



# FUTURE NAPIER COMMITTEE

## Open Minutes

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Meeting Date: Thursday 1 August 2024

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Time: 10:59am – 11:52am

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Venue Chapman Room  
Level 1, Chapman Pavilion  
McLean Park  
Latham Street  
Napier

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*Livestreamed via Council's Facebook page*

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Present **Chair:** Deputy Mayor Brosnan  
**Members:** Mayor Wise, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, McGrath, Price, Simpson [online], and Taylor

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In Attendance Acting Chief Executive / Executive Director Corporate Services (Jessica Ellerm)  
Executive Director City Strategies (Rachael Bailey)  
Executive Director Infrastructure Services (Russell Bond)  
Executive Director Community Services (Thunes Cloete)  
Manager Community Strategies (Anne Bradbury)  
Manager Strategy and Transformation (Stephanie Murphy)  
Team Leader City Design and Urban Renewal (Georgina King)  
City Activation Lead City Design and Urban Renewal (Steph Kennard)  
Urban Design Lead (Jo Bruerton)  
Manager Regulatory Solutions (Luke Johnson)  
Acting Team Leader Resource Consents Planning (Nick McCool)  
Team Leader Animal Control (David Whyte)  
Team Leader Governance (Anna Eady)

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Administration Governance Advisors (Jemma McDade and Carolyn Hunt)

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# FUTURE NAPIER COMMITTEE – Open Minutes

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## ORDER OF BUSINESS

### Karakia

### Apologies

Note Councillor Tareha and the Ngā Manukanuka o te Iwi representative, Tiwana Aranui, were not in attendance, no apologies were received.

### Conflicts of interest

Nil

### Public forum

Nil

### Announcements by the Mayor

Nil

### Announcements by the Chairperson

Nil

### Announcements by the management

Executive Director City Strategy, Rachael Bailey, updated the Committee on the Enterprise Project Management Office (EPMO). The business case recommended a 'hub and spoke' model which has been developed and presented to the Executive Leadership Team. The EPMO operates as centre of excellence to support programme delivery across all Council directorates.

There are four new positions which reflect the skills necessary for an EPMO to improve delivery of the project portfolio. These positions are created by repurposing vacant existing positions.

The establishment of the EPMO includes an uplift programme which will be developed over 18 months. The first phase is, to complete some 'quick wins' that can support project delivery, this has been achieved. Bruce Lake has been appointed as EPMO Manager. Bruce is a seasoned and influential leader in project and programme delivery and has experience across the private and public sectors.

Recruitment for the remaining positions will begin soon; these will be funded from existing vacancies. The Project Technical Advisory Group will shape the way we improve our project delivery.

### Confirmation of minutes

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Councillors Greig / Mawson

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That the Minutes of the meeting held on 20 June 2024 were taken as a true and accurate record of the meeting.

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Carried

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# AGENDA ITEMS

## 1. RESOURCE CONSENTS ACTIVITY UPDATE

|  |   |
|--|---|
| <i>Type of Report:</i>                 | Information                                       |
| <i>Legal Reference:</i>                | N/A   |
| <i>Document ID:</i>                    | 1768052   |
| <i>Reporting Officer/s &amp; Unit:</i> | Nick McCool, Acting Team Leader Resource Consents |

### 1.1 Purpose of Report

This report provides an update on recent resource consenting activity. The report is provided for information purposes only, so that there is visibility of major projects and an opportunity for Elected Members to understand the process.

Applications are assessed by delegation through the Resource Management Act (RMA); it is not intended to have application outcome discussions as part of this paper.

### At the meeting

The officer presented the report.

Questions were answered clarifying:

- The RL measurement is a fixed data point which is around sea level. The total floor level increase at the Eriksen road site is less than one metre. This site is to be residential allotments. Although this application is still under assessment, all applications involve appropriate management of dust.
- The process for determining naming of roads in a new subdivision is a council decision. The developer will make proposals to council officers based on mana whenua and community consultation.
- Adherence to legislative timeframes is recorded in the Financial Quarterly Report. Days where the application is 'on hold' are not counted as active processing days for this purpose. Council works with developers regarding timeframes. The timeframes provided in this report are a 'customer view' of average processing days together with the legislative allowances for extensions.

### COMMITTEE RESOLUTION

Councillors Taylor / Chrystal

The Future Napier Committee:

- Note** the Resource Consents Activity Update for the period 7 June to 16 July 2024

Carried

## 2. SECTION 10A ANNUAL DOG CONTROL REPORT - 2023/2024

|  |  |
|--|--|
| <i>Type of Report:</i>                 | Operational and Procedural                 |
| <i>Legal Reference:</i>                | Dog Control Act 1996                       |
| <i>Document ID:</i>                    | 1777661                                    |
| <i>Reporting Officer/s &amp; Unit:</i> | Luke Johnson, Manager Regulatory Solutions |

### 2.1 Purpose of Report

To present the territorial authority report on dog control policies and practices for the dog control registration year 1 July 2023 – 30 June 2024 for adoption by Council as required under section 10A of the Dog Control Act 1996, prior to being submitted to the Secretary of Local Government and being made publicly available.

### At the meeting

Team Leader Animal Control (David Whyte) joined the officer to present the report.

Questions were answered clarifying:

- Part of the increase in registered dog numbers is due to officers visiting over 700 addresses where dogs were previously unregistered.
- Approximately 7000 dogs have been registered to date. A penalty will be added on 5 August with a further 800 registrations anticipated.
- The Animal Control Team provide a high level of service, handling multiple complaints in one day.

### COMMITTEE RESOLUTION

Councillors McGrath / Crown

The Future Napier Committee:

- a. **Adopt** the Napier City Council Annual Dog Control Report 2023/24.
  - i. That the report be submitted to the Secretary for Local Government and published in accordance with the Dog Control Act 1996.

Carried

## 3. EMERSON STREET UPGRADE: CONCEPT DESIGN APPROVAL

|  |   |
|--|---|
| <i>Type of Report:</i>                 | Operational   |
| <i>Legal Reference:</i>                | N/A   |
| <i>Document ID:</i>                    | 1779127   |
| <i>Reporting Officer/s &amp; Unit:</i> | Georgina King, Team Leader City Design and Urban Renewal<br>Stephanie Kennard, City Activation Lead |

### 3.1 Purpose of Report

This report seeks endorsement of the Concept Design for the upgrade of Emerson Street.

Further, it seeks approval to proceed to Developed and Detail Design for Stages 1 and 2, the next phase of the design process. Following completion of Developed and Detailed Design we move to the resource and building consent process, and ultimately the construction of Stage 1.

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#### At the meeting

Urban Design Lead (Jo Bruerton) joined the officers to present the report.

Team Leader City Design and Urban Renewal (Georgina King) explained that this design ensures financial sustainability by combining the wastewater pipe renewal and upgrade with the streetscape upgrade. The Concept Design focuses on the overall vision.

The next step is the developed design phase which refines all aspects of the design.

The need to upgrade Emerson Street was identified in 2017. It has been 35 years since significant investment has been made. The current wastewater pipe is 92 years old. The design ensures the upgrade is financially sustainable and will improve the resilience and accessibility of Emerson Street. The objectives link to all the Council's strategic objectives and priorities. The seating and lighting details in the Concept Design are indicative at this stage. The next stage will develop these details with stakeholder involvement, incorporating a heritage review, a universal design audit and collaboration with Council's 3 Waters Team.

Questions were answered clarifying:

- Officers will be designing to the existing budget.
  - A steering group with 14 representatives, including 2 elected members, has undertaken pre-engagement consultation with stakeholders, including acknowledgement of heritage elements.
  - The design team considered the whole length of Emerson street to complement the infrastructure work. Stakeholder consultation has taken place. Landscape architects and urban designers considered the space in its entirety, including the Art Deco heritage.
  - Details regarding seating and planting form part of the next phase, which will include a consultation process.
  - Officers have met with Elizabeth Pisheif, Anne Galloway, Heritage Hawke's Bay and the Art Deco Trust. These groups will be engaged with throughout the project, and further review will take place. There will be further workshops with elected members regarding the Emerson Street design. Heritage has been a strong part of the brief throughout.
  - The Troopers Memorial is not in its original location. Officers have been given strong endorsement to reinstate and reorientate the Memorial to its original position. Research has been undertaken involving Historian, Michael Fowler. The Memorial was damaged in the 1931 earthquake. It was not replaced until 1938 in a different situation and orientation. The Memorial will be relocated to its original location and orientation through consultation with the RSA and the heritage team.
  - None of the Pohutukawa trees or any heritage trees are to be affected.
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- The Transportation Team and traffic engineers from Beca have considered emergency services access.
- Officers are working with Napier Assist and the Reserves and Community Services Teams in regards to Napier’s homeless.
- The process is a few weeks delayed due to the Three Year Plan process, though is on track to move into detailed design with construction starting in April next year. The timing is set to avoid peak tourist season and cause minimal disruption to retailers.

**COMMITTEE  
RESOLUTION**

Councillors Crown / Browne

The Future Napier Committee:

- a. **Endorse** the Concept Design for the entire length of Emerson Street.
- b. **Approve** to proceed into Developed and Detailed Design for Stages 1 and 2.
- c. **Note** that Detailed design will include:
  - A Universal design review
  - A Local Heritage review
  - Further workshops with Elected Members
  - Consultation with the RSA
  - Emergency Services Traffic review

ACTION: The Roadmap (timeline) will be circulated to Elected members.

Carried

**Minor matters**

Nil

*The meeting closed with a karakia at 11:52am*

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....