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ORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date: Thursday 25 September 2025

Time: 9.30am

Venue: Large Exhibition Hall

War Memorial Centre

Marine Parade

Napier

Livestreamed via Council's Facebook page

Council Members Chair: Mayor Wise

Members: Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, McGrath, Price, Simpson, Tareha

and Taylor

Officer Responsible Chief Executive

Administrator Governance Team

Next Council Meeting Thursday 30 October 2025

2022-2025 TERM OF REFERENCE - COUNCIL

Chairperson Her Worship Mayor Kirsten Wise

Deputy Chairperson Deputy Mayor Annette Brosnan

Membership All elected members

Quorum 7

Meeting frequency At least 6 weekly and as required

Executive Chief Executive

Purpose

The Council is responsible for:

- 1. Providing leadership to and advocacy on behalf of the people of Napier.
- Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

The Council is responsible for the following powers which cannot be delegated to committees, subcommittees, officers or any other subordinate decision-making body¹:

- 1. The power to make a rate
- 2. The power to make a bylaw
- 3. The power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
- 4. The power to adopt a long-term plan, annual plan, or annual report
- 5. The power to appoint a chief executive
- 6. The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement, including the 30-Year Infrastructure Strategy
- 7. The power to adopt a remuneration and employment policy.
- 8. The power to establish a joint committee with another local authority or other public body².
- 9. The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
- 10. The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council not accept the recommendation.
- 11. The power to make a final decision whether to adopt, amend, revoke, or replace a local Easter Sunday shop trading policy, or to continue a local Easter Sunday shop trading policy without amendment following a review.³

¹ Schedule 7, clause 32. Local Government Act 2002.

² Schedule 7, clause 30A

³ Shop Trading Hours Act 1990, section 5D.

Delegated Power to Act

The Council retains all decision making authority, and will consider recommendations of its committees prior to resolving a position.

Specific matters that will be considered directly by Council include without limitation unless by statute:

- 1. Direction and guidance in relation to all stages of the preparation of Long Term Plans and Annual Plans
- 2. Approval or amendment of the Council's Standing Orders⁴.
- 3. Approval or amendment the Code of Conduct for Elected Members⁵.
- 4. Appointment and discharging of committees, subcommittees, and any other subordinate decision-making bodies⁶.
- 5. Approval of any changes to the nature and delegations of any Committees.
- 6. Appointment and discharging of members of committees (as required and in line with legislation in relation to the role and powers of the Mayor) ⁷.
- 7. Approval of governance level strategies, plans and policies which advance council's vision and strategic goals.
- 8. Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer.
- Reviewing of representation arrangements, at least six yearly⁸.
- 10. Approval of any changes to city boundaries under the Resource Management Act.
- 11. Appointment or removal of trustees, directors or office holders to Council's Council-Controlled Organisations (CCOs) and Council Organisations (COs) and to other external bodies.
- 12. Approval the Local Governance Statement as required under the Local Government Act 2002.
- 13. Approval of the Triennial Agreement as required under the Local Government Act 2002.
- 14. Allocation of the remuneration pool set by the Remuneration Authority for the remuneration of elected members.
- 15. To consider and decide tenders for the supply of goods and services, where tenders exceed the Chief Executive's delegated authority, or where projects are formally identified by Council to be of particular interest. In addition, in the case of the latter, milestone reporting to Council will commence prior to the procurement process.

⁴ Schedule 7, clause 27,

⁵ Schedule 7, clause 15,

⁶ Schedule 7, clause 30,

⁷ Schedule 7, clause 30,

⁸ Local Electoral Act 2001, section 19H.

ORDER OF BUSINESS

Karakia

Apologies

Nil

Conflicts of interest

Public forum

Leonie Wallwork - Ngā Toi Youth Hub

Announcements by the Mayor including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

	confirmed as a true and accurate record of the meeting	
	t the Draft Minutes of the Extraordinary Meeting of Council held on Tuesday, 9 Septem 5 be confirmed as a true and accurate record of the meeting	
Info	ormation items	
Ag	enda items	
1	Hawke's Bay Tourism Update	5
2	Interregnum Period Delegation	7
3	Plan Stop Policy Exemption - Sites and Areas of Significance to Māori	10
4	Request for Extension of time Pursuant to Clause 10A of the Resource Management / 13	Act
5	Napier Multicultural Strategy - Draft for consultation	16
6	Age-Friendly Terms of Reference	23
7	Riskpool - Proposed Amendments to the Trust Deed	32
8	Lease of Land Extension	35
9	Council Investment Policy Updates	40
10	Summary of Ngā Mānukanuka o te lwi Recommendations for Ratification	44
11	Summary of Joint Alcohol Strategy Advisory Group Recommendations for Ratification	.59
12	Information - Minutes of Joint Committees	65
Mir	nor matters not on the agenda – discussion (if any)	
Rei	ports under Delegated Authority	

Recommendation to Exclude the Public......80

4

AGENDA ITEMS

1. HAWKE'S BAY TOURISM UPDATE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1873643
Reporting Officer/s & Unit:	Julia Stevens, Communications, Marketing & Engagement Manager

1.1 Purpose of Report

To provide Council with an update on Hawke's Bay Tourism (HBT) activities, performance, and funding arrangements for the 2025/26 year.

Officer's Recommendation

That Council:

a. **Receive** the report titled "Hawke's Bay Tourism Update" dated 25 September 2025.

1.2 Background Summary

Hawke's Bay Tourism (HBT) is the region's official Regional Tourism Organisation (RTO), responsible for destination marketing, promotion, and industry support.

Tourism is a major economic driver for Hawke's Bay, contributing \$271 million directly to regional GDP (Tourism Satellite Account data, 2023), supporting over 5,000 jobs, and generating around \$384 million in domestic and \$69 million in international visitor spend in 2023/24 (measured through MBIE's Tourism Electronic Card Transactions dataset), while sustaining local businesses across hospitality, accommodation, and visitor services.

HBT delivers strong value for the region through national and international promotion, digital and media campaigns, and leveraging Hawke's Bay's recognition as a Great Wine Capital. Its channels collectively reach millions of potential visitors each year.

Following the withdrawal of Hawke's Bay Regional Council funding from July 2025, Napier, Hastings, and Central Hawke's Bay councils agreed to provide operational grants to ensure continuity of HBT at a minimum viable level. This collective funding underpins HBT's work programme and ensures the region maintains a visible and competitive position in the tourism market.

1.3 Issues

No issues

1.4 Significance and Engagement

N/A

1.5 Implications

Financial

Council has committed \$450,000 in the 2025/26 Annual Plan.

Social & Policy

Tourism remains a key economic driver for Napier, supporting local businesses, employment, and community vibrancy.

Risk

Funding is contingent on HBT meeting agreed KPIs. Reduced funding compared to prior years may limit activity scope.

1.6 Options

The options available to Council are as follows:

- a. Receive the report for information.
- b. Request further information or clarification from Hawke's Bay Tourism.

1.7 Development of Preferred Option

N/A

1.8 Attachments

Nil

2. INTERREGNUM PERIOD DELEGATION

Type of Bonort	Logal and Operational
Type of Report:	Legal and Operational
Legal Reference:	Local Government Act 2002; Local Electoral Act 2001
Document ID:	1821839
Reporting Officer/s & Unit:	Anna Eady, Governance Manager

2.1 Purpose of Report

To seek a time-limited delegation to the Chief Executive of decision-making powers during the interregnum period and to outline that the committees of Napier City Council (Council) will be discharged at the end of this triennium.

Officer's Recommendation

That Council:

- a. Approve the Chief Executive to make decisions in respect of urgent matters, in consultation with the mayor-elect, from 12 October 2025 (that is, the day after the declaration of preliminary results by the Electoral Officer) until the new Council is sworn in.
- b. **Note** that any decisions made under this delegation will be reported to the first ordinary meeting of the new Council.
- c. **Note** that Council's committees will be discharged following the election of the new council with the exception of the following:
 - i. Te Komiti Muriwai o Te Whanga
 - ii. District Licensing Committee
 - iii. Transitional Governance Group Joint Committee
- d. **Note** that membership of committees that have not been discharged will be updated as part of the adoption of the 2022-2025 governance structure.

2.2 Background Summary

The time between the ending of an outgoing council and the swearing in of a new council is referred to as the interregnum period.

An incoming council cannot make decisions or undertake matters of business until they have been sworn in. Under the Local Government Act 2002 there are specific time frames that must be met in relation to the notification of the Inaugural, or Triennial, meeting at which this swearing in takes place, which along with logistical considerations contribute to the existence and length of the interregnum period.

On occasion issues can occur which require an urgent decision during this period when the elected members are not yet able to operate in a decision-making capacity.

Local Government New Zealand (LGNZ) recommends that a time-limited delegation is provided to the Chief Executive to make any decisions of this nature within this period, to ensure that urgent or emergency matters can be addressed. It is expected that the Chief Executive will consult with the mayor-elect prior to any final decision being made.

Discharge of Committees

The Local Government Act 2002 Schedule 7, section 30(7) states:

A committee, subcommittee, or other subordinate decision-making body is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general election of members

This does not apply to:

- Te Komiti Muriwai o Te Whanga;
- District Licensing Committee; or
- Transitional Governance Group Joint Committee,

which are legislated entities. The Council representatives on these committees will need to be confirmed as part of the new governance structure.

2.3 Issues

If delegation is not made for the interregnum, it may create unnecessary exposure to risk for Council and the community should an urgent or emergency decision unexpectedly occur during the period that elected members cannot yet make decisions. LGNZ recommends mitigating this risk by providing a time-bound delegation to the Chief Executive.

Although Council may delegate decision-making powers to the Chief Executive for a fixed period of time, certain powers are excluded from this delegation by the Local Government Act 2002, Schedule 7, Section 32(1):

Unless expressly provided otherwise in this Act, or in any other Act, for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to a committee or other subordinate decision-making body, community board, or member or officer of the local authority any of its responsibilities, duties, or powers except -

- (a) the power to make a rate; or
- (b) the power to make a bylaw; or
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or
- (d) the power to adopt a long-term plan, annual plan, or annual report; or
- (e) the power to appoint a chief executive; or
- (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement.
- (g) [Repealed]
- (h) the power to adopt a remuneration and employment policy

2.4 Significance and Engagement

This is an operational matter in relation to the transition of councils under the Local Government Act 2002 and the Local Electoral Act 2001 and does not trigger the Significance and Engagement Policy.

2.5 Implications

Financial

There are no financial implications in relation to the subject of this report.

Social & Policy

There are no social or policy implications in relation to the subject of this report.

Risk

As noted above, not providing for decision making in the interregnum period between the outgoing council and the swearing in of the new council creates risk for Council and potentially the community should unexpected urgent matters occur during this time.

It is expected that any decisions required under this delegation would be made in consultation with the mayor-elect and that they would be reported to the first ordinary meeting of the new council.

2.6 Options

The options available to Council are as follows:

- a. To authorise a time-limited delegation to the Chief Executive to make decisions in respect of urgent matters during the 2025 interregnum period, in consultation with the mayor-elect; or
- b. To not authorise a decision-making delegation for the interregnum period.

2.7 Development of Preferred Option

It is strongly recommended by LGNZ that delegation is provided to the Chief Executive of a Local Authority during the interregnum period to ensure that any risk created by unexpected urgently required decisions is mitigated.

It is expected that any decisions made under this delegation would be made only following consultation with the mayor-elect, and that they are reported to the first ordinary meeting of the new Council

2.8 Attachments

Nil

3. PLAN STOP POLICY EXEMPTION - SITES AND AREAS OF SIGNIFICANCE TO MĀORI

Type of Report:	Procedural
Legal Reference:	Resource Management Act 1991
Document ID:	1873351
Reporting Officer/s & Unit:	Fleur Lincoln, Principal Policy Planner

3.1 Purpose of Report

The purpose of this report is to seek Council approval to apply for an exemption to the Plan Stop Policy for the Sites and Areas of Significance to Māori Variation/Change to the Proposed District Plan, Partially Operative, or Operative District Plan.

Officer's Recommendation

That Council:

- a) **Receive** the report titled "Plan Stop Policy Exemption Sites and Areas of Significance to Māori" dated 25 September 2025.
- b) **Approve** applying for an exemption to the Plan Stop Policy to continue the Sites and Areas of Significance to Māori variation/change.

3.2 Background Summary

On 20 August 2025, the Coalition Government passed into law the Resource Management (Consenting and Other System Changes) Amendment Act 2025. This brought in changes to pause Councils' work on the review of and changes to their RMA (including District Plans). The intention is to ensure that local authorities do not expend resources unnecessarily, by stopping parts of the plan-making process between the time when the Act comes into force and when legislation to replace the RMA comes into force, expected to be the end of 2027. For Napier City Council, this policy will affect proposed plans, and plan changes and variations.

The Proposed District Plan (PDP) was notified in September 2023, with three chapters absent from the PDP – Ecosystems and Biodiversity; Natural Hazards; and Sites and Areas of Significance to Māori. The Ecosystems and Biodiversity chapter was notified prior to completing the Hearings process for the PDP, with the Hearing and deliberation for this chapter now completed. The Natural Hazards variation is subject to an automatic exemption under the Plan Stop Policy, and can continue as planned.

Work on the Sites and Areas of Significance to Māori chapter (including mapping) began in 2019, in partnership with Mana Whenua, and has made significant progress. Engagement with affected landowners is yet to occur, and the feedback from landowners will inform the final proposal for this chapter. The Plan Stop Policy provides a set of criteria whereby Council can apply for an exemption to the Plan Stop. These are to:

- a. better enable the local authority to provide, operate or maintain municipal drinking water, stormwater or wastewater in accordance with the Water Services Act 2021;
- b. rectify any provisions in a plan or policy statement that have had unintended consequences, are unworkable, or have led to inefficient outcomes;
- c. respond to changes made to the RMA;
- d. better enable climate change to be managed;
- e. support the transition of high-risk land so as to better manage the risk of erosion;
- f. better enable any relevant Treaty of Waitangi Settlement Act or deed of settlement, and the Crown's obligations under that settlement, to be upheld;
- g. enable a response to be made to a recommendation from the Environment Court;
- h. enable work to be progressed that, for any other reason, the minister considers appropriate.

It is possible that the Sites and Areas of Significance to Māori variation would meet clause (f) above. Officers will further explore this with the Ministry for the Environment and with Mana Whenua. Given the significant amount of work already undertaken on this matter, and the direction of the Resource Management Act (RMA) to 'recognise and provide for the relationship of Maori and their culture and traditions with their ancestral lands, water, sites, waahi tapu, and other taonga' as a matter of national importance, Officers consider it appropriate to pursue an exemption to continue to this work.

Before applying for an exemption, Council must <u>decide to apply</u>, with the decision being made with those with appropriate delegation to do so. With this being the last Council meeting before the interregnum, Officers are seeking a decision of Council to make an application for an exemption. This will allow Officers to continue to work with Mana Whenua and the Ministry for the Environment to explore this option (and potentially apply) during the interregnum period.

3.3 Issues

N/A

3.4 Significance and Engagement

The decision does not require engagement with the community under the Significance and Engagement Policy. If the exemption is approved, the work can continue, and this will require significant engagement, particularly with those affected by the proposal. Before notifying, a paper will be brought to Council to endorse notification of the change.

3.5 Implications

Financial

There is no cost to the application process.

Social & Policy

As noted above, Council has an obligation to 'recognise and provide for the relationship of Māori and their culture and traditions with their ancestral lands, water, sites, waahi tapu, and other taonga' as a matter of national importance. Having worked so closely with Mana Whenua to identify and map these areas with the expectation that they would then be protected by the District Plan, Council Officers consider that pursuing the continuation of this work supports the partnership approach Council has with mana whenua in a manner that is consistent with section 8 of the RMA (Treaty of Waitangi principles).

Risk

It is possible that, through pre-application discussions with the Ministry for the Environment, an application for an exemption would not be possible. If this were to occur, Officers would simply not progress with this work. Without a 'decision to apply' from Council, Officers do not have the confidence to continue pursuing an exemption as an option.

3.6 Options

The options available to Council are as follows:

- Decide to apply for an exemption to the Plan Stop Policy for the Sites and Areas of Significance to Māori variation; or
- b. Decide to not apply for an exemption to the Plan Stop Policy for the Sites and Areas of Significance to Māori variation; or
- c. Make no decision on whether to apply for an exemption to the Plan Stop Policy for the Sites and Areas of Significance to Māori variation, reserving this decision for a later date.

3.7 Development of Preferred Option

As noted above, there are a number of benefits to deciding to apply for an exemption to the Plan Stop Policy for the Sites and Areas of Significance to Māori variation. Considerable progress on this variation has already been made, since 2019, with all sites identified, and for some finessing of the management framework alongside landowner engagement still to be completed. Pursuing an exemption to continue this work will ensure Council meets its Section 6 and Section 8 of the RMA obligations, and will enable the work carried out by both Council Officers and Mana Whenua to continue.

Without a 'decision to apply' from Council, Officers do not have the confidence to continue pursuing an exemption as an option.

3.8 Attachments

Nil

4. REQUEST FOR EXTENSION OF TIME PURSUANT TO CLAUSE 10A OF THE RESOURCE MANAGEMENT ACT

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1873340
Reporting Officer/s & Unit:	Paulina Wilhelm, Strategy & Policy Manager

4.1 Purpose of Report

This report seeks to inform Council that the statutory timeframe to release decisions on the Proposed District Plan (PDP) will not be met, to outline reasons, and to update you on progress. Officers will send a letter to the Minister for the Environment requesting an extension under **Schedule 1**, **clause 10A** of the Resource Management Act (RMA).

Officer's Recommendation

That Council:

- Notes that the Proposed District Plan was publicly notified on 21 September 2023, starting the statutory two-year clock for issuing decisions under Schedule 1, clause 10 of the RMA (decisions due by 21 September 2025).
- b. **Notes** that despite substantial progress (hearings completed in September 2025), the decisions cannot be prepared, quality assured and released by 21 September 2025.
- c. Notes officers will be making an application to the Minister for the Environment under Schedule 1, clause 10A to extend the timeframe for issuing decisions, with a requested new date after Council Elections.
- d. **Notes** officers will present the Hearing Panel Decisions to the Napier Proposed District Plan for adoption at the Council extraordinary meeting 9 October.
- e. **Delegates** to the Chief Executive the authority to finalise and submit the application and supporting material to the Minister for the Environment.
- f. **Directs** officers to implement a communication plan to update submitters, mana whenua partners, affected stakeholders, and the community on the revised timeline and process.

4.2 Executive Summary

<u>Statutory requirement.</u> Under Schedule 1 (clause 10) Councils must issue decisions on proposed plans/plan changes within 2 years of notification. If this cannot be achieved, an application to the Minister for an extension is required (Clause 10A). The PDP was notified on 21 September 2023, so decisions are due 21 September 2025.

<u>Progress to date.</u> Hearings have run from November 2024 to September 2025, across multiple streams. Deliberations, drafting of decisions, mapping updates, quality assurance, and integration remain to be completed, meaning the two-year deadline cannot be met.

Reasons for not meeting the deadline. The constraint is driven by volume/complexity of submissions, rezoning requests, and scope dependencies (especially with the delays in

the decisions to the Future Development Strategy), alongside resourcing impacts, including wider organisational pressures linked to Cyclone Gabrielle recovery.

What we propose. Seek a targeted extension under clause 10A to December 2025, maintain momentum on drafting decisions, and implement a proactive communication plan.

4.3 Background

The PDP was notified 21 September 2023. Council received 291 submissions (including accepted late submissions) and subsequently 66 further submissions (including late ones). A summary of decisions requested was notified before the hearings.

Hearings were organised into nine streams and held from November 2024 through September 2025. The Panel has completed the hearing of submissions and will now move to deliberations and recommendations to Council. Due to Council Elections and the standdown period, the extension requested will be longer than what is strictly needed. After being sworn, the new Council will have to familiarise themselves with the district plan documents and decisions from the panel before they adopt the final plan.

Three PDP topics, Natural Hazards, Ecosystems and Indigenous Biodiversity, and Sites of Significance to Māori, were not notified with the PDP. The Ecosystem and Indigenous Biodiversity chapter was notified as a variation and has been integrated with the rest of the PDP via hearings and decisions. The timing of the other two variations is still to be determined, as it depends on further government direction and engagement with mana whenua. Further information about the process to progress these variations is included in the report to Council titled "Plan Stop Policy Exemption-Sites and Areas of Significance to Māori" presented to you today.

4.4 Issues

Reasons the statutory timeframe will not be met:

- 1. Scale and complexity of the review process. The notified PDP generated 291 submissions and 66 further submissions, raising 8000 plus submission points requiring extensive s42A reporting, expert caucusing, and cross-topic integration. Many issues raised required further expert input, which had to be outsourced.
- High number of rezoning requests. The panel recorded approximately 140 rezoningrelated submission points, necessitating additional evidence and careful sequencing (Minute #4 notes the timing and implications for Stream 6, https://www.napier.govt.nz/assets/Proposed-District-Plan/Hearings-Portal/Procedures-and-Minutes/Minute-04-Hearing-Stream-1-Followup-25-November-2024.pdf).
- 3. Delays due to submitters requesting extra time to prepare further evidence.
- The Future Development Strategy (FDS) adoption was delayed, also affecting the rezoning decisions (Some rezoning requests in the PDP were also considered as part of the FDS).
- Dependent variation and integration, the decision to address the Eco chapter as variation means there are interdependencies to resolve to ensure a coherent plan framework and accurate mapping.
- 6. The hearing schedule concluded in early September 2025. With hearings only just completed, time is insufficient to complete deliberations, drafting decisions, legal review, internal quality assurance, and production by 21 September 2025.

- Council elections in October mean the time extension request needs to consider Council's stand down period, resulting on a longer extension than what is strictly necessary.
- 8. Changes to national policy direction during the review process (NPS Highly Productive Land, NPS Indigenous Biodiversity and the pending NPS on Natural Hazards).
- 9. The significant time required to complete quality assurance, formatting and conversion to an e-plan.
- 10. Council workloads have been materially affected by Cyclone Gabrielle recovery priorities across 2023/2024, with flow-on effects for timing.

4.5 Significance and Engagement

This extension request is of low significance in itself (process/timing), but high community interest attaches to the PDP decisions overall. Directly affected parties are submitters (including mana whenua partners). A dedicated communications plan and stakeholder updates are proposed to be developed to inform them of the slight delay.

4.6 Implications

Financial

All costs are covered with existing operational budgets.

Social & Policy

The delay is insignificant in the context of the district plan review process and will not have significant social and policy implications. The extension of time will ensure a quality checks can occur, which will have better outcomes for the community and stakeholders.

Risk

Extending the timeframe could attract concerns from submitters. Officers will mitigate this risk by having clear communication and by requesting only a few weeks' extension.

4.7 Options

The options available to Council are as follows:

- a. Apply to the Minister for an extension (recommended)
- b. Stage decisions and seek a shorter extension.
- c. Do nothing (not viable)

4.8 Development of Preferred Option

Option a) is the preferred option as it maintains plan quality and reduces litigation risk from rushed decisions; aligns with MfE guidance and acknowledges submitters' interests.

Option b) enables staging decisions to the plan, releasing them in tranches. This could have enabled a shorter extension. Releasing staged decisions is not recommended. The plan is a complex document that requires careful integration and cross-referencing among the various chapters. The benefits of releasing decisions in stages are minimal. Requesting a shorter extension is not feasible due to Council elections and the stand-down period.

Option c) is not viable as the reputational harm and legal risks are too high, and it is inconsistent with Schedule 1 process.

4.9 Attachments - Nil

5. NAPIER MULTICULTURAL STRATEGY - DRAFT FOR CONSULTATION

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1872224
Reporting Officer/s & Unit:	Margot Wilson, Community Resilience Manager
	Rebecca Peterson, Senior Policy Anaylst

5.1 Purpose of Report

This report summarises development of the draft 'Napier Multicultural Strategy - Whiria Ahuriri' and seeks approval to release it for community feedback prior to its finalisation for adoption by Council.

Authors:	Rebecca Peterson, Senior Policy Analyst (NCC)
	Tanya Jain, Independent Consultant

Officer's Recommendation

That Council:

- a. Receive the report titled "Napier Multicultural Strategy Draft for Consultation" dated 25 September 2025.
- b. **Approve** the release of the draft Napier Multicultural Strategy Whiria Ahuriri (Doc Id 1875187) for community feedback.

5.2 Background Summary

Napier is becoming increasingly diverse with one in six people born overseas and one in ten people identifying as Asian, Pacific, Middle Eastern, Latin American, African or of another ethnicity. Whilst Napier City's ethnic community is smaller than the New Zealand average, Napier residents represent more than 70 countries and ethnic groups from across the world. The 2023 Census reports a steady increase in the percentage of people from different ethnicities living in Napier. The proportion of overseas-born Napier residents increased from 14% in 2013 to 18% in 2023, and nearly 20% of Napier's population now identify with ethnicities other than New Zealand European or Māori.

Te Tiriti o Waitangi is central to the Strategy

The Strategy places Te Tiriti o Waitangi at its core, as the foundation for Tangata Whenua and Tauiwi to live together. In late 2023, Council officers engaged with Mana Ahuriri Trust and Te Taiwhenua o Te Whanganui ā Orotu to share the intention to develop a Multicultural Strategy for Ahuriri-Napier. Mana whenua representation was secured as part of the advisory structure with assistance from Te Waka Rangapū, NCC Māori Partnerships team and Ngā Mānukanuka o te Iwi Komiti. The draft Strategy was subsequently shared with Ngā Mānukanuka o Te Iwi Komiti on August 15, 2025.

Strategic Alignment

The Strategy is a response to community requests made through both formal Council submissions and informal channels. The Strategy supports Council's own Vision and Strategic Priorities which guide decision making and inform annual and long-term plans. This includes, ensuring spaces and places for all, nurturing authentic relationships with our community partners, and a resilient city – the ability to thrive and withstand impacts, knocks and shocks.

The Strategy also acts as an umbrella for Immigration New Zealand's Welcoming Communities programme that Council has committed to implementing. The programme helps Council and communities work together to make Napier more welcoming for newcomers, migrants, and international students who have lived here for five years or less.

Advisory groups that informed the Strategy

The Strategy has been developed in collaboration with and advice from a Steering Group including representatives from agencies who offer services and support to our cultural communities, and a Reference Group of Napier residents from a range of ethnicities and cultural backgrounds.

These advisory groups attended several workshops during 2024, contributing key insights and advice that was crucial to guiding the development of the Strategy's vision, values, principles, and focus areas. During these workshops the groups explored the meaning of different words associated with Multiculturalism, leading to a discussion about the name of the Strategy. This resulted in the name 'Whiria Ahuriri' meaning to weave, which conveys the coming together of different strands and cultures, to form the social fabric of Ahuriri-Napier.

Wider stakeholder engagement occurred from October to December 2024, involving 4 community events and delivery of 9 presentations and workshops. Groups engaged included Tamatea High School students, NCC staff, Community Network Meeting participants, Youth Council, Napier businesses, EIT international students and Hawke's Bay Settlement Forum members. Alongside this, a survey was completed by 119 people including 18 organisation representatives e.g. Hindu Council, People's Advocacy and Citizens Advice Bureau.

The Napier Multicultural Strategy Background Document (Attachment 1) provides the detailed process for Strategy development, including a summary of feedback from stakeholders about the challenges faced by cultural communities, and their thoughts and ideas for a more multicultural Napier.

5.2.1 Draft Multicultural Strategy

The draft Multicultural Strategy (Attachment 2) focuses on community-wide priorities to support social cohesion, moving beyond simply celebrating multi-culturalism. It sets out five key focus areas that contribute to the Strategy's overall vision of 'Together we Thrive-Napier is a city where people from all cultures can belong and thrive'.

The five priority areas are:

- Connected and cohesive community
- Cultural expression and pride
- Wellbeing and safety
- Access and support

Engagement and participation

The draft Strategy content will incorporate design elements before taking to community consultation.

Following Council adoption, an implementation plan will be developed for the Strategy. This will be led and monitored by a newly established Napier Multicultural Strategy Advisory Group. Members will include representatives from organisations who provide services or support, and cultural community leaders and representatives. The plan will be implemented in stages with a set of actions under each of the five priority areas. These actions will be prioritised and phased over the five-year period of the Strategy to ensure they are manageable and achievable.

5.3 Issues

Data from Napier City Council's 2024 Social Monitor survey reveals a concerning decline in community attitudes toward diversity. Less than half of Napier residents (45%) believe diversity makes the city a better place to live, down from 47% in 2023 and 53% in 2022. Meanwhile, one-third of residents, (32%) view diversity as having no impact, and 15% believe it makes Napier worse.

These findings highlight the need for Council to take a leadership role. Council is well placed to support a community-wide strategy focused on strengthening social cohesion across all cultures. This will be an essential step in addressing this trend and building a more inclusive Napier.

Prior to developing the Napier Multicultural Strategy, the Hawke's Bay Settlement Forum has served as the primary network for discussing issues affecting newcomers and ethnic communities. This group organises the annual 'Diversity' event which celebrates and showcases Napier's multicultural communities while providing opportunities for organisations focused on supporting cultural communities to connect and collaborate. Additionally, the Welcoming Communities Programme provides support specifically for migrants, newcomers and international students who have lived in Napier for five years or less. However, we recognise that significant numbers of cultural communities who have lived in Napier for 11 years or more and will have different needs and considerations. The Multicultural Strategy extends and builds on these existing programmes, providing an overarching strategic approach for how Napier supports all ethnic and cultural communities.

5.4 Significance and Engagement

The draft Strategy was shared with Ngā Mānukanuka o Te lwi Komiti on August 15, 2025. This engagement with Mana Whenua will continue as we identify membership for the future Multicultural Strategy Advisory Group and begin planning implementation.

A wide number of groups, organisations, and individuals have already contributed to the Strategy's development, as detailed in the Background Document (Attachment 1). The wider public will have the opportunity to provide feedback during the four-week consultation period.

For this community-wide Strategy to succeed, Council will need to continue fostering and building relationships with cultural leaders and cultural groups. Key Council departments will also participate in developing the Implementation Plan for priority areas identified in the Strategy.

5.5 Implications

Financial

Following Council's adoption of the Strategy, Council officers will develop a phased Implementation Plan. This approach ensures flexibility to align with upcoming Local Government changes while maximising opportunities for strategic partnerships.

Council will consider actions requiring funding in future budgets and pursue external funding sources where appropriate.

Social & Policy

This is Napier's first Multicultural Strategy. It acknowledges that Napier's cultural diversity is increasing and recognises the high level of community interest in its implementation.

A number of agencies and organisations have been involved in drafting the Strategy, through Steering and Reference Groups, hui, forums, events, discussion groups and a survey. Key partners include the Hawke's Bay Multicultural Association, members of the Hawke's Bay Settlement Forum and Welcoming Communities Advisor. These partners, along with other community groups, will play key roles in implementation of the Strategy.

Risk

At the project's outset, it was determined that the Strategy needed to span a range of sectors, services, and activities to achieve broader community outcomes. The Strategy recognises that achieving its vision requires genuine partnership between government agencies, community organisations, and residents working together over time. Council's commitment to adopting the Strategy and developing a phased implementation plan will build trust and transparency while reducing reputational risk.

Given the wide involvement of the Strategy's development, feedback during consultation is likely to align with issues already raised. We anticipate receiving additional ideas for action, which will be considered during development of the Implementation Plan.

5.6 Options

The options available to Council are as follows:

- Release the draft Napier Multicultural Strategy Whiria Ahuriri for community feedback (preferred)
- b. Not release the draft Napier Multicultural Strategy Whiria Ahuriri for community feedback.

5.7 Development of Preferred Option

Many organisations, community groups and cultural leaders have been closely involved in developing the draft Strategy. There is an expectation they will be provided with the opportunity to provide feedback on the draft developed with their input. This will also give the wider community an opportunity to have their say now that the Strategy has been drafted.

5.3 Attachments

- 1 Whiria Ahuriri Napier Multicultural Strategy Background Document (Doc Id 1875188) (Under separate cover 1)
- 2 Draft Napier Multicultural Strategy Whiria Ahuriri (Doc Id 1875187) (Under separate cover 1)
- 3 Communication and Engagement Plan (Doc Id 1875654) J.

Doc Id 1875654

High Level Communications and Engagement Plan – Napier Multicultural Strategy

Background

In late 2023, Napier City Council began developing a city-wide Multicultural Strategy. The first step was a desktop review of multicultural strategies and Welcoming Plans from other councils across Aotearoa, along with an ethnic community profile of Napier.

During pre-engagement, we connected with a wide range of Napier's cultural communities. This included people of different ages, backgrounds, and ethnicities from across the city, to hear their views on a multicultural Napier.

Two governance groups were formed to guide the strategy:

- A Steering Group made up of government and non-government organisations.
- A Reference Group representing community cultural groups

Both groups took part in workshops to help shape the draft vision, values, and focus areas for the strategy. After this, targeted pre-engagement activities were carried out to gather feedback from cultural communities and the organisations that support them.

Significance and Engagement Policy

The strategy is likely to be of moderate interest to the community, and of high interest to ethnic communities and people who work with people from diverse cultures.

The opportunity to provide feedback will be promoted to the wider community and presented directly to stakeholder agencies and groups who have been involved in pre-engagement, and those most directly impacted by the implementation of the Strategy.

Objectives

- Build broader community support for the Multicultural Strategy
- Encourage the community to provide feedback on the draft before it is finalised.
- Highlight Napier's cultural diversity and the valuable input these communities have contributed to the Strategy.

Key messages

- Napier is a diverse city with many cultures. We want everyone to feel embraced and enjoy living in our city.
- Napier City Council will lead the way, working with others to put the Strategy into action, using existing budgets or seeking external funding.
- The Strategy has been shaped through strong relationships with agencies and multicultural groups, ensuring it reflects the needs of our community.

Audience

As part of developing the Multicultural Strategy, the governance groups helped create a detailed list of stakeholders and suggested different ways to engage with them. This included focus groups, presentations, interviews, and attending a variety of cultural community events. While key stakeholder groups are already informed about the Strategy, awareness among the wider community is low.

	T
Stakeholders	

Government agencies	Ministry of Social Development
Government agencies	i i
	Ministry of Business, Innovation and Employment
	Ministry of Ethnic Communities
	Ministry of Pacific Peoples
	Ministry of Education
	Health Hawkes Bay
	NZ Police (Eastern Districts)
	Health NZ Te Whatu Ora
Non- Government agencies	Plunket
	Napier Family Centre
	HB Community Law
	Victim Support
	Presbytarian Support Services
	Waiapu Anglican Care
	Awhina Whānau Services
	Te Kupenga Hauora Ahuriri
	Roopu a lwi Trust
Networks / Community	Safer Napier Strategic Group
	Positive Ageing Strategy Advisory Group
	HB Settlement Forum
	HB Multicultural Association
	HB Samoan Committee
	Chamber of Commerce
	Taradale Business Association
	Napier City Business Association (incl members)
Mana whenua	Mana Ahuriri Trust
	Ngāti Pārau Hapu Trust
	Maungaharuru-Tangitū Trust
	Te Taiwhenua o Te Whanganui-a-Ōrotu
	Ngāti Kahungunu lwi Inc
	Maraenui and Districts Māori Committee
Wider Community	People who live and work in Napier
	, , , , , , , , , , , , , , , , , , , ,

Risk and Mitigations

Risks	Mitigations
Appearing expensive/nice to	Highlight Council's leadership role and partnerships with
have	other agencies to share costs
Low interest	Keep messaging simple and relevant

Approach

Feedback will be sought by inviting the community and stakeholders to view the draft Strategy and provide their comments. A largely online consultation approach promoting to members of the community to provide feedback from Monday 20 October to Friday 21 November. People who provide comment will be given the opportunity to speak to their feedback.

Week One
Say it Napier launches with consultation document
Direct distribution to stakeholders, development partners and interest groups

Social media posts - Final call for feedback

Paper copies of the feedback form available at the Customer Services and Libraries Media release Promotion of webinar Week Two Social media posts Digital advertising Promotion of Webinar Week Three Social media posts Digital advertising Webinar Week Four Social media posts Webinar recording made available In person engagement opportunity. Week Five

6. AGE-FRIENDLY TERMS OF REFERENCE

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1868468
Reporting Officer/s & Unit:	Rachael Kawana, Community Resilience Advisor

6.1 Purpose of Report

To update the Terms of Reference and name for the steering group associated with the Positive Ageing Strategy.

Officer's Recommendation

That Council:

- a) **Receive** the report titled "Age-Friendly Terms of Reference" dated 25 September 2025.
- b) **Approve** the Terms of Reference (Doc Id 1870067) adopting the name change to Age-Friendly Ahuriri Napier Steering Group.

6.2 Background Summary

Following the development of the Positive Ageing Strategy Action Plan 2023-2026, Napier became a member of the World Health Organisation's Global Network for Age-Friendly Cities and Communities in 2023 and a NCC Community Advisor attends the quarterly Age-Friendly Aotearoa New Zealand network meetings, held by the Office for Seniors. Creating an age-friendly community ensures that older adults can thrive as they age. Focusing on aspects such as accessibility, social inclusion, health services, and intergenerational connections enhances a city's environment to increase the quality of life for residents.

Statistics New Zealand projects that the proportion of New Zealanders aged 65 and over will reach around one in five by the mid-2030s. In Napier, this shift is already evident: the 2023 Census reported that 21.1% of Napier's population was aged 65 and over – up from 18% in 2018, and now surpassing the 18.4% of population aged under 15.

As part of a broader evolution in both language and approach, terminology has shifted from 'positive ageing' to 'age-friendly'. This change reflects a move away from individual-focused narratives towards creating inclusive and supportive environments that enable people to age well. Similarly, the term 'seniors' is increasingly being replaced by 'older adults' to promote more respectful, person-centred language that avoids stereotypes.

The Positive Ageing Strategy Advisory Group is a cross-sector group made up of local residents and representatives from organisations that work alongside and advocate for older adults in Napier. Member organisations include Te Whatu Ora, Age Concern, Grey Power Napier, Dementia HB, and others with strong connections to the ageing community.

Established in 2022, the Group was originally guided by the Terms of Reference developed to support the formation and early direction. Since then, the group has evolved into a forum

for collaboration, advice, and leadership on age-friendly initiatives across Napier. In April 2025, the Group requested a name change from Positive Ageing Strategy Group to Age-Friendly Ahuriri Napier to better reflect alignment with the World Health Organisation's Age-Friendly framework. By addition of 'Ahuriri Napier' also brings the group in line with the national network branding and naming conventions.

As Napier continues its commitment to being an accredited Age-Friendly City, it is timely to review and refresh the groups Terms of Reference and name to reflect the Group's ongoing role, and its alignment with the World Health Organisation's Age-Friendly Cities framework.

This work also supports the Community Resilience teams evolving focus. Building an agefriendly city enhances the ability of older residents to live independently, stay socially connected, and access the services they need – critical factors in fostering resilience at both individual and community levels.

6.3 Issues

Although, the Groups name and Terms of Refence will change, the current Positive Ageing Strategy 2020-2024 and Positive Ageing Action Plan 2023-2026 remain active and will continue to guide work and decision-making until they are formally reviewed.

6.4 Significance and Engagement

N/A

6.5 Implications

Financial

N/A

Social & Policy

Not adopting the name change will create inconsistency in communications and will not algin with national and international terminology.

Risk

N/A

6.6 Options

The options available to Council are as follows:

- a) Approve the Terms of Reference and adopt the name change to Age-Friendly Ahuriri Napier Steering Group.
- b) Approve the Terms of Refence and retain the current name 'Positive Ageing Strategy Advisory Group (PASAG)
- c) Retain the current Terms of Reference, and adopt the name change to Age-Friendly Ahuriri Napier Steering Group.
- d) Retain the current Terms of Reference and keep the current name Positive Ageing Strategy Advisory Group (PASAG)

6.7 Development of Preferred Option

In April 2025, the Group requested changing its name to *Age-Friendly Ahuriri Napier* to reflect Napier's WHO Age-Friendly City accreditation, align with the WHO framework and match national network branding.

With the proposed name change, it is considered best practice to undertake the review of the Terms of Reference. The update provides a clear framework for the Groups current role, ensuring it remains relevant and fit for purpose.

6.8 Attachments

- 2 Final revised ToR PAS Advisory Group (Doc Id 1870067) &

Positive Ageing Strategy Advisory Group (PASAG)

Terms of Reference

Strategy Vision Living Well, Ageing Well

Purpose

Members of the Positive Ageing Strategy Advisory Group (PASAG, 'the Group') will develop and guide the implementation of an action plan aimed at improving the lives of older people in Napier.

Principles

The Group meetings will be expected to meet the following operating principles:

- Contribution All members are encouraged to bring and contribute their own expertise, and that of the organisation/group they may be representing, of ageing to the Group.
- Collaboration All members are to listen to and respect the views and opinions of others, whether they agree with them or not, and and will work in a collaborative manner to develop majority held decisions.
- Communication All members will be open and clear in their communication and will relay information arising in the Group back into their organisation/group.
- Constructive All members are to actively contribute in a positive and constructive manner.
- Attendance In accepting membership of the Group it is important to us making progress that all members attend as many meetings as possible so we have continuity of thought development, and representation of all organisation/groups in decision making.

Membership

- The Group will be independently Co-Chaired by people identified by Napier City Council and appointed by the Mayor.
- The Group will include members who are Napier residents and have lived experience of ageing and members who have expertise on issues affecting older people in Napier and represent an organisation or group.
- A Napier City Councillor will sit on the Group (appointed by the Mayor).
- Current members include the following organisations:
 - Age Concern Napier
 - Grey Power Napier
 - Te Whatu Ora Health New Zealand, Te Matau a Māui Hawke's Bay

- Hawke's Bay Positive Ageing Trust
- Hawke's Bay Regional Council
- Kāinga Ora
- Māori Women's Welfare League / Te Rōpū Wāhine Māori Toko i te Ora
- Ministry of Social Development
- Napier City Council
- Napier RSA
- Presbyterian Support East Coast Enliven
- Retirement Villages Association
- Safer Napier
- Sport Hawke's Bay
- Te Kupenga Hauora Ahuriri
- Te Taiwhenua o Whanganui ā Orotu.

Operations

- Napier City Council will provide staff to support and work with the Group to assist them in their work.
- The Group will meet approximately six times per year with correspondence via email in-between meetings as required.
- Email will be used for correspondence with members in between meetings.
- A quorum constitutes half the current membership, plus one. Any decisions/actions about a specific priority area must include the lead agency for that priority area.
- Decisions will be reached by consensus wherever possible.

Term

The Group will meet until such time as: the the vision of the Strategy has been achieved; or the members agree by mutual or majority agreement to disband; or in the event the Napier Positive Ageing Strategy ceases to exist.

Membership of the Group may change over time as and when representatives decide to either stand down and/or an alternative is identified by their organisation/group. Members would be expected to brief their replacement if at all possible.

The Term of the Co-Chairs is open until such time as either of the Co-Chairs voluntarily decides to stand down and/or the Group ceases to exist. The Mayor will appoint a new Co-Chair as a replacement should the Group continue.

Review

This Terms of Reference will be reviewed two-yearly by the Group, or sooner at the request of a majority of the Group or at the request of Napier City Council.

Napier PASAG - Terms of Reference, Adopted 8 December 2021, revised May 2022

Age-Friendly Ahuriri Napier Steering Group

Terms of Reference

1. Purpose

Napier became a member of the World Health Organisation's Global Network for Age-Friendly Cities and Communities in 2023, following the development of its Positive Ageing Strategy Action Plan 2023-2026. This membership reflects our city's commitment to creating an age-friendly environment and our participation in the Age-Friendly Aotearoa New Zealand Network.

The term *Age-Friendly* replaces *Positive Ageing* and aligns with our vision of *Living Well*, *Ageing Well*.

The purpose of the Age-Friendly Ahuriri Napier Group is to:

Monitor

- Monitor and support Action Plan delivery
- · Review and contribute to Plan updates for relevance
- Identify opportunites to enhance age-friendly services and facilities

Coordinate

- Plan, lead or support delivery of agreed Group initiatives
- Identify and secure funding and resources needed to deliver the Plan

Advocate

- Represent the interest of older residents through submissions and public forum.
- Present progress updates to Council to highlight needs and achieventements.

. Collaborate

- · Share information across members and age sector
- · Promote awareness of age friendly policies and practices
- National and regional participation in the Age-Friendly Aotearoa New Zealand Network

2. Membership

Members

The Group comprises of:

- Napier residents with lived experience of ageing.
- Representatives from organisation's/groups with expertise on issues affecting older adults.
- A Napier City Councillor (appointed by the Mayor).
- Napier City Council will provide staff to support and work with the Group to assist them.

Criteria for appointment

When appointing members to the Age-Friendly Group, the following will be considered:

- Experience or involvement with issues affecting older people
- Strategic thinking skills to help guide and monitor the Action Plan
- · Good communication skills and community connections
- Participation in community organisations, businesses, or related sectors
- Ensuring the group reflects the diversity of our community, including ethnicity and gender.

Attendance:

- In accepting membership of the Group it is important that all members attend as many meetings as possible, so we have continuity of thought development, and representation of all organisations/groups in decision making.
- If a member is absent from three consecutive meetings without contact to the Age-Friendly Group, that person will cease to be a member.

Term

- Residents with lived experience will be appointed to the Age-Friendly group for a maximum 5-year term.
- Residents with lived experiences who were previously appointed into the Group, are welcomed, and encouraged to join working sub-committees.
- Organisation's/Group representatives may change over time as and when representatives decide to either stand down and/or an alternative is identified by their organisation/group.
- The Napier City Council staff assigned to support the Group, will rotate and will be appointed for a maximum 5-year term.

 For residents with lived experience, membership on the Age-Friendly Group is a volunteer unpaid position.

3. Co-Chairs

- The Co-Chairs will be appointed by Mayor, who will consider recommendations from the Group and a mix of gender and ethnicity, to reflect the broad communities we serve.
- To support both leadership development and continuity, each Chair will serve a staggered 5-year term, with a cross over period of 2.5 years.
- This structure ensures that at any given time, at least one of the leadership roles is held by someone with experience in both the current and previous strategy, supporting consistency through any transitions or updates.
- The Chair's are responsible for leading meetings, that the meetings have a strategic agenda monitoring the delivery of the plan, ensure all members have the opportunity to contribute, and represent the group when required.

4. Meetings

- The Group will meet 4 times per year (quarterly) with correspondence via email in-between meetings as required.
- Sub-committees will meet as required.
- A hui may be called annually to promote regional alignment.
- A quorum constitutes half the current membership, plus one. Any
 decisions/actions about a specific priority area must include the lead agency for
 that priority area.
- Decisions will be reached by consensus wherever possible.

5. Sub-Committees

- Sub-committees may be established by the Group to support delivery of specific projects or initiatives (eg International Day of Older Persons).
- Membership of the sub-committee can include current or past members of the Group, community representatives, or others with relevant skills and interest who

are willing to contribute.

- Membership on all sub-committees is a volunteer unpaid position.
- The Group will assign tasks to the sub-committee with clear expectations and defined outcomes.
- Sub-committees will be responsible for implementing the assigned project or initiative.
- A nominated representative from each sub-committee will provide regular updates to the Group at meetings or via email.
- Sub-committees will operate for the duration of their assigned project and may be dissolved once the work is complete.

6. Review

This Terms of Reference will be reviewed 2.5-yearly by the Group, or sooner at the request of a majority of the group or at the request of Napier City Council.



7. RISKPOOL - PROPOSED AMENDMENTS TO THE TRUST DEED

Type of Report:	Legal and Operational
Legal Reference:	N/A
Document ID:	1874176
Reporting Officer/s & Unit:	Bryan Faulknor, Property Advisor
	Caroline Thomson, Head of Finance, Data & Digital

7.1 Purpose of Report

To seek Council approval to consent to proposed amendments to the Riskpool Trust Deed, as circulated by Local Government Mutual Funds Trustee Ltd (LGMFT), the trustee for the New Zealand Mutual Liability Riskpool Scheme (Riskpool).

Officer's Recommendation

That Council:

- a) **Receive** the titled "Riskpool Proposed Amendments to the Trust Deed" dated 25 September 2025.
- b) Notes the purpose and effect of the proposed amendments as outlined in this report.
- c) **Approves** Napier City Council consenting to the amendments to the Riskpool Trust Deed, as provided in detail to the Chief Executive.
- d) **Authorises** the Chief Executive to sign and return the required consent form on behalf of Council.

7.2 Background Summary

Riskpool was established in 1997 by local authorities and Civic Assurance (now Civic Financial Services Ltd) to provide collective risk protection for local government entities across New Zealand. It was formed in response to an unreliable and expensive commercial insurance market, particularly following the withdrawal of key insurers from local government liability cover.

Structured as a not-for-profit mutual fund with a Board of Trustees (the Board) acting in the best interests of members, Riskpool successfully operated for 20 years, returning \$178.7 million in claims to its members in comparison to \$147.5 million in contributions.

Napier City Council was a member of the Riskpool Scheme in that period.

Since 2017, the Scheme has been in a managed wind-down phase. The Board's focus is now primarily on resolving legacy claims, pursuing recoveries from reinsurers, and ensuring sound trust governance.

Although the Riskpool Scheme is in a managed wind down phase, the Board is currently managing a number of significant workstreams relating to Riskpool including:

Domestic Litigation

Several legacy claims remain outstanding against the Scheme. In 2023, the Supreme Court in Local Government Mutual Funds Trustee Ltd v Napier City Council [2023] NZSC 97 confirmed that claims against the Scheme involving both weathertight and non-weathertight defects (mixed claims) could be divided, with cover available for non-weathertight defects. This ruling had wide-ranging consequences and led to a series of other mixed defect claims proceeding against the Scheme.

Two of these claims are scheduled for trial in September 2025. The central issue at trial is whether the claims were validly notified under the Scheme. These proceedings are important in clarifying Riskpool's historic obligations and the interpretation of Scheme terms. The Board is working closely with its legal advisers to prepare for trial and is keeping reinsurers updated with developments.

Reinsurance recoveries

Reinsurance remains Riskpool's primary source of funds for accepted claims. However, the process of ensuring reinsurers meet their obligations is complex, involving multi-layered "towers" of reinsurance for each fund year. The relevant reinsurance contracts are governed by English law and subject to the jurisdiction of the London commercial courts.

The Board is actively engaged with London brokers, English counsel, and New Zealand advisers to pursue recovery. Litigation in London remains a possibility. Ensuring that reinsurers meet their indemnity obligations is essential to reduce the scale of any further calls on member Councils and safeguard the wider local government sector.

7.3 Issues

Proposed Amendments to the Riskpool Trust Deed

The Riskpool Trust Deed dates from 1997, with further amendments having been made in 2007.

As part of its ongoing governance review, the Board commissioned Webb Henderson to conduct a 'hygiene check' of the Scheme and its governing documents. That review identified a number of deficiencies in the current Trust Deed which require correction to bring the governance framework into line with best practice.

In summary, the proposed changes:

- i. Clarify the duties owed under clause 6 of the Trust Deed. The amendments make clear that these duties are owed by LGMFT, rather than by the Board. It appears that has always been the intention of the drafting given that the Board is not a party to the Trust Deed. The Board will remain mindful of them and continue to seek to cause LGMFT to give effect to them.
- ii. Clarify that the Trustee can distribute surplus funds to Members. This is implicit at present but as the Scheme pursues reinsurance recoveries it is appropriate to put the point beyond any doubt. Relevant clauses are 6.13 and 6.14 of the Amended Riskpool Trust Deed.
- iii. Clarify that the role of the Scheme Manager under clause 9 of the Trust Deed passed to Civic Financial Service Limited, formerly known as New Zealand Local Government Insurance Corporation Limited (LGIC).
- iv. Properly provide for indemnification and limitation of liability of LGMFT, as trustee, and the Board. The Trust Deed, as currently drafted, provides insufficient protections to LGMFT and the Board when compared to the position at common law and in typical commercial trust arrangements. The Board considers that this is an oversight which,

in the interests of the Scheme and Members, should be addressed. See clause 13 of the Amended Riskpool Trust Deed.

v. Ensure consistent use of defined terms and correct other minor drafting issues.

In accordance with clause 17.1 of the Riskpool Trust Deed, the proposed amendments are conditional on not less than 90% of Members consenting in writing to the changes. There are 75 Member Councils in the relevant period, each with a casting vote.

7.4 Significance and Engagement

N/A

7.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

7.6 Options

The options available to Council are as follows:

- Approves the proposed amendments to the Trust Deed and authorises Council's Chief executive to sign relevant consent forms.
- b. To decline to approve the proposed amendments.

7.7 Development of Preferred Option

The Riskpool Trust Deed lacks clear provisions for indemnifying the Board. This exposes them to personal liability for the decisions they make despite acting in good faith in a complex, high-value scheme. This is not consistent with standard practice in the governance of comparable entities. In addition, the proposed amendments confirm that surplus funds may be distributed to Members and update technical provisions to reflect Riskpool's current structure.

To ensure Riskpool can continue to attract and retain capable Board members, to protect those serving in this capacity, and update the provisions outlined above, it is recommended that elected members approve the proposed amendments to the Trust Deed.

The proposed amendments do not alter Napier City Council's financial contributions or create new obligations. The practical effect of the amendments will be to reduce governance risk, ensure compliance with best practice, and provide the Board with adequate protections and safeguards when acting in the best interests of Napier City Council and other Members, in resolving legacy claims and winding down the Scheme.

7.8 Attachments

Nil

8. LEASE OF LAND EXTENSION

Type of Report:	Operational
Legal Reference:	Order in Council – Severe Weather Emergency Recovery (Temporary Accommodation) Order 2023
Document ID:	1873797
Reporting Officer/s & Unit:	Bryan Faulknor, Property Advisor

8.1 Purpose of Report

To obtain approval to grant an extension to a current ground lease with Maungaharuru-Tangitū Charitable Trust for Council owned land at 21 Domain Road. The purpose of the Lease is for the placement of Cabins as temporary accommodation for whānau affected by Cyclone Gabrielle.

Officer's Recommendation

That Council:

- a. Approve, as landowner, a variation to the current Deed of Ground Lease with Maungaharuru-Tangitū Charitable Trust (for Council owned land at 21 Domain Road) to extend the expiry date to 9 August 2028.
- b. **Note** that the above approval is contingent on either:
 - The Central Government Order in Council titled 'Severe Weather Emergency (Temporary Accommodation) Order 2023' expiry date being extended to or past 9 August 2028.
 - ii. A Temporary Resource Consent being granted by Napier City Council to allow the cabins to remain on the site after the current 2026 expiry date of the Order in Council.

8.2 Background Summary

The Maungaharuru-Tangitū Trust in 2023 requested help from Council to identify Council land which could be leased to the Trust to allow the placement of temporary cabins to house whānau whose homes had been affected by Cyclone Gabrielle and were within Category 3.

The affected whānau and wider hapū affiliated to Tangoio Marae, which is also within Category 3.

These affected whānau were at the time in various forms of emergency accommodation, living in damaged homes or other stressful situations.

After consideration of available land, Council identified land at 21 Domain Road opposite the Airport as being available on a temporary basis.

The Lease was for a term of approximately three years until 9 August 2026. This aligned with periods set out in the Order in Council titled 'Severe Weather Emergency (Temporary Accommodation) Order 2023.

On 12 October 2023 Council resolved to:

- a) Approve a ground lease to Maungaharuru-Tangitū Trust or an associated entity for the land at 21 Domain Road, West Shore Napier (Legal Description Lot 2 Deposited Plan 8156) for a period of approximately three years until 9 August 2026.
- b) Approve the use of the land for temporary accommodation which aligns with the Order in Council titled 'Severe Weather Emergency (Temporary Accommodation) Order 2023'.
- c) Note that the approval of the lease is contingent on all required regulatory consents for the temporary accommodation being obtained.
- d) Approve delegated authority to the Chief Executive to finalise details of the lease and sign the final lease document.

On 29 April 2024, Maungaharuru-Tangitū held a blessing and opening of the cabins at Domain Road with 14 x 1-2 bedroom cabins providing homes for 21 whānau members including kaumātua, tamariki and pepī. Kaumātua Matiu Eru named the complex *Te Kuaka* after the godwits that occupy the nearby wetlands, given the kuaka come and go seasonally, similar to the whānau who are living in the cabins temporarily. Kaumātua Bevan Taylor also noted at the opening that kuaka can teach us about endurance, resilience and preparing well to navigate the winds of both opportunity and adversity.

Maungaharuru Tangitū has provided the following images taken by Richard Brimmer at the opening.



Figure 1 Mother and Child at their new cabin



Figure 2 Cabins at dawn blessing



Figure 3 L-R, Kaumatua Matiu Eru, Bevan Taylor and Whakiao Hopmans

8.3 Issues

The Central Government Order in Council titled 'Severe Weather Emergency (Temporary Accommodation) Order 2023' deems the placement of the temporary accommodation a permitted activity; however, this Order is due to be revoked 9 August 2026.

The Ministry for the Environment is currently assessing whether to recommend to the Government to it extend the deadline; however, no decisions have been finalised.

The Maungaharuru-Tangitū Trust has asked for an extension to the ground lease to provide more time for the Trust to explore options for permanent housing for the affected whānau. Earlier this year the Trust secured agreements to purchase land in Tangoio, with final settlement of the purchase due in November 2025. This land will provide a new location to relocate and rebuild Tangoio Marae and the Trust is exploring papakāinga at the new site and elsewhere.

In the event that Government does not extend the timeframes in the Order in Council, the Trust would have to apply to Napier City Council for a temporary resource consent to allow the cabins to remain on the site after the Order in Council expires.

In any event, Napier City Council as landowner would first have to approve an extension to the lease. Hence this request.

8.4 Significance and Engagement

N/A

8.5 Implications

Financial

There is no cost to Council.

During the duration of the lease, rent is being charged equivalent to Council residential rates applicable to the land.

Social & Policy

The lease assists in providing temporary accommodation in order to enable whānau to live in safe, warm and dry accommodation.

Risk

N/A

8.6 Options

The options available to Council are as follows:

- To approve the extension to the Lease subject to the Trust obtaining a temporary Resource Consent or subject to an extension by Government to the Order in Council.
- b. To decline to approve the extension to the lease.

8.7 Development of Preferred Option

Council has no immediate use for the land. The Trust has been a responsible tenant and the accommodation has proved successful. An extension allows further time for permanent accommodation to be explored and secured.

8.8 Attachments

1 Aerial View 21 Domain Road (Doc Id 1873835) J.



9. COUNCIL INVESTMENT POLICY UPDATES

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1874589
Reporting Officer/s & Unit:	Emma Alexander, Business Performance & Data Manager

9.1 Purpose of Report

To make small amendments to two Council investment policies, and revoke a third investment policy. These changes are to support the commercial arm's length management of the NCC Investment Portfolio by Ahuriri Investment Management Limited (AIM).

Officer's Recommendation

That Council:

- a. **Receive** the report titled "Council Investment Policy Updates" dated 25 September 2025.
- b. Revoke the Investment Property Portfolio Policy (Leasehold) and in doing so note the Council's overall Investment Policy has guardrails regarding the sale and disposal of assets.
- c. **Approve** the revised Statement of Investment Policies and Objectives (SIPO) (Doc Id 1875427) which applies to Managed Fund assets within the NCC Investment Portfolio.
- d. **Approve** the revised draft Council Investment Policy (Doc Id 1875428), noting the edits enable resolution (a) and improve clarity and alignment between the overall Investment Policy and the Statement of Investment Policies and Objectives (SIPO).

9.2 Background Summary

From 1 July 2025 Council has ring-fenced some its investments assets (the **NCC Investment Portfolio**) with the purpose of being "an inter-generational investment portfolio that builds financial resilience and reduces future reliance on ratepayers for funding activities."

On 1 August 2025 Council created Ahuriri Investment Management Limited (**AIM**) as a 100% owned Council-Controlled Trading Organisation (**CCTO**) and appointed AIM as the investment manager of the NCC Investment Portfolio.

Council expects AIM to manage the NCC Investment Portfolio to deliver Council's purpose, and for commercial gain to deliver the set financial performance targets, including the provision of an annual cash return to Council. Council will utilise the cash return to support delivering core services.

Since 1 August 2025 officers have spent time inducting the three appointed independent directors (Hamish Bell, Wendie Harvey, and Justin Kean). The induction has included background material, understanding the Council guardrails, and an overview of NCC Investment portfolio assets, including a location / asset tour.

Work is underway forming an initial strategic direction for the portfolio and AIM has appointed a CCTO Transition Manager, George Reedy, to assist with this initial phase.

The Board is on track to share its initial insights and direction in the first draft Statement of Intent, which is due by 30 November 2025.

Work is also progressing on putting the Managed Fund arrangement in place. Russell Investments is in the process of being appointed as the third-party fund manager and there is focus on getting the initial \$5.5m invested by the end of October 2025.

9.3 Issues

A key principle underpinning the establishment of the NCC Investment Portfolio and arrangement with AIM has been the separation of governance and management. Council's role is to set the strategic direction and establish appropriate guardrails and expectations while enabling AIM to operate independently in a commercially.

As part of the arrangement Council has acknowledged that it will review any policies that AIM identifies would benefit from amendments to enable AIM to achieve the objectives that have been set.

As AIM has begun to work through both the leasehold land portfolio and establishing the managed fund there are two Council polices that have been reviewed. These are:

- Investment Property Portfolio Policy (Leasehold); and
- Statement of Investment Policies and Objectives (SIPO).

As part of the work, Officers have also reviewed the overall Investment Policy.

Investment Property Portfolio Policy (Leasehold)

This policy was originally created to support the management of the leasehold land portfolio while it was under Council's day-to-day management, especially in relation freeholding land.

The leasehold land portfolio is now part of the NCC Investment Portfolio. Council's overall Investment Policy sets out overall guardrails. Two specific areas in the Investment Policy that set guardrails applicable to the leasehold land are:

Acquisitions or Disposal Assets

Council has made AIM responsible for the investment decisions of the NCC Investment Portfolio.

AIM may diversify assets within the NCC Investment Portfolio to achieve the objectives set by Council. Through this the individual assets of the NCC Investment Portfolio are expected to change over time as individual assets are sold, and new assets are acquired.

In considering asset transactions for the NCC Investment Portfolio, AIM is expected to exercise sound commercial judgement, comply with relevant legislation, consider relevant Council policies, and consider the impact of a transaction in the context of the objectives of NCC Investment Portfolio as a whole.

 To support Council's compliance with the Hawke's Bay Endowment Land Empowering Act 2002, it is necessary to track all operating income, sale income, and expenditure related to commercial leasehold land in a manner that meets the Act's provisions.

In the context of the above, and to simplify the policy framework applying to AIM, Officers recommend Council revoke the Investment Property Portfolio Policy (Leasehold).

In making this recommendation, Officers have reviewed the overall Investment Policy made edits to the Commercial Leasehold land section to more accurately reflect the history of the portfolio. This is for completeness as does not change the guardrails.

It should be noted that as AIM develops the strategy and operational framework for the NCC Investment Portfolio under its management that AIM will develop appropriate policies as required.

Statement of Investment Polices & Objectives (SIPO) (Attachment 1)

This current version of policy was approved by Council in December 2024. It was not reviewed as part of the documents presented on 31 July 2025 to establish AIM.

As part of getting the Managed Fund arrangements in place a review of the Ethical Investment provisions has been completed. This review highlighted opportunities to create better alignment with overall Investment Policy. A summary of recommended edits are:

- Aligning the Background & Purpose with the Investment Policy and overall context;
- Removing the detailed background to the NCC Investment Portfolio assets;
- Ethical Investments
 - Reference to the overall Investment Policy's statement regarding Social Responsibility;
 - Refining the description of specific exclusions;
 - Adding a tolerance level to the exclusions to align with industry practice;
- The Approach to Risk has been reviewed in both the overall Investment Policy and the SIPO and these are both edits to be consistent and aligned.
- There are other smaller edits to improve readability and algin terms with the Investment Policy.

Officers hold the view that there is opportunity to further refine Council's SIPO in the context of the wider arrangements with AIM and will continue to work on this as the operating model develops.

Investment Policy (Attachment 2)

As noted, in undertaking the review of the Investment Property Portfolio Policy (Leasehold) and the SIPO a review of the Investment Policy has also occurred and edits to the NCC Investment Portfolio section are recommended as follows:

- An update to the Risk Management section to align with the SIPO in regard to the overall approach to risk;
- Removing reference to the Investment Property Portfolio Policy (Leasehold); and
- Adding a more accurate history of the Commercial Leasehold land.
- Ethical Investments and amendments are recommended. This current version of policy was approved by Council in December 2024. It was not reviewed as part of the documents presented on 31 July 2025

General

Officers hold the view that there is opportunity to further refine the Council's SIPO in the context of the wider arrangements Investment As noted, in undertaking the review of the Investment Property Portfolio Policy (Leasehold)

9.4 Significance and Engagement

N/A

9.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

9.6 Options

The options available to Council are as follows:

- a) Adopt the resolutions as proposed below:
 - i. Revoke the Investment Property Portfolio Policy (Leasehold)
 - ii. Approve the revised Statement of Investment Policies and Objectives (SIPO) (Doc Id 1875427)
 - iii. Approve the revised draft Council Investment Policy (Doc Id 1875428)
- b) Adopt an amended resolution(s); or
- c) Do not adopt the resolutions.

9.7 Development of Preferred Option

The preferred option it to adopt the officer's recommendations.

9.8 Attachments

- DRAFT revised Statement of Investment Policies Objectives track edits (Doc Id 1875427) (Under separate cover 1)
- 2 DRAFT revised Investment Policy (Doc Id 1875428) (Under separate cover 1)

10. SUMMARY OF NGĀ MĀNUKANUKA O TE IWI RECOMMENDATIONS FOR RATIFICATION

Type of Papart:	Information
Type of Report:	IIIIOIIIIauoii
Legal Reference:	N/A
Document ID:	1871270
Reporting Officer/s & Unit:	Anna Eady, Governance Manager

10.1 Purpose of Report

The purpose of this report is to advise that recommendations from the Ngā Mānukanuka o te Iwi meeting held on 15 August 2025 require ratification by Council.

A copy of the 15 August 2025 minutes are attached for information.

To view the full agendas relating to these minutes please refer to the Napier City Council website at https://napier.infocouncil.biz

Officer's Recommendation

That Council:

- Receive the report titled "Ngā Mānukanuka o te lwi Recommendations for Ratification" dated 25 September 2025.
- b) **Receive** for information the minutes of the Ngā Mānukanuka o te lwi meeting held on 15 August 2025.
- c) Ratify the following recommendations from the Ngā Mānukanuka o te lwi meeting of 15 August 2025:

a. 2. Joint WMMP and Bylaw adoption

- a. Receive this report and provide feedback and guidance on:
 - how they should be involved in the implementation of the joint WMMP.
 - ii. how they should be involved in waste management and minimisation into the future.

3. Mechanical Excavation in Waterways

a. Note that NCC will work with Mana Ahuriri and Ngāti Kahungunu to ensure appropriate environmental considerations (primarily Tuna management) are built into a formal Standard Operating Procedure for mechanical excavation in Napier's waterways.

8. Napier Multicultural Strategy - Progress Update

- a. **Note** the draft Napier Multicultural Strategy.
- b. **Decides** that a representative from Ngā Mānukanuka o te lwi Committee will prepare a submission to the Local Government

(Systems Improvements) Bill which will be circulated to the Council for approval.

10.2 Background Summary

N/A

10.3 Issues

N/A

10.4 Significance and Engagement

N/A

10.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

10.6 Options

The options available to Council are as follows:

- a) To receive the Ngā Mānukanuka o te lwi minutes and ratify the recommendations of 15 August 2025.
- b) Not to receive the minutes or ratify the recommendations of the Ngā Mānukanuka o te lwi.

10.7 Development of Preferred Option

N/A

10.8 Attachments

1 Minutes of 15 August 2025 Ngā Mānukanuka o te Iwi meeting (Doc Id 1841605) J

NGĀ MĀNUKANUKA O TE IWI (MĀORI COMMITTEE)

Open Minutes

Meeting Date: Friday 15 August 2025

Time: 10.00am – 12:24pm

Venue Small Exhibition Hall

War Memorial Centre

Marine Parade

Napier

Livestreamed via Council's Facebook page

Present Chair: Beverley Kemp-Harmer (Wharerangi Marae)

Maungaharuru-Tangitū Trust (Mara Andrews)

Moteo Marae (Maureen Box)
Petane Marae (Shyann Raihania)
Timikara Marae (Kirk Leonard)
Waiohiki Marae (Darren Tareha)

Sustainable Napier Committee Chair (Councillor Price)

Napier People & Places Committee Chair (Councillor McGrath)

Prosperous Napier Committee Chair (Councillor Crown)

In Attendance Māori Partnership Manager – Te Kaiwhakahaere Hononga Māori

(Hilary Prentice)

Waste Minimisation Lead (Stefni Wilson)
Environmental Team Leader (Andrew Gass)
Senior Project Manager (Stephen Moratti)
Strategic Programme Lead (Alix Burke)
Senior Advisor Policy (Rebecca Peterson)

Team Leader Community Strategies (Margot Wilson)

Consultant Community Strategies (Tania Jain)

Manager Water Reforms Transition (Andrew Lebioda)

Strategic Planning Lead (Connie Whelan-Mills)

Acting Manager Environmental Solutions (Sarah Schaare)

Māori Partnership Manager - Te Kaiwhakahaere Hononga Māori

(Jackie Ham)

•

Page No.

Ngā Mānukanuka o te lwi (Māori Committee) - 15 August 2025 - Open Minutes

Te Waka Rangapū Kaiāwhina (Xanthia Ashby)
Executive Assistant to the Mayor (Vanessa Smith) [online]

Also in attendance Gareth Boyt (Mana Ahuriri Trust)

Administration Governance Advisor (Jemma McDade)

NGĀ MĀNUKANUKA O TE IWI (MĀORI COMMITTEE) - Open Minutes

TABLE OF CONTENTS

Order of Business

Karakia3
Apologies Error! Bookmark not defined.
Conflicts of interest
Public forum3
Announcements by the Chairperson3
Announcements by the management
Confirmation of minutes3
Agenda Items
1. Te Muriwai o Te Whanga Plan4
2. Joint WMMP and Bylaw adoption4
3. Mechanical Excavation in Waterways5
4. Project Update - Awatoto Wastewater Outfall Pipe Replacement6
5. Project Update – Mataruahou & Taradale Rising and Falling Mains7
6. Mātaruahou Reservoir Project Update8
7. Civic Precinct Progress Report - Broader Outcomes9
8. Napier Multicultural Strategy - Progress Update9
9. Local Water Done Well Update10
Updates from Committee Representatives11
Updates from Pou Whakarae12
General business12
Resolution to Exclude the Public12
Karakia WhakamutungaError! Bookmark not defined.

ORDER OF BUSINESS

Karakia

The meeting opened with the Council Karakia.

APOLOGIES

Darren Tareha / Shyann Raihania

That the apologies from Mayor Wise, Deputy Mayor Brosnan and Evelyn Ratima be accepted.

Carried

Conflicts of interest

Darren Tareha informed the meeting that he is part of the cultural monitoring team for the Civic Precinct.

Public forum

Nil

Announcements by the Chairperson

Nil

Announcements by the management

Nil

Confirmation of minutes

Kirk Leonard / Shyann Raihania

That the Minutes of the meeting held on 4 July 2025 were taken as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. TE MURIWAI O TE WHANGA PLAN

Type of Report:	Procedural
Legal Reference:	Resource Management Act 1991
Document ID:	1868284
Reporting Officer/s & Unit:	Fleur Lincoln, Principal Policy Planner

1.1 Purpose of Report

The purpose of this paper is to receive and endorse the Te Muriwai o Te Whanga Plan, and to inform Council on measures proposed to embed the Plan within the NCC's business as usual (BAU) practices.

At the meeting

Strategic Planning Lead (Connie Whelan-Mills) presented the report on behalf of the officer noting that questions may need to be referred to the reporting officer.

Questions were answered clarifying:

- The term 'give regard' rather than 'adopt' is a Resource Management directive as to how the plan is to be noted. Further detail was requested to measure the effectiveness of the plan.
- Hapū based entities need greater clarity on Napier City Council's (NCC) priorities in order to align. The aim should be to facilitate Te Whanga to be a thriving source of kai.
- The biggest threat to Te Whanga needs to be determined to prioritise efforts to restore Te Whanga to a thriving source of kai.

Te Muriwai o te Whanga Plan was not endorsed. Questions were referred to the reporting officer for responses to be provided to Ngā Mānukanuka o te Iwi.

Committee Resolution	Mara Andrews / Kirk Leonard The Ngā Mānukanuka o te Iwi (Māori Committee):	
	a. Receive Te Muriwai o Te Whanga Plan	
	Carried	

2. JOINT WMMP AND BYLAW ADOPTION

Type of Report:	Information
Legal Reference:	N/A

Document ID:	1866972
Reporting Officer/s & Unit:	Stefni Wilson, Waste Minimisation Lead

2.1 Purpose of Report

The purpose of this report is to update Ngā Mānukanuka o Te Iwi on the adoption of the Joint Waste Management and Minimisation Plan (WMMP) owned by Napier City Council (NCC) and Hastings District Council (HDC). It also outlines the recent adoption of the NCC Waste Management and Minimisation Bylaw.

At the meeting

The officer presented the report outlining the journey of this kaupapa noting that a hard copy of the mahi has been provided to be shared with marae.

Questions were answered clarifying:

- Opportunities for hapū to lead waste initiatives are being developed with marae involved in pilot projects.
- There are strong relationships between relevant Council officers and marae.
- The solid waste, trade waste and wastewater teams work closely together. There is still work to be undertaken before adopting joint principles. The waste environment should be considered as a whole.

Committee Resolution

Mara Andrews / Darren Tareha

The Ngā Mānukanuka o te Iwi (Māori Committee):

- a. Receive this report and provide feedback and guidance on:
 - how they should be involved in the implementation of the joint WMMP
 - ii. how they should be involved in waste management and minimisation into the future

Carried

3. MECHANICAL EXCAVATION IN WATERWAYS

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1867456
Reporting Officer/s & Unit:	Andrew Gass, Environmental Lead

3.1 Purpose of Report

This report is to inform Ngā Mānukanuka o te lwi, that after completing an internal review of NCCs procedure for Mechanical Excavation in Waterways, a formal Standard Operating Procedure (SOP) for this process will be implemented. In developing the SOP, NCC will need to work with Mana Whenua to ensure any environmental effects, particularly related to Tuna (eel) bycatch are appropriately managed.

At the meeting

Acting Manager Environmental Solutions (Sarah Schaare) joined the officer to present the report.

Questions were answered clarifying:

- Updated processes record Tuna numbers, including return and survival rates.
 Ongoing monitoring and reporting will be incorporated.
- Engagement was with Ngāti Kahungunu Incorporated.
- The material being removed is mainly organic. If other waste is removed, it is disposed of appropriately.

Committee
Resolution

Kirk Leonard / Darren Tareha

The Ngā Mānukanuka o te Iwi (Māori Committee):

a. Note that NCC will work with Mana Ahuriri and Ngāti Kahungunu to ensure appropriate environmental considerations (primarily Tuna management) are built into a formal Standard Operating Procedure for mechanical excavation in Napier's waterways.

Carried

4. PROJECT UPDATE - AWATOTO WASTEWATER OUTFALL PIPE REPLACEMENT

Type of Report:	Information
Legal Reference:	Enter Legal Reference
Document ID:	1862539
Reporting Officer/s & Unit:	Stephen Moratti, Senior Project Manager
	Gareth Boyt (Mana Ahuriri Trust)

4.1 Purpose of Report

Provide an update and receive feedback from Ngā Mānukanuka o Te Iwi on the Awatoto Wastewater Outfall Pipe Replacement Project.

At the meeting

Gareth Boyt (Mana Ahuriri Trust) joined the officer to present the report and a PowerPoint Presentation.

Questions were answered clarifying:

- Work needs to be undertaken to replace the pipe, ensuring minimal environmental impact. The work could be completed within two years.
- NCC are working alongside Mana Ahuriri Trust to explore alternative treatment methods for wastewater.

Committee	Kirk Leonard / Maureen Box		
Resolution	The Ngā Mānukanuka o te lwi (Māori Committee):		
	Receive the project update for the Awatoto Wastewater Outfall Pipe Replacement Project.		
	Carried		
	Attachments		
	1 2025-08-15 Awatoto Wastewater Outfall Pipe Replacement DOC ID 1868467		

5. PROJECT UPDATE - MATARUAHOU & TARADALE RISING AND FALLING MAINS

Type of Report:	Information
Legal Reference:	Enter Legal Reference
Document ID:	1862558
Reporting Officer/s & Unit:	Stephen Moratti, Senior Project Manager
	Gareth Boyt (Mana Ahuriri Trust)

5.1 Purpose of Report

To provide Ngā Mānukanuka o Te lwi with an update on the planning, route selection, and risk assessment for the Mataruahou and Taradale Rising and Falling Mains projects as part of the wider water supply strategy.

At the meeting

Gareth Boyt (Mana Ahuriri Trust) joined the officer to present the report and the PowerPoint Presentation.

Questions were answered clarifying:

- Mana whenua will be included in the Governance structure for the reservoir as that is the main project with most significant impact.
- The function of the water mains is to transport water from the reservoirs. Allocation of water from the aquifer is a separate piece of work.

Committee Resolution	Kirk Leonard / Darren Tareha		
	The Ngā Mānukanuka o te Iwi (Māori Committee):		
	 Receive the update for the Mataruahou and Taradale Rising and Falling Mains project. 		
	Carried		
	Attachments		
	1 2025-08-15 Mataruahou and Taradale Rising and Falling Mains DOC ID 1868470		

Councillor Price left the meeting at 11:02am

6. MĀTARUAHOU RESERVOIR PROJECT UPDATE

Type of Report:	Information
Legal Reference:	Enter Legal Reference
Document ID:	1862735
Reporting Officer/s & Unit:	Stephen Moratti, Senior Project Manager
	Gareth Boyt (Mana Ahuriri Trust)

6.1 Purpose of Report

To provide Ngā Mānukanuka o Te lwi with an update on the Mataruahou Reservoir project, including site assessments, option analysis, risks, governance structure, and next steps.

At the meeting

Gareth Boyd (Mana Ahuriri Trust) joined the officer to present the report and the PowerPoint Presentation.

Questions were answered clarifying:

- Water consumption per capita in Napier is among the highest in the country.
- The reservoir will be constructed to level four, which is the highest earthquake rating.
 This will protect the drinking water supply following an earthquake.

Committee Resolution	Kirk Leonard / Maureen Box
	The Ngā Mānukanuka o te lwi (Māori Committee):
	a. Receive the project update for the Mataruahou Reservoir.
	Carried
	Attachments
	1 2025-08-15 Mataruahou Reservoir Project Update DOC ID 1868464

The meeting adjourned at 11:17am and reconvened at 11:21am.

7. CIVIC PRECINCT PROGRESS REPORT - BROADER OUTCOMES

Type of Report:	Operational and Procedural
Legal Reference:	Enter Legal Reference
Document ID:	1853756
Reporting Officer/s & Unit:	Darran Gillies, Strategic Programmes Manager

7.1 Purpose of Report

Civic Precinct Progress Report - Broader Outcomes

At the meeting

Strategic Programme Lead (Alix Burke) presented the report.

Questions were answered clarifying:

• Council officers will confirm the numbers of local apprenticeships created by the Civic Precinct project.

Committee Resolution	Mara Andrews / Maureen Box
	The Ngā Mānukanuka o te Iwi (Māori Committee):
	a. Receive Civic Precinct Progress Report
	Carried

8. NAPIER MULTICULTURAL STRATEGY - PROGRESS UPDATE

Type of Report:	Information
Legal Reference:	Enter Legal Reference

Document ID:	1869284
Reporting Officer/s & Unit:	Rebecca Peterson, Senior Advisor Policy

8.1 Purpose of Report

This report summarises development of the draft 'Napier Multicultural Strategy - Whiria Ahuriri' to inform and seek feedback from Ngā Mānukanuka o te lwi.

At the meeting

Consultant Community Strategies (Tania Jain) joined the officer to present the report and the PowerPoint presentation.

Questions were answered clarifying:

- Specific actions relating to cultural wellbeing and safety are embedded in the values and principles of the strategy.
- Concern was expressed for the future of NCCs role in this area, if the proposed changes in the Local Government (Systems Improvements) Bill are progressed.

Committee
Resolution

Kirk Leonard / Shyann Raihania

The Ngā Mānukanuka o te Iwi (Māori Committee):

- a. Note the draft Napier Multicultural Strategy.
- Decides that a representative from Ngā Mānukanuka o te lwi Committee will prepare a submission to the Local Government (Systems Improvements) Bill which will be circulated to the Council for approval.

Carried

Attachments

1 2025-08-15 Draft Napier Multicultural Strategy DOC ID 1870429

9. LOCAL WATER DONE WELL UPDATE

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1868380
Reporting Officer/s & Unit:	Andrew Lebioda, Manager Water Reforms Transition

8.1 Purpose of Report

The purpose of this report is to update the Committee following the 31 July 2025 Ordinary Meeting of Council.

At the meeting

The officer presented the report providing the update that since the 31 July Council meeting, Wairoa District Council has exited the joint approach. Legislation in this area is still progressing. This will determine the final Governance structure, though there will be opportunities for mana whenua to be involved.

Questions were answered clarifying:

- Mana whenua engagement will be ongoing as part of the regional coordinated effort.
 The processes for this are still under development.
- Wairoa District Council made the decision to exit. Each council has its own challenges and NCC's view is that these can be best approached collectively.

Committee	Maureen Box / Shyann Raihania		
Resolution			
	The Ngā Mānukanuka o te lwi (Māori Committee):		
	a. Receive the 15 August report titled "Local Water Done Well Update"		
	Carried		

Updates from Committee Representatives

Petane Marae

The opening of Moteo marae was acknowledged. Ongoing resilience planning has been taking place and will continue to be progress through wānanga over the next seven months. The challenges of the rebuild are currently being navigated.

Moteo Marae

The opening of the new marae was a huge success. Appreciation was expressed for those who attended. A karakia will be held for the opening of the Moteo-Puketapu bridge at 6am on 23 August. It will commence on the south side, with the bridge being open to the public at 10am and a family fun day. The marae AGM will be held on 31 August 2025.

Waiohiki Marae

The opening of Moteo marae was acknowledged. The marae is preparing for Pā warz in September. Encourage all to be involved, whether completing or supporting. The stopbank resilience work with Hawke's Bay Regional Council is ongoing.

Timikara Marae

The marae has their AGM coming up and is looking forward to the re-opening of the Moteo-Puketapu Bridge. Whakawhanaungatanga is a key focus.

Kirk Leonard left the meeting at 12:09pm

Maungaharuru-Tangitū Trust

The AGM process is well underway. New Board members are being sought. Petane marae takes possession of land in November to use for the new marae.

Wharerangi Marae

A recent highlight was hosting over 200 tamariki on the marae from Kura Kaupapa. They ranged from five to 11 years old.

Napier People and Places Committee

Councillor McGrath explained that the Council is currently working through the process of commercialisation for Ocean Spa and Kennedy Park.

Prosperous Napier Committee

Councillor Crown acknowledged the mahi undertaken establishing NCC's new investment entity, Ahuriri Investment Management, and the Civic Precinct project with 87% of the businesses involved based locally.

Updates from Pou Whakarae

There was a successful Mihi Whakatau held yesterday for the New Zealand Cruise Association with over 200 attendees. Preparation for Te Wiki o Te Reo Māori is going well with a focus on the learning programme. Preparation is also going well for the visit from Tomakomai, Napier's Sister city in Japan. Partnership and engagement with Civil Defence Emergency Management is changing and investigation is being undertaken towards setting up marae as community hubs.

General business

Nil

RESOLUTION TO EXCLUDE THE PUBLIC

Darren Tareha / Shyann Raihania

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

Joint Alcohol Strategy - Future Approach

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter.
Agenda Items			

 Joint Alcohol Strategy - Future Approach 7(2)(c)(ii) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest

48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

(i) Where the local authority is named or specified in Schedule 1 of this Act, under

section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

This decision has not been made public or brought before either Council or the Joint Advisory Group.

Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.

The meeting closed at 12.24pm

Approved and adopted as a true and accurate record of the meeting.
Chairperson
Date of approval

11. SUMMARY OF JOINT ALCOHOL STRATEGY ADVISORY GROUP RECOMMENDATIONS FOR RATIFICATION

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1872637
Reporting Officer/s & Unit:	Anna Eady, Governance Manager

11.1 Purpose of Report

The purpose of this report is to advise that recommendations from the Joint Alcohol Strategy Advisory Group meeting held on 18 August 2025 require ratification by the Council.

A copy of the 18 August 2025 minutes (Doc Id 1870559) is attached for information.

Officer's Recommendation

That Council:

- a) **Receive** the report titled "Joint Alcohol Strategy Advisory Group Recommendations for Ratification" dated 25 September 2025.
- b) **Receive** for information the minutes (Doc Id 1870559) of the Joint Alcohol Strategy Advisory Group meeting held on 18 August 2025.
- c) Ratify the following recommendations from the Joint Alcohol Strategy Advisory Group meeting of 18 August 2025:

1. Joint Alcohol Strategy - Future Approach

- a. **Receive** the report (Joint Alcohol Strategy Future Approach) including the recommendation that Health NZ, National Public Health Service (Hawke's Bay) will look to lead the new strategic approach to alcohol harm for Hawke's Bay.
- b. **Direct** officers to advise the National Public Health Service, Health New Zealand, Hawkes Bay (HNZ HB) that the Napier City and Hastings District Councils are retiring the Joint Alcohol Strategy 2017 and that Council officers will support HNZ HB to establish a new forum.
- c. **Approve** Napier City and Hastings District Council to retire the Joint Alcohol Strategy 2017.

11.2 Background Summary

N/A

11.3 Issues

N/A

11.4 Significance and Engagement

N/A

11.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

11.6 Options

The options available to Council are as follows:

- a) To receive the Joint Alcohol Strategy Advisory Group minutes and ratify the recommendations of 18 August 2025.
- b) Not to receive the minutes or ratify the recommendations of the Joint Alcohol Strategy Advisory Group.

11.7 Development of Preferred Option

N/A

11.8 Attachments

1 Minutes of the Joint Alcohol Advisory Group 18 August 2025 (Doc Id 1870559) J.



Napier Civic Building

JOINT ALCOHOL STRATEGY** +64 6 835 7579 e info@napier.govt.nz www.napier.govt.nz

Open Minutes

Meeting Date:	Monday 18 August 2025
Time:	3:30 – 4.06 PM
Venue	Ikatere Room, Level 2, Capeview Building 265 Marine Parade Napier

Present:	Chair: Councillor Taylor (NCC) Councillor Greig (NCC) Councillors Apatu and Dixon (HDC) Jorja Miles (NCC Youth Council Representative) Taylor Bevan (HDC Youth Council Representative)
In Attendance:	Senior Advisor Policy (Rebecca Peterson) (NCC) Community Strategies Team Leader (Margot Wilson) (NCC) Community Strategies Manager (Emma Morgan) (HDC)
Administration	Governance Advisor (Jemma McDade)

Joint Alcohol Strategy Advisory Group - 18 August 2025 - Open Minutes

ORDER OF BUSINESS

Karakia

The meeting opened with the Napier City Council Karakia

Apologies

Nil

The Ngā Mānukanuka o te Iwi representative, Shyann Raihania was not at the meeting.

Conflicts of interest

Nil

Public forum

Announcements by the Mayor

Nil

Announcements by the Chairperson

Nil

Announcements by the management

Nil

Confirmation of minutes

Councillors Taylor / Dixon

That the Minutes of the meeting held on 24 March 2025 were taken as a true and accurate record of the meeting.

Carried

Joint Alcohol Strategy Advisory Group - 18 August 2025 - Open Minutes

AGENDA ITEMS

1. JOINT ALCOHOL STRATEGY - FUTURE APPROACH

Type of Report:	Operational
Legal Reference:	Enter Legal Reference
Document ID:	1868649
Reporting Officer/s & Unit:	Rebecca Peterson, Senior Advisor Policy

1.1 Purpose of Report

The purpose of the report is to present the options for a future strategic approach for delivering alcohol harm reduction initiatives and in turn, recommend a discontinuation of the Joint Alcohol Strategy.

Authors: Rebecca Peterson, Senior Advisor Policy (NCC)

Emma Morgan, Community Strategies Manager (HDC)

At the meeting

The officers presented the report supported by a Powerpoint presentation. A recap on the work completed to date was given along with an explanation of the difference between the Joint Alcohol Strategy and the Local Alcohol Policy. The work on the Strategy had been paused, while work on the Policy was progressed by HDC and NCC. Council Officers have implemented the Advisory Group recommendations following the meeting held on 9 December, 2025.

Questions were answered clarifying:

- The National Public Health Service arm of Health New Zealand (HNZ) play a significant role in leading health promotion initiatives and provide key alcohol harm data and statistics.
- HNZ have confirmed they now have increased resource to look to lead a forum focused on alcohol harm reduction in Hawkes Bay.
- The role of HDC and NCC and the level of support Councils are able to provide to HNZ will be influenced by the Local Government changes coming from Central Government policy.
- Discussions are to continue with HNZ towards developing Terms of Reference that could include a review framework. An action plan of existing initiatives would look to be compiled as part of the handover to HNZ.
- Some confusion remains about the Strategy and the Policy which may be eliminated by HNZ taking on the Strategy work.

Joint Alcohol Strategy Advisory Group - 18 August 2025 - Open Minutes

COMMITTEE RESOLUTION

Councillors Taylor / Dixon

The Joint Alcohol Strategy Advisory Group:

- a) Receive the report including the recommendation that Health NZ, National Public Health Service (Hawke's Bay) will look to lead the new strategic approach to alcohol harm for Hawke's Bay.
- b) Direct officers to advise the National Public Health Service, Health New Zealand, Hawkes Bay (HNZ HB) that the Napier City and Hastings District Councils are retiring the Joint Alcohol Strategy 2017 and that Council officers will support HNZ HB to establish a new forum.
- Approve Napier City and Hastings District Council to retire the Joint Alcohol Strategy 2017.

Carried

Attachments

1 2025-08-18 JAS Advisory Committee Presentation DOC ID 1870569

Minor matters

Nil

The meeting closed with the Napier City Council karakia at 4.06pm

Approved and adopted as a true and accurate record of the meeting.
Chairperson
Date of approval

12. INFORMATION - MINUTES OF JOINT COMMITTEES

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1872181
Reporting Officer/s & Unit:	Anna Eady, Governance Manager

12.1 Purpose of Report

The purpose of this report is to receive unconfirmed minutes from Joint Committee meetings.

To view the full agendas relating to these minutes please refer to the following websites:

- Hastings District Council https://hastings.infocouncil.biz
- Hawke's Bay Regional Council https://www.hbrc.govt.nz/our-council/meetings

Officer's Recommendation

That Council:

a) Receive for information the minutes of the following Joint Committee meetings:

•	6 June 2025	Hawke's Bay Regional Transport Committee (Doc Id 1872015)
•	13 June 2025	Ōmarunui Refuse Landfill Joint Committee (Doc ld 1872816)

12.2 Background Summary

The Joint Committees met as follows:

•	6 June 2025	Hawke's Bay Regional Transport Committee (Doc 1872015)
•	13 June 2025	Ōmarunui Refuse Landfill Joint Committee (Doc ld 1872816)

The Napier City Council appointees to the joint committees will be able to speak to the matters discussed in the attached minutes.

12.3 Issues

N/A

12.4 Significance and Engagement

N/A

12.5 Implications

Financial

N/A

Social & Policy

N/A

Risk

N/A

12.6 Options

The options available to Council are as follows:

- a) To receive the unconfirmed minutes of the Joint Committees.
- b) Not to receive the unconfirmed minutes of the Joint Committees and request amendments from the relevant administering council.

12.7 Development of Preferred Option

N/A

12.8 Attachments

- 1 6 June 2025 HB Regional Transport Committee Minutes (Doc Id 1872015) &
- 2 13 June 2025 Ōmarunui Refuse Landfill Joint Committee Minutes (Doc Id 1872816)



TE KAUNIHERA Ā-ROHE O TE MATAU-A-MĀUI

Unconfirmed

Minutes of a meeting of the Regional Transport Committee

Date: 6 June 2025 **Time:** 10.00am

Venue: Council Chamber

Hawke's Bay Regional Council

159 Dalton Street

NAPIER

Present: Cr M Williams, Chair

Cr M Buddo (HDC) Cr J Harker (WDC) (online) Cr K Taylor (CHBDC) Cr K Price (NCC) L Stewart (NZTA)

Advisory members I Emmerson (Road Transport Association)

in Attendance: D Headifen (KiwiRail)(online)

C Daly (AA alternate)

A Robin (HBRC Māori Committee)

Dr M Radford (Health NZ)

In Attendance: K Brunton – Group Manager Policy & Regulation and CDEM

R Turnbull – HBRC Transport Manager L Hooper – HBRC Governance Team Leader

B Cullen – HBRC Senior Advisor Transport Strategy & Policy H Campbell – WDC Transport Asset Manager (online)

J Pannu – HDC (online)

N Robertson (online) & G Wellwood – The Rail Advocacy Collective (item 4)

1. Welcome/Karakia /Housekeeping /Apologies

The Chair welcomed everyone and Api Robin opened the meeting with a karakia.

Resolution

RTC16/25 That the apologies for absence from Councillor Tania Kerr, Angela Hallett, Nic Ganivet, Nick Flack and David Murray be accepted.

Price/Taylor CARRIED

2. Conflict of interest declarations

Councillor Jeremy Harker declared an interest in relation to his role of Chief Executive of Quality Roading Services in Wairoa.

There were no conflicts of interest declared.

3. Confirmation of Minutes of the Regional Transport Committee meeting held on 16 May 2025

Councillor Kate Taylor noted that her attendance online had been intermittent when she was able to connect.

RTC17/25 Resolution

Minutes of the Regional Transport Committee meeting held on Friday, 16 May 2025, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and correct record.

Williams/Buddo CARRIED

4. Public Forum

Niall Robertson and Guy Wellwood, on behalf of The Rail Advocacy Collective, spoke about reopening the Napier-Gisborne rail line by way of a presentation (attached) – asking for the Committee's support and advocacy to central government. Daniel Headifen made the offer to meet with representatives of TRAC for further discussion, noted the freight capacity of the line from the Central North Island to Napier Port and advised costs to repair the Napier-Wairoa line is estimated to be in the hundreds of millions.

5. Regional Public Transport Plan 2025-2035

The Chair introduced the item and acknowledged the work of staff to present the very thorough assessment of submissions and recommendations for the Committee's decisions. Bryce Cullen provided an overview of some key points of submissions and how those have translated into the staff recommendations. Queries and discussions covered:

- In relation to a 'community transport lead' role, and with reference to the Waikato model, it is anticipated that the role and funding would be region-wide and include Wairoa and CHB.
- In relation to services to the Regional Sports Park, staff noted that future discussions will investigate the potential for a 'hub and spoke' model using under-used buses on weekends.
- Bus stops on the planned new routes will be agreed with the relevant city/district council through a collaborative process that will include consulting with the community.
- In relation to cash fares, the calculations carried out indicate that at a point it becomes
 more expensive collect cash than the income it represents. The National Ticketing System
 will enable more alternative payment methods with the eventual result of cash becoming
 obsolete.
- In relation to the Total Mobility Scheme it was noted that currently a tight line is being
 walked in terms of being close to the ceiling of fully allocated usage so taking an education
 approach rather than promotion to ensure those who may need the service are aware of it
 without promoting wider use.

- It was noted that the potential for on demand public transport is contained in several places in the RPTP as being subject to available funding, including with community transport.
- For Pakowhai Road, staff are investigating an appropriate service for those who rely on public transport as part of the final system design.
- Historically there's been misalignment between the RPTP and supporting infrastructure
 however expectations for collaboration on infrastructure are now set out in the RPTP and
 staff of all councils have been working together, route by route.
- It was noted that the RPTP aligns with the legislation and GPS requirements however if HB is serious about its aspirations for pubic transport it is critical that the city and district councils bring the parts they are responsible for to the table, e.g. infrastructure to support uptake.
- It was proposed and agreed to change the cash policy to be after 6 months.
- It was noted that the recommendation to HBRC and CHB in relation to the commuter trial servie from page 14 needs including in the resolutions.
- It was suggested and agreed that Te Taiwhenua o Heretaunga be included in the resolution about staff engaging with groups on the final bus routes.
- MyWay review findings were challenged by submissions. It was agreed to add the resolution 'RTC continues to lobby for funding for MyWay as a complement to fixed route services building on the learnings of the MyWay trial.'

RTC18/25 Resolutions

That the Regional Transport Committee:

- 1. Receives and considers the Regional Public Transport Plan 2025-2035 staff report.
- Agrees that the Regional Transport Committee can exercise its discretion and make the relevant decisions having consulted with the community and persons with an interest in the decision through the public consultation process undertaken between 31 March and 2 May 2025.
- 3. In response to feedback provided on *the planned changes to the public bus services* scheduled for implementation from early 2026:
 - 3.1. Notes that the RPTP caters for school travel and any additional capacity considerations that may be required in Policy 2 "HBRC will provide service levels with targeted minimum long-term frequencies ..."
 - 3.2. Notes that staff will continue to engage with Te Taiwhenua o Heretaunga, the communities, key stakeholders, and advocacy bodies to collaboratively refine and confirm the final routes and present the final recommended network to the 29 August 2025 Regional Transport Committee meeting.
 - 3.3 Agrees that no changes or additions to the RPTP are required in relation to the planned changes to the public bus services feedback received.
- 4. In response to feedback provided on whether to retain cash as a form of payment for bus tickets:
 - 4.1. Agrees that cash fares will be removed as a form of payment across the network when cash fares reduce to less than 5% of total ticket transactions for a period of at least 6 months and having given no less than 2 months notice to the community.
 - 4.2. Amends the RPTP to reflect the approach to cash payments detailed in 4.1 above.
- 5. In response to feedback provided in relation to Total Mobility eligibility assessment:
 - 5.1. Agrees to the amendment of the RPTP to include a new policy (#68) Hawke's Bay Regional Council will work in partnership with ACC and approved assessment agencies to investigate where there may be gaps in the current Total Mobility and ACC transport schemes when providing for individuals requiring transport assistance and options to fill these gaps.

- 5.2. Agrees to the amendment of the RPTP to include Policy (#95). Hawke's Bay Regional Council will investigate alternative funding and operational models for undertaking eligibility assessments for the Total Mobility Scheme, with the aim of ensuring long term sustainability, improved accessibility, and consistency of service.
- 6. In response to feedback provided on *proposed changes to the Total Mobility Scheme*, agrees that the RPTP is amended as proposed for consultation.
- 7. In response to feedback provided in relation to free travel for disabled support persons:
 - Notes that Policy #35 in the RPTP currently deals with fare exemptions for companions.
 - 7.2. Agrees that no changes or additions to the RPTP are required in relation to the *free* travel for disabled support persons feedback received.
- 8. In response to feedback provided in relation to service enhancement and collaboration:
 - 8.1. Agrees to the amendment of the RPTP to include new Policy (#45) Through the contract held between HBRC and Service Providers, require customer service training be completed by all bus drivers and support staff annually. Additionally, ensure any new drivers receive service / network specific customer service training as part of the on boarding process.
 - 8.2. Agrees to the amendment of the RPTP to modify the wording in Policy (#90)
 Ensure driver training is provided annually around disabled and mobility impaired users with a view to ensuring they are assisted to utilise the service and have a positive customer experience.
- 9. In response to feedback provided in relation to *Community Transport*:
 - 9.1. Notes that staff will investigate and quantify potential resourcing requirements for an HBRC Community Transport Lead role ahead of the next Long Term Plan process.
 - 9.2. Notes that staff will propose, as part of the next LTP process, that Hawke's Bay Regional Council considers introducing general rate funding for the establishment of a regional Community Transport Fund for both operational funding and staff funding.
 - 9.3. Agrees to amend RPTP Table 11 in response to Community Transport feedback received, to read "Identify existing initiatives and support the establishment of a Trust to run Community Transport services across the region, including Wairoa, Central Hawke's Bay and satellite communities around Napier & Hastings.
- 10. In response to feedback provided in relation to other comments on the draft RPTP:
 - 10.1. Notes that a comprehensive marketing, communications, and engagement plan will be developed for the implementation of the new network, and that this will be shared with the RTC at te 29 August 2025 meeting.
 - 10.2. Agrees that no changes or additions to the RPTP are required in relation to the *other comments* on the draft RPTP feedback received.
- 11. Recommends to both HBRC and CHBDC that appropriate funding is included in their 2026-27 Annual Plan to enable a trial commuter service to commence in 2026-27, subject to suitable co-funding from NZTA.
- 12. RTC continues to lobby for funding for MyWay as a complement to fixed route services building on the learnings of the MyWay trial.
- 13. Accepts the amendments to the Regional Public Transport Plan as proposed for consultation and above.

14. Recommends that Hawke's Bay Regional Council adopts the Regional Public Transport Plan 2025-2035 that incorporates the amendments agreed above.

Williams/Price CARRIED

The meeting adjourned at 11.31am and reconvened at 11.35am

6. Regional Transport Programme June 2025 update

Bryce Cullen introduced the item, which was taken as read, which includes an updated programme of work aligned to the 2024 Regional Land Transport Plan and noted:

- A draft timeline for the upcoming 2027-30 RLTP review has been released and includes NZTA releasing evidence to the sector to inform the development of the strategic front end section early this month, the release of release of NZTA modelling in March 2026 and a draft GPS by May 2026, then 1 August 2027 deadline for RLTP submissions to NZTA.
- Katrina Brunton advised that with Resource Management reform, the RLTP will have more
 importance through the region's spatial plan, and that staff (transport and policy/planning)
 are currently working collaboratively with TAs on that.
- It was noted that the local share that provides funding for RoadSafe HB is formalised through an MoU with each of the local councils as set by NZTA.
- Active transport is an important part of the transport network.

RTC19/25 Resolution

That the Regional Transport Committee receives and notes the *Regional Transport Programme June 2025 update* staff report.

Williams/Buddo CARRIED

7. Public Transport June 2025 update

Russell Turnbull introduced the item and noted that CCTV is up and running thanks to NZTA for co-funding, and that HBRC has partnered with NCC and HDC libraries to run a school holiday promotion. Longer term passenger data was requested.

RTC20/25 Resolution

That the Regional Transport Committee receives and notes the *Public Transport June 2025 update*.

Buddo/Price CARRIED

8. RoadSafe Hawke's Bay June 2025 update

Bryce Cullen introduced the item, which was taken as read, and noted the significant amount of work, including road safety school events, that the Roadsafe team continues to deliver despite budget cuts.

RTC21/25 Resolution

That the Regional Transport Committee receives and notes the *RoadSafe Hawke's Bay June 2025 update* staff report.

Williams/Taylor CARRIED

11. Transport Rebuild East Coast (TREC) June 2025 update

The item was taken as read.

• Daniel Headifen noted that Kiwirail has completed all of its Cyclone Gabrielle repair works south of Napier and is working with HBRC in relation to the Tutaekuri rail bridge at Awatoto.

Daniel Headifen left the meeting at 12.03pm

9. Lower North Island Freight Strategy update

Russell Turnbull introduced the item and highlighted the critical nature of this work. Discussions covered:

- Funding is the biggest roadblock to getting this work done
- Katrina Brunton advised that an enquiry has been launched into ports and the maritime sector which will usefully deliver findings that can feed into the freight strategy.

RTC22/25 Resolution

That the Regional Transport Committee receives and notes the *Lower North Island Freight Strategy update*.

Williams/Buddo CARRIED

The meeting adjourned at 12.06pm and reconvened at 12.32pm

10. NZTA / Waka Kotahi Central Region Regional Relationships Director's June 2025 update

Linda Stewart provided an update (speaking to the presentation included as an attachment to the Agenda) on the speed detection camera network, noted that the deadline for speed limit reversals to be implemented is 1 July 2025, that the NZTA Board decided not to make changes to the enhanced funding assistance rates (FAR) for emergency works, and that feedback from the recent consultation showed there was not majority support for retaining the 80km/h speed limit on SH5 so the speed limit reverted to 100km/h on 28 May 2025.

A request was made for a presentation of the future form of the Expressway be provided to the RTC, and agreed that once the NZTA Board has made the necessary decisions that can happen. The future form must meet the requirements for the Roads of National Significance and will not incorporate cycle lanes or walking access for active transport.

RTC23/25 Resolution

That the Regional Transport Committee receives and notes the NZTA / Waka Kotahi Central Region Regional Relationships Director's June 2025 update.

Williams/Buddo CARRIED

12. Verbal Advisory Representative reports

Ian Emmerson noted the industry's pleasure at the opening of the new 'Manawatu gorge' road, a roughly 15-18% decrease in revenue across the country, and that rail resurrection opportunities are worthwhile pursuing.

Craig Daly advised that AA intends to get more involved in Road Safety initiatives and will contact staff to discuss opportunities to work together with Road Safe HB.

Matt Radford noted interesting findings of a recent health survey including that the rate of physical activity in HB has increased to 55% from 40%, and the reduction to 3% saying public transport is a barrier to accessing GP services. Once the data has been translated into a format that can be shared with the public, an undertaking was given to share that with the Committee.

Api Robin suggested that Gold Card fares should apply 24/7, that there should be engagement with the bus drivers and their union in relation to driver education, and acknowledged the Te Taiwhenua o Heretaunga submission to the RLTP.

It was suggested that councils be given the opportunity to provide updates as part of this item, which is generally a written report for other regional transport committees; and agreed

that the opportunity will be provided in future.

CHB just received approval for a \$100M 10 year maintenance contract, having completed \$45M of cyclone recovery repairs and another \$29M under way.

Submission to the Parliamentary enquiry into ports and the maritime sector

Katrina Brunton suggested that an RTC submission focused on the Lower North Island and HB freight strategies as well as the importance of the connectivity to Napier Port for the region

Resolution

RTC24/25 That the Regional Transport Committee delegates to the Transport Technical Advisory Group, the preparation of a submission to the Parliamentary enquiry into ports and the maritime sector for the Chair's signature and lodgement by 13 July 2025.

Taylor/Buddo CARRIED

The Chair led the group in offering a closing karakia.

Closure:	
There being no further business the Chair declared	the meeting closed at 1.12pm on Friday, 6 June 2025.
Signed as a true and correct record.	
Date:	Chair:

Friday, 13 June 2025

HERETAUNGA HASTINGS DISTRICT COUNCIL

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Administered by Hastings District Council:

Omarunui Refuse Landfill Joint Committee Meeting

Ngā Miniti

Minutes

Te Rā Hui:

Meeting date:

Friday, 13 June 2025

Council Chamber

Te Wāhi: Ground Floor

Venue: Civic Administration Building

Lyndon Road East

Hastings

Time start – end: **1:00pm – 12.10pm**

Go to www.hastingsdc.govt.nz to see all documents

HASTINGS DISTRICT COUNCIL

207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156
Phone 06 871 5000 | www.hastingsdc.govt.nz
TE KAUNIHERA Ā-ROHE O HERETAUNGA

Friday, 13 June 2025



Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Ōmarunui Refuse Landfill Joint Committee Meeting

Ngā Miniti

Minutes

Te Rārangi Upoko

Table of Contents

Item		Page No.
1.	Apologies – <i>Ngā Whakapāhatanga</i>	1
2.	Conflicts of Interest - He Ngākau Kōnatunatu	1
3.	Confirmation of Minutes - Te Whakamana i Ngā Miniti	2
4.	Health, Safety & Wellbeing Update	2
5.	Nine Month Activity Report	2
6.	Annual Review of Hedging Strategy for Landfill Carbon Emissions	3
7.	Minor Items - <i>Ngā Take Iti</i>	3
8.	Urgent Items - <i>Ngā Take Whakahihiri</i>	3



Friday, 13 June 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Ōmarunui Refuse Landfill Joint Committee Meeting

Ngā Miniti

Minutes

Chair: Councillor Chad Tareha (NCC)

Deputy Chair: Councillor Simon Nixon (HDC)

Councillors Ana Apatu and Kevin Watkins (HDC)

Kua Tae ā-tinana: Councillor Richard McGrath (NCC)

Present: Councillor Hana Montaperto-Hendry (HDC Alternate)

Ngāti Pārau Appointee: - Alice Hughes

Group Manager: Infrastructure - Craig Thew (HDC)

Interim Group Manager: Waste, Parks & Cemeteries - Martin Jarvis (HDC)

Waste Manager - Angela Atkins (HDC) Landfill Manager - Chris Morgan (HDC)

Kua Tatū: Waste Minimisation Lead - Stefni Wilson (NCC)

In attendance: Sarah Schaare – Acting Manager Environmental Solutions (NCC)

Management Accountant - Jeff Tieman (HDC)

Health, Safety and Wellbeing Manager - Jennie Kuzman (HDC) Health, Safety and Wellbeing Coordinator - Michelle Chan (HDC) Democracy and Governance Advisor - Christine Hilton (HDC)

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Nixon/Councillor Apatu

That an apology for absence from Councillor Jessup (HDC) be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

<File No. CG-17-20-00051>

Hastings District Council - Omarunui Refuse Landfill Joint Committee Minutes $\mid 13/06/2025$

Page 1



3. **CONFIRMATION OF MINUTES -** TE WHAKAMANA I NGĀ MINITI

Councillor Watkins/Alice Hughes

That the minutes of the Ōmarunui Refuse Landfill Joint Committee Meeting held Friday 6 December 2024 be confirmed as an accurate record.

CARRIED

4. HEALTH, SAFETY & WELLBEING UPDATE

(Document 25/217)

Health, Safety and Wellbeing Manager, Jennie Kuzman (HDC), spoke to the agenda report and responded to questions from the committee.

Among the point raised, it was noted that officers would organise another tour of the site for committee members. Officers were also developing a new operations manual for the site now that Area B would be developed and fire management would be specifically addressed in that document.

Councillor Nixon/Alice Hughes

That the Ōmarunui Refuse Landfill Joint Committee Meeting receive the report titled Health, Safety & Wellbeing Update dated 13 June 2025.

CARRIED

5. NINE MONTH ACTIVITY REPORT

(Document 25/203)

Interim Group Manager: Waste, Parks & Cemeteries, Martin Jarvis (HDC), highlighted and spoke to the main points in each section of the agenda report and referred to the attached aerial map of the site. He also responded to questions from the committee.

Some of the main points that were highlighted in the report, included:

- It was difficult to budget for revenue and expenses as these varied due to economic situations. There were fixed costs that had to be allowed for, regardless of the actual tonnages received.
- Area B should be opened within a few months. Areas B and D would both be used for a period of time, while the new liner was "bedded in".
- A new compactor was due to arrive in November this year and so a machine would be able to then be operated in both Areas B and D. When Area D closes, both compactors will work in Area B.
- Leachate not had to move much out recently.
- Emissions Trading Scheme (ETS) this was also addressed in a separate report on this agenda. HDC had been successful in being granted a Unique Emissions Factor (UEF).

<File No. CG-17-20-00051>

Hastings District Council - Omarunui Refuse Landfill Joint Committee Minutes | 13/06/2025



• HDC expected to receive waste from Wairoa within the next 2 to 3 months, but it may not be a large amount. HDC and Wairoa officers were working together to develop a Memorandum of Understanding (MOU) for this operation.

Councillor Watkins/Councillor Tareha

That the Ōmarunui Refuse Landfill Joint Committee receive the report titled Nine Month Activity Report dated 13 June 2025.

CARRIED

6. ANNUAL REVIEW OF HEDGING STRATEGY FOR LANDFILL CARBON EMISSIONS

(Document 25/222)

Management Accountant, Jeff Tieman (HDC) responded to a number of questions from the committee regarding the process outlined in the agenda report.

Councillor Watkins/Councillor Nixon

- A) That the Ōmarunui Refuse Landfill Joint Committee receive the report titled Annual Review of Hedging Strategy for Landfill Carbon Emissions dated 13 June 2025.
- B) That the Committee endorse the sale of excess NZU and these funds are recorded as revenue at time of sale.
- C) That the Committee endorse the changes to the Hedging Strategy policy so the new strategy reads:
 - 1. For a reserve for NZ units (NZU) to be maintained with a balance of \$6m.
 - At time of applying for the unique emission factor (UEF) in November each year, finalise
 expected Tonnage for the year and expected new UEF to calculate the calendar years
 requires for NZU. Lock in new contract for the amount of NZU required with broker for
 settlement in May the following year.
 - 3. In December each year when the new gate price is calculated, use the information in point 2 above to calculate the emission trading scheme (ETS) portion to recover the current calendar year's commitment in the following years new gate price. These funds will then top up the reserve to maintain the \$6m balance.
- D) That the Hedging Strategy be reviewed annually.

CARRIED

7. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

8. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

<File No. CG-17-20-00051>

Hastings District Council - Omarunui Refuse Landfill Joint Committee Minutes | 13/06/2025

Page 3



The meeting	closed at	12.10pm

	<u>Confirmed:</u>
Date	<u>Chair:</u>
<u>Date</u> :	

RECOMMENDATION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

- 1. Council Projects Fund Nga Toi Youth Hub
- 2. Rates Remission for Special Circumstances
- Legal Update
- 4. Summary of Ngā Mānukanuka o te lwi Recommendations for Ratification

Reports from Audit and Risk Committee held 2 September 2025

1. Draft 2024/25 Annual Report

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
Agenda Items			
Council Projects Fund - Nga Toi Youth Hub	7(2)(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Private information about proposed Youth Hub with confidential costings and partnerships

Rates Remission for Special Circumstances	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Remission applications under the Special Circumstances clause are public excluded as they include private information and potentially sensitive topics.
3. Legal Update	7(2)(g) Maintain legal professional privilege	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Matter is subject to current legal proceedings
4. Summary of Ngā Mānukanuka o te Iwi Recommendations for Ratification	7(2)(c)(ii) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would	Prevent damage to public interest - discontinuing the Joint Alcohol Strategy.

information would be likely to damage the public interest exist:

(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

Reports from Audit and Risk Committee held 2 September 2025

Draft 2024/25
 Annual Report

7(2)(c)(ii) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest

48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.

The information contained within is draft and still subject to audit to confirm the accuracy and completeness of the information. Until it has been verified, it should be treated as confidential.

Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.



Napier Civic Building 231 Hastings Street t+64 6 835 7579 e info@napier.govt.nz www.napier.govt.nz

ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date:	Thursday 28 August 2025
Time:	9.30am – 9.35am (Open) 9.36am – 10.22am (Public Excluded Limited Distribution) 10.22am - 10.32am (Public Excluded) 10.37am – 11.13am (Open)
Venue	Large Exhibition Hall War Memorial Centre Marine Parade Napier

Livestreamed via Council's Facebook page

Present	Chair: Members: Greig, Mawson	Mayor Wise Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, McGrath, Price, Simpson and Taylor
In Attendance	Executive Direct Executive Direct Executive Direct Manager Communication Manager Strate Manager City D Principal Policy Manager Arts, 0	e (Louise Miller) ctor City Strategy (Rachael Bailey) ctor Infrastructure Services (Russell Bond) ctor Community Services (Thunes Cloete) nunications and Marketing (Julia Stevens) as Specialist (Kate Penny) egy and Transformation (Stephanie Murphy) Development (Paulina Wilhelm) Planner (Fleur Lincoln) Culture and Heritage (Elizabeth Caldwell) r Reforms Transition (Andrew Lebioda)
Also in attendance	HR Consultant DISTRIBUTION	Greg Tims and Associates (Greg Tims) (LIMITED Item) [online]
Administration	Governance Ac	dvisors (Carolyn Hunt and Jemma McDade)

ORDINARY MEETING OF COUNCIL – Open Minutes

TABLE OF CONTENTS

Ord	der of Business	Page No.
Kar	rakia	3
Apo	ologies	3
Cor	nflicts of interest	3
Pub	blic forum	3
Ann	nouncements by the Mayor	3
Ann	nouncements by the management	3
Cor	nfirmation of minutes	3
Res	solution to Exclude the Public	5
Age	enda Items	
1.	Adoption Joint Future Development Strategy	8
2.	Information - Minutes of Joint Committees	9
3.	Official Information Requests as at 15 August 2025	10
4.	Action Points Register as of 15 August 2025	12
5.	Adopt Water Services Delivery Plan	12
Rep	ports / Recommendations from the Specialist Committees	
Rep	ports from Audit and Risk Committee held 7 August 2025	
1.	Update: New Contract Register and Procurement & Contract Management in now live	
2.	Health and Safety by Design and Te Kete - The Civic Precinct	15
3.	Risk Management Report	16
4.	Health and Safety Update Report	17
5.	External Audit Actions Status Update	17
6.	Sensitive Expenditure - Mayor and Chief Executive	18
Rep	ports under Delegated Authority	
1.	Tenders Let	19
Min	nor matters	19

ORDER OF BUSINESS

Karakia

The meeting opened with the Council karaka.

Apologies

COUNCIL RESOLUTION

Councillors Mawson / Price

That the apology for absence from Councillor Crown be accepted.

Carried

Councillor Tareha was not present at the meeting.

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

Mayor Wise advised that the meeting would address Public Excluded items first due to the time constraints of the external presenter and would then reconvene in Open to address the remainder of the agenda.

Announcements by the management

Nil

Confirmation of minutes

COUNCIL RESOLUTION

Councillors Mawson / Price

That the Draft Minutes of the Ordinary meeting held on 31 July 2025 be confirmed as a true and accurate record of the meeting with the following amendment (to include the public promise) made to Item 11 - Citizens Assembly 2025: Remit and Council Commitment.

That Council:

- a) Endorses the remit for the Citizens' Assembly: What type of aquatic facility -would best meet the needs, values, and priorities of the Napier community and where should it be located?
- b) **Commits** to a formal public promise to the Assembly as follows:, outlining how the Council will consider and respond to the Assembly's recommendations.
 - 1) Publishing an unedited version of the Assembly's recommendations on the Council website within one day of their handover.
 - 2) Inviting representatives of the Assembly to present to Council at the meeting where recommendations are formally considered.
 - 3) Acknowledging in writing each recommendation, explaining next steps and rationale.

- 4) Incorporating the Assembly's preferred sites into planning, subject to confirmation of feasibility.
- 5) Keeping the development of a new aquatic facility within the Long Term Plan (LTP).
- 6) Using the Assembly's advice on features and purpose to inform the design brief and community outcomes sought.

RESOLUTION TO EXCLUDE THE PUBLIC

COUNCIL RESOLUTION

Deputy Mayor Brosnan / Councillor Price

- a) That the public be excluded from the following parts of the proceedings of this meeting, namely:
 - Chief Executive Performance and Remuneration Review (LIMITED DISTRIBUTION)
 - 2. Information Public Excluded Minutes of Joint Committees
 - 3. Action Points Register (Public Excluded) as of 15 August 2025

Reports from Audit and Risk Committee held 7 August 2025

- 1. SR41 Security, Integrity and Privacy of Data
- 2. Chief Executive Verbal Update
- 3. Audit New Zealand Verbal Update
- b) That Greg Tims, HR Consultant of Greg Tims and Associate be permitted to remain in the Public Excluded session for Item 1 – Chief Executive Performance and Remuneration Review (LIMITED DISTRIBUTION) for his expertise on this matter.

Carried

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.

Reason for passing this resolution in relation to each matter.

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:

Ground(s) under section 48(1) to the passing of this resolution.

48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:

Plain English reason for passing this resolution in relation to each matter

Agenda Items			
Chief Executive Performance and Remuneration Review (LIMITED DISTRIBUTION)	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	Sensitive information on performance and remuneration of Chief Executive
2. Information - Public Excluded Minutes of Joint Committees	7(2)(g) Maintain legal professional privilege	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	To maintain legal privilege.
3. Action Points Register (Public Excluded) as of 15 August 2025	6(d) Likely to endanger the safety of a person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	To protect personal safety.

Reports from Audit and Risk Committee held 7 August 2025 48(1)(a) That the public Due to the sensitive 1. SR41 Security, 7(2)(h) Enable the local conduct of the whole or the nature of the Integrity and authority to carry out, relevant part of the information Privacy of Data without prejudice or proceedings of the meeting disadvantage, would be likely to result in the commercial activities disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i) of the Local Government Official Information and Meetings Act 1987. 48(1)(a) That the public Commercial activity 2. Chief Executive -7(2)(h) Enable the local conduct of the whole or the Verbal Update authority to carry out, relevant part of the without prejudice or proceedings of the meeting disadvantage, would be likely to result in the commercial activities disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 48(1)(a) That the public Commercial activity 3. Audit New 7(2)(h) Enable the local conduct of the whole or the Zealand - Verbal authority to carry out, relevant part of the Update without prejudice or proceedings of the meeting disadvantage, would be likely to result in the commercial activities disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act

1987.

Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.

The meeting moved into Public Excluded (Limited Distribution) session at 9.35am and reconvened in Open Session at 10.37am.

AGENDA ITEMS

1. ADOPTION JOINT FUTURE DEVELOPMENT STRATEGY

Type of Report:	Operational
Legal Reference:	Enter Legal Reference
Document ID:	1869907
Reporting Officer/s & Unit:	Paulina Wilhelm, Manager City Development

1.1 Purpose of Report

This report recommends the adoption of the final Future Development Strategy (FDS) that retains the core document that all Council's agreed to, while recognising the differing positions on the greenfield sites of Riverbend (NC4b), Middle Road (HN3a and HN3b) and Wall Road (H5).

The amendments to the joint strategy have been prepared to reconcile the recommendations passed by the three Councils.

This report outlines all changes to the final FDS as part of the summary document (Doc ld 1870464) and provides a final strategy for adoption (Doc ld 1870465).

At the meeting

The Manager City Development, Ms Wilhelm and Principal Policy Planner, Ms Lincoln presented the report advising that the FDS is the document that will set up the future of Napier and Hawke's Bay with a 30 year residential and commercial growth plan.

In response to questions the following was clarified:

- Ms Wilhelm understood the National Policy Statement on Urban Development (NPSUD)
 would continue in a similar shape and form so the requirement to provide for growth in a
 city would continue and probably the requirement to work collaboratively as a region.
- The District Plan is the next level of the hierarchy and contains the detailed rules for land use and development. It takes precedence over the FDS. Napier's Proposed District Plan is currently undergoing hearings.
- Riverbend Road has been a major cause of contention for the FDS, primarily due to flood
 risk concerns highlighted after Cyclone Gabrielle. If the site is included in the District Plan,
 it will signal that development may proceed. However, a rigorous resource consent process

- assessing suitability, infrastructure costs and the availability of appropriate risk mitigations would still be required before it could proceed.
- The Riverbend Road developer has also submitted on the Proposed District Plan. A
 decision from the independent Hearings Panel regarding the site's inclusion in the District
 Plan is expected by the end of September 2025.
- If the site is included in the District Plan, it will signal that development can proceed.
 However, a rigorous process assessing suitability and infrastructure costs would still be required.
- A legal review of the FDS found that since the FDS is 99% agreed upon (with only the two sites of Riverbend Road and another site at Middle Road being debated), it meets statutory requirements. This allows the FDS to move forward.
- With the FDS providing the foundation, the next step under the Resource Management Act1991 (RMA) is to develop a regional spatial plan.

COUNCIL RESOLUTION

Mayor Wise / Councillor Chrystal

That Council:

- a) Receive the report titled "Adoption Joint Future Development Strategy" dated 28 August 2025.
- b) **Notes** the amendments shown in the Addendum to the Future Development Strategy (Doc Id 1870464) which reflects the differences in decisions made by each of the partner Councils.
- c) Adopt a final Future Development Strategy (Doc Id 1870465).
- d) **Notes** the Riverbend site has been included in the Future Development Strategy for Napier and Hastings.

Carried

2. INFORMATION - MINUTES OF JOINT COMMITTEES

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1867261
Reporting Officer/s & Unit:	Anna Eady, Team Leader Governance

2.1 Purpose of Report

The purpose of this report is to receive unconfirmed minutes from Joint Committee meetings.

To view the full agendas relating to these minutes please refer to the following websites:

- Hastings District Council https://hastings.infocouncil.biz
- Hawke's Bay Regional Council https://www.hbrc.govt.nz/our-council/meetings

At the meeting

The Manager Strategy and Transformation, Ms Murphy presented this report.

COUNCIL
RESOLUTION

Councillors Browne / Boag

That Council:

 a) Receive for information the minutes of the following Joint Committee meetings:

 24 March 2025 Hawke's Bay Civil Defence Emergency Management Group Joint Committee

(Doc Id 1867104)

• 19 May 2025 Napier-Hastings Future Development

Strategy Committee (Doc Id 1869920)

30 May and 13 June

2025

Joint Waste Futures Project Steering Committee (Doc Id 186 9911 and Doc

ld 1869912)

Carried

3. OFFICIAL INFORMATION REQUESTS AS AT 15 AUGUST 2025

Type of Report:	Information
Legal Reference:	Local Government Official Information and Meetings Act 1987
Document ID:	1870390
Reporting Officer/s & Unit:	Anna Eady, Team Leader Governance

3.1 Purpose of Report

To present the year-to-date Official Information Request statistics.

At the meeting

The Manager Strategy and Transformation, Ms Murphy presented the report. The report enabled Elected members to have visibility over the number of requests under the Local Government Official Information and Meetings Act (LGOIMA) that were received by Council and the resource required to respond to them.

Mayor Wise acknowledged the staff for the hours of work involved in responding to these requests across the whole organisation.

COUNCIL
RESOLUTION

Councillors Greig / Price

That Council:

a. **Receive** for information the report Official Information Requests as at 15 August 2025 (Doc Id 1870553).

4. ACTION POINTS REGISTER AS OF 15 AUGUST 2025

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1870386
Reporting Officer/s & Unit:	Anna Eady, Team Leader Governance

4.1 Purpose of Report

The Action Points Register (Register) records the actions requested of Council officials in Council and Committee meetings. This report provides an extract from the Register for Council to note. It does not include action points that were requested in public excluded Council or Committee meetings.

At the meeting

The Manager Strategy and Transformation, Ms Murphy presented the report and provided the following update:

Action 171 - Holt Planetarium - The Planetarium is currently working towards closure to the public by September 2026 and is moving out of the current premises during October to December 2026.

Action 192 – Officers emailed figures to Elected members in relation to the commercial facilities (Ocean Spa, Kennedy Park and Napier Conference Centre) budgets.

Figures for the National Aquarium were not included.

COUNCIL
RESOLUTION

Deputy Mayor Brosnan / Councillor Mawson

That Council:

a) **Note** the extract from the Action Points Register as of 15 August 2025 (Doc Id 1870551).

ACTION: Direct officers to provide budget figures for the National Aquarium for Action 192.

Carried

5. ADOPT WATER SERVICES DELIVERY PLAN

Type of Report:	Legal and Operational	
Legal Reference:	Local Government (Water Services) Bill 2024	
Document ID:	1870327	
Reporting Officer/s & Unit:	Andrew Lebioda, Manager Water Reforms Transition	

5.1 Purpose of Report

The purpose of this report is to seek Council adoption of the joint Water Services Delivery Plan (WSDP), ahead of certification and submission to the Secretary for Local Government, in accordance with the Local Government (Water Services Preliminary Arrangements) Act 2024 (PA Act).

At the meeting

The Manager Water Reforms Transition, Mr Lebioda presented the report outlining some of the key aspects of the Water Services Delivery Plan (WSDP).

In response to questions the following was clarified:

- The Department of Internal Affairs (DIA) are currently communicating with local authorities.
- Mr Lebioda confirmed that to date no information had been received from the DIA in regard to the requirement of incorporating Wairoa into the WSDP. Once all plans have been received the DIA may reassess and a recommendation would come back to Council for approval or determining next steps.
- The feedback from the DIA in relation to any changes to be made to the WSDP is that it would be a monitoring provision that would not require reassessing or consultation.
- The error made by Pricewaterhouse Coopers (PwC) in the model related to the cash interest coverage to debt ratio. For Napier residents it projected a difference of \$300.00 per annum by financial year 2034. When Council went to consultation the projected revenue required was \$3100 of water charges. The error has brought it down to \$2800.
- DIA's is looking to ensure that in the case of non-compliance, Council had a level of investment identified to address it. This was the purpose of the WSDP.

COUNCIL RESOLUTION

Mayor Wise / Councillor Price

That Council:

- a. Receive the report titled "Adopt Water Services Delivery Plan" dated 28 August 2025.
- Note that this matter and decision is recognised as high significance in accordance with Council's Significance and Engagement policy.
- Note that the Local Government (Water Services Preliminary Arrangements) Act 2024 (PA Act) requires Council to produce and submit a Water Services Delivery Plan to the Department of Internal Affairs by 3 September 2025.
 - In accordance with recommendations b and c above, Council conducted formal consultation from 12 May to 15 June in accordance with the PA Act
- c. **Adopts** the joint Water Services Delivery Plan (Doc Id 1871740).
- d. **Authorises** the Chief Executive Officer to make minor changes (if required) to the Water Services Delivery Plan to allow for certification and joint submission.
- Notes that following the adoption of the WSDP by all participating councils, the Chief Executive will continue to progress the joint work

programme and implementation plan as previously delegated by Council and as outlined in the Heads of Agreement.

ACTION: Direct officers to provide a summary of key non-compliances

in particular wastewater.

Carried

REPORTS / RECOMMENDATIONS FROM THE SPECIALIST COMMITTEES

REPORTS FROM AUDIT AND RISK COMMITTEE HELD 7 AUGUST 2025

1. Update: New Contract Register and Procurement & Contract Management intranet site now live

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1866290
Reporting Officer/s & Unit:	Sharon O'Toole, Procurement Manager

1.1 Purpose of Report

The purpose of this report is to provide an update on the Procurement and Contract Framework. This work involved a range of initiatives to build capability, improve procurement, and contract management practices and outcomes.

A key deliverable from the Internal Audit Report: Contract Management Report completed by Crowe April 2024 was to establish a new functional Contract Register. This is now complete and went live 18th July 2025.

Also now live is a new Procurement and Contract Management intranet site. This hosts an expansive range of Procurement and Contract Management guidance, tools, and templates to help users to think more strategically and streamline sourcing activities across Council.

At the meeting

There was no discussion on this item.

COUNCIL RESOLUTION

Councillors Price / Taylor

That Council **note** the following Audit and Risk Committee recommendation:

 a. Receive the progress report titled "Update on the Contract Register and Procurement and Contract Management Intranet Site" dated 7 August 2025.

Carried

2. Health and Safety by Design and Te Kete - The Civic Precinct

Type of Report:	Operational
Legal Reference:	N/A
Document ID:	1866353
Reporting Officer/s & Unit:	Alix Burke, Strategic Programme Lead

2.1 Purpose of Report

The purpose of this report requests the Audit and Risk Committee's endorsement of the approach outlined in the attached Safety in Design and Te Aka Operating Model.

At the meeting

It was noted that the "Health and Safety by Design and Te Kete - The Civic Precinct" report had also been presented and endorsed at the Prosperous Napier Committee meeting held on 21 August 2025.

COUNCIL RESOLUTION

Councillors Price / Taylor

That Council **note** the following Audit and Risk Committee recommendations:

- a) Note the contents of this report (Doc ld 1866353)
- b) Note the work that has occurred in the design of Te Kete the Civic Precinct to prioritise the health and safety of people working and visiting as outlined in the Safety in Design and Te Aka Operating Model (Doc Id 1866532).
- c) Endorse the continuation of the 'health and safety by design' principle into the development of operations of the precinct's buildings, activities and spaces.
- d) **Note** NCC's Te Kete Transition Manager will lead the development of the Operating Model for Te Kete with NCC's public facing activities

	(Governance, Assist/Āwhina/	Service,	Library	Team	and	Napier
-	Carried					

3. Risk Management Report

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1866803
Reporting Officer/s & Unit:	Dave Jordison, Risk and Assurance Lead

6.1 Purpose of Report

To provide the Committee an update on Council's strategic and operational risk profiles and on key risk management workstreams.

At the meeting

There was no discussion on this item.

COUNCIL RESOLUTION

Councillors Price / Taylor

That Council **note** the following Audit and Risk Committee recommendation:

a. **Receive** the report titled "Risk Management Report" dated 7 August 2025.

Carried

4. Health and Safety Update Report

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1866347
Reporting Officer/s & Unit:	Andrew Wallace, Health and Safety Operations Manager

4.1 Purpose of Report

To update the Audit & Risk Committee (ARC) on health and safety strategic progress, performance, and activities from 1 May 2025 to 30 July 2025, and to support assurance to Council on the effectiveness of the health and safety risk management system and programme.

At the meeting

There was no discussion on this item.

COUNCIL RESOLUTION

Councillors Price / Taylor

That Council **note** the following Audit and Risk Committee recommendation:

a) **Receive** the report titled "Health and Safety Update Report" dated 7 August 2025.

Carried

5. External Audit Actions Status Update

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1864977
Reporting Officer/s & Unit:	Talia Foster, Financial Controller

5.1 Purpose of Report

The purpose of this paper is to summarise the actions taken by management from recommendations made via our external audit process to provide assurance to the Audit and Risk Committee that these have been addressed.

At the meeting

There was no discussion on this item.

COUNCIL RESOLUTION

Councillors Price / Taylor

That Council **note** the following Audit and Risk Committee recommendation:

a) Receive this report titled "External Audit Actions Status Update" dated
 7 August 2025.

6. Sensitive Expenditure - Mayor and Chief Executive

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1864980
Reporting Officer/s & Unit:	Talia Foster, Financial Controller

6.1 Purpose of Report

To provide the information required for the Committee to review Sensitive Expenditure of the Mayor and Chief Executive for compliance with Council's Sensitive Expenditure Policy.

At the meeting

There was no discussion on this item.

COUNCIL RESOLUTION

Councillors Price / Taylor

That Council **note** the following Audit and Risk Committee recommendation:

a) Receive the 30 June 2025 quarterly report of Sensitive Expenditure for the Mayor and Chief Executive (Doc Ids 1866794 and 1866795) and review for compliance with the Sensitive Expenditure Policy (Doc Id 349335).

REPORTS UNDER DELEGATED AUTHORITY

1. TENDERS LET

Type of Report:	Information
Legal Reference:	N/A
Document ID:	1870410
Reporting Officer/s & Unit:	Debbie Beamish, Executive Assistant to the Chief Executive

1.1 Purpose of Report

To report the Tenders let under delegated authority for the period 14 July to 15 August 2025.

At the meeting

There was no discussion on this item.

COUNCIL RESOLUTION

Deputy Mayor Brosnan / Councillor Chrystal

That Council:

- a) **Receive** the Tenders Let for the period 14 July to 15 August 2025 as below:
 - Contract 2833 Whakarire Ave Carpark and Pathway be awarded to Toa Civil Contracting in the sum of \$351,569.26 excl. GST.
 - Contract 2886 Bay Skate Plaza Skating Deck be awarded to Angus McMillan Concrete (AMC) in the sum of \$232,280.00 excl. GST.
 - Contract 2826 Mission Hills Rising Main and Pump Station be awarded to TW Civil & Infrastructure in the sum of \$2,576,237.82.
 - Contract 2904 Principal Advisor WW Outfall Replacement be awarded to Alta Consulting Limited in the sum of \$385,000.00.
 - Contract 2895 Carlyle Street Stormwater Improvements be awarded to Fulton Hogan in the sum of \$170,166.04

Minor matters

There were no minor matters to discuss.

The meeting closed with a karakia at 11.13am

Approved and adopted as a true and accurate record of the meeting.
Chairperson
Date of approval



Napier Civic Building 231 Hastings Street t +64 6 835 7579 e info@napier.govt.nz www.napier.govt.nz

EXTRAORDINARY COUNCIL Open Minutes

Meeting Date:	Tuesday 9 September 2025
Time:	4.00pm – 4.13pm
Venue	Ikatere Room Level 1, Capeview Building Marine Parade Napier

Present Chair: Mayor Wise

Members: Deputy Mayor Brosnan, Councillors Boag, Browne, Chrystal, Crown, Greig, Mawson, McGrath, Price, Simpson and Taylor

In Attendance Chief Executive (Louise Miller)

Executive Director Water Services (Russell Bond)

Manager Water Reforms Transition (Andrew Lebioda)

Administration Governance Advisor (Carolyn Hunt)

EXTRAORDINARY COUNCIL – Open Minutes

TABLE OF CONTENTS

Order of Business	Page No.
Karakia	3
Apologies	3
Conflicts of interest	3
Announcements by the Mayor	
Announcements by the management	3
Agenda Items	
Hawke's Bay Water Services Council Controlled Organisation - Transition Governance Group Terms of Reference	
Minor matters	5

ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies

Councillor Tareha was not present at the meeting.

Conflicts of interest

Nil

Announcements by the Mayor

Nil

Announcements by the management

Nil

AGENDA ITEMS

1. HAWKE'S BAY WATER SERVICES COUNCIL CONTROLLED ORGANISATION - TRANSITIONAL GOVERNANCE GROUP TERMS OF REFERENCE

Type of Report:	Legal and Operational
Legal Reference:	N/A
Document ID:	1873375
Reporting Officer/s & Unit:	Andrew Lebioda, Manager Water Reforms Transition
	Russell Bond, Executive Director Water Services

1.1 Purpose of Report

The purpose of this report is to appoint the Transitional Governance Group (TGG) as a joint committee of the Council, adopt the Terms of Reference (ToR) for the TGG, delegate appropriate authority to the TGG, and confirm Napier City Council's (NCC) appointees to the TGG.

At the meeting

The Manager Water Reforms Transition, Mr Lebioda advised that the report was to formalise the establishment of the Transitional Governance Group (TGG) as a joint committee by Napier, Hastings, and Central Hawke's Bay councils, to oversee the transition of water services to a new regional entity, Hawke's Bay Water Services Council Controlled Organisation (HBWSCCO)

In response to questions the following was clarified:

- Delegated authority allows the TGG to carry out the necessary responsibilities for the transition, including appointing an establishment board.
- The Chief Executive advised a shortlist of candidates for this transitional period had been discussed at the last CE / Mayoral Forum meeting. Finalisation and appointment of an independent chair would be made at the next TGG meeting to be held on 16 September 2025. The last TGG meeting prior to elections would be held on 30 September 2025.
- During the transition, local people fitting the requirements will be directly identified rather than a full public recruitment process being run. A full recruitment process will be undertaken for the enduring board once it is established following the elections.
- The Regional Recovery Agency will take the lead in contacting prospective candidates and provide papers to the TGG to make a decision.
- The chair and other board members are expected to have competency-based skills relevant to running the new water services entity.
- Final appointments of directors to the enduring board will come back to the respective councils for approval.
- Mr Lebioda advised that introductory conversations have been held with Mana Whenua to
 outline the structure of the establishment phase. Ensuring the correct Mana Whenua and
 lwi representation is a "critical" aspect of the enduring governance model once the entity is

fully operational. This is consistent with national legislation on Te Mana o te Wai which requires a strong partnership with Tangata Whenua.

Council Resolution

Mayor Wise / Councillor Browne

That Council:

- a) Receive the 9 September 2025 report titled Hawke's Bay Water Services Council Controlled Organisation - Transitional Governance Group Terms of Reference.
- b) Appoint, pursuant to Clause 30(1)(b) of Schedule 7 of the Local Government Act 2002 (the Act), the Transitional Governance Group (TGG) as a joint committee of the Council together with the participating councils of Hastings District Council (HDC) and Central Hawke's Bay District Council (CHBDC).
- c) **Note** the TGG will not be discharged at the point of the next election, in accordance with Clause 30(7), Schedule 7 of the Act.
- d) **Adopt** the Terms of Reference (TOR) for the Transitional Governance Group Joint Committee (Doc Id 1873444).
- e) **Delegates t**o the TGG all powers, duties and functions needed for it to carry out its responsibilities.
- f) Appoint Napier City Council representatives to the Transitional Governance Group Joint Committee – Mayor Wise and Councillor Price.
- g) Note that the participating councils of Hastings District Council and Central Hawke's Bay District Council are also set to take decisions on Tuesday 9 September 2025.

Carried

Councillor McGrath voted AGAINST the Motion

Minor matters

There were no minor matters to discuss.

The meeting closed with a karakia at 4.13pm

Approved and adopted as a true and accurate record of the meeting.
Chairperson
Date of approval