



COMMUNITY SERVICES GRANTS SUBCOMMITTEE

Open Minutes

Meeting Date: Tuesday 9 July 2024

Time: 9.30am – 9.43am (*Open*)
9.44am – 12.30pm (*Public Excluded*)

Venue Breakout Room 1
War Memorial Centre
Marine Parade
Napier

Present **Chair:** Councillor Boag
Members: Councillor Taylor; Judith Guy, Jay Lamburn [via Zoom] and Russell Jaggard

In Attendance Team Leader (Community Strategies) (Margot Wilson)
Community Funding Advisor (Roger Morrison)

Administration Governance Advisors (Carolyn Hunt and Jemma McDade)

COMMUNITY SERVICES GRANTS SUBCOMMITTEE – Open Minutes

TABLE OF CONTENTS

Order of Business	Page No.
Karakia.....	3
Apologies - Nil	3
Conflicts of interest - Nil	3
Public forum - Nil	3
Announcements by the Chairperson.....	3
Announcements by the management	3
Confirmation of Minutes	3
Minor matters.....	3
Resolution to Exclude the Public	4

ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies - Nil

Conflicts of interest - Nil

Public forum - Nil

Announcements by the Chairperson

The Chair welcomed new staff members Roger Morrison and Margot Wilson to the Community Funding team, following the retirement of Belinda McLeod former Community Funding Advisor.

Funding Decisions would be discussed in Public Excluded and referred to the Napier People and Places Committee meeting on 18 July 2024 for ratification. Following this all applicants would be advised the outcome of their funding applications and the decisions publicly released.

Announcements by the management

Feedback - The Community Funding Advisor, Mr Morrison advised that Smarty Grants was a flexible tool and welcomed feedback from the members of the Subcommittee on the assessment process to enable the administration staff to determine if any changes could be made to improve the process. Feedback could be emailed to Mr Morrison at roger.morrison@napier.govt.nz.

Funding Review - At the meeting held 26 June 2023 the Committee had requested that an increase in the per capita payments from \$1.80 to \$2.00 be investigated as part of the Community Services Grant (CSG) review. The subsequent CSG review made no mention of the per capita payments being adjusted. Mr Morrison advised that the last per capita funding increase had been in 2018 and that the amount of increase each year was based on the cost of living increase.

A review was currently underway to develop a framework to rationalise consistency across Council's grant funding. A workshop on the Funding Framework was held with elected members on Thursday, 4 July 2024. As part of that review, there will be a recommendation to look at the per capita rates. An audio recording of this workshop was available on Council's website [Workshops | Napier City Council](#).

Confirmation of Minutes

Councillor Taylor / Jay Lamburn

That the Minutes of the Community Services Grants Subcommittee meeting held on 26 June 2023 were taken as a true and accurate record of the meeting.

.Carried

Minor matters

There were no minor matters to discuss.

RESOLUTION TO EXCLUDE THE PUBLIC

Judith Guy / Councillor Taylor

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. 2024-2025 Community Services Grant Applications - Distribution of Funds.

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
1. 2024-2025 Community Services Grant Applications - Distribution of Funds	7(2)(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

*The meeting moved into Public Excluded at 9.44am
The meeting closed with a karakia at 12.20pm*

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval