



# DELIVERY & REGULATORY PERFORMANCE COMMITTEE

## Open Minutes

---

Meeting Date: Thursday 4 June 2026

---

Time: 9.00am – 9.52am

---

Venue Large Exhibition Hall  
War Memorial Centre  
Marine Parade  
Napier

---

*Livestreamed via Council's YouTube Channel*

---

Present **Chair:** Councillor Price  
**Members:** Mayor McGrath, Deputy Mayor Taylor, Councillors Brownlie, Chrystal, Isaac-Sharland, Lawrence, Mawson (Deputy Chair), Morley, Raihania and Simpson [zoom]  
**Ngā Mānukanuka o te Iwi Representative:** Kirk Leonard

---

In Attendance Executive Director Strategy & Urban Development (Rachael Bailey)  
Executive Director Water Services (Russell Bond)  
Deputy Chief Executive / Executive Director Corporate & Commercial Services (Jessica Ellerm)  
Executive Director Community Services (Thunes Cloete)  
Communications & Engagement Team Leader (Jess Soutar-Barron)  
Manager Planning & Investments (Syed Andrabi)  
Enterprise Project Management Office Manager (Bruce Lake)  
Manager Capital Delivery (Sue Kelly)

---

Programme Performance & Quality Lead (Hansika Iranthi)  
(Marcia Ho)  
Capital Investments Planner (Bex Smiley)  
Programme Delivery Manager (Jamie Goodsir)

---

Administration

Governance Advisors (Carolyn Hunt and Jemma McDade)

---

# DELIVERY & REGULATORY PERFORMANCE COMMITTEE – Open Minutes

---

## TABLE OF CONTENTS

<b>Order of Business</b>	<b>Page No.</b>
Karakia.....	4
Apologies .....	4
Conflicts of interest.....	4
Public forum.....	4
Announcements by the Mayor.....	4
Announcements by the Chairperson.....	4
Announcements by the management .....	4
Confirmation of minutes .....	4
 <b>Agenda Items</b>	
1. Proposed Amendment to 2026 meeting schedule .....	5
2. Hawke's Bay Housing Strategy .....	5
3. Water Services Strategic Asset Management Plan .....	7
4. NCC Capital Performance Report FY2025/26 .....	8
5. Water Services Capital Programme Delivery Update .....	9
<b>Minor matters</b> .....	<b>11</b>

---

## ORDER OF BUSINESS

### Karakia

The meeting opened with the Council karakia.

### Apologies

---

#### COMMITTEE RESOLUTION

##### Councillors Mawson / Brownlie

That the apologies from Councillor Crown and Evelyn Ratima for absence and Councillor Lawrence for lateness be accepted.

---

**Carried**

### Conflicts of interest

Nil

### Public forum

Nil

### Announcements by the Mayor

Nil

### Announcements by the Chairperson

Nil

### Announcements by the management

Nil

### Confirmation of minutes

---

#### COMMITTEE RESOLUTION

##### Councillors Mawson / Chrystal

That the Minutes of the Development and Regulatory Performance Committee meeting held on 16 April 2026 were taken as a true and accurate record of the meeting.

---

**Carried**

# AGENDA ITEMS

## 1. PROPOSED AMENDMENT TO 2026 MEETING SCHEDULE

---

<i>Type of Report:</i>	Procedural
<i>Legal Reference:</i>	Local Government Act 2002
<i>Document ID:</i>	1911782
<i>Reporting Officer/s &amp; Unit:</i>	Anna Eady, Governance Manager

---

### 1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

1.1 The purpose of this report is to consider an amendment to the 2026 schedule of Council and Committee Meetings which was adopted by Council on 11 December 2025.

---

#### At the meeting

The Chair advised that this was a procedural matter to incorporate two additional Council meetings into the meeting schedule.

---

#### COMMITTEE RESOLUTION

##### Councillors Chrystal / Deputy Mayor Taylor

The Delivery and Regulatory Performance Committee:

- a) **Receive** the report titled Proposed Amendment to 2026 meeting schedule dated 04 June 2026.
- b) **Adopt** changes to the 2026 Schedule of Meetings as follows:
  - Council (*New dates*)
    - Thursday, 16 July 2026 – 1.00pm
    - Thursday, 20 August 2026 – 1.00pm

**Carried**

---

## 2. HAWKE'S BAY HOUSING STRATEGY

---

<i>Type of Report:</i>	Operational and Procedural
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1912095
<i>Reporting Officer/s &amp; Unit:</i>	Rebecca Peterson, Senior Policy Analyst Stephanie Murphy, Head of Strategy and Programme Delivery

---

## 1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 This report seeks Council endorsement of the Draft Hawke's Bay Housing Strategy (the Strategy). The Strategy is a non-statutory framework. It does not commit Council to specific funding, regulatory changes, or the delivery of individual housing projects.
- 1.2 The Strategy has been developed through the Hawke's Bay Matariki Housing Leadership Group (Housing Leadership Group), bringing together local government, Iwi, Post Settlement Governance Entities (PSGEs) and Taiwhenua. Council contributed to the Strategy at an officer level to ensure alignment with Napier City Council's Housing Strategy. The Strategy addresses housing pressures across the housing continuum from homelessness through to affordable and market housing.

---

### At the meeting

*Councillor Lawrence joined the meeting at 9.04am*

The Senior Policy Analyst, Ms Peterson, with support from Ms Murphy, provided a summary of the report's key points. A regional action plan will be developed, with member organisations contributing through their respective governance processes and future funding arrangements. Progress will be regularly reported to Council via the Delivery and Regulatory Performance Committee.

### In response to questions the following was clarified:

- Six social housing units under the *Whatever it Takes* initiative will be developed on Bedford Road in Marewa.
- The Housing Leadership Group will be responsible for preparing the Action Plan.
- Officers were unable to confirm whether the Action Plan will be presented to Council for consideration or for formal approval.
- The new District Plan is more permissive of papakāinga development compared to the Operative District Plan.
- High-level success measures have not yet been defined in the current draft Strategy. It is understood that these will be developed through the Action Plan and further refined at the project level.

---

## COMMITTEE RESOLUTION

### Councillors Simpson / Morley

#### That Delivery and Regulatory Performance Committee:

- a) **Receive** the report titled Hawke's Bay Housing Strategy dated 04 June 2026.
- b) **Endorse** The Hawke's Bay Housing Strategy (Doc Id 1912280) for ratification by the Hawke's Bay Matariki Housing Leadership Group.
- c) **Agree** that the Draft Action Plan be brought back to Council for consideration.
- d) **Notes** that endorsement of the Strategy does not commit Council to financial contributions or delivery obligations. Any specific responsibilities or contributions will be identified through

---

an Action Plan to be developed by the Hawke's Bay Matariki Housing Leadership Group and will be brought back to Council at that stage.

**Carried**

---

### **3. WATER SERVICES STRATEGIC ASSET MANAGEMENT PLAN**

---

*Type of Report:* Procedural

*Legal Reference:* N/A

*Document ID:* 1911441

*Reporting Officer/s & Unit:* Syed Andrabi, Manager Planning & Investments  
Bex Smiley, Capital Investments Planner

#### **1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:**

1.1 This report presents the Water Services Strategic Asset Management Plan (SAMP) (Doc Id 1899092) for endorsement by the Delivery and Regulatory Performance Committee. The SAMP sets out how Napier City Council (NCC) manages its water services assets: drinking water, wastewater, and stormwater, to deliver reliable, safe, and compliant services for the Napier community, now and into the future.

1.2 Key themes include:

- responding to population growth of approximately 20% by 2053,
- addressing climate resilience and natural hazard risks,
- responding to changing regulatory standards,
- lifting asset management maturity,
- managing ageing infrastructure and renewal backlogs, and
- aligning with the Commerce Commission's Information Disclosure requirements that take effect from 1 July 2027.

1.3 The SAMP has been prepared to reflect current asset management priorities and practices, identify improvement opportunities, and signal the direction required to meet future regulatory obligations. In doing so, it also ensures NCC's priorities are clearly articulated to inform planning and decision-making as Water Services transitions to the future regional Water Organisation.

---

#### **At the Meeting**

The Capital Investment Planner, Ms Smiley, supported by Mr Andrabi, provided a brief overview of the report, noting that this is the first Strategic Asset Management Plan for Water Services.

Each of the three councils will develop their own Asset Management Plans and, upon transition to the Water Organisation, it will be determined whether to combine these plans or retain separate ones. Napier City Council continues to collaborate regularly with Hastings District Council and Central Hawke's Bay District Council.

---

## COMMITTEE RESOLUTION

### Councillors Price / Chrystal

#### That the Delivery and Regulatory Performance Committee:

- a. **Receives** the report titled Water Services Strategic Asset Management Plan dated 04 June 2026.
- b. **Endorses** the Water Services Strategic Asset Management Plan (Doc Id 1899092) as the governing strategic document for the management of NCC's drinking water, wastewater, and stormwater assets.
- c. **Notes** that the Strategic Asset Management Pan (SAMP) is a transitional document, outlining Napier City Council's asset management priorities and supporting the transition to the future regional Water Organisation.

**Carried**

---

## 4. NCC CAPITAL PERFORMANCE REPORT FY2025/26

---

<i>Type of Report:</i>	Information
<i>Legal Reference:</i>	N/A
<i>Document ID:</i>	1913372
<i>Reporting Officer/s &amp; Unit:</i>	Tarien Smal, EMPO Analyst Bruce Lake, Enterprise Project Management Office (EPMO) Manager Jamie Goodsir, Programme Delivery Manager

### 1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 The purpose of this report is to update the Committee on the Napier City Council (NCC) Financial Year (FY) 2025/26 capital programme delivery performance.
  - 1.2 Strategic Projects (Te Kete, Emerson Street, Inner Harbour, and Ahuriri Regional Park) are included in the dashboards and activity summaries but are not reported on in detail. These are reported separately to their respective programme boards, and through the Annual Report.
  - 1.3 NCC manages a significant capital programme adopted through the FY2024–27 Three Year Plan. The total amended budget for FY2025/26 is \$143 million and is split into two major portfolios: Urban Infrastructure (including strategic projects), worth \$110 million, and Water Services, which makes up the remaining \$33 million.
  - 1.4 As of April 2026, NCC has delivered \$69m in total. Urban Infrastructure has delivered \$48m, and Water Services has delivered \$21m. The projected year-end spend is \$86m (60%). While this is the highest capital spend for NCC in four years, it indicates that a significant portion of the programme will not be completed this financial year.
  - 1.5 NCC's delivery performance was expected to be constrained by both the organisational redesign and existing limitations identified over the last couple of years.
-

- 1.6 The EPMO is actively mitigating the risks of the underspend for FY2026/27 and have advanced targeted improvements to address the historic limitations. The attached action plan outlines the key actions, opportunities, and initiatives that will drive sustained uplift across NCC, with Urban Infrastructure as its initial focus and Water Services to be incorporated in the next version.
- 1.7 The projected end of year result of \$86m is a significant improvement on prior years, and pre-planning is well underway to ensure NCC is well placed for further improvement in FY2026/27.

---

### At the meeting

The Enterprise Project Management Office (EPMO) Manager, Mr Lake, outlined the key points relating to the EPMO section of the report and highlighted improvements made following the organisational redesign. He also referenced an action plan detailing key actions and initiatives.

The Programme Delivery Manager, Mr Goodsir, presented an overview of Urban Infrastructure, noting that underspending had primarily been driven by property assets, community and visitor experiences, and transportation. He advised that the introduction of the EPMO Action Plan, alongside the establishment of the Urban Infrastructure Panel, would support continued improvements in the delivery of the Council's capital programme.

---

### COMMITTEE RESOLUTION

#### Councillors Mawson / Brownlie

#### The Delivery and Regulatory Performance Committee:

- a) **Receive** the report titled NCC Capital Performance Report FY2025/26 dated 04 June 2026.

**Carried**

---

## 5. WATER SERVICES CAPITAL PROGRAMME DELIVERY UPDATE

---

*Type of Report:* Information

*Legal Reference:* N/A

*Document ID:* 1912109

*Reporting Officer/s & Unit:* Sue Kelly, Manager Capital Delivery  
Hansika Iranthi, Programme Performance and Quality Lead

### 1.0 Executive Summary - Te Kaupapa me te Whakarāpopototanga:

- 1.1 This report presents an update on the 2025/26 Water Services Capital Programme, including Key projects status, and financial tracking.

### 1.2 Capital Programme Overview

The programme has a total capital budget of \$32.63M (2025/26) comprising the LTP budget and approved carry forward funding from the previous financial year. The budget is distributed across all three water services as below.

The budget displayed on the dashboard has changed due to vested assets being excluded to align Water Services reporting with the whole of Council Capital Delivery Report.

There are currently 79 active projects underway and 13 completed. The increase in projects on hold or not started reflects reduced operational capacity due to recent resignations and the reprioritisation of reactive maintenance over planned renewals after a recent focus in capital delivery. This highlights a constraint in the current model, where shared resources impact delivery certainty.

The attached NCC Water Services Capital Programme Dashboard Update gives mid-May programme and project updates with an April financial update.

### 1.3 Financial Update – April 2026

Financial data from April 2026 records a year-to-date spend of \$20.7M, accounting for 63% of the 2025/26 allocated budget. This is higher than April 2025 year to date spend of \$17.77M.

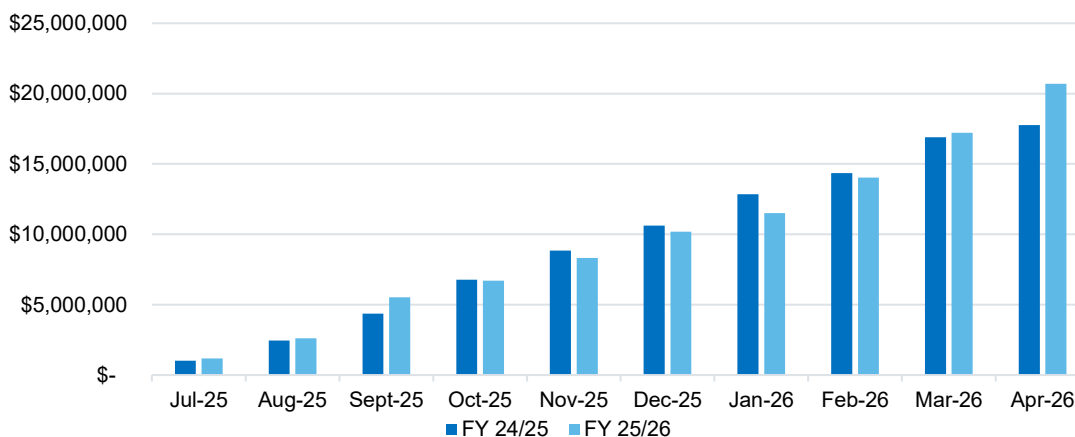


Figure 1: Year to date Spend comparison FY24/25 Vs FY25/26

### 1.4 Budget Phasing

The Capital Delivery team is now regularly rephasing the project budgets. This enables more accurate programme governance and reporting.

As we are approaching end of the financial year the dashed line on the dashboard section *year to date spend and cumulative forecast* is shown with a confidence level of +/- 10%. April phasing forecasts the year end spend ranging from \$24.8M-\$30.3M, with a mid-point of \$27.6M.

### 1.5 Impact of Fuel Crises

Over the past month Water Services have received notification from suppliers of price increases. Some, unsurprisingly, relate to freight costs others relate to both PVC (polyvinyl) and PE (polyethylene) pipes. These pipes are manufactured from resins derived from petroleum and natural gas. The notified increases range between 10-30%. Contracts underway where pipes are pre-ordered will have no significant change. Future orders will incur the higher costs.

Further information on the impacts of these price increases, will be provided over the coming months.

---

#### At the meeting

The Manager of Capital Delivery, Ms Kelly, supported by Ms Iranthi, presented the key points from the dashboard (Doc Id 1915086). They also provided an update on the delivery of the capital programme and shared photos of ongoing projects across the City.

Against budget, the predicted spend for the year is estimated at \$27.8 million, with a variance of plus or minus 10%.

The Taradale and Awatoto borefields are currently reporting in the red due to the water methodology being under review. Ms Kelly advised that work is underway to identify the best options for water treatment. As part of this process, once the test bore is completed, there will be an opportunity to assess the water chemistry, which will help inform robust and well-supported decision-making.

---

#### COMMITTEE RESOLUTION

**Kirk Leonard / Councillor Mawson**

**The Delivery and Regulatory Performance Committee:**

- a) **Receive** the report titled Water Services Capital Programme Delivery Update dated 04 June 2026.

**Carried**

---

#### Minor matters

There were no minor matters to discuss.

*The meeting closed with a karakia at 9.52am*

---

Approved and adopted as a true and accurate record of the meeting.

Chairperson .....

Date of approval .....