

PROSPEROUS NAPIER COMMITTEE

Open Minutes

Meeting Date: Thursday 21 August 2025

Time: 9.30am – 10.30am (*Open*)
10.32am – 11.01am (*Public Excluded*)

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's Facebook page

Present **Chair:** Councillor Crown
Members: Mayor Wise, Deputy Mayor Brosnan, Councillors Browne, Chrystal, Greig, Mawson, McGrath, Price and Taylor (Deputy Chair)

In Attendance Chief Executive (Louise Miller) [online]
Deputy Chief Executive / Acting Executive Director Corporate Services (Jessica Ellerm)
Manager Communications and Marketing (Julia Stevens) [online]
Chief Financial Officer (Caroline Thomson)
Financial Controller (Talia Foster)
Corporate Finance Manager (Garry Hrustinsky)
Manager Strategy and Transformation (Stephanie Murphy)
Parks Assistant Planner (Mike Alebardi)
Strategic Programme Lead (Alix Burke)
(Senior Advisor Corporate Planning) Danica Rio

Also in Attendance Public Forum: Predator Free Napier Hill (Heidi Stiefel and four volunteers)
Item 3 – SIL Research (Dr Virgil Troy),

Administration Governance Advisors (Carolyn Hunt and Jemma McDade)

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TABLE OF CONTENTS

Order of Business	Page No.
Karakia.....	3
Apologies	3
Conflicts of interest.....	3
Public forum.....	3
Announcements by the Mayor.....	4
Nil.....	4
Announcements by the Chairperson.....	4
Nil.....	4
Announcements by the management	4
Nil.....	4
Minor Matter	4
Discussion of Public Forum - Predator Free Napier Hill Requests.....	4
Confirmation of minutes	4
 Agenda Items	
1. Treasury Activity and Funding Update	5
2. Health and Safety by Design and Te Kete - The Civic Precinct	5
3. Results of the 2024/25 Resident Survey	7
4. Submissions Schedule Update 10 February 2025 to 4 August 2025	8
Minor matters.....	8
Discussion of Public Forum - Predator Free Napier Hill – During the Public Forum Ms Steifel requested that Council support a Councillor appointment the Governance Group, with a focus on advocacy, community engagement, and communications support.	8
Mayor Wise confirmed that she had received this request and that the Councillor appointment had been included in the administration for the next Triennium.	9
A request had also been made for a council officer to contribute to the working group, who had links into reserve management, operational support, and promotional channels.	9
Resolution to Exclude the Public	10

ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies

Councillors Greig / Mawson

That the apology for absence from Councillor Tareha and Ngā Mānukanuka o te Iwi representatives – Evelyn Ratima and Kirk Leonard be accepted.

Carried

It was noted that Councillors Boag and Simpson had not tendered apologies as the meeting had been inadvertently cancelled out of their diaries. They had understood the meeting had been cancelled and therefore no apology was tendered.

Conflicts of interest

Nil

Public forum

Heidi Stiefel the Co-ordinator for Predator Free Napier Hill (Mataruahou) accompanied by four volunteers displayed a PowerPoint presentation (Doc Id 1870971). Ms Stiefel advised their goal is to create an environment that promotes growth and diversity of native species. Napier Hill includes green spaces, reserves and houses, many with big gardens and trees that could form sanctuaries for native species to thrive, but is not possible with current pest populations.

They are aiming to eradicate introduced pests, such as rats and mice, through a backyard trapping project. This would mean more native birds and insects. The aim is to get one trap in every five backyards on the Hill.

A Working Group has been established to assist communities in setting up the structure and obtaining funding.

Ms Steifel requested that Napier City Council (NCC) support Predator Free and

- have a Councillor appointed on its Governance Group.
- a council officer with links to reserve management, operational support and promotional channels be included on the working group

Attachments

- 1 Public Forum Presentation - Predator Free Napier Hill (Doc Id 1870971)

Announcements by the Mayor

Nil

Announcements by the Chairperson

Nil

Announcements by the management

Nil

Minor Matter

Discussion of Public Forum - Predator Free Napier Hill Requests

Confirmation of minutes

Councillors Chrystal / Mawson

That the Minutes of the Prosperous Napier Committee meeting held on 3 July 2025 were taken as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. TREASURY ACTIVITY AND FUNDING UPDATE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1868588
Reporting Officer/s & Unit:	Garry Hrustinsky, Corporate Finance Manager

1.1 Purpose of Report

The purpose of this report is to update the Prosperous Napier Committee on Council's treasury activity.

At the meeting

The Corporate Finance Manager, Mr Hrustinsky spoke to the report advising that the Reserve Bank cut the official cash rate to 3% on 21 August 2025 from 3.2%. Borrowing had been deferred until now and Council will have a window of possibly 16 months to borrow before rates are expected to rise again.

The Chair thanked and acknowledged Mr Hrustinsky for his contribution and fantastic work during his time at Napier City Council and wished him well for the future.

COMMITTEE RESOLUTION

Councillors Crown / Taylor

The Prosperous Napier Committee:

- Receive** the report titled Treasury Activity and Funding Update dated 21 August 2025.

Carried

2. HEALTH AND SAFETY BY DESIGN AND TE KETE - THE CIVIC PRECINCT

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1869564
Reporting Officer/s & Unit:	Alix Burke, Strategic Programme Lead

2.1 Purpose of Report

The purpose of this report requests the Prosperous Napier Committee's endorsement of the approach outlined in the Safety in Design and Te Aka Operating Model (Doc Id 1870255).

At the meeting

The Strategic Programme Lead, Ms Burke provided a brief summary and history of the Safety in Design and Te Aka Operating Model. The model had also been presented to the Audit and Risk Committee at its meeting on 7 August 2025.

Ms Burke advised that the initial draft should be completed within six months and presented to the Project Advisory Board. The final draft would be presented to the Executive Leadership Team (ELT) for approval.

The meeting agreed it would be prudent to undertake a site visit within the next month to provide assurance to elected members that their obligations were being met under the Health and Safety at Work Act 2015. It was noted that the ELT were also undertaking a site visit.

COMMITTEE RESOLUTION

Deputy Mayor Brosnan / Councillor Mawson

The Prosperous Napier Committee:

- a) **Receive** the report titled “Health and Safety by Design and Te Kete – The Civic Precinct” dated 21 August 2025.
- b) **Note** the work that has occurred in the design of Te Kete – the Civic Precinct to prioritise the health and safety of people working and visiting as outlined in the Safety in Design and Te Aka Operating Model (Doc Id 1866532).
- c) **Approve** the continuation of the ‘health and safety by design’ principle into the development of operations of the precinct’s buildings, activities and spaces.
- d) **Note** NCC’s Te Kete Transition Manager will lead the development of the Operating Model for Te Kete – with NCC’s public facing activities (Governance, Customer Service, Library Team and Napier Assist/Āwhina/Tāngata).
- e) **Recognise** that under the Health and Safety at Work Act 2015, elected members are Officers of the Council, a PCBU (Person Conducting a Business or Undertaking) with a duty of due diligence in relation to health and safety; and request that a site visit to Te Kete be arranged to enable Councillors to directly verify health and safety by design measures in practice.

Carried

3. RESULTS OF THE 2024/25 RESIDENT SURVEY

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1865749
<i>Reporting Officer/s & Unit:</i>	Danica Rio, Senior Advisor Corporate Planning

3.1 Purpose of Report

To provide the Committee with the results of Napier City Council's annual Resident Survey for 2024/25.

At the meeting

The Senior Advisor Corporate Planning, Ms Rio spoke to the report presenting the results of the 2024/25 Resident Survey which is conducted by SIL Research. Dr Troy was present to respond to any questions.

In response to questions the following was clarified:

- The survey indicates a decrease in satisfaction for swimming pools from last year and although it was not able to be determined whether this was due to maintenance or closure, Dr Troy advised it was part of a broad trend across all services and typically anything to do with water was on a decline.
- The officer's report contained information on verbatim feedback comments made in relation to pools. Concerns were around increased costs, particularly related to Ocean Spa, need for improvement and closure of the Napier Aquatic Centre for renovations.
- Dr Troy advised that they were always looking at the best possible mix of data collection methodology, which was a constantly changing process.

COMMITTEE RESOLUTION

Councillors Greig / Crown

The Prosperous Napier Committee:

- Receive** the results of the Napier City Council annual Resident Survey (Doc Id 1869461) for the period 1 July 2024 to 30 June 2025
- Note** that satisfaction ratings from the annual Resident Survey form part of Council's performance framework and are audited and reported publicly as part of the Annual Report (currently being prepared for the 2024/25 financial year).

Carried

4. SUBMISSIONS SCHEDULE UPDATE 10 FEBRUARY 2025 TO 4 AUGUST 2025

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1866796
Reporting Officer/s & Unit:	Jemma McDade, Governance Advisor

4.1 Purpose of Report

The purpose of this report is to provide an update on the process of researching opportunities for Napier City Council (NCC) to submit towards the development of legislation and policy, the agencies being monitored for consultation opportunities, and those opportunities on which NCC did or did not make a submission. This report covers the time period between 10 February 2025 and 4 August 2025.

At the meeting

The Governance Advisor, Ms McDade took the report as read and provided the following updates:

- **NEMA Emergency Management Bill** consultation draft bill was circulated to elected members on 9 May 2025, with feedback received and submitted to NEMA by the Community Services team on 19 May 2025. Central Government intends to pass this Bill during this term of Parliament and there will be further opportunity for feedback.
- **Proposed Product Stewardship Regulations for Agrichemicals and proposed amendments to Waste Legislation** to the Ministry of the Environment. Draft submissions were circulated on 28 May 2025 and the Infrastructure Services team made a submission on 30 May 2025.
- **Housing for Growth** submission to the Ministry of Environment was circulated last week and submitted by the City Strategy team on 15 August 2025.

COMMITTEE RESOLUTION

Councillors Crown / Chrystal

The Prosperous Napier Committee:

- **Receive** the report titled "Submissions Schedule Update 10 February 2025 to 4 August 2025" dated 21 August 2025.
- **Note** the submissions made by Napier City Council during the period 10 February 2025 to 4 August 2025 (Doc Id 1868521).

Carried

Minor matters

Discussion of Public Forum - Predator Free Napier Hill – During the Public Forum Ms Steifel requested that Council support a Councillor appointment the Governance Group, with a focus on advocacy, community engagement, and communications support.

Mayor Wise confirmed that she had received this request and that the Councillor appointment had been included in the administration for the next Triennium.

A request had also been made for a council officer to contribute to the working group, who had links into reserve management, operational support, and promotional channels.

ACTION: ***Governance** to add to the new Triennium External Appointments Schedule a Councillor appointment on the Predator Free Governance Group, with a focus on advocacy, community engagement, and communications support.*

***Direct** officers to provide information on the feasibility for a Council officer to contribute to the Predator Free working group, with links into reserve management, operational support, and promotional channels and if so how could this be implemented.*

RESOLUTION TO EXCLUDE THE PUBLIC

Councillors Mawson / Taylor

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Housing Divestment Project - Evaluation Panel Member Appointment
2. SR41 Security, Integrity and Privacy of Data
2. Draft 2024/25 Annual Report

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter.
1. Housing Divestment Project - Evaluation Panel Member Appointment	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Protecting privacy of independent advisor to ensure independence maintained throughout the divestment project.
2. SR41 Security, Integrity and Privacy of Data	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of	Due to the sensitive nature of the information

		information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	
3. Draft 2024/25 Annual Report	7(2)(c)(ii) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	The information contained within is draft and still subject to audit to confirm the accuracy and completeness of the information. Until it has been verified, it should be treated as confidential.
Public Excluded Text			
Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.			

*The meeting adjourned at 10.29am and reconvened
in Public Excluded at 10.32am
The meeting closed with a karakia at 11.01am*

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval