



ORDINARY MEETING OF COUNCIL

Open Agenda

Meeting Date: Thursday 7 May 2026

Time: 9.30am

Venue: Chapman Room
Level 1, Chapman Pavilion
McLean Park
Latham Street
Napier

Livestreamed via Council's YouTube Channel

Council Members **Chair:** Mayor McGrath

Members: Deputy Mayor Taylor and Councillors Brownlie, Chrystal, Crown, Isaac-Sharland, Lawrence, Mawson, Morley, Price, Raihania and Simpson

Officer Responsible Chief Executive

Administrator Governance Team

Next Council Meeting
Wednesday 27 May 2026

2025-2028 TERM OF REFERENCE - COUNCIL

<i>Chairperson</i>	<i>Mayor</i>
<i>Deputy Chairperson</i>	<i>Deputy Mayor</i>
<i>Membership</i>	<i>All elected members</i>
<i>Quorum</i>	<i>6</i>
<i>Meeting frequency</i>	<i>At least 6 weekly and as required</i>
<i>Executive</i>	<i>Chief Executive</i>

Purpose

The Council is responsible for:

1. Providing leadership to and advocacy on behalf of the people of Napier.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

The Council is responsible for the following powers which cannot be delegated to committees, subcommittees, officers or any other subordinate decision-making body¹:

1. The power to make a rate
2. The power to make a bylaw
3. The power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
4. The power to adopt a long-term plan, annual plan, or annual report
5. The power to appoint a chief executive
6. The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement, including the 30-Year Infrastructure Strategy
7. The power to adopt a remuneration and employment policy.
8. The power to establish a joint committee with another local authority or other public body².
9. The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
10. The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council not accept the recommendation.

¹ Schedule 7, clause 32. Local Government Act 2002.

² Schedule 7, clause 30A

11. The power to make a final decision whether to adopt, amend, revoke, or replace a local Easter Sunday shop trading policy, or to continue a local Easter Sunday shop trading policy without amendment following a review.³

Delegated Power to Act

The Council retains all decision making authority, and will consider recommendations of its committees prior to resolving a position.

Specific matters that will be considered directly by Council include without limitation unless by statute:

1. Direction and guidance in relation to all stages of the preparation of Long Term Plans and Annual Plans
2. Approval or amendment of the Council's Standing Orders⁴.
3. Approval or amendment the Code of Conduct for Elected Members⁵.
4. Appointment and discharging of committees, subcommittees, and any other subordinate decision-making bodies⁶.
5. Approval of any changes to the nature and delegations of any Committees.
6. Appointment and discharging of members of committees (as required and in line with legislation in relation to the role and powers of the Mayor) ⁷.
7. Approval of governance level strategies, plans and policies which advance council's vision and strategic goals.
8. Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer.
9. Reviewing of representation arrangements, at least six yearly⁸.
10. Approval of any changes to city boundaries under the Resource Management Act.
11. Appointment or removal of trustees, directors or office holders to Council's Council-Controlled Organisations (CCOs) and Council Organisations (COs) and to other external bodies.
12. Approval the Local Governance Statement as required under the Local Government Act 2002.
13. Approval of the Triennial Agreement as required under the Local Government Act 2002.
14. Allocation of the remuneration pool set by the Remuneration Authority for the remuneration of elected members.
15. To consider and decide tenders for the supply of goods and services, where tenders exceed the Chief Executive's delegated authority, or where projects are formally identified by Council to be of particular interest. In addition, in the case of the latter, milestone reporting to Council will commence prior to the procurement process.

3 Shop Trading Hours Act 1990, section 5D.

4 Schedule 7, clause 27,

5 Schedule 7, clause 15,

6 Schedule 7, clause 30,

7 Schedule 7, clause 30,

8 Local Electoral Act 2001, section 19H.

ORDER OF BUSINESS

Karakia

Apologies

Nil

Conflicts of interest

Public forum

Announcements by the Mayor including notification of minor matters not on the agenda

Note: re minor matters only - refer LGOIMA s46A(7A) and Standing Orders s9.13

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

Announcements by the management

Confirmation of minutes

That the Draft Minutes of the Extraordinary Council meeting held on 17 March 2026 and the draft minutes of the Ordinary Meeting of Council held on Thursday, 9 April 2026 be confirmed as a true and accurate record of the meeting.75

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AGENDA ITEMS

1. WAKA HUB PROJECT DELIVERY APPROACH

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1908912
<i>Reporting Officer/s & Unit:</i>	Georgina Ratcliffe, Principal Urban Designer Talia Foster, Financial Controller

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The Waka Hub will be the first facility of its type in the Pacific and globally. It is intended to offer educational opportunities for community groups and schools on the region's voyaging history as well as to receive and support voyaging waka crews from Aotearoa and the wider Pacific. The Hub will serve as the new base for Te Matau a Māui, Ngāti Kahungunu's twin-hulled waka hourua, which is currently moored at the southern end of West Quay at a berth that does not meet operational requirements or allow for visitor access.
- 1.2 The Waka Hub project is a Council co-design initiative, delivered in partnership with Ātea a Rangī Trust, a not-for-profit organisation that provides community education and experiences focused on traditional Māori knowledge and celestial navigation.
- 1.3 Refer to **Attachment 1** which outlines the multiple papers received by Council since 2022, and associated decisions of Council. The Better Off Fund has serviced the development of all due diligence, site investigations, consultation, and design work associated with the Waka Hub to date, and will fund the construction of the water-based elements of the Waka Hub.
- 1.4 There is currently \$3.42 million allocated in Council's FY24-27 Long Term Plan (LTP) for the land-based work. The current Quantity Surveyor Project Estimate calculates the total project cost for land-based elements of the Waka Hub at \$3.38 million. Ātea a Rangī Trust has also secured an additional \$336k from an external funding provider for land-based works.
- 1.5 The decision sought from Council relates to the funding and delivery of the land-based components of the Waka Hub only. Any future Lease agreements associated with the Waka Hub will be bought to Council for consideration at a later date.
- 1.6 Following the 21 April Council workshop, guidance was provided that Council does not support Option One. Council direction was therefore to focus consideration on Option Two and Option Three as alternative delivery approaches that reduces Council's financial investment while enabling the project to progress where feasible.

2.0 Recommendations - Ngā Tūtohunga

That Council

- a. **Receive** the report titled Waka Hub Project Delivery Approach dated 7 May 2026.
- b. **Acknowledge** the accompanying Summary of Previous Council Decisions (Doc Id 1908929).
- c. **Confirm** Council direction provided at Council workshop 21/04/26 to remove Status Quo (Option One) from consideration.
- d. **Approve** one of the following Options available to Council:
 - I. **Option Two**
 - a. Approve Detail Design package for the Waka Hub
 - b. Gift the Design and all associated construction drawings for the Waka Hub to Ātea a Rangī Trust
 - c. Approve subdividing 0.032Ha of Local Purpose Reserve.
 - d. Approve in principle to reclassify, in accordance with Section 24 of the Reserves Act 1977, the land parcel from Local Purpose to Local Purpose (Community Building) Reserve.
 - e. Dedicate the newly created Local Purpose (Community Building) Reserve for the purposes of a Waka Hub
 - f. Resolve to co-fund the Waka Hub up to the value of \$1.1 million.
 - II. **Option Three**
 - a. Approve Detail Design package for the Waka Hub
 - b. Gift the Design and all associated construction drawings for the Waka Hub to Ātea a Rangī Trust
 - c. Approve subdividing 0.032Ha of Local Purpose Reserve
 - d. Approve in principle to reclassify, in accordance with Section 24 of the Reserves Act 1977, the land parcel from Local Purpose to Local Purpose (Community Building) Reserve.
 - e. Dedicate the newly created Local Purpose (Community Building) Reserve for the purposes of a Waka Hub
 - f. Resolve to remove all FY24-27 LTP funds set aside for Waka Hub

3.0 Background - Ngā Tuāpapa:

3.1 Project History & Key Project Decisions

Te Matau a Māui, Ahuriri's only twin-hull waka hourua vessel, is currently berthed at the south end of the Inner Harbour. The current fixed mooring damages the vessel and the lack of secure access has resulted in vandalism to the waka. The new Waka Hub, Te Wharewaka o Ahuriri, will become the new base for Te Matau a Māui, Ngati Kahungunu's twin hulled waka hourua vessel.

The idea of a purpose-built Waka Hub was first proposed in the 2018 Ahuriri Estuary and Coastal Edge Masterplan, and the concept further explored in the 2019 Inner Harbour Plan. When adopting the Inner Harbour Masterplan in 2022 Council resolved to work with the Trust and to prioritise the waka hub development at Iron Pot to deliver long-term secure mooring for Te Matau a Māui.

In accordance with Council's direction (refer Summary of Previous Council Decisions (Doc Id 1908929) (**Attachment 1**), Officers approached Ātea a Rangi Trust to explore establishing a Waka Hub at the Iron Pot, and to partner in delivering the Waka Hub initiative through a Co-design process. Council also resolved to allocate \$2.2million to the Waka Hub and its surrounds as part Tranche 1 of the Better Off Fund, to complement the \$3.42million allocated to the Waka Hub in the FY2024-27 Long Term Plan⁹.

Site Endorsement

An Optioneering Report evaluating appropriate sites for the Waka Hub within the Iron Pot identified that significant infrastructural investment was required at multiple sites within the Iron Pot in order for the Waka Hub to be sited at this location. A rigorous Multi-Criteria Analysis (MCA) assessing alternative sites within the Inner Harbour was subsequently undertaken, with the site adjacent to the Napier Sailing Club coming out the strongest. This site was endorsed by Mana Whenua and Council in May 2024.

In keeping with the Co-design ethos of this project the site selection was undertaken in collaboration with Ātea a Rangi Trust

This site was also supported by the Napier Sailing Club and their letter of support is attached to this paper (**Attachment 2 – Letters of Support** (Doc Id 1908931)).

The site was endorsed by Council in May 2024 and Council resolved to undertake concept design for the Waka Hub and mooring(s) for waka hourua. A Design Team was then commissioned to develop the Waka Hub concept for the preferred site (approved by Council in May 2025), and to develop the design so they are suitable for procurement and construction tendering.

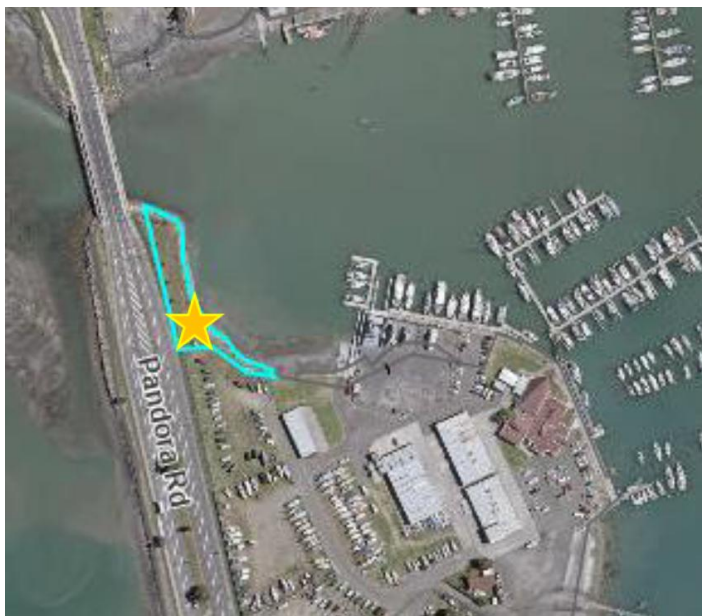
Council's Strategic Priorities

The objectives and outcomes of the Waka Hub align with a number of Council's masterplans and strategies, including the Ahuriri Estuary and Coastal Edge Masterplan (2018), The Inner Harbour Plan (2019), and is the embodiment of Council's FY24-27 LTP Vision and four of Council's Strategic Priorities.

3.2 The Waka Hub – an Inner Harbour Centre of Water Sports

Located where Pandora Road Bridge meets the Inner Harbour, the Waka Hub will provide an educational space where rangatahi, school groups, and visitors to the city (both domestic and international) can experience and learn about cultural heritage, celestial navigation, Pacific migrations, waka hourua voyaging, and the mauri / health and wellbeing of the marine environment. Ātea a Rangi Trust will run and manage these programmes.

⁹ "Better Off Funding" was a central government initiative established as part of the Three Waters Reform Programme to support local Councils and communities through the transition to water services reform. The fund was intended to enable Councils to invest in locally determined priorities that improve community wellbeing and aspirations, recognising the broader impacts of reform. Funding could be used flexibly for projects such as parks, libraries, community facilities, infrastructure upgrades, and initiatives supporting climate resilience and environmental outcomes.



The site was endorsed by Ngā Mānukanuka o te Iwi and Council in May 2024 and offers a dedicated base to manaaki (host) voyaging waka crews from across Aotearoa and the Pacific and to support community and school learning about Māori and Pacific voyaging traditions. Development of the site into a Waka Hub creates opportunities for ecological restoration alongside cultural practices, integrating environmental outcomes with cultural practice.

The jetty (water-based works) and building (land-based elements) give the small grass reserve purpose, strengthening the cultural identity of Ahuriri, whilst establishing a northern gateway to Ahuriri that recognises both local maritime heritage and celestial navigation knowledge.

3.3 Social Return & Wider Benefits

The Waka Hub facility is expected to provide functional and spatial efficiencies that support shared recreational, community, and visitor activities within the wider Inner Harbour area. Outlined below are the cultural, educational, and economic outcomes associated with the Waka Hub, summarised from two MartinJenkins reports: a regional visitor economy analysis commissioned by the Hawke's Bay Regional Economic Development Agency in December 2025, and an Economic Analysis commissioned by Ātea a Rangi Trust.

The Waka Hub is expected to provide functional and social benefits to the Inner Harbour by providing the opportunity to consolidate multiple activities from a single location. Shared use of the education space for community use by water-based recreational users - including waka activities and sailing groups associated with the Napier Sailing Club, such as Optimist yachting crews - together with schools, community groups, local residents, and businesses, supports efficient use of limited foreshore land and infrastructure. Providing a Hub for these activities reduces duplication of facilities, improves utilisation across different user groups, and enables the coordination of programmes and events.

The Waka Hub's location at the northern edge of the Inner Harbour also establishes a clear arrival point for visitors entering Napier from the north, contributing to a legible gateway to the city and reinforcing the Inner Harbour's role as a recreational and community destination.

Cultural Identity & Wider Benefits

The cultural foundation of the proposed Waka Hub underpins its future tourism potential. The Hub's focus on waka, celestial navigation, and place-based storytelling is intended to

offer a distinctive experience for schools, cultural tourism, and maritime-related events, while contributing to Napier's destination identity. To inform consideration of these impacts, an Economic Analysis was commissioned by Ātea a Rangi Trust and prepared by MartinJenkins. This analysis, attached as **Attachment 3** (Doc Id 1908925), estimates the economic effects of the Waka Hub project on the Hawke's Bay region.

Maintaining a clear and distinctive identity is an important component of Napier's role as a visitor destination. Ongoing investment in cultural, educational, and recreational experiences can support a range of visitor markets, including school groups, sporting communities, and cultural tourism, while reinforcing Napier's existing points of difference within the region. Destination identity is shaped through the expression of local heritage, te ao Māori, environmental values, and cultural diversity, supported where appropriate by storytelling and technology. Together, these elements contribute to Napier's visibility within national tourism settings and established industry platforms, including TRENZ.

Recent regional analysis commissioned in December 2025 by the Hawke's Bay Regional Economic Development Agency to assess the visitor economy identifies strong demand for Māori- and culturally led experiences that support community vibrancy, cultural learning, and local economic activity. The proposed Waka Hub aligns with these identified opportunities and provides a practical platform through which they could be delivered. (refer <https://www.hbreda.co.nz/research> for access to the full report).

The establishment of a Waka Hub on the Council-approved site is anticipated to contribute to the local economy by supporting Ahuriri's tourism and education activities. As a cultural and maritime facility, it is expected to increase visitor activity, support events such as regattas and festivals, and encourage longer stays, resulting in additional local spending. The Waka Hub also contributes to Napier's destination identity through its focus on Māori and Pacific voyaging traditions and place-based storytelling.

The Hub is also expected to support education, research, and wider economic activity. Schools and tertiary institutions are anticipated to continue using the facility for cultural, navigation, and marine-related programmes, supporting skills development and potential research partnerships. Increased use of the site may benefit nearby hospitality, retail, and marine services, while providing opportunities for Māori and Pacific cultural enterprises and related eco-tourism initiatives.

3.4 Co-Design Process

The Waka Hub project is a Council co-design initiative, undertaken in partnership with Ātea a Rangi Trust, a not-for-profit organisation delivering community education and activities focused on traditional Māori knowledge and celestial navigation. The partnership and co-design process played a key role in shaping how the project was developed and delivered, with key milestones reported to Ngā Mānukanuka o te Iwi and subsequently to Council, consistent with Council's co-design commitments.

To support this approach, Council appointed a Mana Whenua Design Lead to the Waka Hub Design Team to facilitate engagement between Mana Whenua and the Trust and to support the integration of kaupapa Māori into the facility's design. The concept design phase involved an iterative series of four wānanga hosted by the Napier Sailing Club and Ātea a Rangi Trust, attended by representatives from the Napier Sailing Club, Councillors, Ngā Mānukanuka o te Iwi, the Mana Whenua Advisory Group, and Council staff. These wānanga took place on:

Wānanga 0 – 11th October, 2024 (morning session)

Wānanga 1 – 11th October, 2024 (afternoon session)

Wānanga 2 – 29th November, 2024

Wānanga 3 – 31st January, 2025

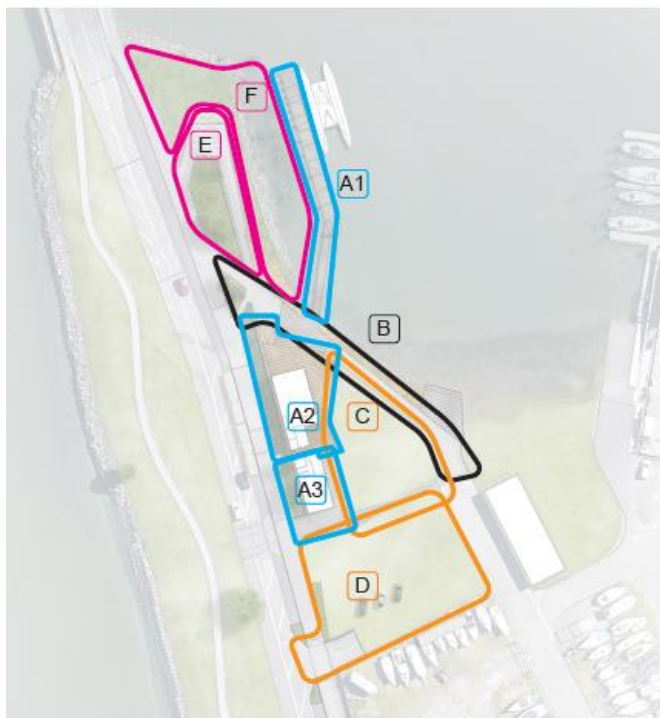
3.5 Project Funding Situation

Funding for this project is sourced from multiple providers. The table below provides a breakdown of these funding contributions.

Funding Source	Category	Amount (NZD)	Purpose / Scope	Funding Timeline	Status / Conditions / Commitments
Napier City Council (LTP)	Council funding	\$3.46m	Core project funding	FY24–FY27 (LTP)	Secured (LTP allocation). Available across FY24–27.
Better Off Fund - 2022	Council-sourced external	\$2.2m	Ahuriri Waka Hub and Surrounds	All BOF expenditure must be completed by December 2026	Secured to Council
ECCT	Ātea a Rangi Trust-sourced external	\$100k - received	Water-based components (due for completion July 2026)	Awarded February 2026	Funding contingent on wider project funding being secured.
DIA Lotteries	Ātea a Rangi Trust-sourced external	\$336k - approved	Land-based components	Awarded March 2026	Requires a minimum one-third of the total project cost of secured co-funding (over and above grant). Completion date of physical works 24 February, 2027
Unison	Ātea a Rangi Trust sourced external	\$27k	Land & water-based components	Grant awarded Jan 2026	

3.1 Staged Construction & Physical Works Contract

The delivery of the Waka Hub has been separated into two distinct elements -



- 1) In water (**A1**, pontoon and jetty), and
- 2) land-based components (**A2 & A3**, Waka Hub building and associated paths).

The diagram denotes the key features of the Hub broken down into stages. **A1** is currently under construction. **A2** and the majority of **A3** (jetty, education space & workshop) are the subject of this paper.

Whilst public pathways / access and shared spaces (**C-F**) are essential to the functionality of the Waka Hub, there is opportunity within the scheme to stage these works to reduce the level of

investment in these spaces until additional funding is sourced / made available.

A physical works contract has been awarded for **A1**, the water-based works (pontoon and jetty). Mobilisation of the plant is underway, with construction scheduled to commence at the end of March 2026.

Construction of the water-based components are being funded by both the Better Off Fund and a \$100k grant obtained by Ātea a Rangi Trust from the Eastern & Central Community Trust.

The current Quantity Surveyor Project Estimate calculates the total project cost for **A2 & A3** of the land-based elements for the Waka Hub at \$ 3.38 million, and as such remains deliverable within the current allocated budget of \$3.42 million set aside for the Waka Hub in the FY24-27 LTP.

Extensive value engineering has been undertaken throughout all design phases, achieving approximately \$1.6 million of savings over the total project through refinement of scope, construction staging, as well as structural and materials optimisation.

4.0 Discussion - Ngā Whakamārama:

Waka Hub Design Response



Plan showing spatial arrangement of features and spaces within the Waka Hub, and how they relate to each other.

The architectural design of the building is informed by waka forms from Aotearoa and the wider Pacific. Its cultural framework is based on the Haumi Join – Te Haumi, a kaupapa endorsed by Ngā Manukanuka o te Iwi and Council in 2025. This framework incorporates ancestral knowledge, cultural symbolism, Pacific navigation traditions, and waka construction techniques into the building's architectural design (refer **Attachment 4** for Waka Hub Design Plans – land based works (Doc Id 1908930))

The design of the Waka Hub education space responds to complex ground conditions and site constraints associated with its coastal location. This includes a raised floor level set above predicted inundation levels and an integral load-bearing deck structure to address challenging ground conditions adjacent to the coastal foreshore.

Its location at the northern end of the Napier Sailing Club improves public accessibility and activity within an area of reserve land that currently presents as semi-privatised, contributing to a more functional and clearly public coastal open space. The Waka Hub also seeks to undertake ecological and habitat restoration along the foreshore reserve and marine edge, and to improve the biodiversity of the area. This approach aims to contribute to environmental outcomes and to provide the community with access to the coastal environment within the wider Open Space Reserve network.

5.0 Options - He kōwhiringa anō:

With the delivery of the Waka Hub separated into two distinct phases, the decision now being sought from Council relates specifically to the land-based works, including the detailed design, funding, and construction of the Waka Hub building.

Following the Council workshop held on 21 April to consider the preferred direction and delivery approach for the land-based components of the Waka Hub, guidance was provided that Council does not support Option One. Option One would have required full utilisation of the available FY24–27 Long Term Plan funding and represents the highest level of capital and long-term financial commitment for Council, including responsibility for construction, ownership, and ongoing operational and renewal obligations. Council direction was therefore to focus further consideration on Option Two and Option Three as alternative delivery approaches that reduce Council’s financial investment while enabling the project to progress where feasible.

Option One was based on Council leading the delivery of the land-based components of the Waka Hub, including procurement and construction of the education space, the toilets and the adjoining maintenance and storage space. This option would have required full utilisation of the FY24–27 Long Term Plan funding and involved Council ownership of the facility. As this option represents the highest level of capital investment and long-term responsibility for Council, it is no longer being progressed following Council direction.

To enable the proposed Waka Hub community building to be located on Local Purpose Reserve land, subdivision and reclassification of the reserve would be required. All delivery options (Options 1–3) included Council approval for these actions, along with dedication of the land for Waka Hub purposes.

<p>Option Two</p> <ul style="list-style-type: none"> • Approve Detail Design package for the Waka Hub • Gift the Design and all associated construction drawings for the Waka Hub to Ātea a Rangi Trust • Approve subdividing 0.032Ha of Local Purpose Reserve, and reclassifying the purpose and classification of the land parcel to Local Purpose (Community Building) Reserve • Dedicate the newly created Local Purpose (Community Building) Reserve for the purposes of a Waka Hub 	<ul style="list-style-type: none"> • Reduced cost and lower overall impact on rates while enabling progress • Preserves ability for the Trust to retain approved external funding (e.g \$336k DIA funding which requires 1/3 of total funds secured) • Empowers iwi-led delivery with flexibility to stage and fund the project • Reserve actions ensure land remains available for Waka Hub purposes regardless of timing • Allows reallocation of remaining FY24-27 LTP 	<ul style="list-style-type: none"> • Revised funding decisions may not align with partners’ prior understanding of Council’s commitments • Reduced Council influence over design evolution, construction standards, and programme delivery • No certainty of delivery timeframe—dependent on Trust securing external funding
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<ul style="list-style-type: none"> Resolve to co-fund the Waka Hub to minimum value of \$1.1 million 	<p style="color: green;">budget to other priorities</p>	
<p>Option Three</p> <ul style="list-style-type: none"> Approve Detail Design package for the Waka Hub Gift the Design and all associated construction drawings for the Waka Hub to Ātea a Rangi Trust Approve subdividing 0.032Ha of Local Purpose Reserve, and reclassifying the Purpose and Classification of the Reserve to Local Purpose (Community Building) Reserve Resolve to remove all FY 24-27 LTP funds set aside for Waka Hub Dedicate the newly created Local Purpose (Community Building) Reserve for the purposes of a Waka Hub 	<ul style="list-style-type: none"> Removes Council's construction cost and delivery risk while still enabling progress if external funding is secured Supports iwi-led delivery with flexibility in staging and priorities Secures land availability and access for Waka Hub purposes Allows reduction of FY24-27 LTP expenditure to reduce future burden on ratepayers 	<p>Revised funding decisions may not align with partners' prior understanding of Council's commitments.</p> <p>Loss of eligibility for successful \$336k DIA application and some other external funding providers</p> <ul style="list-style-type: none"> Reduced Council control over design development Delivery dependent on the Trust securing significant funding with potential delays Risk of design modifications if implementation is deferred. Potential requirement to repay Better Off Funds

4.1 Loaning of \$1.1million to the Trust

The option of loaning \$1.1 million to the Trust to meet the required DIA partnership contribution, rather than as a grant or funding allocation to the Project, was considered but discounted. Loan funding typically introduces higher financial risk than grant or equity funding due to repayment obligations and associated cash-flow considerations, and is therefore subject to greater scrutiny by both Councils and external funding agencies.

While Lottery Environment and Heritage (LEH) guidelines do not explicitly preclude loan funding, the Trust's LEH application for the Waka Hub was assessed and approved on the basis of a funding model that did not rely on loan finance. Introducing loan funding as a material component would represent a substantive change to the approved funding structure and would render the project ineligible to proceed under the current LEH funding terms, as this revised structure was not part of the original assessment.

4.2 Feedback from Ātea a Rangi Trust on Options 2 & 3

Post the 21st April workshop with Council, the Ātea a Rangi Trust (the Trust) were asked for their feedback on the implications of the decision to progress with Option 2 versus Option 3. This is the response received from Piripi Smith (Ātea a Rangi Trust Chair).

Implications for the Trust's Financial Position and Operational Capacity

Option 2: This option enables the Trust to establish a functional base from which to deliver education programmes to schools, the wider community, and the corporate sector. Having a physical facility will create sustainable revenue streams through programme delivery, venue use, and partnerships, allowing the Trust to meet ongoing operational costs. While the Hub would be partially completed, it would still be operational and capable of supporting core activities, with future funding opportunities available to complete the remaining stages.

Option 3: This option is not financially viable for the Trust and would effectively stop the project. Approximately \$1.5 million already invested in design and development through the Better Off Fund would be lost, with no tangible asset delivered on the land.¹⁰ The Trust would be left without a permanent base, significantly limiting its ability to generate income. All programmes would become weather-dependent and constrained to the Ātea a Rangi site, reducing capacity, consistency, and reach. This would place considerable strain on the Trust's financial sustainability.

Feasibility of Progressing the Waka Hub if Council Funding is Reduced or Removed

Option 2: Yes. This option allows the Trust to proceed with construction using funding already secured. It maintains project momentum and provides a platform to seek additional funding to complete the Hub in stages. Importantly, it demonstrates continued partnership with Council, which is critical for unlocking further external investment.

Option 3: No. Without Council support, the Trust would be required to return secured external funding and would no longer be eligible to apply for future funding for this project. This would bring the project to an end and significantly impact the Trust's credibility and ability to secure funding for other initiatives.

Impact on Ability to Secure or Retain External Funding

The Trust has invested significant time and effort building relationships with funders, partners, and sponsors. Withdrawal of Council funding would undermine confidence in the project and damage these relationships. It would likely result in the loss of current funding commitments and reduce the Trust's ability to secure future funding across all areas of its work.

Broader Organisational and Programme Implications (FY24–27 LTP Funding Withdrawal)

Option 2: Option 2 provides a positive and constructive pathway forward. It signals that Council remains committed to the project and its partnership with the Trust, which is critical for maintaining external funder confidence. Even as a staged development, the Hub would:

- Activate the Inner Harbour precinct, drawing visitors, families, and schools to the waterfront, this is what we all want for the inner harbour.
- Support local businesses and contribute to economic growth in Ahuriri and Napier
- Generate an estimated \$1.2–\$1.6 million in annual GDP for the region

¹⁰ It is noted that Better Off Fund (\$2.2 million) has funded all professional services (design, site selection investigations, Geotechnical investigations, stakeholder engagement, Project Management, Quantity Surveying) & the construction of all water-based works.

- Establish a significant cultural and educational attraction for both domestic and international visitors
- Enable the delivery of education, environmental, and cultural programmes from a dedicated facility

Option 3: Option 3 would have significant negative implications for both the Trust and the wider community. The Trust entered into this project in good faith, following an approach from Napier City Council to co-design and deliver the Hub in partnership. Over four years, substantial time, expertise, and in-kind contributions have been invested.

Withdrawal of funding at this stage would represent a breakdown in that partnership, with reputational impacts not only for the Trust but also for future collaborative projects. For the Trust, it would:

- Result in the loss of a major strategic project and associated funding
- Damage credibility with funders, partners, and stakeholders
- Limit programme delivery capacity and growth

From a community perspective, the Inner Harbour site would remain underutilised. Instead of a vibrant cultural and educational hub, the area would likely be occupied by temporary storage (e.g. shipping containers used for waka storage), representing a missed opportunity to transform the space into a high-value community asset.

6.0 Next Steps - *Te Koke*

Reclassification of Reserve & Subdivision of Land

To construct the land based components of the Waka Hub on the approved site, a formal change of reserve classification is required, reclassifying the existing Local Purpose Reserve (LPR) to a Local Purpose (Community Building) Reserve. This is necessary under the Reserves Act to satisfy LINZ requirements, as they generally do not permit multiple reserve classifications within a single land title.

To comply with Sections 24 and 24A of the Reserves Act 1977, a resolution of Council is required to change the Purpose and Classification of Reserves. Listed below are the steps associated with that process:

- Council resolution – Council resolves to propose a change to the reserve’s purpose or classification, clearly stating the reasons for the change (Reserves Act 1977, s24(1)(b) or s 24A(1))
- Statutory pathway confirmed – Council confirms whether the change proceeds under section 24 (Minister-approved changes) or section 24A (council-led changes for local purpose reserves only)
- Public notification – Council publicly notifies the proposed change, including the reason(s) for it (mandatory)
- Objections period – Affected persons have one month from first notification to lodge written objections (with statutory holiday extensions if applicable)
- Consider objections – Council considers all objections received and provides objectors an opportunity to be heard if requested
- Decision or recommendation – Council either makes the decision itself (s 24A) or resolves to recommend the change to the Minister of Conservation (s 24)

- Statutory approval – The Minister of Conservation approves the change (or recommends it to the Governor-General for nature or scientific reserves)
- Gazette notice – The approved change is given legal effect by notice in the New Zealand Gazette
- Reserve managed under new status – From the Gazette date, the reserve must be held and administered strictly in accordance with its new purpose or classification

A Title Plan for the proposed boundary adjustment to accommodate the Waka Hub Building on one title is attached to this paper (**Attachment 5** (Doc Id 1908932)).

Subdivision of land is required for the purposes of obtaining a Building Consent. Obtaining a Building Consent effectively makes the land-based components of the Waka Hub ‘shovel ready’ whilst also enabling the Trust to apply for external funding as many providers require a Resource Consent and / or Building Consent as a prerequisite of their funding criteria.

License to Occupy

A License to Occupy (LTO) is required for all berths within the Inner Harbour. As berth holder, Ātea a Rangi Trust are required to have a LTO to use of the new Waka Hub pontoon and jetty.

Lease Agreement

A ground lease is required under the Reserves Act 1977 to enable exclusive use areas and ownership of the building. This is consistent with the approach for many sport club buildings where building ownership is formalised within an underlying lease. Non-exclusive use areas do not require a lease.

Subject to the decision of Council for the Waka Hub the appropriate leases will be drafted and their general conditions will be brought back to Council for a resolution pursuant to the Reserves Act 1977.

It is noted that, consistent with Council direction at the 21 April workshop to discontinue Option One, a building lease is no longer required for the Waka Hub. A building lease would only have been required where Council retained ownership of the building, which was contemplated exclusively under Option One.

Funding Agreement

At the Council workshop on 21 April 2026, Council discussed the potential for entering into a funding agreement in relation to the \$1.1 million contribution proposed under Option 2.

This funding agreement concept was generated by Council at the workshop and has not been discussed with or circulated to the Trust at this stage. If pursued, such an agreement could set out clear expectations regarding design outcomes, delivery timeframes, reporting obligations and risk management, and provide for staged or milestone-based payments (for example, on design approval, commencement of construction and project completion) to support appropriate oversight and timely delivery of project outcomes.

7.0 Attachments

- | | | |
|----|--|-----------------|
| 1⇒ | Summary of Previous Council Decisions (Under separate cover 1) | Doc Id: 1908929 |
| 2⇒ | Letters of Support - Waka Hub (Under separate cover 1) | Doc Id: 1908931 |
| 3⇒ | Waka Hub Design (Under separate cover 1) | Doc Id: 1908925 |
| 4⇒ | Title Plans Waka Hub LT 624357 Draft TP (Under separate cover 1) | Doc Id: 1908930 |

Ordinary Meeting of Council - 07 May 2026 - Open Agenda

- 5⇒ Atea a Rangi Trust Presentation to Council Workshop (abridged) Doc Id: 1908932
(Under separate cover 1)
- 6⇒ Martin Jenkins Report and Ahuriri Inner Harbour Hub - Final Report Doc Id: 1908927
(Under separate cover 1)

Summary of Considerations - *Tuhinga Whakarāpopoto*:

Fit with purpose of Local Government - *Ngā aronga tā te Kaunihera- ā-rohe kōrero*

Council is required to give effect to the purpose of local government as set out in Section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf) of communities in the present and for the future.

Māori Impact Statement - *He kōrero whaitake tā te māori kōrero*:

Refer Discussion section of the report

Climate Change - *Te Huringa o te āhuarangi*

This decision <does / does not> have an impact on:

- Greenhouse gas emissions (from council operations, community activities, or associated infrastructure),
- Napier's adaptation to a changing climate (e.g. flooding, sea level rise, coastal erosion, inundation, drought, heatwaves),
- Or is it itself likely to be impacted by these climate-related risks

The project primarily addresses climate change through adaptation and resilience measures rather than mitigation initiatives. The building is located in a coastal environment subject to flooding and future sea-level rise, and the design responds by raising the primary education floor above the modelled inundation level, improving resilience to storm surge and climate-driven coastal hazards. The highly engineered foundations and integrated structural system are designed to perform in challenging coastal ground conditions and a harsh marine environment, supporting long-term durability and asset life as climate risks increase.

While the project does not directly target emissions reduction, it incorporates climate-responsive design principles that future-proof the facility and reduce the risk of climate-related damage and disruption over its lifespan.

LTP/ Annual Plan/ Financial Strategy/ Infrastructure Strategy - *Te Pae Tawhiti/ ā-tau / ā- Taunaki Ahumoni /ā- Taunaki Hanganga*

The project is currently included in the LTP and subsequent Annual Plan. The funding provided for currently is capital expenditure.

Under option 2, \$1.1m would move to operating expenditure, with adjustments required in the Annual Plan 2026/27 to ensure funding is appropriately allocated. This would not result in an increase to the rates requirement for 2026/27 but will reduce any operating surplus and negatively impact the Balanced Budget benchmark which looks at Council's operating income and expenditure.

Under option 3, there would be no cost to Council or ratepayers for the Waka Hub building. The funds that were previously planned for can be removed from budgets, reducing the future burden on ratepayers.

Financial considerations - *Whai whakaaro Ahumoni*:

Under both options the cost to Council and ratepayers would decrease due to the removal of \$3.4m loan funded expenditure from the plan.

Option 2 would have an impact on budgets for the 2026/27 Annual Plan, and a portion of the budget from the current year would be moved to account for this. There would not be an increase in costs to ratepayers in the 2026/27 Annual Plan.

Option 3 would not have an impact on budgets for the 2026/27 Annual Plan. There would be a future saving to ratepayers by not spending the current budget, and no further impacts as there are no additional costs to be considered.

Significance and Engagement - *Ko te Hiranga me te Hiwaia o te whakaaro:*

This matter has been assessed as low significance under the Council's Significance and Engagement Policy. The proposal relates to a funding amendment for activity that is already provided for in the F2427 Long Term Plan and F25/26 Annual Plan, and it does not change levels of service or introduce new policy direction.

On this basis, no additional external engagement is considered necessary.

Consultation (internal/external) - *Ngā Uiuinga (Ki te Kaunihera /ki ngā tāngata katoa)*

Consultation with our Co-Design Partners and key stakeholders has been extensive throughout this project, as outlined in Section 3.4 Co-Design.

Risks: Legal/ Health and Safety etc. - *Whaktūpato Ture/ Hauora me te Haumarū*

As outlined in the Options Table

2. GRANT OF EASEMENT TO UNISON NETWORKS LIMITED - UNDERGROUND POWERLINES PARK ISLAND

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Reserves Act 1977
<i>Document ID:</i>	1908333
<i>Reporting Officer/s & Unit:</i>	Therese Barber, Principal Parks Planner

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 This report seeks approval for the granting of an easement (pursuant to Section 48 of the Reserves Act 1977) in favour of Unison to underground the overhead power transmission lines through Park Island reserve land:

- The 2017 masterplan of Park Island sportsgrounds identified the need to underground the 33kV overhead transmission lines traversing the park.
- Sustainable Napier Committee approved the budget and preferred option for undergrounding the overhead powerlines on 21 August 2025.
- A new registered easement is required to authorise installations under Council land and reserves.
- The new easement requires the Council approval under the Reserves Act 1977.

2.0 Recommendations - Ngā Tūtohunga:

That Council

- a. **Approves** as administering Body the granting of an easement (pursuant to Section 48 of The Reserves Act 1977) in favour of Unison Networks limited for electrical installations under Council Reserve land included in the following legal descriptions:
 - Part Section 1 SO 9590, Record of Title HBM2/660
 - Lot 3 DP 20248, Record of Title HBM1/272
 - Section 43 Block IV Heretaunga SD, Record of Title HBJ3/716
 - Part Section 1 SO 9593, Record of Title HBM2/660
 - Lot 2 DP 589905, Record of Title 1126201 (historic Lot 2 DP 520053, Record of Title 819175)
- b. **Approves** in exercise of the Ministerial consent (under delegation from the Minister of Conservation), the granting of the above Easement.
- c. **Notes** that in consideration of Section 48 (2) and (3) of the Reserves Act, the installations are unlikely to materially alter or permanently damage the reserves, and the rights of the public are not likely to be permanently affected. The undergrounding of overhead powerlines is to the advantage of the Reserve and public use.
- a. **Notes** that the above approvals are subject to:
 - i. Satisfactory arrangements being agreed with appropriate Council officers regarding reinstatement of reserves, protection of Council above and underground infrastructure, and any road corridor and traffic management issues.

- ii. Removal of any old easement for powerlines from Records of Title at the time of registration of the new easement.

3.0 Background - Ngā Tuāpapa:

- 3.1 Sustainable Napier Committee approved the budget and preferred option for undergrounding the overhead powerlines on 21 August 2025, between the sub-station at the northeast side of Park Island, and Prebensen Drive on the west side of the Park Island reserve (see **4.0 Figure 1**). The route of the cable also crosses both Clyde Jeffery and Prebensen Drives.
- 3.2 To ensure Unison can construct, maintain and assume ongoing responsibility for the Unison Assets it is necessary to obtain an easement for the right to convey electricity which is to be registered over the Records of the Title to the Council Land.
- 3.3 A Council resolution is now required under the Reserves Act 1977 to enable the easement to be created.

4.0 Figure 1: Approved underground powerline alignment through the Park Island reserve Discussion - Ngā Whakamārama:

- 4.1 The undergrounding of 33kV overhead powerlines is to the advantage of the reserve use for recreation and sport, in line with its purpose under the Reserves Act 1977. Undergrounding these lines:
 - Improves amenity for recreational users
 - Enables development of sporting facilities for rugby as part of the Pirates Club relocation project
 - Future-proofs other parts of the reserve for further expansion of sport and recreation facilities, such as the proposed artificial football turf (Central Football).
- 4.2 The easement is expected to be an approximately 3m wide corridor and will extend over all areas where the Unison Assets are located. It will be surveyed with as-builts for the registering of the easement. All remediation of site works is to Council officers' satisfaction.
- 4.3 There are no further financial impacts for the Council as costs are included within the existing undergrounding project capital budget.
- 4.4 Section 48 of the Reserves Act 1977 allows the administering body, with the consent of the Minister of Conservation to grant easements over Reserve land. The consent of the Minister is delegated to Council as distinct from Council Management.
- 4.5 The Reserves Act requires public notification however this shall not apply in any case where—
 - a) the reserve is vested in an administering body and is not likely to be materially altered or permanently damaged; and
 - b) the rights of the public in respect of the reserve are not likely to be permanently affected.

4.6 As this works are advantageous to the reserve, it is submitted that the works do not materially alter or damage the reserve or impact the rights of the public. On this basis, public notification is not required.

4.7 The draft Agreement to Grant Easement with Unison terms is attached for information, noting the legal description of easement land requires updating to reflect current parcel descriptions subsequent to subdivision of the historic lot referenced.

Project update:

- Stage 1 of the undergrounding project is substantively complete, including trenching and installing conduit.
- Stage 2 is planned during summer 2026/27 including installing of underground cable and removal of overhead lines and power poles.

5.0 Options - He kōwhiringa anō:

5.1 Not applicable

6.0 Next Steps - Te Koke

6.1 Signing of the finalised Agreement to Grant Easement.

7.0 Attachments

1 [↓](#) Draft Agreement to Grant Easement Doc Id: 1908819

Summary of Considerations - *Tuhinga Whakarāpopoto:*

Fit with purpose of Local Government - *Ngā aronga tā te Kaunihera- ā-rohe kōrero*

Council is required to give effect to the purpose of local government as set out in Section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf) of communities in the present and for the future.

Māori Impact Statement - *He kōrero whaitake tā te māori kōrero:*

N/A

Climate Change - *Te Huringa o te āhuarangi*

This decision does not have an impact on:

- Greenhouse gas emissions (from council operations, community activities, or associated infrastructure),
- Napier's adaptation to a changing climate (e.g. flooding, sea level rise, coastal erosion, inundation, drought, heatwaves),
- Or is it itself likely to be impacted by these climate-related risks

N/A

LTP/ Annual Plan/ Financial Strategy/ Infrastructure Strategy - *Te Pae Tawhiti/ ā-tau / ā- Taunaki Ahumoni /ā- Taunaki Hanganga*

N/A

Financial considerations - *Whai whakaaro Ahumoni:*

N/A

Significance and Engagement - *Ko te Hiranga me te Hiwaia o te whakaaro:*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of <Enter text> significance.

Consultation (internal/external) - *Ngā Uiuinga (Ki te Kaunihera /ki ngā tāngata katoa)*

Risks: Legal/ Health and Safety etc. - *Whaktūpato Ture/ Hauora me te Haumaru*

Agreement to Grant Easement

Project number 210460
 Project Address Park Island Napier
 Customer Name: Napier City Council (“**Customer**”) (We)
 Letter of Offer 7 November 2025

Easement Required Over (“Easement Land”)

Landowner	Legal Description	Record of Title
Napier City Council	Part Section 1 SO 9593	HBM2/660
Napier City Council	Section 43 Block IV Heretaunga SD	HBJ3/716
Napier City Council	Lot 3 DP 20248	HBM1/272
Napier City Council	Lot 2 DP 520053	819175

Unison Networks Limited (“Unison”) have been requested by the Customer to install **Our Assets** referred to in the Letter of Offer (**‘Unison Assets’** for the purposes of this Agreement to Grant Easement) on and/or under the Easement Land that will be part of Unison’s electricity network.

We agree:

1. In consideration of Unison undertaking Your Project (as set out in the Letter of Offer dated 3 November 2025) to grant an easement in gross (**Easement**) in favour of Unison Networks Limited in the form attached (**Easement Terms**) over Distribution **Unison Assets** on the Easement Land **at my cost**. The Easement shall be registered against the Record of Titles of the Easement Land
2. The proposed area of the Easement is set out in our Letter of Offer and shown on the plan attached to this agreement, (**Easement Area**). The proposed Easement Area may only be varied by agreement in writing between the parties.
3. To grant Unison the rights outlined in the attached Easement Terms including entry on to the Easement Land and installation and construction of Unison Assets.
4. To, at my cost, without delay, following the completion of the installation of Unison Assets, instruct:-
 - **A surveyor** to prepare a survey plan providing for the easement over Unison Assets; and
 - **My lawyer** to complete registration of the Easement in accordance with the Letter of Offer and this Agreement to Grant Easement.
5. To, at my cost, do all things necessary to ensure the registration of the Easement including obtaining all necessary consents including those consents required under the Reserves Act 1977 (if necessary).

We acknowledge that until my lawyer confirms in the form required by Unison that the Easement(s) are signed and ready for registration (including any required consents) We may not be connected to, or may be disconnected from, the Unison Assets;

1. Unison may caveat the Easement Land to protect its rights under this Agreement; and
2. We grant Unison a fee-free, irrevocable licence to enter onto the Easement Land to exercise the rights set out in the Easement Terms.

We agree and acknowledge that if We enter into a contract to sell the Easement Land, we will ensure the Purchaser is bound by the provisions of this Agreement to Grant Easement.

We undertake to pay all reasonable legal and registration costs involved in completion and registration of the easement(s) required by Unison.

We are the owner of the Easement Land and We have the authority to sign this Agreement to Grant Easement.

We acknowledge this is a legal document and We have had the opportunity to consult our lawyer before signing.

SIGNED

Company Name:	Napier City Council		
Authorised signatory			
Signed:		Date:	
Authorised signatory			
Signed:		Date:	
Landowners Lawyers details:			
Name of Lawyer:			
Name of Law Firm:			
Lawyer's Phone or Email:			

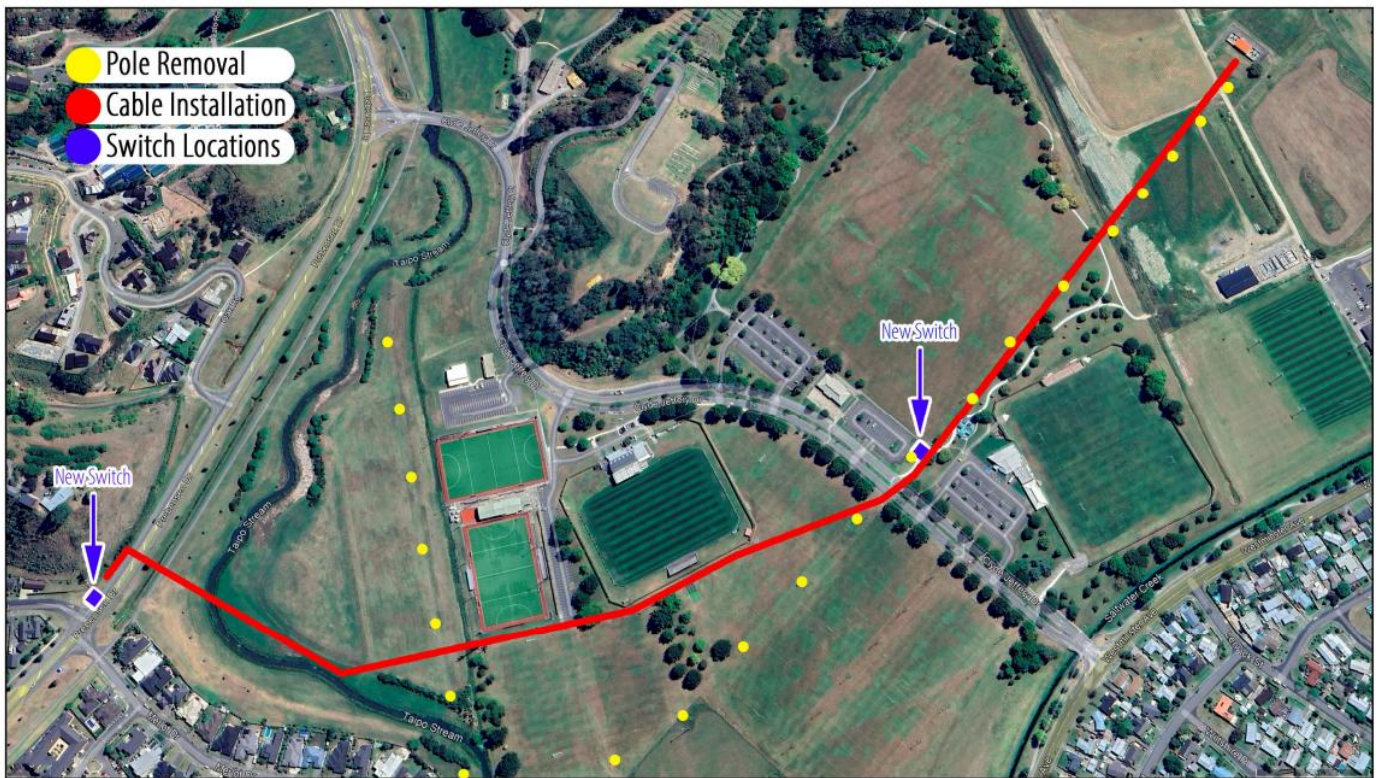
Easement Terms

EASEMENT RIGHTS AND POWERS (INCLUDING TERMS COVENANTS AND CONDITIONS)

The rights and powers implied in the above easements are those prescribed by the Fifth Schedule to the Land Transfer Regulations 2018 (“the Fifth Schedule”) but modified as set out below. Where the modifications and the Fifth Schedule are in conflict the modifications must prevail.

Modifications

1. The term “invitee” shall include any wholly owned subsidiary of the Grantee.
2. In exercising the right of entry to carry out any work on any easement facility within the easement area, the Grantee will (except in an emergency) give the Grantor 48 hours prior notice before entering onto the Burdened Land.
3.
 - (a) The Grantor must not place any buildings erections or fences on the easement area or plant or suffer or allow to grow any tree or shrub on or near the easement area that may interfere with any easement facility and will not do or omit to do or allow or suffer any things which may interfere in any way with the Grantee’s rights herein.
 - (b) Where in the sole opinion of the Grantee any tree or shrub, whether in or near the easement area, is causing or is likely to cause interference with any easement facility or access to it, the Grantor must at the request of the Grantee remove or trim back the offending tree or shrub, and the provisions of Clause 13 of the Fifth Schedule will apply.
4. Nothing in this easement compels the Grantee to convey electricity or telecommunications through the easement area, and the Grantee may discontinue and recommence such usage at will.
5. Nothing in this easement restricts limits abrogates or abridges any rights powers or remedies vested in the Grantee by any statute or regulation or statutory rule.
6. The Grantor and Grantee agree that all wires, cables (containing wire or other media conducting materials), ducts, surface boxes, towers, poles, transformers, switching gear and other equipment within the easement area associated with this easement are the property of the Grantee.
7. The Grantor shall be responsible for the cost of any repair or replacement of any easement facility (including all wires, cables (containing wire or other media conducting materials), ducts, surface boxes, towers, poles, transformers, switching gear and other equipment within the easement area) on the Burdened Land that is necessary because of any act or omission by the Grantor (which includes agents, employees, contractors, subcontractors and invitees of the Grantor).



3. URBAN WATERWAYS TRANSFER OF OPERATIONS

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1906929
<i>Reporting Officer/s & Unit:</i>	Stephen Moratti, Head of Strategy and Investments John Kelsey, Network Control Systems Lead

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 This report seeks Council approval to transfer the management and operation of Hawke's Bay Regional Council (HBRC) urban drainage assets within Napier's stormwater network to Napier City Council (NCC), and to progress the subsequent transfer of ownership into NCC's asset register ahead of establishment of a regional water services council-controlled organisation (WSSCO).
- 1.2 The current split ownership and informal arrangements are no longer fit for purpose and create unnecessary complexity, unclear accountability, and challenges for investment planning, compliance, and incident response. The preferred option is a geographic transfer, with NCC managing and operating the HBRC assets from 1 July 2026 and ownership transferring to NCC on 1 July 2027 (to then be transferred to the WSSCO).
- 1.3 Key implications include the need for a joint community engagement process (noting the decision is assessed as High significance). Financially, implementation costs are estimated at \$150,000–\$250,000, NCC would assume approximately \$940,000 per annum in operating expenditure (offset by HBRC targeted rates being passed through), and assets with a book value of \$10.012 million (as of 30 June 2023) would transfer from HBRC to NCC; approximately \$650,000 of unfunded overheads would remain with HBRC. NCC would likely require up to two additional roles (or equivalent contracted capacity) to plan and deliver the ongoing maintenance and operational management of the additional assets. The final resourcing requirement, including role scope, timing, and funding source, will be confirmed through the implementation planning and budget update process prior to 1 July 2026.

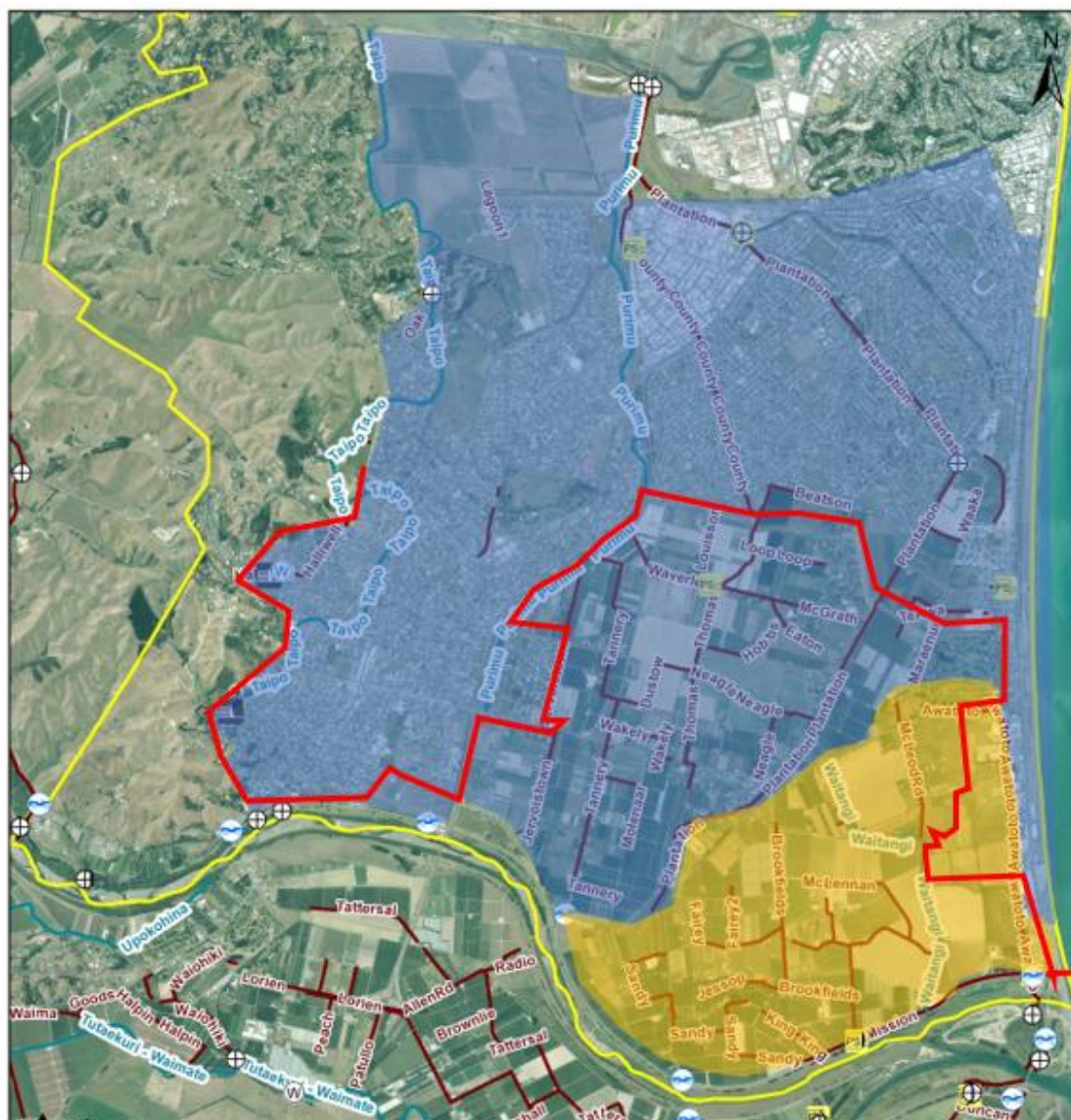
2.0 Recommendations - Ngā Tūtohunga

That Council

- a. **Receives** the report titled Urban Waterways Transfer of Operations dated 07 May 2026.
- b. **Approves** the transfer of management of the Hawkes Bay Regional Council assets within the Napier urban waterway stormwater network to Napier City Council.
- c. **Endorses** the action plan for the transfer of ownership of the Napier Urban Waterways assets, from Hawkes Bay Regional Council into the Napier City Council asset register, as part of the establishment of a Regional Water Organisation.
- d. **Notes** the significance the report and the need for a joint community engagement process with Napier City and Hawkes Bay Regional Council with respect to the proposed ownership transfer

3.0 Background - *Ngā Tuāpapa*:

- 3.1 A widespread open drainage network provides stormwater drainage and management for most of the Napier urban environment. Some waterways were originally designed to provide land drainage to rural environments, however now form a critical part of NCC's stormwater network.
- 3.2 Pieces of the network assets are separately owned, operated and managed by Hawkes Bay Regional Council (HBRC) and Napier City Council (NCC). The network assets include pump stations, detention dams, flood gates, and culverts, as well as open waterways.
- 3.3 The urban drainage assets currently owned by HBRC form a core part of Napier's urban stormwater network.
- 3.4 Maintenance and operation of the waterways is currently carried out by both HBRC and NCC. The two Councils have structured regular meetings to co-ordinate stormwater activities at both Strategic and Operational levels, and more recently to develop a single delivery plan.
- 3.5 The current ownership and management arrangement was determined in the last reform of local government in 1989 and is no longer fit for purpose.
- 3.6 Furthermore, a lack of formalisation, and the interdependence of the HBRC urban drainage assets and NCC's stormwater assets creates unnecessary complexity and challenges in managing the entirety of the stormwater network.
- 3.7 Large rainfall events in 2020 and 2023 demonstrated the importance of coordinated response plans, underscoring the need for deeper integrated management between HBRC and NCC. These events, and the review of the 2020 rainfall event created additional impetus to review the current ownership arrangements.
- 3.8 The Coalition Government's Local Water Done Well policy also seeks to address inefficiencies in the current management and ownership structures for Water, Wastewater and Stormwater assets across the country. While HBRC was not required to take part in the Local Water Done Well process, the policy presents an opportunity to address the existing ownership arrangements of urban drainage assets. The objectives of the Hawke's Bay councils' response to the Local Water Done Well policy are well aligned to the overall objectives of this business case.
- 3.9 A review of urban stormwater network service delivery was initiated in 2021 to primarily address:
 - The need to provide a consistent level of service for stormwater services within Napier's urban areas.
 - The need for a coordinated, consistent, investment approach for Napier's stormwater services.
 - Lack of accountability with roles and responsibilities not clearly defined.
 - Lack of clarity around ownership and operational responsibilities.
 - Potential to increase risk for incident response without a suitable framework in place.
 - The need for effective ownership, governance, and management arrangements for Napier's urban stormwater to be in place prior to the establishment of any potential three waters entity in Hawke's Bay



Legend

- Napier City Council Boundary
- Napier Urban Limit Southern Boundary
- Napier/Meeanee/Puketapu catchment
- Brookfields/Awatoto catchment

Figure 1: Napier Urban Stormwater drainage area with pen waterways and pump stations

4.0 Discussion - Ngā Whakamārama:

4.1 Key Issues

Key issues presented by the current arrangement are summarised below.

- **Levels of Service** – Existing levels of service for some drainage catchments are based on land drainage levels of service and are not aligned to urban stormwater levels of service.
- **Roles and Responsibilities** – There is no contract or formal arrangement in place between the two organisations regarding management of the waterways. There is no single formal ‘source of truth’ documentation about roles and responsibilities.

- **Accountability** – Accountability is not clear across the stormwater activity with regards to waterways maintenance and operation. Public and communities are not clear who is responsible for what.
- **Ownership** – Land, assets and equipment may have different ownership e.g. pump station owned by HBRC, but SCADA system installed by NCC, who operate the pump station.
- **Investment and Decision Making** – Level of investment across both councils is not consistent across both councils which has downstream impacts. Each council makes investment decisions based on their own 'risk appetite' with limited coordination. A whole of network approach is required for planned future investment in drainage assets which is more challenging under joint ownership and operation.
- **Compliance** – There is an increasing need for accurate asset data, performance and consent monitoring.
- **Uncertainty around 3-Waters reforms** – Future 3 Waters service delivery is still largely unknown through implementation of the Local Water Done Well policy. The establishment of a new water services entity may alter opportunities to transfer drainage schemes.

4.2 Business Case for Change

The current arrangements for ownership, management and the operation and maintenance of stormwater and drainage assets between HBRC and NCC were initially reviewed in 2022 to enable identification of the optimal model for operating the Napier Urban Waterway and the business case (**Attachment 1** - Doc Id: 1907792)was developed in July 2024.

Since the July 2024 analysis, the main non-financial update to the business case is a revision of the implementation approach resulting from the Local Water Done Well strategic context and the decision taken by NCC to adopt a joint Water Services Delivery Plan (WSDP) with Hastings and Central Hawke's Bay District Councils resulting in the establishment of a Water Services Council Controlled Organisation (WSCCO).

This business case recommends the transfer of the urban drainage assets in the Napier/Meeanee/Puketapu and Brookfields/Awatoto catchments to NCC on 1 July 2027, to be transferred into the WSCCO. To assist in the transfer of assets and joint WSCCO planning, it also recommends that the asset management and operational responsibilities of the urban drainage assets are contracted to Napier City Council for the period from 1 July 2026 to 30 June 2027. This will allow Napier City Council to properly incorporate the urban drainage assets in their planning as they work to assist the WSCCO with its long-term planning.

4.3 Schedule for Transition

A schedule for the transfer of assets will be developed and agreed by Council Officers based around the milestone dates below.

- NCC will provide management and operation of HBRC assets from 1 July 2026.
- Ownership of assets will transfer to NCC on 1 July 2027 in line with the WSCCO operational date.

The required consultation for ownership transfer by both Councils may impact the transition timeline.



The development of a single Asset Management Plan for the urban stormwater assets is in progress, as is the provision of detailed asset related information associated with HBRC's urban waterway assets. Regular meetings between Council's are in place to help facilitate this knowledge transfer.

4.4 Strategic Objectives

The proposal aligns with NCC's strategic objectives by:

- Ensuring transparent and participatory decision making
- Supporting resilient communities through appropriate and sustainable funding models
- Ensuring alignment with the Council's Revenue & Financing Policy and Levels of Service

5.0 Options - He kōwhiringa anō:

Ten options were considered in the Business Case, which are noted below.

- a) Status Quo – maintain current arrangements.
- b) Enhanced Status Quo – Current practice operationalised, documented and collated into a structured and combined format.
- c) Enhanced Status Quo with Rationalisation of Contracts – option b, plus additional improvements through rationalisation of contracts.
- d) Enhanced Status Quo with Waterways Asset Management Position Established – option b, plus establishment of a new role to oversee the management of the urban waterways as a combined activity.
- e) Assets Split on a Geographic Basis – open drainage assets transferred based on their geographical location such as catchment boundaries or urban boundary.
- f) Assets Split by Function – each council has full ownership and responsibility for a specific asset “function” or activity.
- g) All Assets Transferred to One Council – one council has full responsibility for ownership and management of all open waterways within Napier City Council boundary.
- h) Full Shared Services Jointly Managed Between HBRC and NCC.
- i) CCO/CCTO owned by Council/s – transfer of the urban waterways into a newly established CCO/CCTO.
- j) Council Forms and Alliance Arrangement to Manage and Deliver the Urban Waterways

5.1 Assessment of Options

Shortlisted options were considered in the Business Case. The options were assessed against the following consideration factors:

- Finance
- Risk
- Assessment against investment objectives and business needs

5.2 Preferred Option - Transfer of assets between the two organisations with assets split on a geographic basis

Transfer of the urban drainage operation and maintenance in the Napier /Meeanee/ Puketapu and Brookfields/Awatoto catchments to NCC on 1 July 2026, followed by asset transfer to NCC through to WSCCO on 1 July 2027.

Advantages

- Investment decisions will be able to be made independently and will better support 'best for network', efficiency and clear local accountability.
- There will be full alignment of risk, planning, investment and funding across the network, with one entity being responsible for all elements of the management of drainage assets.
- A geographic split will provide greater consistency of approach than would otherwise be able to be achieved through a functional split of assets.
- Consistent ownership of all stormwater assets within the Napier City boundary is better aligned with the district planning functions.
- More efficient delivery of services with clarity around ownership and responsibilities.
- Accountability can be clearly defined, and performance measured for each organisation.

Disadvantages

- \$605,000 unfunded overheads remain with HBRC, recovered through rates.
- There will be stranded costs due to corporate overhead allocations in current drainage catchment budgets that need to be assessed as part of implementation.
- NCC would likely require up to two additional roles to plan and deliver the ongoing maintenance and operational management of the additional assets.

6.0 Next Steps - Te Koke

6.1 Undertake the necessary consultation with the Napier community

6.2 Obtain updated legal advice for the asset transfer

7.0 Attachments

- 1⇒ Napier Urban Waterways Business Case (Under separate cover 1) Doc Id: 1907792

Summary of Considerations - *Tuhinga Whakarāpopoto:*

Council's key considerations are that the proposed transfer supports the purpose of local government under by improving clarity, accountability, efficiency, resourcing, and long-term service sustainability; is expected to improve Māori engagement outcomes; has no material direct impact on emissions or climate risks but should strengthen climate adaptation by enabling whole-of-network planning and upgrades; carries financial implications including estimated implementation costs of \$150,000–\$250,000, around \$940,000 per year in operating expenditure shifting to NCC (with HBRC continuing to collect targeted rates and pass them through), HBRC retaining about \$650,000 in unfunded overhead; is assessed as High significance due to ownership transfer to strategic assets and requires community consultation and Ministerial notification.

Fit with purpose of Local Government - *Ngā aronga tā te Kaunihera- ā-rohe kōrero*

Council is required to give effect to the purpose of local government as set out in Section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf) of communities in the present and for the future.

The single organisation transfer will promote—

- better fulfilment of the purpose of local government
- productivity improvements within local authorities and districts or regions
- efficiencies and cost savings
- assurance that the local authorities concerned have the resources necessary to enable them to effectively perform or exercise their responsibilities, duties, and powers
- effective responses to the opportunities, needs, and circumstances of the affected area
- enhanced effectiveness, efficiency, and sustainability of local government services
- better support for the ability of local and regional economies to develop and prosper
- enhanced ability of local government to meet the changing needs of communities for governance and services into the future.

Māori Impact Statement - *He kōrero whaitake tā te māori kōrero:*

There are likely to be engagement improvements with NCC managing all of the urban waterways within the city boundaries and NCC's strong relationships with Mana Whenua.

Climate Change - *Te Huringa o te āhuarangi*

This decision does not have an impact on:

- Greenhouse gas emissions (from council operations, community activities, or associated infrastructure),
- Napier's adaptation to a changing climate (e.g. flooding, sea level rise, coastal erosion, inundation, drought, heatwaves),
- Or is it itself likely to be impacted by these climate-related risks

Adaptation to climate change will be enhanced by NCC operating and then owning the urban waterways network because the network in its entirety can be considered when planning and implementing upgrades to meet or enhance levels of service.

LTP/ Annual Plan/ Financial Strategy/ Infrastructure Strategy - Te Pae Tawhiti/ ā-tau / ā- Taunaki Ahumoni /ā- Taunaki Hanganga

As these assets will be transferred to the Water Services CCO on 1 July 2027, they will be included in the Water Services Strategy.

Financial considerations - Whai whakaaro Ahumoni:

The transfer of assets is expected to have the following financial impacts (assessment based on 2023/24 operating budgets, which will be updated in finalising the Business Case).

- Implementation costs in the range of \$150,000 - \$250,000, including an estimate for internal staff costs.
- Approximately \$940,000 of additional annual operating expenditure being borne by NCC, with a commensurate reduction at HBRC. Both Councils have agreed for HBRC to continue collecting targeted stormwater rates from impacted properties which will be passed through to NCC.
- NCC may require additional operational/asset management resource capacity (up to two roles, or equivalent) to manage the additional assets. The final FTE requirement and associated costs will be confirmed during implementation planning and reflected in the updated operating budgets.
- Approximately \$650,000 of unfunded overheads (including employment costs) remaining within HBRC.
- Transfer of assets with a book value of \$10,012,000 (as of 30 June 2023) from HBRC to NCC. This equates to approximately 4% of HBRC's total assets, and 0.4% of NCC's total assets. Asset values will be agreed by Councils at the time of transfer.

The Business Case will not account for any increased efficiency of delivery; however, these are likely to exist following transfer. Detailed analysis of future funding requirements will take place as part of the transfer process, including up to two additional roles that may be required to plan and deliver the ongoing maintenance and operational management of the additional assets. Any confirmed additional resourcing will be incorporated into the finalised business case and budget settings, including confirmation of whether the cost is offset within existing funding arrangements.

Transfer of any debt or financial reserves are yet to be agreed upon; however, it is anticipated that any reserves and/or debt associated with urban waterways will be included in the transfer.

The majority of funding comes from Napier City Council and Hawke's Bay Regional Council budgets and will be sought through the Long-Term Plan (LTP) process.

Efficiencies have been sought to reduce costs and minimise disruption to the community by combining projects and coordinating works.

Where new developments benefit directly from upgrades, developers are required to contribute to the cost of infrastructure improvements.

Significance and Engagement - Ko te Hiranga me te Hiwaia o te whakaaro:

This decision has been assessed under the Council's Significance and Engagement Policy as being of **High** significance as it involves changes to ownership and control of strategic assets. The strategic assets being land drainage systems including waterways and pump stations.

Consultation (internal/external) - Ngā Uiuinga (Ki te Kaunihera /ki ngā tāngata katoa)

NCC managing the operations of the current HBRC urban stormwater assets is not considered significant. HBRC will continue to rate for the service and set budgets according to a joint Asset Management Plan. It is an extension of an existing contract to manage parts of the urban waterways and will clarify roles and responsibilities to assist the existing level of service to be met.

Community consultation is required under section 17 - Transfer of responsibilities of the Local Government Act.

The decision sought from Council in this report is an agreement in principle to the proposed pathway so that work to this end can progress, with the scope and nature of engagement to be determined.

A local authority must also notify the Minister of its intention to transfer responsibility or accept a transfer of responsibility under section 17.

Risks: Legal/ Health and Safety etc. - Whaktūpato Ture/ Hauora me te Haumarū

NCC assuming responsibility for the urban waterways has potential to improve the overall Level of Service, mitigating community risk.

The following risks have been identified.

Up to 399 easements have been identified as potentially being required to complete the asset transfer. Investigation of the legal requirement and current status of these easements is yet to be undertaken.

There is a risk of continued confusion in operation of respective stormwater networks including pumpstation maintenance and operation. This is currently managed through regular operational and strategic liaison meetings to ensure respective parties are aligned.

It is possible that costs are higher than forecast and/or budgeted for. In the 2026/27 financial year, HBRC will continue to rate for the management of HBRC's owned urban waterways and will continue to be responsible for any agreed over budget costs associated with NCC's management of the assets. This applies to both operational and renewal expenditure. Upon transfer of ownership on 1 July 2027, the new WSCCO will become responsible for all financial aspects of the urban waterways.

Until ownership is transferred there is a risk of ongoing increased costs to community as a result of the duplication of operational roles and activities. This will be resolved through the transfer of ownership.

There is potential for the transition schedule to experience delays, which will impact on staff time and will potentially impact on levels of Service, if maintenance work is missed and management of the waterways is not transferred to NCC as per the schedule. This is deemed unlikely as NCC has incorporated the transfer of both management and ownership into their plans as they move forward to the WSCCO handover

4. ADOPTION OF COUNCIL'S DRAFT STRATEGIC FRAMEWORK FOR COMMUNITY CONSULTATION - LTP 2027-37 DEVELOPMENT

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1907498
<i>Reporting Officer/s & Unit:</i>	Danica Rio, Senior Advisor Corporate Planning

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 This report seeks Council approval to adopt Napier City Council's draft strategic framework for the development of the Long Term Plan (LTP) 2027–2037. The framework includes the draft vision, mission and six community outcomes developed through elected member workshops in April 2026. Together, these elements provide the strategic direction and organising structure for the upcoming LTP, guiding priority setting, investment decisions and trade-offs over the next ten years.
- 1.2 Rather than undertaking consultation on the community outcomes alone, officers propose a two-phased engagement approach. Council would first adopt and communicate the draft vision, mission and community outcomes as its strategic direction, followed by a pre-engagement phase in June 2026. This pre-engagement would focus on gathering more detailed, structured community input on priorities, investment preferences and trade-offs within each outcome area to inform LTP option development.
- 1.3 This approach recognises that consultation on the outcomes alone is unlikely to provide decision-ready insights. Adopting the draft framework early enables clearer communication with the community and allows engagement to focus on the questions that matter most for LTP decision-making.
- 1.4 This proposed approach balances transparency with effectiveness, reduces consultation fatigue and strengthens the link between community input and Council's subsequent decisions.
- 1.5 Before the two-phased engagement approach commences, a paper is scheduled to go to the Ngā Mānukanuka o te Iwi (Māori Committee) on 8 May. The paper seeks the Committee's feedback on Napier City Council's draft strategic framework, as well as guidance on how the Committee wishes to participate in the overall LTP process. Officers will collate feedback from the Committee meeting and circulate a memo with Council.

2.0 Recommendations - Ngā Tūtohunga

That Council

- a. **Receives** the report titled Adoption of Council's Draft Strategic Framework for Community Consultation - LTP 2027-37 Development dated 07 May 2026.
- b. **Adopts** the draft vision, mission, and six community outcomes (noting these include officer recommended changes as detailed in 4.1 of this paper) as Council's strategic direction to guide development of the Long Term Plan 2027–2037:
 - **Vision:** Shaping a vibrant, resilient and distinctive coastal Napier.

- **Mission:** Our disciplined decisions shape a city that works well today and for future generations, in partnership with mana whenua and by engaging openly with our communities.
- **Community outcomes:**
 - **Connected to our community:** Napier is served by a Council that listens. Communities are engaged in shaping the future they will inherit. The partnership with mana whenua is genuine, substantive and reflected in decisions.
 - **Infrastructure we are proud of:** Core infrastructure is safe, well maintained and fit for purpose. Services are delivered reliably, and communities can depend on Council to get the fundamentals right.
 - **Affordable and financially sustainable:** Napier invests in its future without living beyond its means. Rates reflect the real cost of the services and infrastructure communities need, investment is purposeful, and decisions made today are ones future communities can build on rather than be burdened by.
 - **Services and facilities that earn their place:** Napier's services and facilities are chosen deliberately: invested in, renewed or reimagined based on evidence of community need and value for money. Communities shape those choices through honest, ongoing conversation with Council.
 - **Prepared and protected:** Napier plans to adapt to climate change now, not later. The coastline, land and way of life that define this place are protected through smart investment and forward planning. When major events hit, communities can withstand them and recover.
 - **Vibrant, growing and welcoming:** Napier is the heart of Hawke's Bay, attractive to businesses, visitors and new residents. Growth is managed well, economic opportunities are supported, and Napier's distinctive character remains.
- c. **Endorses** a two-phased engagement approach consisting of:
 - i. an initial inform phase to communicate the draft strategic framework (Doc Id 1908913) to the community, and
 - ii. a targeted pre-engagement phase in June 2026 to gather detailed community input on priorities, investment preferences and trade-offs to inform Long Term Plan development.
- d. **Adopts** the attached Long Term Plan 2027-37 Communications and Engagement Plan (Pre-engagement) (Doc Id 1908914).
- e. **Receives** the attachments titled NCC Environmental Scan – Summary Report (Doc Id 1908915) and NCC Environmental Scan – Full Report (Doc Id 1908916), acknowledging this information helped inform development of the draft strategic framework.

3.0 Background - Ngā Tuāpapa:

- 3.1 Under the Local Government Act 2002, Council is required to adopt a Long Term Plan every three years setting out the activities, outcomes, priorities and budgets for a minimum ten-year period. As part of preparation for the LTP 2027–2037, Council has undertaken a series of workshops to develop a refreshed strategic framework, including a draft vision, mission and community outcomes.

3.2 The draft framework has been developed through facilitated elected member workshops informed by officer analysis of Napier's operating environment, fiscal position and long-term challenges, which shaped the framing of each outcome area. The framework is intended to provide a clear, durable and community-facing basis for decision-making over the next decade, and to support meaningful community engagement as LTP development progresses.

4.0 Discussion - Ngā Whakamārama:

4.1 Draft Strategic Framework & Officer Recommended Changes

The draft vision, mission and community outcomes establish Council's intended long-term direction. The version below includes tracked changes recommended by officers, followed by reasoning for each officer change. The version included in recommendation **b.** includes changes recommended by officers.

- **Vision:** Shaping a vibrant, resilient and distinctive coastal Napier.
- **Mission:** Our disciplined decisions shape a city that works well today and for future generations, in partnership with mana whenua and by engaging openly with our communities.
- **Community outcomes:**
 - **Connected to our community:** Napier is served by a Council that listens. Communities are engaged in shaping the future they will inherit. The partnership with mana whenua is genuine, substantive and reflected in decisions.
 - **Infrastructure we are proud of:** Core infrastructure is safe, well maintained and fit for purpose. ~~New development strengthens the city rather than straining it.~~ (see note 1 below) Services are delivered reliably, and communities can depend on Council to get the fundamentals right.
 - **Affordable and financially sustainable:** Napier invests in its future without living beyond its means. Rates reflect the real cost of the services and infrastructure communities need, investment is purposeful, and decisions made today are ones future communities can build on rather than be burdened by.
 - **Services and facilities that earn their place:** Napier's services and facilities are chosen deliberately: invested in, renewed or reimagined based on evidence of community need and value for money. Communities shape those choices through honest, ongoing conversation with Council.
 - **Prepared and protected:** Napier ~~plans to adapt~~ (see note 2 below) to climate change now, not later. The coastline, land and way of life that define this place are protected through smart investment and forward planning. When major events hit, communities can withstand them and recover.
 - **Vibrant, growing and welcoming:** Napier is the heart of Hawke's Bay, attractive to businesses, visitors and new residents. Growth is managed well, economic opportunities are supported, and Napier's distinctive character remains. ~~an asset, not an afterthought.~~ (see note 3 below)

These outcomes are designed to be enduring, mutually distinct and collectively comprehensive, enabling Council to link all major activities, investments and performance measures back to a clear strategic purpose.

Notes to Officer Recommended Changes

Note 1. With RMA reform, fast-track consenting, NPS-UD requirements, and regionalised spatial planning, councils have significantly less control over growth and development. Development is more permissive under these reforms, and in some cases, consenting decisions will be made by central government rather than Council (e.g. Ahuriri Station). This limits our ability to ensure development aligns with infrastructure capacity and does not place undue strain on the city, so recommended removal of noted sentence.

Note 2. City adaptation is costly, and the required infrastructure investment will occur over many years. The scale of this investment is likely to be beyond what can be funded through rates alone. As such, the expectation that we can 'adapt now' is unlikely to be achievable, so recommended change to 'plans to adapt'.

Note 3. Under the proposed reforms, councils may be required to compensate landowners to retain heritage and character areas (such as Art Deco in the CBD and Marewa, and character areas on Napier Hill). The cost of this is likely to be prohibitive for ratepayers and may limit our ability to retain these features in future developments, so removal of noted words.

4.2 Proposed Engagement Approach

Consulting on the community outcomes alone may not provide sufficient detail to support robust LTP decision-making. Given their broad and directional nature, engagement at this level typically results in high-level sentiment rather than more nuanced feedback.

Officers therefore recommend adopting and communicating the draft framework first, then undertaking a targeted pre-engagement phase focused on what matters most within each outcome. This would seek structured, comparable feedback on priorities, areas for increased or reduced investment, and community appetite for trade-offs. This approach:

- provides clearer context for engagement,
- produces higher-quality, decision-ready insights for elected members,
- reduces consultation fatigue by spacing engagement after Annual Plan hearings, and
- better positions Council for the formal LTP consultation process in early 2027.

There is no legislative requirement to consult separately on community outcomes, and Council can transparently adopt the framework as draft strategic direction while signalling that engagement will inform subsequent LTP decisions.

As noted above, before the two-phased engagement approach commences, a paper is scheduled to go to the Ngā Mānukanuka o te Iwi (Māori Committee) on 8 May. The paper seeks the Committee's feedback on Napier City Council's draft strategic framework, as well as guidance on how the Committee wishes to participate in the overall LTP process. Officers will collate feedback from the Committee meeting and circulate a memo with Council.

5.0 Options - He kōwhiringa anō:

5.1 Recommended Option

Adopt the draft vision, mission and community outcomes and undertake a two-phased engagement approach consisting of:

- i. an initial inform phase to communicate the draft strategic framework to the community, and
- ii. a targeted pre-engagement phase in June 2026 to gather detailed community input on priorities, investment preferences and trade-offs to inform Long Term Plan development.

Advantages

- Focuses engagement where it adds the most value to decision-making.
- Produces clearer evidence of community priorities and preferences.
- Reduces consultation fatigue and improves participation quality.
- Strengthens the link between community feedback and LTP outcomes.

Disadvantages

- Some community members may prefer earlier consultation on high-level outcomes, requiring clear communication about the staged approach.

6.0 Next Steps - Te Koke

- 6.1 If approved, the draft vision, mission and community outcomes will be socialised publicly in May 2026 as an inform piece about Council's strategic direction for the LTP 2027–2037.
- 6.2 Pre-engagement will be undertaken in June 2026 to gather insights to help Council understand what matters most to the community within each outcome.
- 6.3 Feedback from engagement, including input from Ngā Mānukanuka o te Iwi (Māori Committee), will be reported back to a Council meeting before the draft strategic framework is finalised.

7.0 Attachments

1↓	Napier City Council's Draft Strategic Framework	Doc Id: 1908913
2↓	Long Term Plan 2027-37 Communications and Engagement Plan (Pre-engagement)	Doc Id: 1908914
3⇒	NCC Environmental Scan – Summary Report (Under separate cover 1)	Doc Id: 1908915
4⇒	NCC Environmental Scan – Full Report (Under separate cover 1)	Doc Id: 1908916

Summary of Considerations - *Tuhinga Whakarāpopoto:*

Fit with purpose of Local Government - *Ngā aronga tā te Kaunihera- ā-rohe kōrero*

Council is required to give effect to the purpose of local government as set out in Section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf) of communities in the present and for the future. The Long Term Plan process involves a high-level of community consultation and so enables democratic local decision making.

Māori Impact Statement - *He kōrero whaitake tā te māori kōrero:*

Council holds and maintains strong relationships with mana whenua of Te Whanganui-a Orotu, working in partnership with their mandated Māori entities. These relationships are maintained at both governance and operational levels through the Mayor, Chief Executive, Elected Members, and Te Waka Rangapū.

Adopting the draft strategic framework, including the Connected to our community outcome, affirms Council's commitment to meaningful partnership with mana whenua and to the active participation of Māori in decision-making. This outcome supports stronger relationships and helps ensure that Māori aspirations, values, and perspectives are reflected in shaping Napier's future.

Seeking early input from Ngā Mānukanuka o te Iwi on the draft outcomes enables Māori perspectives to inform the LTP's strategic direction before it is finalised. This signals a shift from meeting statutory obligations toward embedding partnership with Māori as a core Council value, influencing how decisions are made and how the city grows over the long term.

Climate Change - *Te Huringa o te āhuarangi*

Adopting the draft strategic framework, including the *Prepared and protected* community outcome, signals Council's commitment to climate-responsive planning and long-term resilience. This outcome recognises the need for Napier to plan to adapt to climate change now, not later, and to protect the coastline, land, communities, and way of life that define the city. While this decision does not in itself commit Council to specific projects, it establishes a clear strategic direction to guide future LTP planning and policy choices. Embedding climate adaptation within the community outcomes supports a proactive approach to reducing long-term climate-related risks and improving the city's ability to withstand and recover from extreme weather events.

LTP/ Annual Plan/ Financial Strategy/ Infrastructure Strategy - *Te Pae Tawhiti/ ā-tau / ā- Taunaki Ahumoni /ā- Taunaki Hanganga*

N/A – this is related to Long Term Plan development.

Financial considerations - *Whai whakaaro Ahumoni:*

N/A – LTP pre-engagement is a budgeted cost.

Significance and Engagement - *Ko te Hiranga me te Hiwaia o te whakaaro:*

While pre-engagement on the LTP is not required by legislation (noting formal LTP consultation is), it is best practice as it provides the community with the opportunity to be involved in the LTP development process early. Pre-engagement will comply with the general consultation requirements set out in the LGA and Council's Significance and Engagement

Policy. The high-level approach is outlined in the attached Long Term Plan 2027-37 Communications and Engagement Plan (Pre-engagement).

Consultation (internal/external) - *Ngā Uiuinga (Ki te Kaunihera /ki ngā tāngata katoa)*

This paper proposes a two-phased engagement approach with the community.

Risks: Legal/ Health and Safety etc. - *Whaktūpato Ture/ Hauora me te Haumaru*

There is a risk that early adoption of the draft strategic framework may be perceived as limiting opportunities for community input. This will be mitigated through clear communication that the framework is adopted as draft strategic direction, and that community input through the two-phase pre-engagement approach and formal LTP consultation will inform subsequent decisions.

There is no legislative requirement to consult separately on community outcomes, and the proposed approach is consistent with the Local Government Act 2002, Council's Significance and Engagement Policy, and sector practice. Legal risk is therefore considered low.

Engagement with mana whenua will be supported through seeking guidance from Ngā Mānukanuka o te Iwi (Māori Committee) prior to the two-phased pre-engagement approach commencing and through ongoing opportunities for participation in LTP development, pending guidance from the Committee.

Workshop outputs

DRAFT Strategic Framework Long Term Plan

10 April 2026

Purpose:

The Local Government Act 2002 requires Napier City Council to update and review our Long Term Plan every three years. The Act also sets out what information the plan must contain.

This strategic framework provides the draft structure for the Council's Long Term Plan and community outcomes that will shape Council decision making. This framework also forms the basis for community consultation to inform the Long Term Plan.

STRATEGIC FRAMEWORK | Next steps

How this first iteration draft was developed

Council officers provided foundational analysis of Napier's operating environment, fiscal position and long-term challenges, which shaped the framing of each outcome area. Elected members worked through the options in facilitated workshops, testing language, resolving trade-offs and refining priorities across multiple iterations.

STRATEGIC FRAMEWORK | Vision

DRAFT Vision:

Shaping a vibrant, resilient and distinctive coastal Napier.

Descriptive language could include the following as a secondary message:

A city where communities thrive, businesses grow and the character of this place is celebrated.

STRATEGIC FRAMEWORK | Mission

DRAFT Mission:

Our disciplined decisions shape a city that works well today and for future generations, in partnership with mana whenua and by engaging openly with our communities

STRATEGIC FRAMEWORK | Outcomes

DRAFT Community outcomes

Napier City Council will use these community outcomes to guide its decision-making over the coming years. These community outcomes underpin the contents of our Long Term Plan and help us decide which projects, activities and budgets to prioritise.

Connected to our community

Napier is served by a Council that listens. Communities are engaged in shaping the future they will inherit. The partnership with mana whenua is genuine, substantive and reflected in decisions.

Infrastructure we are proud of

Core infrastructure is safe, well maintained and fit for purpose. Services are delivered reliably, and communities can depend on Council to get the fundamentals right.

Affordable and financially sustainable

Napier invests in its future without living beyond its means. Rates reflect the real cost of the services and infrastructure communities need, investment is purposeful, and decisions made today are ones future communities can build on rather than be burdened by.

Services and facilities that earn their place

Napier's services and facilities are chosen deliberately: invested in, renewed or reimagined based on evidence of community need and value for money. Communities shape those choices through honest, ongoing conversation with Council.

Prepared and protected

Napier plans to adapt to climate change now, not later. The coastline, land and way of life that define this place are protected through smart investment and forward planning. When major events hit, communities can withstand them and recover.

Vibrant, growing and welcoming

Napier is the heart of Hawke's Bay, attractive to businesses, visitors and new residents. Growth is managed well, economic opportunities are supported, and Napier's distinctive character remains.

STRATEGIC FRAMEWORK | Outcomes assessment

CRITERION	1 Connected to community	2 Affordable and financially sustainable	3 Prepared and protected	4 Infrastructure we are proud of	5 Services and facilities that earn their place	6 Vibrant, growing and welcoming
Community-facing Does this describe what communities experience, not what Council does?	'Napier is served by a Council that listens' puts the community first. 'Not just in words' sets a standard communities can hold Council to. Mana whenua partnership is as discussed with Council.	The intergenerational framing lands well. 'Rates at levels households can manage' speaks directly to community experience.	All three sentences describe conditions communities actually live with. 'Coastline, land and way of life' is specific and resonant.	'Safe, well maintained and fit for purpose' is exactly what communities expect and understand.	'Invest in, renew or reimagine' signals that facilities will be shaped by what communities actually need.	Strongly community-facing. Businesses, visitors and new residents are all named as subjects. 'Heart of Hawke's Bay' places Napier in its regional context.
Mutually exclusive Is each outcome's territory clear enough to guide decisions?	Community engagement and the mana whenua partnership sit distinctly here. The outcome has a clear and unique role in the set.	Financial sustainability and affordability sit clearly here and nowhere else. Strong boundary with other outcomes and the intergenerational reference provides the underpinning for debt	Climate, coastal hazard and emergency preparedness sit distinctly here. Clean separation from the infrastructure outcome.	Core infrastructure — roading, footpaths, water, stormwater sits clearly here. The development sentence is a useful signal.	The Reimagine framing — invest, renew or reimagine — gives this outcome a clear and distinctive role in the set. This provides the platform for divestment as well.	Economic development, growth and regional positioning sit clearly here. No overlap with other outcomes.
Collectively exhaustive Can every major Council activity be traced back to an outcome?	Te Waka Rangepu, Nga Manukanuka o te Iwi, mana whenua relationships and community engagement all trace here.	All financial activity management of operating costs, rates-setting, debt management, financial strategy traces clearly here.	Climate adaptation, coastal hazard, civil defence and emergency management all trace here.	Roading, water services transition, stormwater, wastewater and core asset management all sit here. Strong coverage of the infrastructure portfolio.	Kennedy Park, Ocean Spa, the Reimagine facilities, community halls and libraries all trace here but provides an ability for Council to consider a full range of options.	Economic development, consenting, planning, tourism, the Inner Harbour and Emerson Street all trace here.
Durable Will these outcomes remain relevant across Council terms and community changes?	Te Tiriti obligations and the value of community partnership do not change with elections. This is one of the most durable outcomes in the set.	Financial sustainability and intergenerational stewardship are enduring community values. This outcome would survive a change of Council and read as well in 2037 as today.	Climate adaptation is a long-term reality. 'Way of life' grounds the outcome in community values that will not date.	Communities have always wanted safe, maintained infrastructure. This outcome has a long shelf life.	The principle of services earning their place is durable and reflects a genuine shift in how NCC approaches its facilities portfolio.	Economic development and growth aspiration are enduring. 'Heart of Hawke's Bay' is a positioning claim that gives Napier a distinctive regional identity.
Honest about trade-offs Do the outcomes signal the real choices and constraints Council faces?	'Not just in words' sets a meaningful standard and implies Council is aware of the gap between stated and actual partnership.	The strongest outcome on this criterion. 'Without living beyond its means' and 'build on rather than be burdened by' name the fiscal reality directly and without apology.	'Now, not later' is a clear and honest signal that deferral is not an option on climate adaptation.	Focus on core and fundamentals signals trade-offs.	'Earn their place' is the most direct statement in the set that not every current service or facility will be retained. This is honest and useful.	The outcome covers ground that matters to the community. The regional positioning is bold and distinctive.
Enables accountability Can progress against each outcome be measured and reported?	Community engagement participation rates and mana whenua satisfaction with Council processes offer starting points for measurement.	Well-established measures exist: rate levels, debt ratios, operating surplus, intergenerational equity indicators. Directly linkable to the financial prudence benchmarks in the LTP.	Coastal hazard investment, civil defence preparedness and post-event recovery metrics are all measurable. Climate adaptation frameworks are maturing nationally.	Infrastructure condition grades, response times, resident satisfaction surveys and asset renewal rates are all standard and well-understood measures.	Use rates, cost per visit, community satisfaction and value-for-money assessments all offer measurable proxies for whether facilities are earning their place.	Business confidence surveys, investment attraction data, consenting rates and timeframes and visitor numbers are all measurable.

STRATEGIC FRAMEWORK | LTP Requirements

Under section 93 of the Local Government Act, every local authority in New Zealand is required to have a long-term plan (LTP) in place at all times.

The LTP must cover a minimum of ten consecutive financial years and must be adopted before the first year it covers comes into effect. Once adopted, it remains in force for three years, after which a new plan must be prepared.

The core purpose of the LTP is fivefold:

- **Describing activities:** a comprehensive account of what the Council does
- **Describing community outcomes:** the results the Council is working toward in its district or region
- **Integrated decision-making:** ensuring the Council's resources are coordinated rather than deployed in a fragmented way
- **Long-term focus:** anchoring day-to-day decisions and activities to a broader strategic direction
- **Accountability:** providing a basis for communities to hold their Council to account against the commitments made in the plan.

The process for adopting or amending an LTP is deliberately deliberative. The special consultative procedure must be used both when adopting a new plan and when making any amendments, ensuring meaningful public participation.

Once adopted, the plan must be made publicly available within one month.

While the Act sets out these requirements, it also gives the Council some discretion in how they comply. The level of detail and manner of preparation should be what the Council considers appropriate on reasonable grounds, having regard to the significance of matters involved and the extent of its resources.

LTP 2027-37 Strategic Framework

High Level Communications and Engagement Plan

High Level Approach

A staged approach to communications and engagement is recommended, separating the initial sharing of Council's draft strategic direction from a later, more targeted phase of community input. This ensures the community is first informed and brought along, before being asked to provide feedback in a way that is structured, meaningful and directly useful for Long Term Plan decision-making.

This approach supports transparency, reduces consultation fatigue and improves the quality of insights available to elected members by focusing engagement where it adds the most value.

Phase one: Inform (May)

Objective

Build awareness and understanding of Council's draft strategic framework and community outcomes and prepare the community for upcoming engagement.

Approach

This phase is focused on clear, accessible communication, not consultation. The intent is to bring the community along early by explaining:

- What the Long-Term Plan is
- Why it matters now
- The draft vision, mission, and community outcomes
- How these will shape future decisions

Tone:

Clear, transparent and future-focused. Avoid technical language with focus on making the framework understandable and relevant.

Key Messages:

- Council has developed draft community outcomes to guide the future of Napier
- These reflect key challenges and opportunities facing the city
- Community input will be sought shortly to help shape priorities within these areas
- This is the starting point for the next Long-Term Plan

Channels:

- Website landing page (central source of truth)
- Social media (short, accessible explainers)
- Media release and local media coverage
- Resident newsletter

Phase two: Pre-engagement (June)

Objective:

Gather structured, meaningful community input to inform LTP priorities, trade-offs and investment decisions.

Approach:

This phase shifts from awareness to active engagement, focused on understanding what matters most *within* each of the community outcomes.

Rather than asking broad, open-ended questions, engagement will:

- Be structured and guided
- Focus on priorities and trade-offs
- Generate comparable, decision-ready insights

Engagement Focus:

For each community outcome, explore:

- What matters most to the community
- Where greater or lesser investment is preferred
- What trade-offs are acceptable
- What success looks like in practice

Methods:

- Online engagement platform (primary channel for scalable input)
- Targeted digital campaign to drive participation
- Pop-up, in-community engagement (simple, quick interactions)
- Structured tools (e.g. prioritisation, trade-off questions, budget allocation exercises)

Design Principles:

- Simple and low-friction
- Clear choices rather than open-ended responses
- Visually engaging and easy to participate in
- Designed to capture quality over quantity

5. COASTAL HAZARD STRATEGY UPDATE

<i>Type of Report:</i>	Operational
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1906483
<i>Reporting Officer/s & Unit:</i>	Connie Whelan-Mills, Principal Infrastructure Analyst Brooke Hemmings, Policy Planner

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 This paper seeks to provide an update on and highlight the importance of Napier City Council supporting the Hawke's Bay Regional Council in adopting the Clifton to Tangoio Coastal Hazards Strategy 2120 through its Long-term Plan.
- 1.2 Adoption is essential to ensure a regionally coordinated approach to coastal hazard management through long-term planning and sustainable funding. Without adoption, Napier City Council potentially remains exposed to perceived ongoing reactive management of coastal hazards.

2.0 Recommendations - Ngā Tūtohunga

That Council

- a) **Receives** the report titled Coastal Hazard Strategy Update dated 07 May 2026.
- b) **Endorses** officers to prepare a submission to the Hawke's Bay Regional Council Long Term Plan (once available) in favour of adoption of the Coastal Hazards Strategy.
- c) **Notes** the 'talking points' dated 07 May 2026 for the Coastal Hazard Strategy.

3.0 Background - Ngā Tuāpapa:

- 3.1 The Clifton to Tangoio Coastal Hazards Strategy 2120¹¹ ('Coastal Hazards Strategy' or 'The Strategy' hereafter) has been a collaborative programme across Hawke's Bay Regional Council (HBRC), Hastings District Council (HDC) and Napier City Council (NCC). It provides a coordinated response to coastal erosion and coastal inundation (overtopping and flooding from the sea), and the influence of climate change and sea level rise, over the next 100 years.
- 3.2 The Strategy sets out a regionally coordinated approach that balances environmental, economic, social, cultural, and legal considerations. It identifies pathways for long-term protection, adaptation, and in some cases, eventual managed retreat. The strategy has been in development since 2014.

¹¹ <https://www.hbcoast.co.nz/assets/Documents/Strategy-documents/Draft-Proposed-Strategy.pdf>

3.3 The Strategy covers the coastline between Tangoio in the north, and Clifton in the south. Centred around the city of Napier, this is the most populated stretch of coastline in Te Matau-a-Māui Hawke's Bay. There are a range of interventions based on environmental indicators and provided against an approximate timeline. The interventions are shown in Figure 1 for the northern cells:

Unit	Short Term (≈ 0-20 yrs)	→	Medium Term (≈ 20 – 50 yrs)	→	Long Term (≈ 50 – 100 yrs)
Whirinaki (B)	Status quo/ renourishment	→	Renourishment + control structures	→	Sea wall
Bay View (C)	Status quo/ renourishment	→	Renourishment + control structures	→	Renourishment + control structures
Westshore (D)	Renourishment	→	Renourishment + control structures	→	Renourishment + control structures
Ahuriri (E1)	Status quo	→	Sea wall	→	Sea wall
Pandora (E2)	Status quo	→	Storm surge barrier	→	Storm surge barrier
East Clive (I)	Status quo	→	Renourishment + control structures	→	Retreat the line / managed retreat
Haumoana (K1)	Renourishment + control structures	→	Renourishment + control structures	→	Managed Retreat
Te Awanga (K2)	Renourishment + control structures	→	Renourishment + control structures	→	Renourishment + control structures
Clifton (L)	Status quo	→	Sea wall	→	Managed retreat

a. *Figure 1. Proposed coastal hazard responses per cell*

- 3.4 The funding model proposed is a targeted rate (direct and indirect) that is shared across benefitting communities and a wider ratepayer base. Working with the community of impacted areas has resulted in agreement that beneficiaries should pay more, and they have proposed in their advice that impacted areas pay at a higher rate for coastal hazards (50% has been the general direction provided).
- 3.5 A Joint Committee was established in 2014 with representatives from HBRC, HDC, and NCC (Partner Councils), Maungaharuru-Tangitū Trust, Mana Ahuriri Trust and Tamatea Pōkai Whenua. Strategy implementation is being led by the Hawke's Bay Regional Council. The Joint Committee was disestablished in 2025 following the endorsement of the strategy and legal advice that HBRC is the most appropriate authority to take on the strategy's implementation.
- 3.6 An advisory group of council representatives from NCC, HDC and HBRC, as well as mana whenua partners, has been established to provide an advisory oversight of the strategy. In parallel, a Technical Advisory Group (TAG) has continued to support The Strategy in progressing technical aspects and liaising with subject matter experts.
- 3.7 HBRC has not yet adopted the strategy, citing financial concerns and the need to reconfirm community support.
- 3.8 As a result, further community engagement has been undertaken over the past 12 months, including both broad engagement and targeted focus groups across the northern and southern coastal cells. This engagement has helped refine community perspectives on proposed interventions and funding approaches. Both Focus Groups have provided advice, which has been collated and will be presented to HBRC on April 20. The northern cell is generally supportive of the strategy; they see the value of the strategy. The northern

cell has heard that the Port of Napier is planning to double the amount of sand it is dredging in Westshore, and they are recommending that the strategy consider this in coastal response. They also acknowledge a 50/50 funding split between direct beneficiaries and the wider community would be very 'amenable'.

- 3.9 After the community presents their advice, the next step is to refine the funding model, and for HBRC to adopt the Strategy.
- 3.10 Napier City Council used to jointly fund the strategy alongside HBRC and HDC, with each contributing \$100,000. In 2025, NCC provided direction through the Annual Plan to retain funding for the strategy, but only where there is a direct benefit to Napier communities, rather than providing a general contribution to HBRC.

General Napier Coastal Hazard Management Risks

- 3.11 Currently, our Coastal Hazard management is largely reactive. Responses are typically initiated following issues raised by the community. Historically, there has been a mix of localised work (often community-driven), council-funded and limited or inconsistent co-sharing of costs. The outcomes of this type of management have been short-term fixes.
- 3.12 NCC currently co-funds the renourishment programme of Westshore alongside HBRC. NCC's share of this work is funded through the Endowment Fund, therefore has not directly impacted general rates. However, this funding approach is not a scalable or sustainable model for addressing wider coastal hazard risks across the Napier coastline, as the Endowment Fund will no longer grow following the establishment of Ahuriri Investments Management Limited.

4.0 Discussion - Ngā Whakamārama:

- 4.1 For Napier City Council, the primary concern at this stage is the adoption of the Clifton to Tangoio Coastal Hazards Strategy 2120 by HBRC as part of its Long-term Plan (LTP). HBRC adoption is critical, as it enables a clear owner of the strategy and enables long-term investment.
- 4.2 The purpose of this paper is to ensure Napier City Councillors are aware of the Coastal Hazards Strategy and to encourage advocacy for HBRC to adopt the Strategy through its Long-term Plan. Adoption by HBRC significantly reduces risk for our Napier community by providing a clear, agreed framework for managing coastal erosion, inundation, and climate-related impacts. It affords our community a long-term roadmap on how the coastline is being managed.
- 4.3 If the Strategy is not adopted by HBRC, this presents a material risk to Napier City Council. NCC currently does not have a long-term, comprehensive plan for managing coastal hazards, nor does it have a sustainable or equitable funding system in place for such works. Our current approach is largely reactive, addressing issues as they arise rather than proactively managing long-term risk. This approach does not adequately respond to increasing climate pressures, growing insurance challenges, or future community vulnerability.
- 4.4 Without HBRC adoption, there is a perception risk that Napier City Council would be expected to fill the funding gap for coastal hazard management, despite not having historically funded for this purpose specifically through the collection of rates or applying a

benefiter pays method. This exposes NCC to reputational risk, including perceptions of inaction or failure to protect communities, particularly those already facing high insurance premiums (or lack of insurance prospects altogether) and increasing physical risk.

4.5 There may be implications for community confidence if Council's approach to climate adaptation is perceived as unclear or unaligned with regional direction. Napier's preparedness for coastal hazards may also be subject to external scrutiny. This programme has reflected a strong collaborative approach across councils, and continued alignment supports effective regional relationships and resilience outcomes.

4.6 Supporting HBRC's adoption of the Coastal Hazards Strategy aligns with Napier City Council's long-term stewardship responsibilities. The Strategy provides a consistent and evidence-based framework to manage risk, support vulnerable communities, enable long-term planning, and promote a coordinated and equitable funding approach.

5.0 Options - He kōwhiringa anō:

5.1 Not applicable

6.0 Next Steps - Te Koke

6.1 HBRC are consulting on the adoption of the strategy through its 2027 LTP. In the meantime, this paper seeks to support NCC in advocating for the strategy's adoption. HBRC councillors are undertaking a site visit of the identified cells during May to obtain a better understanding of the strategy.

7.0 Attachments

Nil

Summary of Considerations - *Tuhinga Whakarāpopoto:*

The Clifton to Tangoio Coastal Hazards Strategy 2120 provides a long-term, regionally coordinated framework for managing coastal erosion, inundation, and climate-related risk across Hawke's Bay. Developed collaboratively since 2014 with partner councils and mana whenua, the Strategy is supported by extensive technical work and recent community re-engagement, confirming continued community support.

Adoption of the Strategy by Hawke's Bay Regional Council (HBRC) through its Long-term Plan is essential to enable coordinated implementation, long-term planning certainty, and a sustainable, equitable funding model, including targeted rates shared between benefiting communities and the wider ratepayer base.

For Napier City Council, HBRC adoption would reduce financial, operational, and reputational risk. NCC's current coastal hazard response is largely reactive and fragmented, which increases long-term costs and limits preparedness for escalating climate impacts. Without HBRC adoption, there is a risk that NCC would face increased pressure to address coastal hazards without an agreed regional framework or dedicated funding mechanism.

Advocating for HBRC adoption supports the protection of vulnerable communities, enables planned and staged investment, and demonstrates responsible long-term decision-making in the interests of current and future ratepayers.

Fit with purpose of Local Government - *Ngā aronga tā te Kaunihera- ā-rohe kōrero*

Council is required to give effect to the purpose of local government as set out in Section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf) of communities in the present and for the future.

The Coastal Hazards Strategy aims to protect communities at risk of coastal flooding and inundation, and to enhance resilience by informing the community and investing in mitigation measures. Strengthening resilience to coastal hazards aligns with the purpose of local government.

Māori Impact Statement - *He kōrero whaitake tā te māori kōrero:*

Mana whenua have been involved in the strategy since its beginning through the joint committee. Tangata whenua is a work stream of the engagement. Aramanu Ropiha has been contracted to the strategy's work programme to ensure involvement in the space. Coastal issues, hazards and intervention to whenua is of significance to Māori. The strategy is aware of this, and this is why mana whenua have been involved throughout the process and why the communities' input has been vital to the strategy.

Climate Change - *Te Huringa o te āhuarangi*

This decision does have an impact on:

- Napier's adaptation to a changing climate (e.g. flooding, sea level rise, coastal erosion, inundation, drought, heatwaves). The strategy is a response to climate related issues, ensure adaptability when it comes to the changing nature of the coastline.

Future climate impacts have been considered as part of the strategy and the recommended response interventions.

LTP/ Annual Plan/ Financial Strategy/ Infrastructure Strategy - *Te Pae Tawhiti/ ā-tau / ā- Taunaki Ahumoni /ā- Taunaki Hanganga*

There is no funding currently allocated in the LTP or annual plan for coastal protection. Because NCC has not planned for any interventions there is no implications on the Infrastructure Strategy.

Financial considerations - *Whai whakaaro Ahumoni:*

If the strategy is adopted there is no cost to NCC. Regional Council may rate for the activities of the strategy if adopted.

Significance and Engagement - *Ko te Hiranga me te Hiwaia o te whakaaro:*

This decision/report is an information only report, with no decisions to be made by Council. Therefore there is no requirement to consider Council's Significance and Engagement Policy.

Consultation (internal/external) - *Ngā Uiuinga (Ki te Kaunihera /ki ngā tāngata katoa)*

Consultation for the Coastal Hazards Strategy has been done in partnership with Hawkes Bay Regional Council and Hastings District Council. The adoption of the Strategy will form part of the HBRC LTP consultation.

Risks: Legal/ Health and Safety etc. - *Whaktūpato Ture/ Hauora me te Haumaru*

No risks for this update.

6. ACTION REGISTER AS AT 20 APRIL 2026

Type of Report: Operational

Legal Reference: N/A

Document ID: 1908194

Reporting Officer/s & Unit: Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 The purpose of this report is to provide an extract from the Actions Register for Council to note. It does not include action points that were requested in public excluded Council or Committee meetings. The Action Points Register (Register) records the actions requested of Council officials in Council and Committee meetings.

2.0 Officer's Recommendation

That Council:

a) **Receive** the report titled Action Register as at 20 April 2026.

3.0 Background - Ngā Tuāpapa:

3.1 Officers have prepared the Action Points Register (Register) to keep track of action points raised at Council and Committee meetings in this triennium.

3.2 The Register includes action points from all Council and Committee meetings, including public excluded sessions of those meetings. The attached extract from the Register includes all action points of this triennium, other than those that were requested in a public excluded Council or Committee meeting. Action points from public excluded meetings are provided to Council for noting in the public excluded session.

3.3 The Register does not include actions that flow from Council and Committee meetings if those actions are part of Council's 'business as usual'. For example, if Council agrees to increase an application fee, it does not include the action that Council staff would need to implement that increase. However, if staff, for example, agree to arrange a further meeting or make additional information publicly available after a meeting, those actions would be included in the Register.

3.4 Once Council has noted that an action point has been completed, it will be removed from the Register. Action points that have not been completed will continue to be provided to Council until they have been completed.

3.5 A traffic light system allows readers to see at a glance which actions are yet to be started (red), which actions are underway (orange), and which actions have been completed (green).

4.0 Attachments

1 [↓](#) 2026-05-07 Open Action Points Register.pdf Doc Id: 1908192

Open Action Points Register – 2022/2025 triennium meetings – as at 20 April 2026

Ref. number	Meeting raised		Topic	Who is responsible?		Action points	Progress/Completed	Traffic Light
	Name	Date		ED	Officer			
180	Audit and Risk Committee	13/03/2025	Policy Update	Jess Ellerm	JayJay Kettle	Officer to provide a table of policies with review dates to elected members as a memo for information.	10 February 2026: In progress for June Risk & Assurance Committee meeting.	
Action Points Register – 2025/2028 triennium – as at 20 April 2026								
6	Council	24/02/2026	Minor Matter – Council Communications	Rachael Bailey	Anna Eady	Staff to bring a paper with a communications training and leadership development plan for the mayoral role, that this be funded from the allocated professional development budget.	27 March 2026: Options sent to Mayor for consideration.	
16	Ngā Mānukanuka o te Iwi	1/04/2026	Napier's Multicultural strategy	Rachael Bailey	Rebecca Peterson / Anna Eady	Officers to provide data from the Citizenship Ceremony.		
17	Ordinary Council	9/04/2026	Hawke's Bay Water Services CCO – Est Budget	Russell Bond	Bevan Trotman	Officers to further outline the mechanisms in place to manage cost escalations.		

Traffic Light

	Actioned		In progress		To be started
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Ref. number	Meeting raised		Topic	Who is responsible?		Action points	Progress/Completed	Traffic Light
	Name	Date		ED	Officer			
18	Delivery & Regulatory Performance	16/04/2026	Public Forum: Beach Fires	Rachael Bailey	Simon Bradshaw	Council staff to collaborate with Hawke's Bay Regional Council (HBRC), Fire and Emergency New Zealand (FENZ) and other councils to explore options for fires on beaches and provide a response (method to be determined).		

7. INFORMATION - OFFICIAL INFORMATION REQUESTS AS AT 20 APRIL 2026

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	1908284
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this Report is to inform Council of the number of requests under the Local Government Official Information and Meetings Act 1987 (LGOIMA) received for the 2026 year to date.

2.0 Officer's Recommendation

That Council:

- a. **Receive** the report titled 'Information - Official Information Requests as at 20 April 2026' dated 07 May 2026.

3.0 Background Summary

- 3.1 The Local Government Official Information and Meetings Act 1987 (LGOIMA) aims to increase the availability of official information held by local authorities:
- to enable members of the public to participate in decision making more effectively; and
 - to promote accountability of local authorities.
- 3.2 LGOIMA requires that, unless there is a good reason for withholding information, it must be made available on request.
- 3.3 Local authorities must answer official information requests within 20 working days. Extensions to the due date can be made if officers require more time to gather and assess information for the response.
- 3.4 Statistics on the Official Information requests received by Napier City Council are attached.
- 3.5 This is an administrative report to ensure that Council is aware of the number and types of information requests received and to provide assurance the Council is meeting its legislative obligations in relation to the LGOIMA.

4.0 Attachments

- 1  2026-05-07 LGOIMA Reporting for Council Meetings.pdf Doc Id: 1908283

Requests made to Napier City Council, under the Local Government Official Information and Meetings Act 1987

For the year **2026**:

- 83 LGOIMA requests have been received to date (there were 228 requests in 2025).
- Council currently has one active Ombudsman investigation and one preliminary Ombudsman enquiry.

LGOIMA requests completed or being worked on by officers as of 20 April 2026:

Tracking no.	Requester	Topic	Responsible Directorate	Working days taken until release
25156	Organisation	RM220056A	Strategy and Urban Development	19
25158	Individual	Property and rates database	Corporate & Commercial Services	18
25162	Organisation	Botanical Gardens	Community Services / Corporate & Commercial Services	18
25165	Organisation	Waterfront apartments	Corporate & Commercial Services	20
25166	Individual	Craven Terrace: Traffic data and supporting analysis	Corporate & Commercial Services	20
25167	Individual	Bar documentation	Strategy and Urban Development	17
25174	Individual	EA to Mayor resignation	Strategy and Urban Development	16
25177	Individual	Ferguson St – follow up	Strategy and Urban Development	16
25179	Media	Signed documents	Strategy and Urban Development	8
25180	Organisation	Consultancy firms	Corporate & Commercial Services / Te Waka Rangapū	21
25181	Media	Meeting minutes/correspondence	Strategy and Urban Development	13
25182	Organisation	Investment / Cooperation	Strategy and Urban Development / Corporate & Commercial Services	16

25183	<i>Individual</i>	Barking and Noise Complaints	<i>Strategy and Urban Development</i>	<i>Extension</i>
25184	<i>Individual</i>	District Plan	<i>Strategy and Urban Development</i>	13
25185	<i>Individual</i>	Dog Control Act	<i>Strategy and Urban Development</i>	15
25186	<i>Organisation</i>	Wharerangi Road Properties	<i>Water Services</i>	30
25187	<i>Individual</i>	Connexa Acoustic Report	<i>Strategy and Urban Development</i>	35
25188	<i>Individual</i>	Library Staffing	<i>Community Services</i>	15
25189	<i>Individual</i>	Club Licence Application	<i>Strategy & Urban Development</i>	13
25190	<i>Individual</i>	Vehicle Access & Traffic Effects – Gloucester Street	<i>Corporate & Commercial Services / Strategy and Urban Development</i>	20
25191	<i>Individual</i>	Disclosures	<i>Strategy & Urban Development</i>	8
25192	<i>Individual</i>	Assets	<i>Corporate & Commercial Services</i>	15
25193	<i>Individual</i>	Cyclists: Emerson Street update	<i>Strategy & Urban Development</i>	7
25194	<i>Individual</i>	Napier City Flag	<i>Strategy & Urban Development</i>	10
25195	<i>Media</i>	Offer of Agreement	<i>Strategy & Urban Development</i>	<i>Withdrawn</i>
25196	<i>Individual</i>	Spencer Road	<i>Strategy & Urban Development</i>	
25197	<i>Organisation</i>	Sculptures and murals	<i>Community Services</i>	
25198	<i>Individual</i>	Dog Information	<i>Strategy & Urban Development</i>	
25199	<i>Individual</i>	Trinity Crescent	<i>Strategy & Urban Development</i>	
25200	<i>Individual</i>	Vehicle Crossing – Gloucester Street	<i>Corporate & Commercial Services</i>	
25201	<i>Individual</i>	Havelock Road	<i>Strategy & Urban Development</i>	<i>Withdrawn</i>
25202	<i>Media</i>	Resignation correspondence	<i>Te Waka Rangapū</i>	
25203	<i>Individual</i>	HB Water Community Trust	<i>Water Services</i>	
25204	<i>Individual</i>	HB Airport	<i>Strategy & Urban Development / Corporate & Commercial Services</i>	

25205	<i>Individual</i>	Hastings Street	<i>Strategy & Urban Development</i>	
25206	<i>Individual</i>	Staff holiday & benefits	<i>People & Capability</i>	
25207	<i>Individual</i>	Client decision making	<i>TBC</i>	
25208	<i>Individual</i>	CCTV Footage 6/12/2025	<i>Strategy & Urban Development</i>	2
25209	<i>Individual</i>	Review & Analysis	<i>Corporate & Commercial Services</i>	
25210	<i>Individual</i>	Craven Terrace Bollard	<i>Corporate & Commercial Services</i>	
25211	<i>Individual</i>	Seddon Crescent	<i>Strategy & Urban Development</i>	
25212	<i>Central Govt</i>	Graduate Roles	<i>People & Capability</i>	
25213	<i>Individual</i>	Compliance & Enforcement	<i>Strategy & Urban Development</i>	
25214	<i>Society</i>	Rural Residential Rating Differential	<i>Strategy & Urban Development</i>	
25215	<i>Individual</i>	Kennedy Road & Wellesley Road	<i>Corporate & Commercial Services</i>	
25216	<i>Society</i>	Drainage Pipes	<i>Corporate & Commercial Services</i>	
25217	<i>Individual</i>	Rating Differential	<i>Corporate & Commercial Services</i>	
25218	<i>Individual</i>	Vehicle on Footpaths: Infringement Notices	<i>Strategy & Urban Development</i>	
25219	<i>Organisation</i>	Animal Control Data	<i>Strategy & Urban Development</i>	

8. PROPOSED AMENDMENT TO THE 2026 SCHEDULE OF MEETINGS

Type of Report: Procedural

Legal Reference: Local Government Act 2002

Document ID: 1908922

Reporting Officer/s & Unit: Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 The purpose of this report is to consider an amendment to the 2026 schedule of Council and Committee Meetings which was adopted by Council on 11 December 2025.

2.0 Officer's Recommendation

That Council:

- a) **Receives** the report titled Proposed Amendment to the 2026 Schedule of Meetings dated 07 May 2026.
- b) **Adopt** changes to the 2026 Schedule of Meetings as follows:
 - Ahuriri Regional Park Joint Committee (3 x additional dates)
 - Monday, 15 June 2026 - 9.30am
 - Monday, 14 September 2026 – 9.30am
 - Monday, 7 December 2026 – 9.30am

3.0 Background

3.1 The Local Government Act 2002, Schedule 7, Clause 19 states:

- ...
- (4) *A local authority must hold meetings at the times and places that it appoints.*
- (5) ...
- (6) *If a local authority adopts a schedule of meetings -*
- a) *the schedule-*
 - i) *may cover any future period that the local authority considers appropriate, and*
 - ii) *may be amended; and*
 - b) *notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting to the schedule or amendment.*

Although a local authority must hold the ordinary meetings appointed, it is competent for the authority at a meeting to amend the schedule of dates, times and number of meetings to enable the business of the Council to be managed in an effective way.

3.2 It is proposed that the meeting schedule be amended as outlined in the recommendations of this report.

4.0 Attachments

- 1 [↓](#) Amendments to 2026 Meeting Schedule Doc Id: 1908924

GOV-11396-72532-139

2026 Proposed Meetings Schedule - Napier City Council - Adopted by Council 11 December 2025 - Amended 12 February 2026

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
SAT													SAT
SUN	1	1						2			1		SUN
MON	2	2				1 King's Birthday		3			2		MON
TUE	3	3 Council				2		4	1		3	1	TUE
WED	4	4 Corporate and Performance	1 Ngā Mānukanuka o te Iwi			3	1	5	2		4	2	WED
THU	1 New Year	5	5 Delivery & Regulatory	2		4 Delivery & Regulatory	2	6 Council	3	1 Delivery & Regulatory	5 Delivery & Regulatory	3 Council	THU
FRI	2 New Year's Day	6 Waitangi Day	6 Risk & Assurance	3 Good Friday	1	5	3	7	4	2	6 Ngā Mānukanuka o te Iwi	4 Risk & Assurance	FRI
SAT	3	7	7	4	2	6	4	8	5	3	7	5	SAT
SUN	4	8	8	5	3	7	5	9	6	4	8	6	SUN
MON	5	9	9	6 Easter Monday	4	8	6	10	7	5	9	7 Ahuriri Regional Park JC	MON
TUE	6	10	10	7	5	9	7	11	8	6	10	8	TUE
WED	7	11	11	8	6	10	8	12	9	7	11	9	WED
THU	8	12 Council	12 Workshop Day	9 Council	7 Council	11	9 Delivery & Regulatory	13 Corporate & Performance	10 Council	8	12	10	THU
FRI	9	13	13	10	8 Ngā Mānukanuka o te Iwi	12 Risk & Assurance	10 Matariki	14 Ngā Mānukanuka o te Iwi	11	9	13	11	FRI
SAT	10	14	14	11	9	13	11	15	12	10	14	12	SAT
SUN	11	15	15	12	10	14	12	16	13	11	15	13	SUN
MON	12	16	16 Ahuriri Regional Park JC	13	11	15 Ahuriri Regional Park JC	13	17	14 Ahuriri Regional Park JC	12 3 Year Partnership	16	14	MON
TUE	13	17	17	14	12	16	14	18	15	13	17	15	TUE
WED	14	18	18	15	13	17	15	19	16	14	18	16	WED
THU	15	19	19 Council and People, Arts & Community Panel	16 Delivery & Regulatory	14 Corporate & Performance	18	16 People, Arts & Community Panel	20 Delivery & Regulatory	17	15 People, Arts & Community Panel	19 Corporate & Performance	17 Council	THU
FRI	16	20	20	17	15	19	17	21	18	16 Community Initiatives Fund	20	18	FRI
SAT	17	21	21	18	16	20	18	22	19	17	21	19	SAT
SUN	18	22	22	19	17	21	19	23	20	18	22	20	SUN
MON	19	23	23 Community Initiatives Fund	20 3 Year Partnership Fund	18	22	20	24	21	19	23	21	MON
TUE	20	24 Council	24	21	19	23	21	25	22	20	24	22	TUE
WED	21	25	25	22	20	24	22	26	23	21	25	23	WED
THU	22	26	26	23	21	25 Council	23	27	24	22 Council	26	24	THU
FRI	23	27	27	24	22	26	24	28	25 Risk & Assurance	23 HB Anniversary Day	27	25	FRI
SAT	24	28	28	25 ANZAC Day	23	27	25	29	26	24	28	26	SAT
SUN	25	29	29	26	24	28	26	30	27	25	29	27	SUN
MON	26		30 Creative NZ	27 ANZAC Day Stat	25	29	27	31	28 Creative NZ	26 Labour Day	30	28	MON
TUE	27		31	28	26	30	28		29	27	31	29	TUE
WED	28			29	27 Council (A/P submissions hrg/Day 1)		29		30		30	30	WED
THU	29			30	28 Council (Day 2, if required)		30			29		31	THU
FRI	30				29		31			30			FRI
SAT	31				30								SAT
SUN					31								SUN
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	

- Public Holidays
- People, Arts & Community Panel
- Council
- Corporate & Performance Committee
- Delivery & Regulatory Committee
- Ngā Mānukanuka o te Iwi
- Risk & Assurance Committee

School Holidays
 Finish between 27 January & 9 February 2026
 3 - 19 April 2026
 4 - 19 July 2026
 26 September - 11 October 2026
 19 December 2026

RECOMMENDATION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items

1. Action Register (Public Excluded) as at 20 April 2026

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
Agenda Items			
1. Action Register (Public Excluded) as at 20 April 2026	7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist: (i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.	This report is in Public Excluded due to the commercial sensitivity of the material the actions were generated from.
Public Excluded Text			
Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.			

EXTRAORDINARY COUNCIL

Open Minutes

Meeting Date: Tuesday 17 March 2026

Time: 12.45pm – 1.00pm (Election of Deputy Mayor)

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's YouTube page

Present **Chair:** Mayor McGrath
Members: Deputy Mayor Taylor, Councillors Brownlie, Chrystal, Crown, Lawrence, Mawson, Morley, Price, Simpson, Isaac-Sharland, and Raihania

In Attendance Chief Executive (Louise Miller)
Executive Director Water Services (Russell Bond)
Executive Director Community Services (Thunes Cloete)
Chief People Officer (Jill Coyle)
Communications, & Engagement Team Leader (Jessica Soutar-Barron)
Pou Whakarae, Director Māori Partnerships (Sam Hema)
Health and Safety Operations Manager (Andrew Wallace)
Governance Manager (Anna Eady)

Administration Governance Advisors (Carolyn Hunt and Jemma McDade)

EXTRAORDINARY COUNCIL – Open Minutes

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ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies

Nil

Conflicts of interest

Nil

Announcements by the Mayor

Mayor McGrath advised that he had received and accepted a formal resignation from Roger Brownlie from the position of Deputy Mayor.

Announcements by the management

Nil

AGENDA ITEMS

1. ELECTION OF DEPUTY MAYOR

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1902338
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 This report is to facilitate the election of a Deputy Mayor for the remainder of the 2025-2028 triennium, as required by the Local Government Act 2002.

At the meeting

The Governance Manager, Ms Eady spoke to the report and outlined the process to be undertaken for electing a Deputy Mayor. The meeting would need to determine the voting system to be used for the election, either System A or B.

System A – This system can have multiple rounds of voting and is most suited when there are multiple nominations; or

System B – There is only one round of voting. The successful candidate must receive a majority of votes. This system has been used predominantly in Hawke's Bay.

The meeting agreed to use Voting System B.

COUNCIL RESOLUTION

Councillors Lawrence / Isaac-Sharland

That Council:

- Receives** the report titled Election of Deputy Mayor dated 17 March 2026.
- Accepts** the resignation of Councillor Roger Brownlie from the position of Deputy Mayor, effective from 17 March 2026.
- Notes** the Mayor has chosen not to use his power to appoint a Deputy Mayor under section 41A of the Local Government Act 2002.
- Resolves** to use Voting System B for the election of the Deputy Mayor of Napier City Council, as set out in clause 25, Schedule 7 of the Local Government Act 2002.
- Resolves** that in the case of determination of Deputy Mayor by lot, if two candidates tie for the most votes under Voting System B, the method used shall be for the Governance Manager of Council to draw one name from a suitable container with the Chief Executive acting as scrutineer during this process. The candidate whose name remains in the container will be declared elected Deputy Mayor.

.Carried

Nominations for the Position of Deputy Mayor

The Chair, Mayor McGrath then called for nominations for the position of Deputy Mayor.

Councillor Taylor was nominated by Councillor Crown and seconded by Councillor Simpson.

Councillor Taylor accepted the nomination for the position of Deputy Mayor.

There being no further nominations and receiving a majority of votes in favour of the appointment, Councillor Taylor was declared Deputy Mayor for the remainder 2025-2028 triennium.

COUNCIL RESOLUTION

Councillors Crown / Simpson

That Council:

- f. **Declares** Councillor Taylor be duly elected as Deputy Mayor of Napier City Council, effective from 17 March 2026 for the remainder of the 2025-2028 triennium.

Carried

Councillor Taylor abstained from voting.

Councillor Taylor spoke to his appointment as Deputy Mayor, expressing gratitude for the support and trust shown by Council. He noted that the role was part of a team effort and emphasised the importance of all Councillors working together to achieve the best outcomes for the community and the district.

Minor matters

There were no minor matters to discuss.

The meeting closed with a karakia at 1.00pm

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval

ORDINARY MEETING OF COUNCIL

Open Minutes

Meeting Date: Thursday 9 April 2026

Time: Open 9:30am – 11:42am
Public Excluded 11:49am – 11:58am

Venue Large Exhibition Hall
War Memorial Centre
Marine Parade
Napier

Livestreamed via Council's YouTube Channel

Present **Chair:** Mayor McGrath
Members: Deputy Mayor Taylor, Councillors Brownlie, Chrystal, Crown, Isaac-Sharland, Lawrence, Mawson, Morley, Price, Simpson [online] and Raihania

In Attendance Chief Executive (Louise Miller)
Deputy Chief Executive / Executive Director Corporate & Commercial Services (Jessica Ellerm)
Executive Director City Strategy & Urban Development (Rachael Bailey)
Executive Director Water Services (Russell Bond)
Executive Director Community Services (Thunes Cloete)
Head of Finance, Data & Digital (Caroline Thomson)
Head of Strategy & Investments (Stephen Moratti)
Head of Commercial Communications & Economic Development (Craig Kenny)

Communications, Marketing & Engagement Manager (Julia Stevens)
Governance Manager (Anna Eady)
Communications and Engagement Team Leader (Jess Soutar-Barron)
Senior Advisor Corporate Planning (Danica Rio)
Manager Arts, Culture and Heritage (Elizabeth Caldwell)
MTG Director (Laura Vodanovich)
Operations Manager (Bevan Trotman)
Building Systems Analyst (Alexandra Shrubshall)
Building Consents Manager (Malcolm Smith)
Emergency Management Lead (Mike Cannon)
Communications and Engagement Advisor (Tiffany Knauf)
Portfolio Lead (Andrew Lebioda)

Administration Governance Advisor (Jemma McDade)

ORDINARY MEETING OF COUNCIL – Open Minutes

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ORDER OF BUSINESS

Karakia

The meeting opened with the Council karakia.

Apologies

Nil

Conflicts of interest

Nil

Public forum

Nil

Announcements by the Mayor

Nil

Announcements by the management

Nil

Confirmation of minutes

COUNCIL RESOLUTION

Councillors Brownlie / Lawrence

That the Draft Minutes of the Ordinary meeting held on 19 March 2026 be confirmed as a true and accurate record of the meeting.

Carried

AGENDA ITEMS

1. RECOMMENDATIONS FROM NAPIER'S FIRST CITIZENS' ASSEMBLY

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904292
<i>Reporting Officer/s & Unit:</i>	Jess Soutar-Barron, Communications and Engagement Team Leader Danica Rio, Senior Advisor Corporate Planning

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 Napier City Council conducted its first Citizens' Assembly between September and October 2025 to inform early-stage thinking on the future of the Napier Aquatic Centre, a project that has previously been subject to significant public debate, a halted redevelopment, and a judicial review.
- 1.2 Forty residents, selected through a stratified random process to ensure 'Napier in a Room' from a demographic perspective (known as sortition) from 652 applicants, deliberated over four Saturdays on the question: *What type of aquatic facility would best meet the needs, values, and priorities of the Napier community, and where should it be located?*
- 1.3 The Assembly recommends a community-focused, multipurpose facility that balances leisure, recreation, and health and wellbeing. Affordability for users and ratepayers, genuine accessibility and long-term sustainability are identified as the values that should guide design and delivery.
- 1.4 On location, the Assembly did not identify a preferred site due to insufficient information, but recommends Council explore alternative sites assessed against principles including accessibility, transport connectivity, value for money and resilience to natural hazards.
- 1.5 The Assembly's recommendations are now presented to Council. Officers seek direction to develop a project plan that takes these recommendations as the foundation for the next phase of the Napier Aquatic Centre development project.
- 1.6 Officers preferred option is Council receives the recommendations from the Citizens' Assembly and directs officers to develop a project plan for the future of the Napier Aquatic Centre.

At the meeting

Executive Director Community Services, Thunes Cloete joined the officers to present the report.

Questions were answered clarifying:

- Early engagement is required in order for this project to be included in the upcoming Long Term Plan (LTP).
-

-
- The project is a long-term process.
-

COUNCIL RESOLUTION

Deputy Mayor Taylor / Councillor Price

That Council

- Receives** the report titled Recommendations From Napier's First Citizens' Assembly dated 09 April 2026.
- Receive** the recommendations from Napier's First Citizens' Assembly.
- Direct** officers to develop and come back to Council with a project plan for the future of the Napier Aquatic Centre development project so work can begin on taking the recommendations from the Citizens' Assembly into consideration as part of the preparation for the Long Term Plan 2027-2037.

Carried

2. HAWKE'S BAY MUSEUM JOINT WORKING GROUP UPDATE

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904291
<i>Reporting Officer/s & Unit:</i>	Jess Soutar-Barron, Communications and Engagement Team Leader Elizabeth Caldwell, Manager Arts, Culture and Heritage

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To provide the Council with an update on the naming process for Hawke's Bay Museum's MTG Hawke's Bay Tai Ahuriri building and the new storage, research and archive building in Heretaunga Hastings.

2.0 Background

- 2.1 The Council received an update at its 31 July 2025 meeting (document ID 1838396) on its public excluded agenda (copy attached). The paper was part of the public excluded agenda because we were still awaiting confirmation of endorsement of the names being proposed from Hastings District Council at its 7 August meeting. In addition, the names being proposed were also still going through the legal process of registration with the Intellectual Property Office of New Zealand (IPONZ).
- 2.2 All key stakeholders and IPONZ have approved the names proposed, so it is now possible to confirm them publicly. The names identified are Kahukura Hawke's Bay Museum (for the Ahuriri Napier exhibition facility) and Amokura Hawke's Bay Museum (for the storage facility in Heretaunga Hastings).

At the meeting

Executive Director, Community Services, Thunes Cloete and MTG Director, Laura Vodanovich joined the officers to present the report. It was noted that this report has previously been presented to Council as a Public Excluded item.

Questions were answered clarifying:

- The names for the two museum buildings were gifted by mana whenua. No wider consultation has been undertaken, although there has been consistent public feedback that the MTG name was in need of review.
- A museum has two purposes; the exhibition and show aspect and the archiving, research and preservation aspect. The names distinguish between the functions of the two sites.
- The name gifted for each building has a specific detailed meaning. Council has previously circulated a 20 minute video explaining the whakapapa of the names. A more digestible version is being produced for viewing at the museum and on the website.
- The costs of renaming forms part of the operational budgets. Savings in the budget have funded the \$60,000 costs for the Napier site. This includes legal costs as well as the design work.

COUNCIL RESOLUTION

Mayor McGrath / Councillor Crown

That Council:

- a. **Receive** the report titled Hawke's bay Museum Joint Working Group Update 09 April 2026.

Carried

3. ADOPTION OF HAWKE'S BAY WATER'S CCO FOUNDATIONAL DOCUMENTS

Type of Report: Legal

Legal Reference: N/A

Document ID: 1904076

Reporting Officer/s & Unit: Bevan Trotman, Operations Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To present the Hawke's Bay Water Services Council Controlled Organisation's draft Foundational Documents – the Constitution and the Shareholders' Agreement for adoption.
- 1.2 This report seeks Council adoption of the Hawke's Bay Water Services Council Controlled Organisation's foundational documents (the Constitution and Shareholders' Agreement) to enable incorporation of the Council Controlled Organisation currently referred to as the Hawke's Bay Water Services Council Controlled Organisation / [Water

Hawke's Bay] Limited. The documents have been developed by Simpson Grierson using DIA templates and reflect the arrangements agreed through the Heads of Agreement between Central Hawke's Bay District Council, Hastings District Council and Napier City Council, the requirements of the Local Government Water Services Act 2025 and the Companies Act 1993.

- 1.3 Council is asked to adopt both documents, delegate authority to the Mayor and Chief Executive to execute the Shareholders' Agreement and Shareholders' Consent Form, request the Chief Executive to work with partner Chief Executives to agree an incorporation date, and delegate authority to the Transitional Governance Group to approve that date.
- 1.4 Three options are presented: (1) adopt the foundational documents (recommended), (2) defer adoption, or (3) take no action (status quo). Option 1 is recommended as it enables incorporation, provides a clear shareholder and governance framework, maintains alignment across the partner councils and supports delivery against the accepted joint Water Service Delivery Plan.
- 1.5 Subject to approval, the next steps are coordinated execution and filings, agreement and approval of an incorporation date, establishment of shareholder governance arrangements (including the Shareholders' Representative Forum), implementation of the Programme Management Plan and transition agreement, and delivery of a joint communications plan.

At the meeting

Executive Director Water Services, Russell Bond and Portfolio Lead, Andrew Lebioda joined the officer to present the report.

Questions were answered clarifying:

- The business model has changed since initial assumptions were made. Modelling relied on the Water Services Delivery Plan which didn't contain detailed costings. The timeline has been adjusted to ensure deadlines are realistic and achievable.
- The debt of each partner council will be ringfenced prior to the transfer of assets and debt. Changes need unanimous agreement. All debt will sit with the activity. Councils are already servicing this debt.
- All documentation presented has been verified by the Transitional Governance Group and legal advisors. The decision is one for Council.
- Mana whenua have the option of representation on the Shareholder forum.

COUNCIL RESOLUTION

Councillors Price / Chrystal

That the Council

- a. **Receives** the Adoption of the Hawke's Bay Water Services Council Controlled Organisation's Foundational Documents report dated 30 January 2026.
- b. **Adopts** the Hawke's Bay Water Services Council Controlled Organisation – [Water Hawke's Bay] Limited's Constitution (Doc ID: 1905269).
- c. **Adopts** the Hawke's Bay Water Services Council Controlled Organisation – [Water Hawke's Bay] Limited's Shareholders' Agreement (Doc ID: 1905270).

-
- d. **Delegates** the following common delegations to Council's appointed Shareholders' Representative Forum members as prescribed in the Shareholders' Agreement:
- a. Responsibilities and powers necessary to participate in and carry out those responsibilities in accordance with the Shareholders' Agreement and the Terms of Reference,
 - b. Other matters referred by the Board for approval, excluding those matters described in Schedule 3 of the Shareholders' Agreement.
- e. **Delegates** to the Mayor and Chief Executive the authority to sign the Hawke's Bay Water Services Council Controlled Organisation – [Water Hawke's Bay] Limited's Shareholders' Agreement and Shareholders' Consent Form on behalf of Council.
- f. **Requests** the Chief Executive to work with the Chief Executives from Hastings District Council, Napier City Council and the Hawke's Bay Water Services Council Controlled Organisation to mutually agree on an incorporation date for [Water Hawke's Bay] Limited.
- g. **Delegates** to the Transitional Governance Group the authority to approve the Hawke's Bay Water Services Council Controlled Organisation's incorporation date for [Water Hawke's Bay] Limited as agreed by the Chief Executives.
- h. **Requests** that the Chief Executive, in collaboration with partner councils, develop and report back on a set of transition principles and ways of working, including expectations relating to transparency, decision-making, accountability, and stakeholder engagement, to guide inter-council and governance arrangements during the establishment phase of the Hawke's Bay Water Services CCO.

Mayor McGrath, Councillors Lawrence, Morley and Mawson voted AGAINST the motion.

Carried

The meeting adjourned at 10:46am

The meeting reconvened at 10:59am

4. LWDW STATE OF EXPECTATIONS PROCESS

Type of Report: Operational and Procedural

Legal Reference: N/A

Document ID: 1904160

Reporting Officer/s & Unit: Bevan Trotman, Operations Manager
Yomi Adigun, Senior Business Analyst Waters

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this paper is to seek Council approval of the process for preparation, review and adoption of the Shareholders' Statement of Expectations (SoE) for the Hawke's Bay Water Services Council Controlled Organisation (HBWSCCO).

- 1.2 The SoE is a key accountability mechanism under the Local Government (Water Services) Act 2025 (LGWS Act) that came into force on 26 August 2025. It enables shareholder councils to clearly articulate their expectations to the water organisation and will inform the strategic direction, including guide the Board in the development of the Water Services Strategy.
- 1.3 A draft SoE process has been developed collaboratively by the water establishment team and officers from Napier City Council (NCC), Hastings District Council (HDC), and Central Hawke's Bay District Council (CHBDC), consistent with legislative requirements and the Shareholders' Agreement.
- 1.4 It is a requirement under the LGWS Act that the SoE process is approved by shareholders and published on at least one of the shareholder council's websites.
- 1.5 The approval of this process also enables timely development of the first SoE and ensures a consistent and coordinated approach across all shareholder councils. For the initial SoE, much of the strategic content has already been developed through Schedule 5 of the Shareholders' Agreement, enabling an efficient pathway to prepare the first draft.
- 1.6 Once adopted by all shareholding councils, the process is intended to be published on all councils' websites.

At the meeting

Executive Director Water Services, Russell Bond and Portfolio Lead, Andrew Lebioda joined the officer to present the report.

Questions were answered clarifying:

- The Statement of Expectations process comes from the Shareholder Representative Forum. Once the company is incorporated there is a six month time period to set the Statement of Expectations.
- The Statement of Expectations is a procedural tool.

COUNCIL RESOLUTION

Deputy Mayor Taylor / Councillor Simpson

That Council

- a. **Receive** the report titled LWDW State of Expectations Process dated 9 April 2026
- b. **Approve** the Statement of Expectations process and agree to publication on Council website.

Councillor Morley voted AGAINST the motion.

Carried

5. HAWKES BAY WATER SERVICES CCO - ESTABLISHMENT BUDGET

Type of Report: Legal

Legal Reference: N/A

Document ID: 1904256

Reporting Officer/s & Unit: Bevan Trotman, Operations Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this paper is to seek Council approval of the transition budget required to establish the Hawke's Bay Water Services CCO (HBWSCCO) through implementation of the Programme Management Plan, supporting operational start date of 1 July 2027.
- 1.2 Since mid 2025, Hastings District Council (HDC), Napier City Council (NCC) and Central Hawke's Bay District Council (CHB) have worked collaboratively to progress the Government's Local Water Done Well reforms. This has included development and adoption of a joint Water Service Delivery Plan (WSDP), which established:
 - The preferred regional delivery model
 - The strategic case for change
 - And the indicative establishment and operational costs for standing up the new water organisation
- 1.3 Establishment work to date has been funded from Department of Internal Affairs funding received to review and explore the delivery model options available under the Local Government (Water Services) Act 2025 (the LGWS Act) and deliver on the subsequent WSDP. These funds have been carefully managed and have enabled progress to date with full utilisation of these funds expected by 31 March 2026.
- 1.4 The programme has now progressed from strategic planning into implementation planning. This includes the development of the Base Operating Model (defining what the organisation will look like at Day One – 1 July 2027) and the Programme Management Plan (defining how the transition will be delivered).
- 1.5 The proposed transition budget of approximately \$14.2 million, with an additional \$3.35 million contingency, covers the period April 2026 to end of June 2027 (i.e. takes the programme to transfer date) and represents the current best estimate of the resources required to deliver this programme.
- 1.6 The budget has been developed using a combination of programme planning, review of the assumptions used in the WSDP modelling, and benchmarking against comparable water entity establishment programmes. It has been reviewed by Council Chief Financial Officers, the Establishment Advisory Board and the Project Steering Group, with feedback incorporated.
- 1.7 While the budget includes assumptions appropriate to this stage of programme development, some uncertainty remains given the timing of this work ahead of full workstream planning. This is addressed through the inclusion of contingency (managed through strong change control processes), with further detail to be developed as the programme progresses and resources are onboarded.

1.8 At the time of writing this report, the Transitional Governance Group (TGG) has not yet considered the budget. Any feedback from that meeting will be provided verbally at the Council meeting.

1.9 Approval of this budget, alongside the proposed funding approach, will enable the programme to proceed in a coordinated and financially sustainable manner, ensuring the HBWSCCO can be established on time and without disruption to water service delivery.

At the meeting

Executive Director Water Services, Russell Bond and Portfolio Lead, Andrew Lebioda joined the officer to present the report.

Questions were answered clarifying:

- Council requested further detail regarding the mechanisms for managing cost escalations and triggers in order to make a decision of Council.
- The budget is still under development. The estimated budget will fund staffing, ICT and set up costs for the 1 July 2027 start date.
- This funding has no impact on rates.
- Debt taken on by the CCO will be divided according to the council's shareholding percentage. Napier's share will be 45%.

COUNCIL RESOLUTION

Councillors Crown / Chrystal

That Council

- a. **Receive** the report titled Hawkes Bay Water Services CCO - Establishment Budget dated 2 April 2026
- b. **Approves** the transition budget required to deliver the Programme Management Plan and establish the Hawkes Bay Water Services CCO (HBWSCCO) through to 1 July 2027, being:
 - i. Total programme budget of \$14.2 million; and
 - ii. Contingency of \$3.35 million
- c. **Approves** the proposed funding approach, including Hastings District Council raising debt on behalf of the shareholder councils during the transition period
- d. **Notes** that this debt and any associated financing costs will be repaid to Hastings District Council during the 2026/27 financial year once the HBWSCCO gains access to borrowing through the Local Government Funding Agency (LGFA)
- e. **Notes** that this debt and any associated financing costs are guaranteed, proportional to shareholdings, by Napier City Council and Central Hawke's Bay District Council under the Shareholders' Agreement.

ACTION: Officers to further outline the mechanisms in place to manage cost escalations.

Councillor Morley voted AGAINST the motion.

Carried

6. HAWKES BAY WATER SERVICES CCO - SHAREHOLDER REPRESENTATIVE FORUM

<i>Type of Report:</i>	Legal
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904290
<i>Reporting Officer/s & Unit:</i>	Bevan Trotman, Operations Manager

1.0 Executive Summary

The purpose of this paper is for Council to approval for:

- The initial appointment of members to the Shareholders' Representative Forum (SRF) for the Hawke's Bay Water Services CCO (HBWSCCO)
- The approach to developing a permanent appointments process for SRF membership

- 1.1 The SRF will be a joint committee of the shareholding councils and is a key component of the governance framework for the HBWSCCO. It provides governance oversight, coordinates shareholder input, and is responsible for key functions including appointment of the Board and development of the Statement of Expectations (SoE).
- 1.2 Under the Shareholders' Agreement, decisions of the SRF are made by a majority of members present at a meeting (subject to quorum requirements). This means that each appointed member participates directly in decision-making.
- 1.3 As a result, the number of members appointed by Council, and their attendance at meetings, directly affects Council's ability to influence SRF decisions.
- 1.4 To enable timely establishment of the HBWSCCO, avoid delays to critical work programmes (including development of the first SoE), and ensure appropriate representation in SRF decision-making, it is recommended that Council appoint three elected members to the SRF as an interim measure.
- 1.5 Having three appointed members is important to ensure that Council has a strong and consistent presence in SRF decision-making.
- 1.6 It is recommended that one of these members be a Māori ward councillor, recognising Council's commitment to mana whenua representation during the initial establishment phase.
- 1.7 In parallel, this paper seeks Council direction on the longer-term composition and appointment process for SRF membership, including consideration of elected members, mana whenua representation, and independent or technical expertise.
- 1.8 The recommended approach provides a practical pathway to establish the SRF immediately, while allowing time to develop a robust and enduring appointments framework.

At the meeting

Executive Director Water Services, Russell Bond and Portfolio Lead, Andrew Lebioda joined the officer to present the report.

Questions were answered clarifying:

-
- Each Council has two or three representatives to provide governance oversight to the CCO and receive shareholder input.
-

COUNCIL RESOLUTION

Councillors Brownlie / Price

That Council

- a. **Receive** the report titled Hawkes Bay Water Services CCO - Shareholder Representative Forum dated 2 April 2026
- b. **Approves** the appointment of two elected members and one mana whenua representative as Council's representatives on the Shareholders' Representative Forum (SRF) on an interim basis, to enable establishment of the HBWSCCO governance arrangements
- c. **Notes** that:
 - i. Each SRF member holds a deliberative vote, with decisions made by majority of members present; and
 - ii. Active participation and attendance at SRF meetings (including use of proxies where required) is important to ensure Council is effectively represented in SRF decision-making.
- d. **Adopts** the permanent SRF appointments process outlined in Section 4.8 of this report
- e. **Notes** Council's commitment that at least one SRF member will reflect Council's commitment to incorporating mana whenua representation at a governance level
- f. **Appoints** the following elected members as Council's interim representatives on the SRF: Deputy Mayor and Chair of Delivery and Regulatory Performance Committee.

Councillor Morley voted AGAINST the motion

Carried

7. DANGEROUS, AFFECTED AND INSANITARY BUILDINGS POLICY

Type of Report: Legal

Legal Reference: Building Act 2004, Local Government Act 2002

Document ID: 1903746

Reporting Officer/s & Unit: Alexandra Shrubsall, Building Systems Analyst
Malcolm Smith, Building Consents Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this report is to propose the attached drafted updates to Napier City Council's (NCC) public policy on Dangerous, Affected and Insanitary Buildings, as well as special consultative actions to meet legislative requirements. The updates are founded on corrective actions and recommendations received from the Ministry of Business,

Innovation and Employment (MBIE) during their performance monitoring assessment, along with advice sought from Selwyn District Council and NCC's Strategy & Policy team. By adopting the proposed updates, the NCC will adhere to Section 131-132A of the Building Act 2004 and Section 83 of the Local Government Act 2002.

At the meeting

The officers presented the report.

There were no questions.

COUNCIL RESOLUTION

Councillors Morley / Mawson

That Council

- a. **Receives** the report titled Dangerous, Affected and Insanitary Buildings Policy dated 09 April 2026.
- b. **Approves** the specific changes highlighted in the attached Draft Dangerous, Affected and Insanitary Buildings Policy.
- c. **Endorses** the proposed special consultative procedure to meet legislative requirements.

Carried

8. AHURIRI INVESTMENT MANAGEMENT - STATEMENT OF INTENT

Type of Report: Operational and Procedural

Legal Reference: Local Government Act 2002

Document ID: 1905091

Reporting Officer/s & Unit: Craig Kenny, Head of Commercial Communications & Economic Development

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To receive and approve the final version of Ahuriri Investment Management (AIM) Statement of Intent (SOI) for 1 July 2025 to 30 June 2028. The SOI has been updated with feedback following the Corporate and Performance Committee Meeting held 4 March 2026.

At the meeting

The officer presented the report.

There were no questions.

COUNCIL RESOLUTION

Deputy Mayor Taylor / Councillor Crown

That Council:

- a. **Receive** the report titled Ahuriri Investment Management - Statement of Intent 09 April 2026.
- b. **Approve** the Ahuriri Investment Management - Statement of Intent.

Carried

9. HAWKE'S BAY CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE TERMS OF REFERENCE

Type of Report: Procedural

Legal Reference: Civil Defence Emergency Management Act (2002)

Document ID: 1905428

Reporting Officer/s & Unit: Mike Cannon, Emergency Management Lead

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The report seeks approval from Council to adopt the Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee.

At the meeting

Executive Director Community Services, Thunes Cloete, joined the officer to present the report clarifying that changes may be required to the Terms of Reference by the Emergency Management Bill that is currently progressing through Parliament.

There were no questions.

COUNCIL RESOLUTION

Councillors Simpson / Morley

That Council:

- a. **Receive** the report titled Hawke's Bay Civil Defence Emergency Management Group Joint Committee Terms of Reference 09 April 2026.
- b. **Adopts** the Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee as proposed (Doc ID: 1905429).

Carried

10. ELECTED MEMBER APPOINTMENTS

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1904262
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this report is for Council to consider elected member appointments to the Delivery & Regulatory Performance Standing Committee, an external community group appointment (Great Wine Capitals Steering Group) and a liaison role with an external community group (Ahuriri Estuary Protection Society).

At the meeting

The officer presented the report.

There were no questions.

COUNCIL RESOLUTION

Councillors Crown / Brownlie

That Council:

- Receives** the report titled 'Elected Member Appointments' dated 09 April 2026.
- Approves** the appointment of Councillor Price as Chair of the Delivery & Regulatory Performance Standing Committee.
- Approves** the appointment of Councillor Mawson as the Deputy Chair of the Delivery & Regulatory Performance Standing Committee.
- Approves** the appointment of Councillor Crown as the Napier City Council representative on the Great Wine Capitals Steering Group.
- Approves** Councillor Isaac-Sharland as a Liaison Councillor to the Ahuriri Estuary Protection Society.

Carried

11. ELECTED MEMBERS' 2025/2026 REMUNERATION POOL REALLOCATION

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1900401
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To provide Council with the opportunity to redistribute the 2025/2026 pool, set by the Remuneration Authority for Napier City Councillors, based on changes to elected member responsibilities.

At the meeting

The officer presented the report.

Questions were answered clarifying.

- The remuneration authority are an independent body that allocate a funding pool for elected member remuneration. The size of the pool is related to the size of the city, levels of deprivation and hours spent by elected members on their role. The entire pool must be utilised and is divided amongst elected members depending on their roles and responsibilities. This is an independent process over which NCC has no influence.
- The Mayors salary is separate from the remuneration pool and is not determined by NCC.
- The allocation of elected member remuneration is reviewed by the Remuneration Authority.

COUNCIL RESOLUTION

Councillors Raihania / Mawson

That Council

- a. **Receives** the report titled Elected Members' 2025/2026 Remuneration Pool Reallocation dated 09 April 2026.
- b. **Endorse** the reallocation of the 2025/2026 remuneration pool of \$921,322, set by the Remuneration Authority, for Napier City Councillors (noting that the Mayoral remuneration is set directly by the Remuneration Authority):

Deputy Mayor; Chair Specialist Committees (1)	\$105,439
Chair Standing Committee; Deputy Chair Specialist Committee (1)	\$93,463
Chair Standing Committee; Senior Councillor (1)	\$93,463
Deputy Chair Standing Committee; Chair Sub-Committee (1)	\$86,928
Deputy Chair Standing Committee (1)	\$86,928
Deputy Chair Specialist Committee; Chair Subcommittee (1)	\$84,451
Portfolio Holder (5)	\$74,130

- c. **Note** that the base rate for Councillors has been set by the Remuneration Authority at \$65,809.

Carried

12. LOCAL GOVERNANCE STATEMENT

<i>Type of Report:</i>	Legal and Operational
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1900939
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 To present the 2025-2028 Local Governance Statement prior to it being made public as required under the Local Government Act 2002.

At the meeting

The officer presented the report.

There were no questions.

COUNCIL RESOLUTION

Councillor Mawson / Mayor McGrath

That Council:

- a. **Receive** the report titled Local Governance Statement 09 April 2026.
- b. **Adopt** the 2025-2028 Local Governance Statement (Doc ID 1904722), recognising that it is a live document which will be maintained over the triennium.
- c. **Note** that the document will be made publicly available via Council's website, and a copy held at each Library and the Customer Service Centre.

Carried

13. NGĀ MĀNUKANUKA O TE IWI RECOMMENDATIONS FOR APPROVAL

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1905090
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of the report is to receive the draft minutes of Ngā Mānukanuka o te Iwi Committee held on 1 April 2026 and advise recommendations that require ratification by Council.

- 1.2 To view the full Ngā Mānukanuka o te Iwi Committee agenda for 1 April 2026 please refer to Napier City Council's website at <https://napier.infocouncil.biz>

At the meeting

The officer presented the report noting that these were only the recommendations from the minutes that required ratification. Ratification is needed in order for the appointments to proceed and enable the appointees to attend the upcoming meetings.

There were no questions.

COUNCIL RESOLUTION

Councillor Crown / Deputy Mayor Taylor

That Council:

- a) **Receive** the report titled Ngā Mānukanuka o te Iwi Recommendations for Approval 09 April 2026.
- b) **Ratify** the following recommendations from Ngā Mānukanuka o te Iwi Committee regarding the Deputy Chair to the Ngā Mānukanuka o te Iwi Committee:

ITEM 2 – APPOINTMENT OF DEPUTY CHAIR FOR NGĀ MĀNUKANUKA O TE IWI

COMMITTEE RECOMMENDATION

Kirk Leonard / Darren Tareha

That Ngā Mānukanuka o te Iwi (Māori Committee):

- a) **Receive** the report titled Appointment of Deputy Chair for Ngā Mānukanuka o te Iwi Committee dated 01 April 2026.
- b) **Approve** Mayor Richard McGrath be appointed as Deputy Chair of Ngā Mānukanuka o te Iwi Committee for the 2025-2028 triennium.

ITEM 3 – NOMINATION OF APPOINTED MEMBERS TO STANDING COMMITTEES AND A SPECIALIST COMMITTEE FOR THE 2025-2028 TRIENNIUM

COMMITTEE RECOMMENDATION

Jason Wawatai / Darren Tareha

That Ngā Mānukanuka o te Iwi (Māori Committee):

- a. **Receives** the report titled Nomination of Appointed Members to Standing Committees and a Specialist Committee for the 2025-2028 Triennium dated 01 April 2026.
 - b. **Approves** Kirk Leonard and Evelyn Ratima to be appointed to the Delivery and Regulatory Performance Committee.
 - c. **Approves** Shayla Kora and Jason Wawatai to be appointed to the Corporate and Performance Committee.
 - d. **Approves** Shayla Kora to be appointed to the Risk and Assurance Committee.
-

-
- e. **Notes** that the appointments will apply from the meeting cycle commencing on the 9 April 2026.
 - f. **Notes** that the appointees should attend the Council workshops relating to the Committee on which they have been appointed to have the opportunity to set early direction with elected members.
-

Carried

14. RISK AND ASSURANCE COMMITTEE RECOMMENDATIONS FOR RATIFICATION - 6 MARCH 2026

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1899736
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this report is to present the Risk and Assurance Committee minutes (Doc Id 1901214) of the meeting held on 6 March 2026.
- 1.2 The following recommendations from the meeting require ratification by Council.
- 1.3 The Risk and Assurance Committee agenda for 6 March 2026 can be viewed on Napier City Council's website at <https://napier.infocouncil.biz>.

At the meeting

The officer took the report as read.

There were no questions.

COUNCIL RESOLUTION

Councillors Crown / Mawson

That Council:

- a) **Receive** the report titled 'Risk and Assurance Committee Recommendations for Ratification - 6 March 2026' dated 09 April 2026.
 - b) **Receive** for information the minutes of the 6 March 2026 Risk Assurance Committee meeting (Doc Id 1901214).
 - c) **Ratify** the following recommendations from the 6 March 2026 Risk and Assurance Committee meeting below:
-

ITEM 2 – AUDIT PLAN FOR THE 2025/26 ANNUAL REPORT

- a) **Endorse** the Audit Plan (Doc Id 1900176), for the 2025/26 Annual Report.
- b) **Endorse** the Audit Proposal Letter (Doc Id 1900177) and Engagement Letter (Doc Id 1900178) for signing by the Mayor.

ITEM 5 – RISK MANAGEMENT REPORT

- a) **Receives** the report titled Risk Management Report dated 06 March 2026.
- b) **Approves** the proposal for a new Risk & Assurance management framework (Doc Id 1899145).
- c) **Approves** the proposal for the 3-year Internal Audit Plan (FY26 - FY28) (Doc Id 1899144)

Carried

15. ACTION REGISTER AS AT 24 MARCH 2026

Type of Report:	Operational
Legal Reference:	Enter Legal Reference
Document ID:	1902343
Reporting Officer/s & Unit:	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 The purpose of this report is to provide an extract from the Actions Register for Council to note. It does not include action points that were requested in public excluded Council or Committee meetings. The Action Points Register (Register) records the actions requested of Council officials in Council and Committee meetings.

At the meeting

The officer presented the report.

There were no questions.

COUNCIL RESOLUTION

Councillors Price / Raihania

That Council:

- a) **Receive** the report titled Action Register as at 24 March 2026 09 April 2026.

Carried

16. INFORMATION - DRAFT MINUTES OF JOINT COMMITTEES

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1899735
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 The purpose of this report is to present to Council the unconfirmed minutes from recent Joint Committee meetings.

To view the full agendas relating to these minutes please refer to the following websites:

- Hastings District Council <https://hastings.infocouncil.biz>
- Hawke's Bay Regional Council <https://www.hbrc.govt.nz/our-council/meetings>

At the meeting

The officer took the report as read.

There were no questions.

COUNCIL RESOLUTION

Councillors Mawson / Lawrence

That Council:

- Receive** the report titled 'Information - Draft Minutes of Joint Committees' 09 April 2026.
- Receive** the unconfirmed minutes of the following Joint Committee meetings:

26 November 2025	Transitional Governance Group (Doc Id 1890331)
27 January 2026	Transitional Governance Group (Doc Id 1899682)
27 February 2026	Joint Waste Project Steering Group (Doc Id 1902135 and 1902136)
16 March 2026	Ahuriri Regional Park Joint Committee (Doc Id 1902102)

Carried

17. INFORMATION - OFFICIAL INFORMATION REQUESTS AS AT 17 MARCH 2026

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	Local Government Official Information and Meetings Act 1987
<i>Document ID:</i>	1902342
<i>Reporting Officer/s & Unit:</i>	Anna Eady, Governance Manager

1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 The purpose of this Report is to inform Council of the number of requests under the Local Government Official Information and Meetings Act 1987 (LGOIMA) received for the 2026 year to date.

At the meeting

The officer took the report as read.

There were no questions.

COUNCIL RESOLUTION

Mayor McGrath / Councillor Mawson

That Council:

- a. **Receive** the report titled 'Information - Official Information Requests as at 17 March 2026' dated 09 April 2026.

Carried

Minor matters

Nil

RESOLUTION TO EXCLUDE THE PUBLIC

COUNCIL RESOLUTION

Councillors Mawson / Brownlie

That the public be excluded from the following parts of the proceedings of this meeting.

Carried

Agenda Items

1. Community Initiatives Fund Subcommittee Recommendations
2. Action Register (Public Excluded) as at 24 March 2026
3. Risk and Assurance Committee Public Excluded Recommendations for Ratification - 6 March 2026

The general subject of each matter to be considered while the public was excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

General subject of each matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground(s) under section 48(1) to the passing of this resolution.	Plain English reason for passing this resolution in relation to each matter
	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:	

Agenda Items

1. Community Initiatives Fund Subcommittee Recommendations	7(2)(a) Protect the privacy of natural persons, including that of a deceased person	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good	Protect the Privacy of unsuccessful applicants.
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		<p>reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>	
<p>2. Action Register (Public Excluded) as at 24 March 2026</p>	<p>7(2)(h) Enable the local authority to carry out, without prejudice or disadvantage, commercial activities</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>	<p>This report is in Public Excluded due to the commercial sensitivity of the material the actions were generated from.</p>
<p>3. Risk and Assurance Committee Public Excluded Recommendations for Ratification - 6 March 2026</p>	<p>7(2)(a) Protect the privacy of natural persons, including that of a deceased person</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) Where the local authority is named or specified in Schedule 1 of this Act, under section 6 or 7 (except 7(2)(f)(i)) of the Local Government Official Information and Meetings Act 1987.</p>	<p>Privacy</p>

Public Excluded Text

Council has considered the public interest in the information above and balanced those interests with the reason(s) for withholding this information. This ensures Council has met the requirements for withholding information under section 7(2) of the Local Government and Official Information and Meetings Act 1987.

The meeting moved into Public Excluded items at 11:42am

Approved and adopted as a true and accurate record of the meeting.

Chairperson

Date of approval