



**NAPIER**  
CITY COUNCIL  
*Te Kaunihera o Ahuriri*

Napier Civic Building  
231 Hastings Street  
**t +64 6 835 7579**  
**e** [info@napier.govt.nz](mailto:info@napier.govt.nz)  
[www.napier.govt.nz](http://www.napier.govt.nz)

# ORDINARY MEETING OF COUNCIL

## Open Agenda

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Meeting Date: Thursday 21 April 2022

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Time: 9.00am

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Venue: Via Zoom Audio Visual Link

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*Livestreamed via Council's Facebook site*

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Council Members **Chair:** Mayor Wise

**Members:** Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright

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Officer Responsible Chief Executive

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Administrator Governance Team

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**Next Council Meeting**  
**Monday 30 May 2022**

# ORDER OF BUSINESS

## Karakia

## Apologies

Nil

## Conflicts of interest

## Public forum

## Announcements by the Mayor including notification of minor matters not on the agenda

*Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13*

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

## Announcements by the management

## Confirmation of minutes

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# AGENDA ITEMS

## 1. CHIEF EXECUTIVE'S REPORT

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1449446
<i>Reporting Officer/s &amp; Unit:</i>	Steph Rotarangi, Chief Executive

### 1.1 Purpose of Report

The Chief Executive's Report is brought to Council, for your information, every six weeks.

#### Officer's Recommendation

That Council:

- a. Receive and note the Chief Executive's report for April 2022.

### 1.2 Background Summary

The Chief Executive's Report will be circulated separately and seeks to update Council on a number of key projects and priorities for Napier City Council.

### 1.3 Issues

No issues.

### 1.4 Significance and Engagement

The Chief Executive's report is provided for information purposes only.

### 1.5 Implications

#### Financial

The Chief Executive's report does not present any financial or resourcing implications.

#### Social & Policy

The Chief Executive's report does not have any particular social or policy implications.

#### Risk

The Chief Executive's report does not give rise to any particular risks for Council or the community

### 1.6 Options

The options available to Council are as follows:

- a. Receive and note the Chief Executive's Report for April 2022.

### 1.7 Development of Preferred Option

No preferred option has been developed.

## **1.8 Attachments**

- 1 Chief Executive's Report (Doc Id 1453314) (*Under Separate Cover*)

## 2. AMENDMENTS TO THE 2022 COUNCIL/COMMITTEE MEETING SCHEDULE

Type of Report:	Procedural
Legal Reference:	Local Government Act 2002
Document ID:	1446926
Reporting Officer/s & Unit:	Helen Barbier, Team Leader Governance

### 2.1 Purpose of Report

The purpose of this report is to consider amendments to the schedule of Council and Committee meetings for the 2022 Meetings Calendar, which was originally adopted by Council on 28 October 2021.

It is proposed that the meeting schedule be amended as follows:

- Modify Council and Standing Committee meeting start times from 9.00am to 9.30am.

#### Officer's Recommendation

That Council:

- Adopt the following amendment to the schedule of meetings for 2022 effective from 1 May 2022 as below:
  - Modify Council and Standing Committee meeting start times      Change of time      Meetings to start at 9.30am

### 2.2 Background Summary

At the Council meeting held on 28 October 2021, the meeting schedule for 2022 was adopted. This schedule introduced an amended start time for Council and Standing Committee meetings, moving them from 10.00am to 9.00am.

At the end of last quarter, feedback from the elected members identified that a 9.30am start would better align with their other obligations.

The Local Government Act 2002, Schedule 7, Clause 19 states:

- ...
- (4) *A local authority must hold meetings at the times and places that it appoints.*
- (5) ...
- (6) *If a local authority adopts a schedule of meetings -*
- The schedule-*
    - may cover any future period that the local authority considers appropriate, and*
    - may be amended; and*
  - notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting to the schedule or amendment.*

Although a local authority must hold the ordinary meetings as scheduled, Council may at a meeting, amend the schedule of dates, times and number of meetings to enable business to be managed in an effective way.

Staff attempt to meet the needs of the Council in planning the schedule however it is inevitable that the schedule will need to be amended from time to time and these amendments will be notified to elected members via the Councillor diary as they arise.

While the schedule serves to give elected members notice of the upcoming meetings there is still a requirement under the Local Government Official Information and Meetings Act 1987 for the public to be advised on a regular basis of the meetings scheduled for the next month.

The schedule includes the meetings of all committees not only so that members can plan ahead, but also to ensure that meeting days are in fact available. Where scheduled meetings are not required cancellations will be advised to members as early as possible.

### **2.3 Issues**

No issues have been identified with this report.

### **2.4 Significance and Engagement**

The amendments to the schedule of meetings does not trigger Council's Significance and Engagement Policy or any other consultation requirements.

### **2.5 Implications**

#### **Financial**

There are no additional costs as a result of the change to meeting start times.

#### **Social & Policy**

There are no social or policy implications in relation to this report.

#### **Risk**

No risks have been identified in changing the meeting start times.

### **2.6 Options**

The options available to Council are as follows:

- a) To amend the start time for Council and Standing Committee meetings to 9.30am from 1 May 2022.
- b) To propose further amendments to the meeting schedule.

### **2.7 Development of Preferred Option**

It is recommended that 9.30am meeting start time be adopted as proposed.

### **2.8 Attachments**

Nil

### 3. RETIREMENT OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT POLICY

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	1449450
<i>Reporting Officer/s &amp; Unit:</i>	Helen Barbier, Team Leader Governance

#### 3.1 Purpose of Report

The purpose of this report is to formally retire the Local Government Information and Meetings Act (LGOIMA) Policy which was due for review in March 2022.

##### Officer's Recommendation

That Council:

- a. Approve retirement of the Local Government Official Information and Meetings Act Policy.
- b. Instruct Officers to retire the policy, including removing it from the Council website.

#### 3.2 Background Summary

The LGOIMA Policy is one of Napier City Council's public policies and it describes the principles applying to the management of requests for official information.

A copy of the current policy is attached.

The policy reproduces, word for word, sections of the Local Government Official Information and Meetings Act 1987 (the Act).

Council Officers process requests for information in accordance with the Act. The corresponding procedure documents are based on the Act and on guidance from the Office of the Ombudsman. These documents provide the additional information and templates required in managing requests for information.

Members of the public can access links to the LGOIMA Act and the Office of the Ombudsman on Council's website 'Official Information Requests' page.

In addition to the legislative requirements, the LGOIMA Policy also refers to reporting requirements to Council. The CE report includes LGOIMA response statistics so this information will continue to be provided.

As a result, the LGOIMA Policy is no longer fit for purpose and should be retired.

#### 3.3 Issues

There are no identified issues with retiring the Policy.

#### 3.4 Significance and Engagement

There are no requirements for engagement in relation to this decision.



### **3.5 Implications**

#### **Financial**

There are no financial implications to this decision.

#### **Social & Policy**

There are no social implications and there is no public impact by withdrawing the policies.

#### **Risk**

The LGOIMA Act and guidance from the Office of the Ombudsman will continue to be the reference documents in managing requests for information, there is therefore no risk in retiring the LGOIMA Policy.

### **3.6 Options**

The options available to Council are as follows:

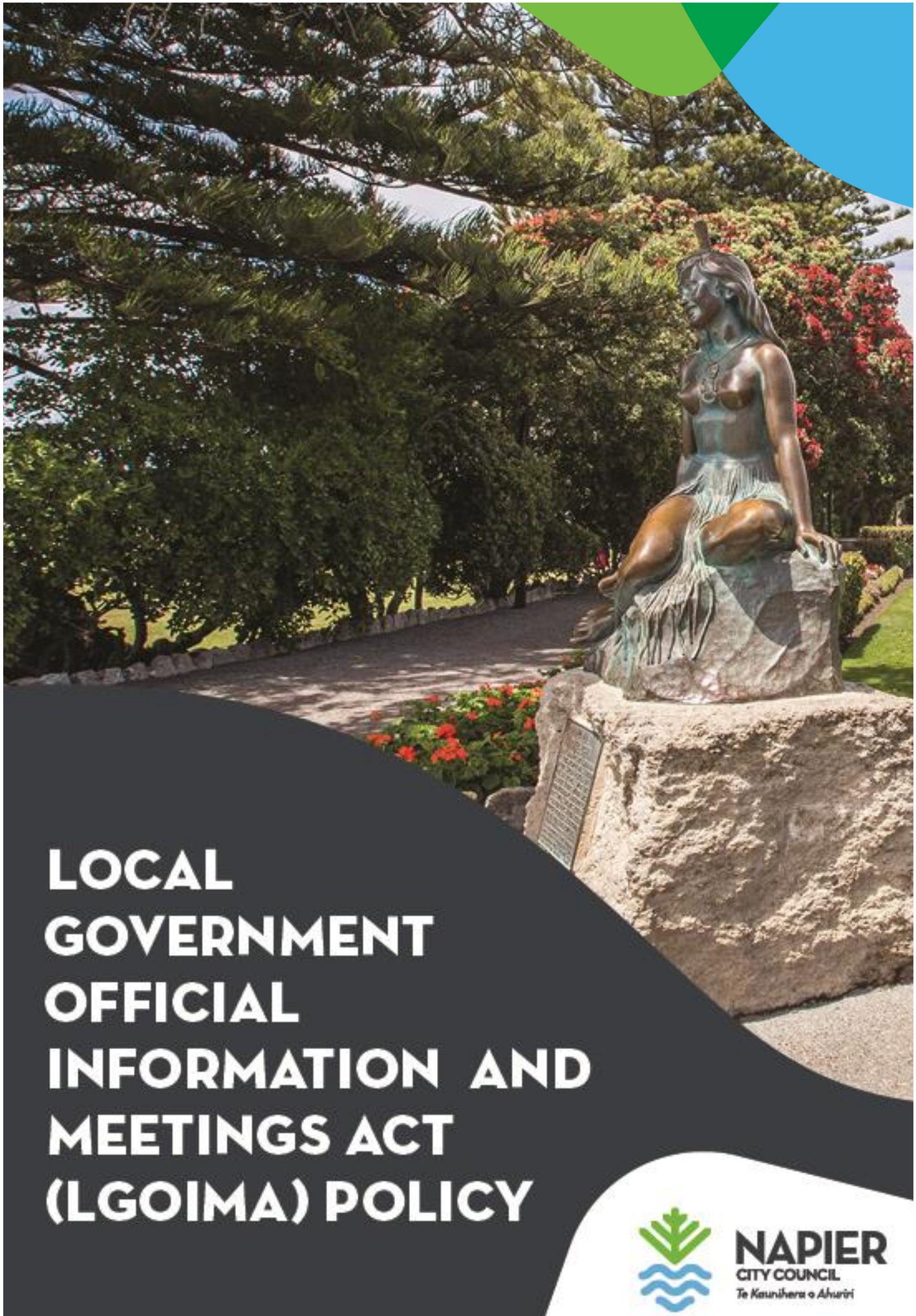
- a. Approve retirement of the Local Government Official Information and Meetings Act Policy and instruct staff to retire the policy, including removing it from the Council website.
- b. Retain and update the current Local Government Official Information and Meetings Act Policy.

### **3.7 Development of Preferred Option**

As the policy duplicates the Act, retirement is the preferred option.

### **3.8 Attachments**

- 1 Local Government Official Information and Meetings Act Policy 2019 (Doc Id 761601) [↓](#)



# LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA) POLICY



**NAPIER**  
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Te Kaunihera o Ahuriri

## Local Government Official Information and Meetings Act Policy



<b>Adopted by</b>	Napier City Council on 05 March 2019
<b>Relevant Legislation</b>	Local Government Official Information and Meetings Act 1987
<b>NCC Documents Referenced</b>	340092 LGOIMA procedure 335938 LGOIMA response templates and reasons for withholding 335923 LGOIMA tracking spreadsheet

### Purpose

#### Local Government Official Information and Meetings Act (LGOIMA) requests for Information

The Local Government Official Information and Meetings Act 1987 (the Act) establishes the law to apply in responding to requests for information. The purposes of the Act are:

- to provide for the availability to the public of official information held by local authorities, and to promote the open and public transaction of business at meetings of local authorities, in order
  - to enable more effective participation by the public in the actions and decisions of local authorities, and
  - to promote the accountability of local authority members and officials, and thereby to enhance respect for the law and to promote good local government in New Zealand
- to protect official information and the deliberations of local authorities to the extent consistent with the public interest and the preservation of personal privacy.

This policy outlines the principles and procedures applying to receipt of a LGOIMA request.

### Policy

#### 1. Principles

- 1.1. All requests for official information are, in fact, requests under the Act, unless it is by an individual for any of their own information held by Napier City Council, in which case the request is made under the Privacy Act 1993.
- 1.2. Requests may only be for information already held; there is no obligation to create new information for the purposes of responding to a request.
- 1.3. Requests for opinion are not requests for official information.
- 1.4. The Act requires that a response on whether the request is being upheld, partially upheld or declined is provided within 20 working days of the request being received. Where information is being provided in full or in part, this should follow the response as soon as a reasonably practicable.
- 1.5. If a person asks for information urgently, they must specify the reason(s) for urgency.
- 1.6. There is a general duty towards transparency and assistance under the Local Government Official Information and Meetings Act 1987 (the Act); the default position should be to release information unless there is very good reason under the Act not to.
- 1.7. This duty also extends to providing assistance to requestors through the request process, including helping requestors to clearly frame their request, and responding to the request as soon as reasonably practicable and no later than 20 working days.

- 1.8. Responses need to balance the duty to make information available and to protect information where necessary, including the need to protect an individual's privacy. Where any information is withheld, the reason under the Act must be provided.

## **2. Procedure**

- 2.1. Council's operational procedure for addressing requests under the Local Government Official Information and Meetings Act 1987 is outlined in the document "LGOIMA procedure" and its accompanying documents "LGOIMA response templates and reasons for withholding" and "LGOIMA tracking spreadsheet".

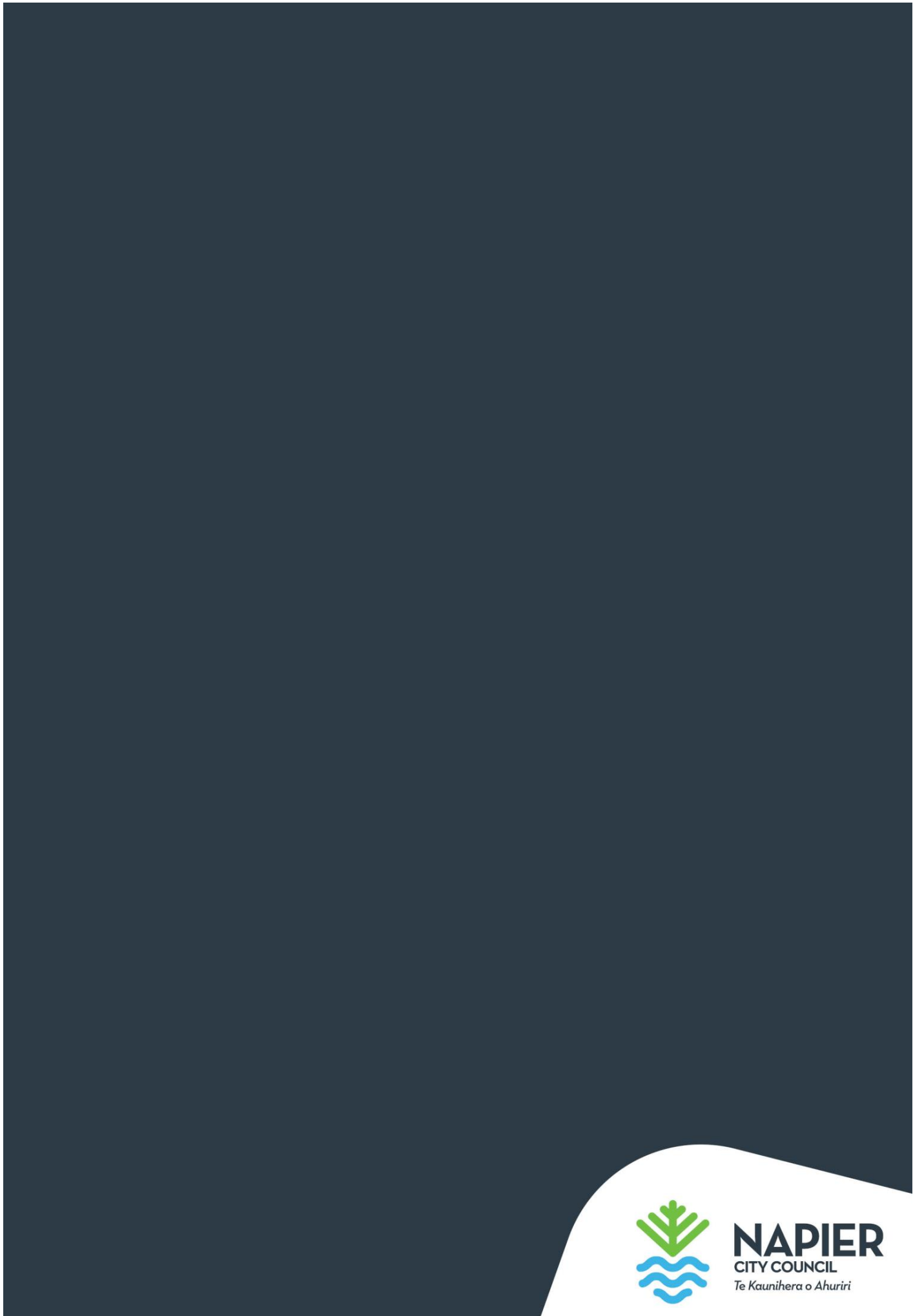
## **3. Reporting**

- 3.1. An overview of LGOIMA requests processed in the reporting period will be reported to Council at each Council meeting.

### **Policy Review**

The review timeframe of this policy will be no longer than every three years.





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## 4. UPDATE ON ACTIONS ARISING FROM LONG TERM PLAN 2021-31 DELIBERATIONS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1449461
<i>Reporting Officer/s &amp; Unit:</i>	Adele Henderson, Director Corporate Services

### 4.1 Purpose of Report

The Hearings for the Long Term Plan 2021-31 were held from 8 June 2021. During Hearings, a number of actions were captured in the minutes and delegated to Council officers. This report updates Council on progress with these actions.

#### Officer's Recommendation

That Council:

- a. Note the progress made with actions arising from the 2021 Long Term Plan Hearings, as detailed in this report.

### 4.2 Background Summary

During the Hearings for the 2021-31 Long Term Plan (LTP), some submitters sought funding or other types of support/action from Napier City Council. Because of the nature of the Hearings, these actions received agreement in principle and Officers were directed to progress options for them in collaboration with the relevant submitters.

These actions are summarised below, along with an update about progress.

Initiative	Action	Update as at April 2022
Regional Park Masterplan	<p>Develop a “collaborative vision and master plan”, with engagement on the master plan including:</p> <ul style="list-style-type: none"> <li>- Mana whenua</li> <li>- Hawke's Bay Regional Council</li> <li>- Department of Conservation</li> <li>- Hawke's Bay Airport</li> <li>- Biodiversity Hawke's Bay, and</li> <li>- Other key stakeholders</li> </ul> <p>The master plan must be subject to community consultation before adoption. A consultation plan needs to be brought back to Council for approval before consultation begins.</p>	<p>Council is in early stages of bringing together a governance framework with partners. This group will develop the intent and commission the required resources to under the master planning work.</p> <p>Establishment of the working group has been timed to commence when all key partners have capacity to engage.</p>

Initiative	Action	Update as at April 2022
	<p>The master plan should identify the appropriate name for the park.</p> <p>After consultation, the masterplan needs to go back to Council for approval.</p>	
Te Pihinga	<p>The feasibility study for Te Pihinga needs to be completed, and needs to include:</p> <ul style="list-style-type: none"> <li>- A review of the utilisation of existing community facilities, the services they <i>currently</i> provide, and the services they <i>could</i> provide</li> <li>- A review of similar facilities across the country, including what is and what isn't working</li> </ul> <p>The feasibility study needs to come back to Council for approval and a resolution to continue.</p>	<p>A final draft of the feasibility study is being reviewed (including additional factors requested by Council) which will be included in appropriate Council agenda.</p>
	<p>Additional consultation process to take place with all stakeholders before the detailed design process, determining the operating funding model, and developing the social procurement plan. A consultation plan needs to come back to Council for approval before consultation begins.</p>	<p>Work is continuing to finalise the land transfer from Kāinga Ora. Partnership with Mana Ahuriri in the governance of this project is being explored. Once confirmed, a stakeholder and community consultation plan will be established and implemented.</p> <p>Given the delay in land transfer, it will be necessary to engage during the next phases of the project – this is an opportunity for engagement to contribute to the design and operating processes.</p>
	<p>After the feasibility study and additional consultation, officers can progress to developing a detailed design, operational funding model and social procurement plan. Construction is to begin in 2023.</p>	<p>Feasibility study and consultation still in progress.</p>
	<p>Go back and review the naming process, suggestion it was originally 'Te Pihinga Ake'.</p>	<p>Completed with Te Waka Rangapū, 'Te Pihinga' confirmed.</p>
Housing	<p>Deficit is to be funded through loans.</p> <p>The review of the housing portfolio is due to Council no later than December 2021.</p>	<p>The LTP budgets were prepared on the assumption that the housing portfolio shortfall would be funded through loans for the full 10 year period (which can be reviewed if/when required).</p>

Initiative	Action	Update as at April 2022
		The 'Napier City Council: Community Housing Options' review report, authored by PWC, was completed on 22 December 2021 and considered by the People and Places Committee on 3 February 2022.
Faraday Centre	Recommendations of the detailed business case to come back to Council for direction.	Officers are awaiting approximate order of costs from the structural engineers for strengthening the Faraday Centre building.  Once received, Officers will bring a paper to Council on the Business Case, including progressing the potential purchase of the building.
Street Management	A model for an ambassadorial approach to street management is to be developed with engagement with mana whenua, Māori Wardens and the Napier Youth Council.	A City Ambassador and CCTV service has been developed using a co-design principle, starting with research and consultation, and partnering with a number of stakeholders and organisations to design the service, including: <ul style="list-style-type: none"> <li>• NZ Police</li> <li>• Whatever it Takes Trust</li> <li>• Hawke's Bay District Health Board</li> <li>• Napier City and Taradale Business Associations</li> <li>• Ahuriri Māori Wardens</li> <li>• Napier City Councillors and the Mayor</li> <li>• Hastings District Council</li> <li>• Hamilton City Council</li> </ul> Feedback was also sought from local iwi representatives and the Napier Youth Council.
	Proposed model to be brought back to Council for approval before implementation from 1 July 2022.	A full service design was presented to Council on 19 August 2021 and approved for implementation with an anticipated start date of July 2022 for CCTV operations, followed by a city ambassador service within six months. Full



Initiative	Action	Update as at April 2022
		maturity of the service is to be programmed across five years.
Traffic Safety Plans	Transport Team to work with submitters from Murphy Road schools around traffic safety concerns.	The Transportation team is finalising the procurement of some network improvements (Meeanee Road/Murphy Road intersection) and is investigating opportunities for infrastructure improvements to support walking and cycling to schools on Murphy Road and address road safety concerns. An initial meeting has been held with Taradale High School and submitters.
	Officers to promote existing codes of conduct for cyclists	Officers continuously work closely with NZ Police, neighbouring councils, RoadSafe HB and various advocacy groups towards making all transport modes safer.
	Transport Team to set up a public workshop in the 2021 calendar year (including elected members) so the community can see and comment on areas prioritised for Local Area Traffic Management Plans. Workshop to be livestreamed.	This was discussed at a Council workshop and agreement reached that this would not be an effective way of consulting with the community. Council is developing a guide to Traffic Calming and Local Area Traffic Management, which will be available on Council's website. A communications programme will be developed around the release of this document.
Funding/ support requests	All funding requests to received written responses.	Completed 22 July 2021.
	\$1M grant for Hawke's Bay Community Fitness Centre.	Actioned, \$1M grant paid on 13 August 2021.
	Budget adjustments for PGA opex and renewal funding.	Actioned, the LTP year 2 (2022/23) budget has been increased according to Council direction.
	Officers to work with PGA to understand its new operating environment and come back to Council with recommendations for permanent budgets going forward.	A review with PGA will be undertaken in early 2023 to understand operational and budget information once the

Initiative	Action	Update as at April 2022
		expanded facility has been operational for a few months.
	Council to provide funding for review of operational effectiveness at PGA in 2023/24 <u>if</u> Hastings District Council do the same. Funding to be granted through an Annual Plan.	Officers will work with counterparts at Hastings District Council in 2022/23 to understand the appetite for supporting a review.
	Officers to work with Pakistan and Friends HB to identify temporary premises and land for acquisition or lease.	<p>Council staff have made contact with the group's representative and ascertained their needs. Their temporary requirement is a house in Onekawa or small commercial premises to enable a current group of up to 15 people to get together for prayers. The group currently meet in private homes and are not in a position to pay rent.</p> <p>The group appreciate that Council has limited ability to provide a suitable facility at this time and the matter has been left with the undertaking that if Council became aware of a suitable facility, Officers would contact the group.</p> <p>In terms of the long term project to build a mosque, the group have raised \$35,000 towards the approx. \$1M required.</p>
	Community Strategies to engage Pakistan and Friends HB in the development of a multicultural strategy.	The development of this strategy is planned for June 2022. Pakistan and Friends HB will be engaged.
	Explore opportunities for "in-kind" services for the gardens at the new Cranford Hospice site	<p>City Services have reviewed their expertise and staff availability and support 3 staff 1 afternoon per month (9 hours per month) being made available to support the nursery maintenance of the grounds at the new facility.</p> <p>This would be dependent on seasonal pressure within Council's own parks network (there may be a limited number of times per year when this could not occur). Ongoing liaison</p>

Initiative	Action	Update as at April 2022
		<p>between Hospice and Napier City Council staff would need to occur so that this could be resolved as and when required.</p> <p>Officers understand that this work is to begin once the garden upgrade is complete, and will work with Cranford Hospice to determine when that will be.</p>
	Council continue to work through a review of the Citizens Advice Bureau Service Level Agreement with a view to entering into an agreement to fund \$60,000 in 2021/22	A \$60,000 annual grant has been confirmed for the next three years.
	Contact Velocity Kickboxing (David Jackson) to determine whether the Trust may be eligible for a grant from Council to help find the gym a more suitable home.	Officers have been in contact with Velocity Kickboxing to provide information about grants available.
	Officers to engage with Central Football to determine whether they have a “full and complete understanding of the total cost of their [artificial turf] project”.	Officers have met with Central Football and requested a business case and consultation report to allow for assessment. A report will come to Council with the outcome.
	Payment of \$500k loan in 2023/24 for the proposed artificial turf <u>if</u> Central Football have completed fundraising required to fund their share of total cost.	<p>Budget of \$527k (incl inflation) is provided in Year 3 of LTP (2023/24) while Council awaits Central Football to complete their required fund raising.</p> <p>The artificial turf project is subject to Council endorsing relocation of facility under the Park Island Master Plan.</p>
Memorial Square Community Rooms	Officers to engage with Historic Places Hawke’s Bay, the National Council of Women Hawke’s Bay and other key stakeholders to define a community use and appropriate operating model for the space.	<p>Officers are working with key stakeholders to explore options for this building.</p> <p>The Art Deco Trust has proposed to become an anchor tenant, and lead the strengthening and re-opening work. This opportunity is currently being worked through.</p>
	Officers to prepare a feasibility study for the Memorial Square Community Rooms in 2022/23, funded by up to \$100,000. \$1.5M	A feasibility study will be finalised and brought to Council in the 2022/23 year.

Initiative	Action	Update as at April 2022
	Capex in years 2 and 3 for strengthening/refurbishment.	
Other items	Officers to undertake further analysis of infill lighting and a tree removal/replacement programme, with a view to improving the street lighting in Maraenui. Analysis is to be brought back to Council to understand the findings	<p>There has been ongoing work around this issue. Full assessment was unable to be completed until the rollout of LED luminaries was complete on the affected streets.</p> <p>Some street trees are being trimmed/removed by Unison where the trees are affecting powerlines and this is programmed within their resources and priorities. A programme of tree trimming and removal of other street trees is underway, as is liaison with property owners where private trees are impacting light distribution.</p> <p>Once this work is complete, designs will be developed for infill lighting (much of the lighting in Maraenui is mounted on Unison power poles), and these designs will inform cost estimates before a programme is brought to Council for funding.</p>
	Circulate the criteria for determining which streets require which type of street lighting to elected members for their information (eg (pedestrian volumes, traffic volumes, retail activity and other criteria)	<p>Council is developing a Street Lighting Code of Practice (SLCoP) to be read alongside the Napier City Council Engineering Code of Practice. This is in its final draft stage and is being prepared for adoption.</p> <p>The SLCoP 2022 will be a public document and includes a table summarising the type of street lighting appropriate for 7 different classes of transport corridors.</p>
	Provide more detail to residents about the roading safety projects being undertaken in the Puketitiri Road area.	<p>Updates were sent to submitters on Puketitiri Road. No 'area-wide' communications have taken place. The actual users of this route come from a very wide catchment.</p>

Initiative	Action	Update as at April 2022
	Repurpose existing vacancy into a climate change leadership role.	Council's Senior Policy Analyst for Climate Resilience started in January 2022.
	Develop a climate change strategy, to be brought back to Council.	Development of this strategy will follow on from a position statement on Climate Change, which is currently being drafted.
	Investigate becoming a member of the <a href="#">Global Covenant of Mayors for Climate and Energy</a> (or similar).	This is being investigated as part of the work on the position statement/strategy.
	Review the Parking Strategy and analyse the impact of recent parking changes.	<p>Parking demand is changing as local and national influences are impacting how people utilize the city. Covid-19 and working from home has had a significant local impact on visitor numbers to our CBD. This will change again as the government moves out of red level and businesses and visitors return to offices.</p> <p>The development of the MSD building shifted parking demand away from existing paid and time limited parking areas within the CBD, but the full impact of this is not yet known as many of these employees have been working from home.</p> <p>National policy changes to remove minimum car parking requirements for developments will also have an impact, as will the transition to pay-by-plate meters which was delayed until May/June 2022 due to Covid.</p> <p>Given all of these current changes, Officers have held off undertaking a review of the strategy until some of the impacts are better understood. In the meantime, officers are collecting information and monitoring the impacts of these changes to inform a future review of the strategy.</p>

Initiative	Action	Update as at April 2022
	Campaign to raise awareness of parking areas the community might not be aware of.	This has also been put on hold due to the current low parking demand.
	Investigate the historic proposal of building additional decks on existing carparking buildings.	This will be considered as part of the broader parking strategy review.
	Prioritise the addition of a disability accessible carpark in Ahuriri, with a city-wide review of accessibility parks to be completed by December 2021.	Two new mobility parks have been installed in the Hardinge Road carpark, with work completed on 6 April 2022.  Officers are progressing the Napier Disability Strategy, which includes a review of Mobility Parking.  We are currently engaging a consultant to undertake the technical review of provision by July 2022 as well as support the development of the strategic and practical response.
	Put up a map of parking for CBD and shopping areas on the NCC website.	These maps were on Council's website already, but have been improved and are now more accessible.
	Host a public workshop to understand parking requirements.	This will be considered as part of the broader Parking Strategy review.
	Investigate an application to Tū Manawa Active Aotearoa for funding for a new playground in south-west Taradale (Otatara Hillside Reserve, Otatara Heights Reserve, Hetley Crescent Reserve, or Trigg Crescent Reserve).	Officers have confirmed with Sport NZ that the fund can't support the development of capital infrastructure such as playgrounds.
	Bring the review of the Animal Control Bylaw forward to 2021/22.	Review of the Dog Control Bylaw is underway, timing of consultation being reconsidered in light of multiple consultations early 2022.
	Develop a framework to determine what community plans look like, and criteria for prioritising areas for plans. Ward Councillors are to be actively involved in any plans for their areas.	This framework is currently in development.

Initiative	Action	Update as at April 2022
	Lobby central government on behalf of superannuitants and Grey Power to increase thresholds for a rates rebates.	This could be the subject of a remit to direct Local Government New Zealand's policy advocacy. Elected Members can consider this option in light of other current priorities.
	Prepare a report giving an update on the implementation of NCC's joint Waste Management and Minimisation Plan.	<a href="#">A report</a> about the implementation of the Joint Waste Management and Minimisation Plan (WMMP) was taken to the Sustainable Napier Committee on 19 August 2021.
	Prioritisation of stormwater projects to be workshopped with elected members after the adoption of the LTP. Information to be shared with the community of the projects over the period of the Long Term Plan.	A workshop was held with elected members on 27 October 2021 to discuss the stormwater network, risks, opportunities, and how officers are planning on using modelling to refine the programme of capital investment in stormwater assets.
	Provide a definition (and any existing guidance) to elected members about what amounts to "unsafe and unsanitary" in terms of dilapidated buildings around the city.	Details have been shared with elected members.
	Undertake a review of resident complaints about the freedom camping ground in Westshore.	A review has been completed and the Westshore freedom camping site is now temporarily closed.
	The report about contamination/geotech in Onekawa Park to be made public as soon as possible, with interested residents within the vicinity of the Onekawa Reserve to be given <i>prior notice</i> , noting that there is no new information in the report about private properties.	Reports were released in November 2021, with nearby residents communicated with via letter prior to the release.
	Follow up with Phillip and Yvonne Coonrood regarding their concerns about the Council retirement village they live in, particularly their washing line.	Officers have worked with these submitters to address their concerns.
	Determine whether the District Plan and the Building Act allow for greywater recycling and advise elected members.	Details have been shared with elected members.

Initiative	Action	Update as at April 2022
	Chief Executive to follow up with Chief Executive of Te Taiwhenua o Te Whanganui a Orotū to progress the draft Memorandum of Understanding.	Process to settle a Memorandum of Understanding still underway, with Te Taiwhenua o Te Whanganui a Orotū leading the drafting of the agreement.

#### 4.3 Issues

No issues.

#### 4.4 Significance and Engagement

This report is just for information and does not give rise to any engagement obligations.

#### 4.5 Implications

##### Financial

Several of these actions concerned the allocation of grant money. These payments have already been actioned, and were paid out of funds that are set aside for this purpose.

There are still some outstanding actions, such as a potential review of operations at Pettigrew Green Arena, which may have cost implications for future years. These will be managed through the annual planning process.

##### Social & Policy

This report does not give rise to any social/policy implications.

##### Risk

Council is currently consulting on its 2022/23 Annual Plan. Submissions close on 13 May 2022, and submitters have the opportunity to present their submission in person to Council between 30 May and 2 June 2022. Council may receive similar or identical requests for those actions outlined above which have not yet been completed.

#### 4.6 Options

The options available to Council are as follows:

- a. Note the progress to date.
- b. Note the progress to date, and request further action (to be formally recorded in meeting minutes, with progress revisited at a future meeting).

#### 4.7 Development of Preferred Option

Note the progress made with actions arising from the 2021 Long Term Plan Hearings, as detailed in this report.

#### 4.8 Attachments

Nil



## 5. REGIONAL TRANSPORT COMMITTEE UPDATE - 11 MARCH 2022

Type of Report:	Operational
Legal Reference:	Enter Legal Reference
Document ID:	1451544
Reporting Officer/s & Unit:	Robin Malley, Team Leader Transportation

### 5.1 Purpose of Report

To provide a summary of the Regional Transport Committee meeting held on 11 March 2022.

#### Officer's Recommendation

That Council:

- a. Receive the update report on the proceedings of the Regional Transport Committee meeting of 11<sup>th</sup> March 2022

### 5.2 Background Summary

The Hawke's Bay Regional Transport Committee (RTC) met on 11 March 2022. The Minutes of the meeting (*Doc Id 1451773*) and the Presentation of Napier Port are appended to this report and the Agenda is available online at [http://hawkesbay.infocouncil.biz/Open/2022/03/RTC\\_11032022\\_AGN\\_AT.PDF](http://hawkesbay.infocouncil.biz/Open/2022/03/RTC_11032022_AGN_AT.PDF).

The matters raised at the meeting summarised below. It should be noted that the minutes of this meeting are yet to be confirmed at the time of writing.

### 5.3 Issues

#### Follow-ups from Previous Regional Transport Committee Meetings

There has been no response from the Transport Minister or Waka Kotahi relating to the correspondence submitted by the RTC with regard to Speed Limits and investment on State Highway 5.

The Waka Kotahi Regional Relationships Director confirmed that Waka Kotahi are working on the initial stages of a business case towards investment in State Highway 5 and this will include the establishment of a steering committee. This committee will include representatives of individual Councils and the RTC. The committee's terms of reference will be discussed with the RTC Technical Advisory Group.

#### National Freight Strategy Verbal Presentation by Napier Port

Andrea Manley, General Manager Strategy & Innovation at Napier Port presented to the RTC to provide an overview of the Port's activities and intentions, particularly around their position as a key component of the North Island freight system.

Councillor Price invited Andrea Manley to share the same presentation to the NCC Sustainable Napier Committee of 24 March 2022.

The Presentation is appended to this report (*Doc Id 1447601*).

### **Road Safety s17a Review Outcomes Report**

The Transport Manager presented an overview of the s17a review of the Regional Council's Road Safety function, undertaken by Morrison Low.

The recommended delivery model includes a more holistic approach to improving road safety, which had become slightly fractured, with engineering, education and enforcement being undertaken by the primary agency for each function. A more collaborative approach is being sought, with the formation of a focused Road Safety Group and a greater role for the RTC itself. NCC will be involved through both the Road Safety Group and its position on the RTC.

The Morrison Low report is included under Item 7 of the Agenda. The Agenda is not appended to this report due to its size, but is available at:

[http://hawkesbay.infocouncil.biz/Open/2022/03/RTC\\_11032022\\_AGN\\_AT.PDF](http://hawkesbay.infocouncil.biz/Open/2022/03/RTC_11032022_AGN_AT.PDF)

### **On-demand Public Transport Update**

The Transport Manager presented an update on the development of the on-demand (bus) public transport service, due to launch on 6<sup>th</sup> June 2022. The service will cover the urban area of Hastings, replacing Route 16A, 16B and 17. If the Hastings trial is successful, it will extend to Napier in 2023, replacing Routes 13, 14 and 15 (13 – Napier, Tamatea, Taradale Loop; 14 – Napier, Maraenui, Onekawa Loop; and 15 – Napier, Ahuriri, Westshore, Bay View Loop).

The Service will be branded *MyWay Hawke's Bay* with bookings accessed via an app and '0800' phone service.

Results from the trial will inform a full public transport review for the region.

### **Public Transport Update**

The Transport Manager presented the regular update of public transport services. Of note is the reduced service being provided currently due to driver shortages and the expectation that this will continue until the end of May 2022.

### **RoadSafe update**

The Transport Manager presented an update of the RoadSafe activity, undertaken regionally with support from the 4 local authorities.

The most significant item within the update is that the annual Road Safety Expo for 2022 has been cancelled in light of uncertainties around event restrictions. However, the RoadSafe team has commenced investigations into how much of the content of the expo can be shared digitally.

### **Transport Manager's March 2022 report**

The Transport Manager presented the regular overview update covering transport issues not included within other regular update items.

A review of the public transport network and service is underway, which has included workshops with NCC Transportation staff. The review is being undertaken with assistance from specialist public transport consultants MRCagney. In addition to this, the review of the Regional Public Transport Plan is programmed, with an anticipated completion date of June 2022.

### **Waka Kotahi Central Region - Regional Relationships Director's report**

The Waka Kotahi Regional Relationships Director presented on a number of key projects in the region, including updates on the Prebensen Drive to Battery Road Cycle

lane construction (programmed for completion at the end of June 2022) and the Napier Weight Right project, which is still to finalise site selection.

The Director's report also covered a number of strategy and policy highlights. In light of rising construction and maintenance costs and increasing demands, the land transport revenue mechanisms are not generating adequate revenue to support the National Land Transport Programme. Waka Kotahi is undertaking a review focused on short-term changes, which is due to be completed by August 2022.

In working towards meeting national emissions targets, Waka Kotahi is developing an Emissions Reduction Plan (due in May 2022) and National Adaptation Plan, to be released around August 2022.

Waka Kotahi is developing a new Speed Management Framework which is intended to transform the way speed limits are considered, determined and set. [Comment: the NCC Transportation Team was selected for involvement in developing the Speed Management Guide and has been partaking in workshops on this process for some time].

#### **5.4 Significance and Engagement**

None arising from this report.

#### **5.5 Implications**

##### **Financial**

None arising from this report.

##### **Social & Policy**

None arising from this report.

##### **Risk**

None arising from this report.

#### **5.6 Options**

The options available to Council are as follows:

- a. To receive the Update on the Hawke's Bay Regional Transport Committee meeting held on 11 March 2022.

#### **5.7 Attachments**

- 1 Unconfirmed minutes of the Regional Transport Committee meeting of 11th March 2022 (1451773) [↓](#)
- 2 Napier Port Strategy Presentation (1447601) [↓](#)



## Unconfirmed

### Minutes of a Meeting of the Regional Transport Committee

<b>Date:</b>	Friday 11 March 2022
<b>Time:</b>	10.02am
<b>Venue:</b>	Council Chamber Hawke's Bay Regional Council 159 Dalton Street NAPIER
<b>Present:</b>	Cr M Williams – HBRC – Chair Cr Charles Lambert – HBRC – Deputy Chair <i>(by zoom)</i> Mayor S Hazlehurst – HDC Mayor C Little – WDC <i>(by zoom)</i> Cr K Price – NCC <i>(by zoom)</i> L Stewart – Waka Kotahi NZTA Mayor A Walker – CHBDC <i>(by zoom)</i>
<b>Alternates:</b>	S Downs – Waka Kotahi NZTA <i>(by zoom)</i> Cr T Kerr – HDC Cr K Taylor – CHBDC <i>(by zoom)</i>
<b>Advisory members in attendance:</b>	A Robin – HBRC Māori Committee <i>(by zoom)</i> P Michaelson – AA <i>(by zoom)</i> N Ganivet – Port of Napier <i>(by zoom)</i> I Emmerson – Road Transport Association <i>(by zoom)</i>
<b>In Attendance:</b>	K Brunton – HBRC Group Manager Policy & Regulation N Bickle – HDC Chief Executive K Nimon – HBRC Transport Manager P Martin – HBRC Senior Governance Advisor S McKinley – CHBDC <i>(by zoom)</i> A Manley – Port of Napier General Manager of Strategy and Innovation M Hardie – WDC <i>(by zoom)</i> J Pannu – HDC <i>(by zoom)</i> R Malley – NCC <i>(by zoom)</i>

**1. Welcome/Karakia /Apologies/Notices**

The Chair welcomed everyone and led an opening karakia.

**2. Conflict of Interest Declarations**

There were no conflicts of interest declared.

**3. Confirmation of minutes of the extraordinary Regional Transport Committee meeting held on 3 February 2022****RTC5/22 Resolution**

Minutes of the extraordinary Regional Transport Committee meeting held on Thursday, 3 February 2022, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**Hazlehurst/Walker  
CARRIED**

**4. Follow-ups from Previous Regional Transport Committee Meetings**

Discussions covered:

- There has been no response to the extraordinary RTC meeting resolutions and subsequent correspondence from either Waka Kotahi (WK) or the Transport Minister. WK confirmed that further investments in SH5 are being carried out to complement the 80km/hr speed limit now in place. The programme business case (for SH5 long term solutions) is at the 'point of entry' phase. When completed, it will be considered for funding (budgeted at \$400k) at a scheduled meeting of the WK delegations committee in late March 2022. WK is now establishing a project steering committee to oversee the programme business case and invites the RTC or individual councils to be on this committee. The RTC Technical Advisory Group (TAG) will discuss the committee's terms of reference with WK.
- WK is also establishing a governance group to oversee all ongoing improvements for the life of SH5. RTC or individual councils are invited to participate in this group. RTC will seek advice from TAG regarding the appropriate representation on the steering committee in the first instance, then for the long term governance group.
- It was reiterated that all parties involved are looking to improve SH5 and need to work together for this purpose.
- Resubmission of the HB expressway multi-modal transport funding request will need to be undertaken through the next RLTP process. TAG is working with WK on that.

**RTC6/22 Resolution**

That the Regional Transport Committee receives and notes the *"Follow-ups from previous Regional Transport Committee meetings"*.

**Hazlehurst/Walker  
CARRIED**

**5. Call for Minor Items not on the Agenda**

No items were raised.

**6. National Freight Strategy Verbal Presentation by Napier Port**

Andrea Manley, Napier Port General Manager of Strategy and Innovation delivered a presentation. Highlights and comments included:

- Napier Port views transport as being a 'networked infrastructure' across road, rail and

ports rather than each being a separate transport mode. RTC has a similar outlook, and Port and RTC strategies look to be well aligned

- Napier Port has a good relationship with Horizons Regional Council transport committee through its involvement with a major food distribution hub being developed at Bunnythorpe and is looking for a similar relationship with this committee
- Eighty percent of Napier Port customers are within 100km of the port
- Napier Port is looking for a more customer cargo oriented approach and becoming a supply chain network rather than simply a port, particularly for potential customers across the lower and central north island regions
- There is considerable contestable cargo available in these regions. Napier port currently obtains 34% of this potential traffic, accounting for 10% of its freight volumes
- Napier Port is looking to increase volumes through growth from these regions and has an inland port at Longburn for this purpose
- Napier Port is adding a logistics service to optimise the use of containers in HB, having an advanced overview of all imports and exports across HB including how containers are transported
- Napier Port is now using 'b double trucks' to move empty containers two at a time to container storage sites; halving truck traffic by doing so
- Freight movement is now being discussed at a national level. There is an NZ freight and supply chain strategy in place, led by the Ministry of Transport, that aims to improve connectivity between freight modes and avoid waste across transport networks.
- *Schedule security* measures ocean freight supply chain performance, e.g. how often cargo in or out of a port is on time. Historically Napier Port has performed at 98% however currently this is at 15% due largely to Covid related issues
- Napier Port and the RTC can benefit from working closer together at both TAG and strategic levels.

RTC7/22

**Resolution**

That the Regional Transport Committee receives and notes the *National freight strategy verbal presentation by Napier Port*.

**Williams/Walker**  
**CARRIED**

7.

**Road Safety s17a Review Outcomes Report**

Katie Nimon introduced the item, which was taken as read. Discussion highlighted:

- TAG will be more closely involved with road safety matters in future
- There will be a working relationship and connection from RTC through TAG to councils and communities. This will assist existing community safety projects.
- TAG will form a sub-committee with a 'whole of transport' approach with appropriate matters being referred to RTC for consideration. TAG will review its terms of reference.
- Road safety education will remain a part of the Road Safety programme.
- In future Waka Kotahi will have a much greater emphasis on engineering, education and enforcement matters; road safety is a combination of all three.

RTC8/22

**Resolution**

That the Regional Transport Committee:

1. Receives and considers the *Road Safety s17a Review Outcomes Report*
2. Agrees that the decisions to be made are not significant under the criteria contained in Hawke's Bay Regional Council's adopted Significance and Engagement Policy, and that the Committee can exercise its discretion and make decisions on this issue without conferring directly with the community.

3. Approves the preferred service delivery model of a fully collaborative regional approach to road safety including:
  - 3.1 Improved structure to drive an enhanced collaborative model across the region through the councils, Waka Kotahi, NZ Police and their partners working together to deliver better road safety outcomes through engineering, education and enforcement
  - 3.2 The road safety programme will be developed and monitored at a strategic regional level and then implemented locally at an operational level
  - 3.3 A strengthened Regional Transport Committee role will ensure effective governance and decision-making, giving clear direction and goals
  - 3.4 A focussed Road Safety Group will support a more effective programme across the region, coming together to identify priorities and set the annual programme and then to review the annual programme (midway through the year) against objectives and measures, and adjust it to suit current / emerging needs
  - 3.5 RoadSafe Hawke's Bay will provide a coordination and community engagement role in delivery of the programme with strategic support from the Regional Transport Committee and the councils.
  - 3.6 Progressing the recommended next steps in section eight of the MorrisonLow report.

**Williams/Hazlehurst**  
**CARRIED**

## 8. On-demand Public Transport Update

Katie Nimon introduced the item, which was taken as read. Discussions highlighted:

- Hastings city was chosen as the trial site as it doesn't have a full service network
- the one-year Hastings project trial will commence in late May 2022 under the 'MyWay Hawke's Bay' banner, budgeted at \$1.7m
- Lessons learnt from the trial will be applied to a full public transport review.

### RTC9/22 Resolution

That the Regional Transport Committee receives and notes the *On demand Public Transport Update* staff report.

**Williams/Walker**  
**CARRIED**

## 9. March 2022 Public Transport Update

Katie Nimon introduced the item, which was taken as read. Discussions highlighted:

- GoBus reduced timetable and services are now likely to be in place until the end of May 2022.

### RTC10/22 Resolution

That the Regional Transport Committee receives and notes the *March 2022 public transport update* report.

**Williams/Hazlehurst**  
**CARRIED**

*Mayor Craig Little left the meeting at 11.52am*

## 10. Roadsafe update

Katie Nimon introduced the item, which was taken as read. Discussions highlighted:

- The road safety expo will now be a virtual event
- School involvement in drivers licencing can be successful, but across HB schools don't cater for young adults / over 25 year-olds driving without a full licence
- Nationwide Waka Kotahi Road to Zero advertising campaign is underway – TAG has detailed campaign information to avoid any possible local messaging double-ups.

RTC11/22

**Resolution**

That the Regional Transport Committee receives and considers the *Roadsafe update* staff report.

**Hazlehurst/Price  
CARRIED**

*The meeting adjourned at 12.04pm and reconvened at 12.08pm*

**11. Transport Manager's March 2022 report**

Katie Nimon introduced the item, which was taken as read. Discussions highlighted:

- Ministry of Transport review of road user charges is underway. There is limited time to make a submission.
- A judicial review of the Waka Kotahi process for developing their recent National Land Transport Plan (NLTP) is commencing soon. Councils have until 14 March 2022 to join / support this review. The Committee's view is that this as a matter for individual councils to decide.

RTC12/22

**Resolution**

That the Regional Transport Committee receives and considers the *"Transport Manager's March 2022 report"*.

**Williams/Price  
CARRIED**

**12. Waka Kotahi Central Region - Regional Relationships Director's March 2022 report**

Linda Stewart delivered a presentation. Discussions highlighted:

- Waka Kotahi's (WK) recent National Land Transport Plan (NLTP) includes a review of the budget for 2024-2027; seeking \$2b more for infrastructure costs in that period. Any additional funding approved would be a Crown loan.
- Regional Land Transport Plans (RLTP) will need to carefully set out how emission reductions will be prioritised in each region and will also need to identify/ classify roads for their specific current and future uses to assist when developing public, active and commercial transport options.
- A review of WK's speed management guide is underway. A speed limit register is being developed to record, update and share data to enable better speed limit decisions to be made across and between regions.
- In mid-2023, safety cameras (mobile, fixed and traffic light mounted) are being transferred from Police control to WK. Over time, camera numbers will rise. Councils will be involved in the camera site selection process.
- Vehicle safety ratings will now consider the impact that vehicles have on pedestrians and the environment, not just vehicle passengers.
- Road to Zero nationwide publicity campaign commenced recently
- HB road maintenance and sealing programmes are on track despite COVID
- The future of SH5 is critical for HB and WK is establishing a steering committee to oversee safety improvements, with RTC invited to join this committee
- The funding decision (\$400k) on the SH5 programme business case is scheduled for the end of March 2022 and expected to be finished in late 2022. If the final business case budget exceeds \$50m, approval will be sought from the WK board in March 2023.
- RTC has asked WK to consider all elements of the Government policy statement on



transport in the programme business case being prepared, including resilience, infrastructure and freight efficiency

- Safer corridor for SH5 is additional to the business case for SH5. Two safety oriented feasibility studies are underway, both due for completion in March 2022. One is for the HB 'side' of SH5 and the other for the Taupō end.
- SH5 safety work total budget is \$117m – \$100m on the HB side with \$24m being available immediately
- Any short term safety works will start in October 2022, with individual improvements having been prioritised by the steering committee by July 2022
- WK will be meeting with local MPs in April 2022 to discuss the feasibility studies and the planned short term safety improvements
- WK is planning community consultation for the safety improvements (\$24m spend starting October 2022) after the feasibility studies have been completed (end of March 2022). HDC is concerned that community consultation is not happening now whilst the feasibility studies are being completed. WK acknowledged this concern.
- A review / evaluation of the SH5 speed limit reduction will be undertaken in 12 months' time. RTC has been invited to participate, including setting the review parameters.
- The quality and timeliness of road maintenance on state highways is under great pressure and WK is undertaking a review of road maintenance quality.
- The provision of a standard for, or a description of a '100km/hr highway' would be helpful to assist community understanding of what these highways 'look like'
- In 2023 WK will carry out technical assessments on two sections of SH2 and one section of SH50, spanning some 350km in total. These are speed assessments similar to the recent SH5 one. RTC doesn't want the planned assessments to be carried out in a similar fashion to SH5. TAG will be involved from the early stages of all future speed reviews.

RTC13/22

### Resolution

That the Regional Transport Committee receives and notes the *Waka Kotahi Central Region – Regional Relationships Director's March 2022 report*.

**Williams/Hazlehurst  
CARRIED**

### 13. Verbal Updates by Advisory Representatives

No updates were provided.

### 14. Discussion of minor matters not on the agenda

No items were raised for discussion.

The Chair, Councillor Martin Williams, led a closing karakia.

### Closure:

There being no further business the Chair declared the meeting closed at 1.04pm on Friday, 11 March 2022.

Signed as a true and correct record.

DATE: .....

CHAIRMAN: .....



**NAPIER  
PORT**  
*Te Herenga Waka o Ahuriri*

# NAPIER PORT

FUTURE PROOFING THE CENTRAL  
AND LOWER NORTH ISLAND'S  
CONNECTIONS TO GLOBAL MARKETS

Presentation for HBRC Transport Committee

11 MAR 2022

## CONTENTS

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- An introduction to Napier Port
- An overview of Napier Port's strategy and how it relates to our region and transport in our region
- Our networked infrastructure goal, to take waste out of the supply chain, share value with all participating stakeholders and provide sustainable supply-chain solutions for customers
- Alignment with the Hawke's Bay Regional Land Transport Plan
- An overview of the progress of the Ministry of Transport's NZ Freight and Supply Chain Strategy and Napier Port's contribution

## INTRODUCTION

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- Napier Port is building a sustainable and economically viable future supply chain network in partnership with our community and key stakeholders.
- We're creating strong connections and resilient infrastructure to provide improved access to the Port for cargo owners that will support the growth anticipated from the Hawke's Bay, East Coast and Manawatū regions.
- We're nearing completion of our significant new 6 Wharf development (delivering ahead of time and under budget) and have continued to provide shareholders with a sound investment return, throughout one of the most disrupted supply chain periods in recent history, while continuing to serve our regional communities as a lifeline asset and essential service provider.
- Efficient and sustainable rail and road networks are supporting the growth of cargo to and from the Central and Lower North Island, joining importers and exporters together to reduce empty moves across road, rail and container movements into the Manawatū. This is creating a lower cost, more sustainable and competitive supply chain for regional customers and communities.
- This activity supports industry and employment across our region.
- The strategy is to future-proof the Central and Lower North Island's connections with global markets and create a well-utilised and efficient supply chain infrastructure that sees our region thrive.

# NAPIER PORT

TOGETHER WE BUILD A THRIVING REGION BY CONNECTING YOU TO THE WORLD



## PUBLICLY LISTED IN 2019

- 55% Hawke’s Bay Regional Council shareholding and 45% Investors
- Strong local support to grow and an invested community
- 97% of employees are shareholders
- Supportive and strong company culture, Employee Recognition Scheme delivering cash and shares ~ \$800K in FY21
- Fully consented new wharf and dredging programme – completion H2 22
- Well capitalized to support future growth opportunities
- Leader in NZ Port sector across Sustainability and Health & Safety

6-WHARF CONSTRUCTION



## DIVERSIFIED TRADE PORTFOLIO

REVENUE BREAKDOWN FY2021



Container Services	60%
Bulk Cargo	38%
Other	2%

EXPORT/IMPORT SPLIT FY2021 BY WEIGHT



Exports	81%
Imports	19%

EXPORT PRODUCT MIX FY2021 BY WEIGHT



Logs	63%	Meat	5%
Wood Pulp	9%	Fresh Produce	3%
Pipfruit	6%	Other	9%
Timber	5%		

IMPORT PRODUCT MIX FY2021 BY WEIGHT



Fertiliser	35%	Foodstuffs	8%
Oil Products	30%	Cement	5%
General Cargo	15%	Other	7%

## OUR STRATEGY IS ABOUT GROWTH



### GROWTH IN:

- our solutions for customers
- our presence and contribution to NZ Inc.
- our geographical reach and network
- our safety outcomes
- our contribution to sustainability
- Our use of data & technology
- development of our skills and capabilities for our future





## OUR NETWORKED INFRASTRUCTURE GOAL

WORKING TOGETHER TO TAKE WASTE OUT OF THE SUPPLY CHAIN NETWORK, SHARE VALUE WITH ALL PARTICIPATING STAKEHOLDERS AND PROVIDE SUSTAINABLE SUPPLY-CHAIN SOLUTIONS FOR CUSTOMERS



### ACHIEVED, includes

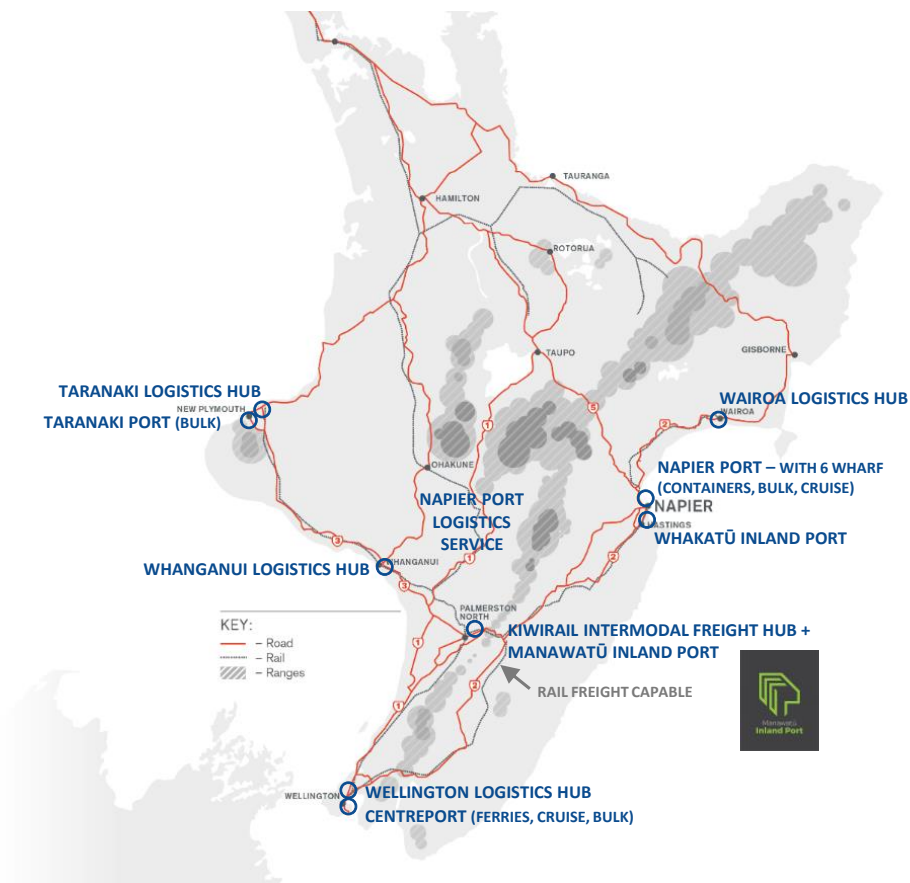
- Napier Port Logistics - focusing on long-haul freight to/from the central and lower North Island:
  - Dedicated daily rail services (Palmerston North & Wairoa), increasing the use of rail and reducing emissions
  - Balancing road and rail freight to achieve full loads both ways
  - Empty containers, that cannot be immediately matched, stored and reused from Manawatū Inland Port (jointly owned between Napier Port, Auckland Port and Talley's Group) saving transport of empty containers between Napier Port and the central North Island.
  - Converting import customers to using non-operating refrigerated (NOR) containers, means containers can be reused saving additional transport, e.g. EziBuy and Milsons import in NOR's linking with Alliance meat exports.
- A vehicle booking system that smooths truck traffic flow through the region to Port and reducing congestion on the roads outside the Port.
- Gate configuration changes to store more trucks off the road.
- NZ's first B-double trucks (able to hold 2 x 40FT Containers) halving the number of trucks on the road
- Log trucks running in the evenings to reduce congestion during the day and Wairoa rail reducing truck movements on SH2

6



## OUR NETWORKED INFRASTRUCTURE GOAL

WORKING TOGETHER TO TAKE WASTE OUT OF THE SUPPLY CHAIN NETWORK, SHARE VALUE WITH ALL PARTICIPATING STAKEHOLDERS AND PROVIDE SUSTAINABLE SUPPLY-CHAIN SOLUTIONS FOR CUSTOMERS



### IN PROGRESS

- 6-Wharf construction and operation
- Rail developments on Port to encourage greater use, including logs
- On Port innovation to increase throughput – bulk and containerised
- Debarking logs on Port, replacing fumigation
- Fleet electrification where it makes sense and bike to work campaign
- Growth of trade flows to and from the central and lower North Island, including through Manawātū Inland Port. We are working with Horizons Regional Council on this.

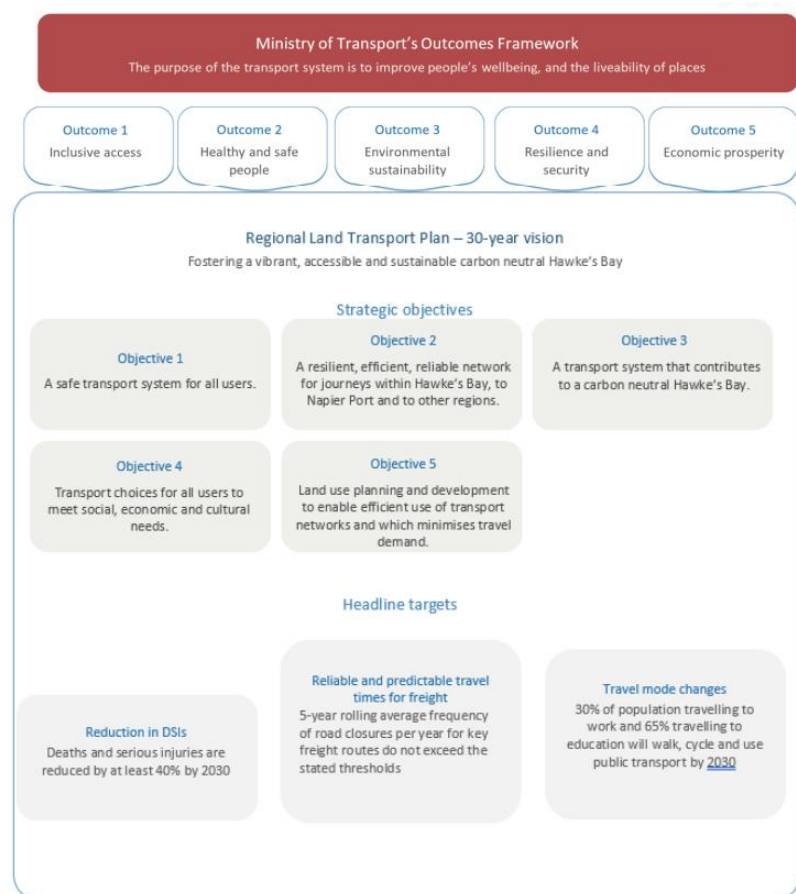
### FUTURE

- We are about to refresh our master plan for the Port (inclusive of regional trade flows) and future infrastructure and sustainability requirements/outcomes
- Development of Napier Port's Whakatū site as capacity demand grows over time. This will need to be factored into transport network design plans for rail and road, including need for double lanes on the express way
- Partnering with KiwiRail to transition to Bunnythorpe
- Connected and sustainable freight hub network, including Wairoa, that reduces cost and shares value through taking out waste



## ALIGNMENT WITH HAWKE'S BAY REGIONAL COUNCIL

SUPPORTS THE REGIONAL LAND TRANSPORT PLAN TO FOSTER A VIBRANT, ACCESSIBLE AND SUSTAINABLE CARBON-NEUTRAL HAWKE'S BAY



### A RESILIENT, EFFICIENT, RELIABLE NETWORK

- Improve network resilience and reliability
- Protect the function of key freight routes, including rail, to Napier Port
- Support the maintenance of transport network lifelines for Hawke's Bay
- Advocate for a greater national level investment in the rail network

### A TRANSPORT SYSTEM THAT CONTRIBUTES TO A CARBON NEUTRAL HAWKE'S BAY

- Advocate for and support the use of rail for freight where possible.

### LAND USE PLANNING & DEVELOPMENT TO ENABLE EFFICIENT USE OF TRANSPORT NETWORKS

- Ensure that the location and design of new brownfield and greenfield development enhances multi-modal access connectivity and support good urban form within new developments and between new and existing sites
- Ensure that land use controls protect key freight corridors and that impacts of heavy vehicle movements through urban areas are mitigated or avoided

### ALIGNMENT WITH THE CENTRAL AND LOWER NORTH ISLAND

- Horizons Regional Council and KiwiRail are developing Palmerston North as a logistics hub for the North Island. We can work with Horizons RC and KiwiRail to position Hawke's Bay as the import/export link for cargo owners linking to the Central North Island hub, bringing growth and resilience to our region.

# WORKING WITH THE MINISTRY OF TRANSPORT

THE NZ FREIGHT & SUPPLY CHAIN STRATEGY AS RECOMMENDED BY NAPIER PORT IS NOW UNDERWAY



We expect this work will take around two years to complete, with key milestones shown below.



## What you need to know

The New Zealand Freight and Supply Chain Strategy will cover the next 15-30 years and lay out:

- **Collectively what we want the system to achieve** - objectives, outcomes, and vision.
- **How we will get there** - pathways and priority actions.
- **How we will work together** - how government works with others, how we make trade-offs, the roles of different organisations.

The Strategy will inform investment decisions by central and local government and the private sector. Given the challenges we are facing with climate change and Covid-19, the supply chain may need new approaches to cooperation, regulation, and investment over the coming decades to meet New Zealand's expectations. We want to identify the best possible mix of investment, regulation, and other approaches to ensure New Zealand can flourish.

- Napier Port has met with the MoT, Waka Kotahi and Hon Michael Wood to highlight the need for a NZ Inc. approach to supply chain design and infrastructure investment.
- As a result the NZ Freight and Supply Chain Strategy has been initiated, with the "issues paper" submitted to Min Wood and being presented to Cabinet in March 2022. Consultation on the issues contributed will be undertaken after the paper is presented at Cabinet.
- We remain adamant that a NZ Inc. perspective is required and needs to be led by cargo owners and the industry.
- We have participated in a series of workshops to contribute our perspective of the issues. A summary of the workshops will be provided with the Public Consultation step. We will need to validate that the issues experienced by cargo owners have been understood.



## 6. MEETING SUMMARY - CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Type of Report:	Operational
Legal Reference:	Local Government Official Information and Meetings Act 1987
Document ID:	1451781
Reporting Officer/s & Unit:	Debra Stewart, Director Infrastructure Services

### 6.1 Purpose of Report

To provide Council with the notes summarizing the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on 22 February 2022 (*Doc Id 1447060*) and the presentation by Dr Shane Kelly (*Doc Id 1447061*).

#### Officer's Recommendation

That Council:

- a. Receive the summary notes from the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on 22 February 2022.

### 6.2 Background Summary

The minutes can be viewed on the Clifton to Tangoio Coastal Hazard Strategy 2120 website: [Resources » HB Coast](#)

This report is for information only.

### 6.3 Issues

The meeting on 22 February 2022 included discussion on the following matters –

Communication and Engagement where it was noted that

- Engagement on the MoT would be progressed when there was further certainty around the MoT
- A digital survey has been prepared to re-engage with the community and seek input in matters relevant to strategy development

Project Managers Update

- Specifically it was noted that the MoT has been confirmed by NCC and HDC with the HBRC decision due on 30 March (which has now been confirmed). CHBDC and WDC are in the process of being consulted.

Current Coastal Projects Updates

- Updates were given in relation to Whakarire Revetment, the extended consent area for sand deposition at Westshore, Haumoana 18, and erosion at Whirinaki.

Coastal Ecology Workstream

- Dr Shane Kelly provided a presentation on the Coastal Ecology Workstream report which recommended continuation of a six stage process for gathering information on coastal ecology.

#### **6.4 Significance and Engagement**

The update does not trigger Napier City Council's Significance and Engagement Policy.

#### **6.5 Implications**

##### **Financial**

There are no financial implications to the summary.

##### **Social & Policy**

There are no social or policy implications to the summary.

##### **Risk**

No risks have been identified with the summary.

#### **6.6 Options**

The options available to Council are as follows:

- a. To receive the summary on the activity of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting.

#### **6.7 Development of Preferred Option**

No preferred option has been developed.

#### **6.8 Attachments**

- 1 Unconfirmed minutes Clifton to Tangoio Hazards Strategy Joint Committee meeting 22 February 2022 (Doc Id 1447060) [↓](#)
- 2 Hawke's Bay Coastal Hazards Presentation by Dr Shane Kelly (Doc Id 1447061) [↓](#)



## Unconfirmed

### MINUTES OF A MEETING OF THE CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

<b>Date:</b>	Tuesday 22 February 2022
<b>Time:</b>	10.00am
<b>Venue:</b>	Council Chamber Hawke's Bay Regional Council 159 Dalton Street NAPIER
<b>Present:</b>	Cr J van Beek – HBRC – Chair Cr R Barker – HBRC Cr H Ormsby – HBRC Cr A Redstone – HDC <i>(via zoom)</i> Cr A Corban – HDC <i>(via zoom)</i> Cr M Dixon – HDC <i>(via zoom)</i> Cr A Brosnan – NCC, Deputy Chair <i>(via zoom)</i> Cr K Price – NCC <i>(via zoom)</i> T Hopmans – Maungaharuru Tangitū Trust <i>(via zoom)</i> A Hiha – Mana Ahuriri Trust <i>(temporary appointment)</i>
<b>In Attendance:</b>	C Dolley – Group Manager Asset Management J Ellerm – HBRC Group Manager Corporate Services <i>(via zoom)</i> R Ashcroft – HBRC Communications Advisor <i>(via zoom)</i> <i>in person from 10.22am</i> Dr S Kelly – Consultant, Coast and Catchment <i>(via zoom)</i> M Thomsen – HBRC <i>(via zoom)</i> S Bendall – Traverse Environmental, Project Manager <i>(via zoom)</i> J Beya – HBRC <i>(via zoom)</i> G Ide – HBRC <i>(via zoom)</i> M Baker – HBRC <i>(via zoom)</i> C Thomson – NCC <i>(via zoom)</i> <i>from 10.26 am onwards</i> G Hrustinsky – NCC <i>(via zoom)</i> M Clews – HDC <i>(via zoom)</i> B Allan – HDC <i>(via zoom)</i> A Madarasz-Smith – HBRC <i>(via zoom)</i> P Martin – HBRC Senior Governance Advisor

**1. Welcome/karakia /apologies/notices**

The Chair welcomed everyone and introduced Allana Hiha as the Mana Ahuriri Trust representative.  
Hinewai Ormsby opened the meeting with a karakia.

**Resolution**

CLI1/22 That the apologies for absence from Councillors Tania Kerr (HDC) and Hayley Browne (NCC) be accepted.

**Barker/Ormsby  
CARRIED**

**2. Conflict of Interest declarations**

There were no conflicts of interest declared.

**3. Confirmation of minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on 19 November 2021****CLI2/22 Resolution**

Minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on Friday, 19 November 2021, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

**Redstone/Ormsby  
CARRIED**

**4. Actions from previous Clifton to Tangoio Coastal Hazards Strategy Joint Committee meetings**

Chris Dolley introduced the item which was taken as read.

**CLI3/22 Resolution**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *“Actions from previous Clifton to Tangoio Coastal Hazards Strategy Joint Committee meetings”* report.

**Barker/Ormsby  
CARRIED**

**5. Call for minor items not on the agenda**

No items were raised

**6. Communication and engagement update**

Simon Bendall introduced the item, which was taken as read. Discussion covered:

- Communication strategies and methods are being amended as required
- Progressing the Memorandum of Transition (MoT) has been the key focus over the past few months. Without MoT certainty, it has been difficult to meaningfully engage with the community
- A digital survey has been prepared and is ready to be circulated. Its purpose is two-fold – to re-engage with the community and to seek input on key matters relevant to Strategy development. The survey will be available on / linked to all local Council websites and social media pages and will be promoted through some local retail outlets such as cafes. The Social Pinpoint app will also be utilised to strengthen engagement later in the year
- The core engagement tool is a contact list of 450 people built over a number of years. Distribution is also planned through various pānui options
- The survey questions and wording will be reviewed in light of feedback received from the

Committee before being sent out.

**CLI4/22 Resolution**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *“Communication and engagement update”* staff report.

**Hiha/Ormsby  
CARRIED**

**7. Project Manager's update**

Simon Bendall introduced the item, which was taken as read. Discussions covered:

- Committee members like the new dashboard format
- Timeline is the only red (Key Risk) rating. Community panel recommendations were made 2.5 years ago already. The key focus is to ensure the MOT is confirmed before local body Elections in October 2022
- MoT has been confirmed by NCC and HDC with HBRC decision due 30 March. WDC and CHBDC are in the process of being consulted and to date have not indicated any objections to the MoT.

**CLI5/22 Resolution**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives the *“Project Managers update”* report.

**Barker/Hiha  
CARRIED**

**8. Current coastal projects update**

Chris Dolley introduced the item and TAG members from NCC and HDC commented:

- progress continues on the Whakarire Ave revetment works, with the tendering process completed and next steps being considered
- costs for further investigations such as the effectiveness of completed work and new options for the extended consent area for sand deposition at Westshore are unbudgeted and estimated at between \$50- \$80,000, therefore the work will not be carried out at this stage
- HDC and HBRC staff and the affected community continue to have discussions about how future building consents for the properties that might gain increased protection from a new structure at Haumoana 18 might be handled
- Erosion at Whirinaki is ongoing and complex. No immediate actions are proposed in the absence of a confirmed Strategy, however the ongoing issues are noted. It was noted that the Joint Committee visited the site late last year and viewed the erosion / discussed with locals.

**CLI6/22 Resolution**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives the *“Coastal projects update”* staff report.

**Barker/Ormsby  
CARRIED**

**9. Coastal Ecology Workstream**

Chris Dolley introduced Dr Shane Kelly from Coast and Catchment Ltd, who had undertaken this first report as part of the Coastal Ecology Workstream. Dr Kelly's presentation highlighted:

- The gap analysis provided is part of preparatory work to assess the potential impact of actions taken to reduce hazards risks, and for future consents
- The report is the first stage (initial analysis of information gaps) of a six stage process
- Councils, private companies, tāngata whenua organisations and community groups hold significant relevant information, however most of this is very broad, not specific enough for consenting purposes
- Report recommends that the six stage process for gathering information on coastal ecology continues, with more involvement from tāngata whenua. All information available should be consolidated and evaluated, and the coastal strategy itself should be regularly reviewed.

**CLI7/22 Resolution**

That the Clifton to Tangoio Coastal Hazards Joint Committee receives and notes the “Coastal ecology workstream” staff report.

**Barker/Hiha  
CARRIED**

**10. Discussion of minor matters not on the agenda**

No items raised for discussion.

Hinewai Ormsby led a closing karakia.

**Closure:**

There being no further business the Chairman declared the meeting closed at 11.13am on Tuesday, 22 February 2022.

Signed as a true and correct record.

**DATE:** .....

**CHAIRMAN:** .....



# Hawke's Bay Coastal Hazards

Ecological effects of mitigation measures: Phase 1, Gap Analysis

# Background

- Desktop study to identify potential issues and knowledge gaps
- Approach taken:
  1. List and map proposed interventions
  2. Identify key ecological issues
  3. Identify the habitats and communities potentially affected
  4. Identify available information about those habitats and communities
  5. Identify information gaps
  6. Present conclusions and recommendations

## Stage One of Six-Stage Programme

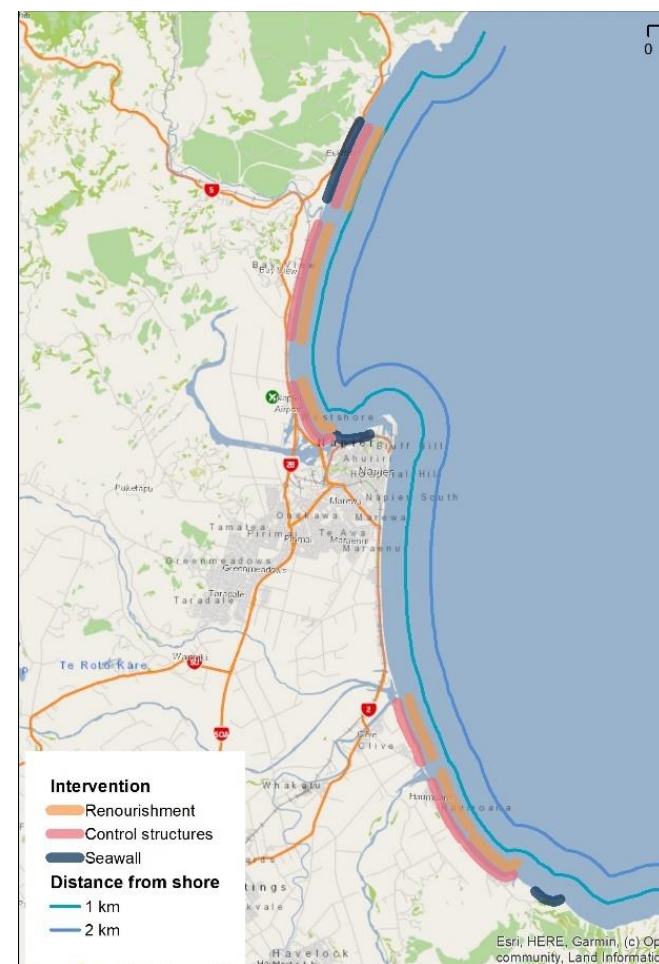
1. An initial analysis of information gaps
2. Mana whenua and community engagement
3. Detailed review and monitoring plan to fill key gaps
4. Implement the monitoring plan
5. Provide preliminary ecological input to support consent application(s)
6. Provide detailed ecological input on AEE(s)

## Proposed interventions

- ~6 km of coastal seawalls,
- ~20 km of coastal beach renourishment
- Dune planting
- Control structures placed along ~18 km of coastal beach, including groynes and breakwaters
- Potential construction of an inflatable storm surge barrier (Ahuriri)
- Retreat from the coast

# Scale of interventions

- Around 52% (~ 21 km), of 40 km exposed shoreline
- Foreshore, intertidal and shallow coastal habitats affected



## Potential ecological issues (+ and -)

- Smothering by sand and gravel
- Sediment suspension and redispersal
- Invasive pests
- Burial beneath control structures
- Shoreline hardening by artificial structures
- Changes to coastal processes
- Physical disturbance of the CMA by machinery
- Flow-on effects on birds, fish and coastal vegetation
- Physical disturbance and occupation of coastal wetlands
- Dune planting

## Habitats and communities

- Open coast
  - Dunes and coastal vegetation
  - Beaches and adjacent surf zones
  - Subtidal soft sediments beyond the surf zone
  - Intertidal reefs
  - Subtidal reefs
  - Fish and fisheries
  - Birds
- Estuaries (Ahuriri)

## Gap analysis

- Each issue “mapped” to the areas potentially affected
- For each issue:
  1. Susceptible habitats are identified
  2. Preliminary comments are provided on the likelihood of significant adverse effects
  3. A brief summary is provided on the state of knowledge about the values potentially affected
  4. Key knowledge gaps are identified



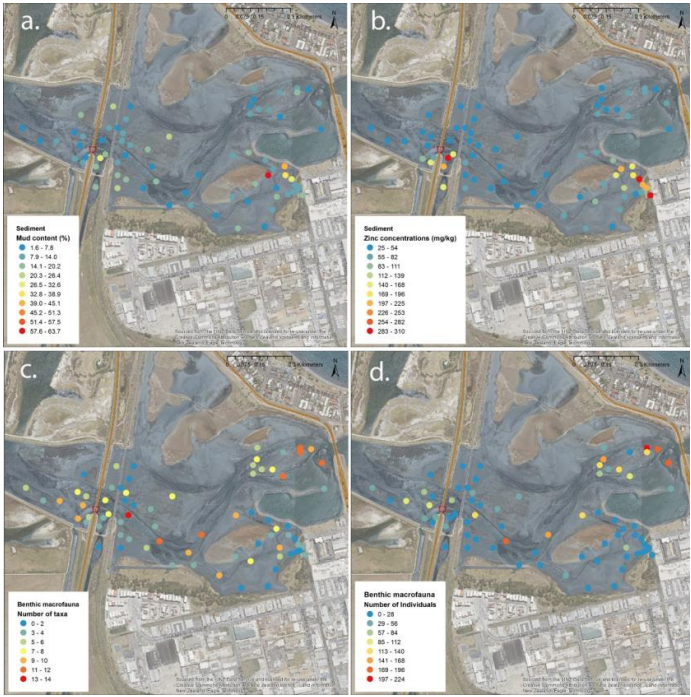
## Available information

- Lots already available
  - Council monitoring and assessments
  - Consent monitoring and assessments
  - Fisheries data
  - Researchers/research institutes
  - Tāngata whenua
  - Community
- Specificity and level of detail unlikely to be suitable for consenting
- Additional, site and activity specific information will be required

Examples

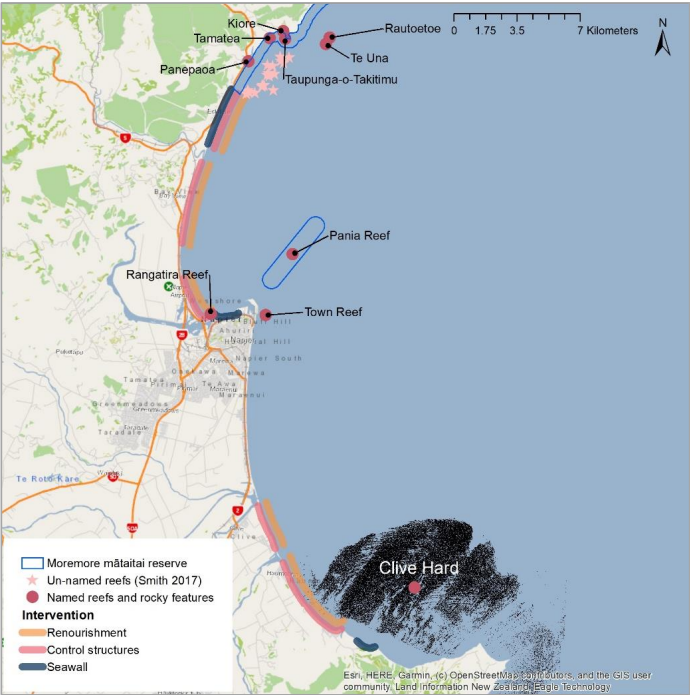


Open coast sampling stations



Ecological and sediment sampling stations in Ahuriri Estuary

# Examples



Rocks, reefs and mātaitai.



HBRC habitat map of Ahuriri Estuary.

## Regulatory considerations

- Individual actions may have little ecological impact
- Progressive cumulative impacts over the 50-100 year timeframe could be significant (climate change impacts also occurring)
- Consenting processes often struggle to manage slow, progressive cumulative impacts effectively
- Requires effective strategic and regional planning frameworks
- Ecological effects will need to be assessed for planning and consenting processes

## Recommendations

- Continue progressing the six-stage assessment programme
- Seek customary ecological knowledge.
- Fill gaps through a detailed review of existing ecological knowledge and targeted monitoring/assessments.
- Regularly revisit the strategy to incorporate or respond to new information.

# REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

Note: The Māori Committee Recommendations in relation to the Standing Committees items are recorded with each specific item.

## REPORTS FROM NAPIER PEOPLE AND PLACES COMMITTEE HELD 17 MARCH 2022

### 1. THE MEKE METER INITIATIVE - FUNDING SUPPORT

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1431458
Reporting Officer/s & Unit:	Belinda McLeod, Community Funding Advisor

#### 1.1 Purpose of Report

To seek approval for Council to apply for funding from the Eastern and Central Community Trust (ECCT) on behalf of L W Confederation Ltd who operate the mobile fitness POD under the Meke Initiative project.

#### At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

The report was taken as read. The Chair endorsed this report and Council's support of the kaupapa, Council is also supporting L W Confederation with their application for Registered Charitable Trust status.

As a Decision of Council was made at the Napier People and Places Committee there was no vote on this item.

#### Committee's recommendation

Councillors Crown / Mawson

The Napier People and Places Committee:

- Make a **DECISION OF COUNCIL** under delegated authority to enable the funding application to Eastern & Central Community Trust to be submitted and processed this financial year.

- b) Approve an external funding application of \$25,000, to Eastern & Central Community Trust on behalf of L W Confederation Ltd to assist with the lease of the mobile fitness container and trainer costs.

Carried

### At the Meeting

The Officer spoke to the report and in support of the funding application by L W Confederation Ltd. The application has been submitted provisionally to the ECCT but confirmation is pending sign off by Council today.

In response to questions from the Committee it was clarified:

- L W Confederation Ltd are seeking Charitable Trust status to enable it to apply for community based funding directly in the future.
- As the fund holder there is an element of risk to Council, but it has been assessed as a low risk. The Council Community Funding Advisor will be monitoring the company's progress, and its ability to meet the target outcomes in its funding application.
- Council has been a fund holder for a number of organisations previously as those organisations have worked towards having registered Charitable Trust status.

**ACTION:** Council to invite Levi Armstrong and his team to present to Council on the Meke Initiative midway through the project when reporting to ECCT would be required.

## 2. NAPIER SOCIAL MONITOR REPORT 2021

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1385225
Reporting Officer/s & Unit:	Michele Grigg, Senior Advisor Policy

### 2.1 Purpose of Report

To provide an overview of the findings from the 2021 Napier Social Monitor report.

#### At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

The Council Officer spoke to the report. There were no questions from the Committee.

Dep. Mayor Brosnan / RTK Hawaikirangi

That the Council resolve that the Committee's recommendation be adopted.

Kua Mana

### At the Meeting

The Officer spoke to the report with the support of Dr Virgil Troy and Nataliya Rik from SIL Research.

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In response to questions from the Committee it was clarified:

- In the health, wellbeing and accessibility section, all responses which referred to speeding traffic, burnouts, traffic noise and unsafe driving were combined into traffic management. In the appendix of the Social Monitor report there is more detail on this broken down by suburb.
- The public will be able to access the Social Monitor report (attached to the agenda of this meeting) on the Napier City Council (NCC) website and a copy will be distributed to key stakeholders. Some of the key measures in the report, such as wellbeing, will be included on the Pulse data dashboard, which is also available via the NCC website.
- The Social Monitor Questionnaire asks for residents perceptions, rather than actual usage numbers of things like public transport. These statistics can be gathered through other means. Hawke's Bay Regional Council willingly share the public transport usage data, for example.

#### **Committee's recommendation**

Councillors Tapine / Mawson

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The Napier People and Places Committee:

- a. Receive the Napier Social Monitor report 2021.
- 

Carried

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## **REPORTS FROM PROSPEROUS NAPIER COMMITTEE HELD 17 MARCH 2022**

### **1. QUARTERLY REPORT FOR THE SIX MONTHS ENDED 31 DECEMBER 2021**

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<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1421309
<i>Reporting Officer/s &amp; Unit:</i>	Caroline Thomson, Chief Financial Officer

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#### **1.1 Purpose of Report**

To consider the Quarterly Report for the six months (*Doc Id 1439805*) ended 31 December 2021.



### **At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting**

The Council Officer took the report as read, noting that Council have highlighted a risk that tourist numbers and visitors to the tourist facilities are expected to be down this year as a result of Covid-19 restrictions. There were no questions from the Committee on this item.

C Tareha / Councillor Price

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That the Council resolve that the Committee's recommendation be adopted.

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Kua Mana

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### **At the Meeting**

The Chief Financial Officer spoke to the report, providing a brief overview summarising the Council's progress in the second quarter of 2021/22 towards fulfilling the intentions outlined in the Annual Plan. Quarterly performance is assessed against income, total operating expenditure, and capital expenditure. No allowance for COVID 19 impacts on revenue had been included in the 2021/22 budget.

In response to questions from Councillors, the following points were clarified:

- Ms Thomson explained that when setting the Annual Plan budget for 2021/22 it was at the end of the first COVID lockdown and the business tourism activities had bounced back and performed significantly better than predicted and based on that continued with the Annual Plan budgets and assumed no allowance for COVID impacts.
- It was noted that both the variances for the stormwater and special rates of \$4.1m offset each other as prior to the Revenue and Finance review the stormwater activity was funded through the general rate and now this rate was collected through the targeted rate. In effect the general rate reduced by \$4.1m and the targeted rate for stormwater has increased by the same amount. This will be rectified in the next year's budget.
- Council's contribution towards the property purchase for the Hawke's Bay Museums Trust storage facility of \$1.8m for 2021/22 is reported under the MTG section of the quarterly report.

### **Committee's recommendation**

Councillor Chrystal / Mayor Wise

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The Prosperous Napier Committee:

- a. Receive the Quarterly Report for the six months ended 31 December 2021.
- 

Carried

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## 2. HAWKE'S BAY AIRPORT LIMITED INTERIM REPORT FOR THE SIX MONTHS ENDED 31 DECEMBER 2021

Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002
Document ID:	1436783
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

### 2.1 Purpose of Report

To receive the interim report for the six months ended 31 December 2021 from Hawke's Bay Airport Limited.

#### At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

The Council Officer spoke to this report. There were no questions from the Committee.

Councillor Boag / RTK Hawaikirangi

That the Council resolve that the Committee's recommendation be adopted.

Kua Mana

#### At the Meeting

The Acting Chief Executive, Stephanie Murphy and the Chair of the Board, Wendie Harvey from the Hawke's Bay Airport Limited addressed the meeting and gave a comprehensive power point presentation (*Doc Id 1444975*) providing an overview of the airport's half yearly operations, Draft Statement of Intent and Shareholders report.

Some points highlighted included:

- A half year after tax loss of \$412,821 which is significantly worse than the budgeted loss of \$21,738 for the same period.
- This has largely been driven by reduced airside and car parking revenue reflecting the impacts of the August and September 2021 lockdown restrictions.
- Passenger movements at 171,851 are 15% down on last year and 32% less than budget. Despite the 15% reduction in passenger movements, total revenues are only 5% behind the same period last year due to increased passenger charges
- Bank borrowings have increased to \$26m as at 31 December primarily relating to the Terminal redevelopment project which is nearing completion.
- The Statement of Intent is comprehensive and details its key objectives across their 5 strategic pou.
- Forecasting a modest net profit after tax of \$257,541 in 2022/23 when compared to pre-covid times with that forecast Net profit after tax improving to \$1.2m by June 2025.

- The key focus for the next quarter was the forecourt project, revenue diversification, the solar farm project and prudent fiscal management in the current COVID environment.
- Councillors were invited to the opening of the forecourt towards end of May and a tour of the airport and hopefully a completed terminal and forecourt.

On a procedural note the Chair advised that the Shareholders Report from the Hawke's Bay Airport Limited was to have been held in Public Excluded. The presentation had encompassed all three reports including the Shareholders information (*Doc Id 1439102*) and had been presented to the Hasting District Council in the open section of the meeting. Ms Harvey and Ms Murphy confirmed that there was nothing further to add and no requirement to address the Shareholders Report in Public Excluded.

It was agreed that all three reports be contained in one recommendation and that the Hawke's Bay Airport Limited Shareholders report be included in the attachments.

### **Committee's recommendation**

Councillors Simpson / Tapine

The Prosperous Napier Committee:

- Receive the Hawke's Bay Airport Limited interim report for the six months ended 31 December 2021 (*Doc Id 1439100*).
- Receive the Hawke's Bay Airport Limited Draft Statement of Intent for the 2022/23 year (*Doc Id 1442854*)
- Receive the Hawke's Bay Airport Limited half year report to shareholders, to December 2021 (*Doc Id 1439102*).

Carried

## **3. HAWKE'S BAY AIRPORT LIMITED - DRAFT STATEMENT OF INTENT 2022/23**

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1442532
<i>Reporting Officer/s &amp; Unit:</i>	Adele Henderson, Director Corporate Services

### **3.1 Purpose of Report**

To present the Hawke's Bay Airport Limited Draft Statement of Intent for the 2022/23 year.

### **At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting**

The Council Officer spoke to this report, noting the Council has been invited for a tour of the new airport building in the near future, and if there was interest this Committee would be welcome on this tour also.

#### **ACTIONS:**

- Director Corporate Services to follow up if the Prime Minister is attending an opening event at the Hawke's Bay Airport.
- Notify the Committee if the new name for Hawke's Bay Airport which was developed with Mana Ahuriri is going to be used, and if so what the name is.

C Tareha / Dep. Mayor Brosnan

That the Council resolve that the Committee's recommendation be adopted.

Kua Mana

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#### **Committee's recommendation**

Councillors Simpson / Tapine

The Prosperous Napier Committee:

- Receive the Hawke's Bay Airport Limited interim report for the six months ended 31 December 2021 (*Doc Id 1439100*).
- Receive the Hawke's Bay Airport Limited Draft Statement of Intent for the 2022/23 year (*Doc Id 1442854*).
- Receive the Hawke's Bay Airport Limited half year report to shareholders, to December 2021 (*Doc Id 1439102*).

Carried

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## REPORTS FROM SUSTAINABLE NAPIER COMMITTEE HELD 24 MARCH 2022

### 1. INTEGRATED TRADE WASTE AND WASTEWATER BYLAW: CONSULTATION PROPOSAL

Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002
Document ID:	1417631
Reporting Officer/s & Unit:	Caitlin Egan, Environmental Compliance Officer

#### 1.1 Purpose of Report

The purpose of this report is to outline a proposal to promulgate a new Integrated Trade Waste and Wastewater Bylaw under ss146 (1)(a)(iii) and 146(1)(b)(iii) of the Local Government Act 2002 (LGA).

#### At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

The Committee took this report as read.

As a Decision of Council was made at the Sustainable Napier Committee there was no vote on this item.

#### At the Meeting

The Officer spoke to the report, stating that a Decision of Council is needed today to ensure the timelines are met leading up to the implementation of the new bylaw.

In response to questions from the Committee it was clarified:

- This proposed bylaw is modelled on a recently implemented bylaw in Queenstown Lakes District. They integrated all of the three waters bylaws and have administration manuals sitting underneath. Officers also contacted Hastings District Council and Gisborne District Council and adopted aspects of their bylaws which make sense. It makes things less confusing for users if Napier and Hastings have similar bylaws, and if and when the new Three Waters entities come into being it will make it easier if the different Councils in the region are doing the same things.

#### Committee's recommendation

Councillors Simpson / Browne

The Sustainable Napier Committee make a **DECISION OF COUNCIL** under delegated authority to:

- Endorse the content of this report including *Attachment 1 Statement of Proposal*.
- Agree that pursuant to s155(2)(b) and 155(3) of the LGA, the proposed bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA).
- Adopt the proposal and the draft Integrated Trade Waste and Wastewater Bylaw for the purposes of public consultation *Attachment 2*.

- d. Approve the commencement of the special consultative procedure in accordance with s83(1) of the LGA in relation to the proposal.

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Carried

## 2. WATER SUPPLY BYLAW STATEMENT OF PROPOSAL

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<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1441447
<i>Reporting Officer/s &amp; Unit:</i>	Russell Bond, Manager Water Strategy Lance Groves, Water Planning Lead

### 2.1 Purpose of Report

The purpose of this report is to:

- 1) Outline a proposal to re-promulgate the Napier City Water Supply Bylaw that was revoked pursuant to s 160A of the Local Government Act 2002 (LGA) on 26 June 2019 (the proposal); and
- 2) To recommend that the Napier City Council (the Council) commence the special consultative procedure in accordance with s 83(1) of the LGA in relation to the proposal.

#### At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

The Committee took this report as read.

As a Decision of Council was made at the Sustainable Napier Committee there was no vote on this item.

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#### At the Meeting

The Officer spoke to the report and clarified that the residents in Bayview will not be charged the volumetric targeted rate moving forward as their demand is the same as all other Napier residents in the urban boundary.

#### Committee's recommendation

Councillors Browne / Simpson

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The Sustainable Napier Committee:

- a. Make a **DECISION OF COUNCIL** under delegated authority to enable public consultation to occur at the same time as the Trade Waste and Wastewater Bylaw public consultation.
  - b. Endorse the content of this report (including Attachment 1 *Statement of Proposal*).
  - c. Endorse that pursuant to ss 155(2)(b) and 155(3) of the LGA, the proposed Bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA).
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- 
- d. Adopt the proposal and the proposed Water Supply Bylaw for the purposes of public consultation.
  - e. Approve the commencement of the special consultative procedure in accordance with s 83(1) of the LGA in relation to the proposal.
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Carried

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### 3. REPORT ON THREE WATERS REFORM PROGRAMME

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1442095
<i>Reporting Officer/s &amp; Unit:</i>	Rebecca Huckle, Three Waters Reform Programme Manager Russell Bond, Manager Water Strategy

#### 3.1 Purpose of Report

To inform the Council on the progress of the Three Waters Reform Programme within Napier.

##### **At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting**

The Council Officer took the report as read. In response to questions from the Committee it was clarified:

- This report refers to Council's physical works on the Three Waters infrastructure. There are fifteen projects due to be completed by the end of June utilizing the \$12.5 million government funding given to help Council prepare for Three Waters Reform.
- The Department of Internal Affairs have announced a further \$500 million funding pool for Council's to apply to for Three Waters projects. Council is in the process of assessing which projects on the schedule of works would qualify for this funding. There are specific criteria attached to this tranche of funding; a report from officers would be required to explore what the criteria are and to seek the Elected Members and this Committee's feedback on whether an application would be made.

The Chair highlighted that Ngāti Pārau are working on a Three Waters Cultural Assessment to help guide the future planning of Three Waters works.

Councillor Price / Dep. Mayor Brosnan

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That the Council resolve that the Committee's recommendation be adopted.

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Kua Mana

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#### **At the Meeting**

The Officer took the report as read.

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In response to questions from the Committee it was clarified:

- In response to the risk outlined in the report, that the programme of work may not be completed by the cut-off date for the Department of Internal Affairs (DIA) funding, which would require a refund of unspent funds, the team have a list of back up projects to use that funding on. The Crown infrastructure partnership is supportive of flexibility in the work programme.
- The parks water bores investigation and implementation project involved some pieces of work. Council staff found a leak in the race at the botanical gardens. By sealing the race they have improved the water use and efficiency, and they have looked at lining the pond. There was also some irrigation efficiencies that could be made in one of the other parks. Staff are also looking at installing backflow preventers in the parks as there is a potential for bore use in the parks so would need to protect the water supply.

Accepting funding from the DIA does not commit NCC to the government's proposed Three Waters Reform model. Council will continue to have conversations with the government about this and advocate on behalf of the community.

#### **Committee's recommendation**

Councillor Chrystal / Mayor Wise

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The Sustainable Napier Committee:

- Endorse the report on the Three Waters Reform Programme.

Carried

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## **4. DECORATIVE PAVING SHOP ENTRANCE POLICY**

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*Type of Report:* Procedural

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 1431134

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*Reporting Officer/s & Unit:* Robin Malley, Team Leader Transportation

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### **4.1 Purpose of Report**

To seek approval to withdraw the *Decorative Paving Shop Entrances Policy* which is considered by Officers to be surplus to requirements.

#### **At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting**

This report was taken as read by the Committee. There was no discussion on this item.

C Tareha / Councillor Price

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That the Council resolve that the Committee's recommendation be adopted.

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Kua Mana



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**At the Meeting**

The Officer spoke to the report. The withdrawal of this policy requires Council approval.  
There were no questions from the Committee.

**Committee's recommendation**

Councillors Simpson / McGrath

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The Sustainable Napier Committee:

- a. Approve the withdrawal of the Decorative Paving Shop Entrances Policy.
- 

Carried

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**5. CAPITAL PROGRAMME DELIVERY**

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1440069
<i>Reporting Officer/s &amp; Unit:</i>	Jon Kingsford, Director Programme Delivery

**1.1 Purpose of Report**

To provide Council with information on the 2021 Long Term Plan Capital Programme and initiatives underway to improve Capital Programme Delivery.

**At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting**

The Council Officer spoke to this report. There were no questions from the Committee on this item.

C Tareha / RTK Hawaikirangi

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That the Council resolve that the Committee's recommendation be adopted.

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Kua Mana

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**At the Meeting**

The Officer spoke to the report. In response to questions from the Committee it was clarified:

- The Centennial Hall will hopefully be reopening by the end of April, subject to availability of materials.
  - A review of Council's financial management information system in the current operating environment is being prioritised over the coming year. Council will be looking at the level of financial reporting that is required from a project perspective, and what the current gaps are, to inform what system would meet all Council's needs. There is funding set aside in Council's Long Term Plan for an upgrade of the current finance
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system or for a replacement system. NCC is talking to other Councils about what they are using, but it is also bearing in mind the potential impact of the Three Waters Reform.

- Poraiti Road Corridor Improvement project has been deferred.

*The answer given in the meeting was so Council could work with Mission Development and to work through any land purchases required to complete the project. This answer was corrected after the meeting:*

The project is 'on hold' is for minor sightline improvements on Poraiti Road itself. It was programmed for a previous year, but Covid interruptions (and the subsequent shovel-ready flurry of unprogrammed activity) meant we had to re-prioritise resources. Now that the speed limit has been reduced, the risks are lower and therefore project priority has reduced. There are still some improvements which would be worthwhile, but these will probably be on a more operational scale now.

### **Committee's recommendation**

Councillors Brosnan / Simpson

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The Sustainable Napier Committee:

- Receive the report titled "Capital Programme Delivery".

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Carried

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## **6. LEASE OF RESERVE - DANISH DELIGHT**

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<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1440552
<i>Reporting Officer/s &amp; Unit:</i>	Bryan Faulknor, Manager Property Jenny Martin, Property and Facilities Officer

### **6.1 Purpose of Report**

To obtain approval to grant a new lease to Danish Delight HB Limited in the mid to southern end of the Marine Parade Foreshore Reserve for a three year term plus two rights of renewal of two years.

### **At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting**

This report was taken as read by the Committee. There was no discussion on this item.

C Tareha / Councillor Price

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That the Council resolve that the Committee's recommendation be adopted.

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Kua Mana

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### At the Meeting

The Officer spoke to the report, indicating the location star on the map in the agenda was over the wrong building, and should be on the building to the right of the star. This will be amended for future documentation and is attached to these minutes (Doc ID: 1448222).

There were no questions from the Committee on this report.

### Committee's recommendation

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Councillors McGrath / Brosnan

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The Sustainable Napier Committee:

- a. Agrees to grant a new lease, under Section 54(1)(d) of the Reserves Act 1977, for Danish Delight HB Limited to continue to occupy an area in the mid to southern end of the Marine Parade Foreshore for a three year term plus two rights of renewal of two years.
- b. Notes that Council is acting under delegated authority from the Minister of Conservation in granting this lease.

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Carried

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## REPORTS FROM FUTURE NAPIER COMMITTEE HELD 24 MARCH 2022

### 1. RESOURCE CONSENT ACTIVITY UPDATE

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Type of Report:	Enter Significance of Report
Legal Reference:	Enter Legal Reference
Document ID:	1438421
Reporting Officer/s & Unit:	Luke Johnson, Team Leader Planning and Compliance

#### 1.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for Elected Members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available

**At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting**

The Council Officer took this report as read.

**ACTION:** Team Leader Planning and Compliance to follow up whether Mana Ahuriri Holdings Limited are part of an authorised consortium with Tawanui Development Limited and K3 Properties Limited who are looking after the Riverbend Road Residential Development.

Dep. Mayor Brosnan / RTK Hawaikirangi

That the Council resolve that the Committee's recommendation be adopted.

Kua Mana

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### At the Meeting

The Team Leader Planning and Compliance, Mr Johnson spoke to the report, providing a brief overview and noted that since the February update, the submission of applications to the Resource Consenting team have continued to remain steady however have slightly declined in comparison to the same period 12 months ago down to 34 from 42.

A recent initiative has been the formation of a Key Account Management Team has been formed to provide a higher level of customer service and strategic alignment from Council's perspective to developers with large projects within Napier. The group consists of five existing council officers Strategic Planning Lead (Fleur Lincoln); Major Development Lead (Sophie Elliott); Team Leader City Design & Urban Renewal (Georgina King); Team Leader Development and Standards (Retha du Preez); and Team Leader Planning and Compliance, Mr Johnson.

### In response to questions from Councillors it was clarified that:

- **114 Carlyle Street** - The processing of an application with this level of complexity for required Council to be assured that adverse effects from earthworks were not going to occur as a result. This has led to the engagement with a number of the applicant's external experts in geotechnical and other fields to provide a factual basis for a notification decision. Geotechnical, engineers, landscape architects have been engaged by both parties in regard to the stability of the extensive cut that was proposed and also the landscape and visual assessment impact on the environment and surrounding residents.
- The complexity of these matters has drawn out the process however, officers have worked closely with the applicant's and Council experts and sufficient information is now available to make an informed notification decision under section 95 of the Resource Management Act.
- **Riverbend Road Project** - The applicant has been asked to provide Council with an information package that can be provided to Councillors, Senior Management Team and uploaded to Council's website to ensure the messaging for this development is consistent across the board.

### Committee's recommendation

Mayor Wise / Councillor Taylor

The Future Napier Committee:

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- a) **Note** the resource consent activity update for period 18 January 2022 to 27 February 2022.
  - b) **Note** the change to a Key Account Manager (KAM) model for managing significant consenting projects.
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Carried

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## 2. DOG CONTROL BYLAW AND POLICY STATEMENT OF PROPOSAL

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<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1439107
<i>Reporting Officer/s &amp; Unit:</i>	Paulina Wilhelm, Manager City Development

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### 2.1 Purpose of Report

The purpose of this report is to:

1. Present a revised Dog Control Bylaw and Policy, including associated Statement of Proposal (**the proposal**); and
2. Recommend that the Napier City Council (**the Council**) commence public consultation in accordance with sections 83 and 156(1)(b) of the Local Government Act 2002 in respect of the proposal.

#### At the Ngā Mānukanuka o te Iwi (Māori Committee) meeting

The Council Officer spoke to the report. There were no questions from the Committee.

RTK Hawaikirangi / Councillor Boag

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That the Council resolve that the Committee's recommendation be adopted.

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Carried

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#### At the Meeting

The Manager City Development, Ms Wilhelm spoke to the report which was to present a revised Dog Control Bylaw together with the Statement of Proposal for adoption to release to the public.

#### In response to questions from Councillors it was clarified that:

- In regard to the map for Lagoon Farm it showed a dog on leash area, however it was confirmed that the bylaw applies to the public area only which is the track and does not include allowing dogs on private property, which is the farm area.
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- Amendments to the map to clearly define the area as relating specifically to the cycle path.
  - The area at Dolbel Reserve was discussed with the Manager of Parks and Reserves and it was identified that the area that is proposed to be off lead is the area that is currently separated through a fence from the area where the sheep roam.
  - The Westshore map through to Bay View has got off lead exercise areas as being only between April to September to avoid dogs during the nesting season of the Dotterels.
  - When the Bylaw has been released and adopted the signage will be revised and ensure that the public understand how the Bylaw will be applied.
  - The dog exercise on lead pathways at the Ahuriri Estuary will be clearly identified on the maps.

### Committee's recommendation

Councillors Chrystal / Wright

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The Future Napier Committee:

- a. **Confirm** that pursuant to sections 155(2)(b) and 155(3) of the Local Government Act 2002 (LGA), the proposed bylaw and policy are not inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA).
- b. **Adopt** the Statement of Proposal and Proposed Dog Control Bylaw and Policy for the purposes of public consultation.
- c. **Authorise** public consultation in respect of the proposal in accordance with sections 83 and 156(1)(b) of the LGA.
- d. **Note** the timeframe for consultation release to be in the next twelve months at the discretion of the Chief Executive Officer to allow flexibility in working with the existing consultation schedule.
- e. **Note** minor amendments to the Lagoon Farm and Ahuriri Estuary maps following Committee's discussion.

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Carried

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**REPORTS FROM AUDIT AND RISK COMMITTEE HELD 25 MARCH 2022**

## 1. HEALTH AND SAFETY REPORT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1439109
<i>Reporting Officer/s &amp; Unit:</i>	Sue Matkin, Manager People & Capability

### 1.1 Purpose of Report

The purpose of this paper is to provide the Audit & Risk Committee with an overview of Health & Safety activity for the period Quarter 2 FY22.

#### At the Meeting

The Manager People and Capability, Ms Maitkin provided a brief overview of the Health and Safety report for the four month period 1 November to March 2021. As at 25 March 2022 there were 38 staff who had tested Covid positive, 33 people had recovered and there were 22 household contacts. There is starting to be a drop off now in terms of the number of positive cases.

There were changes that the Government announced earlier this week around "My Vaccine Passes and Mandates". Council has reviewed its policy in light of the changes from Government.

An application for staff to use John Kirwin's mental health support application is being rolled and is another piece of helping people with their resilience through the changes over the last few months in adapting to Covid together with the webinars and support that has been provided staff.

#### In response to questions at the meeting it was clarified:

- The trigger for staff to bring health and safety issues on to agendas is through their Health and Safety Representative or through their manager.
- There are five different Health and Safety Committees that meet and concerns, queries or incidents can be raised at that time and depending on what the issue is it may make its way back to a formal Team meeting agenda.
- 207 staff have been revalidated and recertified in their Health and Safety or First Aid qualifications. Information on staff that have not been recertificated was not available and would be provided separately.
- In regard to the sitewise prequalification contract assessment scores Ms Matkin advised that a more comprehensive and clearer explanation of each of those numbers in the boxes would be provided.
- The Team work with any contractors that do not meet Council's standard to bring them up to the desired level.

The Acting Chair, Mr Pearson advised that Ms Maitkin was leaving Council and on behalf of the Committee wished her well in her new endeavours and thanked her for her contribution to Council.

#### Committee's recommendation

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Councillors Simpson / Mayor Wise

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The Audit and Risk Committee:

- a. Receive the Health and Safety report for the period October 2021 to March 2022.

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Carried

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## 2. RISK MANAGEMENT

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1439033
<i>Reporting Officer/s &amp; Unit:</i>	Jane Klingender, Manager Business Excellence & Transformation Adele Henderson, Director Corporate Services

### 2.1 Purpose of Report

To provide the Audit and Risk Committee (Committee) with an update on risk management with reference to responsibilities listed in the Audit & Risk Charter; to report on high and extreme strategic risks; and to note emerging risks.

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#### At the Meeting

The Director Corporate Services, Ms Henderson spoke to the report and updated the Committee on risk management during the last quarter. During this time the Risk Management Policy (including Framework) and Risk Management Strategy was reviewed and revised.

#### In response to questions at the meeting it was clarified:

- Looking at causes and controls Council are satisfied that there are good processes in place to identify causes and manage controls.
- Where there is significant concern or are unable to manage mitigations of extreme risk Council will continue to provide that level of information to the Committee. In most cases controls have been able to be put in place to ensure Council is not put at risk.
- Council has now employed a full time cyber security engineer and are advised of global cyber activity and Council is improving its ongoing resilience in this space.

#### Committee's recommendation

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Councillors Taylor / Simpson

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The Audit and Risk Committee:

- a. **Receive** the Risk Management Report dated 25 March 2022;
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- b. **Note** the progress against the agreed action plan to progress towards organisational risk maturity and to review statutory compliance at least annually, including identifying progress against the top five risks agreed by Council;
  - c. **Note** the business continuity planning actions in response to the threat of COVID-19 Delta and Omicron variants; and
  - d. **Note** the emerging risks.
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Carried

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### 3. BUSINESS CONTINUITY PLANNING IN RESPONSE TO COVID-19

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1444463
<i>Reporting Officer/s &amp; Unit:</i>	Jane Klingender, Manager Business Excellence & Transformation Adele Henderson, Director Corporate Services

#### 3.1 Purpose of Report

To provide a summary of the Audit and Risk Committee workshop on Business Continuity Planning for Covid-19 held 15 March 2022.

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#### At the Meeting

The Director Corporate Services, Ms Henderson advised that due to events happening in this space a workshop was held with the Audit and Risk Committee and the Executive Leadership Team on 15 March 2022 to update the Committee on actions undertaken in response to the threat of spread of the Delta and Omicron variants.

#### In response to questions at the meeting it was clarified:

- An update had been received from the HB District Health Board this morning advising that Hawke's Bay is not through the peak of Omicron at this stage.
- Case numbers are predicted to rise a bit further and will probably last for 2-3 weeks.
- Council is managing its Business Continuity Plans however, numbers are appearing to be dropping off on impacted staff at Council.

#### Committee's recommendation

Councillor Taylor /Mayor Wise

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The Audit and Risk Committee:

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- a. **Receive** the Business Continuity Planning in Response to Covid-19 report dated 25 March 2022.
- b. **Note** the actions taken for business continuity planning.

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Carried

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#### 4. SENSITIVE EXPENDITURE - MAYOR AND CHIEF EXECUTIVE

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*Type of Report:* Procedural

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*Legal Reference:* N/A

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*Document ID:* 1439112

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*Reporting Officer/s & Unit:* Caroline Thomson, Chief Financial Officer

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##### 4.1 Purpose of Report

To provide the information required for the Committee to review Sensitive Expenditure of the Mayor and Chief Executive for compliance with Council's Sensitive Expenditure Policy.

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##### At the Meeting

The Director Corporate Services, Ms Henderson took the report as read.

##### Committee's recommendation

Councillors Simpson / Taylor

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The Audit and Risk Committee:

- a. **Receive** the 31 December 2021 quarterly report of Sensitive Expenditure for the Mayor and Chief Executive and review for compliance with the Sensitive Expenditure Policy.
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Carried

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#### 5. INTERNAL AUDIT: BUILDING & RESOURCE CONSENTS REVIEW

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*Type of Report:* Operational

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*Legal Reference:* Local Government Act 2002

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*Document ID:* 1440724

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*Reporting Officer/s & Unit:* Caroline Thomson, Chief Financial Officer

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##### 5.1 Purpose of Report

To table to the Committee the internal audit on Building and Resource Consents undertaken by Council's internal auditors, Crowe.

### At the Meeting

Ms Foster spoke to the report in regard to Council's internal audit programme with internal auditors Crowe. The most recent audit undertaken was the building resource consent review looking at all Council's internal processes. Findings in general were very good with two high priority recommendations which required updated processes, five medium risks and one process improvement.

### Committee's recommendation

Councillors Simpson / Taylor

The Audit and Risk Committee:

- a. **Receive** the report from Crowe titled "Building & Resource Consents Review".

Carried

## 6. EXTERNAL ACCOUNTABILITY: ANNUAL PLAN 2022/23 UNDERLYING DOCUMENTS

Type of Report:	Operational
Legal Reference:	Local Government Act 2002
Document ID:	1441854
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

### 6.1 Purpose of Report

That the Committee review and provide feedback to Council on the Annual Plan 2022/23 underlying financial information prior to the final adoption of the reports.

### At the Meeting

The Director Corporate Services, Ms Henderson spoke to the report which was to provide the Committee an opportunity to provide any feedback on the underlying information and assumptions that fed into the material that would become part of the Annual Plan consultation document that will be released for community consultation.

### Committee's recommendation

Councillors Taylor / Simpson

The Audit and Risk Committee:

- a. **Receive** the underlying information as the basis for the Annual Plan consultation document 2022/23:
  - i. Capital plan changes
  - ii. 10 year revised capital plan
  - iii. Financial information
  - iv. Fees and charges

- b. **Provided** no feedback from the review of the draft Annual Plan 2022/23 underlying financial information to the Council meeting on 31 March 2022.

Carried

# REPORTS UNDER DELEGATED AUTHORITY

## 1. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1422901
<i>Reporting Officer/s &amp; Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

### 1.1 Purpose of Report

To report the Tenders let under delegated authority for the period 18 February – 1 April 2022.

#### Officer's Recommendation

That Council:

- a. Receive the Tenders Let for the period 18 February – 1 April 2022.

CONTRACTS OVER \$100,000 LET UNDER CHIEF EXECUTIVE/DIRECTOR INFRASTRUCTURE DISCRETION

#### Contract 2234 Dolbel to Otatara Pathway Stage 1

It was recommended that the contract be awarded to Dodge Contracting in the sum of \$200,670 with a \$20,000 contingency. This recommendation was approved.

#### Contract 2233 Developing Three Waters Structure Plans for Potential Growth Areas

It was recommended that the contract be awarded to GHD in the sum of \$188,500. This recommendation was approved.

#### Contract 2181 Mataruahou Reservoir Project Manager

It was recommended that the contract 2181 be awarded to TSA Management in the sum of \$703,000. This recommendation was approved.

### 1.2 Attachments

Nil

# PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

## Reports from Prosperous Napier Committee held 17 March 2022

1. Hawke's Bay Airport Ltd Half Year Report to Shareholders to 31 December 2021
2. Doubtful Debt

## Reports from Audit and Risk Committee held 25 March 2022

1. HRIS & Payroll Project

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
<b>Reports from Prosperous Napier Committee held 17 March 2022</b>		
1. Hawke's Bay Airport Ltd Half Year Report to Shareholders to 31 December 2021	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Doubtful Debt	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under

		Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
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### Reports from Audit and Risk Committee held 25 March 2022

1. HRIS & Payroll Project	<p>7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>
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**NAPIER**  
CITY COUNCIL

*Te Kaunihera o Ahuriri*

Napier Civic Building  
231 Hastings Street  
t +64 6 835 7579  
e [info@napier.govt.nz](mailto:info@napier.govt.nz)  
[www.napier.govt.nz](http://www.napier.govt.nz)

# ORDINARY MEETING OF COUNCIL

## Open Minutes

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Meeting Date: Thursday 10 March 2022

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Time: 9.00am-3.19pm (*Open*)  
3.20pm-4.10pm (*Public Excluded*)  
4.10pm-4.22pm (*Limited Distribution*)

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Venue Zoom (Audio Visual Link)

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*Livestreamed via Council's Facebook site*

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Present **Chair:** Mayor Wise  
**Members:** Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright

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In Attendance Chief Executive (Steph Rotarangi)  
Director City Services (Lance Titter)  
Director City Strategy (Richard Munneke)  
Director Community Services (Antoinette Campbell)  
Director Corporate Services (Adele Henderson)  
Director Programme Delivery (Jon Kingsford)  
Acting Director Infrastructure Services, (Debra Stewart)  
Manager Communications and Marketing (Julia Atkinson)  
Pou Whakarae (Mōrehu Te Tomo)  
Manager Sport & Recreation (Glenn Lucas)  
Team Leader Transportation (Robin Malley)  
Team Leader Governance (Helen Barbier)  
Manager Community Strategies (Natasha Mackie)  
Community Funding Advisor (Belinda McLeod)  
Senior Advisor Policy (Matt Adamson)  
Team Leader Parks Reserves and Sportsgrounds (Jason Tickner)  
Chief Financial Officer (Caroline Thomson)  
Māori Partnership Manager - Te Kaiwhakahaere Hononga Māori (Hilary Prentice)  
Team Leader Building Asset Management (Andrew Clibborn)  
Ben Quane (Consultant, Dean and Quane NZ)  
Jamie Yule (Tonkin and Taylor)

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	Geoff Canham (Principal Parks and Recreation Specialist, Thrives Spaces and Places (formerly Geoff Canham Consulting))
Public Forum:	Sarah Walmsley, Anna Pierard and Lila (LJ) Crichton (Prima Volta Charitable Trust) Graham Duncan and Michael Basset-Foss (Ahuriri Rockpool Development Trust); Stephen Daysh (Mitchell Daysh Consultants)
Administration	Governance Advisors (Carolyn Hunt and Anna Eady)

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## Karakia

## Apologies

Nil

## Conflicts of interest

Nil

## Public forum

**Sarah Walmsley and Anna Pierard - Prima Volta Charitable Trust** addressed the meeting on new projects the Trust was looking to launch. Prima Volta delivers a range of programmes that develop creative expression through music and singing. The programmes are open to all young people in Hawke's Bay, however they focus on those where age, ethnicity, location and social economic factors are barriers.

Lila (LJ) Crichton, a Prima Volta graduate, gave his perspective on the initiative the Trust were seeking funding for. A short video of "The Magic Flute" production was played and the link for a 5 minute video was circulated to Councillors to view. The video was on Vimeo rather than youtube. <https://vimeo.com/677942859/f7c2e74827>

**Graham Duncan - Ahuriri Rockpools Development** introduced Michael Basset-Foss and Stephen Daysh in regard to the proposal to revitalise the Ahuriri beachfront located at Hardinge Road and Spriggs Park.

Mr Daysh, an experienced Resource Consents Planner, provided an overview of the project which was to provide a premium recreational experience enhancing Napier's attractiveness both in terms of a tourist destination and for locals. The Ahuriri Rock Pools Development Trust has now been established with community Trustees and have met with Council's Ngā Mānukanuka o te Iwi Committee to present their credentials and discuss getting iwi members on the Trust.

The Trust is seeking support of a \$70,000 grant for the development of a Feasibility Study. A one page summary was presented on the background and environmental and community benefits of the project. It will be very difficult to obtain consent and the development will need a very strong and inclusive partnership with mana whenua; a number of approaches have been made to Mana Ahuriri and other senior people in the Māori community. Meaningful engagement with mana whenua will need time and good processes. A key part of the feasibility and business case is looking at a vision that mana whenua will be supportive of. Indications from mana whenua have been very respectful in initial discussions.



The development would include what the community have asked for in the Coastal Hazard Strategy for shore protection.

### Attachments

- 1 One page summary tabled for Ahuriri Rockpools Development (Doc Id 1443180)

## Announcements by the Mayor

**Mana Ahuriri Settlement** – Mayor Wise congratulated Mana Ahuriri with their settlement being finalised on 3 March 2022. This followed the third and final reading of the Deed of Settlement. The seven hapū of Ahuriri were recognised and Council looks forward to working in partnership with Mana Ahuriri.

**Three Waters** – The working group that was established last year after widespread opposition to the Three Waters Reform presented their 47 recommendations to Minister Mahuta this week. The main changes put forward were:

- Instituting a public shareholding structure intended to address and protect community ownership issues. Council will hold shares on behalf of their communities.
  - Establishing tighter accountability for water services entity boards to the community through stronger mechanism.
  - Looking to introduce sub-regional committees, designed to ensure local voices are considered in investment prioritisation.
  - Establishment of a Water Services Ombudsman.
  - Recognising Te Mana o te Wai, the health and wellbeing of water, to the wider environment as an underlying principal.
  - Ensuring co-governance, embracing te reo Māori, to improve three water service delivery and environmental protection.
- a.

Napier is disappointed with the recommendations that have come through. The Hawke's Bay model was presented to the Working Group and were able to show the viability of the Hawke's Bay model, unfortunately that has been dismissed.

What has been recommended by the Working Group only goes some way to addressing the critical issues raised by Council and the community to Government. Hawke's Bay's voice will be lost from decision making and local asset ownership. The idea of sub-regional groups feeding into regional representation groups adds another layer of accountability between local community and entities.

Napier City Council (NCC) will continue to work alongside the other Hawke's Bay Councils. NCC is also a member of the communities for local democracy which consists of 31 councils around the country and will continue to campaign against the proposed three waters reform. The Minister has not yet provided any additional information or her thoughts on the recommendations from the Working Group. Council will wait to hear in regards to changes that have been recommended.

The Working Group's Terms of Reference are very limited and did not enable them to address some of those critical issues that have been highlighted by the community and councils.

## Announcements by the management

**Three Waters Reform** - The Chief Executive reiterated the scope given to the Government's Representation and Accountability Group was limited in Council's view, and their 47 recommendations reflect their scope. It was disappointing there was not the ability to discuss the structure of the water service entities in this significant period.

### Confirmation of minutes

<b>Council resolution</b>	Councillors Tapine / Chrystal
	That the Draft Minutes of the Ordinary meeting held on 21 December 2021 be confirmed as a true and accurate record of the meeting.
	Carried

## AGENDA ITEMS

### 1. AQUATIC FACILITIES

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1439827
<i>Reporting Officer/s &amp; Unit:</i>	Glenn Lucas, Manager Sport & Recreation

#### 1.1 Purpose of Report

The purpose of this report is to provide supplementary information in relation to the resolutions contained in the two reports presented at the Extraordinary Sustainable Napier Committee meeting held on 17 February 2022.

#### At the meeting

The Manager Sports and Recreation, Mr Lucas, advised that the following external experts would be online for questions, if required:

- Jamie Yule - Engineering Geologist and Project Manager, Tonkin and Taylor
- Ben Quane - Technical Director Quantity Surveyor and Project Manager, Deane & Quane
- Geoff Canham - Principal Parks and Recreation Specialist, Thrives Spaces and Places (formerly Geoff Canham Consulting)
- Cam Drury – Director Principal Planner – Strategy

Mr Lucas provided a brief overview of the report which is a combination of two reports presented to the Extraordinary Sustainable Napier Committee meeting held on 17 February 2022, being:

- The Aquatic Development – Options for Consultation (Doc Id 1439834)
- The Napier Aquatic Centre Capital Review Programme (Doc Id 1439833) included:  
*Tabled and circulated was "Aquatic Facilities Questions and Answers"(Doc Id 1442318), answers to questions raised by Councillors during workshops.*

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*Mr Brown displayed a graph on the Napier Aquatic Centre Remediation Prioritised Recommendations period followed by construction period. Summary of cash flow for 2022/23. (Doc Id1443194 )*

It was proposed that the \$8m for remediation of the current facility could be split in two to ensure money is only committed as required. This would provide flexibility not to preload all expenditure.

**In response to questions at the meeting it was clarified:**

- The geotechnical conditions of the Prebensen Drive site is similar to the Onekawa site; it is a long way below ground before there are resistance layers, which creates difficulties if piling is required.
- At Prebensen the surface was scraped and fill deposited and engineered to preload the site. With the preload complete and settled geotechnical conditions are mitigated and the site is ready for construction. The Onekawa site is more challenging geotechnically as there is uncontrolled fill across the site. The Prebensen site is set back from water bodies to mitigate any lateral spread risk.
- As Onekawa is a previous landfill site and some of the Park's capping is quite thin additional capping would be required to ensure all contaminated soil is covered. Development on site that requires shallow foundations and minimum excavation could be built, however an Aquatic Centre requires a much deeper sub-structure.
- Regardless whether building commercial or residential the Onekawa site has difficulties, both from a contamination and geotechnical perspective. Levels of contamination exceed the residential thresholds and parts of the site may require remediation.
- There are a number of landfills across New Zealand that are now open space reserve and this may be a future option for the Onekawa site.
- The external experts all confirmed that all reports and work completed for Napier City Council as part of this process were subject to their code of ethics, independent review and risk assessment and all work processes followed best practice and the appropriate industry standard guidelines. In some cases reports have been externally peer reviewed.
- The Council's roading team identified three options to provide a traffic management solution required at Onekawa if Aquatic facilities are sited there. It was predicted the new facility could generate 300,000 visits per year. The options being:
  - a) Creating roundabouts at the junctions of Flanders/Maadi Roads and Flanders/Riverbend Roads,
  - b) Using the existing entry/exit on Maadi Rd opposite the shops, or
  - c) Creating a new link road between Flanders and Taradale Roads. This is the favoured option from a road engineering perspective.
- The provisional amount of \$1.5m was examined against the works required for Options a, b and c above. The budget was regarded as too low for each of the options and the recommendation was made that a budget of \$3.5m would be more appropriate.

*A map of traffic options and costings was displayed and tabled at the meeting (Doc Id1444312 )*

- Tonkin and Taylor's geotech report of Prebensen identified potential lateral spread risk zones. The footprint of the proposed pool is in the low risk zone for lateral spread. This information is contained in the Scope of Tender report approved by Council in March 2019.

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*Site plan displayed with lateral spread zones highlighted (Doc Id 1444311)*

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*The meeting adjourned at 10.18am and  
reconvened at 10.23am*

- The Long Term Plan (LTP) identifies what debt cap there is in terms of loans and there is capacity for additional items. However if Council were to continue with this process an LTP amendment would be required. A minimum rate increase of 5% would be required for a loan to accommodate a new pool.
- The Ministry of Education website was used assess distance to schools from the two sites. The sites are only 2.7km apart. Preferential weighting for the location of the pool to a particular school area cannot be fairly used.
- Irrespective of whether a waterway is engineered or natural it is regarded to be similar lateral spread risk. The assessment looks at an open free face for material to effectively flow into the creek.
- The recommendation for both sites is to avoid piling as a foundation option and go with a shallow foundation on a raft or ground improved block. The risks are not around ground water issues but more that the noise and vibration from the piling would be significant and there is not confidence in a founding layer, also noting the price of steel is subject to significant fluctuation. However, in regard to groundwater at Onekawa, the presence of a very shallow groundwater table has been noted, and if there is a requirement to dewater a portion of the site to construct the facility this would need to be assessed as part of the Resource Consent process.
- Initial assumptions are that the site would be built up to mitigate the associated costs and risks of dewatering.
- The preferred design has been the result of 10+ years. Officers would estimate that to develop a new design would take approximately one year and have additional cost and require a new business case.
- The Napier aquatic redevelopment is intended to be a community pool, serving its local community. While the Mitre 10 Sports Park facility will be a significant regional asset providing benefit to many, the additional 30-40 minute travel time would likely be prohibitive for many. Location and accessibility are key considerations for users. Experiences around New Zealand for “catchment areas” or distance to travel support this assertion.
- The Mitre 10 Sports Park 50 metre pool is due to open 1 August 2022, but this aims to cater for high performance training, competition swim training, health and fitness swimming, water activities, and learn to swim. It will not be a venue for recreational swimmers.
- If an aquatic facility was built on the Prebensen site it could be completed by 2026. Operational impact on the Onekawa site would depend on which option is chosen. The option chosen would have minimal effect on the existing pool with some possible impact on the splash pad and hydro-slide. The aim would be to maintain levels of service in the Ivan Wilson pool and for learn to swim.
- For both options at Onekawa there will be an impact to operations of the existing centre during the enabling works and construction periods. These impacts would be for at least three years.
- Recommending \$8.6m split into 2 x \$4m with second \$4m going through the Annual Plan processes to determine how it is spent. The programme managed in a way that decisions are put off until required and the bulk of expenditure is spread across from a risk perspective. Prudent aimed for with an \$8.6m spend on Health and Safety improvements and service continuity improvements, to extend the life of the current pool 5-10 years.

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- All options and costings need to be provided to the community rather than the consultation being split up into sections. This will enable the community to determine what things are important and give fully informed feedback.
  - The second phase of consultation would be another special consultative procedure based on a proposed decision Council makes with the feedback of the community. The proposed option would be more focussed. Funding and timing would be considered through an LTP amendment and would also consider other factors such as rate caps and any other implications for other Council business.
  - Of the \$8m to be put aside for the current facility, \$5m is for Health and Safety issues. Council needs to be prudent as the facility is aging. Priority will be given to health and safety issues.
  - If there is any immediate risk of a health and safety issue there is no requirement to go to Council to get approval to fix it. The Building Asset Management and Operational Teams have been, and will continue to remediate any health and safety risk straight away.

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**Original Recommendation from the Extraordinary Sustainable Napier Committee meeting held on 17 February 2022**

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That Council:

**Napier Aquatic Centre Capital Review Programme**

- a) Note the risks to ongoing service delivery at the Napier Aquatic Centre;
- b) Note the independent relationship with the new aquatic development and the Napier Aquatic Centre capital expenditure requirements;
- c) Endorse an additional \$8,626,435 of capital funding over 2022/23 and 2023/24 to perform the recommended health and safety and service continuity capital improvements; and
- d) Endorse an additional \$80,000 of operational expenditure per year of the remaining life of the asset to enable repair and maintenance of end of life components.
- e) Direct officers to prepare a phased plan of the proposed detailed expenditure to bring back to Council for endorsement.

**Aquatic redevelopment: Options for consultation**

- a) Note the geotechnical and contamination reports and implications for potential aquatic redevelopment.
- b) Note the independent multi-criteria site analysis results for the Onekawa and Prebensen sites.
- c) Note the interdependent relationship with the new aquatic development and the work required to extend the life of the existing facility.
- d) Note the impact of increasing construction costs.
- e) Councillors are to forward all questions to Council Officers to investigate and bring responses back before the Council meeting on 10 March 2022.

*The meeting adjourned at 11.50am and  
reconvened at 12.05pm*

*The external experts were acknowledged and thanked and left the meeting.*

*Mayor Wise waived Standing Order 21.6 to enable all members to fully debate the recommendations.*

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*Elected members discussed and debated the recommendations which were displayed at the meeting (Doc Id 1443288).*

*The meeting adjourned at 12.51pm  
and reconvened at 1.27pm*

**Council  
resolution**

Mayor Wise / Councillor Boag

**Amended Resolution**

Mayor Wise/Councillor Boag

**Aquatic Redevelopment**

- a) Note the geotechnical and contamination reports and implications for potential aquatic redevelopment.
- b) Note the independent multi-criteria site analysis results for the Onekawa and Prebensen sites.
- c) Note the interdependent relationship with the new aquatic development and the work required to extend the life of the existing facility.
- d) Note the impact of increasing construction costs.
- e) Direct staff to prepare the consultation material and plan for the new aquatic facility in two stages.
  - i). In 2022, in the first stage the community will be consulted on the location, existing design and indicative costs of the new aquatic centre options, for a decision prior to July 2022; and
  - ii). In 2023, the second stage of consultation on the final design, timing and funding will be consulted on as a Long Term Plan Amendment to the 2021-2031 LTP, to be adopted by 30 June 2023.
- f) Consultation will be on 2 options as below, with no preferred option chosen:
  - a) New build at Onekawa Park; and
  - b) New build at the Tamatea Drive site
- g) That the consultation document includes inform pieces on:
  - i. Maintenance and service level continuity costs at Onekawa
  - ii. All options considered by Council but not chosen for consultation includes:
    - New build site options at Onekawa; and
    - The redevelopment of the existing Onekawa facility (Site option 2); and
    - Closure of current Onekawa aquatic centre without replacement; and
    - All alternative new build site locations in the city boundary.
  - iii. There will be future consultation on the proposed future use of Onekawa park, as a community space, if an alternative site is chosen.

- iv. The undecided future use of the Tamatea Drive site, if an alternative site is chosen.
  - v. The design and all of the learnings and specific changes that have been made to the original design to suit Napier .
- h The consultation plan and documents are to be approved by Council and include:
  - i. Note direct stakeholder, user group and community engagement be included; and
  - ii. A web-page be developed to present all of the aquatic reports, past and new along with the workshop information Councillors have had to support the consultation.
- i) Note this is a priority consultation and may impact timeframes for existing planned consultations.
- k) Direct Council Officers to explore further design options including modifications to reduce costs prior to the second stage of consultation.

#### **Napier Aquatic Centre Capital Review Programme**

- a) Note the risks to ongoing service delivery at the Napier Aquatic Centre.
- b) Note the independent relationship with the new aquatic development and the Napier Aquatic Centre capital expenditure requirements.
- c) Endorse an additional \$4m total of capital funding (loan funded) be included in the Annual Plan 2022/23 for the 2022/23 and 2023/24 years as needed to keep Onekawa open and operating to the best of its ability for the next 3-4 years.
- d) Delegate to the Chief Executive to approve this expenditure as and if required within current delegations.
- e) Note that the current Napier Aquatic Centre may require further investment for 2023/24 onwards, but that would be brought back to Council for consideration.
- f) Endorse an additional \$80,000 of operational expenditure per year of the remaining life of the asset to enable repair and maintenance of end-of-life components (funded from existing budgets).

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Carried

Councillor Wright voted AGAINST the Motion

#### **Attachments**

- 1 Aquatic Facilities Questions and Answers - tabled (Doc Id 1442318)
  - 2 NAC Remediation Prioritised Recommendations (Doc Id 1443194)
  - 3 Traffic options and Costings (Doc Id 1444312)
  - 4 Prebensen Lateral Spread areas (Doc Id 1444311)
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## 2. ADOPTION OF SPEED LIMIT BYLAW REVIEW 2022

Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002
Document ID:	1434283
Reporting Officer/s & Unit:	Keegan Mossick, Traffic and Safety Engineer Tony Mills, Principal Transportation Engineer

### 2.1 Purpose of Report

For Council to adopt the Napier City Council Speed Limit Bylaw 2022 following the Bylaw submission hearings held on 16 December 2021. The new Bylaw will come in to effect as of 1 April 2022.

#### At the meeting

The Team Leader Transportation, Mr Malley spoke to the report and advised that page 5 of the Speed Limit Bylaw Review 2022 had been omitted from the Agenda papers. A revised version was tabled at the meeting. Mr Malley clarified that any amendment would not require further consultation.

<b>Council resolution</b>	Mayor Wise / Councillor Boag
	That Council:
	a. Approve the revised Napier City Council Speed Limit Bylaw 2022 ( <i>Doc Id. 1437485</i> ).
	b. Confirm its endorsement of the following Bylaw amendments made to the Napier City Council Speed Limit Bylaw 2022 with effect from 1 April 2022.

Location/Road Name	Current Speed Limit (km/h)	Proposed Speed Limit (km/h)
Willowbank Avenue	100	80
Eskdale School ( <i>Variable Limits</i> )	80	40
Port Ahuriri School (extension of variable school zone)	50	30
Reignier Catholic School (variable school zone)	50	30

*Councillor Mawson voted AGAINST the Motion*

Carried

#### Attachments

- Speed Bylaw (Doc Id 1437485)



### 3. SUMMARY UPDATE ON CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1399880
<i>Reporting Officer/s &amp; Unit:</i>	Steph Rotarangi, Chief Executive

#### 3.1 Purpose of Report

To provide an update and summary of the Hawke's Bay Civil Defence Emergency Management Group Joint Committee meeting held on 22 November 2021.

##### At the meeting

The Chief Executive, Dr Rotarangi advised that this was a routine report to provide a brief overview of the activity of the Civil Defence Emergency Management Group Joint Committee and would take the report as read.

##### Council resolution

Councillors Price / Simpson

That Council:

- a. Receive the Update Summary on the Hawke's Bay Civil Defence Emergency Management Joint Committee meeting held on 22 November 2021.

Carried

### 4. CHIEF EXECUTIVE'S REPORT

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1434269
<i>Reporting Officer/s &amp; Unit:</i>	Steph Rotarangi, Chief Executive

#### 4.1 Purpose of Report

This report presents the first iteration of the Chief Executive's Report to Council (*Doc Id 1440086*). The Chief Executive's Report will be brought to Council, for your information, every six weeks.

##### At the meeting

The Chief Executive, Dr Rotarangi presented her first Chief Executive Report which is filled with metrics and over time would provide trends and would be produced every six weeks. A short video was displayed providing progress on the A3 Bore that is being installed by Honnor Drillers at Awatoto to provide good clean water. [Napier Bore Final v3a.mp4](#)

**Action:** Officers to prepare a full schedule of signage replacement with Māori names, following the Ahuriri Māori Settlement, and report back to Council.

<b>Council resolution</b>	Councillors Chrystal / Tapine
	That Council:
	a. Receive and note the Chief Executive's Report ( <i>Doc Id1440086</i> ) for March 2022.
	Carried

## 5. ANNUAL PLAN 2022/23 DEVELOPMENT: SUPPORTING INFORMATION AND CONSULTATION APPROACH

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1430242
<i>Reporting Officer/s &amp; Unit:</i>	Adele Henderson, Director Corporate Services

### 1.1. Purpose of Report

This report seeks formal approval of key information underpinning the development of Annual Plan 2022/23, and confirms direction given to date on matters for public consultation. A high-level consultation document is included for endorsement.

#### At the meeting

The Director Corporate Services, Ms Henderson spoke to the report which provided an opportunity to review what is in the Long Term Plan and then to adjust for any not significant matters through the Annual Plan process. As noted any requirements that do require significant changes need to be addressed through the Long Term Plan amendment process.

It was noted that funding for Animal Control had been set aside for a business case for potential pound facilities at the Animal Control depot to ascertain level of service requirement at the current location.

The following questions were raised in regard to the Fees and Charges Schedule and officers would respond later in the meeting with the information.

- **War Memorial/Municipal Theatre** - *Why are the fees for the Municipal Theatre the same as the Napier War Memorial Centre?*
- **Napier War Memorial Centre – wedding hireage charge** - *Why has this charge almost doubled year on year?*
- **Napier Conferences and Events** - *The naming convention is incorrect*
- **Liquor licencing charges** - *Why haven't these fees changed year on year?*
- **Soundshell hire charges** - *Why are there are no charges for 22/23?*

*With the agreement of the meeting Item 5 would be completed later in the meeting when the information requested was available.*

## 6. ORDER OF CANDIDATES' NAMES ON VOTING DOCUMENTS

Type of Report:	Legal
Legal Reference:	Local Electoral Act 2001
Document ID:	1420475
Reporting Officer/s & Unit:	Helen Barbier, Team Leader Governance

### 6.1 Purpose of Report

To request a decision from Council on the order of candidates' names on voting documents for the 2022 Local Government elections, as per the Local Electoral Regulations 2001.

#### At the meeting

The Team Leader Governance, Ms Barbier spoke to the report on the order of candidates' names on voting documents and that a random order mitigates any bias that may occur around candidates names who come first and last in alphabetical order. The system is used nationally and ensures completely random selection from paper to paper.

<b>Council resolution</b>	Councillors Taylor / Price
	That Council:
	a. Endorse the arrangement of candidates' names in random order on the voting documents for the 2022 local government elections.
	Carried

## 7. AMENDMENTS TO THE 2022 COUNCIL/COMMITTEE MEETING SCHEDULE

Type of Report:	Procedural
Legal Reference:	Local Government Act 2002
Document ID:	1427302
Reporting Officer/s & Unit:	Helen Barbier, Team Leader Governance

### 7.1 Purpose of Report

The purpose of this report is to consider amendments to the schedule of Council and Committee meetings for the 2022 Meetings Calendar, which was originally adopted by Council on 28 October 2021.

It is proposed that the meeting schedule be amended as follows:

- Council (Housing Review Hearings) New date Commencing 18 May 2022 – 9.00am
- Council (Tradewaste Bylaw Hearings) New date Commencing 22 June 2022 - 9.00am
- Council (Dog Control Bylaw Hearings) New date Commencing 12 July 2022 – 9.00am

#### At the meeting

It was noted that there may be some changes or order to the consultation hearings with the addition of consultation for the Aquatic Facility in the near future.

<b>Council resolution</b>	Councillors McGrath / Mawson
	That Council:
	a) Adopt the following amendments to the schedule of meetings for 2022 as below:
	<ul style="list-style-type: none"> <li>• Council (Housing Review Hearings) New date Commencing 18 May 2022 – 9.00am</li> <li>• Council (Tradewaste Bylaw Hearing) New Date Commencing 22 June 2022 – 9.00am</li> <li>• Council (Dog Control Bylaw Review Hearings) New date Commencing 12 July 2022 – 9.00am</li> </ul>
	Carried

## 8. 3 WATERS REFORM - TRANSITION UNIT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1438783
<i>Reporting Officer/s &amp; Unit:</i>	Adele Henderson, Director Corporate Services

### 8.1 Purpose of Report

The purpose of this report is to approve delegation to the Chief Executive to constructively work with the National Transition Unit for Three Waters.

#### At the meeting

The Chief Executive, Dr Rotarangi spoke to the report which was a recognition of multiple different parts of the Three Waters Reform and would take the report as read.

There will be full transparency to ensure Council will still have visibility and input into the requests received by the Chief Executive through reports to the Sustainable Napier Committee or the Audit and Risk Committee, acknowledging the need to be involved in the National Transition work.

<b>Council resolution</b>	Councillors Simpson / Tapine
	That Council in continuing its advocacy approach which opposes the reform, <b>delegate</b> to the Chief Executive to undertake necessary steps to ensure Council is reform ready and able to constructively contribute to the work of the National Transition Unit.
	Carried

*Councillor Boag voted AGAINST the Motion*

*The meeting adjourned at 2.46pm and reconvened at 2.51pm*

# REPORTS / RECOMMENDATIONS FROM THE STANDING COMMITTEES

Note: *The Ngā Mānukanuka o te Iwi (Māori Committee) addressed the Napier People and Places Committee reports however, due to lack of quorum the remainder of the standing committee reports were not able to be addressed by the committee.*

## REPORTS FROM NAPIER PEOPLE AND PLACES COMMITTEE HELD 3 FEBRUARY 2022

### 1. NAPIER CIVIL DEFENCE SIREN NETWORK REMOVAL

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1311200
Reporting Officer/s & Unit:	Antoinette Campbell, Director Community Services

#### 1.1 Purpose of Report

To approve the decommissioning of Napier's siren system and removal of the siren infrastructure.

#### At the meeting

The Director Community Services Ms Campbell advised that significant work had been undertaken by the Group in regard to public education and in this regard arrangements for would be made for the Hawke's Bay Civil Defence Emergency Management Group to present to Council within the next six weekly meeting cycle.

#### Council resolution

Councillors Chrystal / Wright

That Council:

- a) Approve the decommissioning and removal of the remaining Napier City Council-owned siren warning system infrastructure from the remaining locations, and support the Emergency Management Alert (EMA) system and continue to support the Hawke's Bay Civil Defence Emergency Management Group education and public information campaigns.
- b.
- b) Request Hawke's Bay Civil Defence Emergency Management group provide to Council, for information, their proposed public education programme, including the frequency and outreach components.

Carried

## 2. STRATEGIC HOUSING REVIEW

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1412891
Reporting Officer/s & Unit:	Natasha Mackie, Manager Community Strategies

### 2.1 Purpose of Report

This report summarises the Strategic Housing Review findings and seeks approval to undertake a Special Consultative Procedure on the three options outlined.

#### At the meeting

The final Council Housing Provision - Statement of Proposal (*Doc Id 1441308*) and Submission Form (*1439601*) were circulated and tabled at the meeting.

#### Napier People and Places Recommendation

- a. Approve Council consult on three options, being the status quo, part retain/part sell, and transfer (CHP, Regional or local community housing provider, or Kāinga Ora) options.
  - i. Note the removal of the open market sale, as it is not likely to achieve the affordable housing outcomes the council is looking to achieve through its housing portfolio.
- b. Note that further consultation may be required dependant on the decision made following this consultation.
- c. Resolve that Council approve the detailed consultation plan and consultation document.

Part c of the Napier People and Places Recommendation was amended at the meeting.

<b>Council resolution</b>	Councillors Boag / Wright
	That Council:
	<ol style="list-style-type: none"> <li>a. <b>Approve</b> Council consult on three options, being the status quo, part retain/part sell, and transfer (CHP, Regional or local community housing provider, or Kāinga Ora) options.                             <ol style="list-style-type: none"> <li>i. Note the removal of the open market sale, as it is not likely to achieve the affordable housing outcomes the council is looking to achieve through its housing portfolio.</li> </ol> </li> <li>b. <b>Note</b> that further consultation may be required dependant on the decision made following this consultation.</li> <li>c. <b>Approve</b> the Council Housing Provision - Statement of Proposal (<i>Doc Id</i>); the High Level Consultation plan, and the submission form (<i>Doc Id 1441308</i>) on the Future of Council Housing Provision (which will be available at sayitnapier.nz or in paper form from the Napier City Council Customer Service Centre, Napier Library or Taradale Library.)</li> </ol>
	Carried
	<b>Attachments</b>
	<ol style="list-style-type: none"> <li>1 Final Statement of Proposal (Doc Id 1445283)</li> <li>2 Submission Form (Doc Id 1441308)</li> </ol>

### 3. COMMUNITY GRANTS AND FUNDING OVERVIEW

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1374940
Reporting Officer/s & Unit:	Belinda McLeod, Community Funding Advisor Matt Adamson, Senior Advisor Policy

#### 3.1 Purpose of Report

To provide an update on the activities of the Community Grants and Funding Programme.

##### At the meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Councillors Chrystal / Wright
	The Napier People and Places Committee:
	a. Receive the report titled "Community Grants and Funding Overview".
	Carried

*Following information requested being received the meeting continued with Item 5*

### 5. ANNUAL PLAN 2022/23 DEVELOPMENT: SUPPORTING INFORMATION AND CONSULTATION APPROACH (CONTD)

Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002
Document ID:	1430242
Reporting Officer/s & Unit:	Adele Henderson, Director Corporate Services

##### At the meeting (cont)

The Chief Financial Officer, Ms Thomson provided the following responses to the questions asked and advised that officers will correct the final version of the Fees and Charges document.

- **War Memorial/Municipal Theatre** – There was is a formatting error where the charges for the Napier War Memorial Centre are pointing to the Municipal Theatre.
- **Napier Conferences and Events** - The naming convention reflects the business unit and should be changed to reflect the Napier War Memorial Centre.
- **Soundshell hire charges** - The only fee with no charge is the hire of the stage for community events, all other commercial profit making events should be charged.
- **Liquor licensing charges** - Liquor licensing charges are set under the Sale and Supply Alcohol Act so Council cannot change those. Council has no discretion to alter the fees and are set under statute and have been unchanged since 2013

The Director Community Services, Ms Campbell provided the following information:

- **Napier War Memorial Centre – wedding hireage charge** - This fee is not displaying correctly – this charge is in line with previous years.

- **Napier Conferences and Events** – Charges for weddings and events have not changed over the last couple of years and it is not proposed to change them for the next year. The Schedule that is currently used for fees and charges at the War Memorial has not been translated very well into the Council Schedule of Fees and Charges. The \$1300 is a flat rate for weddings that has not changed for a couple of years and that is for the Ballroom, the Small Exhibition Theatre and the Gallery for afternoons and evenings inclusive – they are not separated out.

The Director Corporate Services, Ms Henderson advised if Council “note” the changes that have been discussed a final report will be presented to Council at the 31 March 2022 meeting so it can be adopted. The underlying information required approval to enable officers to continue in the development of the Annual Plan. The documents will be presented at 31 March 2022 for adoption for consultation.

<b>Council resolution</b>	Mayor Wise / Dep. Mayor Brosnan
	That Council:
	a. Direct Officers to prepare an Annual Plan consultation document to be reported back for Council adoption on 31 March 2022.
	b. Approve the underlying information and the financial information as the basis for the development of the Annual Plan consultation document 2022/23.
	c. Agree the proposed rates increase for 2022/23 will be a 9.8% average increase for ratepayers, noting this is 0.6% less than the cap approved in the Long Term Plan 2021-31 (10.4%).
	d. Adopt the high-level consultation plan.
	e. Agree the following matters will be included in the consultation document:
	i. Napier Aquatic Centre capital investment
	ii. Coastal Hazards asset transfer
	iii. Proposed rates increases
	iv. Reserves funding any revenue shortfall from tourism activities
	v. Housing
	f. Agree the proposal to increase the Napier Aquatic Centre capital budget in 2022/23 be included in the Annual Plan consultation document.
	i. Note the rates impact of a \$4m investment in 2022/23 would be 0.3% in 2023/24.
	ii. Note that the current Napier Aquatic Centre may require further investment in 2023/24, but that would be bought back to Council for consideration.
	g. Agree the Coastal Hazards Transfer be included in the consultation document. There is no impact on budget for 2022/23.
	i. Note targeted engagement with Whakarire Ave residents will be undertaken separately and before 31 March 2022. A letter will be sent to residents informing them of the proposal.
	h. Note that the projected revenue shortfall in 2022/23 for Council's tourism activities is \$1.5m.



- i. Agree that any revenue shortfall in 2022/23 for Council's tourism activities will be funded from Council's parking reserve, and urban growth reserve, noting the community will be updated about this approach in the consultation document.
- j. Agree that the separate consultation that will be underway on the housing portfolio will be referenced in the Annual Plan consultation document.
- k. Agree to the proposed capital plan for 2022/23, noting that it represents an ambitious work programme in a challenging Covid-19 climate.
- l. Note that Officers are recommending some reprioritisation of capital spend over the remainder of the Long Term Plan period, which is set out in an attachment titled '2022/23 capital programme changes'.
- m. Adopt the Fees and Charges Schedule for 2022/23 (*Doc Id 1439912*) subject to amendments identified at the meeting.
- n. Note that there is a statutory requirement for Annual Plan 2022/23 to be adopted no later than 30 June 2022.
- o. Direct Officers to begin preparing a draft Annual Plan, noting that the policy decisions reflected in the plan can be adapted up until formal adoption.

Carried

## REPORTS FROM PROSPEROUS NAPIER COMMITTEE HELD 3 FEBRUARY 2022

### 1. TARADALE BRIDGE CLUB SPONSORSHIP SIGNAGE REQUEST

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1425774
<i>Reporting Officer/s &amp; Unit:</i>	Jason Tickner, Team Leader Parks Reserves and Sportsgrounds

#### 1.1 Purpose of Report

The purpose of this report is to seek a Council decision on the Taradale Bridge Club's proposal (Doc Id 1426570) for sponsorship/naming rights in perpetuity, on the outside of their proposed clubhouse building at Park Island in accordance with Clause 25 of the Draft lease agreement.

#### At the meeting:

It was noted that a Decision Of Council was ratified at the Prosperous Napier Committee meeting held on Thursday, 3 February 2022.

<b>Council Resolution</b>	Mayor Wise / Councillor McGrath
	That Council:
	a) Approve the Taradale Bridge Club's proposal for external sponsorship/naming rights and associated signage from the Rodney Green Foundation on their proposed clubhouse building at Park Island.
	Carried

## 2. INVESTMENT AND DEBT REPORT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1402135
<i>Reporting Officer/s &amp; Unit:</i>	Caroline Thomson, Chief Financial Officer

### 2.1 Purpose of Report

To consider the snapshot report on Napier City Council's Investment and Debt as at 31 December 2021.

#### At the meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Councillors Taylor / Crown
	That Council:
	a. Receive the snapshot report on Napier City Council's Investment and Debt as at 31 December 2021.
	Carried

## 3. REPORT ON THREE WATERS REFORM PROGRAMME

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1424057
<i>Reporting Officer/s &amp; Unit:</i>	Rebecca Huckle, Three Waters Reform Programme Manager

### 3.1 Purpose of Report

To inform the Council on the progress of the Three Waters Reform Programme within Napier for the period October to December 2021.

#### At the meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Councillors Taylor / Crown
	That Council:
	a. <b>Endorse</b> the report on the Three Waters Reform Programme.
	Carried

## REPORTS FROM SUSTAINABLE NAPIER COMMITTEE HELD 10 FEBRUARY 2022

### 1. PETITION - PEDESTRIAN CROSSING ISLAND, LATHAM STREET

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1418278
<i>Reporting Officer/s &amp; Unit:</i>	Sahar Pour, Transportation Engineer

#### 1.1 Purpose of Report

The purpose of this report is to inform the Council in regard to a petition received on 13 December 2021 from Juliet Greig on behalf of residents concerned about road safety in Latham Street. The petition (Doc ID 1426565) was tabled at the Sustainable Napier Committee meeting.

#### At the meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Councillors Price / Mawson
	That Council:
	a. <b>Receive</b> the report titled "Petition for a Pedestrian Crossing Island, Latham Street, Napier South".
	b. <b>Receive</b> the tabled petition of 52 signatories from residents.
	c. <b>Support</b> in principle the petition which seeks additional traffic calming and pedestrian crossing subject to detailed investigation including consultation
	d. <b>Instruct</b> Officers to communicate findings and outcomes to the Lead Petitioner and Ward Councillors.
	Carried

### 2. LEASE OF RESERVE - OMNI GYMNASTIC CENTRE INCORPORATED

<i>Type of Report:</i>	Contractual
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1424320
<i>Reporting Officer/s &amp; Unit:</i>	Bryan Faulknor, Manager Property

## 2.1 Purpose of Report

To obtain Council approval to enter into a new ground lease with Omni Gymnastic Centre Incorporated at Onekawa Park for 15 years with one right of renewal. The proposed lease includes an additional area to accommodate a proposed extension to the existing facility.

### At the meeting

There was no discussion at the meeting.

### Council resolution

Councillors Price / Mawson

That Council:

- a. **Resolve** to grant a ground lease, pursuant to Section 54 of the Reserves Act 1977, to the Omni Gymnastic Centre Incorporated for land at Onekawa Park accommodating the existing facility plus including provision for a proposed extension.
- b. **Resolve** that the term of the lease be for 15 years with one right of renewal.
- c. **Note** that in granting the lease Council is merely acting in its capacity as a lessor and as owner of the land. Any such approval shall not imply the consent of Council as a regulatory authority and thus the proposed building extension is subject to the Centre obtaining all required regulatory consents.

Carried

## 3. REPORT ON NAPIER WATER SUPPLY STATUS END OF Q2 2021-2022

*Type of Report:* Operational

*Legal Reference:* N/A

*Document ID:* 1420222

*Reporting Officer/s & Unit:* Anze Lencek, Water Quality Lead

### 3.1 Purpose of Report

To inform the Council on the status of Napier Water Supply (NAP001) at the end of the second quarter (Q2) of 2021-2022 compliance year

### At the meeting

There was no discussion at the meeting.

### Council resolution

Councillors Price / Mawson

That Council:

- a. **Endorse** the report on Napier Water Supply Status end of Q2 2021-2022.

Carried

#### 4. CAPITAL PROGRAMME DELIVERY

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1425264
<i>Reporting Officer/s &amp; Unit:</i>	Jon Kingsford, Director Programme Delivery

##### 1.1 Purpose of Report

To provide Council with information on the 2021 Long Term Plan Capital Programme and initiatives underway to improve Capital Programme Delivery.

##### At the meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Councillors Price / Mawson
	That Council receive the report titled "Capital Programme Delivery".
	Carried

## REPORTS FROM FUTURE NAPIER COMMITTEE HELD 10 FEBRUARY 2022

#### 1. RESOURCE CONSENT ACTIVITY UPDATE

<i>Type of Report:</i>	Enter Significance of Report
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1423713
<i>Reporting Officer/s &amp; Unit:</i>	Luke Johnson, Team Leader Planning and Compliance

##### 1.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for Elected Members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available.

##### At the meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Dep. Mayor Brosnan / Councillor Tapine
	That Council note the resource consent activity update for period 21 October 2021 to 18 January 2022.
	Carried

## REPORTS FROM EXTRAORDINARY SUSTAINABLE NAPIER COMMITTEE HELD 17 FEBRUARY 2022

### 1. NAPIER AQUATIC CENTRE CAPITAL REVIEW PROGRAMME

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<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1431044
<i>Reporting Officer/s &amp; Unit:</i>	Glenn Lucas, Manager Sport & Recreation

#### 1.1 Purpose of Report

The purpose of this report is to recommend the approach to address the capital and operating investment required for the Napier Aquatic Centre.

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##### **At the meeting**

It was noted that recommendations for the “Napier Aquatic Centre Capital Review Programme” had been addressed earlier in the meeting as additional information had been provided and the Extraordinary Sustainable Napier Committee recommendations were now superseded.

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### 2. AQUATIC REDEVELOPMENT: OPTIONS FOR CONSULTATION

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<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1429954
<i>Reporting Officer/s &amp; Unit:</i>	Glenn Lucas, Manager Sport & Recreation

#### 2.1 Purpose of Report

The purpose of this report is to recommend to Council the next steps for the new aquatic facility development process.

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##### **At the meeting**

It was noted that recommendations for the “Aquatic Redevelopment: Options for Consultation” had been addressed earlier in the meeting as additional information had been provided and the Extraordinary Sustainable Napier Committee recommendations were now superseded.

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## REPORTS FROM NGĀ MĀNUKANUKA O TE IWI (MĀORI COMMITTEE) HELD 25 FEBRUARY 2022

### 1. NCC TRADE WASTE AND WASTEWATER DRAINAGE BYLAW RENEWAL

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1381795
<i>Reporting Officer/s &amp; Unit:</i>	Caitlin Egan, Environmental Compliance Officer

#### 1.1 Purpose of Report

The purpose of this document is seek approval to renew and consolidate the Wastewater Drainage and Trade Waste Bylaws.

#### At the meeting

There was no discussion at the meeting.

<b>Council resolution</b>	Councillors Price / Boag
	That Council:
	<ul style="list-style-type: none"> <li>a. <b>Receive</b> this update on the proposed Trade Waste and Wastewater Bylaw renewal;</li> <li>b. <b>Note</b> that Officers are recommending the consolidation of the Wastewater Drainage and Trade Waste Bylaws;</li> <li>c. <b>Note</b> that Officers are recommending a timeline for the Wastewater Drainage and Trade Waste Bylaw review; and</li> <li>d. <b>Support</b> Napier City Council to conduct consultation with, and receive input from, mana whenua to inform the Consultation Plan and Statement of Proposal.</li> </ul>
	Carried

# REPORTS UNDER DELEGATED AUTHORITY

## 1. TENDERS LET

Type of Report:	Information
Legal Reference:	Enter Legal Reference
Document ID:	1422640
Reporting Officer/s & Unit:	Debbie Beamish, Executive Assistant to the Chief Executive

### 1.1 Purpose of Report

To report the Tenders let under delegated authority for the period 8 November 2021 – 17 February 2022.

<b>Council resolution</b>	Councillors Wright / Tapine
	That Council receive the Tenders Let for the period 8 November 2021 – 17 February 2022.
	Carried

# PUBLIC EXCLUDED ITEMS

<b>Council resolution</b>	Dep. Mayor Brosnan / Councillor Crown
	That the public be excluded from the following parts of the proceedings of this meeting.
	Carried

## Agenda Items

1. Rephasing of Funding for Land Purchase
2. Council Projects Fund - Applications
3. Chief Executive Key Performance Indicators - LIMITED DISTRIBUTION

## Reports from Sustainable Napier Committee held 10 February 2022

1. Whakarire Revetment Project Update

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
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	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
<b>Agenda Items</b>		
1. Rephrasing of Funding for Land Purchase	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Council Projects Fund - Applications	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
3. Chief Executive Key Performance Indicators - LIMITED DISTRIBUTION	7(2)(a) Protect the privacy of natural persons, including that of a deceased person 7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities 7(2)(i) Enable the local authority to carry on, without	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority

	prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
<b>Reports from Sustainable Napier Committee held 10 February 2022</b>		
1. Whakarire Revetment Project Update	7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

*The meeting adjourned at 3.17pm and reconvened in the Public Excluded Section at 3.22pm*

*The meeting closed with karakia at 4.20pm*

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....

# ORDINARY MEETING OF COUNCIL

## Open Minutes

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Meeting Date: Thursday 31 March 2022

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Time: 9.00am – 9.30am

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Venue Via Zoom Audio Visual Link

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*Livestreamed via Council's Facebook site*

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Present **Chair:** Mayor Wise  
**Members:** Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Simpson, Tapine and Wright

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In Attendance

Chief Executive (Steph Rotarangi)  
Director City Services (Lance Titter)  
Director City Strategy (Richard Munneke)  
Director Community Services (Antoinette Campbell)  
Director Corporate Services (Adele Henderson)  
Director Programme Delivery (Jon Kingsford)  
Director Infrastructure Services, (Debra Stewart)  
Pou Whakarae (Mōrehu Te Tomo)  
Chief Financial Officer (Caroline Thomson)  
Team Leader Governance (Helen Barbier)  
Manager Community Strategies (Natasha Mackie)  
Chief Financial Officer (Caroline Thomson)  
Māori Partnership Manager - Te Kaiwhakahaere Hononga Māori (Hilary Prentice)  
Senior Advisor Policy (Matt Adamson)

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Public Forum Chief Executive, Jock Mackintosh – Mitre10 Sports Park

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Administration Governance Advisors (Carolyn Hunt and Anna Eady)

## Karakia

Mayor Wise gave the opening karakia.

## Apologies

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<b>Council resolution</b>	Councillors Mawson / Wright
	That the apologies from Councillors Price and Taylor be accepted. Carried

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## Conflicts of interest

Nil

## Public forum

**Chief Executive Officer, Jock Mackintosh - Mitre 10 Sports Park** displayed a PowerPoint presentation (*Doc Id 1449774*) providing an overview of projects that have occurred at the Mitre 10 Sports Park since his last update in November 2021. The key points highlighted were:

- It has been a very disruptive time due to Covid however, a few events have been held recently; the New Zealand Athletics Championships; New Zealand Secondary School Championships resulting with Napier Boys' High School being runner up and Napier Girls' High School third in the open grade with Taradale High School winning the Junior Grade.
- A plan of the overall park was displayed which showed the 60 bed hostel accommodation which was due for completion in June/July 2022; the 50metre pool which is due to open in August 2022 and the proposed Indoor Cricket Training facility with the Giants Boxing
- The building for Cricket and Boxing is 2000m<sup>2</sup> and has four indoor lanes. Whitmore park has 1.5 lanes and due to insufficient space it is estimated that there are about five times as many children would use that facility if they were able to.
- Increasing to four lanes means that it will increase the number of children able to access cricket from 100 to 500 with approximately 200 of those children being Napier based.
- Central Districts Cricket would use the facility during the day for training and would be available for school and club use after hours. The nets are retractable and go up in the ceiling allowing the space to be used for a range of other indoor sports.
- From a boxing perspective it would be the Centre of the Giants Boxing with Aikido and Blades Fencing Club included as well.
- It was anticipated that the model used to access the Park would be for Napier schools to use mini buses to transport school pupils to and from the Park as a lot of Hastings schools already do.
- The original budget for the building was \$1.4m and due to specification increases and Covid related cost increases the current budget is now \$2.5m.
- The building was signed off last year although there was a shortfall as some of the original funders had timeframes where funding had to be utilised within certain timeframes.
- Work has commenced on the Cricket and Boxing building with completion due in September/October 2022.
- At this stage there is a \$500,000 shortfall and Mr Mackintosh requested funding support from Council of \$50,000 to \$100,000 for the Cricket and Boxing Centre which would have strong relevance to people within the Napier boundary.

Mr Mackintosh was encouraged to make a formal submission to the Council's Annual Plan to enable Council the opportunity to give consideration to funding during this process.

## Attachments

- 1 Mitre10 Sports Park presentation - Jock Mackintosh (1449774)

## Announcements by the Mayor

Mayor Wise acknowledged the passing of **Dame Temuranga June Batley Jackson (Ngāti Maniapoto)** on 28 March 2022. Dame Jackson was a community leader and tireless advocate for urban Māori rights, and had dedicated her life to enriching the lives of Māori - especially in urban centres

Mayor Wise announced that **Moana Jackson** passed away this morning. Moana Jackson had been a leading lawyer and one of New Zealand's most prominent academics on Te Tiriti o Waitangi and Māori rights.

These were two leaders would be sadly missed by all.

**Napier City Business Inc** held the Napier Central Business District Awards on Wednesday, 30 March 2022 through an online forum. Mayor Wise presented the award category sponsored by Council which was Community Star and congratulations to the SPCA who were the recipients of that award. Well done to the Napier City Business Inc for holding a very successful event.

## Announcements by the management

Nil

# AGENDA ITEMS

## 1. ANNUAL PLAN 2022/23: ADOPTION OF CONSULTATION DOCUMENT AND SUPPORTING DOCUMENTS

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1436269
<i>Reporting Officer/s &amp; Unit:</i>	Adele Henderson, Director Corporate Services

### 1.1. Purpose of Report

This report recommends that Council adopt the consultation document for Napier City Council's Annual Plan 2022/23, along with certain supporting documents required to be adopted by the Local Government Act 2002.

### At the meeting:

The Chief Financial Officer Ms Thomson spoke to the report which was recommending the consultation document and the supporting documentation for the Annual Plan be adopted. The

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report outlined the process undertaken for the Annual Plan and that Council were proposing a 9.8% rates increase for 2022-23, which was under the cap of 10.4% set in the Long Term Plan.

The key components making up the increase are an inflation component of 3.6%. The inclusion of a contingency to allow for the uncertainty in the labour market; the impact of rephrasing the waste contract costs, increases for three waters budget, increased insurance premiums and costs associated with Council priority projects such as the Napier Assist and the Regional Economic Development,

Other items included in the consultation document was the increased capital budget for the aquatic centre of \$4m to address maintenance and renewals. The transfer of the coastal hazard assets to the Hawke's Bay Regional Council, reserve funding of the tourism shortfall arising from the Covid impact and an update of the housing consultation taking place separately to the Annual Plan.

Ms Thomson noted that Council had an unbalanced budget for 2022/23 mainly due to the reduction in the revenue from the tourism activities. This was in line with the Long Term Plan which projected an unbalanced budget profile for Council for 9-10 years.

The report also listed a number of unbudgeted items and also the three waters reform and impacts. Listed also were some minor amendments made to the Fees and Charges Schedule at the Council meeting held on 10 March 2022.

**Council  
resolution**

Mayor Wise / Councillor Tapine

That Council:

- a. **Note** that the development of the Annual Plan 2022/23 has been the subject of several Council workshops over the course of 2021/22, and that a previous Council report on 10 March 2022 established the basis on which the Annual Plan consultation document was developed.
  - b. **Confirm** the intention to allocate \$4M loans funded capital budget to maintenance and renewals for the Napier Aquatic Centre in **2022/23**, with any further budget required for 2023/24 and out-years to be confirmed through the 2023/24 annual planning process.
  - c. **Note** that the draft budgets for the Annual Plan 2022/23 do not comply with section 100(1) of the Local Government Act 2002 (the 'balanced budget benchmark'). The projected operating revenues for 2022/23 do not cover the year's projected operating expenses.
  - d. **Note** that the proposed capital plan for 2022/23 represents an ambitious work programme in a challenging Covid-19 climate.
  - e. **Adopt** the following documents as supporting documents for the Annual Plan 2022/23 consultation document:
    - i. Draft Annual Plan financial statements 2022/23
    - ii. Funding Impact Statement (Rates) for 2022/23
    - iii. Proposed significant initiatives for 2022/23
    - iv. Capital programme changes for 2022/23
    - v. Remaining capital programme projection for the Long Term Plan 2021-31
    - vi. Long Term Plan 2021-31: consultation items update
    - vii. Schedule of Fees and Charges for 2022/23
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- viii. Morrison Low Report (December 2021): 'Napier City Council: Construction Sector Constraints'
  - ix. Coastal Hazards Memorandum of Transition between Hastings District Council, Napier City Council and Hawke's Bay Regional Council (previously endorsed by Council on 9 December 2021 with minor changes)
  - x. Review and Recommendation for the Clifton to Tangoio Coastal Hazards Strategy Joint Committee (April 2021) authored by Raynor Asher QC
  - xi. A video 'walkthrough' of the Napier Aquatic Centre by Dean and Quane Limited: condition assessment of the wall linings and roof of the Napier Aquatic Centre
  - xii. Preliminary review findings: capital investment in the Napier Aquatic Centre (slide pack from October 2021)
  - xiii. Report titled "Napier Aquatic Centre Capital Review Programme" considered by the Sustainable Napier Committee on 17 February 2022
  - xiv. Report titled "Aquatic Redevelopment: Options for consultation" considered by the Sustainable Napier Committee on 17 February 2022
  - xv. Minutes from the Sustainable Napier Committee meeting of 17 February 2022, as they relate to the two reports regarding the Napier Aquatic Centre
  - xvi. Report titled "Aquatic Facilities" considered by Council on 10 March 2022.
  - xvii. Minutes from the Council meeting of 10 March 2022, as they relate to the report titled "Aquatic Facilities".
  - f. **Note** that separate consultation is currently underway on Council's provision of affordable housing, and that consultation is planned on the proposed redevelopment of the Napier Aquatic Centre. These consultations have been cross-referenced in the Annual Plan consultation document to mitigate confusion.
  - g. **Adopt** the attached consultation document to form the basis of Council's consultation with the community on the Annual Plan 2022/23.
  - h. **Delegate** responsibility to the Chief Executive to approve any final edits required to the consultation document, financial information and supporting information to correct any minor errors and finalise the documents for publication.
  - i. **Note** that feedback given through the Annual Plan consultation process will be brought back to Council at a hearing scheduled to begin 30 May 2022.

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Carried

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## 2. HAWKES BAY MEDICAL RESEARCH FOUNDATION APPOINTEE

Type of Report:	Procedural
Legal Reference:	N/A
Document ID:	1445274
Reporting Officer/s & Unit:	Helen Barbier, Team Leader Governance

### 2.1 Purpose of Report

This report is to confirm the appointment of Councillor Ronda Chrystal as the mayoral representative on the Hawkes Bay Medical Research Foundation.

#### At the meeting

The Team Leader Governance, Mrs Barbier advised that the report was to confirm the appointment of Councillor Ronda Chrystal as the mayoral representative on the Hawke's Bay Medical Research Foundation following advice that the current incumbent would be standing down.

#### Council resolution

Councillors Crown / Wright

That Council:

- Approve** Councillor Ronda Chrystal as the mayoral representative on the council of the Hawkes Bay Medical Research Foundation.
- Instruct** Officers to inform the Hawkes Bay Medical Research Foundation of the change in representation and to amend the appointments register in the Local Governance Statement.

Carried

*The Chief Executive gave the closing karakia at 9.30am*

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....