



FUTURE NAPIER COMMITTEE

Open Minutes

Meeting Date: Thursday 24 October 2024

Time: 11:45am – 1:08pm

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook page

Present **Chair:** Deputy Mayor Brosnan
Members: Mayor Wise, Councillors Boag, Browne, Chrystal (Deputy Chair), Crown, Greig, Mawson, McGrath, Price, Simpson, and Tareha.

In Attendance Chief Executive (Louise Miller)
Acting Executive Director City Services (Jessica Ellerm)
Executive Director City Strategy (Rachael Bailey)
Executive Director Infrastructure Services (Russell Bond)
Executive Director Community Services (Thunes Cloete)
Manager Communications and Marketing (Julia Stevens)
Manager Regulatory Solutions (Luke Johnson)
Team Leader Governance (Anna Eady)
Manager City Development (Paulina Wilhelm) [online]
Team Leader City Design and Urban Renewal (Georgina King)
Strategic Programmes Manager (Darran Gillies)
Enterprise Project Management Office Manager (Bruce Lake)
Manager Infrastructure Developments (Simon Bradshaw)
Policy Analyst (Jeriel Sajan)
Team Leader Resource Consents (Nick McCool)
Team Leader Compliance (Stephen Bokkerink)

Administration Governance Advisor (Jemma McDade)

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ORDER OF BUSINESS

Apologies

Councillors Crown / Tareha

That the apology from Councillor Taylor be accepted.

Carried

The Ngā Mānukanuka o te Iwi representative, Tiwana Aranui, did not attend the meeting.

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

Nil

Announcements by the Chairperson

Nil

Announcements by the management

Executive Director City Strategy (Rachael Bailey) provided an overview of the Fast Track Consenting Process.

The Fast Track Consenting Bill is not yet legislation. This will have a low impact on Napier City Council (NCC), though NCC would no longer be the consenting authority. The process would be a 'one stop shop'.

Applications would be made to the Infrastructure Minister who would convene an expert panel. The panel would consist of a Convenor (who could be a Judge), a Lawyer, a Planner, a Representative from Council, Environment Court, and an Iwi authority representative where relevant.

There would be no public forum or submissions, the panel would talk to those who are impacted and this would include NCC as the territorial authority. The panel can approve or decline to issue consent. The appeals process is limited, being open only to directly impacted groups about certain points of law. Judicial review of process would be possible but not about the merits of the decision. NCC staff would input comments to the independent panel, but the consenting process, including hearings, would not be for NCC to undertake.

Confirmation of minutes

Deputy Mayor Brosnan / Councillor Chrystal

That the Minutes of the meeting held on 12 September 2024 were taken as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. PROJECT AND ACTIVITY UPDATE - CITY STRATEGY

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1785868
<i>Reporting Officer/s & Unit:</i>	Rachael Bailey, Executive Director City Strategy Jessica Le Roux, EA to Executive Director City Strategy Paulina Wilhelm, Manager City Development Darran Gillies, Strategic Programmes Manager Luke Johnson, Manager Regulatory Solutions Bill Roberts, Economic Development Manager Georgina King, Team Leader City Design and Urban Renewal

1.1 Purpose of Report

To provide Council updates on key projects and activities managed within the City Strategy Directorate.

The projects and activities reported on may vary from report to report depending on what is of interest to the Council.

At the meeting

The officers presented the report.

Questions were answered clarifying:

- The Library Tower work is underway. 90% of the removed rimu panelling will be recycled into the new precinct. The carpet will be reused in the community.
 - Outstanding tenders have been received for the two design processes from both local and national contractors.
 - Reports are being prepared for the Proposed District Plan hearings due to take place on 4-6 November.
 - The Draft Future Development Strategy was adopted for consultation on the 23 October 2024 by the Joint Committee. The next stage is for the Draft Strategy to be received and considered by the partner Councils before it is released for public consultation.
 - The Gambling and Freedom Camping Bylaws are being prepared for notification.
 - The Fire Control Bylaw process involves consultation with community groups and the Department of Conservation.
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- There will be a further workshop on the Parking Strategy early in 2025. NCC receives a portion of the parking infringements that are paid. Parking infringement levels for parking in a disability space are set by Central Government. This is the first increase since 2004. Disability spaces in private carparks, including supermarkets, are monitored by private contractors.

COMMITTEE RESOLUTION Councillors Crown / Mawson

The Future Napier Committee:

- Receive** the report titled “Project and Activity Update – City Strategy”.

Carried

2. ENTERPRISE PROJECT MANAGEMENT OFFICE (EPMO) UPDATE

Type of Report: Information

Legal Reference: N/A

Document ID: 1797639

Reporting Officer/s & Unit: Bruce Lake, Enterprise Project Management Office (EPMO) Manager

2.1 Purpose of Report

To provide the Future Napier Committee an update on the EPMO Establishment Plan.

In April 2024, the ELT approved the creation of an EPMO for Napier City Council, with the roles covered by funding from vacancies in the Project & Design team. In August 2024, the new EPMO Manager, Bruce Lake commenced in the role.

This paper is to provide an update of activities that have been completed as part of Phase 1 – Quick Wins of the EPMO Establishment Plan, as well as other Napier City Council wide initiatives that the EPMO is engaged in.

At the meeting

The officer presented the report supported with a presentation.

Questions were answered clarifying:

- The four roles in the EPMO have come from re-purposing vacant roles. The overall staff numbers have not increased.

COMMITTEE RESOLUTION Councillors Crown / Browne

The Future Napier Committee:

- Receive** the EPMO Update report.

Carried

Attachments

1 EPMO Update Future Napier 24 October 2024

3. KEY ACCOUNT MANAGEMENT FRAMEWORK

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	NA
<i>Document ID:</i>	1799446
<i>Reporting Officer/s & Unit:</i>	Simon Bradshaw, Manager Infrastructure Developments

3.1 Purpose of Report

This report provides an update on Council's Key Account Management (KAM) framework. The report is provided for information purposes only, to give our Elected Members a general overview of how we engage with our development community.

At the meeting

The officer presented the report.

Questions were answered clarifying:

- Officers are advised by the Executive Leadership Team when to seek Governance advice from elected members in relation to specific projects. Elected members are able to consult with the Executive Director City Strategy for information to respond to media enquiries.

COMMITTEE RESOLUTION

Councillors Chrystal / Crown

The Future Napier Committee:

4. **Note** the overview of Council's approach to engaging with the development community, with specific insights to the Key Account Management policy.

Carried

4. POLICY APPROACH FOR THE ECOSYSTEMS AND INDIGENOUS BIODIVERSITY CHAPTER NAPIER PDP VARIATION

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Resource Management Act 1991
<i>Document ID:</i>	1799526

Reporting Officer/s & Unit: Jeriel Sajan, Policy Analyst

4.1 Purpose of Report

To seek endorsement of the policy direction for managing Significant Natural Areas (SNAs) and other indigenous biodiversity across Napier through the Ecosystems and Indigenous Biodiversity (ECO) Chapter in accordance with the National Policy Statement for Indigenous Biodiversity 2023 (NPSIB).

At the meeting

The officer presented the report.

Questions were answered clarifying:

- Napier has a low indigenous biodiversity environment compared to other areas. Only approximately 6%, with 1% of urban areas. Ideally it would be 10% so there is room for improvement. Of the 32 sites on the draft, half of one site has been lost in recent years.
- Protection of existing sites under Council control is also a focus.

COMMITTEE Councillors Greig / Browne
RESOLUTION

The Future Napier Committee:

- a. **Endorse** the policy approach for the management of SNAs and Biodiversity in accordance with the NPSIB in the Napier Proposed District Plan

Carried

5. RESOURCE CONSENTS ACTIVITY UPDATE

Type of Report: Information

Legal Reference: N/A

Document ID: 1799530

Reporting Officer/s & Unit: Nick McCool, Team Leader Resource Consents

5.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for Elected Members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

At the meeting

The officer presented the report.

Questions were answered clarifying:

- Council is not able to control what is built under the Resource Management Act in a certain area. The District Plan determines the use of the land only.

COMMITTEE RESOLUTION Deputy Mayor Brosnan / Councillor Price

The Future Napier Committee:

- a. **Note** the resource consent activity update for period 1 September to 7 October 2024

Carried

1. HASTINGS DISTRICT AND NAPIER CITY COUNCIL JOINT LOCAL ALCOHOL POLICY REVIEW

Type of Report: Legal and Operational

Legal Reference: Sale and Supply of Alcohol Act 2012

Document ID: 1799275

Reporting Officer/s & Unit: Stephen Bokkerink, Team Leader Compliance

1.1 Purpose of Report

The purpose of this report is to provide an update to Council regarding a review of the Hastings District and Napier City Councils' Joint Local Alcohol Policy as required in the Sale and Supply of Alcohol Act 2012 (the Act).

At the meeting

Environmental Health and Alcohol Licensing Officer (Jon Read) joined the officer to present the report.

Questions were answered clarifying:

- NCC and HDC are developing separate Local Alcohol Policies. This could result in some differences, though officers are working to align as much as possible. Both councils are committed to reducing alcohol harm and any differences in policy would be mitigated by the joint governance structure.
- There will be hearings and consultations as part of a special consultative procedure.

COMMITTEE RESOLUTION Councillors Boag / Browne

The Future Napier Committee:

- a. **Receive** this report titled Hastings District and Napier City Council's Joint Local Alcohol Policy Review dated 24 October 2024.
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- b. **Approve** commencement of a review of the Hastings District and Napier City Councils' Local Alcohol Policy, in accordance with the Sale and Supply of Alcohol Act 2012.
 - c. **Approve** proceeding with an individual Napier City Council Local Alcohol Policy for Napier City with the goal of contributing to the reduction of alcohol related harm in our community and for ease of administration and efficiencies.
 - d. **Approve** the establishment of a joint governance structure between Napier City Council and Hastings District Council to inform the policy settings for both cities and maintain a locally led, regionally coordinated approach.
 - e. **Note** that a joint communications plan will be developed to coordinate consistent communications across both cities.
 - f. **Note** that Hastings District Council have a report to Council recommending the review of the Hastings District and Napier City Council's Joint Local Alcohol Policy, and move to an individual Hastings District Council Local Alcohol Policy for Hastings.
 - g. **Note** an issues and options paper will be brought back to the joint governance structure in a workshop for consideration, prior to commencement of the Special Consultative Procedure.
 - h. **Note** a draft Napier City Council Local Alcohol Policy and Statement of Proposal will be brought back to Council for approval before the commencement of the Special Consultative Procedure.
 - i. **Note** that the current joint Local Alcohol Policy remains in force until it is revoked and replaced.

Carried

Minor matters

Nil

The meeting closed with a karakia at 1:08pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval