



# ORDINARY MEETING OF COUNCIL

## Open Minutes

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Meeting Date: Thursday 5 June 2025

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Time: 9.30am - 9.57am (*Open*)  
10.00am – 10.15am (*Public Excluded*)

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Venue Small Exhibition Hall  
War Memorial Centre  
Marine Parade  
Napier

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*Livestreamed via Council's Facebook page*

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Present **Chair:** Mayor Wise  
**Members:** Councillors Boag, Browne, Chrystal, Crown, Greig,  
Mawson, McGrath, Price, Simpson, Tareha and Taylor

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In Attendance Acting Chief Executive (Rachael Bailey)  
Chief Financial Officer / Acting Executive Director Corporate Services  
(Caroline Thomson)  
Executive Director Infrastructure Services (Russell Bond)  
Acting Manager Environmental Solutions (Sarah Schaare)  
Waste Minimisation Lead (Stefni Wilson)  
Programme Manager - Transformation (Emma Alexander)  
Commercial Director (Richard Munneke)  
Team Leader Governance (Anna Eady)

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Administration Governance Advisors (Carolyn Hunt and Jemma McDade)

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## ORDINARY MEETING OF COUNCIL – Open Minutes

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### TABLE OF CONTENTS

<b>Order of Business</b>	<b>Page No.</b>
Karakia.....	3
Apologies .....	3
Conflicts of interest.....	3
Public forum.....	3
Announcements by the Mayor.....	3
Announcements by the management .....	3
Confirmation of minutes .....	3
 <b>Agenda Items</b>	
1 Draft Waste Management and Minimisation Bylaw 2025 – Submissions Report .....	4
2. Amendment to the 2025 Meeting Schedule .....	5
3. 2025 Local Government New Zealand Annual General Meeting Remits .....	6
4. Information - Minutes of Joint Committees.....	6
<b>Minor matters.....</b>	<b>7</b>
<b>Resolution to Exclude the Public .....</b>	<b>8</b>

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## ORDER OF BUSINESS

### Karakia

The meeting opened with the Council karakia.

### Apologies

#### COUNCIL RESOLUTION

Councillors Mawson / Chrystal

That the apology for absence from Deputy Mayor Brosnan be accepted.

Carried

### Conflicts of interest

Nil

### Public forum

Nil

### Announcements by the Mayor

**Bereavement** – Mayor Wise acknowledged the passing of Ian Dick on 30 May 2025. He was a NCC councillor from 1989 to 2001, including six years as Deputy Mayor, during which time he was a driving force on the Municipal Theatre fundraising committee and played a mediating leadership role within the council to help bring major projects to fruition.

In 2018 his service across multiple aspects was recognised when he was awarded the Queen's Service Medal (QSM) in the New Year's Honours. He was an active member of the community and will be remembered for his service to the Napier community.

### Announcements by the management

Nil

### Confirmation of minutes

#### COUNCIL RESOLUTION

Councillors Chrystal / Price

That the following draft Council Minutes be confirmed as a true and accurate record of the meetings held on:

- Tuesday, 15 April 2025 (Reserve Management Plan Hearings)
- Thursday, 17 April 2025 (Local Water Done Well)
- Thursday, 24 April 2025

Carried

# AGENDA ITEMS

## 1 DRAFT WASTE MANAGEMENT AND MINIMISATION BYLAW 2025 – SUBMISSIONS REPORT

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1855565
Reporting Officer/s & Unit:	Stefni Wilson, Waste Minimisation Lead

### 1.1 Purpose of Report

This report is to inform the Napier City Council on submissions received on the draft Waste Management and Minimisation Bylaw, and to obtain decisions for incorporation into the document for final adoption on 26 June 2025.

### At the meeting

The Waste Minimisation Lead, Ms Wilson supported by Mrs Schaare provided a brief summary of the report and submission process.

### In response to questions the following was clarified:

- Ms Wilson advised that the Bylaw is used as an implementation tool for the Waste Management and Minimisation Plan. Inclusion of construction and demolition waste will act as a control to provide a more supportive mechanism to get into the construction and demolition waste space. This is still a fairly new waste stream which has historically always gone to the landfill.
- When the Bylaw comes up for review in five years' time, officers will have a better understanding of that waste stream, and will have a stronger influence to start the education and support process.
- There was a good response to pre-engagement on the Bylaw. Ms Wilson acknowledged that formal submission feedback was light and there was a lot of consultation underway concurrently.
- Promotion of the Bylaw Review was undertaken face-to-face, on Facebook, and via hardcopy at the libraries and Customer Service Centre, side by side with the Waste Management and Minimisation Plan (WMMP). Had there been more time available, the Bylaw and WMMP would have been dealt with separately. However there was a very stringent timeline to work towards which did not allow for separate consultations. For future reviews consideration will be given to consulting separately on the Bylaw and the Plan.

<b>COUNCIL</b>	Councillors Browne / Tareha
<b>RESOLUTION</b>	That Council:

- a. **Receive** and consider all submissions made on the proposed Draft Waste Management and Minimisation Bylaw 2025.
- b. **Note** that Officers will prepare a report recommending the adoption of the Draft Waste Management and Minimisation Bylaw 2025 (Doc Id 855800) on 26 June 2025.

Carried

## 2. AMENDMENT TO THE 2025 MEETING SCHEDULE

*Type of Report:* Procedural

*Legal Reference:* Local Government Act 2002

*Document ID:* 1854610

*Reporting Officer/s & Unit:* Anna Eady, Team Leader Governance

### 2.1 Purpose of Report

The purpose of this report is to consider an amendment to the 2025 meeting schedule, which was adopted on 31 October 2024.

It is proposed that the meeting schedule be amended as outlined in the recommendation of this report.

### At the meeting

The Team Leader Governance, Mrs Eady advised that an additional Council meeting was proposed to hear submissions on Lease Options for Kennedy Park and Ocean Spa.

### COUNCIL RESOLUTION

Councillors Taylor / Price

That Council:

- a) **Adopt** the following amendment to the 2025 meeting schedule:

- Council (Hearing of submissions: Lease Options for Kennedy Park & Ocean Spa)      New Meeting      9.30am

Carried

### 3. 2025 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

Type of Report:	Procedural
Legal Reference:	N/A
Document ID:	1857043
Reporting Officer/s & Unit:	Anna Eady, Team Leader Governance

#### 3.1 Purpose of Report

For elected members to consider the remits going forward to the Local Government New Zealand Annual General Meeting, and to discuss how Napier City Council should vote on them.

#### At the meeting

Members attending the LGNZ AGM are Mayor Wise, Deputy Mayor Brosnan, Councillors Crown and Price.

Elected members did not support the remit on Security System Payments proposed by Far North District Council and Central Otago District Council.

#### COUNCIL RESOLUTION

Mayor Wise / Councillor Mawson

That Council:

- a) **Receive** the report titled 2025 Local Government New Zealand Annual General Meeting Remits.
- b) **Approve** the following list of remits to be supported by Napier City Council at the Annual General Meeting:
  - Alcohol Licensing Fees (*Proposed by Far North District Council*)
  - Aligning Public and School Bus Services (*Proposed by Nelson City Council*)
  - Improving Joint Management Agreements (*Proposed by Northland Regional Council*)
  - Review of local government arrangements to achieve better balance (*Proposed by Tauranga City Council*)

Carried

### 4. INFORMATION - MINUTES OF JOINT COMMITTEES

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1845612
Reporting Officer/s & Unit:	Anna Eady, Team Leader Governance

#### 4.1 Purpose of Report

The purpose of this report is to receive unconfirmed minutes from Joint Committee meetings.

To view the full agendas relating to these minutes please refer to the following websites:

- Hastings District Council <https://hastings.infocouncil.biz>
- Hawke's Bay Regional Council <https://www.hbrc.govt.nz/our-council/meetings>
- Napier City Council [Infocouncil](#) | [Business Papers](#)

#### At the meeting

The Team Leader Governance, Mrs Eady took the report as read.

#### COUNCIL RESOLUTION

Councillors Greig / Price

That Council:

- a) **Receive** for information the minutes of the following Joint Committee meetings held:
- 18 November 2024 Climate Action Joint Committee (Doc Id 1852141)
  - 21 February 2025 Hawke's Bay Regional Transport Committee (Doc Id 1853550)
  - 26 February 2025 Hawke's Bay Crematorium Committee (Doc Id 1845585)

Carried

#### Minor matters

There were no minor matters to discuss.

# RESOLUTION TO EXCLUDE THE PUBLIC

Councillors Tareha / Chrystal

**COUNCIL  
RESOLUTION**

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

**Agenda Items**

- 1. Ahuriri Investment Management Limited - Appointment of Chair
- 2. Information - Public Excluded Minutes of Joint Committees

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:	

**Agenda Items**

1. Ahuriri Investment Management Limited - Appointment of Chair	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would	Protect privacy of the candidate
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		<p>exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>	
2. Information - Public Excluded Minutes of Joint Committees	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>	A discussion to gain direction from the HB Crematorium Joint Committee.

### Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.

*The meeting adjourned at 9.57am and reconvened in Public Excluded at 10.00am*

*The meeting closed with a karakia at 10.15am*

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....