

PROSPEROUS NAPIER COMMITTEE Open Minutes

Meeting Date:	Thursday 6 June 2024
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Time:	9:30am - 10.32am
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Venue	Large Exhibition Hall War Memorial Centre Marine Parade Napier
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Livestreamed via Council's Facebook page

Present	Chair: Councillor Crown Members: Mayor Wise, Councillors Boag, Browne, Chrystal, Greig, Mawson, McGrath, Price, Simpson, Tareha and Taylor
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In Attendance	Deputy Chief Executive / Executive Director Corporate Services (Jessica Ellerm) Executive Director Community Services (Thunes Cloete) Chief Financial Officer (Caroline Thomson) Manager Strategy and Transformation (Stephanie Murphy) Manager Corporate Finance Manager (Garry Hrustinsky) Community Strategies (Anne Bradbury) Team Lead Regulatory Administration (Kathryn Hunt) Accounting Manager (Heather Sharp) Financial Controller (Talia Foster) Carbon Emissions Advisor (Michelle Duncan)
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Administration	Governance Advisors (Jemma McDade and Carolyn Hunt)
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PROSPEROUS NAPIER COMMITTEE – Open Minutes

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ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies

Councillors Mawson / Tareha

That the apologies for absence from Deputy Mayor Brosnan and Evelyn Ratima - Ngā Mānukanuka o te Iwi representative and the apology for lateness from Councillor Taylor be accepted.

Carried

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

Mayor Wise acknowledged the recent passing of Byron 'Buck' Buchanan at 101 years old. Mr Buchanan was a well-known local, awarded the QSM. He served in Italy during World War II. Mayor Wise recalled his 35 years ownership of Stortford Lodge Hotel and then the T&G building in Napier. He was an active member of many local organisations, notably the Lions and Napier Golf club.

Announcements by the Chairperson

Nil

Announcements by the management

Nil

Confirmation of minutes

Councillors Mawson / Chrystal

That the Minutes of the Prosperous Napier Committee meeting held on 2 May 2024 were taken as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. TREASURY ACTIVITY AND FUNDING UPDATE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1743050
Reporting Officer/s & Unit:	Garry Hrustinsky, Corporate Finance Manager

1.1 Purpose of Report

The purpose of this report is to update the Prosperous Napier Committee on Council's treasury activity.

At the meeting

The officer presented the report, noting amendments to the report:

- The table reporting the cash and cash equivalents on 20 May 2024: **Total cash and deposits** amended to read \$27,389,000 (page 5)
- Remove question mark after the statement "Council is currently compliant with its Treasury Management Policy" (page 6)

Questions were answered clarifying:

- NCC will reach the \$100 million dollar level of borrowing by the end of 2025 or 2026.
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COMMITTEE RESOLUTION	Councillors Simpson / Mawson
	The Prosperous Napier Committee:
	a. Receive the report titled Treasury Activity and Funding Update dated 6 June 2024 with above amendments.
	Carried

2. NAPIER CITY COUNCIL GREENHOUSE GAS EMISSIONS - CLIMATE MITIGATION PLAN

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1763247
Reporting Officer/s & Unit:	Michelle Duncan, Carbon Emissions Advisor

2.1 Purpose of Report

The purpose of this report is to provide information on Napier City Council's (NCC) verified greenhouse gas emissions inventory, and the next steps to develop emission reduction targets and plans to achieve these as part of NCC's wider climate change strategy.

At the meeting

The officer presented a PowerPoint presentation and the report.

Questions were answered clarifying:

- The largest source of NCC emissions is from procurement. This covers goods and services purchased by NCC.
- The emissions calculations are complex. Some of these emissions are counted by more than one party, but within a different emission category depending on the ownership of the infrastructure.
- Officers will be recommending climate considerations are included in Council reports at the appropriate juncture.
- The Procurement Policy is due for revision in 2024. Emissions are part of this discussion.
- The measurements reported are based on actual emissions; NCC is providing this data on a voluntary basis. NCC directorates have been engaged regarding data and feedback, and are working towards the inclusion of emissions impact into the reporting process. Contractors are included in the measurement process under the appropriate category.
- Mitigations such as planting and solar are better captured in the regional profile. The guidance methodology applies to forestry planting only.
- Comparative data with other similar local authorities or Government departments has mixed merits, though benchmarking data will be included in the plan.
- The impacts from the withdrawn Government funding for cycling and walking is yet to be determined. As a point of order this discussion will be deferred.
- Officers are unable to determine specifically which Council projects will be affected, though Government funding for the reduction of carbon emissions projects in general is being withdrawn.

COMMITTEE RESOLUTION

Councillors Browne / Boag

The Prosperous Napier Committee:

- a. **Receive** the report titled "Napier City Council Greenhouse Gas Emissions – Climate Mitigation Plan.
- b. **Acknowledge** and support the planned approach to develop emission reduction plans and recommend targets as part of NCC's wider Climate Change Strategy, complementing NCC's Climate Adaptation Plan.

Carried

Attachments

- 1 Carbon Emissions Presentation (Doc ID 1766845)
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3. QUARTERLY REPORT

Type of Report: Legal and Operational

Legal Reference: Local Government Act 2002

Document ID: 1759347

Reporting Officer/s & Unit: Talia Foster, Financial Controller
Caroline Thomson, Chief Financial Officer

3.1 Purpose of Report

To consider the Quarterly Report for the three months ended 31 March 2024.

At the meeting

The officer presented the report.

Questions were answered clarifying:

- Funds relating to a legal settlement are ringfenced.
 - The consequences of not meeting the Department of Internal Affairs measure would be that the audit would look to confirm that reporting is correct. The formatting of this report is currently under review.
 - The water supply performance summary will form part of the full Three Year Plan document.
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COMMITTEE Councillors Greig / Price

RESOLUTION

The Prosperous Napier Committee:

- a. **Receive** the Quarterly Report (Doc Id 1762074) for the three months ended 31 March 2024.

ACTION:

- Given the high percentage of enquiries to Council that come directly into Council directorates or departments, Council requests Officers to report details regarding Customer Service training undertaken by non-Customer Service officers.
 - Report back to Council regarding specific increases relating to Transport and Fire Control.
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Carried

4. CATEGORY 3 VOLUNTARY BUY-OUT - TIMEFRAME FOR PROGRAMME COMPLETION

Type of Report: Procedural

Legal Reference: N/A

Document ID: 1762174

Reporting Officer/s & Unit: Anne Bradbury, Manager Community Strategies
Kathryn Hunt, Recovery Programme Coordinator

4.1 Purpose of Report

- a) To provide an update on the progress of the Category 3 Voluntary Buy Out Programme and to seek endorsement to apply a deadline for engagement in the Programme.
- b) This report discusses the timeframe for Programme Completion and the proposed closure of the Voluntary Buy Out Office in December 2024.
- c) This requires property owners to engage in good faith with the Voluntary Buy Out Office before 31 August 2024 so offers can be constructed by September 2024. Property owners have three months to consider their offers and the Programme will be mostly complete by the end of the year.
- d) Support will still be provided for property owners in complex situations that are willing to engage prior to 31 August if required once the Voluntary Buy Out Programme is substantively completed.

At the meeting

The officer presented a PowerPoint presentation and the report.

Councillor Taylor joined the meeting at 10.22am

Questions were answered clarifying:

- Officers are confident that the buyouts will be completed within the timeframe and the fund cap.
- This fund and the related consultation process is specific to Cyclone Gabrielle.

COMMITTEE RESOLUTION

Councillors Price / Simpson

The Prosperous Napier Committee:

- a. **Approve** that the Voluntary Buy Out Programme be substantively concluded effective 31 December 2024.
 - b. **Approve** that the Voluntary Buy Out Policy cease to be operative once the last owner who has engaged in good faith in the Voluntary Buy Out Programme prior to 31 August 2024 has been supported through to settlement or chooses to opt out of the process.
 - c. **Direct** the Chief Executive to make provision to support owners who have engaged in the Voluntary Buy Out Programme in good faith prior to 31 August 2024 to conclude the Voluntary Buy Out Programme after 31 December 2024, if this support is still required.
 - d. **Note** the Chief Executive will make thorough efforts to encourage owners who have not yet engaged in the Voluntary Buy Out Programme, or who have stalled for some reason, to make final decisions on whether they would like to engage or re-engage in the Voluntary Buy Out Programme by 31 August 2024.
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- e. **Note** that if property owners are unwilling to engage, or re-engage, with the Voluntary Buy Out Programme in good faith by 31 August 2024 (i.e. by accepting an initial meeting with the Voluntary Buy Out Office and agreeing to be supported through the valuation stage so offers can be constructed by 30 September 2024) the Voluntary Buy Out Programme will be closed to these owners.

Carried

Attachments

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- 1 Voluntary Buyout Presentation (Doc ID 1766625)
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5. HAWKE'S BAY AIRPORT LIMITED - STATEMENT OF INTENT FEEDBACK

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1765082
Reporting Officer/s & Unit:	Jessica Ellerm, Deputy Chief Executive / Executive Director Corporate Services

5.1 Purpose of Report

To update the committee with feedback provided to Hawke's Bay Airport Limited Draft 2024/2025 Statement of Intent (Doc Id 1741570).

At the meeting

The officer presented the report with no questions. Councillors appreciated the ongoing comments in the letter as to the expectations regarding the dividend and the Solar Farm project.

COMMITTEE RESOLUTION

Councillors Crown / Taylor

The Prosperous Napier Committee:

- a. **Note** and receive the report titled "Hawke's Bay Airport Limited – Statement of Intent Feedback" dated 6 June 2024.

Carried

Minor matters

There were no Minor Matters to discuss.

The meeting closed with a karakia at 10.32am

Approved and adopted as a true and accurate record of the meeting.

Chairperson



Date of approval