The financial statements comply with PBE Standards and have been prepared in accordance with Tier 1 PBE Standards.

BASIS OF PREPARATION

The prospective financial statements have been prepared on a going concern basis, and the accounting policies have been applied consistently throughout the period.

STATEMENT OF COMPLIANCE

The prospective financial statements of the Council have been prepared in accordance with the requirements of the Local Government Act 2002: Part 6, Section 98 and Part 3 of Schedule 10, which include the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

Functional and Presentation Currency

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000).

CHANGES IN ACCOUNTING STANDARDS

The impact of the new and/or amended standards, PBE IPSAS 41 Financial Instruments, PBE IPSAS 2 Statement of Cash Flows, and PBE FRS 48 Service Performance Reporting, are detailed below. All other standards, interpretations and amendments approved but not yet effective in the current year are either not applicable to Council or are not expected to have a material impact on the financial statements of Council and, therefore, have not been disclosed.

PBE IPSAS 41 Financial Instruments

In January 2017, the XRB issued PBE IFRS 9 Financial Instruments which is an interim standard meant to replace PBE IPSAS 29 Financial Instruments: Recognition and Measurement. PBE IFRS 9 is effective for annual periods beginning on or after 1 January 2022, with early application permitted. In March 2019, NZASB issued PBE IPSAS 41 Financial Instruments which is mandatory for application in January 2022. The NZASB subsequently deferred the effective date of PBE IFRS 9 to 1 January 2022 so that PBE IFRS 9 did not become mandatorily effective before PBE IPSAS 41. When applied, PBE IPSAS 41 supersedes PBE IFRS 9.

The Council intends to apply PBE IPSAS 41 in the year of this plan, the financial year beginning 1 July 2022.

The initial consideration of the impacts the implementation of PBE IPSAS 41 is expected to have in the Council's financial statements are described below.

a) Classification and measurement

Previously, the Council classified its investment in listed and non-listed equity shares and listed debt instruments as available-for-sale (AFS) financial assets. For the equity shares currently classified as AFS, the Council expects to continue measuring them at fair value through other comprehensive revenue and expense. For the purposes of this annual plan we have not budgeted for any fair value gains or losses on these financial instruments.

Loans as well as receivables are held to collect contractual cash flows and are expected to give rise to cash flows representing solely payments of principal and interest. The Council has analysed the contractual cash flow characteristics of those instruments and concluded they meet the criteria for amortised cost measurement under PBE IPSAS 41. Therefore, reclassification for these instruments is not required.

b) Impairment

PBE IPSAS 41 requires the Council to record expected credit losses on all of its debt instruments classified at amortised cost or fair value through other comprehensive revenues and expenses. For all of such assets, except receivables, the Council expects to apply the simplified approach and record lifetime expected losses on all receivables. The Council does not expect the application of PBE IPSAS 41 to result in a significant impairment of its term deposits, or debt instruments.

PBE IPSAS 2 Statement of Cash Flows

An amendment to PBE IPSAS 2 Statement of Cash Flows requires entities to provide disclosures that enable users of the financial statements to evaluate

STATEMENT OF ACCOUNTING POLICIES CONTINUED

changes in liabilities arising from financing activities, including both changes arising from cash flows and non-cash changes. This amendment is effective for annual periods beginning on or after 1 January 2021, with early application permitted. The Council intends to apply the amendment in the year of this plan.

PBE FRS 48 Service Performance Reporting

PBE FRS 48 replaces the service performance reporting requirements of PBE IPSAS 1 and is effective for reporting periods beginning on or after 1 January 2022. The Council intends to apply the amendment in the year of this plan. The Council does not expect the application of PBE FRS 48 will affect its statement of service performance.

OTHER CHANGES IN ACCOUNTING POLICIES

There have been no other changes in accounting policies.

PROSPECTIVE FINANCIAL INFORMATION

These are prospective financial statements and have been prepared in accordance with the requirements of the Local Government Act 2002 and may not be appropriate for other purposes. The main purpose of the prospective financial statements in the Annual Plan is to provide users with information about Council's plans for the next 12 months and the rates that will be required to fund this plan.

As a forecast, the Annual Plan has been prepared on the basis of assumptions as to future events the Council reasonably expects to occur associated with the actions the Council reasonably expects to take, as at the date the information was prepared. The Significant Forecasting Assumptions are included in the Annual Plan and outline assessed potential risks that may impact future results. Actual results achieved for the Annual Plan period covered are likely to vary from the information presented and the variation may be material.

The Annual Plan is based on the forecast for the year ended 30 June 2023 included in the Long Term Plan 2021 – 2031. The prospective financial statements have been prepared by using the best information available at the time for the Annual Plan.

Council reserves the right to change the statements should circumstances change.

Principles of Consolidation

The prospective financial statements comprise of the Council and its equity accounted investments.

INVESTMENTS**INVESTMENT IN ASSOCIATES**

The Council's associate investment is accounted for in the financial statements using the equity method. An associate is an entity over which the Council has significant influence and that is neither a subsidiary nor an interest in a joint venture. The investment in an associate is initially recognised at cost and the carrying amount in the financial statements is increased or decreased to recognise the Council's share of the

surplus or deficit of the associate after the date of acquisition. Distributions received from an associate reduce the carrying amount of the investment.

If the share of deficits of an associate equals or exceeds its interest in the associate, the Council discontinues recognising its share of further deficits. After the Council's interest is reduced to zero, additional deficits are provided for, and a liability is recognised, only to the extent that the Council has incurred legal or constructive obligations or made payments on behalf of the associate. If the associate subsequently reports surpluses, the Council will resume recognising its share of those surpluses only after its share of the surpluses equals the share of deficits not recognised.

Where the Council transacts with an associate, surplus or deficits are eliminated to the extent of the Council's interest in the associate.

Dilution gains or losses arising from investments in associates are recognised in the surplus or deficit.

SUBSIDIARIES

Subsidiaries are all entities over which the Council has control. The Council controls an entity if all three of the following elements are present: power over the entity, exposure to variable returns from the entity, and the ability of the Council to use its power to affect those variable returns. Control is reassessed whenever facts and circumstances indicate that there may be a change in any of these elements of control.

The Council has no subsidiaries during the periods presented in the financial statements.

JOINT ARRANGEMENTS

The Council is a party to a joint arrangement when there is a contractual arrangement that confers joint control over the relevant activities of the arrangement to the Council and at least one other party. Joint control is assessed under the same principles as control over subsidiaries.

JOINT OPERATION

The Council has an interest in a joint arrangement that is jointly controlled asset. The Council recognises its share of the asset, classified as plant and equipment. In addition, the Council recognises its share of liabilities, expenses and income from the use and output of the jointly controlled asset.

FOREIGN CURRENCY TRANSLATION**TRANSACTIONS AND BALANCES**

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in surplus or deficit of the Statement of Comprehensive Revenue and Expenses.

STATEMENT OF ACCOUNTING POLICIES CONTINUED

REVENUE RECOGNITION

Revenue is measured at the fair value of consideration received or receivable. The specific accounting policies for significant revenue items are explained below:

NON-EXCHANGE REVENUE

Rates Revenue

The following policies for rates have been applied:

- General rates, targeted rates (excluding water-by-meter), and uniform annual general charges are recognised as revenue at the start of the financial year to which the rates resolution relates, and they are recognised at the amount due. The Council considers that the effect of payment of rates by instalments is not sufficient to require discounting of rates receivables and subsequent recognition of interest revenue.
- Rates arising from late payment penalties are recognised as revenue when rates become overdue.
- Revenue from water-by-meter rates is recognised on an accrual basis based on usage. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.
- Rate remissions are recognised as a reduction of rates revenue when the Council has received an application that satisfies its rates remission policy.

Grants and Subsidies

Grants and subsidies received are recognised as revenue when the Council obtains control of the transferred asset (cash, goods, other assets or services) and the transfer is free from conditions that require the Council refund or return the asset if the conditions relating to the asset are not fulfilled. When grants and subsidies include a condition, a liability is recognised until the Council has satisfied the conditions when revenue is recognised. The Council receives the majority of grants and subsidies revenue from New Zealand Transport Agency (NZTA), which subsidises part of the Council's costs in maintaining the local road infrastructure. The right to receive the funding from NZTA arises once the work is performed therefore revenue is recognised when receivable as there are no further conditions attached to the funding.

Donated, Subsidised or Vested Assets

Donated, subsidised or vested assets are recognised when the right to receive them is established. Revenue is recognised at this time unless there are conditions attached to the asset, which require the asset to be returned if conditions are not met. A liability is recognised until the conditions are met. Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as revenue.

The fair value of vested or donated assets is usually determined by reference to the cost of constructing the asset. For assets received from property developments, the fair value is based on construction price information provided by the property developer.

Parking and Traffic Infringement

Revenue is recognised when the ticket is issued as there are no conditions attached.

EXCHANGE REVENUE

Licences and Permits

Revenue derived from licences and permits are recognised on receipt of appropriate application.

Residential Developments

Sales of sections in residential developments are recognised when contracts for sale are unconditional as control is deemed to have been transferred.

Development and Financial Contributions

Development and financial contributions are recognised as revenue when the Council provides, or is able to provide, the service for which the contribution was charged. Otherwise, development and financial contributions are recognised as liabilities until such time as the Council provides, or is able to provide, the service.

Sales of Goods (Retail)

Sales of goods are recognised when a product is sold to the customer. Retail sales are usually in cash or by credit card. The recorded revenue is the gross amount of sale, including credit card fees payable for the transaction. Such fees are included in distribution costs.

Sales of Services

Sales of services are recognised in the accounting period in which the services are rendered, by reference to completion of the specific transaction assessed, on the basis of the actual service provided as a proportion of the total services to be provided.

Rental Revenue

Rental revenue is recognised on a straight line basis over the term of the lease.

Interest Revenue

Interest revenue is recognised on a time proportion basis using the effective interest method. When a receivable is impaired, the Council reduces the carrying amount to its recoverable amount, being the estimated future cash flow discounted at the original effective interest rate of the instrument, and continues unwinding the discount as interest revenue. Interest revenue on impaired loans is recognised using the rate of interest used to discount the future cash flows for the purpose of measuring the impairment loss.

Dividend Revenue

Dividend revenue is recognised when the right to receive payment is established.

Building and Resource Consent Revenue

Fees and charges for building and resource consent services are recognised on a percentage completion basis with reference to the recoverable costs incurred at balance date.

STATEMENT OF ACCOUNTING POLICIES CONTINUED

INCOME TAX

In general, local authorities are only subject to tax from income derived through council controlled organisations and as a port operator.

The income tax expense or revenue for the period is the tax payable on the current period's taxable income based on the national income tax rate for each jurisdiction adjusted by changes in deferred tax assets and liabilities attributable to temporary differences between the tax bases of assets and liabilities and their carrying amounts in the financial statements, and to unused tax losses.

Deferred tax assets and liabilities are recognised for temporary differences at the tax rates expected to apply when the assets are recovered or liabilities are settled, based on those tax rates which are enacted or substantively enacted for each jurisdiction. The relevant tax rates are applied to the cumulative amounts of deductible and taxable temporary differences to measure the deferred tax asset or liability. An exception is made for certain temporary differences arising from the initial recognition of an asset or a liability. No deferred tax asset or liability is recognised in relation to these temporary differences if they arose in a transaction, other than a business combination, that at the time of the transaction did not affect either accounting surplus or deficit or taxable surplus or deficit.

Deferred tax assets are recognised for deductible temporary differences and unused tax losses only if it is probable that future taxable amounts will be available to utilise those temporary differences and losses.

Deferred tax liabilities and assets are not recognised for temporary differences between the carrying amount and tax bases of investments in controlled entities where the controlling entity is able to control the timing of the reversal of the temporary differences and it is probable that the differences will not reverse in the foreseeable future.

Current and deferred tax balances attributable to amounts recognised directly in equity are also recognised in other comprehensive revenue and expense or directly in equity.

Goods and Services Tax (GST)

The Statement of Comprehensive Revenue and Expenses has been prepared so that all components are stated exclusive of GST. All items in the Statement of Financial Position are stated net of GST, with the exception of receivables and payables, which include GST invoiced.

Where GST is not recoverable as input tax, it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the Statement of Financial Position.

The net GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

LEASES

THE COUNCIL IS THE LESSEE

Leases of Property, Plant and Equipment where the Council has substantially all the risks and rewards of ownership are classified as finance leases.

Finance leases are capitalised at the lease's inception at the lower of the fair value of the leased property and the present value of the minimum lease payments. The corresponding rental obligations, net of finance charges, are included in other long term payables. Each lease payment is allocated between the liability and finance charges so as to achieve a constant rate on the finance balance outstanding. The interest element of the finance cost is charged to the surplus or deficit in the Statement of Comprehensive Revenue and Expenses over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability for each period. The property, plant and equipment acquired under finance leases are depreciated over the shorter of the asset's useful life and the lease term.

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the Statement of Comprehensive Revenue and Expenses on a straight line basis over the period of the lease.

THE COUNCIL IS THE LESSOR

Assets leased to third parties under operating leases are included in property, plant and equipment in the Statement of Financial Position. They are depreciated over their expected useful lives on a basis consistent with similar owned property, plant and equipment. Rental revenue (net of any incentives given to lessees) is recognised on a straight line basis over the lease term.

CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Bank overdrafts are shown within borrowings under current liabilities in the Statement of Financial Position.

TRADE RECEIVABLES

Trade receivables are recognised initially at fair value and subsequently measured at amortised cost, less impairment for doubtful debts.

Trade receivables are due for settlement no more than 150 days from the date of recognition for land development and resale debtors, and no more than 30 days for other debtors.

STATEMENT OF ACCOUNTING POLICIES CONTINUED

Collectability of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. A provision for impairment of receivables is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. The amount of the provision is recognised in the Statement of Comprehensive Revenue and Expenses.

When the receivable is uncollectible, it is written-off against the provision account. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due).

INVENTORIES

Inventories are held for distribution or for use in the provision of goods and services. The measurement of inventories depends on whether the inventories are held for commercial or non-commercial (distribution at no charge or for a nominal charge) distribution or use. Inventories are measured as follows:

- Commercial: measured at the lower of cost and net realisable value.
- Non-commercial: measured at cost, adjusted for any loss of service potential.

Cost is allocated using the first in, first out (FIFO) method, which assumes the items of inventory that were purchased first are distributed or used first.

Inventories acquired through non-exchange transactions are measured at fair value at the date of acquisition.

Any write-down from cost to net realisable value or for the loss of service potential is recognised in surplus or deficit in the Statement of Comprehensive Revenue and Expenses in the period of the write-down.

Land held for development and future resale

When land held for development and future resale is transferred from investment property or property, plant, and equipment to inventory, the fair value of the land at the date of the transfer is its deemed cost.

Costs directly attributable to the developed land are capitalised to inventory, with the exception of infrastructural asset costs which are capitalised to property, plant, and equipment.

NON-CURRENT ASSETS HELD FOR SALE

Non-current assets are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

An impairment loss is recognised for any initial or subsequent write down of the asset to fair value less

costs to sell in the Council's operating expenses. A gain is recognised for any subsequent increases in fair value less costs to sell of an asset, but not in excess of any cumulative impairment loss previously recognised. A gain or loss not previously recognised by the date of the sale of the non-current asset is recognised at the date of derecognition.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

Non-current assets classified as held for sale and the assets of a disposal group classified as held for sale are presented separately from the other assets in the Statement of Financial Position. The liabilities of a disposal group classified as held for sale are presented separately from other liabilities in the Statement of Financial Position.

OTHER FINANCIAL ASSETS EXCLUDING DERIVATIVES

Financial assets are initially recognised at fair value plus transaction costs unless they are carried at their value through surplus or deficit in which case the transaction costs are recognised in the surplus or deficit.

Purchases and sales of financial assets are recognised on trade date, the date on which the Council commits to purchase or sell the asset. Financial assets are de-recognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Council has transferred substantially all the risks and rewards of ownership.

Financial assets are classified into the categories below:

Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise when the Council provides money, goods or services directly to a debtor with no intention of selling the receivable. Those with maturities greater than 12 months after the balance date are classified as non-current assets.

After initial recognition, they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or de-recognised are recognised in the surplus or deficit.

Held to Maturity Investments

Held to maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. They are included in current assets, except for maturities greater than 12 months after the balance date, which are classified as non-current assets.

After initial recognition, they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or de-recognised are recognised in the surplus or deficit.

Fair Value through Other Comprehensive Revenue and Expenses (Available for sale)

Available for sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category at initial recognition, or not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the Statement of Financial Position date. These investments are measured at their fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in the surplus or deficit. On derecognition, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit. When securities classified as available for sale are sold or impaired, the accumulated fair value adjustments are included in the surplus or deficit as gains and losses from investment securities.

FAIR VALUE CHANGES

The fair values of quoted investments are based on current bid prices. If the market for a financial asset is not active (and for unlisted securities), the Council establishes fair value by using valuation techniques. These include reference to the fair values of recent arm's length transactions, involving the same instruments or other instruments that are substantially the same, discounted cash flow analysis, and option pricing models refined to reflect the issuer's specific circumstances.

IMPAIRMENT OF FINANCIAL ASSETS

The Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets not carried at fair value through profit or loss is impaired. Impairment losses are recognised in the surplus or deficit. In the case of equity securities classified as available for sale, a significant or prolonged decline in the fair value of a security below its cost is considered in determining whether the security is impaired. If any such evidence exists for available for sale financial assets, the cumulative loss measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in surplus and deficit is removed from equity and recognised in surplus or deficit in the Statement of Comprehensive Revenue and Expenses. Impairment losses recognised on available for sale equity instruments are not reversed through surplus or deficit in the Statement of Comprehensive Revenue and Expenses. Instead, increases in the fair value of these assets after impairment are recognised in other comprehensive revenue and expenses in the Statement of Comprehensive Revenue and Expenses.

Refer to trade receivables for details of impairment testing of loans and receivables.

PROPERTY, PLANT AND EQUIPMENT

Property, Plant and Equipment consist of:

Operational assets - These include land, buildings, library books, plant and equipment and motor vehicles.

Restricted assets - Restricted assets are mainly parks and reserves owned by the Council that provide a

benefit or service to the community and cannot be disposed of because of legal or other restrictions.

Infrastructure assets - infrastructure assets are the fixed utility system owned by the Council and group. Each asset class includes all items that are required for the network to function. For example, sewer reticulation includes reticulation piping and sewer pump stations.

ADDITIONS

Items of Property, Plant and Equipment are initially recognised at cost, which includes purchase price plus directly attributable costs of bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. The cost of an item of property, plant, and equipment is recognised as an asset only when it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably.

Where a physical asset is acquired for nil or nominal consideration, it is recognised at its fair value at the date the asset was received with the fair value recognised as revenue. Work in progress is recognised at cost less impairment and is not depreciated.

DISPOSALS

Gains and losses on disposal are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in revaluation reserves in respect of those assets are transferred to the accumulated comprehensive revenue and expense within equity.

REVALUATIONS

Assets which are revalued are shown at fair value (which is based on periodic valuations by external independent valuers that are performed with sufficient regularity to ensure that the carrying value does not differ materially from fair value) less subsequent depreciation (except land which is not depreciated). The carrying values of revalued assets are assessed annually to ensure that they do not differ materially from the assets' fair values. If there is a material difference, then the off-cycle asset classes are revalued. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset. Roadway infrastructure assets and Library Collections are valued at depreciated replacement cost and revalued annually. Other infrastructural assets (except land under roads), Land and Buildings and Council Restricted Reserves are revalued on a three yearly valuation cycle.

Increases in the carrying amounts arising on a revalued class of assets are credited to a revaluation reserve in public equity. To the extent that the increase reverses a decrease previously recognised for the same class of assets in the surplus or deficit, the increase is first recognised in the surplus or deficit. Where the revaluation movement would result in a debit balance in the asset revaluation reserve, this balance is not recognised in other comprehensive revenue and expense but is recognised in the surplus or deficit.

Subsequent costs are included in the asset's

STATEMENT OF ACCOUNTING POLICIES CONTINUED

carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Statement of Comprehensive Revenue and Expenses during the financial period in which they are incurred.

DEPRECIATION

Depreciation of property, plant and equipment other than land is calculated on a straight line basis at rates that will write off the cost or valuation, less estimated residual value, over their expected useful economic lives. The following rates have been applied:

	Depreciation
Buildings & Structural Improvements	2 to 10%
Fixed Plant & Equipment	5 to 20%
Mobile Plant & Equipment	5 to 50%
Motor Vehicles	10 to 33.33%
Furniture & Fittings	4 to 20%
Office Equipment	8 to 66.67%
Library Book Stock	7 to 25%

Depreciation of infrastructural and restricted assets is calculated on a straight line basis at rates that will write off their cost or valuation over their expected useful economic lives.

The expected lives, in years, of major classes of infrastructural and restricted assets are as follows:

	Years
TRANSPORTATION	
Base Course	60-130
Surfacings	20-25
Concrete Pavers	80
Footpaths & Pathways/Walkways	15-80
Drainage	25-100
Bridges & Structures	20-100
Road Lighting	4-50
Traffic Services & Safety	10-25
WATER	
Reticulation	56-200
Reservoirs	100
Pump Stations	15-80
STORMWATER	
Reticulation	80-100
Pump Stations	15-80

WASTEWATER

Reticulation	80-100
Pump Stations	15-80
Milliscreen	10-80
Outfall	60

OTHERS

Grandstands, Community & Sports Halls	50
Sportsgrounds, Parks & Reserves Improvements	10-50
Buildings on Reserves	10-50
Pools	10-50
Inner Harbour	20-50

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each Statement of Financial Position date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

INVESTMENT PROPERTY

Investment property is held for long term rental yields and capital appreciation and is not occupied by the Council or held to meet service delivery objectives.

Properties leased to third parties under operating leases will generally be classified as investment property unless:

- the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation;
- the occupants provide services that are integral to the operation of the owner's business and/or these services could not be provided efficiently and effectively by the lessee in another location;
- the property is being held for future delivery of services;
- the lessor uses services of the owner and those services are integral to the reasons for their occupancy of the property.

Investment property is carried at fair value, representing open market value determined annually by external valuers. Changes in fair values are recognised in the surplus or deficit of the Statement of Comprehensive Revenue and Expenses.

INTANGIBLE ASSETS**TRADEMARKS AND LICENCES**

Trademarks and licences have a finite useful life and are initially recognised at cost, and subsequently carried at cost less accumulated amortisation and impairment losses. Amortisation is calculated using the straight line method to allocate the cost of trademarks and licences over their estimated useful lives, which vary from three to five years.

STATEMENT OF ACCOUNTING POLICIES CONTINUED

COMPUTER SOFTWARE

Acquired computer software and software licences are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. These costs are amortised over their estimated useful lives of three to five years.

Costs associated with developing or maintaining computer software are recognised as an expense as incurred. Costs that are directly associated with the production of identifiable and unique software products controlled by the Council, and that will generate economic benefits exceeding costs beyond one year, are recognised as intangible assets. Direct costs include the software development employee costs and an appropriate portion of relevant overheads. Computer software development costs recognised as assets are amortised over their estimated useful lives not exceeding three years.

**IMPAIRMENT OF
NON-FINANCIAL ASSETS**

Assets that have an indefinite useful life and capital work in progress are not subject to amortisation and are tested annually for impairment. All other non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. Indicators of impairment will depend on whether the asset is deemed to be cash generating or non-cash generating. All cash generating assets are assets held with the primary objective of generating a commercial return, all other assets are non-cash generating.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For non-cash generating assets where the Council would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of the asset. For cash generating assets, value in use is determined using a present value of future cash flows valuation methodology.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows (cash generating units) for assets that are cash generating. Once this assessment is made, this is adjusted through the revaluation reserve for revalued assets (where there is a positive reserve), or in the surplus or deficit in the Statement of Comprehensive Revenue and Expenses where revaluation does not occur or there is no positive revaluation reserve.

TRADE AND OTHER PAYABLES

These amounts are initially recorded at their fair value and subsequently recognised at amortised cost. They represent liabilities for goods and services provided to the Council prior to the end of financial year which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

BORROWINGS

Borrowings are initially recognised at their fair value plus transaction costs. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the Statement of Financial Position date.

BORROWING COSTS

In line with PBE IPSAS 5 Borrowing Costs, all borrowing costs are recognised as an expense in the period in which they are incurred.

PROVISIONS

Provisions are recognised when the Council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the obligation. An increase in the provision due to the passage of time is recognised as an interest expense.

FINANCIAL GUARANTEE

A financial guarantee contract is a contract that requires the Council to make specified payments to reimburse the holder of the contract for a loss it incurs because a specified debtor fails to make payment when due. Financial guarantee contracts are initially recognised at fair value. If a financial guarantee contract was issued in a stand-alone arm's length transaction to an unrelated party, its fair value at inception is equal to the consideration received. When no consideration is received, the fair value of the liability is initially measured using a valuation technique, such as considering the credit enhancement arising from the guarantee or the probability that the Council will be required to reimburse a holder for a loss incurred discounted to present value. If the fair value of a guarantee cannot be reliably determined, a liability is only recognised when it is probable there will be an outflow under the guarantee.

Financial guarantees are subsequently measured at the higher of:

- The present value of the estimated amount to settle the guarantee obligation if it is probable there will be an outflow to settle the guarantee; and

STATEMENT OF ACCOUNTING POLICIES CONTINUED

- The amount initially recognised less, when appropriate, cumulative amortisation as revenue.

GRANT EXPENDITURE

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received. Any funds that are not spent for the approved purpose are returned to the Council by 30 June of the same financial year.

Discretionary grants are those grants where the Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of the Council's decision.

EMPLOYEE BENEFITS

WAGES AND SALARIES, ANNUAL LEAVE AND SICK LEAVE

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be settled within 12 months of the reporting date are recognised in current employee benefit liabilities in respect of employees' services up to the reporting date and are measured at the amounts expected to be paid when the liabilities are settled. Liabilities for non-accumulating sick leave are recognised when the leave is taken and measured at the rates paid or payable.

LONG SERVICE LEAVE AND GRATUITIES

The liability for long service leave and gratuities is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

RETIREMENT BENEFIT OBLIGATIONS

Current and former employees of the Council are entitled to benefits on retirement, disability or death from the Council's multi-employer benefit scheme. The scheme manager, National Provident Fund, has advised Council there is no consistent and reliable basis for allocating the obligation scheme assets and cost of the multi-employer defined benefit scheme to individual participating employers. As a result, the scheme is accounted for as a defined contribution plan and contributions are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset if a cash refund or a reduction in the future payments is available.

DEFINED CONTRIBUTION SCHEMES

Obligations for contributions to KiwiSaver are accounted for as defined contribution superannuation schemes and are recognised as an expense in the surplus or deficit when incurred.

BONUS PLANS

The Council recognises a liability and an expense for bonuses where contractually obliged or where there is a past practice that has created a constructive obligation.

BIOLOGICAL ASSETS

LIVESTOCK

Livestock are measured at their fair value less estimated point-of-sale costs. The fair value of livestock is determined based on market prices of livestock of similar age, breed and genetic merit. Changes in fair value are recognised in surplus or deficit in the Statement of Comprehensive Revenue and Expense.

NET ASSETS / EQUITY

Net Assets/Equity is the community's interest in the Council and is measured as the difference between total assets and total liabilities.

RESTRICTED AND COUNCIL CREATED RESERVES

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by the Council.

Restricted reserves are those subject to specific requirements accepted as binding by the Council and which may not be revised by the Council without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council decision. The Council may alter them without references to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

BUDGET FIGURES

The Annual Plan and Long Term Plan comparatives in the prospective financial statements are those approved by the Council and adopted as a part of the Council's 2021 -2031 Long Term Plan or as revised and approved by Council prior to the commencement of the year in the Annual Plan. The budget figures have been prepared in accordance with NZ GAAP, using accounting policies that are consistent with those adopted by the Council for the preparation of the financial statements.

COST ALLOCATION

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs, which cannot be identified in an economically feasible manner, with a significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff numbers and floor area.

STATEMENT OF ACCOUNTING POLICIES CONTINUED

CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS

In preparing these prospective financial statements, the Council has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed as follows:

LANDFILL AFTERCARE PROVISION

The Omarunui Landfill is owned jointly by the Hastings District Council (63.68%) and Napier City Council (36.32%). The landfill is operated by the Hastings District Council on behalf of a joint committee (comprising elected representatives from the two councils). The joint Landfill Committee gained a resource consent in 1985 to operate the Omarunui Landfill. The Councils have responsibility under the resource consent to provide ongoing maintenance and monitoring of the landfill after the site is closed. There are closure and post-closure responsibilities such as the following:

Closure responsibilities:

- Final cover application and vegetation
- Incremental drainage control features
- Completing facilities for leachate collection and monitoring
- Completing facilities for monitoring and recovery of gas

Post-closure responsibilities:

- Treatment and monitoring of leachate
- Ground water and surface monitoring
- Gas monitoring and recovery
- Implementation of remedial measures such as needed for cover, and control systems
- Ongoing site maintenance for drainage systems, final cover and vegetation

The management of the landfill will influence the timing of recognition of some liabilities – for example, the current landfill will operate in four stages. A liability relating to stages three and four will only be created when the stage is commissioned and when refuse begins to accumulate in these stages.

Capacity of the Site:

The landfill is divided into four valleys as below:	Total Capacity (million)	Useful Life of Valley
Valley A - opened in December 1998, closed 2006	2.6m ³	17 years
Valley D - opened in December 2006 and currently in operation	2.1m ³	18 years
Valleys B & C - not yet in operation		

The cash outflows for landfill post-closure are expected to occur in 2025 for Valley D and began in 2007 for Valley A. The long term nature of the liability means that there are inherent uncertainties in estimating costs that will be incurred.

The provision has been estimated taking into account existing technology and is discounted using a discount rate of 2.3%.

The following major assumptions have been made in the calculation of the provision:

- Aftercare will be required for 30 years after the closure of each stage.
- The annual cost of aftercare for Valley A and D is \$201,500
- The provision reported is for the Napier City Council's share only (36.32%).

INFRASTRUCTURAL ASSETS

There are a number of assumptions and estimates used when performing depreciated replacement cost valuations over infrastructural assets. These include:

- The physical deterioration and condition of an asset, for example the Council could be carrying an asset at an amount that does not reflect its actual condition. This is particularly so for those assets which are underground such as stormwater, wastewater and water supply pipes. This risk is minimised by Council performing a combination of physical inspections and condition modelling assessments of underground assets;
- Estimating any obsolescence or surplus capacity of an asset; and
- Estimating the remaining useful lives over which the asset will be depreciated. These estimates can be impacted by the local conditions, for example weather patterns and traffic growth.

If useful lives do not reflect the actual consumption of the benefits of the asset, then the Council could be over or under in estimating the annual depreciation charge recognised as an expense in the Statement of Comprehensive Revenue and Expenses. To minimise this risk, the Council's infrastructural asset useful lives have been determined with reference to the NZ Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group, and have been adjusted for local conditions based on past experience. Asset inspections and deterioration and condition modelling are also carried out regularly as part of the Council asset management planning activities, which gives the Council further assurance over its useful life estimates.

Experienced independent valuers perform the Council's infrastructural asset revaluations except for most above and below ground water, wastewater and stormwater assets where the independent valuer peer reviews Council's valuations. In some cases, e.g. Pumps are independently valued by independent valuer.

STATEMENT OF ACCOUNTING POLICIES CONTINUED

CRITICAL JUDGEMENTS IN APPLYING NAPIER CITY COUNCIL'S ACCOUNTING POLICIES

CLASSIFICATION OF PROPERTY

The Council owns a number of leasehold land and rental properties. The receipt of market-based rentals from these properties is incidental to the holding of these properties. In the case of residential leasehold properties, there are legal restrictions applying to how Council can manage these properties and in the case of rental properties, these are held as part of the Council's social housing policy or to secure the ability to undertake long term city development projects. As some of these properties are held for service delivery objectives, they have been accounted for as property, plant and equipment.



ANNUAL PLAN 2022/23

RESERVE FUNDS

Name of Reserve	Purpose of Reserve	Activity to which reserve relates	Opening 1 July 2022	Deposits	Expenditure	Closing Balance 30 June 2023
COUNCIL CREATED RESERVES						
Aquarium Expansion	Derived from grants and donations for the Aquarium Expansion Project	Aquarium	(23)	-	-	(23)
Bay View Targeted Rate Fund	Established to recover the cost of connection to the Bay View Sewerage Scheme for properties connecting where the lump sum payment option was not elected. Income is derived from the Bay View Connection rate, and is used to recover loan servicing costs.	Wastewater	(49)	23	(10)	(36)
Capital Reserve	Derived from rating surpluses. The reserve is available to provide funding for capital projects or debt repayment.	All Activities	2,158	439	(1,379)	1,218
CBD and Taradale Promotional Levy Funds	Funds from the targeted rates for CBD and Taradale Promotion. The funds collected are paid in full to Napier Inner City Marketing and Taradale Marketing Association.	City and Business Promotion	(7)	217	(216)	(6)
Cycleway / Walkway Fund	Derived from donations and contributions for the construction and improvements of Cycleways/ Walkways	Roading	-	4,172	(4,172)	-
Robson Collection Fund	This fund was set up by the Napier Pilot City Trust in memory of John Robson. Revenue is derived from community donations for the Robson Collection on restorative justice.	Libraries	12	-	(1)	11
Dog Control Fund	This fund is a requirement under the Dog Control Act 1996. All transactions related to the dog owner's share of the costs of Animal Control, both operating and capital, flow to this account. Amounts include dog related fees received and the operating and capital costs of the dog related activity of Animal Control.	Animal Control	-	830	(1,102)	(272)
Development Contributions	Collected from development contributions from developers on the subdivision of land and various land use activities. Used to fund capital works and services.	Roading, Stormwater, Water, Wastewater, Reserves, Sportsgrounds, Libraries	51	210	-	261
Financial Contributions	Collected from financial contributions from developers on the subdivision of land and various land use activities. Used to fund capital works and services. Note: Council is itself a developer (Parklands) and contributions are transferred as internal charges.	Roading, Stormwater, Water, Wastewater, Reserves, Sportsgrounds, Libraries	17,489	8,146	(9,296)	16,339

RESERVE FUNDS CONTINUED

Name of Reserve	Purpose of Reserve	Activity to which reserve relates	Opening 1 July 2020 \$000	Deposits \$000	Expenditure \$000	Closing Balance 30 June 2021 \$000
Infrastructural Asset Renewal and Upgrade Funds	Collected from the annual rate funded allocation as per the Capital Plan. Used for capital expenditure on infrastructural asset renewals and associated upgrades.	Water Supply, Stormwater, Wastewater, Solid Waste, Sportsgrounds, Reserves, Public Toilets, Cemeteries, Napier Aquatic Centre	49,462	56	(5,204)	44,314
Plant & Equipment Renewals	This fund is derived from the depreciation and interest on capital portions of plant hire charges and profit on plant sold. The fund is used for the purchase of new and replacement plant and vehicles.	All Activities	3,203	1,502	(1,966)	2,739
Mayor's Discretionary Fund	Interest on the fund is used for charitable purposes to assist the needy, including contributions to purposes such as the Christmas Cheer Appeal.	Community Planning	2	-	-	2
Pensioner Housing Upgrade Reserve	Established from a contribution from rates equivalent to the annual depreciation on pensioner flats and houses owned by Council. The reserve is available to provide capital upgrade of these facilities.	Retirement & Rental Housing	353	-	-	353
Parking Contributions Account	Funds derived for the provision of parking facilities.	Parking	3,113	207	(41)	3,279
Parking Account	Funds are derived from the surplus revenue from the Parking Business Unit and are used to provide for parking facilities generally.	Parking	6,374	-	-	6,374
Parking Equipment Reserve Account	To provide funds for replacement of parking equipment on a regular basis.	Parking	2,545	-	111	2,656
Taradale Parking Meters	Funds collected from Parking Meters in Taradale Town Centre to fund the 2010 upgrade of the Town Centre (including parking).	Parking	(11)	-	(124)	(135)
Parklands Residential Development Fund	Derived from proceeds of section sales of the Parklands Residential Development project less development expenditure.	Parklands Residential Development, Property Holdings, Sportsgrounds, Reserves, Napier Skate Park	14,356	13,119	(11,848)	15,627
Roading Property Reserve	Derived from the sale or lease of surplus roading property. The proceeds are available for Roothing property purchases and improvements.	Roothing	52	1	(1)	52

RESERVE FUNDS CONTINUED

Name of Reserve	Purpose of Reserve	Activity to which reserve relates	Opening 1 July 2020 \$000	Deposits \$000	Expenditure \$000	Closing Balance 30 June 2021 \$000
Property Reserve	Derived from the sale of miscellaneous property. The proceeds are available for the acquisition of other miscellaneous land and buildings. Its purpose in particular is for unscheduled property purchases related to district scheme designations and for private developments which occur from time to time.	Property Holdings	3,568	60	(515)	3,113
McLean Park Property Reserve Account	Derived from rental income from the McVay Street and Vigor Brown Street houses less current loan servicing costs. As per Council resolution dated 15 May 2002, the fund may be used to fund future McLean Park property purchases or loan servicing costs on future purchases.	Sportsgrounds	445	217	(122)	540
Hawke's Bay Harbour Board Endowment Land Sale Account	Derived from proceeds from freeholding HB Harbour Board Endowment Land. The Hawke's Bay Endowment Land Empowering Act 2002 provides an unrestricted use of proceeds from leasehold land freehold after 30 March 2002.	Property Holdings, Parklands Residential Development, Marine Parade Pools, Reserves	21,224	-	1	21,225
Investment Property Portfolio Sale Account	Derived from proceeds from freeholding HB Harbour Board Endowment Land.	Property Holdings	4,299	77	1	4,377
Solid Waste Disposal Income Account	Amount is derived from returns from the Joint Regional Landfill Committee for the operation of the Omarunui Regional Landfill and is used to fund capital development of the landfill and the net operating costs including loan servicing, of the Transfer Station.	Solid Waste	3,298	5,792	(5,928)	3,162
Reserve Subdivision of Land	Derived from contributions on the subdivision of land towards the development of reserves and subject to Council approval as part of the annual budget process.	Reserves	27	1	1	29
Lagoon Farm Account	Derived from the Lagoon Farm activity	Lagoon Farm	184	629	(707)	106
Subdivision and Urban Growth Fund	To service all borrowing in relation to Council's share of subdivision and urban growth projects, and to meet any servicing costs on financing the developer's share of projects where expenditure requirements precede the receipt of financial contributions. A part of the surplus is also used to reduce the general rate requirement.	All Activities	6,422	-	(2,415)	4,007
Total Council Created Reserves			138,547	35,698	(44,933)	129,312

RESERVE FUNDS CONTINUED

Name of Reserve	Purpose of Reserve	Activity to which reserve relates	Opening 1 July 2020 \$000	Deposits \$000	Expenditure \$000	Closing Balance 30 June 2021 \$000
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RESTRICTED RESERVES

Endowment Land Account	Derived from the sale of BCP Faraday Street land and the transfer of the Criterion Account capital sum previously advanced to the Land Development Account. This account is now used for the sale and purchase of other endowment land.	Property Holdings	1,862	17	(1,854)	25
Hawke's Bay Harbour Board Endowment Land Income Account	Derived from proceeds from the sale of former Harbour Board leasehold properties up to 30 March 2002. To be used to fund maintenance and capital improvements of the Inner Harbour and any other future capital expenditure related to Napier Harbour as defined by the Act.	Inner Harbour, Reserves, Lagoon Farm, Property Holdings	5,103	-	(10)	5,093
Total Restricted Reserves			6,965	17	(1,864)	5,118

BEQUESTS AND TRUST FUNDS

Colenso Bequest	Bequest is invested and the income derived used to: i) Provide a fund for the assistance of poor families. (Capital \$2500) ii) Provide assistance for prisoners released from Napier jail. (Capital \$500) iii) Provide a fund for the assistance of distressed seamen and strangers. (Capital \$1000) iv) Provide prizes for senior scholars at Napier Boys, Napier Girls & Colenso High Schools. (Capital \$1000)	Community Planning	30	-	(2)	28
Estate Henry Hodge	For charitable purposes, with a wish that it be used for the erection of flats for the needy.	Retirement & Rental Housing	176	3	(1)	178
Eskdale Cemetery Trust	This Trust fund, comprising a number of bequests totalling \$1,400, was taken over from the former Hawke's Bay County Council, and is available for the maintenance and upkeep of the Eskdale Cemetery.	Cemeteries	27	-	(1)	26
Hawke's Bay Municipal Theatre	Funds held on behalf of Hawke's Bay Arts and Municipal Theatre Trust.	Napier Municipal Theatre	5	1	1	7

RESERVE FUNDS CONTINUED

Name of Reserve	Purpose of Reserve	Activity to which reserve relates	Opening 1 July 2020 \$000	Deposits \$000	Expenditure \$000	Closing Balance 30 June 2021 \$000
John Close Bequest	Bequest is invested and income used in two ways: i) Cemetery Trust - for upkeep and maintenance of the Close burial plot, with surplus income to provide ham and ale at Christmas to the poor, old and needy. ii) Coal Trust - provided wood and coal to the needy. A scheme for arrangement for the disposition of income in terms of the Charitable Trusts Act 1957 was to have been initiated in 1993.	Community Planning	47	1	1	49
Morecroft Bequest	To provide a Municipal gymnasium or gymnasium equipment, either as a separate building or as part of any memorial or centennial hall which Napier City Council may decide to erect.	Sportsgrounds	15	-	-	15
Napier Christmas Cheer	For community fundraising through the HB Today for the preparation of Christmas parcels to be distributed to disadvantaged individuals and families within the Napier District.	Community Planning	15	-	-	15
Total Bequests Trust Funds			315	5	(3)	317



ANNUAL PLAN 2022/23

Capital Programme

Funding			Waka Kotahi Subsidy %												Renewals %	Growth %	Level of Service %
Loan Rates %	Reserve %	Activity		Project Name	FORECAST	AP	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST			
					2021/22 \$000	2022/23 \$000	2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000			
City Strategy																	
-	100	-	Animal Control	Agility Tracks	20	-	-	-	22	-	-	-	-	26	100	-	-
-	100	-		Complex Shelter & Office	30	21	32	22	56	23	35	24	37	64	100	-	-
100	-	-		New Impounding Facility	100	103	-	-	724	743	-	-	-	26	20	-	80
-	100	-		Stock Control Equipment	2	2	2	5	2	2	2	6	2	3	-	-	100
-	100	-	Parking	Additional CBD Parking	-	-	-	1,735	2,132	457	470	483	497	510	-	56	44
-	100	-		Alternate Transport Parking	39	10	11	11	11	11	12	12	12	13	-	40	60
-	100	-		Minor Capital Items	5	5	5	5	6	6	6	6	6	6	-	-	100
-	100	-		Parking Equipment Replacement	69	26	26	27	28	29	29	30	31	32	100	-	-
-	100	-		Parking Security Upgrade	1,000	-	-	-	-	-	-	-	-	-	50	-	50
Total City Strategy Capital Programme					1,265	167	76	1,805	2,981	1,271	554	561	585	680			
-	100	-	Water Supply	Awatoto Industrial & Phillips Road Bore	1,789	1,030	-	-	-	-	-	-	-	-	22	72	6
84	16	-		Borefield No.1 Rising Main	50	2,524	1,218	1,069	-	-	-	-	-	-	-	100	-
100	-	-		District Modelling Projects	-	52	53	54	-	40	-	-	43	-	-	-	100
100	-	-		District Monitoring Project	217	-	-	-	-	-	-	869	895	919	-	7	93
100	-	-		FW2 Fireflow Network Upgrades	-	-	-	1,084	1,114	-	-	-	-	-	-	-	100
82	18	-		Hospital Hill Falling Trunk Main	-	219	-	-	-	-	-	-	-	-	100	-	-
-	100	-		Mataruahou (Napier Hill) Reservoir	200	618	423	867	8,909	9,141	-	-	-	-	50	30	20
88	12	-		Matruahou (Napier Hill) Rising & Falling Trunk Mains	-	721	845	2,169	3,898	3,428	-	-	-	-	-	12	88
-	100	-		Network access points	96	-	-	-	-	-	-	-	-	-	100	-	-
42	58	-		New bores in Awatoto	841	1,030	1,057	-	-	-	117	1,811	1,864	-	45	13	42
-	100	-		New Reservoir Taradale	68	-	-	-	-	-	-	-	-	-	-	100	-
-	100	-		New Reservoir Westen Hills	228	773	793	759	668	1,714	5,286	-	-	-	0	100	0
80	20	-		New Taradale Bore Field	-	1,133	2,114	2,169	445	-	-	-	-	-	-	20	80

Capital Programme CONTINUED

Funding															Level of Service %			
Loan Rates %	Reserve %	Waka Kotahi Subsidy %																
			Activity	Project Name	FORECAST 2021/22 \$000	AP 2022/23 \$000	FORECAST 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000	FORECAST 2030/31 \$000	Renewals %	Growth %		
88	12	-	Water Supply	New Water Treatment Plant	-	2,060	10,568	-	-	-	-	-	-	-	-	12	88	
-	100	-		Parklands Residential Development	111	112	117	123	123	125	130	135	139	142	-	100	-	
3	97	-		Pipe Renewals	500	515	528	813	835	857	1,175	1,208	621	1,276	92	5	4	
100	-	-		Pump Stations Renewals	425	412	423	504	1,258	606	159	163	168	191	92	-	8	
70	30	-		Reservoir inlets and outlets improvements	648	-	-	-	-	-	-	-	249	1,276	-	-	100	
88	12	-		Taradale Falling Trunk Main	-	149	-	-	516	686	3,524	4,226	2,485	1,914	1	12	87	
81	19	-		Te Awa Structure Plan	1,416	134	69	557	286	294	-	-	-	-	19	77	5	
100	-	-		Thompson Reservoir Upgrade	35	-	528	651	-	-	-	-	-	-	99	-	1	
-	100	-		Upgrade Water Supply Control System	160	-	-	-	-	-	-	-	-	-	100	-	-	
-	100	-		Urban Growth Projects - Water Supply	-	258	264	271	278	286	587	604	621	638	-	100	-	
100	-	-		Water Bore Renewals	100	309	423	-	-	-	-	-	-	-	100	-	-	
100	-	-		Water Meter Installation	-	-	-	-	-	-	-	-	249	255	-	-	100	
-	100	-		Water Meters Renewals	5	5	5	5	6	6	6	6	6	6	100	-	-	
99	1	-		Water Network Improvements	550	773	53	-	-	-	-	-	435	447	25	1	74	
93	7	-		Water Reservoir Improvements	120	330	127	130	134	91	211	97	99	102	7	-	93	
75	25	-		Water Reservoir Renewals	-	567	180	108	111	114	235	966	124	128	59	-	41	
90	10	-		Water Treatment Improvements	2,650	-	4,227	4,337	4,454	-	-	-	-	-	-	10	90	
-	100	-		Water Treatment Renewals	75	129	132	136	28	29	88	30	31	32	100	-	-	
Total					10,284	13,853	24,147	15,806	23,063	17,417	11,518	10,115	8,029	7,326				
-	100	-	Gifted/Vested Assets			110	113	116	119	123	125	129	132	135	140	-	100	-
Total Capital Programme Water Supply					10,394	13,966	24,263	15,925	23,186	17,542	11,647	10,247	8,164	7,466				

Funding																			
Loan Rates %	Reserve %	Waka Kotahi Subsidy %													Renewals %	Growth %	Level of Service %		
			Activity	Project Name	FORECAST 2021/22 \$000	AP 2022/23 \$000	FORECAST 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000	FORECAST 2030/31 \$000					
0	100	0	Wastewater	Flow meter replacements	20	5	53	54	11	11	59	12	12	38	100	-	-		
88	12	0		Flow metering	369	258	370	-	-	-	-	-	-	-	12	-	88		
94	6	0		Guppy Rd pumping main installation	30	268	1,162	-	-	-	-	-	-	-	-	77	23		
25	75	0		Harold Holt wastewater upgrades	428	-	-	-	-	-	-	-	-	-	80	-	20		
100	0	0		Installation of Generator Connections	188	-	-	-	-	-	-	-	-	-	-	100	-		
0	100	0		Odour control at Petane pump station	39	-	-	-	-	-	-	-	-	-	-	-	100		
82	18	0		Pandora Industrial Main	500	1,362	-	-	-	-	-	-	-	-	59	-	41		
-	100	-		Parklands Residential Development	202	207	214	219	225	232	237	244	251	258	-	100	-		
100	0	0		SCADA Upgrade	343	-	-	-	-	-	-	-	-	-	100	-	-		
37	63	0		Sewer Pipe Renewal	1,149	855	1,057	976	1,114	1,143	2,056	5,675	10,686	16,652	51	28	21		
51	49	0		Sewer Pump Station Renewal	2,619	881	1,168	1,442	423	434	1,139	1,171	1,143	408	100	-	-		
58	42	0		Taradale Wastewater Diversion	50	346	-	-	-	-	-	-	-	-	-	20	80		
91	9	0		Te Awa Structure Plan - Wastewater	1,316	3,967	-	325	2,617	2,685	-	-	-	-	-	93	7		
100	0	0		Tradewaste New Projects	73	1,071	4,227	-	-	-	-	-	-	-	-	-	100		
98	2	0		Treatment Plant Renewal	248	412	423	434	111	114	117	121	124	128	100	-	-		
0	100	0		Wastewater Growth Projects	200	1,030	1,057	542	557	-	-	-	-	-	-	100	-		
100	0	0		Wastewater Network Improvements	50	52	-	-	-	-	-	-	-	-	-	-	100		
79	21	0		Wastewater Outfall IAR	488	515	1,585	31,716	9,744	-	-	-	-	-	79	21	-		
100	0	0		Wastewater Pump Station Improvements	585	680	269	-	-	-	-	-	-	-	6	-	94		
100	0	0		Wastewater Treatment Improvements	-	155	317	-	-	-	-	-	124	1,148	-	7	93		
51	49	0		Wastewater Treatment Plant Upgrade	4,107	-	-	-	-	-	-	-	-	-	-	20	80		
73	27	0		Wastewater Treatment Renewals	200	1,123	1,177	340	1,748	7,203	7,048	5,262	5,507	255	27	11	62		
Total					13,204	13,187	13,079	36,048	16,550	11,822	10,656	12,485	17,847	18,887					
-	100	-	Gifted/Vested Assets				199	206	211	216	221	227	234	241	248	254	-	100	-
Total Capital Programme Wastewater					13,403	13,393	13,290	36,264	16,771	12,049	10,890	12,726	18,095	19,141					

Capital Programme CONTINUED

Funding	Loan Rates %	Reserve %	Waka Kotahi Subsidy %	Activity	Project Name	FORECAST	AP	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	Renewals %	Growth %	Level of Service %
						2021/22 \$000	2022/23 \$000	2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000			
100	-	-	-	Stormwater	Ahuriri Estuary Projects	110	340	211	325	724	2,399	9,964	10,243	25	26	-	9	91
95	5	-	-		Ahuriri Master Plan Project 1 - Stormwater Treatment Wetland	-	-	-	325	2,227	-	-	-	-	-	-	5	95
-	100	-	-		Ahuriri Master Plan Project 3 - improve direct outfalls	212	63	-	-	-	-	-	-	-	-	-	5	95
-	100	-	-		Ahuriri Master Plan stormwater study	145	-	-	-	-	-	-	-	-	-	-	5	95
-	100	-	-		Ahuriri Master Plan Project 11 - Pandora catchment improvement	100	159	-	-	-	-	-	-	-	-	-	20	80
100	-	-	-		CBD Stormwater Upgrade	-	-	161	-	-	-	-	-	-	-	45	5	50
45	55	-	-		Drain Improvements	77	31	32	33	33	34	35	36	37	38	49	1	50
90	10	-	-		Extend Outfalls Marine Parade	74	-	211	-	-	229	-	-	249	-	-	-	100
77	23	-	-		Flood Alleviation Projects	250	2,318	1,849	3,627	8,792	3,765	9,274	-	-	-	42	8	50
71	29	-	-		Open Waterway Improvements	356	680	380	184	1,247	1,965	82	85	87	89	27	9	64
-	100	-	-		Parklands Residential Development	226	232	240	245	253	257	267	272	280	287	-	100	-
-	100	-	-		Pump station minor replacements (mechanical)	20	-	-	-	-	-	-	-	-	-	100	-	-
45	55	-	-		Pump Station Renewal	160	917	21	336	891	457	411	181	186	702	55	1	45
100	-	-	-		SCADA minor replacements	25	26	26	27	28	29	29	30	31	32	100	-	-
100	-	-	-		SCADA upgrade project	115	-	-	-	-	-	-	-	-	-	100	-	-
43	57	-	-		Stormwater Growth Projects	1,194	5,492	6,104	5,937	7,142	891	-	-	1,883	1,934	-	100	-
62	38	-	-		Stormwater Network Improvements	-	-	143	38	39	40	41	42	43	45	-	38	62
-	100	-	-		Stormwater pump replacements	255	185	190	195	200	206	211	217	224	230	80	20	-
-	100	-	-		Stormwater pump station electrical replacements	-	-	-	108	111	114	117	121	124	-	100	-	-
55	45	-	-		Stormwater Pump Station Improvements	1,700	-	74	33	-	-	-	604	621	1,659	26	3	71
41	59	-	-		Stormwater Renewals	85	88	90	92	95	97	100	103	106	108	59	-	41
-	100	-	-		Stormwater reticulation replacements	-	618	317	325	334	343	352	362	-	-	90	10	-
54	46	-	-		Te Awa Structure Plan	1,810	-	-	-	-	-	-	-	-	-	-	100	-
100	-	-	-		Tennyson St outfall improvements	72	309	317	-	-	-	-	-	-	-	-	-	100
50	50	-	-		Thames/Tynes pipe and drain upgrades	66	-	-	596	-	-	-	-	-	-	45	5	50
90	10	-	-		Upgrade Dalton St pump station	79	222	-	-	-	-	-	-	-	-	15	5	80
-	100	-	-		Upgrade existing Onehunga pump station	46	-	-	-	-	-	-	-	-	-	15	5	80
					Total	7,177	11,680	10,366	12,426	22,116	10,826	20,883	12,296	3,896	5,150			
-	100	-	-		Gifted/Vested Assets	222	228	235	242	247	255	261	269	277	284	-	100	-
					Total Capital Programme Stormwater	7,399	11,908	10,601	12,668	22,363	11,081	21,144	12,565	4,173	5,434			

Funding			Activity	Project Name											Renewals %	Growth %	Level of Service %	
Loan Rates %	Reserve %	Waka Kotahi Subsidy %			FORECAST 2021/22 \$000	AP 2022/23 \$000	FORECAST 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000	FORECAST 2030/31 \$000				
100	-	-	Transportation	Ahuriri Masterplan - Pandora Road Upgrade	960	-	-	-	-	-	-	-	-	-	-	-	-	100
100	-	-		Ahuriri Masterplan - Thames Severn Stormwater Management	50	-	264	271	-	-	-	-	-	-	50	-	50	
-	49	51		Associated Improvements	100	103	106	108	111	114	117	121	124	128	50	-	50	
100	-	-		CBD Development	300	-	-	-	-	-	-	-	-	-	30	-	70	
-	49	51		Ground stabilisation and retaining wall	183	82	898	-	-	-	-	-	-	-	30	-	70	
49	-	51		Intersection Improvement Projects	300	124	79	244	139	86	1,004	4,981	714	96	-	15	85	
49	0	51		Intersection Safety Improvement Projects	277	2,472	-	2,277	1,559	1,188	1,644	-	-	319	-	14	86	
-	49	51		KiwiRail - Level Crossing	90	-	-	-	-	-	-	-	-	-	-	-	100	
49	-	51		Local Area Traffic Management Projects	330	927	951	976	1,002	1,028	1,057	1,087	1,118	1,148	-	-	100	
-	49	51		Major Intersection Improvement Projects	403	-	-	-	-	-	-	-	-	-	-	100	-	
49	-	51		Marine Parade Safety Improvements	-	103	1,902	-	-	-	-	60	683	638	-	18	82	
47	2	51		New Cycle and Walking Tracks	464	103	-	-	-	-	-	121	249	-	-	5	95	
-	100	-		Parklands Residential Development	767	788	810	832	854	877	900	925	955	978	-	100	-	
-	100	-		Puketitiri Road Upgrade	150	-	-	-	-	-	-	-	-	-	-	70	30	
-	49	51		Renewals	3,529	3,767	4,056	4,206	4,395	3,251	3,136	3,562	3,665	3,764	100	-	-	
-	100	-		Renewals (Not Subsidised)	530	546	507	488	445	457	470	489	503	517	100	-	-	
49	-	51		School Zone Safety work	300	-	-	-	-	-	-	-	-	-	-	-	100	
-	100	-		Te Awa Structure Plan	2,289	1,648	370	759	-	-	-	-	-	-	-	100	-	
49	-	51		Urban Corridor Improvement Projects	420	500	148	526	1,025	2,085	1,198	3,037	1,267	574	-	17	83	
100	-	-		Urban Growth Northwest Dvlpmnt	100	124	-	54	111	857	646	362	93	1,786	-	100	-	
-	100	-		West Quay Car Park	-	-	-	-	-	-	-	1,449	1,615	-	-	-	100	
50	50	-		West Quay One Way	694	-	-	-	-	-	-	-	-	-	-	-	100	
Total					12,236	11,287	10,091	10,741	9,641	9,943	10,172	16,194	10,986	9,948				
-	100	-	Gifted/Vested Assets		408	422	432	443	456	467	481	494	507	522	-	100	-	
Total Capital Programme Transportation					12,644	11,709	10,523	11,184	10,097	10,410	10,653	16,688	11,493	10,470				

Capital Programme CONTINUED

Funding			Waka Kotahi Subsidy %											Level of Service %				
Loan Rates %	Reserve %	Activity		Project Name	FORECAST	AP	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST					
					2021/22 \$000	2022/23 \$000	2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000	2030/31 \$000	Renewals %	Growth %		
				Other Infrastructure														
100	-	-		Cemeteries	Cemetery Concept Plan Implementation	75	82	63	87	45	46	23	24	25	26	-	10	90
100	-	-			Cemetery land purchase	-	-	-	-	-	-	2,349	604	-	638	-	100	-
4	96	-			Cemetery Planting	39	26	26	27	28	29	29	30	31	32	100	-	-
-	100	-			Cemetery Renewals	110	114	21	22	22	23	23	24	25	26	100	-	-
-	100	-			Napier Cemetery Development	100	36	11	11	11	11	12	12	12	13	100	-	-
-	100	-			Taradale cemetery Heritage work	-	-	16	-	-	17	-	-	19	-	100	-	-
100	-	-			Western Hill Extension - Stage 2	350	-	-	-	-	-	-	-	-	-	-	100	-
100	-	-			Wharerangi Building Refurbishment	10	10	-	-	-	-	-	-	-	-	100	-	-
28	72	-		Public Toilets	Infrastructure Asset Renewal	220	103	476	596	223	343	763	362	559	1,340	100	-	-
-	100	-		Waste Minimisation	Omarunui Dev Forestry	-	-	-	9	9	9	9	10	10	10	100	-	-
-	100	-			Omarunui Dev Valley D	667	657	674	613	435	446	288	296	305	313	100	-	-
-	100	-			Omarunui Dev Valleys B&C	1,216	1,626	1,669	1,712	1,354	1,389	1,428	591	608	624	100	-	-
-	100	-			Omarunui Development Plant	242	27	96	16	95	31	137	44	-	19	100	-	-
-	100	-			Recycling Crate Purchases	13	-	-	-	-	-	-	-	-	-	100	-	-
-	100	-			Solid Waste Renewals	162	96	98	101	104	106	109	103	106	108	100	-	-
-	100	-			Wheelie Bin Purchases	53	-	-	-	-	-	-	-	-	-	100	-	-
Total Other Infrastructure Capital Programme						3,257	2,777	3,150	3,194	2,326	2,450	5,170	2,100	1,700	3,149			

Funding			Waka Kotahi Subsidy %											Renewals %	Growth %	Level of Service %	
Loan Rates %	Reserve %	Activity		Project Name	FORECAST	AP	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST				
					2021/22 \$000	2022/23 \$000	2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000				2030/31 \$000
			Community and Visitor Experiences														
100	-	-	Bay Skate	Bay Skate Renewals	19	23	26	54	30	34	84	39	43	38	100	-	-
65	35	-		Park Improvements	3	207	-	-	-	-	-	-	-	-	-	36	64
44	66	-		Skate Ramps	163	-	-	27	-	-	-	-	-	-	-	40	60
100	-	-	Community Facilities (Halls)	Halls Renewals	69	56	18	198	303	63	141	219	376	130	100	-	-
50	50	-		Memorial Square Community Rooms	-	773	793	-	-	-	-	-	-	-	100	-	-
100	-	-		Minor Capital Items	145	62	63	65	67	69	70	-	-	-	100	-	-
70	30	-		Park Equipment	100	560	317	-	-	-	-	-	-	-	-	5	95
88	12	-		Taradale Town Hall internal refurbishment	85	206	264	542	557	-	-	-	-	-	100	-	-
100	-	-		Te Pihinga Community Centre	-	515	3,170	4,391	3,564	-	-	-	-	-	-	5	95
-	100	-	Faraday Centre	Faraday Centre Building Upgrade	20	536	21	22	22	23	23	24	25	26	31	-	69
94	6	-		Faraday Centre Minor Capital	17	10	11	11	11	11	12	12	12	13	6	-	94
100	-	-	Housing	Healthy Homes Heat pumps	1,940	-	-	-	-	-	-	-	-	-	100	-	-
100	-	-		Henry Charles Hall Internal Refurbishment	80	309	-	-	-	-	-	-	-	-	100	-	-
100	-	-		Minor Capital Projects	188	92	94	97	99	102	105	107	111	114	100	-	-
100	-	-		Retirement Housing Renewals	2,412	520	898	1,037	605	981	408	1,691	634	988	100	-	-
100	-	-		Minor Capital Projects	38	22	22	23	23	24	25	25	26	27	100	-	-
100	-	-		Rental Housing Renewals	260	10	11	210	197	371	63	1,063	91	245	100	-	-
100	-	-		Retirement Housing Renewals	357	-	-	-	-	-	-	-	-	-	100	-	-
100	-	-	Kennedy Park Resort	Deluxe Ensuite Units	160	-	-	-	-	-	-	-	-	-	-	-	100
100	-	-		Kennedy Park Building Renewals	336	95	536	92	289	644	152	1,009	528	1,122	100	-	-
-	100	-		Kennedy Park Renewals	94	49	109	49	111	35	108	37	56	121	100	-	-
100	-	-		Minor Capital Items	520	1,795	896	2,216	327	2,518	63	65	98	68	100	-	-
100	-	-		Upgrade TV Infrastructure	-	180	-	-	-	-	-	-	-	-	-	-	100
100	-	-	Libraries	Library Building Renewals	27	5	12	32	54	205	45	-	-	-	100	-	-
100	-	-		Library Renewals	160	10	11	11	11	11	18	-	-	-	90	-	10
95	5	-		Library Stock	465	453	465	477	490	503	517	-	-	-	-	-	100
90	10	-		Minor Capital Items	11	11	12	12	12	12	13	-	-	-	-	-	100

Capital Programme CONTINUED

Funding																		
Loan Rates %	Reserve %	Waka Kotahi Subsidy %													Renewals %	Growth %	Level of Service %	
			Activity	Project Name	FORECAST 2021/22 \$000	AP 2022/23 \$000	FORECAST 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000	FORECAST 2030/31 \$000				
96	4	-		Napier Library Rebuild	673	1,097	4,054	10,841	11,136	-	-	-	-	-	-	-	100	
100	-	-		Taradale Library Minor Work	212	196	-	-	-	-	-	-	-	-	58	-	42	
100	-	-		Technology Services Upgrade	50	49	51	52	-	-	-	-	-	-	100	-	-	
100	-	-	Marine Parade Pools	Marine Pde Pools Renewals	52	228	42	217	45	55	56	242	68	70	100	-	-	
65	35	-		Ocean Spa Upgrade	602	670	-	-	-	-	-	-	-	-	-	-	100	
-	100	-		Replacement Boiler	60	-	-	-	-	69	-	-	-	-	-	100	-	-
100	-	-	MTG Hawke's Bay	Security Cameras	2	-	-	-	-	-	-	-	-	-	-	-	100	
100	-	-		Seismic Strengthening	75	223	-	-	-	-	-	-	-	-	-	100	-	-
-	100	-		Century Theatre Balustrade	-	10	42	-	-	-	-	-	-	-	-	100	-	-
-	100	-		Collection Storage Van	-	62	-	-	-	-	-	-	-	-	-	100	-	-
100	-	-		Earthquake Gallery	-	82	-	-	-	-	-	-	-	-	-	100	-	-
100	-	-		MTG Building Renewals	115	60	304	124	372	81	211	540	1,387	922	100	-	-	
100	-	-		MTG Century Theatre Tech Investigation and Upgrade	-	309	264	-	-	-	-	-	-	-	100	-	-	
6	94	-		MTG Minor Capital	77	52	53	87	56	57	59	-	-	-	-	-	100	
100	-	-		MTG Renewals	126	62	63	65	67	69	70	-	-	-	100	-	-	
100	-	-		Storage for MTG - property purchase	-	1,854	-	-	-	-	-	-	-	-	-	-	100	
100	-	-	Napier Aquatic Centre	Asset Register Items	125	-	-	-	-	-	-	-	-	-	-	-	100	
100	-	-		Napier Aquatic Centre expansion	64	556	264	-	-	-	-	-	-	-	-	50	10	40
65	35	-		Napier Aquatic Centre Renewals	407	4,509	242	116	600	488	381	648	525	444	100	-	-	
-	100	-		Reception and Office Redevelopment	50	21	-	-	-	-	-	-	-	-	-	100	-	-
-	100	-		Roof Weather-Tightning Repair	70	-	-	-	-	-	-	-	-	-	-	100	-	-
100	-	-	Napier Conferences & Events	AV Equipment Upgrades	26	157	11	11	28	11	149	12	12	38	50	-	50	
97	3	-		Conference Centre Building Renewals	279	7	26	70	258	1,257	211	267	348	364	100	-	-	
4	96	-		Minor Capital Items	85	62	63	65	67	69	70	72	75	77	100	-	-	
10	90	-		Napier Conferences & Events Renewals	188	536	127	76	45	46	47	78	50	51	100	-	-	
100	-	-		War Memorial	1,435	-	-	-	-	-	-	-	-	-	-	-	-	100

Loan Rates %	Reserve %	Waka Kotahi Subsidy %													Renewals %	Growth %	Level of Service %
			Activity	Project Name	FORECAST 2021/22 \$000	AP 2022/23 \$000	FORECAST 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000	FORECAST 2030/31 \$000			
100	-	-	Napier i-SITE Visitor Centre	i-Site Alterations	-	258	-	-	-	-	-	-	-	-	-	-	100
72	28	-		i-SITE Renewals	59	38	9	67	33	180	93	27	22	63	100	-	-
-	100	-		Minor Capital Items	80	10	11	24	6	29	12	12	28	6	100	-	-
-	100	-	Napier Municipal Theatre	Minor Capital Items	64	57	63	76	67	69	70	72	75	77	100	-	-
-	100	-		Municipal Theatre Building Renewals	72	2	119	247	192	137	156	79	665	439	100	-	-
97	3	-		Municipal Theatre Renewals	202	494	477	765	857	520	65	85	118	77	100	-	-
100	-	-	National Aquarium of NZ	Aquarium Renewals	1,235	1,864	1,923	1,864	718	817	634	111	75	583	100	-	-
100	-	-		Building Renewals	157	557	313	565	304	103	378	898	1,353	54	100	-	-
-	100	-		Minor Capital Items	45	27	26	18	86	50	4	42	35	76	100	-	-
50	50	-	Par2 MiniGolf	Minor Capital Items	178	34	26	7	11	36	111	32	14	8	52		48
100	-	-	Reserves	Ahuriri Estuary Projects	1,300	103	-	-	-	-	-	121	621	638	-	-	100
-	100	-		Allen Berry Future Development	100	-	-	-	-	-	-	-	-	-	-	10	90
100	-	-		Capital plan unassociated exp	-	-	-	-	-	-	-	1,811	6,213	4,466	-	-	100
100	-	-		Coastal Erosion	595	-	-	-	-	-	-	-	-	-	100	-	-
-	100	-		Destination Playground Stage 2	100	824	-	-	-	-	-	-	-	-	-	-	100
-	100	-		Foreshore Planting	20	21	21	22	22	23	23	24	25	26	-	-	100
-	100	-		Freedom Camping	-	-	-	-	-	-	470	-	-	-	-	-	100
-	100	-		Gifted/Vested Assets	300	309	317	325	334	343	352	362	373	383	-	100	-
-	100	-		Hardinge Road Erosion	-	-	-	325	-	343	-	362	-	383	100	-	-
100	-	-		Maraenui Splash Pad and Park Developmment - Shopping Reserve	100	-	-	-	-	-	-	-	-	-	-	-	100
100	-	-		Marine Parade Renewals	788	247	137	22	22	23	23	121	124	128	100	-	-
-	100	-		Planting	70	72	74	76	78	80	82	85	87	89	-	-	100
100	-	-		Playground Renewals	686	206	211	217	223	229	235	242	249	255	100	-	-
-	100	-		Reserves Renewals	850	1,020	211	586	223	217	176	380	81	83	100	-	-
-	100	-		Riparian Planting	20	21	21	22	22	23	23	24	25	26	-	-	100
-	100	-		Urban Growth	400	309	423	325	445	343	470	362	497	383	-	100	-

Capital Programme CONTINUED

Loan Rates %	Reserve %	Waka Kotahi Subsidy %	Activity	Project Name	FORECAST	AP	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	Renewals %	Growth %	Level of Service %
					2021/22 \$000	2022/23 \$000	2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	2028/29 \$000	2029/30 \$000			
100	-	-		Western Hill Pathway Development	97	-	127	-	-	-	-	-	-	-	20	80
-	100	-		Whakarire Ave Rock Revetment	2,165	-	-	-	-	-	-	-	-	-	-	100
-	100	-	Sportsgrounds	McLean Park Digital Screen	250	-	-	-	-	-	-	-	-	80	20	-
100	-	-		McLean Park Facility Renewals	670	361	211	867	-	-	235	543	435	80	20	-
100	-	-		McLean Park light tower upgrades	-	103	-	108	-	114	-	-	-	100	-	-
100	-	-		Minor Capital Items	-	1,056	-	-	-	-	-	-	-	94	-	6
100	-	-		Neighbourhood Parks Upgrades	-	258	-	271	-	-	822	-	-	40	5	55
100	-	-		New Pathways	40	-	42	-	45	-	47	-	-	80	10	10
92	8	-		New Shade Areas	42	21	21	22	22	23	23	24	25	-	-	100
100	-	-		Onekawa Park	-	-	-	759	-	-	-	-	-	100	-	-
100	-	-		Park Island Northern Redevelopment	299	-	-	-	-	-	-	-	-	-	20	80
100	-	-		Playground Development	300	309	-	325	-	-	352	-	-	50	10	40
-	100	-		Riparian Planting	10	10	-	11	-	11	-	-	12	-	-	100
100	-	-		Safety Projects/CPTED	15	-	11	-	11	-	12	-	12	50	50	-
-	100	-		Sportsgrounds Renewals	532	350	359	369	379	388	634	266	273	100	-	-
Total Community and Visitor Experiences Capital Programme *					24,283	26,242	18,508	29,575	23,546	11,909	8,603	12,235	15,902	14,352		

*The above total includes assets that have been vested to Council. This total differs from the Funding Impact Statement as that excludes transactions involving non-monetary funding.

Loan Rates %	Reserve %	Waka Kotahi Subsidy %												Renewals %	Growth %	Level of Service %	
			Activity	Project Name	FORECAST 2021/22 \$000	AP 2022/23 \$000	FORECAST 2023/24 \$000	FORECAST 2024/25 \$000	FORECAST 2025/26 \$000	FORECAST 2026/27 \$000	FORECAST 2027/28 \$000	FORECAST 2028/29 \$000	FORECAST 2029/30 \$000				FORECAST 2030/31 \$000
			Property Assets														
-	100	-	Inner Harbour	Ahuriri Masterplan - Iron Pot Public Access	400	-	-	-	-	-	-	-	-	-	-	-	100
-	100	-		IH Facilities Renewals	372	-	-	-	-	-	-	-	-	-	-	100	-
100	-	-		Inner Harbour Project - Iron Pot Upgrade	-	52	423	3,795	1,765	-	-	-	-	-	38	-	62
100	-	-		Inner Harbour Project - Meeanee Quay Upgrade	-	-	-	-	-	-	-	109	2,050	1,212	7	-	93
100	-	-	Lagoon Farm	Asset Purchases	-	31	-	33	-	34	-	36	-	38	-	100	-
100	-	-	Property Holdings	Assessment & Compliance Projects	60	206	53	33	22	23	23	24	25	26	100	-	-
100	-	-		Assessment and compliance projects	-	206	106	542	557	571	587	604	621	-	100	-	-
-	100	-		Building Purchase	-	1,853	-	3,795	-	-	-	-	-	-	-	-	100
100	-	-		Civic Buildings Upgrade	1,500	3,090	2,114	10,843	11,136	-	-	-	-	-	50	-	50
100	-	-		Pandora Pond Buildings	250	309	-	-	-	-	-	-	-	-	100	-	-
100	-	-		Seismic Stregthening Council Buildings	122	-	-	-	-	-	-	-	-	-	100	-	-
Total Property Assets Capital Programme					2,704	5,747	2,696	19,041	13,480	628	610	773	2,696	1,276			
			Support Units														
100	-	-	Chief Executive	Minor Capital Items	70	72	74	76	78	80	82	-	-	-	-	-	100
-	100	-	Finance	Technology Equipment Minor Capital	2,705	2,338	5,335	8,179	9,065	2,931	2,682	1,268	1,864	1,608	100	-	-
100	-	-	Information Services	Corporate IT Network	13	13	14	14	14	15	15	16	16	17	-	-	100
-	100	-		Software Replacement & Upgrade	62	-	-	-	-	-	-	-	-	-	-	-	100
51	49	-		Software Replacements and Upgrades	1,367	819	1,538	1,079	1,108	1,137	1,169	1,201	1,236	1,270	-	-	100
100	-	-		Street Management (CCTV's)	500	129	-	-	-	-	-	-	-	-	-	-	100
-	100	-	Plant and Vehicles	Plant and Vehicle Renewal Purchases	900	1,082	1,110	976	1,058	1,085	1,175	1,208	1,243	1,276	100	-	-
-	100	-	Services Administration	Asset Register Items	13	13	13	14	14	14	15	15	16	16	100	-	-
100	-	-		Depot Building Renewals	54	55	15	39	119	240	61	66	362	1,307	100	-	-
-	100	-		Depot General Renewals	30	31	32	33	33	34	35	36	37	38	100	-	-
-	100	-		Lockable storage-more sheds	5	-	-	-	-	-	-	-	-	-	100	-	-
-	100	-		Network Connection to Smoko Building	-	-	-	-	11	-	-	-	-	-	100	-	-
Total Support Unit Capital Programme					5,719	4,552	8,131	10,410	11,500	5,536	5,234	3,810	4,774	5,532			
Total Capital Programme					81,068	90,461	91,238	140,066	126,250	72,876	74,505	71,705	67,582	67,500			

SUMMARY OF CHANGES BETWEEN Y2 LTP AND 2022/23 ANNUAL PLAN

The capital works programme outlined in the LTP includes a substantial investment in a variety of projects. For the Annual Plan 2022/23, there have been several changes where projects have been re-phased. There have also been requirements that have been identified since the LTP and some projects which are no longer required. The tables below outline key changes made to 2022/23.

Variation between LTP Y2 and Annual Plan 2022/23 (Capital expenditure)

Activity Group	AP 2022/23 \$000	LTP 2022/23 \$000	Variance
City Strategy	167	1,094	(927)
Community and Visitor Experiences	26,242	17,574	8,668
Other Infrastructure	2,777	2,778	(1)
Property Assets	5,747	3,379	2,368
Stormwater	11,908	9,212	2,696
Transportation	11,709	11,709	0
Wastewater	13,393	10,849	2,544
Water Supply	13,966	9,941	4,025
Support Units	4,552	6,720	(2,168)
Total	90,461	73,256	17,205

Changes over 500K to a project between LTP Y2 and 2022/23 Annual Plan

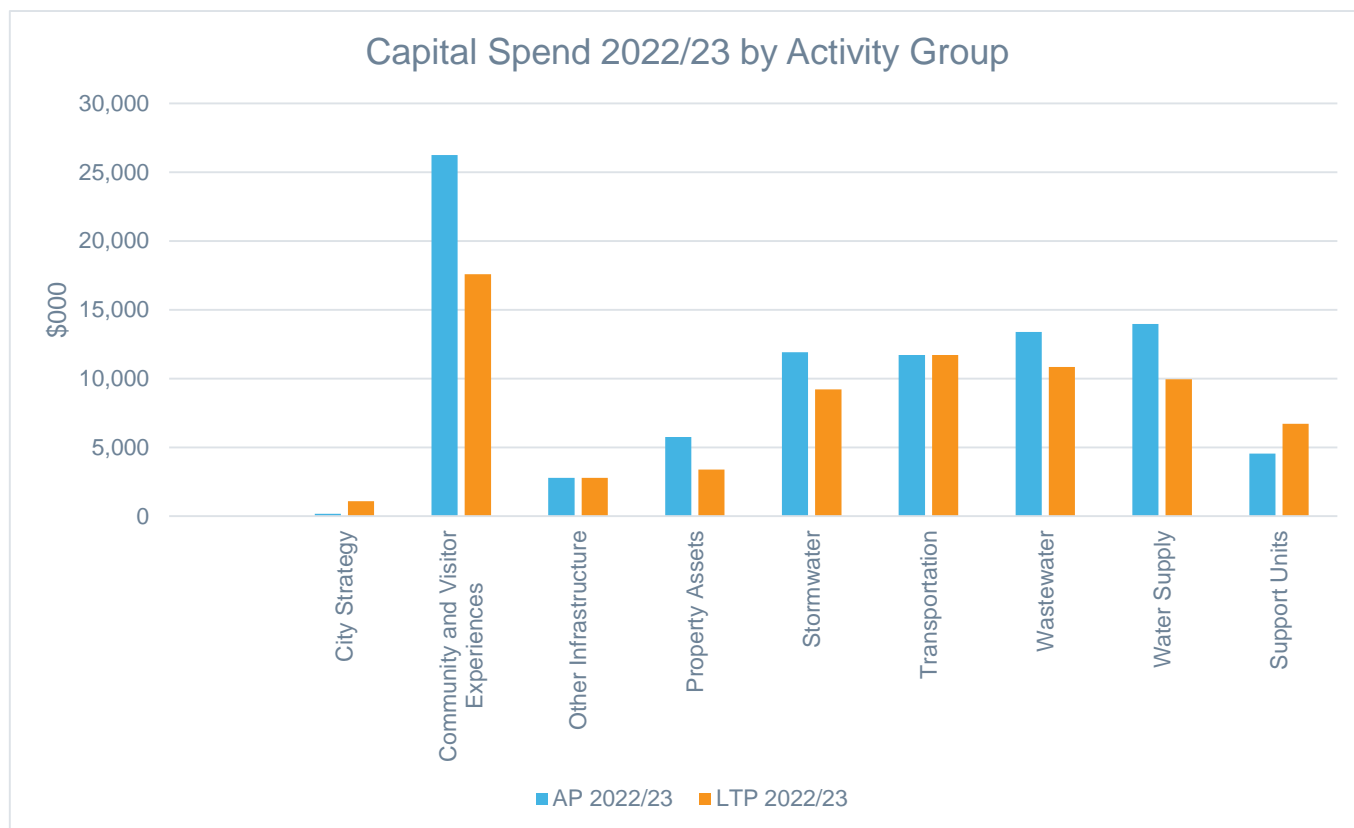
Activity Group	Details of changes over \$500,000 for 2022/23
Governance and Representation	NIL
City Strategy	Taken out of 22/23 budgets: <ul style="list-style-type: none"> \$500k taken out of 22/23 for parking technology upgrade as it was brought forward into 2021/22. The roll out of the upgrade this financial year meant that the budget needed to be consolidated into this year to pay the supplier.

Water Supply	<p>Added in to 22/23 budgets:</p> <ul style="list-style-type: none"> - \$500k brought into 22/23 from 21/22 for Water Treatment Plant 1 due to the timing of work related to the Water Reform Programme. This budget was not needed to be spent in previous year, but Council is continuing this project after central government funding ceases. - \$500k brought into 22/23 from 21/22 for Water Treatment Plant 2 due to the timing of work related to the Water Reform Programme. This budget was not needed to be spent in previous year, but Council is continuing this project after central government funding ceases. - \$4.59M for the Napier Hill Reservoir carried forward from 21/22 into: <ul style="list-style-type: none"> o \$2.45M in 22/23 o \$1.15M in 23/24, and o \$986k in 24/25 <p>This change is to enable Council to time the rising main installation to match the programme of the design and construction of the Mataruahou Reservoir.</p> <p>Taken out of 22/23 budgets:</p> <ul style="list-style-type: none"> - \$500k taken from 21/22, and \$500k taken from 22/23, brought together to make \$1M in 23/24 for development of Borefield 1 due to the timing of work related to the Water Reform Programme. This budget was not needed to be spent in previous year, but Council is continuing this project after central government funding ceases.
Wastewater	<p>Added in to 22/23 budgets:</p> <ul style="list-style-type: none"> - \$933k for repairs to the Pandora Industrial Main brought into 22/23 from 21/22. The timing of project has been adapted to match the spend projection of this work.
Stormwater	<p>Added in to 22/23 budgets:</p> <ul style="list-style-type: none"> - \$600k brought forward from 29/30 and 30/31 (\$300k respectively) and into 22/23 for CCTV inspections of stormwater pipes to proactively identify assets needing repairs or replacement - Of \$4M for a Te Awa land purchase from 21/22, \$646k brought into 22/23, and \$3.38M pushed into 23/24. The Timing of this project is governed by the development in this area. The current estimate of this work is in 22/23.
Transport	NIL
Other Infrastructure	NIL

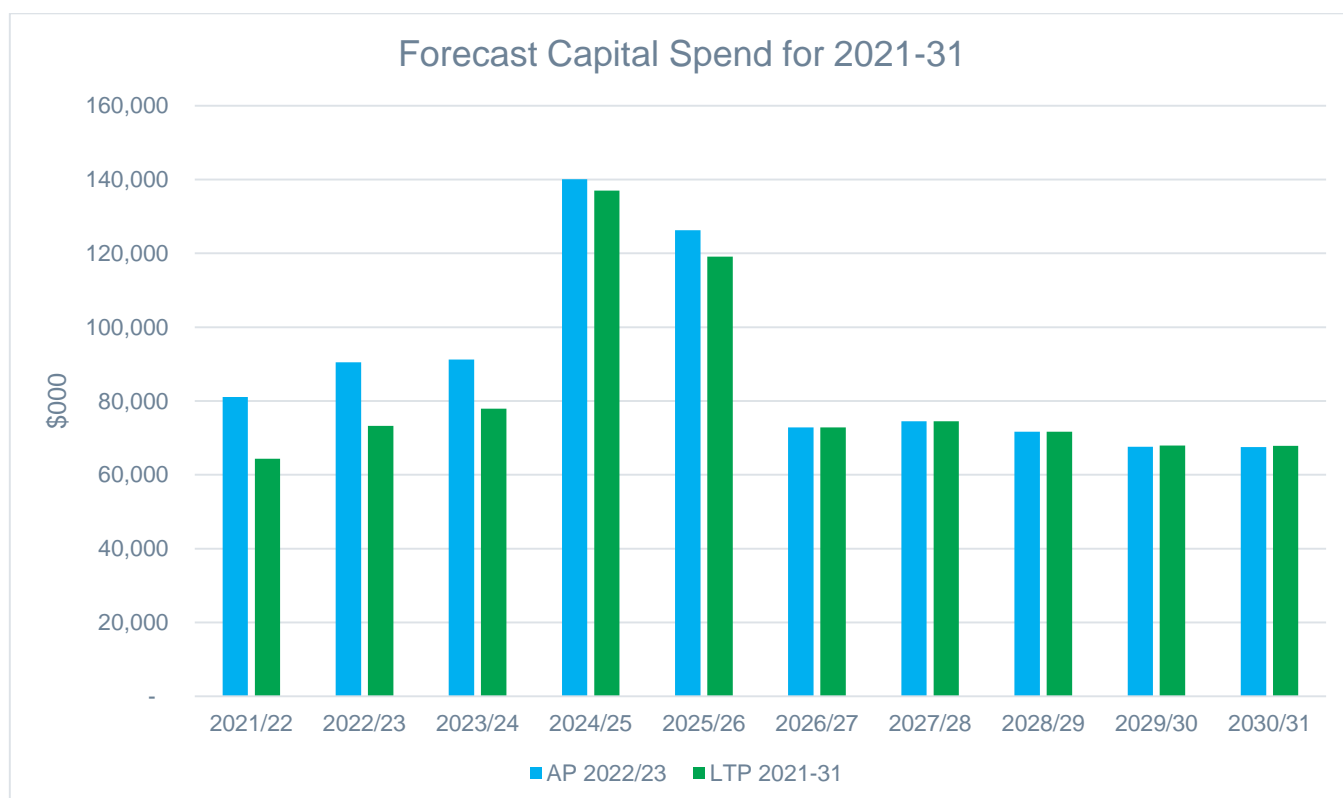
	<p>Added in to 22/23 budgets:</p> <ul style="list-style-type: none"> - \$4M additional CAPEX added to 22/23 budgets for the Napier Aquatic Centre. Investment in the Napier Aquatic Centre is required to ensure safety, compliance with national standards, and ongoing maintenance of level of service - \$500k brought into 22/23 from 21/22 to progress detailed design and consent processes for Te Pihinga - \$1.06M for the library rebuild brought into 22/23 from 21/22, as the business case and design concepts were the priorities for 21/22. - \$500k for Faraday Centre building upgrades brought into 22/23 from 21/22. Council decisions about building purchase and strengthening are still pending, so this money was not required in 21/22. - \$1.8M for the MTG storage property purchase brought into 22/23 from 21/22. <p>Taken out of 22/23 budgets:</p> <ul style="list-style-type: none"> - \$3.84M for the library rebuild pushed out from 22/23 to 23/24. The library redevelopment programme pushed out as the business case and design concept are the priorities for 22/23.
Property Holdings	NIL
Support Units	<p>Taken out of 22/23 budgets:</p> <ul style="list-style-type: none"> - \$600k, \$2.17M, and \$1.4M pushed out from 21/22, 22/23 and 23/24 respectively to place \$4.2M in the budget for 25/26 for replacement of the enterprise asset management system. This project has been delayed.

Overview of changes to Capital Programme

The following chart shows the planned capital spend by activity group in the 2022/23 annual plan, versus what was projected in the LTP:



The following chart shows the overall changes made to 2022/23 and how that impacts across the LTP programme:



SCHEDULE OF FEES AND CHARGES 2022/23



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

ANIMAL CONTROL

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Dog Registration			
Selected owner discount applies to owner's who undertake Council training on dog owner's obligations (one year dog ownership as qualifying period)			
For dogs registered for the first time after the commencement of the registration year a charge of one twelfth of the annual unlicensed owner fee per month, or part-month of the remaining year, is payable, provided the dog is no older than three months at time of first registration. Dogs older than three months at the time of first registration will be charged from the date that the dog attained the age of three months.			
The minimal charge for licenced dog ownership for seniors (65+) addresses the very low rate of issues from this sector.			
Charges for Dog Registration and Control are approved pursuant to Section 37 of the Dog Control Act 1996 and the Napier City Animal Control Bylaw.			
Registration Fees			
Full fee (paid by 1 August)	\$115.00	\$120.00	Yes
Full Fee (paid after 1 August)	\$171.00	\$178.00	Yes
Responsible Dog Owner fee (paid by 1 August)	\$77.00	\$80.00	Yes
Responsible Dog Owner fee (paid after 1 August)	\$115.00	\$120.00	Yes
Responsible Dog Owner application fee	\$26.00	\$27.00	Yes
Working Dog (paid by 1 August)	\$50.00	\$52.00	Yes
Working Dog (paid after 1 August)	\$75.00	\$78.00	Yes
Working Dog (Public Good) e.g. Guide Dog	No charge	No charge	Yes
Dangerous Dogs (paid by 1 August)	\$172.00	\$179.00	Yes
Dangerous Dog (paid after 1 August)	\$254.00	\$265.00	Yes
Impounding Charges			
First impounding registered dog	\$88.00	\$92.00	Yes
Second impounding registered dog	\$104.00	\$108.00	Yes
Third and subsequent impounding registered dog	\$155.00	\$162.00	Yes
Recovery of Costs			
Call out rate to open Shelter outside of hours	\$184.00	\$192.00	Yes
Animal Control Officer Hourly rate (including enforcement activity)	\$114.00	\$119.00	Yes
Daily care of dog	\$10.00	\$11.00	Yes
Permit Fee (3 or more dogs or breeding kennels) Annual Fee	\$53.00	\$55.00	Yes
Sale of Dog (including microchip implantation)	\$295.00	\$307.00	Yes
Replacement Registration Tag	\$5.00	\$5.00	Yes
Surrender of Dog to Animal Control	\$53.00	\$55.00	Yes
Surrender of Dog to Animal Control with community services card	\$11.00	\$11.00	Yes
Seizure of dog	\$90.00	\$94.00	Yes
Stock Control			
The cost of retrieving stock will be charged in actual costs in accordance with the hourly rates in this schedule			
Stock Impounding Charges (rate per night)	\$42.00	\$44.00	Yes
Microchipping of dog and registration on National Dog Database*	\$33.00	\$34.00	No
Microchipping of dog and registration on National Dog Database with community services card	\$6.00	\$7.00	Yes

ARTHUR RICHARDS HALL

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Meeting Room			
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$24.50	\$25.00	Yes
Morning or Afternoon	\$67.50	\$70.00	Yes
Evening	\$100.00	\$104.00	Yes
Whole Day	\$140.00	\$146.00	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$20.00	\$21.00	Yes
Morning or Afternoon	\$55.00	\$57.00	Yes
Evening	\$75.00	\$78.00	Yes
Whole Day	\$100.00	\$104.00	Yes

BAY SKATE

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Bay Skate			
Admission			
Bay Skate members and affiliated club members	\$4.20	\$4.50	Yes
Non-members	\$6.30	\$7.00	Yes
Senior Citizens / Community Services Card holders	\$4.20	\$5.00	Yes
Child (3 or under)	No Charge	No Charge	Yes
Spectators	No Charge	No Charge	Yes
Membership			
Bay Skate annual membership	\$25.90	\$27.00	Yes
Equipment Hire			
Scooter	\$10.40	\$11.00	Yes
Inline Skates	\$10.40	\$11.00	Yes
Skateboard	\$10.40	\$11.00	Yes
Roller skates	\$10.40	\$11.00	Yes
Aggressive skate	\$10.40	\$11.00	Yes
Beach path hire	\$10.00 per hour	\$10.00 per hour	Yes
Protective equipment	Free with equipment hire	Free with equipment hire	Yes
Helmet	Free with equipment hire	Free with equipment hire	Yes
Venue Hire			
Rink Only			
Rink only - Affiliated Club (per hour)	\$10.40	\$30.00	Yes
Events (Grandstand and Rink Use)			
Community Group (per hour)	\$51.80	\$60.00	Yes
Corporate (per hour)	\$208.00	\$250.00	Yes

BUILDING

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Building Consents			
Building Fees			
All building consent, building consent amendment, code compliance certificate, certificate of acceptance and certificate for public use fees are charged on an actual and reasonable cost recovery basis as per the below fees and charges. Fees are payable prior to the grant/issue of the applicable consent/certificate.			
Certificates of acceptance pursuant to section 96(1)(a) of the Building Act 2004 are subject to any fees, charges or levies that would have been payable had a consent been applied for before the work was carried out plus the current actual and reasonable costs associated with the application as per the below fees and charges.			
Project Information Memorandum (stand-alone only)	\$280.00	\$300.00	Yes
Compliance Schedule	\$305.00	\$320.00	Yes
Building Administration Fees			
Online Lodgement Fee	\$144.00	\$144.00	Yes
Building Accreditation Fee	\$20.00	\$20.00	Yes
Building Warrant of Fitness Fee			
Administration and Audit Fee	\$150.00	\$150.00	Yes
Hourly Rates			
Building Consents Officer	\$174.00	\$187.00	Yes
Building Administrator	\$87.00	\$90.00	Yes
Inspection Fee			
Inspection Fee	\$174.00	\$187.00	Yes
Liquor Licence Fee			
Certificate of Compliance Fee	\$100.00	\$100.00	Yes
Fees Payable for Specific Works (Set by Legislation)			
Building Research Levy per \$1,000 value above \$20,000*	\$1.00	\$1.00	GST EXEMPT
Building Levy per \$1,000 value \$20,444 and above	\$1.75	\$1.75	Yes
Roading Fees in Association with Building Consents			
Application Processing Fee	\$27.00	Replaced	Yes
Vehicle Crossing Inspection (covers 3 site visits. Any additional site visits are covered by the additional inspection fee)	Replacement	\$300.00	Yes
Inspection for Road Damage	\$69.00	\$120.00	Yes
Inspection for Vehicle Crossing	\$156.00	Replaced	Yes
Site Inspections (for inspections in addition to the minimum set with the application)	Replacement	\$120.00	Yes
Sundry Inspections			
Per Hour (minimum fee one hour)	\$174.00	\$187.00	Yes
Building Statistics			
Full Report	\$25.00	\$25.00	Yes
Single Report	\$15.00	\$15.00	Yes
Additional Sections	\$6.00	\$6.00	Yes
Miscellaneous Charges			
Property File Fee			
Property File Management Fee (charged per consent)	\$82.00	\$86.00	Yes
Certificate of Title	\$25.00	\$25.00	Yes

CEMENTERIES

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Cemeteries			
Interments - Burials			
Adults	\$741.00	\$772.00	Yes
Child (Over 29 days and under 14 years)	\$285.00	\$295.00	Yes
Stillborn child (within Neo-Natal area and up to 28 days after birth)	No Charge	No Charge	Yes
Stillborn child (not within Neo-Natal area and up to 28 days after birth)	\$100.50	\$105.00	Yes
Disinterments and Reburials			
Same Plot	\$2,700.00	\$2,815.00	Yes
Different Plot	\$2,700.00	\$2,815.00	Yes
Extra Depth			
Extra Depth (to allow for three burials)	\$140.00	\$145.00	Yes
Burial of Deceased Formerly Resident Outside City Boundary			
Burial of Deceased Formerly Resident Outside City Boundary	\$669.00	\$700.00	Yes
Sale of Burial Plots			
Includes Perpetual Maintenance			
Children under 14 years area (Western Hills and Park Island)	\$971.00	\$1,015.00	Yes
Wharerangi	\$2,373.00	\$2,475.00	Yes
Western Hills	\$2,373.00	\$2,475.00	Yes
Eskdale	\$2,373.00	\$2,475.00	Yes
Sale of Ash Plots			
Includes Perpetual Maintenance			
Wharerangi Inground Plaque	\$432.00	\$475.00	Yes
Wharerangi Middle Ridge Ash Beam	\$432.00	\$475.00	Yes
Western Hills Rose Garden Beds 1-14	\$316.00	\$350.00	Yes
Western Hills Rose Garden Beds 15 and onwards	\$432.00	\$475.00	Yes
Western Hills Upright Ash Interment Area	\$798.00	\$875.00	Yes
Interment - Ashes - Includes Registration			
Interment of Ashes	\$148.00	\$160.00	Yes
Scattering of Ashes	\$148.00	\$160.00	Yes
Disinterment of Ashes			
Disinterment of Ashes	\$148.00	\$155.00	Yes
Registration of Memorial only			
Registration of Memorial only	\$100.50	\$105.00	Yes
Book of Remembrance			
Record of name in Book of Remembrance	\$72.50	\$75.00	Yes
Monument Permit			
Permit to erect a monument	\$57.00	\$60.00	Yes
Change of Plot Ownership			
Transfer or relinquishment of ash or burial plot	\$79.80	\$83.00	Yes

CEMENTERIES CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Additional Fee			
In exceptional circumstances arrangements can be made for a burial outside normal working hours. Normal hours are 8.00am to 4.00pm Monday to Friday and 8.00am to 12noon Saturday. For Saturday after 12noon, Sunday and Public Holidays additional charges will apply based on an actual quoted basis. Requests for quotations must be made at least 24 hours in advance during normal working hours.			
Cost Per After Hours Call (for Saturday, Sunday and Public Holidays between 10am and 5pm)	\$70.40	\$73.00	Yes
Out-of-hours additional fee - Minimum charge	\$812.00	\$845.00	Yes
Sale of Niches			
Wharerangi	\$181.00	\$190.00	Yes
Eskdale	\$90.10	\$95.00	Yes
Services Fee			
Dressing of grave and use of equipment	\$92.20	\$150.00	Yes

CHAPMAN PAVILION

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Chapman Pavilion			
Times of Hire: Morning is 8.00am to 1.00pm, Afternoon is 1.00pm to 6.00pm, Evening is 6.00pm to 11.00pm and Full Day is 8.00am to 11.00pm. Weekdays are Monday to Thursday, Weekends are Friday to Sunday.			
Performance Bond: Payment of a performance bond is required to confirm a booking. This bond will be refunded after the hire date, less any unpaid hire fees and additional costs incurred by Napier City Council as a result of actions or negligence of the hirer. The performance bond will be refunded if the booking is cancelled at least 30 days before the first hire date.			
Public Holidays: Additional costs incurred by Napier City Council for bookings on public holidays will be on-charged to the hirer.			
Chapman Pavilion Pettigrew Lounge (Corporate Lounge 1)			
Performance Bond *	\$414.00	\$431.00	No
Weekday Morning or Afternoon	\$140.00	\$146.00	Yes
Weekday Evening	\$181.00	\$189.00	Yes
Weekday Full day	\$357.00	\$372.00	Yes
Weekends Morning or Afternoon	\$181.00	\$189.00	Yes
Weekends Evening	\$357.00	\$372.00	Yes
Weekends Full day	\$601.00	\$626.00	Yes
Chapman Pavilion Corporate Lounge 2			
Performance Bond *	\$414.00	\$431.00	No
Weekday Morning or Afternoon	\$124.00	\$129.00	Yes
Weekday Evening	\$161.00	\$168.00	Yes
Weekday Full Day	\$311.00	\$324.00	Yes
Weekends Morning or Afternoon	\$161.00	\$168.00	Yes
Weekends Evening	\$321.00	\$334.00	Yes
Weekends Full Day	\$549.00	\$572.00	Yes
Chapman Pavilion Both Lounges			
Performance Bond *	\$622.00	\$648.00	No
Weekday Morning or Afternoon	\$233.00	\$243.00	Yes
Weekday Evening	\$290.00	\$302.00	Yes
Weekday Full Day	\$570.00	\$594.00	Yes
Weekends Morning or Afternoon	\$290.00	\$302.00	Yes
Weekends Evening	\$622.00	\$648.00	Yes
Weekends Full Day	\$1,010.00	\$1,052.00	Yes
Napier City Council Wardens			
Senior Floor Attendant (per hour)	\$62.20	\$64.80	Yes

CORPORATE SERVICES

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Administrative, Property & Sundry			
Standing Order			
SANZ Sections 15.9, 15.12 & 15.14 (per page)	N/A	N/A	Yes
Spare copies of open agendas and relevant documents (per A4 page), minutes	No Charge	No Charge	Yes
Local Government Official Information & Meetings Act (Sec 13)			
First hour - no charge. Subsequent time charged per half hour			
Staff Time Fees per hour			
Other Costs: Charged at an amount which covers the actual costs involved			
Requests for readily accessible information (per hour)	\$76.00	\$76.00	Yes
Photocopying per page (per A4 sized page after the first 20 pages)	\$0.20	\$0.20	Yes
Valuation & Rating Information			
Rating Information Database - property valuation and rating information supplied in hard copy			
Charge per page (under 5 pages free)	\$0.31	\$0.35	Yes
Postponed Rates			
In addition to the annual fee, Council charge interest on the accumulating balance of rates postponed for approvals after 1st July 2009, and any other costs or one-off fees incurred in relation to registration of the postponement.			
Postponements approved prior to 1st July 2009 - Annual Fee	\$77.70	\$81.00	Yes
Postponements approved after 1st July 2009 - Annual Fee	\$44.50	\$46.50	Yes
Lease			
Preparation Fee	\$829.00	\$864.00	Yes
Licence to Occupy			
Preparation Fee (Standard)	\$207.00	\$216.00	Yes
Preparation Fee (Complex) (eg. where more than one class of land or set of regulations is involved)	\$280.00	\$292.00	Yes
Lessor's Consent			
Grant of Lessor's Consent Fee	\$77.70	\$81.00	Yes

ENVIRONMENTAL SOLUTIONS

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Trade Waste Charges			
Laboratory charges - Trade & Industrial sites - Type 1 *	\$243.00	Cost + 10%	Yes
Laboratory charges - Trade & Industrial sites - Type 2 *	\$195.00	Cost + 10%	Yes
Laboratory charges - Trade & Industrial sites - Type 3 *	\$100.90	Cost + 10%	Yes
Laboratory charges - Trade & Industrial sites - Type 4	Cost + 10%	Cost + 10%	Yes
Trade Waste Registration application fee	New	\$220.00	Yes
Controlled or Conditional applicant site assessment	New	\$118.00	Yes
Hourly charge - Environmental Administrator	New	\$350.00	yes
Hourly charge - Environmental Compliance Officer	\$140.00	\$145.00	Yes
Labour charges (per hour)			
Manager Environmental Solutions	\$169.00	\$170.00	Yes
Environmental Lead	\$159.00	\$160.00	Yes
Environmental Projects Lead	\$132.00	\$160.00	Yes
Environmental Management Officer	\$140.00	\$145.00	Yes
Environmental Compliance Officer	\$140.00	\$145.00	Yes
Environmental Officer	\$140.00	\$145.00	Yes
Environmental Administrator	New	\$118.00	Yes
Environmental Intern	\$127.00	\$120.00	Yes
Waste Minimisation & Recycling			
Waste Minimisation Lead	\$159.00	\$160.00	Yes
Waste Minimisation & Sustainability Officer	\$140.00	\$145.00	Yes
Receptacles			
Recycling crates (each)	\$15.00	\$15.00	Yes
Wheelie Bin (each)	\$85.00	\$85.00	Yes
Pollution response			
Laboratory charges	at cost + 10%	at cost + 10%	Yes
Equipment and consumables	at cost + 10%	at cost + 10%	Yes
Contractor charges	at cost + 10%	at cost + 10%	Yes
Plus hourly labour charges rates (as above)	Standard Labour Charges	Standard Labour Charges	Yes
Types of Trade Waste sites			
Type 1 Trade & Industrial Premises: Tanneries			
Type 2 Trade & Industrial Premises: All industrial and trade premises not utilising metals in their processing that are not tanneries			
Type 3 Trade & Industrial Premises: Industries using metals in their processes that are not tanneries			
Type 4 Trade & Industrial Premises: Trade waste premises not specified in Type 1, 2, 3 categories			

FARADAY CENTRE

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Admission			
Adults	\$9.30	\$9.70	Yes
Children (under 15 years)	\$4.70	\$4.90	Yes
Senior Citizens (65 +) and Community Services Card holders single admission	\$7.80	\$8.10	Yes
Family Pass (2 Adults, 2 Children)	\$25.90	\$27.00	Yes
Annual Pass	\$129.50	\$135.00	Yes
Concession Card (10 trip Adults)	\$77.70	\$81.00	Yes
Concession Card (10 trip Children)	\$41.40	\$43.10	Yes
Group rate Adults	\$7.80	\$8.10	Yes
Group rate Children	\$4.10	\$4.30	Yes
Meeting Room			
Hourly rate	\$41.40	\$43.10	Yes
Morning or Afternoon	\$103.60	\$108.00	Yes
Faraday Centre Private Function (holds up to two hundred people)			

GRAEME LOWE STAND LOUNGES

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Graeme Lowe Stand Lounges			
Times of Hire: Morning is 8.00am to 1.00pm, Afternoon is 1.00pm to 6.00pm, Evening is 6.00pm to 11.00pm and Full Day is 8.00am to 11.00pm. Weekdays are Monday to Thursday, Weekends are Friday to Sunday.			
Performance Bond: Payment of a performance bond is required to confirm a booking. This bond will be refunded after the hire date, less any unpaid hire fees and additional costs incurred by Napier City Council as a result of actions or negligence of the hirer. The performance bond will be refunded if the booking is cancelled at least 30 days before the first hire date.			
Event Day: A day on which an entry charge event is held on the Mclean Park field of play.			
Public Holidays: Additional costs incurred by Napier City Council for bookings on public holidays will be on-charged to the hirer.			
Graeme Lowe Stand Lounge 1			
Performance Bond *	\$414.00	\$430.00	No
Weekday Morning or Afternoon	\$306.00	\$320.00	Yes
Weekday Evening	\$373.00	\$390.00	Yes
Weekday Full day	\$886.00	\$925.00	Yes
Weekends Morning or Afternoon	\$378.00	\$395.00	Yes
Weekends Evening	\$456.00	\$475.00	Yes
Weekends Full day	\$1,114.00	\$1,160.00	Yes
Event Day	\$1,114.00	\$1,160.00	Yes
Graeme Lowe Stand Lounge 2			
Performance Bond *	\$414.00	\$430.00	No
Weekday Morning or Afternoon	\$332.00	\$345.00	Yes
Weekday Evening	\$425.00	\$445.00	Yes
Weekday Full day	\$989.00	\$1,030.00	Yes
Weekends Morning or Afternoon	\$420.00	\$440.00	Yes
Weekends Evening	\$497.00	\$520.00	Yes
Weekends Full day	\$1,248.00	\$1,300.00	Yes
Additional Facilities			
Graeme Lowe Stand Kitchen			
Performance Bond *	\$207.00	\$215.00	No
Morning or Afternoon	\$88.10	\$95.00	Yes
Evening	\$176.00	\$185.00	Yes
Full Day	\$290.00	\$305.00	Yes
Event Day	\$290.00	\$305.00	Yes
Napier City Council Wardens			
Senior Floor Attendant (per hour)	\$62.20	\$65.00	Yes

GREENMEADOWS EAST COMMUNITY HALL

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Main Hall & Kitchen			
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$43.00	\$44.00	Yes
Morning or Afternoon	\$116.00	\$121.00	Yes
Evening	\$177.00	\$184.00	Yes
Whole Day	\$258.00	\$269.00	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$29.50	\$30.00	Yes
Morning or Afternoon	\$86.00	\$89.00	Yes
Evening	\$128.00	\$133.00	Yes
Whole Day	\$172.00	\$179.00	Yes
Meeting Room			
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$19.20	\$20.00	Yes
Morning or Afternoon	\$52.80	\$55.00	Yes
Evening	\$76.70	\$79.00	Yes
Whole Day	\$108.00	\$113.00	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$16.10	\$17.00	Yes
Morning or Afternoon	\$42.50	\$44.00	Yes
Evening	\$57.00	\$59.00	Yes
Whole Day	\$74.60	\$78.00	Yes

INNER HARBOUR

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Permanent Berthage			
Iron Pot			
A minimum length charge applies to these berths as follows: Jull Wharf (10 metres), Nelson Quay Berths 24-37 (7 metres), Nelson Quay Berths 11-23 (9 metres).			
Commercial (per metre per annum)	\$404.00	\$421.00	Yes
Recreational (per metre per annum)	\$353.00	\$355.00	Yes
Meeanee Quay Piers 1 & 2			
A minimum length charge applies to these berths as follows: Meeanee Quay Pier 1 (9 metres), Meeanee Quay Pier 2 Berths 62-72 (12 metres), Meeanee Quay Pier 2 Berths 73-80 (10 metres), Meeanee Quay Pier 2 Berths 81-85 (9 metres).			
Commercial (per metre per annum)	\$404.00	\$421.00	Yes
Recreational (per metre per annum)	\$353.00	\$368.00	Yes
Meeanee Quay Piers 1 & 2 Living on Board Charge			
Living on Board Charge (per week)	\$19.70	\$21.00	Yes
West Quay			
Commercial (per metre per annum)	\$394.00	\$411.00	Yes
Recreational (per metre per annum)	\$340.00	\$354.00	Yes
West Quay Extension (per metre per annum)	\$428.00	\$446.00	Yes
Temporary Berthage & Other Charges			
Visiting Vessels			
Commercial (per day)	\$104.00	\$110.00	Yes
Recreational (per day)	\$26.90	\$30.00	Yes
Rebates & Penalties			
Rebate for Payment of Annual Fees within Specified Time			
Commercial (per metre)	\$22.80	\$24.00	Yes
Recreational (per metre)	\$19.70	\$21.00	Yes
Penalty for Occupying Discharge Berth Outside Normal Discharge Time			
Per day or part thereof	\$596.00	\$620.00	Yes
Penalty for Non-Payment of Annual Fees by Due Date	10%	10%	Yes
Nelson Quay Boat Ramp			
Annual Fee			
Hawke's Bay Sports Fishing Club Members	\$114.00	\$120.00	Yes
Public who are not members of the Hawke's Bay Sports Fishing Club	\$155.00	\$165.00	Yes
Casual Users Fee			
Casual entry fee is \$11.00 per entry. This assumes that parking is not always available within the wharf car park and that a further entry may be required to retrieve the boat. This makes a cost of \$22 per boat launch which is as per the Council approved Fees and Charges Schedule.			
Casual Fee per boat launch	\$20.70	\$22.00	Yes

KENNEDY PARK

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Accommodation			
Peak rates apply in high season, Public Holidays, and other times of high demand. Minimum rates and minimum stays may also apply at these times.			
Group (minimum 20 people) discount prices are available upon application, excluding high season.			
Child 1-14 years. Infants under one year free.			
Park Motels (Rack Rate)			
Standard Rate single/double	\$134.00 - \$363.00	\$140.00 - \$378.00	Yes
Extra Adult	\$27.00 - \$31.00	\$28.00 - \$32.00	Yes
Extra Child	\$23.00 - \$26.00	\$24.00 - \$27.00	Yes
Holiday Units (Rack Rate)			
Standard Rate single/double	\$124.00 - \$311.00	\$129.00 - \$324.00	Yes
Extra Adult	\$27.00 - \$31.00	\$28.00 - \$32.00	Yes
Extra Child	\$23.00 - \$26.00	\$24.00 - \$27.00	Yes
En-Suite Units (Rack Rate)			
Standard Rate single/double	\$115.00 - \$259.00	\$120.00 - \$270.00	Yes
Extra Adult	\$27.00 - \$31.00	\$28.00 - \$32.00	Yes
Extra Child	\$23.00 - \$26.00	\$24.00 - \$27.00	Yes
Cabins (Rack Rate) (Guests use communal bathroom facilities)			
Standard Rate single/double	\$76.00 - \$186.00	\$89.00 - \$194.00	Yes
Extra Adult	\$27.00 - \$31.00	\$28.00 - \$32.00	Yes
Extra Child	\$23.00 - \$26.00	\$24.00 - \$27.00	Yes
Powered Sites / Non Powered Sites (Rack Rate)			
Standard Rate single/double Powered	\$52.00 - \$114.00	\$55.00 - \$119.00	Yes
Standard Rate single/double Unpowered	\$42.00 - \$82.00	\$45.00 - \$85.00	Yes
Extra Adult	\$27.00 - \$31.00	\$28.00 - \$32.00	Yes
Extra Child	\$23.00 - \$26.00	\$24.00 - \$27.00	Yes
Hireage Charges			
Portacot (per day)	\$6.00	\$10.00	Yes
High Chair (per day)	\$6.00	\$10.00	Yes
Portable Barbeque (per two hours)	\$27.00	\$30.00	Yes
Power Adaptor (per day)	\$6.00	\$8.00	Yes
Chiller Key (per day)	\$1.50	\$2.50	Yes
Pedal Car (per hour)	\$10.00	\$10.00	Yes
DVD Player (per day)	\$11.00	\$15.00	Yes
DVD Movie (per day)	\$4.00	\$5.00	Yes
Bicycle	Price on Application	Price on Application	Yes
Conference Venue/Facility Hire			
Conference Venue/Facility Hire	Price on Application	Price on Application	Yes

LIBRARY SERVICES

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Library Services Charges			
Rentals			
Book Rental	No Charge	No Charge	Yes
Book Rental - Best Seller Collection	\$6.20	\$6.50	Yes
DVD Rental - new title, per item 7 days	\$4.10	\$4.50	Yes
DVD Rental per item, including Children's, 7 days	\$2.10	\$2.50	Yes
DVD Rental - series, 14 days	\$6.20	\$6.50	Yes
Extended Loan Charges			
All materials except BestSeller books, BestSeller - per item per day	\$0.57	\$0.60	Yes
BestSeller Collection -s. Per item per day	\$1.60	\$1.70	Yes
Maximum charge per item	\$12.40	\$15.00	Yes
Interloan Charges			
Interloan reciprocal library	\$0.00	\$0.00	Yes
Postage Fee	\$7.30	\$7.60	Yes
Interloan (non reciprocal library admin fee)	\$22.80	\$15.00	Yes
City Loan			
Handling & Shipping Fee	\$7.30	\$5.00	Yes
Membership Cards			
Replacement of Membership Cards	\$5.70	\$6.00	Yes
Research Services			
Per hour with first 15 minutes free	\$51.80	\$54.00	Yes
Photocopying & Printing			
Per A4 sheet Black & White	\$0.31	\$0.40	Yes
Per A3 sheet Black & White	\$0.62	\$0.60	Yes
Per A4 sheet Colour	\$0.93	\$1.00	Yes
Per A3 sheet Colour	\$2.30	\$3.00	Yes
Charges Related to Damaged or Lost Items			
Books with a high replacement value are priced at the discretion of library management			
Item Charges			
Items are charged at individual purchase price as per catalogue record. If a purchase price is not recorded, a standard replacement cost is charged as per the following average item price table	Individual Purchase Price	Individual Purchase Price	Yes
Books			
Books standard replacement cost	\$50.00	\$55.00	Yes
DVD & Audiobooks			
Per Disk standard replacement cost	\$33.20	\$35.00	Yes
Childrens Puzzles			
Children's Puzzles	\$33.20	\$35.00	Yes

LICENCE FEES ENVIRONMENTAL HEALTH

All fees and charges are inclusive of GST (except as noted *).

All Environmental Health Licence fees are charged on an actual and reasonable cost recovery basis. The below fees are a fixed deposit and must be paid at time of submission of the appropriate application. Charges incurred over the deposit will be charged based on the rates below.

	21/22 Fee	Proposed 22/23 Fee	incl GST
Licence Fees			
Food Premises / Food Control Plans Fees under the Food Act 2014			
New Template Food Control Plan Registration	\$242.00	\$252.00	Yes
Renewal of Template Food Control Plan Registration	\$106.00	\$110.00	Yes
Amendment of Food Control Plan Registration (per hour)	\$190.00	\$198.00	Yes
New National Programme Registration	\$242.00	\$252.00	Yes
Renewal of National Programme Registration	\$106.00	\$110.00	Yes
Amendment of National Programme Registration (per hour)	\$190.00	\$198.00	Yes
Verification of Food Control Plan based on template or MPI	\$474.00	\$494.00	Yes
Postponement of Verification of Food Control Plan	\$73.60	\$76.70	Yes
Verification follow up (per hour)	\$166.00	\$173.00	Yes
Compliance and Monitoring	\$166.00	\$173.00	Yes
Hairdressers			
Hairdressers	\$195.00	\$203.00	Yes
Skin Piercing Premises			
Skin Piercing Premises	\$195.00	\$203.00	Yes
Offensive Trades			
Tanneries	\$348.00	\$363.00	Yes
Refuse Collection	\$190.00	\$198.00	Yes
All Other Trades	\$248.00	\$258.00	Yes
Funeral Directors			
Funeral Directors	\$248.00	\$258.00	Yes
Camping Grounds			
Camping Grounds	\$348.00	\$363.00	Yes
Hawkers			
Hawkers	\$106.00	\$110.00	Yes
Mobile Shop			
Mobile Shop	\$190.00	\$198.00	Yes
Noise Control			
Stereo Seizure	\$264.00	\$275.00	Yes
Amusement Devices			
Fees are set by the Amusement Device Regulations 1978			
One device, first 7 days (or part thereof)	\$11.50	\$12.00	Yes
Each additional device, first 7 days (or part thereof)	\$2.30	\$2.40	Yes
Each device each further 7 days (or part thereof)	\$1.30	\$1.40	Yes
Miscellaneous Charges			
Miscellaneous Permits	\$106.00	\$110.00	Yes
Advice over and above 1hr - per hour	\$166.00	\$173.00	Yes
Hourly Rates			
Environmental Health Officer	\$166.00	\$173.00	Yes
Compliance Officer	\$166.00	\$173.00	Yes
Liquor Licence Inspector	\$166.00	\$173.00	Yes
Regulatory Administrator	\$88.10	\$92.00	Yes

LICENCE FEES ENVIRONMENTAL HEALTH CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Street Tables and Chairs			
Street Tables and Chairs	\$264.00	\$275.00	Yes
Street Tables and Chairs Amendment Fee	\$166.00	\$173.00	Yes
Inner City Temporary Commercial Promotion Activity			
Licence to Occupy	\$52.80	\$55.00	Yes
Litter Control			
Infringement fee (maximum)	\$414.00	\$431.00	Yes
Liquor Licence Application Fees			
Fees set by regulation under Sale and Supply of Alcohol Act 2012			
Application Fees			
Very low risk application	\$368.00	\$368.00	Yes
Low risk application	\$609.50	\$609.50	Yes
Medium risk application	\$816.50	\$816.50	Yes
High risk application	\$1,023.50	\$1,023.50	Yes
Very high risk application	\$1,207.50	\$1,207.50	Yes
Annual Fees			
Very low risk premises	\$161.00	\$161.00	Yes
Low risk premises	\$391.00	\$391.00	Yes
Medium risk premises	\$632.50	\$632.50	Yes
High risk premises	\$1,035.00	\$1,035.00	Yes
Very high risk premises	\$1,437.50	\$1,437.50	Yes
Special Licence Applications			
1 to 2 small size events	\$63.25	\$63.25	Yes
3 to 12 small, 1 to 3 medium size events	\$207.00	\$207.00	Yes
All other special licenses / large events	\$575.00	\$575.00	Yes
Other Applications			
Managers Certificate Applications	\$316.25	\$316.25	Yes
Temporary Authority	\$296.70	\$296.70	Yes
Temporary Licence	\$296.70	\$296.70	Yes
Appeal to ARLA	\$517.50	\$517.50	Yes
Permanent Club Charter annual fee	\$632.50	\$632.50	Yes
Extract of Register	\$57.50	\$57.50	Yes

MUSEUM THEATRE GALLERY (MTG)

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Museum, Theatre, Gallery			
Admission			
General Admission	No Charge	No Charge	Yes
Guided Tours (per person)	Price on Application	Price on Application	Yes
Theatre			
Film Admission			
Adults	film specific	film specific	Yes
Student (15 years plus with Student ID)	film specific	film specific	Yes
Senior Citizens (65 +) and Community Services Card holders, and Friends of the Museum	film specific	film specific	Yes
Children (under 15 years)	film specific	film specific	Yes
Venue Rental			
All catering, staffing, audio-visual equipment or services are additional charges - price on application.			
Terms and Conditions apply and are available on application.			
Cancellations made less than 7 days in advance of event may incur an additional fee.			
A minimum charge of 3 hours applies to hourly venue rentals.			
Venue Hire Deposits			
Venue Hire - Corporate and Profit Making Organisations	\$0.00	\$0.00	Yes
Venue Hire - Community and Non Profit Making Organisations	\$0.00	\$0.00	Yes
Theatre Group 1 - Corporate and Profit Making Organisations			
Cleaning fee (one off charge)	\$114.00	\$119.00	Yes
Daytime (8.30am to 12.30pm or 12.30pm to 5.30pm)	\$518.00	\$540.00	Yes
Daytime full day rate	\$881.00	\$899.00	Yes
Evening (5.30pm - 11pm)	\$725.00	\$755.00	Yes
Setup / Pack Out / Rehearsal per hour (including staff costs)	\$104.00	\$108.00	Yes
Theatre Group 2 - Community & Non Profit Making Organisations			
Cleaning fee (one off charge)	\$104.00	\$108.00	Yes
Daytime (8.30am to 12.30pm or 12.30pm to 5.30pm)	\$311.00	\$324.00	Yes
Evening (5.30pm - 11pm)	\$445.00	\$464.00	Yes
Setup / Pack Out / Rehearsal per hour (including staff costs)	\$93.20	\$97.00	Yes
Theatre - Gala Film Screening			
330 tiered seating. Available for fund raising gala screenings.			
Special screening fees for Admissions after 5pm and weekends			
Special Film Screening	Price on Application	Price on Application	Yes
Main Foyer			
Subject to availability.			
Standard fee (up to 4 hours, thereafter \$150.00/hour) - corporate rate	\$673.00	\$700.00	Yes
Standard fee (up to 4 hours, thereafter \$90.00/hour) - community rate	\$383.00	\$399.00	Yes
Century Theatre Foyer			
Subject to availability.			
Standard fee (up to 4 hours, thereafter \$125.00/hour) - corporate rate	\$549.00	\$572.00	Yes
Standard fee (up to 4 hours, thereafter \$75.00/hour) - community rate	\$332.00	\$346.00	Yes

MUSEUM THEATRE GALLERY (MTG) CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Education Suite Group 1 - Corporate & Profit Making Organisations			
35 seating theatre style.			
Subject to availability.			
Evening (5.30pm - 11pm)	\$311.00	\$324.00	Yes
Education Suite Group 2 - Community & Non Profit Making Organisations			
35 seating theatre style.			
Subject to availability.			
Evening (5.30pm - 11pm)	\$259.00	\$270.00	Yes
Equipment Hire			
Pianos			
Community and student rates available on request.			
Concert Piano - (Steinway) Per concert	\$326.00	\$340.00	Yes
Piano - (Bechstein) Per concert	\$88.10	\$92.00	Yes
Piano - (Bechstein) Per lunchtime concert	\$35.20	\$37.00	Yes
Piano Tuning (per tuning)	\$181.00	\$189.00	Yes
Education Programmes			
Per Student - Primary	\$2.50	\$2.50	Yes
Per Student - Secondary	\$4.50	\$4.50	Yes
Per Student - Tertiary	\$10.40	\$11.00	Yes
Per Student - Port Programme	\$0.00	\$0.00	Yes
Accompanying Adult / Teacher	No Charge	No Charge	Yes
Self Guided - School Groups	No Charge	No Charge	Yes
School Holiday Programmes	Price on Application	Price on Application	Yes
Special Programmes & Pre-Schools	Price on Application	Price on Application	Yes
Archive			
Image Delivery			
Postage	Price on Application	Price on Application	Yes
Photography			
Photography per hour (where NO suitable image is available)	\$67.30	\$70.00	Yes
Photography - Per scanned image	\$23.30	\$24.50	Yes
Photography - Disk	\$6.20	\$6.50	Yes
Photography - Reproduction fee per image	\$36.30	\$38.00	Yes
Reproduction			
Personal, non commercial & websites	No Charge	No Charge	Yes
Published, commercial interior image	\$38.40	\$40.00	Yes
Merchandise, book cover and advertising	\$230.00	\$240.00	Yes
Research			
Research - Hourly rate	\$67.30	\$70.00	Yes
Photocopying			
Photocopying - Standard (per page)	\$1.30	\$1.40	Yes
Photocopying - Manuscript (per page)	Price on Application	Price on Application	Yes

NAPIER AQUATIC CENTRE

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Napier Aquatic Centre			
Cash Admission			
Adults single admission	\$5.10	\$5.30	Yes
Children (5 years and over) single admission	\$3.90	\$4.10	Yes
Children (under 5 years, accompanied by adult in water) single admission	No Charge	No Charge	Yes
Senior Citizens (65 +) and Community Services Card holders single admission	\$3.90	\$4.10	Yes
General Spectators	\$1.70	\$1.80	Yes
Club Member	\$1.70	\$1.80	Yes
Waterslide (unlimited rides) - additional to entry fee per person	\$5.10	\$5.30	Yes
Concession Cards			
Child (10-Swim Cards)	\$35.20	\$36.70	Yes
Child (20-Swim Cards)	\$69.40	\$72.30	Yes
Child (50-Swim Cards)	\$168.00	\$175.00	Yes
Adult (10-Swim Cards)	\$45.60	\$47.50	Yes
Adult (20-Swim Cards)	\$90.10	\$93.90	Yes
Adult (50-Swim Cards)	\$223.00	\$232.00	Yes
Community Card Holder (10-Swim Cards)	\$35.20	\$36.70	Yes
Community Card Holder (20-Swim Cards)	\$69.40	\$72.30	Yes
Community Card Holder (50-Swim Cards)	\$168.00	\$175.00	Yes
Club Member (10-Swim Cards)	\$14.00	\$14.60	Yes
Club Member (20-Swim Cards)	\$27.80	\$29.00	Yes
Club Member (50-Swim Cards)	\$68.90	\$71.80	Yes
Aqua Aerobics (10-Swim Cards)	\$51.80	\$54.00	Yes
Aqua Aerobics (20-Swim Cards)	\$104.00	\$108.00	Yes
Aqua Aerobics (50-Swim Cards)	\$259.00	\$270.00	Yes
Pool Hire Charges			
All pool hire charges on a per-hour basis			
Schools			
Entry fee is exclusive for hire of the following facilities except for single lane hire.			
Single Lane (plus Club Member entry fee per pupil)	\$9.90	\$10.30	Yes
Slide Special	\$3.10	\$3.20	Yes
Old Pool	\$71.50	\$74.50	Yes
Ivan Wilson 25-metre Pool	\$83.90	\$87.40	Yes
Old Learners Pool	\$39.00	\$40.60	Yes
Regular Club Hires : Per Hour			
Entry fee is exclusive for hire of the following facilities except for single lane hire.			
Single Lane (plus club entry fee per pool user)	\$9.90	\$10.30	Yes
Old Pool	\$71.50	\$74.50	Yes
Ivan Wilson 25-metre Pool	\$83.90	\$87.40	Yes
Casual Hires : Per Hour			
Entry fee is exclusive for hire of the following facility			
Old Pool	\$96.30	\$100.30	Yes
Learn 2 Swim (Includes admission charge)			
Please contact the Swim School Co-ordinator for Learn 2 Swim Charges or visit our website at www.napieraquatic.co.nz			
Aquafitness			
Per Session	\$5.70	\$5.90	Yes

NAPIER CONFERENCE AND EVENTS

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Venue Rental			
Rental covers air-conditioned facility and room set to client's specifications.			
All catering, audio-visual equipment and other equipment or services are additional charges - price on application.			
Terms and Conditions			
Terms and Conditions apply and are available on application.			
Ballroom			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$846.00	\$882.00	Yes
Afternoon (12.30pm - 5.00pm)	\$846.00	\$882.00	Yes
Full day rate (8.00am - 5.00pm)	\$1,410.00	\$1,469.00	Yes
Evening (5.00pm - Midnight)	\$1,095.00	\$1,141.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$363.00	\$441.00	Yes
Afternoon (12.30pm - 5.00pm)	\$363.00	\$441.00	Yes
Evening (5.00pm - Midnight)	\$495.00	\$570.50	Yes
Group 3 - Weddings			
Afternoon (12.30pm - 5.00pm)	\$308.00	\$321.00	Yes
Evening (5.00pm - Midnight)	\$776.00	\$1,300.00	Yes
Small Exhibition Hall			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$555.00	\$578.00	Yes
Afternoon (12.30pm - 5.00pm)	\$555.00	\$578.00	Yes
Full day rate (8.00am - 5.00pm)	\$925.00	\$964.00	Yes
Evening (5.00pm - Midnight)	\$720.00	\$750.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$231.00	\$289.00	Yes
Afternoon (12.30pm - 5.00pm)	\$231.00	\$289.00	Yes
Evening (5.00pm - Midnight)	\$319.00	\$375.00	Yes
Group 3 - Weddings			
Afternoon (12.30pm - 5.00pm)	\$198.00	\$206.00	Yes
Evening (5.00pm - Midnight)	\$497.00	\$1,300.00	Yes
Gallery			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$363.00	\$378.00	Yes
Afternoon (12.30pm - 5.00pm)	\$363.00	\$378.00	Yes
Full day rate (8.00am - 5.00pm)	\$605.00	\$630.00	Yes
Evening (5.00pm - Midnight)	\$470.00	\$490.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$165.00	\$189.00	Yes
Afternoon (12.30pm - 5.00pm)	\$165.00	\$189.00	Yes
Evening (5.00pm - Midnight)	\$220.00	\$245.00	Yes
Group 3 - Weddings			
Evening (5.00pm - Midnight)	\$344.00	\$900.00	Yes

NAPIER CONFERENCE AND EVENTS CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Breakout Room One			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$294.00	\$306.00	Yes
Afternoon (12.30pm - 5.00pm)	\$294.00	\$306.00	Yes
Full day rate (8.00am - 5.00pm)	\$490.00	\$511.00	Yes
Evening (5.00pm - Midnight)	\$380.00	\$396.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$121.00	\$153.00	Yes
Afternoon (12.30pm - 5.00pm)	\$121.00	\$153.00	Yes
Evening (5.00pm - Midnight)	\$165.00	\$198.00	Yes
Breakout Room Two			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$419.00	\$437.00	Yes
Afternoon (12.30pm - 5.00pm)	\$419.00	\$437.00	Yes
Full day rate (8.00am - 5.00pm)	\$698.00	\$727.00	Yes
Evening (5.00pm - Midnight)	\$540.00	\$563.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$171.00	\$218.50	Yes
Afternoon (12.30pm - 5.00pm)	\$171.00	\$218.50	Yes
Evening (5.00pm - Midnight)	\$237.00	\$281.50	Yes
Boardroom			
All Users			
Morning (8.00am - 12.30pm)	\$210.00	\$219.00	Yes
Afternoon (12.30pm - 5.00pm)	\$210.00	\$219.00	Yes
Full day rate (8.00am - 5.00pm)	\$350.00	\$365.00	Yes
Evening (5.00pm - Midnight)	\$270.00	\$281.00	Yes
Large Exhibition Hall			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$606.00	\$631.00	Yes
Afternoon (12.30pm - 5.00pm)	\$606.00	\$631.00	Yes
Full day rate (8.00am - 5.00pm)	\$1,010.00	\$1,052.00	Yes
Evening (5.00pm - Midnight)	\$785.00	\$818.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$259.00	\$315.50	Yes
Afternoon (12.30pm - 5.00pm)	\$259.00	\$315.50	Yes
Evening (5.00pm - Midnight)	\$396.00	\$409.00	Yes

NAPIER I-SITE VISITOR CENTRE

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Napier i-SITE Visitor Centre			
Paid Advertising Display (per annum)			
10% Hawke's Bay Operator Discount (Applies to Brochure Display Pocket rate only)			
Product Page Display	\$132.00	\$138.00	Yes
1 Pocket Display	\$451.00	\$460.00	Yes
Poster (A1) (Includes one pocket)	Rate Available on Request	Rate Available on Request	Yes
Other Advertising Features	Rate Available on Request	Rate Available on Request	Yes
Cruise - Stand & Advertising Options	Rate Available on Request	Rate Available on Request	Yes
i-SITE New Zealand Nationwide Standard Charges			
Standard travel industry commission charges of 10 to 20% on operator on bookings			
Charges for information requested and reservations made outside of Hawke's Bay as required			
Communication and Search Fee - standard	\$16.50	\$17.20	Yes
Communication and Search Fee - special event	\$22.00	\$22.90	Yes

NAPIER MUNICIPAL THEATRE

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Venue Rental			
Rental covers air-conditioned facility and room set to client's specifications.			
All catering, audio-visual equipment and other equipment or services are additional charges - price on application.			
Terms and Conditions			
Terms and Conditions apply and are available on application.			
Ballroom			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$846.00	\$882.00	Yes
Afternoon (12.30pm - 5.00pm)	\$846.00	\$882.00	Yes
Full day rate (8.00am - 5.00pm)	\$1,410.00	\$1,469.00	Yes
Evening (5.00pm - Midnight)	\$1,095.00	\$1,141.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$363.00	\$441.00	Yes
Afternoon (12.30pm - 5.00pm)	\$363.00	\$441.00	Yes
Evening (5.00pm - Midnight)	\$495.00	\$570.50	Yes
Group 3 - Weddings			
Afternoon (12.30pm - 5.00pm)	\$308.00	\$321.00	Yes
Evening (5.00pm - Midnight)	\$776.00	\$1,300.00	Yes
Small Exhibition Hall			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$555.00	\$578.00	Yes
Afternoon (12.30pm - 5.00pm)	\$555.00	\$578.00	Yes
Full day rate (8.00am - 5.00pm)	\$925.00	\$964.00	Yes
Evening (5.00pm - Midnight)	\$720.00	\$750.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$231.00	\$289.00	Yes
Afternoon (12.30pm - 5.00pm)	\$231.00	\$289.00	Yes
Evening (5.00pm - Midnight)	\$319.00	\$375.00	Yes
Group 3 - Weddings			
Afternoon (12.30pm - 5.00pm)	\$198.00	\$206.00	Yes
Evening (5.00pm - Midnight)	\$497.00	\$1,300.00	Yes
Gallery			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$363.00	\$378.00	Yes
Afternoon (12.30pm - 5.00pm)	\$363.00	\$378.00	Yes
Full day rate (8.00am - 5.00pm)	\$605.00	\$630.00	Yes
Evening (5.00pm - Midnight)	\$470.00	\$490.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$165.00	\$189.00	Yes
Afternoon (12.30pm - 5.00pm)	\$165.00	\$189.00	Yes
Evening (5.00pm - Midnight)	\$220.00	\$245.00	Yes
Group 3 - Weddings			
Evening (5.00pm - Midnight)	\$344.00	\$900.00	Yes

NAPIER MUNICIPAL THEATRE CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Breakout Room One			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$294.00	\$306.00	Yes
Afternoon (12.30pm - 5.00pm)	\$294.00	\$306.00	Yes
Full day rate (8.00am - 5.00pm)	\$490.00	\$511.00	Yes
Evening (5.00pm - Midnight)	\$380.00	\$396.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$121.00	\$153.00	Yes
Afternoon (12.30pm - 5.00pm)	\$121.00	\$153.00	Yes
Evening (5.00pm - Midnight)	\$165.00	\$198.00	Yes
Breakout Room Two			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$419.00	\$437.00	Yes
Afternoon (12.30pm - 5.00pm)	\$419.00	\$437.00	Yes
Full day rate (8.00am - 5.00pm)	\$698.00	\$727.00	Yes
Evening (5.00pm - Midnight)	\$540.00	\$563.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$171.00	\$218.50	Yes
Afternoon (12.30pm - 5.00pm)	\$171.00	\$218.50	Yes
Evening (5.00pm - Midnight)	\$237.00	\$281.50	Yes
Boardroom			
All Users			
Morning (8.00am - 12.30pm)	\$210.00	\$219.00	Yes
Afternoon (12.30pm - 5.00pm)	\$210.00	\$219.00	Yes
Full day rate (8.00am - 5.00pm)	\$350.00	\$365.00	Yes
Evening (5.00pm - Midnight)	\$270.00	\$281.00	Yes
Large Exhibition Hall			
Group 1 - Corporate Organisations			
Morning (8.00am - 12.30pm)	\$606.00	\$631.00	Yes
Afternoon (12.30pm - 5.00pm)	\$606.00	\$631.00	Yes
Full day rate (8.00am - 5.00pm)	\$1,010.00	\$1,052.00	Yes
Evening (5.00pm - Midnight)	\$785.00	\$818.00	Yes
Group 2 - Community Organisations			
Morning (8.00am - 12.30pm)	\$259.00	\$315.50	Yes
Afternoon (12.30pm - 5.00pm)	\$259.00	\$315.50	Yes
Evening (5.00pm - Midnight)	\$396.00	\$409.00	Yes

NATIONAL AQUARIUM OF NEW ZEALAND

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Admissions			
General Admissions			
Adults	\$24.00	\$25.00	Yes
Child (from 3 up to 14 years)	\$12.00	\$12.50	Yes
Children (under 3 years)	No Charge	No Charge	Yes
Student	\$22.00	\$23.00	Yes
Family (2 adults & up to 2 children)	\$65.00	\$67.00	Yes
Senior Citizens (65 +) and Community Services Card holders	\$17.50	\$18.50	Yes
Extra Child	\$7.50	\$8.00	Yes
Close Encounters			
Penguins/Alligators (per person) (maximum of 4)	\$138.00	\$140.00	Yes
Friends of the Aquarium Membership			
Adult	\$69.00	\$70.00	Yes
One Adult/One Child	\$100.00	\$105.00	Yes
Family (2 adults and up to 2 children)	\$160.00	\$165.00	Yes
Extra Child	\$26.00	\$27.00	Yes
School Parties			
Pre-school and Special Schools	\$4.10	\$4.10	Yes
Primary	\$5.20	\$5.20	Yes
Secondary	\$7.30	\$7.30	Yes
Tertiary	\$11.90	\$11.90	Yes
Extra Adult	\$12.40	\$12.40	Yes
Group Discount (10 or more people)			
Adult	\$21.60	\$22.50	Yes
Child (from 3 up to 14 years)	\$10.80	\$11.50	Yes
Birthday Parties			
Conditions apply, and are available on request	Price on Application	Price on Application	Yes
Accessibility			
Accompanying Caregivers	No Charge	No Charge	Yes
Accessibility	\$12.50	\$14.00	Yes
Holiday Programme			
Per Person - Short Program	\$41.40	\$44.00	Yes
Per Person - Full Program	\$50.00	\$52.00	Yes
Extended pickup time fee	\$10.00	\$12.00	Yes
Technical Staff			
Per Hour	Price on Application	Price on Application	Yes

NATIONAL AQUARIUM OF NEW ZEALAND CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Functions			
Aquarium Exhibition Hall			
Catering, entertainment and other equipment or services are additional charges - prices on application			
Charge Per Hour (Daytime)	\$210.00	\$220.00	Yes
Evening (Including Diver charges)			
Corporate Rate	\$990.00	\$1,000.00	Yes
Charity Rate	\$750.00	\$800.00	Yes
East Coast LAB			
Charge Per Hour (Daytime)	\$125.00	\$130.00	Yes
1/2 Day			
Corporate Rate	\$450.00	\$475.00	Yes
Charity Rate	\$300.00	\$320.00	Yes
Full Day			
Corporate Rate	\$830.00	\$880.00	Yes
Charity Rate	\$620.00	\$620.00	Yes
Evening			
Corporate Rate	\$650.00	\$680.00	Yes
Charity Rate	\$460.00	\$480.00	Yes
Education Room (Half day and Full day only on weekend days)			
Charge Per Hour (Daytime)	\$80.00	\$85.00	Yes
1/2 Day			
Corporate Rate	\$265.00	\$275.00	Yes
Charity Rate	\$180.00	\$190.00	Yes
Full Day			
Corporate Rate	\$520.00	\$540.00	Yes
Charity Rate	\$360.00	\$375.00	Yes
Evening			
Corporate Rate	\$365.00	\$380.00	Yes
Charity Rate	\$285.00	\$295.00	Yes
Availability			
Half day period - 8:00am to 12:30pm and 12:30pm to 5:00pm			
Full day period - 7:30am to 5:00pm			
Evening period - 5:00pm to 9:00pm			

PAR 2 MINIGOLF

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Par2 MiniGolf			
All green fees are for one 18-hole game per person.			
Green Fees			
Child (2 years and under accompanied by a paying adult)	No Charge	No Charge	Yes
Child (3 to 14 years of age)	\$7.60	\$7.80	Yes
Adult	\$10.90	\$11.20	Yes
Family (2 Adults and 2 children)	\$29.50	\$30.00	Yes
Family (additional child)	\$4.90	\$5.00	Yes
Return Game - Adult	\$8.00	\$8.30	Yes
Return Game - Child	\$5.10	\$5.30	Yes
Return Game - Family	\$21.50	\$22.40	Yes
Return Game - Family (additional Child)	\$4.00	\$4.20	Yes
Spectators	No Charge	No Charge	Yes
Senior Citizens (65 +) and Community Services Card holders	\$7.90	\$8.20	Yes
Groups of 10 or More			
Group Rate - Children: 10 to 29 pax	\$6.20	\$6.50	Yes
Group Rate - Secondary (15 years and over): 10 to 29 pax	\$8.10	\$8.40	Yes
Group Rate - Adults: 10 to 29 pax	\$9.20	\$9.50	Yes
Group Rate - Children: 30+ pax	\$5.50	\$5.70	Yes
Group Rate - Secondary (15 years and over): 30+ pax	\$7.50	\$7.80	Yes
Group Rate - Adults: 30+ pax	\$8.50	\$8.70	Yes
After Hours Group Rates			
Par 2 MiniGolf is available after hours for group bookings - terms and conditions apply and are available on request.			

PARKING

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Parking Fees			
Time restrictions may apply			
Metered fees (per hour)	\$1.00	\$1.00	Yes
Pay and Display (per hour)	\$1.00	\$1.00	Yes
Discounted Daily rate at specified car parks	\$5.00	\$5.00	Yes
Specific Parking fees			
Dickens Street East car park per hour (max stay 2 hours)	\$2.00	\$2.00	Yes
Lee Road car park per hour (max stay 3 hours)	\$0.60	\$0.60	Yes
Symons Lane - All on lane parking per hour (max stay 3 hours)	\$0.60	\$0.60	Yes
Symons Lane car park per hour (max stay 4 hours)	\$0.60	\$0.60	Yes
Leased Parking fees			
Leased carparking (per week)	\$25.00	\$25.00	Yes
Dalton Street leased car parking (per week)	\$30.00	\$30.00	Yes
Edwardes Street Leased car parking (per week)	\$15.00	\$15.00	Yes
Secure Leased Parking	\$35.00	\$35.00	Yes
Riddell Street Leased car parking (per week)	\$10.00	\$10.00	Yes
Hastings Street leased car parking (per week)	\$30.00	\$30.00	Yes
Supplementary Services			
Parking Permit (per day)	\$15.00	\$16.00	Yes
Meter Shroud (per day)	\$20.00	\$20.00	Yes
Car Pound			
Storage of impounded vehicle first month	\$60.00	\$63.00	Yes
Storage of impounded vehicle per week after first month	\$35.00	\$37.00	Yes
Infringement Fees			
Any parking offence involving parking on a road in breach of a Local Authority bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is one of the times stated below.			
The Land Transport (Road User) Rule 2004 specifies parking offences that incur a penalty, and the maximum fees councils can charge drivers.			
Parking Infringement Fees are not subject to GST.			
Infringement Fees			
Not more than 30 minutes (less a \$2.00 discount if paid within seven days of issue)	\$12.00	\$12.00	Yes
More than 30 minutes, but not more than one hour (less a \$2.00 discount if paid within seven days of issue)	\$15.00	\$15.00	Yes
More than one hour but not more than two hours (less a \$2.00 discount if paid within seven days of issue)	\$21.00	\$21.00	Yes
More than 2 hours but not more than 4 hours (less a \$3.00 discount if paid within seven days of issue)	\$30.00	\$30.00	Yes
More than 4 hours but not more than 6 hours (less a \$3.40 discount if paid within seven days of issue)	\$42.00	\$42.00	Yes
More than 6 hours (less a \$5.00 discount if paid within seven days of issue)	\$57.00	\$57.00	Yes
Street Occupation			
Licence for occupation at ground level or \$0.05/m	\$55.00	\$57.30	Yes
Charge against damage to Council property (whole frontage) per m	\$7.00	\$7.30	Yes
Removal or replacement of parking meters and signs each	\$35.00	\$36.50	Yes
Removal and reinstatement of roadmarking, per metre.	\$6.00	\$6.30	Yes
Vehicle Disposal (admin \$75 + disposal)	\$165.00	\$200.00	Yes
Locked in vehicles	New	Cost plus 10%	Yes

PARKS AND RESERVES

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Reserves			
Occupation and use of any public Park or Reserve by either a commercial operation, circus, Mardi Gras, Gypsy Fair or entertainment group, which intend to charge a public admission or sell products for financial gain			
Rental (per day)	\$432.00	\$450.00	Yes
Bond (refundable only if grounds and amenities are left in good order)*	\$1,243.00	\$1,200.00	No
Community Events which are free to the public			
Use of grounds & amenities	No Charge	No Charge	Yes
Bond (refundable only if grounds and amenities are left in good order)*	\$1,243.00	\$1,200.00	No
Perfume Point Reserve (HB Sport Fishing Club)			
Use of sealed public car park for marquee : (per day)	\$269.00	\$280.00	Yes
Use of grass reserve for vehicle and boat trailer parking : (per day)	\$512.00	\$534.00	Yes

PLANNING SUPPORT SERVICES

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Geographic Information Services (GIS)			
Map Requests			
A request that involves less than 15 minutes to produce			
A0 Paper Size	\$55.70	\$58.00	Yes
A1 Paper Size	\$33.50	\$35.00	Yes
A2 Paper Size	\$16.70	\$17.00	Yes
Special Map Request Charges			
Specialised maps are those which require new layers to be added, analysis work and/or specialised printing techniques. In addition to the printing charges outlined above (same as every-day map requests) there is a charge based on actual time taken plus any disbursements.			
Hourly Charge-Out Rate			
GIS Officers	\$117.00	\$122.00	Yes
Planning Administration			
Disbursements			
Plan Copying A0 (per sheet)	\$16.70	\$17.40	Yes
Plan Copying A1 (per sheet)	\$11.20	\$11.70	Yes
Plan Copying A2 (per sheet)	\$5.60	\$5.80	Yes
Photocopying A4/A3 Assisted	\$1.10	\$1.20	Yes
Full Digital property file	\$41.40	\$43.00	Yes
Digital building file only	\$31.10	\$32.00	Yes
Subsequent request following receipt of digital building file	\$15.50	\$16.50	Yes
Property Number Map Book	\$33.40	\$35.00	Yes
Certificate of Title	\$27.80	\$29.00	Yes
Hourly Rates			
Administration Staff	\$83.60	\$87.00	Yes

POLICY PLANNING

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Policy Planning			
Policy Charges			
Request to Change District Plan	\$21,072.00	\$22,000.00	Yes
Notice of Requirement (Sec 168)	\$21,072.00	\$22,000.00	Yes
Alteration of Designation (Sec 181) - Non Notified	\$1,580.00	\$1,650.00	Yes
Alteration of Designation (Sec 181) - Notified	\$10,536.00	\$11,000.00	Yes
Removal of Designation (Sec 182)	\$335.00	\$350.00	Yes
Officers' Hourly Rates - Planning (per hour)	\$190.00	\$200.00	Yes
Officers' Hourly Rates - Administration (per hour)	\$83.60	\$90.00	Yes

PUBLIC TOILETS AND SHOWERS

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Marine Parade Toilet (Soundshell)			
Toilets			
Adults & Children 5 years and over	No Charge	No Charge	Yes
Children under 5 years	No Charge	No Charge	Yes
Showers			
Shower charge	\$3.30	\$3.50	Yes
Hire of towel (includes soap)	\$2.30	\$2.50	Yes
Lockers			
Lockers will be opened after the end of the hire period and will be available for rehire			
Deposit *	\$12.60	\$12.50	No
Charge up to 4 hours	\$1.10	\$1.50	Yes
Charge over 4 hours (same day)	\$2.30	\$2.50	Yes
A daily charge for each additional day or part thereof will apply after the first day	\$2.30	\$2.50	Yes
Bike Store			
Deposit *	\$12.60	\$12.50	No
Charge up to 4 hours	\$1.10	\$1.50	Yes
Charge over 4 hours (same day)	\$2.30	\$2.50	Yes

REFUSE TRANSFER STATION

All fees and charges are inclusive of GST (except as noted *).

0.036

3.6%

	21/22 Fee	Proposed 22/23 Fee	incl GST
Refuse Transfer Station Charges			
Tonnages are obtained via calibrated weighbridge, minus the weight of the vehicle, in 20kg increments.			
No fixed charge for individual rubbish bags – minimum charges apply.			
Government waste levy and ETS (Emissions Trading Scheme) charges are incorporated in the rate for general refuse.			
Fridges, freezers and batteries will only be accepted after paying general waste charges. This is because of high costs to de-gas these appliances and high cost of recycling batteries.			
Discount for bulk waste account holders dumping a tonnage in excess of 500 tonnes per annum is disestablished.			
All Vehicles			
Green waste (per tonne)	\$124.00	\$125.00	Yes
General Refuse (per tonne)	\$300.00	\$320.00	Yes
Discount for separating Green waste	\$6.20	\$6.00	Yes
Waste oil, paint, fridges, freezers and batteries are weighed as part of your load and charged at general refuse rate to help cover disposal costs			
Minimum Charges			
General refuse (applies to loads under 50kg)	\$15.00	\$15.00	Yes
General refuse (applies to loads up to 100kg)	\$30.00	\$30.00	Yes
Green waste (applies to loads under 50kg)	\$10.40	\$10.00	Yes
Green waste (applies to loads up to 100kg)	\$14.50	\$15.00	Yes
Fixed Charges			
Polystyrene & Bulk packaging (per cubic metre)	\$72.50	\$75.50	Yes
Car tyres (each); Motorcycle or quad bike tyres (single or pair)	\$8.30	\$8.00	Yes
Truck or Tractor tyres not accepted			
Charge to re-issue lost inwards docket	\$12.50	\$0.00	Yes
Recycling			
Paper + cardboard, glass, cans + plastics (type 1,2) and scrap metal at the recycling station	No Charge	No Charge	Yes

RODNEY GREEN CENTENNIAL EVENT CENTRE

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Rodney Green Centennial Event Centre			
Times of Hire: Morning is 8.00am to 1.00pm, Afternoon is 1.00pm to 6.00pm, Evening is 6.00pm to 11.00pm and Full Day is 8.00am to midnight (unless specified otherwise).			
Performance Bond: Payment of a performance bond is required to confirm a booking. This bond will be refunded after the hire date, less any unpaid hire fees and additional costs incurred by Napier City Council as a result of actions or negligence of the hirer. The performance bond will be refunded if the booking is cancelled at least 30 days before the first hire date.			
Seasonal Hire: A booking for 20 or more sessions over one year (a session is a morning, afternoon, or evening).			
Public Holidays: Additional costs incurred by Napier City Council for bookings on public holidays will be on-charged to the hirer.			
Discount for Sports Tournaments. Only applies if the tournament's principal venue is the Rodney Green Centennial Event Centre. Discount may be negotiated at the time of booking with the Manager of Sport and Recreation, based on economic benefit the tournament brings to the city.			
Local Sports Bodies - Seasonal Hire			
Performance Bond *	\$622.00	\$648.00	No
Morning or Afternoon	\$114.00	\$119.00	Yes
Evening	\$186.00	\$194.00	Yes
Full Day	\$306.00	\$319.00	Yes
Sports Bodies, Not for Profit, and Local Community Benefit			
Performance Bond *	\$622.00	\$648.00	No
Morning or Afternoon	\$269.00	\$280.00	Yes
Evening	\$404.00	\$421.00	Yes
Full Day	\$715.00	\$745.00	Yes
Commercial			
Performance Bond *	\$622.00	\$648.00	No
Morning or Afternoon	POA	POA	Yes
Evening to Midnight	POA	POA	Yes
Full Day to Midnight	POA	POA	Yes
Per hour after midnight	POA	POA	Yes
Additional Facilities			
Kitchen			
Performance Bond *	\$207.00	\$216.00	No
Morning or Afternoon	\$72.50	\$75.50	Yes
Evening	\$88.10	\$91.80	Yes
Full Day	\$176.00	\$183.00	Yes
Dining Room			
Performance Bond *	\$207.00	\$216.00	No
Morning or Afternoon	\$62.20	\$64.80	Yes
Evening	\$72.50	\$75.50	Yes
Full Day	\$135.00	\$141.00	Yes
Combined Kitchen and Dining Room			
Performance Bond *	\$207.00	\$216.00	No
Morning or Afternoon	\$93.20	\$97.10	Yes
Evening	\$119.00	\$124.00	Yes
Full Day	\$228.00	\$238.00	Yes
Meeting Room			
Performance Bond *	\$207.00	\$216.00	No
Morning or Afternoon	\$62.20	\$64.80	Yes
Evening	\$72.50	\$75.50	Yes
Full Day	\$135.00	\$141.00	Yes

RODNEY GREEN CENTENNIAL EVENT CENTRE CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Changing Rooms			
Male and female per day	\$41.40	\$43.10	Yes
BasketBall Hoops			
Price estimates or quotations provided on application	Price on Application	Price on Application	Yes
Custodian			
Cleaning and other services during hire period (per hour)	\$46.60	\$48.60	Yes
Napier City Council Wardens			
Senior Floor Attendant (per hour)	\$62.20	\$64.80	Yes
Floor Protection Cover (Carpet Tiles)			
Price estimates or quotations provided on application	Price on Application	Price on Application	Yes

SOUNDSHELL

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Soundshell			
Shows			
Use of stage and backstage area for a free community event or for commercial events	No Charge	No Charge	Yes
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$25.90	No Charge	Yes
Morning or Afternoon	\$71.00	No Charge	Yes
Evening	\$106.00	No Charge	Yes
Whole Day	\$148.00	No Charge	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$21.20	No Charge	Yes
Morning or Afternoon	\$58.00	No Charge	Yes
Evening	\$78.70	No Charge	Yes
Whole Day	\$106.00	No Charge	Yes

SPORTSGROUNDS

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Sportsgrounds			
Performance Bond: A performance bond is required to confirm a booking for a one-off event or tournament. This bond will be refunded after the hire date, less any unpaid hire fees and additional costs incurred by Napier City Council as a result of actions or negligence of the hirer. The performance bond will be refunded if the booking is cancelled at least 30 days before the hire date.			
Seasonal Hire: A booking for up to 20 competition matches on any one sports ground over one season.			
Season Definition: Winter (April to August inclusive); Summer (October to March inclusive). Out of season games will be charged at the one-off rate.			
Admission Charge: Where the hirer charges an admission fee, the hire fee is as scheduled or 20% of the gate, whichever is greater.			
Cancellation: Cancellation charges will apply when Council has incurred preparatory costs and cancellation is not due to the weather. This includes junior sports.			
Junior (Local Competition): Maximum school year 8.			
Discount for Sports Tournaments: Only applies if the tournament's principal venue is Onekawa Park (Netball), Nelson Park (Cricket) or Park Island. Discount may be negotiated at the time of booking with the Sports Facilities Manager, based on economic benefit the tournament brings to the city.			
One-off Games: Includes, but is not limited to, out-of season, friendly and trial games.			
Practice: One team only and must be booked - more than one team will be treated as a trial or friendly game and will be charged at the one-off game rate.			
Charges for Unbooked Games: A penalty rate of 150% of the one-off game rate will be charged for any game played without an approved booking.			
Public Holidays: Additional costs incurred by Napier City Council for bookings on public holidays will be on-charged to the hirer.			
Sports Tournaments - Open Ground			
Performance Bond *	Price on Application	Price on Application	No
Tournament charge	As per charges for the code	As per charges for the code	Yes
Ground remarking	\$86.00	\$90.00	Yes
Cleaning changing rooms per visit (Park Island) Weekdays	\$153.00	\$160.00	Yes
Cleaning changing rooms per visit (Park Island) Weekends and after hours	\$264.00	\$275.00	Yes
Cleaning changing rooms per visit (Park Island) Statutory Holidays	\$754.00	\$785.00	Yes
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Electricity usage	Actual usage	Actual usage	Yes
Other services required	Price on application	Price on application	Yes
Non-Sporting Events: Community - Open Ground			
Performance Bond *	Price on Application	Price on Application	No
Event charge - per day, per winter playing field	\$106.00	\$110.00	Yes
Cleaning changing rooms per visit (Park Island) Weekdays	\$153.00	\$160.00	Yes
Cleaning changing rooms per visit (Park Island) Weekends and After Hours	\$264.00	\$275.00	Yes
Cleaning changing rooms per visit (Park Island) Statutory Holidays	\$754.00	\$785.00	Yes
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Electricity usage	Actual usage	Actual usage	Yes
Other services required	Price on application	Price on application	Yes
Events: Commercial and / or Admission - Open Ground			
Performance Bond *	Price on Application	Price on Application	No
Event charge - per day, per winter playing field	\$501.00	\$525.00	Yes
Cleaning changing rooms per visit (Park Island) Weekdays	\$153.00	\$160.00	Yes
Cleaning changing rooms per visit (Park Island) Weekends and After Hours	\$264.00	\$275.00	Yes
Cleaning changing rooms per visit (Park Island) Statutory Holidays	\$754.00	\$785.00	Yes
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Electricity usage	Actual usage	Actual usage	Yes
Other services required	Price on application	Price on application	Yes

SPORTSGROUNDS CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Rugby			
Rugby: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$1,039.00	\$1,085.00	Yes
One-off games	\$111.00	\$115.00	Yes
7-aside seasonal charge per ground (20 competition matches maximum)	\$517.00	\$540.00	Yes
7-aside one-off games	\$26.90	\$28.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Touch Rugby			
Touch Rugby: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$517.00	\$540.00	Yes
One-off games	\$26.90	\$28.00	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Football (Soccer)			
Football: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$1,039.00	\$1,085.00	Yes
One-off games	\$111.00	\$115.00	Yes
7-aside seasonal charge per ground (20 competition matches)	\$527.00	\$540.00	Yes
7-aside one-off games	\$26.90	\$28.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Rugby League			
Rugby League: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$785.00	\$820.00	Yes
One-off games	\$80.80	\$85.00	Yes
7-aside or Tag Football seasonal charge per ground (20 competition matches)	\$391.00	\$405.00	Yes
7-aside or Tag Football one-off games	\$21.80	\$23.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes

SPORTSGROUNDS CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Softball			
Softball: Seasonal Sporting Competition - Open Ground			
Seasonal charge per ground (20 competition matches maximum)	\$591.00	\$615.00	Yes
One-off games	\$86.00	\$90.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Booked practice (one team only)	No Charge	No Charge	Yes
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Cricket: Seasonal Sporting Competition - Open Ground			
Charges include morning and evening preparation only (for example, use of covers during the day is the responsibility of the hirer).			
Grass Wickets (Nelson Park)			
Seasonal charge per wicket (20 club competition matches maximum; one match per day)	\$3,005.00	\$3,130.00	Yes
Club practice (20 weeks; 2 nights per week; 2 wickets)	\$3,005.00	\$3,130.00	Yes
Representative practice (per day; 1 wicket)	\$153.00	\$160.00	Yes
One off game (except as specified below)	\$295.00	\$305.00	Yes
One off game (twilight; outfield wicket)	\$153.00	\$160.00	Yes
One off game (50 over)	\$295.00	\$305.00	Yes
One off game (twenty/20)	\$121.00	\$125.00	Yes
Two day game (consecutive days; one pitch)	\$406.00	\$425.00	Yes
Three day game (consecutive days; one pitch)	\$611.00	\$640.00	Yes
Four day game (consecutive days; one pitch)	\$812.00	\$846.00	Yes
Five day game (consecutive days; one pitch)	\$1,012.00	\$1,055.00	Yes
Women's 40 over game	\$280.00	\$295.00	Yes
Junior representative (grass at representative practice rate)	\$153.00	\$160.00	Yes
Artificial Wickets			
Seasonal charge per wicket (20 club competition matches maximum)	\$1,145.00	\$1,195.00	Yes
One off game	\$59.10	\$62.00	Yes
Junior (Local Competition)	No Charge	No Charge	Yes
Additional Charges			
Rubbish bins (additional to standard supply)	\$20.70	\$30.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required (including remarking of grounds)	Price on Application	Price on Application	Yes
Tennis			
Tennis Charges			
Petane Domain - 3 courts (annual charge)	\$1,656.00	\$1,725.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on application	Price on application	Yes
Athletics			
Athletics Charges			
Napier - per season	\$1,804.00	\$1,880.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on application	Price on application	Yes

SPORTSGROUNDS CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Netball			
Netball Charges			
Onekawa Park - 12 courts (full year charge)	\$6,191.00	\$6,450.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on application	Price on application	Yes
McLean Park			
For events with two or more consecutive days of use, the minimum charge shall apply for the first day. Charges for additional days will be negotiated with the hirer.			
20% of gate clause in General Terms applies			
Rugby and Cricket - Charge Ground			
Per day minimum charge (excluding floodlights)	\$2,874.00	\$2,995.00	Yes
Floodlights hire (per hour of use)	\$1,434.00	\$1,495.00	Yes
Other services and facilities required	Price on Application	Price on Application	Yes
Other Hirers - Charge Ground			
Performance Bond *	Price on Application	Price on Application	No
Per day minimum charge	\$2,896.00	\$3,020.00	Yes
Floodlights hire (per hour of use)	\$1,425.00	\$1,485.00	Yes
Evacuation Controller and Senior Stand Attendants (per hour)	\$62.20	\$65.00	Yes
Electricians or Technicians on Standby - per hour	\$100.50	\$105.00	Yes
Video screen	\$1,621.00	\$1,690.00	Yes
Scoreboard	\$104.00	\$110.00	Yes
Video Screen Technician - per hour	\$104.00	\$110.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services and facilities required	Price on Application	Price on Application	Yes
Tremain Field (Park Island)			
20% of gate clause in General Terms applies.			
Rugby Union and Rugby League - Charge Ground			
Seasonal charge per ground (20 matches maximum)	\$1,097.00	\$1,145.00	Yes
One off game charge	\$116.00	\$120.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Other services required	Price on application	Price on application	Yes
Bluewater Stadium (Park Island)			
20% of gate clause in General Terms applies.			
Charge Ground			
Preparation outside normal work hours (per hour - labour, plant and materials)	Actual Cost	Actual Cost	Yes
Seasonal charge per ground (20 matches maximum)	New	\$1,145.00	Yes
One off game charge	New	\$120.00	Yes
Other services required	Price on application	Price on application	Yes
Non football use	Price on application	Price on application	Yes
McRae Field (Park Island)			
Rugby Union and Rugby League - Charge Ground			
Seasonal charge per ground (20 matches maximum)	New	\$1,145.00	Yes
One off game charge	New	\$120.00	Yes
Preparation outside normal work hours (per hour - labour, plant and materials)	New	Actual Cost	Yes
Other services required	New	Price on application	Yes

STORMWATER

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Stormwater Connections			
All minimum charges are per connection			
Steel Kerb Connection 90mm Equivalent			
Steel Connection to Kerb & Channel - Deposit	\$686.00	\$715.00	Yes
Double Connection to Kerb and Channel - Deposit	\$1,058.00	\$1,102.00	Yes
100mm Connection			
Utility Location (Corridor access request/Road crossing) -work in road reserve only - Fee	\$606.00	\$631.00	Yes
150mm Connection to Stormwater Pipe - Minimum deposit charge due on application	\$806.00	\$840.00	Yes
Plus a charge per metre of - Open ground pipelaying - Fee	\$268.00	\$279.00	Yes
Plus a charge per metre of - Sealed road/footpath pipelaying - Fee	\$450.00	\$469.00	Yes
Larger Than 150mm Connection			
For a diameter larger than 150mm all costs including street restoration to be to applicant. Quotations available on request.			
All minimum payments are non-refundable			
Minimum Charge for Commercial/Subdivision Pipe >150mm connections due on application - Deposit	\$716.00	\$746.00	Yes
Service Marking for Council Water, Stormwater and Sewers			
Provision of as built plans	No Charge	No Charge	Yes
Per Hour - Marking large diameter pumping and/or gravity mains	\$150.00	\$156.00	Yes
Per Hour - Marking of Stormwater, sewer and water mains	\$150.00	\$156.00	Yes
Additional items			
Connection Application Fee (charge per hour, non refundable)	\$83.90	\$87.40	Yes

SUBDIVISION AND LAND DEVELOPMENT

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Processing of Resource Consents (Subdivision)			
These set fees relate to the minimum charge only. Actual fee payable includes the cost of time taken to process each application, memorandum, consent, notice, certificate or schedule, the cost of disbursements, plus any inspections required.			
Planning			
Scheme Plan Approval (0-10 lots)	\$1,054.00	Replaced	Yes
Scheme Plan Approval (11-20 lots)	\$2,212.00	Replaced	Yes
Scheme Plan Approval (greater than 20 lots)	\$2,631.00	Replaced	Yes
Subdivision Controlled	Replacement	\$1,800.00	Yes
Subdivision Restricted Discretionary	Replacement	\$3,000.00	Yes
Subdivision Discretionary	Replacement	\$4,500.00	Yes
Subdivision Non Complying	Replacement	\$5,000.00	Yes
Amendments to Flats/Crosslease	\$632.00	\$659.00	Yes
Certification Fee (223 & 348)	\$212.00	\$500.00	Yes
Certificate of Compliance (224) Regulatory Engineering	\$477.00	\$600.00	Yes
Certificate of Compliance (224) Regulatory Engineering			
Rights of Way Approval	\$368.00	\$383.00	Yes
Document Sealing/Signing Fee	\$126.00	\$131.00	Yes
Site Visit Fee	\$157.00	\$164.00	Yes
Monitoring Inspection in relation to any consent, designation, or site inspection	\$326.00	\$340.00	Yes
Property File Management Fee (charged per consent)	\$77.70	\$81.00	Yes
Hourly Rates			
Regulatory Engineering	\$169.00	\$176.00	Yes
Team Leader Planning and Compliance	\$186.00	\$194.00	Yes
Senior/Principal Resource Consents Planner	\$176.00	\$183.00	Yes
Resource Consents Planner	\$166.00	\$173.00	Yes
Regulatory Administrator	\$88.10	\$92.00	Yes
Consultants' and solicitors' fees associated with all work types, including the processing of a consent or certificate (including specialist technical or legal advice or where a consent involves creating legal instruments)	Charged at cost plus disbursements	Charged at cost plus disbursements	
The following costs are for attendances by the City Solicitors on behalf of Council for the preparation and arrangement of legal documentation.			
Costs			
Bond (includes Caveat) *	\$641.00	\$668.00	No
Release of Bond (includes Caveat) *	\$506.00	\$527.00	No
Release of Bond and issue of replacement Bond (includes withdrawal of existing Caveat and creation of new Caveat) *	\$875.00	\$912.00	No
Easement (per document)	\$506.00	\$527.00	Yes
Covenant (per document)	\$506.00	\$527.00	Yes
Certificate under Building Act	\$408.00	\$425.00	Yes
Release of Certificate, Caveat	\$278.00	\$290.00	Yes
Consent	\$244.00	\$254.00	Yes
Release of Consent Notice, Fencing Covenant	\$342.00	\$356.00	Yes
Lease Renewal	\$580.00	\$604.00	Yes
Freeholding	\$580.00	\$604.00	Yes

SUBDIVISION AND LAND DEVELOPMENT CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Engineering Approval (Assets)			
Proposed works in terms of the code of practice			
The charges apply where the proposed works are in terms of D and E of the code.			
Where the proposed works are not in terms of D and E of the code but subject to specific design then the actual cost is charged.			
Minimum charge (for up to 3 lots)	\$212.00	\$221.00	Yes
Per lot for each additional over 3	\$32.30	\$33.70	Yes
Minimum charge (staff time hourly rate) (Where there is insufficient information or amendments are required, additional charges may be made)	\$169.00	\$176.00	Yes
Bond for Completion of - As Built - Plans			
Bond for - As Built - plans are required for stand-alone projects (not part of a subdivision) that include infrastructure that is to be taken over by Council.			
Bond calculated at 5% of estimated cost of project with a minimum of \$6,076 *	\$5,831.00	\$6,076.00	No
Construction - Acceptance of Pipe Assets	\$0.00	\$0.00	Yes
Wastewater - Sewerage			
Initial inspection, water-tightness test, CCTV inspection and final inspection.			
Minimum charge	\$223.00	\$232.00	Yes
Per lot for each additional over 3	\$56.90	\$59.30	Yes
Stormwater			
Initial inspection, water-tightness test, CCTV inspection and final inspection.			
Minimum charge	\$223.00	\$232.00	Yes
Per lot for each additional over 3	\$56.90	\$59.30	Yes
Water Supply			
Initial inspection, pressure test, disinfection, residual check and flushing and final inspection			
Minimum charge	\$425.00	\$443.00	Yes
Per lot for each additional over 3	\$70.20	\$73.10	Yes
Charging by Metre Length			
Where charging by number of lots is inappropriate the following charges per metre apply			
Sewerage - Minimum charge	\$223.00	\$232.00	Yes
Sewerage - Per meter	\$2.70	\$2.80	Yes
Stormwater - Minimum charge	\$223.00	\$232.00	Yes
Stormwater - Per meter	\$2.70	\$2.80	Yes
Water Supply - Minimum charge	\$424.00	\$442.00	Yes
Water Supply - Per meter	\$2.70	\$2.80	Yes
Roading and Reserves			
Roading - Fixed Charge (initial inspections for construction of new roads)	\$589.00	\$614.00	Yes
Roading - plus a Per Lot charge of	\$28.50	\$29.70	Yes
Reserves - Minimum Charge (initial inspections for development of new reserves)	\$669.00	\$697.00	Yes
Reserves - Additional Inspection Charge	\$128.00	\$133.00	Yes
Financial Contributions			
In the District Plan (refer to Rule 65.14) the formula for the increase in Financial Contributions is based on the movement in the Statistics NZ Producers Price Index (PPI) Inputs Table E Index.			
Infill			
Urban (per lot)	\$28,210.10	\$30,376.52	Yes
Urban - Multi-Story (per dwelling unit)	\$22,735.24	\$24,481.22	Yes
Urban - Multi-Story (plus per hectare - Stormwater)	\$65,699.80	\$70,745.28	Yes
Jervois town: Full urban (per lot) non local off site	\$24,856.94	\$26,765.85	Yes
Jervois town: Full urban (plus: per lot) local off site	\$97,746.18	\$105,252.70	Yes
Ahuriri (per lot)	\$28,210.10	\$30,376.52	Yes
Ahuriri - Multi-Story (per dwelling unit)	\$22,735.24	\$24,481.22	Yes
Ahuriri - Multi-Story (plus per hectare - Stormwater)	\$65,699.80	\$70,745.28	Yes

SUBDIVISION AND LAND DEVELOPMENT CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Greenfields			
King St / Guppy Rd (per dwelling unit)	\$23,704.34	\$25,524.74	Yes
King St / Guppy Rd (plus per hectare - Stormwater)	\$222,066.88	\$239,120.74	Yes
King St / Guppy Rd (plus per metre Guppy Road frontage - if applicable)	\$821.44	\$884.52	Yes
King St / Guppy Rd (less: per metre Guppy Road frontage roading structure plan credit - where applicable)	\$555.30	\$597.94	Yes
Lagoon Farm (per lot)	\$25,410.31	\$27,361.72	Yes
Mission Heights (per lot)	\$21,890.86	\$23,571.99	Yes
Park Island (per lot)	\$25,669.79	\$27,641.13	Yes
Te Awa (per lot)	\$23,533.74	\$25,341.04	Yes
Te Awa (plus: per hectare) local off site	\$562,868.76	\$606,094.85	Yes
Te Awa (plus: per meter of road frontage - where applicable)	\$3,652.78	\$3,933.30	Yes
Rural			
Poraiti (per lot)	\$19,194.28	\$20,668.32	Yes
Lifestyle Character (per lot)	\$23,704.34	\$25,524.74	Yes
Lifestyle Character: Plus for lots not connected to a stormwater system discharging above the flood detention dam in Kent Terrace	\$2,926.70	\$3,151.46	Yes
All other rural areas including subdistrict rural (per lot)	\$20,441.00	\$22,010.79	Yes
Jervois town (per lot) non local off site	\$20,109.00	\$21,653.29	Yes
Jervois town (plus: per lot - road) Applies to the area west of Jervois Road, North of Meeanee Road and South of Burness Road	\$8,445.00	\$9,093.54	Yes
Jervois town (plus: per lot - stormwater) Applies to those properties that drain to the Upper Purimu Drain	\$9,845.00	\$10,601.06	Yes
Jervois town (plus: per lot - stormwater) Applies to those properties that drain to the Jervois Drain	\$125,209.00	\$134,824.55	Yes
Capital Contributions			
Bay View Water Supply (per domestic connection)	\$3,213.20	\$3,459.96	Yes
Bay View Financial Contributions			
This schedule of charges for Financial Contributions is charged under Council's Development and Financial Contributions Policy. It is indexed on 1st July based on the movement in the Statistics NZ Producers Price Index (PPI) Inputs Table E Index.			
Bay View Water Supply (commercial)			
The Greater of:			
(1) 15mm connection, or	\$3,213.00	\$3,459.75	Yes
(2) the sum of:			
(2a) Non residential based:			
(i) Offices and Shops			
- Gross Floor area (\$ per m2)	\$12.80	\$13.78	Yes
- plus Pervious Land area (\$ per m2)	\$4.90	\$5.28	Yes
(ii) Warehouses			
- Gross Floor area (\$ per m2)	\$6.40	\$6.89	Yes
- plus Pervious Land area (\$ per m2)	\$4.90	\$5.28	Yes
(iii) Unsealed yards (\$ per m2)	\$4.90	\$5.28	Yes
(2b) Residential based			
(i) Residential Care, Travellers Accommodation and Retirement Complexes			
- Population per Head	\$467.00	\$502.86	Yes
- plus Pervious Land area (\$ per m2)	\$4.80	\$5.17	Yes
(ii) Day Care Centres and Educational Facilities			
- Population per Head	\$235.00	\$253.05	Yes
- plus Pervious Land area (\$ per m2)	\$4.80	\$5.17	Yes

SUBDIVISION AND LAND DEVELOPMENT CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Bay View Wastewater (Commercial)			
The Greater of:			
(1) Bay View wastewater connection charge, or	See sewer connection charges	See sewer connection charges	Yes
(2) the sum of:			
(2a) Non residential based:			
(i) Offices and Shops			
- Gross Floor area (\$ per m2)	\$8.70	\$9.37	Yes
(ii) Warehouses			
- Gross Floor area (\$ per m2)	\$4.20	\$4.52	Yes
(2b) Residential based			
(i) Residential Care, Travellers Accommodation and Retirement Complexes			
- Population per Head	\$326.00	\$351.04	Yes
(ii) Day Care Centres and Educational Facilities			
- Population per Head	\$163.00	\$175.52	Yes
Napier Financial Contributions			
Transportation			
Roads and Transportation	\$13,284.75	\$14,304.97	Yes
Water Supply Contribution (Non-Residential Based)			
Offices and Shops			
- Gross floor area (\$ per m2)	\$8.00	\$8.61	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Medical Clinics/Hospitals			
- Gross floor area (\$ per m2)	\$10.00	\$10.77	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Warehouses / Factories / Network Utility Operations			
- Gross floor area (\$ per m2)	\$4.00	\$4.31	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Unsealed Yards			
- Pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Churches			
- Per Church	\$3,988.00	\$4,294.26	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Wastewater Contribution (Non-Residential Based)			
Offices and Shops			
- Gross floor area (\$ per m2)	\$5.60	\$6.03	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes

SUBDIVISION AND LAND DEVELOPMENT CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Wastewater Contribution (Non-Residential Based)			
Medical Clinics/Hospitals			
- Gross floor area (\$ per m2)	\$6.95	\$7.48	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Warehouses / Factories / Network Utility Operations			
- Gross floor area (\$ per m2)	\$2.80	\$3.02	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Churches			
- per Church	\$2,781.65	\$2,995.27	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Stormwater Contribution (Non-Residential Based)			
Offices and Shops - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Medical Clinics/Hospitals - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Warehouses / Factories / Network Utility Operations - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Unsealed Yards - Land area (\$ per m2)	\$1.40	\$1.51	Yes
Churches - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Water Supply Contribution (Residential Based)			
Residential Care Facilities			
- Population (\$ per head)	\$300.00	\$323.04	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Travellers Accommodation			
- Population (\$ per head)	\$300.00	\$323.04	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Day Care Centres			
- Population (\$ per head)	\$151.00	\$162.60	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Educational Facilities			
- Population (\$ per head)	\$151.00	\$162.60	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Retirement Complexes			
- Population (\$ per head)	\$297.00	\$319.81	Yes
- Plus pervious land area (\$ per m2)	\$3.00	\$3.23	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Wastewater Contribution (Residential Based)			
Residential Care Facilities			
- Population (\$ per head)	\$208.90	\$224.94	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Travellers Accommodation			

SUBDIVISION AND LAND DEVELOPMENT CONTINUED

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Wastewater Contribution (Residential Based)			
- Population (\$ per head)	\$208.90	\$224.94	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Day Care Centres			
- Population (\$ per head)	\$104.50	\$112.53	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Educational Facilities			
- Population (\$ per head)	\$104.50	\$112.53	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Retirement Complexes			
- Population (\$ per head)	\$208.90	\$224.94	Yes
- or equivalent wastewater connection, whichever is greater	See Equivalent Connections	See Equivalent Connections	Yes
Stormwater Contribution (Residential Based)			
Residential Care Facilities - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Travellers Accommodation - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Day Care Centres - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Educational Facilities - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Retirement Complexes - Land area (\$ per m2)	\$5.50	\$5.92	Yes
Equivalent Connections			
15mm Diameter - Water Connection	\$2,040.00	\$2,196.66	Yes
15mm Diameter - Wastewater Connection	\$1,425.00	\$1,534.43	Yes
20mm Diameter - Water Connection	\$3,632.00	\$3,910.92	Yes
20mm Diameter - Wastewater Connection	\$2,543.00	\$2,738.29	Yes
25mm Diameter - Water Connection	\$5,673.00	\$6,108.66	Yes
25mm Diameter - Wastewater Connection	\$3,972.00	\$4,277.03	Yes
32mm Diameter - Water Connection	\$9,293.00	\$10,006.67	Yes
32mm Diameter - Wastewater Connection	\$6,508.00	\$7,007.79	Yes
40mm Diameter - Water Connection	\$14,507.00	\$15,621.08	Yes
40mm Diameter - Wastewater Connection	\$10,156.00	\$10,935.94	Yes
50mm Diameter - Water Connection	\$22,667.00	\$24,407.74	Yes
50mm Diameter - Wastewater Connection	\$15,867.00	\$17,085.52	Yes
80mm Diameter - Water Connection	\$58,021.00	\$62,476.78	Yes
80mm Diameter - Wastewater Connection	\$40,616.00	\$43,735.15	Yes
100mm Diameter - Water Connection	\$90,663.00	\$97,625.56	Yes
100mm Diameter - Wastewater Connection	\$63,465.00	\$68,338.86	Yes

CO-LAB TARADALE

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Meeting Room			
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$25.90	\$26.00	Yes
Morning or Afternoon	\$71.00	\$74.00	Yes
Evening	\$105.70	\$110.00	Yes
Whole Day	\$147.60	\$153.00	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$21.20	\$22.00	Yes
Morning or Afternoon	\$58.00	\$60.00	Yes
Evening	\$78.70	\$82.00	Yes
Whole Day	\$105.70	\$110.00	Yes

TARADALE TOWN HALL

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Town Hall			
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$51.80	\$54.00	Yes
Morning or Afternoon	\$149.00	\$155.00	Yes
Evening	\$285.00	\$297.00	Yes
Whole Day	\$414.00	\$431.00	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$42.50	\$44.00	Yes
Morning or Afternoon	\$104.00	\$108.00	Yes
Evening	\$150.00	\$156.00	Yes
Whole Day	\$238.00	\$248.00	Yes
Rotary Lounge			
Group 1 - Profit-Making Organisations and Family Gatherings			
Hourly charge	\$42.50	\$44.00	Yes
Morning or Afternoon	\$114.00	\$119.00	Yes
Evening	\$174.00	\$181.00	Yes
Whole Day	\$254.00	\$265.00	Yes
Group 2 - Community, Hobby & Sports Groups			
Hourly charge	\$29.00	\$30.00	Yes
Morning or Afternoon	\$85.00	\$87.00	Yes
Evening	\$126.00	\$131.00	Yes
Whole Day	\$169.00	\$176.00	Yes

TOWN PLANNING RESOURCE CONSENTS

All fees and charges are inclusive of GST (except as noted *).

All Town Planning Resource Consents fees are charged on an actual and reasonable cost recovery basis. The below fees are a fixed deposit and will be invoiced to you at the time the application is determined to be accepted. Charges incurred over the deposit will be charged based on the rates below.

	21/22 Fee	Proposed 22/23 Fee	incl GST
Development Charges			
Development Charges (Section 36 Resource Management Act)			
Land Use Controlled Non Notified Resource Consent	\$948.00	Replaced	Yes
Land Use Restricted Discretionary Non Notified Resource Consent (multi-unit)	\$1,054.00	Replaced	Yes
Land Use Controlled	Replacement	\$1,300.00	Yes
Land Use Restricted Discretionary	Replacement	\$2,000.00	Yes
Land Use Discretionary	Replacement	\$2,500.00	Yes
Land Use Non Complying	Replacement	\$3,500.00	Yes
Notified Resource Consent	\$10,536.00	\$10,979.00	Yes
Limited Notification Resource Consent	\$8,429.00	\$8,783.00	Yes
Variation of Conditions - Non Notified	\$632.00	Replaced	Yes
Change/Cancel Condition (Variation) Land Use	Replacement	\$1,200.00	Yes
Change/Cancel Condition (Variation) Subdivision	Replacement	\$1,200.00	Yes
Variation of Conditions - Notified	\$3,818.00	\$4,000.00	Yes
Boundary Activity	\$316.00	\$329.00	Yes
Temporary/Marginal Activity	\$316.00	\$329.00	Yes
Pre-Application Advice (over and above 1 hour)	Hourly rate	Hourly rate	Yes
Resource Consent Monitoring	\$166.00	\$173.00	Yes
Set Fees			
These set fees relate to the minimum charge only. Actual fee payable includes the cost of time taken to process each application, memorandum, consent, notice, certificate or schedule, the costs of disbursements, plus any inspections required.			
Certificate of Compliance (Sec 139)	\$632.00	\$659.00	Yes
Existing Use Certificate	\$632.00	\$659.00	Yes
Extension of Resource Consent Expiry Fee (Sec 125)	\$632.00	Replaced	Yes
Extension of Resource Consent Expiry Fee (Sec 125) Land Use	Replacement	\$1,000.00	Yes
Extension of Resource Consent Expiry Fee (Sec 125) Subdivision	Replacement	\$800.00	Yes
Outline Plan Lodgement (Sec 176A)	\$948.00	\$1,200.00	Yes
Review of Decisions (Sec 357)	\$1,844.00	\$1,921.00	Yes
Overseas Investment Certificate	\$632.00	\$659.00	Yes
Resource Management Certificate for Sale and Supply of Alcohol 2012	\$104.00	\$108.00	Yes
Property File Management Fee (charged per consent)	\$77.70	\$81.00	Yes
Moveable Signs Within CBD			
CBD Sandwich Boards Signage Fee	\$155.00	\$162.00	Yes
Hourly Rates			
Consultants' and solicitors' fees associated with all work types, including the processing of a consent or certificate (including specialist technical or legal advice or where a consent involves creating legal instruments)	Charged at cost plus disbursements	Charged at cost plus disbursements	
Regulatory Engineering	\$169.00	\$176.00	Yes
Team Leader Planning and Compliance	\$186.00	\$194.00	Yes
Senior/Principal Resource Consents Planner	\$176.00	\$183.00	Yes
Resource Consents Planner	\$166.00	\$173.00	Yes
Regulatory Administrator	\$88.10	\$91.80	Yes
Land Information Memorandum			
LIM			
Residential and Rural	\$316.00	\$329.00	Yes
Commercial and Industrial	\$471.00	\$491.00	Yes

TRANSPORTATION

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Roading			
Street Banners			
Erect and take down (one fee includes both)	\$158.00	\$165.00	Yes
Corridor and Traffic Management			
Corridor Access Requests	\$374.00	Replaced	Yes
Traffic Management Plans	\$251.00	Replaced	Yes
Additional Inspections (per additional inspection)	\$118.00	Replaced	Yes
Up to 10 Days			
Excavation	Replacement	\$650.00	Yes
Non-Excavation	Replacement	\$260.00	Yes
11 days to 6 months			
Excavation	Replacement	\$1,300.00	Yes
Non-Excavation	Replacement	\$520.00	Yes
6 months to 12 months			
Excavation	Replacement	\$2,600.00	Yes
Non-Excavation	Replacement	\$1,040.00	Yes
Additional Inspections	Replacement	\$150.00	Yes
Service Marking for Council Water, Stormwater and Sewers			
Provision of as built plans	No Charge	No Charge	Yes
Marking large diameter sewer pumping mains	No Charge	No Charge	Yes
Marking large diameter trunk mains	No Charge	No Charge	Yes
Per Hour - Marking of Stormwater, sewer and water mains (applies to service authorities that charge for their services to be marked)	\$115.00	\$120.00	Yes

SEWERAGE

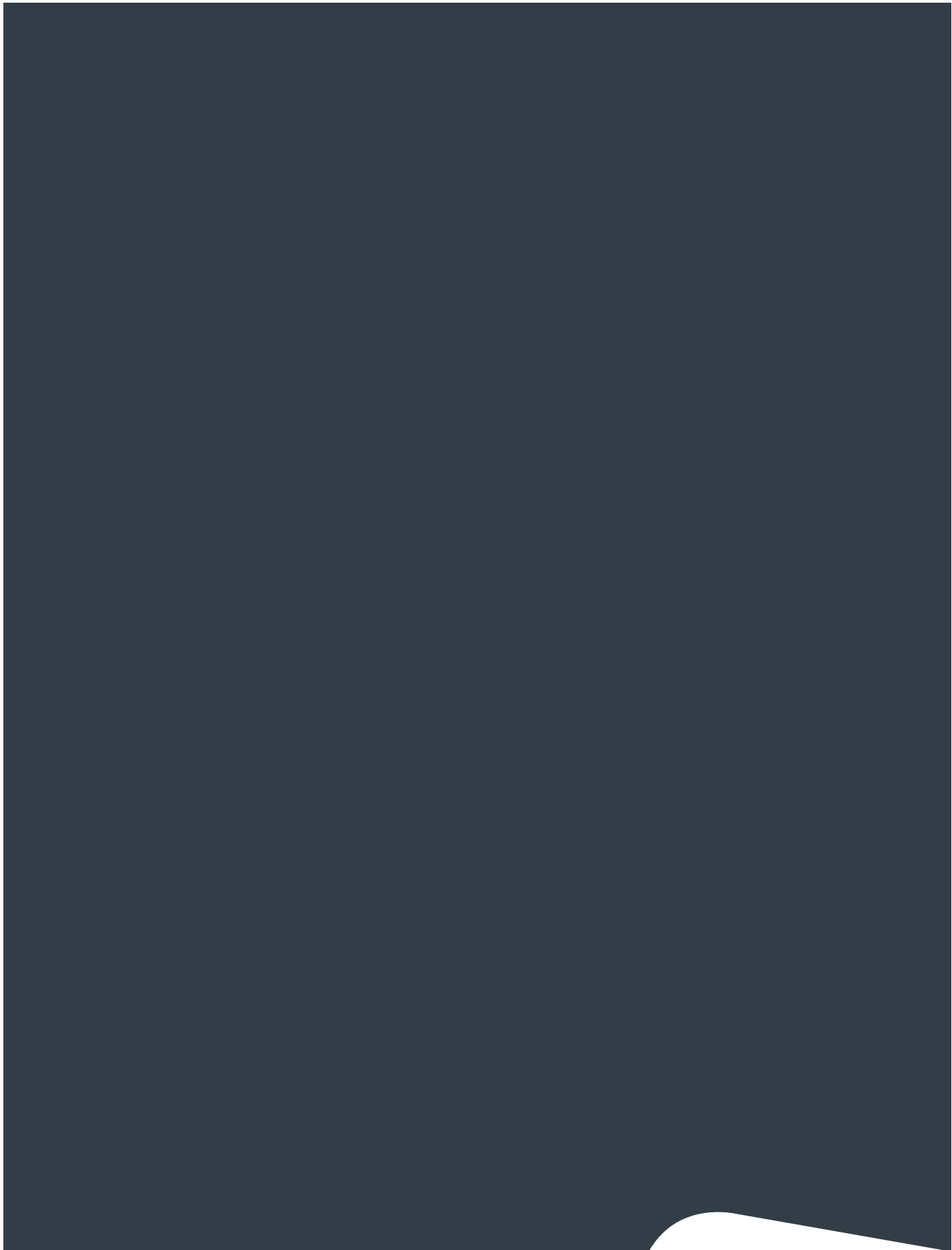
All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Sewer Connections			
Minimum Charges are per connection and non refundable			
100mm Diameter Connection			
Utility Location (Corridor access request/Road crossing) -work in road reserve only - Fee	\$606.00	\$631.00	Yes
100mm diameter connection - Deposit (minimum charge)	\$1,690.00	\$1,761.00	Yes
Plus a charge per metre of - Open ground pipelaying - Fee	\$320.00	\$333.00	Yes
Plus a charge per metre of - Sealed road/footpath pipelaying - Fee	\$501.00	\$522.00	Yes
Larger Than 100mm Diameter Connection (industrial, Commercial, Subdivision)			
All costs including street restoration to be charged to applicant. Quotations available on request.			
Minimum Charge	\$1,690.00	\$1,761.00	Yes
Disconnection/Reuse			
Disconnection/Reuse - Fee	\$499.00	\$520.00	Yes
Video Inspection			
Video Inspection Charge (per hour) - minimum one hour	\$205.00	\$214.00	Yes
Bay View Connections (Stage 1 Village)			
All Connections to Stage 1 - Fixed fee to connect plus actual costs of connection	\$16,740.00	\$17,443.00	Yes
Service Marking for Council Water, Stormwater and Sewers			
Provision of as built plans	No Charge	No Charge	Yes
Per Hour - Marking large diameter trunk mains	\$150.00	\$156.00	Yes
Per Hour - Marking of Stormwater, sewer and water mains	\$150.00	\$156.00	Yes
Trade Waste Charges			
City Charge			
Existing Trade Waste Customers - Charge Per cubic metre	\$0.84	\$0.88	Yes
Industry to be phased into Trade waste charging system - Charge Per cubic metre	\$0.84	\$0.88	Yes
Awatoto and Pandora Charge			
Awatoto Charge Per cubic metre	\$0.29	\$0.30	Yes
Pandora Charge Per cubic metre	\$0.56	\$0.58	Yes
Tanker Discharge			
Per Load at Milliscreen Plant			
Monday to Friday 7.00am to 4.00pm & Saturday 6.30am to 10.00am (Non Statutory Days)			
Tankers (\$ per cubic metre)	\$10.80	\$11.30	Yes
After Hours - A minimum additional charge. (Additional Charges to recover overtime, days in lieu etc may apply)	\$207.00	\$216.00	Yes
Additional items			
Connection Application Fee (charge per hour, non refundable)	\$83.90	\$87.40	Yes
Pollution Response Section of Environmental Solutions			
Contractor charges: Cost + 10%	Price per incident	Price per incident	Yes

WATER SUPPLY

All fees and charges are inclusive of GST (except as noted *).

	21/22 Fee	Proposed 22/23 Fee	incl GST
Water Connections			
All ordinary supplies outside the Napier Water Supply Area are metered. Backflow preventers to be fitted in accordance with the hazard category.			
All extraordinary supplies are metered, but fire sprinkler systems that conform with the requirements of NZS4541 are not metered. Backflow preventers to be fitted in accordance with the hazard category.			
All minimum charges are per connection and are non refundable.			
Ordinary Supply (Domestic) Napier			
Connection (15mm diameter). All work located within the kerb to boundary area only - Fee	\$2,208.00	\$2,301.00	Yes
Ordinary Supply (Domestic) Bay View Urban Area			
Connection (15mm diameter). All work located within the kerb to boundary area only - Fee	\$2,208.00	\$2,301.00	Yes
Meter(s) and meter box(es) - Fee	\$718.00	\$748.00	Yes
Backflow Preventer - Fee	\$907.00	\$945.00	Yes
Additional connection costs for road crossing			
Utility Location (Corridor access request/Road crossing) -work in road reserve only - Fee	\$606.00	\$631.00	Yes
Charge per metre of road crossing (charges to be confirmed)	Actual cost	Actual cost	Yes
Extraordinary Supply (Non-Domestic) 15mm Diameter			
Connection - Fee	\$2,208.00	\$2,301.00	Yes
Meter and Meter box - Fee	\$718.00	\$748.00	Yes
Backflow Preventer - Fee	\$907.00	\$945.00	Yes
Meter and Meter Box to existing 15mm diameter connection - Fee	\$839.00	\$874.00	Yes
Additional connection costs for road crossing			
Utility Location (Corridor access request/Road crossing) -work in road reserve only - Fee	\$606.00	\$631.00	Yes
Charge per metre of road crossing (charges to be confirmed)	Actual cost	Actual cost	Yes
Extraordinary Supply (Domestic and Non-Domestic) Over 15mm Diameter			
Connection - actual cost - Minimum deposit charge due on application	\$2,208.00	\$2,301.00	Yes
Meter and Meter Box - actual cost - Minimum deposit charge due on application	\$718.00	\$748.00	Yes
Backflow Preventer - actual cost. Minimum deposit charge due on application (quotation if required)	\$907.00	\$945.00	Yes
Disconnection(s)/Reuse			
Water Disconnections (up to 50mm) - Fee	\$542.00	\$565.00	Yes
Water Disconnections (over 50mm) actual cost - Minimum deposit charge due on application	\$542.00	\$565.00	Yes
Well Sealing			
Well Sealing Fee	\$163.00	\$170.00	Yes
Testing of Meters			
25mm or less (no certificate)	\$153.00	\$159.00	Yes
Private sub meter reading (per meter, per reading cycle)	\$8.30	\$8.60	Yes
Testing of Backflow Preventer			
Charge for inspection only- Remedial work charged at actual	\$181.00	\$189.00	Yes
Pot Holing in Road for Services			
Actual Costs with a minimum fee due on application.	\$481.00	\$501.00	Yes
Service Marking for Council Water, Stormwater and Sewers			
Provision of as built plans	No Charge	No Charge	
Per Hour - Marking large diameter trunk mains	\$150.00	\$156.00	Yes
Per Hour - Marking of Stormwater, sewer and water mains	\$150.00	\$156.00	Yes
Water take facility annual application fee (additional \$50 charged per swipe card)	\$106.00	\$110.00	Yes
Additional items			
Connection Application Fee (charge per hour, non refundable)	\$83.90	\$87.40	Yes



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri



High Level Consultation Plan – Annual Plan 2022/23

Introduction

The Annual Plan 2022/23 relates to year two of the current Long Term Plan (LTP).

While there are several challenges to the programme in year two, these in themselves do not necessitate the need to consult as they do not pose substantial changes to year two of the LTP. However, one of the matters – the increasing costs to continue to maintain the aquatic facility to keep it open, is deemed to be of high public interest and has a correlation to the upcoming consultation and subsequent decision on the future of Aquatic provision in Napier.

The financial impacts of the COVID19 pandemic both with reduced income through the Tourism activities, along with cost escalations due to labour shortages and supply chain issues driving up capital project costs, as well as general cost increases (with inflation) have resulted in moderate changes to the Annual Plan for 2022/23 and have led to a proposed rates increase of 9.8%. The proposed 9.8% increase is within Council's Rates limit of 10.4% for the 2022/23 financial year. Despite being within the indicated increase for year two, Council would like to take the opportunity to identify the challenges being faced and the need to be agile enough to reprioritise within this changing landscape and provide an update the community on the proposed rates increase.

There is a proposal to support the transfer of assets, costs, income (rates) and work programme to Hawke's Bay Regional Council (HBRC) as part of the region's Coastal Hazards Strategy. Hastings District Council will also consult with its community. Following Council's decision, and should the transfer matter proceed, HBRC will include this as a matter for consultation in its next Long Term Plan consultation.

The consultation document will include information about the financial impacts of the current environment and proposed rates increase. It will also outline the increased costs to maintain the current level of service for the Napier Aquatic Centre and signal the upcoming consultation and decision around the future of the aquatic provision. It will include the Coastal Hazards transfer proposal.

Consultation will take place for one month from 7 April to 13 May 2022. Reference will be made to the consultation process about the Future Provision of Council Housing which overlaps this consultation period.

Significance and Engagement Policy

As stated above, the proposed plan for 2022/23 does not require consultation, however given the potentially high level of interest in the broader aspects around the Napier Aquatic Centre, it is recommended that an Annual Plan consultation process is undertaken. This process will also include the Coastal Hazards Transfer proposal.

The engagement approach reflects the COVID19 environment and is also commensurate with the minimal impact on the wider community. Engagement with Māori and other key stakeholders will be undertaken through existing forums and mechanisms.

Purpose

The objectives of the consultation are to:

- Identify to the community changes in priorities and the challenges within year two of the Long Term Plan 2021-31
- Actively invite the community to provide feedback
- Update the community about progress on key projects

Approach

The Covid-19 Alert restrictions have necessitated a largely online consultation approach, with a limited number of small ward based hui for members of the community who are interested in face to face interaction. Registration will be required in order for numbers to be managed. It is important to note these hui may not proceed if the restrictions tighten or there is low interest in them. We will also offer the opportunity for groups to invite Councillors and/or the Mayor to their meetings. While we will encourage online submissions, hardcopy submission forms will also be made available at Customer Services and the Napier Libraries.

A summary pamphlet will be delivered to each household – it will provide a brief summary of the information, identify the engagement activities and provide links to the online information and submission form.

Consultation Document

The consultation document recognises the theme identified through the Long Term Plan 2021-31 of “looking after what we have” and focuses on community enjoyment of our facilities. The document will be online with a limited number of hardcopies available. The supporting documentation will include updates on the progress of the key LTP projects.

Communication & Engagement Tools

The proposed activities take a community-wide approach while also providing opportunity for direct engagement with key stakeholders through existing forums.

Engagement Activities	Who
Facebook Live	Mayor led
Weekly Facebook updates (video) – Questions raised (3)	Mayor led
Small ward Hui <ul style="list-style-type: none"> • Power point (what's changed / updates) • Q & A session 	Ward Councillors
Key Stakeholders <ul style="list-style-type: none"> • Existing regular meetings • Invite us to your meeting • Portfolio based meetings 	Mayor and CE Mayor/Councillors Councillor Portfolio leads
Communications Activities	
Consultation Document	Project team
Summary leaflet	Comms
Advertising (including radio, print, digital)	Comms
Media plan	Comms
Direct distribution (lists)	Project team
Website – lead banner / Sayitnapier	Comms
Social media posts	Comms
Rates insert (dependant on timing)	Comms

6. ORDER OF CANDIDATES' NAMES ON VOTING DOCUMENTS

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Electoral Act 2001
<i>Document ID:</i>	1420475
<i>Reporting Officer/s & Unit:</i>	Helen Barbier, Team Leader Governance

6.1 Purpose of Report

To request a decision from Council on the order of candidates' names on voting documents for the 2022 Local Government elections, as per the Local Electoral Regulations 2001.

Officer's Recommendation

That Council:

- a. Endorse the arrangement of candidates' names in random order on the voting documents for the 2022 local government elections.

6.2 Background Summary

Regulation 31 of the Local Electoral Regulations 2001 allows Council to determine the order in which the names of candidates are to be arranged on the voting documents.

The following options are available to Council:

Random Order

The order of the names of the candidates is determined randomly for each voting document as part of the process used to print the document.

Pseudo-Random Order

The order of the names of the candidates is determined randomly and all voting documents use that order.

The regulations provide that if Council determines that pseudo-random order is to be used, the Electoral Officer must state, in the public notice required to be given, the date, time and place in which the order of the candidates' names will be decided. Any person is then entitled to attend while the draw is in progress.

Alphabetical Order of Surname

Candidates' names are presented in alphabetical order of surname from A to Z.

If no resolution is made by Council, the candidates' names must be arranged in alphabetical order of surname.

6.3 Issues and Opportunities

Random order for voting papers has been increasingly adopted by territorial authorities (district and city councils).

In 2016, 43% of territorial authorities chose random order for voting papers and in 2019 that increased to 57%.

In 2016 and 2019, Napier City Council opted to use random order for candidates' names on local election voting papers.

6.4 Significance and Engagement

This item is primarily administrative under the Local Electoral Act 2001 rather than a policy issue and does not trigger the Council's Significance and Engagement Policy.

6.5 Implications

Financial

There are no differences to the cost of printing the voting papers in random, pseudo-random or alphabetical order.

There would be a minor cost to organising public attendance at the drawing of candidates' names if pseudo-random order was endorsed by Council.

Social & Policy

There are no social or policy implications to this report.

Risk

Research on voting patterns has indicated that candidates with a surname starting with a letter at the beginning of the alphabet may have a slight advantage over others with a lower alphabetical ranking. It is considered better electoral practice to adopt measures that treat all candidates equally.

However, random or pseudo-random order could be confusing to inexperienced voters or voters used to alphabetical listings.

6.6 Options

The options available to Council are as follows:

- a. Endorse the arrangement of candidates' names in random order on the voting documents for the 2022 Local Government elections.
- b. Endorse the arrangement of candidates' names in pseudo-random order on the voting documents for the 2022 Local Government elections.
- c. Endorse the arrangement of candidates' names in alphabetical order of the surname on the voting documents for the 2022 Local Government elections.

6.7 Development of Preferred Option

The preferred option is to adopt random order for the candidates' names on voting documents for the 2022 Local Government elections.

6.8 Attachments

Nil

7. AMENDMENTS TO THE 2022 COUNCIL/COMMITTEE MEETING SCHEDULE

Type of Report:	Procedural
Legal Reference:	Local Government Act 2002
Document ID:	1427302
Reporting Officer/s & Unit:	Helen Barbier, Team Leader Governance

7.1 Purpose of Report

The purpose of this report is to consider amendments to the schedule of Council and Committee meetings for the 2022 Meetings Calendar, which was originally adopted by Council on 28 October 2021.

It is proposed that the meeting schedule be amended as follows:

- | | | |
|--|----------|----------------------------------|
| • Council (Housing Review Hearings) | New date | Commencing 18 May 2022 – 9.00am |
| • Council (Tradewaste Bylaw Hearings) | New date | Commencing 22 June 2022 - 9.00am |
| • Council (Dog Control Bylaw Hearings) | New date | Commencing 12 July 2022 – 9.00am |

Officer's Recommendation

That Council:

- a. Adopt the following amendments to the schedule of meetings for 2022 as below:

- | | | |
|---|----------|----------------------------------|
| • Council (Housing Review Hearings) | New date | Commencing 18 May 2022 – 9.00am |
| • Council (Tradewaste Bylaw Hearing) | New Date | Commencing 22 June 2022 – 9.00am |
| • Council (Dog Control Bylaw Review Hearings) | New date | Commencing 12 July 2022 – 9.00am |

7.2 Background Summary

The Local Government Act 2002, Schedule 7, Clause 19 states:

...
(4) *A local authority must hold meetings at the times and places that it appoints.*

(5) ...

(6) *If a local authority adopts a schedule of meetings -*

a) *The schedule-*

i) *may cover any future period that the local authority considers appropriate, and*

ii) *may be amended; and*

b) *notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting to the schedule or amendment.*

Although a local authority must hold the ordinary meetings as scheduled, Council may at a meeting, amend the schedule of dates, times and number of meetings to enable business to be managed in an effective way.

Staff attempt to meet the needs of the Council in planning the schedule however it is inevitable that the schedule will need to be amended from time to time and these amendments will be notified to elected members via the Councillor diary as they arise.

While the schedule serves to give elected members notice of the upcoming meetings there is still a requirement under the Local Government Official Information and Meetings Act 1987 for the public to be advised on a regular basis of the meetings scheduled for the next month.

The schedule includes the meetings of all committees not only so that members can plan ahead, but also to ensure that meeting days are in fact available. Where scheduled meetings are not required cancellations will be advised to members as early as possible.

7.3 Issues

No issues have been identified with this report.

7.4 Significance and Engagement

The amendments to the schedule of meetings does not trigger Council's Significance and Engagement Policy or any other consultation requirements.

7.5 Implications

Financial

There will be additional costs for venue hire and live streaming.

Social & Policy

There are no social or policy implications in relation to this report.

Risk

Further changes to the schedule could result in difficulty finding a suitable venue and increased costs.

7.6 Options

The options available to Council are as follows:

- a) To adopt the amended 2022 meeting schedule as proposed
- b) To propose further amendments to the meeting schedule

7.7 Development of Preferred Option

It is recommended that the amended 2022 meeting schedule be adopted as proposed.

7.8 Attachments

- 1 2022 Amended Meeting Schedule.pdf [↓](#)

Doc Id 1385529

Draft 2022 Meetings Schedule - Napier City Council

		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
SAT		1 NY Day									1			SAT
SUN		2				1					2			SUN
MON		3 NY Holiday				2			1		3			MON
TUE		4 NY Holiday	1	1		3			2		4	1 Inaugural Council		TUE
WED		5	2	2		4	1 Council A/P Day 3		3		5	2		WED
THU		6	3 P&P / Prosperous	3 Workshop		5 Sustainable / Future	2 Council		4 Workshop	1	6	3	1	THU
FRI		7	4	4	1	6	3	1 NMI	5 Audit & Risk	2	7	4	2	FRI
SAT		8	5	5	2	7	4	2	6	3	8 Election Day	5	3	SAT
SUN		9	6 Waitangi Day	6	3	8	5	3	7	4	9	6	4	SUN
MON		10	7 Waitangi holiday	7	4	9	6 Queen's Birthday	4	8	5	10	7	5	MON
TUE		11	8	8 Tenders	5	10 Tenders	7	5	9	6	11	8	6	TUE
WED		12	9	9	6 Workshop	11	8	6	10	7	12	9	7	WED
THU		13	10-Sustainable / Future	10 Council	7	12 Workshop	9 P&P / Prosperous	7 Workshop	11 Workshop	8	13	10	8	THU
FRI		14	11	11	8 NMI	13	10	8	12 NMI	9	14	11	9	FRI
SAT		15	12	12	9	14	11	9	13	10	15 Notification of Election Results	12	10	SAT
SUN		16	13	13	10	15	12	10	14	11	16	13	11	SUN
MON		17	14	14	11	16	13	11	15	12	17	14	12	MON
TUE		18	15 Tenders	15	12 Tenders	17	14 Tenders	12 Tenders/Council (Dog Control Bylaw Hearings) Day 1	16 Tenders	13	18	15	13	TUE
WED		19	16	16	13	18 Council (Housing Review Hearings) Day 1	15	13 Council (Dog Control Bylaw Hearings)- Day 2	17	14	19	16	14	WED
THU		20	17 Workshop	17 P&P/Prosperous	14	19 Council (Housing Review Hearings) Day 2	16 Sustainable / Future	14 Council	18 Workshop	15	20	17 Council	15 Council	THU
FRI		21	18	18	15 Good Friday	20 NMI	17 Audit & Risk	15	19	16	21 HB Anniversary	18	16	FRI
SAT		22	19	19	16	21	18	16	20	17	22	19	17	SAT
SUN		23	20	20	17	22	19	17	21	18	23	20	18	SUN
MON		24	21	21	18 Easter Monday	23	20	18	22	19	24 Labour Day	21	19	MON
TUE		25	22	22	19	24	21	19	23	20	25	22	20	TUE
WED		26	23	23	20	25	22 Council (Trade Waste Bylaw Hearings) Day 1	20	24	21	26	23	21	WED
THU		27	24 Workshop	24 Sustainable/Future	21 Council	26	23 Council (Trade Waste Bylaw Hearings) - Day 2	21 LGNZ - PN P&P / Prosperous	25 Council	22	27	24	22	THU
FRI		28	25 NMI	25 Audit & Risk	22	27	24 Matariki	22 LGNZ - PN	26	23	28	25	23	FRI
SAT		29	26	26	23	28	25	23	27	24	29	26	24	SAT
SUN		30	27	27	24	29	26	24	28	25	30	27	25 Christmas Day	SUN
MON		31	28	28	25 Anzac Day	30 Council A/P Day 1	27	25	29	26	31	28	26 Boxing Day	MON
TUE				29	26	31 Council A/P Day 2	28	26	30	27		29	27 Christmas holiday	TUE
WED				30	27		29	27	31	28		30		WED
THU				31 Council	28 P&P / Prosperous		30 Council Adopt AP and set rates	28 Sustainable / Future		29			29	THU
FRI					29			29		30			30	FRI
SAT					30			30					31	SAT
SUN								31						SUN
		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	

Public Holidays
Election Period

- People and Places Napier/Prosperous Napier Committee
- Sustainable Napier/Future Napier Committee
- Ngā Mānukanuka o te Iwi (Māori Committee)
- Audit and Risk Committee
- Council
- Tenders
- 9.00am
- 9.00am
- 9.00am
- 1.00pm
- 9.00am
- 1.00pm

8. 3 WATERS REFORM - TRANSITION UNIT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1438783
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Director Corporate Services

8.1 Purpose of Report

The purpose of this report is to approve delegation to the Chief Executive to constructively work with the National Transition Unit for Three Waters.

Officer's Recommendation

That Council:

- a. That Council in continuing its advocacy approach which opposes the reform, delegate to the Chief Executive to undertake necessary steps to ensure Council is reform ready and able to constructively contribute to the work of the National Transition Unit.

8.2 Background Summary

In July 2020, the Government launched the Three Waters Reform Programme to reform local government three waters service delivery arrangements. Napier City Council participated fully in the reform programme and provided feedback on the reform proposals.

On 27 October 2021, Local Government Minister Nanaia Mahuta confirmed the Government will create four publicly owned water entities and that participation would be mandatory for councils.

The Government has since established a National Transition Unit (NTU), for executing the Government's decisions on Three Waters reform through a consistent and coordinated nationwide approach to transition.

From 1 July 2024, four new water services entities will deliver drinking water, wastewater and stormwater services to people across New Zealand.

From November 2021 to 1 July 2024, the transition from the current system to the new one will take place. The NTU will ensure the transition is efficient, effective and minimises disruption to communities and consumers.

The NTU will deliver a consistent and coordinated nationwide approach to the transition from the 67 councils who are currently responsible for water services to the new system. The NTU will work alongside councils, iwi/Māori, industry and the wider water sector to make the transition successful. The NTU has set up four Local Establishment Entities (LEEs), which will support the local transition in their area. On 1 July 2024, these four entities will become the four water services entities.

Details on the work being undertaken by the transition unit have been included in Attachments 1 and 2.

The Chief Executive will be required to complete the requested information to the National Transition Unit as it relates to Napier City Council.

Napier City Councils position

There is a group of councils around the country who have formed group opposed to the Government's decision on the mandatory model of Three Waters reform. These councils support the new regulator and standards, but do not support the fixed view on the solution, being the mandatory four entity delivery model. Napier City Council signed a Memorandum of Understanding that set out the proposed objectives, and have been working with the review board on better understanding the requirements of Hawkes Bay.

These councils believe each Three Waters asset owner has the right to determine with their community how best to meet those standards and that there are a number of alternative and viable delivery models that would be supported by councils and ratepayers across New Zealand. There is a view that 'one size does not fit all'.

Most councils agree that quality drinking water and better environmental outcomes are essential but some have a genuine difference of opinion with the current government on the structural solution.

The group in opposition to the proposal wish to be inclusive and transparent, so it is important to recognise the responsibility of Council to participate in the transition requirements of the Three Waters Transition Unit through the Department of Internal Affairs.

8.3 Issues

The information requests being asked of Councils may be subject to the provisions of LGOIMA as set out by legal advice to one of Councils.

8.4 Significance and Engagement

This report is provided for information purposes only and has been assessed as not significant.

8.5 Implications

Financial

There is a cost of council officer time to complete the information requests.

Social & Policy

No issues have been identified in this report.

Risk

That not participating in the requirements of the National Transition Unit that Napier City Council is not ready to transition for the mandatory requirement as set out by the Minister of Local Government. This could cause issues for Napier as a city in terms of work programme prioritisation in the future entity and/or more work programming issues for officers if requests are compressed into a smaller timeframe.

8.6 Options

The options available to Council are as follows:

- a. That Council in continuing its advocacy approach which opposes the reform, delegate to the Chief Executive to undertake necessary steps to ensure Council is reform ready and able to constructively contribute to the work of the National Transition Unit.
- b. That Council do not support constructively contributing to the work of the National Transition Unit

8.7 Development of Preferred Option

There is considerable public interest in the Three Waters Reform and the decision to mandate the proposed model has not been well received by many parts of the community.

Councils who have signed and partnered through the MOU believe each Three Waters asset owner has the right to determine with their community how best to meet those standards and that there are a number of alternative and viable delivery models that would be supported by councils and ratepayers across New Zealand. There is a view that 'one size does not fit all'.

Most councils agree that quality drinking water and better environmental outcomes are essential, but some have a genuine difference of opinion with the current Government on the structural solution. For these reasons, those councils that disagree with the Government and would like the ability to come together collectively to oppose the Government on behalf of their communities.

The attached Memorandum of Understanding sets out the proposed objectives, how the group operates and the financial commitment to participate. The attachment is Council's open invitation to join the group in opposing the Government's decision on the Three Waters reform model. There is acknowledgement that councils are in a range of positions in respect to their Three Waters infrastructure.

However, the group in opposition to the proposal wish to be inclusive and transparent and want to continue in good faith, and as such officers recommend:

- a) That Council in continuing its advocacy approach which opposes the reform, delegate to the Chief Executive to undertake necessary steps to ensure Council is reform ready and able to constructively contribute to the work of the National Transition Unit.

8.8 Attachments

- 1 National Transition Unit - Implementing the Transition (Doc Id 1439004) [↓](#)
- 2 National Transition Unit - November 2021 (Doc Id 1439003) [↓](#)



Te Kāwanatanga o Aotearoa
New Zealand Government



Te Tari Taiwhenua
Internal Affairs

Three Waters transition

Implementing the transition

The Government has established a National Transition Unit (NTU), for executing the Government's decisions on Three Waters reform through a consistent and coordinated nationwide approach to transition.

From 1 July 2024, four new water services entities will deliver drinking water, wastewater and stormwater services to people across New Zealand.

From November 2021 to 1 July 2024, the transition from the current system to the new one will take place. The NTU will ensure the transition is efficient, effective and minimises disruption to communities and consumers.

The NTU will deliver a consistent and coordinated nationwide approach to the transition from the 67 councils who are currently responsible for water services to the new system. The NTU will work alongside councils, iwi/Māori, industry and the wider water sector to make the transition successful.

In 2022, the NTU will set up four local establishment entities (LEEs), which will support the local transition in their area. On 1 July 2024, these four entities will become the four water services entities.

Objectives and focus

The objectives of the transition are to:

- ensure an effective and efficient transition to the new system, which minimises disruption to communities, consumers, and workers;
- establish the new water services entities and ensure they are ready to deliver from 1 July 2024;
- provide as much certainty for workers as reasonably possible, and enable the fair transfer of relevant workers to the new water services entities;
- work collaboratively with local government and iwi/Māori, and ensure they are well supported to participate fully and effectively in the transition, and in the new system;
- maintain clear and effective communications with local government, iwi/Māori, the public, and key stakeholders throughout;
- deliver the Government's ambitions to significantly improve the safety, quality, resilience, accessibility, and performance of three waters services, in a way that is efficient and affordable for New Zealanders.

The NTU will deliver and coordinate the transition process and is responsible for ensuring the objectives are considered in planning and decision making.

The NTU will determine which transition activities are best undertaken by LEEs, which will be formally created as statutory entities in 2022 following the passage of the Water Services Entities Bill.

The activities delegated to LEEs will likely include those that require local knowledge and understanding, or where tasks need to be carried out in partnership with particular councils and iwi/hapū. The work of LEEs is likely to involve the practical implementation of nationally-agreed principles or approaches set by the NTU.

Structure

The NTU

The NTU will lead and be responsible for delivery of a consistent and coordinated nationwide approach to transition. It is accountable to the Chief Executive of DIA and the Minister of Local Government.

The NTU is a new, dedicated business unit located within Te Tari Taiwhenua Department of Internal Affairs (DIA). It is separate from, but works closely with, the team responsible for leading the three waters reform programme and legislation.

A National Transition Board comprising up to eight members with expertise relevant for governing a highly complex and challenging transition process will also be appointed to support the transition.

LEEs

In 2022, the NTU will set up an LEE for each entity area. Each LEE will have a Board and Chief Executive.

Each LEE Board will be made up of three to six members, appointed by the Minister of Local Government through a process led by the NTU and involving consultation with councils and iwi/Māori.

There would be similar competency requirements to those for the permanent entity boards, including requirements related to the Treaty of Waitangi, mātauranga Māori, tikanga Māori, and te ao Māori. Specific additional competencies will relate to undertaking transition activities and overseeing transformation/change management.

The LEE Chief Executives will be appointed through a process led by the NTU.

Staffing

Both the NTU and LEEs will work closely with existing water services staff at councils, to best make use of their local institutional knowledge and expertise. This will include seeking their input through a variety of working and/or reference groups, and through secondments.

Collaboration with councils

Councils will continue to be responsible for the delivery of water services until 30 June 2024. They will also play a vital role standing up a new sustainable three waters system by supporting the transition to the new water services entities during the same period.

During the transition period, councils will have the opportunity to:

- be consulted on the Board appointment process for the initial governance of the LEEs;
- provide technical expertise and local knowledge to the NTU and LEEs through their officers, including (by agreement) through the secondment of staff;
- provide advice directly to the NTU and LEEs through mechanisms including working and reference groups relating to specific workstreams;
- collaborate and strengthen relationships with other councils in their entity grouping.

The NTU will develop a process and criteria for providing financial and/or staffing support to councils to minimise disruption to their business-as-usual stemming from their involvement in the transition. This will include centralised procurement of external support for councils.

Where councils work together on an entity-wide basis to engage in the transition, administrative support will be provided by the NTU and/or LEE. The NTU will also have a dedicated Relationship Lead to facilitate constructive engagement.

The Treaty partnership with iwi/Māori

The Three Waters reforms will enable iwi/Māori to have greater strategic influence to exercise rangatiratanga over water services delivery, including through enhanced capacity and capability.

To achieve this, the NTU and LEEs will need to:

- ensure iwi/Māori are well supported to contribute to the new roles created through the reform process, including joint oversight of the water services entities, and exercising kaitiakitanga under the Te Mana o te Wai mechanisms;
- ensure the new water services entities are able to discharge the Crown's Treaty obligations, and that they are well-informed and influenced by iwi/Māori – insofar as the entities and their boards will be required to give effect to Te Mana o te Wai, and understand, support and enable mātauranga Māori and tikanga Māori and kaitiakitanga to be exercised throughout their organisations, and when engaging with iwi/Māori.

The new system will allow the Crown to better recognise the holistic manner (environmental, cultural, spiritual, economic) in which water is viewed using Te Ao Māori perspectives and Te Mana o te Wai including ki uta ki tai or a catchment-based approach, consistent with rohe/takiwā or whakapapa links.

A Māori/Crown Relationship Lead will be appointed for each entity group. A secretariat within DIA will support their work. The role of these leads will be to act as a bridge between the NTU and the kaupapa Māori process within each entity and will be responsible to the Minister of Local Government and the Minister for Māori Crown Relations.

Financial support will be available to iwi to cover actual and reasonable expenses relating to their participation in transition, and to support iwi/Māori within each entity group to access expert advice.

Workforce

The new water services entities will require skilled and capable workforces. Retaining staff and supporting their wellbeing through the change is a key priority.

To enable this, all current council employees who work primarily in water services (except senior executives) will be eligible to transfer their employment to the new water services entity in their area on 1 July 2024.

Employees on individual employment agreements will be offered new standardised terms and conditions of employment that are overall no less favourable than their current core terms and conditions of employment.

Employees who, at 1 January 2023, are union members, and whose work is covered by a collective agreement, will either transfer on the same terms of that collective agreement or on new collective agreements with the establishment entities to be negotiated by their unions and ratified by union members during the transition period.

Local government employees who only partially undertake functions that will be transferred to the new water services entities will not automatically be eligible to transfer and will remain employees of the councils. However, there will be new roles established in the entities to do the work that these employees do as part of their job now. This will provide opportunities for these employees to move to roles in the entities.

Industry transformation

A recent report by Deloitte notes that significant growth – of up to 80 per cent – is anticipated in the water sector workforce, growing from around 9,000 today to 17,000 in 30 years. This presents significant opportunities for employment growth, specialisation and increased career opportunities.

The NTU will work alongside the sector to develop an Industry Transformation Strategy to ensure this opportunity for increasing opportunities in the sector is embraced and owned by the sector.

Protecting consumer interests

The Government is considering regulatory safeguards to ensure that consumers and communities receive efficient and affordable three waters services that meet their needs both now and into the future. Key areas for consideration include:

- Economic regulation to help consumers from problems that can occur when businesses have a lot of market power. This could involve requiring businesses to disclose certain information, directly regulating the price and quality of services, and setting a strong efficiency challenge for regulated businesses.
- Consumer protection, to incorporate the voices of consumers and communities should be incorporated throughout the design of the three waters regulatory system, to ensure it is responsive and accountable. This could involve requiring businesses to meet minimum service levels, providing protections for vulnerable consumers, or establishing a consumer disputes resolution scheme.

The Ministry for Business, Innovation and Employment is consulting on how economic regulation and consumer protection should be designed. Submissions are due 20 December 2021 and can be made on their website:

<https://www.mbie.govt.nz/have-your-say/economic-regulation-and-consumer-protection-for-three-waters/>



Te Kāwanatanga o Aotearoa
New Zealand Government



Te Tari Taiwhenua
Internal Affairs

Three Waters transition

National Transition Unit

The Government has established a National Transition Unit (NTU), for executing the Government's decisions on Three Waters reform through a consistent and coordinated nationwide approach to transition.

From 1 July 2024, four new water services entities will deliver drinking water, wastewater and stormwater services to people across New Zealand.

From November 2021 to 1 July 2024, the transition from the current system to the new one will take place. The NTU will ensure the transition is efficient, effective and minimises disruption to communities and consumers.

The NTU will deliver a consistent and coordinated nationwide approach to the transition from the 67 councils who are currently responsible for water services to the new system. The NTU will work alongside councils, iwi/Māori, industry and the wider water sector to make the transition successful.

In 2022, the NTU will set up four local establishment entities, which will support the local transition in their area. On 1 July 2024, these four entities will become the four water services entities.

Strengthening the workforce

The new water services entities will require skilled and capable workforces. Retaining staff and supporting their wellbeing through the change is a key priority. To enable this, all current council employees who work primarily in water services (except senior executives) will be eligible to transfer their employment to the new water services entity in their area on 1 July 2024.

Additionally, the new entities' work programmes are expected to create significant new opportunities for employment growth, specialisation and increased career opportunities.

Partnership and collaboration

The NTU will partner with iwi/Māori through both the transition and the organisational design of the water services entities, ensuring it honours the Crown's Treaty obligations.

Iwi/Māori will be supported to contribute to the transition, and a key objective of the wider Three Waters reform programme is to enhance capacity and capability of iwi/Māori in this sector to improve wellbeing.

Councils will continue to be responsible for the delivery of water services until 30 June 2024. They will also play a significant role in the transition to the new water services entities.

The knowledge and expertise of council staff working in water services will strongly inform the structures and processes for the new water services entities. Councils will have regular opportunities to input through advisory and working groups, secondments and other methods. Councils also have a role supporting the nomination of appropriately-qualified people into governance roles to assist with the transition.

REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

Note: The Māori Committee Recommendations in relation to the Standing Committees items are recorded with each specific item.

REPORTS FROM NAPIER PEOPLE AND PLACES COMMITTEE HELD 3 FEBRUARY 2022

1. NAPIER CIVIL DEFENCE SIREN NETWORK REMOVAL

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1311200
Reporting Officer/s & Unit:	Antoinette Campbell, Director Community Services

1.1 Purpose of Report

To approve the decommissioning of Napier's siren system and removal of the siren infrastructure.

At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

There was no discussion on this item.

Ngā Mānukanuka o te Iwi (Māori Committee) recommendation

Dep. Mayor Brosnan / Mayor Wise

That the Council resolve that the Committee's recommendation be adopted.

Kua Mana

Committee's Amended Recommendation

Councillors Simpson / Browne

The Napier People and Places Committee:

- a. Approve the decommissioning and removal of the remaining Napier City Council-owned siren warning system infrastructure from the remaining locations, and

support the Emergency Management Alert (EMA) system and continue to support the Hawke's Bay Civil Defence Emergency Management Group education and public information campaigns.

- b. Request CDEM group provide to Council, for information, their proposed public education programme, including the frequency and outreach components.

Carried

2. STRATEGIC HOUSING REVIEW

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1412891
Reporting Officer/s & Unit:	Natasha Mackie, Manager Community Strategies

2.1 Purpose of Report

This report summarises the Strategic Housing Review findings and seeks approval to undertake a Special Consultative Procedure on the three options outlined.

At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

The Officer spoke to the report, highlighting:

- 80% of Council housing is for Kaumatua or people with a disability. The rest is social housing which is more whanau based.
- Council does not have a preferred option currently, they are keen to hear from the Community about their preference. However Council does not have an appetite to sell the housing on the open market.

It was also noted that when Council begins the community consultation on the 16th of March there will be an expectation that interested parties, such as community housing providers, may want to make a submission. So if there is an interest from Mana Ahuriri Trust or other iwi authorities, that is a good time to look at the possibilities available.

Council will be intentionally engaging with mana whenua, as it recognises this is a significant issue for local iwi.

Ngā Mānukanuka o te Iwi (Māori Committee) recommendation

RTK Hawaikirangi / M Boag

That the Council resolve that the Committee's recommendation be adopted.

Kua Mana

Committee's Amended Recommendation

Councillors Brosnan / Browne

The Napier People and Places Committee:

- a. Approve Council consult on three options, being the status quo, part retain/part sell, and transfer (CHP, Regional or local community housing provider, or Kāinga Ora) options.
 - i. Note the removal of the open market sale, as it is not likely to achieve the affordable housing outcomes the council is looking to achieve through its housing portfolio.
- b. Note that further consultation may be required dependant on the decision made following this consultation.
- c. Resolve that Council approve the detailed consultation plan and consultation document.

Carried

3. COMMUNITY GRANTS AND FUNDING OVERVIEW

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1374940
<i>Reporting Officer/s & Unit:</i>	Belinda McLeod, Community Funding Advisor Matt Adamson, Senior Advisor Policy

3.1 Purpose of Report

To provide an update on the activities of the Community Grants and Funding Programme.

At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

There was no discussion on this item.

Ngā Mānukanuka o te Iwi (Māori Committee) recommendation

RTK Hawaikirangi / M Boag

That the Council resolve that the Committee's recommendation be adopted.

Kua Mana

Committee's Recommendation

Mayor Wise / Councillor Chrystal

The Napier People and Places Committee:

- a. Receive the report titled “Community Grants and Funding Overview”.

Carried

REPORTS FROM PROSPEROUS NAPIER COMMITTEE HELD 3 FEBRUARY 2022

1. TARADALE BRIDGE CLUB SPONSORSHIP SIGNAGE REQUEST

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1425774
<i>Reporting Officer/s & Unit:</i>	Jason Tickner, Team Leader Parks Reserves and Sportsgrounds

1.1 Purpose of Report

The purpose of this report is to seek a Council decision on the Taradale Bridge Club's proposal (Doc Id 1426570) for sponsorship/naming rights in perpetuity, on the outside of their proposed clubhouse building at Park Island in accordance with Clause 25 of the Draft lease agreement.

At the Meeting

The Team Leader Parks, Reserves and Sportsground, Mr Tickner spoke to the report and advised that a Decision of Council was required due to funding arrangements for the building project, which had seen building and material costs increase substantially since the proposal had been brought to Council. Should the proposal not be approved the Bridge Club have advised that the project would not go ahead.

In response to questions from the Committee it was clarified:

- That further communication with the Taradale Bridge Club and the sponsor regarding revised suggestions to the proposed building signage (figure 1) in the report had been held and reviewed with the name of the Club becoming the predominant wording on the signage and the sponsor's name being placed in smaller lettering beneath it.
- The Bridge Club wished to make their branding and name the predominant feature of the signage and the sponsorship secondary.
- It was noted that Council's current lease included restrictions/controls around external signage and advertising on the building and any signage would be required to be approved by Council.
- There was no restriction on internal signage in the Club Rooms.

- The lease is finite with a right of renewal and therefore the sponsorship agreement for the funding for naming rights in perpetuity would be a matter between the Club and Rodney Green Foundation funding sponsor to discuss.
- The Club would need to be clear with Rodney Green Foundation that if the lease changes, their rights to have signage on the building would be removed.
- The Decision to be made at the meeting was to approve or decline the signage proposal which would require an amendment to Clause 25 of the Lease Agreement to allow signage to be displayed or erected.
- If approved, the Taradale Bridge Club would then need to undertake the necessary the Resource Consent process and this could provide Council an opportunity to view the proposed signage.

Committee's recommendation

Mayor Wise / Councillor Chrystal

The Prosperous Napier Committee resolve to *either*:

- a. Approve the Taradale Bridge Club's proposal for external sponsorship/naming rights and associated signage from the Rodney Green Foundation on their proposed clubhouse building at Park Island.
- b. That a **DECISION OF COUNCIL** is required urgently due to funding arrangements for the building project.

Carried

Council Resolution

Mayor Wise / Councillor McGrath

That Council:

- a) Approve the Taradale Bridge Club's proposal for external sponsorship/naming rights and associated signage from the Rodney Green Foundation on their proposed clubhouse building at Park Island.

Carried

2. INVESTMENT AND DEBT REPORT

Type of Report: Operational

Legal Reference: N/A

Document ID: 1402135

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

2.1 Purpose of Report

To consider the snapshot report on Napier City Council's Investment and Debt as at 31 December 2021.

At the Meeting

The Chief Financial Officer, Ms Thomson advised that this was a standard report previously reported to the Audit and Risk Committee. It was considered that it was perhaps more relevant for future reporting that the snapshot of the Council's investment and debt be presented to the Prosperous Napier Committee for information.

Committee's recommendation

Mayor Wise / Councillor Chrystal

The Prosperous Napier Committee:

- a. Receive the snapshot report on Napier City Council's Investment and Debt as at 31 December 2021.

Carried

3. REPORT ON THREE WATERS REFORM PROGRAMME

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1424057
<i>Reporting Officer/s & Unit:</i>	Rebecca Huckle, Three Waters Reform Programme Manager

3.1 Purpose of Report

To inform the Council on the progress of the Three Waters Reform Programme within Napier for the period October to December 2021.

At the Meeting

The Three Waters Reform Programme Manager, Ms Huckle advised that this was a standard report that had previously been presented at the Sustainable Napier Committee however, going forward it would become a regular item on the Prosperous Napier Committee agenda.

In response to questions from the Committee it was clarified:

- Future reports would include a legend key (Brown - started; Green - happy and Blue – performance going forward) for the table that indicated current progress on the programme of work.
- Iwi engagement on Three Waters and Cultural Values Assessments Programme of work was a Napier funded and instigated piece of work engaging with local iwi to discuss the importance of water to them.
- Trying to engage Council staff awareness in the importance of water around Napier and to Iwi to enable better decision making for the future.
- Separate reports are being obtained from all partners as part of the Plan and these would be collated later.
- In regard to funding received from the Department of Internal Affairs as long as the money has been committed and they can see contracts are in place and projects are nearing completion the money will not need to be returned.
- Funding from the Department of Internal Affairs was based on projected spend going forward and they needed to know where the money was to be spent.
- The highest risk would be with the regional projects, however officers were relatively confident with the progress being made with Council's specific projects.

Committee's recommendation

Councillors Simpson / Price

The Prosperous Napier Committee:

- a. Endorse the report on the Three Waters Reform Programme
-

Carried

REPORTS FROM SUSTAINABLE NAPIER COMMITTEE HELD 10 FEBRUARY 2022

1. PETITION - PEDESTRIAN CROSSING ISLAND, LATHAM STREET

Type of Report:	Operational
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Legal Reference:	N/A
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Document ID:	1418278
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Reporting Officer/s & Unit:	Sahar Pour, Transportation Engineer
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1.1 Purpose of Report

The purpose of this report is to inform the Council in regard to a petition received on 13 December 2021 from Juliet Greig on behalf of residents concerned about road safety in Latham Street. The petition (Doc ID 1426565) will be tabled at the meeting.

The Petitioners' Prayer reads as follows:

"We, the residents below, support the proposal for Napier City Council to install a pedestrian crossing island on Latham Street, Napier South to help children and families cross the road on the way to and from Nelson Park School (Petition organised by Juliet Greig, Napier South, December 2021)."

There are 52 signatories to the Petition.

At the Meeting

The Officer spoke to the report noting that due to timing the roading team have not been able to develop options for a crossing on Latham Street or cost them properly at this stage. Depending on Council's decision the team will then work with the Ward Councillors and petitioners to move to the next stage. It will take four to six weeks to get costings of preferred design options.

In response to questions from the Committee it was clarified:

- The preferred option would probably be installed on the McLean Park side of the intersection of Latham Street and Morris Street. There are fewer house frontages there. Also part of the investigation would be to look at putting a splitter island in a side street as they help to slow down traffic.
- The crossing that was installed on Gloucester Street Taradale, near Atawhai Resthome, a few years ago was a more complicated crossing as there was a bus stop near the location to take into account.
- The protected cycle lanes for the length of Latham Street was deprioritised due to the cost of the project. If the team were directed to look at this project this year available funding would need to be considered. Reprioritisation of the capital spend is being worked on currently now big projects from 2021 have been completed.
- Once the four to six week period to carry out investigation, design and costing is complete, then the project would have to be added to the construction programme, but it is not possible to give a timeframe on when that construction could begin at this point in time.
- This project would qualify for Waka Kotahi funding, but only for investment support, which would be 51% of the total project cost. It would be classified as walking and cycling improvements and road safety improvements.
- Any roading project the Council undertakes follows accessibility guidance for limited mobility pedestrians. These are part of the design standards.
- Council has not carried out vehicle or cycle counts in this area. There is anecdotal evidence of the busyness of Latham Street. Counts can change quickly, especially around Intermediate Schools as the population totally changes every two years. With Nelson Park Primary School the road users will be in place for longer as the population is there for longer.

Committee's Recommendation

Mayor Wise / Councillor Boag

The Sustainable Napier Committee:

- a. Receive the report titled "Petition for a Pedestrian Crossing Island, Latham Street, Napier South".
- b. Receive the tabled petition of 52 signatories from residents.
- c. Support in principle the petition which seeks additional traffic calming and pedestrian crossing subject to detailed investigation including consultation
- d. Instruct Officers to communicate findings and outcomes to the Lead Petitioner and Ward Councillors.

Carried

2. LEASE OF RESERVE - OMNI GYMNASTIC CENTRE INCORPORATED

Type of Report: Contractual

Legal Reference: Reserves Act 1977

Document ID: 1424320

Reporting Officer/s & Unit: Bryan Faulknor, Manager Property

2.1 Purpose of Report

To obtain Council approval to enter into a new ground lease with Omni Gymnastic Centre Incorporated at Onekawa Park for 15 years with one right of renewal. The proposed lease includes an additional area to accommodate a proposed extension to the existing facility.

At the Meeting

The Officer spoke to the report. There were no questions from the Committee.

Committee's Recommendation

Councillors McGrath / Brosnan

The Sustainable Napier Committee:

- a. Resolve to grant a ground lease, pursuant to Section 54 of the Reserves Act 1977, to the Omni Gymnastic Centre Incorporated for land at Onekawa Park accommodating the existing facility plus including provision for a proposed extension.
- b. Resolve that the term of the lease be for 15 years with one right of renewal.
- c. Note that in granting the lease Council is merely acting in its capacity as a lessor and as owner of the land. Any such approval shall not imply the consent of Council as a regulatory authority and thus the proposed building extension is subject to the Centre obtaining all required regulatory consents.

Carried

3. REPORT ON NAPIER WATER SUPPLY STATUS END OF Q2 2021-2022

Type of Report: Operational

Legal Reference: N/A

Document ID: 1420222

Reporting Officer/s & Unit: Anze Lencek, Water Quality Lead

3.1 Purpose of Report

To inform the Council on:

- the status of Napier Water Supply (NAP001) at the end of the second quarter (Q2) of 2021-2022 compliance year

At the Meeting

The Officer took the report as read, but provided an update on section 3.3 of the agenda item. Since the report had been compiled Taumata Arowai have released final drafts of the Drinking Water Standards for New Zealand and the Compliance Operational Rules which are out for public consultation. The consultation closes on 28 March 2022. The Hawke's Bay Councils are considering doing a joint submission on these.

Committee's Recommendation

Councillors Simpson / Chrystal

The Sustainable Napier Committee:

- a. Endorse the:
 - i. Report on Napier Water Supply Status end of Q2 2021-2022.

Carried

4. CAPITAL PROGRAMME DELIVERY

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1425264
Reporting Officer/s & Unit:	Jon Kingsford, Director Programme Delivery

1.1 Purpose of Report

To provide Council with information on the 2021 Long Term Plan Capital Programme and initiatives underway to improve Capital Programme Delivery.

At the Meeting

The Officer spoke to the report. In response to questions from the Committee it was clarified:

- The Marewa shop project is being re-scoped as the original design was too complex and was going to be significantly over budget. The new design is aiming to bring the costs down.
- Kennedy Road, from Georges Drive to Wellesley Road, does not currently have an off-road cycleway. Council will have to break ground to construct this and it is a complex underground environment. Investigations about how to proceed are underway.
- Council will present the Kennedy Road Cycleway project to the Cycle Governance group, which meets on Monday.
- Centennial Hall now has a new floor and the project is now at the stage of replacing the lighting in the Hall. A contract has been signed for this work and it should take six to eight weeks, all things going well.
- The projects featured on the Capital Delivery Report are ones which are potentially higher risk and which are public facing. Council officers will investigate if it is possible to add an estimated project completion date column to the report. Once contracts are secured for projects it is possible to estimate completion dates, but these would be subject to contract extensions and/or variations.
- The Morrison Lowe report contained in the agenda will be added to the Council website for public access. This will be helpful if there are questions to Elected Members from residents about project delays.

ACTION: The Director Programme Delivery to update the Committee:

- With further detail on the Kennedy Road Cycleway project underground complexities.

- If television will be able to operate in Centennial Hall once the new lighting is installed.
- If it is possible to add a projected completion date column to the Capital Delivery Report.
- That the Morrison Lowe Report has been added to the Council website.

Committee's recommendation

Councillors Price / Simpson

The Sustainable Napier Committee:

- a. Receive the report titled "Capital Programme Delivery".

Carried

REPORTS FROM FUTURE NAPIER COMMITTEE HELD 10 FEBRUARY 2022

1. RESOURCE CONSENT ACTIVITY UPDATE

Type of Report:	Enter Significance of Report
Legal Reference:	Enter Legal Reference
Document ID:	1423713
Reporting Officer/s & Unit:	Luke Johnson, Team Leader Planning and Compliance

1.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for Elected Members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available.

At the Meeting

The Team Leader Planning and Compliance, Mr Johnson spoke to the report, providing a brief overview and noted that since the November update, the submission of applications to the Resource Consenting team were steady with a 10% increase in submitted applications compared to the same period 12 months earlier (70 applications compared to 63).

In response to questions from Councillors it was clarified that:

- In respect to the sale of goods from the Koha Shed, the application submitted by the applicant indicated there maybe a market they wished to operate in the future and wished the opportunity to submit this as part of the application to ensure Council was aware of it.
- Whether or not the applicant goes ahead with a market at the Koha Shed would be a separate matter and would need to come back to Council to ensure such an operation would not require a resource consent.
- Final responses from the applicant yet to be received. Until all information was received the final assessment could not be completed.

Committee's recommendation

Councillors Brosnan / Price

The Future Napier Committee:

- a. Note the resource consent activity update for period 21 October 2021 to 18 January 2022

Carried

REPORTS FROM EXTRAORDINARY SUSTAINABLE NAPIER COMMITTEE HELD 17 FEBRUARY 2022

1. NAPIER AQUATIC CENTRE CAPITAL REVIEW PROGRAMME

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1431044
<i>Reporting Officer/s & Unit:</i>	Glenn Lucas, Manager Sport & Recreation

1.1 Purpose of Report

The purpose of this report is to recommend the approach to address the capital and operating investment required for the Napier Aquatic Centre.

At the Meeting

The Council Officer spoke to the report. In response to questions from the Committee it was clarified that:

- If the recommended work goes ahead across the next two years some of the planned future works on the Aquatic Centre in the Long Term Plan (LTP) could be brought forward. It is likely that budgeted future renewal funding is no longer required, however this is dependent on whether further issues are uncovered at the facility once the project begins.
- The Jackson's Engineering report, which was part of the mechanical review, identified the Building Management System, which controls all the information around the Aquatic Centre, is at end of life and is no longer supported. The system has been identified as likely to fail in just over five years, and if that happened it would be a significant closure of the complex whilst an alternative was sourced and installed. The Heat pump for the Ivan Wilson complex was also identified as likely to fail within the next five years, and this would cause a closer of that pool for a significant period whilst a replacement was sourced and installed.
- This report is a high level overview of what is required to keep the Aquatic Centre functioning. Since writing the report other options for operating the facility have come to light. One of these is a run-to-failure model. Council has a legislative obligation to meet the levels of service outlined in its LTP and must have a sustainable plan to achieve that. If the run-to-failure model was preferred Community Consultation would be required, otherwise as parts of the facility failed and needed to be closed the Council would not be meeting the levels of service required.
- Within the Health & Safety/legislative compliance area suitable hoists are required for access to the pools. There is a hoist for one of the spa pools, but this has had long-standing operational issues and needs replacing; there is also a mobile hoist which can be moved to different areas in the facility and provides

accessibility. A Barrier Free assessment was done and recommended more hoists, and other ways to provide more dignity for people getting in and out of the pool than what is currently provided. The improvements being discussed today include budget to implement such elements.

- Of the critical plant needing to be replaced the heat pump can be designed to be installed externally so when a future development is built it could be transferred. Not much else would be salvageable.
- The internal wall design for the Ivan Wilson complex is based on a best practice concept design which is a different specification than what is currently there. It lifts the timber up and sits it on a concrete nib. This design will give longevity and assurance that the walls will not fail, as the timber will not be in contact with water, through cleaning and continued use. This will use the majority of the 3,417,742 needed for the internal wall remediation. There are other options which will cost less, but will not have the same longevity of use.
- The wall remediation would address the badly deteriorated timber framing under the cladding. As this deteriorates further the walls would move, but there would be no outward signs of degradation. Council does not have a timeframe of when this situation would become critical under Health & Safety, or other, legislation.
- In regards to the mould identified in the walls, the sampling is a point in time. Further sampling is problematic as it can release spores into the atmosphere. Ongoing on-site monitoring would be required however to make sure there is no dangerous mould present.
- The walls which are the worst affected by mould are not structural walls and are co-supported by the cladding. There are no immediate risks flagged or these would have been remediated straight away. There are structural wall brackets around the facility which have a recommendation for further investigation. If there was a seismic event it is anticipated the non-structural walls could move more than intended.
- Most of the walls in question are internal walls around offices and changing rooms. Some internal elements of the exterior walls are less-so affected. Modifications to the concrete in the courtyard outside of the complex has created new risks to the external walls of water ingress.
- To remove the building and operate the pools complex as an outdoor facility is a possibility, but the heat exchanges would need a redesign. It would change the amenity value of the complex, and could have an impact on swimming lessons in winter.
- Officers will need to do some further work on prioritising the different elements of the project, this will be dependent on market availability of materials and contractors, and also the decision on the future direction of the Aquatic Centre.
- The term of the Loan proposed for this project would be over ten years. This would be a 1.4% rates increase to complete the work required.
- Currently Council is projected to have paid off all loans over the next ten years, this borrowing may have an impact on that outcome, but there is time to work towards a balanced budget.

- Under the LGA if Council receives new information about an asset it can notify this, and the resulting consequence, in its next Annual Plan. If the information Council receives was known prior to the Annual Plan being set, and this could affect delivery of service, it would need to put the proposed change to the community for consultation.
- A run-to-failure model would mean the facility could close at short notice without a backup plan, which users could find unsettling.
- If the facility closed this would affect 30-35 Council positions. Council is obligated to take all practicable steps to retain the staff affected.
- The improvements required for Allan's pool are largely cosmetic. The funding requested for this pool, and for accessibility to it via Flanders Avenue, should ensure it remains functional for approximately ten years, as long as the plant and tank do not require major work. As a stand-alone pool, Allan's pool could continue to return positive outcomes for Council and the community, however a business case would be needed to confirm that.
- Demand on Napier aquatic facilities has not been met for a number of years. Currently there are approximately 500 to 600 learn to swim users at the facility, which without Covid setting disruptions can be as high as 900, along with additional aqua aerobic users, competitive swim training users and recreational users.

ACTION: Officers to seek advice on whether the more detailed information presented in this report is new information in terms of the 2021/22 Annual Plan. Also to clarify Council's obligations to the community if a run-to-failure model or closure of the facility is the preferred option.

Committee's Amended Recommendation

Mayor Wise / Councillor Mawson

The Sustainable Napier Committee:

- a. Note the risks to ongoing service delivery at the Napier Aquatic Centre;
- b. Note the interdependent relationship with the new aquatic development and the Napier Aquatic Centre capital expenditure requirements;
- c. Endorse an additional \$8,626,435 of capital funding (loan funded) be included in the Annual Plan 2022/23 over 2022/23 and 2023/24 to perform the recommended health and safety and service continuity capital improvements; and
- d. Endorse an additional \$80,000 of operational expenditure per year of the remaining life of the asset to enable repair and maintenance of end of life components (funded from existing budgets).
- e. Direct officers to prepare a phased plan of the proposed detailed expenditure to bring back to Council for endorsement.

Carried

Councillors Browne, Simpson, and Wright voted against the motion

2. AQUATIC REDEVELOPMENT: OPTIONS FOR CONSULTATION

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1429954
<i>Reporting Officer/s & Unit:</i>	Glenn Lucas, Manager Sport & Recreation

2.1 Purpose of Report

The purpose of this report is to recommend to Council the next steps for the new aquatic facility development process.

At the Meeting

Council Officers spoke to the report and showed a PowerPoint presentation (Doc ID: 1436205). It was noted by the Chief Executive that this report was not able to be presented at the Sustainable Napier Committee meeting held on the 10th of February due to the late arrival of important consultant reports.

In response to questions from the Committee it was clarified:

- The purpose of this report is to provide further information to inform a provisional decision on a way forward. This additional information is a geotech analysis of the Onekawa site, a possible site analysis, and a cost analysis. It is acknowledged this is a high interest item and that construction costs continue to rise, so officers will be proceeding with urgency.
- The cost of additional investigations, since the development of a new aquatic facility project was halted, has been \$223,000.
- The Geoff Canham Consulting (GCC) analysis of a preferred aquatic site sought to weight the analysis equally; it is up to the Council to decide if that was the correct way to do the analysis and community feedback can inform that decision.
- Financial questions in regards to the two sites can be worked through in more detail at the 10 March 2022 Ordinary Council meeting, along with who is best to answer the questions Elected Members may have, whether that is council officers, consultants or the community.
- The Mitre 10 Sports Park 50 metre pool is due to be completed mid-2022, but this aims to cater for high performance sports and swim sports. It will not be a venue for recreational swimmers.
- The options for community consultation will not be decided on at this meeting; it will need to go through its own approvals process, and there are ways to structure consultation questions to incorporate more than one option at the Onekawa site.
- Three metres is not very deep for a landfill. Onekawa was not a landfill under the current landfill code and practices, it was more of an unregulated tip site.

- The Hornby pool and library in Christchurch project is on an old landfill. That project is more advanced, with an architectural masterplan and a large project team. Some key assumptions have had to be made for Onekawa's risk register, particularly around the level the pool lies. Hornby does not have the shallow ground water issue which Onekawa has, also Onekawa's soil profile has very low strength materials, which means there is very little strength in the soil. In Hornby steel piles were driven through into gravel, and this mitigates geotechnical risk. Onekawa does not have a solid gravel layer and therefore would require significant ground work to achieve the same ends so piling has not be considered at this point. Also the cost of steel is subject to significant price fluctuations.

ACTION – Elected Members to collate questions and send through to council officers to address.

Committee's Amended Recommendation

Councillors Brosnan / Crown

The Sustainable Napier Committee:

- a. Note the geotechnical and contamination reports and implications for potential aquatic redevelopment.
- b. Note the independent multi-criteria site analysis results for the Onekawa and Prebensen sites.
- c. Note the interdependent relationship with the new aquatic development and the work required to extend the life of the existing facility.
- d. Note the impact of increasing construction costs.
- e. Councillors are to forward all questions to Council Officers to investigate and bring responses back before the Council meeting on 10 March 2022.

Carried

REPORTS FROM NGĀ MĀNUKANUKA O TE IWI (MĀORI COMMITTEE) HELD 25 FEBRUARY 2022

1. NCC TRADE WASTE AND WASTEWATER DRAINAGE BYLAW RENEWAL

Type of Report:	Operational
Legal Reference:	Local Government Act 2002
Document ID:	1381795
Reporting Officer/s & Unit:	Caitlin Egan, Environmental Compliance Officer

1.1 Purpose of Report

The purpose of this document is seek approval to renew and consolidate the Wastewater Drainage and Trade Waste Bylaws.

At the Meeting

The officer spoke to the report and in response to questions from the Committee it was Clarified:

- Officers are working towards the renewed and consolidated bylaw being adopted by the Council in July 2022.
- Once adopted the bylaw will be phased in over one to three years, depending on the regulation. For example all businesses will need to comply with grease trap regulations within a year. This time period will allow businesses which need to install grease traps to do so, and to implement a regular maintenance schedule for them. Charges for non-compliance may be delayed for smaller businesses by two years in recognition of the pressures Covid settings have put on small businesses. The aim is to have the phasing information as part of the community consultation to allow the community to comment if the timelines are reasonable.
- Three funeral homes in Ahuriri/Napier have been contacted by council officers to discuss the renewal and to ask what they do with their wastewater. Two have rakahore channels installed. The other Funeral home has no cultural treatment in place currently, but is happy to comply with Council's recommendation. There is a new Māori-owned funeral home opened, called Simplicity; officers will go and talk to them to see what their practice is going to be.
- To begin the mana whenua consultation officers briefed the Te Waka Rangapū team at NCC, they have also been trying to meet with the Mana Ahuriri Board to brief them. Officers have met with Mike Tane about it though. An idea is to have a workshop on the cultural aspect of wastewater management at the wastewater treatment plant could be held so members of the Mana Ahuriri Board can go and see where the wastewater ends up and see what NCC are proposing.
- The project is at a critical time in regards to timeframes. A manual will be written which will contain a lot of the information which sits behind the Bylaw, this can

then be updated with the preferences which emerge from the consultation with Mana Ahuriri. The Bylaw will be written so it links back to the manual.

Ngā Mānukanuka o te Iwi (Māori Committee) recommendation

RTK Hawaikirangi / KP Price

The Ngā Mānukanuka o te Iwi (Māori Committee):

- a. Receive this update on the proposed Trade Waste and Wastewater Bylaw renewal;
- b. Note that Officers are recommending the consolidation of the Wastewater Drainage and Trade Waste Bylaws;
- c. Note that Officers are recommending a timeline for the Wastewater Drainage and Trade Waste Bylaw review; and
- d. Support Napier City Council to conduct consultation with, and receive input from, mana whenua to inform the Consultation Plan and Statement of Proposal.

Kua Mana

REPORTS UNDER DELEGATED AUTHORITY

1. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1422640
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

1.1 Purpose of Report

To report the Tenders let under delegated authority for the period 8 November 2021 – 17 February 2022.

Officer's Recommendation

That Council:

- a. Receive the Tenders Let for the period 8 November 2021 – 17 February 2022.

CONTRACTS OVER \$100,000 LET UNDER CHIEF EXECUTIVE/DIRECTOR INFRASTRUCTURE DELEGATION

for the period 8 November 2021 – 17 February 2022

Contract 1321 Napier Fishing Club Pontoon Replacement Project

One tender was received.

It was recommended that the contract be awarded to Lattey Group Ltd in the sum of \$542,060.00 excluding GST.

This recommendation was approved.

Contract 1255 Healthy Homes Compliance – Heating and Ventilation

Three tenders were received however two tenders were considered non-conforming were excluded from consideration.

It was recommended that the contract be awarded to Excel Refrigeration & Air Conditioning in the sum of \$795,805.19 plus an allowance of an \$80,000 contingency.

This recommendation was approved.

Contract 2199 Essex St Reserve Playground Equipment

Tenders were invited from the pre-approved playground panel of suppliers. Two tenders were received.

It was recommended that the contract be awarded to Playground People in the sum of \$149,098.00 plus an allowance of a \$15,000 contingency.

This recommendation was approved.

Contract 2198 George Swan Memorial Repairs

Four suppliers were invited to tender and one tender was received.

It was recommended that the contract be awarded to Lime Works Ltd in the sum of \$139,600.00.

This recommendation was approved.

1.2 Attachments

Nil

PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

1. Rephasing of Funding for Land Purchase
2. Council Projects Fund – Applications
3. Chief Executive Key Performance Indicators - LIMITED DISTRIBUTION

Reports from Sustainable Napier Committee held 10 February 2022

1. Whakarire Revetment Project Update

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
Agenda Items		
1. Rephasing of Funding for Land Purchase	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Council Projects Fund - Applications	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

		(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
3. Chief Executive Key Performance Indicators - LIMITED DISTRIBUTION	<p>7(2)(a) Protect the privacy of natural persons, including that of a deceased person</p> <p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p> <p>7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>

Reports from Sustainable Napier Committee held 10 February 2022

1. Whakarire Revetment Project Update	7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>
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NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date: Tuesday 21 December 2021

Time: 10.00am – 11.33am (Adopt Annual Report/Bylaws)

Venue Large Exhibition Hall
Napier War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook site

Present **Chair:** Mayor Wise
Members: Deputy Mayor Brosnan, Councillors Browne [via Zoom], Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine [via Zoom], Taylor and Wright [via Zoom]

In Attendance Chief Executive (Steph Rotarangi)
Director City Services (Lance Titter)
Director City Strategy (Richard Munneke)
Director Community Services (Antoinette Campbell)
Director Corporate Services (Adele Henderson)
Acting Director Infrastructure Services, (Debra Stewart)
Pou Whakarae (Mōrehu Te Tomo)
Chief Financial Officer (Caroline Thomson)
Manager Regulatory Solutions (Rachael Horton)
Manager Community Strategies (Natasha Mackie)
Communications Manager (Jess Soutar-Barron)
Team Leader Parks Reserves and Sportsgrounds (Jason Tickner)
Senior Advisor Policy (Matt Adamson) [via Zoom]
Māori Partnership Manager - Te Kaiwhakahaere Hononga
Māori (Hilary Prentice) [via Zoom]
Accounting Manager (Talia Foster)
Corporate Accountant (Heather Sharp)

	Finance Accountant (Jaimie McIvor) External Auditor (Karen Young; <i>Audit New Zealand</i>) [via Zoom]
Public Forum:	Bradley Graham
Administration	Governance Advisors (Carolyn Hunt and Anna Eady)

Karakia

The elected members opened the meeting with a karakia.

Apologies

Council resolution	<u>Dep. Mayor Brosnan / Councillor Taylor</u>
	That the apology for absence from Councillor Boag be accepted.
	<u>Carried</u>

Conflicts of interest

Nil

Public forum

Bradley Graham - Skid Pads for Recreational Drivers spoke to the meeting in regard to drifting which is the world's fastest growing motor sport and local people of all ages are interested in this sport. Not only doing burnouts and drifting in their cars, but are doing it on the public roads. This is because the prices to travel to the closest track are too high, registration fees, accommodation expenses etc. are too costly for the younger generation of boy racers to afford.

The problem of boy racers on local streets is not getting any better and the current policing models are not solving any issues. Convictions that go with loss of traction of a very minor nature are making criminals of a large group of Hawke's Bay youth, limiting their ability to travel overseas and get employment. Boy racers are people who just love cars.

Mr Graham advised that he had met with Anna Lorck (Labour MP), Greg Murphy (super car driver) and the Hastings District Council to discuss the practicalities of developing a skid pad for cars in Hawke's Bay. They were supportive of the idea as was Inspector Matt Broderick (Road Policing and Fleet Manager) and believed it would assist in getting boy racers off the public road.

His vision was to change the boy racer culture and have an area they could go legally to "spin the tyres", have fees in place for locals so they can frequent the pad regularly on certain dates, organising and holding a few events for the year for locals and out-of-towners. The vision is for a grass roots pad for the every day person to be able to participate.

Mr Graham was not seeking funding but support from Council and the Police to obtain land they could lease and believed if he had this support people would be more likely to lease the land. The skid pad would be 20m x 20m and there would need to be some parking for vehicles and this could be a paddock. He had tried for the past twelve months to lease some land, however

the boy racer name had made it difficult and he wished to change the culture to make it family friendly.

Council agreed that Councillor McGrath would assist and work with Mr Graham.

Announcements by the Mayor

The Mayor wished everyone a safe and festive season and acknowledged that it had been a busy and challenging year and thanked elected members and staff for their hard work and the community who had assisted through various consultation processes.

Announcements by the management

“Thinkfest” - The Community Strategies Manager, Ms Mackie updated the meeting on the recent “Thinkfest” event held on 20 November 2021 (International Children Day). This event supported the development of the Youth and Wellbeing Strategy and the Napier City Pilot Trust was acknowledged for their participation and assistance in progressing the Strategy.

Ms Mackie displayed a two minute video of the “Thinkfest” which included responses to the questions “What makes a good life?” and “What is important for a good life in Ahuriri ?” and some of the comments that evolved included children feeling safe, loved, respected connected and to belong was their vision for a good life.

Infrastructure Acceleration Fund – The Director City Strategy, Mr Munneke advised that the second round of application (Request for Proposal) to the Infrastructure Acceleration Fund for Maraenui Stormwater improvements was submitted on Friday, 17 December 2021. If successful, Council could expect to be notified in March 2022.

Christmas/New Year - The Chief Executive advised that Council facilities would officially close at midday on Friday, 24 December 2021 and would re-open on Wednesday, 5 January 2021. Council would be contactable 24/7 during the holiday period through the website [napier.govt.nz/contactus](https://www.napier.govt.nz/contactus).

Confirmation of minutes – There were no minutes to confirm.

AGENDA ITEMS

With the agreement of the meeting Agenda Items were taken out of order.

2. BUDGETS TO BE CARRIED FORWARD TO 2021/22

Type of Report:	Operational
Legal Reference:	Local Government Act 2002
Document ID:	1362701
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer Rudolf Britz, Strategic Finance Advisor

2.1 Purpose of Report

To seek Council approval to carry forward budgets into 2021/22 or future years depending on the timing of the programme.

At the meeting

The Chief Financial Officer, Ms Thomson spoke to the report advising that the total to carry forward from 2020/21 had increased compared to previous years due to Council completing \$43.4m of the \$100m budgeted in the revised 2020/21 Annual Plan capital programme (\$59.5m excluding carry forwards from 2019/20). Delivery of the Capital Plan has been impacted by Covid-19 and the November flooding event.

It was noted that the 3 Waters Reform Programme required the money to be spent by June 2022 and projects were on track for this completion date. A sum of \$918,000 had yet to be tagged and as part of the condition of funding any unspent funds would be returned if not spent. The Finance Team have a dedicated person monitoring and tracking projects underway and were working with the 3 Waters Programme Reform Team.

Regular reporting on the projects would continue through the Sustainable Napier Committee.

Council resolution

Councillors Taylor / Price

That Council:

- Approve capital carry forward budgeted expenditure of \$44,101,849 from 2020/21 into 2021/22 (or future years depending on the timing of the programme).
- Approve total operational expenditure carry forward budgeted expenditure of \$2,581,304 from 2020/21 into 2021/22.
- Approve capital expenditure carry forward budgets for the three waters reform programme of \$7,059,988 from 2020/21 into 2021/22.
- Approve operational expenditure carry forward budgets for the three waters reform programme of \$2,602,831 from 2020/21 into 2021/22.

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- e. Note that the total capital, operational expenditure and revenue carry forward of the three waters reform program nets to zero.
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Carried

3. NAPIER CITY COUNCIL BYLAWS REVIEW

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 1399632

Reporting Officer/s & Unit: Rachael Horton, Manager Regulatory Solutions

3.1 Purpose of Report

The purpose of this report is to consider and respond to submissions from the community in relation to Napier City Council's (**the Council**) proposal to re-make ten current Napier City bylaws that were revoked pursuant to s160A of the Local Government Act 2002 (**LGA**) on 17 December 2021 (**the proposal**).

At the meeting

The Manager Regulatory Solutions, Ms Horton spoke to the report which related to the remaking of ten Council Bylaws. Public consultation to renew ten bylaws, which were revoked on 17 December 2021, had now been completed. Public submissions opened on 22 November and closed on 10 December with a total of 14 submissions received from members of the public and public and private organisations.

All submissions received had been considered and it was proposed to make minor amendments to the Animal Control Bylaw and the Parks and Reserves Bylaw. The Cemetery Bylaw and the Fire Control Bylaw reviews would be brought forward. Ms Horton recommended adopting the remaining six bylaws.

In responses to questions the following points were noted:

- Although some points had been raised in submissions in regard to the Trading in Public Places Bylaw no changes were recommended. It was noted that the Trading in Public Places Bylaw was there to control the commercial activities particularly mobile shops and retailers to ensure retailers have commercial value in places. It was working well and there had been some changes to events recently to allow more mobile food businesses to cater for events.
 - Bylaws could not identify just one type of mobile shop ie an ice cream truck as this would require a change in policy and it is considered that the current bylaw is working well to protect retail shops from mobile trading in close proximity and ensuring all mobile vendors have a fair opportunity to trade..
 - The fixed period of time an operator could stop of two hours created a fair platform for all mobile vendors.
 - Cats are currently not regulated by the Animal Control Bylaw and submissions received in regard to regulating cat ownership could be considered in the future as this would require a significant policy change requiring robust consultation.
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- At this stage it appears that only Wellington City Council has a desexing programme that includes cat ownership.

**Council
resolution**

Dep. Mayor Brosnan / Councillor Taylor

That Council:

- Approve the adoption of the following Proposed Bylaws coming in to effect from the date of this resolution, incorporating the minor changes described above, as well as a number of minor formatting and grammatical amendments, to the previous editions considered by Council at its Emergency Meeting on 16 November 2021, and following consideration of public feedback:
 - Introductory Bylaw 2021
 - Animal Control Bylaw 2021
 - Cemeteries Bylaw 2021
 - Fire Control Bylaw 2021
 - Parking Control Bylaw 2021
 - Parks and Reserves Bylaw 2021
 - Public Places Bylaw 2021
 - Public Places Liquor Control Bylaw 2021
 - Tattooists and Skin Piercers Bylaw 2021
 - Trading in Public Places Bylaw 2021
- Determine that the Proposed Bylaws are:
 - The most appropriate and proportionate way of addressing the perceived problem in terms of sections 155(2)(b) and 155(3) of the LGA; and
 - Not inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA).
- Authorise Officers to notify submitters and the public that the Proposed Bylaws have been adopted and will become operative from 21 December 2021.

Carried

4. MEMORANDUM OF TRANSITION FOR COASTAL HAZARDS SERVICE DELIVERY

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1410085
<i>Reporting Officer/s & Unit:</i>	Caroline Thomson, Chief Financial Officer

4.1 Purpose of Report

This paper presents a proposed Coastal Hazards Memorandum of Transition (“MoT”) for consideration.

At the meeting

The Chief Financial Officer, Ms Thomson advised that the Memorandum of Transition would provide a mechanism for Napier City Council, Hastings District Council and Hawke’s Bay Regional Council to confirm the agreed arrangements for implementing the Coastal Hazard Strategy and the associated transfer of assets recommended by the Funding Review.

This document will enable the Hawke’s Bay Regional Council to amend its Long Term Plan without objection from territorial authorities under section 16 of the Local Government Act 2002. It is proposed that the Hawke’s Bay Regional Council would take charge of adapting the coastal hazard risks and implement the Coastal Hazard Strategy.

The Hastings District Council and Napier City Council will transfer their relevant assets to the Hawke’s Bay Regional Council from 1 July 2024 to align with the Regional Council’s 2024-2034 Long Term Plan. Hastings District Council have endorsed the Memorandum of Transition and the Hawke’s Bay Regional Council will consider it at their meeting in February 2022.

The Advisory Committee would include representatives from Maungaharuru-Tangitū, Mana Ahuriri and the Heretaunga Tamatea Settlement Trust.

Council resolution

Dep. Mayor Brosnan / Councillor Price

That Council:

- a. Receive the report titled “Memorandum of Transition for Coastal Hazards Service Delivery” dated 21 December 2021.
- b. Endorses the Memorandum of Transition.
- c. Instructs the Chief Executive to execute the Memorandum of Transition on behalf of Napier City Council following satisfaction of consultation requirements under Clause 7 of the Hawke’s Bay Region’s Triennial Agreement for the Triennium October 2019 – 2022.
- d. Delegate authority to the Chief Executive to approve changes to the Memorandum of Transition should they be required by the Hawke’s Bay Regional Council and Hastings District Council in consultation

with the Napier City Council members of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee.

Carried

*The meeting adjourned at 10.48am
and reconvened at 11.17am.*

1. ADOPTION OF ANNUAL REPORT 2020/21 AND SUMMARY ANNUAL REPORT 2020/21

Type of Report: Legal

Legal Reference: Local Government Act 2002

Document ID: 1401929

Reporting Officer/s & Unit: Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To present the Napier City Council Annual Report 2020/21 and Summary Annual Report 2020/21 for adoption by Council.

At the meeting

The Audit opinion for 2020/21 was tabled at the meeting (*Doc Id 1417376*) and included an emphasis of matter and a qualification relating to three non-financial performance measures. Circulated at the meeting were final changes to the Annual Report (*Doc Id 1417845*).

The Chief Financial Officer, Ms Thomson advised the purpose of the report was to present the Annual Report and Summary Annual Report for 2020/21. Under the Local Government Act the Annual Report is required to be adopted prior to 30 October each year. However, last year the government passed a Covid legislation bill to extend the deadline for adoption to 31 December 2020 and they have passed the same legislation again this year to extend the adoption dates out to 31 December 2021.

Ms Thomson reported an overall operating surplus of \$27.7m and a balanced budget position for the year ended 30 June 2021. The total revenue of \$164m was above budget by \$42m. This was mainly due to the significant uplift in investment property gains of \$21.6m, 3 waters reform funding received from Department of Internal Affairs of \$7.2m and Tourism activities performing better than anticipated.

Total expenditure of \$136m was above budget by \$14m due to higher depreciation from uplift in asset values the previous year, November flooding costs and costs associated with Parkland development.

Ms Thomson advised that Audit were satisfied that the financial statements fairly reflect Council's activities for the year and its financial position. The emphasis of matter paragraph referred to the potential impact of the 3 waters reform for Council.

The qualified audit opinion related to three performance measures whereby audit were unable to determine that the reporting on these measures was materially correct. The performance measures impacted related to the fault response times for recorded for water supply, wastewater and stormwater. As part of Audit's testing they identified a number of discrepancies relating to response times and recording of complaints and have assessed the number of errors are above their threshold for materiality.

The disclosures in the Annual Report and summary report include Council's proposed remedial actions.

Audit New Zealand Director Karen Young joined the meeting via Zoom and was available to provide more detail on the issues raised in the audit opinion.

In response to questions the following points were noted:

- In regards to the performance measure and complaints it was noted that this was a new measure implemented last year and a number of Councils around New Zealand had difficulty with compliance.
- Discussion was being held with the Department of Internal Affairs to determine if the performance measure could be modified.
- If the performance measure is not modified Council would be unlikely to be achieve this measure in the future as it is very difficult to meet with the ways the complaints are categorised that created error.
- The main reason for non-conformance is the mis-categorisation of complaints that flow into different areas. Training and review of local systems would assist in improvements.
- Council has changed the complaints process this year to improve matrix, ability to respond and for better compliance going forward.

ACTION *The Chief Executive will provide an update report on the Complaints System and operation.*

Council resolution	Mayor Wise / Dep. Mayor Brosnan
	That Council: <ul style="list-style-type: none">a. Receives the report titled "Adoption of Annual Report 2020/21 and Summary Annual Report 2020/21" dated 21 December 2021.b. Note the 2020/21 Annual Report has been considered by the Audit and Risk Committee.c. Note the Auditor's report includes an emphasis of matter paragraph drawing attention to Government announcement to introduce legislation to establish four publicly owned water entities from 1 July 2024.d. Note the qualified Audit opinion on the activity group statements relating to incomplete information about response times and the number of complaints for some services.e. Note that the Audit opinion will be provided at the Council meeting of 21 December 2021, with the Audit Director for Audit NZ available to talk to the opinion.

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- f. Adopt the Annual Report and Summary Annual Report for Napier City Council for 2020/21 subject to any grammatical and minor changes and any changes due to the requirements of the audit process.

Carried

Attachments

- 1 Audit New Zealand's opinion tabled at the meeting (*Doc Id 1417376*)
2 Circulated Final Changes to the Annual Report at Council meeting (*Doc Id 1417845*)
-

The meeting closed with a karakia at 11.33am

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval