



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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ORDINARY MEETING OF COUNCIL

Open Attachments Under Separate Cover

Meeting Date: Thursday 21 April 2022

Time: 9.00am

Venue: Via Zoom Audio Visual Link

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CHIEF EXECUTIVE'S *Report*

21 April 2022



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Statement from the Chief Executive

As I write this report, my thoughts are with Wairoa and Tairāwhiti as more heavy rain falls on their already waterlogged lands. We have offered our support to their response and recovery efforts, conscious that our own city is predicted to experience heavy rain as Ex-Tropical Cyclone Fili moves across the North Island.

On the subject of emergency management, Elected Members will recall that Councils in Hawke's Bay committed to a review of our emergency management response and recovery preparedness to capture lessons from our 2020 floods and COVID-19. Strengthening Civil Defence Emergency Management in Hawke's Bay was presented and a working group established to manage implementation of the recommendations coming out of the review. Oversight for this change programme is through the Civil Defence Emergency Management (CDEM) Joint Committee. In summary, the programme of works covering welfare arrangements, common information management systems, building inspection standardisation, resourcing and training best practice, as well as response structures, is progressing well. Subject to any further major emergency events, the work programme is due to be completed in November 2022. Napier City Council staff are actively engaged in ensuring the programme of works is successful.

In addition to our regional change programme, the National Emergency Management Agency (NEMA) is reviewing our feedback on the Regulatory Framework Review for Emergency Management (known as the Trifecta Reforms). As a result of feedback received to date, the Minister for Emergency Management, Hon Kiri Allan, agreed to a new extended timeline for the Emergency Management Bill. The revised timeline, with submissions expected in November 2022 and hearings expected in 2023, allows more time for policy development and local government participation. Additionally, the Minister also hosted a meeting with Hawke's Bay Mayors/Chair and Chief Executives to workshop issues raised in

consultation to date. Before we move off the topic of emergency management, our Fire Flows water project at Bayview is nearing completion. This is an essential project to ensure our pipe capacity meets firefighting requirements as our city grows. This project is one of the first Three Waters projects to be completed as a trenchless install. This is done by drilling a hole under the ground and pulling the new pipe in making the project less intrusive, faster and safer.

In relation to the broader Three Waters reforms, Government has announced the first tranche of the "better off" funding package for councils. Napier is being offered up to \$6.46 million in the first stage with applications closing 30 September 2022. It is too early to say what this money could be spent on but the government has given a clear guide as to what the expectation is in terms of projects and works programmes the funding could support. Officers will investigate options noting we are still waiting for further information from the government on the final design of Three Waters reform. We also need further information as to the intent, obligations and consequences of the funding before entering into binding contracts.

Our team has also applied to the Central Government Tourism Infrastructure Fund for a \$700,000 contribution towards construction of a visitor pavilion as part of the Iron Pot Waka Hub. The Waka Hub is a proposed new facility for the south end of the inner harbour. It will include a floating pontoon for the twin-hulled training waka, Te Mātau-a-Māui, and wide-stepped terraces at the water's edge, which will be a fantastic stage for Matariki celebrations. The visitor pavilion will provide shelter, teaching spaces, and toilet and shower amenities.

On the theme of city vibrancy, work is progressing to allow for future usage of two of our city's current unoccupied buildings. First, we are preparing a paper for the next Future Napier Committee to allow Elected Members to consider a partnership with the Art Deco Trust to strengthen, restore and lease the Memorial Square Community Rooms (Women's Rest Building). Secondly, Napierites can expect to see some preliminary works in the Civic and Library Building basement over the coming weeks. The tenders for the upcoming demolition of our building are now live with a target contract start date June 2022. This site, once prepared, will be used for our new library and civic services as per the Library and Civic Area Plan adopted by Council in December 2021.

Steph Rotarangi
CHIEF EXECUTIVE

Pulse Snapshot

For more statistics, and a huge range of Napier-specific social, economic and environmental measures, check out the [Pulse of Napier](#).

Jobseeker Support

Work Ready access by Napier residents: Jobseeker Support is a weekly payment that helps people until they find work.

2021-2022

Feb - **1473** | Jan - **1581** | Dec - **1629**

Accommodation Supplement

This is a weekly payment which helps people with their rent, board or the cost of owning a home.

2021-2022

Feb - **5190** | Jan - **5352** | Dec - **5385**

Resource Consent Activity

MONTH OF FEB 2022

Land use Consents issued - **10**

Subdivision Consents issued - **11**

Total Resource Consents issued - 21

Building Consent Activity

MONTH OF FEB 2022

Total Building Consents issued - 88

Total estimated value - **\$14,433,212**

Total new dwellings - **27**

Average House Prices *Napier* AS AT END OF FEB 2022

Average - **\$907,702**

3 Month Change - **3.2% ▲**

12 Month Change - **23.9% ▲**

Mean Napier Rents *(as at the end of February 2022)*

| Suburb | Lower estimate | Median | Upper estimate | Change since last report |
|--------------|----------------|--------|----------------|--------------------------|
| Ahuriri | \$510 | \$568 | \$620 | 5.33%▼ |
| Maraenui | \$448 | \$525 | \$550 | 5.42% ▲ |
| Napier South | \$430 | \$500 | \$579 | 0% |
| Taradale | \$499 | \$575 | \$646 | 2.68% ▲ |

Domestic Tourist Spend

Hawke's Bay

Domestic Spend New Zealand

Domestic Spend Hawke's Bay

January 2022

\$1,184m

\$45m

Change from prev. month

62.4% ▲

55.2% ▲

Police Activity

Napier

Crime Events

Non-Crime Events

January 2022

883

856

Change from prev. month

0.2% ▲

9.0% ▼

Legislative Updates

Progress of Bills currently in the House

Land Transport (Clean Vehicles) Amendment Act

This Act sets up the legal framework for the government's clean car discount and fees for high-emission imports. The Bill's intent is to achieve a rapid reduction in carbon dioxide emissions from light vehicles imported into New Zealand. The Act received Royal Assent and entered into force on 23 February 2022 as [amendments to the Land Transport Act](#).

Te Pire mō te Hararei Tūmatanui o te Kāhui o Matariki/Te Kāhui o Matariki Public Holiday Act

This Act entered into force on 12 April 2022. The Act establishes an annual public holiday to acknowledge Matariki, which will be observed on Friday 24 June 2022. For more information on the new public holiday, [go here](#).

Road User Charges (Temporary RUC Reduction Scheme) Amendment Bill

[This Bill](#) would implement the government's announcement to temporarily reduce road user charges. The Bill was introduced on 5 April and is expected to be passed under urgency.

Local Government (Pecuniary Interests Register) Amendment Bill

This Bill would improve transparency and strengthen public trust and confidence in the decision-making of local government by requiring councils to maintain and publish a register of pecuniary interests for elected members. It will better align transparency requirements of members of local authorities with members of Parliament and the Executive Council. [The Bill](#) was considered by the Governance and Administration Committee, which recommended it proceed with some minor amendments, summarised [here](#). The Bill is now awaiting second reading.

Te Ture Whenua Māori Bill

This Bill seeks to repeal and replace the current law relating to Māori land, to allow landowners, their whānau and hapū to improve the performance and productivity of their land. This Bill is currently awaiting its first reading. There are [small pockets of Māori Land](#) in the Napier City Council boundary, mainly in Bayview. More information about the Bill can be found [here](#).

Human Rights (Disability Assist Dogs Non-Discrimination) Amendment Bill

This Bill clarifies that discriminating against a person for having or using a disability assist dog is discriminating against the person on the basis of their disability. This Bill is awaiting its second reading, after the Select Committee report of 16 March 2022 recommended it be passed without amendment.

Sale and Supply of Alcohol (Renewal of Licences) Amendment Bill (No 2)

[This Bill](#) provides that where a local alcohol policy is in place under the provisions of the Sale and Supply of Alcohol Act 2012 any renewal of a licence under the Act must not be inconsistent with the provisions of that local alcohol policy. This Bill is currently awaiting its second reading.

Pae Ora (Healthy Futures) Bill

This Bill provides for a new structure and new accountability arrangements for the publicly funded health system, in order to protect, promote, and improve the health of all New Zealanders. This Bill is currently being considered by the Pae Ora Legislation Committee. The Select Committee's final report is due to the House on 27 Apr 2022. More information about the Bill can be found [here](#).



Employment Relations (Extended Time for Personal Grievance for Sexual Harassment) Amendment Bill

This Bill would extend the time available to raise a personal grievance that involves allegations of sexual harassment from 90 days to 12 months. It is currently awaiting its first reading. Any impact of the Bill will be monitored by Council's People & Capability Team.

Natural Hazards Insurance Bill

This Bill replaces the Earthquake Commission Act 1993. Its overarching objectives of the changes are to enable better community recovery from natural hazards, to clarify the role of the Earthquake Commission and the cover provided by the Bill, and to enhance the durability and flexibility of the legislation. [The Bill](#) was introduced on 16 March 2022 and is awaiting its first reading.

Fair Pay Agreements Bill

The government has introduced a [Fair Pay Agreements Bill](#) which will create a framework for bargaining for fair pay agreements. Objectives include setting out a general duty of good faith, prescribing processes for initiating bargaining, providing dispute resolution processes, and establishing regulation making powers.

Bills on the horizon

Self-Contained Vehicles Bill

This Bill would give effect to a package of changes to tighten what is categorized as a self-contained vehicle, and allow local authorities to better regulate where non-self-contained vehicles may stay overnight.

The Government is seeking to introduce legislation in the first half of 2022. Some of the new rules would come into place for the 2022/23 summer season, like the new rule requiring freedom camping in a vehicle on council land to be done in a certified self-contained vehicle, except at designated sites.

Water Services Entities Bill

This is the first of three Bills to give effect to the government's Three Waters reforms. This Bill establishes the four proposed entities, determines their coverage, their powers, and aspects of the governance framework.

This Bill was originally tipped to be introduced before the end of 2021, however has been delayed to allow for a working group to give feedback about the government's preferred model. The Governance and Accountability working group reported back to Minister Mahuta on 8 March

2022, with its recommendations summarised [here](#). The Minister is currently considering the group's recommendations, and the Bill is expected to be introduced to the House in mid-2022.

Local Electoral Amendment Bill

The Government has signalled that further changes will be made to the Local Electoral Act to improve the mechanism for establishing Māori wards in future. These changes will:

- Further align the Māori ward processes and general ward processes as much as practicable and sequence them where appropriate; and
- Apply to the next term of local government (i.e., after the 2022 local elections).

This Bill is expected to be introduced to the House in mid-2022.

Civil Defence and Emergency Management Amendment Bill

The National Emergency Management Agency (NEMA) has established a Regulatory Framework Review Programme (also known as the "Trifecta") to improve New Zealand's disaster resilience. This Bill, expected to be introduced in the third quarter of 2022, will give effect to any changes arising out of the Trifecta Review.

Natural and Built Environment Bill

The first of two Bills giving effect to RMA reform. This Bill focuses the setting of environmental limits, environmental and land use planning, and the governance of those activities. Expected to be introduced into the House in the third quarter of 2022.

Strategic Planning Bill

The second of two Bills giving effect to RMA reform. This Bill focuses on regional spatial strategies and the governance of these activities. Expected to be introduced into the House in the third quarter of 2022.

Current Central Government Consultations

The following Government initiatives (related to the local government sector) are currently open for public submissions:

Te Huringa Taraiwa: Te arotake i te pūnaha utu kaiwhakamahi rori. Driving Change: Reviewing the Road User Charges System

Agency Engaging:

Te Manatū Waka: Ministry of Transport

Due Date: 22/04/2022

Description: Te Manatū Waka are seeking feedback on possible changes to the Road User Charges system intended to improve the system and support the uptake of low carbon vehicles.

Officers are currently preparing a submission. This piece of work is viewed largely as adjustments to enable Waka Kotahi to manage their bottom line and ensure fair and equitable charges based on risk and benefit.

Reducing Harm from Gaming

Agency Engaging: Department of Internal Affairs

Due Date: 28/04/2022

Description: DIA is consulting on proposals to reduce harm from pokies in pubs, clubs and TAB outlets by changing the requirements included in the harm minimisation regulations.

Officers are coordinating a submission with the Safer Napier Steering Group.

Transforming recycling

Agency Engaging: Ministry for the Environment

Due Date: 08/05/2022

Description: The Ministry for the Environment is consulting on three proposals to transform recycling:

1. A container return scheme that encourages people to return their empty beverage containers for recycling.
2. Improvements to household kerbside recycling.
3. Separation of food scraps from general waste for all businesses.

Officers are currently preparing a submission, which will be brought to Elected Members prior to lodging

Regional Strategic Updates

Clifton to Tangoio Coastal Hazards Strategy:

Following a funding review in 2021, Napier City Council, Hastings District Council and Hawke's Bay Regional Council (HBRC) working to implement recommendations which would see coastal hazards assets transferred to HBRC for centralised management.

All three councils have now endorsed a Memorandum of Transfer (MOT), which sets out the arrangements for councils. There were some minor amendments to the MOT proposed by HBRC. HBRC is now preparing for a public consultation process, given the transfer cannot take place without an amendment to HBRC's Long Term Plan (LTP) amendment. Consultation for this amendment is planned to take place between May and June 2022.

The actual transfer of assets will not happen until the 'Coastal Hazard Transfer Agreement' has been formalized, which can only take place after HBRC's LTP amendment process.

Three Waters

The Minister of Local Government is still considering the recommendations from the Working Group on Representation, Governance and Accountability of New Water Services Entities.

The Minister has recently announced that councils are now able to put forward proposals for the first \$500 million of Crown funding from the Three Waters reform 'better off' support package. The funding is for local government to invest in local community wellbeing and may be applied to capital or operating initiatives. The remaining \$1.5 billion is available from 1 July 2024. Councils need to submit an online Funding Proposal by 30 September 2022.

Three Waters National Transition Unit

The Three Waters reform programme has established a National Transition Unit (NTU) to execute the Government's decision to create four operating entities and transition water related functions from Councils to the water service entity. Director of Infrastructure, Debra Stewart, has been confirmed as the Council's representative on the People and Workforce Transition Reference Group.

Regional Spatial Plan

The collaboration around the Regional Spatial Plan concept has continued (including draft terms of reference) despite the announcements from Government that the legislation replacing



the RMA has stalled and the investment from Central Government into pilot Regional Spatial Plans with it. It has become evident that the work councils are doing around growth will require collaboration, and the regional councils' focus on delivering Kotahi (combined Regional Plan) will also provide a foundation for Regional Spatial plan thinking. A key focus has been on partnering with Mana Whenua and how this can be resourced.

Regional Economic Development Agency

The Regional Economic Development Agency (REDA) will be formed in a partnership model between business, iwi/hapū and local government. In order to establish the entity structure by 1 July, 2022, the partners have assembled an Establishment Group which is comprised of one representative each from business, iwi/hapū and local government.

The primary focus of the Establishment Group is to have the inaugural board appointed, it will then be the responsibility of the REDA Board to appoint the Chief Executive.

A board appointment process currently being reviewed by the Establishment Group proposes a board appointment process with the Matariki Governance Group and is based on the following:

- The REDA Governance Board shall be appointed from candidates nominated by the three parties and will have a maximum of 7 members including an independent chair to provide for balanced representation.
- The Matariki Governance Group will meet on 22 April to review the proposal for the Board Appointments Panel. This panel will be responsible for appointing the Board, appointment of the Chair, managing board rotation, member remuneration, board conflict resolution and discipline.

The following processes are underway to ensure a smooth transition for the new entity:

- Legal advice has been developed for generic legal and tax structure options, which will be refined once governance arrangements have been agreed.
- Development of draft establishment

documentation with a service level agreement in progress.

- Due diligence on the transition of Business Hub operational functions and staffing positions to the new entity.
- A REDA Establishment communications plan being finalised with partners to provide consistent updates to all stakeholders across the partner groups

Bi-weekly REDA Establishment Project updates are scheduled with council Chief Executives to provide a line of sight to the project. Additionally, weekly meetings are held with council economic development staff to ensure the REDA establishment is linked with councils' economic development ecosystem across the region.

Civil Defence Updates

Hawke's Bay Civil Defence Emergency Management Group are monitoring the recent severe rain events and are continuing to support the lead agencies for COVID.

Te Waka Rangapū

Te Waka Rangapū continue to progress our programme of work to strengthen our partnerships with Mana Whenua and Tangata Whenua.

Over the past six weeks Te Waka Rangapū facilitated engagement hui with Mana Ahuriri Trust PSGE in alignment with the post-settlement process being complete on 3 March 2022. For this, a projects meeting was held on 8 March to identify opportunities for partnership across Council activities.

Te Waka Rangapū will facilitate more of workshops and hui with our partners to strengthen engagement.

Te Waka Rangapū is currently developing a Te Reo Policy to normalise our Reo in Council to as an avenue for strengthening our partnership with Iwi.

Te Waka Rangapū are continuing to develop internal and public policies in relation to engagement and provide support across Council and our community by:

- Providing advice and support on all Council projects including the Solid Waste Bylaw review, Library and Civic Area Plan project, National Aquarium of New Zealand and many more
- Building cultural capabilities within Council and the community

Health & Safety Update

COVID-19

All staff have returned to workplaces and are no longer working from home. As at 31 March, 13% of our staff have contracted Covid-19.

Following changes to the Government's vaccine pass and vaccine mandate requirements, the Covid-19 Vaccine policy for employees and Covid-19 Vaccine policy for Contractors, Visitors and Volunteers has been reviewed. As a result of the review, it was decided that from 11.59pm on Monday 4th April 2022, both policies would be 'parked'.

In practice this means that the requirement for staff, contractors, visitors and volunteers to be fully vaccinated, as set out in the policies, is lifted with effect from that time.

However should public health guidance change regarding the management of Covid-19 variants in the community, such that it is considered necessary for staff, contractors, visitors and volunteers

to be fully vaccinated, the policies will be reinstated on notice.

While it will no longer be a requirement for staff to be fully vaccinated as per the Covid-19 Vaccination Employee Policy, we will continue to ask new recruits to declare their vaccination status which will be recorded. All staff with CE Exemptions have been advised that these will be withdrawn effective 11.59pm 4 April 2022.

The Mask Wearing policy will be reviewed as further guidance is provided from Ministry of Health.

Weekly RAT surveillance testing has been ongoing since 28 February for staff in critical roles.

Five RAT kits have been provided to staff in customer facing roles. Additional kits have been ordered and will be provided to staff as we transition back to working in the office.

Wellbeing initiatives:

- **Annual Flu Vaccinations** – as at 30 March 203 staff have registered
- **Mates for Life** – calendar of events being developed

Reported Incidents

Financial year to date as at March 2022

| | |
|---|----|
| Lost time injuries (LTIs): | 2 |
| Medically treated injuries (MTIs): | 11 |
| Near miss/hit & property damage reporting | 70 |
| Incidents Involving Public using our facilities | 7 |
| Incidents or Accidents involving Contractors | 0 |

Financial Update

Anticipated total revenue 2021/22 (all income streams) **\$154.2m**

Revenue year to date as at Feb 2022 (all income streams) **\$86.2m**

Anticipated total operating expenditure 2021/22 **\$148m**

Operational spend year to date as at Feb 2022 **\$71.6m**

Anticipated total capital expenditure 2021/22 (Includes carry forwards) **\$87.7m**

Capital spend year to date as at Feb 2022 **\$20.4m**



Strategy / Policy Updates

The following external Council Policies / Bylaws are currently undergoing review:

- Water Supply Bylaw (consultation period live)
- Trade Waste and Wastewater Bylaw (consultation period live)
- Solid Waste Bylaw (preparing for consultation)
- Dog Control Bylaw (preparing for consultation)
- Dog Control Policy (preparing for consultation)
- Pressure Sewer Policy

Upcoming Council Consultations

Napier City Council is currently consulting on the following initiatives.

- The future of Council housing provision (submissions close 20 April 2022)
- Annual Plan 2022/23 (submissions close 13 May 2022)
- Water Supply Bylaw (submissions close 25 May 2022)
- Trade Waste and Wastewater Bylaw (submissions close 25 May 2022)

High Priority Projects

Civic/Library Precinct

Summary: Building and Resource consent applications have been lodged for the demolition of the Civic Building. Three hui have taken place with the Library Advisory Group to support the development of the Design Brief and Business Case.

Next Immediate Milestones: Procurement plan in approval stages with 'Request for Proposals' going to market just before Easter. An update will be provided to the People and Places Committee on 28 April 2022. Officers will hold a workshop with Elected Members in May to go through the draft Design Brief and Business Case.

PROJECT STATUS:



District Plan Review

Summary: Structure plan workshop undertaken with Elected Members on 24 March. Officers continue progressing on the chapters. Consultants have been engaged to advice on noise for temporary events and the stadium, high traffic generating activities, and the impact of allowing for commercial activities in Wharerangi Road development. Resource Management Act (RMA) reform has been delayed and this will likely impact the delivery timeframes of the 'Proposed District Plan'.

Next Immediate Milestones: Request for Proposals for Three Waters have been evaluated and next step is to engage GHD to progress with the project. Reports have been received from consultants on heritage character areas. Planners are evaluating recommendations and will amend the plan as necessary. A workshop is scheduled for 21 April to update elected members on Structure Plan progress.

PROJECT STATUS:



District plan to be notified after elections (May 2023) due to delays in the RMA reform and delays with the Three Waters structure plan work programme.

Mataruahou Development

Summary: Project management consultancy engaged to oversee the planning and construction process of a reservoir at the Mataruahou site.

Next Immediate Milestones: A report is being prepared for Council to seek direction regarding an above ground/below ground design.

PROJECT STATUS:



Napier Aquatic Centre

Summary: On 10 March, Council resolved to consult with the community over two location options for a pool redevelopment, Onekawa Park or the corner of Tamatea and Prebensen Drives. Council also directed for a second phase of consultation around finalised designs, project timing, and options for funding, to take place in 2023.

Next Immediate Milestones: Officers are currently working with a sub-panel of elected members to develop the consultation plan, and the required 'Statement of Proposal'. Following the consultation, Officers will then analyse the feedback and seek Council direction on which site to progress with.

PROJECT STATUS:



War Memorial Restoration:

Summary: The preliminary and developed design phases have been completed and reviewed. A specialist clockmaker has removed the clock and is currently refurbishing it. Architects have commenced work on the detailed design phase. The construction site is fully fenced and signage is in place. Work for the plaque restoration is underway. Construction cost estimates have been compiled by a Quantity Surveyor, these are being reviewed. An estimate for the detailed design is yet to start but is scheduled to commence by 30 March and be completed by 15 April.

Next Immediate Milestones: Completion of the detailed design phase and cost estimate of the developed design.

PROJECT STATUS:



Some concerns about budget given the cost creep in the construction sector and the unknown cost for plaque restoration and name investigation.

City Assist Implementation:

Summary: Contractors have begun work at the Dunvegan site. Swipe card access installed and NCC staff can now access the entire ground floor at Dunvegan (with the exception of the CCTV control room which has added security for privacy reasons).

Tender documents for maintenance/upgrade of NCC public space CCTV published on GETS and multiple applicants.

Napier Assist roles advertised on NCC website and SEEK. Numerous applications received and short-listing underway.

Next Key Milestones: Continued drive to recruit/hire Napier Assist staff for a start date in May/June. CCTV hardware for the migration due to arrive in May and installation at new site to begin.

PROJECT STATUS:



Some delays with regards to contractors/trades but still on track for the project deadline.

Te Pihinga Community Space

Summary: The final draft of a Feasibility Study is currently being reviewed, including a review of utilisation of existing community facilities, and a review of similar facilities across the country. Partnership options with Mana Ahuriri for governance of this project are being progressed.

Next Immediate Milestones: The Feasibility Study will be brought to Council once finalised.

Further consultation is planned subject to finalisation of the land transfer. Once confirmed, a stakeholder and community consultation plan will be established and implemented. Engagement will continue into the next phases of this project, which is an opportunity for engagement to contribute to design and operating processes.

PROJECT STATUS:



Ahuriri Regional Park

Summary: NCC presented an overview of the project to Mana Ahuriri Trust at the recent priority projects hui, and invited them to be a key partner in this project. Following this, Deputy Mayor Annette Brosnan and Hinewai Ormsby (Hawke's Bay Regional Council (HBRC) met with the Mana Ahuriri Trust Chair and Chief Executive to discuss further.

Next Immediate Milestones: Mana Ahuriri Trust have expressed their desire to partner with Council and HBRC on the project, and will be nominating persons to represent them at the next working group meeting to discuss next steps. The date for this meeting hasn't yet been set but it is likely to be late April.

PROJECT STATUS



Risk Update

Emerging Risks

The following emerging risks have been identified by Council officers in the last six weeks:

- **Inflation:** Currently, annual consumer price index (CPI) inflation is 5.9 per cent, well above the 1-3 per cent band the Government sets for the Reserve Bank.
- **Covid-19:** The World Health Organisation is monitoring a new strain of the Covid-19 Omicron variant ('XE'), which appears to be 10 per cent more transmissible than Omicron, the current strain circulating in the Napier community. XE was first detected in Britain in January and has not yet reached New Zealand.
- **Construction Supplies:** New Zealand is currently facing a widespread shortage of key construction products. Shortages of products such as GIB plasterboard, frames, steel, fibre cement products, insulation and structural flooring are being felt nationwide, and availability might impact timeframes for some of Council's capital projects.

Service Requests

The following table shows a snapshot of the service requests received by Council in February 2022:

| | February 2022 | January 2021 |
|---|--|--|
| Service requests year-to-date (financial year) | 13,534 | 11,803 |
| Number of new service requests received during the month | 1731 | 1754 |
| Number of service requests resolved during the month | 1588 | 1628 |
| Number of service requests pending resolution at months end | 766 | 690 |
| Top 5 recurring matters | <ol style="list-style-type: none"> 1. Building maintenance 2. Housing queries 3. Contractor rubbish complaints 4. Water clarity (water supply) 5. Roaming dogs reported by the public | <ol style="list-style-type: none"> 1. Building maintenance 2. Contractor rubbish complaints 3. Water clarity (water supply) 4. Housing queries 5. Roaming dogs reported by the public |

Complaints / Requests Escalated to the Mayor / Chief Executive

Complaints and requests are, from time to time, directed to the Mayor and/or Chief Executive. The below captures high level data about the management of these complaints.

| | February 2022 | March 2022 |
|--|----------------------------|--|
| Number of new complaints/requests raised during calendar month | 46 | 64 |
| Number of complaints/requests resolved during calendar month | 47 | 57 |
| Number of complaints/requests pending resolution as at end of calendar month | 11 | 18 |
| Themes (if relevant) | CVC sites (vaccine passes) | CVC sites (vaccine passes), footpath repairs, speedbumps |



Grants Funding

| Community Development Grant | |
|--|----------|
| Total funding available (financial year) | \$84,000 |
| Number of applications year to date (financial year) | 7 |
| Number of new applications in January 2022 | 0 |
| Funding allocated year to date (financial year) | \$31,200 |
| Community Services Grant | |
| 2022-23 round opened 18 March 2022 and closed 8 April 2022. Payments will be made in August 2022 after being ratified by Council. | |
| Creative Communities Scheme | |
| Contestable fund for art projects – funded by Creative New Zealand. Funding rounds in September and March. | |

Documents Executed Under Seal

(period 18 February – 1 April 2022)

| Date | Document Title | Approving Officer |
|---------|--|--------------------|
| 18.2.22 | Agreement to Acquire Land – adjacent to the Thompson Road Reservoir | Jenny Martin |
| 25.2.22 | Appointment of NZ Police Officers as Parking Wardens LTD & LGA | Kathryn Hunt |
| 1.3.22 | Warrant Card – Esther Douglas | Kathryn Hunt |
| 1.3.22 | Lease of Reserve – Taradale Bridge Club Inc | Bryan Faulknor |
| 4.3.22 | Easement Instrument – 9 Buchanan St, Bay View | Colin Hunt |
| 4.3.22 | Easement Instrument – 53 Menin Road | Colin Hunt |
| 4.3.22 | Easement Instrument, Partial Surrender of Easement, Partial Revocation of Compulsory Easement Condition – 14 Wycliffe Street | Colin Hunt |
| 4.3.22 | Easement Instrument – 13 Church Rd, Taradale | Colin Hunt |
| 10.3.22 | Easement Instrument – 120 Prebensen Drive | Colin Hunt |
| 10.3.22 | Easement Instrument – 2 Exeter Crescent | Colin Hunt |
| 10.3.22 | Fencing Covenant – 67 Hetley Crescent | Colin Hunt |
| 10.3.22 | Easement Instrument, Partial Surrender of Easement, Partial Revocation of Easement Condition | Colin Hunt |
| 15.3.22 | Easement Instrument – 16 Savage Crescent | Paul O'Shaughnessy |
| 15.3.22 | Easement Instrument, Partial Surrender of Easement – 14 Wycliffe Street | Colin Hunt |
| 18.3.22 | Deed of Renewal of Licence – Silver Bullet | Jenny Martin |

LGOIMA Requests

| | Feb 2022 | Comment | March 2022 | Comment |
|--|--|--|--|---|
| Requests received year to date | 132 | | 151 | |
| Requests received in calendar month | 12 | | 19 | One request received in January but not acknowledged and completed until March. One request cancelled by the requestor. |
| Responses completed in calendar month | 12 | | 23 | |
| Responses within statutory timeframe | 12 | | 23 | |
| Extensions requested in calendar month | 1 | One extension requested for 20 working days. | 1 | One extension requested for an additional three days. |
| % of requests where charging was proposed | 0% | | 0% | |
| % of responses where: | 10% | | 20% | |
| • Information released in full | | | | |
| • Information partially released | 2 | Two responses had some content withheld to protect the privacy of natural persons. | 3 | Two responses had some content withheld to protect the privacy of natural persons. A third response was subject to redactions under a number of withholding grounds. ¹ |
| • Request refused in full | 0 | | 0 | |
| Active Ombudsman investigations | 1 | One request concerning trade waste currently with the Ombudsman. | 0 | |
| Ombudsman determinations received | 0 | | 1 | Final recommendation received early March. |
| Themes | Maintenance contracts, resource consents, property disputes, residential developments, RMA investigations, vaccine passes. | | Bridges, mini-library, property disputes, plant resource consents, vaccine passes. | |

¹One response subject to redactions to: Avoid prejudice to negotiations, Maintain legal privilege, Protect trade secrets, Protect the supply of similar information in the future, and Protect the free and frank expression of opinions.

Consenting Activity

| Key Statistics | 2021/22 (year to date as at end of Feb) | 2020/21 (year to date as at end of Feb) |
|---------------------------------------|--|--|
| Total Land Use Consents issued | 113 | 81 |
| Total Subdivision Consents issued | 95 | 63 |
| Total Resource Consents issued | 208 | 144 |
| Total Building Consents issued | 873 | 742 |
| Total Estimated Value | \$198,416,563 | \$178,534,132 |
| Total New Dwellings | 270 | 218 |

Te Kaunihera o Ahuriri

Napier City Council

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