



**NAPIER**  
CITY COUNCIL

*Te Kaunihera o Ahuriri*

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**www.napier.govt.nz**

# FUTURE NAPIER COMMITTEE

## Open Agenda

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Meeting Date: Thursday 11 April 2024

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Time: Following Sustainable Napier Committee

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Venue: Large Exhibition Hall  
War Memorial Centre  
Marine Parade  
Napier

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*Livestreamed via Council's Facebook page*

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Committee Members **Chair:** Deputy Mayor Brosnan

**Members:** Mayor Wise, Councillors Boag, Browne, Chrystal (Deputy Chair), Crown, Greig, Mawson, McGrath, Price, Simpson, Tareha and Taylor

Ngā Mānukanuka o te Iwi representatives – Coralee Thompson and Tiwana Aranui

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Officer Responsible Executive Director City Strategy

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Administration Governance Team

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**Next Future Napier Committee Meeting**  
**Thursday 16 May 2024**

## 2022-2025 TERMS OF REFERENCE - FUTURE NAPIER COMMITTEE

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<i>Chairperson</i>	<i>Deputy Mayor Brosnan</i>
<i>Deputy Chairperson</i>	<i>Councillor Chrystal</i>
<i>Membership</i>	<i>Mayor and Councillors (13)</i> <i>Ngā Mānukanuka o te Iwi (Māori Committee) (2)</i>
<i>Quorum</i>	<i>8</i>
<i>Meeting frequency</i>	<i>At least 6 weekly (or as required)</i>
<i>Officer Responsible</i>	<i>Executive Director City Strategy</i>

### **Purpose**

The purpose of this Committee is to provide governance to the town planning and regulatory functions of Council, including future planning and strategy.

### **Delegated Powers to Act**

To exercise and perform Council's functions, powers and duties within its area of responsibility, excluding those matters reserved to Council by law or by resolution of Council, specifically including the following:

1. District and town planning and development.
2. Regulatory policy and functions of Council.
3. Environmental planning, policy and functions of Council.
4. Sustainable economic development.
5. Consider road stopping and approve the temporary closure of any road.
6. To monitor performance (including budget and performance targets in the Long Term Plan) for its area of responsibility and authority.
7. To adopt or amend policies or strategies related to the Committee's area of responsibility, provided the new or amended policy does not conflict with an existing policy or strategy.
8. Ensure Council meetings all compliance requirements relating to its regulatory responsibilities.
9. To resolve any other matters which fall outside the area of responsibility of all Standing Committees, but where the Mayor in consultation with the Chief Executive considers it desirable that the matter is considered by a Standing Committee in the first instance.

### **Power to Recommend**

The Committee may recommend to Council and/or any standing committee as it deems appropriate.

The Committee may recommend to Council that new or amended bylaws be adopted.

The Committee may make a recommendation to the Annual Plan or Long Term Plan relevant to the Committee's responsibilities.

The Committee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with, or is contrary to, any policy (including the Annual Plan or Long Term Plan) established by the Council.

# ORDER OF BUSINESS

## Karakia

## Apologies

Councillor Boag

## Conflicts of interest

## Public forum

Nil

## Announcements by the Mayor

## Announcements by the Chairperson including notification of minor matters not on the agenda

*Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13*

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

## Announcements by the management

## Confirmation of minutes

That the Minutes of the Future Napier Committee meeting held on Thursday, 22 February 2024 be taken as a true and accurate record of the meeting. ....46

## Agenda items

1	Regional Economic Development Agency Update .....	4
2	Funding for Cyclone Recovery Community Resilience.....	31
3	Resource Consent Activity Update.....	40

## Minor matters not on the agenda – discussion (if any)

## Recommendation to Exclude the Public

Nil

# AGENDA ITEMS

## 1. REGIONAL ECONOMIC DEVELOPMENT AGENCY UPDATE

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1747250
<i>Reporting Officer/s &amp; Unit:</i>	Bill Roberts, Economic Development Manager

### 1.1 Purpose of Report

The purpose of this report is to introduce the Chief Executive of the newly formed Regional Economic Development Agency, Lucy Laitinen, and to receive her update on:

- the status of its inauguration;
- the development of its terms of reference, shareholder agreement and work schedule; and
- the opening of Te Rae, the newly opened business hub in Hastings

### Officer's Recommendation

The Future Napier Committee:

- Note** the presentation of the Hawke's Bay Regional Economic Development Agency CEO, Lucy Laitinen.

### 1.2 Background Summary

The five Hawke's Bay councils resolved to fund Hawke's Bay Regional Economic Development Agency "HBREDA" in late 2021 after two reviews into economic development in the region. The new body, an independent non-CCO limited liability company, would be a partnership between business, iwi/hapū and local government led by an establishment group, the Matariki Governance Group. which has responsibility for:

- Board appointments
- Accountability and strategic direction via annual letter of expectation and reporting

A skills-based Board was inducted in January 2023 and a Chief Executive appointed in August 2023.

### 1.3 Issues

No issues.

### 1.4 Significance and Engagement

This is an information report only.

### 1.5 Implications

#### Financial

The funding is now halfway through its three-year period, as set out in the below table:

### Council committed funding

Council	Split	Year 1	Year 2	Year 3+
HBRC	29%	454,572	461,899	500,000
HDC	29%	454,572	461,899	500,000
NCC	29%	454,572	461,899	500,000
CHB	8%	122,844	124,824	135,120
WDC	4%	64,440	65,479	70,880
		1,551,000	1,576,000	1,706,000

#### 1.6 Options

The options available to Council are as follows:

- a. Receive the presentation titled: "Hawke's Bay Economic Development Agency.
- b. Receive the document titled: "Shareholders' Charter for the HB Regional Economic Development Agency (HBREDA).

#### 1.7 Attachments

- 1 NCC Future Napier Committee HBREDA Update (Doc Id 1747285) [↓](#)
- 2 HBREDA Shareholders Agreement (Doc Id 1747286) [↓](#)

# Hawke's Bay Economic Development Agency

Future Napier Committee

11 April 2024



# Introducing HBREDA (1/2)

- Review of Business Hawke's Bay 2021 led to councils pulling funding from Business HB and making a commitment to develop an economic development agency for the whole region
- Late 2021 Councils resolved to provide three years of funding to a new regional economic development agency. Also decision to retain "Business hub" in Ahuriri.
- Early 2022 – consultants and establishment board set up to drive HBREDA establishment.
- Aug 2022: Agreement over ownership construct:
  - 3 sets of shareholders: local government, iwi/hapu, and business
  - Matariki Governance Group to oversee REDA
  - Appointment Board established to appoint independent board for HBREDA

# Introducing HBREDA (2/2)

- Dec 2022 HBREDA Board appointed
- Start of 2023 - “Business hub” moved to Hastings
- Aug 2023 CEO appointed
- Sep 2023 HBREDA incorporated
- Feb 2024 HBREDA Shareholders’ Charter approved



# Why were we set up? From the review of BHB:

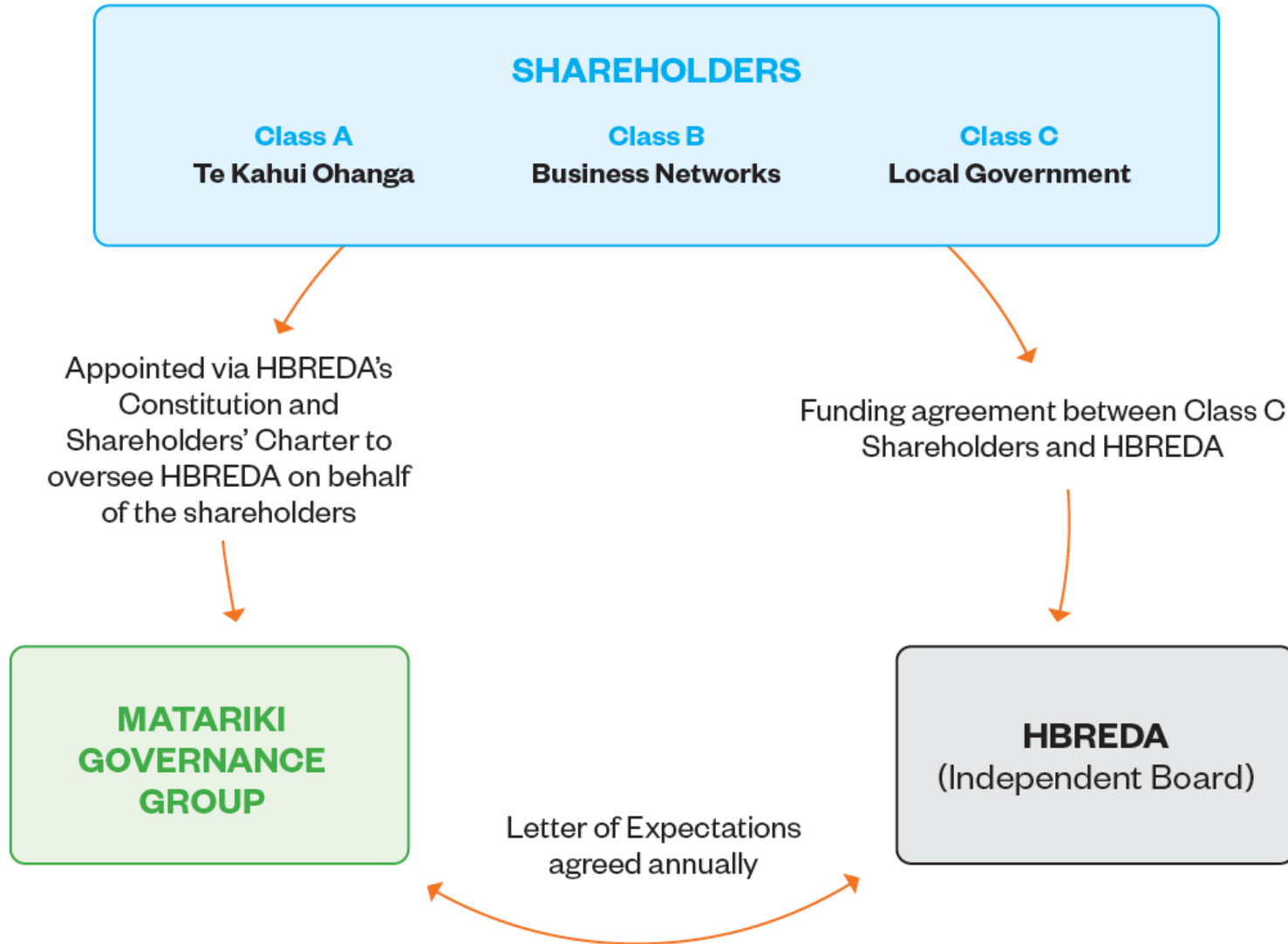
- The preferred regional economic development delivery platform for Hawke's Bay is still a **regional entity that has an appropriate mandate and appropriate resourcing** i.e. it can't be set up to fail by not giving it a clear purpose and mandate and inadequate resources.
  - A regional entity with the **appropriate scale and mandate** could guide and direct activity to priority areas/issues; support a culture of sharing, connection and collaboration; and **support Hawke's Bay to be greater than the sum of its parts** (e.g. by presenting a strong and united voice and vision to external investors, talent and Central Government; and by helping to attracting the resources of others).
  - This entity would need to be supported by an **effective measurement and reporting framework** which helps track the relationship between activities, outputs and outcomes i.e. whether **ratepayers' money** is being invested and used effectively.
  - Hawke's Bay may not be able to do this in one step. There is a **legacy of mistrust** that investment in regional economic development activities yield results and ratepayer funding is constrained.
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# Council funding

<b>Year ended</b>	<b>30-Jun</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
<b>Council</b>	<b>Split</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3+</b>
HBRC	29%	454,572	461,899	500,000
HDC	29%	454,572	461,899	500,000
NCC	29%	454,572	461,899	500,000
CHB	8%	122,844	124,824	135,120
WDC	4%	64,440	65,479	70,880
<b>Total</b>		<b>\$1,551,000</b>	<b>\$ 1,576,000</b>	<b>\$ 1,706,000</b>

# HBEDA's purpose

*HBREDA was set up by the shareholders to secure better economic outcomes for our region. HBREDA will support the region to work collaboratively to capture opportunities, address regional challenges, reduce inefficiencies and duplication, maximise investments, present a unified voice, and champion positive economic and social outcomes for all whānau in Hawke's Bay.*



# Operating Principles (1/2)

In determining its work programme and the activities that shall or shall not be prioritised, the HBREDA Board shall in the first instance ensure there is alignment with agreed regional targets, when in place, and that the following principles are met:

- i. There are opportunities for collective regional benefit at the household level;
- ii. Our commitment to our rights and obligations under Te Tiriti o Waitangi is honoured;
- iii. The activity or initiative is operationally feasible within existing resourcing and capability, or additional funding is provided; and
- iv. No other shareholder or other organization is better placed to undertake the work in terms of mandate, capacity, funding, and capability and/or within the desire time-frame.

# Operating Principles 2/2

Once this threshold is met, the HBREDA Board shall be guided by the following principles in determining its work programme:

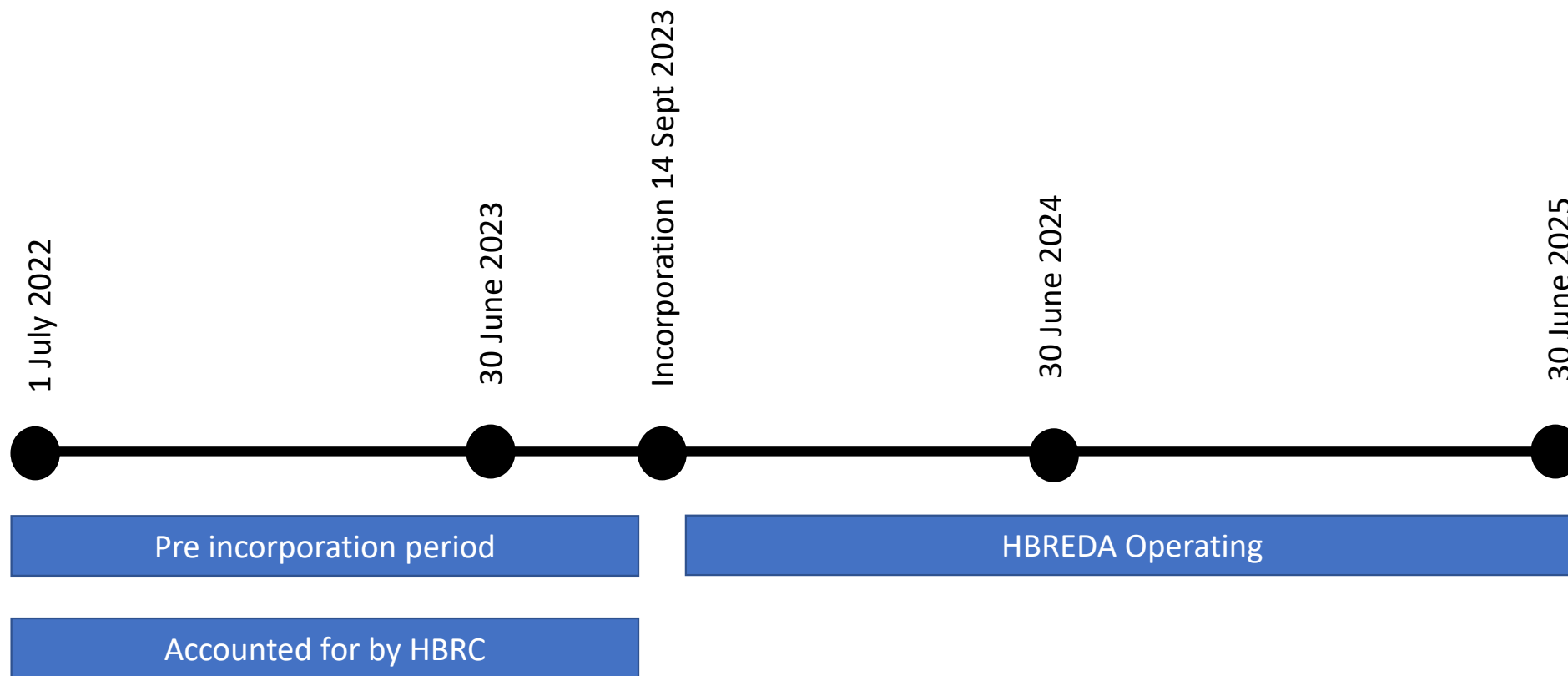
- v. Long-term value, whether economic, environmental, cultural, or social, is not sacrificed for short-term results;
- vi. The expected outputs and outcomes are clear and measurable and include, where possible, measurable outcomes for Māori, Pasifika, and other groups in our community who are currently disadvantaged in the local economy;
- vii. Subsequent high impact opportunities for REDA, or the region more generally, are generated; and
- viii. No more of than 50% of the discretionary budget shall be consumed by one activity.



# Pre-incorporation costs

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# Pre-incorporation costs/activity

- Operations of Business Hub, Ahuriri
- Relocation of Business Hub to Hastings – fit out
- Regional freight distribution strategy
- Consultant support to assess the needs of business post-cyclone
- Consultant and legal costs for the establishment of HBREDA
- Board costs

# Activity since incorporation

- Establishment of the company – IT, accounting, policies, processes, etc
- Finalisation of governance arrangements: Charter and LOE process
- Telecommunications resilience study
- Various pieces of work, e.g. RETA programme kick off
- Project management and final fit out and operations of Te Rae



# Te Rae

## Supporting Hawke's Bay business





# Letter of Expectations

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# What will it include?

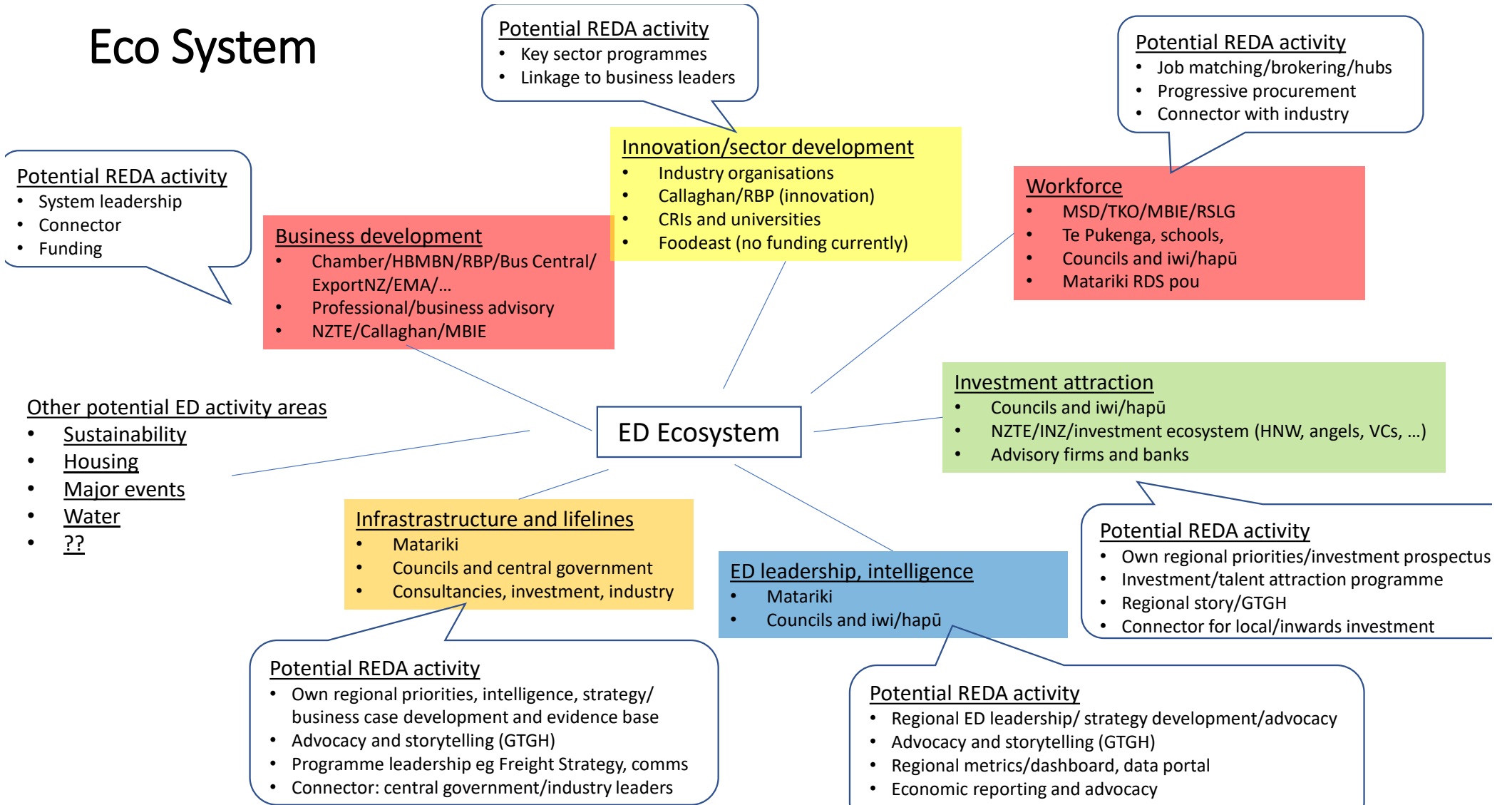
- Establishment activities
- Core tasks
- “Discretionary” projects
- Reporting requirements
- Performance targets

# Cashflow summary as at 20 March 2024

<b>HBREDA Cashflows</b>	<b>Year 1</b>	<b>Year 2</b>
	<b>Actual 2023</b>	<b>As at 20 March 2024</b>
<b>Cash In</b>		
Council funding rolled over from 2023		821,832
Council funding received	\$ 1,551,000	\$ 557,051
Other income (sub leasing)		\$ 96,200
Council funding to come 2024		\$ 1,018,950
<b>Total funding</b>	<b>\$ 1,551,000</b>	<b>\$ 2,494,032</b>
<b>Cash out</b>		
- Project costs		132,400
- Startup and operating expenditure	667,085	788,389
- Fixed assets	62,083	590,756
<b>Total expenditure</b>	<b>729,168</b>	<b>1,511,545</b>
<b>Cash available</b>	<b>821,832</b>	<b>\$ 982,487</b>



# Eco System



Approved 23 February 2024

# Shareholders' Charter for the HB Regional Economic Development Agency (HBREDA)

## 1. Introduction

The Hawke's Bay Regional Economic Development Agency (HBREDA) was set up by the shareholders to secure better economic outcomes for our region. HBREDA will support the region to work collaboratively to capture opportunities, address regional challenges, reduce inefficiencies and duplication, maximise investments, present a unified voice, and champion positive economic and social outcomes for all whānau in Hawke's Bay.

This Charter has been prepared by the shareholders to provide additional clarity around the relationship between the shareholders, the Matariki Governance Group, and the HBREDA Board. This document supplements the company's constitution.

The shareholders recognise that partnerships and collaboration across, and between, iwi and hapū Māori, business, local authorities, central government, and the community sector are essential for regional success. The shareholders have established HBREDA to work for the benefit of the region as a whole.

## 2. Vision of HBREDA

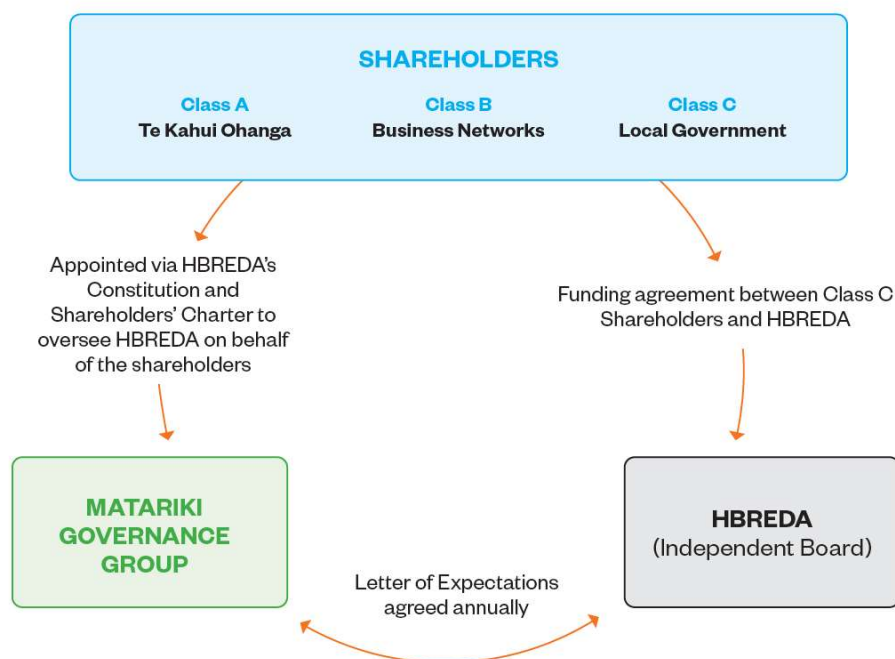
The vision, as stated in HBREDA's constitution, is a sustainable, accessible, and resilient Hawke's Bay economy where every whānau and household benefits.

## 3. Goals

The purpose of HBREDA, as stated in the Constitution, is to contribute to:

- i. increasing Hawke's Bay productivity performance, including a shift from volume to higher value products, investing in R&D, technology and innovation to achieve productivity improvements, and supporting small to medium enterprise growth;
- ii. facilitating a more even distribution of economic benefits, skill levels and productivity improvements, achievement of higher incomes and the right skills available for the future workforce; and
- iii. assisting in enabling Hawke's Bay to respond to and mitigate the effects of disruptions and shocks in a manner that reduces harm and overall costs including through diversification and supporting supply chains.

## 4. Governance



### 4.1 Matariki Governance Group

The shareholders have asked the Matariki Governance Group to act as our shareholder representative. The Matariki Governance Group will set expectations for HBREDA's strategic direction and oversee its performance. Following input from the shareholders, the Matariki Governance Group will issue an annual Letter of Expectations to the Board of HBREDA, which will include:

- i. HBREDA's anticipated work programme;
- ii. Agreed funding; and
- iii. Annual reporting requirements.

Additionally, the Matariki Governance Group will undertake to:

- iv. Facilitate discussions about funding for HBREDA, noting that individual shareholder entities have their own processes to consider and approve funding contributions;
- v. Review the external review of HBREDA's Board performance every two years;
- vi. Act as the first point of contact for any shareholder concerns regarding HBREDA's work programme, funding, and/or performance;
- vii. Approve interim appointment of directors on recommendation of the HBREDA Board, subject to confirmation of appointment at the shareholders' AGM; and
- viii. Set the directors' remuneration annually after taking independent advice. The HBREDA Board shall annually make a recommendation to the Matariki Governance Group regarding remuneration for directors.

It is expected that the Chair of HBREDA will meet the Matariki Governance Group co-chairs at minimum twice a year to discuss HBREDA's work, emerging issues of interest, and any areas of concern.

The CEO of HBREDA shall be a member of the Matariki Executive Group.

#### **4.2 HBREDA Board**

The HBREDA Board shall direct and supervise the business and affairs of HBREDA including:

- i. Appointing the Chair;
- ii. Appointing the Chief Executive Officer and managing their performance;
- iii. Working with the Matariki Governance Group to establish HBREDA's work programme through the Letter of Expectations;
- iv. Making sure the appropriate resources are in place to achieve the HBREDA's objectives within the funding envelope provided by shareholders and any other funders;
- v. Ensuring key governance policies and procedures are in place and adhered to;
- vi. Taking the necessary steps to protect the company's financial position and the ability to meet its debts and other obligations when they fall due;
- vii. Ensuring HBREDA adheres to high standards of professional and ethical behaviour;
- viii. Managing risks appropriately; and
- ix. Familiarising itself with issues of concern to shareholders and wider stakeholders.

The HBREDA Board shall take a 'no surprises' approach where matters of major importance and significant emerging issues are shared early with the Matariki Governance Group, applying tika, pono, and aroha.

As an independent board, the HBREDA Board is encouraged to form views on matters related to economic and social wellbeing in the region in order to advocate for change, inform investment decisions, and drive collaboration. It is the expectation of the shareholders and the Matariki Governance Group that the HBREDA Board shall take a constructive approach to communicating its views to shareholders and the wider public, keeping at the forefront recognition of its role as a regional entity that has been established to work towards the vision and goals outlined in the constitution and this Charter.

The desire of the shareholders is to ensure the independence of the HBREDA Board. To ensure continued independence, and avoid the undue influence of a single shareholder, the shareholders agree that no elected members, directors, trustees, or officers of any of the shareholder entities shall be appointed as directors of HBREDA.

## 5. Operating Principles

In determining its work programme and the activities that shall or shall not be prioritised, the HBREDA Board shall in the first instance ensure there is alignment with agreed regional targets, when in place, and that the following principles are met:

- i. There are opportunities for collective regional benefit at the household level;
- ii. Our commitment to our rights and obligations under Te Tiriti o Waitangi is honoured;
- iii. The activity or initiative is operationally feasible within existing resourcing and capability, or additional funding is provided; and
- iv. No other shareholder or other organization is better placed to undertake the work in terms of mandate, capacity, funding, and capability and/or within the desire time-frame.

Once this threshold is met, the HBREDA Board shall be guided by the following principles in determining its work programme:

- v. Long-term value, whether economic, environmental, cultural, or social, is not sacrificed for short-term results;
- vi. The expected outputs and outcomes are clear and measurable and include, where possible, measurable outcomes for Māori, Pasifika, and other groups in our community who are currently disadvantaged in the local economy;
- vii. Subsequent high impact opportunities for REDA, or the region more generally, are generated; and
- viii. No more of than 50% of the discretionary budget shall be consumed by one activity.

The HBREDA Board shall ensure that all applicable fiduciary, prudence, and due diligence requirements are met as well as compliance with all applicable laws, rules, and regulations.

## 6. Funding and Audit

The Matariki Governance Group shall facilitate discussion about funding for HBREDA, noting that individual shareholder entities have their own processes to consider and approve funding contributions.. We note the nature and scale of its resourcing is a large factor in the success of HBREDA.

HBREDA may also seek funding from outside of the shareholder group as long as the source and nature of funding aligns with the company's purpose as defined in the constitution and charter and the strategic goals as defined in the letter of expectations.

No external financial audit is required unless the shareholders pass a resolution to the contrary at the shareholders' annual general meeting.

## **7. Letter of Expectations**

The Matariki Governance Group shall agree an annual letter of expectations with the HBREDA Board. The process for agreeing the annual letter of expectations must allow for an opportunity for shareholder entities to provide their input/feedback into the letter. The Matariki Governance Group will have the final signing authority, on behalf of shareholders.

## **8. Board Performance**

The HBREDA Board shall be responsible for establishing governance policies and procedures to manage the appointment of the Chair, the nomination and onboarding of new directors, voting and conduct at Board meetings, tenure and rotation, and Board performance.

Each year the HBREDA Board shall critically evaluate its own performance, including the performance of the Chair and each director. Every second year, in addition to its own internal evaluation, the HBREDA Board shall commission an independent review of its performance, which shall be shared with the Matariki Governance Group.

## 2. FUNDING FOR CYCLONE RECOVERY COMMUNITY RESILIENCE

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1746061
<i>Reporting Officer/s &amp; Unit:</i>	Margot Wilson, Community Connector

### 2.1 Purpose of Report

To seek approval allowing external funding to be sought from the Lotteries Hawkes Bay Regional Recovery Fund, for increasing the emergency preparedness, resilience and connection for communities living in Ahuriri/Napier City.

#### Officer's Recommendation

The Future Napier Committee:

- a) **Approve the** external funder application to increase emergency preparedness, resilience, and connection for Ahuriri/Napier communities.
- b) **Approve** funding application for a total of \$631,346 from the Hawke's Bay Regional Recovery Fund.

### 2.2 Background Summary

Lottery Regional Recovery Fund was set up to support the Social and Community Wellbeing aspects of the Regional Recovery Plan including community resilience. The fund is offering all councils and several larger community organisations the opportunity to apply for currently unfunded works with a key focus on the Regional Recovery Plan Te Matau-a-Māui Hawkes Bay as well each individual Council's Locality Plan. This fund is a separate fund to the recently announced Cyclone Gabrielle Appeal Trust which is only open to communities.

The Department of Internal Affairs have approached Napier City Council to make an application to this fund. Following discussions with the Council Emergency Management Officer, the Emergency Management Advisor (CDEM), the Community Strategy Senior Advisor Policy, and IT Comms Resilience, four key areas have been identified which will have the greatest impact on how the community and Council respond to, and cope with any future civil defence emergencies.

These are:

- i. Promoting and supporting the development of Community Emergency Hubs (CEH's) in the following areas:

Under development

- Westshore
- Napier Hill
- Maraenui
- Hohepa/ Poraiti

Work has just started with:.

- Awatoto
- Brookfield/Meeanee
- Taradale (x2 hubs)
- Kings House
- Greenmeadows/Tamatea (x2 hubs)

The communities we intend to work with in the upcoming 12 months:

- Marewa
- Pirimai
- Ahuriri
- Napier South
- Te Awa
- Tamatea
- Jervoistown

- ii. Identifying and resourcing 5 Community Led Civil Defence Centres (CLC's)
- iii. Increasing Emergency preparedness amongst older Napier residents/Kaumatua and Kuia
- iv. Improving the communication resilience of Napier CLC's and creating an Emergency Operation Centre (EOC) at Taradale Library.

The proposed budget is as follows:

Item/Device	Purpose	No of Units	Unit Price	Total Price	Notes
Basic Hub Kits	Community Hub	12	\$100.00	\$ 1,200.00	
Satellite Phones	Community Hub	18	\$ 2,966.00	\$ 53,388.00	
Civil Defence Wheelie Kits	Community Hub	18	\$ 2,400.48	\$ 43,208.64	
First Aid Training	Hub Training	36	\$ 165.00	\$ 5,940.00	
Psychological First Aid	Hub Training	36	\$ 225.00	\$ 8,100.00	
Leadership Skills	Hub Training	36	\$ 480.00	\$ 17,280.00	
Venue Hire	Hub training			\$ 8,000.00	
Catering	Hub Training/Supporting our Elderly			\$ 3,000.00	
Publishing Costs	Hub Resource			\$ 3,000.00	
Satellite Phones	Community Led Centres			\$ 15,000.00	
Civil Defence Cabinets	Community Led Centres	10	\$ 3,454.00	\$ 34,540.00	
Generators	CLC			\$ 125,000.00	
Solar Panels	CLC	3		\$ 100,000.00	Shared cost with MBIE
Wananga/hui/Training	CLC			\$ 50,000.00	
Cultural Competency training	CLC			\$ 10,000.00	
Media Campaign	Elderly			\$ 5,000.00	
Emergency Preparedness Booklets	Elderly			\$ 9,700.00	
Resources to Support Key Messages	Elderly			\$ 5,000.00	
Portable Starlinks _ Sat Internet	Connectivity	10	\$ 4,200.00	\$ 42,000.00	
Portable Generator	Connectivity	10	\$ 2,499.00	\$ 24,990.00	
Fixed Generator	Taradale EOC	1	\$ 40,000.00	\$ 40,000.00	
Generator auto switch	Taradale EOC	1	\$ 7,000.00	\$ 7,000.00	
Diesel fuel tank - permanent	Taradale EOC	1	\$ 5,000.00	\$ 5,000.00	
Security Fencing Taradale	Taradale EOC	1	\$ 15,000.00	\$ 15,000.00	
				\$ 631,346.64	

### 2.3 Issues

There are no issues just risks as outlined in the Risk Section below.

### 2.4 Significance and Engagement

Funding applications do not require consultation as they are an operational procedure.



## 2.5 Implications

### Financial

There are no financial implications for the Council as this is currently all unfunded work, and the funding is stand alone with no requirement from Council for financial input, other than what we are already providing by way of personnel.

### Social & Policy

This funding will greatly increase the community preparedness for any future events. It will also raise the profile of Council in the Recovery space as well as strengthening the community.

### Risk

The main risk is around the spend timeframe, in particular the development of 5 Community Led Centres. The risk involves the work required to develop MOU with these organisations once they have been identified. This is somewhat mitigated by identifying and prioritising relationships with those organisations who are ready and motivated to advance their development as a Community Led Centres.

A secondary risk is that if Council chooses not to apply to the Fund, then NCC will be the only Council in the Hawkes Bay who is choosing not to access it. Discussions with DIA have indicated that there would likely be negative publicity associated with not applying.

## 2.6 Options

The options available to Council are as follows:

- a. Preferred option: To approve the request to apply for external funding for the increasing the emergency preparedness, resilience and connection for communities living in Ahuriri/Napier City.
- b. To decline the request to apply for external funding for the emergency preparedness project

## 2.7 Development of Preferred Option

If funding can be secured this will create a unique opportunity for Council to partner with Community Led Organisations and to support the preparedness of all Napier City/Ahuriri communities.

## 2.8 Attachments

- 1 Funding application (Doc Id 1747055) [↓](#)

Doc Id 1747055

## Funding Application

This funding will enable us to complete some of the unfunded actions identified in the Whanau and Community Wellbeing Pou in the Te Matau-a- Maui Hawkes Bay Regional Recovery Plan, as well as some of our unfunded obligations identified the Ahuriri/Napier Locality plan.

From Te Matau -a-Maui Hawkes Bay plans we are aligning with the following Pou;

1. That community aspirations for recovery are identified and supported and community connection, safety, psychosocial, health and wellbeing supports are enabled.
2. Empower and support communities to develop their own community plans and ensure communities receive sufficient support and resource to empower and assist them in informing, delivering and sustaining whanau and community recovery.

From the Ahuriri/Napier locality plan we are aligning with the following Pou;

1. Support and resource community hubs for future events
2. Identify and designate specific marae, community centres/schools/churches to be community hubs for future events.
3. Psychosocial support and community connection activities
4. Provide navigator and connector support.
5. Land use decisions

We will work towards achieving this by increasing the preparedness, resilience and connection for communities living in Ahuriri/Napier City through the following four focus areas.

- Promoting and supporting the development of Emergency Community Hubs.
- Identifying and resourcing 5 Community Led (Civil Defence) Centres (CLC'S) or what was formerly called Welfare Centres.
- Increasing emergency preparedness amongst older Napier residents/kaumatua and Kuia
- Ensuring improved communication resilience for NCC essential services and incident response teams through the provisions of community based stand alone and portable business grade internet hardware. Secondly the establishment of a second inland facility (Taradale Library) to operate as an emergency incident management control centre.

### Promoting and Supporting the Development of Emergency Community Hubs

In an emergency the Emergency Community Hub (generally referred to as the Community hub) is a place where community members come together; to give support to those who need it, where community members can look for assistance, find out information, and share stories about their experiences. They play a vital role in communities being prepared and having greater autonomy and ability to cope in an emergency. Napier City Council's Recovery team (1 X Community Connector and 1 X Emergency Management Advisor – Community Engagement) are currently working with 4 communities who are well advanced in developing their Community Hub and resilience plans. Initial conversations are also underway with an additional 5 communities, and there are a further 7 communities yet to be connected with in the upcoming 12 months.

***The key part of Community Hub development and resilience planning, is to hold a minimum of 4 education sessions per community.*** These sessions help each community

to understand their unique and specific needs and start having conversations about how they want to respond as a community in a Civil Defence Emergency. The four meetings consist of,

1. An initial set up meeting hosted at the potential hub location.
2. A community open day, this could be a sausage sizzle, afternoon tea event – getting as many community members as possible along to start building their network.
3. A response practice with roles and functions training. Getting into the nitty gritty of how it would all work.
4. A meeting with Response Partners who will discuss their roles and responsibilities, and how they could potentially support the hub if mobilized.

This series of meetings enables the community to identify and start gathering the resources and skills they feel they require. This level of community preparedness brings with it social cohesion, and greater individual and community resilience. In all our conversations with communities over the past 6 months this has been a common theme of conversations; How can we be better prepared as individuals and as communities? The Hub model gives communities the ability to be better prepared. Priority is currently being given to communities that were adversely affected by Cyclone Gabrielle, but the goal will be for all communities in the Napier city boundary to be more resilient and prepared for future events. Once established Council will continue to contact and work with the Hub to ensure that any issues which may threaten its ability to continue operation are quickly resolved, and further training is given. This contact will be from the Council Community Connector or the Council Civil Defence Emergency Advisor both of whom are key to the establishment and development of hubs.

As part of hub development, we are also identifying community leaders or champions. This is an important part of empowering communities, so they have the skills to manage and support their communities through an event. *The delivery of a comprehensive training programme for these individuals including Leadership, First Aid and Emergency training*, will mean that all hubs have people who understand the Civil Emergency processes and have the necessary skill base in disaster management. First Aid is not currently included in our training however it would be a very useful addition if a community has no person with a First Aid certificate. We have also included Psychological First Aid in here as part of the core training for community leaders/champions. Recognizing and dealing with distressed people has been identified as an important skill for hub leaders or designated hub members. The Hub model allows for different members to adopt different roles during and following the emergency.

***We are proposing that we provide a further 12 start up hub kits for the communities coming online in the next year.*** To date each community hub has been given a hub kit (Council has resourced 6 of these) as part of their set up. These kits contain the stationery necessary for a hub to run, role explanations and a self-explanatory community emergency hub guide.

***We are proposing that we provide each hub a Civil Defense Wheelie kit/ or carry bag which can cater for 20 – 50 people.*** Should the hub need to shelter people in an emergency this would provide some basic survival equipment, including a first aid kit, and other emergency equipment as recommended by the Ministry of Civil Defence and Emergency Management. These bins are relatively transportable and require a small amount of storage space. Our

communities have told us, they would like some basic equipment to store so that they have is a base level of preparedness. We believe that by supplying this basic equipment, our communities will be encouraged to grow this resource to meet their community need.

Once we have established these hubs and a firm plan in place *we would like to publish a small A5 flyer for groups to do a maildrop around their area* to let community members know where the hub is and contact numbers of the group champions so that community members can get in contact if they have missed any of the information or training session.

The communities we are currently working with are;

- Westshore
- Napier Hill
- Maraenui
- Hohepa/ Poraiti

We have recently commenced work with the following communities.

- Awatoto
- Brookfield/Meeanee
- Taradale (x2 hubs)
- Kings House
- Greenmeadows/Tamatea (x2 hubs)

The communities we intend to work with in the upcoming 12 months are;

- Marewa
- Pirimai
- Ahuriri
- Napier South
- Te Awa
- Tamatea
- Jervoistown

#### **We are seeking funding for the following:**

1. The purchase of 18 Civil Defence Wheelie Kits.
2. Professional First Aid and Psychological First Aid Training sessions and leadership training for up to 36 community champions (wherever possible we will identify and utilise community members who are currently First Aid qualified but also train back up members).
3. Venue hire and catering to deliver initial wananga / hui/ community engagement and programme delivery programme.
4. Publishing A5 flyers with Hub location and information.
5. 18 Satellite phones to enable hub to hub communications and links to Emergency services.

#### Identifying and resourcing Five Community Led Centres

Our second focus area is the development of Community Led Centres (The equivalent of a CDC) or what was formerly referred to as Welfare Centres. These Centres will provide friendly,

flexible and welcoming places for people to come for assistance. They can however have multiple roles including public information, an evacuation centre, welfare or recovery depending on the needs of the community at the time.

Following Cyclone Gabrielle one official Council Civil Defence Centre (CDC) was set up in central Napier however, a number of community organisations and marae set up Community Led Centres in response to the needs of their own communities and the needs of other communities who also accessed them. Most of these had to draw on their own resources and it is hoped that by working in advance with them and ensuring there is a consistent level of resourcing that this will alleviate some of the pressure felt by community groups and marae alike. It should be noted that had Taradale or other areas of Napier been more severely affected by flooding there would not have been sufficient capacity to man the multiple CDCs required. Having these Community Led Centres identified and well-resourced means that the necessary advice, support, and resources to assist a community following an emergency can be more efficiently and effectively supported by the Council, and other Emergency services.

The most important consideration in our deliberations is where these Centres should be situated. It is logical that venues which already have a role as natural gathering places and that currently can hold and cater to the needs of large numbers of people are the first choice. Work has already begun identifying these potential Centres and currently under consideration are marae, schools, and churches. The initial focus will be on a mix of the above, being five facilities in different locations, providing a safe environment to the largest numbers of people. I am currently unable to identify specifically where these Centres will be as there is further negotiation required, MOU's to be negotiated and signed and these will also be further qualified by who is ready and able to move forward most quickly.

Following a meeting with MBIE regarding the installation of solar pv and battery systems we would like to joint venture with them and the Hawkes Bay Recovery Fund to provide 3 CLC's with Solar panels to provide a sustainable, reliable power source in an emergency. MBIE is looking for up to 8 community sites to be nominated by the CDEM/recovery team at Napier City Council for possible inclusion in the MBIE programme. The first and second tranche of this MBIE funding has already been allocated and Napier City Council currently only has 1 building from this funding round.

Following our meeting we now believe a great option would be for MBIE to match dollar for dollar funding from the Recovery Fund, which would allow what would normally be one location being equipped, to three being kitted out, with an estimated costing between \$50,000 and \$100,000 per building. We have identified one very good option and further discussions with our community partners and CDEM will help us decide where the other two locations should be.

**We are seeking funding for the following:**

1. Satellite phones for each site as a communication source
2. Civil Defence cabinets (each catering for 100 people) or a container, where deemed suitable to house essential items. If a container is the preferred option, it must be secured to the ground.

3. Generators – Napier City Council does own generators; however, their main purpose in an emergency is to support Napier City Council infrastructure. Any spare capacity could potentially go out to Council CDC's and Community Led Centre, however having a power source available for immediate use is the best option.
4. Wananga and training for tangata whenua or independent venue communities (churches, schools) that potentially will not be manned by Council staff.
5. Cultural competency training to ensure that all Centres can cater for the differing cultural needs of people that out of necessity may need to access a Community Led Centre.
6. Set up solar panels and batteries in three CLCs in the Napier City region.

#### Increasing emergency preparedness amongst older Napier residents

The impact of Cyclone Gabrielle in early 2023, highlighted vulnerabilities amongst older people/kaumātua in our city. Our focus here is to increase emergency preparedness, resilience, and connection for older people/kaumātua living in Ahuriri/Napier City.

Napier/Ahuriri has an estimated population of 66,800 (as of June 2022). We are the second-largest city in Hawke's Bay (after Hastings) and the ninth largest in New Zealand. Over a quarter (26%) of our population is aged 65 and over and the number of older people is projected to double in the next 25 years. We have one of the 'older' populations in New Zealand. The impacts of Cyclone Gabrielle have been particularly felt by vulnerable older residents, many of whom are also coping with co-morbidities, and social isolation. Mobility limitations and the lack of a functioning communication system made it difficult and confusing for older people to evacuate swiftly. Many ended up evacuating without the necessary personal provisions (eg, medications and hearing or visual aids). Disruptions to and separation from usual support networks continue twelve months' on and are likely to be resulting in added isolation and stress. Cyclone Gabrielle emphasized the need to consider the specific needs of older people in emergency preparedness and response planning, to reduce the adverse impacts of extreme weather events on this vulnerable segment of the population.

The anticipated benefits from this tranche of work are:

- Short-term: information and resources to increase basic emergency preparedness amongst Napier's most vulnerable older people
- Medium-term: enhanced emergency preparedness for older people through promotion of household planning, and self-customised evacuation packs
- Long-term: well resourced, well informed, socially connected older people in the wider Napier community.

#### **We are seeking funding for the following.**

1. to support the promotion and advertising of key messages – through promotional materials, a media campaign utilising print, radio, and online options. Development of preparedness booklets (A4).
2. Resources to support key messages – Fridge magnets, bookmarks, fliers

#### Improved Council communications resilience and Taradale Library EOC Development

Following Cyclone Gabrielle, the resilience of our communications network infrastructure has been questioned. With fibre lines cut, and the power going out, mobile towers failed, and communities were in a communication blackout. Everyone including Council communications were affected by this blackout making what was already an extremely challenging event even

more demanding. This highlighted the importance of having reliable and resilient communication systems. Good communication is pivotal to every aspect of emergency response. This tranche of our funding request links to the provision of satellite phones and the development of a second Emergency Operations Centre in Taradale

We are seeking funding for the following:

1. Portable Starlinks – Satellite Internet for responses connectivity in the field
2. Portable generators – Inverters – for response connectivity in the field
3. Fixed Generator Taradale Library EOC – For the Taradale EOC
4. Generator auto-switch – Taradale ECO
5. Diesel fuel tank- permanent – Taradale EOC
6. Security Fencing – Taradale generator – Taradale EOC

### **Summary of Funding Requests**

7. The purchase of 18 Civil Defence Wheelie Kits.
8. Professional First Aid and Psychological First Aid Training sessions and leadership training for up to 36 community champions (wherever possible we will identify and utilise community members who are currently First Aid qualified but also train back up members).
9. Venue hire and catering to deliver initial wananga / hui/ community engagement and programme delivery.
10. Publishing A5 flyers with Hub location and information.
11. 18 Satellite phones to enable hub to hub communications and links to Emergency services.
12. Satellite phones for each site as a communication source
13. Civil Defence cabinets (each catering for 100 people) or a container, where deemed suitable to house essential items. If a container is the preferred option, it must be secured to the ground.
14. Generators – Napier City Council does own generators; however, their main purpose in an emergency is to support Napier City Council infrastructure. Any spare capacity could potentially go out to Council CDC's and Community Led Centre, however having a power source available for immediate use is the best option.
15. Set up solar panels and batteries in three CLCs in the Napier City region
16. Wananga and training for tangata whenua or independent venue communities (churches, schools) that potentially will not be manned by Council staff.
17. Cultural competency training to ensure that all Centres can cater for the differing cultural needs of people that out of necessity may need to access a Community Led Centre.
18. to support the promotion and advertising of key messages – through promotional materials, a media campaign utilising print, ,radio, and online options. Development of preparedness booklets (A4).
19. Resources to support key messages – Fridge magnets, bookmarks, fliers.
20. Portable Starlinks – Satellite Internet
21. Portable generators – Inverters
22. Fixed Generator Taradale Library EOC
23. Generator auto-switch
24. Diesel fuel tank- permanent
25. Security Fencing – Taradale generator

### 3. RESOURCE CONSENT ACTIVITY UPDATE

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1747140
<i>Reporting Officer/s &amp; Unit:</i>	Luke Johnson, Manager Regulatory Solutions

#### 3.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for Elected Members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

#### Officer's Recommendation

The Future Napier Committee:

- a) **Note** the resource consent activity update for period 02 February 2024 to 25 March 2024

#### 3.2 Background Summary

The following is an outline of recent activity regarding applications received by Council for consenting pursuant to the RMA.

Since the February 2024 update, there has been a 10% decrease in the number of applications being received, compared to the same period 12 months prior. The mix of submitted application type over the last reporting period remains consistent with the previous year being 55% Land Use and 45% Subdivision. The average processing timeframe for a land use resource consent has remained steady at approximately 20 business days. At times the Resource Consent Planners have had to extend processing timeframes under Section 37 due to Special Circumstances.

The table below outlines the current resource consenting activities in Napier and the status of these for information purposes. Whilst this is not an entire list of all applications currently being assessed or having been determined, they are significant or noteworthy applications of which details are being provided in this report.



### 3.3 Summary Table

Lodgment Date	Address	Description	Status
14/03/2024	1/83 Kennedy Road, Napier South	Digital Billboard Sign	Under Assessment. Further information provided below.
21/12/2023	15 Owen Street, Napier South	Multi Unit Development	Under Assessment. Further information provided below.
08/01/2024	42 Wharerangi Road, Tamatea	Residential and Commercial Subdivision incl roadways and reserves	Under Assessment. Previously reported – No further update
10/10/2023	18 Meeanee Road, Taradale	Non-Residential Activity (Dentist)	Under Assessment. Previously reported – No further update
04/10/2023	1, 1B and 3 Creagh Street, Napier	Mixed Use Development (Three Residential Units and Non-Residential Activity Three Commercial Tenancies)	Under Assessment. Previously reported – No further update
21/08/2023	68 Franklin Road, Bay View	59 Lot Subdivision	Under Assessment. Previously reported – No further update
28/07/2022	11 Lever Street, Ahuriri	Demolition of a Group 3A Building & Multi-Unit Development (3 Dwellings)	Under Assessment. Previously reported – No further update
27/01/2023	162 Waghorne Street, Ahuriri	Demolition of a Group 3A Building & Two Lot Subdivision	Under Assessment. Previously reported – No further update
07/07/2023	530 - 550 State Highway 51	Mixed Use Development - Seven Residential Dwellings & 100 Storage Units	Withdrawn
<b>Kāinga Ora - Construction and Innovation</b>			
08/08/2023	47 Bedford Road, Marewa	Two Lot into Eight Lot Subdivision and Seven Dwellings	Further information requested. Previously reported – No further update
16/11/2023	11 Masfield Avenue, Maraenui	Seven Lot Subdivision	Approved
06/06/2023	3 – 5 Lowry Terrace, Marewa	Multi-Unit Development (9 Units), Seven Lot Subdivision & Earthworks	Approved

### 1/83 Kennedy Road, Napier South

The site comprises 84 Kennedy Road, Napier (refer to Figure 1) which is situated approximately 1.5 km south west of Napier City centre. It is situated along a main road into/out of Napier CBD and amongst residential development.



Figure 1 – Subject Site

The subject site comprises a range of different retail and commercial premises, including Anytime Fitness, Pita Pit, and Angkor Wat Kiwi Bakery and Café.

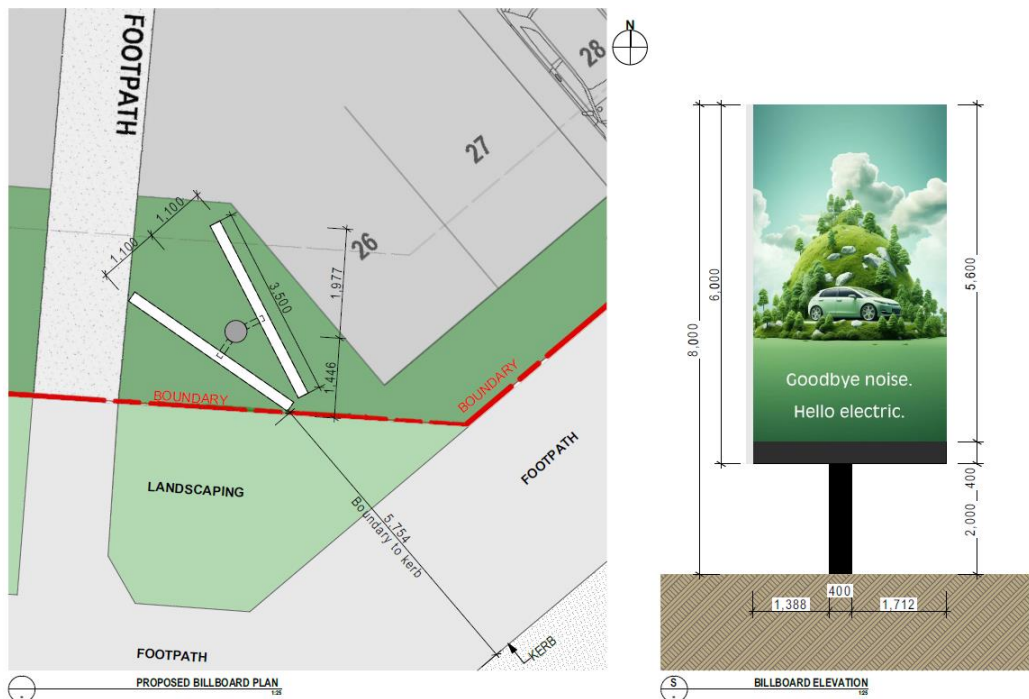


Figure 2 – Proposed Billboard Location and Elevation

The site is approximately 2002m<sup>2</sup> in area and is rectangular in shape, with frontage on to Kennedy Road, and Georges Drive (State Highway 51) with vehicle crossings off both roads.



Figure 3 – Artistic impression – (Kennedy Road Eastern Elevation)

The proposed billboard will include the following characteristics

- Measuring 6.5 x 3.5m (22.5m<sup>2</sup>) along each face with a total height of 8m;
- The southern corner of the billboard will be located on the southern boundary of the site (however this will be suspended 2m above the ground);
- The billboard will be digital and permanently illuminated at all times of the day and night;
- Be viewable from Kennedy Road where one side is directed to east bound traffic, and the other travelling west bound.



Figure 4 – Artistic impression – (Kennedy Road Western Elevation)

The application is currently awaiting a response to Councils Further Information Request (Section 92).

**15 Owen Street, Napier South – Multi Unit Development**

The site is situated on the corner of Kennedy Road and Owen Street, has an area of 1869m<sup>2</sup> and within the Main Residential Zone of the Napier Operative District Plan.



**Figure 5 – Subject Site**

Land use consent is required to construct 24 new residential dwellings as a multi-unit development (24 Units) and to undertake associated site works as a Restricted Discretionary Activity pursuant to Rule 5.12 of the City of Napier District Plan. This is escalated to a Discretionary Activity pursuant to Rule 52A.10 for the removal offsite of more than 100m<sup>3</sup> of topsoil and earth and Rule 60.13 for works within the dripline of a notable tree.



**Figure 6 – Northern Elevation (Artistic Impression)**

The application details the provision of 20 parking spaces within the site along with a bicycle parking shed is proposed in the western corner of the site.



**Figure 7 – Eastern Elevation (Artistic Impression)**

A detailed landscape design was attached to the application outlining various fencing and landscaping being proposed across the site.

The application is currently under assessment and a determination is expected to be made in due course.

### **3.4 Attachments**

Nil

# FUTURE NAPIER COMMITTEE

## Open Minutes

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Meeting Date: Thursday 22 February 2024

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Time: 9.45am – 10.25am

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Venue Large Exhibition Hall  
War Memorial Centre  
Marine Parade  
Napier

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*Livestreamed via Council's Facebook page*

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Present **Chair:** Deputy Mayor Brosnan  
**Members:** Mayor Wise, Councillors Browne, Crown, Greig, Mawson, McGrath, Price, Simpson, Tareha and Taylor

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In Attendance Chief Executive (Louise Miller)  
Executive Director City Strategies (Rachael Bailey)  
Executive Director Infrastructure Services (Russell Bond)  
Manager Communications and Marketing (Julia Atkinson)  
Manager Regulatory Solutions (Luke Johnson)  
Strategic Programmes Manager (Darran Gillies)  
Team Leader City Design & Urban Renewal (Georgina King)  
City Activation Lead City Design & Urban Renewal (Stephanie Kennard)  
Policy Analyst (Jeriel Sajan)

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Administration Governance Advisor (Carolyn Hunt)

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# FUTURE NAPIER COMMITTEE – Open Minutes

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## ORDER OF BUSINESS

### Karakia

### Apologies

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Councillors Mawson / Tareha

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That the apologies for absence from Councillors Boag and Chrystal be accepted.

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Carried

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Ngā Mānukanuka o te Iwi representatives – Coralee Thompson and Tiwana Aranui did not attend the meeting

### Conflicts of interest

Nil

### Public forum

Nil

### Announcements by the Mayor

**Tributes and Acknowledgements** – Mayor Wise acknowledged and paid tribute to the following three respected members of the community:

- **William Patrick Bruce (Pat) BENSON** who passed away on 15 February 2024 was well known for all the work he and his family had undertaken with Art Deco buildings and the restoration and investment of a number of buildings throughout the city. He was a Junior All Black, an accomplished swimmer (he swam the Cook Strait in 1979), and a philanthropist. He was a life member of the Napier Art Deco Trust and received the QSM for his services to Art Deco restoration and community work.
- **Philip John Seymour BELCHER (Phil)** who passed away on 16 February 2024 was one of Hawke's Bay's most respected artists and carvers and was known for his passion in serving the local community. Projects Phil was involved in included the Pou at Waimārama, the Ātea a Rangi star compass at Waitangi Park, and the restoration of the Whararangi Marae.
- **John Livingston CHRYSTAL** who passed on 17 February 2024 was father to Councillor Ronda Chrystal. John was respected and well known for his sporting prowess having played for Hawke's Bay Rugby.

### Announcements by the Chairperson

Nil

### Announcements by the management

The Executive Director City Strategy, Ms Bailey provided a brief update on the work that officers had been undertaking to support the homeless people in the foreshore area. Council have worked with about five groups of people around the shoreline over several months after concerns from the community.

Some people were living in more than one tent and some tents were unoccupied as people had moved on. Each individual has different wants and needs and officers, together with four other support agencies, have been working with them individually for some time to get them better supported and into a more suitable situation.

Council were concerned and recognised that it was not a suitable environment for a number of reasons and had been working with support agencies to assist in rehoming. The work being undertaken to move these people from this area to more suitable accommodation has developed because of the untenable situation on the foreshore area.

### Confirmation of minutes

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Councillors Tareha / McGrath

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That the Minutes of the meeting held on 21 September 2023 were taken as a true and accurate record of the meeting.

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Carried

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# AGENDA ITEMS

## 1. RESOURCE CONSENT ACTIVITY UPDATE

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1736048
<i>Reporting Officer/s &amp; Unit:</i>	Luke Johnson, Manager Regulatory Solutions

### 1.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for Elected Members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

This report only contains information which is lodged with Council and is publicly available.

#### At the meeting

The Manager Regulatory Solutions, Mr Johnson spoke to the report noting that there had been a 15% decrease in resource consent applications received, compared to the same period 12 months prior. The split of applications has remained the same, with 55% land use and 45% subdivision.

The average processing timeframe for land use has decreased from 23 business days to 19 days, which assists in getting the developments up and running quicker. A total of 57 resource consents were issued during the last six week period.

Not included in the summary table was an additional application proposed for land over the corner of Kennedy Road and 15 Owen Street, for a three storey residential development with one and two bedroom units. There are 24 units proposed and 20 carparking spaces. That application is currently awaiting further information requested.

Statutory timeframes have been met for processing, with the exception of three last year which exceeded the timeframe due to the complexity of the applications.

**COMMITTEE** Deputy May Brosnan / Councillor Price

#### RESOLUTION

The Future Napier Committee:

- a) **Note** the resource consent activity update for period 12 October 2023 to 02 February 2024

Carried

## 2. CITY STRATEGY - KEY PROJECTS UPDATE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1733774
Reporting Officer/s & Unit:	Rachael Bailey, Executive Director City Strategies Jo Munialo, Team Leader Regulatory Administration

### 2.1 Purpose of Report

To provide Council updates on key projects managed within the City Strategy Directorate.

#### At the meeting

The Executive Director City Strategy, Ms Bailey, together with Strategic Programmes Manager (Darran Gillies), Team Leader City Design & Urban Renewal (Georgina King), City Activation Lead City Design & Urban Renewal (Stephanie Kennard) and Policy Analyst (Jeriel Sajan) presented the report providing a brief update on the following nine strategic projects that the City Strategy Directorate were currently working on:

- Te Aka
- Officer Accommodation
- Revitalise Emerson Street
- Waka Hub
- Ahuriri Regional Park
- Draft Proposed District Plan
- Future Development Strategy
- Bylaw and Policy Review Programme
- Climate Action

#### In response to questions the following was clarified:

- **The Revitalisation of Emerson Street** project is the redesign of the entire length of Emerson Street, from Clive and Memorial Squares up to the Marine Parade.
- The last upgrade of Emerson Street was undertaken with a design in 1987 and the physical works being carried out in 1990. That was the last time Council put this level of investment into Emerson Street.
- Council's standard design process includes, as part of the pre-engagement, liaison with disability and mobility groups. Council officer Michele Grigg, Senior Advisor Policy is part of the internal specialist stakeholder group.
- The Design Team are working extensively with the stakeholder group, who are being informed from the engagement work that the local research company, Folkl undertook, and they are also working with Council's Te Waka Rangapū on how those stories are integrated as part of the engagement process. Storytelling features prominently in feedback received from the community so far.
- Workshops are to be held with the Council on the Emerson Street revitalisation project on 28 March and 9 May 2024. The final design concept will be presented to Council on 20 June 2024 for approval.

- **The Waka Hub project** will be consulted on once a preferred site has been established. Currently looking at a viable site that will meet the Council budget allocated.
- The scale of the Waka Hub proposed, and part of the assessment, required not only a mooring but also to be a waka whare, that is a pavilion, including storage space, ablution blocks and a kitchenette for other waka that visit.
- **The Proposed District Plan** was notified in September 2023 and not 2024 as noted in the report.
- Cross training between the Policy Team and Planners will ensure they understand how to interpret the new District Plan. There will be a lot of work together to ensure it is correct. Some parts of the Plan will be operative, some parts will become operative and at the end of the year it will all be operative. During the transition period it can be complex for the planners, however there is support from the Policy Team and legal consultants.
- **Freedom Camping Bylaw** consultation will begin May/June, and a workshop for elected members will be held next month.
- Final review of the Freedom Camping Bylaw has been triggered by a change in legislation for self-contained motor vehicles. However, this provides a good opportunity to think about freedom camping areas, what sort of freedom camping provision Council wishes to deliver, and not necessarily update the bylaw to the legislation but refresh it.
- Information on how much external services, such as Armourguard, are costing will be part of the data collection, including the number of security firms/officers that patrol and will be presented at the workshop.

**COMMITTEE  
RESOLUTION**

Councillors Crown / Browne

The Future Napier Committee:

- a. **Receive** the report titled “City Strategy – Key Projects Update” dated 22 February 2024.

Carried

**Minor matters**

There were no minor matters.

*The meeting closed at 10.25am*

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....