



# NAPIER PEOPLE AND PLACES COMMITTEE

## Open Agenda

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Meeting Date: Thursday 10 April 2025

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Time: Following Prosperous Napier meeting

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Venue: Large Exhibition Hall,  
War Memorial Centre  
Marine Parade  
Napier

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*Livestreamed via Council's Facebook page*

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Committee Members **Chair:** Councillor McGrath

**Members:** Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, Price, Simpson, Tareha and Taylor

Ngā Mānukanuka o te Iwi representatives – Evelyn Ratima and Kirk Leonard

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Officer Responsible Executive Director Community Services

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Administration Governance Team

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**Next Napier People and Places Committee Meeting**  
**Thursday 15 May 2025**

## 2022-2025 TERMS OF REFERENCE - NAPIER PEOPLE AND PLACES COMMITTEE

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<i>Chairperson</i>	<i>Councillor McGrath</i>
<i>Deputy Chairperson</i>	<i>Councillor Boag</i>
<i>Membership</i>	<i>Mayor and Councillors (13)</i> <i>Ngā Mānukanuka o te Iwi representatives (2)</i>
<i>Quorum</i>	<i>8</i>
<i>Meeting frequency</i>	<i>At least 6 weekly (or as required)</i>
<i>Officer Responsible</i>	<i>Executive Director Community Services</i>

### **Purpose**

To provide governance oversight for all community strategies, housing and community facilities, visitor experiences, matters relating to diversity and accessibility, and sport and recreation. The Committee adopts a wide focus by considering policy implications that impact on the health, safety and well-being of the community.

### **Delegated Powers to Act**

To exercise and perform Council's functions, powers and duties within its area of responsibility, excluding those matters reserved to Council by law or by resolution of Council, specifically including the following:

1. Community development, feedback and well-being in terms of Council's agreed City Vision principles
2. Community resilience and sustainability
3. Community Social and Cultural needs
4. Grants and community funding initiatives
5. Community projects and facilities
6. Community housing and associated wellbeing
7. Positive aging and youth accessibility
8. Events, tourism and visitor experiences
9. Sport and recreation
10. To consider reports from the Arts Advisory Panel, Community Services Grants Subcommittee, Creative Communities New Zealand, and any other arts, culture and heritage related organisations where Council is represented.
11. To adopt or amend policies or strategies related to the Committee's area of responsibility, provided the new or amended policy does not conflict with an existing policy or strategy.
12. To monitor performance (including budget and performance targets in the Long Term Plan) for the Committee's areas of responsibility and authority.
13. To resolve any other matters which fall outside the area of responsibility of all Standing Committees, but where the Mayor in consultation with the Chief Executive considers it desirable that the matter is considered by a Standing Committee in the first instance.

### **Power to Recommend**

The Committee may recommend to Council and/or any standing committee as it deems appropriate.

The Committee may make a recommendation to the Annual Plan or Long Term Plan relevant to the Committee's responsibilities. This includes recommendations on fees and charges for activities within the Committee's responsibility and which are not otherwise delegated to officers.

The Committee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with, or is contrary to, any policy (including the Annual Plan or Long Term Plan) established by the Council.

# ORDER OF BUSINESS

## Karakia

## Apologies

Nil

## Conflicts of interest

## Public forum

Nil

## Announcements by the Mayor

## Announcements by the Chairperson including notification of minor matters not on the agenda

*Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13*

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

## Announcements by the management

## Confirmation of minutes

That the Minutes of the Napier People and Places Committee meeting held on Wednesday, 26 February 2025 be taken as a true and accurate record of the meeting. ....13

## Agenda items

1 Arts Advisory Panel Recommendations .....5

## Minor matters not on the agenda – discussion (if any)

## Recommendation to Exclude the Public

Nil

# AGENDA ITEMS

## 1. ARTS ADVISORY PANEL RECOMMENDATIONS

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1842065
<i>Reporting Officer/s &amp; Unit:</i>	Elizabeth Caldwell, Manager Arts, Culture and Heritage

### 1.1 Purpose of Report

To provide the Napier People and Places Committee with a background report to accompany the minutes of the Arts Advisory Panel meeting held Thursday 13 March 2025.

#### Officer's Recommendation:

That the Committee:

- a. Receive the report for the Arts Advisory Panel Meeting dated 10 April 2025
- b. Endorse the Arts Advisory Panel meeting minutes dated 13 March 2025 with the following amendments to the recommendations associated with the Project Proposals:
  - i. Receive the two project proposals, these being the Taradale Resident's Association request to paint the Taradale Park Toilet block
  - ii. Rotary Club of Ahuriri's request to paint the Battery Road Tram Stop
- a. Approve officers approaching the Taradale Resident's Association to further develop the Proposal
- b. Approve in principle the developed Taradale Resident's Association Proposal to enable painting to commence
- c. Retrospectively approve the painting of the Tram Stop by Rotary Club of Ahuriri.

### 1.2 Background Summary

The Arts Advisory Panel is an ad hoc committee established to provide specialist advice to the Napier People and Places Committee about Public Art Project Proposals. It includes two Elected members and five appointed members who represent practitioners, mana whenua, and community groups. It convenes when it has project proposals to discuss and met on Thursday 13 March 2025 to consider two proposals. In addition, it reviewed the revised project proposal form. Provision for the budget for this work is part of the community funding allocations approved as part of the annual planning process. It is in the amount of between \$50,000 - \$60,000 per annum. Until recently this funding has been under-utilised, but this has now been addressed with the introduction of a clearer process and the identification of the relevant roles and their responsibilities.

#### 1.2.1 Additional context about the two projects discussed by the panel

Both proposals came to this committee via an atypical process, presenting challenges for assessment and decision-making.

The Taradale Resident's Association applied to Creative Communities last year for support to paint the Taradale Park toilet block. At the time they applied, they did not identify an artist and had not been made aware of the process of submitting a proposal to the Arts Advisory Panel. The application received support from Creative Communities contingent on confirmation of an artist and support from the Arts Advisory Panel.

Representatives of the Rotary Club of Ahuriri contacted Council and the process for making a submission to the Arts Advisory Panel was discussed at a meeting with all relevant parties and included in a written summary of the steps entailed following the meeting. The agreed procedure was not followed and the applicant's believed they had received approval to proceed. The Tram Stop has been painted without the necessary recommendation of the panel, and retrospective approval is being sought.

**NB:** Both proposals came to the panel with funding in place and no funding is being requested.

Following the Arts Advisory Panel meeting on 13 March 2025, contact was made with the Taradale Resident's Association and the Rotary Club of Ahuriri to provide an update. The Taradale Residents Association are open to further developing their design but seek urgency to begin the work due to the funding being received and the seasonal painting window. The Rotary Club of Ahuriri do not require further funding, and the recommendations have been updated to reflect that advice. Communication will be maintained.

The Arts Advisory Panel will reconvene in May, following this meeting and subsequent communication with the two community groups.

### **1.3 Issues**

N/A

### **1.4 Significance and Engagement**

N/A

### **1.5 Implications**

#### **Financial**

N/A

#### **Social & Policy**

N/A

#### **Risk**

N/A

### **1.6 Options**

The options available to Council are as follows:

That the Committee:

- a. Receive the report for the Arts Advisory Panel Meeting dated 10 April 2025

- b. Endorse the Arts Advisory Panel meeting minutes dated 13 March 2025 with the following amendments to the recommendations associated with the Project Proposals:
  - 1. Receive the two project proposals, these being the Taradale Resident's Association request to paint the Taradale Park Toilet block
  - 2. Rotary Club of Ahuriri's request to paint the Battery Road Tram Stop
  - ii. Approve officers approaching the Taradale Resident's Association to further develop the Proposal
  - iii. Approve in principle the developed Taradale Resident's Association Proposal to enable painting to commence
  - iv. Retrospectively approve the painting of the Tram Stop by Rotary Club of Ahuriri.

OR

The Napier People and Places Committee does not:

- a. Receive the report for the Arts Advisory Panel Meeting dated 10 April 2025
- b. Endorse the Arts Advisory Panel meeting minutes dated 13 March 2025 with the following amendments to the recommendations associated with the Project Proposals:
  - i. Receive the two project proposals, these being the Taradale Resident's Association request to paint the Taradale Park Toilet block
  - ii. Rotary Club of Ahuriri's request to paint the Battery Road Tram Stop
- b. Approve officers approaching the Taradale Resident's Association to further develop the Proposal
- c. Approve in principle the developed Taradale Resident's Association Proposal to enable painting to commence
- d. Approve officers approaching the Rotary Club of Ahuriri to further develop the proposal

### 1.7 Development of Preferred Option

The preferred option allows the two community groups to develop and execute the murals. It also means that the community group that received creative communities funding can meet its reporting responsibilities.

### 1.8 Attachments

- 1 2025-03-13 Arts Advisory Panel minutes DOC ID 1838849 [↓](#)



**NAPIER**  
CITY COUNCIL  
*Te Kaunihera o Ahuriri*

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# ARTS ADVISORY PANEL

## Open Minutes

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Meeting Date: Thursday 13 March 2025

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Time: 11:30am – 12:49pm

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Venue Tangaroa Room  
Level 2, Capeview Building  
265 Marine Parade  
Napier

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Present **Chair:** Councillor Chrystal  
Councillor Greig  
**External Members:**  
Art Deco Trust (Jeremy Smith)  
Creative Arts Napier Incorporated (Tania Wright)  
Museum Theatre Gallery (Laura Vodanovich)  
Napier Arts Community Practitioner (Freeman White)

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In Attendance Manager Arts, Culture and Heritage (Elizabeth Caldwell)

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Administration Governance Team (Jemma McDade)

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Arts Advisory Panel - 13 March 2025 - Open Minutes

## ORDER OF BUSINESS

### Karakia

The meeting was opened with the council karakia.

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### Apologies

Councillor Chrystal / Councillor Greig

That the apology from Te Hira Henderson be accepted.

Carried

### Conflicts of interest

Tania Wright declared that her daughter was approached as an artist for the Rotary Club of Ahuriri mural proposal.

### Announcements by the Mayor

Nil

### Announcements by the Chairperson

Nil

### Announcements by the management

Nil

# AGENDA ITEMS

## 1. UPDATED PUBLIC ART PROJECT PROPOSAL FORM

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1835901
<i>Reporting Officer/s &amp; Unit:</i>	Elizabeth Caldwell, Manager Arts, Culture and Heritage

### 1.1 Purpose of Report

To provide the Arts Advisory Panel with a copy of the updated Public Art Project Proposal Form.

#### At the meeting

The officer presented the report noting that the Arts Advisory Panel has not met regularly and administrative processes for the Panel require updating. The Public Art Project Proposal form has been updated to improve the information that is required from applicants and to clarify the process. The updated form should provide sufficient information for officers to investigate all the practicalities involved with a proposal prior to coming to the Panel for consideration.

Questions were answered clarifying:

- The annual budget available to the Panel is \$50,000, though some projects have their own funding.
- All permanent art in Council controlled spaces, and on Council owned buildings, should be considered by the Panel.
- Maintenance of permanent art needs to be considered when evaluating proposals. A 'lifespan' could be introduced to the art to ensure quality is maintained.

**COMMITTEE** Tania Wright / Laura Vodanovich

#### RESOLUTION

The Arts Advisory Panel:

- Receive** the updated Public Art Project Proposal Form.

**ACTION:** Update the Public Art Project Proposal Form further to:

- Add in a provision for maintenance and/or lifespan for proposals at the outset.
- Allow for existing installations to be reconsidered.

Carried

## Arts Advisory Panel - 13 March 2025 - Open Minutes

## 2. PROPOSALS FOR REVIEW

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<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1835902
<i>Reporting Officer/s &amp; Unit:</i>	Elizabeth Caldwell, Manager Arts, Culture and Heritage

### 2.1 Purpose of Report

To provide the Arts Advisory Panel with the project information for two public art initiatives; the Taradale Resident's Association request to paint the Taradale Park toilet block, and the Rotary Club of Ahuriri's request to paint the Battery Rd. Tram Stop. Both groups are seeking approval to proceed with installing these murals.

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### At the meeting

#### Taradale Resident's Association

The officer presented the proposal received. The proposed design represents the uses of the adjoining park as well as acknowledging the Napier 150 year anniversary and Art Deco heritage.

Questions were answered clarifying:

- The design could be progressed in parts or as a whole.
- Feedback will be provided to the Residents Association providing guidance as to how the designs and intentions could best translate into a mural.
- The Residents Association have a budget of \$4000 to complete this mural.

#### Rotary Club of Ahuriri

The officer presented the proposal received with the background as to the process by which it was received. It has already been painted.

Questions were answered clarifying:

- Funding from the Arts Advisory Budget could be used for Rotary to further develop the installation.

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### COMMITTEE RESOLUTION

Jeremy Smith / Freeman White

The Arts Advisory Panel:

- Receive** the two project proposals, these being the
    - Taradale Resident's Association request to paint the Taradale Park toilet block
    - Rotary Club of Ahuriri's request to paint the Battery Rd. Tram Stop
  - Approve** officers approaching the Taradale Resident's Association to further develop the proposal.
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Arts Advisory Panel - 13 March 2025 - Open Minutes

- c. **Approve** officers approaching the Rotary Club of Ahuriri to further develop the proposal.
- d. **Endorse** Arts Advisory Panel funding of \$2000 for the Rotary Club of Ahuriri to further develop the proposal.

Carried

**Minor matters**

Nil

*The meeting closed with a karakia at 12:49pm*

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....

# NAPIER PEOPLE AND PLACES COMMITTEE

## Open Minutes

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Meeting Date: Wednesday 26 February 2025

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Time: 1:50pm – 3:00pm

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Venue Large Exhibition Hall  
War Memorial Centre  
Marine Parade  
Napier

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*Livestreamed via Council's Facebook page*

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Present **Chair:** Councillor McGrath  
**Members:** Acting Mayor Brosnan, Councillors Boag (Deputy Chair), Browne, Chrystal, Crown, Greig, Mawson, Price, Simpson, Tareha and Taylor  
Ngā Mānukanuka o te Iwi representative – Evelyn Ratima

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In Attendance Deputy Chief Executive / Acting Executive Director City Services (Jessica Ellerm)  
Chief Financial Officer / Acting Executive Director Corporate Services (Caroline Thomson)  
Executive Director Community Services (Thunes Cloete)  
Executive Director Infrastructure Services (Russell Bond)  
Manager Communications and Marketing (Julia Stevens)  
[online]  
Team Leader Governance (Anna Eady)  
Senior Advisor Policy (Rebecca Peterson)  
Manager, Arts, Culture and Heritage (Elizabeth Caldwell)  
Team Leader Community Strategies (Margot Wilson)

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Also in attendance SIL Research (Dr Virgil Troy)  
Holt Planetarium Trust (Lynne Trafford)  
Principal, Napier Boys High School (Simon Coe)

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Administration Governance Advisors (Carolyn Hunt and Jemma McDade)

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# NAPIER PEOPLE AND PLACES COMMITTEE – Open Minutes

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## ORDER OF BUSINESS

### Karakia

### Apologies

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Councillors Mawson / Tareha

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That the apology from Mayor Wise be accepted.

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Carried

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### Conflicts of interest

Nil

### Public forum

Holt Planetarium Update

Lynne Trafford from the Holt Planetarium Trust presented an update regarding the plans to move the Planetarium to a new location. Lynne was joined by Simon Coe, Principal, Napier Boys High School (NBHS).

Lynne outlined the history of the Planetarium and the Trust, explaining how it came to be housed at NBHS. The Planetarium needs to be moved from the NBHS site. Napier City Council (NCC) owns the Zeiss machine within the Planetarium. The Trust is working with NCC to find a solution for the machine. Suggestions were:

1. Uplift and rehouse the Zeiss machine in another NCC facility with a high ceiling.
2. Close the Planetarium and retain the Zeiss machine as an artefact.
3. Gift the Zeiss machine to another city or institution.

Questions were answered clarifying:

- This is an optical projector, unique within New Zealand. It is set up to provide a complete dark sky experience of the southern hemisphere.
- A large room with a high ceiling would be needed to house the Planetarium, ideally for permanent location.
- A new trust deed needs to be drawn up to remove NBHS.
- Only three such machines exist in the world
- The trust has a working relationship with the Astronomical society in Hawkes Bay.

### **Announcements by the Mayor**

Nil

### **Announcements by the Chairperson**

Councillor McGrath congratulated Jackson Ball from Hawke's Bay Basketball who recently represented New Zealand at home and overseas. He congratulated the team at McLean Park for the Hurricanes game on Saturday. Maia Davis, was also recognised, as having been chosen to represent New Zealand as part of the Black Ferns.

### **Announcements by the management**

Nil

### **Confirmation of minutes**

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Councillors Greig / Mawson

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That the Minutes of the meeting held on 29 August 2024 were taken as a true and accurate record of the meeting.

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Carried

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# **AGENDA ITEMS**

## **1. JOINT ALCOHOL STRATEGY REVIEW REPORT 2024**

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	Enter Legal Reference
<i>Document ID:</i>	1830089
<i>Reporting Officer/s &amp; Unit:</i>	Rebecca Peterson, Senior Advisor Policy

<b>Authors:</b>	Rebecca Peterson, Senior Advisor Policy (NCC) Joanne Cox, Strategic, Policy and Evaluation Advisor (HDC) Emma Morgan, Community Strategies Manager (HDC)
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### 1.1 Purpose of Report

The purpose of the report is to update the People and Places Committee on the findings from a review of the 2017-2022 Hastings District Council and Napier City Council Joint Alcohol Strategy (JAS). Noting that in December 2024 the JAS Advisory Group agreed to Council Officers proceeding with Option 2: to pause the implementation of the revised JAS whilst Council Officers explore alternative strategic approaches as per the Project Scope.

### At the meeting

Team Leader Community Strategies (Margot Wilson) joined the officer to present the report and the PowerPoint Presentation.

The difference between the Joint Alcohol Strategy (JAS) and the Local Alcohol Policy (LAP) was outlined, noting that the most recent estimated annual costs of alcohol related harm amount to \$9.1 billion.

The concerns raised during Stakeholder interviews held over November and December 2024 are outlined in the report. NCC is one of a few Councils that have a JAS. This has resulted in targeted campaigns aimed at reducing alcohol harm. The benefits of having Stakeholder networks are being realised as, if Health are unable to lead alcohol harm reduction, Councils may need to fill the void. The next step is to consider the overlap of the JAS and the LAP and how the work can be joined up.

Questions were answered clarifying:

- The JAS and the LAP share at least three high level objectives.
- The Strategy sits above the Policy. The Strategy provides the vision and the direction. The Policy is the regulatory tool, it has a specific set of limitations.
- Pausing the JAS will allow emphasis to be placed on collaborating with other agencies to make submissions on the LAP.

### COMMITTEE RESOLUTION

Councillors Crown / Taylor

The Napier People and Places Committee:

- Receive the Draft Final Joint Alcohol Strategy 2017-2022 Review Report (the Review Report - DOC ID 1831947)



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- b. Note the JAS Advisory Group agreed to Officers to proceed with Option 2: Pause the implementation of the revised JAS whilst Council Officers explore alternative strategic approaches as per the Project Scope.

Carried

**Attachments**

- 1 26 Feb 2025 JAS People Places Presentation DOC ID 1834969
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**2. TOI-TŪ: REGIONAL FRAMEWORK TO GUIDE SUPPORT FOR THE CREATIVE SECTOR OF TE MATAU A MĀUI HAWKE'S BAY**

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<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1824923
<i>Reporting Officer/s &amp; Unit:</i>	Elizabeth Caldwell, Manager Arts, Culture and Heritage

**2.1 Purpose of Report**

This report provides commentary associated with the accompanying publication, Toi-Tū, a document developed by the arts community as a guiding framework to support prioritising decisions and actions in the arts, culture and heritage sector. It asks the Napier People and Places Committee to endorse it for reference when developing arts related initiatives and when updating the Napier City Council’s Arts Policy.

**At the meeting**

The officer presented the report emphasising that Toi-Tū is a guiding framework that gives NCC the benefit of community and sector led consultation. It provides a set of priorities that can sit within NCC priorities.

Questions were answered clarifying:

- Toi-Tū is not a prescriptive document, it provides a lens that can be applied as a useful reference guide to align NCC and sector goals.
- The tools to aid the funding application process are helpful for the sector.

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**COMMITTEE RESOLUTION** Councillors Greig / Chrystal

The Napier People and Places Committee:

- a. Receive this report and the Toi-Tū publication. DOC ID 1831068
- b. Endorse Toi-Tū as a sector reference document when developing initiatives and strategies for the arts, culture, and heritage sector.

Carried

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### 3. NAPIER SOCIAL MONITOR REPORT 2024

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<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1829693
<i>Reporting Officer/s &amp; Unit:</i>	Margot Wilson, Team Leader Community Strategies

#### 3.1 Purpose of Report

To provide an overview of findings from the 2024 Napier Social Monitor report.

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#### At the meeting

Dr Virgil Troy (SIL Research) joined the officer to present the report and the PowerPoint Presentation.

Questions were answered clarifying:

- Anecdotal comparisons can be presented on a 'ward by ward' basis.
- Ethnicity data can continue to be collected.
- Environmental engagement activities related to climate change were related to waste. Responses related to alternative methods of transport were not specifically collected.

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**COMMITTEE** Councillors Boag / Mawson

**RESOLUTION**

The Napier People and Places Committee:

- a. Receive The Social Monitor Report 2024 – DOC ID 1831075
- b. Note that information collected in the Napier Social Monitor report is informing Council and partner work programmes.

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Carried

**Attachments**

1 2024 Napier City Council Social Monitor Survey DOC ID 1835026

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#### Minor matters

Holt Planetarium:

The meeting discussed the need to relocate the NCC owned Zeiss machine currently located at the NBHS site. The machine was identified as having important historical and cultural status as it provides educational opportunities to view celestial navigation tools.

**ACTION:** Officers to work with the Holt Planetarium Trust to identify feasible options for the relocation and management of the Planetarium and refer the matter to the Napier People and Places Committee to be held on 21 August 2025.

*The meeting closed with a karakia at 3:00pm*

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Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....