



ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date: Thursday 9 April 2026

Time: Open 9:30am – 11:42am
Public Excluded 11:49am – 11:58am

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's YouTube Channel

Present **Chair:** Mayor McGrath

Members: Deputy Mayor Taylor, Councillors Brownlie, Chrystal, Crown, Isaac-Sharland, Lawrence, Mawson, Morley, Price, Simpson [online] and Raihania

In Attendance Chief Executive (Louise Miller)
Deputy Chief Executive / Executive Director Corporate & Commercial Services (Jessica Ellern)
Executive Director City Strategy & Urban Development (Rachael Bailey)
Executive Director Water Services (Russell Bond)
Executive Director Community Services (Thunes Cloete)
Head of Finance, Data & Digital (Caroline Thomson)
Head of Strategy & Investments (Stephen Moratti)

Head of Commercial Communications & Economic Development
(Craig Kenny)
Communications, Marketing & Engagement Manager (Julia
Stevens)
Governance Manager (Anna Eady)
Communications and Engagement Team Leader (Jess Soutar-
Barron)
Senior Advisor Corporate Planning (Danica Rio)
Manager Arts, Culture and Heritage (Elizabeth Caldwell)
MTG Director (Laura Vodanovich)
Operations Manager (Bevan Trotman)
Building Systems Analyst (Alexandra Shrubshall)
Building Consents Manager (Malcolm Smith)
Emergency Management Lead (Mike Cannon)
Communications and Engagement Advisor (Tiffany Knauf)
Portfolio Lead (Andrew Lebioda)

Administration

Governance Advisor (Jemma McDade)

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TABLE OF CONTENTS

Order of Business	Page No.
Karakia.....	4
Apologies.....	4
Conflicts of interest.....	4
Public forum.....	4
Announcements by the Mayor.....	4
Announcements by the management	4
Confirmation of minutes	4
Agenda Items	
1. Recommendations From Napier's First Citizens' Assembly	5
2. Hawke's bay Museum Joint Working Group Update.....	6
3. Adoption of Hawke's Bay Water's CCO Foundational Documents.....	7
4. LWDW State of Expectations Process	9
5. Hawkes Bay Water Services CCO - Establishment Budget	11
6. Hawkes Bay Water Services CCO - Shareholder Representative Forum.....	13
7. Dangerous, Affected and Insanitary Buildings Policy	14
8. Ahuriri Investment Management - Statement of Intent	15
9. Hawke's Bay Civil Defence Emergency Management Group Joint Committee Terms of Reference.....	16
10. Elected Member Appointments	17
11. Elected Members' 2025/2026 Remuneration Pool Reallocation	17
12. Local Governance Statement.....	19
13. Ngā Mānukanuka o te Iwi Recommendations for Approval.....	19
14. Risk and Assurance Committee Recommendations for Ratification - 6 March 2026.	21
15. Action Register as at 24 March 2026	22
16. Information - Draft Minutes of Joint Committees.....	23
17. Information - Official Information Requests as at 17 March 2026.....	23
Minor matters	24
Resolution to Exclude the Public	25

ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies

Nil

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

Nil

Announcements by the management

Nil

Confirmation of minutes

COUNCIL RESOLUTION

Councillors Brownlie / Lawrence

That the Draft Minutes of the Ordinary meeting held on 19 March 2026 be confirmed as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. RECOMMENDATIONS FROM NAPIER'S FIRST CITIZENS' ASSEMBLY

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904292
<i>Reporting Officer/s & Unit:</i>	Jess Soutar-Barron, Communications and Engagement Team Leader Danica Rio, Senior Advisor Corporate Planning

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 Napier City Council conducted its first Citizens' Assembly between September and October 2025 to inform early-stage thinking on the future of the Napier Aquatic Centre, a project that has previously been subject to significant public debate, a halted redevelopment, and a judicial review.
- 1.2 Forty residents, selected through a stratified random process to ensure 'Napier in a Room' from a demographic perspective (known as sortition) from 652 applicants, deliberated over four Saturdays on the question: *What type of aquatic facility would best meet the needs, values, and priorities of the Napier community, and where should it be located?*
- 1.3 The Assembly recommends a community-focused, multipurpose facility that balances leisure, recreation, and health and wellbeing. Affordability for users and ratepayers, genuine accessibility and long-term sustainability are identified as the values that should guide design and delivery.
- 1.4 On location, the Assembly did not identify a preferred site due to insufficient information, but recommends Council explore alternative sites assessed against principles including accessibility, transport connectivity, value for money and resilience to natural hazards.
- 1.5 The Assembly's recommendations are now presented to Council. Officers seek direction to develop a project plan that takes these recommendations as the foundation for the next phase of the Napier Aquatic Centre development project.
- 1.6 Officers preferred option is Council receives the recommendations from the Citizens' Assembly and directs officers to develop a project plan for the future of the Napier Aquatic Centre.

At the meeting

Executive Director Community Services, Thunes Cloete joined the officers to present the report.

Questions were answered clarifying:

- Early engagement is required in order for this project to be included in the upcoming Long Term Plan (LTP).
-

-
- The project is a long-term process.
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COUNCIL RESOLUTION

Deputy Mayor Taylor / Councillor Price

That Council

- Receives** the report titled Recommendations From Napier's First Citizens' Assembly dated 09 April 2026.
- Receive** the recommendations from Napier's First Citizens' Assembly.
- Direct** officers to develop and come back to Council with a project plan for the future of the Napier Aquatic Centre development project so work can begin on taking the recommendations from the Citizens' Assembly into consideration as part of the preparation for the Long Term Plan 2027-2037.

Carried

2. HAWKE'S BAY MUSEUM JOINT WORKING GROUP UPDATE

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904291
<i>Reporting Officer/s & Unit:</i>	Jess Soutar-Barron, Communications and Engagement Team Leader Elizabeth Caldwell, Manager Arts, Culture and Heritage

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To provide the Council with an update on the naming process for Hawke's Bay Museum's MTG Hawke's Bay Tai Ahuriri building and the new storage, research and archive building in Heretaunga Hastings.

2.0 Background

- 2.1 The Council received an update at its 31 July 2025 meeting (document ID 1838396) on its public excluded agenda (copy attached). The paper was part of the public excluded agenda because we were still awaiting confirmation of endorsement of the names being proposed from Hastings District Council at its 7 August meeting. In addition, the names being proposed were also still going through the legal process of registration with the Intellectual Property Office of New Zealand (IPONZ).
- 2.2 All key stakeholders and IPONZ have approved the names proposed, so it is now possible to confirm them publicly. The names identified are Kahukura Hawke's Bay Museum (for the Ahuriri Napier exhibition facility) and Amokura Hawke's Bay Museum (for the storage facility in Heretaunga Hastings).

At the meeting

Executive Director, Community Services, Thunes Cloete and MTG Director, Laura Vodanovich joined the officers to present the report. It was noted that this report has previously been presented to Council as a Public Excluded item.

Questions were answered clarifying:

- The names for the two museum buildings were gifted by mana whenua. No wider consultation has been undertaken, although there has been consistent public feedback that the MTG name was in need of review.
- A museum has two purposes; the exhibition and show aspect and the archiving, research and preservation aspect. The names distinguish between the functions of the two sites.
- The name gifted for each building has a specific detailed meaning. Council has previously circulated a 20 minute video explaining the whakapapa of the names. A more digestible version is being produced for viewing at the museum and on the website.
- The costs of renaming forms part of the operational budgets. Savings in the budget have funded the \$60,000 costs for the Napier site. This includes legal costs as well as the design work.

COUNCIL RESOLUTION

Mayor McGrath / Councillor Crown

That Council:

- a. **Receive** the report titled Hawke's bay Museum Joint Working Group Update 09 April 2026.

Carried

3. ADOPTION OF HAWKE'S BAY WATER'S CCO FOUNDATIONAL DOCUMENTS

Type of Report: Legal

Legal Reference: N/A

Document ID: 1904076

Reporting Officer/s & Unit: Bevan Trotman, Operations Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To present the Hawke's Bay Water Services Council Controlled Organisation's draft Foundational Documents – the Constitution and the Shareholders' Agreement for adoption.
- 1.2 This report seeks Council adoption of the Hawke's Bay Water Services Council Controlled Organisation's foundational documents (the Constitution and Shareholders' Agreement) to enable incorporation of the Council Controlled Organisation currently

referred to as the Hawke's Bay Water Services Council Controlled Organisation / [Water Hawke's Bay] Limited. The documents have been developed by Simpson Grierson using DIA templates and reflect the arrangements agreed through the Heads of Agreement between Central Hawke's Bay District Council, Hastings District Council and Napier City Council, the requirements of the Local Government Water Services Act 2025 and the Companies Act 1993.

- 1.3 Council is asked to adopt both documents, delegate authority to the Mayor and Chief Executive to execute the Shareholders' Agreement and Shareholders' Consent Form, request the Chief Executive to work with partner Chief Executives to agree an incorporation date, and delegate authority to the Transitional Governance Group to approve that date.
- 1.4 Three options are presented: (1) adopt the foundational documents (recommended), (2) defer adoption, or (3) take no action (status quo). Option 1 is recommended as it enables incorporation, provides a clear shareholder and governance framework, maintains alignment across the partner councils and supports delivery against the accepted joint Water Service Delivery Plan.
- 1.5 Subject to approval, the next steps are coordinated execution and filings, agreement and approval of an incorporation date, establishment of shareholder governance arrangements (including the Shareholders' Representative Forum), implementation of the Programme Management Plan and transition agreement, and delivery of a joint communications plan.

At the meeting

Executive Director Water Services, Russell Bond and Portfolio Lead, Andrew Lebioda joined the officer to present the report.

Questions were answered clarifying:

- The business model has changed since initial assumptions were made. Modelling relied on the Water Services Delivery Plan which didn't contain detailed costings. The timeline has been adjusted to ensure deadlines are realistic and achievable.
- The debt of each partner council will be ringfenced prior to the transfer of assets and debt. Changes need unanimous agreement. All debt will sit with the activity. Councils are already servicing this debt.
- All documentation presented has been verified by the Transitional Governance Group and legal advisors. The decision is one for Council.
- Mana whenua have the option of representation on the Shareholder forum.

COUNCIL RESOLUTION

Councillors Price / Chrystal

That the Council

- a. **Receives** the Adoption of the Hawke's Bay Water Services Council Controlled Organisation's Foundational Documents report dated 30 January 2026.
 - b. **Adopts** the Hawke's Bay Water Services Council Controlled Organisation – [Water Hawke's Bay] Limited's Constitution (Doc ID: 1905269).
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-
- c. **Adopts** the Hawke's Bay Water Services Council Controlled Organisation – [Water Hawke's Bay] Limited's Shareholders' Agreement (Doc ID: 1905270).
 - d. **Delegates** the following common delegations to Council's appointed Shareholders' Representative Forum members as prescribed in the Shareholders' Agreement:
 - a. Responsibilities and powers necessary to participate in and carry out those responsibilities in accordance with the Shareholders' Agreement and the Terms of Reference,
 - b. Other matters referred by the Board for approval, excluding those matters described in Schedule 3 of the Shareholders' Agreement.
 - e. **Delegates** to the Mayor and Chief Executive the authority to sign the Hawke's Bay Water Services Council Controlled Organisation – [Water Hawke's Bay] Limited's Shareholders' Agreement and Shareholders' Consent Form on behalf of Council.
 - f. **Requests** the Chief Executive to work with the Chief Executives from Hastings District Council, Napier City Council and the Hawke's Bay Water Services Council Controlled Organisation to mutually agree on an incorporation date for [Water Hawke's Bay] Limited.
 - g. **Delegates** to the Transitional Governance Group the authority to approve the Hawke's Bay Water Services Council Controlled Organisation's incorporation date for [Water Hawke's Bay] Limited as agreed by the Chief Executives.
 - h. **Requests** that the Chief Executive, in collaboration with partner councils, develop and report back on a set of transition principles and ways of working, including expectations relating to transparency, decision-making, accountability, and stakeholder engagement, to guide inter-council and governance arrangements during the establishment phase of the Hawke's Bay Water Services CCO.

Mayor McGrath, Councillors Lawrence, Morley and Mawson voted AGAINST the motion.

Carried

*The meeting adjourned at 10:46am
The meeting reconvened at 10:59am*

4. LWDW STATE OF EXPECTATIONS PROCESS

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904160
<i>Reporting Officer/s & Unit:</i>	Bevan Trotman, Operations Manager Yomi Adigun, Senior Business Analyst Waters

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this paper is to seek Council approval of the process for preparation, review and adoption of the Shareholders' Statement of Expectations (SoE) for the Hawke's Bay Water Services Council Controlled Organisation (HBWSCCO).
- 1.2 The SoE is a key accountability mechanism under the Local Government (Water Services) Act 2025 (LGWS Act) that came into force on 26 August 2025. It enables shareholder councils to clearly articulate their expectations to the water organisation and will inform the strategic direction, including guide the Board in the development of the Water Services Strategy.
- 1.3 A draft SoE process has been developed collaboratively by the water establishment team and officers from Napier City Council (NCC), Hastings District Council (HDC), and Central Hawke's Bay District Council (CHBDC), consistent with legislative requirements and the Shareholders' Agreement.
- 1.4 It is a requirement under the LGWS Act that the SoE process is approved by shareholders and published on at least one of the shareholder council's websites.
- 1.5 The approval of this process also enables timely development of the first SoE and ensures a consistent and coordinated approach across all shareholder councils. For the initial SoE, much of the strategic content has already been developed through Schedule 5 of the Shareholders' Agreement, enabling an efficient pathway to prepare the first draft.
- 1.6 Once adopted by all shareholding councils, the process is intended to be published on all councils' websites.

At the meeting

Executive Director Water Services, Russell Bond and Portfolio Lead, Andrew Lebioda joined the officer to present the report.

Questions were answered clarifying:

- The Statement of Expectations process comes from the Shareholder Representative Forum. Once the company is incorporated there is a six month time period to set the Statement of Expectations.
- The Statement of Expectations is a procedural tool.

COUNCIL RESOLUTION

Deputy Mayor Taylor / Councillor Simpson

That Council

- a. **Receive** the report titled LWDW State of Expectations Process dated 9 April 2026
- b. **Approve** the Statement of Expectations process and agree to publication on Council website.

Councillor Morley voted AGAINST the motion.

Carried

5. HAWKES BAY WATER SERVICES CCO - ESTABLISHMENT BUDGET

Type of Report: Legal

Legal Reference: N/A

Document ID: 1904256

Reporting Officer/s & Unit: Bevan Trotman, Operations Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this paper is to seek Council approval of the transition budget required to establish the Hawke's Bay Water Services CCO (HBWSCCO) through implementation of the Programme Management Plan, supporting operational start date of 1 July 2027.
- 1.2 Since mid 2025, Hastings District Council (HDC), Napier City Council (NCC) and Central Hawke's Bay District Council (CHB) have worked collaboratively to progress the Government's Local Water Done Well reforms. This has included development and adoption of a joint Water Service Delivery Plan (WSDP), which established:
 - The preferred regional delivery model
 - The strategic case for change
 - And the indicative establishment and operational costs for standing up the new water organisation
- 1.3 Establishment work to date has been funded from Department of Internal Affairs funding received to review and explore the delivery model options available under the Local Government (Water Services) Act 2025 (the LGWS Act) and deliver on the subsequent WSDP. These funds have been carefully managed and have enabled progress to date with full utilisation of these funds expected by 31 March 2026.
- 1.4 The programme has now progressed from strategic planning into implementation planning. This includes the development of the Base Operating Model (defining what the organisation will look like at Day One – 1 July 2027) and the Programme Management Plan (defining how the transition will be delivered).
- 1.5 The proposed transition budget of approximately \$14.2 million, with an additional \$3.35 million contingency, covers the period April 2026 to end of June 2027 (i.e. takes the programme to transfer date) and represents the current best estimate of the resources required to deliver this programme.
- 1.6 The budget has been developed using a combination of programme planning, review of the assumptions used in the WSDP modelling, and benchmarking against comparable water entity establishment programmes. It has been reviewed by Council Chief Financial Officers, the Establishment Advisory Board and the Project Steering Group, with feedback incorporated.
- 1.7 While the budget includes assumptions appropriate to this stage of programme development, some uncertainty remains given the timing of this work ahead of full workstream planning. This is addressed through the inclusion of contingency (managed

through strong change control processes), with further detail to be developed as the programme progresses and resources are onboarded.

- 1.8 At the time of writing this report, the Transitional Governance Group (TGG) has not yet considered the budget. Any feedback from that meeting will be provided verbally at the Council meeting.
- 1.9 Approval of this budget, alongside the proposed funding approach, will enable the programme to proceed in a coordinated and financially sustainable manner, ensuring the HBWSCCO can be established on time and without disruption to water service delivery.

At the meeting

Executive Director Water Services, Russell Bond and Portfolio Lead, Andrew Lebioda joined the officer to present the report.

Questions were answered clarifying:

- Council requested further detail regarding the mechanisms for managing cost escalations and triggers in order to make a decision of Council.
- The budget is still under development. The estimated budget will fund staffing, ICT and set up costs for the 1 July 2027 start date.
- This funding has no impact on rates.
- Debt taken on by the CCO will be divided according to the council's shareholding percentage. Napier's share will be 45%.

COUNCIL RESOLUTION

Councillors Crown / Chrystal

That Council

- a. **Receive** the report titled Hawkes Bay Water Services CCO - Establishment Budget dated 2 April 2026
- b. **Approves** the transition budget required to deliver the Programme Management Plan and establish the Hawkes Bay Water Services CCO (HBWSCCO) through to 1 July 2027, being:
 - i. Total programme budget of \$14.2 million; and
 - ii. Contingency of \$3.35 million
- c. **Approves** the proposed funding approach, including Hastings District Council raising debt on behalf of the shareholder councils during the transition period
- d. **Notes** that this debt and any associated financing costs will be repaid to Hastings District Council during the 2026/27 financial year once the HBWSCCO gains access to borrowing through the Local Government Funding Agency (LGFA)
- e. **Notes** that this debt and any associated financing costs are guaranteed, proportional to shareholdings, by Napier City Council and Central Hawke's Bay District Council under the Shareholders' Agreement.

ACTION: Officers to further outline the mechanisms in place to manage cost escalations.

Councillor Morley voted AGAINST the motion.

Carried

6. HAWKES BAY WATER SERVICES CCO - SHAREHOLDER REPRESENTATIVE FORUM

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904290
<i>Reporting Officer/s & Unit:</i>	Bevan Trotman, Operations Manager

1.0 Executive Summary

The purpose of this paper is for Council to approval for:

- The initial appointment of members to the Shareholders' Representative Forum (SRF) for the Hawke's Bay Water Services CCO (HBWSCCO)
- The approach to developing a permanent appointments process for SRF membership

- 1.1 The SRF will be a joint committee of the shareholding councils and is a key component of the governance framework for the HBWSCCO. It provides governance oversight, coordinates shareholder input, and is responsible for key functions including appointment of the Board and development of the Statement of Expectations (SoE).
- 1.2 Under the Shareholders' Agreement, decisions of the SRF are made by a majority of members present at a meeting (subject to quorum requirements). This means that each appointed member participates directly in decision-making.
- 1.3 As a result, the number of members appointed by Council, and their attendance at meetings, directly affects Council's ability to influence SRF decisions.
- 1.4 To enable timely establishment of the HBWSCCO, avoid delays to critical work programmes (including development of the first SoE), and ensure appropriate representation in SRF decision-making, it is recommended that Council appoint three elected members to the SRF as an interim measure.
- 1.5 Having three appointed members is important to ensure that Council has a strong and consistent presence in SRF decision-making.
- 1.6 It is recommended that one of these members be a Māori ward councillor, recognising Council's commitment to mana whenua representation during the initial establishment phase.
- 1.7 In parallel, this paper seeks Council direction on the longer-term composition and appointment process for SRF membership, including consideration of elected members, mana whenua representation, and independent or technical expertise.
- 1.8 The recommended approach provides a practical pathway to establish the SRF immediately, while allowing time to develop a robust and enduring appointments framework.

At the meeting

Executive Director Water Services, Russell Bond and Portfolio Lead, Andrew Lebioda joined the officer to present the report.

Questions were answered clarifying:

- Each Council has two or three representatives to provide governance oversight to the CCO and receive shareholder input.

COUNCIL RESOLUTION

Councillors Brownlie / Price

That Council

- Receive** the report titled Hawkes Bay Water Services CCO - Shareholder Representative Forum dated 2 April 2026
- Approves** the appointment of two elected members and one mana whenua representative as Council's representatives on the Shareholders' Representative Forum (SRF) on an interim basis, to enable establishment of the HBWSCCO governance arrangements
- Notes** that:
 - Each SRF member holds a deliberative vote, with decisions made by majority of members present; and
 - Active participation and attendance at SRF meetings (including use of proxies where required) is important to ensure Council is effectively represented in SRF decision-making.
- Adopts** the permanent SRF appointments process outlined in Section 4.8 of this report
- Notes** Council's commitment that at least one SRF member will reflect Council's commitment to incorporating mana whenua representation at a governance level
- Appoints** the following elected members as Council's interim representatives on the SRF: Deputy Mayor and Chair of Delivery and Regulatory Performance Committee.

Councillor Morley voted AGAINST the motion

Carried

7. DANGEROUS, AFFECTED AND INSANITARY BUILDINGS POLICY

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Building Act 2004, Local Government Act 2002
<i>Document ID:</i>	1903746
<i>Reporting Officer/s & Unit:</i>	Alexandra Shruballs, Building Systems Analyst Malcolm Smith, Building Consents Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this report is to propose the attached drafted updates to Napier City Council's (NCC) public policy on Dangerous, Affected and Insanitary Buildings, as well as special consultative actions to meet legislative requirements. The updates are founded on corrective actions and recommendations received from the Ministry of Business, Innovation and Employment (MBIE) during their performance monitoring assessment, along with advice sought from Selwyn District Council and NCC's Strategy & Policy team. By adopting the proposed updates, the NCC will adhere to Section 131-132A of the Building Act 2004 and Section 83 of the Local Government Act 2002.

At the meeting

The officers presented the report.

There were no questions.

COUNCIL RESOLUTION

Councillors Morley / Mawson

That Council

- a. **Receives** the report titled Dangerous, Affected and Insanitary Buildings Policy dated 09 April 2026.
- b. **Approves** the specific changes highlighted in the attached Draft Dangerous, Affected and Insanitary Buildings Policy.
- c. **Endorses** the proposed special consultative procedure to meet legislative requirements.

Carried

8. AHURIRI INVESTMENT MANAGEMENT - STATEMENT OF INTENT

Type of Report: Operational and Procedural

Legal Reference: Local Government Act 2002

Document ID: 1905091

Reporting Officer/s & Unit: Craig Kenny, Head of Commercial Communications & Economic Development

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To receive and approve the final version of Ahuriri Investment Management (AIM) Statement of Intent (SOI) for 1 July 2025 to 30 June 2028. The SOI has been updated with feedback following the Corporate and Performance Committee Meeting held 4 March 2026.

At the meeting

The officer presented the report.

There were no questions.

COUNCIL RESOLUTION

Deputy Mayor Taylor / Councillor Crown

That Council:

- a. **Receive** the report titled Ahuriri Investment Management - Statement of Intent 09 April 2026.
- b. **Approve** the Ahuriri Investment Management - Statement of Intent.

Carried

9. HAWKE'S BAY CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE TERMS OF REFERENCE

Type of Report: Procedural

Legal Reference: Civil Defence Emergency Management Act (2002)

Document ID: 1905428

Reporting Officer/s & Unit: Mike Cannon, Emergency Management Lead

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The report seeks approval from Council to adopt the Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee.

At the meeting

Executive Director Community Services, Thunes Cloete, joined the officer to present the report clarifying that changes may be required to the Terms of Reference by the Emergency Management Bill that is currently progressing through Parliament.

There were no questions.

COUNCIL RESOLUTION

Councillors Simpson / Morley

That Council:

- a. **Receive** the report titled Hawke's Bay Civil Defence Emergency Management Group Joint Committee Terms of Reference 09 April 2026.
- b. **Adopts** the Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee as proposed (Doc ID: 1905429).

Carried

10. ELECTED MEMBER APPOINTMENTS

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904262
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this report is for Council to consider elected member appointments to the Delivery & Regulatory Performance Standing Committee, an external community group appointment (Great Wine Capitals Steering Group) and a liaison role with an external community group (Ahuriri Estuary Protection Society).

At the meeting

The officer presented the report.

There were no questions.

COUNCIL RESOLUTION

Councillors Crown / Brownlie

That Council:

- a. **Receives** the report titled 'Elected Member Appointments' dated 09 April 2026.
- b. **Approves** the appointment of Councillor Price as Chair of the Delivery & Regulatory Performance Standing Committee.
- c. **Approves** the appointment of Councillor Mawson as the Deputy Chair of the Delivery & Regulatory Performance Standing Committee.
- d. **Approves** the appointment of Councillor Crown as the Napier City Council representative on the Great Wine Capitals Steering Group.
- e. **Approves** Councillor Isaac-Sharland as a Liaison Councillor to the Ahuriri Estuary Protection Society.

Carried

11. ELECTED MEMBERS' 2025/2026 REMUNERATION POOL REALLOCATION

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1900401
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 To provide Council with the opportunity to redistribute the 2025/2026 pool, set by the Remuneration Authority for Napier City Councillors, based on changes to elected member responsibilities.

At the meeting

The officer presented the report.

Questions were answered clarifying.

- The remuneration authority are an independent body that allocate a funding pool for elected member remuneration. The size of the pool is related to the size of the city, levels of deprivation and hours spent by elected members on their role. The entire pool must be utilised and is divided amongst elected members depending on their roles and responsibilities. This is an independent process over which NCC has no influence.
- The Mayors salary is separate from the remuneration pool and is not determined by NCC.
- The allocation of elected member remuneration is reviewed by the Remuneration Authority.

COUNCIL RESOLUTION

Councillors Raihania / Mawson

That Council

- Receives** the report titled Elected Members' 2025/2026 Remuneration Pool Reallocation dated 09 April 2026.
- Endorse** the reallocation of the 2025/2026 remuneration pool of \$921,322, set by the Remuneration Authority, for Napier City Councillors (noting that the Mayoral remuneration is set directly by the Remuneration Authority):

Deputy Mayor; Chair Specialist Committees (1)	\$105,439
Chair Standing Committee; Deputy Chair Specialist Committee (1)	\$93,463
Chair Standing Committee; Senior Councillor (1)	\$93,463
Deputy Chair Standing Committee; Chair Sub-Committee (1)	\$86,928
Deputy Chair Standing Committee (1)	\$86,928
Deputy Chair Specialist Committee; Chair Subcommittee (1)	\$84,451
Portfolio Holder (5)	\$74,130

- Note** that the base rate for Councillors has been set by the Remuneration Authority at \$65,809.

Carried

12. LOCAL GOVERNANCE STATEMENT

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1900939
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To present the 2025-2028 Local Governance Statement prior to it being made public as required under the Local Government Act 2002.

At the meeting

The officer presented the report.

There were no questions.

COUNCIL RESOLUTION

Councillor Mawson / Mayor McGrath

That Council:

- a. **Receive** the report titled Local Governance Statement 09 April 2026.
- b. **Adopt** the 2025-2028 Local Governance Statement (Doc ID 1904722), recognising that it is a live document which will be maintained over the triennium.
- c. **Note** that the document will be made publicly available via Council's website, and a copy held at each Library and the Customer Service Centre.

Carried

13. NGĀ MĀNUKANUKA O TE IWI RECOMMENDATIONS FOR APPROVAL

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1905090
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of the report is to receive the draft minutes of Ngā Mānukanuka o te Iwi Committee held on 1 April 2026 and advise recommendations that require ratification by Council.
- 1.2 To view the full Ngā Mānukanuka o te Iwi Committee agenda for 1 April 2026 please refer to Napier City Council's website at <https://napier.infocouncil.biz>

At the meeting

The officer presented the report noting that these were only the recommendations from the minutes that required ratification. Ratification is needed in order for the appointments to proceed and enable the appointees to attend the upcoming meetings.

There were no questions.

COUNCIL RESOLUTION

Councillor Crown / Deputy Mayor Taylor

That Council:

- a) **Receive** the report titled Ngā Mānukanuka o te Iwi Recommendations for Approval 09 April 2026.
- b) **Ratify** the following recommendations from Ngā Mānukanuka o te Iwi Committee regarding the Deputy Chair to the Ngā Mānukanuka o te Iwi Committee:

ITEM 2 – APPOINTMENT OF DEPUTY CHAIR FOR NGĀ MĀNUKANUKA O TE IWI COMMITTEE RECOMMENDATION

Kirk Leonard / Darren Tareha

That Ngā Mānukanuka o te Iwi (Māori Committee):

- a) **Receive** the report titled Appointment of Deputy Chair for Ngā Mānukanuka o te Iwi Committee dated 01 April 2026.
- b) **Approve** Mayor Richard McGrath be appointed as Deputy Chair of Ngā Mānukanuka o te Iwi Committee for the 2025-2028 triennium.

ITEM 3 – NOMINATION OF APPOINTED MEMBERS TO STANDING COMMITTEES AND A SPECIALIST COMMITTEE FOR THE 2025-2028 TRIENNIUM

COMMITTEE RECOMMENDATION

Jason Wawatai / Darren Tareha

That Ngā Mānukanuka o te Iwi (Māori Committee):

- a. **Receives** the report titled Nomination of Appointed Members to Standing Committees and a Specialist Committee for the 2025-2028 Triennium dated 01 April 2026.
 - b. **Approves** Kirk Leonard and Evelyn Ratima to be appointed to the Delivery and Regulatory Performance Committee.
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- c. **Approves** Shayla Kora and Jason Wawatai to be appointed to the Corporate and Performance Committee.
 - d. **Approves** Shayla Kora to be appointed to the Risk and Assurance Committee.
 - e. **Notes** that the appointments will apply from the meeting cycle commencing on the 9 April 2026.
 - f. **Notes** that the appointees should attend the Council workshops relating to the Committee on which they have been appointed to have the opportunity to set early direction with elected members.
-

Carried

14. RISK AND ASSURANCE COMMITTEE RECOMMENDATIONS FOR RATIFICATION - 6 MARCH 2026

Type of Report: Procedural

Legal Reference: N/A

Document ID: 1899736

Reporting Officer/s & Unit: Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this report is to present the Risk and Assurance Committee minutes (Doc Id 1901214) of the meeting held on 6 March 2026.
- 1.2 The following recommendations from the meeting require ratification by Council.
- 1.3 The Risk and Assurance Committee agenda for 6 March 2026 can be viewed on Napier City Council's website at <https://napier.infocouncil.biz>.

At the meeting

The officer took the report as read.

There were no questions.

COUNCIL RESOLUTION

Councillors Crown / Mawson

That Council:

- a) **Receive** the report titled 'Risk and Assurance Committee Recommendations for Ratification - 6 March 2026' dated 09 April 2026.
 - b) **Receive** for information the minutes of the 6 March 2026 Risk Assurance Committee meeting (Doc Id 1901214).
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- c) **Ratify** the following recommendations from the 6 March 2026 Risk and Assurance Committee meeting below:

ITEM 2 – AUDIT PLAN FOR THE 2025/26 ANNUAL REPORT

- a) **Endorse** the Audit Plan (Doc Id 1900176), for the 2025/26 Annual Report.
- b) **Endorse** the Audit Proposal Letter (Doc Id 1900177) and Engagement Letter (Doc Id 1900178) for signing by the Mayor.

ITEM 5 – RISK MANAGEMENT REPORT

- a) **Receives** the report titled Risk Management Report dated 06 March 2026.
- b) **Approves** the proposal for a new Risk & Assurance management framework (Doc Id 1899145).
- c) **Approves** the proposal for the 3-year Internal Audit Plan (FY26 - FY28) (Doc Id 1899144)

Carried

15. ACTION REGISTER AS AT 24 MARCH 2026

Type of Report:	Operational
Legal Reference:	Enter Legal Reference
Document ID:	1902343
Reporting Officer/s & Unit:	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this report is to provide an extract from the Actions Register for Council to note. It does not include action points that were requested in public excluded Council or Committee meetings. The Action Points Register (Register) records the actions requested of Council officials in Council and Committee meetings.

At the meeting

The officer presented the report.

There were no questions.

COUNCIL RESOLUTION

Councillors Price / Raihania

That Council:

- a) **Receive** the report titled Action Register as at 24 March 2026 09 April 2026.
-

Carried

16. INFORMATION - DRAFT MINUTES OF JOINT COMMITTEES

Type of Report: Information

Legal Reference: N/A

Document ID: 1899735

Reporting Officer/s & Unit: Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 The purpose of this report is to present to Council the unconfirmed minutes from recent Joint Committee meetings.

To view the full agendas relating to these minutes please refer to the following websites:

- Hastings District Council <https://hastings.infocouncil.biz>
- Hawke's Bay Regional Council <https://www.hbrc.govt.nz/our-council/meetings>

At the meeting

The officer took the report as read.

There were no questions.

COUNCIL RESOLUTION

Councillors Mawson / Lawrence

That Council:

- a) **Receive** the report titled 'Information - Draft Minutes of Joint Committees' 09 April 2026.
- b) **Receive** the unconfirmed minutes of the following Joint Committee meetings:

26 November 2025	Transitional Governance Group (Doc Id 1890331)
27 January 2026	Transitional Governance Group (Doc Id 1899682)
27 February 2026	Joint Waste Project Steering Group (Doc Id 1902135 and 1902136)
16 March 2026	Ahuriri Regional Park Joint Committee (Doc Id 1902102)

Carried

17. INFORMATION - OFFICIAL INFORMATION REQUESTS AS AT 17 MARCH 2026

Type of Report: Information

Legal Reference: Local Government Official Information and Meetings Act 1987

Document ID: 1902342

Reporting Officer/s & Unit: Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 The purpose of this Report is to inform Council of the number of requests under the Local Government Official Information and Meetings Act 1987 (LGOIMA) received for the 2026 year to date.

At the meeting

The officer took the report as read.

There were no questions.

COUNCIL RESOLUTION

Mayor McGrath / Councillor Mawson

That Council:

- a. **Receive** the report titled 'Information - Official Information Requests as at 17 March 2026' dated 09 April 2026.

Carried

Minor matters

Nil

RESOLUTION TO EXCLUDE THE PUBLIC

COUNCIL RESOLUTION

Councillors Mawson / Brownlie

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Agenda Items

1. Community Initiatives Fund Subcommittee Recommendations
2. Action Register (Public Excluded) as at 24 March 2026
3. Risk and Assurance Committee Public Excluded Recommendations for Ratification - 6 March 2026

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:	

Agenda Items

1. Community Initiatives Fund Subcommittee Recommendations	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely	Protect the Privacy of unsuccessful applicants.
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		<p>to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>	
<p>2. Action Register (Public Excluded) as at 24 March 2026</p>	<p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>	<p>This report is in Public Excluded due to the commercial sensitivity of the material the actions were generated from.</p>
<p>3. Risk and Assurance Committee Public Excluded Recommendations for Ratification - 6 March 2026</p>	<p>7(2)(a) Protect the privacy of natural persons, including that of a deceased person</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1</p>	<p>Privacy</p>

		of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	
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Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.

The meeting moved into Public Excluded items at 11:42am

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval