



# NAPIER PEOPLE AND PLACES COMMITTEE

## Open Agenda

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Meeting Date: Thursday 18 July 2024

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Time: 9.30am

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Venue: Chapman Room  
Level 1, Chapman Pavilion  
Latham Street  
Napier

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*Livestreamed via Council's Facebook page*

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Committee Members **Chair:** Councillor McGrath

**Members:** Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, Price, Simpson, Tareha and Taylor

Ngā Mānukanuka o te Iwi representatives – Evelyn Ratima

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Officer Responsible Executive Director Community Services

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Administration Governance Team

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**Next Napier People and Places Committee Meeting  
Thursday 29 August 2024**

## 2022-2025 TERMS OF REFERENCE - NAPIER PEOPLE AND PLACES COMMITTEE

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<i>Chairperson</i>	<i>Councillor McGrath</i>
<i>Deputy Chairperson</i>	<i>Councillor Boag</i>
<i>Membership</i>	<i>Mayor and Councillors (13)</i> <i>Ngā Mānukanuka o te Iwi representatives (2)</i>
<i>Quorum</i>	<i>8</i>
<i>Meeting frequency</i>	<i>At least 6 weekly (or as required)</i>
<i>Officer Responsible</i>	<i>Executive Director Community Services</i>

### **Purpose**

To provide governance oversight for all community strategies, housing and community facilities, visitor experiences, matters relating to diversity and accessibility, and sport and recreation. The Committee adopts a wide focus by considering policy implications that impact on the health, safety and well-being of the community.

### **Delegated Powers to Act**

To exercise and perform Council's functions, powers and duties within its area of responsibility, excluding those matters reserved to Council by law or by resolution of Council, specifically including the following:

1. Community development, feedback and well-being in terms of Council's agreed City Vision principles
2. Community resilience and sustainability
3. Community Social and Cultural needs
4. Grants and community funding initiatives
5. Community projects and facilities
6. Community housing and associated wellbeing
7. Positive aging and youth accessibility
8. Events, tourism and visitor experiences
9. Sport and recreation
10. To consider reports from the Arts Advisory Panel, Community Services Grants Subcommittee, Creative Communities New Zealand, and any other arts, culture and heritage related organisations where Council is represented.
11. To adopt or amend policies or strategies related to the Committee's area of responsibility, provided the new or amended policy does not conflict with an existing policy or strategy.
12. To monitor performance (including budget and performance targets in the Long Term Plan) for the Committee's areas of responsibility and authority.
13. To resolve any other matters which fall outside the area of responsibility of all Standing Committees, but where the Mayor in consultation with the Chief Executive considers it desirable that the matter is considered by a Standing Committee in the first instance.

### **Power to Recommend**

The Committee may recommend to Council and/or any standing committee as it deems appropriate.

The Committee may make a recommendation to the Annual Plan or Long Term Plan relevant to the Committee's responsibilities. This includes recommendations on fees and charges for activities within the Committee's responsibility and which are not otherwise delegated to officers.

The Committee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with, or is contrary to, any policy (including the Annual Plan or Long Term Plan) established by the Council.

# ORDER OF BUSINESS

## Karakia

## Apologies

Councillor Price

## Conflicts of interest

## Public forum

Nil

## Announcements by the Mayor

## Announcements by the Chairperson including notification of minor matters not on the agenda

*Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13*

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

## Announcements by the management

## Confirmation of minutes

That the Minutes of the Napier People and Places Committee meeting held on Thursday, 28 March 2024 be taken as a true and accurate record of the meeting.....8

## Agenda items

1 Establishment of Appointments Panel for the Hawke's Bay Regional Sports Park Trust ..5

## Minor matters not on the agenda – discussion (if any)

**Recommendation to Exclude the Public.....7**

# AGENDA ITEMS

## 1. ESTABLISHMENT OF APPOINTMENTS PANEL FOR THE HAWKE'S BAY REGIONAL SPORTS PARK TRUST

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1773572
<i>Reporting Officer/s &amp; Unit:</i>	Anna Eady, Team Leader Governance

### 1.1 Purpose of Report

To appoint a representative to the Appointments Panel for the Hawke's Bay Regional Sports Park Trust.

### Officer's Recommendation

The Napier People and Places Committee:

- a. **Approve** the appointment of Councillor Greg Mawson to be the Napier City Council representative on the Appointments Panel for the Hawke's Bay Regional Sports Park Trust.

### 1.2 Background Summary

The Hawke's Bay Regional Sports Park Trust (HBRSP) have identified a requirement to appoint one new and one replacement trustee over the next six month period. The HBRSP have requested that a Ngāti Kahungunu Iwi representative be appointed to the HBRSP and a recommendation for that appointment has been made.

The HBRSP have also foreshadowed the retirement from the Trust of Mark Aspen (formerly sports Hawke's Bay Chief Executive) and a request to replace him with current Sport Hawke's Bay Chief Executive Ryan Hambleton.

As specified in the Trust Deed of the HBRSP, Napier City Council (NCC), along with other organisations specified, are to be invited to appoint a representative to sit on an Appointments Panel which will consider nominations and make appointments to the Trust.

As per the trust deed, the following organisations can make appointments to the advisory panel (although they are not obliged to):

- Sport Hawke's Bay (One person appointed by Sport HB with the approval of the user groups based at the park) AND one person appointed by Sport HB to represent potential user groups at the park;
- Te Whatu Ora Health New Zealand Te Matau a Maui Hawke's Bay (one person);
- EIT Te Aho A Maui Te Pōkenga (one person);

- Ngāti Kahungunu (one person);
- Hawke's Bay Regional Council (HBRC) (one person);
- Napier City Council (one person);
- Hastings District council (HDC) (Up to three representatives from HDC - as long as the number of appointments does not mean that HDC, NCC and HBRC representatives constitute a majority).

### 1.3 Issues

The nominated NCC representative needs to be communicated to HDC by 24 July 2024.

### 1.4 Significance and Engagement

This matter does not trigger the Significance and Engagement Policy.

### 1.5 Implications

#### Financial

Nil

#### Social & Policy

Nil

#### Risk

Nil

### 1.6 Options

The options available to Council are as follows:

- a. Approve the appointment of Councillor Greg Mawson to be the Napier City Council representative on the Appointments Panel for the Hawke's Bay Regional Sports Park Trust.
- b. Approve the appointment of another representative of Napier City Council to the Appointments Panel for the Hawke's Bay Regional Sports Park Trust.
- c. Resolve not to appoint a representative of Napier City Council to the Appointments Panel for the Hawke's Bay Regional Sports Park Trust.

### 1.7 Development of Preferred Option

Once a representative has been approved by the Napier People and Places Committee this will be communicated to the office of the Chief Executive of HDC.

Following receipt of the nominated representatives, HDC will form the Panel, and as per the HBRST Trust Deed organise an Advisory Panel meeting to consider trustee appointments to be made in the following 12 months.

### 1.8 Attachments

Nil

# RECOMMENDATION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

## AGENDA ITEMS

1. Summary of Community Services Grants Subcommittee Recommendations for Distribution of Funds 2024-2025

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

<b>General subject of each matter to be considered.</b>	<b>Reason for passing this resolution in relation to each matter.</b>	<b>Ground(s) under section 48(1) to the passing of this resolution.</b>
1. Summary of Community Services Grants Subcommittee Recommendations for Distribution of Funds 2024-2025	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

# NAPIER PEOPLE AND PLACES COMMITTEE

## Open Minutes

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Meeting Date: Thursday 28 March 2024

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Time: 9.30am – 11.02am

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Venue Large Exhibition Hall  
War Memorial Centre  
Marine Parade  
Napier

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*Livestreamed via Council's Facebook page*

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Present **Chair:** Councillor McGrath  
**Members:** Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Crown, Greig, Mawson, Price, Simpson, Tareha and Taylor  
Ngā Mānukanuka o te Iwi representatives – Joe Tareha and Evelyn Ratima (Evelyn Ratima arrived at 10:05 am)

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In Attendance Acting Chief Executive (Jessica Ellerm)  
Executive Director Community Services (Thunes Cloete)  
Executive Director City Services (Lance Titter)  
Acting Executive Director Infrastructure Services (Jamie Goodsir)  
Manager Communications and Marketing (Julia Stevens)  
Pou Whakarae (Mōrehu Te Tomo)  
Senior Advisor Policy (Rebecca Peterson)  
Emergency Management Officer (Blake McDavitt)  
Manager Community Strategies (Anne Bradbury)  
Chief Financial Officer (Caroline Thompson)  
Team Leader Transportation (Robin Malley)  
Senior Advisor Policy (Michele Grigg)

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Also in Attendance Art Deco Trust Representatives (Jeremy Smith, Barbara Arnott and Simon Gunn)

**Public Forum:**

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Peter Grant (Co-Chair) Positive Ageing Strategy Advisory Group

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Administration

Governance Advisors (Jemma McDade and Carolyn Hunt)

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## ORDER OF BUSINESS

### Karakia

The meeting opened with the Council karakia.

### Apologies

Councillors Tareha / Browne

That the apology for absence from Councillor Chrystal and an apology for lateness from Evelyn Ratima be accepted.

Carried

### Conflicts of interest

Nil

### Public forum

**Mr Peter Grant, Co-Chair, Positive Ageing Strategy Advisory Group (PASAG) and Michelle Grigg as Napier City Council (NCC) Support Leader presented an update.**

1. Mr Grant acknowledged the support from Lexia Puna, Councillor Mawson and Michele Grigg. He recognised the passing of kaumatua Piri Prentice.

2. Ms Grigg acknowledged the contribution of Mr Grant and Ms Puna. She described the PASAG significant achievements to date. A first iteration of an action plan has been developed.
3. Napier has been recognised as the 6<sup>th</sup> city in New Zealand working towards being Age Friendly. This is a World Health Organisation initiative and enables PASAG to receive information from other cities. Housing and transport are two key issues. PASAG provide submissions to incorporate 'age friendly' elements into NCC plans.
4. Mr Grant outlined the focus and process of involving community organisations in order to better understand their needs. He spoke to the value of NCC facilitation to ensure that community need is reflected. PASAG were commended for the fantastic work being undertaken.

Mr Grant and Ms Grigg answered questions from Council confirming:

- The 'MyWay' on call bus system currently available in Hastings is being investigated as to the possibility of it being extended into Napier. Concern regarding the safe incorporation of mobility scooters was noted.
- PASAG have a process to submit on Government proposals, though many submissions are made from a personal perspective. They do make submissions to Government and are an active contributor to the NCC submission process.
- PASAG are approached for comment where NCC strategies are relevant to them. They have a group of 'champions' who lead this role. Specific mention was made of a possible auditing role in relation to accessibility in the roll out of the Rooding Strategy. The suggestion was made that PASAG could be on the Hawkes Bay Regional Council Advisory group for transport.

## **Announcements by the Mayor**

### **3 Year Plan**

Mayor Wise encouraged the public to read the Three Year Plan to understand the reasons for the rates increases and what Council is planning for the next three years.

There are six areas Council wants the public's views on. These are: council owned housing, maintaining a rate to improve resilience, how council investments are managed, increases to fees and charges, the funding of certain tourism facilities and the future of council office accommodation.

Submissions are open until 26 April 2024 and can be made online or at the Napier or Taradale Libraries, or the NCC Customer Service Centre.

## **Announcements by the Chairperson**

Nil

## **Announcements by the management**

Nil

## **Confirmation of minutes**

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Councillors Greig / Price

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That the Minutes of the meeting held on 7 September 2023 were taken as a true and accurate record of the meeting.

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Carried

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# AGENDA ITEMS

## 1. MEMORIAL SQUARE COMMUNITY ROOMS UPDATE

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1743466
<i>Reporting Officer/s &amp; Unit:</i>	Jamie Goodsir, Acting Executive Director Infrastructure Services

### 1.1 Purpose of Report

To update Council on the Memorial Square Community Rooms refurbishment project. Art Deco Trust Representatives Jeremy Smith, Barbara Arnott and Simon Dunn will be present at the meeting to answer further questions on the funding update for the Memorial Square Community Rooms.

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**At the meeting** Mr Goodsir spoke to the report and answered questions from Councillors confirming:

- Stage 1 is necessary for the building regardless of its future use. This stage involves removal of asbestos and structural work including removal of the roof.
- The building will need to be fenced and the level of disruption to the Saturday markets will be confirmed.
- The timeframe provided for completion is realistic.
- The staged process isn't a delay; it is a way to ensure that progress is made so that the building can be available for community use.
- Stage 1 doesn't place NCC at any financial risk.

*Evelyn Ratima joined the meeting at 10.05am*

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**COMMITTEE** Councillors Price / Tareha

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### RESOLUTION

The Napier People and Places Committee:

- Receive** the report titled "Memorial Square Community Rooms update."
  - Approve** the construction works being split into two stages, once the asbestos remediation in the sub-floor is completed by Council, with
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Stage 1 being the seismic structural strengthening and associated works, and Stage 2 the remainder of project works.

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Carried

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## 2. ORANGE SKY SERVICE

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*Type of Report:* Information

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*Legal Reference:* N/A

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*Document ID:* 1743045

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*Reporting Officer/s & Unit:* Rebecca Peterson, Senior Advisor Policy

### 2.1 Purpose of Report

To provide an overview of the proposed Orange Sky service for Napier. Orange Sky is a not-for-profit organisation that provides people experiencing homelessness or hardship access to free laundry services and non-judgemental conversation.

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#### At the meeting

Ms Peterson and Mr Tulley (Napier Assist) presented the report.

An informational video about the Orange Sky service was viewed by the Committee.

Orange Sky provides a portable laundry service for homeless and vulnerable community members. It also enables people to connect with wrap-around service providers.

The service is active in other major cities; Hawke's Bay will be the first to have a regional service. Orange Sky are working to understand if any consents are required at specific locations including grey water management.

Mr Tulley presented data outlining the numbers of homeless in the CBD and along the beachfront over a 5 month period. The service is responding to this need and is planned to launch in July 2024.

In response to questions from Councillors it was clarified:

- The data included homeless people sleeping in cars parked in carparks who moved on to work during the day. One car may contain multiple people, though no families with children were found.
  - The locations of the service would be placed to meet the needs of the community. It is a support mechanism for those experiencing hardship and would not replace other efforts to support people into housing. The i-site is still available for showers.
  - Orange Sky will report on the level of service provided. They will work with connected services to improve the living situation of the homeless community.
  - There are no costs to NCC in relation to this service. Volunteering Hawkes Bay will work with wrap-around service providers to ensure that people are connected to services.
  - The need for this service has been established in the community. Good relationships with providers will resolve location and proximity issues.
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**COMMITTEE** Deputy Mayor Brosnan / Mayor Wise

**RESOLUTION**

The Napier People and Places Committee:

- a. **Receive** the contents of this report intended to provide an overview of the Orange Sky Aotearoa service for Napier.

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Carried

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### 3. CDEM GROUP REVIEW OF RESPONSE TO CYCLONE GABRIELLE

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*Type of Report:* Information

*Legal Reference:* N/A

*Document ID:* 1744168

*Reporting Officer/s & Unit:* Anne Bradbury, Manager Community Strategies

#### 3.1 Purpose of Report

This report tables the independent review of the Civil Defence Emergency Management Group's response to Cyclone Gabrielle.

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#### At the meeting

Ms Bradbury and Mr McDavitt summarised the document which is an independent external review recommending improvements at local, regional and national levels.

In response to questions from Councillors:

- The Hawkes Bay Civil Defence Emergency Management Committee received this report on Monday. The findings and recommendations are complex. The Regional Committee will work with councils, community groups and leaders. A fully resourced overhaul across the country is needed at pace.
- Training and clarification of the role of councillors to be confirmed at the Council workshop this afternoon

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**COMMITTEE** Mayor Wise / Councillor Browne

**RESOLUTION**

The Napier People and Places Committee:

- a. **Note** the review of the Civil Defence Emergency Management Group's response to Cyclone Gabrielle.

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Carried

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#### Minor matters

There were no minor matters.

*The meeting closed at 11.02am*

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Approved and adopted as a true and accurate record of the meeting.

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Chairperson .....

Date of approval .....