



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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COMMUNITY SERVICES GRANTS SUBCOMMITTEE

Open Agenda

Meeting Date: Monday 16 June 2025

Time: 9.00am

Venue: Breakout Room 2
War Memorial Centre
Marine Parade
Napier

Committee Members **Chair:** Councillor Boag

Members: Councillor Taylor, Judith Guy, Ryan Hambleton, Jay Lamburn and Russell Jaggard

Officer Responsible Manager Community Strategies

Administration Community Funding Advisor and Governance Team

Next Community Services Grants Subcommittee Meeting to be confirmed

2022-2025 TERMS OF REFERENCE - COMMUNITY SERVICES GRANTS SUBCOMMITTEE

<i>Reports to</i>	<i>Napier People and Places Committee</i>
<i>Chairperson</i>	<i>Appointed by Mayor</i>
<i>Deputy Chairperson</i>	<i>N/A</i>
<i>Membership</i>	<i>2 Councillors</i>
	<i>4 Community Representatives (external)</i>
<i>Quorum</i>	<i>3 Half the members (including vacancies)</i>
<i>Meeting frequency</i>	<i>Meeting frequency set annually</i>
<i>Officer Responsible</i>	<i>Executive Director Community Services</i>

Role

This subcommittee reports to the Napier People and Places Committee.

Delegations

1. To allocate grants in accordance with Council procedures.
2. To make recommendations to the Napier People and Places Committee to approve Grants.
3. To make recommendations to the Napier People and Places Committee on adding performance criteria and conditions on grants.

Remuneration:

Community representatives are paid \$400 per meeting.

ORDER OF BUSINESS

Karakia

Apologies

Jay Lamburn

Conflicts of interest

Announcements by the Chairperson including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Minor matters not on the agenda – discussion (if any)

Recommendation to Exclude the Public.....4

RECOMMENDATION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

AGENDA ITEMS

1. 2025-2026 Community Services Grant Applications - Distribution of Funds

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
1. 2025-2026 Community Services Grant Applications - Distribution of Funds	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Applications contain information private to applicants

Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.