



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri

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NAPIER PEOPLE AND PLACES COMMITTEE

Open Agenda

Meeting Date: Thursday 3 July 2025

Time: Following Prosperous Napier meeting

Venue: Large Exhibition Hall,
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook page

Committee Members **Chair:** Councillor McGrath

Members: Mayor Wise, Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, Price, Simpson, Tareha and Taylor

Ngā Mānukanuka o te Iwi representatives – Evelyn Ratima and Kirk Leonard

Officer Responsible Executive Director Community Services

Administration Governance Team

Next Napier People and Places Committee Meeting
Thursday 21 August 2025

2022-2025 TERMS OF REFERENCE - NAPIER PEOPLE AND PLACES COMMITTEE

<i>Chairperson</i>	<i>Councillor McGrath</i>
<i>Deputy Chairperson</i>	<i>Councillor Boag</i>
<i>Membership</i>	<i>Mayor and Councillors (13)</i> <i>Ngā Mānukanuka o te Iwi representatives (2)</i>
<i>Quorum</i>	<i>8</i>
<i>Meeting frequency</i>	<i>At least 6 weekly (or as required)</i>
<i>Officer Responsible</i>	<i>Executive Director Community Services</i>

Purpose

To provide governance oversight for all community strategies, housing and community facilities, visitor experiences, matters relating to diversity and accessibility, and sport and recreation. The Committee adopts a wide focus by considering policy implications that impact on the health, safety and well-being of the community.

Delegated Powers to Act

To exercise and perform Council's functions, powers and duties within its area of responsibility, excluding those matters reserved to Council by law or by resolution of Council, specifically including the following:

1. Community development, feedback and well-being in terms of Council's agreed City Vision principles
2. Community resilience and sustainability
3. Community Social and Cultural needs
4. Grants and community funding initiatives
5. Community projects and facilities
6. Community housing and associated wellbeing
7. Positive aging and youth accessibility
8. Events, tourism and visitor experiences
9. Sport and recreation
10. To consider reports from the Arts Advisory Panel, Community Services Grants Subcommittee, Creative Communities New Zealand, and any other arts, culture and heritage related organisations where Council is represented.
11. To adopt or amend policies or strategies related to the Committee's area of responsibility, provided the new or amended policy does not conflict with an existing policy or strategy.
12. To monitor performance (including budget and performance targets in the Long Term Plan) for the Committee's areas of responsibility and authority.
13. To resolve any other matters which fall outside the area of responsibility of all Standing Committees, but where the Mayor in consultation with the Chief Executive considers it desirable that the matter is considered by a Standing Committee in the first instance.

Power to Recommend

The Committee may recommend to Council and/or any standing committee as it deems appropriate.

The Committee may make a recommendation to the Annual Plan or Long Term Plan relevant to the Committee's responsibilities. This includes recommendations on fees and charges for activities within the Committee's responsibility and which are not otherwise delegated to officers.

The Committee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with, or is contrary to, any policy (including the Annual Plan or Long Term Plan) established by the Council.

ORDER OF BUSINESS

Karakia

Apologies

Councillor Browne

Conflicts of interest

Public forum

Nil

Announcements by the Mayor

Announcements by the Chairperson including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

That the Minutes of the Napier People and Places Committee meeting held on Thursday, 15 May 2025 be taken as a true and accurate record of the meeting.

Agenda items

Nil

Minor matters not on the agenda – discussion (if any)

Recommendation to Exclude the Public.....5



RECOMMENDATION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

AGENDA ITEMS

1. War Memorial Centre Proposed Names for Spaces and Meeting Rooms
2. Summary of Community Services Grants Subcommittee Recommendations for Distribuion of Funds 2025/2026

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
1. War Memorial Centre Proposed Names for Spaces and Meeting Rooms	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	There may be disagreement about the names proposed and this will be sensitive for the families involved.
2. Summary of Community	7(2)(a) Protect the privacy of natural	48(1)(a) That the public conduct of the whole or the relevant part of the	Protect the privacy of the applicants

Services Grants Subcommittee Recommendations for Distribuion of Funds 2025/2026	persons, including that of a deceased person	proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	
Public Excluded Text			
Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.			

NAPIER PEOPLE AND PLACES COMMITTEE

Open Minutes

Meeting Date: Thursday 10 April 2025

Time: 10:42am – 10:54am

Venue Large Exhibition Hall,
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook page

Present **Chair:** Councillor McGrath
Members: Mayor Wise, Deputy Mayor Brosnan, Councillors Boag (Deputy Chair), Browne, Chrystal, Crown, Greig, Mawson, Price, Simpson, Tareha and Taylor
Ngā Mānukanuka o te Iwi representatives – Evelyn Ratima and Kirk Leonard

In Attendance Chief Executive (Louise Miller)
Deputy Chief Executive / Acting Executive Director City Services (Jessica Ellerm)
Executive Director Community Services (Thunes Cloete)
Manager Communications and Marketing (Julia Stevens)
Manager Arts, Culture and Heritage (Elizabeth Caldwell)

Administration Governance Advisors (Carolyn Hunt and Jemma McDade)

NAPIER PEOPLE AND PLACES COMMITTEE – Open Minutes

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ORDER OF BUSINESS

Karakia

Apologies

There were no apologies

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

Nil

Announcements by the Chairperson

Councillor McGrath commended the Hastings based Auto Extravaganza event that took place last weekend as a fundraiser for St John's Ambulance. Upcoming winter sports include Colts and Hawks this weekend.

Councillor Taylor acknowledged the 57th Anniversary of the Wahine Disaster remembering those lives lost.

Announcements by the management

Nil

Confirmation of minutes

Councillors Greig / Boag

That the Minutes of the meeting held on 26 February 2025 were taken as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. ARTS ADVISORY PANEL RECOMMENDATIONS

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1842065
<i>Reporting Officer/s & Unit:</i>	Elizabeth Caldwell, Manager Arts, Culture and Heritage

1.1 Purpose of Report

To provide the Napier People and Places Committee with a background report to accompany the minutes of the Arts Advisory Panel meeting held Thursday 13 March 2025.

At the meeting

The officer presented the report explaining that both proposals have internal Council approval.

Questions were answered clarifying:

- There is currently no set time frame to determine how long a mural can remain in place, however, the amended Project Proposal form includes a review as part of the acceptance process. The review timeframe would be between two and five years.
- Community groups select their own artists to complete their murals.
- The Project Proposal form is available on Councils' website. The updated form provides a robust process to capture all proposals and enables visibility across other Council funding schemes.
- There is mana whenua representation on the Arts Advisory Panel to provide advice on cultural components. The Panel will seek additional advice if they are unable to address particular items.

COMMITTEE RESOLUTION

Councillors Chrystal / Boag

That the Committee:

- Receive the report for the Arts Advisory Panel Meeting dated 10 April 2025
- Endorse the Arts Advisory Panel meeting minutes dated 13 March 2025 with the following amendments to the recommendations associated with the Project Proposals:
 - Receive the two project proposals, these being the Taradale Resident's Association request to paint the Taradale Park Toilet block

ii. Rotary Club of Ahuriri's request to paint the Battery Road Tram Stop

- a. Approve officers approaching the Taradale Resident's Association to further develop the Proposal
- b. Approve in principle the developed Taradale Resident's Association Proposal to enable painting to commence
- c. Retrospectively approve the painting of the Tram Stop by Rotary Club of Ahuriri.

ACTION: Distribute the updated Project Proposal Form to Committee members.

Carried

Minor matters

Nil

The meeting closed with a karakia at 10:54am

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval