



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

Napier Civic Building
231 Hastings Street
t +64 6 835 7579
e info@napier.govt.nz
www.napier.govt.nz

SUSTAINABLE NAPIER COMMITTEE

Open Agenda

Meeting Date: Thursday 24 October 2024

Time: 9.30am

Venue: Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook page

Committee Members **Chair:** Councillor Price
Members: Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson (Deputy Chair), McGrath, Simpson, Tareha and Taylor
Ngā Mānukanuka o te Iwi representatives – Tiwana Aranui and (Vacancy)

Officers Responsible Executive Director Infrastructure Services

Administration Governance Team

Next Sustainable Napier Committee Meeting
Thursday 27 February 2025

2022-2025 TERMS OF REFERENCE - SUSTAINABLE NAPIER COMMITTEE

<i>Chairperson</i>	<i>Councillor Price</i>
<i>Deputy Chairperson</i>	<i>Councillor Mawson</i>
<i>Membership</i>	<i>Mayor and Councillors (13)</i> <i>Ngā Mānukanuka o te Iwi (Māori Committee) (2)</i>
<i>Quorum</i>	<i>8</i>
<i>Meeting frequency</i>	<i>At least 6 weekly (or as required)</i>
<i>Officer Responsible</i>	<i>Executive Director Infrastructure Services</i>

Purpose

To provide governance oversight of the asset management and operation of Council's infrastructure by making decisions on strategy, policy and levels of service in respect to:

- a) Transportation assets
- b) Three Waters
- c) Waste management and minimisation
- d) Building asset management
- e) Parks, reserves and sportsgrounds
- f) Cemeteries
- g) The inner harbour

Delegated Powers to Act

To exercise and perform Council's functions, powers and duties within its area of responsibility, excluding those matters reserved to Council by law or by resolution of Council, specifically including the following:

1. To review and adjust relevant work programme priorities within agreed budgets, activity management plans and levels of service as per Council's Long Term Plan.
2. To consider matters related to the management of Council's physical assets, and service related projects and facilities.
3. To oversee the management of all Council's physical assets.
4. To adopt or amend policies or strategies related to the Committee's area of responsibility, provided the new or amended policy does not conflict with an existing policy or strategy.
5. To consider any reports from infrastructure related joint committees and business units.
6. To resolve any other matters which fall outside the area of responsibility of all Standing Committees, but where the Mayor in consultation with the Chief Executive considers it desirable that the matter is considered by a Standing Committee in the first instance.

Power to Recommend

The Committee may recommend to Council and/or any standing committee as it deems appropriate.

The Committee may make a recommendation to the Annual Plan or Long Term Plan relevant to the Committee's responsibilities.

The Committee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with, or is contrary to, any policy (including the Annual Plan or Long Term Plan) established by the Council.

ORDER OF BUSINESS

Karakia

Apologies

Councillor Taylor

Conflicts of interest

Public forum

Greendale Tennis Club Presentation

President (Stu Dawson)

Sub-Committee representative (Bruce Taylor)

Club Captain (Stacy Leigh)

Announcements by the Mayor

Announcements by the Chairperson including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

That the Minutes of the Sustainable Napier Committee meeting held on Thursday, 12 September 2024 be taken as a true and accurate record of the meeting.46

Agenda items

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Minor matters not on the agenda – discussion (if any)

Recommendation to Exclude the Public

Nil

AGENDA ITEMS

1. AHURIRI ALLIANCE INTRODUCTION: ROLE AND VALUE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1798309
Reporting Officer/s & Unit:	Kate Ivicheva, Manager Asset Strategy

1.1 Purpose of Report

This report provides an overview of the Ahuriri Alliance and its role in enhancing the transportation network in Napier. It will highlight the key benefits and opportunities the Alliance aims to deliver for Napier City Council and the ratepayers.

Authors	Oliver Postings, Ahuriri Alliance Manager (Acting) Kate Ivicheva, Manager Asset Strategy
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Officer’s Recommendation

The Sustainable Napier Committee:

- a. **Receive** the report on the Ahuriri Alliance as background information for the alliance-based transportation delivery model.

1.2 Background Summary

The Road Maintenance and Renewal Contract has been in place since October 2018, with a structured long-term format allowing extensions (+2+2) years. Over the years, the contract has transitioned from a traditional measure-and-value model to a more collaborative, shared-risk framework, supporting more innovative and efficient service delivery. The latest milestone was reached in August 2024 when the Napier City Council's Transportation team was integrated into a fully blended structure within the Ahuriri Alliance, combining Napier City Council and Downer expertise into a unified, collaborative team.

Why Form an Alliance?

The Alliance model responds to the need for more integrated, efficient, and community-focused delivery of transportation services. The decision to form an Alliance was based on the alignment of Council and contractor objectives, aiming to:

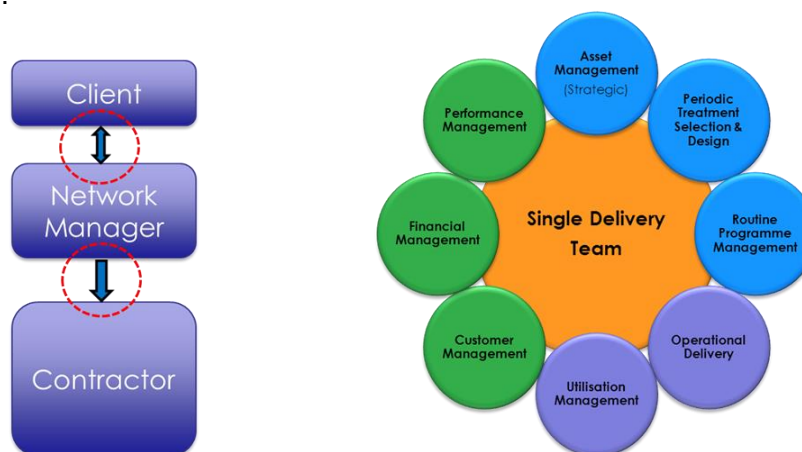
- Maximise performance by leveraging collective expertise
- Proactively manage and share risk
- Reduce costs while delivering value for money
- Achieve key outcomes for road network management and community benefits

A performance framework was established to support these objectives, selecting high-performing team members based on capability, alignment with Alliance values, and commitment to collaborative work. This framework promotes a no-blame culture, collective decision-making and ensures shared risks and rewards. Together, these elements foster a continuous improvement mindset within the team, where decisions are guided by the principle of “best for Alliance/best for network”, driving innovation and better outcomes.

Ahuriri Alliance model

The Ahuriri Alliance is a contract procurement model where the best individuals from both organisations form a single delivery team. This team is dedicated to delivering better results for the road network and the community. The traditional client/consultant/contractor contracting model has been replaced by a single integrated performance team located at a specific location. This team includes specialists in asset management, project delivery, and performance monitoring, all focused on supporting informed decisions that optimise project outcomes.

The Alliance delivers physical works through holistic asset management by applying the 'EFQM 2010 Excellence model' (formerly known as the European Foundation for Quality Management) to road maintenance and the LEAN principles of removing waste and workflow design.



Traditional Model

Collaborative Alliance Model

Value for Money

A fundamental principle of the Alliance model is ensuring that resources are used efficiently to maximise the benefits to the community. By leveraging collaborative efforts and shared expertise, the Alliance optimises costs, reduces redundancies, and ensures that investments lead to sustainable and high-impact results.

Strategic Alignment

The Alliance's strategic direction has been shaped by Napier City Council's Strategic Priorities, which emphasise delivering positive outcomes for the community. The Strategic vision is **“Delivering the best outcomes for our community through innovation and continuous improvement”**.

The objectives of the Ahuriri Alliance are as follows:

- **Community-centric focus** - The Alliance's primary purpose is to serve the community by improving outcomes that benefit Napier's residents and the wider community.

- **Collaboration** - The Alliance model fosters collaborative partnerships that bring together the right people, resources and expertise to achieve shared goals.
- **Innovation & Continuous Improvement** - Alliance is committed to delivering services that focus on innovation, ensuring long-term sustainability, and providing value for money to the community.
- **Efficiency & Effectiveness** - Working as a single delivery team, Alliance aims to optimise project delivery by using resources efficiently and effectively to achieve results. Decisions are made quickly and based on well-informed data.
- **People Development** - A key focus is on developing and training our people to enhance their capability. The Alliance is positioned as an employer of choice for high-performing candidates.

1.3 Issues

No significant issues have been identified at this stage. The Alliance framework is designed to address challenges collaboratively as they arise, ensuring continuous monitoring and risk management.

1.4 Significance and Engagement

Ahuriri Alliance does not trigger the need for broader public engagement under the Council's Significance and Engagement Policy. The focus remains on delivering value to the community through existing service frameworks.

1.5 Implications

Financial

The Alliance model emphasises cost transparency, value for money, and efficiency gains in network management. It seeks to improve cost efficiency across the roading network by enhancing productivity and optimising treatments. This collaborative approach also promotes more predictable financial outcomes and minimises risks through effective resource allocation.

Social & Policy

N/A

Risk

As a collaborative contract, Ahuriri Alliance operates under the oversight of a Principal's Group (PG) composed of senior management from Napier City Council and Downer. The PG provides oversight and direction to the contract and facilitates shared responsibility for risk management, allowing for more timely identification and mitigation of risks compared to traditional contracting models.

1.6 Options

The options available to Council are as follows:

- a. **Receive** this report as background information, acknowledging the progress and structure of the Ahuriri Alliance

1.7 Development of Preferred Option

By receiving this report, the governance group will stay informed about the progress and success of the Ahuriri Alliance model. The Principal's Group will continue to manage and direct the Alliance, ensuring it remains aligned with strategic goals. This model allows for better planning, project delivery and has already demonstrated positive outcomes.

1.8 Attachments

Nil

2. LEASE OF RESERVE - TARADALE PARK - VARIATION TO THE GREENDALE TENNIS CLUB INCORPORATED LEASE

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1799316
<i>Reporting Officer/s & Unit:</i>	Bryan Faulknor, Manager Property Tania Diack, Team Leader Open Spaces

2.1 Purpose of Report

To seek Council's approval to grant a variation to the current lease with Greendale Tennis Club to enable the club to construct a new clubhouse within the existing leased area, and also grant a further right of renewal of ten years.

Officer's Recommendation

The Sustainable Napier Committee:

- a. **Approve** under Section 54 of the Reserves Act 1977, as administering body, a variation to the current lease with Greendale Tennis Club Incorporated on Taradale Park to:
 - i. Amend the use of the land to incorporate both Tennis Courts and the construction of a Clubhouse.
 - ii. To add an additional right of renewal for a further ten years from 1 November 2040.
- b. **Approve**, in exercise of the ministerial consent (under delegation from the Minister of Conservation), the granting of the above variations.
- c. **Note** that pursuant to Section 54 of the Reserves Act, the proposed variations are required to be publicly notified and should any objections or submissions be received then the matter will be required to be brought back to Council. Should no submissions or objections be received the above resolution approving the variations stands.
- d. **Note** that in granting the variation regarding the construction of a clubhouse, Council is merely acting in its capacity as a lessor and as owner of the land. Any such approval shall not imply the consent of Council as a regulatory authority and thus the proposed clubhouse is subject to the club obtaining all required regulatory consents.

2.2 Background Summary

Greendale Tennis Club has been based on Taradale Park since the 1930's and in its current location since 1949.

In 1985 the Taradale Sports Association was established to accommodate the Napier Harriers Club, Greendale Tennis Club and the Taradale Cricket Club.

The Association and Council jointly erected the current Pavilion which contains changing rooms, Council storage facility, public toilets, and clubrooms.

Recently the Taradale Association Football Club has become a member of the Taradale Sports Association.

The Tennis Club currently use the shared Pavilion facilities.

Greendale Tennis club currently has a ground lease for the area occupied by their current nine courts. This lease is until 2030 with one right of renewal at that time for a further 10 years to 1 November 2040.

The current lease along with all previous agreements has only been for Tennis Courts, with no mention of a clubhouse on their leased area. The use of the land for a clubhouse requires a variation to the current lease to be approved pursuant to the Reserves Act.

2.3 Issues

Greendale Tennis Club have sought permission from Council to construct a transportable clubroom within the current leased area through sacrificing one of the nine courts.

They wish to construct the clubrooms on the middle bay on Court 4 closest to Symons Lane.

Greendale Tennis Club submit that the current shared pavilion facility is no longer satisfactory.

Members are of the view that with regards their own requirements the shared facility are no longer a secure, safe and convivial place to use.

Members (including men, woman and children) currently have no access to toilets, showers or changing rooms without leaving the confines of their fenced courts. The club submits that this situation is untenable due to the societal changes over the past ten years. They thus do not feel safe particularly at night leaving their fenced Court Area.

The increased use of the current pavilion by other codes and trying to accommodate both male and female participants is causing anxiety for tennis club members.

In addition, the Tennis club have been approached by Napier Pickleball to use some of the courts. This could add approximately 150 new users of the facility.

The club has been made aware that due to limited open space in Taradale Park, no further tennis court space can be installed outside their current leased area to accommodate the loss of Court 4 and the increase in use from Pickleball players.

Attachment 1 shows the current lease area outlined in black, the proposed clubhouse highlighted in yellow, and the current shared pavilion highlighted in green.

Attachment 2 shows the plans for the proposed clubhouse.

2.4 Significance and Engagement

The variation to the lease would not trigger Council's significance and engagement requirements; however the variation would have to be publicly notified pursuant to the Reserves Act.

The current Reserves Management Plan regarding this area of Taradale Park mentions a lease to Greendale Tennis Club however under buildings it only mentions the existing pavilion.

It is therefore interpreted that a clubhouse on the court area is not in conformity with and contemplated in the approved management plan therefore the matter requires public notification under the Reserves Act.

2.5 Implications

Financial

There would be no cost to Council, as the full cost of the proposed clubhouse would be met by the club. The club is not seeking funding from Council for this project.

The ongoing maintenance of the clubhouse and the courts will be the responsibility of the club.

Social & Policy

Council support of sport contributes to community well being and recognises the social good that arises from having our community active in local sports clubs and organisations.

Risk

N/A

2.6 Options

The options available to Council are as follows:

- a. To approve a variation to the current lease for use of the land for both the construction of a clubhouse and courts. Also approve a further variation to add one further right of renewal of ten years from 1 November 2030.
- b. To decline to approve a variation and continue with the current lease for the Courts only.
- c. To decline to add a further right of renewal.

2.7 Development of Preferred Option

Option a. is the preferred option.

The club submits that the current shared pavilion is no longer satisfactory in terms of the tennis club's requirements and the safety and wellbeing of its members.

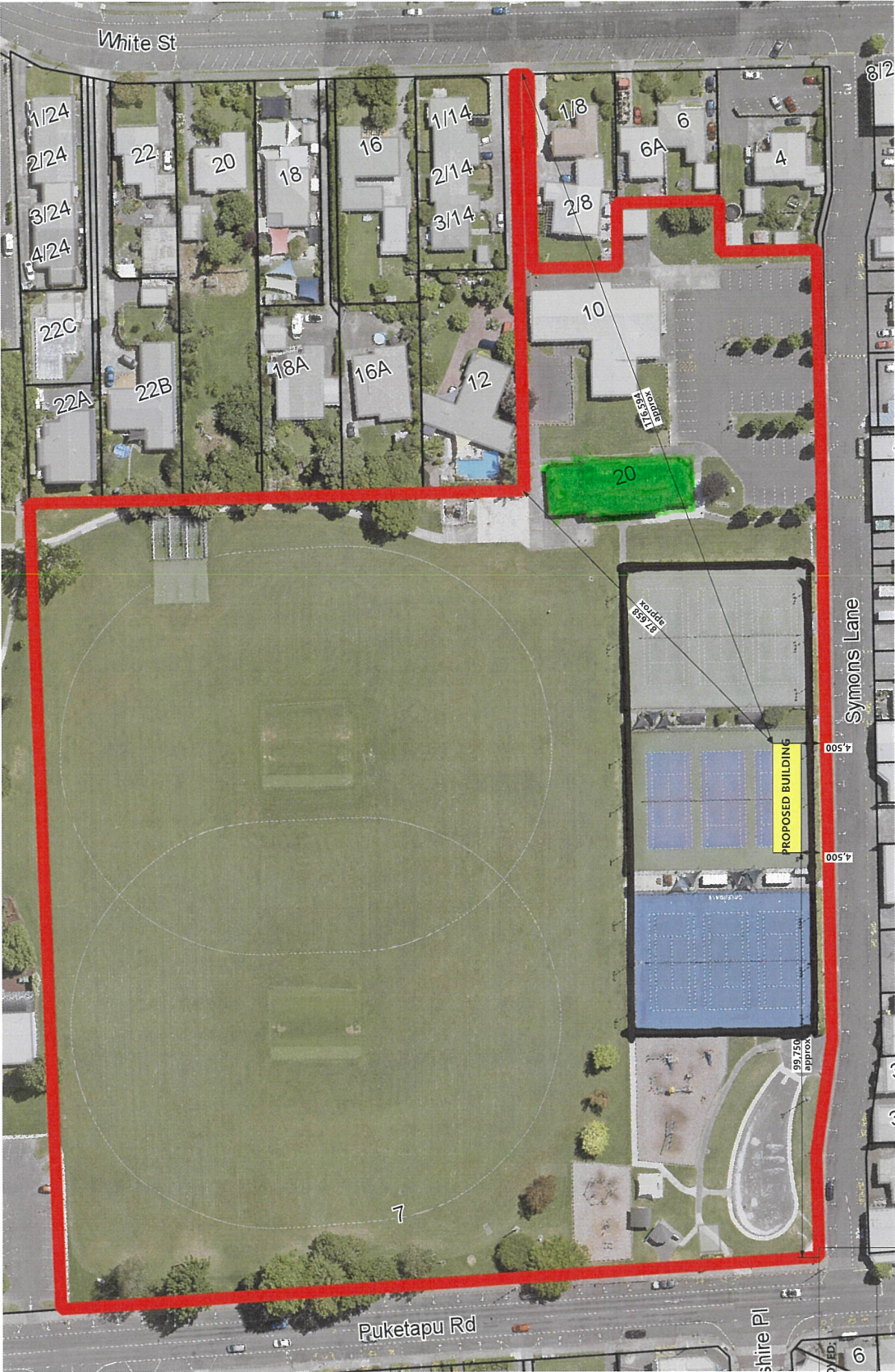
The construction of the clubhouse will be within the current leased area and will not encroach on the remaining open space of the park.

Further the clubhouse will be single storied and on the Symons Lane side so will not be visually intrusive.

With the substantial investment in the new clubhouse, it is appropriate to add another right of renewal of ten years from 2040. This would give the club security of tenancy of approx. 26 years from 2024.

2.8 Attachments

- 1 Greendale Tennis Club - Lease location plan (Doc Id 1799523) [↓](#)
- 2 Greendale Tennis Club - Plans for proposed Clubhouse (Doc Id 1799522) [↓](#)



Lot: 1
DP: 25508
Site Area: 41959 m²
Gross Plan Area: 189m²
Maximum Building Ht: 10m
Territorial Authority: Napier City Council
Planning Zone: Sports Park





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DP: 25508
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Planning Zone: Sports Park

Client Details:
Greendale Tennis Club
Address:
20 Symons Lane
Taranaki, Napier

Job no:
WF115

Sheet no:
1

Scale:
Rev:
Date: 4/04/2024

LOCATION PLAN

Design: A1	Drawn: TN	Check: UP	LBP: UP	Climate: 2
Wind: HIGH	Earthq: 3	Exposure: C	Snow: N1	

DO NOT scale off drawings. Cross references all drawings. Any discrepancies MUST be clarified with the designer immediately before commencing works or ordering. NO construction or site works are to commence until Building Consent becomes unconditional.

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PLANS SIGNED AND APPROVED:

CLIENT: _____

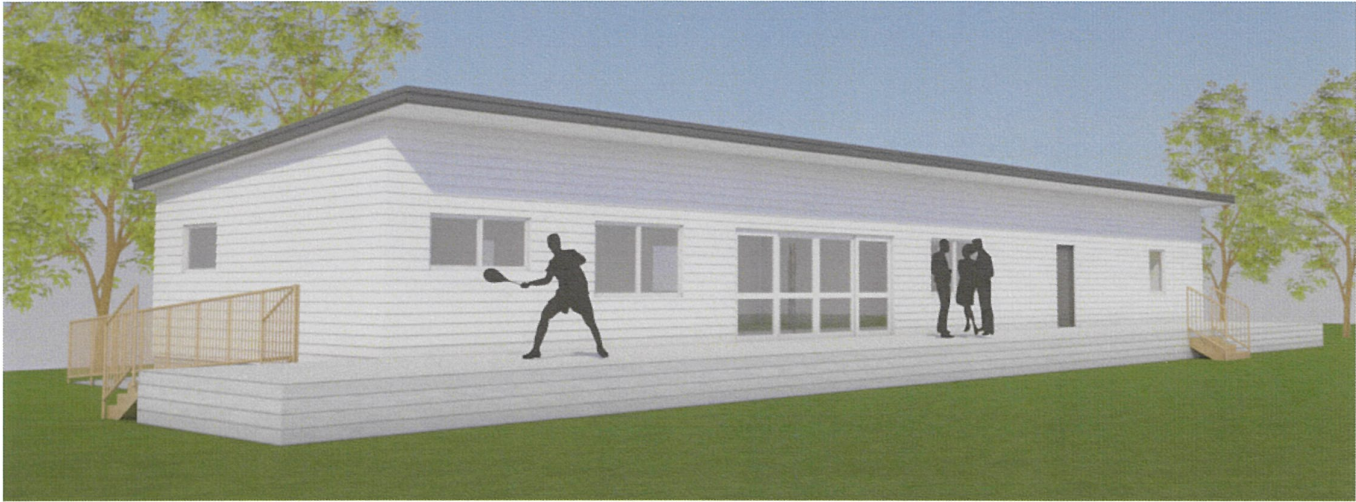
CONSULTANT: _____

DATE: _____

STAGE: SCHEME AMENDMENT

CONTENTS:

LOCATION PLAN	1
SITE PLAN	2
ELEVATIONS	3
ELEVATIONS	4
GROUND FLOOR PLAN	5
FRAMING PLAN	6
JOINERY SCHEDULE	7

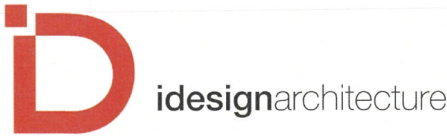


PLANS SIGNED AND APPROVED:

CLIENT: _____

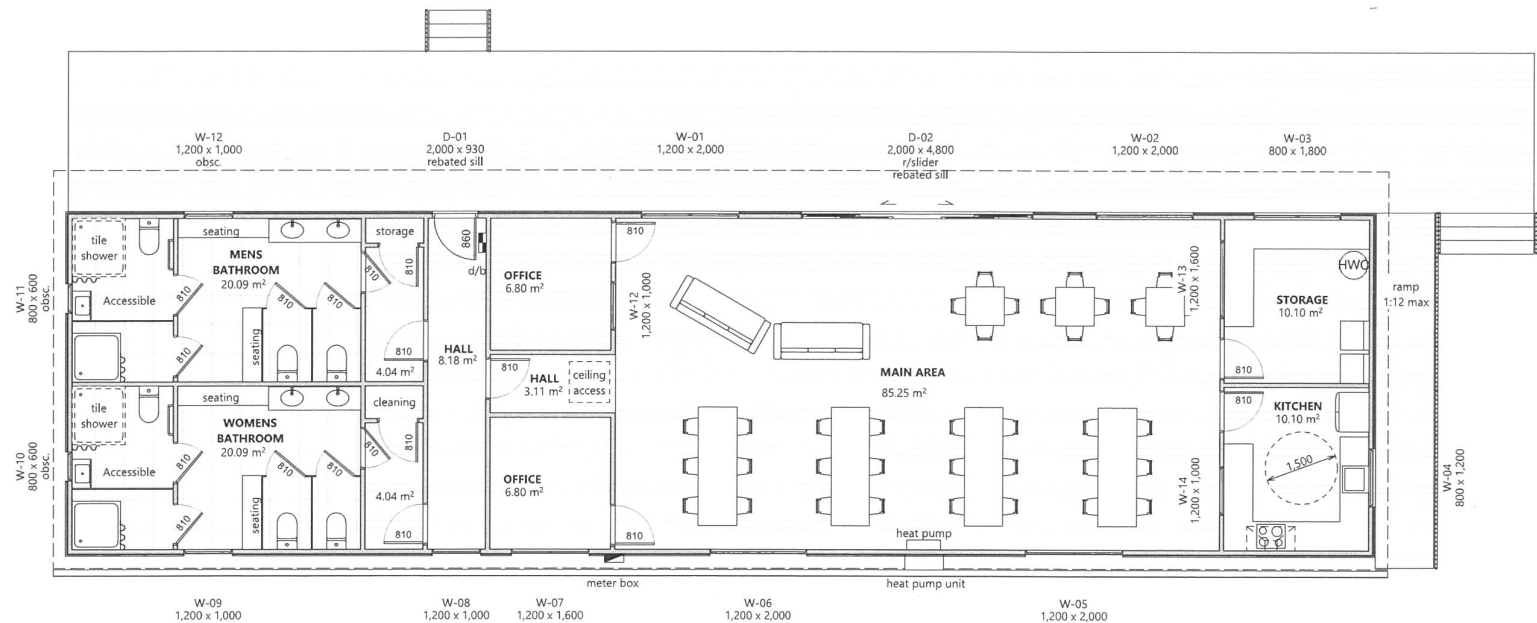
CONSULTANT: _____

DATE: _____



The following design elements have been specified by other designers: - Truss Design / Placemakers	www.A1homes.co.nz	Proposed New Home for:	Job no: WF115
		Greendale Tennis Club	
	All documentation copyright to A1 Homes Ltd	Address: 20 Symons Lane Taradale, Napier	Date: 4/04/2024

Note:
- Kitchen layout diagrammatic and only to be used for drainage reference, refer to kitchen plans for exact design.



FLOOR FINISHES:

- Vinyl
- Bathrooms
- Kitchen
- Hall
- Offices
- Storage
- Main Area

- Tile
- Bathrooms

FLOOR AREAS:
o/frame area = 189.00 m²

CLADDING KEY:
JH Linea weatherboard

Note:
2420 stud ht. throughout

PLANS SIGNED AND APPROVED:

CLIENT: _____

CONSULTANT: _____

DATE: _____



	DO NOT scale off drawings. Cross reference all drawings. Any discrepancies MUST be clarified with the designer immediately before commencing works or ordering. NO construction or site works are to commence until Building Consent becomes unconditional.					GROUND FLOOR PLAN		Scale: 1:100	Sheet no: 5	Client Details: Greendale Tennis Club Address: 20 Symons Lane Taradale, Napier	Job no: WF115	
	Design: A1	Drawn: TN	Check: UP	LBP: UP	Date: 4/04/2024			Rev:				
	Wind: HIGH	Earthq: 3	Exposure: C	Snow: N1	Climate: 2	www.A1homes.co.nz						



PLANS SIGNED AND APPROVED:

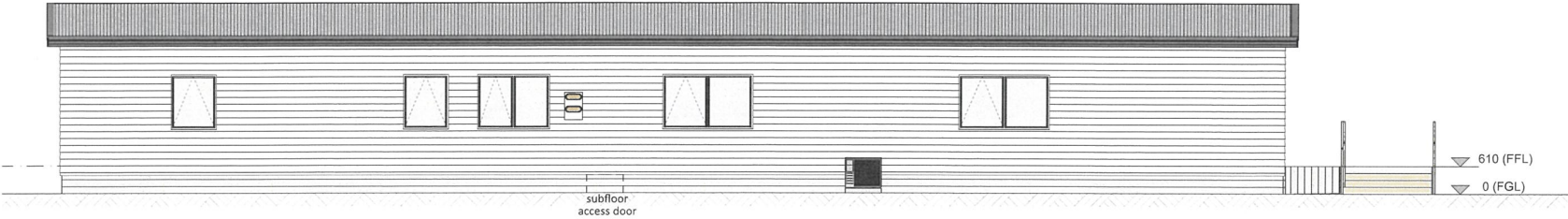
CLIENT: _____

CONSULTANT: _____

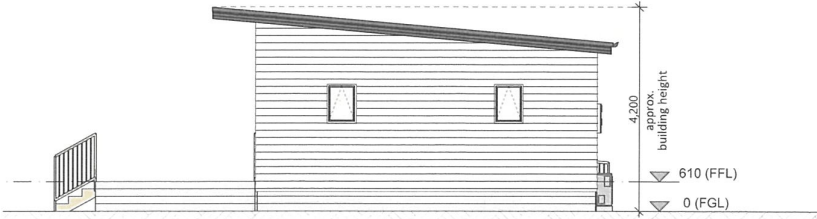
DATE: _____

APL Residential suite Aluminium joinery

<



EAST ELEVATION



SOUTH ELEVATION

PLANS SIGNED AND APPROVED:

CLIENT: _____

CONSULTANT: _____

DATE: _____

Foundation:
Timber Foundation (3kPa) - TBA NZS3604 or Eng

Wall Cladding:
James Hardie Linea weatherboard - 180 mm

Roof Cladding:
22.5° pitch, NZS Colorsteel Endura Trapezoidal profile

Fascia and Spouting:
Continuous 180 Colorsteel fascia
Metalcraft Colonial Quad spouting
Marley PVC 80mmØ round downpipes

Joinery:
APL Residential suite Aluminium joinery

	DO NOT scale off drawings. Cross reference all drawings. Any discrepancies MUST be clarified with the designer immediately before commencing works or ordering. NO construction or site works are to commence until Building Consent becomes unconditional.	ELEVATIONS					Scale: 1:100	Sheet no 4	Client Details: Greendale Tennis Club Address: 20 Symons Lane Taradale, Napier	Job no: WF115	
		Design: A1	Drawn: TN	Check: UP	LBP: UP	Date: 4/04/2024	Rev:				
		Wind: HIGH	Earthq: 3	Exposure: C	Snow: N1	Climate: 2	www.A1homes.co.nz				

3. LICENCES FOR EV CHARGERS ON RESERVE LAND

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1799008
<i>Reporting Officer/s & Unit:</i>	Bryan Faulknor, Manager Property Michelle Duncan, Carbon Emissions Advisor

3.1 Purpose of Report

To seek Council's approval to grant a Licence to Meridian Energy Limited to install and operate Electric Vehicle (EV) Charging Stations at two Council sites. Both are Reserve Land pursuant to the Reserves Act 1977, being the Aquarium Carpark on Marine Parade and the Flanders Avenue Carpark at Onekawa Park.

Officer's Recommendation

The Sustainable Napier Committee:

- a. **Approve**, as Administering Body, the granting of a Licence pursuant to Section 61 (1) of the Reserves Act 1977 to Meridian Energy Limited to install and operate an EV Charging Station on the National Aquarium of NZ carpark, Marine Parade.
- b. **Approve**, as Administering Body, the granting of a Licence pursuant to Section 54 (1) (d) of the Reserves Act 1977 to Meridian Energy Limited to install and operate an EV Charging Station on the Flanders Avenue Carpark, Onekawa Park.
- c. **Approve**, in exercise of the Ministerial consent (Under delegation from the Minister of Conservation) the granting of the above Licence relating to Onekawa Park.
- d. Resolve to approve that the initial term of the Licences for both sites be for (10) ten years with one right of renewal (by agreement) of 5 years.
- e. **Note** that, pursuant to Section 54 of the Reserves Act 1977, the proposed Licence relating to Onekawa Park is required to be publicly notified and should any objections or submissions be received then the matter will be required to be brought back to Council. Should no submissions or objections be received then the above resolution stands.
- f. **Note** that in granting the Licences Council is merely acting in its capacity as a Licensor and owner of the land. Any such approval shall not imply the consent of Council as a regulatory authority, and thus the installations are subject to Meridian obtaining all required regulatory consents.

3.2 Background Summary

Meridian is one of Napier City Council's electricity retailers, supplying electricity to over 187 NCC Connections. NCC's relationship with Meridian has developed as part of Council's energy contract management and greenhouse gas inventory work programmes.

Meridian has presented Council with an opportunity, in conjunction with EECA (Energy Efficiency and Conservation Authority), to install public EV charging infrastructure at zero cost to Council.

Meridian has been successful in securing funding from EECA. The funding is from EECA's Low Emission Transport (LET) fund. The purpose of the LET fund is to:

“... encourage innovation and increase the accessibility, convenience, and availability of infrastructure in New Zealand to help meet and get ahead of demand. This round focuses on urban infill charging.”

Napier City has limited public EV charging facilities, with only one on Council land at the Dickens Street Car Park. Other chargers are available at some service stations and supermarkets, accommodation providers etc.

Napier City's community carbon footprint shows that transport emissions are the largest emission source across our community. Allowing the installation of EV charges is an action that NCC can take to help reduce transport related emissions.

Council at the Prosperous Napier Meeting 29th August 2024 approved an emission reduction plan which included the proposal with Meridian as action #29 Electric Vehicle Charging Stations.

One of the charging stations is proposed to be installed on the southern side of the Aquarium carpark and the other on the Flanders Avenue Carpark at Onekawa Park.

Attachment 1. shows the location of the Aquarium charging station.

Attachment 2. shows the location of the of the Flanders Ave station.

3.3 Issues

The proposed sites are situated on Reserve Land subject to the Reserves Act 1977.

The Aquarium Carpark, Marine Parade is on land vested in Council as a Local Purpose Community Buildings - Aquarium Reserve.

In considering requirements of the Reserves Act, it is submitted that the EV charges are desirable for the proper and beneficial management and control of the reserve for the purpose specified in its classification (Aquarium).

Further it is stressed that the EV chargers are desirable for use by the public, use renewable energy and are complimentary to the Aquariums role as an environmental education centre.

The Flanders Avenue Carpark is on land as part of Onekawa Park which is a Recreation Reserve.

In considering requirements of the Reserves Act it is noted that the EVC Charging Stations are for the convenience of persons using the Reserve which includes the Aquatic Centre.

Due to the Reserve status resolutions from Council as the Administering Body of the reserves is required to approve the Licences.

The Licences will grant exclusive rights to Meridian with regards EV chargers on the subject land during the term of the Licences.

3.4 Significance and Engagement

The granting of the Licences would not trigger Council's Significance and Engagement requirements.

3.5 Implications

Financial

There will be zero cost to Council.

Meridian would instal, own and operate the EV chargers, then support the hardware, software (Including payment) and EV drivers at no cost to Council. The chargers are certified safe for use on a yearly basis and maintained by Meridian.

Meridian will be required to remove the infrastructure and make good the sites at the termination of the Licences.

Social & Policy

The proposal aligns with Council's emission reduction plan and benefits the users of the subject Reserves.

Risk

There is no risk to Council, as mentioned the charges will be the responsibility of Meridian.

3.6 Options

The options available to Council are as follows:

- a. To approve the granting of Licences to Meridian to instal and operate the EV charging stations at the two sites.
- b. To decline to approve the granting of the Licences at both sites.
- c. To approve the granting of a licence at only one of the sites.

3.7 Development of Preferred Option

Option a. is the preferred option.

The project is a good example of Council enabling a commercial business to deliver the necessary infrastructure and services that our community needs to achieve a reduction in transport related emissions. This can be achieved at zero cost and minimal risk to Council. The installations are desirable for the convenience of the users of the reserves and will have limited detrimental effect on the capacity of the individual carpark and on other users of the reserves.

3.8 Attachments

- 1 Site Specific Details - Aquarium Car Park (Doc Id 1799515) [↓](#)
- 2 Site Specific Details - Flanders Avenue Car Park, Onekawa Park (Doc Id 1799514)
[↓](#)

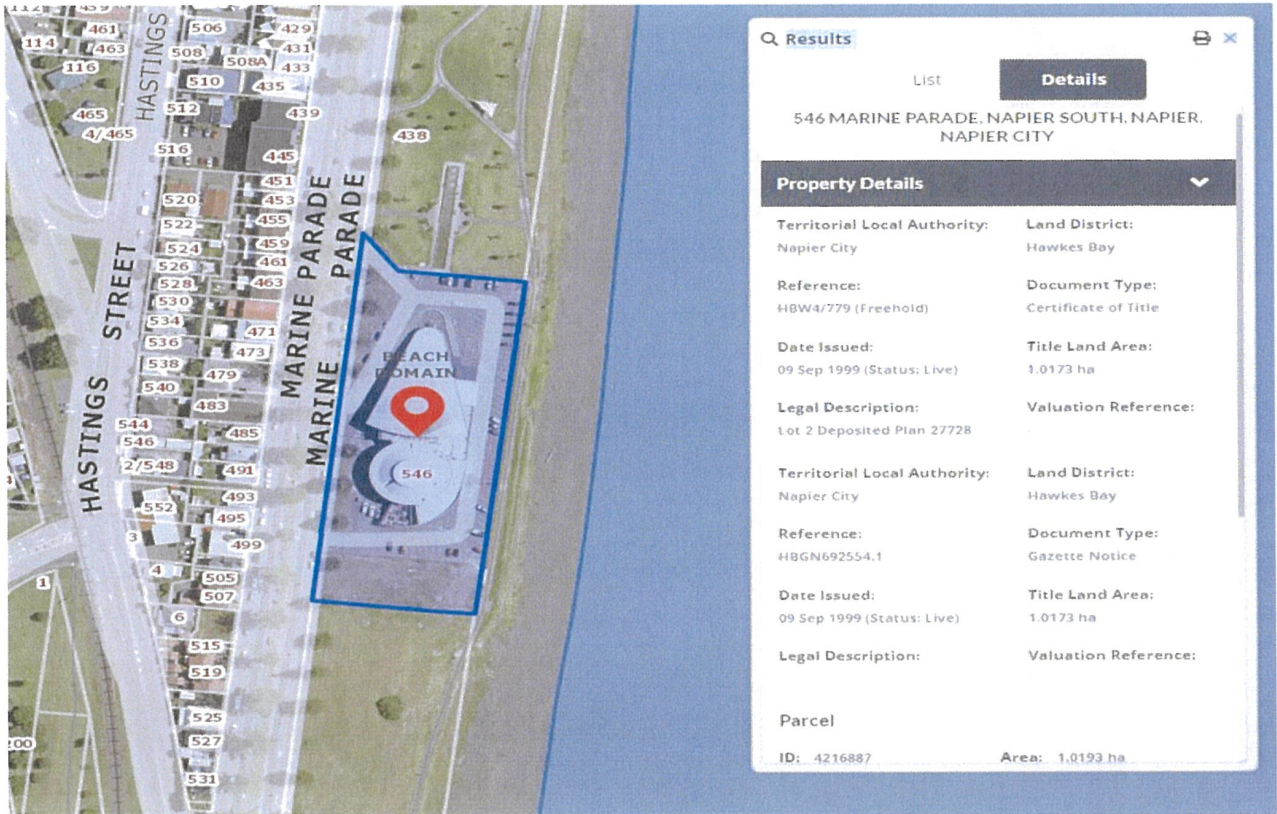
ANNEXURE (SITE SPECIFIC DETAILS)

SITE NAME: National Aquarium of New Zealand, 546 Marine Parade, Napier South, Napier 4110

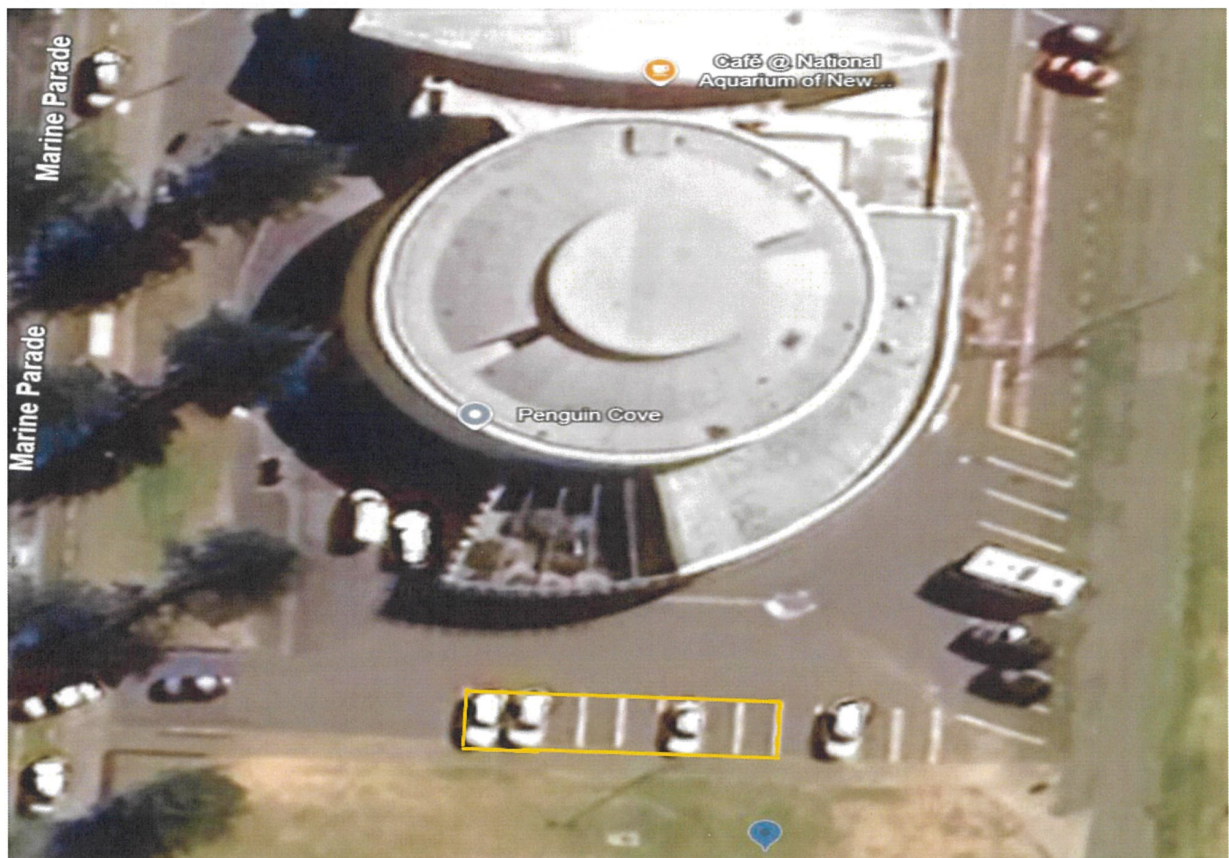
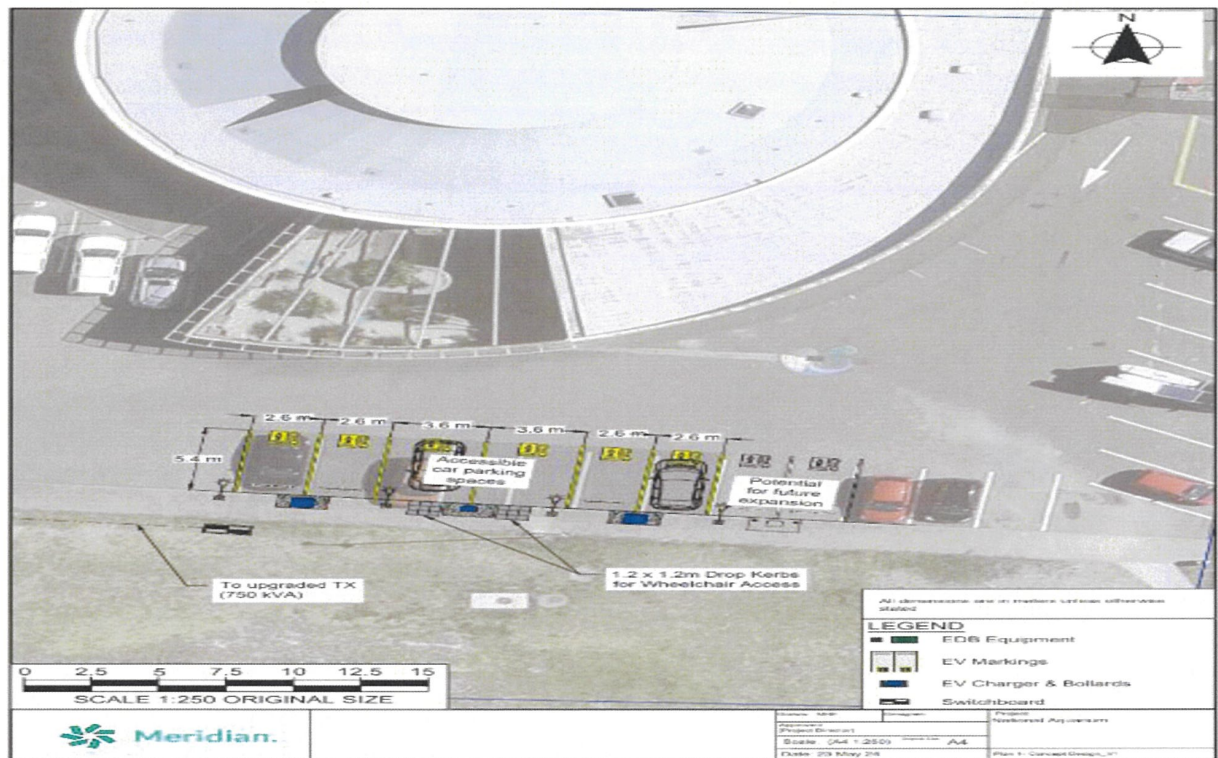
LAND DETAILS:

Identifier / CT	Reference	Registry	Legal Description
4216887	HBW4/779(Freehold)	Napier City Hawkes Bay	Lot 2 Deposited Plan 27728

LAND AREA AND LICENCE AREA



ACCESS LICENCE

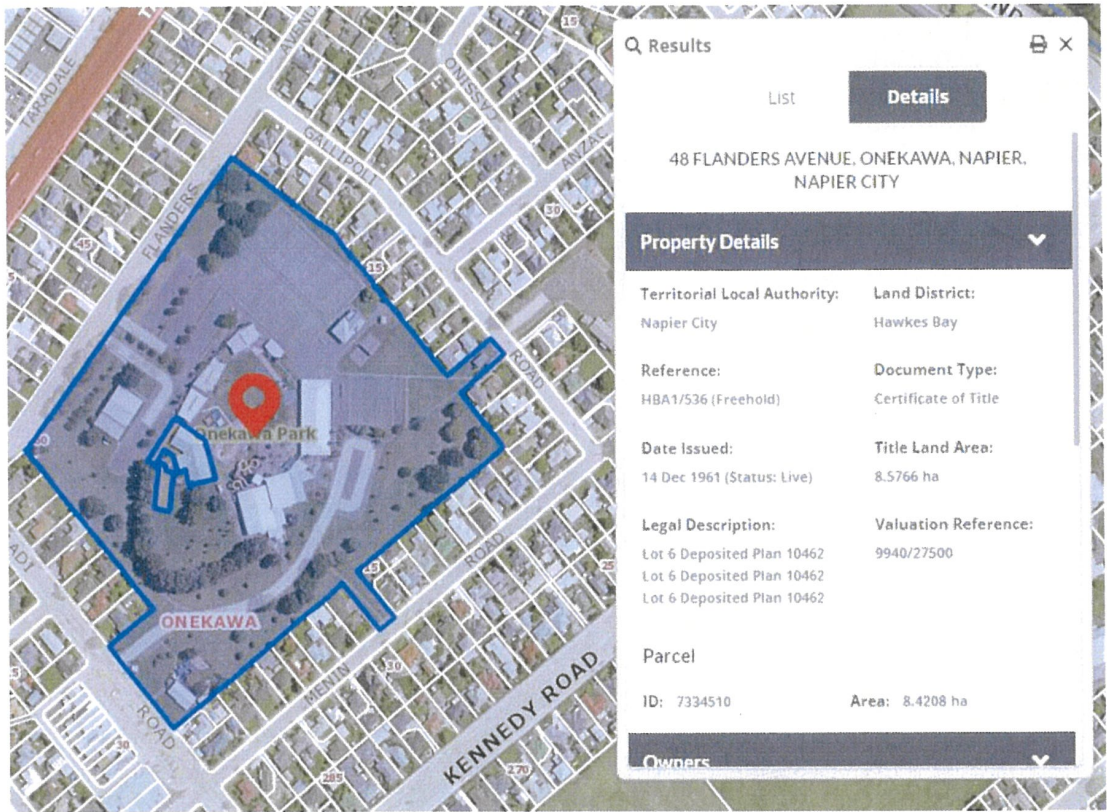


SITE NAME: 48 Flanders Avenue, Onekawa, Napier, Napier city (close to Napier Aquatic centre)

LAND DETAILS:

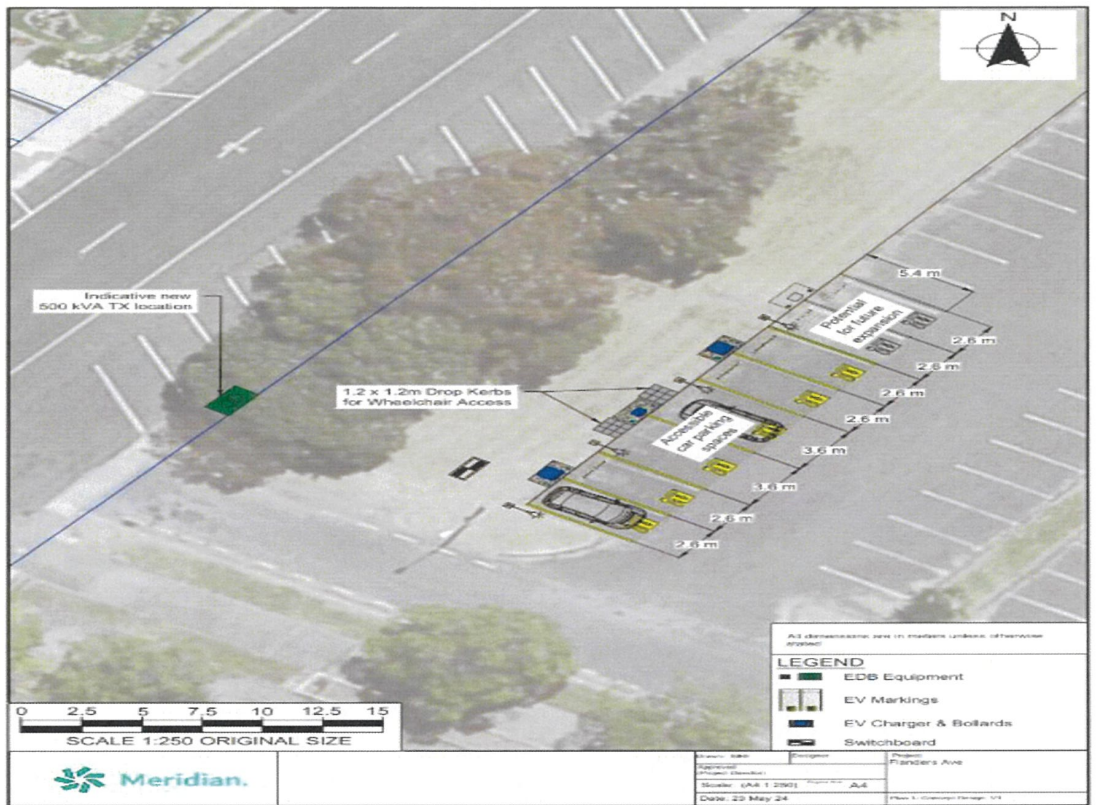
Identifier / CT	Reference	Registry	Legal Description
7334510	HBA1/536 (Freehold)	Hawkes Bay Napier City	Lot 6 Deposited Plan 10462

LAND AREA



ACCESS LICENCE

LICENCE AREA



4. LEASE OF RESERVE - TARADALE PARK - TARADALE SENIOR CITIZENS ASSOCIATION INC.

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1799685
<i>Reporting Officer/s & Unit:</i>	Bryan Faulknor, Manager Property Tania Diack, Team Leader Open Spaces

4.1 Purpose of Report

To obtain approval to grant a new ground lease to the Taradale Senior Citizens Association Inc. for land occupied by their current Senior Citizens Hall (Friendship Centre) on Taradale Park.

Officer's Recommendation

The Sustainable Napier Committee:

- a. **Approve**, as administering body, a new lease under Section 73(3) of the Reserves Act 1977, for Taradale Senior Citizens Association Incorporated for land occupied by their hall and friendship centre on Taradale Park. The initial term to be for 15 years with one right of renewal for a further 15 years.
- b. **Approve**, in exercise of the Ministerial consent (under delegation from the Minister of Conservation), the granting of the above lease.
- c. **Note** that pursuant to Section 73 of the Reserves Act, the proposed lease is required to be publicly notified and should any objections or submissions be received then the matter will be required to be brought back to Council. Should no submissions or objections be received then the above resolution approving the lease stands.

4.2 Background Summary

The Taradale Senior Citizens Association have leased the current site on Taradale Park for over 40 years.

The current lease has expired and the Association wish to enter into a new lease, in renewal of the expired lease, for a period of 15 years with one right of renewal of 15 years.

The Association has been a good tenant of the land and provides an important community service. It is appropriate for Council to enter into a new lease.

The lease will be on the standard terms as with other community groups on Reserve Land.

4.3 Issues

Taradale Park is a recreation reserve vested in Council pursuant to the Reserves Act 1977. The lease to the Taradale Senior Citizens Association is to an organisation, which technically does not carry out recreation activities on recreation reserves. Council Solicitors recommend that rather than changing the recreational status of this part of the reserve, a lease should be granted under Section 73(3) of the Act. This section applies when a recreation reserve (or part of a recreation reserve) is not currently being used for recreation purposes (and is unlikely to be used for recreation purposes in the future), but it is inadvisable or inexpedient to revoke the reserve status. Under the Act Council can, and does, enter into ground leases with community groups to occupy areas on these reserve lands.

The Reserves Act however requires that the proposed lease be publicly notified giving a one month period to object or make submissions.

4.4 Significance and Engagement

As mentioned above the proposed lease is required to be publicly notified.

4.5 Implications

Financial

There are no financial implications, the Association owns the facility and meets all costs associated with it.

Social & Policy

N/A

Risk

N/A

4.6 Options

The options available to Council are as follows:

- a. To enter into a new lease in renewal of the expired lease for a period of 15 years with one right of renewal of 15 years.
- b. To decline to enter into a new lease.

4.7 Development of Preferred Option

Option a. is the preferred option.

The Association has operated a Friendship Centre on Taradale Park for many years with no issues arising. It is an important community facility.

4.8 Attachments

- 1 Taradale Senior Citizens Association - Lease area outlined in yellow (Doc Id 1800002) [↓](#)



5. LAND PURCHASE/TRANSFER - LEGALISATION OF TE AWA AVENUE FOOTPATH

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Public Works Act 1981
<i>Document ID:</i>	1799958
<i>Reporting Officer/s & Unit:</i>	Bryan Faulknor, Manager Property Jamie Goodsir, Acting Director Programme Delivery

5.1 Purpose of Report

To seek Council approval to the purchase of a small parcel of land from the Crown currently forming part of the Te Awa Ave footpath and road. The subject land is adjacent to the Te Awa Primary School.

Officer's Recommendation

The Sustainable Napier Committee:

- Consent** to the transfer of the Land, as described in the Schedule hereto, from the Crown to Napier City Council for another public work under Section 50 of the Public Works Act 1981.
- Consent** to the declaration of the Land, as described in the Schedule hereto being declared Road under section 114(2)(h) of the Public Works Act 1981.
- Agree** that the compensation for the acquired land be \$10,000 Plus GST (if any).
- Approve** delegated authority to the Chief Executive to sign the agreements, declarations and documentation required to complete the transaction.

SCHEDULE

Hawkes Bay Land Registry

Area (ha)	Description	Title
.0202	Lot 3 DP 6926	Part of the land held in RT 1176972

5.2 Background Summary

The design and construction of the new footpath and parking adjacent to Te Awa Primary School necessitated construction across a small parcel of school owned land. This occurred with initial agreement with the Ministry.

It is now necessary to formalise this matter with Council purchasing the land at valuation and the land being declared road and vested in Napier City Council.

5.3 Issues

The Crown is the registered owner of the land with the land held for education purposes. Council is a Local Authority as defined in Section 2 of the Public Works Act 1981.

The land will be transferred from the Crown to Council for another public work under Section 50 of the Public Works Act 1981.

Pursuant to Sections 50 and 114 of the Public Works Act 1981, the land will be declared road and vested in the Council.

5.4 Significance and Engagement

Preliminary Agreement has been reached with the Crown.

5.5 Implications

Financial

Council is required to purchase the land at valuation. Based on a valuation by Council valuers the agreed sum is \$10,000.

The purchase price will be funded from the project budget.

Social & Policy

N/A

Risk

N/A

5.6 Options

The options available to Council are as follows:

- a. To consent to acquisition of the subject land at the agreed price and the consent to the declaration of the land as road and vested in Council.
- b. To decline to consent to the acquisition and vesting as road.

5.7 Development of Preferred Option

Option a. is the preferred option.

The acquisition and vesting as road is essential to legalise the current formed footpath and road.

5.8 Attachments

- 1 Aerial view showing the subject land outlined in blue (Doc Id 1800006) [📄](#)



6. STORMWATER IMPROVEMENTS SINCE 2020 NAPIER FLOOD

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1798958
<i>Reporting Officer/s & Unit:</i>	Pious Jolly Xavier, Drainage Planning Lead

6.1 Purpose of Report

To provide a summary of works completed and works in progress since 2020 floods to improve the Stormwater System in Napier City and reduce flooding.

Officer's Recommendation

The Sustainable Napier Committee:

- a. **Receive** the report titled "Stormwater Improvements since 2020 Napier Flood" dated 24 October 2024.

6.2 Background Summary

Two major flood events occurred in the last 4 years. The November 2020 floods caused by heavy rainfall that exceeded a 1:100 Year event and Cyclone Gabrielle in 2023 where a breach in the stop bank caused various flooding events in Napier City. These events caused slips, flooding of streets and properties, and infiltration of stormwater into the wastewater network which was already at capacity.

The City of Napier originally developed on the hills; however, the earthquake in 1931 led to significant uplifting of lands that used to form part of the sea floor or tidal flats below sea level and much of the occupied areas have subsequently settled. Napier relies on an extensive pipe and open channel drainage system. A significant portion of the stormwater runoff is directed to the Ahuriri Estuary. Most of the drainage system is pumped and there is limited storage capacity.

NCC design standards for the construction of reticulated stormwater network is to manage flooding up to 1 in 10-year rainfall events within the piped network. The open waterways, overland flow paths and minimum floor levels are designed to manage flooding from 1 in 10-year rainfall events up to 1 in 50-year rainfall events.

Napier City's Stormwater Network Comprises of:

- 8 NCC Pump Stations and 6 HBRC Pump Stations
- Piped Network – 250kms of mains
- Open Drains and Swales – 47kms
- Detentions Ponds – 2
- Main Catchments - 38

NCC engaged Stantec to develop the Stormwater Masterplan that outlines a capital expenditure (CAPEX) programmed necessary to achieve the desired Level of Service. The Masterplan accounts for future growth and climate change predictions.

The master plan was drafted and submitted in September 2020, the occurrence of flood in November 2020 was very unexpected and had adverse effects in the city.

NCC has started works to improve the network to reduce the impact of any such future flood events and create a resilient network which is safe for the public and properties.

6.3 Issues

Some of the issues that had been identified that inhibits the network resilience are as below:

- Unclear boundaries of ownership and definition of maintenance obligations for rural open drains
- Pump station (PS) operational & maintenance challenges
- Asset Tracking & Data management
- Blockages at beach outfalls with debris (beach pebbles), washed into the pipe network with tidal forces, vandalism.

6.4 Projects

NCC 3Waters team has investigated, initiated and started works to improve the stormwater systems and reduce flooding in the city.

This works is both at a strategic planning level as well as at an operational and maintenance level.

CAPEX Projects to name a few are as below:

Project	Status
<ul style="list-style-type: none"> • Lagoon Farm Development (Ahuriri Regional Park) Lagoon Farm – NCC owned land is planned to be developed as a stormwater attenuation and treatment facility to make Napier City more flood resilient in case of high rainfall events. 	<ul style="list-style-type: none"> • Design Phase Construction expected to start in year 2027/2028
<ul style="list-style-type: none"> • Condition assessment of the above ground assets Condition assessment program was undertaken by Jacobs Inc – An Engineering Consulting Firm to assess all above ground NCC 3 Waters assets. The data is being loaded into the inhouse asset management software Accella. 	<ul style="list-style-type: none"> • Completed
<ul style="list-style-type: none"> • Pump station upgrades – <ul style="list-style-type: none"> ○ Cameras Cameras have been installed to capture images on hourly basis in all major pumpstations. ○ SCADA systems 	<ul style="list-style-type: none"> ○ Completed ○ Completed

<p>Electrical Systems have been upgraded to ensure better control of Pumps for optimum performance and avoid overloading of network.</p> <ul style="list-style-type: none"> ○ Generators In case of Power outage, A backup option is available with Diesel tanks also at site with online level monitoring. ○ Pumps Pumps are getting maintained to improve operations and those at end of life are being replaced. 	<ul style="list-style-type: none"> ○ Procured ○ In progress
<ul style="list-style-type: none"> ● 2020 LiDAR update on Stormwater Model Stormwater Model is being updated to include 2020LiDar data. This will provide greater detail of the stormwater network, how it performs, and improve decision making on required upgrades. 	<ul style="list-style-type: none"> ● In progress
<ul style="list-style-type: none"> ● Maraenui Stormwater Trunks & Plantation Drain Development and intensification in Te Awa and Maraenui will result in an increase in Stormwater run-off, and requires upgrades to the stormwater system in the area 	<ul style="list-style-type: none"> ● Design Phase Construction planned to be completed by 2027
<ul style="list-style-type: none"> ● New / Upgrade Pump stations <ul style="list-style-type: none"> ○ IAF Te Awa- A new Stormwater pump station and outfall is required to manage the water in the Te Awa stormwater pond. ○ Sale Street – Upgrade the existing pumpstation to control the stormwater runoff from new developments in the area. 	<ul style="list-style-type: none"> ○ Design Phase Construction planned to be completed by 2027 ○ Scoping Stage
<ul style="list-style-type: none"> ● Develop Flood layers on the GIS GIS has updated layers which makes it easier for determining the floor levels for the developments and focus more on critical area. 	<ul style="list-style-type: none"> ● Completed
<ul style="list-style-type: none"> ● Tennyson Outfall upgrades The current outfall gets blocked regularly due to shingle washing in from the shore. An upgrade with new Pumpstation is planned to increase level of service and discharge via new outlet avoiding blockages. 	<ul style="list-style-type: none"> ● Design Phase Construction planned to start in 2027.
<ul style="list-style-type: none"> ● City wide Culvert upgrades Culvert Upgrades in Taradale and Herrick Street have been identified in the masterplan to avoid flooding of properties in the area. 	<ul style="list-style-type: none"> ● Design Phase Construction planned to start in 2025.

<ul style="list-style-type: none"> • Niven & Wakefield Street Stormwater network <p>Constant flooding in some areas of Niven Street has led to the design and installation of new Stormwater systems in the area.</p>	<ul style="list-style-type: none"> • Completed
<ul style="list-style-type: none"> • Cross Country Drain Swale to avoid flooding nearby streets <p>In 2023 Cyclone Gabrielle, Stormwater was flowing into the Cross-country Drian after taking a longer path by flooding the nearby Hunter Drive and surrounding areas, to avoid this in future, NCC is planning to develop a swale to redirect the water flow.</p>	<ul style="list-style-type: none"> • Design Completed <p>Construction planned to start towards end of this year.</p>
<ul style="list-style-type: none"> • Westshore / Beach outfalls upgrades <p>NCC Stormwater network has 24 beach outfalls to disperse Stormwater from the city that doesn't go through the estuary; the outfalls get blocked & damaged due to various reasons. Works have been initiated to bring up 5 designs to be implemented across all of them as applicable to ensure smooth Stormwater discharge.</p>	<ul style="list-style-type: none"> • Optioneering
<ul style="list-style-type: none"> • Pipe Renewal programs <p>NCC network has pipes that are nearing end of life and NCC is working on renewal programs to keep the system resilient and avoid downtimes/collapses.</p>	<ul style="list-style-type: none"> • Scoping Phase

Operational level works have been considerable in the past few years, this reflects the lower no. service requests and time to resolve them.

Teams have been working consistently to reduce the flooding issues.

Operational projects carried out are as below:

Project	Status
<ul style="list-style-type: none"> • Georges Drive – Non return Valve (NRV) <p>NRV has been installed to avoid backflow into the Pump station</p>	<ul style="list-style-type: none"> • Installed
<ul style="list-style-type: none"> • Purimu Drain – Gate <p>Gates are getting manufactured and installed to avoid backflow of Stormwater into the city limit through the drain.</p>	<ul style="list-style-type: none"> • In progress
<ul style="list-style-type: none"> • Better Wet Weather Pre-Inspections <p>Weather stations have been installed and Inspections procedures have changed for wet weather preparedness, with actions increased, e.g., Cleaning Sumps, Checking Fuel levels etc.</p>	<ul style="list-style-type: none"> • Implemented
<ul style="list-style-type: none"> • Shallow Ground water monitoring units <p>Environmental team have installed 6 units to check the groundwater level and quality.</p>	<ul style="list-style-type: none"> • Installed
<ul style="list-style-type: none"> • Regular maintenance of sumps/catchpits <p>Contract assigned wit Ahuriri Alliance for regular clean-up of sumps.</p>	<ul style="list-style-type: none"> • Ongoing

<ul style="list-style-type: none"> • Onehunga Pumpstation Screens upgrade <p>Due to a safety concern in cleaning up the screens, the screens have been upgraded.</p>	<ul style="list-style-type: none"> • Completed
<ul style="list-style-type: none"> • Clean up of ocean outfalls as required <p>Depot and Alliance deploy teams to avoid blockages in the outfall as per requirement.</p>	<ul style="list-style-type: none"> • Ongoing
<ul style="list-style-type: none"> • Devon Street – Eton Street <p>2020 Floods Created flooding issues in the Devon – Eton Street areas, which on further investigation needed clean up and some changes.</p>	<ul style="list-style-type: none"> • Phase 1 Complete
<ul style="list-style-type: none"> • Cross Country Pumps Overhaul <p>One of the Big Pumps stations of NCC – Pumps are getting serviced to avoid any downtimes.</p>	<ul style="list-style-type: none"> • 1 Completed, 1 In progress
<ul style="list-style-type: none"> • Infiltration & Inflow (I&I) units <p>I & I units installed which Improves Wastewater network, reducing infiltration.</p>	<ul style="list-style-type: none"> • In progress
<ul style="list-style-type: none"> • Screens for Catchpits to reduce debris into network <p>Catchpit screens which avoid passage of debris/waste materials into the network are installed; trialed in few locations to check the working.</p>	<ul style="list-style-type: none"> • Under Preparation
<ul style="list-style-type: none"> • City Wide Sumps Catchpits <p>Maintenance/Cleaning contract with Ahuriri Alliance to avoid blockages in the network which restrict the flow.</p>	<ul style="list-style-type: none"> • Ongoing
<ul style="list-style-type: none"> • Flood Barriers Latham Street WWPS <p>2020 Floods entered into the Latham Street WWPS due to the floor level, Flood gate- A simple setup that be easily installed & taken off was installed at the entrance points to avoid similar issue and downtime of PS.</p>	<ul style="list-style-type: none"> • Installed
<ul style="list-style-type: none"> • Better Response to Service Request Times <p>Teams working to avoid damages to public or public assets and avoid flooding.</p>	<ul style="list-style-type: none"> • Ongoing
<ul style="list-style-type: none"> • Lighthouse Road Stormwater <p>New assets getting installed in the Lighthouse Road to avoid flooding of properties.</p>	<ul style="list-style-type: none"> • Construction
<ul style="list-style-type: none"> • HBRC – NCC Stormwater Ops Monthly Meetings 	<ul style="list-style-type: none"> • Monthly
<ul style="list-style-type: none"> • Assets, Boundaries marked out in GIS, NCC & HBRC Assets <p>Easier Maintenance of assets and avoids ownership related queries.</p>	<ul style="list-style-type: none"> • Completed

**Not all the works have been captured in the tables above, but most of the major ones have been.*

6.5 Implications

Financial

Total Amount spend on Stormwater related works in the last three years.

Year/Fund	CAPEX	OPEX	Total
2022	3,936,153	1,248,209	5,184,363
2023	3,714,268	613,145	4,327,413
2024	4,415,717	1,258,417	5,674,134

*Internal Charges, Depreciation and Amortisation are not considered

Works in 2023 are comparatively low as NCC focussed on the revitalising the assets that were lost/damaged due to the after effects of Cyclone Gabrielle.

Social & Policy

Council's social and economic sustainability will be improved with Stormwater network improvements.

Benefits from Improvements

- Will enable the council to manage any stormwater related issues very effectively without/minimising the effects on the public and infrastructure.
- Equipment details of the pumpstations which in turn will allow NCC to stock critical parts and spares for maintenance activities and reduces costs for sudden procurement of items and reduce downtime.

Risk

NCC has a risk of protecting the infrastructure and answering the public if the agreed Level of Service cannot be achieved.

6.6 Options

N/A

This report is for information purposes only.

6.7 Development of Preferred Option

N/A

This report is for information purposes only.

6.8 Attachments

Nil

7. AMENDMENT TO THE 2024 SCHEDULE OF STANDING COMMITTEES AND COUNCIL MEETINGS

Type of Report:	Procedural
Legal Reference:	N/A
Document ID:	1800243
Reporting Officer/s & Unit:	Anna Eady, Team Leader Governance

7.1 Purpose of Report

The purpose of this report is to consider an amendment to the schedule of Standing Committees and Council meetings for 2024, which was adopted on 12 October 2023.

It is proposed that the meeting schedule be amended as outlined in the recommendation of this report. An additional Council meeting is requested to enable a variation to the proposed District Plan to be notified. A Hearings Committee meeting is requested to appoint a commissioner for a Resource Consent Hearing.

Officer’s Recommendation

The Sustainable Napier Committee:

- a. **Adopt** the following amendment to the schedule of Standing Committees and Council meetings for 2024:

Hearings Committee (Resource Consent)	New Date	24 October 2024 – 8.15am
Council	New Date	7 November 2024 – 2.00pm

7.2 Background Summary

The Local Government Act 2002, Schedule 7, Clause 19 states:

- ...
- (4) *A local authority must hold meetings at the times and places that it appoints.*
- (5) ...
- (6) *If a local authority adopts a schedule of meetings -*
 - a) *the schedule-*
 - i) *may cover any future period that the local authority considers appropriate,*
 - and*
 - ii) *may be amended; and*
 - b) *notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting to the schedule or amendment.*

Council must hold the ordinary meetings as scheduled but may amend the meetings schedule to enable business to be managed in an effective way.

Although staff attempt to meet Council's needs in planning the schedule, it is inevitable that Council will need to amend the schedule from time to time. If approved, the proposed amendment will be notified to elected members via the Councillor diary.

While the schedule serves to give elected members notice of the upcoming meetings, there is still a requirement under the Local Government Official Information and Meetings Act 1987 for the public to be advised on a regular basis of the meetings scheduled for the next month.

The schedule includes the meetings of all committees not only so that members can plan ahead, but also to ensure that meeting days are in fact available. If a scheduled meeting is not required, officers will advise members of the cancellation as early as possible.

7.3 Issues

No issues have been identified with this report.

7.4 Significance and Engagement

The amendment to the meeting schedule does not trigger the Significance and Engagement Policy or any other consultative requirements.

7.5 Implications

Financial

N/A

Social & Policy

here are no social or policy implications in relation to this report.

Risk

N/A

7.6 Options

The options available to Council are as follows:

- a. To amend the 2024 meeting schedule as proposed.
- b. Not to amend the 2024 meeting schedule as proposed.

7.7 Development of Preferred Option

It is recommended that the amendment to the 2024 meeting schedule be adopted as proposed.

7.8 Attachments

Nil

8. CAPITAL PLAN DELIVERY

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1800046
<i>Reporting Officer/s & Unit:</i>	Russell Bond, Executive Director Infrastructure Services

8.1 Purpose of Report

To provide Council with a programme update on the FY24/25 Capital Programme Delivery.

Officer's Recommendation

The Sustainable Napier Committee:

- a. **Receive** the report titled "Capital Plan Delivery".

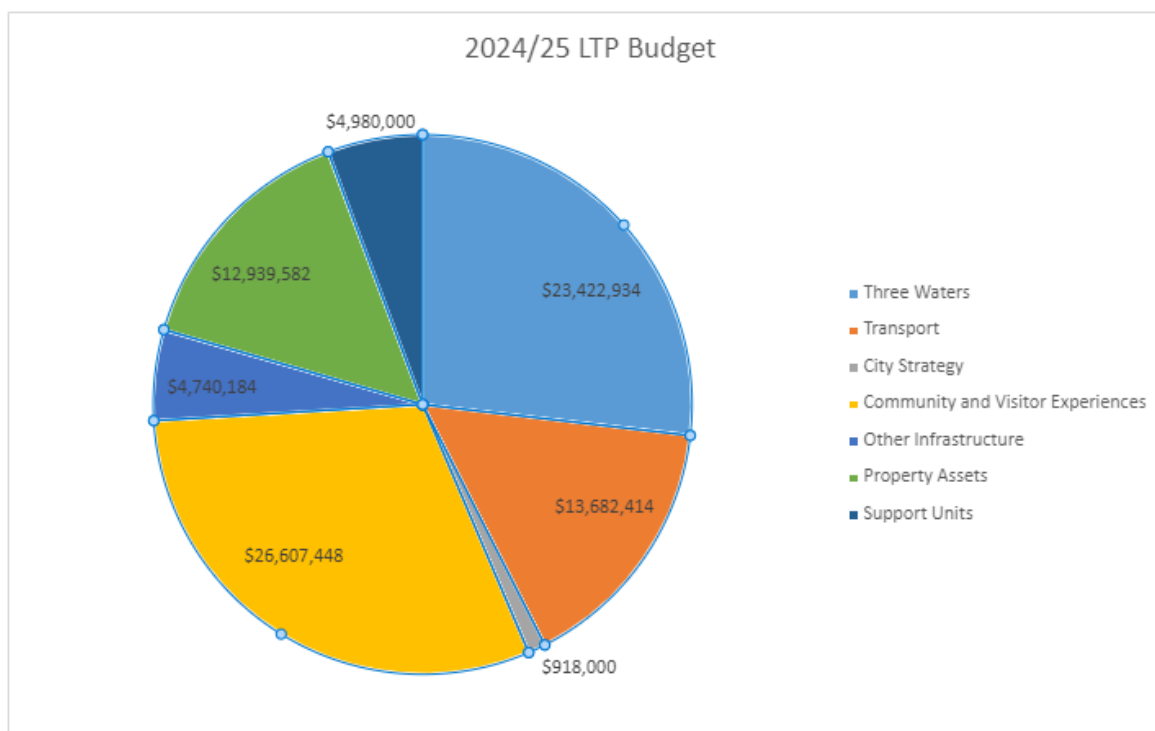
8.2 Background Summary

This report provides an overview of the 2024/25 Infrastructure Capital Programme (the Programme) and the various infrastructure projects that make up the Programme. The overview intends to provide transparency and accountability in the use of public funds.

Programme Overview

The Programme has a total budget (capital) of \$87M for year 1 (2024/25). Napier City Council's total capital budget for 2024/25 sits higher than this at approximately \$100.4M, this due to a number of 'non-infrastructure' projects planned for investment.

Activity	2024/25 LTP Budget
Three Waters	\$23,422,934
Transport	\$13,682,414
City Strategy	\$918,000
Community and Visitor Experiences	\$26,607,448
Other Infrastructure	\$4,740,184
Property Assets	\$12,939,582
Support Units	\$4,980,000



Delivery Update

The 3 Waters Capital Programme is large and addresses high network and community risk.

The 3 Waters Programme is being managed across a 3yr rolling period with 120 projects and budget placeholders (e.g. renewals) scheduled for work in the 3yr period.

A notable portion of the budget is dedicated to renewal works, specifically for water and wastewater pipe renewals.

Due to the scale, complexity, and high-risk nature of the 3 Waters Capital Programme, additional internal resource, supported by external consultants, are applied to managing this area. A dashboard overview of the 3 Waters Capital Programme is attached to this report.

There remains a focus on managing resource gaps, particularly in terms of capacity (primarily project management support) and capability (specialist procurement support).

Work in Progress

Table 1 (attached) shows progress on key projects across all activity classes. The 3 Waters Dashboard provides further detail on key waters projects also.

Projects going to Tender this reporting round.

The following projects are currently progressing through the tender phase:

- Mataruahou and Taradale Rising and Falling Mains

Contracts awarded this reporting round.

- WWTP - Cell 3

Projects nearing / at completion this reporting round.

- WWTP - Cell 2
- Meeanee and Awatoto Watermain
- Latham St Air Valves
- Tironui Drive - Water Supply Pipeline Investigations
- Greenmeadows & Munroe WWPS Upgrades

8.3 Issues**Industry Capacity**

Officers continue to work closely with the industry to manage demand on resources. In most cases to date there has been sufficient resource available in the market for physical works (construction etc). With an ongoing focus on ensuring good forward works planning, Officers consider the risk of not being able to find sufficient construction resources to be low.

Officers are currently needing to place a high degree of focus on working with professional service providers (consultants) to secure design, project management and construction management resources. This is considered to be an ongoing high risk to many projects as both the capacity and capability of consultants locally is stretched.

Internal Resource

Internal resources remain constrained to plan for and deliver projects and programmes. Teams are relying heavily on external support partners (consultants), many of which are being engaged through existing arrangements, including NCCs two professional service panels.

8.4 Significance and Engagement

The issues for discussion are not significant in terms of Council's Significance and Engagement Policy and no consultation is required.

8.5 Implications**Financial**

The financial performance of individual projects does not form part of this report. The financial reporting is intended to be presented as part of the Quarterly Report process.

Social & Policy

N/A

Risk

Significant project risks are reported to Council separately via the Audit and Risk Committee.

8.6 Options

This report is for information purposes only.

8.7 Development of Preferred Option

This report is for information purposes only.

8.8 Attachments

- 1 Project Update DOC ID 1802020 [↓](#)
- 2 3 Waters Program Dashboard DOC ID 1802027 [↓](#)

TABLE 1

SYCLE PROJECT NUMBER	PROJECT NAME	ASSET DISCIPLINE	PROJECT UPDATE	COMPLETION DATE	FINANCIALS	SCHEDULE	REASON FOR RED OR AMBER STATUS
100461	Parklands Area 4	Parklands	Earth work RFT is out to tender	Jun-28			
100748	Puketitiri Road Safety Improvements	Transportation	Bulk earthwork is completed. Road design is at 90% Design and is in EA review.	2025			
100982	Clyde Road Retaining Wall	Transportation	Construction contract underway on-site. 70% completed	Nov-24			
101039	Memorial Square Community Rooms Refurbishment	Community Services	Asbestos Removal work has been completed and Building improvements underway.	Nov-24			
101081	Petane Domain Carpark	Parks Reserves and Sportsgrounds	Tender as been awarded and construction underway, 20% completed	Nov-24			
101118	30 Herschel St Retaining Wall and Carpark	City Strategy	Retaining Wall - contract awarded , Carpark – stormwater design investigations in progress	Dec-24			
100534	Parklands Area 3 - Stage 11 & 12	Parklands	Tender documentation being finalised	Jun-25			
101136	McLean Park- Centennial Hall & Graeme Lowe Gutter Remediation	Parks Reserves and Sportsgrounds	Work is underway , 50% completed				
101142	Whakariri Ave Reserve Carpark and Pathway	Parks Reserves and Sportsgrounds	Tender drawings out for EA review. Waiting on revetment landscape drawings as part of construction package. Funding availability confirmed with sponsor.	TBC			
100994	Anderson Park - Stage 2 Playground Development	Parks Reserves and Sportsgrounds	Out to tender	TBC			
100959	Veronica Sunbay Remedial Project	Parks Reserves and Sportsgrounds	60% completed	Dec-24			
101167	Onekawa Aquatic Centre Remediation	Community Services	Works are underway	Jun-25			
100847	Stormwater Outfalls Upgrade	3 Waters	Completed and review in progress	Jun-26			
100306	Taradale Road WW Inlet Diversion	3 Waters	Detailed Design is in progress and due in November 2024	Nov-24			
101191	Wastewater New Outfall	3 Waters	Procurement strategy being worked on - for all services (prof and construction) consulting support will be engaged early in 2025	Jan-27			
100693	Wastewater pipe renewals and relining	3 Waters	Latham St gravity main being progressed with Depot. Flume replacement going to tender for Construction in November (\$2M)				Renewal programme is behind budget year to date as alarge piece of work (Latham St) is scheudled for later in the calendar year
100658	Water Pipe Renewals	3 Waters	Current Focus is on rider mains and small assets.				Renewal programme is behind budget year to date and no major projects are identified for the 2024/25 year at this stage
100720 , 100896,100757	IAF works (Te Awa, Maraenui)	3 Waters	Plantation water course & pond land acquistion in progress. Te awa pump station concept design underway to be delivered in early December				
100267	Mataruahou Reservoir	3 Waters	Geotech investigation underway - concept design to be completed by end of calendar year	Jun-28			
100673	Lagoon Farm Diversion	3 Waters	GW piezometers installed and basis of design report received and currently in review. New PM to be assigned from mid October.	Sep-29			
100298	Mission Reservoir - New	3 Waters	Geotech investigation completed. Piping concept layout work commenced. Comms and engagement plan underway.	Sep-25			
100877	Mataruahou and Taradale Rising and Falling Mains	3 Waters	Design for Mataruahou and Taradale Rising and Falling Main Tenders issued to market in October	Sep-27			
100270 / 100295 100415	Taradale and Awatoto Borefields and Treatment Plants	3 Waters	Design tender awarded and feasibility/design work underway. Basis of Design completed. Survey completed	Dec-28			
100697	Sale St (CBD & Napier South Flood Alleviation - A)	3 Waters	Munroe St development has required this project to be brought forward . Stormwater Pump station modelling/ design work underway to be received in October.	Dec-38			This project has been brought forward from future years to align with a current development underway. Project schedule to be updated.
101156	Stormwater Master Plan Update	3 Waters	Objectives being defined through engagement with stakeholders - a second engagement session is planned with NCC stakeholders in early October.	TBC			Project remains in a scoping phase with outcomes and approach to be determined.
101051	Taradale, Herrick culverts	3 Waters	Herrick culvert Detail Design completed . Taradale preliminary design to be completed in November	TBC			

Sep-24



THREE YEAR 3 WATERS PROGRAMME CURRENT STATUS

Phase	Count	Percentage
Not Started	16	13%
On hold / Deferred	25	21%
Unknown	1	1%
Scoping	35	29%
Design	35	29%
Design/Construction	6	5%
Construction	1	1%
Complete	1	1%

FINANCIAL PERFORMANCE

QUICK WINS

^

**Lagoon Farm Diversion
(Ahuriri Regional Park)
of Design and Constraints
completed**

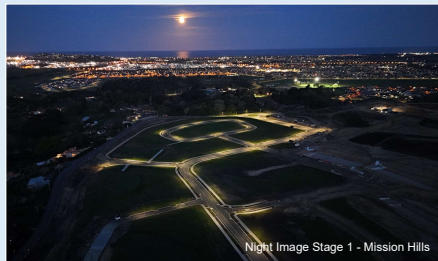
**Mission Hills Reservoir
Geo Tech investigation & Planning
Asesement completed**

**Meeanee Awatoto Water Main
Pressure test successfully completed**

Water Demand Management Strategy project started

Waste Water Treatment plant Cell Contract Negotiation for award

Taradale and Awatoto Borefields and Treatment Plants, Basis of Design & survey completed



PROJECT

ACTION

KEY PROJECTS

Project	Phase	Schedule	Finance	Risk	Update
Waste water new outfall	Initiation				Procurement strategy being worked on - for all services (prof and construction) consulting support will be engaged early in 2025
Wastewater pipe renewals and relining	Scoping				Latham St gravity main being progressed with Depot. Flume replacement going to tender for Construction in November (\$2M)
Water Pipe Renewals	Initiation				Current Focus is on rider mains and small assets.
IAF works (Te Awa, Maraenui)	Design				Plantation water course & pond land acquisition in progress. Te awa pump station concept design underway to be delivered in early December
Mataruahou Reservoir	Design				Geotech investigation underway - concept design to be completed by end of calendar year
Lagoon Farm Diversion (Ahuriri Regional Park)	Design				GW piezometers installed and basis of design report received and currently in review. New PM to be assigned from mid October.
Mission Reservoir - New	Design				Geotech investigation completed. Piping concept layout work commenced. Comms and engagement plan underway.
Mataruahou and Taradale Rising and Falling Mains	Design				Design for Mataruahou and Taradale Rising and Falling Main Tenders to be issued to market in October
Taradale and Awatoto Borefields and Treatment Plants	Design				Design tender awarded and feasibility/design work underway. Basis of Design completed. Survey completed, geotech planned end of October
Sale St (CBD & Napier South Flood Alleviation - A)	Scoping				Munroe St development has required this project to be brought forward. Stormwater Pump station modelling/ design work underway to be received in October.
Stormwater Master Plan Update	Scoping				Objectives being defined through engagement with stakeholders - a second engagement session is planned with NCC stakeholders in early October.
Taradale, Herrick culverts	Design				Herrick culvert Detail Design completed . Taradale preliminary design to be completed in November

SUSTAINABLE NAPIER COMMITTEE Open Minutes

Meeting Date: Thursday 12 September 2024

Time: 9.30am – 10.16am (*Open*)
10.43 – 10.45am (*Open reconvened*)
10.52 – 11.23am (*Public Excluded*)

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook page

Present **Chair:** Councillor Price
Members: Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson (Deputy Chair), McGrath, Tareha and Taylor

In Attendance Chief Executive (Louise Miller) [via zoom]
Executive Director Infrastructure Services (Russell Bond)
Acting Executive Director City Services (Jessica Ellerm)
Executive Director City Strategy (Rachael Bailey)
Manager Communications and Marketing (Julia Stevens) [via zoom]
Water Manager Strategy (Phil Kelsen)
Manager Water Reforms Transition (Andrew Lebioda)
Water Strategy Planning Manager (Syed Andrabi)
Team Leader Transportation (Robin Malley)
Enterprise Project Management Office Manager (Bruce Lake)

Administration Governance Advisors (Carolyn Hunt and Jemma McDade)

SUSTAINABLE NAPIER COMMITTEE – Open Minutes

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ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies

Councillors Mawson / Tareha

That the apology for absence from Councillor Simpson be accepted.

Carried

Ngā Mānukanuka o te Iwi representative, Tiwana Aranui was not present at the meeting

Conflicts of interest - Nil

Public forum - Nil

Announcements by the Mayor - Nil

Announcements by the Chairperson - Nil

Announcements by the management - Nil

Confirmation of minutes

Councillors Mawson / Chrystal

That the Minutes of the Sustainable Napier Committee meeting held on 1 August 2024 were taken as a true and accurate record of the meeting.

Carried

Minor Matters

Ocean Spa Charges Update – Mayor Wise advised that she would be meeting with the Executive Director Community Services (Thunes Cloete), the Manager Business & Tourism (Steve Gregory) and two other members of the Review Committee in the near future in regard to an update on the outcomes of reviews they had undertaken of other facilities around the country and analysis of Council costings for Ocean Spa. Elected members would be updated as soon as possible with the results following that meeting.

Discounted Coffee – The Bach Café – The issue raised was in relation to Ocean Spa full membership clients receiving discounted coffee at The Bach Café, however members over 65 years did not.

Mayor Wise responded that this would be a policy setting where discounts are not given for “over 65 year olds” at The Bach but given for full membership clients. This issue could be raised during the 2025 Annual Plan in the consideration of fees and charges.

AGENDA ITEMS

1. LOCAL WATER DONE WELL - LEGISLATION UPDATE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1785427
Reporting Officer/s & Unit:	Andrew Lebioda, Manager Water Reforms Transition

1.1 Purpose of Report

This report provides elected members with an update of Local Water Done Well (LWDW) and the enactment of the second Bill, the Local Government (Water Services Preliminary Arrangements) Bill.

At the meeting

The Manager Water Reforms Transition, Mr Lebioda displayed a PowerPoint presentation (Doc Id 1791768) summarising the report information. An update on Local Water Well Done (Doc Id 1791309) was also circulated prior to the meeting.

In response to questions the following was clarified:

- Modelling has yet to be undertaken in terms of the financial impact of either or any of the models and will be part of Council's decision when comparing the different models. At this stage it was too early to say if there would be a charge for water.
 - Central Government and the Department of Internal Affairs have concluded that it will still be a requirement of the local authority to be responsible for stormwater. However it could be delivered through different mechanisms of contracting or retaining it in-house. The best model has yet to be determined for Napier.
 - Legislation is going to introduce two independent regulators of Council practices, those being Taumata Arowai as the quality compliance monitor and the Commerce Commission as the economic regulator.
 - The content of the fact sheets included in the report is the proposed policy and legislation which still has to go through the Select Committee and Committee of the House processes. It is possible there could be further changes to the policy settings prior to enactment in 2025.
 - The Regional Recovery Agency are sharing the work with Becca to understand the financials and PWC for what it looks like across the region. There is a Regional Collaboration Day on 30 September 2024 which will focus on Local Water Well Done past, present and future.
 - The Water Services Delivery Plan must meet the deadlines imposed. A direction or intention is required to inform, depending on whether it is being held in-house, single CCTO or multi CCTO. The date of 2026 has been set for the financial modelling. An entity will take time to set up, so the "go live" will be a number of years out from when the modelling is undertaken.
 - Through the Water Services Plan, due in September 2025, Council should have the intent of what the delivery model will be. Looking at the financial model a hypothetical "go live" date has been set of 1 July 2026, allowing for a one year transition period into what the new delivery model would be. However, through the Water Services Delivery Plan it has to outline what the proposed delivery model would be and whether it would be a stand-alone CCTO or a regional delivery model.
 - The timeline for the Water Services Delivery is set by the Department of Internal Affairs and officers are undertaking the internal work to align with the deadlines.
 - Government provided 5 delivery models to choose from:
 1. Internal business unit or division
 2. Single council-owned water organisation
 3. Multi-council owned water organisation
 4. Mixed council/consumer trust owned
 5. Consumer trust owned
-

- The Chief Executive advised that options 1, 2 or 3 are what is being considered as the Hawke's Bay model was based on 3, plus 1 and 2. Options 4 and 5 have been discounted. Options will be discussed at the Regional Collaboration Day.

COMMITTEE RESOLUTION

Councillor Mawson / Mayor Wise

The Sustainable Napier Committee:

- a) **Note** the content of this report titled "Local Water Done Well – Legislation Update".

ACTION: *Direct officers to develop and provide a timeline for the Water Services Delivery Plan to be circulated to elected members.*

Carried

Attachments

- 1 Local Waters Done Well presentation (Doc Id 1791768)
- 2 Regional Recovery Agency Update (Doc Id 1791309)

2. CAPITAL PLAN DELIVERY

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1773510
Reporting Officer/s & Unit:	Russell Bond, Executive Director Infrastructure Services

2.1 Purpose of Report

To provide Council with a programme update on the FY23/24 Capital Programme Delivery.

At the meeting

The Executive Director Infrastructure Services, Mr Bond tabled a document on the 3 waters programme dashboard (Doc Id 1791767), which had not been available at the time the agenda was published.

In response to questions the following was clarified:

- It was anticipated that the Veronica Bay renewal project would be completed by December 2024.
- The actual spend through the construction period does not follow a straight line and the team is looking to improve forecasting of projects to provide an indication of the spend profile. This will assist with resourcing to ensure the market is capable of supporting the project.
- The establishment of the Enterprise Project Management Office (EPMO) is assisting the team to focus on business processes and support them to deliver on the workflow through the organisation.

- The Executive Director City Strategy, Ms Bailey introduced Bruce Lake, the newly appointed EPMO manager, who commenced four weeks ago. Mr Lake would be presenting a report to the next Future Napier Committee meeting on the functions and delivery of the EPMO throughout the organisation.
- In regard to activity surrounding Lagoon Farm/Orotu Drive, Mr Bond advised that preliminary geotechnical investigation was being undertaken for the Ahuriri Regional Park, Lagoon Farm stormwater diversion project work. The investigatory work will enable assessment of any remedial work required prior to construction for the Lagoon Farm storage project.
- Mr Bond noted that some improved communication around the project could be undertaken to inform the public what was happening in the Orotu Drive area.

**COMMITTEE
RESOLUTION**

Councillors Greig / Mawson

The Sustainable Napier Committee:

- a. **Receive** the report titled “Capital Plan Delivery” dated 12 September 2024.

Carried

Attachments

- 1 3 Waters Programme Dashboard tabled (Doc Id 1791767)

Minor matters – These were addressed at the beginning of the meeting.

RESOLUTION TO EXCLUDE THE PUBLIC

Councillors Tareha / Mawson

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- 1. Closure of Brewster Street to Onslow Road walkway.
- 2. Wastewater Treatment Plant Additional Storage Project Cell 3

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.
1. Closure of Brewster Street to Onslow Road walkway.	<p>7(2)(a) Protect the privacy of natural persons, including that of a deceased person</p> <p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>
2. Wastewater Treatment Plant Additional Storage Project Cell 3	<p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p> <p>7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>

The meeting adjourned at 10.16am and reconvened in Public Excluded at 10.52am

The meeting closed with a karakia at 11.23am

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval