



COMMUNITY INITIATIVES FUND SUBCOMMITTEE

Open Agenda

Meeting Date: Monday 23 March 2026

Time: 9.00am

Venue: Breakout Room 2
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's YouTube Channel

Committee Members **Chair:** Councillor Chrystal
Members: Councillor Lawrence, Judith Guy, Jay Lamburn,
Ryan Hambleton and Russell Jaggard

Officer Responsible Executive Director Community Services

Administration Community Resilience Manager
Community Funding Advisor
Governance Team

**Next Community Initiatives Fund Subcommittee Meeting to
be confirmed**

2025-2028 TERMS OF REFERENCE – COMMUNITY INITIATIVES FUND SUBCOMMITTEE

<i>Reports to</i>	<i>Corporate and Performance Committee</i>
<i>Chairperson</i>	<i>Councillor Chystal</i>
<i>Deputy Chairperson</i>	<i>N/A</i>
<i>Membership (6)</i>	<i>Councillor Lawrence Community Representatives (Judith Guy, Ryan Hambleton, Russell Jaggard and Jay Lamburn)</i>
<i>Quorum</i>	<i>3 (including vacancies)</i>
<i>Meeting frequency</i>	<i>Twice a year</i>
<i>Officer Responsible</i>	<i>Executive Director Community Services</i>

Role

The purpose of the Community Initiatives Fund Subcommittee is responsible for assisting Council in the allocation of funding:

Delegations

1. Assess applications for the Community Initiatives Fund.
2. Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
3. Allocation of grant funding within the budget allocation.
4. To make recommendations to the Corporate and Performance Committee to approve Grants.
5. To make recommendations to the Corporate and Performance Committee on adding performance criteria and conditions on grants.
1. To highlight grant recipients to be showcased to the People, Arts and Community Panel.

ORDER OF BUSINESS

Karakia

Apologies

Nil

Conflicts of interest

Public forum

Nil

Announcements by the Mayor

Announcements by the Chairperson including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

Nil

Agenda items

Nil

Minor matters not on the agenda – discussion (if any)

Public excluded4

RECOMMENDATION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

AGENDA ITEMS

1. 2025-2026 Community Initiatives Fund - Distribution of Funds

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
1. 2025-2026 Community Initiatives Fund - Distribution of Funds	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	This report is presented in public excluded to protect the privacy of individual persons.

Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met

the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.