



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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ORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date: Thursday 30 June 2022

Time: 9.30am (Adopt A/P - Set Rates)

Venue: The Ocean Suite
East Pier Hotel
50 Nelson Quay
Ahuriri
Napier

Livestreamed via Council's Facebook site

Council Members **Chair:** Mayor Wise

Members: Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Mawson, McGrath, Price, Simpson, Tapine, Taylor and Wright

Officer Responsible Chief Executive

Administrator Governance Team

Next Council Meeting
Thursday 14 July 2022

ORDER OF BUSINESS

Karakia

Apologies

Councillor Browne

Conflicts of interest

Public forum

Announcements by the Mayor including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Agenda items

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Minor matters not on the agenda – discussion (if any)

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AGENDA ITEMS

1. ADOPTION OF THE 2022/23 ANNUAL PLAN

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1474873
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Deputy Chief Executive / Director Corporate Services Caroline Thomson, Chief Financial Officer

1.1 Purpose of Report

To adopt the 2022/23 Annual Plan in accordance with section 95 of the Local Government Act 2002, noting the changes to budgets since Council last considered the development of the Annual Plan on 30 May 2022.

Officer's Recommendation

That Council:

- a. **Note** that the Annual Plan 2022/23 has been developed in accordance with the requirements of the Local Government Act 2002, but does not meet the requirements of section 100(i) (balanced budget).
- b. **Adopt** the Schedule of Fees and Charges for 2022/23 as attached in **Attachment 1** to take effect from 1 July 2022.
- c. **Adopt** the Annual Plan 2022/23 as attached in **Attachment 2**.
- d. Delegate responsibility to the Chief Financial Officer to approve any final edits required to the Annual Plan and supporting information in order to finalise the documents for uploading online and physical distribution.
- e. **Direct** Officers to comply with section 95 (7) of the Local Government Act 2002 and make the Annual Plan publicly available.

1.2 Background Summary

This report is predominantly an administrative matter and concludes the Council's annual planning process by recommending that the 2022/23 Annual Plan be adopted. Officers note there have been some changes from the budgets presented previously, and these are outlined in this report.

Council's Long Term Plan (LTP) for 2021-2031 was adopted in June 2021 after community engagement. The LTP is an intentions document, and sometimes plans change for a variety of reasons.

In the two interim years between reviewing our LTP, we produce an Annual Plan. An Annual Plan gives us the opportunity to refresh information and budgets for the coming year given greater certainty, and to highlight key variances from the LTP forecast for that year. Essentially, the Annual Plan is the statutory link between the LTP and the annual setting of rates. The 2022/23 financial year represents year two of our LTP.

Council has developed the policy and prioritisation underpinning the 2022/23 Annual Plan through a series of workshops, beginning in November 2021, and through a series of Council decisions, notably on 10 March 2022, 31 March 2022 and 30 May 2022.

Consultation on the Annual Plan took place between 7 April and 13 May 2022, receiving 47 submissions. The submissions period culminated in a public hearing, where Council heard from submitters in person, considered the feedback received, and gave direction for preparation of the final Annual Plan.

The final plan is attached to this report for your consideration and adoption (**Attachment 2**). As is standard for Annual Plans, this plan has not been externally audited.

1.3 Issues

The final Annual Plan has been prepared on the basis of the direction given at the Council meeting of 30 May 2022. Those resolutions made by Council which had financial implications for the 2022/23 year, such as the \$50,000 grant to the Mitre10 Trust, have been accounted for in the final Annual Plan budgets.

1.4 Carry Forwards

Each year, Officers need to adjust budgets to account for unspent balances from the prior financial year. In previous years, this has been worked through following financial year end (30 June) and resulted in a “revised” budget around November. A different approach has been taken this year whereby the quantum of budget to be carried forward has already been calculated and added into the budgets in time for the adoption of the Annual Plan (there will be some residual carry forwards not currently accounted for pending the receipt of goods and services on or after year end).

This year’s approach to carry forwards means we start the financial year with an understanding of the maximum possible programme laying ahead, rather than setting a plan knowing that it will be revised later in the year to include yet-to-be-determined carry forwards from 2021/22.

\$28.9M of 2021/22 capital budgets remain unspent at the end of this financial year, which has been inflation adjusted and carried forward into 2022/23 budgets. In turn, the Executive Leadership Team and Officers have worked to re-phase \$20.3M from 2022/23 into to outer years. This results in a final capital plan of \$99.4M compared with \$73.2 as projected in the LTP for 2022/23. These changes were presented to Council in a Workshop in June 2022. The full capital programme for 2022/23 is included in the Annual Plan 2022/23.

The following table sets out the capital carry forward movements by activity:

Activity	2022/23	2023/24	2024/25
Community & Visitor Experiences	\$12.6m	\$4.6m	\$0.2m
Other Infrastructure	\$0.5m	-	-
Storm water	\$2.0m	\$5.6m	-
Support Units	\$2.2m	\$1.4m	-

Transportation	\$1.5m	\$1.0m	-
Wastewater	\$4.5m	\$4.0m	-
Water Supply	\$5.6m	\$1.5m	\$2.0m
Total capital movements	\$28.9m	\$18.1m	\$2.2m

1.5 Significance and Engagement

Consultation regarding the proposals now reflected in the Annual Plan 2022/23 was conducted in accordance with the requirements of the Local Government Act 2002.

1.6 Implications

Financial

Rates

The final overall budget position for 2022/23 is a **9.8%** average increase per property, as indicated in previous reports. Note this is an *average*. Some categories of property are set to experience a rates increase higher than 9.8% after Napier's rating system was significantly changed at the start of the 2021/22 year as part of Council's review of its Revenue & Financing Policy.

Before Council can resolve to set the rates for the 2022/23, Council must first adopt the Annual Plan which confirms the budget for the year. The resolution setting the rates for 2022/23 will be considered as a separate report on this agenda, following adoption of the Annual Plan.

Balanced budget benchmark

Section 100 of the Local Government Act 2002 requires Council to meet the 'balanced budget requirement' (whereby the projected operating expenses for the year are covered by projected revenue) **unless** Council resolves it is financially prudent not to.

In adopting the 2021-31 Long Term Plan, Council acknowledged that it will not achieve a balanced budget until year 10 of the plan (2030/31). This resolution was made on the basis that setting rates levels to immediately cover projected expenses with revenue would be inequitable and extremely hard on ratepayers, and it was more sustainable and prudent to phase in gradual changes over time.

Reserves funding anticipated tourism revenue shortfall

Council's Tourism activities are experiencing downturns in revenue due mainly to the uncertainty around venue bookings and ongoing Covid impacts. Financial modelling suggests Council could be facing approximately \$1.5M shortfall in anticipated revenue from these activities in 2022/23. Given the uncertainty of the year ahead, this is a best-estimate which may be inconsistent with actual performance.

Council's Annual Plan 2020/21 included the assumption that any shortfalls in revenue would be covered by approximately \$6.7M from two pre-existing reserve funds; essentially Council's savings. The shortfall never eventuated in 2020/21, with revenues bouncing back quicker than expected following the first Covid-19 lockdown. As Council did not use these reserves budgets in 2020/21 Council agreed the same approach be factored into 2022/23 budgets.

Impact on the 2023/24 year

There are financial implications projected for 2023/24 incurred by bringing forward loan funded projects into 2022/23, such as the re-phasing of the budget for the refurbishment of the Memorial Square Community Rooms. This change would see a 0.03% increase to rates for 2023/24. The change in phasing for the kerbside waste collection (0.7%) and additional capital for the Napier Aquatic centre (0.3%) would add approximately 1% to rates for 2023/24.

In addition, Council's 18 May 2022 decision to retain its entire housing portfolio, and meet the current annual operating shortfall through a 'part rent increase/part rates increase' funding model also has a direct impact on rates projections for 2023/24. Council resolved that 80% of the shortfall will be met "privately" (through rent increases) and 20% "publicly" (through rates increases). This translates to around a 2% rates increase for 2022/23.

Officers note that the 2021-31 Long Term Plan adopted a quantifiable limit on rates in 2022/23 of **9.7%**, and set out an indicative increase of **6.9%**. The impact of decisions taken in developing this year's Annual Plan, and in relation to the housing review, have already brought Council close to the 9.7% "cap", and may impact Council's ability to fund new initiatives when it comes time to develop the Annual Plan for 2023/24. Any additional 'out-of-cycle' financial commitments made by Council between now and June 2023, and any carry forwards of unspent budget in 2022/23, may close the gap between the indicative rise and the rates cap even further.

Pending the successful outcome of applications to access central government funding, some funding would be allocated in 2022/23 which would be over and above the current capital programme of \$99.4M. Current funding applications include:

- stormwater upgrades in Maraenui (\$12.35M) from Kāinga Ora's Infrastructure Acceleration Fund and
- constructing a visitor pavilion as part of development of a Waka Hub in the Iron Pot area (\$700K) from the Ministry of Business, Innovation and Employment's 'Tourism Infrastructure Fund'.

Additional funds required for maintenance and renewals of the Aquatic Centre for 2023/24 and out years will be considered as part of the Annual Plan 2023/24 (refer Council Meeting 31 March 2022 decision).

Minor correction to fees and charges

The Schedule of Fees and Charges for 2022/23 (the Schedule) is attached to this report for your consideration and adoption. A minor change has been made to page 9 of the Schedule, to correct an administrative error which saw the values for two separate fees switched back to front. This has now been resolved, and officers recommend you adopt the final Schedule, to take effect from 1 July 2022.

Social & Policy

The proposals contained in the Annual Plan consultation document have been assessed as compliant with relevant Council policies, including Council's Financial Strategy.

A majority of the significant initiatives on the work programme for 2022/23 have arisen from Council strategies and policies, such as the Water Supply Masterplan (2019) and the Ahuriri Estuary and Coastal Edge Masterplan (2018).

Officers are proposing some changes to the Chief Executive's delegation, with the objectives of enabling the management of escalating costs of delivering an ambitious

capital programme. Any recommendations will come to Council (via the Audit and Risk Committee and Prosperous Napier Committee) for consideration in a report.

Risk

Per section 96 of the Local Government Act 2002, a resolution to adopt an annual plan does not constitute a decision to act on any specific matter included within the plan

The risks to the delivery of the Annual Plan are as follows:

- **Capital deliverability:** Council is proposing an ambitious capital programme for the year, which may not be delivered in full, given Covid-19 and challenges with global supply chains.
- **Inflation:** 3.6% LGCI has been factored into draft budgets, along with an operational contingency of 1.5% to allow for uncertainty in labour market and higher costs, particularly for construction. Officers note that inflation (CPI) is currently sitting at +6.9% for the March 2022 year. The proposed budgets for Council's work programme may be insufficient if inflation continues to rise. Officers will report back to Council with any impact on budgets as a result of tenders, and continue to work within an overall cap for the capital programme within the year.
- **Unfunded items:** there are some demands which might arise in the upcoming financial year which are currently not accommodated within budgets, outlined in a report to the Prosperous Napier Committee on 9th June 2022. These include but not limited to:
 - The Three Waters transition
 - Climate change adaptation/mitigation. Budget to conduct an LTP amendment if required
 - Future of the i-SITE Visitor Centre (to be considered in conjunction with the section 17A review which has already been conducted)
 - Inflation pressures
 - Aquatic Centre remediation
 - City Vision initiatives
 - Regional Spatial Plan
 - Potential upgrades to the National Aquarium.
 - Ongoing funding of the housing portfolio.
 - Reform portfolios.
 - Inner Harbour Master Plan.
- **Unknown infrastructural issues:** Council may uncover unknown issues with Council infrastructure (including aging componentry or earthquake vulnerability) which has not been factored into budgets.

1.5 Options

The options available to Council are as follows:

- a) Adopt the Annual Plan 2022/23, or
- b) Not adopt the Annual Plan 2022/23 (which would mean that rates cannot be set).

1.6 Development of Preferred Option

Option A (adopt the Annual Plan 2022/23) is the recommended option. A robust process has been undertaken to develop the budget and Council has considered public feedback and made decisions to proceed to develop the final plan. A plan can be modified during the year within the parameters of section 96 of the Local Government Act 2002.

1.7 Attachments

- 1 Fees and Charges 2022/23 (Doc Id 1473209) (Under separate cover 1)
- 2 Annual Plan 2022/23 (Doc Id 1475069) (Under separate cover 2)

2. 2022/23 RATES RESOLUTION

Type of Report: Legal

Legal Reference: Local Government (Rating) Act 2002

Document ID: 1471768

Reporting Officer/s & Unit: Garry Hrustinsky, Investment and Funding Manager

2.1 Purpose of Report

To set rates for 2022/23 in accordance with the Local Government (Rating) Act 2002 and with the Funding Impact Statement.

Officer's Recommendation

That Council:

- a. **Resolve** that the Napier City Council set the following rates under the Local Government (Rating) Act 2002, on rating units in the city for the financial year commencing on 1 July 2022 and ending on 30 June 2023, and that all such rates shall be inclusive of Goods and Services Tax (GST).

(A) GENERAL RATE

A general rate set under Section 13 of the Local Government (Rating) Act 2002 made on every rating unit, assessed on a differential basis on the rateable land value to apply to the Differential Groups as follows:

Differentials	Group / Code	Differential Rate	General rate - cents in the dollar on Land Value
Residential / Other former Residential	11	100%	0.40332
Residential / Other former Commercial	12	100%	0.40332
Residential / Other former Miscellaneous	13	100%	0.40332
Residential / Other former Ex City Rural	14	87.82%	0.35421
Residential / Other former Other Rural	15	87.82%	0.35421
Residential / Other former Bay View	16	90.93%	0.36675

Commercial & Industrial former Residential	21	260%	1.04862
Commercial & Industrial	22	262.70%	1.05950
Commercial & Industrial former Miscellaneous	23	206.67%	0.83352
Commercial & Industrial former Other Rural	25	194.49%	0.78441
Commercial & Industrial former Bay View	26	197.60%	0.79695
Rural former Miscellaneous	33	90%	0.36299
Rural former Ex City Rural	34	77.82%	0.31387
Rural former Other Rural	35	77.82%	0.31387
Rural Residential former Residential	41	93.33%	0.37643
Rural Residential former Miscellaneous	43	93.33%	0.37643
Rural Residential former Ex City Rural	44	81.16%	0.32732
Rural Residential former Other Rural	45	81.16%	0.32732
Rural Residential former Bay View	46	84.27%	0.33986

(B) UNIFORM ANNUAL GENERAL CHARGE

A Uniform Annual General Charge of \$433.00 per separately used or inhabited part of a rating unit for all rateable land set under Section 15 of the Local Government (Rating) Act 2002.

(C) WATER RATES**1. Fire Protection Rate**

A targeted rate for fire protection, set under Section 16 of the Local Government (Rating) Act 2002 on a differential basis and on the rateable capital value on every rating unit connected to or able to be connected and within 100 metres of either the City Water Supply System, or the Bay View Water Supply System. This rate will apply to the Differential Groups and Categories as follows:

Fire Protection Rate Differential Description (cents per dollar of Capital Value)	Connected to water Supply System	Not connected but within 100m of water Supply System
Central Business District and Fringe Area	0.01796	0.00898
Suburban Shopping Centres, Hotels and Motels and Industrial rating units outside of the CBD	0.00898	0.00449
Other rating units connected to or able to be connected to the water supply systems	0.00449	0.00225

2. Water Rate

A targeted rate for Water Supply, set on a differential basis under Section 16 & 17 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit connected to or able to be connected to and within 100 metres of the City water supply system. This such rate will apply as follows:

Description	Amount
Rating units connected to the City Water Supply System	\$217.00
Rating units not connected but able to be connected to and within 100m of the City Water Supply System	\$108.50

3. Water by Meter Rate

A targeted rate for water supply, set under Section 19 of the Local Government (Rating) Act 2002, on a differential basis per cubic metre of water consumed after the first 300m³ per annum, to all metered rating units as follows:

	Water Meter Rate per cubic metre
Non-Domestic Supplies Napier City(\$/m ³)	\$0.67327
Metered Domestic and Other Supplies (\$/m ³)	\$1.20711

4. Stormwater Rate

This rate recovers the net cost of the stormwater activity. A targeted rate for stormwater is set on a differential basis under Sections 16 & 17 of the Local Government (Rating) Act 2002 on a differential basis on the rateable capital value on every rating unit within the service area.

Rural properties are exempted.

The differential categories for Stormwater Rates are:

Differentials	Cents per dollar of Capital Value
Residential / Other	0.02623
Commercial & Industrial	0.06819
Rural Residential	0.02623

5. Sewerage Rate

This rate recovers the net cost of the waste water activity. A targeted rate for sewerage treatment and disposal, is set on a differential basis under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis.

The rate is applied to each separately used or inhabited part of a rating unit connected or able to be connected and within 30 metres of the City Sewerage system. This rate will apply as follows:

Differentials	a. Connected	b. Not connected but within 30m
Rating units connected to or able to be connected to the Sewerage System	c. \$333.00	d. \$166.50

6. Bay View Connection Rate

The Bay View Sewerage Scheme involves reticulation and pipeline connection to the City Sewerage System. Prior to 1 November 2005, property owners could elect to connect either under a lump sum payment option, or by way of a targeted rate payable over 20 years.

A targeted rate for Bay View Sewerage Connection, set under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit connected to the Bay View Sewerage Scheme, where the lump sum payment option was not elected.

The rate applies from 1 July following the date of connection for a period of 20 years, or until such time as a lump sum payment for the cost of connection is made.

The category of rateable land for setting the targeted rate is defined as the provision of a service to those properties that are connected to the sewerage system, but have not paid the lump sum connection fee.

The rate to apply for 2022/23 is \$941.35

(D) REFUSE & RECYCLING

1. Refuse Collection and Disposal Rate

A targeted rate for refuse collection and disposal, set under Section 16 of the Local Government (Rating) Act 2002 as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit, for which a weekly rubbish collection service is available, with the rate being 2 or 3 times the base rate for those units where 2 or 3 collections per week respectively is available. This rate will apply as follows:

RATE		
1	2	3
COLLECTION PER WEEK	COLLECTIONS PER WEEK	COLLECTIONS PER WEEK
\$170.00	\$340.00	\$510.00

Rating units which Council officers determine are unable to practically receive the Council service and have an approved alternative service will be charged the waste service charge that excludes the approved alternative service.

2. Kerbside Recycling Rate

A targeted rate for Kerbside Recycling, set under Section 16 of the Local Government (Rating) Act 2002, as a fixed amount on a uniform basis, applied to each separately used or inhabited part of a rating unit for which the Kerbside recycling collection service is available. This rate will apply as follows:

Charge per separately used or inhabited part of a rating unit	\$94.00
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Rating Units which Council officers determine are unable to practically receive the Council service and have an approved alternative service will be charged the recycling service charge that excludes the approved alternative service.

(E) VEHICLE LEVY

1. Inner City Vehicle Levy

A targeted rate, previously known as the CBD Off Street Parking Rate, provides funding for additional off street car parking in the Central Business District set under Sections 16 & 17 of the Local Government (Rating) Act 2002 on a differential basis on the rateable land value, to apply to rating units in the Central Business District. The rate to apply to the Differential Groups is as follows:

Description	Cents in the dollar on Land Value
Properties where council provides additional parking due to the property receiving a 100% levy.	0.05241
Properties where council provides additional parking due to the property receiving a 50% levy.	0.02621

2. Taradale Vehicle Levy

A targeted rate, previously known as the Taradale Off Street Parking Rate, provides funding for additional off street car parking in the Taradale Shopping and commercial area and to maintain existing off street parking areas in Taradale, set under Section 16 of the Local Government (Rating) Act 2002 as a rate in the dollar on Land Value on rating units in the Taradale Commercial and Shopping Area as follows:

Description	Cents in the dollar on Land Value
Taradale Vehicle Levy	0.06380

3) Suburban Vehicle Levy

A targeted rate, previously known as the Suburban Off Street Parking Rate, provides funding for additional off street car parking in Suburban Shopping and commercial areas and to maintain existing off street parking areas in suburban shopping and commercial areas, set under Section 16 of the Local Government (Rating) Act 2002 as a rate in the dollar on Land Value on all rating units in Suburban Shopping and Commercial Areas as follows:

Description	Cents in the dollar on Land Value
Suburban Vehicle Levy	0.06380

(F) PROMOTION RATES

1. CBD Promotion Rate

A targeted rate to fund at least 70% of the cost of the promotional activities run by the Napier City Business Inc, set under Section 16 of the Local Government (Rating) Act 2002, and applied uniformly on the rateable land value of all rating units in the area defined as the Central Business District, such rate to apply to applicable properties within the Differential Groups and Differential Codes as follows:

Description	Cents in the dollar on Land Value
Properties in the CBD Promotion Rate area	0.12290

2. Taradale Promotion Rate

A targeted rate to fund the cost of the Taradale Marketing Association's promotional activities, set under Section 16 of the Local Government (Rating) Act 2002 and applied uniformly on the rateable land value of all rating units in the Taradale Suburban Commercial area, such rate to apply to the Differential Groups and Differential Codes as follows:

Description	Cents in the dollar on Land Value
Properties in the Taradale Promotion Rate area	0.12939

(G) OTHER RATES AND CHARGES

1. Swimming Pool Safety Rate

A targeted rate to fund the cost of pool inspections and related costs, set under Section 16 of the Local Government (Rating) Act 2002, as a fixed amount on every rating unit where a swimming pool or small heated pool (within the meaning of the Building (Pools) Amendment Act 2016) is located, of \$65 per rating unit.

2. Due Dates for Payment and Penalty Dates (For Rates other than Water by Meter Rates)

That rates other than water by meter charges are due and payable in four equal instalments. A 10% penalty will be added to any portion of rates (except for Water by Meter) assessed for the 2022/23 rating year that remains unpaid after the relevant instalment date. The respective penalty dates are shown in the following table as provided for in section 57 and 58(1)(a) of the Local Government (Rating) act 2002

Instalment	Due date	Penalty Date
1	17 August 2022	17 August 2022
2	16 November 2022	16 November 2022
3	15 February 2023	15 February 2023
4	17 May 2023	17 May 2023

Any portion of rates assessed in previous years (including previously applied penalties) which remains unpaid on 30 July 2022 will have a further 10% added, firstly on 31 July 2022, and if still unpaid, again on 31 January 2023.

3. Water Rates

Targeted rates for metered water supply will be separately invoiced from other rates invoices. Metered water supply for commercial properties is invoiced quarterly and metered water for domestic (residential) water supply is invoiced annually. A 10% penalty will be added to any part of the water rates that remain unpaid by the due date as shown in the table below as provided for in section 57 and 58(1)(a) of the Local Government (Rating) Act 2002.

Metered Water Supply rates are due for payment as follows:

Instalment	3 monthly invoicing Due Date	Penalty date
1	20 July 2022	26 July 2022
2	20 October 2022	26 October 2022
3	20 January 2023	26 January 2023
4	20 April 2023	26 April 2023
Period Ending	Annual invoicing Due Date	Penalty date
30 June 2022	20 July 2022	21 July 2022
30 June 2023	20 July 2023	21 July 2023

A penalty of 10% will be added to any portion of water supplied by meter, assessed in the current year, which remains unpaid by the relevant instalment due date, on the respective penalty date above.

Any portion of water rates assessed in previous years (including previously applied penalties) which are unpaid by 30 July 2022 will have a further 10% added, firstly on 31 July 2021, and if still unpaid, again on 31 January 2023.

Any water payments made will be allocated to the oldest debt.

2.2 Background Summary

Once the Annual Plan for the year has been adopted Council needs to pass a resolution to set the rates for the year to enable the required rates revenue to be collected to fund Council's budgeted activities for the year.

The resolution is drafted to comply with the requirements of the Local Government (Rating) Act 2002.

2.3 Issues

These resolutions are procedural in nature in that they follow the legal process to collect the revenue as proposed in the Annual Plan.

The proposed rates are as set out in the Funding Impact Statement which is included in the Annual Plan document. The rates vary slightly from those published in the draft Annual Plan however the overall effect remains at an average increase of 9.8% for existing ratepayers. Examples of the impact for different categories are provided in the Annual Plan.

2.4 Significance and Engagement

This report implements a decision of Council made following consultation on the 2022/23 Annual Plan. No further action is required in relation to Council's Significance and Engagement policy.

2.5 Implications

Financial

The recommendations in this report enable Council to collect rates revenues of \$76.27 million (excluding GST) as outlined in the 2022/23 Annual Plan.

Social & Policy

There are no social or policy implications.

Risk

If council does not pass the proposed resolutions, the required revenue to fund Council's activities for 2022/23 would not be able to be collected.

2.6 Options

The options available to Council are as follows:

- a. Adopt the resolutions as proposed
- b. Adopt an amended resolution
- c. Do not adopt the resolution

2.7 Development of Preferred Option

These resolutions are procedural in nature in that they implement a decision that is made by Council when the 2022/23 Annual Plan is adopted. The preferred option is to adopt the resolutions as proposed without any alteration.

2.8 Attachments

Nil

3. NOTICE OF MOTION - REVOCATION OF AQUATIC REDEVELOPMENT RESOLUTIONS

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1475037
<i>Reporting Officer/s & Unit:</i>	Adele Henderson, Deputy Chief Executive / Director Corporate Services Darran Gillies, Acting Executive Director Community Services Steph Rotarangi, Chief Executive

3.1 Purpose of Report

A Notice of Motion (NOM) has been received to revoke the Aquatic Redevelopment resolutions that were adopted at the Council meeting on 10 March 2022. The NOM includes new proposed replacement resolutions. The purpose of this report is to provide further information to assess the NOM against requirements and allow for further debate.

Officer's Recommendation

That Council:

- Receive** and **Note** the Notice of Motion to revoke and replace the existing Aquatic Redevelopment resolutions of the full Council;
- Note** the Council Officer recommendations and proposed pathway forward;
- Note** that the current Council cannot commit a future Council to a Long Term Plan amendment; and
- Direct** Council Officers on next steps.

3.2 Background Summary

On 10 March 2022, Council directed Officers to prepare consultation material and planning for the new aquatic facility, noting this was a priority consultation with a decision required prior to July 2022.

On 7 April 2022, Councillors instructed Officers to pause this consultation, due to perceived fiscal and reputation risks with proceeding to consultation using the proposed projected costs for the respective sites (Onekawa and Tamatea Drive). Officers were advised that new resolutions would be prepared.

On 15 June 2022, the Chief Executive received a NOM proposing the revocation and replacement of the existing Aquatic Redevelopment Resolutions (**Attachment 1**).

3.3 Assessing the Notice of Motion

The Local Government Act 2002 (LGA) and Local Government Official Information and Meetings Act 1987 (LGOIMA) set out procedures for local authority decision-making.

Under clauses 19(3) and 27(1) of Schedule 7 of the LGA, the Council must adopt Standing Orders (SO) for the conduct of its affairs (**Attachment 2**). Both the LGA and Napier City

Council's SO provide the framework to enable the revocation of resolutions. Of most relevance are SOs 24.1, 24.2 and 24.3.

In summary, the Council's SOs require that:

- a) the notice needs to be received by the Chief Executive at least 5 working days before the meeting at which it is proposed to consider the notice;
- b) the notice is to be signed by at least one-third of the members of the Council, including vacancies;
- c) the decision making body that receives the notice, is that which is properly entitled to receive that motion;
- d) the notice needs to satisfy the information requirements in SO 24.1, which require the notice to set out: the resolution proposed for revocation, the meeting date when the subject resolution was passed, the motion proposed to replace it (if any), and sufficient information to satisfy the decision-making provisions of sections 77-82 of the LGA.

The attached NOM satisfies requirement a) above. It was received on 15 June 2022 for debate at Council Meeting on 30 June 2022.

With respect to b) above, the NOM was signed by five out of thirteen Elected Members, meeting the requirements of being signed by no less than a third of the Committee.

In this case of c), the NOM is to revoke a decision made at the 10 March 2022 Council meeting. Therefore the Ordinary Meeting of Council on 30 June 2022 is the appropriate forum to discuss the Notice of Motion.

In relation to d), and of most relevance, Council's SO require the following to be set out in any notice:

- a replacement motion (which has been provided), refer 24.1(c); and
- sufficient information to satisfy the decision-making provisions of sections 77-82 of the LGA 2002, refer 24.1(d).

As set out in SO 24.1, if any information is not provided, or the decision is likely to be deemed to be a significant decision, the notice should be referred to the Chief Executive for consideration and a specific report for the meeting agenda. The significance of the NOM and any subsequent decision triggers the requirement for an Officer report and as such this has been completed.

The importance of having the information needed to satisfy the decision-making provisions of the LGA is to protect the Council's decision-making process from any later challenge. If a decision is made without properly considering all options, or assessing them in terms of their advantages and disadvantages, or giving consideration to the extent to which consultation could be required, this will expose the Council to risk. This is particularly so for significant decisions, which could be expected to invite or require some form of community engagement.

It is Officers' view that the information anticipated by SOs 24.1(d) and 27.2(e) – particularly the "sufficient information as to satisfy the decision-making provisions of s.77-82 of the

LGA” – has not been provided and this creates a difficulty for Council in terms of how to progress the NOM.

However, it is clear that the 10 March 2022 resolutions can no longer be met in the time frame available and as a result, Officers agree that new resolutions are required.

With the above in mind, Council Officers also acknowledge that Elected Members are well informed on this topic and are in a considered position to assess the options, advantages and disadvantages of the aquatic redevelopment along with its consultation requirements. To further support this, **Attachment 3** outlines the process to date that Councillors have participated in on this topic, the information provided to date and the external reports available.

As a result of the potential risk, Officers also provide further information for Elected Members to consider. The below discussion also outlines a proposed amendment, and the reason for such.

3.4 Significance and Engagement

The matter of our replacement aquatic facilities is significant and is one that impacts the community as well as levels of service. As a result, it is important for any decision-making process to be robust.

Officers note that Local Government Elections are in October this year. Officers' ability to investigate further information and seek subsequent direction on the proposed replacement resolutions is hindered by Council not being able to make any significant decisions in the lead in time to elections.

Decisions made by any Council will only be binding on future Council if they have resulted in some form of operational decision that cannot be reversed.

3.5 Implications

Financial

The NOM states that Council is concerned about affordability and increasing costs for the aquatic facility and is keen to establish a procurement pathway (which will assist to understand the cost implications in more detail).

An updated estimate will be required before there is a basis on which to comment on the possibility of reducing costs. In order to achieve significant cost savings, Officers will need to produce new design(s) which may significantly alter the proposed levels of service.

It is also worth noting that Council has made no decisions on location to date, meaning that design and estimates will need to be prepared for both sites (Onekawa and Tamatea Drive).

Council has no budget for the new aquatic centre in the Long Term Plan 2021-2031 and therefore, as the proposed resolution in the NOM states, to bring forward any expenditure would require a Long Term Plan amendment. A decision on a Long Term Plan amendment cannot be made by the current Council this term and is a decision for the next Council to make.

Social & Policy

In terms of consultation, the proposed resolution e) notes the importance of developing an appropriate and robust consultation process covering cost and location.

The proposed resolutions still provide for the proposal to proceed and Officers note that any consultation requirements will need to be amended depending on the outcome of the 'options to reduce cost', including design and location.

As per above, there is no budget for a new aquatic facility in the 2021-2031 Long Term Plan. This means the matter will need to be consulted on either during the next Long Term Plan or as an amendment to make progress ahead of 2024. Appropriate consultation can and must be covered in such a Long Term Plan process. With this in mind the future Council will need to make decisions around the details of future consultation to ensure that the Council does not fail to comply with its earlier decisions.

Risk

Proposed Resolutions

Council Officers have considered the proposed resolutions and provide an alternative recommendation for a). The proposed resolution a) currently reads:

Note Council views the current cost estimates of the new Aquatic Centre as prohibitive and wishes to explore options to reduce costs.

Officers consider that there would be risk to the Council if it were to make this resolution in its current form. In summary, this is because until updated estimates have been obtained for the proposal, there is no basis to conclude that the current estimates are "prohibitive" or not.

If, for example, the updated estimates were to be more than the current estimates, and a Council resolution had been made that described the costs as prohibitive, then this could be taken as a Council decision that would not allow the proposal to proceed.

Furthermore, Council Officers will need to redesign the aquatic facility proposal to explore options to reduce costs, before a detailed understand the cost implications.

Given that the Council is concerned about increasing costs, and is keen to establish a procurement pathway (which will assist to understand the cost implications in more detail), Officers consider that an amended resolution should be made which reads:

Note ~~the Council's concerns in relation to~~ ~~views~~ the current cost estimates of the new Aquatic Centre ~~as prohibitive and~~ ~~direct Officers wishes~~ to explore options to reduce costs including new design options and report back as part of developing an updated procurement pathway.

The benefit of this amended resolution is that it will not result in any decision of Council that could create a potential roadblock for the proposal at this stage, and it will link into the procurement pathway addressed in proposed replacement resolution b).

The process for amending a NOM is described in SO 27.4:

Only the mover, at the time the notice of motion is moved and with the agreement of a majority of those present at the meeting, may alter a proposed notice of motion. Once moved and seconded no amendments may be made to a notice of motion

3.6 Options

The options available to Council are as follows:

- a. Accept the Notice of Motion
- b. Reject the Notice of Motion

- c. Amend the Notice of Motion

3.7 Development of Preferred Option

Council Officers' agree that new resolutions are required. Elected Members must properly consider all options, or assess them in terms of their advantages and disadvantages, and give consideration to the extent to which consultation could be required.

In the time available, this accompanying report endeavours to provide the relevant information to assist Elected Members to understand the implications of the revocation requested by the notice, so that the Council is properly informed of all relevant consequences.

3.8 Attachments

- 1 Notice of Motion Revocation of Resolution (Doc Id 1474237) [↓](#)
- 2 Napier City Council Standing Orders (Doc Id 1475032) (Under separate cover 1)
- 3 Aquatic Development Timeline Post 2019 (Doc Id 1475047) [↓](#)

Notice of Motion Revocation of Resolution

I, Mayor Wise, hereby give notice that at the Council meeting on 30 June 2022, I will move the revocation of the following resolutions, passed at the Council meeting of 10 March 2022:

Aquatic Redevelopment

That Council:

- a) Direct staff to prepare the consultation material and plan for the new aquatic facility in two stages.
 - i. In 2022, in the first stage the community will be consulted on the location, existing design and indicative costs of the new aquatic centre options, for a decision prior to July 2022; and
 - ii. In 2023, the second stage of consultation on the final design, timing and funding will be consulted on as a Long Term Plan Amendment to the 2021-2031 LTP, to be adopted by 30 June 2023.
- b) Consultation will be on 2 options as below, with no preferred option chosen:
 - i. New build at Onekawa Park; and
 - ii. New build at the Tamatea Drive site
- c) That the consultation document includes inform pieces on:
 - i. Maintenance and service level continuity costs at Onekawa
 - ii. All options considered by Council but not chosen for consultation includes:
 - New build site options at Onekawa; and
 - The redevelopment of the existing Onekawa facility (Site option 2); and
 - Closure of current Onekawa aquatic centre without replacement; and
 - All alternative new build site locations in the city boundary.
 - iii. There will be future consultation on the proposed future use of Onekawa park, as a community space, if an alternative site is chosen.
 - iv. The undecided future use of the Tamatea Drive site, if an alternative site is chosen.
 - v. The design and all of the learnings and specific changes that have been made to the original design to suit Napier .
- d) The consultation plan and documents are to be approved by Council and include:
 - i. Note direct stakeholder, user group and community engagement be included; and
 - ii. A web-page be developed to present all of the aquatic reports, past and new along with the workshop information Councillors have had to support the consultation.
- e) Note this is a priority consultation and may impact timeframes for existing planned consultations.
- f) Direct Council Officers to explore further design options including modifications to reduce costs prior to the second stage of consultation.

Proposed Replacement Resolution

- a) Note Council views the current cost estimates of the new Aquatic Centre as prohibitive and wishes to explore options to reduce costs
- b) Direct Council Officers to establish a procurement pathway to move quickly to avoid escalating costs and construction delays
- c) Note that an LTP amendment will be required to make progress ahead of 2024
- d) Direct Council Officers to present a timeline to construction including procurement pathway and consultation milestones to council
- e) Note the importance of developing an appropriate and robust consultation process covering cost and location

Mayor Kirsten Wise



Date 14/06/22



Deputy Mayor Annette Brosnan

Signed by: Deputy Mayor Annette Brosnan

Date & Time: 14 Jun, 2022 14:51:07 NZST



Councillor Maxine Boag

Signed by: Councillor Maxine Boag

Date & Time: 15 Jun, 2022 11:45:35 NZST



Councillor Richard McGrath

Signed by: Councillor Richard McGrath

Date & Time: 14 Jun, 2022 16:05:27 NZST



Councillor Sally Crown

Signed by: Councillor Sally Crown

Date & Time: 14 Jun, 2022 14:42:44 NZST

Aquatic Development milestones pre-2019

Prior to the October 2019 election Napier City Council had followed a process to:

- develop a strategy for provision of aquatics (<https://www.napier.govt.nz/assets/Document-Library/Strategies/Aquatics-Strategy/Napier-Aquatics-Strategy-Final-Single-Pages.pdf>)
- A feasibility study identifying the most effective way to meet the aquatic needs of Napier (<https://www.napier.govt.nz/assets/Documents/Taradale-Aquatic-Feasibility-Study-Demand-Assessment.pdf>)
- A business case identifying and assessing options to meet the identified needs (<https://www.napier.govt.nz/assets/Document-Library/Strategies/Aquatics-Strategy/Napier-Aquatic-Centre-Business-Case-Options-for-Expansion-July-2017.pdf>)
- Public consultation with our community on 3 options
- Long Term Plan consultation on the preferred option
- Adoption of the LTP 2018-28 including budget for a new aquatic centre
- Concept design for the new facility
- Scope of tender approved by council
- Tender for the design and build construction of the new facility released to market
- A notice of motion to perform additional site, design and quantity survey and social impact assessments be undertaken. This motion was not passed.
- A high court challenge by the Friends of Onekawa was undertaken, 9 causes of action were dismissed.

Aquatic Development milestones post-2019

Date	Activity	Comment	Reference
19 Feb 2020	Council Workshop: Aquatic Centre journey	Provide new council with an overview of the journey and major steps to date Provide information to inform future decisions	Workshop Presentation
4 Jun 2020	Council Meeting: Ordinary Council meeting	Resolutions a. Note that Council, being conscious of the widespread community interest around progressing the previously proposed	Council paper

Date	Activity	Comment	Reference
		<p>Napier Aquatic Centre Development, wishes to take some time to reconsider the various options.</p> <p>b. Resolve that Council will commence some further consultation on the Napier Aquatic Centre Development as part of its Long Term Plan 2021-31 with a view to ensuring that the whole community is involved in progressing any finally agreed project in due course even though that might not determine a final option until a future annual plan.</p> <p>c. Note that Council prefer not to continue with the tender for the Napier Aquatic Centre Development as issued on 21 May 2019 in favour of further considering the project as part of the Long Term Plan 2021-31</p>	
20 Aug 2020	Council Workshop: Onekawa geotechnical and ground contamination assessment testing plan	Identify and agree the 4 potential aquatic facility site options on Onekawa to determine the testing pattern for additional geotechnical and contamination investigations	Workshop Presentation
27 Aug 2020	Council Meeting: Ordinary Council meeting (public excluded)	Resolve to cancel the tender for the Napier Aquatic Centre Development as issued on 21 May 2019.	Council paper
30 Mar 2021	Council Workshop: Results of additional contamination and geotechnical testing	<p>The Tonkin & Taylor geotechnical report provided new information for the geotechnical (ground stability) conditions present. The geotechnical conditions across the entire site are soft compressible silt and layers of liquefiable sand. This means that for any significant construction on the site to have solid foundations to mitigate the risk of differential settlement, significant and costly ground works are required.</p> <p>In addition to the challenges presented by the uncontrolled (land)fill materials that requires removing and disposal, the contamination levels are variable across the site and for all four options assessed, the groundwater levels require mitigation and the existing</p>	Workshop Presentation

Date	Activity	Comment	Reference
		<p>infrastructure underground requires either relocation (water main) or excavation and disposal (remains of old outdoor pool and dive well), which indicates that the geotechnical conditions present may provide the most significant and expensive challenge on the Onekawa site.</p> <ul style="list-style-type: none"> • Council eliminated Options 2, 3 and 4, and progress further investigation of Option 1 for community consultation on site options for a new aquatic facility. • Eliminate Options 2, 3 and 4 due to the geotechnical and contamination information provided. • Prepare detailed information to allow for community consultation on the new aquatic centre location based on: <ul style="list-style-type: none"> ○ Option 1 build at Onekawa (i.e. relocation of netball courts at Onekawa); ○ And the Prebensen/Tamatea Drive greenfields option. • For Option 1: New aquatic centre and relocation of netball courts Conduct design work to make the Prebensen facility and features right for the specific site. • Conduct further ground investigations through the tennis courts to provide further information and assist in mitigating the risk of the intended site. • For each consultation option include: <ul style="list-style-type: none"> ○ Design and artist mock-ups. ○ Quantity Surveyor-produced costings for each site, factoring in the additional costs and risks of the Onekawa site. ○ Identification of the risks and implications. • Prepare a Council paper to include contamination and geotechnical outcomes, • Implications, next steps and the impact to the existing facility. • Consider a public seminar or session to enable interested members of the public to be directly engaged. 	
17 Feb 2022	Council Meeting:	The council paper included:	Council paper:

Date	Activity	Comment	Reference
	Extraordinary Sustainable Napier Committee Meeting	<p><i>A Planning assessment of Option 1 on Onekawa– Strategy</i> Strategy's conclusion was that 'Option 3 would progress through the planning process with less resistance', though recommended that Option 1 not be discarded as the greater challenges with planning and consenting due to the closer proximity to residences may be able to be overcome.</p> <p><i>An independent site assessment of the two potential sites - Geoff Canham Consulting (GCC)</i> While the current Napier Aquatic Centre has a strong history at its Onekawa location, the risk and cost associated with soil contamination and significant ground engineering required made it difficult to attain higher scores in terms of future site development. Prebensen Drive has shown to be a low risk, greenfield site that matches a lot of the desirable aspects of the assessment criteria as well as the NCC Aquatic Strategic Framework. This leads to the Prebensen Drive site attaining the highest score.</p> <p><i>An engineering risk review into geotechnical and contaminated land aspects of the proposed Onekawa aquatic centre development - Tonkin & Taylor</i> Overall, both "Option 1" and "Option 3" have a similar risk profile and similar quantum of earthworks. Option 1 includes redevelopment of the court areas which will limit the ability to dispose of material on site, while Option 3 will involve more demolition works and potentially encroach on existing buildings and access points. Prebensen Drive site has a much lower ground risk profile, largely reflective of its "Greenfield" status and the fact that much of the groundworks have already been completed, with minimal hindrances. Project timeframe – additional 27.5 months (over 2 years) to completion at Onekawa</p> <p><i>Quantity Surveyors Dean & Quane were engaged to take the</i></p>	

Date	Activity	Comment	Reference
		<p><i>Costs estimates based on the key design risks and potential effects on remedial works from the Tonkin & Taylor report – Dean & Quane</i></p> <p>The costs estimates of the options showed that construction of the same facility on the two potential sites had a cost differential of over \$30 million.</p>	
24 Feb 2022	Council Workshop: New Aquatic Facility	Councillors were asked to submit questions from the paper to officers to respond to in a series of workshops. 33 questions were submitted. This first workshop covered the questions of highest significance	Workshop Presentation
2 Mar 2022	Council Workshop: Aquatic Facility	<p>This workshop sought to respond to the additional questions Included Geoff Canham and Gareth Moore-Jones from Geoff Canham Consulting to respond to questions regarding the site assessment</p> <p>Responded to as many councillor questions as possible within timeframes.</p> <p>Responses to all 33 questions posed by Councillors were completed and emailed.</p>	Workshop Presentation
10 March 2022	Council Meeting: Ordinary Council Meeting	<p>Aquatic Redevelopment resolutions</p> <p>Mayor Wise/Councillor Boag</p> <ul style="list-style-type: none"> a) Note the geotechnical and contamination reports and implications for potential aquatic redevelopment. b) Note the independent multi-criteria site analysis results for the Onekawa and Prebensen sites. c) Note the independent relationship with the new aquatic development and the work required to extend the life of the existing facility. d) Note the impact of increasing construction costs. 	

Date	Activity	Comment	Reference
		<p>e) Direct staff to prepare the consultation material and plan for the new aquatic facility in two stages.</p> <p>i). In 2022, in the first stage the community will be consulted on the location, existing design and indicative costs of the new aquatic centre options, for a decision prior to July 2022.</p> <p>ii). In 2023, the second stage of consultation on the final design, timing and funding will be consulted on as a Long Term Plan Amendment to the 2021-2031 LTP, to be adopted by <u>30 June 2023</u>.</p> <p>f) Consultation will be on 2 options as below, with no preferred option chosen:</p> <ul style="list-style-type: none"> • New build at Onekawa Park, • New build at the Tamatea Drive site <p>g) That the consultation document includes inform pieces on:</p> <p>i. Maintenance and service level continuity costs at Onekawa</p> <p>ii. All options considered by Council but not chosen for consultation includes:</p> <ul style="list-style-type: none"> • New build site options at Onekawa and • The redevelopment of the existing Onekawa facility (Site option 2), and • Closure of current Onekawa aquatic centre without replacement, and • All alternative new build site locations in the city boundary. <p>iii. There will be future consultation on the proposed future use of Onekawa park, as a community space, if an alternative site is chosen</p> <p>iv. The undecided future use of the Tamatea Drive site, if an alternative site is chosen</p>	

Date	Activity	Comment	Reference
		<ul style="list-style-type: none"> v. The design and all of the learnings and specific changes that have been made to the original design to suit Napier h The consultation plan and documents are to be approved by Council and include <ul style="list-style-type: none"> i). Note direct stakeholder, user group and community engagement be included ii). A web-page be developed to present all of the aquatic reports, past and new along with the workshop information Councillors have had to support the consultation i) Note this is a priority consultation and may impact timeframes for existing planned consultations k) Direct Council Officers to explore further design options including modifications to reduce costs prior to the second stage of consultation. 	
31 Mar 2022	Council Workshop: Aquatic Centre Consultation Options and Procurement Process	Procurement advice from Ministry of Business and Innovation Discussion on procurement process	Workshop Presentation
5 April 2022	Council Workshop: Aquatic Facility	Finalising the location option at Onekawa for consultation (1.5 hours) This workshop was to recommend the specific location option at the Onekawa site to include in the consultation. The recommended option of a hybrid location to ensure that the site placement was outside of district plan noise limits.	Workshop Presentation

Date	Activity	Comment	Reference
17 May 2022	<i>Council Workshop:</i> Design and Build Aquatic Centre Engagement methods	Procurement policy and implications	Workshop Presentation

4. QUARTERLY REPORT FOR THE 9 MONTHS ENDED 31 MARCH 2022

Type of Report:	Enter Significance of Report
Legal Reference:	Enter Legal Reference
Document ID:	1467618
Reporting Officer/s & Unit:	Caroline Thomson, Chief Financial Officer

4.1 Purpose of Report

To consider the Quarterly Report for the nine months (*Doc Id 1473297*) ended 31 March 2022.

Officer's Recommendation

That Council:

- a. **Receive** the Quarterly Report for the nine months ended 31 March 2022.

4.2 Background Summary

The Quarterly Report summarises the Council's progress in the third quarter of 2021/22 towards fulfilling the intentions outlined in the Annual Plan. Quarterly performance is assessed against income, total operating expenditure, and capital expenditure.

4.3 Issues

The 2021/22 Annual Plan was adopted in June 2021. The 2021/22 Annual Plan does not include any allowance for Covid-19 impacts on revenue.

In August 2021, New Zealand moved into Level 4 lockdown and then shifted to the Red Traffic Light setting under the Covid-19 Protection Framework in December 2021. The lock down and traffic light setting has caused constraints in the events sector and limited the number of people using our facilities. This has had a significant impact on revenue year-to-date. For our tourism and parking activities, there has been reduced event bookings and lower volumes of traffic in the city due to people working from home. Officers are closely monitoring the situation and reducing operational expenditure where possible to help mitigate further deterioration to the financial position.

The rates position differs from the accounting result as loan and reserve funded items and non-cash items such as depreciation, vested assets, and financial contributions are not included. The forecast rates position at year end projects a deficit of \$815k due to the impact of Covid-19 on the Parking and Tourism activities. Reduced operating expenditure in these activities has not been sufficient to fully offset the loss in revenue.

4.4 Significance and Engagement

N/A

4.5 Implications

Financial

The year to date operating net deficit of \$1.7m is \$5.4m favourable to the budgeted deficit of \$7m.

Revenue from Financial and Development contributions is higher than budget by \$2m and subsidies and grants is above budget by \$2.5m.

Other revenue is \$2.5m lower than budget due to the impact of Covid-19 on the tourism and parking activities.

Depreciation expense is \$1.9m lower than budget.

Year to date capital expenditure of \$30m is below budget by \$4m.

Further detail on the financial variances for the quarter ended 31 March 2022 is contained in the report attached.

Social & Policy

N/A

Risk

The 2021/22 budgets included an assumption that all three stages at Parklands development would be sold. However due to delays sourcing asphalt and street lighting supplies, all three stages will now be sold in 2022/23. This will impact Council's net operating position for 2021/22.

Any unforeseen expenditure prior to the financial year end will further impact on the forecast year end result.

4.6 Development of Preferred Option

Receive the quarterly report for the nine months ended 31 March 2022.

4.7 Attachments

- 1 Quarterly Report for nine months ended 31 March 2022 (Doc Id 1473297) [↓](#)





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Prepared in accordance with the requirements of the Local Government Act 2002

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This report summarises the Council's progress in the third quarter of 2021/22 towards fulfilling the intentions in the Annual Plan. Quarterly performance is assessed against Income, Total Operating Expenditure, Capital Expenditure and Key Performance Measures.

FINANCIAL PERFORMANCE SNAPSHOT

The year to date net operating deficit of \$1.6m is \$5.4m favourable to the budgeted deficit of \$7m. This favourable variance is attributable to a combination of factors as outlined below:

Revenue

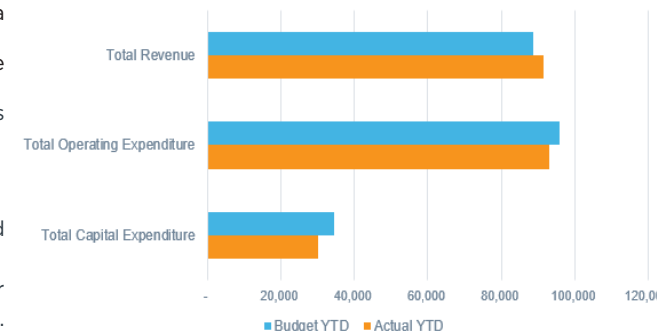
- Financial Contributions revenue is \$1.9m above budget due to the timing of contributions received for the Te Awa development
- Subsidies and grants are \$2.5m above budget due to timing of Waka Kotahi subsidised works undertaken year to date and receipt of grant funding for animal welfare and maintenance at the National Aquarium
- Other revenue is \$2.5m lower than budget due to Covid impacts on revenue for parking and Council's tourism activities

Expenditure

- Employee benefit expense is below budget by \$200k due to vacancies across Council
- Depreciation expense is below budget by \$1.9m due to reduced level of asset capitalisation from the previous year
- Other operating expenses are \$270k below budget year to date mainly due to savings in the tourism, parking and waste activities

NOTE: The ongoing effect of Covid is having a significant impact on the Tourism and Parking activities ability to deliver on their year-end position. The forecast year end rates position reported to Council on 28 April notes a deficit of \$815k.

Performance vs Budget (\$'000)



Figures are shown in thousands (\$,000)

	Year to Date Mar 2022				Year End		
	Actual	Revised Budget	Variance *	% Variance	Revised Budget	Annual Plan	Variance *
All Council							
Revenue							
Rates Revenue	52,247	51,971	276	1%	69,302	69,302	-
Finance Revenue	527	-	527		-	-	-
Financial and Development Contributions	3,978	2,017	1,961	97%	7,090	7,090	-
Subsidies and Grants	12,176	9,651	2,525	26%	16,230	5,249	10,981
Other Revenue	22,463	24,967	(2,504)	(10)%	59,153	59,158	(5)
Other gains/losses	56	123	(68)	(55)%	2,094	2,094	-
	91,446	88,728	2,717		153,868	142,892	10,976
Expenditure							
Employee Benefit Expense	32,281	32,482	201	1%	43,309	43,309	(0)
Depreciation and Amortisation	24,608	26,514	1,905	7%	35,247	35,247	-
Finance Costs	-	255	255	100%	339	339	-
Other Operating Expenses	36,216	36,447	232	1%	70,855	62,750	(8,105)
Share of associate surplus/deficit	-	52	52	100%	69	69	-
Offsetting Expenditure	(0)	(0)	(0)	(100)%	(1)	(1)	(0)
	93,105	95,749	2,644		149,818	141,713	(8,105)
Net Operating (Surplus) / Shortfall	1,659	7,020	5,361	5%	(4,050)	(1,179)	2,871
Capital (\$,000)							
Total Capital Expenditure	30,035	34,143	4,108	12%	89,009	64,380	(24,629)
Asset Sales	(1,985)	-	1,985		-	-	-

* Variance Key

Favourable / Underspent
Unfavourable / Overspent

SERVICE PERFORMANCE SNAPSHOT

JANUARY 2022

The Smokefree Policy Review consultation opened. This is a shared policy introduced with Hastings District Council six years ago. Playgrounds, parks, bus stops, and areas outside council-owned buildings and facilities are already covered by the policy. The consultation asked if beaches, rivers, and outside dining spaces (on non-Council-owned property) at restaurants and cafes should be included.

FEBRUARY 2022

The Thames Street Dedicated Water Take Station began operation. Permits to take water from hydrants were cancelled, meaning all users now use the Thames Street facility.

Council's community facilities and Customer Service Centre moved to requiring My Vaccine Passes for all visitors from 14th February.

NCC's Staff Vaccination Policy and Visitor, Contractor and Volunteers Vaccination Policy came into effect on 28th February, requiring everyone visiting or working in Council's premises to be fully vaccinated.

MARCH 2022

The first ever Chief Executive's Report was tabled at Council. The intention is to produce this every six weeks to monitor trends and document progress.

Council considered the costs, risks and timeframes of building a new aquatic centre at either Onekawa Park or the corner of Tamatea Drive and Prebensen Drive. It also considered options for consultation.

Consultation on Council's community housing portfolio opened. The community was asked whether Council should keep its community housing portfolio or whether to sell some or all of the housing units.

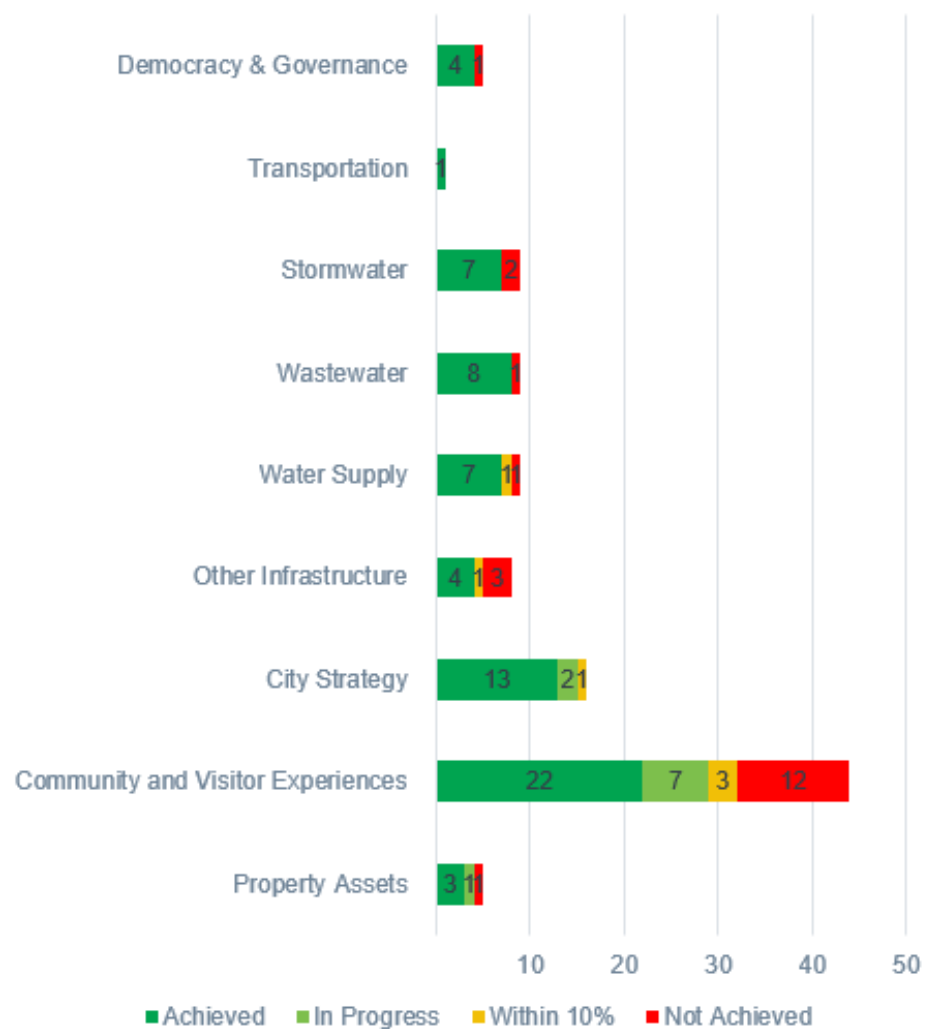
An application to MBIE's Tourism Infrastructure Fund was submitted. A \$700,000 contribution towards construction of a visitor pavilion as part of the Iron Pot Waka Hub was applied for. The Waka Hub is a proposed new facility for the south end of the inner harbour.

SERVICE PERFORMANCE SNAPSHOT

KEY PERFORMANCE MEASURES

This quarter 75% of key performance indicators (79 of 106) measured on a monthly or quarterly basis were achieved or are in process and on target to be achieved by year end.

Any measure which were not achieved are explained in the activity section of this report, along with a full list of performance measures and results.



TREASURY MANAGEMENT SUMMARY

INVESTMENTS REPORT

INVESTMENT TYPES HELD AT QUARTER-END

			Amount
Call Deposits			0
Term Deposits	S&P Credit Rating	Average 12 Month Int. Rate	
Westpac	AA-	1.14%	7,000,000
ANZ	AA-	1.85%	22,000,000
ASB	AA-	N/A	0
BNZ	AA-	2.05%	8,000,000
Kiwibank	A	1.74%	10,000,000
			47,000,000
Total Investments as at 31 March 2022			\$47,000,000

RANGE OF INTEREST RATES NEGOTIATED DURING THE QUARTER

	Rate	Date
Call Deposits (lowest)*	N/A	All
Call Deposits (highest)*	N/A	All
Term Deposits (lowest)	0.87%	04/02/2022
Term Deposits (highest)	2.38%	18/02/2022

WEIGHTED AVERAGE INTEREST RATE FOR ALL CURRENTLY HELD INVESTMENTS

	Amount	Average Rate
Call Deposits	0	0.00%
Term Deposits	47,000,000	1.70%
	\$47,000,000	
Weighted Average Interest Rate as at 31 March 2022		1.40%
Benchmark Average Interest Rate as at 31 March 2022		1.45%

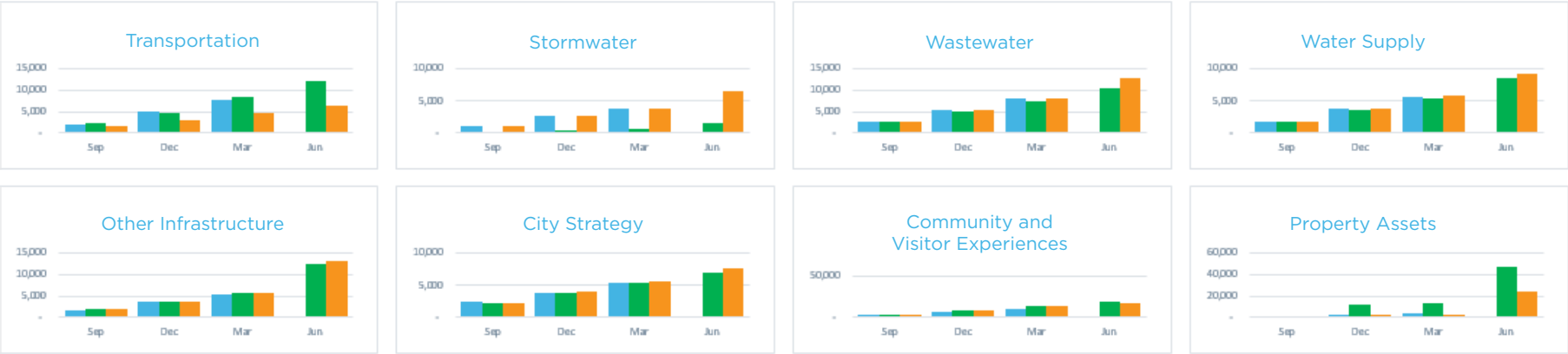
(Benchmark = average 6-month 'BKBM' mid-rate of today and 6 months ago)

CUMULATIVE QUARTERLY GRAPHS

Figures shown in thousands (\$,000)

Actual Budget Prior Year

TOTAL REVENUE



TOTAL EXPENDITURE



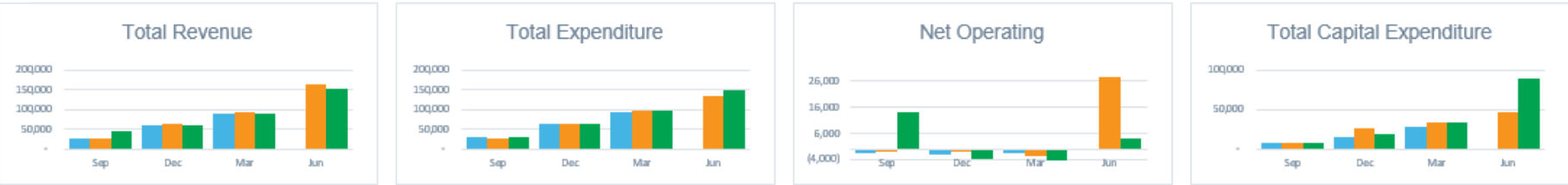
Figures shown in thousands (\$,000)

Actual Budget Prior Year

CAPITAL EXPENDITURE



TOTAL EXPENDITURE



ACTIVITY GROUP FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

	Year to Date Mar 2022				Year End		
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Variance *
Net Operating Expenditure							
Governance and Representation	3,277	3,183	(94)	(3)%	4,245	4,245	(0)
Transportation	5,413	8,426	3,013	36%	9,267	9,267	(0)
Stormwater	1,945	1,532	(412)	(27)%	237	4,419	4,182
Wastewater	3	(26)	(29)	(100)%	(1,638)	(1,638)	0
Water Supply	739	887	148	17%	(460)	(710)	(250)
Other Infrastructure	3,574	3,950	376	10%	2,802	2,802	(0)
City Strategy	4,051	4,281	230	5%	7,207	6,500	(706)
Community and Visitor Experiences	22,711	23,513	802	3%	32,590	31,070	(1,520)
Property Assets	(580)	(471)	109	23%	(7,865)	(7,865)	(0)
Rates and Special Funds	(34,503)	(33,343)	1,159	3%	(44,307)	(48,489)	(4,182)
Support Units	(4,971)	(4,912)	59	1%	(6,127)	(779)	5,348
Net Operating Expenditure	1,659	7,020	5,361	76%	(4,050)	(1,179)	2,871

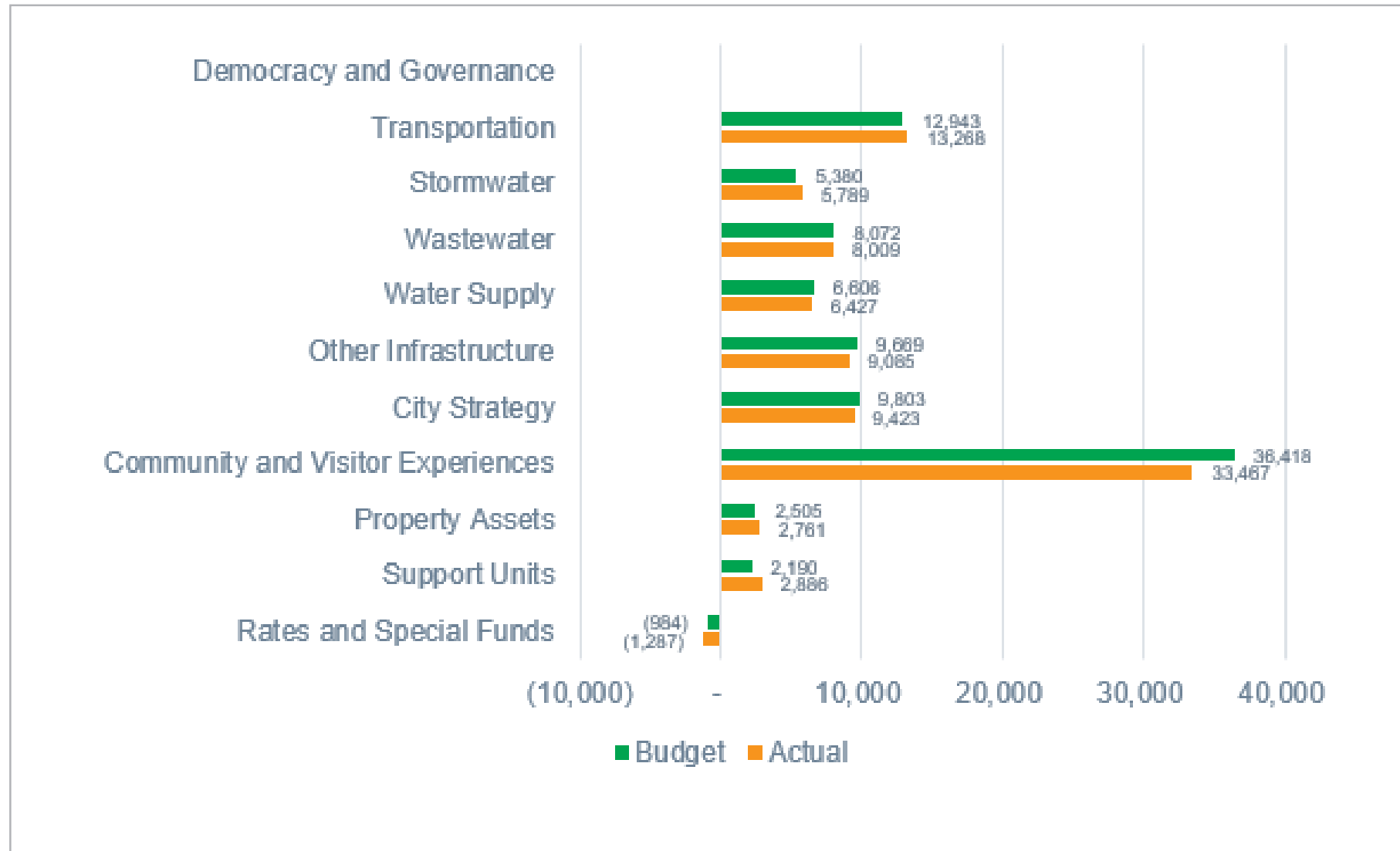
* Variance Key

Favourable / Underspent
Unfavourable / Overspent

Figures are shown in thousands (\$,000)

	Year to Date Mar 2022				Year End		
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Variance *
Capital							
Transportation	7,416	7,800	383	5%	12,644	8,194	(4,450)
Stormwater	1,446	3,338	1,892	57%	7,398	9,452	2,054
Wastewater	4,132	3,050	(1,082)	(35)%	13,666	5,934	(7,732)
Water Supply	1,560	4,236	2,677	63%	9,120	10,470	1,350
Other Infrastructure	308	309	0	0%	3,256	2,872	(384)
City Strategy	47	762	715	94%	1,765	1,092	(673)
Community and Visitor Experiences	4,604	7,272	2,669	37%	25,595	17,859	(7,736)
Property Assets	3,973	35	(3,938)	(100)%	2,739	2,000	(739)
Support Units	6,549	7,341	792	11%	12,825	6,508	(6,317)
Total Capital Expenditure	30,035	34,143	4,108	12%	89,009	64,380	(24,629)
Asset Sales	(1,985)	-	1,985		-	-	-

SUMMARY NET OPERATING EXPENDITURE BY ACTIVITY



ACTIVITY GROUP DETAIL

This section provides further detail on the key performance measures and the financial performance of each of the activities within Council.

The Council activities contribute to the Community Outcomes, as stated in the 2021-31 Long Term Plan. Council considers that meeting its service level targets constitutes a major role as a contributor to the progress of the Community Outcomes.

Our Mission

To provide the facilities and services, the environment and leadership, plus encouragement for economic opportunities to make Napier the best city in New Zealand in which to work, raise a family and enjoy a safe and satisfying life.

Our Vision

A vibrant and sustainable city for all.

Our Community Outcomes

Our water is
clean and safe

Our services and
infrastructure meet
our community's
needs

Our community
is connected, safe,
healthy and resilient

We are a city
that thrives with its
community

We treasure our
culture, our heritage,
our environment

Our community
and council
are one

DEMOCRACY & GOVERNANCE

Council's Democracy and Governance Activity provides a democratic and consultative system for governance and decision-making. The activity encompasses the management of:

- The Council meeting and decision making process
- Local elections
- Responses to official information requests

Napier City Council elections are held triennially.



Kirsten Wise
Mayor

Mayor
elected
by the city
as a whole

12
Councillors

4
wards



Annette Brosnan
Deputy Mayor
Onekawa/Tamatea



Richard McGrath
Onekawa/Tamatea



Hayley Browne
Ahuriri



Keith Price
Ahuriri



Api Tapine
Nelson Park



Greg Mawson
Nelson Park



Maxine Boag
Nelson Park



Sally Crown
Nelson Park



Graeme Taylor
Taradale



Nigel Simpson
Taradale



Ronda Chrystal
Taradale



Tania Wright
Taradale

Council's governance function is delivered through a structure of Standing Committees, Joint Committees, Specialist and Sub-Committees and Council Controlled Organisations (CCO). Following the October 2019 election the governance structure for the 2019-2022 triennium must be established by the Mayor and adopted by Council.

The Local Governance Statement provides information on the governance structure and the processes through which Napier City Council engages with the residents of Napier, how the Council makes decisions, and how citizens can participate. This is a public document, and the 2016-2019 Local Governance Statement is available online. Once the 2019-2022 Triennium arrangements have been put in place, and the updated document has been adopted (required within six months of the election) the information will be made available via Council's website.

The overall aims are:

- To ensure the City is developed in a sustainable manner
- To promote economic growth
- To promote tourism
- To foster a safe environment
- To be a guardian of the City's assets and infrastructure
- To engender pride in Napier

A fundamental role of Council is to represent the community, to receive and understand their views, make good decisions for the benefit of the community, and if appropriate explain Council reasoning behind a particular decision or policy, to those who might be interested.

Democracy and Governance stakeholders are all residents of Napier City and the wider region. Consultation with stakeholders is carried out in accordance with the Significance and Engagement Policy.

Council's Māori Consultative Committee provides Māori perspective across all Council business, through the review of Council and Standing Committee's open agendas. The Committee makes recommendations to the Council on these items or any other matters relevant to Council, as it considers necessary.

DEMOCRACY & GOVERNANCE

PERFORMANCE SUMMARY

DEMOCRACY AND GOVERNANCE

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
Council holds regular Council and Council Committee meetings that are accessible and notified to the local community	Percentage of Council meetings for which meeting agenda is made publicly available two working days before the meeting date	100%	100%	100%	100%	100%	●	
Council will comply with legislative requirements	Annual Reports and Long Term Plans receive 'unmodified' audit opinion	N/A	Not achieved	Not achieved	Achieved	50%	●	Council's 2020/21 Annual Report received an unmodified audit opinion for all information, apart from the Activity Groups Statement. The Activity Groups Statement received a qualified opinion due to incomplete information available about the number of complaints Council received relating to water supply, waste water and stormwater. Council is still in the process of resolving this issue. Napier City Council is part of a joint Council working party working on a paper to the Department of Internal Affairs, which contains recommendations to rectifying the issues identified with the recording of Three Waters complaints.
	Number of LGOIMA requests responded to within statutory time frames	97%	98%	100%	100%	New	●	

TE WAKA RANGAPŪ

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
	Legislative compliance with ss 14(1)(d), 60A, 77(1)(c), 81 and 82(2) of the Local Government Act 2002	Compliant	Compliant	Compliant	Compliant	New	●	
We are strengthening our partnerships and recognise the special place of mana whenua and tangata whenua in Council decision making	Development of a Māori Engagement framework	Achieved	Achieved	Achieved	Narrative measure	New	●	<p>We have changed the way we engage with Mana Whenua. The engagement process will entail how we bring Mana / Tangata Whenua as per the following:</p> <ul style="list-style-type: none"> • Pānui ki te Marae • Iwi forums • Te Kupenga • Emails on kaupapa relating to Māori on a case by case basis • Regular catch up with Mana Whenua • Ngā Mānukanuka o te Iwi

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

DEMOCRACY & GOVERNANCE

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	-	-	-		-	-		
Expenditure	3,277	3,183	(94)	(3)%	4,245	4,245		
Depreciation	-	-	-		-	-		
Net Operating Expenditure	3,277	3,183	(94)	(3)%	4,245	4,245		

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Democracy and Governance								
Revenue	-	-	-		-	-		
Expenditure	2,905	2,905	(0)	(0)%	3,874	3,874		
Democracy and Governance Total	2,905	2,905	(0)	(0)%	3,874	3,874		
Te Waka Rangapu								
Revenue	-	-	-		-	-		
Expenditure	372	278	(94)	(34)%	371	371	-1-	This is the first year of operation for this department.
Te Waka Rangapu Total	372	278	(94)	(34)%	371	371		

CITY STRATEGY

Activities in City Strategy are:

- City Development
- Resource Consents
- Regulatory Solutions
- Building Consents
- Animal Control
- Parking

CITY DEVELOPMENT

Council plans and delivers urban and economic growth strategically and sustainably through City Development. This Council activity assesses and decides how to protect and develop our constructed and natural environments, and how best to manage that process. City Development takes into consideration Napier's historic heritage and incorporate design, functionality and aesthetics into all our city projects. We guide our investment in infrastructure so it is efficiently located and caters for the planned growth of the city.

City Development also delivers planning and policy functions by meeting the statutory requirements under the Resource Management Act 1991 (RMA) and other relevant legislation. We provide professional, strategic, clear and frank advice to the Council so they can make informed decisions to benefit our City and community now and in the future.

City Development is an ongoing activity to help citizens and elected officials design and deliver the Vision for Napier City. The City Vision identifies the principles that will achieve the city's vision "A vibrant and sustainable Napier for all". Collaboration and engagement with other government agencies, local businesses, stakeholders and resident groups is also a core function of City Development.

RESOURCE CONSENTS

Resource Consents carries out activities required by legislation and is responsible for the administration and management of the Resource Management Act 1991 by providing the following functions:

- Processing of non-notified Resource Consents
- Preparation of reports for hearings relating to notified Resource Consents
- Management and resolution of subsequent Environment Court appeal processes
- Processing of the planning component of Building Consent applications
- Processing of Resource Consents for the subdivision of land
- Processing of Land Information Memorandums
- Implementation of an annual monitoring programme to gauge the effectiveness of the Council's environmental management policies
- Provision of planning advice and information in relation to resource consents, the administration of the District Plan, general development advice, heritage planning and conservation

- Enforcement work to ensure compliance with Resource Consent approvals and the operative District Plans
- Encouraging on-going sustainable development and enabling the community to provide for their economic well-being by the use of enabling regulations

REGULATORY SOLUTIONS

Regulatory Solutions are responsible for licencing, monitoring and inspecting a range of services that are provided largely by local businesses, which have the potential to cause harm to the public as governed by various legislations. These businesses include; food premises, camping grounds, hairdressers, mortuaries, wine makers, offensive trades and liquor licencing services.

In addition, Council is responsible for investigating notifiable diseases, investigating and monitoring nuisance to the community, providing a noise control service and monitoring and enforcing freedom camping.

Regulatory Solutions provides advice, education and assistance to individuals and businesses for those starting out and those well established.

BUILDING CONSENTS

The core function of Building Consents is carrying out the requirements of the Building Act 2004: the processing of building consent applications, inspecting building work on site and issuing code compliance certificates at the completion of building work. The Building Consents team also inspect swimming pool barriers, audit building warrants of fitness, investigate complaints, carry out enforcement action when required and provide advice and information to the public on building related issues.

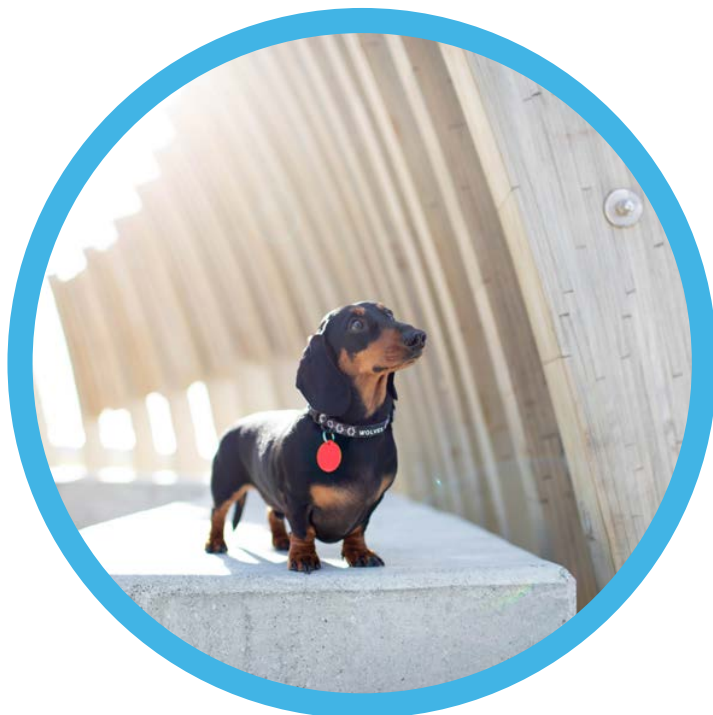


ANIMAL CONTROL

Animal Control is responsible for the implementation and enforcement of the Dog Control Act 1996 and Council Bylaws relating to the Dog Control Act.

Animal Control manages the registration and control of dogs, promoting responsible dog ownership, reducing nuisance created by dogs, ensuring and reducing risk to public safety from dogs and providing animal education initiatives. Emphasis is placed on responsible dog ownership, education and classification of dogs and owners in line with the provisions of the Dog Control Act 1996.

Animal Control operates an animal shelter caring for any impounded dogs, which cares for on average 500 dogs per year and responds to roaming stock requests.



PARKING

Parking ensures that safe and adequate parking facilities are available to the residents and visitors to Napier City. This is achieved through the provision of sufficient car parking to meet demand for:

- On street parking
- Off street parking
- Leased parking
- Mobility Parking Alternative
- Transport parking, e.g. motorcycles, electric vehicles.

All parking areas under Napier City Council's control are patrolled either regularly or on request by warranted Parking Enforcement Officers. This is to ensure compliance with national legislation and local regulation. This ensures parking circulation occurs and remains available to all members of the public. Parking ensures that vehicles are parked in a safe and compliant manner.



CITY STRATEGY

PERFORMANCE SUMMARY

CITY DEVELOPMENT

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
Provide the policy planning and strategic functions for Napier City	District Plan reviewed to align with Napier Spatial Plan document and the Infrastructure Strategy	End of Year Measure	End of Year Measure	End of Year Measure	50% - draft District Plan is publicly notified	In progress	●	
	Review HPUDS strategy	End of Year Measure	End of Year Measure	End of Year Measure	50% - Reporting on the housing assessment capacity for Napier	Achieved	●	
Provide the strategic economic development function for Napier City	Publication of data to measure success of council objectives and inform future decision making	End of Year Measure	End of Year Measure	End of Year Measure	80% - Publications of data dashboard	New	●	

BUILDING CONSENTS

Council monitors and enforces legislative compliance to protect its citizens and their safety	Process building consent applications within the statutory time frame of 20 working days	98% 379 out of 388	98% 693 out of 709	98% 958 out of 977	100%	99% (1286 out of 1276)	●	
	Process code compliance certificates within the statutory time frame of 20 working days	100% 252 out of 252	100% 479 out of 479	100% 660 out of 660	100%	99% (1129 out of 1131)	●	
	Audit buildings requiring building warrants of fitness annually	6% 52 out of 890	13% 112 out of 895	20% 176 out of 900	20%	36% (317 out of 890)	●	
	Percentage of residential swimming pools inspected annually to ensure that all pool barriers are inspected at least once every 3 years	22% 116 out of 536	55% 294 out of 536	104% 561 out of 538	33%	100% (855 inspections)	●	
	Maintain Building Consent Authority (BCA) accreditation	Maintained	Maintained	Maintained	Maintain	Maintained	●	

Performance Indicators: ● Achieved ● In progress ● Not started ● 100% ● 100% ● 100% ● 100% ● 100%

RESOURCE CONSENTS

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
Council monitors and enforces legislative compliance to protect its citizens and their safety	Process non-notified resource consents (excluding Controlled Activities) and all subdivision consents to approval stage within the statutory time frame of 20 working days	100% 87 out of 87	100% 164 out of 164	100% 227 out of 227	100%	99% (222 out of 225)	●	
	Process Controlled Activity Resource Consents (excluding subdivision) within 10 working days	100% 2 out of 2	100% 8 out of 8	100% 8 out of 8	100%	100% (13 out of 13)	●	
	Process notified Resource Consents within the statutory time frame of 130 working days	100% 0 out of 0	100% 0 out of 0	100% 0 out of 0	100%	100% (0 out of 0)	●	
	Process limited notified Resource Consents within 100 working days	100% 0 out of 0	100% 0 out of 0	100% 0 out of 0	100%	100% (1 out of 1)	●	
	Land Information Memorandums to be processed within the statutory limit of 10 working days	100% 92 out of 92	100% 180 out of 180	100% 273 out of 273	100%	100% (286 out of 286)	●	
	All formal complaints are investigated and responded to within 3 days of receipt by Council	100% 5 out of 5	100% 8 out of 8	100% 9 out of 9	100%	100% (10 out of 10)	●	

REGULATORY SOLUTIONS

Council monitors and enforces legislative compliance to protect its citizens and their safety	Percentage of residents satisfied with Council management and enforcement of Noise Control in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	80%	64%	●	
	Percentage of Noise Control complaints referred to the contractor which have an Officer onsite and action commenced to resolve the complaint within 30 minutes of the call being received	88%	88%	89%	80%	88%	●	
	Percentage of residents satisfied with Council management and enforcement of freedom camping in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	50%	New	●	
	Percentage of Food Act Verification audits completed in accordance with the scheduled times in the Food Act 2014	End of Year Measure	End of Year Measure	End of Year Measure	100%	96% (256 out of 266) scheduled for audit)	●	
	Percentage of liquor licensed premises inspected annually for compliance with their licence conditions	End of Year Measure	End of Year Measure	End of Year Measure	50%	33% (75 out of 226 premises)	●	
	Percentage of very high and high risk liquor licensed premises inspected at least annually	End of Year Measure	End of Year Measure	End of Year Measure	100%	266% (13 out of 6 permits)	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

CITY STRATEGY

PERFORMANCE SUMMARY CONTINUED

ANIMAL CONTROL

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
Implement and enforce the requirements of the Dog Control Act 1996	Percentage of residents satisfied with Council management and enforcement activity of Animal Control in the Residents' satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	75%	65%	●	
	All requests for services are investigated and responded to within 21 days	100%	100%	100%	100%	100%	●	

PARKING

Provide and manage parking facilities for the city	Percentage of residents satisfied with Parking in the Inner City in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	60%	43%	●	
	Percentage of residents satisfied with Parking in the Suburbs in the Resident's Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	65%	51%	●	
	Percentage of CBD parking occupancy rate	End of Year Measure	End of Year Measure	End of Year Measure	50-85%	0.69	●	
	Percentage of Taradale parking occupancy rate	End of Year Measure	End of Year Measure	End of Year Measure	50-85%	0.61	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

CITY STRATEGY

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	(5,372)	(5,522)	(150)	(3)%	(7,529)	(7,129)		
Expenditure	9,215	9,517	302	3%	14,355	13,249		
Depreciation	208	285	77	27%	381	381	-1-	Delay in projects due to COVID-19
Net Operating Expenditure	4,051	4,281	230	5%	7,207	6,500		

Figures are shown in thousands (\$,000)

Figures are shown in thousands (\$,000)	Year to Date Mar 2022						Notes	Comments
Net Operating Expenditure	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
City Ambassadors and CCTV								
Revenue	-	-	-		-	-		
Expenditure	21	57	36	63%	522	-		
City Ambassadors and CCTV Total	21	57	36	63%	522	-		
City Strategy Admin								
Revenue	-	-	-		-	-		
Expenditure	362	356	(6)	(2)%	474	474		
City Strategy Admin Total	362	356	(6)	(2)%	474	474		
Regulatory Consents								
Revenue	(608)	(366)	242	66%	(489)	(489)	-2-	Increase in consenting applications.
Expenditure	998	1,114	115	10%	1,485	1,485	-3-	Drop in Operating costs due to staff vacancies
Regulatory Consents Total	391	748	357	48%	997	997		
Planning Policy								
Revenue	(0)	-	0		(400)	-		
Expenditure	1,256	1,730	474	27%	3,317	2,669	-4-	Multi year policy impacted by COVID-19 and changes to staffing levels.
Planning Policy Total	1,256	1,730	474	27%	2,917	2,669		

CITY STRATEGY

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Environmental Health								
Revenue	(365)	(434)	(69)	(16)%	(578)	(578)	-5-	Closure of westshore freedom camping site and impacts of COVID-19 on licensed premises.4
Expenditure	1,077	1,034	(43)	(4)%	1,379	1,379		
Environmental Health Total	713	601	(112)	(19)%	801	801		
Building Consents								
Revenue	(1,844)	(1,629)	216	13%	(2,172)	(2,172)	-6-	Higher than forecast building consent activity.
Expenditure	2,513	2,051	(462)	(23)%	2,734	2,734	-7-	Unbudgeted legal expenses and EDRMS project costs.
Building Consents Total	669	422	(247)	(58)%	562	562		
Animal Control								
Revenue	(779)	(782)	(3)	(0)%	(810)	(810)		
Expenditure	892	994	102	10%	1,308	1,371		
Animal Control Total	112	211	99	47%	498	561		
Parking								
Revenue	(1,617)	(2,153)	(535)	(25)%	(2,870)	(2,870)	-8-	Reduced revenue due to lockdown and relocation of MSD office. CBD workers working from home & transitioning to a new parking technology.
Expenditure	1,597	1,808	211	12%	2,448	2,448	-9-	Reduced operating costs in line with revenue and Staff vacancies.
Parking Total	(20)	(345)	(325)	(94)%	(422)	(422)		
City & Business Promotion								
Revenue	(158)	(158)	(0)	(0)%	(211)	(211)		
Expenditure	706	659	(47)	(7)%	1,069	1,069		
City & Business Promotion Total	548	501	(47)	(9)%	858	858		

Figures are shown in thousands (\$,000)

Capital	Year to Date to Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
City Ambassadors and CCTV								
Street Management (CCTV's)	1	-	(1)	(100)%	500	-		
Total City Ambassadors and CCTV	1	-	(1)	(100)%	500	-		
Animal Control								
Agility Tracks	-	20	20	100%	20	20		
Complex Shelter & Office	1	19	17	91%	30	30		
Stock Control Equipment	-	2	2	100%	2	2		
New Impounding Facility	-	75	75	100%	100	100	-1-	Reviewing and agreeing requirement will not be spent.
Total Animal Control	1	115	114	99%	152	152		
Parking								
Additional CBD Parking	-	-	-		-	400		
Alternate Transport Parking	-	-	-		-	10		
Parking Security Upgrade	24	625	601	96%	1,000	500	-2-	Delays due to COVID-19, currently undergoing parking meter upgrades.
Alternate Transport Parking S810	-	-	-		39	-		
Minor Capital Items	15	5	(10)	(100)%	5	5		
Parking Equipment Replacement	5	17	12	72%	69	25		
Total Parking	44	647	603	93%	1,113	940		
Total Capital Expenditure	47	762	716	94%	1,765	1,092		

WATER SUPPLY

Council provides a water supply system for the supply of safe potable water as well as for firefighting purposes. Water drawn from the Heretaunga Plains aquifer and treated via chlorination prior to being distributed through the network of reservoirs and pipelines. Water is reticulated to the Napier urban area and to Bay View. Council has a programme in place to manage the usage of water, a precious natural resource, to minimise wastage and shortages.

We provide the following to the city of Napier:

- 7 ground water and 8 booster pump stations
- 11 service reservoirs situated on 8 sites
- 482km of water mains (47km of critical mains and 435km of distribution mains)
- 93% of Napier's population is serviced by reticulation system

Under the Local Government Act 2002, Council has an obligation to continue to provide water supply services to those communities already serviced within our territorial boundaries. Under the Health (Drinking Water) Amendment Act 2007, Council must protect public health by maintaining the quality of drinking-water provided to communities. Water supply is a mandatory group of activities and must be included in the 30 year Infrastructure Strategy as an infrastructure asset. We are best placed to deliver this 'public good'.

The ongoing renewal, monitoring and maintenance of the Water Supply network are essential to ensure the Napier public's health and safety.



WATER SUPPLY

PERFORMANCE SUMMARY

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
Safeguard Public Health	Compliance with Part 4 criteria of the Drinking Water Standards (bacteria compliance criteria) (Mandatory measure 1)	Achieved	Achieved	Achieved	Achieved	Achieved	●	
	Compliance with Part 5 criteria of the Drinking Water Standards (protozoa compliance criteria) (Mandatory measure 1)	Achieved	Achieved	Achieved	Achieved	Achieved	●	
Management of Environmental Impacts	The percentage of real water losses from Council's networked reticulation system as determined through an annual water balance (Mandatory measure 2)	End of Year Measure	End of Year Measure	End of Year Measure	≤ 22%	0.16	●	
	Average annual consumption of drinking water per day per resident (Mandatory measure 5)	End of Year Measure	End of Year Measure	End of Year Measure	<490 L	411 litres/ resident/ day	●	
	Median response times from time notification received: attendance time for urgent call-outs (Mandatory)	25.8	28.8	27.00	≤ 90 minutes	31 minutes	●	
	Median response times from time notification received: resolution time for urgent call-outs (Mandatory)	1.31	1.25	1.35	≤ 6 hours	1.07 hours	●	
	Median response times from time notification received: attendance for non-urgent call-outs (Mandatory)	19.23	2.88	1.24	≤ 8 hours	2.20 hours	●	
	Median response times from time notification received: resolution time for non-urgent call-outs (Mandatory)	23.04	6.43	3.73	≤ 72 hours	5.00 hours	●	
Customer Satisfaction	Total number of complaints per 1,000 connections relating to drinking water clarity	0.67	5.68	6.88	Downwards trend	New	●	Increase in complaints due to summer demand and A1 & C1 bores in use and maintenance of existing bores
	Total number of complaints per 1,000 connections relating to drinking water taste, drinking water clarity, drinking water odour, drinking water pressure or flow, and continuity of supply (Mandatory measure 4)	1.15	6.32	7.82	≤ 2	12.79 (verified) 62.59 (estimated)	●	Increase in complaints due to summer demand and A1 & C1 bores in use and maintenance of existing bores
	Percentage of residents satisfied with Water Supply in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	89%	26%	●	
Investigation of options for chlorine free network	Complete the 'Chlorine Free Review' report by 2021 and consult with the community on the implementation of the findings	Achieved	Achieved	Achieved	Achieved	New	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

WATER SUPPLY

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	(5,688)	(5,719)	(31)	(1)%	(9,235)	(9,235)		
Expenditure	3,916	4,154	238	6%	5,505	5,255		
Depreciation	2,512	2,453	(59)	(2)%	3,270	3,270		
Net Operating Expenditure	739	887	148	17%	(460)	(710)		

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Water Supply								
IAR Pipes	256	445	189	42%	535	500	-1-	Reactive works with Transportation and other minor planned works. It is anticipated that this budget will be fully utilised by year-end.
IAR Pump Stations	78	319	241	76%	425	425	-2-	Delays to work programme due to resource constraints and supply delay. Co-funding for water reform project. Work being designed. NCC funding to be used once reform funds are fully spent.
Water Bore Renewals	-	75	75	100%	100	400	-3-	Delays to work programme due to resource constraints and supply delay. Pumps ordered.
Water Treatment Renewals	2	56	54	96%	75	175	-4-	Works delayed due to low manganese project.
IAR Water Meters	3	4	1	27%	5	5		
New Taradale Bore Field	(0)	-	-		-	500		
Replacement of Enfield reservoir	65	150	85	57%	200	400	-5-	Delays to work programme due to resource constraints and supply delay. Project Manager appointed.
Thompson Reservoir Upgrade	19	-	(19)	(100)%	35	-		
Gifted/Vested Assets	-	-	-		221	221		
Upgrade Water Supply Ctrl Syst	141	72	(69)	(96)%	160	-	-6-	Works ahead of schedule.
New Reservoir Taradale	21	-	(21)	(100)%	68	-		
Te Awa Structure Plan	572	581	9	2%	1,416	774		
Dedicated water takes from hydrants	41	-	(41)	(100)%	-	-	-7-	Project overspend will be funded from other project budget underspends within the Water Supply Activity.
District Modelling Projects	0	-	-		-	50		
District Monitoring Project	83	49	(34)	(69)%	217	-	-8-	Works ahead of schedule.
Improve Bores	110	-	(110)	(100)%	-	-	-9-	Project overspend will be funded from other project budget underspends within the Water Supply Activity including "Water Bore Renewals"

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
New bores in Awatoto	-	-	-		805	500		
New Reservoir Westen Hills	35	162	127	78%	188	500	-10-	Project subject to developer programme.
New Water Treatment Plant	30	-	(30)	(100)%	-	1,000		
Reservoir inlets and outlets improvements	19	-	(19)	(100)%	648	-		
Awatoto Trunk main extentison	-	-	-		-	500		
Network access points	23	-	(23)	(100)%	96	-		
K-Mart Connection	0	-	-		-	-		
Borefield No.1 Rising Main	6	-	(6)	(100)%	50	-		
Hospital Hill Falling Trunk Main	26	-	(26)	(100)%	-	-		
Awatoto Industrial & Phillips Road Bore	-	330	330	100%	1,789	1,000	-11-	Design brief completed, progressing to design. Budget likley to be carried over.
Water Network Improvements	-	357	357	100%	380	550	-12-	Delays to work programme due to resource constraints.
Water Reservoir Improvements	17	90	73	81%	120	320	-13-	Design and need being reviewed following cost estimate being significantly higher than budget.
Water Treatment Improvements	7	1,546	1,539	100%	1,546	2,650	-14-	Co-funding for water reform project. Work being designed. NCC funding to be used once reform funds are fully spent.
Water Growth Projects	-	-	-		40	-		
Berry Farms Thurley Place S821	7	-	(7)	(100)%	-	-		
Total Water Supply	1,560	4,236	2,675	63%	9,120	10,470		
Total Capital Expenditure	1,560	4,236	2,675	63%	9,120	10,470		

WASTEWATER

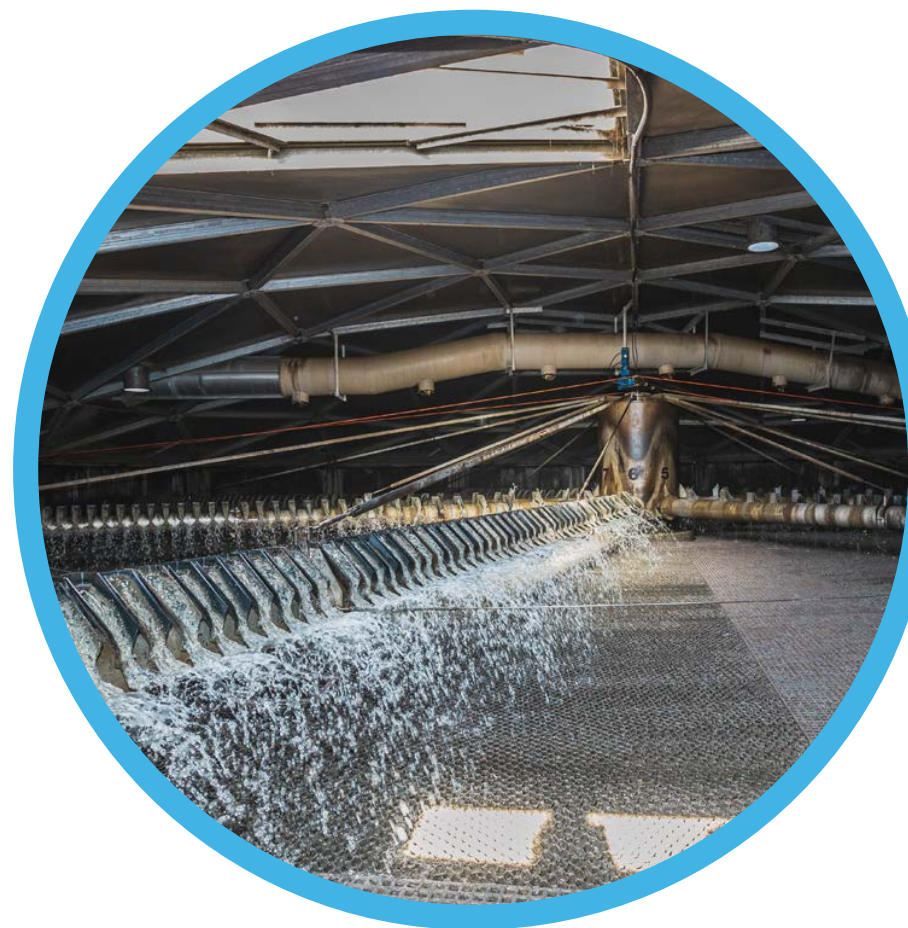
Council provides and maintains a safe, effective and efficient domestic sewage collection, treatment and disposal system to help maintain community health. In addition, we provide for a separate industrial sewage collection and disposal system for selected trade waste customers.

Council provides:

- 51 pump stations
- 388km wastewater mains
- Biological Trickling Filter plant (Awatoto)
- Milliscreen plant (Awatoto)
- 1,500m long marine outfall pipe
- 93% of Napier's population serviced by reticulation system

Under the Local Government Act 2002, the Resource Management Act 1991 and the Building Act 2004, we are obliged to provide a sewerage service, which collects, transports and disposes of household wastewater.

Council aims to protect human health and the environment and by being best placed, they can provide this 'public good' service. Wastewater is a mandatory group of activities and must be included in the 30-year Infrastructure Strategy as an infrastructure asset.



WASTEWATER

PERFORMANCE SUMMARY

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
Public Health and Sanitation: We operate, maintain, and size the network to minimise the occurrence of raw wastewater overflows into habitable areas	Number of wastewater overflows	0.459	0.115	0.229 (adjusted) 0.0765 (SR's)	<0.12 per 1000 connections	0.27	●	More CCTV and cleaning being undertaken to ensure blockage issues is managed. The progress in the reduction of pipe blockages and reduced overflows may be reflected in subsequent reporting.
Minimise Environmental Impacts: By treating wastewater to the legally required standard before discharging into the environment	Compliance with resource consents for discharge from the wastewater system as measured by the number of abatement notices received in relation to wastewater resource consents (Mandatory)	0	0	0	ZERO	1.00	●	
	Compliance with resource consents for discharge from the wastewater system as measured by the number of infringement notices received in relation to wastewater resource consents (Mandatory)	1	0	0	ZERO	0	●	
	Compliance with resource consents for discharge from the wastewater system as measured by the number of enforcement orders received in relation to wastewater resource consents (Mandatory)	0	0	0	ZERO	0%	●	
	Compliance with resource consents for discharge from the wastewater system as measured by the number of convictions received in relation to wastewater resource consents (Mandatory)	0	0	0	ZERO	0	●	
Customer Responsiveness and Satisfaction:	Median response times to sewerage overflows: attendance time from notification to staff on site (Mandatory)	0.63	0.6	1.39	≤2 hours	1.35 hours TBC	●	
We respond to and restore loss of service and address complaints AND will deliver a consistently high level of customer satisfaction	Median response times to sewerage overflows: resolution time from notification to resolution of the issue (Mandatory)	2.69	3.6	2.96	≤8 hours	2.77 hours TBC	●	
	Customer satisfaction with wastewater in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	70%	New	●	
	Total number of complaints per 1,000 connections relating to sewage odour, sewerage system faults, sewerage system blockages, and response to issues with Napier's sewerage system (Mandatory)	4.818	3.442	3.900	≤36	4.24 (verified) 15.30 (estimated)	●	
	Blockages resulting in overflows into the Ahuriri Estuary	0	0	0	0%	New	●	No blockages causing overflows into the estuary (dry weather), but there were at least 3 small wastewater overflows resulting from wet weather that entered the estuary via tributary stormwater network. In February and March, Napier received more than half its annual rainfall.

WASTEWATER

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	(8,006)	(8,098)	(92)	(1)%	(12,883)	(12,883)		
Expenditure	3,452	3,645	193	5%	5,341	5,341		
Depreciation	4,557	4,427	(130)	(3)%	5,904	5,904		
Net Operating Expenditure	3	(26)	(29)	<(100)%	(1,638)	(1,638)		

Figures are shown in thousands (\$,000)

Figures are shown in thousands (\$,000)		Year to Date Mar 2022						
Capital	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Notes	Comments
Wastewater								
Sewer Pipe Renewal	753	553	(200)	(36)%	1,331	650	-1-	3 unplanned / unbudgeted wastewater main collapses has impacted the budget spend.
Sewer Pump Station Renewal	1,437	607	(830)	(100)%	2,897	605	-2-	Airport Pump Station final timing subject to contractor's programme at tendering.
Treatment Plant Renewal	104	150	46	31%	248	400	-3-	Planned work re-programmed to later in the financial year.
Wastewater Treatment Plant Upgrade	475	183	(292)	(100)%	4,107	-	-4-	Additional site investigation and design works completed. Finalising design, tender this FY, construction in the following.
Wastewater Outfall IAR	79	-	(79)	(100)%	488	-	-5-	Additional works required on the Outfall. Unlikely to use full budget.
Flow meter replacements	-	7	7	100%	7	20		
SCADA Upgrade	362	100	(263)	(100)%	343	-	-6-	Equipment purchased ahead of schedule to minimise any potential supply chain problems.
Wastewater Treatment Renewals	10	66	56	85%	200	1,000	-7-	Work programmed awaiting contractor availability.
Gifted/Vested Assets	-	-	-		401	401		
Wastewater Network Improvements	-	40	40	100%	50	50	-8-	Work underway on hydraulic model update.
Wastewater Pump Station Improvements	6	234	228	97%	585	885	-9-	Project due to start in the second half of the financial year.
Tradewaste New Projects	32	58	26	45%	73	373		
Wastewater Growth Projects	19	100	81	81%	200	500	-10-	Expenditure profile subject to developers timeframes.
Guppy Rd pumping main installation	-	-	-		30	-		
Flow metering	14	130	116	89%	369	250	-11-	Design delayed construction. Considering procurement options.
Harold Holt wastewater upgrades	240	174	(66)	(38)%	245	-	-12-	Works completed ahead of schedule.
Installation of Generator Connections	0	-	-		188	-		
Odour control at Petane pump station	0	-	-		39	-		
Pandora Industrial Main	152	200	48	24%	500	500	-13-	Works tendered, contractor in place, construction to be completed in the next FY.
Taradale Wastewater Diversion	-	-	-		50	-		
Te Awa Structure Plan - Wastewater	448	448	-		1,316	300		
Capital plan unassociated exp	-	-	-		-	-		
Total Wastewater	4,132	3,050	(1,082)	(35)%	13,666	5,934		
Total Capital Expenditure	4,132	3,050	(1,082)	(35)%	13,666	5,934		

STORMWATER

The Napier City Council in collaboration with Bay of Plenty Regional Council operates a stormwater collection and disposal system that include both piped and open waterway components within the city to provide stormwater services to the public.

Council has a statutory responsibility to ensure stormwater is managed through ownership and management of its own stormwater drainage network. The Council is a viable provider of this 'public good' service for the well-being of the community. Stormwater is a mandatory group of activities and must be included in the 30-year Infrastructure Strategy as an infrastructure asset.

Council provides and maintains a stormwater disposal system for Napier with the aim to minimise the effects of flooding. The system, serving approximately 97% of the city's population, consists of open drains, stormwater mains, and pump stations with about 75% of Napier reliant on pumped systems for stormwater drainage.

We provide:

- 239km stormwater mains
- 122km open drains (44.4km of major drains and 75.6km of minor drains)
- 10 pump stations
- 3 detention dams
- 5,297 manholes



STORMWATER

PERFORMANCE SUMMARY

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
The stormwater network adequately protects the health and safety of Napier residents and protects property by providing protection against flooding	Number of flooding events that occur per year (Mandatory)	0	0	0	≤1	1	●	
	For each flooding event, the number of habitable floors affected per 1,000 properties (Mandatory)	0	0	0	≤1	4	●	
	Median response time to attending a flood event (notification to personnel being on site) (Mandatory)	0	0	n/a	≤2 hours	28.05 hours TBC	●	
Stormwater is collected and disposed of in a manner that protects public and environmental health	Compliance with resource consents for discharge from the stormwater system as measured by the number of abatement notices (Mandatory)	0	0	0	Zero	0%	●	
	Compliance with resource consents for discharge from the stormwater system as measured by the number of infringement notices (Mandatory)	0	0	0	Zero	0	●	
	Compliance with resource consents for discharge from the stormwater system as measured by the number of enforcement orders (Mandatory)	0	0	0	Zero	0%	●	
	Compliance with resource consents for discharge from the stormwater system as measured by the number of convictions received in relation to stormwater resource consents (Mandatory)	0	0	0	Zero	0	●	
Residents are satisfied with Council's stormwater service	Number of complaints received about performance of stormwater system (per 1,000 properties connected) (Mandatory)	2.238	2.370	2.545	≤5	2.33 (verified) 9.04 (verified) 2.33 (verified) 9.04 (estimate)	●	February and March Napier received more than half its annual rainfall. Q2 & Q3 were wetter than average.
	Percentage of residents satisfied with stormwater in Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	89%	42%	●	
Stormwater is collected and disposed of in a manner that protects public and environmental health	Number of education programmes delivered to improve stormwater quality	0	0	0	>1	New	●	Next significant promotion to be delivered in the next financial year.

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

STORMWATER FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	(3,844)	(3,848)	(4)	(0)%	(6,502)	(2,320)		
Expenditure	2,653	2,227	(426)	(19)%	2,535	2,535	-1-	On-going, unbudgeted costs incurred due to the November 2020 flood event.
Depreciation	3,136	3,153	17	1%	4,204	4,204		
Net Operating Expenditure	1,945	1,532	(412)	(27)%	237	4,419		

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Stormwater								
Upgrading Stormwater Catchments	55	55	-		55	-		
Stormwater IAR	16	46	30	65%	125	85		
SW Pump Station Renewal	5	87	82	94%	160	160	-1-	Work delayed due to scoping and supply issues.
Pump station minor replacements (mechanical)	-	-	-		20	-		
SCADA minor replacements	21	25	4	16%	25	25		
Stormwater pump replacements	80	192	112	58%	215	180	-2-	Work progressing to procure replacement pump for Onehunga pump station.
Stormwater pump station electrical replacements	22	-	(22)	(100)%	-	-		
Thames/Tynes pipe and drain upgrades	-	-	-		66	-		
Gifted Vested Assets	-	-	-		448	448		
Bay View Pump Station	-	-	-		-	-		
Extend Outfalls Marine Parade	-	-	-		74	-		
Drain Improvements	-	17	17	100%	77	30		
Ahuriri Master Plan stormwater study	68	73	5	7%	145	100		
Ahuriri Master Plan Project 11 - Pandora catchment improvement	20	-	(20)	(100)%	100	-		
Ahuriri Master Plan Project 3 - improve direct outfalls	17	-	(17)	(100)%	212	-		
Construction of a hydraulic model and upgrades	-	-	-		130	-		
SCADA upgrade project	100	-	(100)	(100)%	115	-	-3-	Programme ahead of schedule.
Taradale Stormwater Diversion	0	-	-		-	-		

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Stormwater								
Te Awa Structure Plan	980	965	(14)	(1)%	1,810	-		
Tennyson St outfall improvements	-	-	-		72	-		
Upgrading Dalton St pump station	13	-	(13)	(100)%	86	-		
Upgrade existing Onehunga pump station	-	-	-		39	-		
Ahuriri Estuary Projects	-	77	77	100%	110	140	-4-	Lagoon Farm Diversion to be procured in the last quarter of the financial year.
Flood Alleviation Projects	42	88	46	53%	250	500	-5-	Survey completed on two sites. Herrick Street culvert replacement progressing to design.
Open Waterway Improvements	7	165	158	96%	356	566	-6-	Procurement progressing on various projects. Increased spend expected in the last quarter of the financial year.
Stormwater Pump Station Improvements	-	1,010	1,010	100%	1,700	1,700	-7-	Work tendered and accepted, awaiting delivery of generators.
Stormwater Growth Projects	-	539	539	100%	1,009	5,518	-8-	Expenditure profile subject to developers/contractors programme.
Total Stormwater	1,446	3,338	1,894	57%	7,398	9,452		
Total Capital Expenditure	1,446	3,338	1,894	57%	7,398	9,452		

TRANSPORTATION

We own, maintain and develop the local transportation network. The city's road network provides accessibility to Napier residents and visitors within a safe, clean and aesthetic environment. The activities within this group include the installation and maintenance of the physical components; roads, footpaths, traffic and pedestrian bridges and structures, street lighting, drainage, traffic services and safety (e.g. street furniture, traffic lights, signage), as well as the planning, management and amenity and safety maintenance to ensure the system is clean, safe and able to cope with future needs.

Transportation corridors are a key element of the local environment, supporting the community and economy. It is essential that transportation continues to be delivered to an appropriate standard to achieve national, regional and NCC's strategic objectives and desired outcomes.

We provide the following to the City of Napier:

- 301km of urban roads and footpaths
- 56km of rural roads
- 45km of cycle paths
- 480km of kerb and channel
- 8,616 street lights
- 3,400 amenity lights
- 8 vehicle bridges
- 10 pedestrian bridges
- 61 culverts larger than 900mm in diameter
- 5,441 sumps and manholes
- 1,369 culverts less than 900mm in diameter
- 15,822m of traffic islands
- 9,555m of safety barriers and railings
- 5,902 street trees
- 6,885 street signs
- 24 bus shelters



TRANSPORTATION

PERFORMANCE SUMMARY

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
Design and construct safety improvements to minimise the number of injury crashes	The change from the previous calendar year in the number of fatalities and serious injury crashes on the local road network, expressed as a number (DIA Performance Measure 1)	End of Year Measure	End of Year Measure	End of Year Measure	-1	+1	●	
Provide well maintained roads	The average quality of ride on a sealed local road network, measured by smooth travel exposure (DIA Performance Measure 2)	End of Year Measure	End of Year Measure	End of Year Measure	85%	92%	●	
	Average roughness	End of Year Measure	End of Year Measure	End of Year Measure	<100 surface	New	●	
	Peak Roughness	End of Year Measure	End of Year Measure	End of Year Measure	>145 surface	New	●	
	Number of instances where road access is lost	End of Year Measure	End of Year Measure	End of Year Measure	<2 (arterial), <8 (total)	New	●	
Provide well- maintained footpaths and cycleways (DIA Performance Measure 4)	Percentage of footpaths and cycleways rated 4 or 5 (rating 1 best to 5 worst) based on independent survey	End of Year Measure	End of Year Measure	End of Year Measure	1%	1.53%	●	
	Percentage of residents being satisfied (very satisfied or fairly satisfied) with 'footpaths' in the Napier City Council Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	85%	67%	●	
	Percentage of residents satisfied (very satisfied and fairly satisfied with 'roads' in the Napier City Council Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	85%	60%	●	
Maintain a high level of customer service	Percentage of customer service requests responded to within 5 working days (DIA Mandatory Measure 5)	100%	100%	100%	90%	100%	●	
Provide adequate renewal of road surfacing	Percentage of the sealed local road network that is resurfaced (DIA Mandatory Measure 3)	End of Year Measure	End of Year Measure	End of Year Measure	5%	1.7%	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

TRANSPORTATION

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022				Revised Budget	Annual Plan	Notes	Comments
	Actual	Revised Budget	Variance	% Variance				
Revenue	(7,856)	(4,517)	3,338	74%	(6,441)	(6,441)	-1-	Unbudgeted MBIE Shovel Ready grants offset by unbudgeted costs. Some Waka Kotahi subsidised works are ahead of schedule, offset by higher costs than budgeted. Unbudgeted Waka Kotahi revenue due to the November 2020 flood event, offset by unbudgeted costs. Additional Financials Contributions received from developments.
Expenditure	7,386	6,946	(439)	(6)%	7,713	7,713		
Depreciation	5,883	5,997	114	2%	7,996	7,996		
Net Operating Expenditure	5,413	8,426	3,013	36%	9,267	9,267		

Figures are shown in thousands (\$,000)

Figures are shown in thousands (\$,000)	Year to Date Mar 2022							
Net Operating Expenditure	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Notes	Comments
Road Carriageways								
Revenue	(812)	(507)	305	60%	(676)	(676)	-2-	Waka Kotahi revenue higher than forecast due to higher expenditure on weather events and incident repsonses.
Expenditure	1,503	994	(509)	(51)%	1,325	1,325	-3-	Incident responses, Nov. 2020 related works and wet weather preparations (all effectively uncontrollable) expenditure exceeded budgets. Includes contract escalations which will be jornalled to other cost centres.
Road Carriageways Total	691	487	(204)	(42)%	649	649		
Road Paths								
Revenue	(142)	(147)	(5)	(4)%	(196)	(196)		
Expenditure	373	372	(1)	(0)%	496	496		
Road Paths Total	231	224	(6)	(3)%	299	299		
Road Drainage								
Revenue	(18)	(34)	(16)	(48)%	(45)	(45)		
Expenditure	35	67	32	48%	89	89	-4-	Sump maintenance expenditure behind forecast.
Road Drainage Total	17	33	16	48%	43	43		
Road Bridges + Structures								
Revenue	(19)	(28)	(9)	(32)%	(37)	(37)		
Expenditure	128	174	46	26%	214	214	-5-	Bridge repair expenditure behind forecast.
Road Bridges + Structures Total	109	146	37	25%	177	177		

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022				Revised Budget	Annual Plan	Notes	Comments
	Actual	Revised Budget	Variance	% Variance				
Road Lighting								
Revenue	(385)	(309)	76	25%	(411)	(411)	-6-	Waka Kotahi revenue higher than forecast due to higher expenditure and reclaimed costs for work on State Highways.
Expenditure	760	676	(83)	(12)%	971	971	-7-	Unbudgeted expenditure on State Highways and cost escalations caused expenditure to sit ahead of forecast.
Road Lighting Total	375	368	(7)	(2)%	559	559		
Road Traffic Services + Safety								
Revenue	(215)	(258)	(43)	(17)%	(344)	(344)	-8-	Revenue behind forecast due to delayed road re-marking affected by weather.
Expenditure	461	674	213	32%	954	954	-9-	This cost centre includes funding for traffic management associated with cruise ship activities. These funds have not been called upon this financial year.
Road Traffic Services + Safety Total	246	416	170	41%	610	610		
Road Sweeping + Cleaning								
Revenue	(102)	(59)	44	74%	(79)	(79)	-10-	Revenue ahead of forecast due to unbudgeted amounts reclaimed from State Highways and higher than budgeted costs for road sweeping and sump cleaning.
Expenditure	1,277	1,195	(82)	(7)%	1,594	1,594		
Road Sweeping + Cleaning Total	1,175	1,136	(38)	(3)%	1,515	1,515		
Road Amenity + Safety Mntce								
Revenue	(214)	(143)	71	50%	(191)	(191)	-11-	Increased revenue relate to Waka Kotahi subsidy against seasonal expenditure.
Expenditure	883	1,009	126	12%	1,420	1,420	-12-	Expenditure ahead of forecast due to seasonal works (vegetation clearance)
Road Amenity + Safety Mntce Total	668	865	197	23%	1,229	1,229		
Road Capital								
Revenue	(5,294)	(2,359)	2,935	>100%	(3,564)	(3,564)	-13-	Significant unbudgeted Financial Contributions (Te Awa, Infill, Rural, Commercial, Guppy). Unbudgeted MBIE Shovel Ready grant offsets with unbudgeted project costs.
Expenditure	-	-	-		(1,670)	(1,670)		
Road Capital Total	(5,294)	(2,359)	2,935	>100%	(5,234)	(5,234)		
Road Asset Management								
Revenue	(655)	(673)	(19)	(3)%	(898)	(898)		
Expenditure	7,850	7,783	(67)	(1)%	10,318	10,318		
Road Asset Management Total	7,196	7,110	(86)	(1)%	9,420	9,420		

TRANSPORTATION

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022				Revised Budget	Annual Plan	Notes	Comments
	Actual	Revised Budget	Variance	% Variance				
Road Capital								
Roading Renewals	2,061	2,613	552	21%	3,329	3,529	-1-	Footpath renewals and AC reseals behind forecast. On track for meeting programme and budget.
N/S Roding Renewals	303	488	185	38%	730	530	-2-	Structures (steps and ramps) renewals behind programme.
Gifted/Vested Assets	-	-	-		1,175	1,175		
West Quay One Way	222	183	(39)	(21)%	694	-	-3-	Physical works for Waka Kotahi Innovating streets programme last financial year ran into current financial year, putting expenditure ahead of forecast.
CBD Development	22	-	(22)	(100)%	300	-		
Urban Growth Northwest Dvlpmnt	-	40	40	100%	100	100	-4-	Programme developed for structure planning if required. No new major development sites have been identified this financial year.
Te Awa Structure Plan	1,496	1,496	-		2,289	250		
Ahuriri Masterplan - Pandora Road Upgrade	292	863	571	66%	960	960	-5-	Programme behind forecast. Intention to commence work in Q4.
Ahuriri Masterplan - Associated improvements	13	25	12	48%	100	100		
Ground stabilisation and retaining wall	168	-	(168)	(100)%	183	-	-6-	Works completed ahead of schedule.
Major Intersection Improvement Projects	583	403	(180)	(45)%	403	-	-7-	The overspend is on the Thames/Pandora Roundabout project and is to be funded from other project underspends within the Roding Activity.
Intersection Improvement Projects	146	280	134	48%	300	300	-8-	Projects behind forecast.
Intersection Safety Improvement Projects	518	435	(83)	(19)%	517	200	-9-	Project overspends on the York Avenue/Auckland Road Roundabout, Meeanee Quay Traffic Calming & Riverbend Road Traffic Calming projects and will be funded from other project budget underspends within the Roding Activity.
KiwiRail - Level Crossing	-	-	-		90	-		
Local Area Traffic Management Projects	382	262	(120)	(46)%	330	330	-10-	Current expenditure includes Maraenui Splash Pad work to date. Co-funded project with other cost centres.
Marine Parade Safety Improvements	31	-	(31)	(100)%	-	-	-11-	Unbudgeted expenditure.
New Cycle and Walking Tracks	893	22	(871)	(100)%	224	-	-12-	The majority of the overspend relates to unbudgeted Shovel Ready Projects which are funded by MBIE. The balance of the overspend are NCC funded projects which are ahead of schedule.
Puketitiri Road Upgrade	46	-	(46)	(100)%	150	-	-13-	Design and planning work undertaken ahead of forecast.

TRANSPORTATION

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
School Zone Safety work	68	300	232	77%	300	300	-14-	Delays in shipping materials has meant committed expenditure not yet receipted.
Ahuriri Masterplan - Thames Severn Stormwater Management	-	-	-		50	-		
Urban Corridor Improvement Projects	172	390	218	56%	420	420	-15-	It is unlikely that this budget will be fully utilised this financial year. It is anticipated that any unspent budget will fund the overspends on the Intersection Safety Improvement Projects.
Total Road Capital	7,416	7,800	384	5%	12,644	8,194		
Total Capital Expenditure	7,416	7,800	384	5%	12,644	8,194		

OTHER INFRASTRUCTURE

Activities in Other Infrastructure are:

- Waste Minimisation
- Cemeteries
- Public Toilets

WASTE MINIMISATION

Council provides a domestic refuse collection service for both residential and commercial properties within Napier as follows:

- Residential Properties – once per week
- Commercial (Suburban Shops) – twice per week
- Commercial (Central Business District) – three times per week

Litter bins and drums are located throughout the city and serviced on a daily basis. Our Refuse Transfer Station at Redclyffe accepts most domestic, garden and building waste, and recyclables.

Council provides a kerbside recycling service for residential properties on a fortnightly schedule.

Currently Napier disposes of approximately 17,000 tonnes of refuse annually to the Omarunui landfill from the domestic collection, litter collection and the Transfer Station. The Omarunui Landfill is the final disposal point for waste generated by the combined populations of Hastings District and Napier City. The Hastings District and Napier City Councils jointly own the facility, (63.68% and 36.32% ownership respectively) and Hastings District Council manages the day-to-day operations.

The Waste Minimisation Act 2008 requires councils to adopt a Waste Management and Minimisation plan (WMMP), which must be reviewed every six years. A WMMP is council's waste management and minimisation planning document. The legislation enables councils to use various tools to influence, promote and implement measures to manage and minimise waste.

The Local Government Act 2002 requires Council to provide 'effective and efficient' waste management services. The Waste Minimisation Act 2008 requires us to reduce the environmental impact of waste in New Zealand by encouraging waste reduction. The continued provision of this service is essential to the health of Napier's community and maintaining high environmental standards. Council delivers this 'public good' service.

The main goals for Waste Minimisation are:

- To provide effective and efficient systems for the collection and disposal of refuse and collection of recyclable materials.
- To minimise the quantity and toxicity of waste being generated and disposed of in order to minimise adverse environmental, cultural, social and economic effects of refuse disposal

Over the 10-year life of the LTP, we will continue to deliver waste minimisation services.

The provision of additional litterbins in tourist areas and the increasing recreational facilities are driving an increased level of service in this activity. We are also facing a number of long-term issues to address, such as the reducing capacity of the Omarunui Landfill and challenging recycling commodities markets.

The landfill currently in use will be full by 2025 based on estimations. Together with the joint owner, the Hastings District Council, the Waste Futures study project investigated alternative waste disposal technologies. The result from this study is a decision to develop the landfill further, whilst focussing on diversion of recyclables and organic material. In summary, the alternative waste disposal technologies can have very high diversion rates but come at a higher cost and level of risk.

CEMETERIES

Napier City Council operates and maintains six cemeteries within the territorial boundary of the city. Several of the existing cemeteries within the city have significant historical value.

Hastings District Council owns and operates the crematorium for the Hawke's Bay region. There is also one private crematorium facility in the Onekawa industrial area.

There are no private cemeteries in the Napier City Council area.

Apart from catering to the legal needs and requirements relating to burials and interment of ashes, cemeteries also provide a tangible link to a region's past. Many of the old Napier cemeteries are now popular with visitors wishing to learn more about the history of a region's early residents and to those people undertaking genealogy research.

Council also provides an on line cemetery database allowing access to burial details.



PUBLIC TOILETS

Council provides and maintains public toilet facilities to meet the needs and demands of the community and visitors to the City. Currently the city has 45 operational public toilet facilities.

Public toilets are provided in key areas generally related to tourism (e.g. i-SITE Visitor Centre), recreation (both at sportsgrounds and passive recreation areas) and shopping activities (e.g. Dickens Street and Maraenui Shopping Centre). Council cleans and inspects facilities at least daily with the emphasis on hygiene, safety, discouragement and removal of graffiti.

OTHER INFRASTRUCTURE PERFORMANCE SUMMARY

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
WASTE MINIMISATION								
A weekly kerbside refuse collection service is provided to city residents	Weeks per year that the refuse service is available to the residents of Napier	13 weeks	13 weeks	13 weeks	52 weeks	52 Weeks	●	
	Percentage of residents satisfied with the refuse collection in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	90%	81%	●	
	Weeks per year that the recycling service is available to the residents of Napier	13 weeks	13 weeks	13 weeks	52 weeks	52 Weeks	●	Reduced service for 3 weeks during the third quarter due to drivers impacted by Covid19.
Provision of recycling drop-off facility	Days per year where drop-off services are available to the public	11 weeks	13 weeks	13 weeks	362	362	●	Due to Covid19 L4 the recycling area was closed for two weeks.
Availability of the user-pays refuse transfer station and associated services	Days per year where transfer station services are available to the public	11 weeks	13 weeks	13 weeks	362	362	●	Under Covid19 L4 only commercial waste operators could access for rubbish disposal.
	Compliance with resource consents related to the transfer station and closed landfills	100%	100%	100%	100%	New	●	No issues or complaints, reporting completed and water take bore surveyed as part of this.
Availability of and attendance at waste minimisation education	Students/customers attending education sessions for the Waste Aware Programme or other education in person	0	0	0	>750 attendees	0	●	No classes attended due to Covid19.
Litter control, graffiti, and vandalism	Percentage of residents satisfied with control of litter and graffiti in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	90%	70%	●	
Council promotes waste minimisation activities	Waste to landfill per capita	59.6 kg per capita	64.92kg per capita	65.89kgs	300kg per capita per annum	296Kg/ capita/ annum	●	
CEMETERIES								
Cemeteries' records are well maintained and accessible	An online cemeteries records system is available 90% of the time	98%	98%	98%	90%	98%	●	
Cemeteries are well maintained and provide a quiet and aesthetically pleasing environment for users	Satisfaction with cemeteries as measured by the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	90%	New	●	
PUBLIC TOILETS								
Public conveniences are clean hygienic, and safe	Percentage of customers who are satisfied with public toilets in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	88%	98%	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

OTHER INFRASTRUCTURE FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	(5,511)	(5,719)	(208)	(4)%	(13,290)	(13,290)		
Expenditure	8,241	8,901	660	7%	15,069	15,069		
Depreciation	844	768	(76)	(10)%	1,022	1,022		
Net Operating Expenditure	3,574	3,950	376	10%	2,802	2,802		

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Refuse								
Revenue	(3,587)	(3,546)	41	1%	(10,393)	(10,393)		
Expenditure	5,470	5,769	298	5%	10,834	10,834		
Refuse Total	1,883	2,222	339	15%	441	441		
Public Toilets								
Revenue	(10)	(7)	2	28%	(10)	(10)		
Expenditure	1,003	947	(56)	(6)%	1,263	1,263		
Public Toilets Total	993	940	(54)	(6)%	1,253	1,253		
Transfer Station								
Revenue	(1,755)	(1,923)	(168)	(9)%	(2,564)	(2,564)		
Expenditure	1,788	2,122	334	16%	2,828	2,828	-1-	Lower than expected expenditure due to the closure of the facility during Covid-19 level 4 lockdown; increased diversion from landfill.
Transfer Station Total	33	199	166	83%	263	263		
Cemeteries								
Revenue	(160)	(242)	(82)	(34)%	(322)	(322)	-2-	Sale of Burial Plots lower than budgeted due to pre-sales being placed on hold until the new area being developed at Western Hill's is completed.
Expenditure	824	831	7	1%	1,167	1,167		
Cemeteries Total	664	589	(75)	(13)%	845	845		

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Refuse								
Omarunui Dev Valley D	-	-	-		667	667		
Omarunui Development Plant	-	-	-		242	242		
Omarunui Dev Forestry	-	-	-		0	0		
Omarunui Dev Valleys B&C	-	-	-		1,216	1,216		
Recycling Crate Purchases	13	-	(13)	(100)%	13	-		
Wheelie Bin Purchases	-	-	-		53	-		
Total Refuse	13	-	(13)	(100)%	2,190	2,124		
Public Toilets								
Infrastructure Asset Renewal	123	-	(123)	(100)%	220	-	-1-	Relates to the Marewa Toilet Block renewal (car accident - structural damage) works. Insurance will cover the majority of the rebuild costs. Some renewal works as a result of the accident have also been completed which are funded from the renewal fund.
Total Public Toilets	123	-	(123)	(100)%	220	-		
Transfer Station								
Solid Waste Renewals	42	74	32	44%	162	93	-2-	Works scheduled for the last quarter and it is anticipated that these projects will be completed by the end of the financial year.
Total Transfer Station	42	74	32	44%	162	93		
Cemeteries								
Infrastructure Asset Renewal	35	65	30	46%	110	110		
Cemetery Planting	15	25	10	40%	39	25		
Napier Cemetery Development	-	-	-		100	100		
Wharerangi Building Refurbishment	2	10	8	80%	10	10		
Cemetery Concept Plan Impelementation	60	30	(30)	(100)%	75	60		
Western Hill Extension - Stage 2	20	105	85	81%	350	350	-3-	Contract awarded and works due to start in the fourth quarter.
Total Cemeteries	131	235	103	44%	684	655		
Total Capital Expenditure	308	309	(1)	(0)%	3,256	2,872		

COMMUNITY AND VISITOR EXPERIENCES

Activities in the Community and Visitor Experiences Group are:

- Community Strategies
- Community Facilities (Halls)
- Napier Aquatic Centre
- Marine Parade Pools
- Bay Skate
- McLean Park
- Events and Marketing
- Sportsgrounds
- Reserves
- Housing
- Libraries
- MTG Hawke's Bay
- Napier Municipal Theatre
- Napier i-SITE Visitor Centre
- Part2 MiniGolf
- National Aquarium of NZ
- Napier Conferences & Events
- Kennedy Park Resort

COMMUNITY STRATEGIES

The Community Strategies activity encompasses the following main activities:

- Community planning
- Community advice
- Community grants
- Community engagement
- Safer community (including Civil Defence)

Council works alongside our communities to support them to identify and implement solutions to the complex social issues present in our society. The team work both strategically and practically to ensure issues are identified, prioritised and addressed through a collaborative approach.

COMMUNITY FACILITIES (HALLS)

Council provides a range of community facilities that meet the recreational and social needs of the community. They are spaces where people connect, learn, socialise and participate. There are four community halls, four community centres, and one sports centre. The halls are available for hire, with discounted rates for community groups. Use of the community centres vary, but generally, community groups lease the facilities, and halls are either managed directly by Council, or through a third party group or Trust.

NAPIER AQUATIC CENTRE

Situated in the centre of Napier, in the middle of Onekawa Park, the Napier Aquatic Centre is a safe and affordable aquatic facility for everyone. The facility currently provides two 25m pools, a learners' pool, waterslides, spas, spray park and an outdoor area suitable for picnics. A number of services are provided ranging from learn to swim and aqua fitness to birthday parties. A new pool has been included in the plan and will require a change in location due to limitations on site development and contamination.

MARINE PARADE POOLS

Council provides an outdoor complex with four heated outdoor pools and five spa pools. An external contractor manages the day-to-day running of the facility.

BAY SKATE

Bay Skate on Marine Parade is a community facility providing for a range of roller-sport activities and community events. Local roller-sport clubs and groups are actively encouraged to use the facility for training, games and demonstrations.

MCLEAN PARK

Hosting international and national sports events, this facility provides outdoor sportsgrounds and stands, indoor court facility as well as administration and hospitality areas. The park also plays host to trade shows, expos, community events and private functions.

EVENTS AND MARKETING

Events are a key part of the Napier City's social, economic and cultural fabric. Council provides support for event organisers to grow sustainable events in the region.

HOUSING

Community housing is provided for people with special housing needs, low assets and low incomes. We provide support for tenants in our retirement villages on a one to one basis and across the village as a whole. We maintain high occupancy levels (99.5%) through our tenancy management services.

There are 72 units in Council's low cost rental portfolio spread across three villages. Council's retirement portfolio comprises 304 units clustered in nine villages. The smaller villages comprise 4 to 20 units with 28 to 50 units in the larger villages, and one larger village with 80 units.

LIBRARIES

Library services are provided to the community from two locations, Napier City and Taradale, with a variety of collections in multi-media formats and online services. The libraries support a total membership of approximately 34,000, of which some 4,500 members are resident in Hastings District. Membership is free and the majority of lending items are free to borrow.



MTG HAWKE'S BAY

MTG Hawke's Bay is the region's arts and culture facility providing exhibitions of the collection and as loans from other museums, galleries and individuals. The region's collection is housed under a management agreement with the Hawke's Bay Museums Trust. Active participation of the community is encouraged with public programmes, events and learning experiences. The venue includes the 330-seat Century Theatre, and two foyer spaces, which are also available to hire and a small retail shop. The MTG Hawke's Bay building is iconic, representing three distinct eras, 1930's, 1970's and 2010's.

NAPIER MUNICIPAL THEATRE

The Napier Municipal Theatre is a leading theatre in Hawke's Bay for performances, shows, concerts, functions and events. Centrally located, the Theatre combines an elegant Art Deco style with modern theatre facilities. The large auditorium facilities and circular Pan Pac Foyer make it a flexible performance and event facility.

NAPIER i-SITE VISITOR CENTRE

Napier i-SITE Visitor Centre provides visitor information for the people of Napier, Hawke's Bay and for visitors to the area, both domestic and international. It plays a vital role in the promotion of Napier and surrounding areas. The i-SITE is located within the key Marine Parade tourism precinct of Napier and plays a key role in the support of tourism and the local economy.

PAR2 MINIGOLF

Par2 MiniGolf on Napier's Marine Parade next to Napier i-SITE has two eighteen hole courses, one slightly more challenging than the other. It attracts locals and visitors and is a fun family friendly activity for all ages.

NATIONAL AQUARIUM OF NZ

The National Aquarium of New Zealand is a marine zoo/aquarium/kiwi breeding facility which attracts locals and visitors. This visitor experience is an

integral part of the Marine Parade tourist attractions contributing favourably to the economic well-being of the city. The National Aquarium is also a quality provider of educational experiences and provides an affordable after-hours functions venue for Napier citizens and visitors to the region.

NAPIER CONFERENCES & EVENTS

Napier Conferences & Events is located on the northern end of Napier's Marine Parade with views from Mahia Peninsula to Cape Kidnappers, is Hawke's Bay's premiere, high quality full service conference and event venue. Napier Conferences & Events is suitable for a wide range of events and attracts local, national and international conferences.

KENNEDY PARK RESORT

Kennedy Park Resort is located on Storkey Street in Marewa and offers a wide range of affordable accommodation types, including units, tents and non-powered sites. The accommodation and associated facilities also cater for conferences and attract both national and international visitors. Kennedy Park is one of the busiest and most well revisited holiday parks in New Zealand and contributes favourably to the local economy.

SPORTSGROUNDS

Council provides and maintains 16 sports grounds throughout Napier. This equates to an area of 213 hectares of land set aside for sports purposes across the city. Napier's sports grounds range from facilities of regional and national significance to grounds principally serving local club demand.

RESERVES

Council provides, manages and maintains a range of parks, reserves and public gardens of various sizes, designations and purposes, to cater to a wide range of community uses. Council reserves support a large number of events for tourists and locals, delivering highly maintained grounds and gardens ranging in

location from coastal foreshore to formal botanical gardens. These areas enjoy a high profile within the city, resulting in high expectations and standards. The Reserves activity also manages the day-to-day maintenance and operation of play equipment located throughout the city.



COMMUNITY AND VISITOR EXPERIENCES

PERFORMANCE SUMMARY

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
KENNEDY PARK								
To provide a range of high quality accommodation and related visitor experiences	Maintain Qualmark 5 star Gold Holiday Park rating	Maintain	Maintain	Maintain	Maintain	Maintained	●	
	Maintain Qualmark 4+ star Gold Motel rating	Maintain	Maintain	Maintain	Maintain	Maintained	●	
Services provided are value for money in the accommodation sector	Maintain high level of occupancy (visitor nights)	10,774 visitor nights booked	17,365 Visitors Nights booked	20060 visitor nights booked	68,500 visitor nights booked per annum	95,558	●	
	Maintain high level of occupancy (room nights)	4213 room nights booked	5751 room nights booked	7190 room nights booked	27,100 room nights booked per annum	34,335	●	Impacts of COVID-19
To provide a sustainable business	Average length of stay for visitors	2.5 nights in built	2.5 nights in built	3.2 nights in built	1.9 nights in built	New	●	
NAPIER CONFERENCES & EVENTS								
Council provides a quality conference and events facility which enables events and services to be hosted, contributing to the economic wellbeing of the city	Maintain Qualmark (4+ star Silver rating)	Maintain	Maintain	Maintain	Maintain	Maintain	●	
	Number of local, national, and international hires	62	78	62 (202 in total for 3 quarters)	300	87	●	Reduced number of events due to national lockdown, Auckland lockdown and change in traffic light setting.
NAPIER I-SITE VISITOR CENTRE								
Council provides an i-SITE facility for visitors and locals to Napier and Hawke's Bay to deliver tourism information and tour and accommodation services	Maintain Qualmark Silver rating	Maintain	Maintain	Maintain	Maintain	Maintained	●	
	Visitor numbers per annum	8,866	11,380	11874	≥150,000	74,569	●	Lockdown from 17th August to 8th September, Reduced visitors due to COVID
PAR2 MINIGOLF								
Council provides a Mini Golf facility as a visitor attraction and for local community use, which provides high customer satisfaction and a sustainable business	Maintain Qualmark Silver rating **	Maintain	Maintain	Maintain	Maintain	Maintained	●	
	Visitor numbers per annum	9,133	14,253	12367	≥45,000	56,302	●	
	Return on assets	End of year measure	End of year measure	End of year measure	16%	TBC	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
NATIONAL AQUARIUM OF NEW ZEALAND								
Provide an aquarium for visitors and local citizens for recreation and education	Number of admissions	20,465	25,222	28,480	≥145,000	139615	●	Reduced visitors due to National lockdown, drop in visitors numbers due to Omicron outbreak and closure of International borders.
	Maintain Qualmark Gold endorsed rating	Maintain	Maintain	Maintain	Maintain	Maintained	●	
	ZAA (Zoo Aquarium Association) Accreditation	Maintain	Maintain	Maintain	Maintain	New	●	
LIBRARIES								
Council provides library services, literacy support and other programmes for all ages to meet the communities' recreational, social, and educational needs	Percentage of library members who are active borrowers (in 24-month period - card use only)	41%	43%	46%	35%	50%	●	
	Percentage of residents satisfied with library service in the Residents' Satisfaction Survey (excluding don't knows)	End of year measure	End of year measure	End of year measure	88%	New	●	
	Percentage of collection that is actively used	34%	48%	55%	75%	70%	●	This is an acumaltive measure which grows month on month.
	Number of internet sessions	2,399	4,688	5109	180,000	New	●	The number of sessions were reduced due to closure during Covid lockdown.
	Number of programme sessions delivered for all ages per year	85	85	106	400 sessions	433	●	The number of programme sessions significantly reduced due to covid
NAPIER MUNICIPAL THEATRE								
Council provides a quality performing arts venue experience for visitor and local use	Maintain Qualmark Silver rating	Maintain	Maintain	Maintain	Maintain	Maintained	●	
	No. of shows/ performances	13	6	0	60	New	●	Impacts of COVID-19
MTG HAWKE'S BAY								
Napier City Council provides a quality museum, theatre, and art gallery experience for local and visitor use	Visitor numbers per year	18251	21426	40,208	200,000 per annum	19,852	●	Reduced vistior numbers due to impacts of COVID
	Percentage of residents satisfied with MTG Hawke's Bay in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	60%	51%	●	
FARADAY CENTRE								
Council provides a quality technology museum that is accessible to the community	Visitor numbers per annum	4,147	4,609	3,254	15,000	New	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

COMMUNITY AND VISITOR EXPERIENCES

PERFORMANCE SUMMARY CONTINUED

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
MCLEAN PARK								
Provides a sport and recreation facility catering for a range of activities	Number of major events hosted	3	5	3	11	16	●	Q3 - 1 Domestic Cricket/ 2 International Warm ups (Netherlands)
RESERVES								
Parks are maintained efficiently and sustainably to a standard that is appropriate to their primary use	Percentage of park users satisfied with parks and reserves in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	96%	86%	●	
Playgrounds are safe, challenging, and enjoyable for both users and caregivers	All playgrounds are inspected fortnightly	99%	87%	87%	100%	98%	●	Some inspections not undertaken in the 2 week timeframe as Playground Maintenance staff on annual leave. Have discussed with City Services regarding staffing and training to ensure target is met. Additional Staff to be trained in Playground Auditing in March. Instructor has been stuck in Auckland due to COVID-19 lockdowns and backload of work. Training has since been completed with 2 staff and a 3rd staff member is in progress.
Parks are maintained efficiently and sustainably to a standard that is appropriate to their primary use	Reduction in the number of service requests for remedial action in parks and reserves	57	98	113	Downwards trend	New	●	
SPORTSGROUNDS								
Council provides a sufficient number and range of sports and recreation facilities to satisfy the needs of the community	Sport and recreation parks per 1,000 residents district wide (NZ Recreation Association guidelines require 3ha per 1,000 people)	End of Year Measure	End of Year Measure	End of Year Measure	>3ha per 1,000 people	3.4ha	●	
Sporting surfaces and facilities are well maintained and suitable for use	Percentage of those surveyed who are satisfied with sportsgrounds in the Residents' Satisfaction Survey	End of Year Measure	End of Year Measure	End of Year Measure	89%	88%	●	
Sports facilities support the event industry within the city	Events held on the sportsgrounds per annum	53	50	68	>50	54	●	Q3 - 64 Community bookings 4 Commercial bookings

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
NAPIER AQUATIC CENTRE								
Provide aquatic facilities that focus on accessibility and safety	Number of users using the centre each year	17,603	7,232	13,779	175,000	34,599	●	Covid restrictions have affected our year to date numbers.
	Water testing results are always within the safe parameters according to the New Zealand Standard for Pool Water Quality NZS 5826:2010	100%	100%	98%	100%	97%	●	Still within safe parameters for operating, two micro tests failed
	Maintain Poolsafe accreditation standard	Maintained.	Maintained	Maintained	Maintain	New	●	
	Maintain nationally accredited QSS (Quality Swim School) standard	Maintained.	Maintained	Maintained	Maintain		●	Has been delayed by QSS, awaiting new date
MARINE PARADE POOLS								
The Marine Parade Pools complex is a safe recreational facility for the community	Water testing results are always within the safe parameters according to the New Zealand Standard for Pool Water Quality NZS 5826:2010	100%	100%	100%	100%	New	●	
BAY SKATE								
Provide a facility to cater for a range of roller sports activities	Visitor numbers per year (entry passes sold)	8,849	6,951	8,061	26,500	26,211	●	Reduced numbers due to COVID lockdown
	Deliver between 8-12 events per year	End of year measure	End of year measure	End of year measure	Between 8 and 12	New	●	
HOUSING								
Provide affordable and safe housing that meets the needs of tenants	Percentage of tenants satisfied with service	End of year measure	End of year measure	End of year measure	85%	92%	●	
	Number of unit inspections(each unit inspected once per year)	19%	56% (YTD)	77% (YTD)	304 retirement 72 rental	99%	●	
Maximise the occupancy and use of housing and village halls	Occupancy rate - retirement	99%	99%	99%	90%	99%	●	
	Occupancy rate - rental	100%	97%	96%	90%	100%	●	
COMMUNITY FACILITIES (HALLS)								
Provide affordable indoor facilities that meet the social, leisure, and cultural needs of the community	Percentage of community hireage for halls directly managed by Council	94%	94%	84%	85%	88%	●	
	Percentage of customers satisfied with halls directly managed by Council	end of year measure	end of year measure	end of year measure	95%	97%	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

COMMUNITY AND VISITOR EXPERIENCES

PERFORMANCE SUMMARY CONTINUED

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
COMMUNITY STRATEGIES								
Develop effective strategies, policies, and initiatives that support community wellbeing	Number of local community events per year	10	13	6	50	46	●	
Provide quality advice, information, and support to community groups and agencies, and help build a strong community and voluntary sector	Number of community training and network meetings facilitated each year	6	6	8	20	25	●	
	Percentage of attendees satisfied with community training and network meetings	100%	94%	100%	96%	100%	●	
Promote safety in response to issues and priorities in the community	Percentage of residents who perceive they are safe or very safe in Napier (source: Biannual Social Monitor Survey)	56%	NA	NA	75%	73%	●	Survey not completed in this quarter
EVENTS & MARKETING								
Council works with strategically targeted new and existing events to assist them to grow, develop, and become sustainable	Economic impact of events funded under the Council events strategy	150K	370K	\$6.5M	\$12 million	New	●	Covid-19 Impact
We keep people informed, make it easy for people to interact, engage, and transact with Council. We listen and act on the needs of the people	Satisfaction with Council communication in the Annual Residents' Satisfaction Survey	End of year measure	End of year measure	End of year measure	Above the 2021 set level in the NZ	New	●	
ENGAGEMENT								
Provide high quality information to the public to empower communities to participate in the decision-making process	The percentage of residents satisfied with the amount of public consultation undertaken in the Residents' Satisfaction Survey	End of year Measure	End of year Measure	End of year Measure	75%	New	●	This result is reported with a margin of error of +/- 10% given the smaller sample size for the quarterly satisfaction tracking surveys. A full representative sample is achieved for the end-of-year result

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

COMMUNITY AND VISITOR EXPERIENCES

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022				Revised Budget	Annual Plan	Notes	Comments
	Actual	Revised Budget	Variance	% Variance				
Revenue	(10,756)	(12,888)	(2,132)	(17)%	(17,307)	(17,313)	-1-	Reduced revenue due to impacts of COVID-19.
Expenditure	27,729	29,667	1,938	7%	40,835	39,320		
Depreciation	5,738	6,734	996	15%	9,062	9,062	-2-	Reduced depreciation costs due to the delay in Capital projects.
Net Operating Expenditure	22,711	23,513	802	3%	32,590	31,070		

Figures are shown in thousands (\$,000)

Figures are shown in thousands (\$,000)		Year to Date Mar 2022						
Net Operating Expenditure	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Notes	Comments
Sportsgrounds								
Revenue	(509)	(375)	133	36%	(573)	(573)	-3-	Additional Financials Contributions received from developments.
Expenditure	3,319	3,671	353	10%	5,879	4,879		
Sportsgrounds Total	2,810	3,296	486	15%	5,306	4,306		
McLean Park								
Revenue	(302)	(549)	(247)	(45)%	(732)	(732)	-4-	Reduced events due to the impacts of COVID-19
Expenditure	391	569	177	31%	725	725	-5-	
McLean Park Total	89	20	(70)	<(100)%	(7)	(7)		
Reserves								
Revenue	(1,135)	(344)	791	>100%	(635)	(635)	-6-	Unbudgeted contribution towards the relocation of the playground behind Pettigrew Green Arena and is offset by unbudgeted expenditure. Unbudgeted donations towards the Tironui Pathway & Maggie's Way Plantings and construction of the Otatara to Maggie's Way Pathway. These two projects will be offset by unbudgeted expenditure.
Expenditure	3,925	4,232	307	7%	6,430	5,970		
Reserves Total	2,790	3,888	1,098	28%	5,795	5,335		
Bay Skate								
Revenue	(223)	(163)	60	37%	(218)	(218)	-7-	New skate ramps attracting additional visitors.
Expenditure	592	573	(20)	(3)%	766	766		
Bay Skate Total	369	409	40	10%	548	548		

COMMUNITY AND VISITOR EXPERIENCES

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Grants								
Revenue	(75)	(62)	14	22%	(65)	(65)	-8-	Additional grants from government COVID-19 support.
Expenditure	1,858	1,929	72	4%	2,111	2,118		
Grants Total	1,782	1,868	86	5%	2,046	2,053		
Community Facilities								
Revenue	(44)	(29)	15	53%	(38)	(38)	-9-	Unbudgeted revenue arising from bringing management of halls into Council operations
Expenditure	344	324	(20)	(6)%	435	435		
Community Facilities Total	300	296	(4)	(2)%	397	397		
Community Advice								
Revenue	(15)	-	15		-	-		
Expenditure	1,083	1,177	93	8%	1,569	1,569		
Community Advice Total	1,068	1,177	108	9%	1,569	1,569		
Emergency Management								
Revenue	-	-	-		-	-		
Expenditure	156	182	26	14%	243	243	-10-	No emergencies faced by the City
Emergency Management Total	156	182	26	14%	243	243		
Libraries								
Revenue	(185)	(130)	55	43%	(185)	(185)	-11-	DIA funding for NZLPP
Expenditure	2,568	2,704	136	5%	3,572	3,572		
Libraries Total	2,383	2,574	191	7%	3,387	3,387		
Napier Aquatic Centre								
Revenue	(369)	(633)	(264)	(42)%	(844)	(844)	-12-	Drop in revenue due to impacts of COVID-19
Expenditure	2,262	2,226	(35)	(2)%	2,971	2,971		
Napier Aquatic Centre Total	1,893	1,593	(300)	(19)%	2,127	2,127		
Marine Parade Pools								
Revenue	(36)	(39)	(3)	(7)%	(52)	(52)		
Expenditure	228	245	17	7%	326	326		
Marine Parade Pools Total	191	205	14	7%	274	274		

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
National Aquarium of NZ								
Revenue	(1,579)	(1,898)	(320)	(17)%	(2,454)	(2,460)	-13-	Drop in revenue due to impacts of COVID-19
Expenditure	3,122	3,221	98	3%	4,319	4,325		
National Aquarium of NZ Total	1,544	1,322	(221)	(17)%	1,865	1,865		
Par 2 MiniGolf								
Revenue	(314)	(314)	(0)	(0)%	(397)	(397)		
Expenditure	266	238	(28)	(12)%	317	317	-14-	Unbudgeted maintenence costs
Par 2 MiniGolf Total	(48)	(76)	(28)	(37)%	(80)	(80)		
Napier Conferences & Events								
Revenue	(383)	(1,462)	(1,080)	(74)%	(1,950)	(1,950)	-15-	Drop in revenue due to impacts of COVID-19
Expenditure	1,242	1,892	650	34%	2,529	2,529	-16-	Reduced costs in line with Revenue.
Napier Conferences & Events Total	859	430	(429)	(100)%	579	579		
Napier Municipal Theatre								
Revenue	(119)	(460)	(341)	(74)%	(613)	(613)	-17-	Drop in revenue due to impacts of COVID-19
Expenditure	1,100	1,296	195	15%	1,728	1,728	-18-	Reduced costs in line with Revenue.
Napier Municipal Theatre Total	981	836	(145)	(17)%	1,115	1,115		
Napier i-SITE Visitor Centre								
Revenue	(145)	(263)	(118)	(45)%	(331)	(331)	-19-	Impacts of COVID-19
Expenditure	667	749	82	11%	1,000	1,000	-20-	Costs down in line with revenue.
Napier i-SITE Visitor Centre Total	523	486	(37)	(8)%	669	669		
Kennedy Park								
Revenue	(2,263)	(3,074)	(811)	(26)%	(4,099)	(4,099)	-21-	Drop in revenue due to impacts of COVID-19
Expenditure	2,603	2,896	293	10%	3,869	3,869	-22-	Drop in cost in line with Revenue.
Kennedy Park Total	340	(178)	(518)	<(100)%	(229)	(229)		
Communications & Marketing								
Revenue	(25)	-	25		-	-		
Expenditure	29	35	6	17%	35	-		
Communications & Marketing Total	4	35	31	90%	35	-		

COMMUNITY AND VISITOR EXPERIENCES

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022				Revised Budget	Annual Plan	Notes	Comments
	Actual	Revised Budget	Variance	% Variance				
Events								
Revenue	(21)	-	21		-	-		
Expenditure	436	522	86	17%	664	664	-23-	Reduced spend due to the SIX 60 concert not going ahead due to COVID-19 restrictions.
Events Total	415	522	107	20%	664	664		
Marketing								
Revenue	-	-	-		-	-		
Expenditure	188	235	47	20%	374	341	-24-	Strategic Initiative marketing costs yet to be incurred.
Marketing Total	188	235	47	20%	374	341		
MTG Faraday Centre								
Revenue	(84)	(129)	(45)	(35)%	(172)	(172)	-25-	Drop in revenue due to impacts of COVID-19.
Expenditure	230	368	138	38%	533	533	-26-	Staff Vacancy and delay in maintenance work due to staff shortages and impacts of COVID.
MTG Faraday Centre Total	146	239	93	39%	361	361		
MTG Hawke's Bay								
Revenue	(1,078)	(1,195)	(117)	(10)%	(1,593)	(1,593)		
Expenditure	3,856	3,977	121	3%	5,321	5,321		
MTG Hawke's Bay Total	2,779	2,782	4	0%	3,728	3,728		
Housing - Retirement								
Revenue	(1,486)	(1,389)	96	7%	(1,852)	(1,852)		
Expenditure	2,356	2,505	149	6%	3,336	3,336		
Housing - Retirement Total	870	1,116	245	22%	1,483	1,483		
Housing - Rental								
Revenue	(366)	(378)	(12)	(3)%	(505)	(505)		
Expenditure	645	635	(10)	(2)%	845	845		
Housing - Rental Total	278	256	(22)	(9)%	340	340		

Figures are shown in thousands (\$,000)

Figures are shown in thousands (\$,000)	Year to Date March 2022							
Capital	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Notes	Comments
Sportsgrounds								
Sportsgrounds - Infra Renewal	195	260	65	25%	532	440	-1-	Works scheduled for the last quarter and it is anticipated that these projects will be completed by the end of the financial year.
McLean Park Facility Renewals	104	170	66	39%	670	670	-2-	Works scheduled for the last quarter with some of this budget to assist with the expected cost deficit on the McLean Park Digital Screen project. It is anticipated that these projects will be completed by the end of the financial year.
Safety Projects/CPTED	-	10	10	100%	15	10		
Centennial Hall Flood Restoration	431	-	(431)	(100)%	-	-	-3-	Unbudgeted costs to be funded from the insurance pay-out.
McLean Park Digital Screen	102	96	(6)	(6)%	250	250		
New Pathways	47	24	(23)	(96)%	40	40		
New Shade Areas	-	20	20	100%	42	20		
Park Island Northern Revopement	539	299	(240)	(80)%	299	-	-4-	Project overspend to be funded from other project underspends within the Sportsgrounds Activity.
Playground Development	-	20	20	100%	300	300		
Riparian Planting	-	-	-		10	-		
Taradale Park Rotary Shelter	4	-	(4)	(100)%	-	-		
Total Sportsgrounds	1,421	899	(523)	(58)%	2,157	1,730		
McLean Park								
Minor Capital Items	(0)	-	-		-	-		
Total McLean Park	(0)	-	-		-	-		
Reserves								
Infrastructure Asset Renewal	339	400	61	15%	850	800	-5-	Works are progressing and it is anticipated that these projects will be completed by the end of the financial year.
Coastal Erosion	-	-	-		595	-		
Foreshore Planting	5	5	-		20	20		
Marine Parade renewals	65	27	(38)	(100)%	788	390	-6-	This budget will not be fully utliised by year-end due to delays as a result of Covid19.
Planting	45	35	(10)	(29)%	70	70		
Riparian Planting	1	10	9	90%	20	20		
Playground Renewals	277	65	(212)	(100)%	659	200	-7-	Roberts Terrace playground completed ahead of schedule.
Reserves Vested Assets	-	-	-		300	300		
Passive Recreation Reserves	-	-	-		-	-		

COMMUNITY AND VISITOR EXPERIENCES

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022				Revised Budget	Annual Plan	Notes	Comments
	Actual	Revised Budget	Variance	% Variance				
Reserves								
Spriggs Park Rotary BBQ Area	15	-	(15)	(100)%	-	-		
Whakarire Ave Rock Revetment	52	-	(52)	(100)%	2,165	-	-8-	Some design and tender document works have been undertaken, however physical works will not proceed this financial year due to a lack of tenders for works and the one tender received was significantly higher than the engineers estimate. Council have recommended that this project be re-tendered.
Maraenui Splash Pad and Park Development - Shopping Reserve	65	100	35	35%	100	100	-9-	Construction has began. This is a co-funded project with other Activities within Council. Once those budgets have been fully utilised, this budget will then be drawn down.
Urban Growth	3	70	67	96%	400	400	-10-	Principle project is the construction of a new playground in Taradale West. Location recommendation report drafted and is due to go to Council in May before committing to project. Some small growth related works are currently underway.
Western Hill Pathway development	24	-	(24)	(100)%	97	-		
Ahuriri Estuary Projects	2	29	27	93%	1,300	1,000		
Destination Playground Stage 2	-	-	-		100	-		
Allen Berry Future Development	13	13	-		100	100		
Total Reserves	906	754	(152)	(20)%	7,564	3,400		
Bay Skate								
Bay Skate Renewals	18	18	-		18	19		
Skate ramps	-	107	107	100%	107	125	-11-	Delay in project due to complexities and the need for a project manager.
Sound System	3	3	-		3	3		
Bay Skate Ramps	55	56	1	2%	56	38		
General Minor Capital	7	-	(7)	(100)%	-	-		
Total Bay Skate	84	184	101	55%	184	184		
Community Facilities								
Halls Renewals	3	52	49	95%	69	69	-12-	Delays in projects due to staff capacity
Taradale Town Hall internal refurbishment	-	-	-		85	-		
Maraenui Community Space	163	200	37	19%	943	-	-13-	Delays in project due to impacts of COVID-19
Minor Capital Items	19	45	26	58%	145	60		
Total Community Facilities	185	297	112	38%	1,243	129		

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Community Advice								
Pump Track	2	-	(2)	(100)%	-	-		
Total Community Advice	2	-	(2)	(100)%	-	-		
Libraries								
Library Renewals	-	7	7	93%	20	10		
Library Building Renewals	-	12	12	100%	27	16		
General Renewals	-	140	140	100%	140	140	-14-	Awaiting delivery of vehicle
Library Stock	283	231	(53)	(23)%	465	360	-15-	Reduced spend due to supply constraints.
Robson Collection Donations	0	1	1	100%	1	1		
Napier Library Redevelopment	15	-	(15)	(100)%	-	-		
Napier Library Rebuild	225	324	99	31%	673	469	-16-	Delays with project due to impacts of COVID-19
Self Issuing Kiosks - Napier	1	-	(1)	(100)%	-	-		
Taradale Library Minor Work	30	53	23	43%	212	80		
Minor Capital Items	-	7	7	93%	10	10		
Technology Services Upgrade	-	25	25	100%	50	50		
Total Libraries	554	801	245	31%	1,597	1,136		
Napier Aquatic Centre								
Napier Aquatic Centre I.A.R.	88	136	48	35%	407	194	-17-	Approval from Council received in Feb, scoping, project management resource being engaged with remediation work to start shortly.
Napier Aquatic Centre expansion	70	-	(70)	(100)%	64	-	-18-	
Reception and Office Redevelopment	-	25	25	100%	50	50		
Roof Weather-Tightning Repair	-	35	35	100%	70	70	-19-	Approval from Council received in Feb, scoping, project management resource being engaged with remediation work to start shortly.
Asset Register Items	-	62	62	99%	125	125	-20-	Approval from Council received in Feb, scoping, project management resource being engaged with remediation work to start shortly.
Total Napier Aquatic Centre	158	259	100	39%	716	439		
Marine Parade Pools								
Marine Pde Pools Renewals	7	19	11	59%	52	25		
Ocean Spa Upgrade	117	340	223	66%	602	310	-21-	Project is underway but delay in shipping of materials.
Replacement Boiler	-	60	60	100%	60	60	-22-	looking at undertaking work Q3 next financial year due to change in operating model.
Total Marine Parade Pools	124	419	294	70%	714	395		

COMMUNITY AND VISITOR EXPERIENCES

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Figures are shown in thousands (\$,000)	Year to Date Mar 2022							
Capital	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Notes	Comments
National Aquarium of NZ								
Aquarium Renewals	270	186	(84)	(45)%	1,235	1,665	-23-	Made progress with projects ahead of proposed timelines.
Building Renewals	12	61	49	80%	157	257	-24-	Challenges with resources due to COVID-19.
Minor Capital Items	8	15	7	47%	45	45		
Total National Aquarium of NZ	290	262	(28)	(11)%	1,437	1,967		
Par 2 MiniGolf								
Par 2 MiniGolf Renewals	-	2	2	100%	52	3		
Par2 Building Renewals	-	-	-		13	-		
Par2 Building Upgrade	-	2	2	100%	103	3		
Minor Capital Items	-	6	6	100%	10	10		
Total Par 2 MiniGolf	-	10	10	100%	178	16		
Napier War Memorial Centre								
CC Renewals	1	56	55	98%	188	60	-25-	Delay due to supplier change and COVID restrictions
CC Building Renewals	15	117	102	87%	279	175	-26-	Delay due to supplier change and COVID restrictions
AV Equipment Upgrades	17	19	2	10%	26	26		
War Memorial	185	170	(15)	(9)%	1,935	-	-27-	Delays with projects due to impacts of COVID-19
Minor Capital Items	3	18	15	82%	85	60		
Total Napier War Memorial Centre	221	380	159	42%	2,512	321		
Napier Municipal Theatre								
NMT Renewals	10	53	43	81%	202	380	-28-	Delay in project due to complexities and the need for a project manager.
NMT Building Renewals	-	26	26	100%	72	39		
Minor Capital Items	44	49	5	10%	64	55		
Total Napier Municipal Theatre	54	128	74	58%	338	474		
Napier i-SITE Visitor Centre								
i-SITE Renewals	-	43	43	100%	59	59	-29-	Delay in project due to shortages of resources.
Minor Capital Items	(1)	25	26	100%	80	25		
Total Napier i-SITE Visitor Centre	(1)	68	69	100%	139	84		

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Kennedy Park								
Kennedy Park Renewals	31	52	21	40%	94	94		
Kennedy Park Facilities Renewl	0	-	-		-	-		
KP Building Renewals	22	284	262	92%	336	184	-30-	COVID-19 and Supply related delays
Deluxe Ensuite Units	-	-	-		160	160		
Main Ablution Block	34	-	(34)	(100)%	-	-	-31-	Spillover costs from last year.
Minor Capital Items	30	195	165	85%	520	520	-32-	COVID-19 and Supply related delays
Furniture & Fittings	3	-	(3)	(100)%	-	-		
Total Kennedy Park	120	531	411	77%	1,109	957		
MTG Faraday Centre								
Faraday Centre Building Upgrade	0	13	13	98%	20	520		
Seismic Strengthening	17	-	(17)	(100)%	75	-		
Minor Capital Items	3	7	4	60%	17	10		
Security Cameras	-	-	-		2	-		
Total MTG Faraday Centre	21	20	-		114	530		
MTG Hawke's Bay								
MTG Renewals	8	40	32	80%	126	60	-33-	Delay in projects due to delay in assesment reports.
CC Building Renewals	16	13	(3)	(23)%	115	20		
Earthquake Gallery	-	-	-		-	80		
Storage for MTG - property purchase	-	-	-		-	1,800		
MTG Century Theatre Tech Investigation and Upgrade	-	-	-		-	300		
Collection Storage Van	-	-	-		-	60		
Century Theatre Balustrade	-	-	-		-	10		
MTG Sprinkler Project	-	-	-		-	400		
Minor Capital	12	33	22	66%	77	50		
Total MTG Hawke's Bay	36	86	51	59%	317	2,780		

COMMUNITY AND VISITOR EXPERIENCES

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Housing - Retirement								
Retirement Housing Renewals	-	530	530	100%	2,412	927	-34-	Team currently focusing on Health homes standard
Henry Charles Hall Internal Refurbishment	-	80	80	100%	80	80	-35-	Delay in work due Structural work requirements which is funded in the next year.
Minor Capital Projects	55	51	(4)	(8)%	188	89		
HH Heat pumps	302	1,320	1,018	77%	1,940	1,940	-36-	Costs of heat pumps has come in under budget due to Tender
Minor Capital Items	3	-	(3)	(100)%	-	-		
Total Housing - Retirement	361	1,981	1,621	82%	4,619	3,036		
Housing - Rental								
Rental Housing Renewals	12	173	162	93%	617	260	-37-	Team currently focusing on Health homes standard
Minor Capital Projects	7	21	14	67%	38	21		
HH Heat pumps	42	-	(42)	(100)%	-	-	-38-	Costs of heat pumps has come in under budget due to Tender
Minor Capital Items	8	-	(8)	(100)%	-	-		
Minor Capital Items	68	194	126			281		
Total Housing - Rental	68	194	126	65%	656	281		
TotalExpenditure	4,603	7,272	2,668	37%	25,595	17,859		
Asset Sales	(150)	-	-		-	-		



PROPERTY ASSETS

Activities in Property Assets are:

- Property Holdings
- Inner Harbour
- Lagoon Farm
- Parklands Residential Development

PROPERTY HOLDINGS

Leasehold Land Portfolio:

Investment Property Portfolio = 74

Residential = 14

This activity is responsible for the management of leases and licences that have been established for parks, reserves, sportsgrounds, and roads, commercial, industrial, and residential properties. The majority of leases within the Leasehold Land Portfolio are perpetually renewable.

It is also responsible for asset management, including maintenance and renewal, of all Council buildings not specifically allocated to other activities.

INNER HARBOUR

Napier Inner Harbour facilities are located in Ahuriri. The Inner Harbour provides Council owned berthage facilities and the Nelson Quay Boat Ramp, for both commercial fishing vessels and recreational vessels and craft including the Sailing Waka. The Inner Harbour also provides the location for the Napier Sailing Club and the Hawke's Bay Sports Fishing Club, both occupy Council-owned land on a lease basis.

The Inner Harbour provides a channel to the open sea that Council is required to dredge to ensure it remains navigable. The waters within the Inner Harbour are also used by a variety of other water-based users from the wider community, while some of the Council wharves and jetties are used by the public for recreational fishing.

Responsibility for managing the Inner Harbour transferred to the Napier City Council as an integral part of local government reorganisation in 1989. Service delivery has been provided in-house by Napier City Council and includes general enquiries, berth allocation, maintenance, and the operation of the pay to use Nelson Quay Boat Ramp.

LAGOON FARM

The Lagoon Farm activity is a commercial farm operated on the former Ahuriri lagoon bed landholding south of the current estuary channel. This activity covers the costs of land retention and wherever possible provides a supplementary revenue stream to Council while providing a number of other ancillary amenities to the general public and community of Hawke's Bay

The farm currently operates as a sheep farm, with some paddocks leased out for hay cropping on a seasonal basis. The area is zoned "Rural" and as such it can only be used for farming activities.

PARKLANDS RESIDENTIAL DEVELOPMENT

The Parklands Residential Development on 120 hectares of former Lagoon Farm land will provide over 350 residential sections for sale during the period 2018-27. The rate of residential development will be driven by market demand.



PROPERTY ASSETS

PERFORMANCE SUMMARY

Level of service	Performance measures	First Quarter	Second Quarter	Third Quarter	Target 2022/23	Year End 2020/21	Indicator	Comment
PARKLANDS RESIDENTIAL DEVELOPMENT								
Residential lots are created to provide an expanding residential development to meet the demand for the sections	Number of sections sold and developed	0	0	0	Developed: 70 Sold: 68	60	●	Stage 8 (29 lots) is being targeted to be sold during quarter 4. Stages 9 & 10 will not be sold this financial year due to delays as a result of Covid-19.
LAGOON FARM								
Lagoon Farm ensures stewardship of Council's 289 hectare land holding on the Ahuriri Lagoon Bed	Farm revenue will cover the cost of retaining the land as measured by the operating budget and Napier City Council annual internal financial statements for year ended 30 June each year	End of year measure	End of year measure	End of year measure	Revenue exceeds expenditure (prior to internal	New	●	
INNER HARBOUR								
To provide and maintain Inner Harbour facilities to enable the safe berthing of commercial and recreational vessels	Dredging is carried out as required so the channel is maintained to a minimum depth of 2.4 m at lowest tide (source: depth sound checks)	Achieved	Achieved	Achieved	Achieved	Achieved	●	
	No. of Permanent Berths	98	98	98	98	98	●	
BUILDINGS ASSET MANAGEMENT								
Council maintains and renews all Council buildings to ensure buildings remain safe, in good condition, and fit for purpose	Buildings with compliance schedules under the Building Act 2004 which have current Building Warrants of Fitness	100%	100%	100%	100%	Not Achieved	●	

Performance Indicators: ● Achieved ● In progress and on target ● Within 10% ● Not achieved, greater than 10% ● End of year measure

PROPERTY ASSETS

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	(3,341)	(2,976)	365	12%	(24,745)	(24,745)	-1-	Nov 2020 insurance flood payout and increase in revenue from rent reviews.
Expenditure	2,274	1,916	(358)	(19)%	16,094	16,094	-2-	Increase in Insurance premiums.
Depreciation	487	589	102	17%	786	786	-3-	Reduced depreciation costs due to the delay in Capital projects.
Net Operating Expenditure	(580)	(471)	109	23%	(7,865)	(7,865)		

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Lagoon Farm								
Revenue	(459)	(435)	24	5%	(611)	(611)		
Expenditure	525	504	(21)	(4)%	672	672		
Lagoon Farm Total	67	69	3	4%	61	61		
Parklands Residential Dvlpmnt								
Revenue	-	-	-		-	-		
Expenditure	-	-	-		-	-		
Parklands Residential Dvlpmnt Total	-	-	-		-	-		
Parklands Area 3								
Revenue	(15)	(15)	0	1%	(18,836)	(18,836)		
Expenditure	186	186	(0)	(0)%	13,639	13,639		
Parklands Area 3 Total	171	171	(0)	(0)%	(5,198)	(5,198)		

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Property Support								
Revenue	(185)	(1)	184	>100%	(1)	(1)	-4-	Nov 2020 Flood insurance claim payout
Expenditure	433	(6)	(438)	<(100)%	(7)	(7)	-5-	Increase in insurance premiums
Property Support Total	248	(6)	(254)	<(100)%	(8)	(8)		
Property Holdings								
Revenue	(2,412)	(2,255)	157	7%	(4,937)	(4,937)		
Expenditure	797	716	(80)	(11)%	951	951	-6-	Increase costs for non-social housing to bring in line with Healthy Homes standard - offset by increase in revenue.
Property Holdings Total	(1,615)	(1,539)	76	5%	(3,986)	(3,986)		
Building Asset Management								
Revenue	-	-	-		-	-		
Expenditure	170	390	220	56%	523	524	-7-	Delay in projects due to the impacts of COVID-19 and shortage of resources.
Building Asset Management Total	170	390	220	56%	523	524		
Inner Harbour								
Revenue	(270)	(270)	0	0%	(360)	(360)		
Expenditure	650	714	64	9%	1,102	1,102		
Inner Harbour Total	380	444	65	15%	742	742		

PROPERTY ASSETS

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)	Year to Date Mar 2022							
Capital	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Notes	Comments
Parklands Area 3								
Parklands Area 3	31	-	(31)	(100)%	-	-	-1-	NCC do not budget capital expenditure for the Parklands Development. Once a stage has been developed these costs are then moved to Inventory.
Parklands Area 3	2	-	(2)	(100)%	-	-		
Parklands Area 3	0	-	-		-	-		
Parklands Area 3	1,897	-	(1,897)	(100)%	-	-	-2-	NCC do not budget capital expenditure for the Parklands Development. Once a stage has been developed these costs are then moved to Inventory.
Parklands Area 3	730	-	(730)	(100)%	-	-	-3-	NCC do not budget capital expenditure for the Parklands Development. Once a stage has been developed these costs are then moved to Inventory.
Parklands Area 3	598	-	(598)	(100)%	-	-	-4-	NCC do not budget capital expenditure for the Parklands Development. Once a stage has been developed these costs are then moved to Inventory.
Parklands Area 3	5	-	(5)	(100)%	-	-		
Parklands Area 3	555	-	(555)	(100)%	-	-	-5-	NCC do not budget capital expenditure for the Parklands Development. Once a stage has been developed these costs are then moved to Inventory.
Total Parklands Area 3	3,817	-	(3,818)	(100)%	-	-		
Parklands Area 4								
Parklands Area 4	34	-	(34)	(100)%	-	-	-6-	NCC do not budget capital expenditure for the Parklands Development. Once a stage has been developed these costs are then moved to Inventory.
Total Parklands Area 4	34	-	(34)	(100)%	-	-		
Property Support								
Minor Capital Items	31	-	(31)	(100)%	-	-	-7-	November 2020 Flood related repair costs offset by insurance payout
Total Property Support	31	-	(31)	(100)%	-	-		

Figures are shown in thousands (\$,000)		Year to Date Mar 2022						
Capital	Actual	Revised	Variance	% Variance	Revised	Annual	Notes	Comments
Property Holdings								
Seismic Strengthening Council Buildings	-	-	-		122	-		
Civic Buildings Upgrade	8	-	(8)	(100)%	1,500	1,500		
Assessment & Compliance Projects	5	-	(5)	(100)%	60	100		
Pandora Pond Buildings	-	-	-		250	300		
Minor Capital Items	-	-	-		-	-		
Minor Capital - Loans Funded	30	35	5	14%	35	-		
Total Property Holdings	43	35	(8)	(23)%	1,967	1,900		
Building Asset Management								
Assessment and compliance projects	-	-	-		-	100		
Total Building Asset Management	-	-	-		-	100		
Inner Harbour								
IH Facilities Renewals	47	-	(47)	(100)%	372	-	-8-	Works are progressing on the pontoon replacements. Budget expected to be utilised by year end.
Ahuriri Masterplan - Iron Pot Public Access	-	-	-		400	-		
Total Inner Harbour	-	-	-		400	-		
Total Capital Expenditure	3,973	35	(3,938)	(100)%	2,739	2,000		
Asset Sales	(1,643)	-	-		-	-		

SUPPORT UNITS

Council has a number of cost centres of a corporate or support nature. These cost centres provide the technical and support services necessary for the function of Council's activities.

Costs of the support services are reallocated to activities either as overheads based on the support each activity receives, or recharged direct on a usage basis.

Support Services include the Services Depot, which provides support for the Utilities and Reserves divisions including a store and mechanical workshop. Design Services provides scientific and technical services to other Council departments ensuring the community receives engineering services of maximum quality and safety.



SUPPORT UNITS

FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	(7,857)	(7,082)	775	11%	(12,939)	(2,358)	-1-	Regional CIP project funding through shared services, revenue offsets costs.
Expenditure	1,642	63	(1,579)	<(100)%	4,190	(1,043)	-2-	Regional CIP projects through shared services, COVID-19 related expenditure and reduced chargeable hours due to a number of vacant positions.
Depreciation	1,244	2,107	864	41%	2,622	2,622	-3-	Reduced depreciation costs due to the delay in Capital projects.
Net Operating Expenditure	(4,971)	(4,912)	59	1%	(6,127)	(779)		

SUPPORT UNITS

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Figures are shown in thousands (\$,000)	Year to Date Mar 2022							
Capital	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan	Notes	Comments
Three Waters Reform Programme								
Scoping 3 Waters Master Plan Projects	309	309	-		461	-		
Water Quality Improvement Project	2,421	2,416	(5)	(0)%	3,962	-		
Water Safety Plan Delivery of Improvement Items	289	285	(5)	(2)%	642	-		
Fire Flow Network Upgrades to meet Levels of Service	2,070	2,070	-		2,394	-		
Parks Water Bores Investigation & Implementation	231	170	(61)	(36)%	170	-	-1-	Budget transfer required which will remove this variance.
Review of Private Water Supplies	50	50	-		225	-		
Peer Review 3 Waters Models & Masterplans	11	11	-		81	-		
Te Awa Structure Plan & 3 Waters Infrastructure	-	-	-		-	-		
Wastewater Outfall Repair	111	111	-		250	-		
Asset Management Systems & Data Collection	-	-	-		271	-		
Maintenance Management Practices	41	41	-		133	-		
DIA Equipment Purchases & Set Up Costs	10	10	-		15	-		
Total Three Waters Reform Programme	5,542	5,472	(71)	(1)%	8,605	-		
Services Administration								
Depot General Renewals	16	20	4	20%	30	30		
Depot Building Renewals	13	41	27	67%	54	54		
Lockable storage-more sheds	-	5	5	100%	5	5		
Asset Register Items	10	13	3	23%	13	13		
Total Services Administration	39	78	39	50%	102	102		
Plant and Vehicles								
P & V Renewal Purchases	507	761	254	33%	900	900	-2-	Supply chain issues have impacted \$300k outstanding orders at year end.
Total Plant and Vehicles	507	761	254	33%	900	900		
Chief Executive								
Minor Capital Items	(1)	-	1	100%	35	70		
Minor Capital S801	27	-	(27)	(100)%	50	-		
Total Chief Executive	26	-	(26)	(100)%	85	70		

SUPPORT UNITS

FINANCIAL SUMMARY CONTINUED

Figures are shown in thousands (\$,000)

Capital	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
C.I.T.								
Street Management (CCTV's)	11	-	(11)	(100)%	-	-	-3-	Office 365 project still progressing delayed due to COVID-19
Software Replacements and Upgrades	-	-	-		96	-		
Software Replacements and Upgrades - S800	-	258	258	100%	515	515	-4-	Reduced spend due to lack of staffing resources
New business Improvement Modules - S800	38	40	2	5%	80	80	-5-	Reduced spend due to lack of staffing resources
Innovation Tools - S800	60	200	140	70%	200	400	-6-	Reduced spend due to lack of staffing resources
Minor Capital Items	3	-	(3)	(100)%	-	-		
Minor Capital Items	-	-	-		62	-		
Corporate IT Network	-	13	13	100%	13	13		
Total C.I.T.	112	511	399	78%	965	1,008		
Finance Leases								
Technology Equipment Minor Capital	323	519	196	38%	2,168	4,428	-7-	Supply chain issues and lack of staff resources
Total Finance Leases	323	519	196	38%	2,168	4,428		
Total Capital Expenditure	6,549	7,341	791	11%	12,825	6,508		
Asset Sales	(154)	-	-		-	-		

RATES AND SPECIAL FUNDS FINANCIAL SUMMARY

Figures are shown in thousands (\$,000)

Net Operating Expenditure	Year to Date Mar 2022						Notes	Comments
	Actual	Revised Budget	Variance	% Variance	Revised Budget	Annual Plan		
Revenue	(33,215)	(32,359)	856	3%	(42,995)	(47,177)		
Expenditure	(1,287)	(984)	304	31%	(1,312)	(1,312)		
Depreciation	-	-	-		-	-		
Net Operating Expenditure	(34,503)	(33,343)	1,159	3%	(44,307)	(48,489)		

PEOPLE AND CAPABILITY REPORT

HEALTH, SAFETY & WELLBEING

HEALTH, SAFETY & WELLBEING INITIATIVES

Staff participated in the following health, safety and wellbeing initiatives during the quarter.

Sun Smart, International Women's Day, Flu jabs, Mates for life, Heart Health Awareness Month, Aotearoa bike challenge, Skin checks/Molemaps, Positive wellbeing information for those fighting Covid, World Cancer Day

Health & Safety Training

- Aggressive Customer Training features highest on our list for trainings. Feedback from the course is always of a high standard for delivery from our supplier.
- First Aid and Hazardous Substances training is high on our list. We must do hazardous substances training for staff if we use hazsubs. This is completed by Loop Health and Safety professional.

Competency	Attended	Q3
Eye Care	6	Feb-22
Health and Safety Induction - completed	16	Feb-22
Workstation Assessment completed by HS Team	9	Feb-22
Aggressive Customer - De-escalation Training	1	Jan-22
CABA (Compressed Air Breathing Apparatus) Training	4	Jan-22
Confined Space	8	Jan-22
E-Bike SWMS signoff	4	Jan-22
EWP (Elevated Work Platforms)	9	Jan-22
Eye Care	4	Jan-22
Fire Extinguisher Training	11	Jan-22
First Aid	35	Jan-22
Growsafe Certified	5	Jan-22
Hazardous Substances in the Workplace Training	17	Jan-22
Health and Safety Induction - completed	6	Jan-22
Mental Health Awareness Training	2	Jan-22
Safe Working at Heights	4	Jan-22
Site Safe - Workers Health	28	Jan-22
Workstation Assessment completed by HS Team	5	Jan-22

Competency	Attended	Q3
AED & Oxygen Therapy Course	3	Mar-22
Approved Filler of Gas Cylinders	5	Mar-22
Ergonomic Essentials for the Office - Elearning Version 2 Video	3	Mar-22
Eye Care	4	Mar-22
First Aid	10	Mar-22
Growsafe Certified	1	Mar-22
Health and Safety Induction - completed	5	Mar-22
Site Safe - Workers Health	20	Mar-22
SOP 198 Manhole Cover - Hatch Opening Procedure.pdf	3	Mar-22
WFH Assessment	62	Mar-22
Working alone risk assessment	1	Mar-22
Workstation Assessment completed by HS Team	6	Mar-22

REPORTED INCIDENTS

- There was 1 lost time injury for March.
- City Strategy: Aggressive member of the public causing stress to employee.
- There were no recorded injuries to the public or contractors. Do we have KPIs for contractors? If contractors report incidents, are they being entered into MySafety?
- Near Miss reporting target for the public/customers requires a revisit and/or communication to employees to ensure they are entering the information into MySafety.

EMPLOYEES - LAGGING INDICATORS

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	Total
Lost Time Injuries	0	0	0	1	0	0	0	0	1	0	2
Medically Treated	4	0	4	2	3	2	4	3	2	0	24
First Aid	0	0	0	1	0	1	0	0	0	0	2
Near Miss	11	7	6	4	6	8	6	6	7	4	65
Property Damage	0	0	0	3	0	0	0	1	1	0	5

- 12 Pain and Discomforts
- 21 Workstation Assessments
- 29 HS Inductions
- 5 Return to Works
- 162 Compliance Trainings

EMPLOYEES - LEADING INDICATOR TABLE

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	Total
Pain and Discomfort	5	2	4	4	7	6	3	4	5	2	42
New Hazards	1	0	0	2	7	1	3	3	9	1	27
Hazards Reviewed	0	0	0	0	2	0	0	0	1	0	3
Workstation Assess.	10	4	1	15	3	3	6	9	6	1	58
Inductions	13	6	6	13	9	11	6	16	7	1	88
Rehabilitation Req.	4	0	4	3	3	3	2	1	2	0	22
Competencies - Other	67	199	223	9	29	29	122	0	40	8	726

- 5 Contractor Audits
- 7 Internal Audits (NCC)
- Actions from the audits are followed up

AUDITS

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	Total
Audits - Contractor	5	3	4	2	6	1	3	1	1	0	26
Audits - Internal	15	4	12	3	7	0	6	1	0	0	48

- 6 Safe Work Practices
- 12 Suggestions
- 25 Unsafe Conditions
- 9 Unsafe Work Practices
- All are followed up.

SAFETY OBSERVATIONS

Observation_Type	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	Total
Safe Practice	0	0	0	3	2	0	0	1	5	0	11
Suggestion	2	0	2	0	2	0	0	5	7	0	18
Unsafe Conditions	11	6	3	7	13	5	5	9	11	0	70
Unsafe Practice	10	5	5	8	9	4	4	5	0	0	50

PEOPLE**LEARNING & DEVELOPMENT**

CEO Group commenced Cohort 9 of the LIA programme in February 2022. 13 people are attending this leadership programme.

EMPLOYEE ASSISTANCE PROGRAM

NCC provides a confidential employee assistance program through OCP. The following shows the number of employees who have accessed the service and the total number of sessions used by all employees during the month.

Month	# Employees Accessing Service for the first time	Total Sessions Accessed by all staff
January	3	7
February	2	7
March	1	3
Total	6	

7 employees accessed employee assistance during the quarter October to December. We have not experienced an increased uptake due to Covid.

VACANCIES

As at 31 March recruitment was underway to fill 30 permanent positions plus five fixed term roles across Council.

There are an additional 8 permanent positions on hold.

Directorate	Permanent Recruitment	Fixed Term	Perm Roles On Hold
Chief Executive			
City Services	5		2
City Strategy	5		
Comms & Marketing			
Community Services	12	3	1
Corporate Services	4	1	2
Infrastructure	1	1	1
Programme Delivery	2		2
People & Capability	1		
Total	30	5	8

PEOPLE AND CAPABILITY REPORT

VALUES AWARDS

Each quarter, staff nominate work colleagues who they believe demonstrate Napier City Council's core values of Integrity, Community & Customer and Excellence. 27 staff and five teams were nominated to receive a values award during Quarter 3.

SERVICE MILESTONES

During the quarter, the following reached service milestones:

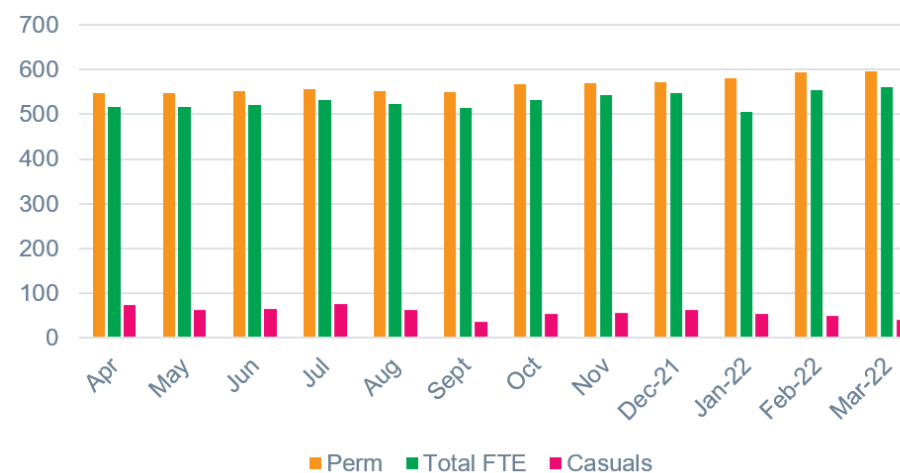
Years' Service	Total Number of Staff
5	13
10	2
15	
20	3
25	
30	
35	1
40	1
45	

EMPLOYEE NUMBERS

Staffing Levels	As at Mar 2022
Permanent Employees (Headcount)	596
Full time equivalent (Permanent)	561
Casual Staff (Headcount)	40

The chart below includes permanent (full time and part time), fixed term and casual staff.

PERMANENT STAFF





CITY STRATEGY REGULATORY ACTIVITY REPORT

BUILDING CONSENTS

268 Building consents were issued this quarter with an estimated value of \$102,457,790. There were 93 total new dwellings.

Building processing timeframes

265 out of 268 consents were issued within the correct timeframe for the quarter.

RESOURCE CONSENTS

This quarter saw 63 Resource Consents processed (38 subdivision and 25 land use) in comparison to 62 total Resource Consents (30 subdivision and 32 land use) in the same quarter in 2021.

Resource Consent processing timeframes

63 out of 63 applications were processed within the correct timeframe for the quarter

PARKING

Infringements Issued

2,399 9 infringement notices were issued for the quarter. Of these 647 (27%) have been paid and 201 (8.3%) have been cancelled.

Parkmate

The total transactions for the quarter was 59,241 which is down from the same quarter in 2021 that saw a total of 62,561 transactions.

ENVIRONMENTAL HEALTH

Noise Complaints

There were 494 noise complaints received this quarter compared to 399 complaints in the same quarter in 2021. Twenty infringement notices were issued this quarter compared to eight in the same quarter in 2021.

Liquor Licencing

There were 122 applications issued this quarter compared to 160 in the same quarter in 2021. These applications comprised of 91 Managers Certificates and 31 premise licences.

Freedom Camping

This quarter there have been 1,857 recorded freedom camping vehicles which is a decrease compared to 4,167 in the same quarter in 2021. There have been 102 infringement

notices issued this quarter. The decrease in freedom camping in Napier is a direct result of the Covid travel restrictions and the decrease in tourists travelling.

ANIMAL CONTROL

Infringement Notices Issued

61 infringements were issued this quarter compared to 66 in the same quarter in 2021. In this quarter there are a total of 8,011 dogs registered with council compared to 7,949 dogs registered in the same quarter in 2021. The number of known unregistered dogs in this quarter was 828 compared to 652 for the previous financial year.

Impounding Activity

120 dogs were impounded this quarter, with 62 being returned to their owner, 4 rehomed and 16 euthanised.

Dog Attack

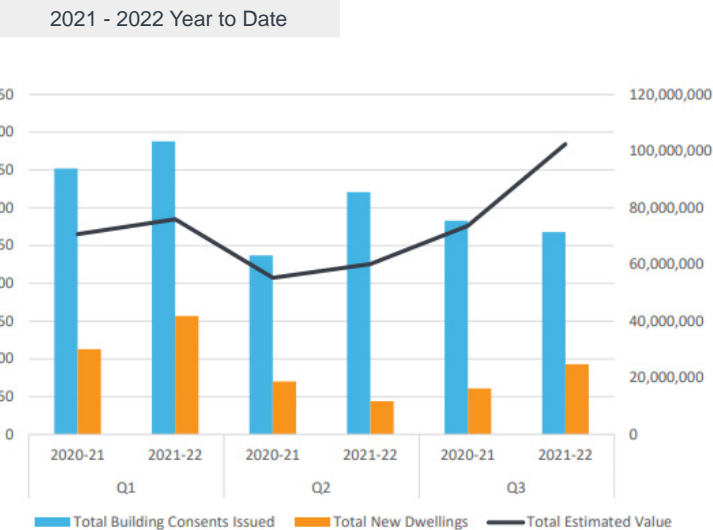
Of the reports of dog attacks on humans, none were serious and 15 were minor. Each of these were investigated and appropriate action was taken.

Note: The first and third quarter this year included covid level restrictions which will be reflected in some of the year to year comparison data.

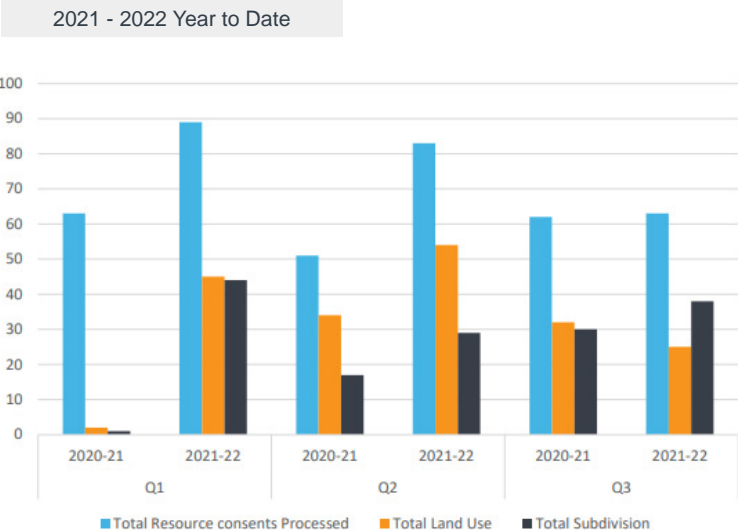
CITY STRATEGY REGULATORY ACTIVITY REPORT

BUILDING AND RESOURCE CONSENTS

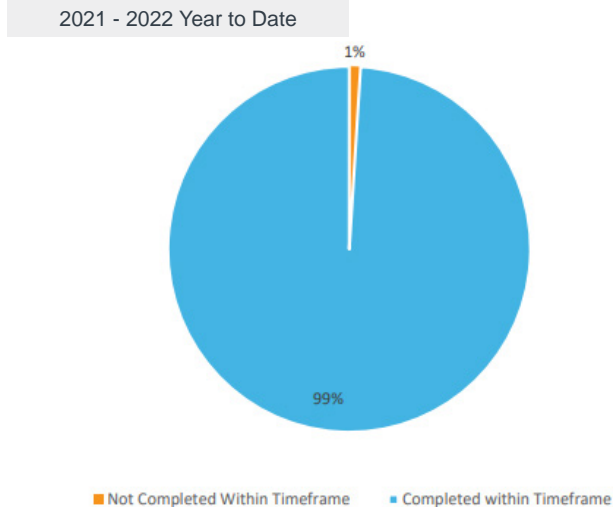
Building Consents Issued



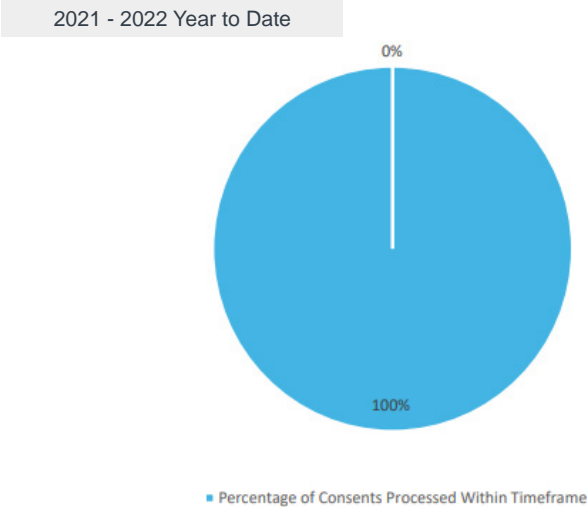
Resource Consents Activity



Building Timeframes



Resource Consent Timeframes

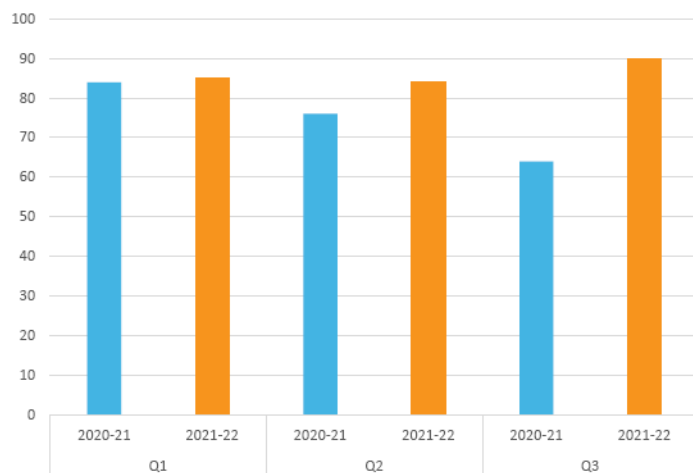


CITY STRATEGY REGULATORY ACTIVITY REPORT

LIMS, PROPERTY FILES AND PARKING

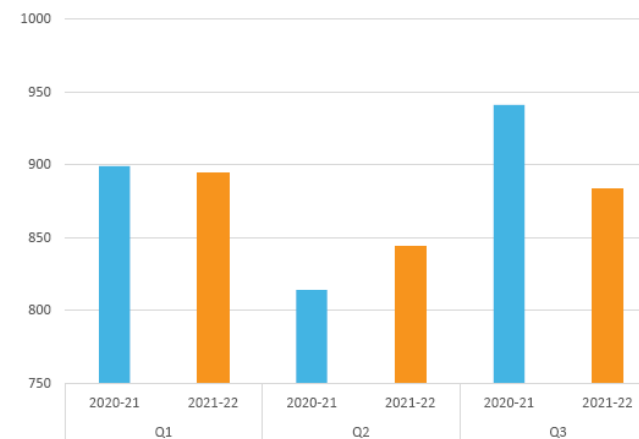
Total Number of LIMS Issued

2021 - 2022 Year to Date



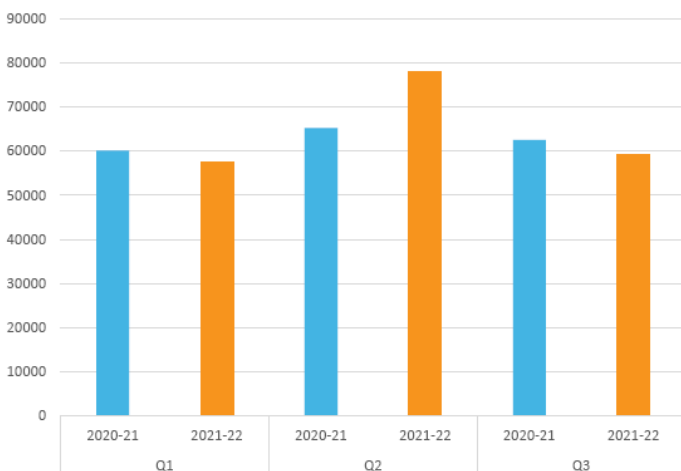
Total Number of Property Files

2021 - 2022 Year to Date



Parkmate Transactions

2021 - 2022 Year to Date



Parking Infringements

2021 - 2022 Year to Date

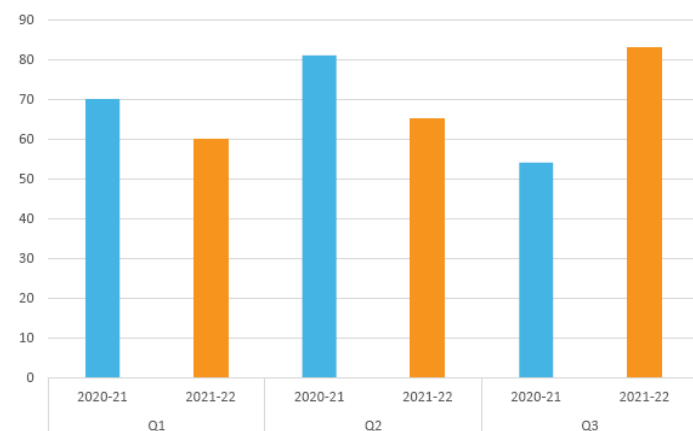


CITY STRATEGY REGULATORY ACTIVITY REPORT

ENVIRONMENTAL HEALTH

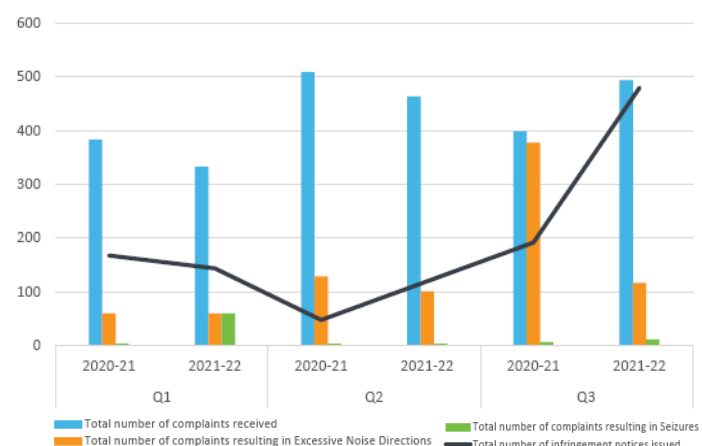
Food Act 2014 Audits Completed

2021 - 2022 Year to Date



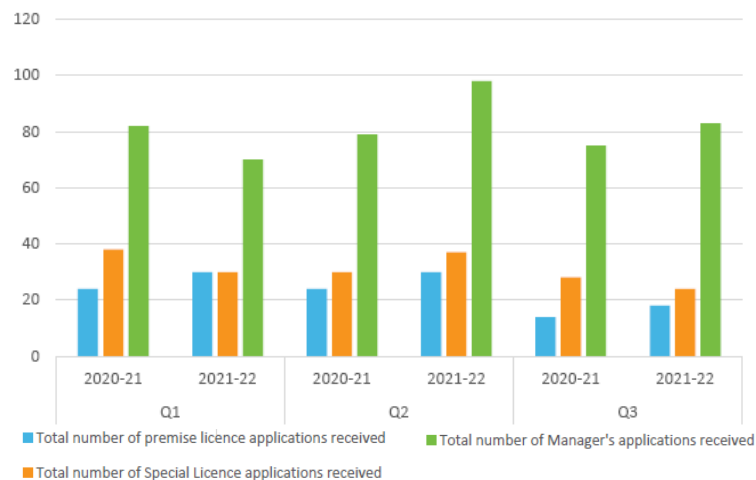
Noise Complaints and Outcomes

2021 - 2022 Year to Date



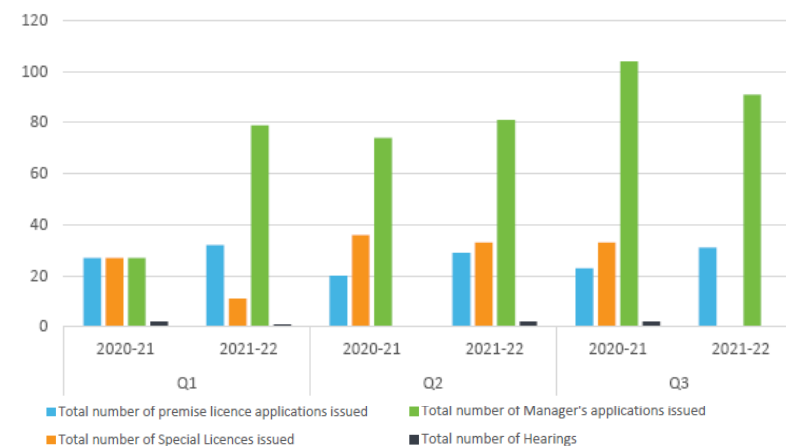
Liquor Licensing Applications Received

2021 - 2022 Year to Date



Liquor Licensing Applications

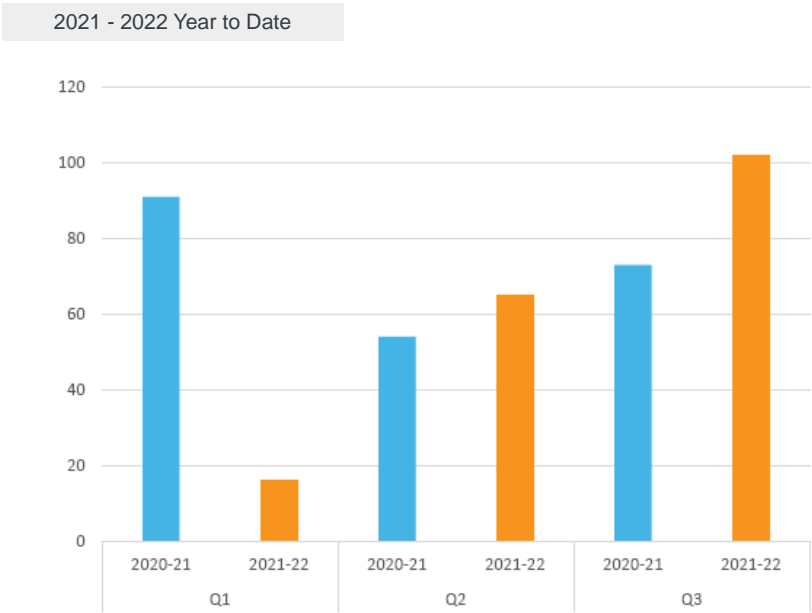
2021 - 2022 Year to Date



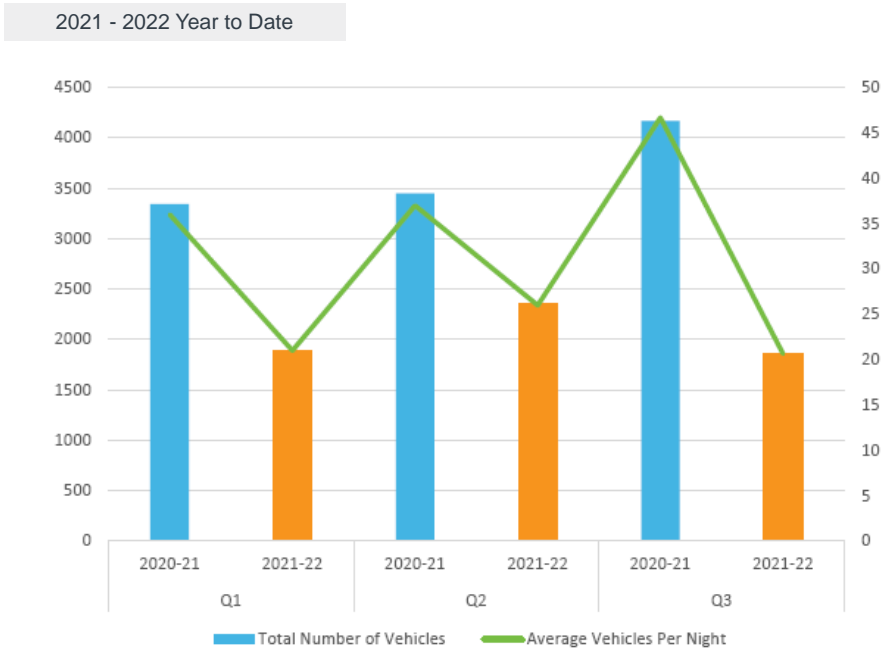
CITY STRATEGY REGULATORY ACTIVITY REPORT

ENVIRONMENTAL HEALTH CONTINUED

Freedom Camping Infringements



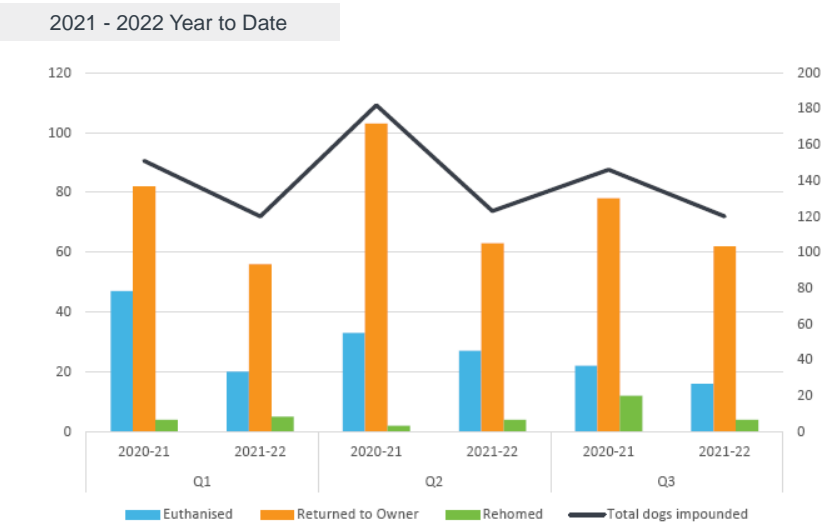
Freedom Camping Recorded Vehicles



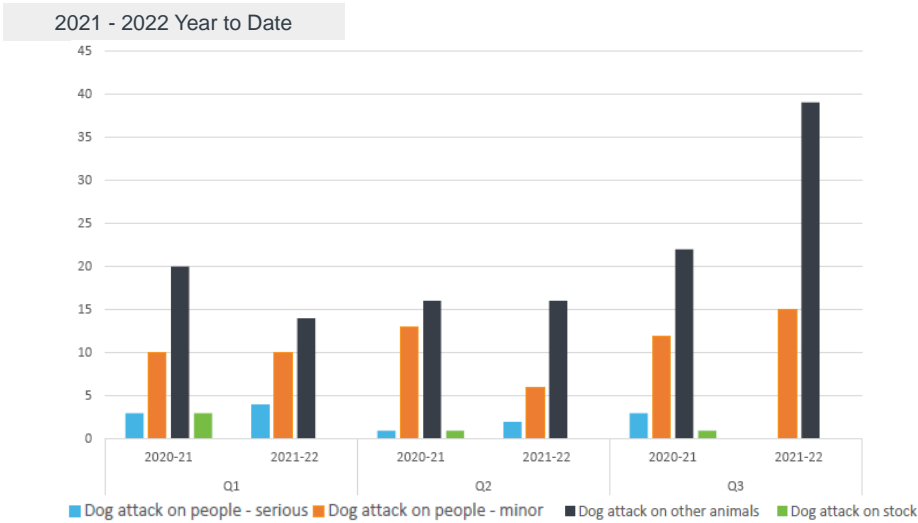
CITY STRATEGY REGULATORY ACTIVITY REPORT

ANIMAL CONTROL

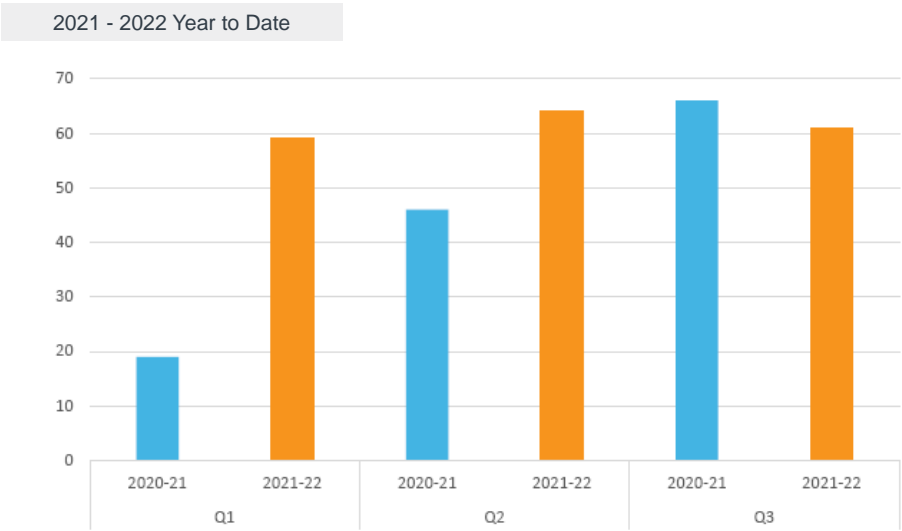
Animal Control Impounding Activity



Dog Attack Report



Infringement Notices Issued



QUARTERLY SERVICE REQUEST REPORT

The following provides a high level overview of what our customers contact us about. Not all customer contacts are requests for service, but if a customer requires information or a service that cannot be immediately provided by Council staff, it is entered into the Service Request system and passed through to the person who is able to action that request. Service Requests cover a wide range of customer requests, including complaints and compliments about our services, request for advice or information, and maintenance enquiries.

Questions about the data are best answered by the responsible Directorate.

Here is a description of the Service Request categories:

- **Animal Control** – requests relating to animal and dog control
- **Building** – related to building consents
- **Cemeteries** – request related to cemetery operations
- **City Services** – Depot, requests regarding maintenance of our assets and infrastructure
- **Customer Services** – request for the Customer Service team
- **Environmental Health** – requests related to food and alcohol licences, bylaws, and general compliance
- **External Organisations** – request for service from contractors used by Council for services i.e. Waste Management
- **Housing** – requests related to Council's housing tenancies
- **Infrastructure Other** – requests related to environmental matters, 3 waters, parks and reserves
- **Infrastructure Services** – requests related to roading
- **Parking** – requests related to parking
- **Planning** – requests related to resource management planning
- **Plant** – requests about Council equipment
- **Property** – requests related to Council-owned properties
- **Rates** – requests related to rating

QUARTERLY SERVICE REQUEST REPORT

TOTAL NUMBER OF SERVICE REQUESTS

Total Number of Service Requests

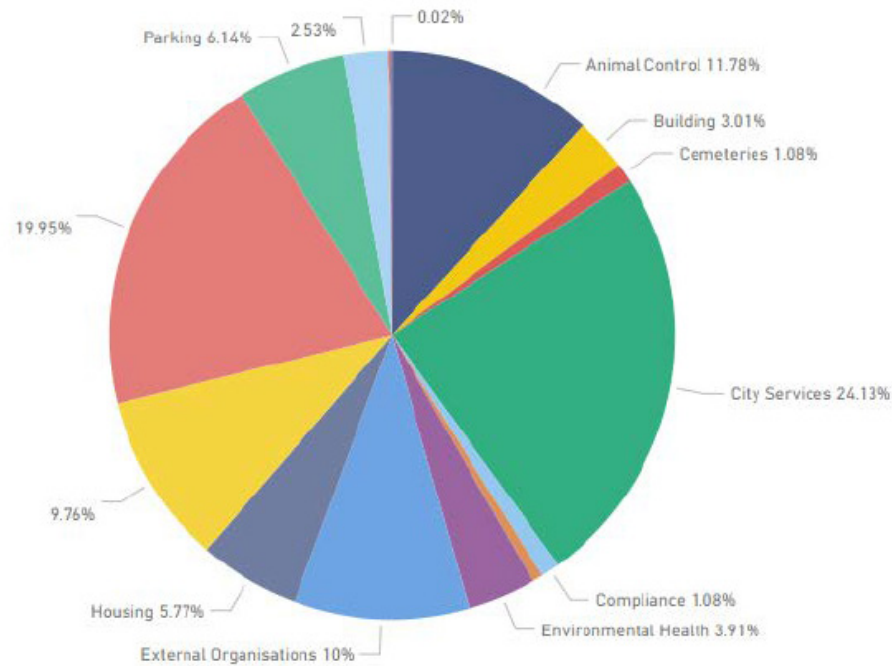
1 January - 31 March 2022

5,411

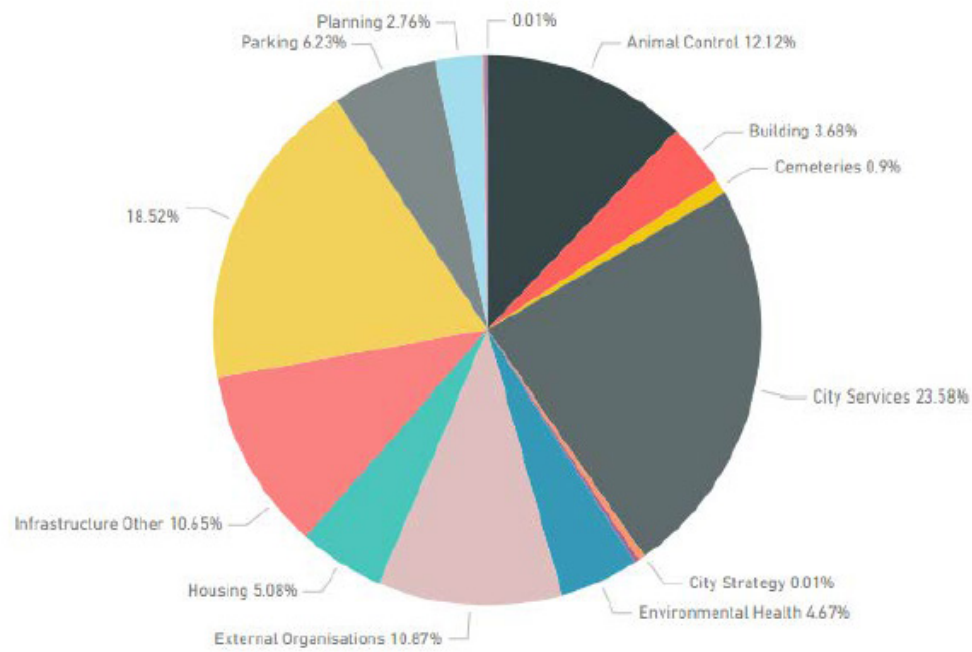
2021 - 2022 Year to Date

15,338

Percentage Split Across Departments



Percentage Split Across Departments

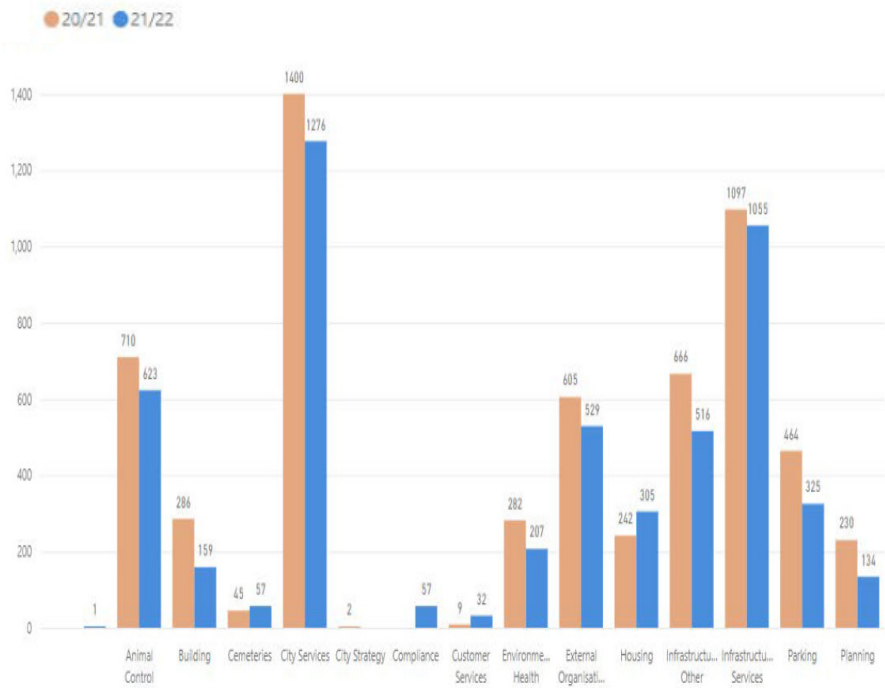


QUARTERLY SERVICE REQUEST REPORT

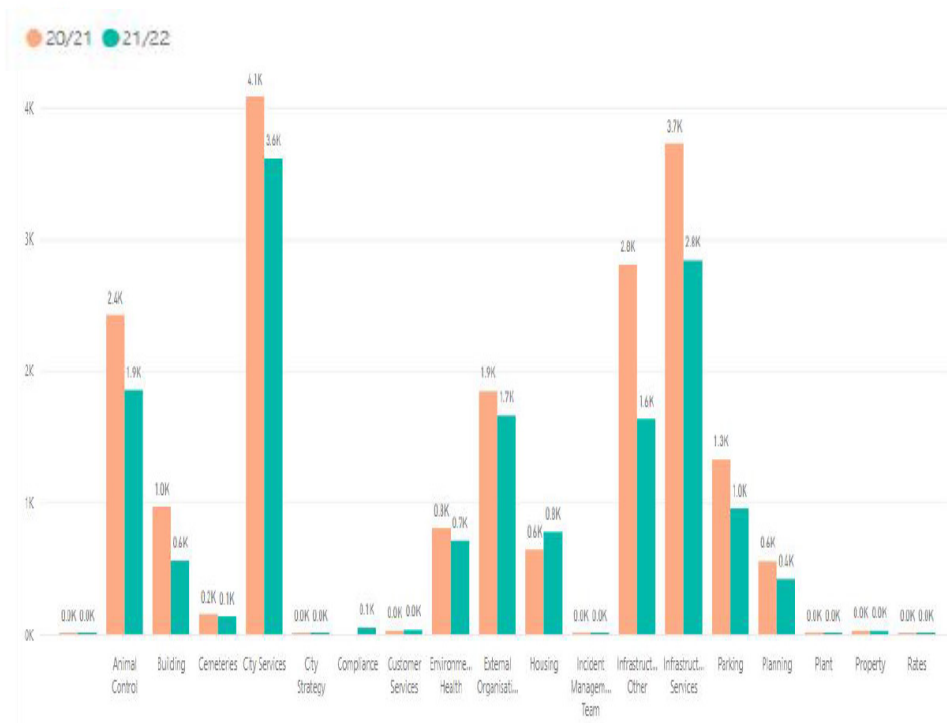
BUSINESS UNIT COMPARISON

Business Unit comparison

1 October - 31 December 2021



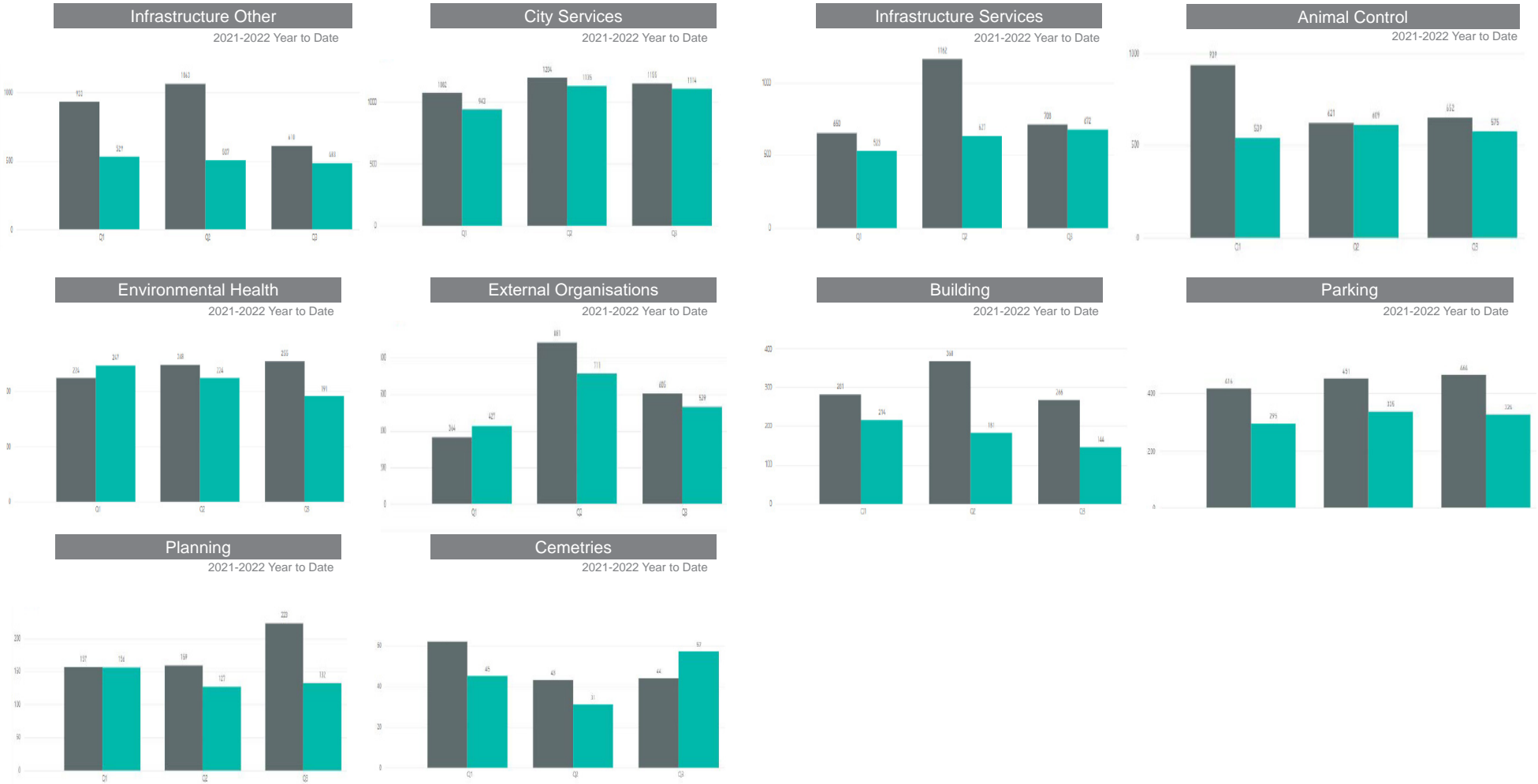
2021 - 2022 Year to Date



QUARTERLY SERVICE REQUEST REPORT

TOP 10 DEPARTMENTS BY TYPE OF REQUEST

20/21 21/22



QUARTERLY SERVICE REQUEST REPORT

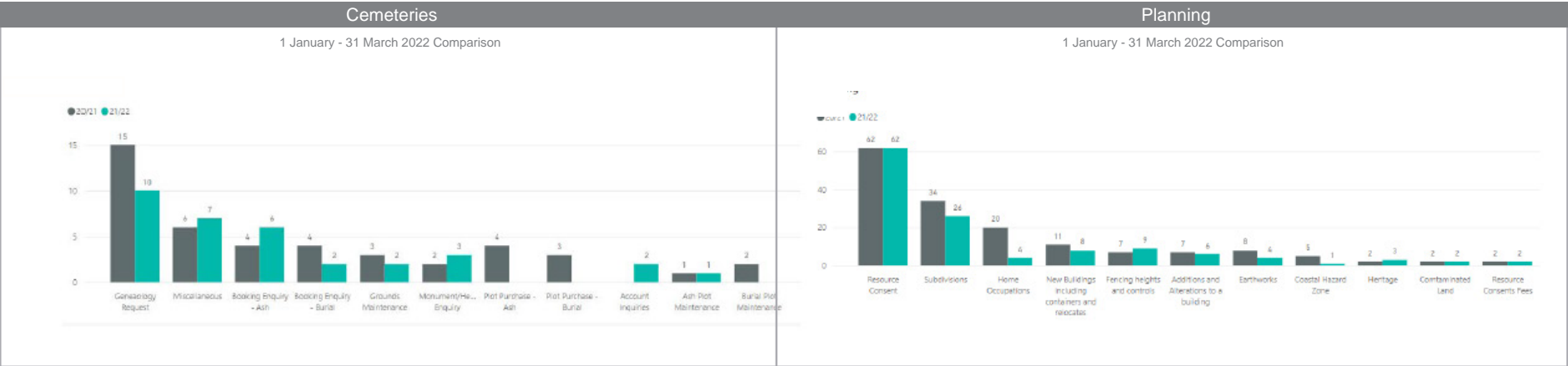
TOP 10 DEPARTMENTS BY TYPE OF REQUEST CONTINUED





QUARTERLY SERVICE REQUEST REPORT

TOP 10 DEPARTMENTS BY TYPE OF REQUEST CONTINUED







5. ELECTION HOARDING POLICY 2022

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	Local Electoral Act 2001
<i>Document ID:</i>	1469725
<i>Reporting Officer/s & Unit:</i>	Helen Barbier, Team Leader Governance

5.1 Purpose of Report

The purpose of this report is to present the new Election Hoarding Policy for adoption.

Officer's Recommendation

That Council:

- a. **Adopt** the Election Hoarding Policy 2022

5.2 Background Summary

During the pre-election period (the three months before the final polling day), candidates in the Napier City Council and Hawkes Bay Regional Council elections may put up temporary signs to promote themselves and their campaigns.

This new Policy outlines the rules and guidelines that apply to this temporary signage, also referred to as hoardings. It also defines the processes to follow in the case of queries or complaints and the consequences of non-compliance.

5.3 Issues

This Policy applies to temporary signage within the Napier City Council area. Candidates are responsible for consulting the appropriate authorities, such as Waka Kotahi or KiwiRail, concerning regulations for signage located next to their assets.

The Local Electoral Act 2001 requirements on electoral advertising also apply to election hoardings.

5.4 Significance and Engagement

This Policy does not trigger the requirement for community engagement.

5.5 Implications

Financial

There are no financial implications relating to this Policy.

Social & Policy

The Policy is based on Napier City Council's District Plan regulations.

Risk

For the Policy to apply during the pre-electoral period, Council will need to adopt it before 8 July 2022.

5.6 Options

The options available to Council are as follows:

- a. Adopt the Election Hoarding Policy 2022
- b. Not adopt the Election Hoarding Policy 2022 and instruct Officers to make additional changes.

5.7 Development of Preferred Option

Adopting the Policy is the preferred option.

5.8 Attachments

- 1 Election Hoarding Policy 2022 (Doc Id 1472364) [↓](#)



Election Hoarding Policy			
Adopted By			
Department	Business Excellence and Transformation - Governance		
Original Adoption Date	tba	Review Adoption Date	N/A
Next Review Deadline	March 2025	Document ID	1436794
Relevant Legislation	Local Electoral Act 2001		
NCC Docs Referenced	District Plan		

Purpose

To provide information on the rules and guidelines regarding temporary signage for local government elections (often referred to as hoardings), how to lodge a query or complaint regarding a hoarding, and the process that will be followed should a query or complaint be received.

Policy

In the lead up to a local government election, candidates standing for Napier City Council or Hawkes Bay Regional Council may erect temporary signage around the city in order to promote their candidacy.

Rules

Council's regulations regarding election signage are outlined in Council's District Plan, available on the Council website:

Section 58.13 Temporary Signs:

1.(c) Electioneering and Similar Purposes

i) A candidate may erect temporary signs on private property:

- In the event of a postal ballot, not more than three months prior to the final polling day and must be removed one day prior to the final polling day.
- In the event of an election day, not more than three months prior to the polling day and must be removed one day prior to the polling day.

ii) Any election sign must not be constructed, erected or placed in an Open Space Environment or on any land vested as Reserve under the Reserves Act 1977, including any road.

iii) There are no size limits or limits on the number of election signs any candidate may construct, erect or place on land.

iv) No sign is to be erected or placed in a way as to cause a public safety or traffic hazard.

Section 58.19 Signs located on land adjacent to State Highways outside of 50km/h speed limit:

1. Any sign located on land adjacent to a State Highway is a permitted activity provided that:
 - a) Signs directed towards the State Highway shall have a minimum lettering height of 120mm in areas of up to 70km/h speed limit and 160mm in areas above 70km/h speed limit.
 - b) All signs must comply in all respects with the relevant conditions in the District Wide Signs - Condition Table (Sections 58.25 - 58.29).

Where signs are intended to be erected in a heritage area, further criteria may need to be met. Candidates should contact the Electoral Officer or Deputy Electoral Officer in the first instance in this case: elections@napier.govt.nz

Other Agencies

Candidates are also responsible for ensuring that, where applicable, their signage conforms to other agencies' regulations, such as Waka Kotahi – NZ Transport Agency and Kiwirail.

Private Landowners

Where a candidate wishes to place signage on privately owned land, permission must be obtained from the property owner. Permission cannot be given by a tenant to erect signage on tenanted land; and it is anticipated that where the land is owned by someone not in the resident household, that the residents will be notified prior to permission being granted.

Where the landowner and/or the tenant are employees of Napier City Council, permission must not be given to any candidates to place signage on their property as employees must maintain political neutrality throughout the entire election process.

Queries or Complaints

All queries or complaints in relation to temporary signage for local government elections should be directed to the Napier City Council Electoral Officer or Deputy Electoral Officer at elections@napier.govt.nz

Typically queries or complaints centre around missing electoral authorisation, the location of the sign, or the time that it has been erected or left up.

The Electoral Officer or Deputy Electoral Officer will undertake an initial assessment to clarify the issue and, if relevant, contact the landowner. This process may include a site visit or visits as required.

Missing Candidate Authorisation

All collateral in relation to a candidacy must be authorised, in writing, on the promotional material by either the candidate or their agent. This authorisation must be accompanied by a physical address where the candidate or their agent may be contacted.

Where a query is raised in relation to a missing electoral authorisation on any temporary signage, the Electoral Officer or Deputy Electoral Officer will contact the relevant candidate/s and advise that the issue must be immediately addressed.

Where the authorisation is not promptly added, the Electoral Officer or Deputy Electoral Officer may instruct the Napier City Council Regulatory Team to remove the non-compliant signage.

Period of Permitted Signage

Where a query is raised in relation to signage being erected before the time period outlined in Napier City Council District Plan Section 58.13 Temporary Signs, or left up after the required date, the Electoral Officer or Deputy Electoral Officer will contact the relevant candidate(s)/potential candidate(s) and advise that the issue must be immediately addressed.

Where the authorisation is not promptly added, the Electoral Officer or Deputy Electoral Officer may instruct the Napier City Council Regulatory Team to remove the non-compliant signage.

Location

Where the land in question is owned by Council or a private landowner, the issue will be assessed against the Local Electoral Act 2001, the Napier City Council District Plan and any guidelines (such as heritage rules in the town centre), and if necessary, checked with a site visit. Where the expectations outlined in relation to temporary signage are not met in any way, the Electoral Officer or Deputy Electoral Officer may instruct the Napier City Council Regulatory Team to remove the non-compliant signage.

Where the land in question is owned by Waka Kotahi or Kiwirail, the Electoral Officer or Deputy Electoral Officer will notify the relevant agency and check that all appropriate authorisations are in place.

Where the appropriate authorisation is not in place, the Electoral Officer or Deputy Electoral Officer will instruct Napier City Council's Regulatory Team to remove the sign, and the candidate will be advised of this action and the reason for it.

The landowning agency may contact the candidate directly in order to facilitate the correct authorisation, but the sign must remain down until the Electoral Officer or Deputy Electoral Officer receive written confirmation that the signage has been approved.

Other

Any other complaints or queries in relation to local government election signage will be addressed by the Electoral Officer and Deputy Electoral Officer on a case-by-case basis under the guidance of the Local Electoral Act, Napier City Council's District Plan and any other relevant guidelines.

The Electoral Officer's decision is final in relation to all actions taken.

Policy Review

This policy will be reviewed at least every three years prior to the pre-election period, and further alongside any review of the Napier City Council District Plan in relation to temporary signage.

Document History

Version	Reviewer	Change Detail	Date
1	Devorah Nícuarta-Smith	Drafting new policy	June 2020
1.1	Helen Barbier	Draft policy review	November 2021

PUBLIC EXCLUDED ITEMS

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

1. Hawkes Bay Museum Trust - Joint Working Group Recommendation
2. Investment

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
Agenda Items		
1. Hawkes Bay Museum Trust - Joint Working Group Recommendation	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.
2. Investment	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)A That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under Section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.