



NAPIER
CITY COUNCIL

Te Kaunihera o Ahuriri

Napier Civic Building
231 Hastings Street
t +64 6 835 7579
e info@napier.govt.nz
www.napier.govt.nz

AHURIRI REGIONAL PARK JOINT COMMITTEE

Open Agenda

Meeting Date: Wednesday 1 May 2024

Time: 9.30am

Venue: Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Committee Members: **Chair:** Deputy Mayor Brosnan (Napier City Council)
Councillor Price (Napier City Council)
Councillor Hinewai Ormsby and Councillor Williams (HB Regional Council)
Harlem-Cruz Ihaia, Joseph Reti, Morehu Te Tomo and Chad Tareha (Mana Ahuriri Trust)
NCC Alternate: Councillor Browne
HBRC Alternate: Councillor Kirton
MAT Alternate: Evelyn Ratima

Officer Responsible: Executive Director City Strategy (Rachael Bailey)

Administration: Governance Advisor (Carolyn Hunt)

Next Ahuriri Regional Park Joint Committee meeting

Delegated Authority, Purpose and Fields of Activity of the Ahuriri Regional Park Joint Committee

(Administration through the Napier City Council)

<i>Reports to</i>	<i>Council</i>
<i>Chairperson</i>	<i>Elected by Committee</i>
<i>Deputy Chairperson</i>	<i>Elected by Committee</i>
<i>Membership</i>	<i>2 NCC Councillors (1 alternate)</i> <i>2 HBRC Councillors (1 alternate)</i> <i>4 Mana Ahuriri Trust Representatives (1 alternate)</i>
<i>Quorum</i>	<i>4</i>
<i>Meeting frequency</i>	<i>As required</i>
<i>Officer Responsible</i>	<i>Executive Director City Strategy</i>

The Ahuriri Regional Park Joint Committee has been established as a Joint Committee under clause 30A of Schedule 7 of the Local Government Act 2002.

1. Te Mana kua tukuna me te Kaupapa

Delegated Authority and Purpose and Fields of Activity

The ARP Joint Committee has responsibilities delegated by the Partner Councils to fulfil its purpose being:

- 1.1. To make recommendations to the respective council's on decisions pertaining to the development of the ARP that are within the jurisdiction of each Partner Council, as it relates to the site legally described as Lot 1 DP 388211. The ARP Joint Committee shall have discretion to determine the matters presented to the MAT Board for decision.
- 1.2. To commission reports and advice; and oversee the design and delivery of projects associated with the ARP:
 - a) Provide advice on and approve project briefs.
 - b) Commission a project manager and consultant team for the preparation of a masterplan.
 - c) Provide recommendations on Annual Plan budgeting and inclusion of funding in the Long Term Plan (LTP) by each Council to achieve agreed water storage and quality, ecology, cultural and recreation outcomes for the estuary, its streams drains and tributaries, and on adjacent land.
 - d) Provide recommendations on the completion of a proposal to be submitted by each Council in the LTP reflecting the current situation for the ARP.
 - e) Make recommendations on regulatory changes and other planning documents that support the delivery of the ARP.
 - f) Seek advice on the best models for future governance and/or management of the site.

- g) Collaborate in the preparation of applications for necessary consents to ensure timing is coordinated and activities applied for are consistent with the ARP Masterplan.
 - h) Establish and agree outcomes, deliverables and ensure milestone alignment and updates on a proposal towards the LTP for each Council.
- 1.3. The delivery of an ARP that promotes climate resilience, ecological and water quality improvements, biodiversity improvements, promotes a more natural estuary margin, and provides storm water management, low impact compatible recreational opportunities, cultural storytelling and educational opportunities.
 - 1.4. To strengthen collaborative relationships at all levels between NCC, HBRC and MAT, and in particular the co-governance, planning, operations, and monitoring functions, as they work through a co-governance relationship to develop the ARP. Council Partners that are consenting authorities reserve the right to be independent for any element that requires consent.
 - 1.5. To promote alignment of all Partners projects with the ARP projects, initiatives and planning documents, so that resources committed to protecting and enhancing the estuary through the development of the ARP are adequate; that they prudent and efficient; and are likely to produce the outcomes expected by the whole community. Partners will seek to identify and tap into external sources of funding as required.
 - 1.6. To facilitate collaboration in planning and design for all waterways, drainage and stormwater networks where they discharge into the ARP.
 - 1.7. To work with Te Komiti to establish processes and collaborate together on actions to restore the mauri of the Ahuriri Estuary through the development of the ARP on Lagoon Farm.
 - 1.8. To keep each Partner Council, MAT and Te Komiti regularly updated on the ARP Joint Committees progress.

2. Ngā mana kāore e tukuna

Powers not delegated

The following powers are not delegated to the ARP Joint Committee:

- 2.1. Any power that cannot be delegated in accordance with clause 32 Schedule 7 of the Local Government Act 2002.
- 2.2. Decisions relating to the allocation of funding, the use and development of land and watercourses, and matters relating to consenting lies with each Partner Council that has jurisdiction over these decisions. Recommendations only are made by the ARP Joint Committee.
- 2.3. Unless expressly specified in the ToR, the ARP Joint Committee only has the power to make recommendations to Partner Councils and to MAT.

ORDER OF BUSINESS

Apologies

Nil

Conflicts of interest

Public forum

Nil

Announcements by the Chairperson including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

A copy of the Minutes from the meeting held on Friday, 5 May 2023 are attached on page ..41

Minor matters not on the agenda – discussion (if any)

Agenda items

1 Ahuriri Regional Park.....5

Recommendation to Exclude the Public

Nil

AGENDA ITEMS

1. AHURIRI REGIONAL PARK

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1752562
<i>Reporting Officer/s & Unit:</i>	Fleur Lincoln, Strategic Planning Lead Connie Mills, Strategic Planning Lead

1.1 Purpose of Report

1. This report seeks endorsement of the Engagement Plan and function and membership of the Technical Advisory Group.
2. Further, it seeks appointment of a new Deputy Chair of the Ahuriri Regional Park Joint Committee.

Officer's Recommendation

The Ahuriri Regional Park Joint Committee:

- a. **Endorse** the Engagement Plan.
- b. **Endorse** the function and membership of the Technical Advisory Group.
- c. **Appoint** _____ as Deputy Chair of the Ahuriri Regional Park Joint Committee.

1.2 Background Summary

Engagement Plan:

A Stakeholder Engagement Plan was included as a deliverable in the Request for Proposals for the Ahuriri Regional Park Master Plan exercise, which was ultimately awarded to Boffa Miskell.

Boffa Miskell has built on the Engagement Scoping Report prepared by Frank Engagement and has prepared an Engagement Strategy and Plan (refer **Attachment 1**).

The Engagement Strategy and Plan (the Engagement Plan) sets out the engagement objectives and approach. The focus of the plan is to collaborate, consult and inform a range of key partners and stakeholders. Key points include:

- Engagement with identified key stakeholders for the project duration will comprise a participatory and consulting approach which matches the needs of those partaking.
- The outcomes of this engagement will inform a co-design process with Mana Ahuriri Trust.
- The engagement will contribute to identifying opportunities and constraints and gain key stakeholders input to inform the design as it develops.

- An inclusive approach is proposed to obtain meaningful input to the design as it develops from project partners, key stakeholders, asset users, and the wider community.
- The communications and engagement approach includes management and mitigation tools to recognise the highly visible nature of the project and that it is likely to be subject public and media attention.
- This plan has been prepared in accordance with Waka Kotahi's Public Engagement Guidelines (2016) and NCC's Significance and Engagement Policy (2017). It aims to identify whom to engage with, when to engage and the level of engagement based on the IAP2 spectrum of public participation.
- It is a live document which is anticipated to be updated throughout the duration of the project.

Partners and Stakeholders have been identified with specific engagement methods developed according to the level of engagement based on the IAP2 spectrum of public participation.

In short:

- Hui, design workshops and direct korero are proposed for principal partners (including hapu, at marae if appropriate),
- Meetings are proposed with authorities and service/infrastructure providers,
- Workshops, online platforms and invitations to an open day are proposed for key community stakeholders,
- An open day with online material to facilitate feedback are proposed for other community groups and the broader community.

The methods of engagement are purposeful for not only the Engagement Strategies, Goals and Objectives of the project, but also for the 6-month timeframe in which the Concept / Masterplan Phase of the project is set within.

Some identified stakeholders may move between engagement levels based on their level of interest and capacity to engage. All efforts will be made to ensure participants are engaged with in a manner which suits their input. The level of engagement will be monitored throughout and reported on.

The Engagement Timeline integrates with the master planning design process.

Function and Membership of the Technical Advisory Group:

The Technical Advisory Group is defined in the Terms of Reference as:

“Technical Advisory Group or (TAG)” means the non-elected technical advisors to the project, who may move in or out of TAG. as required.

Key points in relation to the role of the TAG in respect to the Terms of Reference include:

- Clause 16.1 requires all reports to the Joint Committee to be presented via the nominated TAG representative (or from the Joint Committee Co-Chairs),
- Clause 16.3 requires the TAG to ensure that the summary reports of Joint Committee Meetings are provided to each Partner Council and to Mana Ahuriri Trust, and to be available to attend Council and Mana Ahuriri Board meetings if required.
- Clause 16.4 requires the TAG to include a Cultural Advisor appointed by Mana Ahuriri Trust.

The following further functions have been identified during Joint Committee Workshops:

- Review/provide advice to the PM on scopes of work, OOS's and deliverables,
- Be a 'bouncing board' for consultants,
- Provide advice to the JC.

It is further considered that specific TAG members could be tasked with championing key areas of work, knowledge building, investigations/assessments and problem resolution.

The TAG would be managed by the Project Manager.

Considerations around membership have included:

- Permanent team but with the flexibility of having others stand in,
- Equal representation from the Partner Councils and Mana Ahuriri Trust,
- Key areas of expertise to include Mātauranga Māori, stormwater asset management – both NCC and HBRC, ecology and engagement,
- Other experts could be drawn on if/as required,
- Cultural competency to be considered when selecting experts.

Taking the above into account, and having received nominations from Mana Ahuriri Trust, the following experts are proposed to be appointed to the TAG:

	Person	Expertise	MAT	HBRC	NCC
1	Senitra Nathan-Marsh	Engagement, Community, Environmental, Cultural	•		
2	Tipene Cottrell	Mātauranga Māori, Tikanga, Historian, Community	•		
3	Shade Smith	Marine Science, Mātauranga Māori, Tikanga	•		
4	Bart Leslie	Parks / Landscape Architecture		•	
5	TBC*	Marine Science		•	
6	James Feary / Johan Kirsten	Infrastructure / Drainage		•	
7	Syed Andrabi	Stormwater			•
8	Fleur Lincoln	Planning			•
9	Jess Soutar Barron	Engagement			•

* Anna Madarasz Smith was previously proposed but has resigned from HBRC. HBRC will advise a replacement in the Marine Science space in time.

The process for remuneration of Mana Ahuriri Trust representatives on the TAG has been confirmed with Parris Greening and is expanded upon below.

Another key component of work required to inform the master planning process is the concept design of stormwater attenuation and wetland treatment solutions. This work will be carried out by a consult on Napier City Council's 3 Water Infrastructure Services Panel. Noting the importance of the work and the need for integration between the stormwater design and master planning workstreams, it is suggested that a representative from the stormwater design team also be appointed to the TAG.

Appointment of a New Deputy Chair of the Ahuriri Regional Park Joint Committee:

Tania Eden announced her resignation from the Joint Committee at the Joint Committee Workshop on 18 December 2023.

Tania also held the role of Deputy Chair.

Clause 13 of the Terms of Reference relates to leadership of the Joint Committee and states:

13.0 Te hautūtanga o te Komiti Hono Leadership of the Joint Committee

13.1 The Chair/Co-Chairs are appointed by the ARP Joint Committee.

13.2 The Deputy Chair, if required, is appointed by the ARP Joint Committee.

The Joint Committee may appoint a new Deputy Chair.

1.3 Issues

No issues.

1.4 Significance and Engagement

Endorsement of the Engagement Plan and the function and membership of the Technical Advisory Group is a procedural matter.

Appointment of a Deputy Chair is provided for under 13.2 of the Terms of Reference.

Consultation with the wider public is not required.

1.5 Implications

Financial

Engagement Plan:

Preparation and implementation of the Engagement Plan is part of Boffa Miskell's existing engagement. While time and cost were allocated to this in the initial offer of service, there is a risk that upon greater focus on the requirements of the Engagement Plan there will be a greater time demand. This can be managed via the standard process around variations under existing clauses of the contract.

The Engagement Plan looks to facilitate hui at Marae and the engagement of hapu members. A remuneration implication can be expected.

Financial risk will be minimised by following the relevant Council policies and best practice, and by taking the guidance of the joint committee.

Overall, financial implications are not expected to be significant.

Function and Membership of the Technical Advisory Group:

There will be no remuneration of staff from each partner Council. Participation of staff on the Technical Advisory Group is considered inclusive of the many activities staff are expected to fulfil within their role.

Remuneration of members nominated by Mana Ahuriri Trust is as follows:

Staff:

In accordance with the Hawkes Bay Regional Council Policy for Reimbursement for Project Meetings and Travel (**Attachment 2**) – the same that applies to Mana Whenua Joint Committee members (refer Clause 10.2 of the Terms and Reference).

Trustees or appointed representatives:

Direct engagement based on negotiated hourly rate.

Remuneration of the representative from the stormwater design team will be via Lagoon Farm project. This has been included in that project's Scope/ Request for Services.

Appointment of a New Deputy Chair of the Joint Committee:

Nil – remuneration of the Joint Committee members remains to accord with Section 10.0 of the Joint Committee Terms of Reference.

Social & Policy

Engagement Plan:

The Engagement Plan has been prepared based on a strategy of building trust, enabling participation and creating connection to the site – with the following objectives:

- a. To recognise the Māori relationships and values of this place and surrounds and engage early to develop and maintain a meaningful relationship with the appropriate iwi, hapū and marae. To incorporate, Māori tikanga and practices into concepts into the project processes and outcomes.
- b. To provide learning opportunities for all through engagement that reflect the aspirations of the key stakeholders and create opportunities for continued involvement of groups and individuals.
- c. Create honest communications that are clear and well understood by all.
- d. To establish positive and enduring relationships between the Joint Committee, Mana Ahuriri Trust, Napier City Council and the wider community.
- e. To gain insights to matters pertaining to the environment, an understanding of stakeholder use and aspirations and positive contributions to design considerations.

Function and Membership of the Technical Advisory Group:

The function and membership of the Technical Advisory Group has been socialised with the Joint Committee during workshops.

Nominations from Mana Ahuriri Trust have been fully accepted. This recognises Clause 16.4 of the Terms of Reference, which states:

16.4 The Technical Advisory Group must include a cultural advisor appointed by Mana Ahuriri Trust, and must be an integral member of the Technical Advisory Group.

The combined experience and skill set of the Group covers the majority of matters concerning the project, while the ability remains to draw on additional/specific experience and skill sets should the need arise.

Appointment of a New Deputy Chair of the Joint Committee:

Provided for under 13.2 of the Terms of Reference.

Risk

Engagement Plan:

Risks have generally been minimised through:

- Developing a clear understanding of the project and vision of the Joint Committee – in regard to project outcomes and engagement itself,

- Articulating the purpose of engagement in this instance and developing specific goals and objectives,
- Determining stakeholders and mapping each across established spectrums of engagement,
- Identifying specific considerations / constraints and risks,
- Determining specific engagement methods for different partners and stakeholders and assigning roles and responsibilities,
- Considering key messaging,
- Integrating the timeline with the master planning project plan,
- Outlining a monitoring and record keeping approach.

Function and Membership of the Technical Advisory Group:

The role of the Technical Advisory Group can pivot according to demands of the Joint Committee/project, while the ability remains to draw on additional/specific experience and skill sets should the need arise.

Appointment of a New Deputy Chair of the Joint Committee:

Provided for under 13.2 of the Terms of Reference.

Overall, risk will be minimised by following the relevant policies and best practice, and by taking the guidance of the joint committee.

1.6 Options

The options available to the Joint Committee are:

- Endorse the Engagement Plan.
- Do not endorse the Engagement Plan / recommend changes to the Engagement Plan.
- Endorse the function and membership of the Technical Advisory Group.
- Do not endorse the function and membership of the Technical Advisory Group / recommend changes to the function and membership of the Technical Advisory Group.
- Appoint _____ as Deputy Chair of the Joint Committee.
- Choose not to have a Deputy Chair (as allowed under 13.2 of the terms of reference).

1.7 Development of Preferred Option

Engagement Plan:

Development of the Engagement Plan has involved a focused workshop with members of the Technical Advisory Group, a focused workshop with the Joint Committee and workshop with Annette Brosnan (Joint Committee Chair) and Hinewai Ormsby (Joint Committee member) and has been prepared by an experienced team.

Function and Membership of the Technical Advisory Group:

The function and membership of the Technical Advisory Group has been socialised with the Joint Committee during workshops.

Nominations from Mana Ahuriri Trust have been fully accepted.

Appointment of a New Deputy Chair of the Joint Committee:

Discretion of the Joint Committee.

1.8 Attachments

- 1 Engagement Strategy and Plan (Doc Id 1755032) [↓](#)
- 2 Hawkes Bay Regional Council Policy for Reimbursement for Project Meetings and Travel (Doc Id 1754491) [↓](#)




Engagement Strategy & Plan

For the Ahuriri Regional Park Masterplan Project

Prepared for Napier City Council



Document Quality Assurance

<p>Bibliographic reference for citation: Boffa Miskell Limited 2024. <i>Engagement Strategy & Plan: For the Ahuriri Regional Park Masterplan Project</i>. Report prepared by Boffa Miskell Limited for Napier City Council.</p>		
Prepared by:	Rebecca Ryder Boffa Miskell Limited	
Reviewed by:	William Hatton Boffa Miskell Limited	
Approved by:	Connie Mills	[Insert signature here]
Approved by:	Cam Drury	[Insert signature here]
Status: Draft	Revision / version: 1	Issue date: 19 March 2024
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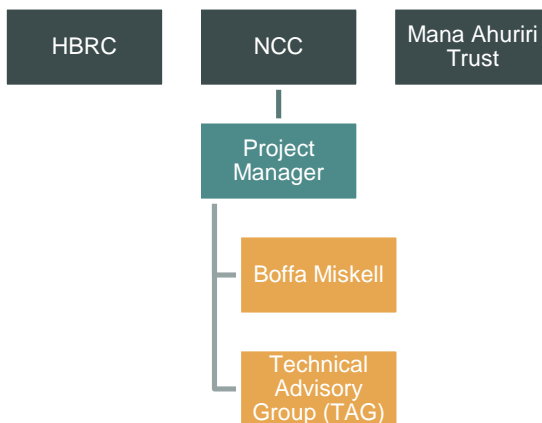
Template revision: 20220302 0000

File ref: BM230795 Engagement Plan

1.0 Introduction

1.1 Project Team

Boffa Miskell Ltd (BML) have been contracted by Napier City Council (NCC) as lead consultants for the Masterplan Design of Ahuriri Regional Park. The project is one of several city projects within the Ahuriri area.



The following Engagement Plan (the Plan) sets out the engagement objectives and approach. The focus of the plan is to collaborate, consult and inform the range of key stakeholders identified by NCC.

1.2 Mana Ahuriri Trust Partnership

The iwi and hapū groups that associate with the project area have an existing relationship with Napier City Council (as the Crown) via Te Tiriti o Waitangi, and through the numerous other projects being undertaken in the rōhe.

Mana Ahuriri Trust are represented on the Ahuriri Regional Park Joint Committee with four representatives and have expressed strong support for the project, in particular the focus on recognising and enhancing the cultural values and enhancement of Te Taiao. In doing so restoring physical and spiritual access to the site and its connection to Te Muriwai o te Whanga and Te Whanganui-a-Orotū.

2.0 Project background

This procurement relates to the delivery of a masterplan for the Ahuriri Regional Park. Te Whanganui-a-Orotū, also known as the Ahuriri Estuary, is a unique wetland area that requires restoration due to years of stormwater discharge, wastewater discharges, and sediment runoff.

To address these challenges, the Council aims to work closely with Hawkes Bay Regional Council (HBRC), Mana Ahuriri Trust (MAT) and Te Komiti Muriwai o Te Whanga to develop Ahuriri Regional Park on Lagoon Farmland. The Ahuriri Regional Park (ARP) Working Group was formed in June 2020 to take a concept that was identified in the Ahuriri Estuary and Coastal Edge Masterplan (2018) (Attachment 4) to a project suitable to being funded in the Long-Term Plan (LTP), the funding will come from the LTPs from both Napier City Council (NCC) and Hawke's Bay Regional Council (HBRC). This Working Group consisted of members from NCC and the HBRC and worked closely with Mana Ahuriri Trust (MAT). The group identified main drivers to the regional park as being the delivery of enhancements to biodiversity, ecosystems, water quality, and cultural value.

In November 2021 formal approval to establish the Ahuriri Regional Park Joint Committee, alongside partners MAT and HBRC, was given at the Future Napier Council Meeting. HBRC and MAT also approved this Joint Committee at their respective meetings and a Terms of Reference was adopted. At this meeting it was also approved for the development of a masterplan to be undertaken.

A programme of stormwater management focused work is progressing and will inform the masterplan in terms of a greater understanding of how this site will be developed, what extent of areas will be used for stormwater attenuation (if any), requirements relating to stormwater quality management, and any upgrades required within the stormwater network to enable the use of this site for stormwater purposes. This work will also inform what earthworks will be required on the site to enable its use for stormwater management. A Lagoon Farm – Stormwater Quality and Flooding Options Report has been produced which outlines high level options for stormwater treatment and attenuation.

3.0 Statement of Purpose

The design focuses to a collaborative co-design process with Mana Ahuriri Trust and applies participatory engagement of key stakeholders and mana whenua to generate a master plan design. Engagement with identified key stakeholders for the project duration will comprise a participatory and consulting approach which matches the needs of those partaking. The outcomes of this engagement will inform a co-design process with Mana Ahuriri Trust.

The engagement will contribute to identifying opportunities and constraints and gain key stakeholders input through the workshop engagement to inform the design as it develops.

We seek to undertake a fresh and informed approach to consultation, recognising past engagement and opinions and developing options for the Joint Committee, Mana Ahuriri Trust and key stakeholders consider opportunities and/or clearly understand all aspects of the proposal options. Overall, the project provides a positive community outcome message with environmental enhancement, climate change resilience alongside a community public asset development being the focus.

An inclusive approach is also proposed to obtain meaningful input to the design as it develops from project partners, key stakeholders, asset users, and the wider community as we progress the project.

The project team is mindful that the project will be highly visible and likely to be subject public and media attention, therefore our communications and engagement approach includes management and mitigation tools to respond to this.

This plan has been prepared in accordance with Waka Kotahi's Public Engagement Guidelines (2016) and NCC's Significance and Engagement Policy (2017). It aims to identify whom to engage with, when to engage and the level of engagement based on the IAP2 spectrum of public participation. This is a live document which is anticipated that this will be updated throughout the duration of the project.

4.0 Engagement Scoping Report

Frank Engagement were contracted in 2023 to produce a scoping report on engagement. In the production of this report Frank Engagement facilitated workshops with the Technical Advisory Group and Ahuriri Regional Park Joint Committee to identify:

- Engagement Principles
- Strategic Approach to Engagement
- Engagement Tactics
- Considerations for the Master planning Consultation and Engagement Strategy.

The key outcomes of the workshops are appended to this Engagement Plan. These outcomes are summarised in five groups:

1. Authentic Engagement
2. Tikanga
3. Be visible
4. Best Practice Engagement Principles
5. Multi-channel Communications.

Strategies for engagement were identified as:



AHURIRI REGIONAL PARK JOINT COMMITTEE Open Minutes

Meeting Date: Friday 5 May 2023

Time: 9.36am – 11.05am (*Open*)
11.06am – 11.11am (*Public Excluded*)

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Present: **Chair:** Deputy Mayor Brosnan (NCC)
Councillor Browne (NCC) and Councillor Ormsby (HBRC)
Maree Brown and Joseph Reti (Mana Ahuriri Trust)

In Attendance: Executive Director City Strategy (Rachael Bailey) (NCC)
Strategic Planning Lead (Fleur Lincoln) (NCC)
Recovery Programme Manager (Richard Munneke) (NCC)
Group Manager Asset Management (Chris Dolley) (HBRC)
Manager Property (Bryan Faulknor)

Consultants:

- Cameron Drury (Stradegy)
- Rima Kaio (Beca)

Administration Governance Advisor (Carolyn Hunt)

NCC (Napier City Council); HBRC (Hawke's Bay Regional Council) and MAT Mana Ahuriri Trust

Karakia

The meeting opened with the Council karakia.

Apologies

Deputy Mayor Brosnan / Joseph Reti

That the apologies for absence from Tania Eden and Chad Tareha (MAT), Councillor Price (NCC), Councillor Williams and Councillor Kirton (alternate) (HBRC) be accepted.

Carried

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Chairperson

Nil

Announcements by the management

The Recovery Programme Manager, Mr Munneke briefly attended the meeting advising that the Ahuriri Regional Park was an inspirational programme to continue moving forward with especially following the events of Cyclone Gabrielle. It was more relevant now in terms of recovery and the locality plan in rebuilding a better Ahuriri.

Confirmation of minutes

Councillor Ormsby / Joseph Reti

That the Minutes of the meeting held on 9 December 2022 were taken as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. ENGAGEMENT OF PROJECT MANAGER

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1634133
<i>Reporting Officer/s & Unit:</i>	Fleur Lincoln, Strategic Planning Lead

1.1 Purpose of Report

The purpose of this report was to seek a recommendation from the Joint Committee on the appointment of an independent project manager for the Ahuriri Regional Park masterplan.

At the meeting

The Strategic Planning Lead, Ms Lincoln advised that this was an opportunity for the Joint Committee to meet the preferred candidates for the Project Manager role. At the 9 December 2023 meeting the process was agreed on how to procure this role. Officers have fulfilled the process requirements and wish to ensure that the Committee is comfortable with the preferred candidate.

Cam Drury (Project Driver, Strategy) and Rima Kaio (Project Control, Beca) as the preferred candidates displayed a powerpoint presentation (*Doc Id 1655405*) providing a comprehensive summary on the following:

- Introductions - Skills and Experience
- Understanding of the Project
- Understanding of the Cultural Context
- Initial Observations
- The Project Manager Role
- Their Team
- Their Approach – Initial Thoughts

In response to questions the following was noted:

- Not able to present a plan just yet, but is anticipated that an initial workshop will tease out the methodology of this project more.
 - It was envisaged that a meeting of the Committee be organised as soon as possible, leading into another meeting to bring Strategy up to speed.
 - Following the initial stocktake from these meetings workshops would be proposed to be held fortnightly as this is a very creative project, get ideas, filter and with natural evolution develop the project plan.
 - The key part of a project manager is co-ordinating the Committee with background work, organising the advisory group to feed into the technical work. Mr Drury was very comfortable that he and the team would be delivering.
 - Technical information will be required in regard to what can and cannot be done on the land. Start out with big aspirations, however some may not be possible.
-

-
- Mr Drury recognised the significance of this legacy project and was excited to have this unique opportunity to work alongside mana whenua in co-governance for the deliver of a masterplan that was visionary, realistic and strategic.

The meeting adjourned for morning tea at 10.38am and reconvened at 10.56am

It was agreed that workshops be organised as soon as possible and following discussion with Mana Ahuriri Trust representatives the Chair requested that they put forward a location for the first workshop to enable free and frank discussion.

COMMITTEE Councillor Ormsby / Councillor Browne

RESOLUTION

The Ahuriri Regional Park Joint Committee:

- a. **Endorse** the engagement of Strategy as the lead agency that will fulfil the project manager position for the Ahuriri Regional Park masterplan.

Carried

Attachments

- 1 Project Manager Role presentation (Doc Id 1655405)
-

Councillor Ormsby left the meeting at 11.05am

PUBLIC EXCLUDED ITEMS

Maree Brown / Joseph Reti

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Land Purchase Update

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
1. Land Purchase Update	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)a That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

The meeting moved into Public Excluded at 11.06am

The meeting closed with a karakia at 11.11am

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval