



ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date: Thursday 12 December 2024

Time: 9.30am – 12.37pm (*Open*)
1.14pm – 1.30pm (*Open*)
1.30pm – 2.00pm (*Public Excluded*)
2.45pm – 4.00pm (*Public Excluded*)
4.05pm – 4.32pm (*Open*)

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook page

Present **Chair:** Mayor Wise
Members: Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, McGrath, Price, Simpson, Tareha and Taylor

In Attendance Chief Executive (Louise Miller)
Acting Executive Director City Services (Jessica Ellerm)
Executive Director City Strategy (Rachael Bailey) [via zoom]
Executive Director Infrastructure Services (Russell Bond)
Executive Director Community Services (Thunes Cloete)
Chief Financial Officer / Acting Executive Director Corporate Services (Caroline Thomson)
Manager Communications and Marketing (Julia Stevens)
Pou Whakarae (Mōrehu Te Tomo)
Manager Strategy and Transformation (Stephanie Murphy)
Team Leader Governance (Anna Eady)
Manager Regulatory Solutions (Luke Johnson)
Senior Advisor Corporate Planning (Danica Rio)

Commercial Director (Richard Munneke)
Corporate Finance Manager (Garry Hrustinsky)
Conferences & Events Manager (Hayden Henderson)
Manager Business & Tourism (Steve Gregory)
Team Leader Community Strategies (Margot Wilson)
Community Funding Advisor (Roger Morrison)
Manager Community Strategies (Anne Bradbury)
Team Leader Compliance (Stephen Bokkerink)
Asset & Planning Manager (Robin Malley)
Manager Property (Bryan Faulknor)
Financial Controller (Talia Foster)
Business Improvement Manager (Alister Edie,)

Also in Attendance

Public forum

- Te Kaha Hawaikirangi (Chair, Mana Ahuriri Trust); and Matthew Mullany (Chief Executive, Te Taiwhenua o Te Whanganui ā Orotū)
- Angie Denby, Lynne Anderson and John Sheen - Ahuriri Estuary Protection Society
- Peter Grant, Positive Ageing Strategy Advisory Group

Medal Presentation

- Community Constable Andrew Chantrey; and
- Constable Ted-Stuart Symes.

Administration

Governance Advisors (Carolyn Hunt and Jemma McDade)

ORDINARY MEETING OF COUNCIL – Open Minutes

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ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies

Nil

Conflicts of interest

Nil

Public forum

Te Kaha Hawaikirangi (Chair, Mana Ahuriri Trust) and Matthew Mullany (Chief Executive, Te Taiwhenua o Te Whanganui ā Orotū) - Support for Napier City Council's Submission on The Principles of the Treaty of Waitangi Bill

Te Kaha Hawaikirangi (Chair, Mana Ahuriri Trust) representing 7 hapū acknowledged Council for the thought and care taken in drafting a submission opposing The Principles of the Treaty of Waitangi Bill. He also acknowledged the way that Council had approached the Treaty as a foundation for partnership and governance. By drafting this submission Council shows respect to the commitments made in 1840 and has recognised the shared responsibility we all have to honour those commitments today.

Implementation of this Bill undermines the foundation of equity, fairness and mutual respect that are essential to our shared future. By opposing the Bill Council not only honours the founding document of this country but also the integrity of the Treaty and generations of leaders and advocates who shaped the Treaty.

Council's stance is not just supportive of Māori but it is supportive of justice, equity and values that define us as people of Napier.

This is about upholding the mana of justice, equity and mutual respect on which we base that relationship and partnership.

Mr Hawaikirangi reaffirmed Mana Ahuriri's support for Council's submission in saying leadership and advocacy are a beacon of hope and an example of what genuine partnership looks like. Standing together to protect integrity of the Treaty of Waitangi and build a future where its principles are not only presumed but fully realised.

Matthew Mullany (Chief Executive, Te Taiwhenua o Te Whanganui ā Orotū) acknowledged the great strides in regard to the Treaty of Waitangi that Napier City Council (NCC) had made in building strong relationships with mana whenua..

It is the view of the Taiwhenua that it is fulfilling its obligations to maintain and improve opportunities for Māori to contribute to local government decision making processes under section 4 of the Local Government Act 2002 and its own Significance and Engagement Policy.

Council's submission is leading by example in continuing to foster trust and promote greater accountability between Council, mana whenua and Māori. Supporting the submission represents more than a procedural decision, it was a declaration of the Council's dedication to honouring the legacy of the Treaty and its vision for a cohesive equitable Napier.

In conclusion Mr Mullany affirmed that Te Taiwhenua o Te Whanganui ā Orotū, together with Mana Ahuriri Trust, support the Napier City Council's submission opposing The Principles of the Treaty of Waitangi Bill.

Mayor Wise reaffirmed Council's commitment to the relationship that has been developing and seeking to ensure is a pivotal part of Council's decision-making for the people of Napier.

Angie Denby, Lynne Anderson and John Sheen - Ahuriri Estuary Protection Society

Ms Denby together with members from the Society displayed a PowerPoint presentation (Doc Id 1819219) highlighting what the Society does what it aims to protect living in the Ahuriri Estuary and the challenges.

Ms Denby outlined their main concern being the proposed two lane extension of the expressway and the impacts it would have on the wildlife and Estuary. The Society are advocating for no expressway extension between Prebensen Drive and Watchman Road.

Mayor Wise advised that a request has been made to Waka Kotahi / NZTA to engage directly with the Ahuriri Estuary Protection Society regarding the Society's concerns.

The Mayor will seek further information in regard to whether the extension between Prebensen Drive and Watchman Road is required.

Peter Grant, (Chair, Positive Ageing Strategy Advisory Group (PASAG)) - Update

Mr Grant displayed a PowerPoint presentation (Doc Id 18192110) providing a summary on PASAG's progress and activities during the year.

PASAG took part in the World Health Age Friendly survey undertaken in May/June 2024, which received 350 responses. Key findings related to housing, mobility and financial stability. The lowest area of satisfaction was transportation and it was found Hawke's Bay Regional Council (HBRC) needed to become more involved in this project.

Team Leader Community Strategies, Ms Wilson provided a summary of activities and achievements to date.

- Grey Power is working with Age Friendly shops who will display an Age Friendly logo on their shops.
- Approval for Napier offices for seniors to incorporate the logo in their merchandise.
- Action plan – working on emergency preparedness. Great response and more sessions being held in 2025.
- MTG silver screen series were very popular. However, finding a Christmas movie proved difficult so the December movie will be moved to the New Year and will be a Kiwana or classic war movie.
- International Day of Older Persons (IDOP) feedback indicated it was a success.
- Age Concern has been running a Stay Safe Driving programme.
- PASAG members have been attending a 12 week online World Health Organisation Age Friendly session.
- PASAG members have found Napier City is a long way in front of many cities in the Age Friendly space.

Attachments

- 1 [Angie Denby -Ahuriri Protection Society presentation \(Doc Id 1819219\)](#)
-

2 Peter Grant - Positive Ageing presentation (Doc Id 1819211)

Announcements by the Mayor

Mayor Wise advised that Wallace Property Development had withdrawn their objection to Council’s proposal to place a bus shelter at the temporary stop on Dalton Street, therefore Item 8 on the agenda would be withdrawn.

There had been no other objections for Council to consider, and the report was only responding to the process for objections under the Local Government Act 2002.

Announcements by the management

Nil

Confirmation of minutes

**COUNCIL
RESOLUTION**

Councillors Tareha / Greig

That the Draft Minutes of the Ordinary Council meeting held on 19 November 2024 be confirmed as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. FIRE CONTROL BYLAW 2021

Type of Report: Legal

Legal Reference: Fire and Emergency New Zealand Act 2017

Document ID: 1805079

Reporting Officer/s & Unit: Luke Johnson, Manager Regulatory Solutions

1.1 Purpose of Report

To seek Council approval to revoke the Fire Control Bylaw 2021 pursuant to Section 152B of the Local Government Act 2002

At the meeting

The Manager Regulatory Solutions, Mr Johnson summarised the report.

In response to questions the following was clarified:

- To provide consistent communication regarding fires on the beach, engagement had been undertaken with local community groups, HBRC, District Councils and Fire and Emergency New Zealand (FENZ).
- Signage prohibiting fires has been organised along the beach as the district is in a total fire ban period.
- Council's website required to be updated to ensure consistent messaging with the other region's Councils, the Fire and Emergency New Zealand Act 2017 and other legislation. An administrative update will also be required to the Parks and Reserves Bylaw.
- FENZ is in control of signage during total fire ban periods.
- Council's Parks and Reserves Bylaw indicate that fires in parks and the foreshore are banned or would require Council consent and a permit application. FENZ can issue permits, however will not issue a permit on Council land. Consent for a fire on Council land can be withheld.
- Matariki has been identified as a significant event and officers are working with HBRC, the organisers, community groups, and FENZ to determine a more suitable location away from the Napier Air Shed. HBRC can take enforcement action against NCC if smoke is detected in the Air Shed from an event NCC have granted a consent for.

COUNCIL Deputy Mayor Brosnan / Councillor Browne

RESOLUTION

That Council:

- a) **Approve** the revocation of the Napier City Council Fire Control Bylaw 2021 pursuant to Section 152B of the Local Government Act 2002.
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- b) **Reaffirm** Council's stance that fires are prohibited on Council Reserve including beaches, unless permission is granted by Council in accordance with Council's Parks and Reserves Bylaw.
 - c) **Direct** staff to communicate this restriction to the public, including visitors.

Carried

Councillors Boag and Greig voted AGAINST this Motion

2. ANNUAL PLAN 2025/26 - ADOPTION OF UNDERLYING INFORMATION

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 1810822

Reporting Officer/s & Unit: Danica Rio, Senior Advisor Corporate Planning
Caroline Thomson, Chief Financial Officer / Acting Executive Director Corporate Services

2.1 Purpose of Report

To formally approve the underlying information and direction given to date on the Annual Plan 2025/26. The information in this report will be used to inform the development of the Annual Plan 2025/26 consultation document and supporting information. Please note, further information that will also inform development will be provided at the February 2025 Council meeting.

At the meeting

The Senior Advisor Corporate Planning, Ms Rio provided a summary of the report and advised that the Resilience Fund provided a reserve fund in the event of an emergency event.

COUNCIL RESOLUTION

Mayor Wise / Deputy Mayor Brosnan

That Council:

- a) **Adopt** the content of the report titled "Annual Plan 2025/26 – Adoption of Underlying Information" as the underlying information that will inform the development of the Annual Plan 2025/26 consultation document and supporting information, noting further information that will also inform development will be provided to Council for consideration in February 2025.
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- b) **Note** the proposed rates increase for 2025/26 will be a 7.9% average increase for ratepayers, noting this is 3.8% less than the increase forecast in the Three-Year Plan 2024-27 (11.7%).
 - c) **Agree** the following matters will be included in the consultation document, noting work planned for the remainder of 2024 and early 2025 may result in additions to this list:
 - i. Proposed rates increase
 - ii. Proposed changes to fees & charges
 - iii. Reimagine facilities
 - iv. Commercial facilities
 - v. Council Controlled Trading Organisation (CCTO)
 - d) **Note** the proposed capital programme amounts to \$159.6m, noting this is \$17.3m more than the capital programme forecast in the Three-Year Plan 2024-27 (\$142.3m).
 - e) **Agree** to the inclusion of a 20% probability assumption to be applied to the 2025/26 capital programme, noting:
 - i. That once applied, the assumption brings the total capital programme to \$127.7m, and
 - ii. The assumption accounts for external factors beyond Council's control that have the potential to impact work planned, while still providing the flexibility needed to maximise delivery.
 - f) **Note** the detailed engagement plan for consultation on the Annual Plan 2025/26 and detailed consultation topic information will be reported to Council in February 2025.
 - g) **Establish** a working group including elected members to prepare the detailed engagement plan.

Carried

3. AHURIRI INVESTMENT MANAGEMENT

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Local Government (Rating) Act 2002
<i>Document ID:</i>	1803023
<i>Reporting Officer/s & Unit:</i>	Richard Munneke, Commercial Director

3.1 Purpose of Report

This report is the third in a series focused on decision making for the formation and establishment of a council-controlled trading organisation (CCTO). The CCTO will be tasked with managing a commercially focused investment portfolio. Aligning and delivering on the expectations and objectives outlined in the FY24/27 Three Year Plan.

This report specifically seeks approval and endorsement for steps needed to continue with the process of establishing the Napier City Council (NCC) Investment Portfolio. Specifically these items are needed to start the CCTO Board recruitment process. These items are:

- A draft Statement of Expectations;
- The assets to be defined as the NCC Investment Portfolio; and
- An operating model whereby a CCTO board will be delegated responsibilities to manage specific Council assets for commercial return.

A separate paper will follow at the meeting for the approval of the Managed Funds Statement of Performance and Objectives (SIPO).

At the meeting

The Commercial Director, Mr Munneke provided a summary of the report.

In response to questions the following was clarified:

- Recruitment and appointment of the Board will be undertaken following the procurement process, which also includes steps whereby the Chair is appointed and then included in the appointment process for the remaining board members.
- 11 Hospital Terrace is in the final subdivision stages.
- The leasehold land portfolio does have some matters that Council wants the Board to address, and this includes selling or retaining pieces of land. Management may not allow selling parts of the leasehold land. There is a proposed management agreement between Council and the Board which can further detail expectations of the Board in regard to leasehold land.

Deputy Mayor Brosnan foreshadowed an addition to the motion.

- The CCTO Management Agreement, including the full leasehold land portfolio, has yet to be finalised.
- Mr Munneke advised that the land at 398 Prebensen Drive, previously offered for sale for a Kainga Ora housing development was valued at approximately \$5,850m.

Councillor Taylor foreshadowed an addition to the motion.

- The leasehold land portfolio does have some matters that Councillors wish to address prior to the portfolio transferring regarding the sale of the strategic pieces of land. Councillors may identify some sites which cannot be sold. There is a proposed management agreement between Council and the Board which can further detail expectations of Council in regard to leasehold land.
 - Assets managed by the CCTO, would be difficult to take back for community use.
 - In quarter one next year a draft Management Services Agreement will be brought to Council which will enable safeguards for assets to be put in place.
-

**COUNCIL
RESOLUTION**

Councillors Taylor / Simpson

That Council:

- a) **Approve**, in principle, the draft Statement of Expectation.
- b) **Endorse** the table identifying roles and responsibilities (TABLE 1 in the agenda report) to underpin the delegations from the Council to Ahuriri Investment Management (AIM) in respect of the NCC Investment Portfolio.
- c) **Approve** Tranche 1 of assets to be the NCC Investment Portfolio, being:
 - Parklands Residential Development, including the unspent portion of the capital works development budget as set out in the 2024 – 2027 Three Year Plan of \$46,646,212m supported by a \$30m facility.
 - 398 Prebensen Drive, Tamatea (Lot 1 DP 14906) *excluding land previously designated for an aquatic development.*
 - 17 Allen Berry Avenue, Pirimai (Lot 126 DP 11689)
 - 11 Hospital Terrace, Napier Hill (Lot 100 DP 493568)
 - 5 Tangaroa Street, Ahuriri (Lot 2 DP 17736)
 - 115 Battery Road, Ahuriri (Lot 11 DP 556903)
 - 113 Battery Road, Ahuriri (Lot 158 DP 4703)
 - 111 Battery Road, Ahuriri (Lot 157 DP 4703)
 - Commercial and industrial leasehold land portfolio as set out in TABLE 2 of the report.
 - Council 26% shareholding in Hawke’s Bay Airport Limited
 - Council’s Managed Funds facility to be governed by the Statement of Investment Policies and Objectives (SIPO).
- d) **Endorse** in principle the NCC Investment Portfolio being a Strategic Asset of Council and included in the 2026 Draft Annual Plan for public consultation.
- e) **Note** the current policy for the sale of non-strategic leasehold land (Document ID 603440) and ensure that any strategic leasehold properties that Council wishes to retain are included in detail in the Management Services Agreement, to be developed by 1 July 2025.

Carried

Councillors McGrath and Greig voted AGAINST the Motion

Councillor Taylor left the meeting at 11.37am

The meeting briefly adjourned at 11.38am and reconvened at 11.45am

4. INTRODUCTION OF A STATEMENT OF INVESTMENT POLICIES AND OBJECTIVES FOR THE PROCEEDS OF THE SALE OF LEASEHOLD LAND

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1813743
<i>Reporting Officer/s & Unit:</i>	Garry Hrustinsky, Corporate Finance Manager

4.1 Purpose of Report

To adopt a Statement of Investment Policies and Objectives (SIPO) for managed funds. This policy forms one of the guardrails by which Ahuriri Investments Management Ltd will be expected to operate within.

At the meeting

The Corporate Finance Manager, Mr Hrustinsky took the report as read advising that the Statement Investment Policies and Objectives was a living document which enables further changes to be made as necessary.

COUNCIL RESOLUTION

Councillors Greig / Browne

That Council:

- a) **Adopt** the Statement of Investment Policies and Objectives (Doc Id 1814889).

Carried

5. OCEAN SPA PRICING STRATEGY

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1812459
<i>Reporting Officer/s & Unit:</i>	Hayden Henderson, Conferences & Events Manager Steve Gregory, Business & Tourism Manager

5.1 Purpose of Report

To provide recommendations on pricing additions and changes for Ocean Spa.

At the meeting

The Conferences and Events Manager, Mr Henderson spoke to the report seeking approval for reviewed entrance rates to the Ocean Spa facility.

In response to questions the following was clarified:

- Mr Henderson confirmed that when a person signed up for a membership there were conditions in the agreement enabling a membership to be put on hold - a medical event was a valid reason to hold or cancel a membership. Hold or cancellation requests would be assessed on a case-by-case basis.
- Both council owned Mount Hot Pools and Christchurch's pool rates were looked at in regard to the local residents and rate payer rates, and a similar approach has been taken for Ocean Spa. Rates have also been looked at across the region, including Splash Planet.
- The quarterly newsletter is due to be distributed and the new Ocean Spa pricings will be included in this edition.
- The rationale for a Hawke's Bay wide resident rate, as opposed to a Napier City resident rate, is to bring in more people and make it accessible for the whole region.
- If a commercial operator took control of Ocean Spa they would have the ability to reset the pricing and would not have to continue with Council's non-commercially focused community rates.
- The local rate has a \$25 administration fee that covers the cost of the card, which lasts for two years.

The suggested amendment to the Motion - Note that the local rate is provided while Council is the operator of the facility - was not supported.

COUNCIL RESOLUTION

AB Brosnan / Councillor Chrystal

That Council:

- a) **Approve** the implementation of Stage 1 for 'Lane Swim Only Rates' and 'Gym Only Rates' effective 13 December 2024.
- b) **Approve** the implementation of Stage 1 for 'Locals Rate', effective 13 December 2024,
- c) **Note** that online bookings for the "Locals Rate", as Stage 2 will not be effective until 28 February 2025.

Carried

Deputy Mayor Brosnan voted AGAINST this Motion

6. FUNDING FRAMEWORK

Type of Report:	Operational and Procedural
Legal Reference:	N/A
Document ID:	1804087
Reporting Officer/s & Unit:	Margot Wilson, Team Leader Community Strategies Roger Morrison, Community Funding Advisor Anne Bradbury, Community Strategies Manager

6.1 Purpose of Report

This report recommends Council adopt the draft Grants and Funding Policy Framework and the Grants and Funding Guidelines and Criteria as shown in attachment 1 and 2 of the agenda report (Doc Id 1804087).

At the meeting

The Team Leader Community Strategies, Ms Wilson spoke to the report highlighting the major changes in the funding framework.

In response to questions the following was clarified:

- Currently the Council Projects Fund is set at \$30,000. This was reduced to \$20,000 to increase the Community Initiatives Fund. This enables applicants to apply for funding up to \$20,000 and thereafter they can apply to the Council Projects Fund.
- The criteria for the Community Initiatives Fund is now broader and also includes the ability to apply for funding for salaries to resource short term projects.
- The Council Projects Fund can be amended to allow for lesser amounts to be approved than \$20,000.
- It is recommended that the Funding Framework be reviewed every five years.
- Addressing an increase to the per capita amount of \$1.80 for the Community Grants annual budget could be addressed through the Annual Plan process.
- There is a Footnote in the funding guidelines to include the Public Arts Policy in the Framework, however it is currently under review so the guidelines will change following completion of the review.
- The Framework is a living document and any changes that occur later can be included and the Framework updated.

Officers noted:

Formatting issues on page 121 Community Initiative Fund which should read as below:

- *Address a community need; or*
 - *Bring the community together around an activity or event;*
 - *Be for the benefit of the people of Napier.*

Public Arts Grants Fund page 130 – include the phrase “*in accordance with the processes established for the Public Arts Policy*”.

**COUNCIL
RESOLUTION**

AB Brosnan / Councillor Mawson

That Council:

- a) **Adopt** The Napier City Council Grants and Funding Policy Framework (Doc Id 1814620).
- b) **Adopt** the Napier City Council Grants and Funding Guidelines and Criteria (Doc Id 1814619).

Carried

7. NAPIER HASTINGS JOINT GOVERNANCE STRUCTURE - LOCAL ALCOHOL POLICY JOINT WORKING REFERENCE GROUP

Type of Report: Procedural

Legal Reference: Enter Legal Reference

Document ID: 1810892

Reporting Officer/s & Unit: Stephen Bokkerink, Team Leader Compliance
Jon Read, Environmental Health and Alcohol Licensing Officer

7.1 Purpose of Report

The purpose of this report is to seek Council's approval to appoint three elected members to a Local Alcohol Policy Joint Working Reference Group in order to proceed with the review of the Local Alcohol Policy.

At the meeting

The Team Leader Compliance, Mr Bokkerink presented the report advising that a workshop on the Local Alcohol Policy would be held in the new year.

**COUNCIL
RESOLUTION**

Councillors Boag / Tareha

That Council:

- a) **Approve** Councillor Taylor, Councillor Greig and Councillor Chrystal, as Napier City Council's representatives on the Local Alcohol Policy Joint Working Reference Group (Working Group) with Hastings District Council.
- b) **Note** the structure and Terms of Reference for the Local Alcohol Policy Joint Working Reference Group.

Carried

8. HEARING OF OBJECTION TO PLACING OF TRANSPORT SHELTER AT DALTON STREET, NAPIER, UNDER S.339 LOCAL GOVERNMENT ACT 1974

Type of Report:	Procedural
Legal Reference:	N/A
Document ID:	1815399
Reporting Officer/s & Unit:	Robin Malley, Asset & Planning Manager

8.1 Purpose of Report

This report requests that Council consider the temporary relocation of a bus shelter on Dalton Street to enable demolition and construction works on Council's former library building. The proposed location is adjacent 180 Dalton Street, whose owner has raised an objection to the proposal following consultation, under provisions of the Local Government Act 1974.

This report should be considered alongside the landlord's objection as presented to this meeting.

This item was withdrawn at the beginning of the meeting following withdrawal of the objection to the temporary bus stop.

With the agreement of the meeting Item 18 was taken out of order.

18. ROYAL HUMANE SOCIETY OF NEW ZEALAND MEDAL PRESENTATION

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1811980
Reporting Officer/s & Unit:	Anna Eady, Team Leader Governance

18.1 Purpose of Report

To facilitate a medal presentation on behalf of the Royal Humane Society of New Zealand in recognition of the brave actions during a water rescue in December 2021 at the Marine Parade beach by Community Constable Andrew Chantrey and Constable Ted-Stuart Symes.

At the meeting

Mayor Wise welcomed medal recipients Community Constable Andrew Chantrey and Constable Ted-Stuart Symes and guests to the meeting.

Mayor Wise, on behalf of the Royal Humane Society of New Zealand, presented each recipient with a bronze medal and certificate in recognition of their heroic actions on 10 December 2021 when they were involved in the rescue and tragedy on Marine Parade.

Constable Chantrey and Symes thanked NCC for presenting the awards on behalf of the Society and spoke of what happened on the day of the rescue.

At the conclusion of the presentation ceremony the recipients, family and guests were invited to join the elected members for a light lunch and refreshments.

COUNCIL RESOLUTION

Mayor Wise / Deputy Mayor Brosnan

That Council:

- a) **Receive** the report titled “Royal Humane Society of New Zealand Medal Presentation” dated 12 December 2024.

Carried

The meeting adjourned for lunch at 12.30pm and reconvened at 1.14pm

9. REQUEST FOR ADDITIONAL CAPITAL PROJECT FUNDING - TRANSPORTATION & INNER HARBOUR

Type of Report: Operational

Legal Reference: N/A

Document ID: 1815398

Reporting Officer/s & Unit: Robin Malley, Asset & Planning Manager

9.1 Purpose of Report

A number of assets within Council’s Transportation and Inner Harbour portfolios have unexpectedly failed or present significant risk of failure. Loss of these assets limits the operational capacity of Council activities and failure presents risks to ongoing security of access, public safety and property. The priority associated with each of these projects is such that they cannot be deferred to meet approved budget provision in future years. Additional funding therefore sought to facilitate the implementation of the priority projects.

Additional funding of \$8,250,000 is requested for renewal of the Inner Harbour Discharge Wharf, new or replacement retaining walls at Clyde Road, Coote Road, Kowhai Road and Denholm Road and slope protection at Shakespeare Road.

Councillor Tareha joined the meeting at 1.18pm.

Councillor Browne declared a conflict of interest in this item and did not participate in discussion or decision-making.

At the meeting

The Planning and Asset Manager, Mr Malley presented the report.

In response to questions the following was clarified:

- The estimate for the Inner Harbour Discharge Wharf Renewal project was based on an assessment undertaken in 2018. The funding requested is based on a high level conservative estimate to undertake the work and ensure funding is available to complete the project.
- Some revenue is received from berthing, however loading and unloading of commercial vessels was not charged for, as it was part of the assets handed to Council in the 1989 Endowment Act when the Port and Harbour assets were divided between NCC and HBRC. There was an expectation they would be available for commercial use.
- The Finance Team had confirmed that the renewal reserves fund has an adequate balance to cover these transportation works so there is no loans rate component and no impact when commencing the repayment of loans. Therefore the (Rates funded Loans) wording included in recommendation (b) could be removed as it was not required.
- Asset management for a lot of the retaining wall assets was relatively new as they had not been included in Council records prior to 2008. Ownership and liability uncertainties are still being dealt with as nearly all the retaining walls are on boundaries, with a large amount of these walls being beyond their design live span. There is significant expense involved in undertaking inspections.

COUNCIL RESOLUTION

Councillors Price / Mawson

That Council:

- a. **Approve** \$6,600,000 additional budget for the Inner Harbour Discharge Wharf Renewal project, to be funded from the HB Endowment Land Sales Fund.
- b. **Approve** \$1,650,000 (\$1,450,000 after external revenue) additional budget for Bridges & Structures Renewals for retaining wall/slope stabilisation renewals at Kowhai Road, Denholm Road, Coote Road, Clyde Road and Shakespeare Road funded from the Roding Infrastructure Asset Renewal Fund.

ACTION: *Direct officers to investigate user charges for commercial activity on the discharge wharf.*

Carried

RESOLUTION TO EXCLUDE THE PUBLIC

Councillor Price / Deputy Mayor Brosnan

- a) That the public be excluded from the following parts of the proceedings of this meeting namely:

Agenda Items

1. Hawke's Bay Civil Defence Emergency Management Transformation Strategy
2. Memorial Square Community Rooms
3. Trade Waste and Wastewater Bylaw 2022 Delegation
4. Council Projects Fund - Festival opera Summer Production
5. Land Purchase
6. Action Points Register (Public Excluded) as at 25 November 2024

**COUNCIL
RESOLUTION**

Reports from Audit and Risk Committee held 29 November 2024

1. Civic Precinct Main Contractor Procurement update
2. Audit New Zealand - Verbal Update
3. Chief Executive - Verbal Update

- b) That **Matt Boggs (HB Civil Defence Emergency Management) and Barbara Arnott, Simon Dunn and Jeremy Smith (Art Deco Trust)** be permitted to remain in the Public Excluded session to provide information and answer queries in relation to relevant Public Excluded reports Items 1 and 2.

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
	That the public conduct of the whole or the relevant part of the	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the	

	proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:	
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Agenda Items

1. Hawke's Bay Civil Defence Emergency Management Transformation Strategy	7(2)(f)(ii) Maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	The Chair of the Joint Committee wishes to communicate this information in a more controlled manner, which will be detailed soon
2. Memorial Square Community Rooms	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Public Excluded so as not to prejudice contract negotiations for Stage 2 of the contract.
3. Trade Waste and Wastewater Bylaw 2022 Delegation	7(2)(g) Maintain legal professional privilege	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of	The report sets out the legal advice on, and basis for, one of the recommendations to the Council relating to

		information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	decisions under the Bylaw
4. Council Projects Fund - Festival opera Summer Production	7(2)(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Confidential discussions are required to ensure that the process is fair and equitable
5. Land Purchase	7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Conduct negotiations of land purchase in confidence

<p>6. Action Points Register (Public Excluded) as at 25 November 2024</p>	<p>7(2)(a) Protect the privacy of natural persons, including that of a deceased person</p> <p>7(2)(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied</p> <p>7(2)(i) Enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>	<p>To protect privacy, conduct negotiations and protect the source of information.</p>
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Reports from Audit and Risk Committee held 29 November 2024

<p>1. Civic Precinct Main Contractor Procurement update</p>	<p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government</p>	<p>In the middle of a live tender process but wish to provide Audit and Risk an update</p>
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		Official Information and Meetings Act 1987.	
2. Audit New Zealand - Verbal Update	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Commercial activity
3. Chief Executive - Verbal Update	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Commercial activity

Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.

The meeting moved into the Public Excluded session at 1.30pm and reconvened at 4.05pm in Open Session to address the remaining agenda items.

10. MAYORAL RELIEF FUND - DISTRIBUTIONS

Type of Report: Operational

Legal Reference: N/A

Document ID: 1811277

Reporting Officer/s & Unit: Talia Foster, Financial Controller

10.1 Purpose of Report

To provide a final report to Council on the expenditure from the Napier City Council Mayoral Relief Fund and confirm that all available funds have now been utilised.

At the meeting

The Financial Controller, Ms Foster spoke to the report advising this would be the final report as there was no further funding available. Of the two listed recipients not yet paid, funding for the Brookfield's Community will be paid today and payment to the final recipient Pukemokimoki Marae would be made in the near future.

COUNCIL RESOLUTION Councillors Tareha / Mawson

That Council:

- a) **Receive** this report regarding donations and distributions from The Napier City Council Cyclone Gabrielle Event – February 2023 Mayoral Fund.

Carried

11. QUARTERLY PERFORMANCE REPORT

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 1803817

Reporting Officer/s & Unit: Alister Edie, Business Improvement Manager
Talia Foster, Financial Controller
Caroline Thomson, Chief Financial Officer / Acting Executive Director Corporate Services

11.1 Purpose of Report

To consider the Napier City Council Quarterly Performance Report for the three months ended 30 September 2024.

At the meeting

The Business Improvement Manager, Mr Edie took the report as read and providing a summary on the development of a new Council reporting framework and the Quarterly Performance Report attachment.

Any feedback from elected members on additional items for future reports is to be given via the Mayor.

COUNCIL RESOLUTION

Councillors Crown / Price

That Council:

- a. **Receive** the Quarterly Performance Report (Doc Id 1815313) and Quarterly Report (Doc Id 1815312) for the three months ended 30 September 2024.

Carried

12. HEARINGS COMMITTEE MEMBERSHIP

Type of Report: Operational

Legal Reference: Resource Management Act 1991

Document ID: 1811429

Reporting Officer/s & Unit: Anna Eady, Team Leader Governance

12.1 Purpose of Report

The purpose of this report is to seek Council approval of a change in membership to the Napier City Council Hearings Committee.

At the meeting

The Team Leader Governance, Ms Eady took the report as read.

COUNCIL RESOLUTION

Deputy Mayor Brosnan / Councillor Tareha

That Council:

- a. **Approve** the appointment of Councillor Chrystal as a member of the Napier City Council Hearings Committee.
- b. **Accept** the resignation of Mayor Wise from the Hearings Committee.

Carried

13. LGNZ FOUR-MONTHLY REPORT: JULY TO OCTOBER 2024

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1809358
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Team Leader Governance

13.1 Purpose of Report

The purpose of this report is to provide for information the report “LGNZ four-monthly report for member Councils” for the period July to October 2024.

At the meeting

Mayor Wise advised that the four monthly report provided an update to elected members and the community on work undertaken by Local Government New Zealand. Any questions the elected members may have should be to be directed to LGNZ.

COUNCIL RESOLUTION

Councillors Chrystal / Boag

That Council:

- a) **Receive** for information the report titled “LGNZ Four-Monthly Report for Member Councils” for the period July to October 2024 (Doc ID 1809357).

Carried

14. NGĀ MĀNUKANUKA O TE IWI KOMITI MINUTES - 13 NOVEMBER 2024

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1812605
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Team Leader Governance

14.1 Purpose of Report

The purpose of this report is provide the minutes from the Ngā Mānukanuka o te Iwi Komiti meeting held on 13 November 2024 for information.

To view the full agendas relating to these minutes please refer to the Napier City Council website at <https://napier.infocouncil.biz>

At the meeting

The Team Leader Governance, Ms Eady advised that all of the reports included in the 13 November 2024 meeting had been for information or noting, with no decisions required from Council.

Ms Eady advised that no objections or appeals had been received on Council’s final proposal for the Representation Review. The Local Government Commission advised that a hearing was not required and they did not require to undertake determination. The Ward Maps could now be approved by Land Information New Zealand, and on receipt of approval the ward structure will be implemented.

**COUNCIL
RESOLUTION**

Councillors Taylor / Greig

That Council:

- a) **Receive** for information the minutes of the Ngā Mānukanuka o te Iwi meeting held on 13 November 2024.

Carried

15. AMENDMENT TO THE 2025 MEETING SCHEDULE

Type of Report: Procedural

Legal Reference: Local Government Act 2002

Document ID: 1812608

Reporting Officer/s & Unit: Anna Eady, Team Leader Governance

15.1 Purpose of Report

The purpose of this report is to consider an amendment to the 2025 meeting schedule, which was adopted on 31 October 2024.

It is proposed that the meeting schedule be amended as outlined in the recommendation of this report.

At the meeting

The Team Leader Governance, Ms Eady took the report as read adding that there were two further amendments to the 2025 meeting schedule relating to the Ahuriri Regional Park Joint Committee.

**COUNCIL
RESOLUTION**

Deputy Mayor Brosnan / Councillor Browne

That Council:

- a) **Adopt** the following amendments to the 2025 meeting schedule:

Ngā Mānukanuka o te Iwi	New Date	9.15am - 31 January 2025
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Ahuriri Regional Park Joint Committee	New date & change date	9.30am - 17 February 2025 11.30am - 23 May 2025 – (previously 5 May 2025)
Council	Change Date	9.30am - 24 April 2025 (previously 1 May 2025)
Standing Committees	Change Date	9.30am - 15 May 2025 (previously 8 May 2025)
Council (<i>Adopt Annual Report</i>)	New Date	9.30am - 25 September 2025

Carried

16. ACTION POINTS REGISTER AS AT 25 NOVEMBER 2024

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1811433
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Team Leader Governance

16.1 Purpose of Report

The Action Points Register (Register) records the actions requested of Council officials in Council and Committee meetings. This report provides an extract from the Register as at 25 November 2024, for Council to note. It does not include action points that were requested in public excluded Council or Committee meetings.

At the meeting

The Team Leader Governance, Ms Eady advised that Action 157 – Licences for EV chargers on reserve land would be reported to the Sustainable Napier Committee in 2025.

The following actions had now been completed since publishing the report:

- Action 139 – Policy Review Process Update
- Action 140 – Procurement and Contract Management Improvement Plan
- Action 141 – Asset Management Roadmap Progress
- Action 158 – Fast Track Consenting Projects

COUNCIL RESOLUTION

Councillors Price / Crown

That Council:

- a) **Note** the extract from the Action Points Register as at 25 November 2024.

Carried

17. NAPIER CITY COUNCIL SUBMISSION - PRINCIPLES OF THE TREATY OF WAITANGI BILL

Type of Report:	Procedural
Legal Reference:	N/A
Document ID:	1815321
Reporting Officer/s & Unit:	Anna Eady, Team Leader Governance

17.1 Purpose of Report

To present to Council for approval Napier City Council's draft submission on the Principles of the Treaty of Waitangi Bill.

At the meeting

The Team Leader Governance, Ms Eady spoke to the report summarising the draft submission which states that NCC requests the Bill is abandoned. The submission was undertaken in collaboration with the Mayor, Councillors Boag and Crown.

In response to questions it was clarified:

- Officers are happy to take direction on which Bills Council submits on, or may draft a submission if there is a direct impact on work council is undertaking and seek feedback from elected members prior to submission.
- The standard process for a submission included drafting and sharing with all elected members for feedback. Mayor Wise suggested putting this submission in the Council agenda so the community could see the NCC position.
- Mayor Wise has been working with Governance on a process for streamlining submissions that Council makes, with a preference that all submissions go through Council. However, timeframes are sometimes very tight, and it is not always possible to go to Council.

COUNCIL RESOLUTION

Mayor Wise / Councillor Crown

- a) **Receive** and **approve** the draft Napier City Council submission on the Principles of the Treaty of Waitangi Bill to be submitted to the Justice Committee before 7 January 2025.

Carried

Councillors McGrath and Mawson abstained from voting on this Motion

REPORTS / RECOMMENDATIONS FROM THE SPECIALIST COMMITTEES

REPORTS FROM AUDIT AND RISK COMMITTEE HELD 29 NOVEMBER 2024

1. STRATEGIC RISK SR36

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1810797
<i>Reporting Officer/s & Unit:</i>	Bruce Lake, Enterprise Project Management Office (EPMO) Manager

1.1 Purpose of Report

To update the Committee on progress of Strategic Risk 36 – Delivery of Programmes and Change. The risk category is Service Delivery, with a risk appetite level of Low. This has a Revised Risk Rating of Out of Appetite. This Strategic Risk is Line Item 11 in the Strategic Risk table, which shows the Risk Treatment Completed as Red.

At the meeting

There was no discussion at the meeting.

COUNCIL RESOLUTION

Councillors Crown / Browne

That Council receive the following recommendation from the Audit and Risk Committee:

- a) **Receive** the report titled “Strategic Risk SR36” dated 29 November 2024.

Carried

2. PROCUREMENT AND CONTRACT MANAGEMENT IMPROVEMENT PLAN - UPDATE

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1808992
<i>Reporting Officer/s & Unit:</i>	Sharon O'Toole, Procurement Manager

2.1 Purpose of Report

The purpose of this report is to provide an update on the improvements intended to address the findings and recommendations from the Internal Audit Report: Contract Management Report 2024, completed by Crowe. Specifically, the initiatives and progress related to the development of a Procurement and Contract Management Framework.

The Procurement and Contract Management Framework will allow procurement and contract management to be used as strategic tools to deliver Council's work programme and asset management.

These improvement initiatives form an important part of a Programme Business Improvement Project to improve project delivery, this is led by the Enterprise Programme Management Office (EPMO).

At the meeting

There was no discussion at the meeting.

COUNCIL RESOLUTION

Councillors Crown / Browne

That Council **receive** the following recommendation from the Audit and Risk Committee:

- a. **Note** The Procurement and Contract Management Improvement Plan – Attachment 1.
- b. **Note** The progress related to implementation of the Procurement and Contract Management Improvement Plan.

Carried

3. ASSET MANAGEMENT ROADMAP PROGRESS

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1809668
<i>Reporting Officer/s & Unit:</i>	Kate Ivicheva, Manager Asset Strategy

3.1 Purpose of Report

This report provides an update on the progress of the Asset Management Roadmap, summarising current achievements, challenges, and recommendations for the path forward. It seeks approval for the roadmap’s timeline and confirms continuing the current strategic direction. Additionally, this report outlines core risks affecting roadmap delivery, providing the Audit and Risk Committee with insights to guide oversight and support effective implementation.

At the meeting

There was no discussion at the meeting.

COUNCIL RESOLUTION	Councillors Crown / Browne
	That Council receive the following recommendation from the Audit and Risk Committee: <ul style="list-style-type: none"> a. Approve the proposed timeline for roadmap delivery (Table 2) b. Confirm the roadmap's existing strategic direction. a. Receive the update on the progress of the Asset Management Roadmap.
	Carried

4. INTERNAL AUDIT: RISK MANAGEMENT REPORT

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1811071
<i>Reporting Officer/s & Unit:</i>	Alister Edie, Business Improvement Manager Dave Jordison, Risk and Assurance Lead Caroline Thomson, Chief Financial Officer

4.1 Purpose of Report

To table to the Committee the internal audit on Risk Management undertaken by Council’s internal auditors, Crowe.

At the meeting

There was no discussion at the meeting.

**COUNCIL
RESOLUTION**

Councillors Crown / Browne

That Council **receive** the following recommendation from the Audit and Risk Committee:

- a) **Receive** the report from Crowe titled ‘Internal Audit – Risk Management’.

Carried

5. RISK MANAGEMENT REPORT

Type of Report: Information

Legal Reference: N/A

Document ID: 1810504

Reporting Officer/s & Unit: Dave Jordison, Risk and Assurance Lead
Alister Edie, Business Improvement Manager

5.1 Purpose of Report

To provide the Committee a quarterly update on risk management workstreams and inform on the status of Council’s Strategic and Operational risk profile.

At the meeting

There was no discussion at the meeting.

**COUNCIL
RESOLUTION**

Councillors Crown / Browne

That Council **receive** the following recommendation from the Audit and Risk Committee:

- a) **Receive** the report titled “Risk Management Report” dated 29 November 2024

Carried

6. POLICY REVIEW PROCESS UPDATE

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1808851
Reporting Officer/s & Unit:	JayJay Kettle, EA to Deputy Chief Executive & Executive Director Corporate Services Talía Foster, Financial Controller

6.1 Purpose of Report

To update the committee on the progress made to date with the policy review project.

At the meeting

There was no discussion at the meeting.

COUNCIL RESOLUTION

Councillors Crown / Browne

That Council **receive** the following recommendation from the Audit and Risk Committee:

- a. **Receive** the report titled “Policy Review Process Update” dated 29 November 2024.

ACTION: *Officers to determine whether testing and tagging of electrical cords in Council be continued as was not mandatory by WorkSafe.*

Carried

7. SENSITIVE EXPENDITURE - MAYOR AND CHIEF EXECUTIVE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1808845
Reporting Officer/s & Unit:	Talía Foster, Financial Controller

7.1 Purpose of Report

To provide the information required for the Committee to review Sensitive Expenditure of the Mayor and Chief Executive for compliance with Council’s Sensitive Expenditure Policy.

At the meeting

There was no discussion at the meeting.

**COUNCIL
RESOLUTION**

Councillors Crown / Browne

That Council **receive** the following recommendation from the Audit and Risk Committee:

- a) **Receive** the 30 September 2024 quarterly report of Sensitive Expenditure for the Mayor and Chief Executive and review for compliance with the Sensitive Expenditure Policy.

Carried

8. EXTERNAL AUDIT ACTIONS STATUS UPDATE

Type of Report: Information

Legal Reference: N/A

Document ID: 1808850

Reporting Officer/s & Unit: Talia Foster, Financial Controller

8.1 Purpose of Report

The purpose of this paper is to summarise the actions taken by management from recommendations made via our external audit process to provide assurance to the Audit and Risk Committee that these have been addressed.

At the meeting

There was no discussion at the meeting.

**COUNCIL
RESOLUTION**

Councillors Crown / Browne

That Council **receive** the following recommendation from the Audit and Risk Committee:

- a) **Receive** this report titled “External Audit Actions Status Update”.

Carried

9.1 Purpose of Report

To inform the Audit & Risk Committee (ARC) of Health Safety & Wellbeing (HSW) strategic progress, performance and activities covering the period June 2024 to 20 August 2024. The report enables the ARC to provide assurance to Council for the capability and functioning of Council’s health, safety and wellbeing hazard and risk management system and associated programme.

At the meeting

There was no discussion at the meeting.

COUNCIL RESOLUTION

Councillors Crown / Browne

That Council **receive** the following recommendation from the Audit and Risk Committee:

- a) **Receive** the Health and Safety Report for the quarter ended 30 October 2024.

Carried

REPORTS UNDER DELEGATED AUTHORITY

1. TENDERS LET

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1815351
<i>Reporting Officer/s & Unit:</i>	Debbie Beamish, Executive Assistant to the Chief Executive

1.1 Purpose of Report

To report the Tenders let under delegated authority for the period 16 September to 29 November 2024.

At the meeting

There was no discussion at the meeting.

COUNCIL RESOLUTION Mayor Wise / Councillor Chrystal

That Council:

- a) **Receive** the Tenders Let for the period 16 September to 29 November 2024 as below:
- **Contract 2747 - Anderson Park Stage 2 – Café Area** be awarded to Toa Civil Construction Limited in the sum of \$285,035.48 excl. GST.
 - **Contract 2662 - 30 Herschell Street Retaining Wall** be awarded Lattey Group in the sum of **\$357,991.87 excl. GST**.
 - **Contract 2786 Municipal Theatre Ticket & WCs** be awarded to MCL Construction Limited in the sum of **\$599,770 excl. GST**.
 - **Contract 2347 - WWTP Overflow Storage Project – Award of Cell 3 as a Variation** be awarded to MAP Projects in the sum of **\$2,486,704 excl. GST**.

Carried

Minor matters

There were no minor matters.

The meeting closed with a karakia at 4.32pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval